


REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: September 01, 2023

CAO File No. 0220-05151-0478
Council File No. 20-0841,
20-1524-S1, 20-0941
Council District: 2, 3, 4, 6, 8, 9, 11,
12, 13, 14, 15

To: The City Council

From: Matthew W. Szabo, City Administrative Officer  for

Reference: COVID-19 Homelessness Roadmap

Subject: **NINETEENTH REPORT: COVID-19 HOMELESSNESS ROADMAP FUNDING RECOMMENDATIONS**

SUMMARY

On September 9, 2020, the City Council approved funding for the initial projects under the COVID-19 Homelessness Roadmap (Roadmap) and directed this office to submit future funding recommendations through reports. This is the nineteenth such report.

First, this report recommends funding and authority for the continued operations of multiple programs such as A Bridge Home, Safe Parking, Tiny Home Villages, and other various Roadmap sites. Additionally, the savings of Roadmap County Agreement funds from previous fiscal years have been identified and are reprogrammed within this report.

Second, this report reprograms Emergency Solutions Grant - CARES Act (ESG-CV) funds to various interim housing projects and programs, which are anticipated to be expended by September 30, 2023. Also addressed in this report is the programming of 2023-24 Enacted California State Budget funds that have been earmarked specifically for the Project Homekey1 program.

Third, this report amends or reprograms funds from previously approved City Administrative Officer (CAO) reports in relation to Homeless Housing, Assistance and Prevention (HHAP) funds and Encampment Resolution Funds (ERF).

Lastly, this report provides funding to the Inclement Weather Shelter Program, which provides services to people experiencing homelessness (PEH) during periods of inclement weather, as well as funding for Rapid Rehousing / Time-Limited subsidies.

RECOMMENDATION

That the City Council, subject to approval by the Mayor:

1. AMEND and REPLACE the approved Recommendation 15. relative to the 15th Homelessness Roadmap Report dated January 26, 2023 (C.F. 20-0841-S30) to read as follows:
 - a. AUTHORIZE the City Administrative Officer to enter into a sole source contract with Safe Parking LA in the amount of \$876,000 through May 31, 2024 with two one-year options to extend to provide services for the Safe Parking site located at 5455 West 111th Street in Council District 11;
2. AUTHORIZE the General Services Department to enter into a new or an amend an existing Master License Agreement with the Los Angeles Homeless Services Authority (LAHSA) for new and existing Safe Parking Programs for up to three years;
3. APPROVE \$176,000 for additional security services for the A Bridge Home site at 828 Eubank Ave. in Council District 15 through June 30, 2024:
 - a. APPROPRIATE \$176,000 from Homeless Efforts - County Funding Agreement Fund No. 63Q/10, Account No. 10T618, Homeless Effort - County Funding Agreement to the Los Angeles Housing Department (LAHD), Fund No. 63Q/43, in the newly established account entitled "2023-24 A Bridge Home Ops" for additional security services at the A Bridge Home site located at 828 Eubank Ave. in Council District 15 through June 30, 2024;
4. APPROVE \$15,712 for site maintenance such as fencing, tree trimming, and landscaping for the A Bridge Home site at 828 Eubank Ave. in Council District 15;
5. APPROPRIATE \$3,710 from the Additional Homeless Services - General City Purposes (AHS-GCP) Fund No. 100/56, Account No. 000931 to the following accounts for the installation of replacement privacy fencing at the Eubank Bridge Home located at 828 Eubank Ave. in Council District 15:
 - a. \$2,110 to GSD Fund No. 100/40, Account No. 001014, Salaries, Construction Project;
 - b. \$1,600 to GSD Fund No. 100/40, Account No. 003180, Construction Materials;
6. APPROPRIATE \$8,702 from the AHS-GCP Fund No. 100/56, Account No. 000931 to Harbor Revenue Fund No. 702/42, Revenue Source Code, 5166, DEPOSIT RECEIPTS-AGENCY FUNDS for tree maintenance for the A Bridge Home site at 828 Eubank Ave. in Council District 15;
7. APPROPRIATE \$3,300 from the AHS-GCP Fund No. 100/56, Account No. 000931 to the LAHD Fund No. 10A/43, in a new account entitled "2023-24 A Bridge Home Ops", for

landscaping maintenance for the A Bridge Home site at 828 Eubank Ave. in Council District 15;

