

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: May 12, 2023

CAO File No. 0220-05151-0453
Council File No. 20-1524-S1, 20-0841
Council District: All

To: The City Council

From: Matthew W. Szabo, City Administrative Officer



Reference: Homeless Housing, Assistance, and Prevention Grant Program Round 3

Subject: Homeless Housing, Assistance, and Prevention Program Round 3 First Funding Report

SUMMARY

On June 23, 2022, the Mayor and City Council approved this Office's recommended funding framework for the City's Homeless Housing, Assistance, and Prevention Grant Program Round 3 (HHAP-3) allocation from the State of California. The City's HHAP-3 funding framework included specific funding categories; the funding process to allocate HHAP-3 funds within these categories; the authority to apply for and administer the grant; and funding reservations to ensure funding for the continued operations of all A Bridge Home (ABH) sites, as well as all new beds established as a part of the City's COVID-19 Homelessness Roadmap (Roadmap) agreement with the County of Los Angeles; hygiene, outreach, and prevention services; and administrative and systems support. The City's total HHAP-3 allocation is \$143,640,000.

There are many competing priorities in the City, and there is no shortage of critical homelessness programs and services that need support. However, given the significant costs just to continue the City's current (and ongoing) interventions, the Office of the City Administrative Officer (CAO) recommends funding the City's ongoing liabilities first and foremost, which includes ABH and Roadmap operating costs; critical homeless outreach, hygiene, and support services; and the administrative support for these programs. This report recommends allocating and notes the reservation of a total of 78.2 percent of the HHAP-3 grant, exceeding the City's deadline to have 50 percent of the grant committed by May 2024.

RECOMMENDATIONS

That the City Council, subject to approval by the Mayor:

1. DETERMINE that the lease and continued use of the Crisis and Bridge Housing at 2817 S. Hope Street (CD 9) is statutorily exempt from CEQA under Public Resources Code, Section 21080(b)(4), as a specific action necessary to prevent or mitigate an emergency, and as

reflected in CEQA Guidelines, Section 15269(c); and Public Resources Code, Section 21080.27 (AB 1197), applicable to City of Los Angeles emergency homeless shelters. This determination is consistent with, and supported by, the City Council’s prior actions for the development and use of the property as a shelter; and CEQA determination made on May 19, 2019 (C.F. No.CF 18-0750).

2. AUTHORIZE the General Services Department to execute a lease with the County of Los Angeles and a sublease agreement with Volunteers of America Los Angeles (VOALA) for up to three years for the extension of the A Bridge Home Site located at 2817 S. Hope Street with 100 beds in Council District 9;
3. REPROGRAM \$1,185,840 from Homeless Housing, Assistance, and Prevention Round 3 (HHAP-3) Fund No. 65S/10, Account No. 10W741, FC-1 Interim Housing Operations and Capital Costs to HHAP-3 Fund No. 65S/10, Account No. 10W745, FC-5 Set-Aside for Youth;
4. APPROVE up to \$10,483,910 from HHAP-3 Fund No. 65S/10, Account No. 10W741, FC-1 Interim Housing Operations and Capital Costs to Fund No. 65S/43, account numbers to be determined for continued operations funding for interim housing beds from July 1, 2023 through June 30, 2024, related to the following A Bridge Home sites:

FC-1: Interim Housing Operations and Capital Costs		
A Bridge Home Operations	CD	Amount
1920 W. 3rd St.	1	\$285,480
1403 N. Gardner St.	4	\$658,800
1479 La Cienega Blvd. (Leasing)	5	\$647,991
5965 St. Andrews Pl.	8	\$2,196,000
2817 S. Hope St.	9	\$2,196,000
100 Sunset Ave. (Sprung Structure)	11	\$2,196,000
711 N. Alameda St. (El Puente) (Trailers)	14	\$107,639
2316 E. Imperial Hwy.	15	\$2,196,000
Total		\$10,483,910

5. APPROVE up to \$22,761,470 from HHAP-3 Fund No. 65S/10, Account No. 10W741, FC-1 Interim Housing Operations and Capital Costs to Fund No. 65S/43, in a new account entitled, “2023-24 Project Homekey Operations” for continued operations funding for interim housing beds from July 1, 2023 through June 30, 2024, related to the following Project Homekey 1.0 sites:

FC-1: Interim Housing Operations and Capital Costs		
Project Homekey Operations	CD	Amount
Beacon (Solaire Hotel)	1	\$2,347,158
Sieroty (Howard Johnson)	4	\$2,206,980
Sepulveda Villa (Econo Motor Inn)	6	\$1,859,280
Pano (Panorama Inn)	6	\$250,000
Arleta (Woodman)	6	\$4,699,120
Encinitas (Good Nite Inn)	7	\$2,757,810
Mollie Maison (Best Inn)	10	\$187,210
The Layover (Super 8 LAX)	11	\$1,418,250
Devonshire Lodge (Travelodge)	12	\$2,388,150
The Nest	13	\$1,226,100
Casa Luna (Titta's Inn)	14	\$1,259,772
Huntington Villas (Super 8 Alhambra)	14	\$1,661,640
Travelodge (Normandie)	15	\$500,000
Total		\$22,761,470

6. APPROVE \$160,026 from HHAP-3 Fund No. 65S/10, Account No. 10W741, FC-1 Interim Housing Operations and Capital Costs to the Citywide Leasing Fund No. 100/63, 000027, A Bridge Home Leasing for the leasing costs associated with various A Bridge Home sites through June 30, 2024, as follows:

FC-1 Interim Housing Operations and Capital Costs		
A Bridge Home Leases	CD	Amount
1920 W. 3rd St. (Leasing)	1	\$ 158,876
12600 Saticoy (Leasing)	2	\$ 512
515 N. Beacon St. (Leasing)	15	\$ 512
828 Eubank Ave. (Leasing)	15	\$ 126
Total		\$160,026

