

# LOS ANGELES POLICE COMMISSION

**BOARD OF  
POLICE COMMISSIONERS**

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RICHARD M. TEFANK  
EXECUTIVE DIRECTOR

MARK P. SMITH  
INSPECTOR GENERAL

EXECUTIVE OFFICE  
POLICE ADMINISTRATION BUILDING  
100 WEST FIRST STREET, SUITE 134  
LOS ANGELES, CA 90012-4112

(213) 236-1400 PHONE  
(213) 236-1410 FAX  
(213) 236-1440 TDD

February 14, 2023

BPC #23-031

The Honorable Karen Bass  
Mayor, City of Los Angeles  
City Hall, Room 303  
Los Angeles, CA 90012

The Honorable City Council  
City of Los Angeles, Room 395  
c/o City Clerk's Office

Dear Honorable Members:

RE: GRANT APPLICATION AND AWARD FOR THE 2022 INTERNET CRIMES AGAINST CHILDREN.

At the regular meeting of the Board of Police Commissioners held Tuesday, February 14, 2023 the Board APPROVED the Department's report relative to the above matter.

Respectfully,

BOARD OF POLICE COMMISSIONERS

A handwritten signature in blue ink that reads "Rebecca Muñoz".

REBECCA MUÑOZ  
Commission Executive Assistant

Attachment

c: Chief of Police

INTRADEPARTMENTAL CORRESPONDENCE

23-031  
REVIEWED  
RICHARD M. TEJANA  
EXECUTIVE DIRECTOR  
DATE 2/8/23

February 8, 2023  
1.14

RECEIVED  
FEB 08 2023  
POLICE COMMISSION

**TO:** The Honorable Board of Police Commissioners

**FROM:** Chief of Police

**SUBJECT:** TRANSMITTAL OF THE APPLICATION AND GRANT AWARD FOR THE 2022 INTERNET CRIMES AGAINST CHILDREN PROGRAM FROM THE CALIFORNIA GOVERNOR’S OFFICE OF EMERGENCY SERVICES

**RECOMMENDED ACTIONS**

1. That the Board of Police Commissioners (Board) REVIEW and APPROVE this report.
2. That the Board TRANSMIT the attached application and grant award, pursuant to Administrative Code Section 14.6(a), to the Mayor, Office of the City Administrative Officer (CAO), Office of the Chief Legislative Analyst and to the City Clerk for Committee and City Council consideration.
3. That the Board REQUEST the Mayor and City Council to:
  - A. AUTHORIZE the Chief of Police or his designee to retroactively APPLY for and ACCEPT the grant award of \$950,000 for the 2022 Internet Crimes Against Children (ICAC) Program from the California Governor’s Office of Emergency Services (Cal OES), for the period of January 1, 2023 through December 31, 2023;
  - B. AUTHORIZE the Chief of Police or his designee to negotiate and execute the grant award agreement, subject to the review of the City Attorney as to form and legality;
  - C. AUTHORIZE the Chief of Police or his designee to negotiate and execute either a new agreement or amend existing agreements with affiliate task force agencies in collaboration to prevent, interdict, investigate and prosecute internet crimes against children, subject to the review of the City Attorney approval as to form and legality;
  - D. AUTHORIZE the Chief of Police or his designee, to execute a new contract or amend the existing Professional Services Agreement for a Task Force Coordinator for a sum not to exceed \$85,068, subject to review and approval of the City Attorney as to form and legality;
  - E. AUTHORIZE the Controller to set up a grant receivable and appropriate \$950,000 to an appropriation account number to be determined in Fund No. 339, Department No. 70, for the receipt and disbursements of the 2022 Internet Crimes Against Children Program;

- F. AUTHORIZE the Los Angeles Police Department (LAPD) to spend up to the grant amount of \$950,000 in accordance with the grant award agreement;
- G. AUTHORIZE the LAPD to submit grant reimbursement requests to the grantor and deposit grant receipts into Fund No. 339, Department No. 70;
- H. AUTHORIZE the Controller to increase appropriations on an as needed basis for the Cal OES’s FY 2022 ICAC Program as follows:

From:	<u>Fund/Dept</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
	339/70	TBD	2022 ICAC Program	\$122,066
To:	<u>Fund/Dept</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
	100/70	001092	Sworn Overtime	\$100,000
	100/70	001090	Civilian Overtime	\$10,000
	339/70	TBD	Related Costs	\$12,066

- I. INSTRUCT the City Clerk to place the following action relative to the Cal OES FY 2022 ICAC Task Force Program on the City Council agenda on July 1, 2023, or the first meeting day thereafter:

Authorize the Controller to transfer \$93,189 as follows:

From:	<u>Fund/Dept</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
	339/70	TBD	2022 ICAC Program	\$93,189
To:	<u>Fund/Dept</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
	100/70	001092	Sworn Overtime	\$76,770
	100/70	001090	Civilian Overtime	\$7,187
	339/70	TBD	Related Costs	\$9,232

- J. AUTHORIZE the LAPD to prepare the Controller’s instructions for any technical adjustments, subject to the approval of the CAO, and AUTHORIZE and INSTRUCT the Controller to implement the instructions.

**DISCUSSION**

The Los Angeles Regional Internet Crimes Against Children Task Force (Task Force), led by LAPD, is comprised of approximately 96 law enforcement agencies throughout a five-county area. The mission of the Task Force is to prevent, interdict, investigate and prosecute Internet crimes against children and maintain and expand State and regional task forces to address

technology-facilitated child exploitation. The Federal Office of Juvenile Justice Delinquency Prevention and the Cal OES have awarded funds to support the Task Force. The Cal OES has funded LAPD's ICAC program for the past 14 years.

Funds provided under this program are intended to:

- Ensure local and law enforcement agencies are better equipped to investigate computer crimes against children by offenders using the Internet, on-line communication systems, and other technologies;
- Prosecute cases at the local, state and federal level;
- Provide educational programs and computer safety tips for law enforcement officers, teachers, parents, and children;
- Serve as a forensic resource to law enforcement agencies within the service area; and,
- Participate in nationally-coordinated investigations.

The LAPD will allocate \$176,770 to sworn overtime, \$17,187 to civilian overtime and \$21,298 to related costs. Related costs were approved by the grantor at a rate of 11.44 percent for sworn overtime and 6.26 percent for civilian overtime. Funding in the amount of \$376,000 has been allocated for various technological equipment with high-cost software licenses to equip the investigators with the necessary tools to handle the rigorous forensic investigative demands of the Task Force. The LAPD will also allocate \$358,745 for operating expenses that include \$85,068 for a contractor, additional forensic and software licenses, secured parking for response vehicles, internet access, various tools and supplies to maintain the day-to-day operations of the Task Force, and cardio equipment to promote self-care and a healthy environment.

If you have any questions, please contact Stella Larracas, Senior Management Analyst, Officer in Charge, Grants Section, Office of Constitutional Policing and Policy at (213) 486-0380.

Respectfully,

  
MICHEL R. MOORE  
Chief of Police

**BOARD OF  
POLICE COMMISSIONERS**  
Approved *Feb. 14, 2023*  
Secretary *Rebecca Munoz*

Attachments



January 25, 2023

Jeffrey Bratcher, Commanding Officer - Juvenile Division  
Los Angeles, City of  
100 West 1st Street, Room #341  
Los Angeles, CA 90012-4112

Subject: **Notification of Grant Subaward Application Approval**  
Internet Crimes Against Children Program  
Grant Subaward #: IC22 13 7250

Dear Jeffrey Bratcher:

Congratulations! The California Governor's Office of Emergency Services (Cal OES) has approved your Grant Subaward application in the amount of \$950,000, subject to Budget approval. A copy of your approved Grant Subaward is enclosed for your records.

Cal OES will make every effort to process payment requests within 45 days of receipt of your Report of Expenditures & Request for Funds (Cal OES Form 2-201).

This Grant Subaward is subject to the Cal OES Subrecipient Handbook. You are encouraged to read and familiarize yourself with the Cal OES Subrecipient Handbook, which can be viewed on the Cal OES website at [www.caloes.ca.gov](http://www.caloes.ca.gov).

Any funds received in excess of current needs, approved amounts, or those funds owed as a result of a close-out or audit, must be refunded to Cal OES within 30 days upon receipt of an invoice.

Please contact your Program Specialist, Elizabeth Wilder, at (916) 328-7451 with questions about this notice.

VS Grants Processing Unit

cc: Subrecipient's file  
Program Specialist



## **SPECIAL CONDITION**

Grant Subaward No. IC22 13 7250 is hereby approved with the following condition:

- Operational Agreements (OAs) must cover the entire grant period and therefore those OAs that expire prior to the end of the Grant Subaward performance period must be renewed as soon as they expire. Renewed OAs must be kept on file at your agency and an updated Operational Agreement Summary Form must be sent to your program specialist upon completion.

Failure to comply with these requirements may result in the withholding and disallowance of grant payments, the reduction or termination of the Grant Subaward and/or the denial of future grant funds.

Cal OES #	037-44000-04	FIPS #	037-44000	VS#		Subaward #	IC22 13 7250
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**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES  
GRANT SUBAWARD FACE SHEET**

SMC

The California Governor's Office of Emergency Services (Cal OES) hereby makes a Grant Subaward of funds to the following:

- 1. **Subrecipient:** City of Los Angeles 1a. UEI#: ZRXCMNNSUEJ1
- 2. **Implementing Agency:** Los Angeles Police Department 2a. UEI#: ZRXCMNNSUEJ1
- 3. **Implementing Agency Address:** 100 West First Street Los Angeles 90012-4112  
(Street) (City) (Zip+4)
- 4. **Location of Project:** Long Beach Los Angeles 90802-4213  
(City) (County) (Zip+4)
- 5. **Disaster/Program Title:** IC - Internet Crimes Against Children Program 6. **Performance/Budget Period:** 1/1/2023 to 12/31/2023  
(Start Date) (End Date)
- 7. **Indirect Cost Rate:** N/A Federally Approved ICR (if applicable): ~~107.00/101.44%~~ SMC

Item Number	Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Cost
8.	2022	ICAC	\$950,000						\$950,000
9.	Select	Select							
10.	Select	Select							
11.	Select	Select							
12.	Select	Select							
<b>Total Project Cost</b>			\$950,000		\$950,000				\$950,000

**13. Certification** - This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

**14. CA Public Records Act** - Grant applications are subject to the California Public Records Act, Government Code section 6250 et seq. Do not put any personally identifiable information or private information on this application. If you believe that any of the information you are putting on this application is exempt from the Public Records Act, please attach a statement that indicates what portions of the application and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

**15. Official Authorized to Sign for Subrecipient:**

Name: Michel R. Moore Title: Chief of Police  
 Payment Mailing Address: 100 West First Street City: Los Angeles Zip Code+4: 90012-4112  
 Signature:  Date: 11-12-22

16. Federal Employer ID Number: 956000735

**(FOR Cal OES USE ONLY)**

DocuSigned by: <u>Mary Rucker</u> 9A3D0B86E24B485... (Cal OES Director or Designee)	personal knowledge that budgeted funds are available for the p	DocuSigned by: <u>Heather Carlson</u> F78AD82C0BED440... (Cal OES Director or Designee)	penditure stated above.
1/23/2023 (Date)		1/24/2023 (Date)	