8. AUTHORIZE the transfer of up to \$45,794 of Homeless Housing, Assistance, and Prevention Program Round 2 (HHAP-2) Fund No. 64J/10, Account No. 10V753, CD 15 600 East 116th Place THV of which \$40,000 has been expended and encumbered under a Purchase Order for pallet shelters that were meant for the delayed project at Tiny Home Village (THV) at 600 E. 116th Pl. in Council District 15 and that will now be used for the THV at 6099 Laurel Canyon Blvd. (Alexandria Park) in Council District 2;
9. APPROVE and APPROPRIATE up to \$183,929 from the AHS-GCP Fund No. 100/56, Account No. 000931 to the following accounts for the installation of replacement pallets at the Alexandria Park THV located at 6099 Laurel Canyon Blvd. in Council District 2:
 - a. \$53,325 to GSD Fund No. 100/40, Account No. 001101, Hiring Hall Construction Salaries;
 - b. \$30,441 to GSD Fund No. 100/40, Account No. 001121, Benefits Hiring Hall Construction; and
 - c. \$100,163 to GSD Fund No. 100/40, Account No. 003180, Construction Materials;
10. APPROVE and APPROPRIATE up to \$40,000 from the AHS-GCP Fund No. 100/56, Account No. 000931 to Capital Technology Improvement Expenditure Program Fund 100/54, in a new account entitled "CD 2 6099 Laurel Canyon - THV Pallet", for the installation of replacement pallets at the Alexandria Park THV located at 6099 Laurel Canyon Blvd. in Council District 2;
11. AUTHORIZE the City Administrative Officer, or designee, to:
 - a. Accept the 2023-24 State Designated Grant (earmark) awarded through the State of California Housing and Community Development (HCD) for the following four (4) Homekey1 projects in the total amount of \$2,710,000:
 - i. Huntington Villas Homekey1 Site Improvements - \$500,000
 - ii. Sieroty/Howard Johnson Homekey1 Site Improvements - \$800,000
 - iii. Ramada Inn/PV Marina del Rey Homekey1 Site Improvements - \$1,000,000
 - iv. Chatsworth Travelodge Homekey1 Site Improvements - \$410,000
 - b. Relative to these projects, submit all requested documentation to HCD including the Payee Data Record Form (STD 204) and Invoice;
 - c. Upon receipt of grant funds, deposit said funds into the CAO's Grants and Awards Fund No. 65W/10, and appropriate the funds into a new appropriation account within the Grants and Awards Fund No. 65W entitled, "2023-24 State Designated Grants - XXX" ; and upon presentation of documentation or proper demand disburse the grant funds in accordance with the amounts specified above in 11.a.;
 - d. Transfer the grant funds to the Los Angeles Housing Department for these sites as the funds are received from the State HCD;

12. AUTHORIZE the General Manager or designee of the Los Angeles Housing Department, to amend its contracts with the Los Angeles Homeless Services Authority related to Homekey1 rehabilitation with:
 - a. The National Community Renaissance of California (NCRC) and Union Station Homeless Service for the Huntington Villas Homekey1 site, at 5350 Huntington Drive, in Council District 14, for improvements - \$500,000;
 - b. LA Family Housing for the Sieroty/Howard Johnson Homekey1 site, at 7432 Reseda Blvd., in Council District 4, for improvements - \$800,000; and
 - c. Volunteers of America-Los Angeles (VOALA) for the Chatsworth Travelodge Homekey1 site, 21603 Devonshire St., in Council District 12, for improvements - \$410,000.

13. AUTHORIZE the General Manager or designee of the Los Angeles Housing Department, to disburse the \$1,000,000 earmark to the People Assisting the Homeless (PATH) for the Ramada Inn/PV Marina del Rey Homekey1 site, at 3130 Washington Blvd, in Council District 11, when the site initiates its conversion to permanent housing;

14. AUTHORIZE the City Administrative Officer, in consultation with the City Attorney, to draft, negotiate, and execute all documents necessary to make a service payback loan with a minimum 15-year service payback period to the National Health Foundation, the owner/operator of the Woodman/Arleta interim housing site located at 9120 Woodman Ave., in Council District 6, including but not limited to a service payback loan agreement, promissory note, deed of trust, and affordability covenant requiring the property to be maintained as an interim housing facility serving homeless senior citizens 55 years and older for a term of 30 years;

15. REQUEST the Los Angeles Homeless Services Authority to amend the operations contract with the National Health Foundation, the owner/operator of the Woodman/Arleta, at 9120 Woodman Ave., to include language that specifies the population served at this interim housing facility as homeless senior citizens 55 years and older;

16. AUTHORIZE the City Administrative Officer, in consultation with the City Attorney, to draft, negotiate, and execute all documents necessary to make a service payback loan with a minimum 15-year service payback period to Volunteer of America-Los Angeles, the owner/operator of the Nest interim housing site located at 253 Hoover St., in Council District 13, including but not limited to a service payback loan agreement, promissory note, deed of trust, and affordability covenant requiring the property to be maintained as an interim housing facility homeless households for a term of 30 years;

17. AMEND the approved Recommendation No. 24.b. relative to the Homeless Housing, Assistance, and Prevention Program Round 3 First Funding Report (C.F. 20-1524-S1) and replace it with the following:
 - a. Approve \$188,605 (Salaries General: \$128,409 and Related Costs: \$60,196) for the

Board of Public Works (BPW) for one Senior Management Analyst for 12 months, July 1, 2023 through June 30, 2024, to administer the Citywide and Skid Row Pit Stop Programs and the Skid Row Street Sweeping and Litter Abatement Program;

