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July 6, 2023

Honorable Karen Bass, Mayor
City of Los Angeles
Room 303, City Hall

Honorable City Council
City of Los Angeles
c/o: Office of the City Clerk
City Hall, Room 395

Honorable Mayor and Members of the City Council:

Subject:

Communication Services - Transfer of Appropriations between funds in the Department of Recreation and Parks and the Information Technology Agency

Recommendation for Council Action:

The Board of Recreation and Park Commissioners (Board) respectfully requests Mayor and City Council approval for the Department of Recreation and Parks (RAP) to allow the transfer of appropriations from RAP to Information Technology Agency (ITA), as further detailed in attached Report No. 23-130.

Background:

RAP staff recommends the transfer of appropriations in the amount of Seven Hundred Fifty Thousand Dollars (\$750,000.00) from RAP to ITA for communication services ITA provides to RAP in Fiscal 2023-24. This appropriation would allow for the reimbursement to ITA for the provision of various communication services to RAP as the need arises and without delay. Services include but are not limited to:

- City Network Interconnection
- Internet Service
- Network Port Activation
- Intrusion Alarm System
- Security Camera System
- Public Address Systems
- Programming Costs for the Radios (Handheld/Vehicle)
- Other Communication Services (VoIP Phones, Prepaid Phone with Data Services)



Honorable Mayor Bass and Honorable City Council

July 6, 2023

Page 2 of 2

RAP will reimburse ITA for the communication services provided in cash and up to the appropriated amount (\$750,000.00), when proper documentation is received.

Fiscal Impact Statement:

The appropriation of \$750,000 is needed in FY 2023-24 to support RAP's communication service needs.

If you have any questions with regard to this matter, please contact Ray Tadrissi, Senior Management Analyst I, Finance Division, Department of Recreation and Parks, at (213) 202-3290.

Very truly yours,

BOARD OF RECREATION AND
PARK COMMISSIONERS

A handwritten signature in blue ink that reads "Takisha Sardin". The signature is fluid and cursive, with the first name "Takisha" and last name "Sardin" clearly legible.

Takisha Sardin

Commission Executive Assistant II

Attachments: Board Report No. 23-130
Resolution No. 10630

cc: Ray Tadrissi, Senior Management Analyst I, Finance Division

APPROVED

July 06 2023

BOARD OF RECREATION AND PARK COMMISSIONERS

BOARD REPORT

NO. 23-130

DATE July 06, 2023

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: COMMUNICATION SERVICES - TRANSFER OF APPROPRIATIONS
BETWEEN FUNDS IN THE DEPARTMENT OF RECREATION AND PARKS
AND THE INFORMATION TECHNOLOGY AGENCY

B. Aguirre _____

M. Rudnick _____

B. Jones _____

C. Santo Domingo _____

B. Jackson _____

* N. Williams

NDW

[Signature]
General Manager

Approved X

Disapproved _____

Withdrawn _____

RECOMMENDATIONS

1. Adopt the Resolution attached hereto as Attachment 1 authorizing the appropriation in the amount of Seven Hundred Fifty Thousand Dollars (\$750,000.00) from the Department of Recreation and Parks (RAP) to the Information Technology Agency (ITA) for the communication services ITA provides to RAP in Fiscal Year 2023-24;
2. Authorize the following appropriation from RAP to ITA, subject to the approval of the Mayor and City Council;

From:

<u>Fund</u>	<u>Department</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
302	88	003040	Contractual Services	\$375,000.00
302	89	89712H	Computer System Development	\$375,000.00

To:

<u>Fund</u>	<u>Department</u>	<u>Account</u>	<u>Account Description</u>	<u>Amount</u>
100	32	009350	Communication Services	\$750,000.00

3. Authorize RAP's Chief Accounting Employee to transfer cash and reimburse ITA's General Fund on an as-needed basis up to the appropriation amount set forth above upon receipt of

BOARD REPORT

PG. 2 No. 23-130

proper documentation and approval from RAP's IT Division; and

4. Authorize RAP's General Manager, Chief Accounting Employee, or designee to make technical corrections as necessary, consistent with the intent of this Report.

SUMMARY

RAP staff recommends the appropriation of Seven Hundred Fifty Thousand Dollars (\$750,000.00) from RAP to ITA for communication services ITA provides to RAP in Fiscal Year 2023-24. This appropriation would allow for the reimbursement to ITA for the provision of various communication services to RAP as the need arises and without delay. Services include but are not limited to:

- City Network Interconnection
- Internet Service
- Network Port Activation
- Intrusion Alarm System
- Security Camera System
- Public Address Systems
- Programming Costs for the Radios (Handheld/Vehicle)
- Other Communication Services (VoIP Phones, Prepaid Phone with Data Services)

RAP will reimburse ITA for the communication services provided in cash and up to the appropriated amount (\$750,000.00), when proper documentation is received.

FISCAL IMPACT

The appropriation of \$750,000 is needed in FY 2023-24 to support RAP's communication service needs.

STRATEGIC PLAN INITIATIVES AND GOALS

Approval of this Report advances RAP's Strategic Plan by supporting:

Goal No. 3: Create and Maintain World Class Parks and Facilities.

Outcome No. 4. Improved park system planning and management using technology solutions.

This Report was prepared by Ray Tadrissi, Senior Management Analyst I, Finance Division.

ATTACHMENT:

- 1) Resolution