

**REPORT FROM**

**OFFICE OF THE CITY ADMINISTRATIVE OFFICER**

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Date: August 24, 2023

CAO File No. 0130-02146-0000  
Council File No. 23-0393  
Council District: --

To: The Mayor and Council



From: Matthew W. Szabo, City Administrative Officer

Reference: Transmittal from the Mayor dated April 10, 2023.

Subject: **OFFICE OF VIOLENCE AGAINST WOMEN - FISCAL YEAR 2022 IMPROVING CRIMINAL JUSTICE RESPONSES PROGRAM AWARD**

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**RECOMMENDATIONS**

That the City Council:

1. Authorize the Mayor, or designee, to:

- a. Accept on behalf of the City, the Fiscal Year 2022 Improving Criminal Justice Responses Program (FY22 ICJR) in the amount of \$1,000,000 from the U.S. Department of Justice, Office on Violence Against Women, for a performance period from October 1, 2022 through September 30, 2026;
- b. Execute the Grant Award Agreement and authorize the Mayor's Office of Public Safety to submit any other necessary agreements and documents relative to the grant award, subject to the approval of the City Attorney as to form;
- c. Execute on behalf of the City, Professional Services Agreements, subject to the approval of the City Attorney as to form, for the distribution of the FY22 ICJR grant funds for a term within the applicable grant performance period for a cumulative total not to exceed \$870,000 for DART/SART/FJC services, as follows:

<u>Agency</u>	<u>Program</u>	<u>Amount</u>
Casa de la Familia	Central FJC	\$ 310,000
Legal Aid Foundation Los Angeles	Central FJC	380,000
Center for the Pacific Asian Family	SART	90,000
Peace Over Violence	SART	90,000
	Total	\$ 870,000

2. Approve the Fiscal Year 2022 Improving Criminal Justice Responses Program budget and authorize the Mayor's Office of Public Safety to expend the grant in accordance with the approved budget.
3. Authorize the Controller to:
  - a. Establish a new interest-bearing Fund entitled "FY22 ICJR Grant," create a receivable in the Fund in the amount of \$1,000,000, and create new Appropriation Accounts within the new Fund No. XXX/46 as follows:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
XXX/46	46W146	Mayor	\$ 48,000.00
XXX/46	46W299	Reimbursement of General Fund Costs	19,512.00
XXX/46	46W304	Contractual Services	912,000.00
XXX/46	46W946	Grant Management & Administration	3,488.00
XXX/46	46W213	Travel	10,000.00
XXX/46	46W965	Department on Disability	7,000.00
Total			\$ 1,000,000.00

- b. Transfer appropriations from Fund XXX/46 to the General Fund to reimburse grant related expenditures, as follows:

**TRANSFER FROM:**

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
XXX/46	46W146	Mayor	\$ 48,000.00
XXX/46	46W213	Travel	10,000.00
Total			\$ 58,000.00

**TRANSFER TO:**

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
100/46	001020	Grant Reimbursement	\$ 48,000.00
100/46	002130	Travel	10,000.00
Total			\$ 58,000.00

- c. Expend funds upon presentation of proper demands from the Office of the Mayor.
4. Authorize the Controller to transfer up to \$19,512 from Fund XXX, Account No. 46W299 to the General Fund 100/46, Revenue Source No. 5346, for reimbursement of grant-funded fringe benefits; and,

5. Authorize the Controller to transfer cash from Fund XXX/46 to reimburse the General Fund, on an as-needed basis, upon presentation of proper documentation from City Departments.
6. Authorize the Mayor, or designee, to prepare Controller's instructions for any necessary technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

**SUMMARY**

The Mayor’s Office of Public Safety requests authority to accept a grant award in the amount of \$1,000,000 from the U.S. Department of Justice, Office of Violence Against Women (OVW) for the Fiscal Year 2022 Improving Criminal Justice Responses Grant Program (FY 22 ICJR), previously known as the Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program. On September 23, 2022, the Mayor’s Office of Public Safety was notified by the OVW of the grant award funding. The FY 22 ICJR grant performance period spans October 1, 2022 through September 30, 2026. There is no matching requirement for this grant.

