

# LOS ANGELES POLICE COMMISSION

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POLICE COMMISSIONERS

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EXECUTIVE OFFICE  
POLICE ADMINISTRATION BUILDING  
100 WEST FIRST STREET, SUITE 134  
LOS ANGELES, CA 90012-4112

(213) 236-1400 PHONE  
(213) 236-1410 FAX  
(213) 236-1440 TDD

December 6, 2022

BPC #22-265

The Honorable Eric Garcetti  
Mayor, City of Los Angeles  
City Hall, Room 303  
Los Angeles, CA 90012

The Honorable City Council  
City of Los Angeles, Room 395  
c/o City Clerk's Office

Dear Honorable Members:

RE: 2022-2023 OFF-HIGHWAY MOTOR VEHICLE RECREATION PROGRAM –  
EDUCATION AND SAFETY.

At the regular meeting of the Board of Police Commissioners held Tuesday, December 6, 2022, the Board APPROVED the Department's report relative to the above matter.

Respectfully,

BOARD OF POLICE COMMISSIONERS

Handwritten signature of Rebecca Muñoz in blue ink.

REBECCA MUÑOZ  
Commission Executive Assistant

Attachment

c: Chief of Police

INTRADEPARTMENTAL CORRESPONDENCE

22-245  
REVIEWED *M. M. J. J.* 11/30/22  
RICHARD M. TEFANK DATE  
EXECUTIVE DIRECTOR  
**RECEIVED**

November 29, 2022  
1.14

NOV 30 2022

**POLICE COMMISSION**

**TO:** The Honorable Board of Police Commissioners

**FROM:** Chief of Police

**SUBJECT:** TRANSMITTAL OF THE GRANT APPLICATION AND AWARD FOR THE 2022-2023 OFF-HIGHWAY MOTOR VEHICLE RECREATION PROGRAM – EDUCATION AND SAFETY

**RECOMMENDED ACTIONS**

1. That the Board of Police Commissioners (Board) REVIEW and APPROVE this report.
2. That the Board TRANSMIT the grant application and award for the 2022-2023 Off-Highway Motor Vehicle Recreation (OHMVR) Program – Education and Safety, pursuant to Administrative Code Section 14.6(a), to the Mayor, Office of the City Administrative Officer (CAO), Office of the Chief Legislative Analyst, and to the City Clerk for Committee and City Council consideration.
3. That the Board REQUEST the Mayor and City Council to:
  - A. AUTHORIZE the Chief of Police to retroactively APPLY and ACCEPT the grant award of \$195,600 from the State of California, Department of Parks and Recreation for the OHMVR Program – Education & Safety for the period of January 1, 2023, through December 31, 2023;
  - B. AUTHORIZE the Chief of Police or his designee to negotiate and execute the Project Agreement subject to the review of the City Attorney as to form and legality;
  - C. AUTHORIZE the Controller to establish a grant receivable and appropriate \$195,600 to an appropriation account to be determined, in Fund No. 339, Department No. 70, for the receipt and disbursements of OHMVR Program – Education and Safety grant funds;
  - D. AUTHORIZE the Los Angeles Police Department (LAPD) to submit grant reimbursement requests to the grantor and deposit grant receipts in Fund No. 339, Department No. 70;
  - E. AUTHORIZE the LAPD to spend up to the total grant amount of \$195,600 in accordance with the grant award agreement;

- F. AUTHORIZE the Controller to increase appropriations as needed for the 2022-2023 OHMVR Program – Education & Safety from Fund No. 339, Department No. 70, appropriation account number to be determined, to Fund No. 100, Department No. 70, account number and amount as follows:

Account No. 001092, Overtime Sworn, \$107,681.00

- G. INSTRUCT the City Clerk to place the following action relative to the 2022-2023 OHMVR Program – Education and Safety on City Council agenda on July 1, 2023 or the first meeting day thereafter.

AUTHORIZE the Controller to increase appropriations as needed for the 2022-2023 OHMVR Program – Education & Safety from Fund No. 339, Department No. 70, appropriation account number to be determined, to Fund No. 100, Department No. 70, account number and amount as follows:

Account No. 001092, Overtime Sworn, \$43,073.00

- H. AUTHORIZE the Chief of Police, or his designee, to negotiate and execute an Agreement with the LAPD Devonshire PALS (PALS) for the LAPD to operate the Off-Highway Vehicle for Mentoring Education (OHV4ME) youth program using minibikes as a motivational tool, subject to the approval of the City Attorney as to form and legality;
- I. AUTHORIZE the Controller to transfer appropriations within Fund No. 339, Department No. 70, account numbers to be determined, for fringe benefits and related costs, upon submission of proper documentation by the LAPD, subject to CAO approval of the related costs incurred during the grant performance period; and,
- J. AUTHORIZE the LAPD to prepare Controller Instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and AUTHORIZE and INSTRUCT the Controller to implement the instructions.

## **DISCUSSION**

The OHMVR Program – Education & Safety provides financial assistance to local and federal agencies to deliver safety programs and education that teach public awareness for responsible off-highway vehicle (OHV) safety, environmental responsibility, and respect for private property. Through this \$195,600 award, the LAPD will partner with the LAPD Devonshire Police Activity League Supporters (PALS) to continue the OHV4ME Program focusing on OHV recreation and education to LAPD youth program participants.

The OHV4ME Program was created in 2022 to continue with the now-defunct National Youth Project Using Minibikes (NYPUM) program which provided the OHV training and guidelines to its partners since 1969. After implementing the NYPUM program for a few years, the LAPD's Valley Traffic Division (VTD) adopted the NYPUM's time-tested framework and developed the OHV4ME Program, tailoring it to meeting not only the OHMVR grant's goals, but also LAPD's community engagement strategies.

Through the OHMVR Program – Education & Safety, the LAPD will host a variety of community-based youth programs with prevention and intervention strategies, offering a positive relationship between the police, the City's youth and their families. The OHV4ME Program engages at-risk and disadvantaged youths, ages 10 to 17 years old, to promote their development through offering new and exciting activities that are not readily accessible to them. While the core idea is to put the kids together with a caring adult, a minibike, and learn how to care for and safely ride in the outdoors, the purpose is to allow them to build self-esteem and self-discipline that could change the conditions which foster alienation, delinquency, and crime for the participating youth. Most participants discover that they can work together with others and often display leadership. These activities, in turn, develop self-esteem, strong values, and a sense of responsibility among the targeted youth participants, using the minibike as a motivational tool.

The grant award budgets \$153,509 for sworn overtime along with \$14,491 sworn overtime fringe benefits to continue the OHV4ME Program activities, \$8,850 for youth participants' safety equipment, \$10,000 for training motorcycles, and \$8,750 for indirect costs, including OHV4ME insurance, instructors' certification courses, and equipment purchase. The grant requires a 26 percent in-kind match, which will be satisfied by salaries of the Off-Road Unit personnel and safety gear.

The LAPD did not include reimbursements for central services related costs for sworn overtime in support of this program at the time of application. After grant acceptance by City Council and Mayor, the LAPD will submit a budget modification to the grantor requesting to reprogram a portion of the overtime funds to reflect eligible related costs reimbursements for the use of sworn overtime.

If you have any questions, please contact Senior Management Analyst II Stella Larracas, Officer in Charge, Grants Section at (213) 486-0380.

Respectfully,



MICHEL R. MOORE  
Chief of Police

Attachments

**BOARD OF  
POLICE COMMISSIONERS**  
Approved *December 6, 2022*  
Secretary *Rebecca Muroz*

## INTRADPARTMENTAL CORRESPONDENCE

November 18, 2022

1.14

**TO:** Chief of Police

**FROM:** Director, Office of Constitutional Policing and Policy

**SUBJECT:** TRANSMITTAL OF THE GRANT APPLICATION AND AWARD FOR THE 2022-2023 OFF-HIGHWAY MOTOR VEHICLE RECREATION PROGRAM – EDUCATION & SAFETY (G22-03-66-S01)

Attached for your approval and signature is an Intradepartmental Correspondence to the Board of Police Commissioners requesting approval to transmit the attached grant application and award for the 2022-2023 Off-Highway Motor Vehicle Recreation (OHMVR) Program – Education and Safety. The Los Angeles Police Department (LAPD) has been awarded \$195,600 by the State of California, Department of Parks and Recreation, for the period of January 1, 2023, through December 31, 2023.

Through the 2021-2022 OHMVR Program, the Off-Road Unit (ORU), Valley Traffic Division, implemented the Off-Highway Vehicle for Mentoring Education (OHV4ME) Program. Through the 2022-2023 OHMVR Program – Education and Safety, the ORU will continue the OHV4ME Program, which introduces off-highway vehicle (OHV) recreation and education to LAPD youth program participants. The project will involve both hands-on and classroom training on safety, environmental responsibility, and respect for private property. Using the minibike as a motivational tool, the OHV4ME Program seeks to develop participants' self-esteem, strong values, and a sense of responsibility.