ENY: 2022-23 Chapter: 43 SL: 14134  
 Item: 0690-1013-0001 Pgm: 0385  
 Fund: General Fund  
 Program: Internet Crimes Against Children Program  
 Match Req.: None  
 Project ID: OES22ICAC000000  
 SC: 2022-14134 Amount: \$ 950,000



Received by CalOES, Lorna Allen  
 Mail log #: 769057, Wednesday December 7, 2022  
 Grant Subaward Face Sheet Cal OES 2-101 (Revised 9/2022)



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## Grant Subaward Contact Information

Grant Subaward #: IC22 13 7250

Subrecipient: City of Los Angeles - Los Angeles Police Department

1. **Grant Subaward Director:**

Name: Jeffrey Bratcher Title: Commanding Officer - Juvenile Division

Telephone #: (213) 486-0500 Email Address: 27188@lapd.online

Address/City/ Zip Code (9-digit): 100 W. 1st Street, Room #341, Los Angeles, California 90012-4112

2. **Financial Officer:**

Name: Stella Larracas Title: Senior Management Analyst

Telephone #: (213) 486-0380 Email Address: N3337@lapd.online

Address/City/ Zip Code (9-digit): 100 West 1st Street, Room #1061, Los Angeles, California 90012-4112

3. **Programmatic Point of Contact:**

Name: Kristin Kolenda Title: Lieutenant - Officer-in-Charge ICAC

Telephone #: (562) 624-4027 Email Address: 31740@lapd.online

Address/City/ Zip Code (9-digit): 500 W. Ocean Boulevard, Room #7240, Long Beach, California 90802-4213

4. **Financial Point of Contact:**

Name: Monique Jones Title: Management Analyst

Telephone #: (213) 486-0380 Email Address: V8926@lapd.online

Address/City/ Zip Code (9-digit): 100 West 1st Street, Room #1061, Los Angeles, California 90012-4112

5. **Executive Director** of a Non-Governmental Organization or the **Chief Executive Officer** (i.e., chief of police, superintendent of schools) of the implementing agency:

Name: Michel R. Moore Title: Chief of Police

Telephone #: (213) 486-0150 Email Address: grants@lapd.online

Address/City/ Zip Code (9-digit): 100 West 1st Street, Room #1072, Los Angeles, California 90012-4112

6. **Official Designee**, as stated in Section 15 of the Grant Subaward Face Sheet:

Name: Michel R. Moore Title: Chief of Police

Telephone #: (213) 486-0150 Email Address: grants@lapd.online

Address/City/ Zip Code (9-digit): 100 West 1st Street, Room 1072, Los Angeles, California 90012-4112

7. **Chair** of the **Governing Body** of the Subrecipient:

Name: Paul Krekorian Title: City Council President

Telephone #: (213) 473-7002 Email Address: councilmember.krekorian@lacity.org

Address/City/ Zip Code (9-digit): 200 N. Spring St., Room 435, Los Angeles, CA 90012-4112



### Grant Subaward Signature Authorization

Grant Subaward #: IC22 13 7250

Subrecipient: City of Los Angeles

Implementing Agency: Los Angeles Police Department

The **Grant Subaward Director** and **Financial Officer** are **REQUIRED** to sign this form.

**Grant Subaward Director:**

Printed Name: Jeffrey Bratcher

Signature: *[Handwritten Signature]*

Date: 11/10/22

**Financial Officer:**

Printed Name: Stella Larracas

Signature: *[Handwritten Signature]*

Date: 12/6/22

The following persons are authorized to sign for the **Grant Subaward Director**:

Signature: *[Handwritten Signature]*

Printed Name: Kristin Kolenda

Signature: *[Handwritten Signature]*

Printed Name: Rose Ledesma Gaeta

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

The following persons are authorized to sign for the **Financial Officer**:

Signature: *[Handwritten Signature]*

Printed Name: Barbra Montesquieu

Signature: *[Handwritten Signature]*

Printed Name: Monique Jones

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_



## Grant Subaward Certification of Assurance of Compliance

Subrecipient: City of Los Angeles - Los Angeles Police Department

	Cal OES Program Name	Grant Subaward #:	Grant Subaward Performance Period
1	Internet Crimes Against Children Program	IC22 13 7250	1/1/2023 - 12/31/2023
2			
3			
4			
5			
6			

I, Michel R. Moore (Official Designee; same person as Section 15 of the Grant Subaward Face Sheet) hereby certify that the above Subrecipient is responsible for reviewing the Subrecipient Handbook (SRH) and adhering to all of the Grant Subaward requirements as directed by Cal OES including, but not limited to, the following areas:

**I. Proof of Authority – SRH 1.055**

The Subrecipient certifies they have written authority by the governing board (e.g., County Board of Supervisors, City Council, or Governing Board) granting authority for the Subrecipient/Official Designee (see Section 3.030) to enter into a specific Grant Subaward (indicated by the Cal OES Program name and initial Grant Subaward performance period) and applicable Grant Subaward Amendments with Cal OES. The authorization includes naming of an Official Designee (e.g., Executive Director, District Attorney, Police Chief) for the agency/organization who is granted permission to sign Grant Subaward documents on behalf of the Subrecipient. Written proof of authority includes one of the following: signed Board Resolution or approved Board Meeting minutes.

**II. Civil Rights Compliance – SRH Section 2.020**

The Subrecipient acknowledges awareness of, and the responsibility to comply with all state and federal civil rights laws. The Subrecipient certifies it will not discriminate in the delivery of services or benefits based on any protected class and will comply with all requirements of this section of the SRH.

**III. Equal Employment Opportunity – SRH Section 2.025**

The Subrecipient certifies it will promote Equal Employment Opportunity by prohibiting discrimination or harassment in employment because of any status protected by state or federal law and will comply with all requirements of this section of the SRH.



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**IV. Drug-Free Workplace Act of 1990 – SRH Section 2.030**

The Subrecipient certifies it will comply with the Drug-Free Workplace Act of 1990 and all other requirements of this section of the SRH.

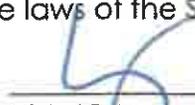
**V. California Environmental Quality Act (CEQA) – SRH Section 2.035**

The Subrecipient certifies that, if the activities of the Grant Subaward meet the definition of a "project" pursuant to the CEQA, Section 20165, it will comply with all requirements of CEQA and this section of the SRH.

**VI. Lobbying – SRH Sections 2.040 and 4.105**

The Subrecipient certifies it will not use Grant Subaward funds, property, or funded positions for any lobbying activities and will comply with all requirements of this section of the SRH.

**All appropriate documentation must be maintained on file by the Subrecipient and available for Cal OES upon request. Failure to comply with these requirements may result in suspension of payments under the Grant Subaward(s), termination of the Grant Subaward(s), and/or ineligibility for future Grant Subawards if Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) the Subrecipient violated the certification by failing to carry out the requirements as noted above.**

<b>CERTIFICATION</b>	
I, the official named below, am the same individual authorized to sign the Grant Subaward [Section 15 on Grant Subaward Face Sheet], and hereby affirm that I am duly authorized legally to bind the Subrecipient to the above-described certification. I am fully aware that this certification, executed on the date, is made under penalty of perjury under the laws of the State of California.	
Official Designee's Signature:	
Official Designee's Typed Name:	Michel R. Moore
Official Designee's Title:	Chief of Police
Date Executed:	11/22
<b>AUTHORIZED BY:</b>	
I grant authority for the Subrecipient/Official Designee to enter into the specific Grant Subaward(s) (indicated by the Cal OES Program name and initial Grant Subaward performance period identified above) and applicable Grant Subaward Amendments with Cal OES.	
<input checked="" type="checkbox"/> City Financial Officer	<input type="checkbox"/> County Financial Officer
<input type="checkbox"/> City Manager	<input type="checkbox"/> County Manager
<input type="checkbox"/> Governing Board Chair	
Signature:	
Typed Name:	Matthew W. Szabo
Title:	City Administrative Officer
Date Executed:	10/25/22 



**Grant Subaward Budget Pages**  
Single Fund Source

<b>Subrecipient:</b> City of Los Angeles ew	<b>Grant Subaward #:</b> [REDACTED]	IC22 13 7250 ew
<b>A. Personnel Costs</b> - Line-item description and calculation		<b>Total Amount Allocated</b>
<b>Sworn Overtime</b> The average overtime rate for sworn personnel is \$100 per hour. 1,767.7 hrs X \$100 = \$176,770		\$176,770
<b>Civilian Overtime</b> The average overtime rate for civilian personnel is \$74 per hour. 232.26 hrs x \$74 = \$17,187		\$17,187
Sworn Overtime Fringe Benefit Rate 11.44% and is from the approved CAP41 and include the list below: Medicare - 1.38% Workers Compensation - 7.64% Unemployment Claims - .01% Share of Carry Forward - .41% Central Services 2% Total - 11.44%		\$20,222
Civilian Overtime Fringe Benefit Rate 6.26% and is from the approved CAP41 and include the list below: Medicare - 1.33% Workers Compensation - 3.76% Unemployment Claims - .02% Share of Carry Forward - (.09%) Central Services 1.24 Total - 6.26%		\$1,076
<b>PERSONNEL COSTS CATEGOTY TOTAL</b>		<b>\$215,255</b>

ew

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**Grant Subaward Budget Pages**  
Single Fund Source

<b>Subrecipient:</b> City of Los Angeles ew	<b>Grant Subaward #:</b> [REDACTED]	IC22 13 7250 ew
<b>B. Operating Costs</b> - Line-item description and calculation		ICAC22 <span style="float: right;">ew</span>
		<b>Total Amount Allocated</b>
Annual Parking Pass 8 cars x \$110 month x 12 months		\$10,560
Daily Parking Pass for visitors (100 x \$15)		\$1,500
Annual Parking Pass - Employee 14 cars x \$110 month x 12 months		\$18,480
Cellebrite UFED 4PC Renewal License (30 x \$4,460)		\$133,800
Adobe Products (10 x \$1245)		\$12,450
Small Faraday Bags (50 x \$33)		\$1,650
Medium Faraday Bags (50 x \$43)		\$2,150
Large Faraday Bags (50 x \$46)		\$2,300
TLO (12 x \$1,900)		\$22,800
Cellebrite Digital Inspector (7 x \$1700)		\$11,900
Cellebrite Digital Collector (7 x \$3,100)		\$21,700
Laptops (15 x \$1700) = \$25,500		\$25,500
Office Supplies		\$3,074
Equipment to include Cardio machines / Strength / Conditioning		\$5,813
Independent Contractor / Consultant		\$85,068
The average daily rate for Contractor / Consultant is \$81.25 per hour x 1047 hours = \$85,068		
<b>OPERATING COSTS CATEGORY TOTAL</b>		<b>\$358,745</b>

✓  
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**Grant Subaward Budget Pages**  
Single Fund Source

<b>Subrecipient:</b> City of Los Angeles ew	<b>Grant Subaward #:</b> [REDACTED]	IC22 13 7250 ew
<b>C. Equipment Costs</b> - Line-item description and calculation		ICAC22 <span style="float: right;">ew</span>
		<b>Total Amount Allocated</b>
Magnet Axiom Network ( 10 x \$8,100) = \$81,000		\$81,000
Greykey Premier (7 x \$30,600) = \$214,200		\$214,200
Cellebrite UFED 4PC (3 x \$9600) = \$28,800		\$28,800
MSAB Advanced (2 x \$26,000) = \$52,000		\$52,000
<b>EQUIPMENT COSTS CATEGORY TOTAL</b>		✓ \$376,000
<b>Total Project Cost</b> (Must match the Grant Subaward Face Sheet)		<b>\$950,000</b>

