

LOS ANGELES POLICE COMMISSION

BOARD OF POLICE COMMISSIONERS

DR. ERROLL G. SOUTHERS
PRESIDENT

RASHA GERGES SHIELDS
VICE PRESIDENT

WILLIAM J. BRIGGS, II
MARIA LOU CALANCHE
STEVE SOBOROFF

MARIA SILVA
COMMISSION EXECUTIVE ASSISTANT II



KAREN BASS
MAYOR

RICHARD M. TEFANK
EXECUTIVE DIRECTOR

MARK P. SMITH
INSPECTOR GENERAL

EXECUTIVE OFFICE
POLICE ADMINISTRATION BUILDING
100 WEST FIRST STREET, SUITE 134
LOS ANGELES, CA 90012-4112

(213) 236-1400 PHONE
(213) 236-1410 FAX
(213) 236-1440 TDD

August 18, 2023

BPC #23-150

The Honorable Karen Bass
Mayor, City of Los Angeles
City Hall, Room 303
Los Angeles, CA 90012

The Honorable City Council
City of Los Angeles, Room 395
c/o City Clerk's Office

Dear Honorable Members:

RE: GRANT APPLICATION AND AWARD FOR THE 2022 PAUL COVERDELL FORENSIC
SCIENCE IMPROVEMENT PROGRAM.

At the regular meeting of the Board of Police Commissioners held Tuesday, August 15, 2023, the Board APPROVED the Department's report relative to the above matter.

Respectfully,

BOARD OF POLICE COMMISSIONERS

A handwritten signature in blue ink that reads "Rebecca Munoz".

REBECCA MUNOZ
Commission Executive Assistant

Attachment

c: Chief of Police

INTRADEPARTMENTAL CORRESPONDENCE

RECEIVED
RICHARD M. TEFANK
EXECUTIVE DIRECTOR
8/11/23
DATE

July 25, 2023
1.14

TO: The Honorable Board of Police Commissioners

FROM: Chief of Police

SUBJECT: TRANSMITTAL OF THE GRANT APPLICATION AND AWARD
ACCEPTANCE FOR THE 2022 PAUL COVERDELL FORENSIC SCIENCE
IMPROVEMENT PROGRAM FROM THE CALIFORNIA GOVERNOR'S
OFFICE OF EMERGENCY SERVICES

RECOMMENDED ACTIONS

1. That the Board of Police Commissioners (Board) REVIEW and APPROVE this report;
2. That the Board TRANSMIT the attached grant application, pursuant to Administrative Code Section 14.6(a), to the Mayor, Office of the City Administrative Officer (CAO), Office of the Chief Legislative Analyst, City Clerk for Committee, and City Council consideration;
3. That the Board REQUEST the Mayor and City Council to:
 - A. AUTHORIZE the Chief of Police or his designee to retroactively apply for and subsequently ACCEPT the grant award for the 2022 California Coverdell Program in the amount of \$124,859 for the period of April 1, 2023 through June 30, 2024, from the California Governor's Office of Emergency Services (Cal OES);
 - B. AUTHORIZE the Chief of Police or his designee to negotiate and execute the grant award agreement, subject to City Attorney approval as to form and legality;
 - C. AUTHORIZE the Controller to set up a grant receivable and appropriate \$124,859 to appropriation account, account number to be determined within Fund No. 339, Department No. 70, for the receipt and disbursement of the Cal OES 2022 Coverdell Program in accordance with the grant award;
 - D. AUTHORIZE the Los Angeles Police Department (LAPD) to spend up to \$124,859 in accordance with the grant award agreement;
 - E. AUTHORIZE the LAPD to submit grant reimbursement requests to the grantor and deposit grant receipts into Fund No. 339, Department No. 70;

- F. AUTHORIZE the Controller to increase appropriations for Cal OES's 2022 Paul Coverdell Program as needed from appropriation account number to be determined in Fund No. 339, Department No. 70, to Fund No. 100, Department No. 70, account number and amount as follows:

From:	<u>Fund/Dept</u> 339/70	<u>Account No.</u> TBD	<u>Account Name</u> 2022 Coverdell Program	<u>Amount</u> \$124,859
To:	<u>Fund/Dept</u> 100/70	<u>Account No.</u> 001090	<u>Account Name</u> Civilian Overtime	<u>Amount</u> \$117,503
	339/70	TBD	Related Costs	\$7,356

- G. AUTHORIZE the LAPD to prepare Controller's instructions for any technical adjustments, subject to the approval of the CAO, and AUTHORIZE and INSTRUCT the Controller to implement the instructions.

DISCUSSION

The Cal OES has allocated \$124,859 of the 2022 Cal OES Coverdell Program grant funding to the LAPD. The goal of the program is to improve the quality, timeliness, and efficiency of forensic science services. This grant will be used to fund overtime, fringe benefit and related costs to complete backlogged and incomplete cases within the Forensic Science Division (FSD). The overtime will also be used to allow analysts to respond to crime scenes on an emergency basis, and train new firearm analysts within the FSD from April 1, 2023 through June 30, 2024.

The grant award will provide \$89,200 for the Firearms Analysis Unit; \$28,303 for the Narcotics Analysis Unit; and, \$7,356 for fringe benefit and related costs for civilian overtime to be used to improve the overall efficiency, quality, and timeliness within FSD. No matching funds are required for this grant.

If you have any questions, please contact Stella Larracas, Senior Management Analyst, Officer in Charge, Grants Section, Office of Constitutional Policing and Policy at (213) 486-0380.

Respectfully,


MICHEL R. MOORE
Chief of Police

BOARD OF
POLICE COMMISSIONERS
Approved *August 15, 2023*
Secretary *Rebecca Munoz*

Attachments

June 14, 2023

Kristina Takeshita
Laboratory Director
Los Angeles, City of - Police Department
1800 Paseo Rancho Castilla
Los Angeles, CA 90032-4210

Subject: **Grant Subaward Application Approval**
Paul Coverdell Forensic Science Improvement Program
Grant Subaward #: CQ22 19 7250

Dear Kristina Takeshita:

The California Governor's Office of Emergency Services (Cal OES) has approved your Grant Subaward application in the amount of \$124,859, subject to enactment of applicable State Budget Act. A copy of your approved Grant Subaward is enclosed for your records.

Cal OES will make every effort to process payment requests within 45 days of receipt of your Report of Expenditures & Request for Funds (Cal OES Form 2-201).

This Grant Subaward is subject to the Cal OES Subrecipient Handbook. You are encouraged to read and familiarize yourself with the Cal OES Subrecipient Handbook, which can be viewed on the Cal OES website at www.caloes.ca.gov.

Please contact your Program Specialist Elizabeth Wilder, at wildere@caloes.ca.gov with questions.

Sincerely,

Victim Services Grants Processing Unit

cc: Subrecipient's file Program
Specialist

Cal OES #	037-44000-04	FIPS #	037-44000	VS#		Subaward #	Q22 19 7250
-----------	--------------	--------	-----------	-----	--	------------	-------------

CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES

GRANT SUBAWARD FACE SHEET

The California Governor's Office of Emergency Services (Cal OES) hereby makes a Grant Subaward of funds to the following:


1. Subrecipient:	<u>City of Los Angeles</u>	1a. UE#:	<u>ZRXCMNNSUEJ1</u>
2. Implementing Agency:	<u>Los Angeles Police Department</u>	2a. UE#:	<u>ZRXCMNNSUEJ1</u>
3. Implementing Agency Address:	<u>100 West First Street</u> (Street)	<u>Los Angeles</u> (City)	<u>90012-4112</u> (Zip+4)
4. Location of Project:	<u>Los Angeles</u> (City)	<u>Los Angeles</u> (County)	<u>90012-4210</u> (Zip+4)
5. Disaster/Program Title:	<u>CQ - Paul Coverdell Forensic Science Improvement Program</u>	6. Performance/ Budget Period:	<u>4/1/2023</u> to <u>6/30/2024</u> (Start Date) (End Date)
7. Indirect Cost Rate:	<u>Federally Approved ICR</u> <u>N/A</u>	Federally Approved ICR (if applicable): <u>(For Civilian Off: 26 %)</u>	

Item Number	Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Cost
8.	2022	FSIA		\$124,859					\$124,859
9.	Select	Select							
10.	Select	Select							
11.	Select	Select							
12.	Select	Select							
Total	Project	Cost		\$124,859	\$124,859				\$124,859

13. Certification. - This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

14. CA Public Records Act - Grant applications are subject to the California Public Records Act, Government Code section 6250 et seq. Do not put any personally identifiable information or private information on this application. If you believe that any of the information you are putting on this application is exempt from the Public Records Act, please attach a statement that indicates what portions of the application and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

15. Official Authorized to Sign for Subrecipient:

Name:	<u>Michel R. Moore</u>	Title:	<u>Chief of Police</u>
Payment Mailing Address:	<u>100 West First Street</u>	City:	<u>Los Angeles</u> Zip Code+4: <u>90012-4112</u>
Signature:		Date:	<u>1-10-23</u>
16. Federal Employer ID Number:	<u>956000735</u>		

(FOR Cal OES USE ONLY)

I hereby certify, upon my personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

<u>Mary Rucker</u>	<u>6/9/2023</u>	<u>Heather Carlson</u>	<u>6/9/2023</u>
(Cal OES Representative)	(Date)	(Cal OES Director or Designee)	(Date)

ENY: 2022-23 Chapter: 43 SL: 18622
 Item: 0690-102-0890 Pgm: 0385
 FAIN #: 15PBJA-22-GG-01941-COVE 10/01/22-09/30/24
 Fund: Federal Trust AL#: 16.742
 Program: Paul Coverdell Forensic Science Improvement Program
 Match Req.: None
 Project ID: OES22FSIA000012
 SC: 2022-18622 Amount: \$ 124,859

DS
JH

Received by CalOES, Lorna Allen
 Mail log #: 769073, Wednesday December 7, 2022
 Grant Subaward Face Sheet Cal OES 2-101 (Revised 9/2022)

**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
SUPPLEMENTAL GRANT SUBAWARD INFORMATION**

1. Cal OES Contact Information Section:

Governor's Office of Emergency Services
Nancy Ward, Director
3650 Schriever Avenue
Mather, CA 95655
(916) 845-8506 (phone)

2. Federal Awarding Agency Section:

Fund Year	Federal Program Fund / AL#	Federal Awarding Agency	Total Federal Award Amount	Total Local Assistance Amount
2022	Forensic Sciences Improvement Act (FSIA) / 16.742	Bureau of Justice Assistance	\$2,394,491	\$2,155,042
Choose an item.	Choose an item.	Choose an item.	\$	\$
Choose an item.	Choose an item.	Choose an item.	\$	\$
Choose an item.	Choose an item.	Choose an item.	\$	\$
Choose an item.	Choose an item.	Choose an item.	\$	\$

3. Project Description Section:

- Project Acronym (Please choose from drop down):
Paul Coverdell Forensic Science Improvement Program (CQ)
- Project Description (Please type the Project Description):
Provides funding to the federally accredited crime laboratories, coroners, and medical examiners offices throughout California. The goal of the program is to improve the quality, timeliness, and credibility of forensic science services over current operations.