7. APPROVE \$1,630,850 from HHAP-3 Fund No. 65S/10, Account No. 10W741, FC-1 Interim Housing Operations and Capital Costs to Fund No. 65S/43, 43WC76, LAHSA Interim Housing Staff Operations for direct service funding of LAHSA Interim Housing shelter program staffs through June 30, 2024;
8. APPROVE \$14,870,939 from HHAP-3 Fund No. 65S/10, Account No. 10W741, FC-1 Interim Housing Operations and Capital Costs to Fund No. 65S/43, account numbers to be determined, to LAHSA for Time-Limited Subsidies from July 1, 2023 through June 30, 2024;
9. APPROVE \$1,423,110 from HHAP-3 Fund No. 65S/10, Account No. 10W742, FC-2 Skid Row Housing to Fund No. 65S/43, Account No. 43W860, Downtown Women's Center Rapid Rehousing for rental subsidies to be administered by the Downtown Women's Center for women experiencing homelessness from July 1, 2023 through June 30, 2024;
10. APPROVE \$251,159 from HHAP-3 Fund No. 65S/10, Account No. 10W744, FC-4 Outreach, Hygiene, Prevention, and Supportive Services to Fund No. 65S/43, account number to be determined, for the continuation of Climate Centers (Cooling and Warming Centers) in Council District 14 through June 30, 2023;
11. APPROVE \$1,514,717 from HHAP-3 Fund No. 65S/10, Account No. 10W744, FC-4 Outreach, Hygiene, Prevention, and Supportive Services to City Administrative Officer, Fund No. 100/10, Account No. 001010, Salaries General (\$751,236) and City Administrative Officer, Fund No. 100/10, Revenue Source Code 5361, Related Cost Reimbursement Other (\$763,481) for salary costs for one Principal Project Coordinator and five Senior Project Coordinators to continue to support Citywide outreach coordination;
12. APPROVE up to \$10,773,794 from HHAP-3 Fund No. 65S/10, Account No. 10W744, FC-4 Outreach, Hygiene, Prevention, and Supportive Services to the Board of Public Works, Fund No. 100/74, Account No. 003040, Contractual Services for the continuation of the following Citywide and Skid Row hygiene services, from July 1, 2023 through June 30, 2024:

FC-4 Outreach, Hygiene, Prevention, and Supportive Services - Board of Public Works		
Program	CD	Amount
Hygiene Services Skid Row - Pit Stop	14	\$ 3,221,073
Hygiene Services Skid Row - Litter Abatement	14	\$ 1,904,772
BPW Citywide Pit Stop Program	All	\$ 5,647,949
Total		\$ 10,773,794

13. APPROVE \$2,000,000 from HHAP-3 Fund No. 65S/10, Account No. 10W744, FC-4 Outreach, Hygiene, Prevention, and Supportive Services to Fund No. 65S/43, Account No. 43WB05, USC Street Medicine Team to continue the expanded Street Medicine services medical services for individuals experiencing homelessness who are unable to visit traditional, brick-and-mortar medical establishments from July 1, 2023 through June 30, 2024;
14. INSTRUCT the General Manager of the LAHD, or their designee, to amend its contract (C-141111) with USC for the expansion of the street medicine services through June 30, 2024, the allocations provided in Recommendation 13;
15. APPROVE \$25,000 from HHAP-3 Fund No. 65S/10, Account No. 10W744, FC-4 Outreach, Hygiene, Prevention, and Supportive Services to the following Bureau of Sanitation accounts for the continuation of Sharp Collection Box program from July 1, 2023 through June 30, 2024, in Council District 14:
 - a. \$4,000 to the Bureau of Sanitation Fund No. 100/82, Account No. 001010, Salaries General;
 - b. \$16,000 to the Bureau of Sanitation Fund No. 100/82, Account No. 003040, Contractual Services;
 - c. \$5,000 to the Bureau of Sanitation Fund No. 100/82, Account No. 006020, Operating Supplies;
16. APPROVE \$7,392,722 from HHAP-3 Fund No. 65S/10, Account No. 10W744, FC-4 Outreach, Hygiene, Prevention, and Supportive Services to Fund No. 65S/43, account numbers to be determined, for the continuation of the following programs, from July 1, 2023 through June 30, 2024, as follows:

FC-4 Outreach, Hygiene, Prevention, and Supportive Services - LAHSA		
Program	CD	Amount
CD 1 - Shower of Hope	1	\$ 285,219
CD 1 - Mobile Laundry Truck	1	\$ 300,760
Tarzana Treatment Center	3	\$ 451,233
Food Security Program	6	\$ 190,000
TPC Hygiene	14	\$ 630,972
LA Mission Hygiene	14	\$ 353,936
Expanded ReFresh Spot Program	14	\$ 892,121
Shower of Hope – CD 14	14	\$ 225,000
Climate Centers (Cooling/Warming) Centers	14	\$ 2,492,414

Homeless Health Care Community Ambassadors	14	\$ 150,000
Health and Wellness Program (DWC)	14	\$ 200,000
Skid Row Homeless Engagement Teams	14	\$ 452,854
TPC Move-in Expenses	14	\$ 468,213
Rapid Resolution Specialists at City FamilySource Centers	VARIOUS	\$ 300,000
Total		\$ 7,392,722

17. APPROVE \$1,350,000 from HHAP-3 Fund No. 65S/10, Account No. 10W744, FC-4 Outreach, Hygiene, Prevention, and Supportive Services to the Office of the City Administrative Officer, Fund No. 65S/10, in a new account entitled “DHS Multi-Disciplinary Teams” for Multi-Disciplinary Teams (MDTs) in Council Districts 5, 8, and 9 for costs from July 1, 2023 through June 30, 2024;
 - a. TRANSFER \$1,350,000 from HHAP-3 Fund No. 65S/10 in the newly established account entitled “DHS Multi-Disciplinary Teams” to the Office of the City Administrator Officer Fund No. 100/10, Account No. 003040, Contractual Services

18. INSTRUCT the City Administrative Officer, or their designee, to amend the contract with the Los Angeles County’s Department of Health Services (C-139823) to reflect the funding and scope in Recommendation 17;

19. APPROVE \$498,610 from HHAP-3 Fund No. 65S/10, Account No. 10W744, FC-4 Outreach, Hygiene, Prevention, and Supportive Services to the Community Investment for Families Department, Fund 65S/21, account number to be determined, for medical services to be provided by Clinica Romero in Council District 14 for persons experiencing homelessness through June 30, 2024;

20. INSTRUCT the General Manager of the Community Investment for Families Department or their designee to amend the existing contract with Clinica Romero (C-139330) to reflect the allocation shown in Recommendation 19 and extend for services through June 30, 2024;

