



KAREN BASS
MAYOR

March 21, 2023

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Catherine Unger to the Cultural Affairs Commission for the term ending June 30, 2023. Ms. Unger will fill the vacancy created by Elissa Scrafano, whom I removed effective May 5, 2023 or at the time Ms. Scrafano's successor is confirmed by the City Council.

I certify that in my opinion Ms. Unger is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink that reads 'Karen Bass'. The signature is written in a cursive, flowing style.

KAREN BASS
Mayor

KB:tga

Attachment

COMMISSION APPOINTMENT FORM

Name: Catherine Unger
Commission: Cultural Affairs Commission
End of Term: 6/30/2023

Appointee Information

1. **Race:** Caucasian
2. **Gender:** Female
3. **Council district and neighborhood of residence:** 5 - West LA
4. **Are you a registered voter?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** B.A., University of California, Berkeley
7. **Occupation/profession:** Boardmember, Planned Parenthood Los Angeles & Planned Parenthood Advocacy Project Los Angeles County
8. **Experience(s) that qualifies person for appointment:** See attached resume/bio
9. **Purpose of this appointment:** Appointment
10. **Current composition of the commission (excluding appointee):**

Catherine Lavine Unger

Cathy Unger is a native Angelino who grew up in the Hollywood Hills and graduated from Hollywood High School. She received her B.A. from the University of California at Berkeley in 1969.

Cathy has managed her own business as a Public Affairs Consultant in the political, corporate and non-profit arena for over 40 years. She has represented municipal and corporate entities as well as Governors, U.S. Senators, local elected officials and candidates.

She currently serves on the board of Planned Parenthood Los Angeles and Chairs the Planned Parenthood Advocacy Project Los Angeles County.

Cathy is on the UC Berkeley Board of Trustees and is on their Executive Committee. She is the outgoing Chair of the Goldman School of Public Policy at UC Berkeley and is a Founder of Friends of the University, a political advocacy group for the University of California.

She is the former President of the Board of Governors of the California Community Colleges and former co-chair of the Los Angeles Women's Political Committee. She has served on the boards of the California Community Foundation and the American Jewish Committee.

Cathy Unger is married to Leonard Unger. They have two grown children and six grandchildren.



KAREN BASS
MAYOR

March 21, 2023

Dear Ms. Unger:

I am pleased to inform you that I hereby appoint you to the Cultural Affairs Commission for the term ending June 30, 2023. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please contact my Commissions team by email at myr-commissions@lacity.org, to make arrangements for you.

To begin the appointment process, please review, sign, and return the enclosed Remuneration Form and Undated Separation Letters **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open, and accountable City government possible. Further, Mayor's Office policy requires all potential commissioners to be fingerprinted as part of the background check. The Commissions Team will assist in connecting you with the Personnel Background Unit so that you may schedule an appointment to have this done. You must schedule the appointment **within one week** of receiving this letter.

Should this apply to your Commission, you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws, and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission at 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the Ethics Commission by email at nicole.enriquez@lacity.org.

Ms. Catherine Unger
March 21, 2023
Page 2

As part of the City Council confirmation process, meetings will be offered to Katy Yaroslavsky, your Councilmember, and Councilmember Eunisses Hernandez, the Chair of the Neighborhoods and Community Enrichment Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Neighborhoods and Community Enrichment Committee. Sometime thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in cursive script that reads "Karen Bass".

KAREN BASS
Mayor

KB:tga

Attachment I
Ms. Catherine Unger
March 21, 2023

Nominee Check List

I. Within 7 days:

_____ Schedule an appointment to get fingerprinted to complete a background check. The Commissions team will assist in connecting you with the Personnel Background Unit.

_____ Email the completed forms, found on the last three pages of this letter, to: myr-commissions@lacity.org OR mail them to: Commissions Team, Office of the Mayor, City Hall – Room 303, 200 N. Spring Street, Los Angeles, CA 90012.

- Remuneration Form
- Undated Separation Letters

II. Within 21 days:

_____ File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms via email from that office.*

- **Statement of Economic Interest (“Form 700”)**
IMPORTANT: The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
- **CEC Form 60**

III. The Mayor’s Office will notify the below Councilmembers of your nomination, so that they may reach out to schedule a meeting with you should they wish.

_____ Your City Councilmember Katy Yaroslavsky

_____ Councilmember Eunisses Hernandez, Chair of the Council Committee considering your nomination