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## VSPS Budget Summary Report

IC22 Internet Crimes Against Children Program  
 Los Angeles, City of  
 Internet Crimes Against Children Program

Subaward #: IC22 13 7250  
 Performance Period: 01/01/23 - 12/31/23  
 Latest Request: , Not Final 201

### A. Personal Services - Salaries/Employee Benefits

<u>F/S/L</u>	<u>Funding Source</u>	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
S	22ICAC	215,255	0	215,255	0	215,255
<b>Total A. Personal Services - Salaries/Employee Benefits:</b>		<b>215,255</b>	<b>0</b>	<b>215,255</b>	<b>0</b>	<b>215,255</b>

### B. Operating Expenses

<u>F/S/L</u>	<u>Funding Source</u>	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
S	22ICAC	358,745	0	358,745	0	358,745
<b>Total B. Operating Expenses:</b>		<b>358,745</b>	<b>0</b>	<b>358,745</b>	<b>0</b>	<b>358,745</b>

### C. Equipment

<u>F/S/L</u>	<u>Funding Source</u>	Budget Amount	Paid/Expended	Balance	Pending	Pending Balance
S	22ICAC	376,000	0	376,000	0	376,000
<b>Total C. Equipment:</b>		<b>376,000</b>	<b>0</b>	<b>376,000</b>	<b>0</b>	<b>376,000</b>

	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
<b>Total Local Match:</b>	0	0	0	0	0
<b>Total Funded:</b>	950,000	0	950,000	0	950,000
<b>Total Project Cost:</b>	950,000	0	950,000	0	950,000

F/S/L (Funding Types): F=Federal, S=State, L=Local Match  
 Paid/Expended=posted in ledger w/Claim Schedule, Pending=Processed, but not yet in Claim Schedule



## Grant Subaward Budget Narrative

Grant Subaward #: IC22 13 7250

Subrecipient: City of Los Angeles – Los Angeles Police Department

### **Budget Narrative**

#### **Category A – Personal Services**

**Sworn Overtime:** Funds in the amount of \$196,992 (includes 11.44% of fringe benefits approved from CAP41) will be used for proactive and reactive investigations, and prevention and enforcement activities. The overtime will enable the Los Angeles Police Department's (LAPD) Internet Crimes Against Children (ICAC) to conduct ICAC investigations and outreach activities including follow-ups, site visits, knock and talks, prepare and conduct internet safety presentations, conduct further investigations, review CyberTips, conduct search warrants, intercept potential suspects, perform special details and operations, provide forensic support, conduct victim interviews, and execute search warrants. The average sworn overtime rate is \$100 per hour.

1,767.7 hours X \$100 per hour = \$176,770 + \$20,222 (11.44% fringe benefits) = \$196,992

**Civilian Overtime:** Funds in the amount of \$18,263 (includes 6.26% fringe benefits) will be used for activities that support the LA ICAC. As the lead agency managing approximately 102 agencies that comprise the LA ICAC, the use of civilians with specific skills are drawn upon to assist in achieving the program goal and mission of the task force. The tasks include, but are not limited to,



## Grant Subaward Budget Narrative

Grant Subaward #: IC22 13 7250

Subrecipient: City of Los Angeles – Los Angeles Police Department

tracking of equipment and software; and logging the attendance of mandatory training, travel arrangements and reimbursements. The average overtime rate of civilians is \$74 per hour.

$232.26 \text{ hours} \times \$74 = \$17,187 + \$1,076(6.26\% \text{ fringe benefits}) = \$18,263$

**The total Personnel Services cost is \$215,255**

### **Category B – Operating Expenses**

**Parking Fees:** Funds have been allocated to pay for the parking fees for the eight response vehicles assigned to the LAPD ICAC location in Long Beach, where unrestricted parking is limited. In addition, the purchase of 100 daily parking passes will provide affiliates and visitors access to parking when visiting the Long Beach location. Response Vehicle parking:

$8 \text{ vehicle passes} \times \$110 \text{ per month} \times 12 \text{ months} = \$10,560$

Daily Visitor Parking Passes:  $100 \text{ passes} \times \$15 = \$1,500$

Funds have been allocated to pay for personnel assigned to the LAPD ICAC unit, which is housed out of Long Beach, California. The funds will cover the cost of their personal vehicles to be parked at the facility. Personnel vehicle parking:

$14 \text{ vehicle passes} \times \$110 \text{ per month} \times 12 \text{ months} = \$18,480$

**Cellebrite UFED 4PC Renewal:** Annual renewal licenses are critical to the Digital Forensic Specialists. The tool is utilized to extract phone data, parse and analyze



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the data, and potentially gain access to cloud data where suspects commonly hide their Children Sexual Abuse Material (CSAM).

30 units X \$4,460 = \$133,800

**Adobe:** The software will allow Digital Forensic Examiners to build organized forensic reports in a format that is easily understood by investigators, District Attorneys, Defense Attorneys, and defendants.

10 licenses x \$1,245 = \$12,450

**Faraday Bags:** The bags are used to block electromagnetic fields. They allow ICAC investigators to protect phones, tablets, and computers from being remotely accessed. The faraday bags allow investigators and Digital Forensic Examiners to transport actively connected cell phones to their forensic labs to be analyzed without the risk of the phone connecting to their networks, and subsequently being wiped by suspects.

Small Faraday Bags: 50

units x \$33 = \$1,650

Medium Faraday Bags: 50

units x \$43 = \$2,150

Large Faraday Bags: 50

units x \$46 = \$2,300



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**Trans Union – TLOxp:** Trans Union TLOxp is an investigative tool for skip tracing, the process of locating a person's whereabouts. This tool and is an efficient way to "uncover, locate and verify information on individuals and businesses. With advanced tools and proprietary linking technology, TLOxp; skip tracing software filters through billions of public and proprietary records to help complete weeks or even months of legwork in seconds."

12 units X \$1,900 = \$22,800

**Cellebrite Digital Inspector:** A forensic tool that is run natively on a Macintosh computer. The Mac File System (APFS) is different from a Windows-based system. Cellebrite Digital allows investigators to preserve specific metadata on files such as date and time stamps which are critical in Mac based examinations.

7 units x \$1,700 = \$11,900

**Cellebrite Digital Collector:** This tool allows Digital Forensic Examiners to acquire a full or partial image of a Mac laptop that has a T2 chip or is formatted in Apple's new File System, APFS. Additionally, examiners can preview and triage a Mac on-scene with Collector.

7 units X \$3,100 = \$21,700



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**Laptops:** Investigators utilize laptops to write ICAC-related reports, and to download and review Cybertips assigned to them. Investigators take their laptops to on-scene investigations and utilize wireless networks to download valuable data.

15 units x \$1,700 = \$25,500

**Office Supplies:** LA ICAC intends to allocate \$3,074 to purchase general office supplies such as pens, pencils, permanent markers, paper, correction tape, paper clips, sticky notes, index folder tabs, envelopes, mailing tape, paper cutters, file folders, clear tape, staplers, etc.

Office Supplies = \$3,074

### **Equipment including Cardio / Strength / Conditioning**

Since the advent of the internet, child exploitation crimes have exploded causing irrevocable harm not only to the child victims, but also to the law enforcement officers, forensic analysts, prosecutors, and other professionals who must view their violation to rescue them. Exposure to child sexual exploitation materials can have widespread and serious negative effects on professionals. Research has identified that those individuals who are required to view child sexual exploitation and abuse materials at work may experience specific stressors associated with their exposure to said materials. Many of these stressors



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can be managed by providing a healthy work environment, together with the development of an effective support system. A healthy work environment is one of the best tools that can be provided to professionals coping with exposure to child sexual exploitation and abuse materials. Flexibility, promoting physical and mental health, along with the education and understanding command staff, is vital to support the frontline staff involved in this taxing, and often toxic, line of work. Equipment will be purchased for cardio, strength and conditioning. In addition, the LA ICAC Task Force will be organizing a 5K Walk/Run in April 2023 to bring awareness to the horrible crimes that occur daily against the most vulnerable victims, our youth.

Total equipment/membership cost: \$5,813

**Independent Contractor/Consultant:** Funds in the amount of \$85,068 will be used to hire a Task Force Coordinator for the LA ICAC. The Task Force Coordinator will work as directed and in conjunction with the LA ICAC Commander and Program Director to oversee the day-to-day operations of the Task Force. The Task Force Coordinator duties will include, managing and supporting the grant requirements, implementation of systems for the LA ICAC Task Force, identify available training needs and research training courses;



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identify and develop strategies to optimize the grants administrative process and ensure the task force is operating in accordance with the ICAC Standards.

The projected hourly rate of \$81.25 per hour X 1,047 hours = \$85,068.

**The total Operating Costs is: \$358,745**

### Category C – Equipment

**Magnet Axiom Network:** Magnet is a network tool that recovers data from smartphones, computers and clouds. The tool works in conjunction with GreyKey Forensic Software to analyze and review the mobile, computer and cloud data recovered.

10 units x \$8,100 = \$81,000

**Graykey Premier:** A digital forensic device that plugs into iOS devices to unlock and extract data. The device provides the most thorough extraction (Full File System) of an iOS device. Additionally, The Graykey Premier provides unlocking and extraction support for some Android devices, such as Samsung and LG.

With the Premier version, there are unlimited "Advanced Action" and Category based extractions, allowing the investigator to obtain only necessary evidence that may be relevant to her investigation.

7 units X \$30,600 = \$214,200



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**Cellebrite UFED 4PC:** A forensic tool used to extract phone data, parse and analyze the data, and potentially gain access to the suspects cloud data, where suspects commonly hide their CSAM.

3 units X \$9,600 = \$28,800

**MSAB Advanced Acquisition Lab:** A digital forensic tool that allows examiners to unlock and acquire data extractions from locked, and unlocked, Android based operating system devices. Furthermore, portions of the Android file system that are inaccessible to examiners would be available through the MSAB Advanced Acquisition Lab, such as the Android "secure folder"; a location where CSAM suspects are known to conceal and protect their contraband.

2 units X \$26,000 = \$52,000

**The total Equipment Costs is: \$ 376,000**

**Total Budget Costs: \$ 950,000**



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### Project Narrative

#### Program Plan

The Los Angeles Internet Crimes Against Children Task Force (LA ICAC or Task Force) led by the Los Angeles Police Department (LAPD), is part of the national network of coordinated task forces dedicated to investigating, prosecuting, and developing effective responses to internet crimes against children. The Task Force responds to, thoroughly investigates, and assists in the prosecutions of incidents relating to child sexual abuse material (CSAM) and child sexual exploitation (CSE) involving the Internet. The LA ICAC currently consists of 102 law enforcement agencies (LEA or affiliates) and serves five Southern California counties: Los Angeles, Orange County, San Bernardino, Santa Barbara, and Ventura. The Task Force covers an approximate area of 29,500 square miles and 19 million residents.

The LA ICAC is seeking funding from the California Governor's Office of Emergency Services (Cal OES) to be adequately equipped with combating computer-facilitated sexual abuse crimes that target the youth. The Task Force also serves as a resource by providing education and prevention tools for communities and agencies within its geographical area.