The grant award budgets \$153,509 for sworn overtime along with \$14,491 for overtime fringe benefits to continue the OHV4ME Program activities, \$8,850 for youth participants' safety equipment, \$10,000 for training motorcycles, and \$8,750 for indirect costs, including OHV4ME insurance, instructors' certification courses, and equipment purchase. The grant requires a minimum in-kind match of 26 percent of the grant program budget, which will be satisfied by utilizing salaries for the Off-Road Unit personnel and the safety gear purchase.

If you have any questions, please contact Senior Management Analyst II Stella Larracas, Officer-in-Charge, Grants Section at (213) 486-0380.



LIZABETH RHODES, Director  
Office of Constitutional Policing and Policy

Attachments

**PROJECT AGREEMENT**

PROJECT AGREEMENT NUMBER: G22-03-66-S01      PROJECT TYPE: Education & Safety

GRANTEE: Los Angeles Police Department

PROJECT TITLE: Education & Safety

PROJECT PERFORMANCE PERIOD: FROM **01/01/2023** THROUGH **12/31/2023**

MAXIMUM AMOUNT PAYABLE SHALL NOT EXCEED **\$195,600.00** (One Hundred Ninety Five Thousand Six Hundred and 00/100)

THIS PROJECT AGREEMENT is made and entered into, by and between the State of California, acting by and through the Department of Parks and Recreation, Off-Highway Motor Vehicle Recreation Division and Grantee.

The Grantee agrees to complete the project as described in the Project Description. The Grantee's Application, the Off-Highway Motor Vehicle Act of 2003 and the California Code of Regulations, Division 3, Chapter 15, Sections 4970-4970.26 are hereby incorporated into this agreement by reference.

The parties hereto agree to comply with the terms and conditions of the following attachments which by reference are made a part of the Project Agreement.

- ATTACHMENT 1 - PROJECT COST ESTIMATE
- ATTACHMENT 2 - GENERAL PROVISIONS

|  |                                     |
|--|-------------------------------------|
| <b>GRANTEE</b>   | <b>STATE OF CALIFORNIA</b>          |
| AUTHORIZED SIGNATURE:<br> | AUTHORIZED SIGNATURE:               |
| AUTHORIZED NAME:<br><b>Michel R. Moore</b>   | AUTHORIZED NAME: Sixto J. Fernandez |
| TITLE: <b>Chief of Police</b>  | TITLE: Grants Manager               |
| DATE: <b>11.29.22</b>  | DATE:                               |

**CERTIFICATION OF FUNDING (FOR STATE USE ONLY)**

|                                  |                     |                                   |                              |   |                           |
|----------------------------------|---------------------|-----------------------------------|------------------------------|---|---------------------------|
| CONTRACT NUMBER:<br>C32-34-069   |                     | SUPPLIER ID NUMBER:<br>0000011753 |                              | FUND DESCRIPTION:<br>Off-Highway Vehicle Trust Fund |                           |
| REPORTING STRUCTURE:<br>37900550 | ACCOUNT:<br>5432000 | ACTIVITY:<br>62684                | CHARGE AMOUNT:<br>195,600.00 | PROGRAM:<br>2855                                    |                           |
| BU:<br>3790                      | REF:<br>101         | FUND:<br>0263                     | CHAPTER:<br>43               | ENY/STATUTE<br>2022                                 | FISCAL YEAR:<br>2022/2023 |

*I hereby certify upon my own personal knowledge that budgeted funds are available for this encumbrance.*

SIGNATURE OF DPR ACCOUNTING OFFICER:

DATE:

N/A

**ATTACHMENT 1**

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2022  
Agency: Los Angeles Police Department  
Application: Education & Safety**

|                              |  |   |               |
|------------------------------|--|---|---------------|
| <b>APPLICANT NAME :</b>      | Los Angeles Police Department  |   |               |
| <b>PROJECT TITLE :</b>       | Education & Safety   | <b>PROJECT NUMBER (Division use only) :</b> | G22-03-66-S01 |
| <b>PROJECT TYPE :</b>        | <input type="checkbox"/> Law Enforcement <input type="checkbox"/> Restoration <input checked="" type="checkbox"/> Education & Safety <input type="checkbox"/> Acquisition<br><input type="checkbox"/> Development <input type="checkbox"/> Ground Operations <input type="checkbox"/> Planning   |   |               |
| <b>PROJECT DESCRIPTION :</b> | <p>The Project is to provide Off-Highway Vehicle (OHV) related Education and Safety activities as stated in the Project Deliverables below. The activities will occur within the jurisdiction of the Los Angeles Police Department.</p> <p>The Project may also provide for the purchase of Equipment, Heavy Equipment, materials and supplies as outlined in the Project Cost Estimate.</p> <p>Grantee is required to provide a minimum of twenty-six (26) percent of the total Project cost in matching funds.</p> <p><u>Project Deliverables</u></p> <p>Classroom or Field Training</p> <ul style="list-style-type: none"> <li>Conduct approximately four (4) Motorcycle Safety Foundation courses for adolescents 10-17 years of age at the Edward M. Davis Training Facility. Activities include but are not limited to classroom and field training on riding techniques, environmental responsibility related to OHV use and Tread Lightly principles.</li> </ul> |   |               |

| Line Item  | Qty              | Rate    | UOM | Total     | Grant Req. | Match |
|--|------------------|---------|-----|-----------|------------|-------|
| <b>DIRECT EXPENSES</b>   |                  |         |     |           |            |       |
| <b>Program Expenses</b>  |                  |         |     |           |            |       |
| <b>1 Staff</b>   |                  |         |     |           |            |       |
| 1. Staff-Sergeant<br>Notes : This line denotes 400 hours of Motor Sergeants overtime at \$117 per hour.<br><br>This request will pay a Motor Sergeants to supervise and oversee each OHV4ME training event. This would cover | 400.000<br><br>0 | 117.000 | HR  | 46,800.00 | 46,800.00  | 0.00  |

**ATTACHMENT 1**

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2022  
Agency: Los Angeles Police Department  
Application: Education & Safety**

| Line Item  | Qty                   | Rate           | UOM        | Total             | Grant Req.        | Match       |
|--|-----------------------|----------------|------------|-------------------|-------------------|-------------|
| <p>4 10-hours OHV4ME shift per month for 10 months.<br/>(1 Motor Sergeant x 10 hours x 4 shifts x 10 months)</p> <p>The program is designed to have two events/shift per week.</p> <p>The City of Los Angeles' overtime rate is computed as hourly rate x 1.5. The hourly rate is stated in the respective contracts as agreed by the City and respective employment unions.</p> |                       |                |            |                   |                   |             |
| <p>2. Staff-Motor Officers<br/>Notes : This line denotes 1,200 hours of Motor Officer overtime at \$101 per hour.</p> <p>This request will pay for 3 Motor Officer to manage and conduct each OHV4ME training event. This would cover 3 Motor Officers every 10-hour OHV4ME shift per week for 10 months.<br/>(3 Motor Officer x 10 hours x 4 shifts x 10 months)</p>            | <p>1200.00<br/>00</p> | <p>101.000</p> | <p>HRS</p> | <p>121,200.00</p> | <p>121,200.00</p> | <p>0.00</p> |

**ATTACHMENT 1**

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2022  
Agency: Los Angeles Police Department  
Application: Education & Safety**

| Line Item  | Qty                  | Rate          | UOM        | Total            | Grant Req.  | Match            |
|--|----------------------|---------------|------------|------------------|-------------|------------------|
| <p>The program is designed to have two events/shift per week.</p> <p>The City of Los Angeles' overtime rate is computed as hourly rate x 1.5. The hourly rate is stated in the respective contracts as agreed by the City and respective employment unions</p>   |                      |               |            |                  |             |                  |
| <p>3. Staff-Motor Sergeant<br/>Notes : MATCH. This line denotes 150 hours of Motor Sergeants overtime at \$77 per hour.</p> <p>This request will pay a Motor Sergeants to supervise and oversee each OHV4ME training event. This would cover 1.5 10-hours OHV4ME shift per month for 10 months.<br/>(1 Motor Sergeant x 10 hours x 1.5 shifts x 10 months)</p> <p>The program is designed to have two events/shift per week.</p> | <p>150.000<br/>0</p> | <p>77.000</p> | <p>HRS</p> | <p>11,550.00</p> | <p>0.00</p> | <p>11,550.00</p> |