The FY 22 ICJR grant is designed to address issues of domestic violence (DV), dating violence, sexual assault (SA) and stalking as serious violations of criminal law, requiring the coordinated involvement of the entire criminal justice system. The grant is utilized to fund the Domestic Abuse Response Team (DART), the Sexual Assault Response Team (SART), and Family Justice Center (FJC) programs. Previous grant awards were first received in 2009, with a total of \$4,700,000 in funds allocated for these services.

The following chart provides an overview of the grant funding allocation for personnel, contractual services, supplies and travel:

<b>Cost Category</b>	<b>Amount</b>
Contractual Services - Central Bureau Family Justice Center	696,000
Contractual Services - Sexual Assault Response Team	180,000
Contractual Services - Domestic Abuse Response Team	36,000
Grant Administration - Mayor Salaries and Fringe benefits	67,512
Personnel - Department on Disability	7,000
Office Supplies	3,488
Training & Travel	10,000
<b>Total:</b>	<b>\$1,000,000</b>

*The City of Los Angeles Central Bureau Family Justice Center (FJC) Program*

The FJC is a multi-disciplinary approach to the handling of DV investigations by facilitating thorough investigations conducted by sworn personnel possessing expertise in this field. It serves as a one-stop shop resource center for victims of the most Aggravated Domestic Violence (DV) and

DV/Sexual Assault (SA) cases. The FJC is a collaboration between the LAPD, Los Angeles County and USC Health Sciences Campus within the LAPD's Central Bureau. Victims utilizing these services are referred to co-located FJC service partners. The FY22 ICJR grant will provide funding to expand the FJC program by providing support for two service providers: Casa de la Familia (\$310,000) and the Legal Aid Foundation of Los Angeles (\$380,000).

The \$310,000 in funding for Casa de la Familia (CDLF) will provide augmented and clinically supervised mental health services and counseling to victims of trauma receiving assistance at the Central FJC, as well as structured outreach programs to victims of domestic violence in their designated divisions, with a specialization in the Latino community within the Central Bureau. CDLF will also offer bilingual and culturally-specific individual and group psychotherapy, case management, free women's support groups, and outreach.

The \$380,000 in funding for the Legal Aid Foundation of Los Angeles (LAFLA) will be utilized to expand legal aid, immigration, and auxiliary services to support victim needs when receiving services at the Central FJC by funding a Program Director, Immigration Attorney and an Access to Justice Advocate. These additional positions will assist with civil legal matters through direct legal representation, guidance for court appearances, victim advocacy, restraining order clinics, help in navigating the immigration process and other necessary support for victims regarding legal proceedings and the criminal justice system.

In addition to the expansion of services, \$6,000 is budgeted for on-call childcare services to victims seeking access to any of the co-located services available at the FJC. The goal of this additional service is to encourage more survivors to utilize services by providing a comfortable environment for victims to obtain services while knowing their children are accompanied by a professional, kept safe from vicarious trauma and engaged with age-appropriate entertainment and trauma-informed care.

#### *Domestic Abuse Response Team (DART) Program*

The DART program is dedicated to combating domestic violence through an immediate crisis response partnership between community-based victim service providers and the LAPD. DART agencies are paired within twenty-one LAPD Divisions and provide the following services: case management, advocacy, transportation, needs assessment, counseling, crisis intervention, medical and emergency room advocacy, parenting classes, support groups, referrals to shelters, legal services, self-defense classes, and assistance in obtaining restraining orders.