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The goals of the Task Force will be achieved through the following objectives: (1) Serve as a resource for communities and agencies within its geographic area; (2) Conduct reactive and proactive investigations into technology crimes perpetrated against children and youth; (3) Serve as a forensic resource to affiliate agencies within the Task Force's geographic area; (4) Assist and enhance prosecutorial efforts at the local, state and federal level; (5) Respond to referrals from affiliate agencies (other task forces, federal partners, CyberTips , etc.); (6) Engage in law enforcement and community outreach activities to provide prevention, education, and training; (7) Participate in nationally coordinated investigations; (8) Assist with arrests for computer/technology crimes perpetuated against children and youth; (9) Formalize law enforcement partnerships through signed operational agreements; and (10) Provide wellness to the Task Force personnel.

### **(1) Resource to Community and Agencies:**

The LA ICAC will serve as a resource for the communities and agencies within its five counties and will be available to assist existing and new investigative personnel from affiliate agencies who are assigned to investigate ICAC-related cases, and inexperienced digital forensic examiners who perform forensics on ICAC-related cases. The LA ICAC will be available to train and educate both



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sworn, civilian, and community members who serve and reside within the counties of responsibility.

To accomplish this component, and as the lead agency, the LAPD will coordinate the training, supply and equipment needs for all affiliate agencies; purchase, deploy and track Task Force-related equipment; facilitate monthly meetings for enhanced coordination and information sharing, and maintain and track Task Force-related files. As the Task Force continues to grow in the number of affiliates, cases handled, inter-agency training, and the need to support affiliates, there is a vital need for a dedicated Task Force Coordinator. With the FY 2021 ICAC Task Forces Grant Program, the LAPD was able to hire this essential position. With a dedicated Task Force Coordinator, the Task Force is able to efficiently purchase and distribute equipment and software, provide guidance to the affiliates, hold bi-monthly meetings, and the Coordinator assists the Task Force Commander (TFC) with day-to-day operations. Therefore, there is a need to maintain having a Task Force Coordinator.

Objective: The LA ICAC will ensure the availability of investigative and forensic personnel to ensure affiliates get the necessary training and a dedicated LA ICAC Task Force Coordinator to facilitate meetings with the communities and agencies and ascertain affiliate equipment and training requests.



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Activities: To achieve this objective, the Task Force will:

- Continue to employ an experienced Task Force Coordinator who possesses the skillset to help provide oversight over the Task Force;
- Ensure that equipment and software assigned to affiliates is documented and accounted for;
- Organize ICAC-related meetings with Task Force Investigators and forensic examiners to ascertain what equipment and training is needed in order to perform ICAC related investigations and digital forensics; and,
- Identify available training needs and research available courses that would benefit LA ICAC Task Force members.

### **(2) Proactive and Reactive Investigations:**

Proactive Investigations. Proactive investigations occur when undercover investigators enter various Internet chat rooms posing as children to engage and arrange meetings with predators who intend to travel to meet children for sex. During these proactive investigations, the investigators will also capture any sexually explicit images and videos that the predator sends. In California, sending lewd materials to a child to lure that child for sex is an additional felony charge. This additional charge can be filed along with the attempt to sexually abuse a child when the predator travels to a meet location.



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Reactive Investigations. Reactive cases generally arise from citizens directly or the National Center for Missing and Exploited Children (NCMEC). If the report is about a child who has already been sexually abused, officers will attempt to assume the persona of the abused child to re-engage the predator through the Internet to gather corroborative evidence. If the predator agrees to meet for sex again, the individual can be charged with additional offenses.

LA ICAC Task Force's Function. The LA ICAC conducts reactive and proactive undercover operations on local, state, and federal levels. Detectives assigned to the LA ICAC will serve the residential search warrant, conduct on-scene forensics and interviews, and subsequently arrest the suspect. The LA ICAC has arrested multiple offenders who have actively shared CSAM on a variety of social media platforms including Peer-to-Peer networks. Detectives work diligently to locate the suspect, obtain search warrants, and present cases for filing. In 2021, the LA ICAC obtained over 5,000 federal, state, and local search warrants and arrested over 1,100 perpetrators.

During the week of September 6th through September 12th, 2022, the LA ICAC Task Force conducted Operation Protect the Innocent. This Operation spanned five counties and involved 64 affiliate law enforcement agencies. The goal of Operation Protect the Innocent was to conduct investigations and arrests



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by utilizing CyberTips received, identify suspects for arrest, and contact identified individuals on probation and/or parole. During the Operation, the LAPD and affiliates also conducted compliance checks on 290 Penal Code (PC) – Requirement to Register as Sex Offender, with a nexus to internet crimes. Multiple residential search warrants were served throughout the five counties, in addition to arrest warrants, which focused on child predators. As a result of the collaborative efforts employed by the task force, the following statistics were achieved during the Operation period:

- Targets Identified: 657
- Targets Contacted: 510
- Targets Arrested: 149

On September 14, 2022, the LA ICAC hosted the first annual Chief's Symposium. The event started with a press conference, attended by the Police Chiefs of the LA ICAC Task Force affiliates. The press conference covered information on the ICAC task force, the details of Operation Protect the Innocent, and shared resources for parents, educators, and caregivers to protect their children from the dangers of online activities. During the symposium, numerous speakers touched on topics related to employee wellness, leadership, forensic investigations, and how to obtain successful prosecutions on ICAC related crimes.



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The LA ICAC Task Force will continue to engage in proactive investigations and plan to conduct additional task force operations in March and April of 2023. The operations will involve UC Chat, Peer to Peer, and dark web investigations. In preparation for these planned operations, the LA ICAC Task Force will collaborate with Fox Valley Technical College (FVTC) to provide training on UC Chat to affiliates in January 2023. Some of the challenges with conducting proactive investigations is the limited in-person training available, and the affiliate's turnover of ICAC Personnel. The Task Force will be working with FVTC to schedule additional UC Chat classes and Peer-to-Peer training. Another challenge with the UC Chat is the change in social media platforms, and the elimination of Craigslist and Backpage.

Aside from the large-scale Task Force operations, the LA ICAC will continue to conduct criminal investigations initiated from Task Force members, other agencies (local, state, and federal), public complaints, NCMEC, CyberTips, and other similar sources. During the investigation, the detectives will assess the information from the initial report, identify the jurisdiction relating to prosecution, and conduct additional investigative follow up. The Task Force will write and serve search and arrest warrants and collect and process evidence. In addition, the LA ICAC will coordinate case presentations with the appropriate prosecutorial



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designee (District Attorney, Deputy Attorney General, Assistant U.S. Attorney, and City Attorney). Additionally, each affiliate agency conducts its respective proactive and reactive investigations including UC Chats and other proactive measures, i.e. compliance checks during Halloween.

Objective: A minimum of 1,000 reactive and a minimum of 50 proactive cases will be investigated.

Activities: To achieve this objective, the Task Force will:

- Conduct criminal investigations initiated from Task Force members, allied agencies (local, state, and federal), citizen complaints, teachers, CyberTips, NCMEC, and other similar sources. The Task Force will strive whenever possible to integrate federal, state and local efforts as identified in the U.S. Attorney General's Project Safe Childhood Initiative;
- Assess initial report information;
- Identify responsible jurisdiction related to prosecution and additional investigative follow up;
- Develop suspect information;
- Develop probable cause through appropriate investigative techniques;
- Write and execute search and arrest warrants;
- Collect and process evidence;



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- Conduct undercover investigations including, but not limited to, on-line chat, Peer-to-Peer, monitoring of social network sites, e.g. Tumblr, Facebook, YouTube, etc.;
- Coordinate case presentations with appropriate prosecutorial designee (Assistant United States Attorney, District Attorney, Deputy Attorney General, etc.); and,
- Complete a statistical tracking form for investigation to include information on case outcome (arrests, search warrant, etc.).

### **(3) Forensic Resource:**

Forensics and ICAC. When a child sexual exploitation suspect records or re-creates CSAM using a digital device, a digital footprint and/or artifact, and a record of their criminal act, is left. The ability to prosecute these crimes requires that digital evidence be recovered and preserved. Unfortunately, CSE suspects are not always prosecuted if the seized digital evidence is not examined by a trained and experienced forensic specialist, and/or not preserved with special precautions.

When the integrity of the evidence is compromised, the data obtained from the seized evidence items no longer holds any prosecutorial value. In jurisprudence, "chain of custody" refers to the chronological documentation or



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paper trail that records the sequence of the seizure, custody, control, transfer, analysis, and disposition of physical and electronic evidence. Because evidence is used in court as a foundation of facts to convict suspects of crimes, it must be handled in a meticulously careful manner. Digital forensic evidence must be handled with special care to preserve the original state of evidence. Any allegations of tampering of evidence and/or misconduct will compromise the prosecution's case and may ultimately lead to the dismissal of the case. With the concept of "chain of custody", it is best practice for forensic examiners to gain knowledge on the newest and latest trends and tools in digital forensics, obtain extensive training on how to use the tools, and maintain a properly equipped facility to carry them out. These ensure the integrity of the digital evidence.

LA ICAC's Function. As the lead Agency, the LAPD is the Task Force Digital Forensics Lead and serves as the primary forensic resource by coordinating forensic examination requests and providing training to the affiliate agencies within the Task Force's geographical service areas. The LAPD is frequently requested to travel and assist affiliate agencies with on-scene digital forensic examinations, especially during search warrant executions, since most affiliate agencies have minimal mobile forensic equipment and/or personnel to conduct on-scene digital forensic examinations. The LA ICAC forensic team receives and



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assesses forensic examination requests from affiliate agencies then processes or refers them to the appropriate entity. It also coordinates all forensic examination requests with respective prosecutors to minimize unnecessary analysis.

All forensic reports that are used in ICAC cases are generated based on Task Force policy and statistical tracking forms are completed to assist in quarterly reports. Certain types of digital evidence require a special collection technique, packaging, and transport. Every evidence must be examined by a trained and experienced digital forensics specialist for usefulness and credibility.

The LA ICAC Digital Forensics Supervisor regularly meets with affiliate forensic personnel on how to properly conduct digital forensic examinations in the field and in a laboratory environment. In these meetings, they share best practices, current trends, and discuss any training opportunities available.

Due to the overwhelming increase in reports of Internet crimes against children, the LAPD, as the lead agency, is dedicated to establishing a well-equipped forensic laboratory. The LA ICAC is planning to establish designated affiliate digital forensic specialists within their respective counties to serve their surrounding agencies that may not have such resources. These designated agencies will be provided with various hardware tools, software, training, and certifications such as Cellebrite and Magnet Forensics.



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With the help of past and current grant funds, the LA ICAC ensures that all affiliate agencies get the necessary forensic support by providing technology, cellphone data recover devices, digital cameras, and computer software and hardware. Along with ongoing forensic training, this will ensure that the Task Force forensic examiners are prepared for success in the efforts to combat internet crimes against children.

Additionally, LA ICAC is located within the Immigration and Customs Enforcement (ICE), Homeland Security Investigations (HSI) regional headquarters in Long Beach, California. Some LA ICAC members are HSI Task Force Officers, with cross Federal status, and are members of the HSI Task Force. The HSI Task Force is comprised of HSI's Child Exploitation Investigations Group, LAPD ICAC Unit and Task Force Officers from other local agencies. In this capacity, the LA ICAC can facilitate investigations and forensics examinations beyond LA ICAC's jurisdictional boundaries and are able to utilize HSI Task Force personnel and resources such as technical and tactical training and laboratory forensic software, in investigations and execution of search warrants.

As a result, relationships with other agencies are forged and improved. With this joint effort, law enforcement can make an overwhelming impact and a collective difference in the fight against Internet crimes against children.