**ATTACHMENT 1**

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2022  
Agency: Los Angeles Police Department  
Application: Education & Safety**

| Line Item  | Qty          | Rate   | UOM | Total      | Grant Req. | Match     |
|--|--------------|--------|-----|------------|------------|-----------|
| The hourly rate is stated in the respective contracts as agreed by the City and respective employment unions.  |              |        |     |            |            |           |
| 4. Staff-Motor officers<br>Notes : MATCH This line denotes 500 hours of Motor Officer overtime at \$67 per hour.<br><br>This request will pay for 3 Motor Officer to manage and conduct each OHV4ME training event. This would cover 1.5 10-hours OHV4ME shift per month for 10 months.<br><br>3 Motor Officer x 10 hours x 1.67 shifts x 10 months<br><br>The program is designed to have two events/shift per week .<br><br>The hourly rate is stated in the respective contracts as agreed by the City and respective employment unions | 500.000<br>0 | 67.000 | HRS | 33,500.00  | 0.00       | 33,500.00 |
| <b>Total for Staff</b>   |              |        |     | 213,050.00 | 168,000.00 | 45,050.00 |
| <b>2 Contracts</b>   |              |        |     |            |            |           |

**ATTACHMENT 1**

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2022  
Agency: Los Angeles Police Department  
Application: Education & Safety**

| Line Item  | Qty     | Rate   | UOM | Total    | Grant Req. | Match |
|--|---------|--------|-----|----------|------------|-------|
| <b>3 Materials / Supplies</b>  |         |        |     |          |            |       |
| <p>1. Materials / Supplies-<br/>Motorcycle Helmets<br/>Notes : This line item is<br/>for Off-Road helmets for<br/>33 juveniles with a<br/>variety of different sizes.<br/>The helmets are<br/>required safety<br/>equipment for all<br/>participants in the<br/>OHV4ME program.<br/>Additionally, any helmet<br/>which sustains damage<br/>in a "crash" requires<br/>replacement for safety<br/>concerns.<br/>The cost for the helmets<br/>was obtained using<br/>basic entry level helmet<br/>price comparison IE:<br/>O'Neal series-3 helmet<br/>Due to COVID-19<br/>restraints, helmets<br/>cannot be shared by<br/>multiple users as was<br/>the case in the prior<br/>year's program. Each<br/>participant will require a<br/>helmet to be assigned<br/>throughout the entire<br/>program. This demands<br/>additional helmets in<br/>inventory.<br/>The roadway is dirt and<br/>rock, causing damage</p> | 33.0000 | 80.000 | EA  | 2,640.00 | 2,640.00   | 0.00  |

**ATTACHMENT 1**

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2022  
Agency: Los Angeles Police Department  
Application: Education & Safety**

| Line Item  | Qty     | Rate   | UOM | Total  | Grant Req. | Match |
|--|---------|--------|-----|--------|------------|-------|
| <p>to the safety gear and rendering it useless. Wear and tear from the 10-17-year-olds &amp; newly exposed to motorcycle riding is more aggressive than seasoned riders. We have found that approximately the same amount of gear either expires, is damaged, or is worn out on an annual basis.</p>   |         |        |     |        |            |       |
| <p>2. Materials / Supplies- Motorcycle Safety Gloves<br/>Notes : This line item is for Off-Road safety gloves for 33 juveniles with a variety of different sizes. The safety gloves are required safety equipment for all participants in the OHV4ME program. Additionally, any gloves which sustains damage in a "crash" require replacement for safety concerns.<br/>The cost was obtained using basic entry level comparison pricing IE: O'Neal element glove<br/>Due to COVID-19</p> | 33.0000 | 20.000 | EA  | 660.00 | 660.00     | 0.00  |

**ATTACHMENT 1**

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2022  
Agency: Los Angeles Police Department  
Application: Education & Safety**

| Line Item  | Qty     | Rate   | UOM | Total  | Grant Req. | Match |
|--|---------|--------|-----|--------|------------|-------|
| <p>restraints, safety gloves cannot be shared by multiple users as was the case in the prior year's program. Each participant will require safety gloves to be assigned throughout the entire program. This demands additional gloves in inventory. The roadway is dirt and rock, causing damage to the safety gear and rendering it useless. Wear and tear from the 10-17-year-olds &amp; newly exposed to motorcycle riding is more aggressive than seasoned riders. We have found that approximately the same amount of gear either expires, is damaged, or is worn out on an annual basis.</p> |         |        |     |        |            |       |
| <p>3. Materials / Supplies- Safety Goggles<br/>Notes : This line item is for Off-Road safety goggles for 33 juveniles. The goggles are required safety equipment for all participants in</p>   | 33.0000 | 25.000 | EA  | 825.00 | 825.00     | 0.00  |

**ATTACHMENT 1**

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2022  
Agency: Los Angeles Police Department  
Application: Education & Safety**

| Line Item   | Qty | Rate | UOM | Total | Grant Req. | Match |
|---|-----|------|-----|-------|------------|-------|
| <p>theOHV4ME program. Additionally, any goggles which sustains damage in a "crash" requires replacement for safety concerns. The goggles are a safety item and will prevent potential eye injury to the participants. The cost estimate was obtained using basic entry level goggle price comparison IE: fly racing goggles Due to COVID-19 restraints, safety goggles cannot be shared by multiple users as was the case in the prior year's program. Each participant will require safety goggles assigned during the entire program. This demands additional goggles in inventory. The roadway is dirt and rock, causing damage to the safety gear and rendering it useless. Wear and tear from the 10-17-year-olds &amp; newly exposed to motorcycle riding is more aggressive than seasoned riders. We</p> |     |      |     |       |            |       |

**ATTACHMENT 1**

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2022  
Agency: Los Angeles Police Department  
Application: Education & Safety**

| Line Item   | Qty     | Rate   | UOM | Total  | Grant Req. | Match |
|---|---------|--------|-----|--------|------------|-------|
| <p>have found that approximately the same amount of gear either expires, is damaged, or is worn out annually.</p>   |         |        |     |        |            |       |
| <p>4. Materials / Supplies- Elbow Guards<br/>Notes : This line item is for Off-Road safety elbow guards for 33 juveniles with a variety of different sizes. The elbow guards are required safety equipment for all participants in the OHV4ME program. Additionally, any safety elbow guards which sustains damage in a "crash" requires replacement for safety concerns. The elbow guards are safety equipment and would eliminate or prevent any injuries to the juveniles upon an unexpected fall. The cost was obtained using a basic level elbow guard price. Due to COVID-19 restraints, elbow guards cannot be shared between users. Each participant will require</p> | 33.0000 | 25.000 | EA  | 825.00 | 825.00     | 0.00  |

**ATTACHMENT 1**

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2022  
 Agency: Los Angeles Police Department  
 Application: Education & Safety**

| Line Item   | Qty     | Rate   | UOM | Total  | Grant Req. | Match |
|---|---------|--------|-----|--------|------------|-------|
| <p>elbow guards assigned during the entire program. This demands additional elbow guards in inventory.</p> <p>The roadway is dirt and rock, causing damage to the safety gear and rendering it useless.</p> <p>Wear and tear from the 10-17-year-olds &amp; newly exposed to motorcycle riding is more aggressive than seasoned riders. We have found that approximately the same amount of gear either expires, is damaged, or is worn out annually.</p> |         |        |     |        |            |       |
| <p>5. Materials / Supplies- Knee Guards</p> <p>Notes : This line item is for Off-Road safety knee guards for 20 juveniles with a variety of different sizes. The safety knee guards are required safety equipment for all participants in the program. Additionally, any safety knee guards which sustains damage OHV4ME in a "crash" requires</p>  | 20.0000 | 30.000 | EA  | 600.00 | 600.00     | 0.00  |

**ATTACHMENT 1**

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2022  
Agency: Los Angeles Police Department  
Application: Education & Safety**

| Line Item  | Qty | Rate | UOM | Total | Grant Req. | Match |
|--|-----|------|-----|-------|------------|-------|
| <p>replacement for safety concerns. The knee guards are safety equipment and would eliminate or prevent any injuries to the juveniles upon an unexpected fall. The cost was obtained using a basic level knee guard price. Due to COVID-19 restraints, knee guards cannot be shared between users. Each participant will require knee guards to be assigned during the entire program. This demands additional knee guards in inventory.</p> <p>The roadway is dirt and rock, causing damage to the safety gear and rendering it useless. Wear and tear from the 10-17-year-olds &amp; newly exposed to motorcycle riding is more aggressive than seasoned riders. We have found that approximately the same amount of gear either expires, is damaged, or is worn out annually.</p> |     |      |     |       |            |       |

