

## OFFICE OF THE CITY ADMINISTRATIVE OFFICER

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Date: March 3, 2023

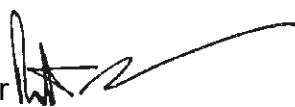
CAO File No. 0220-05703-0002

Council File No. 22-1442

Council District:

To: The Mayor  
The Council

From: Matthew W. Szabo, City Administrative Officer



Reference: The Mayor's Transmittal dated February 23, 2022; Additional Information Provided through February 27, 2023

Subject: **ACCEPTANCE OF A \$2.44 MILLION AWARD FOR THE 2022-23 JUVENILE JUSTICE CRIME PREVENTION ACT (JJCPA) GRANT FROM THE COUNTY OF LOS ANGELES PROBATION DEPARTMENT TO SUPPORT THE JUVENILE RE-ENTRY PARTNERSHIP PROGRAM**

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### RECOMMENDATIONS

That the City Council take the following actions:

1. Authorize the Mayor, or designee, to:
  - a. Retroactively accept the 2022-23 Juvenile Justice Crime Prevention Act (2022-23 JJCPA) Grant in the amount of \$2,448,544 from the County of Los Angeles Probation (Probation) Department to support the Juvenile Re-Entry Partnership Program for the provision of re-entry services to youth exiting County probation camps and returning to communities within the City of Los Angeles, effective for a performance period of July 1, 2022 through June 30, 2023; and,
  - b. Submit any other necessary agreements and documents relative to the implementation of this program, subject to the review and approval of the City Attorney as to form and legality;
2. In accordance with the following chart, authorize the Mayor, or designee, to retroactively negotiate and execute contracts with the following five community-based organizations to provide juvenile re-entry services in the City of Los Angeles in conformance with the pro forma contract attached to the Mayor's Transmittal, for a performance period of one year, effective from July 1, 2022 through June 30, 2023, in a total amount not to exceed \$1,922,555, subject to the availability of funds, compliance with City contracting requirements, and the review and approval of the City Attorney as to form:

Re-entry Provider	LAPD Division	Allocation Amount
El Centro Del Pueblo	Central	\$ 383,389
Homeboy Industries	Central	383,389
New Directions for Youth and Family Services	Valley	463,389
Soledad Enrichment Action, Inc.	South	309,000
Watts Labor Community Action Committee	South	<u>383,388</u>
	Total:	<b>\$ 1,922,555</b>

3. Authorize the Mayor, or designee, to retroactively negotiate and execute a sole source contract with the California State Los Angeles University Auxiliary Services (CSULA) to provide data collection, analysis and reports, database management, and progress evaluation in conformance with the pro forma contract attached to the Mayor's Transmittal, in an amount not to exceed \$358,389, for a performance period of one year effective from July 1, 2022 through June 30, 2023, subject to the availability of funds, compliance with City contracting requirements, and review and approval of the City Attorney as to form;
4. Authorize the Controller to establish a new interest bearing fund entitled "2022-23 Juvenile Justice Crime Prevention Act (2022-23 JJCPA) Grant Fund" No. XXX, Department 46, recognize a receivable of \$2,448,544, disburse the grant funds upon presentation of documentation or proper demand from the Mayor's Office, and establish new appropriation accounts and amounts as follows:

Fund No./Department	Account No.	Account Title	Amount
XXX/46	46W146	Mayor	\$ 119,161
XXX/46	46W299	Reimbursement of General Fund	48,439
XXX/46	46W304	Contractual Services	<u>2,280,944</u>
		TOTAL:	<b>\$2,448,544</b>

5. Authorize the Controller to increase appropriations within the Mayor's Budget Fund No. 100/46, Account No. 001020 Salaries, Grant Reimbursed for up to \$119,161, to be reimbursed by grant-funded salary costs by the 2022-23 JJCPA Grant Fund No. XXX/46, Account No. 46W146, Mayor;
6. Authorize the Controller to transfer up to \$48,439 from the 2022-23 JJCPA Grant Fund No. XXX/46, Account No. 46W299, Reimbursement of General Fund, to the Mayor Fund No.100/46, Revenue Source Code 5346 Related Cost Reimbursement from Grants for reimbursement of grant-funded related costs;
7. Authorize a Reserve Fund loan in the amount of \$750,000 to support youth reentry services under the 2022-23 JJCPA Grant, which is to be repaid by the Mayor's Office at the end of the performance period, June 30, 2023;