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Objective: A minimum of 360 forensic examinations will be completed.

Activities: To achieve the objective, the Task Force will

- Receive forensic requests from Task Force affiliate agencies within the Task Force service area;
- Assess forensic requests received for appropriateness as related to the ICAC Program;
- Refer non-ICAC-related referrals and requests to the appropriate agencies;
- Triage forensic requests based on Task Force guidelines (based on pending court dates, seriousness of the crime, etc.);
- Coordinate forensic requests/requirements with respective prosecutors to minimize unnecessary analysis;
- Assist in conducting previews;
- Assist in search warrants;
- Prepare forensic report based on Task Force policy; and,
- Complete statistical tracking form for forensic examinations.

### **(4) Assist Prosecution:**

The LA ICAC will continue to assist with the successful prosecution of cases at the local, state and federal levels, as well as strive to increase federal involvement in prosecutions. The LA ICAC conducts monthly meetings with the



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respective District Attorney (DA) assigned to the Task Force to ensure the Task Force remain current on new and upcoming laws that will affect cases related to ICAC. These meetings also allow the DA to address what is needed from investigating detectives and the digital forensic team to ensure successful prosecution. The LA ICAC prepares cases based on best practices with consideration of prosecutor's standards.

As members of the HSI Task Force, the LA ICAC can file federal cases with the Assistant United States Attorney (AUSA) and is able to assist HSI Task Force on State cases and facilitate arrests for them.

Objective: A minimum of 50 cases submitted for successful prosecution at the appropriate local, state, or federal level.

Activities: To achieve this objective, the Task Force will

- Prepare cases for prosecution based on prosecutor's standards;
- Complete statistical tracking to include the number of cases submitted for federal prosecution, the number of cases submitted for state prosecution, and the number of cases submitted for local prosecution; and,
- Complete statistical tracking to include case dispositions (e.g., unfounded, suspended, plea, or trial).



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### **(5) Respond to Referrals from Other Agencies**

The Task Force responds to referrals from agencies including other task forces, federal partners, and CyberTips. Over the past few years, the LA ICAC has received an increasing number of CyberTips, which must be vetted by the LAPD ICAC unit before being transferred to LA ICAC affiliates, and/or assigned to investigators. In addition to the CyberTips from NCMEC, the Task Force continues to receive CyberTips, and other related investigations, from other task forces, and the public that resides in our jurisdictions.

Objective: A minimum of 2,000 ICAC-related referrals from the state and local law enforcement agencies will be responded to.

Activities: To achieve this objective, the Task Force will

- Accept referrals from participating agencies, citizens, teachers, NCMEC, and other related entities;
- Assess referrals for appropriateness as related to the ICAC guidelines;
- Refer non-ICAC-related referrals and requests to the appropriate agency;
- Provide and identify information/resources needed by the requesting party; and,
- Document actions taken on the statistical reporting form.



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### **(6) Community Resource and Outreach:**

Education and awareness provided to children, parents, teachers, school administrators, and residents in LA ICAC's communities are essential to prevent internet-facilitated crimes and provide prevention and intervention information.

The training component of the program is vital to the Task Force to ensure increased awareness and education with positive results.

The LA ICAC, in partnership with the Los Angeles Police Departments Community Safety Partnership Bureau (CSPB), will conduct training for parents, caregivers, and educators. Community Safety Partnership (CSP) was established in 2011 and models policing on building public trust and reducing crime. The program works to build relationships within the diverse community served by "offering opportunities to heal old wounds and build new relationships while enabling community members and officers to move beyond long-standing conflicts and secure safety in historically dangerous neighborhoods."

By expanding the personnel involved in the education of internet safety, we will be able to increase the outreach and education in the communities we serve. This education will include prevention and safety measures shared within our local schools, community meetings, women's organizations, Town Hall Forums, and other requests made to our Task Force. In addition, we will be reaching out



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to work with local youth programs that have been organized by sororities and fraternities within our Task force area.

Since the COVID-19 pandemic, the Task Force has developed additional avenues for community outreach by developing tools to share valuable information about keeping children safe online. The Safety Pledge Program (<https://safetypledge.org/>), a collaboration between the NCMEC and the White House to safeguard children online, began during the COVID-19 pandemic as a result of the dramatic increased reports of Internet crimes against children. The Task Force will continue encouraging stakeholders to join the Safety Pledge Program. This campaign promotes Internet safety and provides a platform containing practical and educational toolkits about Internet safety.

The LA ICAC, in cooperation with the NCMEC, will also utilize the website Be Safer Online! ([netsmartzkids.org](https://netsmartzkids.org)). This website offers age-appropriate games, discussion topics, and other resources for parents, caregivers, and educators to start the discussion with children regarding internet safety. In addition to NCMEC, the LAPD will work with affiliate agencies on training personnel for presentations at community meetings, schools, and other events that will allow us to share our experiences with the dangers of the internet and ways to keep children safe.



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Objective: Conduct a minimum of 30 community outreach and 20 law enforcement educational/informative activities.

Activities: To achieve this objective, the Task Force will:

- Receive requests via telephone, mail or email for presenters from people representing law enforcement agencies and community groups including schools, youth organizations, community-based organizations, state and local law enforcement associations and chapters, local businesses, business organizations, victim service providers, faith-based organizations, the media, and family advocacy organizations;
- Identify Task Force personnel who have the skills and knowledge to make the presentation;
- Ensure LA ICAC availability on the date that outreach/presentation has been requested; and,
- Report the presentations on the monthly statistical reports.

### **(7) Nationally Coordinated Investigations:**

The LA ICAC continues to participate in the nationally coordinated operations such as Internet Safety Day, Internet Safety Month, Project Safe Childhood, and National Night Out. Internet Safety Day will be on February 7, 2023, and the LA ICAC is preparing educational resources for the local school



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districts, and other youth organizations. Internet Safety Month will be in June 2023 and the Task Force will work with FVTC to disseminate the information they have prepared to our affiliates and communities, along with continuing community outreach. Project Safe Childhood focuses on locating, apprehending, and prosecuting individuals who exploit children via the Internet, as well as identify and rescue victims on a local, state, and national level. National Night Out gives LA ICAC an opportunity to enhance the relationship between the community and law enforcement. The LA ICAC remains vigilant and ready to respond and participate when called upon at any level, including the national level.

Objective: The Task Force will participate in all nationally coordinated investigations as requested.

Activities: When notification is received of nationally coordinated investigations, the Task Force will:

- Identify available resources for participation;
- Make personnel resources available for all necessary meetings as identified by the investigation leader; and,
- Report participation on six-month progress reports.



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### **(8) Assist with Arrests:**

Local, State, and federal arrests continue to rise following the COVID-19 pandemic. The LA ICAC continues to assist with arrests for computer and technology crimes perpetuated against children and youth. In 2021, the LA ICAC made over 1,100 arrests, and should surpass that number in 2022. The continued support and collaboration between affiliate agencies during “Knock and Talks”, Search Warrants, parole and probation compliance searches, all contribute to the ongoing success of the Task Force.

Additionally, as members of the HSI Task Force, the LA ICAC is also able to file federal cases with the Assistant United States Attorney's Office as well as assist the HIS Task Force on State cases and facilitate arrests for them.

On a monthly basis, the Task Force Commander (TFC) will compile a report showing the number of investigations completed, the status of each investigation (e.g., arrested, pending, etc.), the number of forensic examinations completed, the number and type of presentations given each month, the number of people trained, the frequency of technical assistance provided, and the number of times the Task Force served as a resource to the community and other law enforcement agencies. On a quarterly basis, the TFC will complete a report detailing the Task Force's status toward achieving the stated goals and



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objectives. This report will list each objective as shown in this application, each goal associated with the individual objectives, and our status to date. Those areas where we are not on target toward achieving our stated goals will be reviewed by the TFC. Resources will be allocated to those areas to ensure our ability to meet our goals as stated in this application.

Objective: The LA ICAC will ensure the availability of computer/ technology training and equipment to ensure suspects are arrested and prosecuted for crimes against children.

Activities: To achieve this objective, the Task Force will

- Identify potential training classes that may be applicable to partner agencies;
- Advise affiliate agencies of training classes and ascertain interest and availability for classes;
- Register affiliate agency employees for ICAC-related classes;
- Identify equipment needs for affiliate agencies; and,
- Assist affiliate agencies with the purchase and acquisition of needed equipment, specifically computer software and computers.



## Grant Subaward Programmatic Narrative

Grant Subaward #: IC22 13 7250

Subrecipient: City of Los Angeles – Los Angeles Police Department

### **(9) Operational Agreements:**

The LAPD formalizes law enforcement partnerships through signed Memorandum of Agreements (MOA) that contain the Task Force scope of work as well as the responsibility of each participating agency.

Objective: For any new affiliate, the LAPD will continue to formalize Task Force partnership through MOAs.

Activities: To achieve this objective, the LAPD will get into a MOA with every agency that becomes a part of the Task Force.

### **(10) Task Force Members Wellness:**

With the drastic increase of reactive and proactive cases the LA ICAC investigators are shouldering, along with the large amount of violent CSAM material being seen daily by the detectives assigned to the LA ICAC, it has become apparent to focus on employees' wellness and mental health. Research has shown that law enforcement officers investigating crimes against children are more prone to suffer from stress, depression, substance abuse, sleep problems, anxiety and post-traumatic stress due to the material that is viewed almost daily by the investigators. Other studies have shown that one in four police officers have suicidal thoughts at some point during their career. The "occupational stress that police officers face can correlate directly to higher rates of heart disease,



## Grant Subaward Programmatic Narrative

Grant Subaward #: IC22 13 7250

Subrecipient: City of Los Angeles – Los Angeles Police Department

divorce, sick days taken, alcohol abuse, and major psychological illnesses such as acute stress disorder, post-traumatic stress disorder, depression, and anxiety disorder."

To improve officer wellness, the LA ICAC has partnered and will coordinate with the OJJDP-funded Innocent Justice Foundation to provide the Supporting Heroes in Mental Health Foundational Training (SHIFT) program, a mental health wellness training for the investigators working on CSAM and CSE investigations. In addition to the mental health aspects, studies have shown that physical activity has a strong connection to helping individuals reduce stress hormones, distract them from negative thoughts, provide social support and improves overall health. The month of April is Child Abuse Awareness, and the LA ICAC is preparing to host a 5K walk/run to bring awareness to the crimes committed against children. Not only will this provide our affiliates the opportunity to improve their physical and mental health, it will also provide community outreach and education on the importance of internet safety for our children.

Objective: Provide employees access to tools that give them a physical and mental outlet to cope with the stress that comes from repeated viewing of child sexual exploitation material.



## Grant Subaward Programmatic Narrative

Grant Subaward #: IC22 13 7250

Subrecipient: City of Los Angeles – Los Angeles Police Department

### Activities:

- Provide employee physical and mental health awareness, training and education to ensure employees have been given tools to help them cope with the tremendous volume and violent nature of images they are required to view to conduct their investigations.

### Capabilities:

The LAPD is the third largest police department in the United States and consists of almost 9,000 sworn officers and 3,000 civilian employees. The LAPD encompasses an area of 473 square miles and provides public safety for a population of approximately 3.8 million people.