18. AMEND the approved Recommendation No. 27.k. relative to the Homeless Housing, Assistance, and Prevention Program Round 3 First Funding Report (C.F. 20-1524-S1) and replace it with the following:
 - a. Transfer \$188,605 from HHAP-3 Fund No. 65S/10, Account No. 10W746, FC-6 Administrative Costs to the BPW Fund 100/74, Account No. 001010, General Salaries (\$128,409), and BPW Fund No. 100/74, Account No. RSRC 5361, Related Cost Reimb - Others for one Senior Management Analyst for 12 months from July 1, 2023 through June 30, 2024, to administer the Citywide and Skid Row Pit Stop Programs and the Skid Row Street Sweeping and Litter Abatement Program;
19. RESCIND Recommendation 21.b. in the previous approved 18th Covid-19 Homelessness Roadmap Funding Report (C.F. 20-0841-S35) as funds were reappropriated in the 17th Covid-19 Homelessness Roadmap Funding Report (C.F. 20-0841-S34);
20. AUTHORIZE the expenditure authority extension of Homeless Housing, Assistance, and Prevention Program Round 2 funds previously approved (C.F. 20-1524) allocated to Community Investment for Families Department for the Kid's First program in Council District 6 through June 30, 2024;
 - a. INSTRUCT the General Manager of the Community Investment for Families Department or their designee to amend the contract with New Economics for Women (C-141364) to reflect the new expenditure authority;
21. REPROGRAM up to \$4,557,106 in savings allocated for various Roadmap interim housing projects for the cost of operations to the CAO Homeless Efforts - County Funding Agreement Fund No. 63Q/10, Account No. 10T618, Homeless Effort - County Funding Agreement from the following accounts:
 - a. \$58,391 from Homelessness Efforts - County Funding Agreement Fund No. 63Q/43, Account No. 43TA01, Safe Parking - 7128 Jordan Ave;
 - b. \$8,142 from Homelessness Efforts - County Funding Agreement Fund No. 63Q/43, 43TA03, Safe Parking - 4301 S. Central Ave;
 - c. \$7,215 from Homelessness Efforts - County Funding Agreement Fund No. 63Q/43, Account No. 43TA05, Safe Parking - Cahuenga Branch Library 4591 Santa Monica Blvd.;
 - d. \$27,677 from Homelessness Efforts - County Funding Agreement Fund No. 63Q/43, Account No. 43TA26, Safe Parking - 8775 Wilbur Ave;
 - e. \$28,304 from Homelessness Efforts - County Funding Agreement Fund No.

- 63Q/43, Account No. 43TA27, Safe Parking - 1033 Cole Avenue;
- f. \$861,371 from Homelessness Efforts - County Funding Agreement Fund No. 63Q/43, Account No. 43TA29, Tiny Home Operations - 1060 Vignes;
 - g. \$43,150 from Homelessness Efforts - County Funding Agreement Fund No. 63Q/43, Account No. 43TA30, Tiny Home Operations - 11471 Chandler;
 - h. \$465,401 from Homelessness Efforts - County Funding Agreement Fund No. 63Q/43, Account No. 43TA45, Tiny Home Operations - 18140 Parthenia Blvd;
 - i. \$136,934 from Homelessness Efforts - County Funding Agreement Fund No. 63Q/43, Account No. 43TA46, Tiny Home Operations - 1455 Alvarado St;
 - j. \$1,067,726 from Homelessness Efforts - County Funding Agreement Fund No. 63Q/43, Account No. 43TA69, Tiny Home Operations - Arroyo Drive and Avenue 60;
 - k. \$108,240 from Homelessness Efforts - County Funding Agreement Fund No. 63Q/43, Account No. 43TA72, Year-Round Interim Housing Operations - 1701 Camino Palmero;
 - l. \$204,944 from Homelessness Efforts - County Funding Agreement Fund No. 63Q/43, Account No. 43TA73, Year-Round Interim Housing Operations - 6909 North Sepulveda;
 - m. \$918 from Homelessness Efforts - County Funding Agreement Fund No. 63Q/43, Account No. 43TA76, Year-Round Interim Housing Operations - 8501 South Broadway;
 - n. \$19 from Homelessness Efforts - County Funding Agreement Fund No. 63Q/43, Account No. 43TA77, Year-Round Interim Housing Operations - 5100 South Central A;
 - o. \$107,866 from Homelessness Efforts - County Funding Agreement Fund No. 63Q/43, Account No. 43TA78, Year-Round Interim Housing Operations - Various;
 - p. \$550,576 from Homelessness Efforts - County Funding Agreement Fund No. 63Q/43, Account No. 43TB31, Tiny Home Operations - 7570 Figueroa Street CD 14;
 - q. \$2 from Homelessness Efforts - County Funding Agreement Fund No. 63Q/43, Account No. 43TB36, Interim Housing Operations (Permanent Structure);
 - r. \$66,890 from Homelessness Efforts - County Funding Agreement Fund No. 63Q/43, Account No. 43TB38, Interim Housing Operations (Safe Parking Operations);
 - s. \$219,681 from Homelessness Efforts - County Funding Agreement Fund No. 63Q/43, Account No. 43TB39, Interim Housing Operations (Containers);
 - t. \$393,569 from Homelessness Efforts - County Funding Agreement Fund No. 63Q/43, Account No. 43TB42, Tiny Home Operations - 2301 West 3rd Street CD 13;
 - u. \$200,090 from Homelessness Efforts - County Funding Agreement Fund No. 63Q/43, Account No. 43WC25, 2021-22 Operations - 18140 Parthenia Blvd;

