

PERSONNEL, AUDITS, AND ANIMAL WELFARE COMMITTEE and ORDINANCE FIRST CONSIDERATION relative to the establishment of salary for the new Bridge-to-Jobs Program classifications of Accounting Clerk Trainee (Class Code 1227) and Accounting Clerk Assistant (Class Code 1225).

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. PRESENT and ADOPT the accompanying Ordinance dated March 30, 2021, approved as to form and legality by the City Attorney, to amend Schedule A of Los Angeles Administrative Code (LAAC) Section 4.61 to establish the salary for the newly created classifications of Accounting Clerk Assistant (Class Code 1227) and Accounting Clerk Trainee (Class Code 1225) for the Bridge-to-Jobs Hiring Program.
2. AUTHORIZE the City Administrative Officer (CAO) to amend the appropriate Memorandum of Understanding (MOU) to reflect the salary approved by Ordinance upon accretion of said classes to a bargaining unit.
3. AUTHORIZE the CAO and the Controller to correct any clerical errors in or make any technical corrections to the Ordinance.

Fiscal Impact Statement: The CAO reports that there is no additional impact to the General Fund anticipated. Participating Departments will use vacant civil service position authorities to hire into these classifications.

Community Impact Statement: None submitted.

Summary:

On May 19, 2021, your Committee considered April 22, 2021 CAO and April 1, 2021 City Attorney reports and Ordinance relative to the establishment of salary for the new Bridge-to-Jobs Program classifications of Accounting Clerk Trainee (Class Code 1227) and Accounting Clerk Assistant (Class Code 1225). According to the CAO, on January 14, 2021, the Board of Civil Service Commissioners approved the creation of the new classifications of Accounting Clerk Assistant and Accounting Clerk Trainee to be used in the Bridge-to-Jobs Hiring Program (BRIDGE). Subsequently, on March 5, 2021, the Executive Employee Relations Committee approved the recommended salary, which aligns with the bridged civil service job classification of Accounting Clerk, for these newly created, non-represented classifications as detailed in the accompanying Ordinance. After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the recommendations contained in the CAO report and detailed in the above recommendations. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

Personnel, Audits, and Animal Welfare Committee

COUNCILMEMBER VOTE

KORETZ: YES

HARRIS-DAWSON: ABSENT

BONIN: YES

ARL

5/19/21

-NOT OFFICIAL UNTIL COUNCIL ACTS-