4. Research & Development Section:

- Is this Subaward a Research & Development grant?
Yes ☐ No ☒



Grant Subaward Contact Information

Grant Subaward #: CQ22 19 7250 ✓

Subrecipient: City of Los Angeles, Police Department ✓

1. **Grant Subaward Director:**

Name: Kristina Takeshita Title: Laboratory Director
Telephone #: (323) 415-8112 Email Address: V8485@lapd.online
Address/City/ Zip Code (9-digit): 1800 Paseo Rancho Castilla, Los Angeles, CA 90032-4210

2. **Financial Officer:**

Name: Stella Laracas Title: Sr. Management Analyst II
Telephone #: (213) 486-0380 Email Address: N3371@lapd.online
Address/City/ Zip Code (9-digit): 100 West First Street, Suite 1041, Los Angeles CA 90012-4112

3. **Programmatic Point of Contact:**

Name: Allison Manfredo Title: Assistant Laboratory Director
Telephone #: (323) 415-8114 Email Address: N3179@lapd.online
Address/City/ Zip Code (9-digit): 1800 Paseo Rancho Castilla, Los Angeles, CA 90032-4210

4. **Financial Point of Contact:**

Name: Monique Jones Title: Management Analyst
Telephone #: (213) 486-0380 Email Address: V8926@lapd.online
Address/City/ Zip Code (9-digit): 100 West First Street, Suite 1041, Los Angeles CA 90012-4112

5. **Executive Director** of a Non-Governmental Organization or the **Chief Executive Officer** (i.e., chief of police, superintendent of schools) of the implementing agency:

Name: Michel R. Moore Title: Chief of Police
Telephone #: (213) 486-0150 Email Address: grants@lapd.online
Address/City/ Zip Code (9-digit): 100 West First Street, Suite 1041, Los Angeles CA 90012-4112

6. **Official Designee**, as stated in Section 15 of the Grant Subaward Face Sheet:

Name: Michel R. Moore Title: Chief of Police
Telephone #: (213) 486-0150 Email Address: grants@lapd.online
Address/City/ Zip Code (9-digit): 100 West First Street, Suite 1041, Los Angeles CA 90012-4112

7. **Chair** of the **Governing Body** of the Subrecipient:

Name: Paul Krekorian Title: City Council President
Telephone #: (213) 473-7002 Email Address: councilmember.Krekorian@lacity.org
Address/City/ Zip Code (9-digit): 200 North Spring Street, Room #435, Los Angeles CA 90012-4112



Cal OES

GOVERNOR'S OFFICE
OF EMERGENCY SERVICES

Grant Subaward Signature Authorization

Grant Subaward #: CQ22 19 7250

Subrecipient: City of Los Angeles

Implementing Agency: ^{City of} Los Angeles Police Department

The **Grant Subaward Director** and **Financial Officer** are **REQUIRED** to sign this form.

Grant Subaward Director:

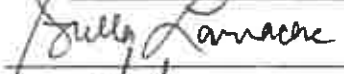
Printed Name: Kristina Takeshita

Signature: 

Date: 11/17/22

Financial Officer:

Printed Name: Stella Larracas

Signature: 

Date: 12/6/22

The following persons are authorized to sign for the **Grant Subaward Director**:

Signature: 

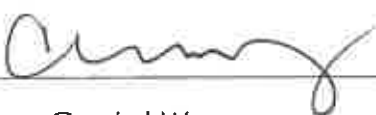
Printed Name: Allison Manfreida

Signature: 

Printed Name: Vanessa Gould

Signature: 

Printed Name: Supria Rosner

Signature: 

Printed Name: Crystal Wysong

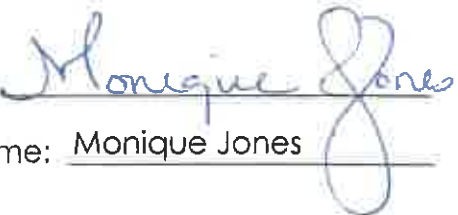
Signature: _____

Printed Name: _____

The following persons are authorized to sign for the **Financial Officer**:

Signature: 

Printed Name: Barbra Montesquieu

Signature: 

Printed Name: Monique Jones

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____



Grant Subaward Certification of Assurance of Compliance

Subrecipient: City of Los Angeles - Los Angeles Police Department

	Cal OES Program Name	Grant Subaward #:	Grant Subaward Performance Period	
1	PAUL COVERDELL FORENSIC SCIENCE IMPROVEMENT (CQ) PROGRAM	CQ22 19 7250	4/1/2023 - 6/30/2024	✓
2				
3				
4				
5				
6				

I, Michel R. Moore (Official Designee; same person as Section 15 of the Grant Subaward Face Sheet) hereby certify that the above Subrecipient is responsible for reviewing the Subrecipient Handbook (SRH) and adhering to all of the Grant Subaward requirements as directed by Cal OES including, but not limited to, the following areas:

I. Proof of Authority – SRH 1.055

The Subrecipient certifies they have written authority by the governing board (e.g., County Board of Supervisors, City Council, or Governing Board) granting authority for the Subrecipient/Official Designee (see Section 3.030) to enter into a specific Grant Subaward (indicated by the Cal OES Program name and initial Grant Subaward performance period) and applicable Grant Subaward Amendments with Cal OES. The authorization includes naming of an Official Designee (e.g., Executive Director, District Attorney, Police Chief) for the agency/organization who is granted permission to sign Grant Subaward documents on behalf of the Subrecipient. Written proof of authority includes one of the following: signed Board Resolution or approved Board Meeting minutes.

II. Civil Rights Compliance – SRH Section 2.020

The Subrecipient acknowledges awareness of, and the responsibility to comply with all state and federal civil rights laws. The Subrecipient certifies it will not discriminate in the delivery of services or benefits based on any protected class and will comply with all requirements of this section of the SRH.

III. Equal Employment Opportunity – SRH Section 2.025

The Subrecipient certifies it will promote Equal Employment Opportunity by prohibiting discrimination or harassment in employment because of any status protected by state or federal law and will comply with all requirements of this section of the SRH.



Cal OES

GOVERNOR'S OFFICE
OF EMERGENCY SERVICES

IV. Drug-Free Workplace Act of 1990 – SRH Section 2.030

The Subrecipient certifies it will comply with the Drug-Free Workplace Act of 1990 and all other requirements of this section of the SRH.

V. California Environmental Quality Act (CEQA) – SRH Section 2.035

The Subrecipient certifies that, if the activities of the Grant Subaward meet the definition of a "project" pursuant to the CEQA, Section 20165, it will comply with all requirements of CEQA and this section of the SRH.

VI. Lobbying – SRH Sections 2.040 and 4.105

The Subrecipient certifies it will not use Grant Subaward funds, property, or funded positions for any lobbying activities and will comply with all requirements of this section of the SRH.

All appropriate documentation must be maintained on file by the Subrecipient and available for Cal OES upon request. Failure to comply with these requirements may result in suspension of payments under the Grant Subaward(s), termination of the Grant Subaward(s), and/or ineligibility for future Grant Subawards if Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) the Subrecipient violated the certification by failing to carry out the requirements as noted above.

CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Subaward [Section 15 on Grant Subaward Face Sheet], and hereby affirm that I am duly authorized legally to bind the Subrecipient to the above-described certification. I am fully aware that this certification, executed on the date, is made under penalty of perjury under the laws of the State of California.

Official Designee's Signature: 

Official Designee's Typed Name: Michel R. Modze

Official Designee's Title: Chief of Police

Date Executed: 

AUTHORIZED BY:

I grant authority for the Subrecipient/Official Designee to enter into the specific Grant Subaward(s) (indicated by the Cal OES Program name and initial Grant Subaward performance period identified above) and applicable Grant Subaward Amendments with Cal OES.

☒ City Financial Officer

☐ County Financial Officer

☐ City Manager

☐ County Manager

☐ Governing Board Chair 

Signature: 

Typed Name: Matthew W. Szabo

Title: City Administrative Officer

Date Executed: 10/25/22



Federal Fund Grant Subaward Assurances
Paul Coverdell Forensic Science Improvement (FSIA) Grant Program

Subrecipient: City of Los Angeles - Los Angeles Police Department

	Cal OES Program Name	Grant Subaward #	Grant Subaward Performance Period
1.	Paul Coverdell Forensic Science Improvement	CQ22 19 7250	4/1/2023-6/30/2024
2.			
3.			
4.			
5.			
6.			

✓

Subrecipients agree to adhere to the following and ensure these assurances are passed down to Second-Tier Subrecipients.

1. Required Audits and Financial Statements (SRH Section 14.005)

Subrecipients expending \$750,000 or more in federal funds annually must comply with the single audit requirement established by the Federal Office of Management and Budget (OMB) Uniform Guidance 2 C.F.R. Part 200, Subpart F and arrange for a single audit by an independent Certified Public Accountant (CPA) firm annually. Audits conducted under this section will be performed using the guidelines established by the American Institute of Certified Public Accountants (AICPA) for such audits.