22. REPROGRAM up to \$6,675,111.88 in unspent funds for various Roadmap interim housing projects for the cost of operations to the Emergency Solutions Grant CARES Act

- (ESG-CV) Fund No. 517/43, Account No. 43VC9V, COVID-19 Homeless Roadmap from:
- a. \$2,950,434 from ESG-CV Fund No. 517/43, Account No. 43TA43, Homekey Rehab at Travelodge (Normandie) (Rehab) in Council District 15;
 - b. \$1,027,308.00 from ESG-CV Fund No. 517/43, Account No. 43TA32, Tiny Home Operations - 6099 Laurel Canyon Blvd for the Tiny Home Village located at 6099 Laurel Canyon Boulevard in Council District 2;
 - c. \$995,104.88 from ESG-CV Fund No. 517/43, Account No. 43VC10, ROOMKEY PROJECT CLOSURE ACCNT;
 - d. \$869,428.00 from ESG-CV Fund No. 517/43, Account No. 43WC29, 2022-23 Other Interim Housing Operations for 2521-2525 Long Beach Avenue in Council District 9;
 - e. \$472,798.00 from ESG-CV Fund No. 517/43, Account No. 43VC8V, Safe Sleep Operations at 2300 S. Central Avenue in Council District 9;
 - f. \$310,906 from ESG-CV Fund No. 517/43, Account No. 43TB32, Interim Housing Operations (Permanent Structure and Pallet) at 18140 Parthenia Boulevard in Council District 12, 1455 Alvarado Street in Council District 13, and A Bridge Home 310 N. Main St. (Civic Center) in Council District 14;
 - g. \$49,133.00 from ESG-CV Fund No. 517/43, Account No. 43TA35, Tiny Home Operations - 5941 Hollywood Blvd at the interim housing site located at 5941 Hollywood Boulevard in Council District 13;

23. APPROVE and APPROPRIATE \$1,565,758 from ESG-CV Fund No. 517/43, Account No. 43VC9V, COVID-19 Homeless Roadmap to the LAHD ESG-CV Fund No. 517/43, Account No. 43TCV1, LAHSA Rapid Re-Housing and Shared Housing-CV19 for the shortfall for Rapid Rehousing/Time-Limited Subsidies with an expenditure deadline of June 30, 2023;

24. APPROVE \$1,184,189.00 of ESG-CV funds for operations shortfall of the following interim housing sites with an expenditure deadline of June 30, 2023:

- a. 6073 Reseda Boulevard in Council District 3 - \$419,510.50
- b. 12600 Saticoy Street in Council District 2 - \$313,154
- c. 19040 Vanowen Street in Council District 3 - \$294,642.50
- d. 1221 Figueroa Place in Council District 15 - \$156,882.00

25. APPROPRIATE \$1,184,189 from ESG-CV Fund No. 517/43, Account No. 43VC9V, COVID-19 Homeless Roadmap to the LAHD ESG-CV Fund No. 517/43, in the following accounts with an expenditure deadline of June 30, 2023:

- a. \$419,510.50 to ESG-CV Fund No. 517/43, Account No. 43TA34, Tiny Home Operations - 6073 Reseda Blvd;
- b. \$313,154.00 to ESG-CV Fund No. 517/43, Account No. 43TA31, Tiny Home Operations - 12600 Saticoy;
- c. \$294,642.50 to ESG-CV Fund No. 517/43, Account No. 43TA33, Tiny Home Operations - 6700 Vanalden Ave;
- d. \$156,882.00 to ESG-CV Fund No. 517/43, Account No. 43TA36, Tiny Home Operations - 1221 Figueroa Pl;

26. APPROVE \$934,787 of ESG-CV funds for costs relative to the City's response to provider emergency shelter to persons experiencing homelessness during inclement weather through September 30, 2023;
 - a. APPROPRIATE \$934,787 from ESG-CV Fund No. 517/43, Account No. 43VC9V, COVID-19 Homeless Roadmap to the LAHD ESG-CV Fund No. 517/43, in a new account entitled "Shelter Program" for costs relative to the City's response to inclement weather through September 30, 2023;

27. APPROVE \$93,478.70 of ESG-CV funds for Los Angeles Homeless Services Authority administrative costs relative to the City's response to provider emergency shelter to persons experiencing homelessness during inclement weather through September 30, 2023;
 - a. APPROPRIATE \$93,478.70 from ESG-CV Fund No. 517/43, Account No. 43VC9V, COVID-19 Homeless Roadmap to the LAHD ESG-CV Fund No. 517/43, Account No. 43T0CV, ESG-COVID LAHSA Administration for administrative costs relative to the City's response to inclement weather through September 30, 2023;

28. APPROVE \$757,477 of HHAP-3 funds for costs relative to the City's response to provider emergency shelter to persons experiencing homelessness during inclement weather through June 30, 2024;
 - a. APPROPRIATE \$757,477 from Fund No. 65S/10, Account No. 10W741, FC-1 Interim Housing Operations and Capital Costs to the LAHD HHAP-3 Fund No. 65S/43, in a new account entitled "Shelter Program" for costs relative to the City's response to inclement weather through June 30, 2024;

