

TRANSPORTATION COMMITTEE REPORT relative to proposed operating agreement with Metro Services Group to provide landscape, maintenance, and repair services.

Recommendation for Council action:

AUTHORIZE the General Manager, Los Angeles Department of Transportation (LADOT) to execute an operating agreement with Metro Services Group for a term of five years with the option of two additional two-year agreements at the sole discretion of the City for a total of nine years, subject to City Attorney review and approval as to form, at a cost not to exceed \$837,262 per year, plus an annual Consumer Price Index adjustment, and total compensation to not exceed \$10,830,983 for the entire term of the contract.

Fiscal Impact Statement: The City Administrative Officer (CAO) reports that funding of \$837,262 for the first year of the proposed agreement for the landscaping and maintenance of the Department of Transportation's 109 off-street parking facilities is budgeted in the Special Parking Revenue Fund Contractual Services account. Funding for subsequent years of the agreement is subject to Mayor and Council approval, the availability of funds, and will be appropriated through the City's annual budget development process. The recommendation contained in the June 23, 2023 CAO report, attached to the Council File, complies with the City's Financial Policies in that budgeted funds are available for this purpose. There is no impact to the General Fund.

Financial Policies Statement: The CAO reports that the recommendation contained in the June 23, 2023 CAO report, attached to the Council File, complies with the City Financial Policies in that budgeted funds are available for this purpose.

**TIME LIMIT FILE – OCTOBER, 31, 2023**

**(LAST DAY FOR COUNCIL ACTION – OCTOBER 31, 2023)**

Community Impact Statement: None submitted.

Summary:

On September 19, 2023, your Committee considered an June 23, 2023 CAO report relative to proposed operating agreement with Metro Services Group to provide landscape, maintenance, and repair services. According to the CAO, the LADOT entered into Agreement No. C-120510 with Metro Services Group on June 12, 2012 to provide landscape, maintenance, and repair services. Two two-year options to extend the term of the agreement were exercised on May 14, 2017 and May 28, 2019. The agreement expired on June 11, 2021. Due to the Coronavirus pandemic and City Council's subsequent Declaration of Local Emergency on March 6, 2020, the LADOT was unable to conduct a Request for Proposals (RFP) process to address other critical impacts and support COVID-19-related programs. During this time, homeless

encampments impacted off-street parking facilities, leading to an increase of maintenance and other safety concerns. During this time, LADOT continued to provide uninterrupted service of essential maintenance and repairs of these facilities beyond the contract on a month-to-month basis because of the public health and safety ramifications. As a result, the City Council authorized LADOT to enter into a 15-month Sole Source Agreement with Metro Services group which expired on December 31, 2022. On September 24, 2020, the Personnel Department determined that City employees possess the expertise to perform the work proposed to be contracted. Subsequently, on April 28, 2021, this CAO determined that the work proposed to be contracted can be performed more economically by contractors than by City employees. On April 11, 2022 LADOT issued an RFP for landscape, maintenance, and repair services of LADOT-owned off-street parking facilities managed by the Parking Facilities Division. The LADOT received one proposal which was from Metro Services Group. The proposal was evaluated and scored based on the contractor's experience and qualifications, performance measures, management plan, and the viability and cost effectiveness of the plan. After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the CAO report. This matter is now submitted to Council for its consideration.

Respectfully Submitted,  
Transportation Committee

| <b>COUNCILMEMBER</b> | <b>VOTE</b> |
|----------------------|-------------|
| HUTT:                | YES         |
| PARK:                | YES         |
| HERNANDEZ:           | YES         |
| RAMAN:               | YES         |
| YAROSLAVSKY:         | ABSENT      |

ARL  
9/19/23

**-NOT OFFICIAL UNTIL COUNCIL ACTS-**