

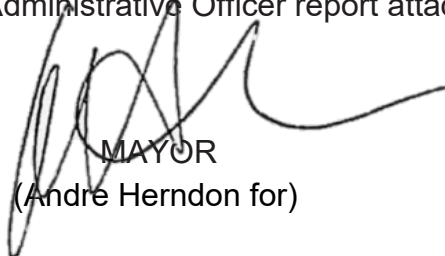
0150-12120-0000

TRANSMITTAL

TO Martin L. Adams, General Manager Los Angeles Department of Water and Power	DATE 12/08/2022	COUNCIL FILE NO.
FROM The Mayor	COUNCIL DISTRICT All	

**PROTECH PROFESSIONAL TECHNICAL SERVICES, INC. AMENDMENT NO. 2
(Agreement No. 01754) FOR PROFESSIONAL IT TECHNICAL TRAINING**

Approved and transmitted for further processing including Council consideration.
See the City Administrative Officer report attached.



MAYOR
(Andre Herndon for)

MWS:IR:10230053

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: November 28, 2022

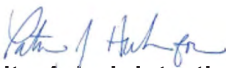
CAO File No. 0150-12120-0000

Council File No.

Council District:

To: The Mayor

From: Matthew W. Szabo, City Administrative Officer



Reference: Communication from the Department of Water and Power dated June 6, 2022: referred by the Mayor for report on June 13, 2022

Subject: **PROTECH PROFESSIONAL TECHNICAL SERVICES, INC. – AMENDMENT NO. 2 TO AGREEMENT NO. 01754 FOR PROFESSIONAL TECHNICAL TRAINING**

RECOMMENDATION

That the Mayor:

1. Approve the proposed Resolution authorizing the execution of Amendment No. 2 to Cooperative Purchasing Contract No. 01754 with Protech Professional Technical Services, Inc. (Protech) and the Los Angeles Department of Water and Power (LADWP) for information technology professional technical training for an additional three years retroactively from June 11, 2022 to June 10, 2025, including an optional five-year extension through 2030; should the five-year option be exercised, increase the contract amount by \$2,150,000 from \$2,150,000 to \$4,300,000 to support additional training needs; and,
2. Authorize an administrative change to the contract number from 01754 to 00332; and,
3. Upon proper certification, the Chief Accounting Employee is authorized and directed to draw demands on the Power Revenue Fund over the term of the Agreement incurred by such agreement; and,
4. Return the proposed Resolution to the Department for further processing, including Council consideration.

SUMMARY

The LADWP requests authority to execute a Second Amendment with Protech to extend the term by three years, retroactively from June 11, 2022 to June 10, 2025, including a five-year option to extend the contract until June 10, 2030. Funds are not requested to support the three year extension, however should the five-year option be exercised, the contract amount will be increased by \$2,150,000 from \$2,150,000 to \$4,300,000. The increased funds will support information technology (IT) services, including training for new hires and will expand the scope of training

provided for proprietary professional training to widen the expertise of employees providing IT services. Protech is a global professional services organization consisting of several technology practices within two main divisions; ProTech Training and ProTech Consulting. Training provided will provide employees with critical in-depth knowledge in the area of mainframe Zero Downtime Operating Systems, mainframe training classes and related subsystems.

Pursuant to Charter Section 373, and the Los Angeles Administrative Code (LAAC) Section 10.5 for long term contracts, the City Council approval is required for contracts over three years. The City Attorney has approved the proposed Resolution and Amendment as to form and legality.

Background

In 2010, the Protech Contract was awarded to the State of Virginia General Services Administration (GSA) for IT professional technical training. In 2019, Protech was awarded a cooperative purchasing Contract No. 01754 by the LADWP under the General Manager's authority and Section 10.15(a) 8 of the LAAC which allows for cooperative arrangements with other governmental agencies for the utilization of purchasing contracts. LADWP will continue to receive the same pricing and discounts as GSA.

LADWP indicates that staff has participated in 65 classes, 14,800 training hours, and Protech has provided 451 training seats for employees.

Proposed Amendment

The proposed Amendment No. 2 is for three years, from June 11, 2022 to June 10, 2025, with an optional five-year extension period from June 11, 2025 to June 10, 2030, to be coterminous with the GSA Contract. The total contract term will be for a total of eleven years should the option be exercised. Should the option be exercised, increased contract funding from \$2,150,000 from \$2,150,000 to \$4,300,000 will be required to support increased training services. Lastly, the contract number will be changed from 01754 to 003322 to administratively reflect Board approval rather than GM approval.

FISCAL IMPACT STATEMENT

There is no General Fund impact. Approval of the proposed Resolution and contract amendment impacts the Power Revenue Fund by \$2,150,000, should the five-year option be exercised. The proposed action complies with the LADWP Financial Policies in that funding is available to support this purpose.

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Attachments