**ATTACHMENT 1**

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2022  
Agency: Los Angeles Police Department  
Application: Education & Safety**

| Line Item  | Qty     | Rate    | UOM | Total    | Grant Req. | Match  |
|--|---------|---------|-----|----------|------------|--------|
| 6. Materials / Supplies-<br>safety riding pants<br>Notes : This is for 33<br>pair of motorcycle safety<br>riding pants.<br>cost based on 33 pants<br>x \$100 each =\$4000<br><br>Due to COVID-19<br>restraints, riding pants<br>cannot be shared<br>between users. Each<br>participant will require<br>riding to be assigned<br>during the entire<br>program. This demands<br>additional riding pants in<br>inventory.<br>The roadway is dirt and<br>rock, causing damage<br>to the safety gear and<br>rendering it useless.<br>Wear and tear from the<br>10-17-year-olds & newly<br>exposed to motorcycle<br>riding is more<br>aggressive than<br>seasoned riders. We<br>have found that<br>approximately the same<br>amount of gear either<br>expires, is damaged, or<br>is worn out annually. | 33.0000 | 100.000 | EA  | 3,300.00 | 3,300.00   | 0.00   |
| <b>Total for Materials / Supplies</b>  |         |         |     | 8,850.00 | 8,850.00   | 0.00   |
| <b>4 Equipment Use Expenses</b>  |         |         |     |          |            |        |
| 1. Equipment Use   | 1500.00 | 0.585   | MI  | 878.00   | 0.00       | 878.00 |

**ATTACHMENT 1**

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2022  
Agency: Los Angeles Police Department  
Application: Education & Safety**

| Line Item  | Qty           | Rate  | UOM | Total    | Grant Req. | Match    |
|--|---------------|-------|-----|----------|------------|----------|
| Expenses-transportation<br>tow vehicles<br>Notes :<br>The program uses vans<br>for participant<br>transportation to event<br>locations. Additionally,<br>vans are used to tow<br>equipment to and from<br>event locations. A truck<br>is additionally used to<br>tow the equipment to<br>and from the event<br>locations.<br>The rate of \$0.585 was<br>obtained using the<br>California vehicle<br>reimbursement rate.<br>( <a href="https://www.employers.org/news/2021/12/30/newsletter/2022-irs-mileage-rate-is-up-from-2021/">https://www.employers.org/news/2021/12/30/newsletter/2022-irs-mileage-rate-is-up-from-2021/</a> ) | 00            |       |     |          |            |          |
| 2. Equipment Use<br>Expenses-(16) Honda<br>motorcycles<br>Notes : The Honda<br>motorcycles travel<br>approx. 10 miles per<br>training shift.<br>16 motorcycles x 10<br>miles per day x 42<br>sessions = 6,720<br>The rate of \$0.585 was<br>obtained using the   | 6720.00<br>00 | 0.585 | MI  | 3,931.00 | 0.00       | 3,931.00 |

**ATTACHMENT 1**

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2022  
Agency: Los Angeles Police Department  
Application: Education & Safety**

| Line Item   | Qty    | Rate     | UOM | Total      | Grant Req. | Match     |
|---|--------|----------|-----|------------|------------|-----------|
| California vehicle reimbursement rate.<br>( <a href="https://www.employers.org/news/2021/12/30/newsletter/2022-irs-mileage-rate-is-up-from-2021/">https://www.employers.org/news/2021/12/30/newsletter/2022-irs-mileage-rate-is-up-from-2021/</a> ) |        |          |     |            |            |           |
| <b>Total for Equipment Use Expenses</b>   |        |          |     | 4,809.00   | 0.00       | 4,809.00  |
| <b>5 Equipment Purchases</b>  |        |          |     |            |            |           |
| 1. Equipment Purchases-Honda CRF125f motorcycles<br>Notes : This line item is for two CRF125f motorcycles. Two motorcycles in the program fleet is due for replacement. The approximate cost if \$5,000 each from vendor quotes collected.          | 2.0000 | 5000.000 | EA  | 10,000.00  | 10,000.00  | 0.00      |
| <b>6 Others</b>   |        |          |     |            |            |           |
| <b>Total Program Expenses</b>   |        |          |     | 236,709.00 | 186,850.00 | 49,859.00 |
| <b>TOTAL DIRECT EXPENSES</b>  |        |          |     | 236,709.00 | 186,850.00 | 49,859.00 |
| <b>INDIRECT EXPENSES</b>  |        |          |     |            |            |           |
| <b>Indirect Costs</b>   |        |          |     |            |            |           |
| <b>1 Indirect Costs</b>   |        |          |     |            |            |           |
| 1. Indirect Costs- Insurance Liability Policy<br>Notes : The line item covers insurance policy  | 1.0000 | 2500.000 | YR  | 2,500.00   | 2,500.00   | 0.00      |

**ATTACHMENT 1**

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2022  
Agency: Los Angeles Police Department  
Application: Education & Safety**

| Line Item  | Qty      | Rate   | UOM | Total     | Grant Req. | Match     |
|--|----------|--------|-----|-----------|------------|-----------|
| covers the participants and the volunteers who participate in the OHV4ME training event. It also covers the additional insured, their agents or entities, directors, and Motor Officers of entities that are connected in any way to the OHV4ME training events. Quotes gathered from providers amount to approximately \$5,000.                                     |          |        |     |           |            |           |
| 2. Indirect Costs-Motor Sergeant training<br>Notes : This line item is for 2 Motor Sergeants to complete the LAPD-required Dual-Purpose Motorcycle Training. This training is for 20 hours.<br><br>2 Sergeants x\$77/hour x 10 hours = \$1,540.<br><br>The hourly rate is stated in the respective contracts as agreed by the City and respective employment unions. | 20.0000  | 77.000 | HRS | 1,540.00  | 0.00       | 1,540.00  |
| 3. Indirect Costs-Motor Officer training<br>Notes : This line item is  | 170.0000 | 67.000 | HRS | 11,390.00 | 0.00       | 11,390.00 |

**ATTACHMENT 1**

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2022  
Agency: Los Angeles Police Department  
Application: Education & Safety**

| Line Item   | Qty    | Rate      | UOM | Total     | Grant Req. | Match    |
|---|--------|-----------|-----|-----------|------------|----------|
| <p>for 17 Motor Officers to complete the LAPD-required Dual-Purpose Motorcycle Training. This annual annual certification is for 10 hours.</p> <p>17 Officers x \$67 hourly x 10 hours = \$11,390</p> <p>The hourly rate is stated in the respective contracts as agreed by the City and respective employment unions.</p>  |        |           |     |           |            |          |
| <p>4. Indirect Costs- Equipment: 4-seat side by side</p> <p>Notes : This line item denotes the cost of one 4-seat side-by-side which will transport medical personnel, program staff, and/or other program-related personnel during the event. This 4-seater will also transport essential items (water, food, first aid bag) for the participants.</p> <p>This cost will be equally split between the LE grant and the</p> | 0.5000 | 25000.000 | EA  | 12,500.00 | 6,250.00   | 6,250.00 |

**ATTACHMENT 1**

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2022  
Agency: Los Angeles Police Department  
Application: Education & Safety**

| Line Item  | Qty | Rate | UOM | Total             | Grant Req.        | Match            |
|--|-----|------|-----|-------------------|-------------------|------------------|
| <p>educational project.</p> <p>This item was previously requested and budgeted on the FY21 grant cycle but due to global pandemic, shortage of inventory from the vendor and reduction of City budget, the ORU was unable to fill the request. The program is still in need of this Equipment and ORU is resubmitting the request as the vendor has verified availability and City commitment for the match has been garnered.</p> |     |      |     |                   |                   |                  |
| <b>Total for Indirect Costs</b>  |     |      |     | 27,930.00         | 8,750.00          | 19,180.00        |
| <b>Total Indirect Costs</b>  |     |      |     | 27,930.00         | 8,750.00          | 19,180.00        |
| <b>TOTAL INDIRECT EXPENSES</b>   |     |      |     | 27,930.00         | 8,750.00          | 19,180.00        |
| <b>TOTAL EXPENDITURES</b>  |     |      |     | <b>264,639.00</b> | <b>195,600.00</b> | <b>69,039.00</b> |
| <b>TOTAL PROJECT AWARD</b>   |     |      |     | <b>195,600.00</b> |                   |                  |

## **Project Agreement General Provisions (Nonfederal Applicants Only)**

### **A. Definitions**

1. The term "State" as used herein means the State of California, Department of Parks and Recreation.
2. The term "Act" as used herein means the Off-Highway Motor Vehicle Recreation Act of 2003 as amended.
3. The term "Project" as used herein means the Project described in Attachment 1 of this Agreement and in the Application.
4. The term "Application" as used herein means the individual Project Application and attachments required pursuant to the enabling legislation, regulations, and/or Grant program, which is incorporated into this Agreement by reference.
5. The term "Project Agreement" as used herein means the Application and the Project Agreement and its General Provisions.
6. The term "Grantee" as used herein means the party described as the Grantee on page 1 of the Project Agreement.

### **B. Project Execution**

1. Subject to the appropriation and availability of Grant funds in the state budget, the State hereby awards to the Grantee the sum of money (Grant money) stated on page 1 of the Project Agreement in consideration of and on condition that the sum be expended in carrying out the purposes as set forth in the Project Description on Attachment 1 of the Project Agreement and the terms and conditions set forth in this Agreement.