The LAPD will serve as the primary agency and will provide fiscal and administrative oversight of the project. The LAPD has extensive experience in managing grants. It has been awarded and has successfully managed grants ranging from \$100,000 to \$16,000,000 from various local, state, and federal entities including Cal OES, FEMA, and DOJ. The LAPD Grants Section consists of a Grants Manager and six Grants Analysts to oversee and report on over 30 active grants. A grants analyst will be assigned to the FY 2022 Internet Crimes Against Children Program to manage the administrative aspects of the grant including preparing and submitting financial and progress reports and ensuring that all grant



## Grant Subaward Programmatic Narrative

Grant Subaward #: IC22 13 7250

Subrecipient: City of Los Angeles – Los Angeles Police Department

expenditures are following both the City and Cal OES's financial policies and guidelines. The LAPD Grants Section will work with the LA ICAC Task Force and will be responsible in submitting the financial and programmatic reports quarterly and semi-annually as required.

The LAPD ICAC Unit, under the LAPD Juvenile Division, will provide functional oversight for Task Force operations and will serve as the program administrator. Captain II Jeffrey Bratcher is the Commanding Officer of Juvenile Division, and the Project Director for the LA ICAC Task Force. He has been with LAPD since 1988 and has been the Commanding Officer of Juvenile Division since April 2022. He oversees the Abused Child Section and the ICAC Unit. As the Project Director, Captain Bratcher provides direction for all Task Force activities. Lieutenant II Kristin Kolenda is the officer-in-charge of the LAPD ICAC Unit, and the LA Regional ICAC Task Force Commander. She has been with the LAPD for over 27 years and has been with the ICAC Unit since February 2022. She is charged with meeting all goals and objectives of the ICAC Task Force grant award. Lieutenant Kolenda is assisted by two highly trained and experienced detectives who specialize in combating computer-facilitated sexual abuse crimes against children. Detective III Paula Meares has been with the Juvenile Division, working with the LA ICAC Task Force since 2009. She has provided oversight of the grant



## Grant Subaward Programmatic Narrative

Grant Subaward #: IC22 13 7250

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program's goals and objectives and has been instrumental in the successes of the LA ICAC Task Force in the past years. Detective Meares is the supervising investigator and provides investigation guidance and leadership within the Task Force's geographical area. Detective III Maurice Kwon is the lead digital forensics supervisor and is responsible for providing digital forensic assistance and support within the Task Force's geographic area. Detectives Meares and Kwon remain current on new policies, training, and certification on how to properly investigate referrals and CyberTips and properly conduct digital forensic examinations in the field and laboratory environment.

The Task Force Coordinator, Margaret Stargell, will work with the Task Force Commander (TFC), and LAPD ICAC Unit, in submitting the semiannual progress reports. The Task Force Coordinator will be assisting the TFC in gathering all data and information including information from NCMEC. The Coordinator will use a case management and asset tracking system dedicated to mobile forensic case management and create reports to be used for progress reporting.

The LA ICAC Task Force is currently composed of 102 law enforcement agencies, its productivity information for 2021 is below:

- Arrests: 1,129 arrests were made on complaints filed.



## Grant Subaward Programmatic Narrative

Grant Subaward #: IC22 13 7250

Subrecipient: City of Los Angeles – Los Angeles Police Department

- Federal Search Warrants: 33 Federal search warrants and 34 subpoenas or court orders were obtained.
- State/Local Search Warrants: 5,000 State/Local Search Warrants and 241 subpoenas or court orders were obtained.
- In 2021 the LA ICAC Taskforce received 24,243 CyberTips and 18,246 investigations.

In 2021, Magnet Forensics personnel rode along with the LAPD ICAC Unit, as members of the ICAC Unit executed Child Sexual Abuse Material (CSAM) search warrants, interviewed suspects, triaged digital devices on scene, recovered evidenced, and arrested suspects. The purpose of the ride-along was to create a documentary that highlighted the work of the LAPD ICAC Unit and to allow Investigators to have a platform to educate the public on safeguarding their children from online predators. The LAPD ICAC personnel will attend the Magnet Forensics quarterly employee meeting to discuss the successes the Task Force has achieved due to the equipment developed by Magnet.

The LA ICAC Task Force is set to be featured on Univision News (Spanish Media) to highlight the work completed over the years. The interview will focus on the history of ICAC, discuss powerful stories of children rescues, and provide education and prevention information to the public.



## Grant Subaward Programmatic Narrative

Grant Subaward #: IC22 13 7250

Subrecipient: City of Los Angeles – Los Angeles Police Department

The LAPD and the LA ICAC affiliate agencies recognize the need for prevention efforts. The LAPD has successfully reached out to the media and the public. In the past, the LAPD has publicized prevention strategies on the Dr. Phil Show, the Early Show on NBC with Katie Couric, the Doctors, and various computer radio shows on KFI-AM 640 and KNX-AM 1070 to promote awareness of Internet dangers for children. The LA ICAC has been aggressively promoting education and information to the public through the media and community presentations. NBC's Los Angeles Region produced a special investigation regarding the LA ICAC mission during its highest rating period of "Sweeps Week." This information was also broadcast widely through the Internet. The LA ICAC also published an article for Police Chief Magazine, which was highlighted as the featured article and covered the mission of the LA ICAC. The LA ICAC also won the International Association of Chiefs of Police Award for Use of Technology for the apprehension of criminals using computers to facilitate crimes. The LA ICAC appeared on a local television program "Sunday LA." The program was about child sexual predators and helping the public understand the current laws. The news program was available in 2.3 million households in Southern California.

The LA ICAC assisted LA Saves, which is a specialized unit to conduct probation and parole searches of sex registrants who have search conditions as a



## Grant Subaward Programmatic Narrative

Grant Subaward #: IC22 13 7250

Subrecipient: City of Los Angeles – Los Angeles Police Department

result of prior child pornography convictions (Penal Code Section 311, et al.). The LA Saves Task Force consisted of LA ICAC investigators and affiliate members, along with members of the LAPD Registration Enforcement and Compliance Team (REACT) and Computer Crimes Unit (CCU), the Department of Children and Family Services, the U.S. Secret Service Computer Crimes Task Force, and the Los Angeles County Probation and Parole Departments.

The LA ICAC will continue to improve task force effectiveness and provide all resources for the investigation of computer-facilitated crimes against children. With this grant funding, the LA ICAC will strive to provide a safer online environment for children.



## Operational Agreement Summary

Grant Subaward #: IC22 13 7250

Subrecipient: City of Los Angeles - Police

Participating Agency/Organization/Individual	Date Signed	Time Frame of OA
1. Alhambra Police Department	09/14/2020	09/14/20 to
2. Anaheim Police Department	06/10/2020	06/10/20 to
3. Arcadia Police Department	05/26/2020	05/26/20 to
4. Azusa Police Department	06/11/2020	06/11/20 to
5. Baldwin Park Police Department	11/19/2020	11/19/20 to
6. Bell Gardens Police Department	09/28/2020	09/28/20 to
7. Beverly Hills Police Department	06/10/2020	06/10/20 to
8. Buena Park Police Department	06/22/2020	06/22/20 to
9. Burbank Police Department	06/22/2020	06/22/20 to
10. California Department of Corrections & Rehabilitation	04/27/2021	04/27/21 to
11. Chino Police Department	05/27/2020	05/27/20 to
12. Claremont Police Department	05/21/2020	05/21/20 to
13. Covina Police Department	07/09/2020	07/09/20 to
14. Culver City Police Department	05/19/2020	05/19/20 to
15. Downey Police Department	06/02/2020	06/02/20 to
16. El Monte Police Department	05/20/2020	05/20/20 to
17. El Segundo Police Department	06/15/2020	06/15/20 to
18. Federal Bureau of Investigation - Los Angeles	08/01/2020	08/01/20 to
19. Fontana Police Department	06/10/2020	06/10/20 to
20. Fullerton Police Department	08/10/2020	08/10/20 to



## Operational Agreement Summary

Grant Subaward #: IC22 13 7250

Subrecipient: City of Los Angeles - Police

Participating Agency/Organization/Individual	Date Signed	Time Frame of OA
1. Garden Grove Police Department	06/10/2020	06/10/20 to _____
2. Gardena Police Department	05/18/2020	05/18/20 to _____
3. Glendale Police Department	06/11/2020	06/11/20 to _____
4. Guadalupe Police Department, City of	06/01/2020	06/01/20 to _____
5. Hawthorne Police Department	06/15/2020	06/15/20 to _____
6. Hesperia School Police Department	03/24/2021	03/24/21 to _____
7. Huntington Beach Police Department	05/20/2020	05/20/20 to _____
8. Inglewood Police Department	05/19/2020	05/19/20 to _____
9. Irvine Police Department	09/23/2021	09/23/21 to _____
10. La Habra Police Department	05/19/2020	05/19/20 to _____
11. La Verne Police Department	05/18/2020	05/18/20 to _____
12. Lompoc Police Department	05/26/2020	05/26/20 to _____
13. Long Beach Police Department	07/10/2020	07/10/20 to _____
14. Los Angeles City Attorney Office	01/24/2006	01/24/06 to _____
15. Los Angeles County District Attorney	09/24/2020	09/24/20 to _____
16. Los Angeles County Sheriffs Department	08/20/2020	08/20/20 to _____
17. Los Angeles School Police Department	06/10/2020	06/10/20 to _____
18. Manhattan Beach Police Department	06/18/2020	06/18/20 to _____
19. Monrovia Police Department	12/16/2020	12/16/20 to _____
20. Montclair Police Department	02/17/2021	02/17/21 to _____



## Operational Agreement Summary

Grant Subaward #: IC22 13 7250

Subrecipient: City of Los Angeles - Police

Participating Agency/Organization/Individual	Date Signed	Time Frame of OA
1. Montebello Police Department	06/14/2020	06/14/20 to
2. Monterey Park Police Department	08/05/2020	08/05/20 to
3. Newport Beach Police Department	06/10/2020	06/10/20 to
4. Ontario Police Department	02/21/2020	02/21/20 to
5. Orange County Sheriffs Department	08/15/2011	08/15/11 to
6. Orange Police Department	05/21/2020	05/21/20 to
7. Oxnard Police Department	05/28/2020	05/28/20 to
8. Pasadena Police Department	05/18/2020	05/18/20 to
9. Port Hueneme Police Department	05/20/2020	05/20/20 to
10. Redlands Police Department	06/16/2020	06/16/20 to
11. Redondo Beach Police Department	03/03/2021	03/03/21 to
12. Rialto Police Department	05/21/2020	05/21/20 to
13. San Bernardino County District Attorney	01/01/2009	01/01/09 to
14. San Bernardino County Probation Department	01/01/2015	01/01/15 to
15. San Bernardino County Sheriffs Department	06/08/2020	06/08/20 to
16. San Bernardino Police Department	07/21/2020	07/21/20 to
17. San Fernando Police Department	07/15/2020	07/15/20 to
18. San Gabriel Police Department	10/14/2020	10/14/20 to
19. Santa Ana Police Department	03/01/2020	03/01/20 to
20. Santa Ana School Police Department	07/22/2021	07/22/21 to