21. APPROVE \$1,823,376 from HHAP-3 Fund No. 65S/10, Account No. 10W744, FC-4 Outreach, Hygiene, Prevention, and Supportive Services to the General Services Department (GSD), Fund 100/40, Account No. 003040, Contractual Services for Portable Hygiene Stations from July 1, 2023 through June 30, 2024;

22. APPROVE \$1,185,840 from HHAP-3 Fund No. 65S/10, Account No. 10W745, FC-5 Set-Aside for Youth to Fund No. 65S/43, Account No. 43W852, Services Sunset Ave Youth for operating costs for 54 transitional aged youth (TAY) beds at the A Bridge Home located at 100 Sunset Ave. in Council District 11 from July 1, 2023 through June 30, 2024;

23. APPROVE up to \$200,000 from HHAP-3 Fund No. 65S/10, Account No. 10W746, FC-6 Administrative Costs to City Attorney Fund 100/12, Account No. 004200, Litigation for the Alliance Settlement Agreement Master Service fee to monitor and facilitate the City's progress on the Alliance settlement through June 30, 2024;
24. APPROVE \$4,660,793 from HHAP-3 Fund No. 65S/10, Account No. 10W746, FC-6 Administrative Costs for the following:
- a. \$700,131 (Salaries General: \$389,698 and Related Costs: \$310,433) for the Bureau of Engineering (BOE) for one Civil Engineer, one Civil Engineer Associate III, and one Senior Management Analyst I, for 12 months, July 1, 2023 through June 30, 2024, to complete Roadmap projects;
 - b. \$406,987 (Salaries General: \$267,454 and Related Costs: \$139,533) for the Board of Public Works (BPW) for one Senior Management Analyst I, one Senior Accountant I, and one Accounting Clerk I for 12 months, July 1, 2023 through June 30, 2024, to administer the Citywide and Skid Row Pit Stop Programs and the Skid Row Street Sweeping and Litter Abatement Program;
 - c. \$336,989 (Salaries General: \$206,463 and Related Costs: \$130,526) for City Attorney for one Deputy City Attorney III for 12 months, July 1, 2023 through June 30, 2024 to complete the leases for Roadmap sites;
 - d. \$294,484 (Salaries General: \$130,812 and Related Costs: \$163,672) for the GSD for one Senior Real Estate Officer, for 12 months, July 1, 2023 through June 30, 2024, to complete the lease negotiations for Roadmap sites;
 - e. \$1,286,094 (Salaries General: \$637,848 and Related Costs: \$648,246) to the Office of the City Administrative Officer for one Senior Administrative Analyst II and four Administrative Analysts for 12 months, July 1, 2023 through June 30, 2024;
 - f. \$741,735 (Salaries General: \$316,332 and Related Costs: \$425,403) to the Mayor's Office of City Homelessness Initiatives Fund No. 100/46, Account No. 001020, Salaries, Grant Reimbursed to fund one Director of Interim Housing Strategies, one Senior Project Manager for ABH and one Senior Operations Manager for the Unified Homelessness Response Center (UHRC), for 12 months, July 1, 2023 through June 30, 2024;
 - g. \$894,373 (Salaries General: \$443,572 and Related Costs: \$450,801) to the Office of the City Administrative Officer for One Senior Project Coordinator, one Principal Project Coordinator, and one Senior Management Analyst II for 12 months, July 1, 2023 through June 30, 2024 to support the streamlining of affordable housing projects;
25. INSTRUCT the General Manager of LAHD or their designee to amend the HHAP contract with LAHSA (C-135650) to reflect the allocations shown in Recommendations 4, 5, 7, 8, 9, 10, 16, and 22;
26. REQUEST that LAHSA amend and/or execute the necessary contracts and or amendments with the site owner/operators to effectuate the recommendations in this report;

27. INSTRUCT the City Clerk to place on the agenda of the first regular Council meeting on July 1, 2023, or shortly thereafter, the following instructions:
- a. Transfer \$160,026 from HHAP-3 Fund No. 65S/10, Account No. 10W741, FC-1 Interim Housing Operations and Capital Costs to the General Services Department (GSD) Fund No. 100/26, 000027, A Bridge Home Leasing for the leasing costs associated with various A Bridge Home sites through June 30, 2024;
 - b. Transfer \$1,514,717 from HHAP-3 Fund No. 65S/10, Account No. 10W744, FC-4 Outreach, Hygiene, Prevention, and Supportive Services to City Administrative Officer, Fund No. 100/10, Account No. 001010, Salaries General (\$751,236) and City Administrative Officer, Fund No. 100/10, Revenue Source Code 5361, Related Cost Reimbursement Other (\$763,481) for salary costs for one Principal Project Coordinator and five Senior Project Coordinators to continue to support Citywide outreach coordination;
 - c. Transfer \$5,125,845 from the HHAP-3 Fund No. 65S/10, Account No. 10W744, FC-4 Outreach, Hygiene, Prevention, and Supportive Services to the Board of Public Works Department No. 74 General Fund 100, Account No. 003040, Contractual Services to continue the continuation of hygiene services in the Skid Row neighborhood from July 1, 2023 through June 30, 2024;
 - d. Transfer \$5,647,949 from the HHAP-3 Fund No. 65S/10, Account No. 10W744, FC-4 Outreach, Hygiene, Prevention, and Supportive Services to the Board of Public Works Department No. 74 General Fund 100, Account No. 003040, Contractual Services to continue Citywide hygiene services, through the PitStop program from July 1, 2023 through June 30, 2024;
 - e. Transfer \$4,000 from HHAP-3 Fund No. 65S/10, Account No. 10W744, FC-4 Outreach, Hygiene, Prevention, and Supportive Services to the Bureau of Sanitation Fund No. 100/82, Account No. 001010, Salaries General for the continuation of Sharp Collection Box program from July 1, 2023 through June 30, 2024;
 - f. Transfer \$16,000 from HHAP-3 Fund No. 65S/10, Account No. 10W744, FC-4 Outreach, Hygiene, Prevention, and Supportive Services to the Bureau of Sanitation Fund No. 100/82, Account No. 003040, Contractual Services for the continuation of Sharp Collection Box program from July 1, 2023 through June 30, 2024;
 - g. Transfer \$5,000 from HHAP-3 Fund No. 65S/10, Account No. 10W744, FC-4 Outreach, Hygiene, Prevention, and Supportive Services to the Bureau of Sanitation Fund No. 100/82, Account No. 006020, Operating Supplies for the continuation of Sharp Collection Box program from July 1, 2023 through June 30, 2024;
 - h. Transfer \$1,823,376 from HHAP-3 Fund No. 65S/10, Account No. 10W744, FC-4 Outreach, Hygiene, Prevention, and Supportive Services to the General Services Department, Fund 100/40, Account No. 003040, for Portable Hygiene Stations from July 1, 2023 through June 30, 2024;
 - i. Transfer \$1,350,000 from HHAP-3 Fund No. 65S/10 in the newly established account entitled "DHS Multi-Disciplinary Teams" to the Office of the City Administrator Officer Fund No. 100/10, Account No. 003040, Contractual Services;
 - j. Transfer \$700,131 from HHAP-3 Fund No. 65S/10, Account No. 10W746, FC-6