29. REQUEST the Los Angeles Homeless Services Authority to report back on the details of the program design of an inclement weather shelter program including services, roles and responsibilities, participant processes, and funding needs for the program;

30. APPROVE \$505,229.52 of ESG-CV funds for motel vouchers for persons experience homelessness through September 30, 2023;
 - a. APPROPRIATE \$505,229.52 from ESG-CV Fund No. 517/43, Account No. 43VC9V, COVID-19 Homeless Roadmap to the LAHD ESG-CV Fund No. 517/43, 43WC59, CV19 Roadmap Motel/Hotel Vouchers to assist persons experiencing homelessness with temporary accommodations through September 30, 2023;

31. RESCIND and REPLACE Recommendation 4 from the previously approved 18th Covid-19 Homelessness Roadmap (C.F. 20-0841-S35) with the following:
 - a. APPROVE \$330,000 for the ramp up costs of the Northeast New Beginnings Community with 100 beds at 499 San Fernando Road in Council District 1 through June 30, 2024:
 - i. APPROPRIATE \$330,000 from Office of the City Administrative Officer

Homeless Efforts - County Funding Agreement Fund No. 63Q/10, Account No. 10T618, Homeless Effort - County Funding Agreement to the Los Angeles Housing Department Fund No. 63Q/43, account number to be determined "for the ramp up costs of the Northeast New Beginnings Community at 499 San Fernando Road in Council District 1;

32. APPROVE and APPROPRIATE \$2,950,434 from HHAP-3 Fund No. 65S/10, Account No. 10W741, FC-1 Interim Housing Operations and Capital Costs to Fund No. 65S/43, account number to be determined for the rehabilitation costs at the Project Homekey 1.0 site, Travelodge (Normandie) through June 30, 2024;
33. APPROPRIATE \$300,519.04 from Office of the City Administrative Officer Homeless Efforts - County Funding Agreement Fund No. 63Q/10, Account No. 10T618, Homeless Effort - County Funding Agreement to the Los Angeles Housing Department Fund No. 63Q/43, account number to be determined for Tiny Home Villages operations through June 30, 2024;
34. RESCIND Recommendation 19.a.i. and 20.a.i. from the previously approved 18th Covid-19 Homelessness Roadmap (C.F. 20-0841-S35);
35. AMEND Recommendation 7 of the 18th Covid-19 Homelessness Roadmap Funding Report (C.F. 20-0841-S35) and replace with the following:
 - a. REPROGRAM \$107,639 from Homeless Housing, Assistance and Prevention Program Round 3 (HHAP-3) Fund No. 65S/10, Account No. 10W741, FC-1 Interim Housing Operations and Capital Costs to the General Services Department Fund No. 100/63, 000027, A Bridge Home Leasing for the leasing costs of 711 N. Alameda St. (El Puente) (Trailers);
36. RESCIND funding in the amount \$107,639 previously approved in Recommendation 4 of the First Homeless Housing, Assistance, and Prevention Program Round 3 Funding Report for leasing costs 711 N. Alameda St. (El Puente) (Trailers);
37. AMEND and REPLACE the approved Recommendation No. 27 of the 18th Covid-19 Homelessness Roadmap Funding Report as amended (C.F. 20-0841-S35) to read as follows:
 - a. APPROVE the use of \$12,159.69 (\$5,654.62 Salaries; \$6,505.07 Related Costs) of Encampment Resolution Funds Round 1 Fund No. 65T/10, Account No. 10W758, Encampment Resolution Fund - LA River Grant for the Fiscal Year 2022-23 salaries of one Senior Administrative Analyst I and one Administrative Analyst at the Office of the City Administrative Officer;

38. Upon receipt of revenues within Fund 65T/10 Revenue Source Code 5188 Miscellaneous revenues, AUTHORIZE the CAO to appropriate \$10,180.79 within 65T/10, Account No. 10W758, Encampment Resolution Fund - LA River Grant, and to subsequently transfer these funds to the General Fund No. 100/10, Revenue Source Code 5331 Reimbursement of Related Costs - Prior Year to reimburse the General Fund for the Fiscal Year 2022-23 salaries and related costs of one Senior Administrative Analyst I and one Administrative Analyst in the Office of the City Administrative Officer;
39. INSTRUCT the City Administrative Officer to amend its contracts (Contract No. C-141543) with People Assisting the Homeless (PATH), (Contract No. C-143432) with Ascencia and (Contract No. C-143433) with Healthcare in Action to extend each of the contract terms through June 30, 2024, with the remaining Encampment Resolution Funds (ERF-1) of \$873,692.50;
40. AUTHORIZE the Controller to:
 - a. Transfer up to \$873,692.50 from Fund No. 65T/10, Account No. 10W758, ERF-LA River, to Fund No. 100/10, Account No. 003040, Contractual Services;
41. AMEND Recommendations 21 and 27.h of the Homeless Housing, Assistance, and Prevention Grant Program Round 3 Report dated May 12, 2023 (C.F. 20-1524-S1) to read as follows:
 - a. APPROVE \$1,823,376 from HHAP-3 Fund No. 65S/10, Account No. 10W744, FC-4 Outreach, Hygiene, Prevention, and Supportive Services to the Board of Public Works, Fund 100/74, Account No. 003040, Contractual Services for Portable Hygiene Stations from July 1, 2023 through June 30, 2024;
 - b. Transfer \$1,823,376 from HHAP-3 Fund No. 65S/10, Account No. 10W744, FC-4 Outreach, Hygiene, Prevention, and Supportive Services to the Board of Public Works, Fund 100/74, Account No. 003040, Contractual Services for Portable Hygiene Stations from July 1, 2023 through June 30, 2024;
42. APPROVE \$10,468.80 from the Additional Homeless Services - General City Purposes (AHS-GCP) Fund No. 100/56, Account No. 000931 to the Personnel Department Fund No. 100/66, 003040, Contractual Services for outstanding invoices relative to the Project Roomkey staffing costs through December 31, 2022;
43. INSTRUCT the General Manager of Los Angeles Housing Department, or their designee, to amend the City's Roadmap contract (C-137223) with the Los Angeles Homeless Services Authority as follows:
 - a. Reflect the service funding allocations/amendments in this report for:
 - i. A Bridge Home site at 828 Eubank Ave.
 - ii. Safe Parking - 7128 Jordan Ave;
 - iii. Safe Parking - 4301 S. Central Ave;