## Operational Agreement Summary

Grant Subaward #: IC22 13 7250

Subrecipient: City of Los Angeles - Police

Participating Agency/Organization/Individual	Date Signed	Time Frame of OA
1. Santa Barbara County District Attorney	05/15/2020	05/15/20 to _____
2. Santa Barbara Police Department	05/20/2020	05/20/20 to _____
3. Santa Barbara Sheriffs Department	05/21/2020	05/21/20 to _____
4. Santa Maria Police Department	05/28/2020	05/28/20 to _____
5. Santa Monica Police Department	06/10/2020	06/10/20 to _____
6. Santa Paula Police Department	06/10/2020	06/10/20 to _____
7. Seal Beach Police Department	05/18/2020	05/18/20 to _____
8. Sierra Madre Police Department	03/17/2021	03/17/21 to _____
9. Signal Hill Police Department	05/28/2020	05/28/20 to _____
10. Simi Valley Police Department	05/10/2020	05/10/20 to _____
11. South Gate Police Department	01/01/2020	01/01/20 to _____
12. South Pasadena Police Department	01/05/2021	01/05/21 to _____
13. Torrance Police Department	06/09/2020	06/09/20 to _____
14. United States Airforce Office of Special Investigations	06/19/2020	06/19/20 to _____
15. United States Attorney General Office	10/01/2007	10/01/07 to _____
16. United States Marine Corps - CID	09/09/2014	09/09/14 to _____
17. University of Southern California Los Angeles Police Department	06/12/2020	06/12/20 to _____
18. Upland Police Department	05/20/2020	05/20/20 to _____
19. U.S of Airforce Vandenberg	06/29/2020	06/29/20 to _____
20. U.S Homeland Security - Orange County	05/18/2020	05/18/20 to _____



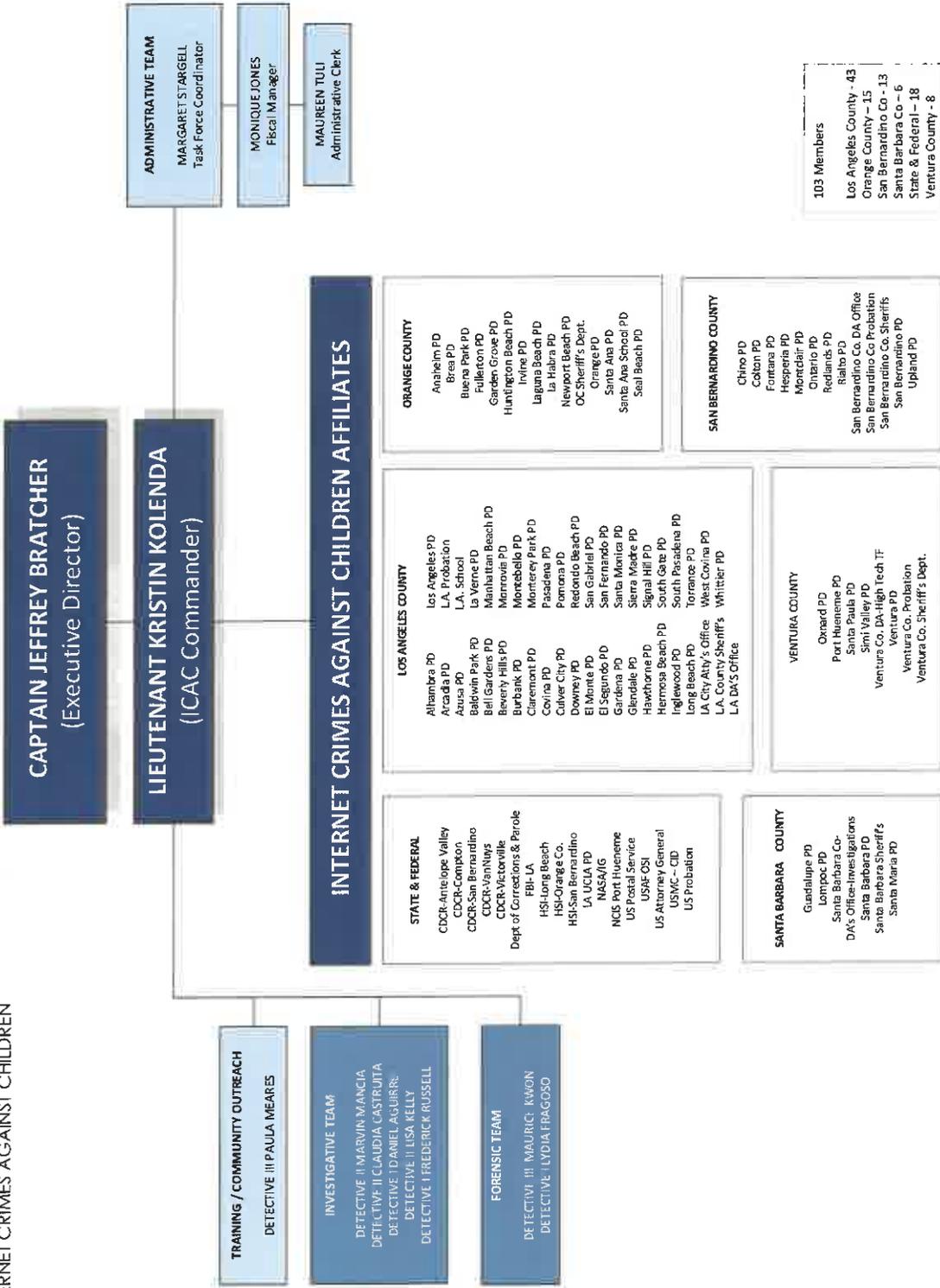
### Operational Agreement Summary

Grant Subaward #: IC22 13 7250

Subrecipient: City of Los Angeles - Police

Participating Agency/Organization/Individual	Date Signed	Time Frame of OA
1. U.S Homeland Security - San Bernardino County	05/18/2020	05/18/20 to
2. U.S Probation and Pretrial Services	12/14/2020	12/14/20 to
3. Ventura County District Attorney	10/01/2020	10/01/20 to
4. Ventura County Police Department	08/26/2020	08/26/20 to
5. Ventura County Probation Department	05/19/2020	05/19/20 to
6. Ventura County Sheriffs Department	05/18/2020	05/18/20 to
7. West Covina Police Department	09/25/2020	09/25/20 to
8. Whittier Police Department	08/08/2020	08/08/20 to
9. Pomona Police Department	07/26/2022	07/26/22 to
10.		to
11.		to
12.		to
13.		to
14.		to
15.		to
16.		to
17. ** Our MOA's do not have a start or end date. They are		to
18. are valid until LAPD decide to terminate them. Due		to
19. to the number of MOA's, the LA ICAC has obtained.		to
20. the LAPD will provide hard copies upon demand.		to







**Non-Competitive Procurement Request**

Grant Subaward #: IC22 13 7250

Subrecipient: City of Los Angeles - Los Angeles Police Department

Total Procurement Amount: \$ 85,068.00 Procurement: Task Force Coordinator

Required narrative justification is attached and meets the requirements of

SRH Section 6.045: YES  NO

I certify a non-competitive procurement is necessary for the contract/procurement identified on this form.

Capt. Jeffrey Bratcher  
Grant Subaward Director Name      *Jeffrey Bratcher* Grant Subaward Director Signature      1/3/23 Date

Cal OES Approval

Narrative response meets the requirements per Subrecipient Handbook Section 6.045.

- |                                                                                                 | Yes                                 | N/A                                 |
|-------------------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------|
| • Description of the product of service being procured                                          | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| • Description of why it is necessary to procure the good or service in a non-competitive manner | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| • Addresses all elements for one or more of the following                                       |                                     |                                     |
| ➤ The good or services is available only from one source                                        | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| ➤ Public exigency or emergency for the required equipment will not permit a delay               | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| ➤ Competition is determined inadequate after solicitation                                       | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |

Approved       Denied      *Elizabeth Wilder* Program Specialist Signature      01/04/23 Date

Approved       Denied      *Cindy Berta* Unit Chief Signature      1/4/23 Date

# Sole Source Justification – ICAC Task Force Coordinator

- Non-Competitive Proposal
  - Inadequate Competition
- 

## Contracting Agency and Activity

The City of Los Angeles, by and through the Los Angeles Police Department plans to contract by means other than full and open competition. This document sets forth the justification and approval as required under 2 C.F.R. § 200.320(f) in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, as adopted by the U.S. Department of Justice in 2 C.F.R. § 2800.101.

## Nature of Action Being Approved

Applicants must adhere to the standards outlined in 2 C.F.R. § 200.320(f) in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, as adopted by the U.S. Department of Justice in 2 C.F.R. § 2800.101 that outlines the established procurement procedures.

## Future to Permit Competition

There are no other sources/persons that can adequately perform the administrative functions of the current Task Force Coordinator.

## SECTION I

### **A. Background**

The Los Angeles Regional Internet Crimes Against Children Task Force (LAICAC) is comprised of local, state, and federal partners that include one hundred (100) participating law enforcement agencies throughout Southern California. This joint Task Force encompasses five California counties, protects a population of approximately 16 million members, and covers an area greater than 29,000 square miles. The LA ICAC Task Force was created to combat the ever-increasing problem of Internet predators and their sexual abuse and/or exploitation of children. In the past twenty (20) years, since the inception of the computer, the Internet has seen an exponential increase in the number of users.

The LAICAC is committed to protecting unsuspecting and innocent children. It is dedicated to providing the highest level of law enforcement services by partnering with local, state, and federal agencies to protect children and educate parents and adults, while maintaining respect for individual rights and human dignity.

A contract for a Task Force Coordinator is immediately needed to ensure the progress made in the last two years of the ICAC grant and affiliate partnerships continue through 2022 and beyond. The sole source procurement is budgeted at \$81.25 per hour for 2080 hours and will be funded by the Office of Juvenile Justice and Delinquency Prevention's and the California Office of Emergency Services' ICAC grants. The contracted amount will be used to procure the task force coordinating services of Margaret Stargell.

Title	Name	Annual Salary (USD)
Task Force Coordinator	Margaret Stargell	\$169,000.00

## **SECTION II**

The contract is being procured in a noncompetitive manner as the service is available only from one source, and competition was determined to be inadequate.

1.

### **A. Uniqueness of service procured**

Over the past two years, Margaret Stargell has proven to be invaluable to the LAICAC. She has over thirty-three (33) years of experience working a wide array of positions within the Los Angeles Police Department from Communications Division, where she had to multitask and keep account of officer safety in the field; to an Adjutant, where she worked directly with and spoke for the Commanding Officer of a patrol division.

Margaret Stargell has a great deal of experience and has successfully managed federal and state grants. She managed the Detective Support Vice Division's Human Trafficking Grant for approximately five years in addition to serving as the Hate Crimes Coordinator for a period of time. Furthermore, she has managed the ICAC Task Force for over two years. The uniqueness of her services is manifested through the success of the current ICAC Task Force and the attached letters of recommendation submitted from several Task Force member agencies.

### **B. Service is only available from one source**

Management staff from Los Angeles Police Department determined that Margaret Stargell is the most qualified candidate to manage the ICAC Task Force. She has been able to successfully learn the intricacies of the ICAC work, personnel, and most importantly how to effectively and efficiently manage and work within the parameters of the ICAC budget and grant requirements. She was the sole alternate for the ICAC Commander whenever he was unavailable for the past two years. Additionally, she has attended and completed the ICAC Commanders training, and numerous other ICAC related training.

She is able to address both ICAC investigative and digital forensic subjects with non-sworn, sworn, and legal experts. She is the only task force coordinator who has been trained in digital forensics and can assist investigators and digital forensics specialists throughout the task force on their digital forensics' requests. These reports are required to successfully prosecute suspects who sexually exploit children. Additionally, she is the only civilian personnel who has completed ICAC Commander training and can assist

investigators with their investigations and vetting through the massive amounts of CyberTips that the LA ICAC receives on an annual basis.