- ☒ Subrecipient expends \$750,000 or more in federal funds annually.
- ☐ Subrecipient does not expend \$750,000 or more in federal funds annually.

2. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by the DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this Grant Subaward.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2022 Grant Subaward supplements funds previously awarded by OJP under the same Grant Subaward number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds

under that award number (regardless of the award date, and regardless of whether derived from the initial Grant Subaward or a supplemental Grant Subaward) that are obligated on or after the acceptance date of this FY 2022 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the Grant Subaward that the Subrecipient (and any Second-Tier Subrecipients) must be retained for a period of seven years after the Subrecipient makes final payments and all other pending matters are closed, unless a different retention period applies. Subrecipients (and any Second-Tier Subrecipients) must provide access to performance measurement information, financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.334.

In the event that an Grant Subaward-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the Subrecipient is to contact Cal OES promptly for clarification.

3. Requirement to Report Actual or Imminent Breach of Personally Identifiable Information

Subrecipients (and any Second-Tier Subrecipients) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if they:

- Create, collect, use, process, store, maintain, disseminate, disclose, or dispose of "Personally Identifiable Information (PII)" (2 C.F.R. 200.1) within the scope of an OJP grant-funded program or activity, or
- Use or operate a "Federal information system" (OMB Circular A-130).

Subrecipients (and any Second-Tier Subrecipients) must have breach procedures that must include a requirement to report actual or imminent breach of PII to Cal OES no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

4. Compliance with DOJ Regulations Pertaining to Civil Rights and Nondiscrimination - 28 C.F.R. Part 38

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to Subrecipient organizations (and any Second-Tier Subrecipient organizations) that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to Subrecipients (and any Second-Tier Subrecipients) that are faith-based or religious organizations.

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

5. Compliance with DOJ Regulations Pertaining to Civil Rights and Nondiscrimination - 28 C.F.R. Part 42

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

6. Compliance with DOJ Regulations Pertaining to Civil Rights and Nondiscrimination - 28 C.F.R. Part 54

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements of 28 C.F.R. Part 54, that relate to nondiscrimination on the basis of sex in certain "educational programs."

7. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

Subrecipients (and any Second-Tier Subrecipients) must comply with, and are subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

Subrecipients (and any Second-Tier Subrecipients) also must inform their employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

8. Compliance with Applicable Rules Regarding Approval, Planning, and Reporting of Conferences, Meetings, Trainings, and Other Events

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this Grant Subaward appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

9. Requirement for Data on Performance and Effectiveness under the Grant Subaward

Subrecipients (and any Second-Tier Subrecipients) must collect and maintain data that measure the performance and effectiveness of work under this Grant Subaward. Subrecipients (and any Second-Tier Subrecipients) must provide data (within the required timeframes) specified by OJP, Cal OES, and other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

10. Determination of Suitability to Interact with Participating Minors

This condition applies to the Grant Subaward (if it is indicated) when some or all of the activities to be carried out under the Grant Subaward (whether by Subrecipients, or Second-Tier Subrecipients) is to benefit a set of individuals under 18 years of age.

Subrecipients (and any Second-Tier Subrecipients) must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP website at <https://ojp.gov/funding/Explore/Interact-Minors.htm>. (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

11. Compliance with DOJ Grants Financial Guide

Subrecipients (and any Second Tier Subrecipients) must comply with all applicable sections of the DOJ Financial Guide. References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the

"DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. Subrecipients agree to comply with the DOJ Grants Financial Guide.

12. Encouragement of Policies to Ban Text Messaging while Driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the DOJ encourages Subrecipients (and any Second-Tier Subrecipients) to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this Grant Subaward, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

13. Compliance with General Appropriations-law Restrictions on the use of Federal Funds (FY 2022)

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2022, are set out at <https://ojp.gov/funding/Explore/FY22AppropriationsRestrictions.htm>.

Should a question arise as to whether a particular use of federal funds by Subrecipients (and any Second-Tier Subrecipients) would or might fall within the scope of an appropriations or law restriction, Subrecipients are to contact Cal OES for guidance, and may not proceed without the express prior written approval of Cal OES.

14. Potential Imposition of Additional Requirements

Subrecipients (and any Second-Tier Subrecipients) agree to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this Grant Subaward, if Subrecipients are designated as "high-risk" for purposes of the DOJ high-risk grantee list.

15. Employment Eligibility Verification for Hiring under the Grant Subaward

a. Subrecipients (and any Second-Tier Subrecipients) must:

- 1) Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with Grant Subaward funds, Subrecipients (and any Second-Tier Subrecipients) properly verify the

employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1).

- 2) Notify all persons associated with Subrecipients (or any Second-Tier Subrecipients) who are or will be involved in activities under this Grant Subaward of both:
 - a) This Grant Subaward requirement for verification of employment eligibility, and
 - b) The associated provisions in 8 U.S.C. 1324a(a)(1) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.
- 3) Provide training (to the extent necessary) to those persons required by this condition to be notified of the Grant Subaward requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1).
- 4) As part of the recordkeeping for the Grant Subaward (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this Grant Subaward condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

b. Monitoring

Subrecipients' monitoring responsibilities include monitoring Second-Tier Subrecipients' compliance with this condition.

c. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, Grant Subaward funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

d. Rules of construction

1) Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this Grant Subaward" specifically includes (without limitation) any and all Subrecipient officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with Grant Subaward funds.

2) Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, Subrecipients (and any Second-Tier Subrecipients) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the Subrecipient (and any Second-Tier Subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with Grant Subaward funds.

- 3) "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.
- 4) Nothing in this condition shall be understood to authorize or require Subrecipients (and any Second-Tier Subrecipients), or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.
- 5) Nothing in this condition, including in paragraph 4.B., shall be understood to relieve Subrecipients (and any Second-Tier Subrecipients) or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>).

16. Restrictions and Certifications Regarding Non-disclosure Agreements and Related Matters

No Subrecipients (and any Second-Tier Subrecipients) under this Grant Subaward, or entity that receives a procurement contract or subcontract with any funds under this Grant Subaward, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this Grant Subaward, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

- a. In accepting this Grant Subaward, Subrecipients (and any Second-Tier Subrecipients):
- 1) Represent that they neither require, nor have required, internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
 - 2) Certify that, if they learn, or are notified, that they have, or have been, requiring their employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, they will immediately stop any further obligations of Grant Subaward funds, will provide prompt written notification to Cal OES, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by Cal OES.
- b. If Subrecipients are authorized under this award to make Second-Tier Subawards, procurement contracts, or both:
- 1) Subrecipients represent that:
 - a) No other entity (whether through a Second-Tier Subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) that they pass funds to either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
 - b) Appropriate inquiry has been made, or otherwise Subrecipients have an adequate factual basis, to support this representation; and
 - 2) If learned or notified that any Second-Tier Subrecipient, contractor, or subcontractor entity that receives funds under this Grant Subaward is, or has been, requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, they will immediately stop any further obligations of Grant Subaward funds to or by that entity, will provide prompt written notification to Cal OES, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by Cal OES.

17. Reclassification of Various Statutory Provisions to a New Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified (that is, moved and renumbered) to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

18. OJP Training Guiding Principles

Any training or training materials that the Subrecipient (and any Second-Tier Subrecipients) – develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principle for Grantee and Subgrantees available at <https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm>.

19. All Grant Subawards must have Specific Federal Authorization

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements for authorization of any Grant Subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "Grant Subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any Grant Subaward are posted on the OJP website at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm>.

20. Requirements Related to System for Award Management and Universal Identifier Requirements

Subrecipients (and any Second-Tier Subrecipients) must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

Subrecipients also must comply with applicable restrictions for Second-Tier Subawards, including restrictions on Grant Subawards to entities that do not acquire

and provide (to Subrecipients) the unique entity identifier required for SAM registration.

The details of the Subrecipients' obligations related to SAM and to unique entity identifiers are posted on the OJP website at <https://ojp.gov/funding/Explore/SAM.htm>.

This condition does not apply to a Grant Subaward to an individual who received the Grant Subaward as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

21. Restrictions on "Lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by Subrecipients (and any Second-Tier Subrecipients), either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by Subrecipients (and any Second-Tier Subrecipients), to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a Subrecipient (or any Second-Tier Subrecipient) would or might fall within the scope of these prohibitions, the Subrecipient is to contact Cal OES for guidance, and may not proceed without the express prior written approval of Cal OES.

22. Specific Post-award Approval Required to Use a Noncompetitive Approach in any Procurement Contract that would Exceed \$250,000

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$250,000). This condition applies to agreements that – for purposes of federal grants administrative requirements – OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP website at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm>.

23. Requirements Pertaining to Prohibited Conduct Related to Trafficking in Persons (including reporting requirements and OJP Authority to Terminate Grant Subaward)

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of Subrecipients (and any Second-Tier Subrecipients), or individuals defined (for purposes of this condition) as "employees" of Subrecipients (and any Second-Tier Subrecipients).

The details of the Subrecipients' obligations related to prohibited conduct related to trafficking in persons are posted on the OJP website at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm>.

24. Reporting Potential Fraud, Waste, and Abuse, and Similar Misconduct

Subrecipients (and any Second-Tier Subrecipients) must promptly refer to Cal OES any credible evidence that a principal, employee, agent, Subrecipient, contractor, subcontractor, or other person has, in connection with funds under this Grant Subaward— (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this Grant Subaward must also be reported to Cal OES. Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

25. Limit on Use of Grant Funds for Grantees' Employees' Salaries

With respect to this Grant Subaward, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the Grant Subaward recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (A Grant Subaward recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)

This limitation on compensation rates allowable under this Grant Subaward may be waived on an individual basis at the discretion of the OJP official indicated in the program announcement under which this Grant Subaward is made.

26. Information and/or Data Requests

Subrecipients (and any Second-Tier Subrecipients) agree to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.