The Grantee assumes the obligation to furnish any additional funds that may be necessary to complete or carry out the Project as described. Any modification or alteration in the Project as set forth in the Application on file with the State must be submitted to the State for approval. The State's obligation to make Grant payments is limited to the Project as provided for herein, or as modified with the approval of the State.

2. The Grantee agrees to complete the Project in accordance with the Project performance period set forth on page 1 of the Project Agreement, and under the terms and conditions of this agreement.
3. If the Project includes development, the development plans, specifications and estimates or Force Account Schedule shall be reviewed and approved by the State prior to the Grantee proceeding with the Project. Unless the development plans, specifications and estimates are approved by the State, the State shall have no obligation to make Grant payments for the work.

The Grantee shall comply with all applicable current laws and regulations affecting Development Projects, including, but not limited to, legal requirements for construction contracts, building codes, health and safety codes, and laws and codes pertaining to individuals with disabilities. In addition, the Grantee shall complete the development work in accordance with the State-approved development plans, specifications, and estimates or Force Account Schedule.

4. The Grantee shall make property or facilities acquired and/or developed pursuant to this Agreement available for inspection upon request by the State to determine if development work is in accordance with the approved plans, specifications and estimates or Force Account Schedule, including a final inspection upon Project completion.
5. If the Project includes acquisition of real property, the cost of which is to be reimbursed with Grant moneys under this Agreement, the acquisition shall comply with Chapter 16 (commencing with Section 7260) of Division 7 of Title 1 of the Government Code and any

other applicable federal, state, or local laws or ordinances. Documentation of such compliance will be made available for review by the State upon request. Eminent domain may not be used to acquire property using the Grant funds provided by this Agreement.

6. If the Project includes acquisition of real property, the purchase price shall be the fair market value of such property as established by an appraisal completed according to established current appraisal practices and methods as approved by both the Grantee and the State. The Grantee agrees to furnish the State with additional supportive appraisal material or justification as may be requested by the State to complete its review and approval of the fair market value.

The Grantee agrees to furnish the State with preliminary title reports respecting such real property or such other evidence of title which is determined to be sufficient by the State. The Grantee agrees to correct prior to or at the close of escrow any defects of title which in the opinion of the State might interfere with the operation of the Project.

#### C. Project Costs

1. The Grant moneys to be provided to the Grantee under this Agreement shall be disbursed as follows, but not to exceed in any event one-hundred (100) percent of the allowable Project costs or the State Grant amount as set forth on page 1 of this Agreement, whichever is less:
2. If the Project includes acquisition of real property, the State shall disburse to the Grantee the Grant moneys as follows, but not to exceed in any event the State Grant amount set forth on page 1 of this Agreement.

The State will disburse the amount of the State-approved purchase price together with State-approved costs of acquisition. Funds for acquisition shall only be released into an escrow account established for the acquisition.

#### D. Project Administration

1. The Grantee shall promptly submit such progress, performance or other reports concerning the status of work performed on the Project as the State may request. In any event, the Grantee shall provide the State a report showing total final Project expenditures including State and all other moneys expended within one hundred-twenty (120) days after completion of the Project.
2. The Grantee shall make property and facilities maintained, operated, acquired or developed pursuant to this Agreement available for inspection by the State upon request.
3. The Grantee may be provided advanced payments for Grants. The Grantee shall place such moneys in a separate interest-bearing account, if legally able to do so, setting up and identifying such account prior to the advance. Interest earned on Grant moneys shall be used on the Project or paid to the State. If Grant moneys are advanced and not expended, the unused portion of the Grant (plus interest) shall be returned to the State within one hundred-twenty (120) days of completion of the Project or end of the Project performance period, whichever is earlier.

Income, after deduction for reasonable expenses associated with that income, that is earned by the Grantee from a State-approved non-recreational use on an acquisition Project, subsequent to taking title by the Grantee, but before use for OHV Recreation, must be used by the Grantee for recreational purposes at the Project.

4. The Grantee shall use any moneys advanced by the State under the terms of this agreement solely for the Project herein described.
5. The Grantee will provide and maintain a sign on the Project site that identifies the funding source (Off-Highway Vehicle Fund) and the administering agency (California State Department of Parks and Recreation).

6. Equipment must be used solely for OHV-related purposes unless the Applicant is funding the portion of the purchase price not dedicated to OHV purposes, and that portion is not part of the total project cost.

#### E. Project Termination

1. The Grantee may unilaterally rescind this Agreement at any time prior to the commencement of the Project. After Project commencement this Agreement may be rescinded, modified or amended by mutual agreement in writing.
2. Failure by the Grantee to comply with the terms of this Agreement or any other agreement under the Act may be cause for suspension of all obligations of the State hereunder and reimbursement to the State of any Grant moneys already provided to the Grantee. However, such failure shall not be cause for the suspension of all obligations of the State hereunder if, in the judgment of the State, such failure was due to no fault and beyond the control of the Grantee to prevent, mitigate or remedy.
3. Because the benefit to be derived by the State from the full compliance by the Grantee with the terms of this Agreement is the operation, development, preservation, protection and net increase in the quantity and quality of public outdoor recreation facilities available to the people of the State of California, and because such benefit exceeds to an immeasurable and unascertainable extent the amount of money furnished by the State by way of Grant moneys under the terms of this Agreement, the Grantee agrees that payment by the Grantee to the State of an amount equal to the amount of the Grant moneys disbursed under this Agreement by the State would be inadequate compensation to the State for any breach by the Grantee of this Agreement.
4. The Grantee further agrees, therefore, that the appropriate remedy in the event of a breach by the Grantee of this Agreement shall be the specific performance of this Agreement, unless otherwise agreed to by the State. Notwithstanding the foregoing, in the event of a breach of this Agreement, or any portion thereof, which is due to no fault and beyond the control of the Grantee to prevent, mitigate, or remedy, the State's sole remedy shall be the reimbursement of any funds advanced or paid that pertain to the breached term or terms of this Agreement.

#### F. Hold Harmless

1. The Grantee hereby waives all claims and recourse against the State including the right to contribution of loss of damage to persons or property arising from, growing out of or in any way connected with or incident to this Agreement except claims arising from the concurrent or sole negligence of the State, its officers, agents and employees.
2. The Grantee shall protect, indemnify, hold harmless and defend the State, its officers, agents and employees against any and all claims, demands, damages, costs, expenses or liability costs arising out of the acquisition, development, construction, operation or maintenance of the property described as the Project which claims, demands or causes of action arise under Government Code Section 895.2 or otherwise except for liability arising out of, and attributable to, the concurrent or sole negligence of the State, its officers, or employees.
3. In the event the State is named as codefendant under the provisions of Government Code Section 895 et seq., the Grantee shall notify the State of such fact and shall represent the State in the legal action unless the State undertakes to represent itself as codefendant in such legal action in which event the State shall bear its own litigation costs, expenses, and attorney's fees.
4. In the event of judgment against the State and the Grantee because of the concurrent negligence of the State and the Grantee, their officers, agents, or employees, an apportionment of liability to pay such judgment shall be made by a court of competent jurisdiction. Neither party shall request, and each party hereby waives its right to, a jury apportionment.

G. Financial Records

1. The Grantee shall retain for inspection all financial accounts, documents, and records for three (3) years from the expiration date of the Project Agreement, or three (3) years from the start of an audit engagement, whichever comes first, and until an audit started during the three (3) years is completed, a report published and any Audit findings are resolved and/or payment or other correction made with regard to any Audit findings contained in the final Audit report.
2. During regular office hours each party hereto and their duly authorized representatives shall have the right to inspect and make copies of any books, records or reports of the other party pertaining to this Agreement or matters related thereto.

H. Use of Facilities

1. The Grantee shall, without cost to the State, except as may be otherwise provided in this Agreement or any other Grant agreement, operate and maintain the property acquired or developed pursuant to this Agreement in the manner of and according to the Off-Highway Motor Vehicle Recreation Act and any related regulations, or any other applicable provisions of law.
2. Use of the facilities shall comply with all applicable laws, including, but not limited to, the requirements for registration of all day use-vehicles with the Department of Motor Vehicles or identified under the Chappie-Z'berg Off-Highway Motor Vehicle Law of 1993.

I. Nondiscrimination

1. The Grantee shall not discriminate against any person on the basis of sex, race, color, national origin, religion, ancestry, or physical handicap in the use of any property or facility acquired or developed pursuant to this Agreement.
2. The Grantee shall not discriminate against any person on the basis of residence except to the extent that reasonable differences in admission or other fees may be maintained on the basis of residence and pursuant to law.

J. Application Incorporation

1. The Application and any subsequent change or addition approved by the State is hereby incorporated in this Agreement as though set forth in full in this Agreement.