The FY22 ICJR Grant will provide funding to supplement the DART program with by providing support for a Web Developer (\$6,000), Translation Services (\$5,000), and Multi-Agency Cross Training (\$25,000), for a total of \$36,000. The Web Developer services will allow for a redesign of the program website, to provide citywide domestic violence, sexual assault, and family justice center partners with the ability to showcase the availability of services and resources to victims and/or their families seeking this information. The Translation Services will provide service information and media platform materials in various languages to ensure limited English speakers are able to access all available resources. Lastly, the Multi-Agency Cross-Training will promote

best practices in recognizing, investigating, and prosecuting instances of domestic violence, dating violence, sexual assault, and stalking cases by providing multidisciplinary training and education for law enforcement sworn personnel (including DART Officers, Major Assault Crime (MAC) Detectives, and patrol officers), prosecutors and victim services providers.

### Sexual Assault Response Team (SART)

The SART program is a dedicated sexual assault response service provider that is available citywide 24 hours/7 days a week to provide crisis intervention, medical and emergency room accompaniment, counseling, follow-up calls and outreach and accompaniment services to court and social service agencies, as necessary. The FY22 ICJR Grant will provide funding to continue the SART program with two of its service partners, the Center for the Pacific Asian Family and Peace over Violence, providing \$90,000 to each service provider for a total of \$180,000.

### Grant Management and Administration

The Mayor's Office of Public Safety serves as the Grant Administrator and is allocated \$81,000 for the management and administrative costs associated with this grant. A total of \$48,000 is budgeted for salaries and \$19,512 is budgeted for fringe benefits costs. The \$67,512 in funding will support a partial Project Director, Grant Specialist and Accountant position who will be responsible for coordinating the grant-funded program, administering all contracts, overseeing the implementation and monitoring of grant-funded programs, collecting program data and reporting to the grantor, and all accounting and auditing responsibilities. The additional \$13,488 will be provided for Supplies (\$3,488), Travel (\$10,000), as required by the Grantor for OVW-sponsored conferences, training and technical assistance associated with the grant. An additional \$7,000 is provided to the City's Department on Disability for ASL Interpretation services for hearing impaired victims.

## **FISCAL IMPACT STATEMENT**

Acceptance of the Fiscal Year 2022 Improving Criminal Justice Responses Program grant award in the amount of \$1,000,000 will provide an enhanced community response to sexual violence with an emphasis on improving prosecution. There is no additional General Fund impact. No matching funds are required for this grant.

## **FINANCIAL POLICIES STATEMENT**

The recommendations provided in this report are in compliance with the City's Financial Policies in that all grant funds will be utilized for grant-eligible activities.



KAREN BASS  
MAYOR

April 10, 2023

Honorable Members of the City Council  
c/o City Clerk  
Room 395, City Hall

**Re: Request for Authority to Accept Grant Award for the U.S. Department of Justice, Office on Violence Against Women, Fiscal Year 2022 Improving Criminal Justice Responses to Domestic Violence, Dating Violence, Sexual Assault and Stalking Grant Program (formerly known as Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program)**

Dear Honorable Members:

On April 28, 2022 the Mayor's Office of Public Safety submitted a grant application to the U.S. Department of Justice (DOJ), Office on Violence Against Women (OVW), for the Fiscal Year 2022 Improving Criminal Justice Responses to Domestic Violence, Dating Violence, Sexual Assault and Stalking Grant Program (FY22 ICJR). This grant was formerly known as the Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program (Arrest Policies). On September 23, 2022, OVW notified the Mayor's Office of Public Safety of a grant award under ICJR funding in the amount of \$1,000,000 for a performance period of October 1, 2022 to September 30, 2026.

Transmitted herewith for consideration by the City Council is a request to accept and expend the grant award in accordance with the approved budget.

### **Background**

The Mayor's Office of Public Safety was previously awarded Arrest Policies funding (now "ICJR") in September 2009 (\$1,000,000), 2012 (\$900,000), and 2014 (\$900,000), and 2017 (\$900,000) and 2022 (\$1,000,000) for a total of \$4,700,000. As detailed in previous acceptance transmittals, this grant is designed to address issues of domestic violence (DV), dating violence, sexual assault (SA) and stalking as serious violations of criminal law, requiring the coordinated involvement of the entire criminal justice system. It encourages collaborative programs that result in new responses to ensure victim safety and offender accountability. There is no general fund match requirement for this grant.