27. Published Written and Web-based Materials

Subrecipients shall provide the Cal OES Program Specialist with a copy of any curricula, training materials, proposed publications, reports, or any other written materials that will be published, including web-based materials and website content, resulting from this Grant Subaward at least forty-five working days prior to the targeted dissemination date. Any written, visual, or audio publications, with the exception of press releases, whether published at the grantee's or government's expense, shall contain the following statements: "This project was supported by Grant No. CQ22 19 7250, awarded by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Department of Justice's Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the Office for Victims of Crime, and the SMART Office. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice."

28. Press Releases

Subrecipients (and any Second-Tier Subrecipients) shall transmit to the Cal OES Program Specialist copies of all official award-related press releases at least fifteen working days prior to public release. Advance notice permits time for coordination of release of information by Cal OES where appropriate and to respond to press or public inquiries.

29. Copyright; Data rights

Subrecipients (and any Second-Tier Subrecipients) acknowledge that OJP reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use (in whole or in part, including in connection with derivative works), for Federal purposes: (1) any work subject to copyright developed under a Grant Subaward; and (2) any rights of copyright to which a Subrecipient (at any Second-Tier Subrecipient) purchases ownership with Federal support.

Subrecipients (and any Second-Tier Subrecipients) acknowledge that OJP has the right to (1) obtain, reproduce, publish, or otherwise use the data first produced under a Grant Subaward; and (2) authorize others to receive, reproduce, publish, or

otherwise use such data for Federal purposes. "Data" includes data as defined in Federal Acquisition Regulation (FAR) provision 52.227-14 (Rights in Data – General).

It is the responsibility of the Subrecipient (and any Second-Tier Subrecipient) to ensure that the provisions of this condition are included in any Grant Subawards (and any Second-Tier Subrecipient) under this award.

Subrecipients (and any Second-Tier Subrecipients) have the responsibility to obtain from Subrecipients, contractors, and subcontractors (if any) all rights and data necessary to fulfill the Subrecipient's obligations to the Government under this Grant Subaward. If a proposed Subrecipient, contractor, or subcontractor refuses to accept terms affording the Government such rights, the Subrecipient shall promptly bring such refusal to the attention of the Cal OES Program Specialist for the Grant Subaward and not proceed with the agreement in question without further authorization from Cal OES.

30. Generally Accepted Laboratory Practices

Subrecipients (and any Second-Tier Subrecipients) shall ensure that any forensic laboratory, forensic laboratory system, medical examiner's office, or coroner's office that will receive any portion of the Grant Subaward uses generally accepted laboratory practices and procedures as established by accrediting organizations or appropriate certifying bodies.

a. External Investigations

Subrecipients (and any Second-Tier Subrecipients) shall ensure that requirements associated with 34 U.S.C. section 10562(4) (which relate to processes in place to conduct independent external investigations into allegations of serious negligence or misconduct by employees or contractors) are satisfied with respect to any forensic laboratory system, medical examiner's office, coroner's office, law enforcement storage facility, or medical facility in the State that will receive a portion of the grant amount.

b. Accreditation

Subrecipients (and any Second-Tier Subrecipients) shall ensure that any forensic laboratory or forensic laboratory system (not including any medical examiner's office or coroner's office) that will receive any portion of the award either is accredited, or will use a portion of this award to prepare and apply for accreditation by not more than two years from the award date of this award.

Additionally, with respect to accreditation, the Subrecipient (and any Second-Tier Subrecipient) shall ensure that for any Grant Subaward it makes under this award, it will require in a legally-binding and enforceable writing, such as the Grant

Subaward documentation (for example, Grant Subaward terms and conditions), that its Subrecipient: (1) if accredited, must continue to demonstrate such accreditation as a condition of receiving or using the Grant Subaward funds; or (2) if not accredited, must use the Grant Subaward funds to prepare and apply for accreditation.

The Coverdell statute (see 34 U.S.C. section 10562(2)) and the Paul Coverdell Forensic Science Improvement Grants Program solicitation state certain requirements and guidance associated with proper accreditation and regarding what BJA will consider to be acceptable documentation of accreditation. The Subrecipient is to contact the Cal OES Program Specialist for clarification or guidance if it should have any question as to what constitutes proper accreditation for the purposes of the Coverdell program. Grant Subaward funds may not be used under this Grant Subaward by a forensic laboratory or forensic laboratory system with accreditation (or by such laboratory to obtain accreditation) that BJA determines not to be consistent with the Coverdell law and the solicitation or to be otherwise deficient.

Subrecipients (and any Second-Tier Subrecipients) agree to notify Cal OES promptly upon any change in the accreditation status of any forensic science laboratory or forensic laboratory system that receives funding under this Grant Subaward.

31. Use of Funds; No Research

Funds provided under this Grant Subaward shall be used only for the purposes and types of expenses set forth in the Request for Application. Funds shall not be used for general law enforcement functions or non-forensic investigatory functions, and shall not be used for research or statistical projects or activities. Use of Grant Subaward funds for construction of new facilities is restricted by statute. Any questions concerning this provision should be directed to the Cal OES Program Specialist prior to incurring the expense or commencing the activity in question.

To ensure compliance with the Government Performance and Results Act (Pub. L. No. 103-62) and the GPRA Modernization Act of 2010 (Pub. L. No. 111-352), program performance under this Grant Subaward is measured by the following: (1) percent reduction in the average number of days from the submission of a sample to a forensic science laboratory to the delivery of test results to a requesting office or agency (calculated by reporting the average number of days to process a sample at the beginning of the grant period versus the average number of days to process a sample at the end of the grant period); (2) percent reduction in the number of backlogged forensic cases (calculated by reporting the number of backlogged forensic cases at the beginning of the grant period versus the number of backlogged forensic cases at the end of grant period), if applicable to the Grant Subaward; and (3) the number of forensic science or medical examiner/coroner's

office personnel who completed appropriate training or educational opportunities with these Coverdell funds, if applicable to the Grant Subaward. Subrecipients (and any Second-Tier Subrecipients) are required to collect and report data relevant to these measures.

32. Forensic Science or Medical Examiner Services Fees

Subrecipients (and any Second-Tier Subrecipients) understand and agree that, throughout the Grant Subaward Performance Period, it must promptly notify Cal OES if it either starts or stops charging fees for forensic science or medical examiner services, or if it revises its method of allocating fees received for such services to program income. Notice must be provided in writing to the Cal OES Program Specialist within fifteen business days of implementation of the change.

33. External Investigations

Subrecipients (and any Second-Tier Subrecipients) acknowledge that, as stated in the solicitation for the Paul Coverdell Forensic Science Improvement Grants Program, BJA assumes that Subrecipients (and Second-Tier Subrecipients) of Coverdell funds will make use of the process referenced in their certification as to external investigations and will refer allegations of serious negligence or misconduct substantially affecting the integrity of forensic results to government entities with an appropriate process in place to conduct independent external investigations, such as the government entity (or entities) identified in the grant application. The Subrecipient shall submit the following information as part of its final report: (1) the number and nature of any allegations of serious negligence or misconduct substantially affecting the integrity of forensic results received during the Grant Subaward; (2) information on the referrals of such allegations (e.g., the government entity or entities to which referred, the date of referral); (3) the outcome of such referrals (if known as of the date of the report); and (4) if any such allegations were not referred, the reason(s) for the non-referral. Should the project period for this award be extended, the Subrecipient shall submit the above information as to subsequent twelve-month periods every twelve months thereafter (as part of a semi-annual progress report) until the close of the Grant Subaward, at which point the Subrecipient shall submit the required information as to any period not covered by prior reports as part of its final report. The Subrecipient understands and agrees that funds may be withheld (including funds under future awards), or other related requirements may be imposed, if the required information is not submitted on a timely basis.

34. Subrecipient Integrity and Performance Matters

Subrecipients (and any Second-Tier Subrecipients) must comply with any and all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) either this OJP award or any other grant, cooperative agreement, or procurement

contract from the federal government. Under certain circumstances, Subrecipients of OJP awards are required to report information about such proceedings, through the federal System for Award Management (known as "SAM"), to the designated federal integrity and performance system (currently, "FAPIS").

The details of Subrecipient obligations regarding the required reporting (and updating) of information on certain civil, criminal, and administrative proceedings to the federal designated integrity and performance system (currently, "FAPIS") within SAM are posted on the OJP website at <https://ojp.gov/funding/FAPIS.htm> (Award condition: Recipient Integrity and Performance Matters, including Recipient Reporting to FAPIS), and are incorporated by reference here.

35. Gross Income

Subrecipients (and any Second-Tier Subrecipients) understand and agree that gross income (revenues) from fees charged for forensic science or medical examiner services constitutes program income (in whole or in part), and that program income must be determined, used, and documented in accordance with the provisions of 2 C.F.R. 200.307, including as applied in the Department of Justice (DOJ) Grants Financial Guide, as it may be revised from time to time. Subrecipients (and any Second-Tier Subrecipients) further understand and agree that both program income earned during the Grant Subaward Performance Period and expenditures of such program income must be reported to Cal OES and are subject to monitoring.

Subrecipients (and any Second-Tier Subrecipients) understand and agree that program income earned during the Grant Subaward Performance Period may be expended only for permissible uses of funds specifically identified in the Request for Application for the Paul Coverdell Forensic Science Improvement Grants Program. The Subrecipient further understands and agrees that program income earned during the Grant Subaward Performance Period may not be used to supplant State or local government funds, but instead may be used only to increase the amount of funds that would, in the absence of Federal funds or program income, be available from State or local government sources for the permissible uses of funds listed in the Request for Application.

Subrecipients (and any Second-Tier Subrecipients) understand and agree that program income that is earned during the final one hundred twenty (120) days of the Grant Subaward Performance Period may, if appropriate, be obligated (as well as expended) for permissible uses during the one hundred twenty-day (120-day) period following the end of the Grant Subaward Performance Period. The Subrecipient further understands and agrees that any program income earned during the Grant Subaward Performance Period that is not obligated and expended within one hundred twenty (120) days of the end of the Grant Subaward Performance Period must be returned to Cal OES.