K. Severability

1. If any provision of this Agreement or the application thereof is held invalid, that invalidity shall not affect other provisions or applications of this Agreement which can be given effect without the invalid provision or application, and to this end the provisions of this Agreement are severable.

L. Governing Law

1. This Agreement shall be construed in accordance with and be governed by the laws of the State of California. Any legal action arising out of the terms of this Agreement shall take place in the county wherein the Project funded by this Agreement is located. If the Project is located in or among two or more counties, any legal action shall be taken in the county wherein the largest land area of the Project is located.
2. The Grantee shall comply with all Federal, State, and/or Local laws, regulations, ordinances and executive orders that are applicable during the performance period.

**Background - Provide a brief description of the Applicant or Land Manager's organization/program (e.g., location and types of recreation available) - 4970.13(f)(1)**

The City of Los Angeles (City) is the nation's second largest city with a population of over four million residents distributed over 468 square miles. The Los Angeles Police Department (LAPD) is the nation's third largest police agency with approximately 10,000 sworn and 2,800 civilian employees. The LAPD has a specialized Off-Road Unit (ORU) responsible for crime prevention of illegal off-highway vehicles (OHV) activities throughout the City. Staffed with 2 Sergeants, 17 Motor Officers and 3 volunteer Reserve Motor Officers, the ORU is also responsible for OHV education to enhance awareness and public safety regarding the operation of OHV by participating in car shows, school events and fairs. As part of LAPD's policing efforts, it administers a variety of community-based youth programs with prevention and intervention strategies, offering a positive relationship between the police, the City's youth, and their families.

Through the California State Park's 2019 Off-Highway Motor Vehicle Recreation (OHMVR) Grant Program – Education and Safety, and in partnership with the National Youth Project Using Minibikes (NYPUM), LAPD implemented its LAPD-NYPUM program in 2020. NYPUM is a nationwide network of nearly 50 programs that engage youth and promote their development through an exciting and challenging activity – riding a minibike. The NYPUM Program, through teaching how to ride a minibike, introduces urban youth to fundamental engineering concepts, internships, and studies in environmental stewardship opportunities, helping them build self-esteem and develop self-discipline and leadership abilities. The LAPD-NYPUM engaged at-risk and disadvantaged youth within the City, ages 10 to 17 years old, to promote their development through a new and exciting activity. While the core idea is to put the kids together with a caring adult, a minibike, and learn how to care for and safely ride in the outdoors; the purpose is to allow them to build self-esteem, and self-discipline. Most participants discover that they can work together with others and often display leadership. The program goal is to change the conditions that foster alienation, delinquency, and crime. Since its inception in 2019, 60 youth has participated and completed the program. (Note that the program was not in operation in 2020 due to the pandemic.)

Earlier this year, LAPD was informed that NYPUM will dissolve and wind up its operations in June 2022. However, due to the success of LAPD-NYPUM, LAPD intends to continue its program using similar concepts and curriculum. The LAPD will transition its LAPD-NYPUM program with its new partner, the Devonshire Police Activity League Supporters (PALS), and rename the program to LAPD's Off Highway Vehicles for Motorcycle Education (OHV4ME) which will be funded by the 2021 OHMVR Grant Program. The Devonshire PALS, a non-profit organization dedicated to developing character in youth, reducing juvenile crime, and creating safer communities, has been working with LAPD with numerous programs since 1973. NYPUM will transfer ownership of the existing 16 motorcycles that is currently allocated for the LAPD-NYPUM program to Devonshire PALS. The new OHV4ME, through hands-on and classroom educational and safety training, will continue the youth mentoring program, provide OHV-related education and safety activities, provide awareness of OHV activities and an opportunity to explore state vehicular recreation areas (SVRA's). The program gives back to community members who may not have the means or opportunity to experience OHV recreation and provides an avenue to create future OHV enthusiasts.

The City of Los Angeles (City) is the nation's second largest city with a population of over four million residents distributed over 468 square miles. The Los Angeles Police Department (LAPD) is the nation's third largest police agency with approximately 10,000 sworn and 2,800 civilian employees. The LAPD has a specialized Off-Road Unit (ORU) responsible for crime prevention of illegal off-highway vehicles (OHV) activities throughout the City. Staffed with 2 Sergeants, 17 Motor Officers and 3 volunteer Reserve Motor Officers, the ORU is also responsible for OHV education to enhance awareness and public safety regarding the operation of OHV by participating in car shows, school events and fairs. As part of LAPD's policing efforts, it administers a variety of community-based youth programs with prevention and intervention strategies, offering a positive relationship between the police, the City's youth, and their families.

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through a new and exciting activity. While the core idea is to put the kids together with a caring adult, a minibike, and learn how to care for and safely ride in the outdoors; the purpose is to allow them to build self-esteem, and self-discipline. Most participants discover that they can work together with others and often display leadership. The program goal is to change the conditions that foster alienation, delinquency, and crime. Since its inception in 2019, 60 youth has participated and completed the program. (Note that the program was not in operation in 2020 due to the pandemic.)

**Project Description - The Project Description shall provide sufficient clarity such that those not familiar with the Application or Project can understand what the Applicant intends to do - 4970.13(f) Note: Do not add Project Deliverables in this box.**

Through the 2022 OHMVR Grant Program – Education and Safety, the LAPD proposes to implement the OHV4ME program to expose inner city youths to OHV recreation using motorcycle training as an incentive. The program aims to educate youths on the safe operation of motorcycles, as well as educating them on the importance of natural habitat preservation. The program also imparts the TREAD Lightly principles - Travel Responsibly, Respect the Rights of Others, Educate Yourself, Avoid Sensitive Areas, and Do Your Part.

The OHV4ME program includes mentoring of youth participants as well as classroom training and exposure to the outdoors. The classroom portion will address the nomenclature of motorcycles and the safety gear required for riding. The off-highway portion comprises of a 21-step lesson plan that takes a rider from introduction through final proficiency testing phase. Upon completion of the final testing phase, participants become "Certified Riders" and they will be taken outside the OHV4ME training facility and introduced to OHV maintained areas or local State Vehicular Recreation Areas. Once in the OHV parks, the youths will be able to demonstrate the skills and education received from the training. The lessons taught to the youths are approved by the Motorcycle Safety Foundation (MSF) and all instructors have successfully completed MSF instructor Course provided by Honda Motor Corporation.

Program participants are selected from the following current LAPD youth programs:

- a. The *Cadet* program, for 13-17 years old, aims to empower youth to maximize their personal and scholastic potential, emphasizing leadership, academic excellence, ethical decision-making, and community service.
- b. The *Junior Cadet* program, for 8-12 years old, introduces youth to the law enforcement profession, while instilling a sense of community pride, self-discipline, and leadership.
- c. The *Jeopardy* program, for 8-17 years old, is a gang prevention/intervention program for "at-risk" youth and their parents offering resources and referrals, while seeking to decrease truancy, gang involvement, violence, and criminal behavior.
- d. The *Police Activities League (PAL)*, for 6-17 years old, provides youth with an opportunity to participate in self-enhancement activities through educational, athletic, and other recreational activities.
- e. The *Juvenile Impact Program*, for 9-17 years, is a regimented, academic, and physical training-intervention program for delinquent "at-risk" youth in need of immediate diversion from gangs and criminal behavior.
- f. The *LAPD CSP* is a collaboration between the Housing Authority of the City of Los Angeles (HACLA) and the LAPD. The CSP is a community policing effort to build relationship with various housing developments in the City.

