

PERSONNEL, AUDITS, AND HIRING COMMITTEE REPORT relative to proposed Third Amendment and restated agreement to Contract No. C-131322 with Steven Siemers Dispute Resolution, LLC (Steven Siemers) to continue the administration of an Alternative Dispute Resolution (ADR) program for active and retired members of the Los Angeles Police Protective League (LAPPL).

Recommendation for Council action:

AUTHORIZE the General Manager, Personnel Department, to execute, the Third Amended and Restated Professional Services Agreement C-131322 with Steven Siemers Dispute Resolution to:

- a. Extend the term for a revised term effective February 15, 2018 through June 30, 2024.
- b. Maintain the expenditure authority at not to exceed \$450,000, subject to approval as to form by the City Attorney.

Fiscal Impact Statement: The City Administrative Officer (CAO) reports that funding is included in the 2023-24 Adopted Budget within the Human Resources Benefits Contractual Services Account.

Financial Policies Statement: The CAO reports that as budgeted funds are available to support the proposed Agreement and expenditures, the recommendation of this report complies with the City's Financial Policies.

Community Impact Statement: None submitted.

**TIME LIMIT FILE – NOVEMBER 10, 2023**

**(LAST DAY FOR COUNCIL ACTION – NOVEMBER 8, 2023)**

Summary:

On September 19, 2023, your Committee considered a June 23, 2023 CAO report relative to proposed Third Amendment and restated agreement to Contract No. C-131322 with Steven Siemers to continue the administration of an ADR program for active and retired members of the LAPPL. According to the CAO, in 2018, the Personnel Department selected the contractor based on a competitive process conducted by the City of Richmond in accordance with Charter Section 371(e)(8). The City and County of San Francisco, California entered in to an agreement in 2019 with the contractor for ADR services, including the services set for in the City's original agreement, with a term through June 30, 2022. Subsequently, an amended agreement between the Contractor and the City and County of San Francisco was executed extending the term of the San Francisco Contract through June 30, 2024. The Personnel Department intends to utilize this

agreement to extend its agreement by two additional years. Approval of the proposed Third Amendment is necessary for the Personnel Department to continue the administration of an ADR program for active and retired members of the LAPPL. After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the recommendation contained in the June 23, 2023 CAO report, as detailed above. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

Personnel, Audits, and Hiring Committee

**COUNCILMEMBER VOTE**

McOSKER: YES

PADILLA: ABSENT

SOTO-MARTINEZ: YES

ARL

9/19/23

**-NOT OFFICIAL UNTIL COUNCIL ACTS-**