36. Federal, State and Local Environmental Laws and Regulations

Subrecipients (and any Second-Tier Subrecipients) agree to comply with all Federal, State, and local environmental laws and regulations applicable to the development and implementation of the activities to be funded under this Grant Subaward.

a. Environmental Assessment (EA)

The activities the Subrecipient (and any Second-Tier Subrecipient) has proposed to conduct under this Grant Subaward fall within the scope of a BJA Programmatic EA that complies with the National Environmental Policy Act (NEPA). These activities have been determined not to have a significant impact on the quality of the human environment.

b. Modifications

Throughout the term of this Grant Subaward, Subrecipients (and any Second-Tier Subrecipients) agree that for any activity that is the subject of a completed EA, it will inform Cal OES of (1) any change(s) that it is considering making to the previously assessed activity that may be relevant to environmental impact; or (2) any proposed new activities or changed circumstances that may require assessment as to environmental impact, such as new activities that involve the use of chemicals or involve construction or major renovation. Subrecipients (and any Second-Tier Subrecipients) will not implement a proposed change or new activity until BJA, with the assistance of Cal OES, has determined whether the proposed change or new activity (or changed circumstances) will require additional review under NEPA. Approval for implementation will not be unreasonably withheld as long as any requested modification(s) is consistent with eligible program purposes and found acceptable under a BJA-conducted environmental impact review process.

37. Unmanned Aircraft Systems

The Subrecipient (and any Second-Tier Subrecipients) agrees that no funds under this Grant Subaward (including via subcontract or subaward, at any tier) may be used for unmanned aircraft systems (UAS), which includes unmanned aircraft vehicles (UAV), or for any accompanying accessories to support UAS.

38. Federal Funding Accounting and Transparency Act (FFATA)

Yes No

- ☐ ☒ Has the Subrecipient received \$25,000,000 or more in federal funds in the preceding fiscal year?
- ☐ ☐ If the answer is yes, does the amount of federal funds received equal 80% or more of the Subrecipient's annual gross revenue?
- ☐ ☐ If the answer is yes to the above two questions, did the Subrecipient report to the U.S. Security and Exchange Commission?

For additional information reference: Award Condition: Reporting Subawards and Executive Compensation (Updated as of September 2016) | Office of Justice Programs (ojp.gov).

CERTIFICATION

I certify the Subrecipient identified above will comply with the requirements of the Subrecipient Handbook and the federal fund Grant Subaward assurances outlined above.

Official Designee's Signature: 

Official Designee's Typed Name: Michael R. Moore

Official Designee's Title: Chief of Police

Date Executed: 12-15-22



Grant Subaward Budget Pages

Single Fund Source



Subrecipient: City of Los Angeles, Police Dept	Grant Subaward #: CQ22 19 7250
A. Personnel Costs - Line-item description and calculation	Total Amount Allocated FSIA 22
<u>Overtime - Firearm Analysis Unit (Civilian Staff) *NON-OPIOID-RELATED*</u> Cash overtime to complete backlogged and incomplete cases and/or to complete NIBIN tasks, to respond to crime scenes on an emergency basis, and to train new firearm analysts. 4 hours per case x \$100/hour = \$400 per case \$400 per case x 223 cases = \$89,200	\$89,200
<u>Overtime - Narcotics Analysis Unit (Civilian Staff) *NON-OPIOID-RELATED*</u> Cash overtime to complete backlogged and incomplete cases 1.5 hours per case x \$100/hour = \$150 per case \$150 per case x 188.69 cases = \$28,303	\$28,303
<u>Fringe and Related Costs for Overtime - Civilinn 6.26%</u> CAP 41 Fringe Benefits for Overtime includes: Medicare 1.33% Unemployment Claims .02% Worker's Compensation 3.76% Carry Forward -.09% Central Services 1.24%	\$7,356
PERSONNEL COSTS CATEGOTY TOTAL	\$124,859



Grant Subaward Budget Pages

Single Fund Source

Subrecipient: City of Los Angeles, Police Dept		Grant Subaward #: CQ22 19 7250	
B. Operating Costs - Line-item description and calculation			Total Amount Allocated FSIA 22
OPERATING COSTS CATEGORY TOTAL			



Grant Subaward Budget Pages

Single Fund Source

[illegible]

ew

Budget Summary Report

CQ22 Paul Coverdell Forensic Science Improvement Program

Subaward#: CQ22 19 7250

Los Angeles, City of

Subaward Period: 04/01/23 - 06/30/24

Paul Coverdell Forensic Science Improvement Program

Latest Request:

A Personnel Services - Salaries/Employee Benefits

F/S/L	Funding Source	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
F	22FSIA	124,859	0	124,859	0	124,859
Total A Personnel Services - Salaries/Employee Benefits		124,859	0	124,859	0	124,859

B. Operating Expenses

F/S/L	Funding Source	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
F	22FSIA	0	0	0	0	0
Total B. Operating Expenses		0	0	0	0	0

C. Equipment

F/S/L	Funding Source	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
F	22FSIA	0	0	0	0	0
Total C. Equipment		0	0	0	0	0

F/S/L	Funding Source	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
Total						

Budget Summary Report

CQ22 Paul Coverdell Forensic Science Improvement Program

Subaward#: CQ22 19 7250

Los Angeles, City of

Subaward Period: 04/01/23 - 06/30/24

Paul Coverdell Forensic Science Improvement Program

Latest Request:

	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
Total Local Match:	0	0	0	0	
Total Funded:	124,859	0	124,859	0	
Total Project Cost:	124,859	0	124,859	0	



Grant Subaward Budget Narrative

Grant Subaward #: CQ 22 19 7250

Subrecipient: City of Los Angeles – Los Angeles Police Department

Budget Narrative

The City of Los Angeles (City) - Los Angeles Police Department's (LAPD) Forensic Science Division (FSD) proposes to use the California Governor's Office of Emergency Services' 2022 Paul Coverdell Forensic Science Improvement (CQ) Program grant funds on personnel costs to support the following objectives: (1) improve the quality and timeliness of the forensic science services provided to the City of Los Angeles (City) by the Firearm Analysis Unit (FAU); and (2) reduce the number of incomplete and/or backlogged cases in the FAU and the Narcotics Analysis Unit (NAU). The total funding requested is **\$124,859**.

The 2022 CQ grant program will be implemented by the current FSD organizational and operational structure and supported by the LAPD Grants Section, who will coordinate grant and reporting requirements.

The grant funds will support direct services. The proposed expenditures under this grant will be solely used by the respective FSD units to support the objectives of the grant program. There will be no shared cost allocation. All personnel allocations will be used to support the objectives of the grant program.



Grant Subaward Budget Narrative

Grant Subaward #: CQ 22 19 7250

Subrecipient: City of Los Angeles – Los Angeles Police Department

Subcontractors may be utilized in FSD but will not be subject to these grant funds.

No unusual expenditures are anticipated. All salary adjustments have been included in the Personnel budget allocations.

Personnel: \$116,859

1. Overtime – Firearm Analysis Unit (FAU)

Due to the number of new personnel who need to be trained, along with calls for emergency crime scene response, FAU personnel works overtime to manage the number of incomplete and/or backlogged cases. Since City funds are extremely limited for overtime, FAU staff are typically compensated with 1.5 hours of time-off for every overtime hour worked. This is counterproductive when trying to reduce a backlog and complete cases within a timely manner. Providing cash overtime will enable the analysts to work the needed extra hours without being required to take time-off.

The FSD plans to allocate **\$89,200** of the 2022 Coverdell funds for overtime hours, plus **\$5,584** in fringe and related costs for overtime, for FAU personnel to work on casework analysis, NIBIN tasks, field activities during emergency crime scene response, and training activities for both trainers and trainees. These additional work hours will improve the quality and timeliness of FAU services and reduce the number of incomplete requests in the FAU.

Grant Subaward Budget Narrative

Grant Subaward #: CQ 22 19 7250

Subrecipient: City of Los Angeles – Los Angeles Police Department

Casework: The grant funds will provide cash overtime to Criminalists, Firearm Examiners, and Laboratory Technicians in the FAU to work on cases, reducing the number of incomplete requests for analysis and pending National Integrated Ballistic Information Network (NIBIN) requests by approximately 223 cases, or approximately 29% of the number of requests for complex analysis received by FAU each year.

On average, a FAU request (including analysis and NIBIN tasks) takes 4 work hours to complete. The average hourly rate for a senior FAU analyst is \$66.67 and the average overtime rate is \$100 per hour. The overtime calculation is:

4 hours per case x \$100/hour = \$400 per case

\$400 per case x 223 cases = \$89,200

The projected 223 cases completed on overtime may be decreased by the funds used to pay for emergency crime scene response and training activities.

Crime Scene Response: As needed, the grant funds may be used to provide cash overtime for emergency crime scene responses, making analysts available to perform analysis during regular work hours.

Training: As needed, the grant funds may be used to provide cash overtime to new trainees and trainers to expedite training activities and the development of fully trained FAU analysts. The duties of FAU forensic scientists – *Criminalists*,



Grant Subaward Budget Narrative

Grant Subaward #: CQ 22 19 7250

Subrecipient: City of Los Angeles – Los Angeles Police Department

Firearm Examiners, and Laboratory Technicians – include microscopic analysis and comparison of bullets and cartridge cases, gun processing and test-firing, imaging and correlation of cartridge cases into NIBIN, firearms-related field investigations, and general processing of firearms evidence. *Criminalists* assigned to the FAU are required to possess a bachelor's degree in a natural or physical science, *Firearm Examiners* are required to possess a bachelor's degree, and *Laboratory Technicians* are trained to perform NIBIN tasks. All staff need training and must demonstrate their qualifications to perform scientific and technical work by successfully completing a series of competency examinations as well as annual proficiency tests.

2. Overtime – Narcotics Analysis Unit (NAU)

Due to the number of new personnel who need to be trained, along with method development and validations and calls for Hazardous Chemicals Team response, NAU personnel work overtime to manage the number of incomplete and/or backlogged cases. Since the City funds available are extremely limited, NAU staff are typically compensated with 1.5 hours time-off for every overtime hour worked. This is counterproductive when trying to complete cases within a timely manner and avoid a backlog. Providing cash overtime will enable the analysts to work the needed extra hours without being required to take time-off.