The new FY22 ICJR grant provides for the following personnel, contractual services, supplies, and travel:

<b>Cost Category</b>	<b>Amount</b>
Contractual Services - Central Bureau Family Justice Center	696,000
Contractual Services - Sexual Assault Response Team	180,000
Contractual Services - Domestic Abuse Response Team	36,000
Grant Administration - Mayor Salaries and Fringe benefits	67,512
Personnel - Department on Disability	7,000
Office Supplies	3,488
Training & Travel	10,000
<b>Total:</b>	<b>\$1,000,000</b>

The City of Los Angeles Central Bureau Family Justice Center (FJC) Program:

The City of Los Angeles proposes to use a portion of the FY22 ICJR in support of the Central Bureau Family Justice Center (FJC) victim services, as a part of expansion of the City’s FJC program. Since 2018, the Mayor’s Office has collaborated with LAPD, LA County + USC Health Sciences Campus and established an FJC partnership in the Central Bureau, via the Violence Intervention Program (VIP) at the USC Health Sciences Campus. The FJC is a multi-disciplinary approach to the handling of DV investigations by facilitating thorough investigations conducted by sworn personnel possessing expertise in this field. Thus far, the Central FJC is a one-stop-shop resource center for victims of the most Aggravated Domestic Violence (DV), DV/Sexual Assault (SA), presenting with traumatic injuries of grave bodily harm or deemed highly lethal, which are referred to co-located Coordinated Community Response (CCR) FJC partnerships by the Los Angeles Police Department (LAPD) Divisions within Central Bureau: Central, Hollenbeck, Northeast and Rampart divisions.

FY22 ICJR funding shall provide \$310,000 to grant subrecipient Casa de la Familia (CDLF), non-profit victim service provider, to administer augmented, clinically supervised mental health services and counseling to victims of trauma receiving assistance at the Central FJC, as well as structured outreach programs to victims of domestic violence in their designated divisions, with a specialization in the Latino community within the Central Bureau. CDLF shall offer bilingual and culturally-specific individual and group psychotherapy, case management, free of cost women’s support groups for victims of domestic violence and sexual assault, and outreach to marginalized sectors of the community that are home to immigrants who are limited in English.

FY22 ICJR funding will be used to expand legal aid, immigration, and auxiliary services to support victim needs when receiving services at the Central FJC. The Legal Aid Foundation of Los Angeles (LAFLA), a non-profit legal services and community based

organization, is the grant partner providing direct legal assistance to survivors seeking services at the Central FJC. LAFLA is budgeted \$380,000 in FY22 ICJR funds to fund for a Program Director, Immigration Attorney and an Access to Justice Advocate who will assist with civil legal matters through direct legal representation, guidance for court appearances, victim advocacy, restraining order clinics, help navigating the immigration process and other necessary support for victims regarding legal proceedings and the justice system.

An additional \$6,000 is budgeted for on-call childcare services to victims seeking access to any of the co-located services available at the FJC. By providing a designated on-call childcare provider, the FJC is able to expand accessibility and convenience to encourage more survivors to utilize FJC services, with the comfort of knowing their children are accompanied by a professional, kept safe from vicarious trauma and engaged with age-appropriate entertainment and trauma-informed care. The childcare provider will supervise and monitor the safety of the children at the Central FJC as needed.

