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# CITY OF LOS ANGELES

CALIFORNIA



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May 4, 2023

Honorable City Council  
City Hall c/o: Office of the City Clerk  
200 N. Spring St., Room 395  
Los Angeles, CA 90012

Honorable Members of the City Council

**SUBJECT: REQUEST AUTHORIZATION TO TRANSFER FUNDS FROM THE  
UNAPPROPRIATED BALANCE TO THE BOARD OF PUBLIC WORKS**

**SUMMARY:**

In June 2022, as part of the Workforce Equity Demonstration (WED) Program, the Board of Public Works (BPW) executed a contract (C-140429; Transmittal 1) with the LA Black Worker Center (LABWC) to recruit, train, and mentor participants from low-income communities throughout Los Angeles for onboarding into City employment. This request is for the transfer of \$500,000 from the Unappropriated Balance to the BPW in order to continue supporting the LABWC for the continuance and expansion of the WED Program.

**RECOMMENDATIONS:**

That the Los Angeles City Council, subject to the approval of the Mayor:

1. AUTHORIZE the transfer of funds in the amount of \$500,000 from the Unappropriated Balance, Fund 100, Department 58, (Account 580403; Black Workers Center Strong Workforce Equity Program) to the Board of Public Works or its Executive Officer, and APPROPRIATE to Fund 100, Department 74, (Account 003040; Contractual Services), for the continued support of the LA Black Worker Center, which carries out recruiting, outreach, training under the WED Program; and
2. AUTHORIZE the Board of Public Works or its Executive Officer to process any technical corrections that may be needed to effectuate the intent of the Council.

**BACKGROUND:**

The BPW has implemented the WED Program to develop a pipeline of trained and qualified candidates that can fill vacant Public Works positions, such as Vocational Worker, Maintenance Laborer, Refuse Collection Truck Operator, Assistant Environmental Compliance Inspector, Wastewater Collection Worker, and various other positions. Mayor Eric Garcetti's FY 2021/22 budget committed to creating career pathways which could lead to full-time City employment. This commitment was advanced by the BPW with the CleanLA Program and the WED Program. In



June 2022, the BPW entered into a contract with the LABWC (Contract No. C-140429), to formalize the WED Program. This contract details LABWC's efforts to recruit and train up to 200 participants. In December 2022, the BPW and LABWC placed the first cohort of twenty-three (23) participants into on-the-job training positions within the Bureau of Sanitation.

As of January 17, 2023, the BPW has hired a dedicated Senior Management Analyst I (Program Manager) to monitor and track workforce development, contractor performance, and report metrics to the City and WED Program stakeholders. A request to continue this position has been included in the BPW's Proposed FY-2023/24 budget and pending consideration. Moving forward, the WED Program Manager will work with the LABWC to ensure that additional career pathways are established and maintained within each of the other Public Works Bureaus. To fund the cost for the WED Program Manager position and other WED related costs, the BPW has identified funding to be utilized in the continued support of the WED Program.

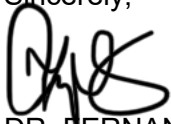
Funds in the amount of \$500,000 were allocated to LA Black Worker Center Strong Workforce Equity Program in the FY 2022/23 Unappropriated Balance (UB). After receiving confirmation from the Civil and Human Rights Department, these funds have been designated for transfer into the BPW's Contractual Services Expense Account (Account No 003040) to continue support for the WED Program.

#### **FISCAL IMPACT STATEMENT**

Transfer of Unappropriated Balance funds (\$500,000) will pay for salary and contractual service costs related to the support and implementation of the Department of Public Works' Workforce Equity Demonstration (WED) Program.

Should you have any questions with regard to this matter, please contact me directly at [Fernando.Campos@lacity.org](mailto:Fernando.Campos@lacity.org) or (213) 978-0250.

Sincerely,



DR. FERNANDO CAMPOS  
Executive Officer, Board of Public Works

Attachments:

(1) Contract No. C-140429

cc: David Hirano, Ch. Administrative Analyst, City Administrative Officer,  
Capri Maddox, Executive Director, Civil and Human Rights Department  
TJ Knight, Assistant Executive Officer, Board of Public Works  
Kevin Gresham, Sr. Management Analyst I, Board of Public Works  
Kimani Black, Chief of Staff, City Council District #10