Grant Subaward Budget Narrative

Grant Subaward #: CQ 22 19 7250

Subrecipient: City of Los Angeles – Los Angeles Police Department

The FSD plans to allocate **\$28,303** of the 2022 CQ Program funds for overtime hours, plus **\$1,772** in fringe and related costs for overtime, for NAU personnel to work on casework analysis. These additional work hours will improve the quality and timeliness of NAU services and reduce the number of incomplete requests in the NAU.

Casework: The grant funds will provide cash overtime to Criminalists and Laboratory Technicians in the FAU to work on cases, reducing the number of incomplete requests for analysis by approximately 153 cases, or approximately 2.5% of the number of requests for complex analysis received by NAU each year. On average, a NAU request takes 2 work hours to complete. The average hourly rate for a senior NAU analyst is \$66.67 and the average overtime rate is \$100 per hour. The overtime calculation is:

$$1.5 \text{ hours per case} \times \$100/\text{hour} = \$150 \text{ per case}$$

$$\$150 \text{ per case} \times 188.68 \text{ cases} = \sim \$28,303$$

The projected 188.68 cases completed on overtime may be decreased depending on the complexity of analysis needed for each request.



Grant Subaward Programmatic Narrative

Grant Subaward #: CQ 22 19 7250

Subrecipient: City of Los Angeles – Los Angeles Police Department

Project Narrative

1. INTRODUCTION

The Los Angeles Police Department's (LAPD) Forensic Science Division (FSD) provides forensic science services for the City of Los Angeles (City). The FSD Laboratory conducts a full array of evidence analysis and crime scene processing services for crimes being investigated by the LAPD as well as local, County, State, and Federal agencies on a limited basis. The FSD Laboratory has maintained continuous accreditation since 1998 and currently remains in good standing with the American National Standards Institute (ANSI) National Accreditation Board (ANAB). In June 2019, ANAB performed a full accreditation assessment and renewed the FSD Laboratory's accreditation in the Field of Forensic Testing and Calibration, encompassing the following disciplines: Biology, Crime Scene Investigation, Document Examination, Firearms and Toolmarks, Fire Debris and Explosives, Footwear/Tire, Gunshot Residue, Materials (Trace), Seized Drugs, and Toxicology. In April 2022, after the completion of an annual surveillance assessment, ANAB approved continuance of the FSD Laboratory's accreditation.

The FSD Laboratory is comprised of seven units: Field Investigation Unit (FIU), Firearm Analysis Unit (FAU), Narcotics Analysis Unit (NAU), Serology/DNA Unit (SDU), Trace

Grant Subaward Programmatic Narrative

Grant Subaward #: CQ 22 19 7250

Subrecipient: City of Los Angeles – Los Angeles Police Department

Analysis Unit (now includes Questioned Documents services), Toxicology Unit (TOX), and a Quality Assurance Unit (QA). The FSD has authorization for 199 positions but is currently staffed with 175 employees and is working to fill the 24 vacancies. The FSD Laboratory serves a department of 9,200 police officers and a city of approximately four million people. The City has been experiencing overall increases in violent crime and weapons arrests since 2019, as shown in Table 1.

Table 1 City of Los Angeles Crime Trends

CRIME	2019	2020	2021	2022 (Jan-Oct YTD)
Homicides	258	355	397	329
Total Violent Crimes	28,939	28,359	30,078	26,208
Total Part I Crimes	124,108	114,833	120,168	108,109
Weapon Arrests	3,231	3,565	5,441	4,009

2. PLAN

LAPD's Plan for Improving the Quality and Timeliness of Forensic Science

The LAPD is seeking \$124,859 in grant funding under the 2022 Paul Coverdell Forensic Science Improvement (CQ) Program to implement the 2022 LAPD

Grant Subaward Programmatic Narrative

Grant Subaward #: CQ 22 19 7250

Subrecipient: City of Los Angeles – Los Angeles Police Department

Coverdell Program. The proposed program intends to improve the quality and timeliness of FSD's analyses of firearms and narcotics by providing casework and training overtime hours and by adding vital equipment to its operations.

The following actions will be taken:

A. *Improve quality, timeliness, efficiency, and eliminate backlog with Firearm Analysis*

The LAPD plans to reduce the number of incomplete and backlogged cases in the FAU by providing additional work hours for training activities, casework, and emergency crime scene response by FAU staff.

The FAU performs examinations and comparisons of microscopic markings on fired cartridge cases and bullets, serial number restorations, renders firearms safe, conducts scientific investigations at shooting scenes, and provides expert testimony in court. Additionally, the FAU is responsible for entering firearms and shooting evidence into the National Integrated Ballistic Information Network (NIBIN), a national database managed by the Bureau of Alcohol, Tobacco, Firearms and Explosives, to compare digital images of fired cartridge cases and bullets found at crime scenes or test-fired from confiscated weapons. Since 2015,

Grant Subaward Programmatic Narrative

Grant Subaward #: CQ 22 19 7250

Subrecipient: City of Los Angeles – Los Angeles Police Department

the LAPD has been especially focused on expanding the use of NIBIN to provide comprehensive entry of evidence items from LAPD's 21 geographical divisions. This effort has resulted in significant annual increases in the NIBIN volume processed by FAU, increases in the number of investigative leads ("Cold Hits") generated, and increases in comparison requests to confirm the Cold Hits. The most recent trends are presented in Table 2.

Table 2 FAU Workload 2018-2022

	2018	2019	2020	2021	2022 (Jan-Oct YTD)
NIBIN Guns	4,765	4,836	5,439	7,985	6,274
NIBIN Evidence	1,134	1,289	2,054	1,058	972
NIBIN Cold Hits	646	789	1,020	1,152	1,114
Comparison Requests	287	259	312	372	260
Total Casework Requests*	697	654	704	795	613

* **Total Casework Requests** = Microscopic Comparison, Type & Caliber, Test Fire for Function, Render Firearm Safe, Distance Determination (clothing), and crime scene responses which include Bullet Path Analysis and Evidence Collection

▲ In January 2021, ATF assumed responsibility for some of LAPD's NIBIN evidence resulting in a reduction in **NIBIN Evidence** processed by FSD FAU.

Although the number of NIBIN Cold Hits continue to increase, the FAU experienced a notable decrease in comparison requests and other formal analyses in 2022. This decrease is likely linked to fewer violent crime and firearm-



Grant Subaward Programmatic Narrative

Grant Subaward #: CQ 22 19 7250

Subrecipient: City of Los Angeles – Los Angeles Police Department

related charges going to trial this past year; however, the FAU still continues to manage the largest backlog in the laboratory and requests for FAU analysis are anticipated to increase. Furthermore, increasing NIBIN entry remains a current goal of the LAPD and the FAU is actively working to acquire additional NIBIN equipment and staff before further expansion in 2023.

Overtime Hours for Casework, NIBIN Tasks, Training, and Emergency Crime Scene Response

The FAU has historically maintained the largest backlog in the FSD Laboratory for well over a decade. This is due to the general increases in requests for service, insufficient number of fully trained firearm analysts, and a lengthy multi-year training program. In response, the LAPD hired 15 new criminalists for FAU over the past few years and re-assigned other laboratory staff to the unit. Currently, the FAU is actively training 12 analysts in various FAU analyses, and is anticipated to fill four vacancies in 2023, bringing the total number of trainees to 16. On average, new employees need approximately 4,200 training hours in the various aspects of firearm analysis including microscopic comparisons, crime scene response, and tasks to support NIBIN. The training program in FAU is administered by FAU's senior staff (including case-carrying examiners, technical leads, and supervisors). Due to



Grant Subaward Programmatic Narrative

Grant Subaward #: CQ 22 19 7250

Subrecipient: City of Los Angeles – Los Angeles Police Department

this demand, senior staff are less available to complete their regular assignments which include casework, organizing and developing training modules, updating training manuals, and other projects. Alternately, when there is an increase in case load and crime scene demands, training schedules are impacted – this is especially true with the increases in NIBIN entries where newer trainees are often redirected to complete NIBIN tasks. Through the 2022 LAPD Coverdell Program, additional hours will be provided for casework, emergency crime scene response, and training activities.

Previous Coverdell funds were used to provide overtime for these activities and have greatly benefited the FAU. In 2020, the FAU managed to eliminate a decades-old backlog due to the assistance of CQI Program funding, but the demand for FAU services continued to increase and the FAU is, once-again, experiencing a backlog. The FAU workload is presented in Table 3.

Grant Subaward Programmatic Narrative

Grant Subaward #: CQ 22 19 7250

Subrecipient: City of Los Angeles – Los Angeles Police Department

Table 3 FAU Workload as of 11/07/2022

	Request Age <= 90 days		Request Age >90 days		
	Assigned	Unassigned	Assigned	Unassigned	TOTAL
Microscopic Comparison	18	57	8	3	86
Other Analysis	68	3	31	0	102
NIBIN requests	133	0	0	0	133
TOTAL	201	60	39	3	

The FSD Laboratory considers “backlog” to include all cases not completed within 90 days. As such, the FAU backlog has been slowly increasing since 2020 and is presently at 42 requests, 3 of which are unassigned due to lack of trained firearm examiners.

With four Supervising Criminalists, four technical leads, and four senior examiners, the FAU is balancing requests for technical analyses while also focusing on training 12 new Criminalists in the various firearm analyses. The trainees are often redirected to assist five Police Officers with the daily NIBIN tasks, which further limit their formal training efforts. Additional FAU trainees are anticipated to join the unit before this grant period begins, further adding to the need for overtime funds.



Grant Subaward Programmatic Narrative

Grant Subaward #: CQ 22 19 7250

Subrecipient: City of Los Angeles – Los Angeles Police Department

The FAU personnel are anticipated to work on approximately 189 cases, while also continuing to train new staff and respond to crime scenes. However, the actual number of cases completed under the 2022 LAPD CQ Program may decrease when funds are needed for other vital activities such as emergency crime scene work or training activities, which include organizing, developing, and updating training manuals, and conducting new analyst training. Nonetheless, the completion of these activities will significantly increase the FAU's overall efficiency.