**C. Expertise of the contractor**

Margaret Stargell's expertise is required to continue the success of the Los Angeles Regional ICAC Task Force. Due to her vast experience, positive social skills, and institutional knowledge; she has the ability to navigate through the city's administration policies and procedures more efficiently than any sworn or non-sworn employee within the city.

**D. Ability to navigate through the assorted and numerous city entities**

Margaret Stargell has gained the trust of both civilian and sworn executive command staff. She has institutional knowledge of the department and is integral in assisting on some of the department's most confidential and sensitive investigations.

Additionally, Margaret Stargell has excellent working relationships with employees working various assignments throughout the city. One example would be the supply division, where equipment procured via the grant is delivered, and where all of the city's orders come in. Margaret Stargell has been able to simplify the procedure for ICAC grant related equipment, thus allowing the LAICAC affiliate members to receive their equipment in a timely manner, faster than any other city entity.

**E. Database and Systems management**

Furthermore, during the past two years, she has streamlined the ICAC inventory, as she initiated and created a database to keep track of equipment disbursed to affiliates and within the Los Angeles Police Department. This database is crucial to the task force, and Margaret Stargell has institutional knowledge of the design and proper procedure on how to navigate through it. The database tracks inventory and allows the task force to be in compliance with city, state and federal policies and guidelines.

Additionally, the availability of a civilian to maintain the fortitude to work within close proximity to Child Sexual Abuse Material is uncommon, however Margaret Stargell understands the importance of assisting children and victims of sexual abuse, thus is able to proactively contribute to each investigation.

**2.**

**A. Public Exigency**

There is an exigent need to fill this position. It would cost the city significantly more time and money to find, recruit, then train the proper competent personnel, much less bringing them up to Margaret's level of expertise and understanding of the grant and ICAC CyberTip management.

The growth in CyberTips within the task force has grown exponentially throughout 2019-2021. The CyberTips have more than doubled from approximately nine thousand (9,000)

in 2019, to over twenty thousand (20,000) in 2021. If the services of Margaret Stargell are not retained, the burden of her workload would fall on countless others (sworn detectives) within the unit. This would be problematic due to the additional cost in overtime, backlogged cases, and potential employee burnout.

**B. Urgency to create a Task Force Training Cadre**

Margaret Stargell is currently spearheading a project for the entire ICAC Task Force where new task force investigators, digital forensic specialists and command staff would receive training from a dedicated training cadre. This cadre would be comprised of several subject matter experts from all five represented counties, including Los Angeles, Orange, San Bernardino, Ventura, and Santa Barbara counties. Margaret realized the urgent need to create a training cadre and is creating an array of desperately needed training courses for the task force. This task would not be accomplished without her management abilities and experience to seek out the appropriate instructors from the task force.

3.

**A. Procuring Margaret Stargell is in the best interest of the Los Angeles Police Department and the Los Angeles Regional Internet Crimes Against Children Task Force**

In November of 2019, numerous civilians were surveyed in order to determine if they could manage the OJJDP ICAC grant. However, due to the sensitivity of material being investigated and the complexity of the grant; including managing the purchases, assigning equipment, working with vendors, developing and maintaining relationships with other law enforcement agencies, recruiting new affiliate agencies, and being able to multitask and meet deadlines, only one candidate, Margaret Stargell, stood out as a potential Task Force Coordinator. She has performed this job for over two years and in that time has achieved great success and has become an essential member of the LAICAC team.

**B. Relationship mending/building**

In 2019, only about 50 out of 73 affiliates were active in their ICAC investigations. Many of them had complaints about the lack of resources provided to them at that time. However, Margaret Stargell reached out and developed productive relationships with Police Chiefs, Command staff, Detectives, Officers and Civilians from various agencies; and fairly assigned training and equipment to the affiliate agencies. These relationships are essential for the task force, and it would be an unfeasible challenge for another contractor to emulate.

It took almost fifteen years to assemble seventy-three (73) affiliate agencies; however, in the span of two years, Margaret Stargell has been able to recruit and grow the task force to one hundred (100) affiliate agencies, all who are extremely satisfied with her services

and actively investigating online child sexual abuse due to her management, communication, and relationship building skills.

### **SECTION III**

- A. It is with the hope of positive utilization of resources and assets that Margaret Stargell be given the opportunity to take on the position of Task Force Coordinator for the LA ICAC at the most opportune time to ensure that the mission of battling the predators of children continues with minimal interruption to the program.
  
- B. The daily operations of the ICAC Unit expose detectives to highly sensitive newsworthy cases involving child pornography and child exploitation. In order to maintain a level of experience and expertise and to provide the needed support to other law enforcement agencies and the community, locally and nationally, it would be in the best interest of the City of Los Angeles to approve her contract upon the termination of her employment with the City of Los Angeles.

If you have any questions or need further information regarding this request, please contact Captain Chris Waters, Commanding Officer, Juvenile Division, at (213) 486-0500.

# CONTRACT SUMMARY SHEET

TO: THE OFFICE OF THE CITY CLERK,  
COUNCIL/PUBLIC SERVICES DIVISION  
ROOM 395, CITY HALL

DATE: 5/31/2022

FROM (DEPARTMENT): Los Angeles Police Department (LAPD)

CONTACT PERSON: Garfield Moragne PHONE: (213) 486-0389

CONTRACT NO.: C-140379

COUNCIL FILE NO.: 22-0172

ADOPTED BY COUNCIL: 3/23/2022

APPROVED BY BPW: N/A  
DATE  
DATE

- NEW CONTRACT
- AMENDMENT NO. \_\_\_\_
- ADDENDUM NO. \_\_\_\_
- SUPPLEMENTAL NO. \_\_\_\_
- CHANGE ORDER NO. \_\_\_\_

CONTRACTOR NAME: Margaret Stargell

TERM OF CONTRACT: 01/01/2022 THROUGH: 12/31/2022

TOTAL AMOUNT: \$85,068.00

## PURPOSE OF CONTRACT:

Contractor will provide task force coordination services for LAPD to prevent, interdict, investigate and prosecute internet crimes against children and maintain and expand State and regional task forces to address technology-facilitated child exploitation. This Sole Source Agreement is grant funded by the Internet Crimes Against Children Program administered by the California Governor's Office of Emergency Services.

**NOTE: CONTRACTS ARE PUBLIC RECORDS - SCANNED AND UPLOADED TO THE INTERNET**

✓

**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES  
SUBRECIPIENT GRANTS MANAGEMENT ASSESSMENT**

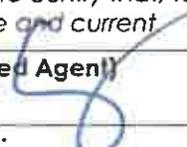
<b>Subrecipient:</b> City of Los Angeles - Los Angeles Police Department	<b>UEI #</b> ZRXC MNNSUEJ1	<b>FIPS #:</b> 037-44000
<b>Grant Disaster/Program Title:</b> INTERNET CRIMES AGAINST CHILDREN PROGRAM		
<b>Performance Period:</b> 01/01/23	<b>to</b> 12/31/23	<b>Subaward Amount Requested:</b> \$ 950,000
<b>Type of Non-Federal Entity</b> (Check Applicable Box)	<input type="checkbox"/> State Govt <input checked="" type="checkbox"/> Local Govt <input type="checkbox"/> JPA <input type="checkbox"/> Non-Profit <input type="checkbox"/> Tribe	

Per Title 2 CFR § 200.332, Cal OES is required to evaluate the risk of noncompliance with federal statutes, regulations and grant terms and conditions posed by each subrecipient of pass-through funding. This assessment is made in order to determine and provide an appropriate level of technical assistance, training, and grant oversight to subrecipients for the award referenced above.

The following are questions related to your organization's experience in the management of federal grant awards. This questionnaire must be completed and returned with your grant application materials.

For purposes of completing this questionnaire, *grant manager* is the individual who has primary responsibility for day-to-day administration of the grant, *bookkeeper/accounting staff* means the individual who has responsibility for reviewing and determining expenditures to be charged to the grant award, and *organization* refers to the subrecipient applying for the award, and/or the governmental implementing agency, as applicable.

Assessment Factors	Response
1. How many years of experience does your current grant manager have managing grants?	>5 years
2. How many years of experience does your current bookkeeper/accounting staff have managing grants?	3-5 years
3. How many grants does your organization currently receive?	>10 grant
4. What is the approximate total dollar amount of all grants your organization receives?	\$ 35,000,000
5. Are individual staff members assigned to work on multiple grants?	Yes
6. Do you use timesheets to track the time staff spend working on specific activities/projects?	Yes
7. How often does your organization have a financial audit?	Annually
8. Has your organization received any audit findings in the last three years?	Yes
9. Do you have a written plan to charge costs to grants?	Yes
10. Do you have written procurement policies?	Yes
11. Do you get multiple quotes or bids when buying items or services?	Always
12. How many years do you maintain receipts, deposits, cancelled checks, invoices?	>5 years
13. Do you have procedures to monitor grant funds passed through to other entities?	Yes

<b>Certification:</b> This is to certify that, to the best of our knowledge and belief, the data furnished above is accurate, complete and current	
<b>Signature: (Authorized Agent)</b> 	<b>Date:</b> 1-3-23
<b>Print Name and Title:</b> Michel R. Moore, Chief of Police	<b>Phone Number:</b> (213)486-0150
<b>Cal OES Staff Only: SUBAWARD #</b>	



## Grant Subaward Service Area Information

Grant Subaward #: IC22 13 7250

Subrecipient: City of Los Angeles - Los Angeles Police Department

1. County or Counties Served:

Los Angeles County                      Santa Barbara County  
Orange County                              Ventura County  
San Bernardino County

County where principal office is located: Los Angeles County

2. U.S. Congressional District(s) Served:

Los Angeles County: 25, 26, 27, 28, 29, 30, 32, 33, 34, 35, 37, 38, 40, 43, 44, 47  
Orange County: 39, 48, 49  
San Bernardino County: 31  
Santa Barbara County: 24                      Ventura County: 26

U.S. Congressional District where principal office is located: 47

3. State Assembly District(s) Served:

Los Angeles County: 38, 39, 43, 45, 46, 48-54, 57, 58, 59, 62, 63, 64, 66, 70  
Orange County: 55, 65, 68, 69, 72, 73, 74  
San Bernardino County: 33, 40, 42, 47  
Santa Barbara County: 37                      Ventura County: 44

State Assembly District where principal office is located: 70

4. State Senate District(s) Served:

Los Angeles County: 18, 21, 22, 24, 25, 26, 27, 29, 30, 32, 33, 35  
Orange County: 34, 36, 37  
San Bernardino County: 20, 23  
Santa Barbara County: 19                      Ventura County: 27

State Senate District where principal office is located: 33

5. Population of Service Area: 16,760,564

**INTRADPARTMENTAL CORRESPONDENCE**

February 6, 2023

1.1

**TO:** All Concerned Personnel

**FROM:** Chief of Police

**SUBJECT:** ACTING CHIEF OF POLICE

In my absence, Assistant Chief Robert Marino will serve as Acting Chief of Police beginning on Wednesday, February 8, 2023, 0755 hours, through Saturday, February 11, 2023, 2000 hours.

I will be available for notifications through Assistant Chief Marino's office.



**MICHEL R. MOORE**  
Chief of Police

c: Mayor's Office  
Police Commission  
Chief of Staff  
Office of Operations  
Office of Support Services  
Office of Special Operations  
Geographic Bureaus  
Department Operations Center