- Administrative Costs to the BOE Fund No. 100/78, Account No. 001010, Salaries General (\$389,698), and BOE Fund No. 100/78, Account No. RSRC 5361, Related Cost Reimb - Others (\$310,433) the for one Civil Engineer, one Civil Engineer Associate III, and one Senior Management Analyst I, for 12 months from July 1, 2023 through June 30, 2024, to complete Roadmap projects;
- k. Transfer \$406,987 from HHAP-3 Fund No. 65S/10, Account No. 10W746, FC-6 Administrative Costs to the BPW Fund 100/74, Account No. 001010, General Salaries (\$267,454), and BPW BPW Fund No. 100/74, Account No. RSRC 5361, Related Cost Reimb - Others for one Senior Management Analyst I, one Senior Account I, and one Accounting Clerk I for 12 months from July 1, 2023 through June 30, 2024, to administer the Citywide and Skid Row Pit Stop Programs and the Skid Row Street Sweeping and Litter Abatement Program;
 - l. Transfer \$336,989 from HHAP-3 Fund No. 65S/10, Account No. 10W746, FC-6 Administrative Costs to the City Attorney, Fund No. 100/12, Account No. 001010, Salaries General (\$206,463), and City Attorney Fund No. 100/12, Account No. RSRC 5361, Related Cost Reimb - Others (\$130,526) for one (1) Deputy City Attorney III for 12 months, July 1, 2023 through June 30, 2024 to complete the leases for Roadmap sites;
 - m. Transfer \$294,484 from HHAP-3 Fund No. 65S/10, Account No. 10W746, FC-6 Administrative Costs to the GSD Fund No. 100/40, Account No. 001010, General Salaries (\$130,812), and GSD Fund No. 100/40, Account No. RSRC 5361, Related Cost Reimb - Others (\$163,672) for one Senior Real Estate Officer, for 12 months, July 1, 2023 - June 30, 2024, to complete the lease negotiations for Roadmap sites;
 - n. Transfer \$1,286,094 from HHAP-3 Fund No. 65S/10, Account No. 10W746, FC-6 Administrative Costs to the Office of the CAO Fund No. 100/10, Account No. 001010, General Salaries (\$637,848), and CAO Fund No. 100/10, Account No. RSRC 5361, Related Cost Reimb - Others (\$648,246) for one Senior Administrative Analyst II and four Administrative Analysts for 12 months, July 1, 2023 through June 30, 2024;
 - o. Transfer \$741,735 from HHAP-3 Fund No. 65S/10, Account No. 10W746, FC-6 Administrative Costs to the Mayor's Office of City Homelessness Initiatives Fund No. 100/46, Account No. 001020, Salaries, Grant Reimbursed (\$316,332), and Mayor's Office of City Homelessness Initiatives Fund No. 100/46, Account No. RSRC 5361, Related Cost Reimb - Others (\$425,403) to fund one Director of Interim Housing Strategies, one Senior Project Manager for ABH and one Senior Operations Manager for the Unified Homelessness Response Center (UHRC), for 12 months, July 1, 2023 through June 30, 2024; and,
 - p. Transfer \$894,373 from HHAP-3 Fund No. 65S/10, Account No. 10W746, FC-6 Administrative Costs to the Office of the City Administrative Officer Fund No. 100/10, Account No. 001010, General Salaries (\$443,572), and CAO Fund No. 100/10, Account No. RSRC 5361, Related Cost Reimb - Others (\$450,801) for One Senior Project Coordinator, one Principal Project Coordinator, and one Senior Management Analyst II for 12 months, July 1, 2023 through June 30, 2024 to support the streamlining of affordable housing projects;

28. AUTHORIZE the CAO to:

- Prepare Controller instructions or make any necessary technical adjustments, including adjustments to the names of the Special Fund accounts recommended in this report, consistent with the Mayor and Council action in this matter, and authorize the Controller to implement these instructions; and
- Prepare any additional Controller instructions to reimburse City Departments for their accrued labor, material or permit costs related to projects in this report consistent with the Mayor and Council action on this matter and authorize the Controller to implement these instructions

BACKGROUND

The State of California's Homeless Housing, Assistance, and Prevention Round 3 (HHAP-3) Program, administered by the California Interagency Council on Homelessness (Cal-ICH), provides the 13 largest cities in the State with \$336,000,000 for immediate assistance to people experiencing homelessness. The City has received an allocation of \$143,640,000 under HHAP-3, which is considered a five year grant, 50 percent of which must be obligated by May 31, 2024; and 100 percent of the funds must be expended by June 30, 2026.

City's HHAP-3 Application

The CAO submitted the City's HHAP-3 application on June 29, 2022. The grant award letter was received from the State on November 21, 2022; and the grant agreement on November 22, 2022. The City received all HHAP-3 funds on January 9, 2023.

Youth and Racial Equity Goals

The City submitted draft goals around youth services and racial equity with the original HHAP-3 application. Creating fifty units of permanent housing that will be set aside for transition age youth (TAY) and engaging TAY with lived experience throughout the process are the main focus points of the strategy for youth services. Racial equity goals also focus on receiving input from people with lived experience. LAHSA has created committees and a homeless resources guide for service providers to address the racial inequities present in the unhoused population. In addition, the City has engaged a newly created city department, the Civil + Human Rights and Equity Department (CHRED) in the HHAP-3 application process.