The FY22 ICJR Grant will provide \$696,000 in funding for the following augmented, co-located service provision by the following Central FJC partners:

<b>Agency</b>	<b>Program</b>	<b>Contract Amount</b>
Casa de la Familia	Central FJC	\$310,000
Legal Aid Foundation of Los Angeles	Central FJC	\$380,000
On-Call Child Care	Central FJC	<u>\$6,000</u>
	<b>Total:</b>	<b>\$696,000</b>

#### Sexual Assault Response Team (SART)

The Sexual Assault Response Team (SART) was originally piloted through the FY12 Arrest Policies grant. Then awarded under the FY14 Arrest Policies grant, Los Angeles expanded SART services citywide as part of the Sexual Assault Team Enhancement and Expansion Project (SARTEE). Under SARTEE, a dedicated sexual assault response service provider, or rape crisis center, will be available citywide, 24 hour/7 days a week to provide crisis intervention, medical and emergency room accompaniment and advocacy, individual counseling, follow-up calls, outreach and court accompaniment, and other social services as necessary to victims of sexual assault.

Through FY22 ICJR funding, the City will be able to sustain two of the expanded SARTs, providing \$90,000 to each of the SART grant partners, Center for the Pacific Asian Family and Peace Over Violence, ensuring continued response to sexual assault victims.

The agencies upholding the citywide expansion of SART through FY22 ICJR partnership are funded as follows:

<b>Agency</b>	<b>Program</b>	<b>Contract Amount</b>
Peace Over Violence	Sexual Assault Response Team	90,000
Center for the Pacific Asian Family	Sexual Assault Response Team	<u>90,000</u>
	<b>Total:</b>	<b>\$180,000</b>

Domestic Abuse Response Team (DART) Program

The City of Los Angeles currently manages the Domestic Abuse Response Team (DART) Program. DART Agencies are paired with twenty-one (21) LAPD Divisions. These DART Agencies are dedicated to combating domestic violence through an immediate crisis response partnership between community-based victim service providers and the LAPD. Immediate crisis intervention and follow-up victim services provided by DART providers include: case management, advocacy, emergency transportation, victim needs assessment, individual counseling, safety planning, medical and emergency room advocacy, parenting classes, support groups, referrals to shelters or transitional housing, assistance with legal services/advocacy, court accompaniment, and help navigating the process of obtaining restraining orders.

A total of \$6,000 in FY22 ICJR has been budgeted for a Web Developer to revamp the Citywide website, so that Citywide domestic violence, sexual assault, and family justice center partners can showcase the availability of services and resources to victims and/or their families seeking information. The website will be trauma-informed, accessible and available in multiple languages for those with limited English.

A total of \$5,000 has been budgeted for Translation Services for limited English Speakers. Translation of one or more foreign languages performing translations necessary to meet the victim services and/or legal needs of Domestic Violence and Sexual Assault Programs. Translates from various media platforms and other documents into English and may translate documents from English into another language; may certify such documents as to their correctness.

Additional funding in the amount of \$25,000 will be utilized for Training to promote best practices in recognizing, investigating, and prosecuting instances of domestic violence, dating violence, sexual assault, and stalking cases by fortification of multidisciplinary training and education for law enforcement sworn personnel (including DART Officers, Major Assault Crime (MAC) Detectives, and patrol officers), prosecutors and victim services providers.

<b>Service</b>	<b>Program</b>	<b>Contract Amount</b>
Web Developer	Domestic Abuse Response Team	6,000
Language Translator	Domestic Abuse Response Team	5,000
Multi-Agency Cross-Training	Domestic Abuse Response Team	<u>25,000</u>
	<b>Total:</b>	<b>\$36,000</b>

The grant will provide \$81,000 for the management and administrative costs associated with this grant. A total of \$48,000 is budgeted for salaries and \$19,512 is budgeted for the fringe benefits of a partial Project Director, Grant Specialist and Accountant responsible for coordinating the grant-funded program, administering all contracts, overseeing the implementation and monitoring of grant-funded programs, collecting program data and reporting to the grantor, and all accounting and auditing responsibilities. An additional \$3,488 for supplies as needed by the project manager and accountant. As required by the Grantor, a total of \$10,000 has been budgeted for travel to OVW-sponsored conferences, training and technical assistance associated with the grant.

A total of \$7,000 has been budgeted for the City's Department on Disability to provide American Sign Language (ASL) interpreters for victims who are hearing impaired at the FJC.