8. Authorize the Controller to transfer \$750,000 from the Reserve Fund to the Unappropriated Balance Fund 100, Department 58 and appropriate therefrom to the 2022-23 JJCPA Grant Fund XXX/46, Account No. 46V304 Contractual Services;
9. Request the Mayor, or designee, submit invoices to Probation on a quarterly basis to ensure the timely repayment of the Reserve Fund Loan; and,
10. Authorize the Mayor, or designee, to prepare Controller instructions for any necessary technical adjustments consistent with the Mayor and Council actions on the matter, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

## **SUMMARY**

The Mayor's Gang Reduction and Youth Development (GRYD) Office requests authority to accept the 2022-23 Juvenile Justice Crime Prevention Act (2022-23 JJCPA) Grant award in the amount of \$2,448,544 from the County of Los Angeles Probation Department (Probation) for the GRYD and Probation Juvenile Re-Entry Partnership Program (Re-Entry Program). The Re-Entry Program provides juvenile gang re-entry services to youth exiting the County probation camps who are returning to their communities in the City of Los Angeles. There is no match requirement. A new Memorandum of Understanding (MOU) will be executed with the County of Los Angeles for a \$2.44 million grant award with a one-year performance period, effective from July 1, 2022 through June 30, 2023. To avoid disruption of services and ensure the timeliness of re-entry service delivery, the Mayor's GRYD Office requests a Reserve Fund Loan in the amount of \$750,000.

## **BACKGROUND**

Established in Fiscal Year 2014-15 the Re-Entry Program was initially funded by federal grants, but funding reductions in subsequent years resulted in a General Fund subsidy to finance the majority of program costs. By 2018-19, it became unfeasible to continue the program and operations were suspended. In 2019-20, Probation met with the Mayor's GRYD Office to discuss renewing the partnership, which resulted in a \$1,000,000 grant award and a Memorandum of Understanding (MOU) between Probation and GRYD to resurrect the Re-Entry Program for a shortened performance period from January 22, 2020 through June 30, 2020. Subsequently, Probation and GRYD agreed to an extension through June 30, 2021 followed by the execution of a new MOU for the 2021-22 Re-Entry Program. Pending acceptance of the 2022-23 JJCPA Grant, GRYD and Probation will execute a new MOU for the 2022-23 Re-Entry Program, effective for a one-year performance period and a grant award of \$2,448,544.

The purpose of the Re-Entry Program is to provide the juvenile re-entry population with services designed to increase pro-social behavior, decrease gang-identity and violence, and assist with a successful re-entry back into their community. Deputy Probation Officers (DPOs) coordinate aftercare services for juveniles exiting probation camps and make referrals to the Re-Entry Program prior to their release. A City-designated re-entry provider will assess the referral for eligibility and

enrollment. Once enrolled, both youth and family members receive family case management services that are adapted to meet the needs of the juvenile re-entry population. The GRYD staff, re-entry contractors, and DPOs work together to ensure that youth participate and successfully complete the Re-Entry Program.

Program goals include the following:

- Reduction of youth gang identity, involvement in violence and recidivism.
- Refocus youth attachment to positive activities and pro-social connections.
- Reunify youth with family and reintegrate youth into their home environment.

#### 2022-23 Re-Entry Program

The grant funds will be utilized for salaries (\$119,161), related costs (\$48,439), and contractual services (\$2,280,944) as follows:

<b>2022-23 Juvenile Justice Crime Prevention Act (JJCPA) Grant Program July 1, 2022 – June 30, 2023</b>		
<b><u>Category</u></b>	<b><u>Grant Amount</u></b>	<b><u>Program Total</u></b>
Salaries	\$ 119,161	\$ 119,161
Related Costs	48,439	48,439
Contractual Services-CBO Contracts	1,922,555	1,922,555
Contractual Services-Evaluation	358,389	358,389
<b>TOTAL:</b>	<b>\$2,448,554</b>	<b>\$2,448,554</b>

JJCPA funds (\$119,161) are allocated to support a portion of nine positions in the Mayor's GRYD Office for the Re-Entry Program implementation as shown in the chart below. Cost Allocation Plan (CAP) 41 rates were applied to calculate fringe benefit costs totaling \$48,439.

