



ANTONIO R. VILLARAIGOSA
MAYOR

July 23, 2012

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have today reappointed Ms. Valeria C. Velasco to the Board of Airport Commissioners for the term ending June 30, 2017. Ms. Velasco's current term ended on June 30, 2012.

I certify that in my opinion Ms. Velasco is especially qualified by reason of training and experience for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Very truly yours,

ANTONIO R. VILLARAIGOSA
Mayor

ARV:sd

Attachment



COMMISSION APPOINTMENT FORM

Name: Valeria C. Velasco
Commission: Board of Airport Commissioners
End of Term: June 30, 2017

Appointee Information

1. Race/ethnicity: Latina
2. Gender: Female
3. Council district and neighborhood of residence: 11 - West Los Angeles
4. Are you a registered voter? Yes
5. Prior commission experience: Airport Commission
6. Attendance record of past commission appointment(s):
7. Highest level of education completed:
8. Occupation/profession:
9. Experience(s) that qualifies person for appointment: See attached resume
10. Purpose of this appointment:
11. Current composition of the commission (excluding appointee):

Commissioner	APC	CD	Ethnicity	Gender	Appointment Date	Term Ending
Aredas, Joseph	North Valley	6	Asian Pacific Islander	M	06-Sep-05	30-Jun-15
Beyer, Robert D	West	11	Caucasian	M	14-Jan-11	30-Jun-14
Hight, Boyd	West LA	11	Caucasian	M	19-Oct-10	30-Jun-14
Hollister, Ann M.	West Los Angeles	11	Caucasian	F	18-Nov-11	30-Jun-15
Lawson, Michael	Central	10	African American	M	06-Sep-05	30-Jun-16
Torres-Gil, Fernando	Central	9	Latino	M	06-Sep-05	30-Jun-13
Velasco, Valeria C.	West	11	Latina	F	06-Sep-05	30-Jun-12



Valeria C. Velasco

CURRICULUM VITAE

BAR ADMISSIONS:

12/11/1986 State Bar of California
United States District Court, Central District

WORK/LEGAL EXPERIENCE:

1988-Present **The Offices of Valeria C. Velasco**
Sole Practitioner/Small Business Owner
Estate Planning, Probate, Guardianships, Conservatorships

2011-Present **Legal Shield** legal services insurance
Independent Associate/Manager

2005-Present **Board of Airport Commissioners**
Vice President-Commissioner

1991-1995 **Founding Partner**
Velasco & Schockman, Legal and political advocates
Planning and Land Use

5/93- 8/93 **Planning Commission**
City of Los Angeles - Commissioner

1991-1993 **Board of Zoning Appeals**
City of Los Angeles-Commissioner
Chair

1986-1989 **Staff Legal Counsel - Hispanic Liaison**
Los Angeles City Council
Los Angeles City Councilman Mike Woo.

1987-1990 **Judge Pro Tem**
East Los Angeles Municipal Court

- 1983-1986 **Assembly Aide/Hispanic Liaison**
California State Legislature
Assemblyman Mike Roos, Speaker Pro Tem
- 1981-1982 **Law Clerk**
District Attorney John Van De Kamp,
Appellate Division
- 1976-1981 **Bilingual Elementary School Teacher:**
1976-1978 Duarte Unified School District
1978-1980 Los Unified School District
1980-1981 Culver City Unified School District

COMMUNITY SERVICE:

- 1994-Present **Rotary International District 5280/Rotary Club of Westchester**
2011-2012 Lieutenant Governor to Governor Brad Robinson
2006-2007 President
2005-2006 President Elect (Vice President)
2001-2002 Treasurer
1996-1997 Secretary
1995-1996 Board of Directors, Club Service A
1994-1995 Membership Development, Chairperson
- 2011-Present **Los Angeles Area Chamber of Commerce**
Board Member
Chair, World Trade Week 2012
- 1996-Present **LAX Coastal Chamber of Commerce**
Member, President's LAX Advisory Committee
Airport Relations Committee
- 2008-Present **Gateway to Los Angeles**
Board Member
- 2003 **Mayoral Blue Ribbon Committee**
Member, Development LAX Expansion Plan D
- 2003 **Los Angeles City Council LAX Working Group**
Member
- 2002-2005 **Westchester/Playa del Rey Neighborhood Council**
Representative Residential District 1
Chair, Planning and Land Use Committee
- 2000-2005 **Council District 11-Community Plan Update Committee**
Chair, Land Use Committee