It is therefore requested that the City Council:

**1. AUTHORIZE** the Mayor or his designee, to:

- a. Accept** on behalf of the City, the Fiscal Year 2022 Improving Criminal Justice Responses Program (FY22 ICJR) in the amount of \$1,000,000 from the U.S. Department of Justice, Office on Violence Against Women, for a performance period of October 1, 2022 to September 30, 2026;
- b. Execute** the Grant Award Agreement and authorize the Mayor's Office of Public Safety to submit any other necessary agreements and documents relative to the grant award, subject to the approval of the City Attorney as to form;
- c. Execute** on behalf of the City, Professional Services Agreements, subject to the approval of the City Attorney as to form and legality, for the distribution of the FY22 ICJR grant funds for a term within the applicable grant performance period for a cumulative total not to exceed \$870,000 for DART/SART/FJC services, as follows:

<b>Agency</b>	<b>Program</b>	<b>Amount</b>
Casa de la Familia	Central FJC	\$310,000
Legal Aid Foundation of Los Angeles	Central FJC	\$380,000
Center for the Pacific Asian Family	SART	\$ 90,000
Peace Over Violence	SART	<u>\$ 90,000</u>

**Total: \$870,000**

2. **APPROVE** the Fiscal Year 2022 Improving Criminal Justice Responses Program budget and authorize the Mayor's Office of Public Safety to expend the grant in accordance with the approved budget.

3. **AUTHORIZE** the Controller to:

a. **ESTABLISH** a new interest-bearing Fund entitled "FY22 ICJR Grant," create a receivable in the Fund in the amount of \$1,000,000, and create new **Appropriation Accounts** within the new Fund No. XXX/46 as follows:

<b>Fund/Dept. No.</b>	<b>Account</b>	<b>Account Title</b>	<b>Amount</b>
XXX/46	46W146	Mayor	\$ 48,000
XXX/46	46W299	Reimbursement of General Fund Costs	\$ 19,512
XXX/46	46W304	Contractual Services	\$ 912,000
XXX/46	46W946	Grant Management & Administration	\$ 3,488
XXX/46	46W213	Travel	\$ 10,000
XXX/46	46W965	Department on Disability	\$ 7,000
<b>Total:</b>			<b>\$1,000,000</b>

b. Transfer appropriations from Fund XXX/46 to the General Fund to reimburse grant related expenditures, as follows:

<b>Fund/Dept No.</b>	<b>Account</b>	<b>Title</b>	<b>Amount</b>
From: XXX/46	46W146	Mayor	\$ 48,000.00
XXX/46	46W213	Travel	<u>10,000.00</u>
<b>Total:</b>			<b>\$ 58,000.00</b>

<b>Fund/Dept No.</b>	<b>Account</b>	<b>Title</b>	<b>Amount</b>
To: 100/46	001020	Grant Reimb	\$ 48,000.00
100/46	002130	Travel	<u>10,000.00</u>
<b>Total:</b>			<b>\$ 58,000.00</b>

c. **EXPEND** funds upon presentation of proper demands from the Office of the Mayor;

4. **AUTHORIZE** the Controller to transfer up to \$19,512 from Fund XXX, Account No. 46W299 to the General Fund 100/46, Revenue Source No. 5346, for reimbursement of grant-funded fringe benefits;

5. **AUTHORIZE** the Controller to transfer cash from Fund XXX/46 to reimburse the General Fund, on an as-needed basis, upon presentation of proper documentation from City Departments; and

Honorable Members of the City Council

April 10, 2023

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6. **AUTHORIZE** the Mayor, or designee, to prepare Controller's instructions for any necessary technical adjustments, subject to the approval of the City Administrative Officer and authorize the Controller to implement the instructions.

Sincerely,

A handwritten signature in black ink that reads "Karen Bass". The signature is written in a cursive, flowing style.

KAREN BASS

Mayor

Attachments: Attachment A - Award Letter