DISCUSSION

Funding Category 1 Interim Housing Operations and Capital Costs

Interim Housing Operating Costs

The operating/service funding for 25 interim housing interventions are needed for FY 2023-24. For FY 2023-24, the estimated total needed to continue the operations of existing interventions is \$33.4 million. The recommendations in this report continue funding of services for 21 interventions consisting of 1,269 beds and leasing for four sites. As such, this Report recommends the

continuation of previously approved interim housing interventions. The operations of the interim housing interventions are managed by the Los Angeles Homeless Services Authority (LAHSA). Funding is also recommended to continue to support 16.5 Full-Time Equivalent (FTE) staff at LAHSA, who support the operations oversight of the City's interim shelter interventions.

Time Limited Subsidies

Initial funding in the amount of \$14,870,939 is recommended to support Time-Limited Subsidies, which provides rental assistance for a more long-term housing opportunity for people experiencing homelessness. The recommended funding can serve up to 672 households. Each Time-Limited Subsidy slot has a cost estimate of \$22,099 per slot/household.

Funding Category 2 Skid Row Housing

Funding in the amount of \$1,423,110 is recommended to be allocated to LAHSA for the Downtown Women's Center Rapid Rehousing program. Funding will provide rental subsidies to women experiencing homelessness in Council District 14. Funds will have the ability to provide rental assistance to 100 households.

Funding Category 3 Permanent Supportive Housing

Project Homekey Round 3

In March 2023, the State released the Notice of Funding Availability (NOFA) for Project Homekey Round 3 (PHK 3.0). The City is in the process of completing the PHK 3.0 application, which requires a local cash match for awarded projects. As such, on October 7, 2022, the City Council and Mayor approved (C.F. 21-0112) the reservation of \$79.8 million, including \$15 million of the HHAP-3 Youth Set-Aside funding for the PHK 3.0 match to support the acquisition, rehabilitation, and operations of permanent supportive housing units. Funding will be allocated in a future report.

Funding Category 4 Outreach, Hygiene, Prevention, and Supportive Services

Hygiene Services

Funding in the amount of \$10,773,794 is recommended to be allocated to the Board of Public Works to continue services for the Mobile Pit Stop, the Mobile Shower, and Sidewalk Litter Abatement programs. The Pit Stop program provides mobile hygiene services for 12 hours per day and seven days a week. Secondly, the Mobile Shower Program operates four mobile shower trailers. Each trailer will cover at least three city-designated locations, from Tuesday to Saturday, four hours a day. Thirdly, the Sidewalk Litter Abatement program will provide cleaning services in Council District 14, which includes, sidewalk sweeping, sanitation of public fixtures, debris removal, collection of litter, including sharp objects removal, and collection and reporting of large items from the right-of-ways and public spaces.

This Report recommends providing \$2,838,008 of funding to LAHSA for the continuation of various hygiene services such as the Shower of Hope Mobile Shower Program, The People Concern and Los Angeles Mission Hygiene Program, the expanded ReFresh Spot Program, and the Mobile Laundry Program. These programs provide services in Council Districts 1 and 14. The Shower of Hope Mobile Shower program provides mobile shower services five days a week in Council Districts 1 and 14. Secondly, the People Concern and Los Angeles Mission Shower Programs provide public restrooms and shower facilities 24-hours a day for people experiencing homelessness in the Skid Row. The restroom includes both shower and toilet services. Thirdly, funding is recommended for expanded services of the ReRefresh Program, which provides 24-hour, seven days a week access to restrooms, service engagement, and security to people experiencing homelessness. Lastly, the Mobile Laundry program provides laundry services five days a week within Council District 1. Funding supports the purchase, maintenance, operations, of the laundry trailer.

Additionally, funding in the amount of \$25,000 is recommended to the Los Angeles Bureau of Sanitation to continue the collection of sharp objects in Council District 14. This program is aimed to mitigate the risk of injury from hazardous materials and ensure that participants have the opportunity to safely dispose of any sharp objects.

Lastly, funding is recommended for the Portable Hygiene Program, which provides portable toilets and hand washing stations services in the City in areas of high population of encampments. Units are equipped with basic hygiene essentials such as soap, water, and towels.

Outreach Services

On December 8, 2022, the City Council and Mayor approved the expansion of Street Medicine services (C.F. 22-0755) for a total of \$2.09 (\$1 million General Fund and \$1.09 million of HHAP-2) for three University of South California (USC) Street Medicine teams. The recommended HHAP-3 funding of \$2 million along with a proposed amount of \$1 million of General will provide the same level of services that were added in FY 2022-23. The USC Street Medicine Program provides primary care on the street, which includes treatment for acute and chronic disease, preventative medicine, treatment for psychiatric conditions, and substance use disorders. All care is provided on-site, including dispensing medications and drawing blood for laboratory testing. The teams will continue to provide services in Council Districts 1, 4, 8, 9, 13, and 14.

Funding is recommended for the Community Investment for Families Department's existing Clinica Romero contract to expand services in Council District 14. These services will include medical services, such as primary care, vaccinations, and women's health, at interim housing site(s) within the district.

Funding is recommended to be allocated to the Office of the City Administrative Officer to expand its contract with Los Angeles County's Department of Health Services for the multi-disciplinary teams for Council Districts 5, 8, and 9. Multi-disciplinary teams provide specialized outreach that

combines medical, mental health, substance abuse, and lived-experience to have a comprehensive, integrated approach to outreach.

Thirdly, the Skid Row Homeless Engagement Teams (HETs) provide two two-person teams assigned to the Skid Row area for street engagement. Skid Row HETs are deployed within the Skid Row area that include at least one bilingual HET staff member. These additional teams are meant to expand the existing capacity of outreach in parallel to other outreach efforts within the area. The Skid Row HETs prioritize personally engaging with participants and to strategize the best approach to connect them to interim housing, permanent supportive housing units and other critical services.