- iv. Safe Parking - Cahuenga Branch Library 4591 Santa Monica Blvd.;
- v. Safe Parking - 8775 Wilbur Ave;
- vi. Safe Parking - 1033 Cole Avenue;
- vii. Tiny Home Operations - 1060 Vignes;
- viii. Tiny Home Operations - 11471 Chandler;
- ix. 18140 Parthenia Blvd;
- x. Tiny Home Operations - 1455 Alvarado St;
- xi. Tiny Home Operations - Arroyo Drive and Avenue 60;
- xii. Year-Round Interim Housing Operations - 1701 Camino Palmero;
- xiii. Year-Round Interim Housing Operations - 6909 North Sepulveda;
- xiv. Year-Round Interim Housing Operations - 8501 South Broadway;
- xv. Year-Round Interim Housing Operations - 5100 South Central A;
- xvi. Year-Round Interim Housing Operations - Various;
- xvii. Tiny Home Operations - 7570 Figueroa Street CD 14;
- xviii. Interim Housing Operations (Permanent Structure);
- xix. Interim Housing Operations (Safe Parking Operations);
- xx. Interim Housing Operations (Containers);
- xxi. Tiny Home Operations - 2301 West 3rd Street CD 13;
- xxii. Travelodge (Normandie) (Rehab)
- xxiii. Tiny Home Operations - 6099 Laurel Canyon Blvd
- xxiv. Project Roomkey
- xxv. 2521-2525 Long Beach Avenue
- xxvi. Safe Sleep Operations at 2300 S. Central Avenue
- xxvii. A Bridge Home 310 N. Main St. (Civic Center)
- xxviii. 5941 Hollywood Blvd
- xxix. 6073 Reseda Boulevard
- xxx. 12600 Saticoy Street
- xxxi. 19040 Vanowen Street
- xxxii. 1221 Figueroa Place
- xxxiii. 499 San Fernando Road
- xxxiv. Shelter Program
- xxxv. Los Angeles Homeless Services Authority Administration

44. INSTRUCT the General Manager of the Los Angeles Housing Department , or their designee, to amend the HHAP contract (C-135650) with LAHSA as follows:

- a. Reflect the service funding allocations/amendments in this report for:
 - i. Project Homekey 1.0 site, Travelodge (Normandie);
 - ii. 711 N. Alameda St. (El Puente) (Trailers)
 - iii. Shelter Program

45. INSTRUCT the General Manager of Los Angeles Housing Department, or their designee, to execute a new Roadmap Contract with Los Angeles Homeless Services Authority beginning October 1, 2023, and with an end date of June 30, 2025, to:

- a. Reappropriate unspent funding in the up to amount \$333,000 (in addition to the previously approved reappropriation in the 17th Covid-19 Homeless Roadmap (C.F. 20-0841-S34)) as of September 30, 2023, and continue services with expenditure authority through June 30, 2024. Funding Categories and allocations as follows:
 - i. Up to \$3,300 in FC-2 A Bridge Home Operations
 - ii. Up to \$330,000 in FC-3 Other Interim Housing Operations
46. AUTHORIZE the City Administrative Officer to:
- a. Prepare Controller instructions or make any necessary technical adjustments, including adjustments to the names of the Special Fund accounts recommended in this report, consistent with the Mayor and Council action in this matter, and authorize the Controller to implement these instructions; and
 - b. Prepare any additional Controller instructions to reimburse City Departments for their accrued labor, material or permit costs related to projects in this report consistent with the Mayor and Council action on this matter and authorize the Controller to implement these instructions

BACKGROUND

As part of the LA Alliance case, on June 16, 2020, the City reached an agreement with the County to create 6,700 new homeless housing units within 18 months to address the COVID-19 emergency. This agreement is referred to as the Homelessness Roadmap.