**Project Description - 4970.13(f)**

**List of Project Deliverables - 4970.13(f)(2)**

Project Type  Education Project  Safety Project

Provide a list of Project Deliverables the Applicant proposes to undertake

| #  | Title  | Project Deliverable Description  |
|----|--|--|
| 1. | Classroom and/or field training (Not for staff nor volunteers) (OHV Education Applications Only)                   | Deliverable: Teach adolescents 10 - 17 how to ride a motorcycle.<br>Description: The program consists of juveniles ages of 10 - 17 years old. There will be 4 sessions of 10 participants (40 total participants) . There are 21 lessons and begins with approved Motorcycle Safety Foundation Classroom lessons covering a wide variety of topics including natural habitat concepts, motorcycle safety, motorcycle nomenclature, safety gear requirements, local Off-Road law/rules, & environmental impact. Each 21 lessons consists of a classroom portion where riding techniques - including TREAD Lightly - is introduced followed by riding demonstration. We regularly pause the riding portion and reconvene with an additional classroom meet to clarify technical expectations. After the completion of the 21 lessons & comprehensive road test, they will be eligible to ride in the State Parks in a non restricted format along with wildlife interpretative display. An estimated of over 100 classroom exercised will be given in total. |
| 2. | Educational Outreach (OHV Education Applications Only)   | N/A  |
| 3. | Creating/Updating/Printing OHV related maps and/or educational brochures/guides (OHV Education Applications Only)  | N/A  |
| 4. | Creating/Updating/Printing of OHV related trail and/or interpretive signs/panels (OHV Education Applications Only) | N/A  |
| 5. | Voluntary Sound Testing (OHV Education Applications Only)  | N/A  |
| 6. | OHV First Responder Activities as related to OHV Recreation (OHV Safety Applications Only)                         | N/A  |
| 7. | OHV Search and Rescue Activities as related to OHV Recreation (OHV Safety Applications Only)                       | N/A  |
| 8. | First aid stations (OHV Safety Applications Only)  | N/A  |

|     |  |  |
|-----|--|--|
| 9.  | Other (unique to OHV Safety or OHV Education, depending on what type of Project) | Deliverable: Teach adolescents 10 - 17 through classroom training on safe and responsible OHV use and respect for public parks and other public lands.<br>Description: Teach environmental responsibility related of OHV use and Tread Lightly principle( <a href="https://www.treadlightly.org/">https://www.treadlightly.org/</a> ). |
| 10. | Other (unique to OHV Safety or OHV Education, depending on what type of Project) |  |
| 11. | Other (unique to OHV Safety or OHV Education, depending on what type of Project) | N/A  |
| 12. | Other (unique to OHV Safety or OHV Education, depending on what type of Project) | N/A  |
|     |  | N/A  |
|     |  | N/A  |
|     |  | N/A  |

**Relation of Proposed Project to OHV Recreation - 4970.13(f)(3)**

The LAPD's OHV4ME introduces OHV recreation and areas to juveniles within LAPD's youth and CSP programs, who may not have the economical means to explore OHV recreation. Through the program, the mentor-mentee relationship between police officers and juveniles, added to the recreational activities offered, will break down barriers and create bridges to our inner-city communities. The common tool, motorcycles, will bring partnership between the involved parties with hopes that each participant enjoys the experience that could possibly spark interest and gain passion for this recreational sport.

**Identification of Needs - 4970.13(f)(4)**

The LAPD's youth programs provide a myriad of activities, such as tutoring and sports, to help develop self-esteem, responsibility, leadership skills, and forge positive relationships with law enforcement. However, very few of these youth program activities offer the additional benefits related to that of the OHV4ME. Off highway vehicle activities introduce kids to the outdoors and help them connect with nature. It is anticipated that it will open their world to the outside recreation and encourage them to explore the State Vehicular Recreational Areas. Today's youth in urban areas spend most of their time on their couches watching television, playing computer/video games or on their phones. This back-to-nature activity will not only teach them to ride a motorcycle, but it will also give them access to the great outdoors.

The OHV4ME project involve both hands-on instruction on how to ride a motorcycle, as well as classroom training on safety, environment responsibility, and respect for private property. The City of Los Angeles has a large amount of protected open spaces where OHV activities are prohibited. It is important to educate future OHV riders on the laws and regulations for OHV recreation. As the current program has been successful and the community's interest is increasing, there is a need to continue the program. However, the City does not have allocated funds to do so.

During the LAPD-NYPUM program, a need for a restroom that is more accessible to the training field was This year a request for portable toilet is included to be places at an accessible area near the training sire and eliminate the need to transport the youths to the main building each time someone need to use the bathroom.

**Location of Training/Services - 4970.13(f)(5)**

The training will be conducted at LAPD's Edward M. Davis Training, which is located at 12001 Blucher Ave, Granada Hills. The training facility is one of LAPD's training facilities and has an open space with off road terrain, capable of training the juveniles at a beginner's level. This facility has all the logistics needed to safely operate this program as it has both classrooms and an open space that can be used as a training field for the OHV4ME lessons.

**OHV Safety, Environmental Responsibility, and Respect Private Property - 4970.13(f)(6) (Education Projects ONLY)**

The OHV4ME program requires safety measures to be in place while conducting OHV training. Each participant will be equipped with helmet, goggles, gloves, and will be required to wear long pants, long sleeve shirt and boot-type shoes.

During the OHV4ME certification workshop, officers became familiar with the "T.R.E.A.D. Lightly" principles – Travel responsibly, Respect the rights of others, Educate yourself, Avoid sensitive areas, and Do your part. The officers will teach the youth participants the same principles as part of the OHV4ME program curriculum.

**Attachments**

- PALS MOU
- OHV4ME Introduction

**District and County Information**

**California State Senate Districts**

Select one or more of the California State Senate Districts where the proposed project activities will occur. Copy and Paste the URL ([http://www.legislature.ca.gov/legislators\\_and\\_districts/districts/districts.html](http://www.legislature.ca.gov/legislators_and_districts/districts/districts.html)) in your browser to determine the State Senate district(s).

- |   |   |   |   |
|---|---|---|---|
| <input checked="" type="checkbox"/> State Senate 18 | <input checked="" type="checkbox"/> State Senate 24 | <input checked="" type="checkbox"/> State Senate 25 | <input checked="" type="checkbox"/> State Senate 26 |
| <input checked="" type="checkbox"/> State Senate 27 | <input checked="" type="checkbox"/> State Senate 28 | <input checked="" type="checkbox"/> State Senate 33 | <input checked="" type="checkbox"/> State Senate 35 |

**California State Assembly Districts**

Select one or more of the California State Assembly Districts where the proposed project activities will occur. Copy and Paste the URL ([http://www.legislature.ca.gov/legislators\\_and\\_districts/districts/districts.html](http://www.legislature.ca.gov/legislators_and_districts/districts/districts.html)) in your browser to determine the State Assembly district(s).

- |   |   |   |   |
|---|---|---|---|
| <input checked="" type="checkbox"/> State Assembly 38 | <input checked="" type="checkbox"/> State Assembly 39 | <input checked="" type="checkbox"/> State Assembly 43 | <input checked="" type="checkbox"/> State Assembly 45 |
|---|---|---|---|

**California Congressional Districts**

Select one or more of the California Congressional Districts where the proposed project activities will occur. Copy and Paste the URL (<https://www.govtrack.us/congress/members/CA>) in your browser to determine the Congressional district(s).

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Congressional District 25 | <input checked="" type="checkbox"/> Congressional District 27 | <input checked="" type="checkbox"/> Congressional District 28 |
| <input checked="" type="checkbox"/> Congressional District 29 | <input checked="" type="checkbox"/> Congressional District 30 | <input checked="" type="checkbox"/> Congressional District 33 |
| <input checked="" type="checkbox"/> Congressional District 34 |   |   |

**County**

Select one or more of the California Counties where the proposed project activities will occur.

 Los Angeles

**1 Optional Project-Specific Application Documents**

| <b>Attachment Title</b>   | <b>Attachment</b>                |
|---|----------------------------------|
| Devonshire-Police Activity League Supporters (PALS) non-profit W-9 ID | 33625_0_936_Dev Pals W-9.pdf     |
| (PALS) MOA with Los Angeles Police Department (LAPD)                  | 33625_1_475_1.MOA_PALS With LAPD |

**2 Optional Project-specific Maps**

| <b>Attachment Title</b>                         | <b>Attachment</b>  |
|---|--|
| LAPD-Edward Davis Academy, OHV4ME-Training Site | 33627_0_305_Edward Davis Pic.png                               |
| PALS- Nonprofit Certification form              | 33627_1_218_Grants Cooperative Agreement Program PALS Form.pdf |

Project Cost Estimate for Grants and Cooperative Agreements Program - 2022  
 Agency: Los Angeles Police Department  
 Application: Education & Safety