Preventative and Diversion Services

Funding in the amount of \$190,000 is recommended to be continued for the Food Security Program in Council District 6 to provide the food packets to individuals and families. Additionally, funding in the amount of \$300,000 is recommended for Rapid Resolution Specialists who are stationed at Family Source Centers to assist clients with identifying swift housing resolution and/or connecting clients with resources.

Other Supportive Services

There are various services that this Report recommends continuing funding in the amount of \$4,163,019 to LAHSA such as the Tarzana Treatment Center in Council District 3, Climate Centers (Cooling and Warming Centers) in Council District 14, the Downtown Women's Center Health and Wellness Program in Council District 14, The People Concern (TPC) Move-In Expenses in Council District 14, and Rapid Resolution Specialists in various council districts. The Tarzana Treatment Center provides supportive services for addiction, and substance use, while promoting recovery, increasing access to mental health care, and improving the determinants of well-being. Secondly, the Climate Centers will provide temporary stations for individuals in the Skid Row area during inclement weather. Thirdly, the Downtown Women's Center provides meals to women who are experiencing homelessness and women who are residing in Permanent Supportive Housing programs that receive services. Lastly, The People Concern's Move-in Expenses program provides moving assistance for the unhoused population and interim housing participants in Council District 14 who are transitioning into a permanent supportive housing unit.

Funding Category 5 Set-Aside for Youth

As part of the grant requirements, a minimum of 10 percent (\$14,364,000) of the total (\$143,640,000) grant allocation must be allocated to provide services or shelter interventions for Transitional Aged Youth (TAY).

TAY Interim Housing Operations

Funding in the amount of \$1,185,840 is recommended to continue operations of 54 TAY beds for the A Bridge Home site located at 100 Sunset Ave. in Council District 11.

Project Homekey Round 3

In March 2023, the State released the Notice of Funding Availability (NOFA) for Project Homekey Round 3 (PHK 3.0). The City is in the process of completing the PHK 3.0 application, which requires a local cash match *for awarded projects*. As such, on October 7, 2022, the City Council and Mayor approved (C.F. 21-0112) the reservation of \$79.8 million, including \$14.3 million of the HHAP-3 Youth Set-Aside funding for the PHK 3.0 match to support the acquisition, rehabilitation, and operations of permanent supportive housing units.

Funding Category 6 Administrative Costs

Administrative Costs

Funding in the amount of \$1,286,094 is recommended for the Office of the City Administrative Officer (CAO) for one Senior Administrative Analyst II and four Administrative Analysts to support the administration of all HHAP funded programs. HHAP regulations provide a seven percent administrative cap of the total grant allocation. The recommended amount represents 0.90 percent of the total HHAP- 3 award.

Systems Support

City departments play a vital role in providing the project administration and management of various homelessness interventions and services funded through HHAP. This Report recommends funding for costs for City staff to provide the necessary oversight of the City's homeless programs. Funding will support staff in the Board of Public Works, Bureau of Engineering, the Office of the City Attorney, Office of the CAO, General Services Department, and the Office of the Mayor.

FISCAL IMPACT STATEMENT

There is no impact to the General Fund at this time. The City has received \$143,640,000 from the State through HHAP-3 to support the recommendations in this report.

FINANCIAL POLICIES STATEMENT

The recommendations in this report comply with the City's Financial Policies.