The Roadmap set the following targets:

- 700 beds in existing agreements with the County within 10 months
- 5,300 new beds within 10 months
- 700 new beds within 18 months

The City is required to open and maintain 6,000 new beds, not covered by existing City-County agreements. The County will provide up to \$60 million in annual service funding, totaling up to \$300 million over the five-year agreement term, based on the number of interventions open and occupied within 60 days of July 1st each year.

The City has met all obligations under the agreement and will continue to do so. As of June 30, 2023, 6,588 new beds are open and occupiable, which includes 1,263 rapid rehousing/shared housing point-in-time placements overseen by the Los Angeles Homeless Services Authority (LAHSA).

DISCUSSION

Safe Parking Program

On April 28, 2023, the CAO entered into a contract with Community Partners (C-143196) to provide Safe Parking services at the Los Angeles World Airport (LAWA) owned property located at 5455 W. 111th Street in CD 11, also known as the La Cienega lot. Community Partners is currently the fiscal sponsor of the service provider Safe Parking LA, who is completing the work for this program. The lot began operations on June 15, 2023 and provides 50 parking spaces to people experiencing vehicular homelessness. It is estimated that around October 2023, Safe Parking LA will become their own non-profit corporation and will begin operating separately from Community Partners. Safe Parking LA will continue to provide services at the La Cienega lot for the remainder of the term, and therefore, this report recommends the City Council and Mayor authorize the CAO to execute a contract with the Safe Parking LA as a stand alone service provider through May 31, 2024.

Additionally, this report recommends the extension or the execution of a new Master License Agreement between the General Services Department (GSD) and LAHSA for up to three years. This agreement allows LAHSA access to City owned properties where a Safe Parking program is being operated, as well as the authority to provide Safe Parking services on the premises. GSD acts as the controlling department for these properties.

828 Eubank Avenue, A Bridge Home in Council District (CD)15

The A Bridge Home (ABH) site located at 828 Eubank Avenue in CD 15 provides 100 beds to PEH. This location is operated by the US Veterans Initiative, and the property is owned by the Port of Los Angeles. The lease and sublease for this ABH expires in August 2023, in which the 18th Roadmap funding report (C.F. 20-0841-S35) provided the authority to extend these agreements, as well as the exemption determinations for the California Environmental Quality Act. In extending this ABH for a 42 month term, the Council Office is working to improve the site at the request of the community. Therefore, this report recommends a total of \$15,712 of Additional Homeless Services - General City Purpose (AHS-GCP) funds for privacy screen replacement, tree trimming, and landscaping services, as well as \$176,000 of County Agreement funds to support additional security services that will be provided by Black Knight Security. The site will receive a total of \$191,712 additional funds to support these efforts.

Alexandria Park THV Pallet Replacement

On May 31, 2023, the Alexandria Park Tiny Home Village (THV) located at 6099 Laurel Canyon Boulevard in Council District 2 experienced a fire that burned five pallets. This report recommends the authority to transfer pallets that were purchased for the THV located at 600 E. 116th Place in Council District 15 to replace the burned pallets and a total of \$223,929 of AHS-GCP funds for the repair and installation of the replacement pallets. The THV at 600 E.

116th Pl. is currently on hold, and if the site receives approval to proceed at a later date, the five pallets will be replaced through a new order.

Homekey 1 Earmarks

The 2023-24 Enacted California State Budget includes earmarks for specific City of Los Angeles Homekey1 projects. This report requests authority to accept these funds and to submit the required documentation including Payee Data Record Form to the State Department of Housing and Community Development (HCD). As listed below the 2023-24 State General Fund Allocations awarded to the City for improvement projects on various Homekey1 sites:

- Huntington Villas Homekey1 Site Improvements (CD 14)- \$500,000
- Sieroty/Howard Johnson Homekey1 Site Improvements (CD 6) - \$800,000
- Ramada Inn/PV Marina del Rey Homekey1 Site Improvements (CD 11) - \$1,000,000
- Chatsworth Travelodge Homekey1 Site Improvements (CD 12) - \$410,000

This report also requests authority to amend the sites' LAHSA contracts to add these funds, which are to be used for the remaining rehabilitation/improvements at these sites. The \$1 million funding for the Ramada Inn/PV Marina del Rey, will assist the site convert from interim to permanent housing. The report authorizes the Los Angeles Housing Department (LAHD) to disburse these funds when the site starts its conversion to permanent housing.

Homekey1 Interim Housing Sites

This report request authority for the CAO, in consultant with the City Attorney, to draft, negotiate, and execute all documents necessary to make a service payback loan with a minimum 15-year service payback period for the two sites that will remain as interim housing facilities, the Woodman/Arleta (CD 6) and The Nest (CD 13). This would include but not limited to a service payback loan agreement, promissory note, deed of trust, and affordability covenant requiring the properties be maintained as an interim housing facility for a term of 30 years. These documents would replace the current executed documents, to specify the interim-housing use for these two sites. The Woodman/Arleta will serve homeless senior citizens 55 years and older. The recommendations in this report would also amend the owner/operator's contract with LAHSA to specify the population served as homeless senior citizens.

