



KAREN BASS  
MAYOR

July 3, 2023

Honorable Members of the City Council  
c/o City Clerk  
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Chinedu Udeh to the Commission on Community and Family Services for the term ending June 30, 2024.

I certify that in my opinion Ms. Udeh is especially qualified by reason of training and experience for the work which shall devolve upon her, and that I make the appointment solely in the interest of the City.

Ms. Udeh will fill the vacancy created by the departure of Carmen Chang.

Sincerely,

KAREN BASS  
Mayor

KB:tga

Attachment

## COMMISSION APPOINTMENT FORM

**Name:** Chinedu Udeh  
**Commission:** Commission on Community and Family Services  
**End of Term:** 6/30/2024

### Appointee Information

1. **Race:** African American
2. **Gender:** Female
3. **Council District and neighborhood of residence:** 8 - South LA
4. **Are you a registered voter in the City of Los Angeles?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** M.A., Educational Leadership and Administration, Columbia University
7. **Occupation/profession:** School Leader, KIPP Empower Academy
8. **Experience(s) that qualifies person for appointment:** See attached resume/bio
9. **Purpose of this appointment:** Appointment
10. **Current composition of the commission (excluding appointee):**

Commissioner	APC	CD	Race	Gender	Term End
Cohen, Mara	Central	5	Caucasian	F	6/30/2024
Vasquez, Luis	South Valley	8	Latinx	M	6/30/2024
Roldan, Elmer	South LA	9	Latinx	M	6/30/2026
VACANT					6/30/2024
Dillon, Kelli	South LA	8	African American	F	6/30/2026
Vasquez, Lisa	South LA	10	African American	F	6/30/2024
Herndon, Loretta	Central	10	Latinx	F	6/30/2026
Aranguren, Teresita	East LA	14	Latinx, African American	F	6/30/2026
Rucker-Trapp, Rashad	South LA	8	African American	M	6/30/2026
Torres, Benjamin	East LA	13	Latinx	M	6/30/2024
Hernandez, Brenda	South LA	10	Latinx	F	6/30/2026
Strickland, Danielle	South LA	8	African American	F	6/30/2026
Daniel, Jayanthi	West LA	5	API	F	6/30/2026
Wilson, Jesse	East LA	13	Caucasian	F	6/30/2026
Bochco, Dayna	West LA	11	Caucasian	F	6/30/2024

# Chinedu Udeh



## EDUCATION

2008- 2012

BA, History; Dartmouth College, Hanover, NH (Cum Laude)

2016 – 2017

MA, Educational Leadership and Administration; Columbia University, NYC, NY

## EXPERIENCE

October 2017 –  
present

KIPP Empower Academy

Los Angeles, CA

### **School Leader**

- Increased the amount of afterschool and mentorship programs from 1 to 5 serving 250 students.
- Expanded our wraparound services to include two community partners providing support for 25 families
- Established KIPP SoCal's first ever school based Community Engagement Associate which has contributed to provision of job support, housing support, financial support, mental health support and leadership development for families.

July 2014 –  
2017

KIPP Empower Academy

Los Angeles, CA

### **Instructional Coach**

- Drove results for two teams in instruction and culture through biweekly observations and biweekly feedback sessions
- Demonstrated results with grade – level SBAC interim math results increase by 15%
- Increased parent engagement as Parent Leadership Council Lead and as Family Ambassador
- Supported school-wide initiatives through assemblies, clubs, school-wide celebrations

July 2014 –  
2016

KIPP Empower Academy

Los Angeles, CA

### **Founding 4<sup>th</sup> Grade Lead Teacher / Reading Content Lead**

- Led meetings around lesson execution and data analysis as Grade Level Chair
- Created Reader's Workshop scope and sequence, lesson plans and assessments as Reading Content Lead
- Demonstrated results with over 70% of classroom scoring proficient or above on the 2014 - 2015 SBAC and 2015 - 2016 SBAC

Summer 2014 –  
Summer 2015

Teach For America Summer Institute

Tulsa, OK

### **Corps Member Advisor**

- Observed teachers and provided feedback through the Teaching As Leadership framework
- Planned and led professional development focused on data analysis, lesson design, and classroom management
- Collaborated with a school team and institute staff to make data-driven decisions

