



KAREN BASS  
MAYOR

March 21, 2023

Honorable Members of the City Council  
c/o City Clerk  
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Mr. Jaime Del Rio to the North Valley Area Planning Commission for the term ending June 30, 2023. Mr. Del Rio will fill the vacancy created by Eric Nam, whom I removed effective May 5, 2023 or at the time Mr. Nam's successor is confirmed by the City Council.

I certify that in my opinion Mr. Del Rio is qualified for the work that will devolve upon him, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink that reads 'Karen Bass'. The signature is written in a cursive, flowing style.

KAREN BASS  
Mayor

KB:tga

Attachment

## COMMISSION APPOINTMENT FORM

**Name:** Jaime Del Rio  
**Commission:** North Valley Area Planning Commission  
**End of Term:** 6/30/2023

### Appointee Information

1. **Race:** Latinx
2. **Gender:** Male
3. **Council district and neighborhood of residence:** 2 - North Valley
4. **Are you a registered voter?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** B.A., Urban Planning, California State University, Northridge
7. **Occupation/profession:** Organizing Director, Abundant Housing LA
8. **Experience(s) that qualifies person for appointment:** See attached resume/bio
9. **Purpose of this appointment:** Appointment
10. **Current composition of the commission (excluding appointee):**

**Resume**

**Education**

**California State University of Northridge (CSUN)**

Bachelor of Arts in Urban Planning, Specialization in Environmental Analysis December 2012

**Skills**

- Fluent in Spanish (writing, speaking, and reading)
- Public speaking
- Canvassing
- Project Management
- Grassroot organizing
- Management skills
- Coalition Building

**Employment History**

**Abundant Housing LA, May 2021 to Present**

Field Organizer, May 2021 to March 2022

Organizing Director, March 2022 to Present

- Overseeing 20 local chapters pushing forward AHLA's pro-housing agenda.
- Grassroots organizing for state legislation and local housing campaigns:
  - In partners with legislators, organizing community members to move forward pro-housing state legislation. Noval accomplishments, successfully organized for the following state legislations: AB2097, SB9, SB 10, and SB679
  - Successfully organized for United to House LA and Pasadena Rent Control (Measure H).
- Managing 4 Field Organizers
- Created an organizing platform for the Organizing Team that helped increase AHLA grassroots organing to 20 local chapters.
- Coalition Building
  - Partnering and collaborating with the following coalitions pushing forward their agenda: Housing is a Human Right, OFLA, Happy City Coalition, STC4ALL Coalition, Bring CA Home Coalition, LA Housing Movement Lab, Fair Rep Coalition, and Housing Now.

**TreePeople, October 2019 to April 2021**

Community Outreach Coordinator:

- WaterTalks(Disadvantaged Community Involvement Program, DACIP): Led community outreach/data gathering of the WaterTalks Program by hosting listening sessions and conducting surveys throughout LA County. WaterTalks educates, empowers, and advocates for community members on drinking water quality, water conservation, flood management, access to parks/recreation, wastewater, and funding opportunities for water-related projects.
- Established a partnership with LA City Council Districts 7 and 2, NorthEast Valley area Neighborhood Councils, Local Schools in the NorthEast Valley to assist with the data gathering for the Watertalks program.

- Conducted soil testing in the City of San Fernando residential curves, measuring soil precipitation.
- Canvassing in the City of San Fernando for local participation in tree planting events, and community meetings hosted by TreePeople.

### **Neighborhood Housing Services of Los Angeles County, November 2015- 2019**

#### Community Organizer:

- Organizing beautification projects in marginalized neighborhoods (Pacoima, South Los Angeles, and Compton)
- Seeds of Health: In partnership with Kaiser Permanente, responsible for managing the seeds of health programming were raised bed gardens were installed in food desert neighborhoods (Compton, and South LA)
- City of Huntington Park Lead Abatement: Case-managed over 20 homes in the City of Huntington park that tested positive for Lead. I made sure that all the required documents were completed correctly and turned in on time for the City to proceed to the next phase of the lead removal.
- LADWP Water Conservation Program: Oversaw LADWP conservation program in Los Angeles Council District 11 where I hosted monthly workshops about water conservation's importance in the West LA area. The LADWP Water Conservation program was part of a data-gathering project where I surveyed residents on their water use pre and post-water device installation.
- Building partnerships with elected official staff, neighborhood councils, and community members.
- Advocating for affordable homeownership
- Organized leadership workshops in marginalized neighborhoods where community members created action SMART goals.
- Empowered residents to become leaders in their community by speaking in Neighborhood Councils, Neighborhood Block Club meetings, and one to one canvassing in NHS target neighborhoods.
- Increased NHS volunteer list to over 2,000 local



KAREN BASS  
MAYOR

March 21, 2023

Dear Mr. Del Rio:

I am pleased to inform you that I hereby appoint you to the North Valley Area Planning Commission for the term ending June 30, 2023. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please contact my Commissions team by email at [myr-commissions@lacity.org](mailto:myr-commissions@lacity.org), to make arrangements for you.

To begin the appointment process, please review, sign, and return the enclosed Remuneration Form and Undated Separation Letters **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open, and accountable City government possible. Further, Mayor's Office policy requires all potential commissioners to be fingerprinted as part of the background check. The Commissions Team will assist in connecting you with the Personnel Background Unit so that you may schedule an appointment to have this done. You must schedule the appointment **within one week** of receiving this letter.

Should this apply to your Commission, you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws, and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission at 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the Ethics Commission by email at [nicole.enriquez@lacity.org](mailto:nicole.enriquez@lacity.org).

Mr. Jaime Del Rio  
March 21, 2023  
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As part of the City Council confirmation process, meetings will be offered to Paul Krekorian, your Councilmember, and Councilmember Marqueece Harris-Dawson, the Chair of the Planning and Land Use Management Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Planning and Land Use Management Committee. Sometime thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink that reads "Karen Bass". The signature is written in a cursive, flowing style.

KAREN BASS  
Mayor

KB:tga

Attachment I  
Mr. Jaime Del Rio  
March 21, 2023

### Nominee Check List

**I. Within 7 days:**

\_\_\_\_\_ Schedule an appointment to get fingerprinted to complete a background check. The Commissions team will assist in connecting you with the Personnel Background Unit.

\_\_\_\_\_ Email the completed forms, found on the last three pages of this letter, to: [myr-commissions@lacity.org](mailto:myr-commissions@lacity.org) OR mail them to: Commissions Team, Office of the Mayor, City Hall – Room 303, 200 N. Spring Street, Los Angeles, CA 90012.

- Remuneration Form
- Undated Separation Letters

**II. Within 21 days:**

\_\_\_\_\_ File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms via email from that office.*

- **Statement of Economic Interest (“Form 700”)**  
*IMPORTANT:* The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
- **CEC Form 60**

**III. The Mayor’s Office will notify the below Councilmembers of your nomination, so that they may reach out to schedule a meeting with you should they wish.**

\_\_\_\_\_ Your City Councilmember Paul Krekorian

\_\_\_\_\_ Councilmember Marqueece Harris-Dawson, Chair of the Council Committee considering your nomination