Reprogramming of Savings in ESG-CV Fund

This report recommends reprogramming up to \$6,675,111.88 in unspent funds from ESG-CV interim housing operating funds due to delays in service start date or construction delays for various Roadmap projects as outlined below in Table 1. \$4,283,442.22 of the reprogrammed ESG-CV funds are recommended for Homelessness Roadmap projects in this Report, and it is recommended to reserve the remaining balances of \$2,391,669.66 for other Homelessness Roadmap projects in future reports.

Table 1: Recommended Reprogramming of ESG-CV Fund

CD	Site	ESG-CV Recommended for Reprogramming
2	6099 Laurel Canyon Blvd.	\$1,027,308.00
9	2521-2525 Long Beach Ave.	\$869,428.00
9	2300 S. Central Ave. (6)	\$472,798.00
12	18140 Parthenia Blvd.	\$58,850.00
13	1455 Alvarado St.	\$103,410.00
13	5941 Hollywood Blvd.	\$49,133.00
14	310 N. Main St. (Civic Center)	\$148,646.00
15	Travelodge (Normandie) (Rehab)	\$2,950,434.00
Various	Project Roomkey (3)	\$995,104.88
	Total	\$6,675,111.88

Reprogramming of County Roadmap Funds

This report also recommends reprogramming up to \$4,557,106.00 in unspent funds from County Roadmap funds interim housing operating funds due to delays in service start date for various Roadmap projects as outlined below in Attachment 2. \$3,774,644.04 of the reprogrammed County Roadmap Funds are recommended for Homelessness Roadmap projects in this Report and previously approved reports, and it is recommended to reserve the remaining balances of \$782,461.96 for other Homelessness Roadmap projects in future reports.

Inclement Weather Shelter Program Funding

This report recommends funding for costs incurred from the recent Tropical Storm Hilary in the amount of \$1,028,265.70 to connect persons experiencing homelessness with immediate temporary shelter as City’s Recreation and Parks site and motel vouchers. Additional funding in the amount of \$757,477 is recommended for any future inclement weather events. Given that this is a new program outside of the City’s Winter Shelter Program, the LAHSA will require additional time to develop a detailed plan and ramp up the program. As such, this report also requests LAHSA to report back on a detailed plan on an Inclement Weather Shelter Program, including the results of any request for proposals, roles and responsibilities, participants processes, and funding needed.

Encampment Resolution Fund

The CAO serves as the grant administrator for a \$1,747,385 grant from the State’s Encampment Resolution Fund Round 1 (ERF-1) program to serve people experiencing homelessness along the Los Angeles River in Council District 4. The purpose of the ERF-1 program is to support

people living in encampments by placing them onto paths to safe and stable housing, leading to the resolution, or closure, of the encampments.

In accordance with State statute, 50 percent of the grant funding (\$873,692.50) was expended by June 30, 2023. The recommendations in this Report provide authority to charge CAO staff time used toward the grant in FY 2022-23, as well as to amend the existing service provider contracts under this grant to add the remaining grant funding and to extend the contracts through the grant end date of June 30, 2024.

FISCAL IMPACT STATEMENT

The recommendations in this report will be funded with the City's General Fund previously approved for homelessness interventions and the County service funding commitment from FY 2022-23 and FY 2023-24. There is no additional impact to the General Fund as a result of the recommendations in this report.

FINANCIAL POLICIES STATEMENT

The recommendations in this report comply with the City Financial Policies in that budgeted funds are being used to fund recommended actions.

Attachments:

1. COVID-19 Homelessness Roadmap Status of Capital and Operating Funding if 19th Homeless Roadmap Funding Recommendations are Approved.
2. County Roadmap Recommended Reprogramming

Recommended Reprogramming of County Roadmap Funds		
CD	Site	County Funds Recommended for Reprogramming
2	11471 Chandler	\$43,150.00
3	7128 Jordan Ave	\$58,391.00
4	1701 Camino Palmero	\$108,240.00
6	6909 North Sepulveda	\$204,944.00
7	Sylmar Armory	\$2.00
8	8501 South Broadway	\$918.00
9	4301 S. Central Ave	\$8,142.00
9	5100 South Central Ave	\$19.00
9	4301 S. Central Ave.	\$1,639.00
9	1201 S. Figueroa St.	\$793.00
10	1819 S. Western Ave.	\$1,736.00
10	625 Lafayette Pl.	\$217,945.00
11	9100 Lincoln Blvd.	\$4,391.00
12	8775 Wilbur Ave	\$27,677.00
12	18140 Parthenia Blvd	\$665,491.00
12	8775 Wilbur Ave.	\$25,736.00
13	Cahuenga Branch Library	\$7,215.00
13	1033 Cole Avenue	\$28,304.00
13	1455 Alvarado St	\$136,934.00
13	2301 West 3rd Street CD 13	\$393,569.00
13	1033 Cole Ave.	\$1,093.00
13	4591 Santa Monica Blvd.	\$1,096.00
14	1060 Vignes	\$861,371.00
14	Arroyo Drive and Avenue 60	\$1,067,726.00
14	7570 Figueroa Street	\$550,576.00
15	711 S. Beacon St.	\$5,244.00
15	19610 Hamilton Ave.	\$26,898.00
Various	Year-Round Interim Housing Operations - Various (SSG/HOPICS)	\$107,866.00
Total		\$4,557,106.00