Attachment - 1 HHAP-3 - Proposed Funding

Funding Category	Funding Category Ref. No.	Agency	Commitment	Description	Council District	Proposed Amount
FC-1	FC-1-1	LAHSA	1920 W. 3rd Street	Operating funds at the bridge housing facility at 1920 W. 3rd Street through 06/30/2024	1	\$ 285,480
FC-1	FC-1-2	LAHSA	Beacon (Solaire Hotel)	Operating funds at the Project Homekey 1.0 site at 1710 7th Street through 06/30/2024	1	\$ 2,347,158
FC-1	FC-1-3	GSD	1920 W 3rd St. (Leasing)	Leasing costs of an interim housing facility at 1920 West 3rd Street in Council District 1 through 06/30/2024	1	\$ 158,876
FC-1	FC-1-4	GSD	12600 Saticoy (Leasing)	Leasing costs of an interim housing facility at 12600 Saticoy Avenue in Council District 2 through 06/30/2024	2	\$ 512
FC-1	FC-1-5	LAHSA	1403 N. Gardner St.	Operating funds at the bridge housing facility at 1403 N. Gardner Street through 06/30/2024	4	\$ 658,800
FC-1	FC-1-6	LAHSA	Sieroty (Howard Johnson)	Operating funds at the Project Homekey 1.0 site at 7432 Reseda Boulevard through 06/30/2024	4	\$ 2,206,980
FC-1	FC-1-7	LAHSA	1479 La Cienega Blvd. (Leasing)	Leasing costs for the bridge housing facility at 1479 South La Cienega Boulevard through 06/30/2024	5	\$ 647,991
FC-1	FC-1-8	LAHSA	Sepulveda Villa (Econo Motor Inn)	Operating funds at the Project Homekey 1.0 site at 8647 Sepulveda Boulevard through 06/30/2024	6	\$ 1,859,280
FC-1	FC-1-9	LAHSA	Pano (Panorama Inn)	Operating funds at the Project Homekey 1.0 site at 8209 Sepulveda Boulevard through 06/30/2024	6	\$ 250,000
FC-1	FC-1-10	LAHSA	Arlita (Woodman)	Operating funds at the Project Homekey 1.0 site at 9120 Woodman Avenue through 06/30/2024	6	\$ 4,699,120
FC-1	FC-1-11	LAHSA	Encinitas (Good Nite Inn)	Operating funds at the Project Homekey 1.0 site at 12835 Encinitas Avenue through 06/30/2024	7	\$ 2,757,810
FC-1	FC-1-12	LAHSA	5965 St. Andrews Pl.	Operating funds at the bridge housing facility at 5695, 5971, and 5975 St. Andrews Place through 6/30/2024	8	\$ 2,196,000
FC-1	FC-1-13	LAHSA	2817 S Hope St.	Operating funds at the bridge housing facility at 2817 S. Hope Street through 6/30/2024	9	\$ 2,196,000
FC-1	FC-1-14	LAHSA	Mollie Maison (Best Inn)	Operating funds at the Project Homekey 1.0 site at 4701 W Adams Boulevard through 06/30/2024	10	\$ 187,210
FC-1	FC-1-15	LAHSA	100 Sunset Ave. (Sprung Structure)	Operating funds at the bridge housing facility at 100 Sunset Ave. through 6/30/2024	11	\$ 2,196,000
FC-1	FC-1-16	LAHSA	The Layover (Super 8 LAX)	Operating funds at the Project Homekey 1.0 site at 4701 W Adams Boulevard through 06/30/2024	11	\$ 1,418,250
FC-1	FC-1-17	LAHSA	Devonshire Lodge (Travelodge)	Operating funds at the Project Homekey 1.0 site at 21603 Devonshire Street through 06/30/2024	12	\$ 2,388,150
FC-1	FC-1-18	LAHSA	The Nest	Operating funds at the Project Homekey 1.0 site at 253 South Hoover Street through 06/30/2024	13	\$ 1,226,100
FC-1	FC-1-19	LAHSA	Casa Luna (Titta's Inn)	Operating funds at the Project Homekey 1.0 site at 5333 South Huntington Drive through 06/30/2024	14	\$ 1,259,772
FC-1	FC-1-20	LAHSA	Huntington Villas (Super 8 Alhambra)	Operating funds at the Project Homekey 1.0 site at 5350 S Huntington Drive through 06/30/2024	14	\$ 1,661,640
FC-1	FC-1-21	LAHSA	711 N Alameda St (El Puente)	Operating funds for a trailer for expanded capacity at the El Puente A Bridge Home in Council District 14	14	\$ 107,639
FC-1	FC-1-22	LAHSA	2316 E Imperial Hwy.	Operating funds at the bridge housing facility at 2361 Imperial Highway through 6/30/2024	15	\$ 2,196,000
FC-1	FC-1-23	LAHSA	Travelodge (Normandie)	Operating funds at the Project Homekey 1.0 site at 18600 Normandie Avenue through 06/30/2024	15	\$ 500,000
FC-1	FC-1-24	GSD	515 N Beacon St. (Leasing)	Leasing costs of an interim housing facility at 515 North Beacon Street in Council District 15 through 06/30/2024	15	\$ 512
FC-1	FC-1-25	GSD	828 Eubank Ave. (Leasing)	Leasing costs of an interim housing facility at 828 Eubank Avenue in Council District 15 through 06/30/2024	15	\$ 126
FC-1	FC-1-26	LAHSA	Interim Housing (Shelter Operations)	Operating funds to support LAHSA in the delivery of the various interim housing programs within the City through 06/30/2024	VARIOUS	\$ 1,630,850
FC-1	FC-1-27	LAHSA	Time-Limited Subsidies	Provide Time-Limited Subsidies and related to approximately 672 households through 06/30/2024	VARIOUS	\$ 14,870,939
FC-1 Subtotal						\$ 49,907,195
FC-1 Balance						\$ 17,762,956
FC-2	FC-2-1	LAHSA	Downtown Women's Center Rapid Rehousing	Provide RRR and related services to approximately 100 women in the Skid Row Community through 06/30/2024	14	\$ 1,423,110
FC-2 Subtotal						\$ 1,423,110
FC-2 Balance						\$ 5,576,890

Funding Category	Funding Category Ref. No.	Agency	Commitment	Description	Council District	Proposed Amount
FC-3	FC-3	LAHD	Project Homekey 3.0 Match	Funding is reserved to support the Project Homekey 3.0 cash match requirement.	VARIOUS	\$ 15,000,000
FC-3 Subtotal						\$ 15,000,000
FC-3 Balance						\$ -
FC-4	FC-4-1	LAHSA	CD 1 - Shower of Hope	Operating funds for CD 1 - Shower of Hope through 06/30/2024	1	\$ 285,219
FC-4	FC-4-2	LAHSA	CD 1 - Mobile Laundry Truck	Operating funds for CD 1 - Mobile Laundry Truck through 06/30/2024	1	\$ 300,760
FC-4	FC-4-3	LAHSA	Tarzana Treatment Center	The program seeks to decrease homelessness, addiction, and substance use, while promoting recovery, increasing access to mental health care, and improving the determinants of well-being. Tarzana Treatment Center will utilize funding to operate 18-20 transitional housing beds across three homes with 3-4 bedrooms through 06/30/2024	3	\$ 451,233
FC-4	FC-4-4	CAO	MDT – CD 5	Funding for multi-disciplinary teams in CD 5 through 06/30/2024	5	\$ 450,000
FC-4	FC-4-5	LAHSA	Food Security Program	This project funds North Valley Caring Services (NVCS) to provide services in Council District 6. Funding will be used to maintain Supportive Services for homeless families in Council District 6, including providing food packets of various food items to individuals in need to address food insecurity in CD6 through 06/30/2024	6	\$ 190,000
FC-4	FC-4-6	CAO	MDT – CD 8	Funding for multi-disciplinary teams in CD 8 through 06/30/2024	8	\$ 450,000
FC-4	FC-4-7	CAO	MDT – CD 9	Funding for multi-disciplinary teams in CD 9 through 06/30/2024	9	\$ 450,000
FC-4	FC-4-8	BPW	Hygiene Services Skid Row - Pit Stop	Pit Stop Program outside of Skid Row, including add 5 mobile pit stops and mobile shower services through 06/30/2024	14	\$ 3,221,073
FC-4	FC-4-9	BPW	Hygiene Services Skid Row - Litter Abatement	Sidewalk and Litter Abatement in Skid Row through 06/30/2024	14	\$ 1,904,772
FC-4	FC-4-10	LAHSA	TPC Hygiene	The People Concern for expanded shower and restroom access 24 hours per day, seven days per week next to the The Bin through 06/30/2024	14	\$ 630,972
FC-4	FC-4-11	LAHSA	LA Mission Hygiene	Public shower and bathroom access with attendants at LA Mission, 24 hrs/day, 7 days per week for up to 22 months through 06/30/2024	14	\$ 353,936
FC-4	FC-4-12	LAHSA	Expanded ReFresh Spot Program	Expanded ReRefresh Spot Program through 06/30/2024	14	\$ 892,121
FC-4	FC-4-13	LAHSA	Shower of Hope – CD 14	Operating funds for a five-day mobile shower program to be implemented by Shower of Hope in Boyle Heights, El Sereno, and Northeast Los Angeles through 06/30/2024	14	\$ 225,000
FC-4	FC-4-14	LAHSA	Climate Centers (Cooling/Warming) Centers	This project supports the operations of a climate station (i.e., cooling and warming centers) for persons experiencing homelessness in Skid Row through 06/30/2023	14	\$ 251,159
FC-4	FC-4-15	LAHSA	Climate Centers (Cooling/Warming) Centers	This project supports the operations of a climate station (i.e., cooling and warming centers) for persons experiencing homelessness in Skid Row through 06/30/2024	14	\$ 2,492,414
FC-4	FC-4-16	LAHSA	Homeless Health Care Community Ambassadors	Provide (2) Community Ambassadors for the Bin and the ReRefresh Spot for 12 months through 06/30/2024	14	\$ 150,000
FC-4	FC-4-17	LAHSA	Health and Wellness Program (DWC)	Downtown Women's Center for its Health and Wellness program to provide meals to its clients through 06/30/2024	14	\$ 200,000
FC-4	FC-4-18	LAHSA	TPC Move-in Expenses	Move in expenses for individuals experiencing homelessness through 06/30/2024	14	\$ 468,213
FC-4	FC-4-19	LASAN	Sharp Collection Box	Operating funds for a total of (6) sharp collection boxes in Skid Row to be co-located at (4) Pit Stop locations, The Bin, and the ReRefresh Spot through 06/30/2024	14	\$ 25,000
FC-4	FC-4-20	LAHSA	Skid Row Homeless Engagement Teams	Support (2) HETs dedicated to Skid Row at cost of \$226,247 per team through 06/30/2024	14	\$452,854

