

**REPORT OF THE
CHIEF LEGISLATIVE ANALYST**

DATE: October 12, 2023

TO: Honorable Members of the Rules, Elections, and Intergovernmental Relations Committee

FROM: Sharon M. Tso 
Chief Legislative Analyst

Assignment No: 23-09-0508

SUBJECT: 2024 Council Recess Schedule

CLA RECOMMENDATION: That the City Council resolve to approve the proposed 2024 Council Recess Schedule, in accordance with Charter Section 242, with the caveat that Council may introduce resolutions to remove any conference dates from the Recess Schedule if a quorum is expected, as follows:

2023 Winter Recess Continuation: Tuesday, 1/2/24 through Friday, 1/5/24

National League of Cities Annual Congressional City Conference: Tuesday, 3/12/24 through Wednesday, 3/13/24 (event held from 3/11/24 through 3/13/24 in Washington, D.C.)

Council Recess: Tuesday, 3/26/24 through Wednesday, 3/27/24

Good Friday: Friday, 3/29/24

Eid al-Fitr (End of Ramadan): Wednesday, 4/10/24

Passover: Tuesday, 4/23/24 through Wednesday, 4/24/24

Summer Recess: Friday, 7/5/24 through Friday, 7/26/24

Rosh Hashanah: Friday, 10/4/24

League of California Cities Annual Conference and Exposition: Wednesday, 10/16/24 through Friday, 10/18/24 (event held from 10/16/24 through 10/18/24 in Long Beach, CA)

National League of Cities City Summit: Tuesday, 11/12/24 through Friday, 11/15/24 (event held from Wednesday, 11/13/24 through Saturday, 11/16/24 in Tampa, FL [11/12/24 is recommended as a travel day])

Thanksgiving Recess: Tuesday, 11/26/24 through Wednesday, 11/27/24

Winter Recess: Tuesday, 12/17/24 through Tuesday, 12/31/24

SUMMARY

Consistent with Council policy, we have prepared the Council Recess Schedule for the 2024 Calendar Year. This Office has reviewed the 2023 Council Recess Schedule to identify special days and events during which the City Council has previously recessed. The dates included in this report are substantially consistent with the 2023 adopted Recess Schedule. We would like to note that Yom Kippur is not included this year, as it does not commence until the evening of Friday, October 11, 2024.

We note that Eid al-Fitr (End of Ramadan) is included this year, as it commences on the evening of Tuesday, April 9, 2024 and concludes on the evening of Wednesday, April 10, 2024. Eid al-Fitr was not included in the 2023 Council Recess Schedule because it did not commence until the evening of Friday, April 21, 2023. Additionally, Rosh Hashanah is also included this year, as it commences on the evening of Wednesday, October 2, 2024 and concludes on the evening of Friday, October 4, 2024. Rosh Hashanah was not included in the 2023 Council Recess Schedule because it did not commence until the evening of Friday, September 15, 2023.

The proposed Council Recess Schedule enables the City Council, in accordance with Charter Section 242, to recess certain Council meetings as necessary to attend the National League of Cities (NLC) Annual Congressional City Conference, the NLC City Summit, and the League of California Cities Annual Conference and Exposition.

All Councilmembers are urged to commit early to participate in the aforementioned conferences. Additionally, three to four weeks prior to the conferences, the Office of the Chief Legislative Analyst will canvass the Council to determine the number of members attending each conference. If a quorum is expected, the Council may, by Resolution, remove Council recess days from the 2024 Council Recess Schedule.



Steve Luu
Analyst