

ECONOMIC DEVELOPMENT AND JOBS COMMITTEE REPORT relative to Request for Proposals (RFP) to solicit a third-party provider to manage the future operations and programming of the Culinary Arts Program and Business Incubator facility located at 13460 Van Nuys Boulevard, Pacoima, CA 91331 and the Bradley Alley Food Kiosk located within the Bradley Avenue Plaza in Pacoima.

Recommendation for Council action, pursuant to Motion (Rodriguez – Ryu):

INSTRUCT and AUTHORIZE the General Manager, or designee, Economic and Workforce Development Department, in consultation with the City Administrative Officer (CAO), Chief Legislative Analyst (CLA), and any other City agencies as needed, to issue an RFP to solicit a third-party provider to manage the future operations and programming of the Culinary Arts Program and Business Incubator facility located at 13460 Van Nuys Boulevard, Pacoima, CA 91331, and the Bradley Alley Food Kiosk located within the Bradley Avenue Plaza in Pacoima.

Fiscal Impact Statement: Neither the CAO nor the CLA has completed a financial analysis of this report.

Community Impact Statement: None submitted.

Summary:

On May 11, 2021, your Committee considered a Motion (Rodriguez – Ryu) relative to an RFP to solicit a third-party provider to manage the future operations and programming of the Culinary Arts Program and Business Incubator facility located at 13460 Van Nuys Boulevard, Pacoima, CA 91331 and the Bradley Alley Food Kiosk located within the Bradley Avenue Plaza in Pacoima. According to the Motion, on March 29, 2019, the City acquired real property located at 13460 Van Nuys Boulevard, Pacoima, CA 91331 (Property) for the purpose of establishing a community facility that can accommodate a culinary arts program and business incubator (Council File No. 14-1174-S63). The Property contains a vacant 20,309 square foot three-story commercial building situated on a 25,275 square foot lot. The Bureau of Engineering and the General Services Department are currently working on various capital improvements to the building in preparation for its future use. Subsequently on November 8, 2019, Council authorized the expenditure of funds to facilitate the Bradley Alley Food Kiosk Project as an expansion of the culinary arts program and business incubator (Council File No. 14-1174-S80). The addition of a food kiosk will serve as a point-of-sale for the culinary arts program at the Bradley Avenue Plaza in Pacoima. The Bureau of Sanitation is the implementing City department in charge of acquiring and installing the food kiosk. While measures are in process to establish the infrastructure needed to accommodate a culinary arts program and business incubator, the City does not have the in-house expertise to properly manage and operate such a specialized program. Council action is needed to allow the Economic

and Workforce Development Department to solicit a third-party provider that will manage the future operations and programming of the City's Culinary Arts Program and Business Incubator in Pacoima including the Bradley Alley Food Kiosk. After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the Motion as detailed in the above recommendation. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

Economic Development and Jobs Committee

COUNCILMEMBER	VOTE
PRICE:	YES
KREKORIAN:	YES
BLUMENFIELD:	YES
RAMAN:	YES
HARRIS-DAWSON:	YES

ARL

5/11/21

-NOT OFFICIAL UNTIL COUNCIL ACTS-