Funding Category	Funding Category Ref. No.	Agency	Commitment	Description	Council District	Proposed Amount
FC-4	FC-4-21	CIFD	Clinica Romero	Funding for medical services to be provided by Clinica Romero in Council District 14 for persons experiencing homelessness through 06/30/2024	14	\$ 498,610
FC-4	FC-4-22	BPW	BPW Citywide Pit Stop Program	Expand Pit Stop Program outside of Skid Row, including add 5 mobile pit stops and mobile shower services through 06/30/2024	VARIOUS	\$ 5,647,949
FC-4	FC-4-23	CAO	Principal Project Coord	One (1) Principal Project Coordinator to provide outreach coordination and oversight and to meet ongoing homelessness related workload for 12 months through 06/30/2024	VARIOUS	\$ 329,463
FC-4	FC-4-24	CAO	Five (5) Sr. Proj Coord	Five (5) Senior Project Coordinators to provide outreach coordination and oversight and to meet ongoing homelessness related workload for 12 months through 06/30/2024	VARIOUS	\$ 1,185,254
FC-4	FC-4-25	GSD	Portable Hygiene Stations	Funds for portable toilets and hand washing stations services in the City in areas of high population of encampments. Units are equipped with basic hygiene essentials such as soap, water, and towels through 06/30/2024	VARIOUS	\$ 1,823,376
FC-4	FC-4-26	LAHSA	Rapid Resolution Specialists at City FamilySource Centers	LAHSA to place four diversion/rapid resolution specialists at City FamilySource Centers through 06/30/2024	VARIOUS	\$ 300,000
FC-4	FC-4-27	LAHD	Street Medicine	Expanded Street Medicine services medical services for individuals experiencing homelessness who are unable to visit traditional, brick-and-mortar medical establishments through 06/30/2024	VARIOUS	\$ 2,000,000
FC-4 Subtotal						\$ 25,629,378
FC-4 Balance						\$ 2,735,831
FC-5	FC-5-1	LAHSA	100 Sunset Ave.(Trailer)(TAY)	Operating funds for 54 bridge housing beds for youth at the bridge housing facility at 100 Sunset Avenue through 06/30/2024	11	\$ 1,185,840
FC-5	FC-5-2	LAHD	Project Homekey 3.0 Match	Funding is reserved to support the Project Homekey 3.0 cash match requirement.	VARIOUS	\$ 14,364,000
FC-5 Subtotal						\$ 15,549,840
FC-5 Balance						\$ -
FC-6	FC-6-1	BOE	BOE Salaries General/Related Costs	Complete Roadmap sites (1 Civil Engineer, 1 Civil Engineer Associate III, 1 Senior MA I)	n/a	\$ 700,131
FC-6	FC-6-2	BPW	BPW Salaries General/Related Costs	Administration of the Citywide and Skid Row Pit Stop Programs and the Skid Row Litter Abatement Program for 1 Senior MA I, 1 Sr Accountant I, and 1 Accounting Clerk I	n/a	\$ 406,987
FC-6	FC-6-3	CA	CA Salaries General/Related Costs	Complete leases for interim housing sites (1 Deputy City Attorney III)	n/a	\$ 336,989
FC-6	FC-6-4	GSD	GSD Salaries General/Related Costs	Negotiations of ABH site leases (1 Senior Real Estate Officer)	n/a	\$ 294,484
FC-6	FC-6-5	MOCHI	MOCHI Salaries General/Related Costs	Administer Citywide homeless initiatives, programs and projects (1 Director of Interim Housing Strategies, 1 Senior Project Manager for A Bridge Home, 1 Senior Operations Manager for the UHRC) (through 06/30/2024)	n/a	\$ 741,735
FC-6	FC-6-6	CAO	CAO Salaries/Related Costs (Homelessness Group)	One Senior Administrative Analyst and four Administrative Analysts for the City Administrative Officer to administer the HHAP program through June 2024	n/a	\$ 1,286,094
FC-6	FC-6-7	CAO	CAO Salaries/Related Costs (Affordable Housing)	One Senior Project Coordinator, one Principal Project Coordinator, and one Senior Management Analyst II to coordinate between City departments that provide development services for affordable housing development projects	n/a	\$ 894,373
FC-6	FC-6-8	CA	LA Alliance Master Service Fee	Facilitation and monitoring of LA Alliance programs	n/a	\$ 200,000
FC-6 Subtotal						\$ 4,860,793
FC-6 Balance						\$ 5,194,007
Total Commitments						\$ 112,370,316
Total Balance						\$ 31,269,684
As a Percent of Total Grant						78.23%