B. *Improve timeliness and efficiency with Narcotics Analysis*

The Narcotics Analysis Unit (NAU) tests evidence for the presence of controlled substances listed in Schedules I-V of the California Health and Safety Code and some controlled substances listed in the U.S. Code. Drugs that are frequently identified by NAU include cocaine, cocaine base, methamphetamine, heroin, PCP, MDMA (ecstasy), cannabis, concentrated cannabis, hydrocodone, and oxycodone. Some NAU staff also serve on the Department's Hazardous Chemical Team, which is responsible for responding to clandestine laboratories, weighing and packaging of larger seizures of suspected narcotics, booking and transport of compressed gas cylinders, and assisting in other non-routine narcotics

Grant Subaward Programmatic Narrative

Grant Subaward #: CQ 22 19 7250

Subrecipient: City of Los Angeles – Los Angeles Police Department

issues. Due to local, state, and federal laws, evidence must be analyzed within two business days of seizure, which requires NAU to operate at peak efficiency every day.

In the past three years, the NAU lost four senior staff due to attrition and the multiple vacancies could not be filled until recently. The NAU staff are struggling to balance casework analysis with other duties, including training four new Criminalists, performing instrument maintenance, validating new test methods, and Hazardous Chemical Team duties. Lack of trained staff and a 16% increase in responses by the Hazardous Chemicals Team have negatively impacted the average turnaround time (TAT) for NAU casework, as presented below in Table 4.

Table 4. NAU Workload and Turnaround Times (TAT)

	# of cases	TAT
2022 YTD	4,257	20 days
2021	6,181	16 days
2020	5,718	10 days

The NAU personnel are anticipated to work on 201.5 cases, while also continuing to train new staff, develop and validate new methods, and respond to service calls for Hazardous Chemical Team. However, the actual number of cases



Grant Subaward Programmatic Narrative

Grant Subaward #: CQ 22 19 7250

Subrecipient: City of Los Angeles – Los Angeles Police Department

completed under the 2022 LAPD Coverdell Program may decrease depending on the complexity of analysis needed for each request. Nonetheless, the availability of overtime funds for casework will increase NAU's overall timeliness and efficiency in meeting customer needs.

How the Program Will be Used to Benefit the Community

The grant funds will allow for more accurate analysis and expeditious testing. This improved quality and timeliness will assist LAPD Detectives in solving cases in a timely manner and thereby gaining trust from the community.

Plan for Maintaining Accreditation

Accreditation is the result of an extensive commitment of resources by the management and personnel of the entire laboratory. Accreditation demonstrates to our customers – including law enforcement agencies, the judicial system, and public – that the laboratory continues to meet established quality requirements. The FSD is committed to good professional practices and to provide the highest-level quality of service to the criminal justice system. The Quality Assurance Unit (QA) is responsible for administering and monitoring the quality system of the laboratory, which includes training. This ensures that all staff



Grant Subaward Programmatic Narrative

Grant Subaward #: CQ 22 19 7250

Subrecipient: City of Los Angeles – Los Angeles Police Department

performing casework successfully complete training programs that are thorough and thoroughly documented and all work performed meets established accreditation requirements.

Plan for Training Forensic Staff

The FSD is committed to use available funds to complete training programs for each analyst so it can perform more casework activities.

How the Objectives of the Program Will be Met

The LAPD will provide fiscal and administrative oversight over the 2022 LAPD Coverdell Program. The FSD has successfully managed the Coverdell Program grant awards for over 17 years. The FSD management, headed by Ms. Kristina Takeshita, LAPD Coverdell Program Project Director and FSD Laboratory Director, will ensure that all program objectives will be met. The LAPD's Grants Section has extensive experience in managing and overseeing federal, state, and local grant projects. LAPD Grants Section consists of a Grant Manager and six Grant Analysts to oversee and report on over 30 active grants ranging from \$100,000 to \$9,000,000. The Grants Section will be responsible for all grant-related purchases as well as adhering to and submitting all grant requirements.



Grant Subaward Programmatic Narrative

Grant Subaward #: CQ 22 19 7250

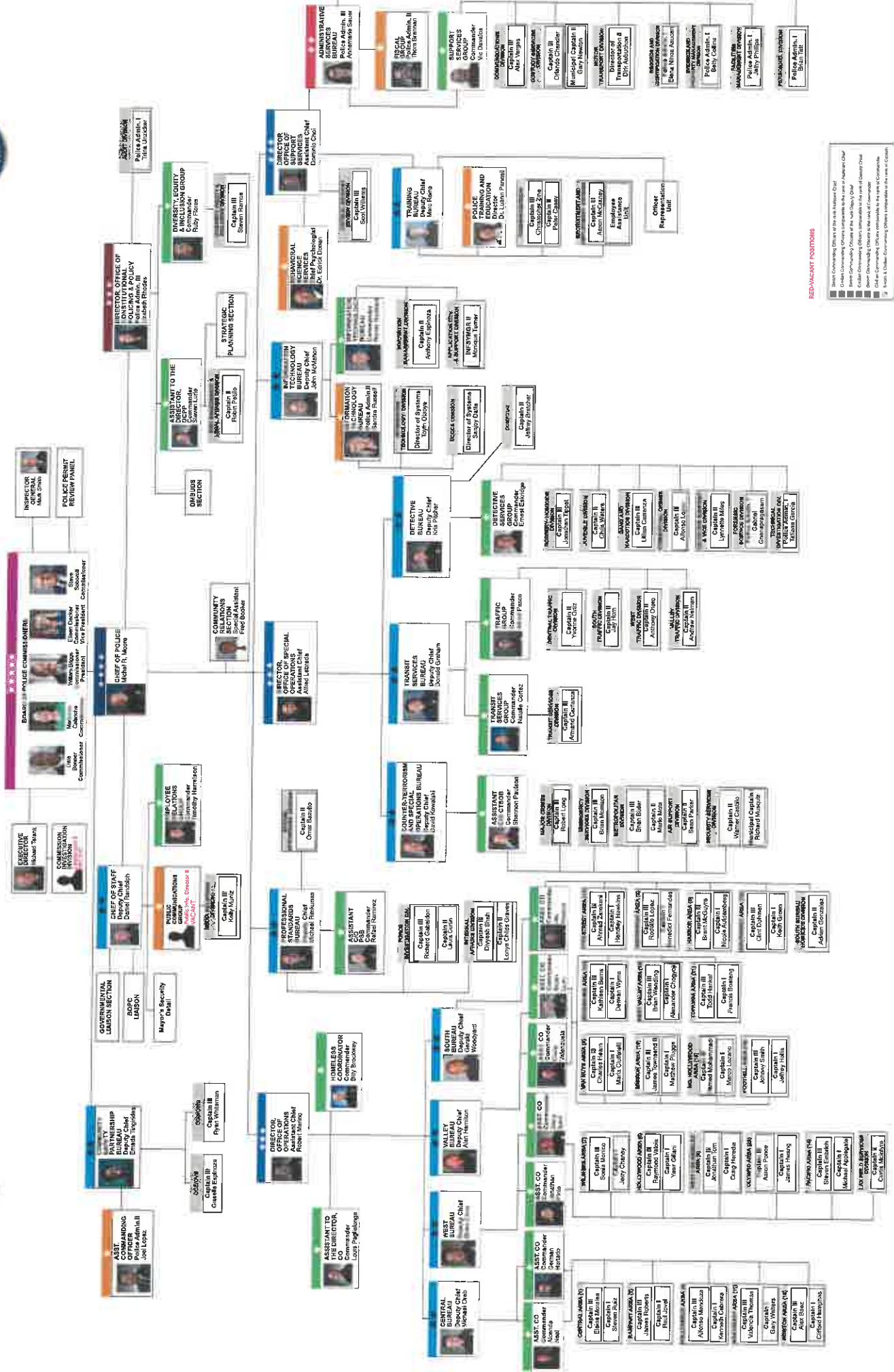
Subrecipient: City of Los Angeles – Los Angeles Police Department

How the Turnaround Time and Backlog of Cases will Improve for the Disciplines Identified in the Program

The grant funds will allow for more accurate analysis and expeditious testing.