August 2012 –  
June 2014

Teach For America/ Hawthorne Elementary

Tulsa, OK

### **4<sup>th</sup> Grade Teacher**

- Demonstrated results with over 30% proficiency increase on the reading and math state test in 2012 -2013
- Co-led PBIS committee
- Co-led a session on Culturally Responsive Teaching for TFA Corps Members



KAREN BASS  
MAYOR

July 3, 2023

Dear Ms. Udeh:

I am pleased to inform you that I hereby appoint you to the Commission on Community and Family Services for the term ending June 30, 2024, subject to confirmation by the City Council.

To begin the appointment process, please review, sign, and return the enclosed Remuneration Form and undated Letters of Separation **within one week** of receiving this letter. These documents are necessary to ensure the most efficient, open, and accountable city government possible.

Mayor's Office policy requires all potential commissioners to be fingerprinted as part of the background check. The Commissions team will assist in connecting you with Personnel's Background Unit so that you may schedule an appointment to have this done. You must schedule the appointment **within one week** of receiving this letter.

Should this apply to your commission, you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws, and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission via the California Fair Political Practices Commission's eDisclosure website, or by mailing the forms to City Hall at 200 N. Spring Street, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the City Ethics Commission by email at [nicole.enriquez@lacity.org](mailto:nicole.enriquez@lacity.org).

As part of the appointment process, Marqueece Harris-Dawson, your Councilmember, and the Chair of the Economic and Community Development Committee, may wish to meet with you to answer any questions they have. Our office will assist with arranging these meetings.

Ms. Chinedu Udeh  
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Additionally, you will be required to attend public meetings at City Hall where your appointment will be considered. You will be hearing from our office and a City Council Clerk who will let you know when your appointment will be considered by the Economic and Community Development Committee. Sometime thereafter, you will be notified of the date when your appointment will be presented to the full City Council. Before you may begin serving, you will be required to take the Oath of Office in the City Clerk's Office located in Room 395 of City Hall. If you require parking for these meetings, please contact my Commissions team by email at [myr-commissions@lacity.org](mailto:myr-commissions@lacity.org).

Per the City Charter, most commissioners must be registered voters of the City of Los Angeles, and must therefore reside within Los Angeles. If you move at any point during your term, or your contact information changes, please contact my Commissions team immediately at the email address listed below. While we hope that you complete a successful term, if for some reason you intend to resign, please do so in writing to my Commissions team at [myr-commissions@lacity.org](mailto:myr-commissions@lacity.org).

Congratulations, and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink that reads "Karen Bass". The signature is fluid and cursive, with the first name "Karen" and the last name "Bass" clearly distinguishable.

KAREN BASS  
Mayor

KB:tga

Attachment I  
Ms. Chinedu Udeh  
July 3, 2023

### **Nominee Check List**

**I. Within 7 days:**

- ☐ Email the below completed documents, found on the last three pages of this letter, to: [myr-commissions@lacity.org](mailto:myr-commissions@lacity.org) OR mail them to:

Office of the Mayor  
Attn: Commissions Team  
200 N. Spring Street, Room 303  
Los Angeles, CA 90012

- Remuneration Form
- Undated Separation Letters (2)

- ☐ Schedule an appointment to get fingerprinted to complete a background check. The Commissions team will assist in connecting you with the Personnel Background Unit.

**II. Within 21 days:**

- ☐ File the following forms with the City Ethics Commission. If you are required to file, you will receive these forms via email from that office.

- Statement of Economic Interest ("Form 700")  
*IMPORTANT:* The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
- CEC Form 60

**III. The Mayor's Office will notify the below Councilmembers of your nomination, so that they may reach out to schedule a meeting with you should they wish.**

- ☐ Your City Councilmember Marqueece Harris-Dawson
- ☐ Chair of the Council Committee considering your nomination

**IV. Public Meetings at City Hall:**

- ☐ Economic and Community Development Committee Hearing
- ☐ Full Council Hearing