<b><u>Number of Positions</u></b>	<b><u>Position Title</u></b>
1	GRYD Program Director (\$12,189)
1	GRYD Sr. Regional Program Coordinator (\$8,789)
1	GRYD Sr. Regional Program Coordinator (\$4,395)
1	GRYD Principal Accountant (\$10,050)
1	GRYD Senior Accountant (\$11,826)
1	GRYD Accountant (\$14,514)
1	GRYD Accountant (\$14,123)
1	GRYD Accountant (\$17,500)
1	GRYD Accountant (\$25,775)

The Program Director is responsible for overall grant administration, ensuring execution of all program objectives and reporting. The Senior Regional Program Coordinators (Senior RPCs) are responsible for overall grant administration, serve as the primary point of contact

with Probation, and ensure that the implementation plan, project objectives, and reports are executed in a timely fashion. The Principle Accountant provides fiscal oversight while the Senior Accountant tracks all fiscal activities on this grant, including financial reporting and contract compliance. The four Accountants process all fiscal actions.

The majority of the grant funds (\$1,922,555) are allocated for five community-based organization (CBO) service provider contractors to deliver aftercare services to youth exiting Probation Camps and re-entering communities within the City of Los Angeles. The Mayor's GRYD Office issued a Request for Proposals (RFP) in the spring of 2022 to solicit three to five re-entry providers within the Los Angeles Police Department's South, Central, and Valley Bureaus of the City. The RFP process resulted in the review, scoring, and recommendation of the following five contractors to provide re-entry services to the South Bureau (Soledad Enrichment Action, Inc. and Watts Labor Community Action Committee), Central Bureau (El Centro Del Pueblo and Homeboy Industries), and Valley Bureau (New Directions for Youth and Family Services). The Mayor's GRYD Office plans to negotiate and execute new contracts with the aforementioned providers.

Funds are allocated for data collection/evaluation services (\$358,389). The Mayor's GRYD Office requests authority to negotiate and execute a sole source contract with California State Los Angeles University Auxiliary Services (CSULA) to provide data collection, analysis, database management, and outcomes evaluation of the JJCPA Program for a one-year performance period. According to the Mayor's GRYD Office, a sole source contract is justified as CSULA has the capacity and expertise to fully implement the data collection/evaluation component. As a long time evaluation partner for the GRYD Program, CSULA has multiple years of data analysis, evaluation, and in-depth, expert knowledge of the client population and the service provider community. Furthermore, as CSULA serves in this capacity for the comprehensive evaluation of the City's GRYD Program, the use of the same evaluation provider will ensure consistency across data collection protocols, analysis, reporting, and evaluation methodology. The City Attorney concurs with the determination for sole source procurement.

#### Reserve Fund Loan Request

The Mayor's GRYD Office requests a Reserve Fund Loan in the amount of \$750,000 to facilitate cash flow and immediate disbursement to service providers for program-related activities associated with the Re-Entry Program implementation. Probation administers the JJCPA Grant Program on a reimbursement basis only, requiring grant recipients to front-fund expenditures prior to submitting requests for reimbursement. The Reserve Fund monies will be utilized for contractor advances to ensure uninterrupted service delivery. The Mayor's Office can submit requests for reimbursement on a quarterly basis (as allowed by the grantor) to facilitate repayment of the Reserve Fund Loan prior to the end of the grant performance period or shortly thereafter. An outstanding Reserve Fund Loan of \$1 million will be repaid by May 2023, pending final payment from the grantor. After weighing consideration of the impact to the financial condition of the service providers and potential

delay in re-entry service delivery, this Office recommends approval of a Reserve Fund loan in the amount of \$750,000.

## **FISCAL IMPACT STATEMENT**

The proposed Reserve Fund loan of \$750,000 will be used to address a cash flow issue for service providers and is anticipated to be repaid upon final reimbursement of the JJCPA Re-Entry Program grant funds. This loan is fully reimbursable by the grant and repayment will begin prior to the end of the grant performance period.

## **FINANCIAL POLICIES STATEMENT**

The City's Financial Policies require that the City pursue Federal, State, and private grants but strictly limit financial support of these programs to avoid commitments that continue beyond available funding. The recommendations stated in this report comply with the City's Financial Policies in that the proposed funding is balanced against established revenue approved by Council actions and from Federal or State grant receipts. All funding is subject to the availability of grant funds and funding determinations by Mayor and Council.