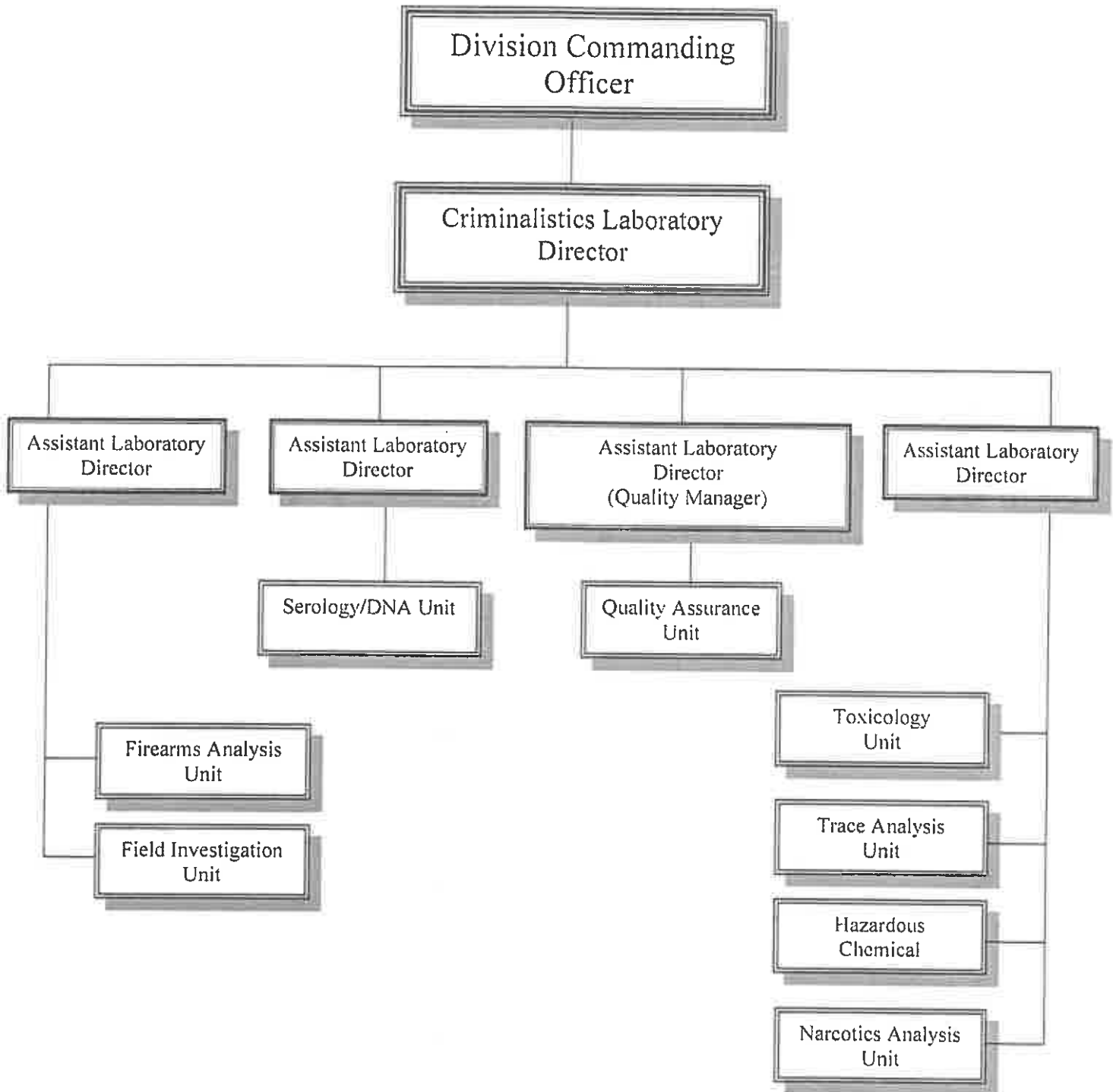
Acquiring additional equipment and the availability of overtime funds will directly support the improvement of turnaround times and help ensure backlogs do not occur.

Received: September 7, 2022



Forensic Science Division

Criminalistics Laboratory



REV: 06/24/22

2022 CALIFORNIA COVERDELL PROGRAM

Certification as to External Investigations

On behalf of the applicant agency named below, I certify the following to the National Institute of Justice, Office of Justice Programs, U.S. Department of Justice and to the California Governor's Office of Emergency Services (Cal OES):

A government entity exists and an appropriate process is in place to conduct independent external investigations into allegations of serious negligence or misconduct substantially affecting the integrity of the forensic results committed by employees or contractors of any forensic laboratory system, medical examiner's office, coroner's office, law enforcement storage facility, or medical facility in the State that will receive a portion of the Grant Subaward.

I agree to notify Cal OES Coverdell Program Staff regarding any, and all, complaints and/or allegations of serious negligence and/or misconduct substantially affecting the integrity of forensic results committed by employees or contractors of the forensic laboratory system.

At the *initiation, duration of, and at the conclusion* of the investigative review process and all appropriate action has been fulfilled, I will notify Cal OES Coverdell Program Staff as to the resolution and that the matter has been resolved.

I have personally read and reviewed the section entitled "Eligibility" in the FY 2022 program announcement for the California Coverdell Program. I acknowledge that a false statement in this certification or in the application that it supports may be subject to criminal prosecution, under 18 U.S.C. § 1001. I also acknowledge that the Office of Justice Programs and/or Cal OES Grant Subawards, including certifications provided in connection with such Grants Subawards, are subject to review by the Office of Justice Programs, Department of Justice, Office of the Inspector General, and Cal OES.

I have authority to make this certification on behalf of the applicant agency (that is, the agency applying directly to Cal OES).



Signature of Certifying Official

Chief of Police

Title of Certifying Official

City of Los Angeles

Name of Applicant Agency



Date

LAPD Professional Standards Bureau

Name of External Investigative
Agency

Michael Rimkunas

Contact at External Investigative
Agency

Deputy Chief

Title

(213)996-2772

Phone #

2022 CALIFORNIA COVERDELL PROGRAM

BASELINE DATA SHEET

The data presented on this document will establish the baseline for the 2022 Grant Subaward progress reporting. Please complete and submit the information requested below with your application.

PLEASE NOTE: ONCE A DISCIPLINE(S) IS SELECTED, YOU MUST REPORT STATISTICS ON THAT DISCIPLINE(S) THROUGHOUT THE LIFE OF THE CQ21 GRANT SUBAWARD PERFORMANCE PERIOD. PLEASE DO NOT SWITCH THE DISCIPLINE(S) MID-GRANT SUBAWARD PERFORMANCE PERIOD.

1. Identify the number of qualifying staff related to CQ22 FSIA funds. 162
2. What are the project disciplines for the CQ22 Grant Subaward program?

PLEASE NOTE: Toxicology and Forensic Alcohol are now ONE discipline

Please check the box(es) that are applicable for your program Grant Subaward funds.

- | | |
|--|--|
| <input checked="" type="checkbox"/> Controlled Substances/Drug
<u>Chemistry</u> | <input type="checkbox"/> Crime Scene |
| <input type="checkbox"/> Toxicology/Forensic Alcohol | <input type="checkbox"/> Latent Prints |
| <input type="checkbox"/> Trace | <input type="checkbox"/> Digital Media |
| <input checked="" type="checkbox"/> <u>Firearms</u> | <input type="checkbox"/> Pathology |
| <input type="checkbox"/> Questioned Documents | <input checked="" type="checkbox"/> <u>NIBIN</u> |
| <input type="checkbox"/> Biology/DNA | <input type="checkbox"/> Impression Evidence |
| <input type="checkbox"/> Fire Evidence | |

3. Based on the selected disciplines above, please show the number of cases pending in the following chart.

11/14/21 - 11/15/22

Discipline	Turn-Around Time	Back Log
Controlled Substances/Drug Chemistry	20 days	0
Toxicology/Forensic Alcohol		
Trace		
Firearms	91 days	39
Questioned Documents		
Biology/DNA		
Fire Evidence		
Crime Scene		
Latent Prints		
Digital Media		
Pathology		
NIBIN	8 days	0
Impression Evidence		

4. Grant Subaward funding will only be used for training: Yes _____ No X

Signature: Alvin M. M. M.

Date: 11/17/2022

**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
SUBRECIPIENT GRANTS MANAGEMENT ASSESSMENT**

Subrecipient: City of Los Angeles - Los Angeles Police Department		UEI # ZRXCMNNSUEJ1	FIPS #: 037-440000 <i>rw</i>
Grant Disaster/Program Title: Paul Coverdell Forensic Improvement Program			
Performance Period: 04/01/23 to 06/30/24		Subaward Amount Requested: \$ 130,447 \$124,859 <i>rw</i>	
Type of Non-Federal Entity (Check Applicable Box)		<input type="checkbox"/> State Govt <input checked="" type="checkbox"/> Local Govt <input type="checkbox"/> JPA <input type="checkbox"/> Non-Profit <input type="checkbox"/> Tribe	

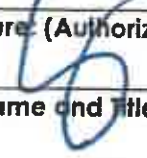
Per Title 2 CFR § 200.332, Cal OES is required to evaluate the risk of noncompliance with federal statutes, regulations and grant terms and conditions posed by each subrecipient of pass-through funding. This assessment is made in order to determine and provide an appropriate level of technical assistance, training, and grant oversight to subrecipients for the award referenced above.

The following are questions related to your organization's experience in the management of federal grant awards. This questionnaire must be completed and returned with your grant application materials.

For purposes of completing this questionnaire, *grant manager* is the individual who has primary responsibility for day-to-day administration of the grant, *bookkeeper/accounting staff* means the individual who has responsibility for reviewing and determining expenditures to be charged to the grant award, and *organization* refers to the subrecipient applying for the award, and/or the governmental implementing agency, as applicable.

Assessment Factors	Response
1. How many years of experience does your current grant manager have managing grants?	>5 years
2. How many years of experience does your current bookkeeper/accounting staff have managing grants?	3-5 years
3. How many grants does your organization currently receive?	>10 grant
4. What is the approximate total dollar amount of all grants your organization receives?	\$ 35,000,000
5. Are individual staff members assigned to work on multiple grants?	Yes
6. Do you use timesheets to track the time staff spend working on specific activities/projects?	Yes
7. How often does your organization have a financial audit?	Annually
8. Has your organization received any audit findings in the last three years?	Yes
9. Do you have a written plan to charge costs to grants?	Yes
10. Do you have written procurement policies?	Yes
11. Do you get multiple quotes or bids when buying items or services?	Always
12. How many years do you maintain receipts, deposits, cancelled checks, invoices?	>5 years
13. Do you have procedures to monitor grant funds passed through to other entities?	Yes

Certification: This is to certify that, to the best of our knowledge and belief, the data furnished above is accurate, complete and current.

Signature: (Authorized Agent) 	Date: 11-12-22
Print Name and Title: Michel R. Moore, Chief of Police	Phone Number: (213)486-0150
Cal OES Staff Only: SUBAWARD # CQ22197250 <i>rw</i>	



Grant Subaward Service Area Information

Grant Subaward #: CQ22 19 7250

Subrecipient: City of Los Angeles, Police Department

1. County or Counties Served:
Los Angeles

County where principal office is located: Los Angeles

2. U.S. Congressional District(s) Served:
10 Districts
25 28 29 30 33 34* 37 40 43 44

U.S. Congressional District where principal office is located: 34

3. State Assembly District(s) Served:
14 Districts
38 39 43 45 46 50 51* 53 54 59 62 64 66 70

State Assembly District where principal office is located: 51

4. State Senate District(s) Served:
8 Districts
18 24* 25 26 27 30 33 35

State Senate District where principal office is located: 24

5. Population of Service Area: 3.8 million