1991 - 1992 **Mexican American Bar Association, Political Action Committee**
 Co Founder/Chairperson
1986 - 1994 Officer
1986-Present Member

1986 - Present **Mexican American Bar Association**
1991 - 1992 Judiciary Committee, Chairperson
1/88 - 12/89 Trustee
1986 - 1989 Co-Founder/Chair, Latina Lawyers Committee

1994-Present **Los Angeles Superior Court**
 Probate Volunteer Program

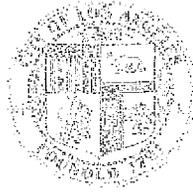
2001-2003 **Loyola High School**
 Member, Mother's Guild Board of Directors
 Chair, Cookbook Publication
2003-Present St. Ignatius Guild, Lifetime Sustaining Member

St. Anastasia School
1990-1999 Parent Teacher Organization
1994-1995 Vice President

CERTIFICATIONS:

1982 **Spanish Fluency Certification**
 County of Los Angeles

References available upon request



ANTONIO R. VILLARAIGOSA
MAYOR

July 23, 2012

Ms. Valeria C. Velasco

Dear Ms. Velasco:

I am pleased to inform you that I hereby appoint you to the Board of Airport Commissioners for the term ending June 30, 2017. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require a trip downtown. If you require parking during these procedures, please call Sui Duong in my Office at (213) 978-0724 and he will arrange it for you.

To begin the appointment process, please review, sign and return the enclosed City Commissioner Ethics Pledge, Commission Remuneration Form, Undated Separation Form and Background Release **within one week** of receiving this letter. These documents are necessary to help us ensure the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, (213) 473-9343. Fingerprints must be taken **within three working days** from the receipt of this letter.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. City law requires that you complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Shannon Prior at the Ethics Commission at (213) 978-1960.

As part of City Council confirmation process, you will need to arrange a meeting with Councilmember Tom LaBonge, the Chair of the Trade, Commerce and Tourism Committee, to answer any questions he may have. You will be hearing from a City



Ms. Valeria C. Velasco
July 23, 2012
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Council committee clerk who will let you know when your appointment will be considered by the Trade, Commerce and Tourism Committee. Some time thereafter, you will also be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office, Room 395, City Hall. Jim Bickhart's staff will be responsible to assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Warmest congratulations and thank you for agreeing to continue helping in my efforts to serve the people of the City of Los Angeles.

Very truly yours,



ANTONIO R. VILLARAIGOSA
Mayor

ARV:sd

Attachment I
Ms. Valeria C. Velasco
July 23, 2012

Nominee Check List

I. Within one week:

Mail or fax the following forms to: Office of the Mayor, Attn: Sui Duong, Office of Legal Counsel, 200 N. Spring St., # 303, Los Angeles, CA 90012. Fax: (213) 978-0720.

_____ **Ethics Pledge**

_____ **Remuneration Form**

_____ **Undated Separation Form**

_____ **Background Check Release**

_____ **Commissioner Information Sheet/Voluntary Statistics**

II. Within 14 days:

File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms in the mail from that office.*

_____ **Statement of Economic Interest ("Form 700")**

IMPORTANT: The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.

_____ **Residence Verification Form**

III. As soon as possible, schedule a meeting with:

_____ **Your City Councilmember Bill Rosendahl** (contact at 213-473-7011).

A member of Jim Bickhart's staff can assist you with these arrangements.
(Mayor's Office: 213-978-0600)