6/2/2022

|                              |  |   |               |
|------------------------------|--|---|---------------|
| <b>APPLICANT NAME :</b>      | Los Angeles Police Department  |   |               |
| <b>PROJECT TITLE :</b>       | Education & Safety   | <b>PROJECT NUMBER (Division use only) :</b> | G22-03-66-S01 |
| <b>PROJECT TYPE :</b>        | <input type="checkbox"/> Law Enforcement <input type="checkbox"/> Restoration <input checked="" type="checkbox"/> Education & Safety <input type="checkbox"/> Acquisition<br><input type="checkbox"/> Development <input type="checkbox"/> Ground Operations <input type="checkbox"/> Planning   |   |               |
| <b>PROJECT DESCRIPTION :</b> | <p>Through the 2022 OHMVR Grant Program – Education and Safety, the LAPD proposes to implement the OHV4ME program to expose inner city youths to OHV recreation using motorcycle training as an incentive. The program aims to educate youths on the safe operation of motorcycles, as well as educating them on the importance of natural habitat preservation. The program also imparts the TREAD Lightly principles - Travel Responsibly, Respect the Rights of Others, Educate Yourself, Avoid Sensitive Areas, and Do Your Part.</p> <p>The OHV4ME program includes mentoring of youth participants as well as classroom training and exposure to the outdoors. The classroom portion will address the nomenclature of motorcycles and the safety gear required for riding. The off-highway portion comprises of a 21-step lesson plan that takes a rider from introduction through final proficiency testing phase. Upon completion of the final testing phase, participants become "Certified Riders" and they will be taken outside the OHV4ME training facility and introduced to OHV maintained areas or local State Vehicular Recreation Areas. Once in the OHV parks, the youths will be able to demonstrate the skills and education received from the training. The lessons taught to the youths are approved by the Motorcycle Safety Foundation (MSF) and all instructors have successfully completed MSF instructor Course provided by Honda Motor Corporation.</p> <p>Program participants are selected from the following current LAPD youth programs:</p> <p>a. The <i>Cadet</i> program, for 13-17 years old, aims to empower youth to maximize their personal and scholastic potential, emphasizing leadership, academic excellence, ethical decision-making, and community service.</p> <p>b. The <i>Junior Cadet</i> program, for 8-12 years old, introduces youth to the law enforcement profession, while instilling a sense of community pride, self-discipline, and leadership.</p> <p>c. The <i>Jeopardy</i> program, for 8-17 years old, is a gang prevention/intervention program for "at-risk" youth and their parents offering resources and referrals, while seeking to decrease truancy, gang involvement, violence, and criminal behavior.</p> |   |               |

Project Cost Estimate for Grants and Cooperative Agreements Program - 2022  
 Agency: Los Angeles Police Department  
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d. The *Police Activities League (PAL)*, for 6-17 years old, provides youth with an opportunity to participate in self-enhancement activities through educational, athletic, and other recreational activities.

e. The *Juvenile Impact Program*, for 9-17 years, is a regimented, academic, and physical training-intervention program for delinquent "at-risk" youth in need of immediate diversion from gangs and criminal behavior.

f. The *LAPD CSP* is a collaboration between the Housing Authority of the City of Los Angeles (HACLA) and the LAPD. The CSP is a community policing effort to build relationship with various housing developments in the City.

| Line Item   | Qty      | Rate    | UOM | Total     | Grant Req. | Match |
|---|----------|---------|-----|-----------|------------|-------|
| <b>DIRECT EXPENSES</b>  |          |         |     |           |            |       |
| <b>Program Expenses</b>   |          |         |     |           |            |       |
| <b>1 Staff</b>  |          |         |     |           |            |       |
| 1. Staff-Sergeant<br>Notes : This line denotes 400 hours of Motor Sergeants overtime at \$117 per hour.<br><br>This request will pay a Motor Sergeants to supervise and oversee each OHV4ME training event. This would cover 4 10-hours OHV4ME shift per month for 10 months.<br>(1 Motor Sergeant x 10 hours x 4 shifts x 10 months)<br><br>The program is designed to have two events/shift per week.<br><br>The City of Los Angeles' overtime rate is computed as hourly rate x 1.5. The hourly rate is stated in the respective contracts as agreed by the City and respective employment unions. | 400.0000 | 117.000 | HR  | 46,800.00 | 46,800.00  | 0.00  |

Project Cost Estimate for Grants and Cooperative Agreements Program - 2022  
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 Application: Education & Safety

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| Line Item   | Qty       | Rate    | UOM | Total      | Grant Req. | Match     |
|---|-----------|---------|-----|------------|------------|-----------|
| <p>2. Staff-Motor Officers</p> <p>Notes : This line denotes 1,200 hours of Motor Officer overtime at \$101 per hour.</p> <p>This request will pay for 3 Motor Officer to manage and conduct each OHV4ME training event. This would cover 3 Motor Officers every 10-hour OHV4ME shift per week for 10 months. (3 Motor Officer x 10 hours x 4 shifts x 10 months)</p> <p>The program is designed to have two events/shift per week.</p> <p>The City of Los Angeles' overtime rate is computed as hourly rate x 1.5. The hourly rate is stated in the respective contracts as agreed by the City and respective employment unions</p> | 1200.0000 | 101.000 | HRS | 121,200.00 | 121,200.00 | 0.00      |
| <p>3. Staff-Motor Sergeant</p> <p>Notes : MATCH. This line denotes 150 hours of Motor Sergeants overtime at \$77 per hour.</p> <p>This request will pay a Motor Sergeants to supervise and oversee each OHV4ME training event. This would cover 1.5 10-hours OHV4ME shift per month for 10 months. (1 Motor Sergeant x 10 hours x 1.5 shifts x 10 months)</p> <p>The program is designed to have two events/shift per week.</p>   | 150.0000  | 77.000  | HRS | 11,550.00  | 0.00       | 11,550.00 |

Project Cost Estimate for Grants and Cooperative Agreements Program - 2022  
 Agency: Los Angeles Police Department  
 Application: Education & Safety

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| Line Item   | Qty      | Rate   | UOM | Total      | Grant Req. | Match     |
|---|----------|--------|-----|------------|------------|-----------|
| The hourly rate is stated in the respective contracts as agreed by the City and respective employment unions.   |          |        |     |            |            |           |
| <b>4. Staff-Motor officers</b><br>Notes : MATCH This line denotes 500 hours of Motor Officer overtime at \$67 per hour.<br><br>This request will pay for 3 Motor Officer to manage and conduct each OHV4ME training event. This would cover 1.5 10-hours OHV4ME shift per month for 10 months.<br><br>3 Motor Officer x 10 hours x 1.67 shifts x 10 months<br><br>The program is designed to have two events/shift per week<br><br>The hourly rate is stated in the respective contracts as agreed by the City and respective employment unions | 500.0000 | 67.000 | HRS | 33,500.00  | 0.00       | 33,500.00 |
| <b>Total for Staff</b>  |          |        |     | 213,050.00 | 168,000.00 | 45,050.00 |
| <b>2 Contracts</b>  |          |        |     |            |            |           |
| <b>3 Materials / Supplies</b>   |          |        |     |            |            |           |
| <b>1. Materials / Supplies-Motorcycle Helmets</b><br>Notes : This line item is for Off-Road helmets for 33 juveniles with a variety of different sizes. The helmets are required safety equipment for all participants in the   | 33.0000  | 80.000 | EA  | 2,640.00   | 2,640.00   | 0.00      |

Project Cost Estimate for Grants and Cooperative Agreements Program - 2022  
 Agency: Los Angeles Police Department  
 Application: Education & Safety

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| Line Item  | Qty     | Rate   | UOM | Total  | Grant Req. | Match |
|--|---------|--------|-----|--------|------------|-------|
| <p>OHV4ME program. Additionally, any helmet which sustains damage in a "crash" requires replacement for safety concerns.</p> <p>The cost for the helmets was obtained using basic entry level helmet price comparison IE: O'Neal series-3 helmet<br/>                     Due to COVID-19 restraints, helmets cannot be shared by multiple users as was the case in the prior year's program. Each participant will require a helmet to be assigned throughout the entire program. This demands additional helmets in inventory.</p> <p>The roadway is dirt and rock, causing damage to the safety gear and rendering it useless. Wear and tear from the 10-17-year-olds &amp; newly exposed to motorcycle riding is more aggressive than seasoned riders. We have found that approximately the same amount of gear either expires, is damaged, or is worn out on an annual basis.</p> |         |        |     |        |            |       |
| <p>2. Materials / Supplies-Motorcycle Safety Gloves</p> <p>Notes : This line item is for Off-Road safety gloves for 33 juveniles with a variety of different sizes. The safety gloves are required safety equipment for all participants in the OHV4ME program. Additionally, any gloves which sustains damage in a "crash" require replacement for safety concerns.</p> <p>The cost was obtained using basic entry level comparison pricing IE: O'Neal element glove<br/>                     Due to COVID-19 restraints, safety gloves cannot be</p>   | 33.0000 | 20.000 | EA  | 660.00 | 660.00     | 0.00  |

Project Cost Estimate for Grants and Cooperative Agreements Program - 2022  
 Agency: Los Angeles Police Department  
 Application: Education & Safety

6/2/2022

| Line Item  | Qty     | Rate   | UDM | Total  | Grant Req. | Match |
|--|---------|--------|-----|--------|------------|-------|
| <p>shared by multiple users as was the case in the prior year's program. Each participant will require safety gloves to be assigned throughout the entire program. This demands additional gloves in inventory.</p> <p>The roadway is dirt and rock, causing damage to the safety gear and rendering it useless. Wear and tear from the 10-17-year-olds &amp; newly exposed to motorcycle riding is more aggressive than seasoned riders. We have found that approximately the same amount of gear either expires, is damaged, or is worn out on an annual basis.</p>  |         |        |     |        |            |       |
| <p>3. Materials / Supplies-Safety Goggles</p> <p>Notes : This line item is for Off-Road safety goggles for 33 juveniles. The goggles are required safety equipment for all participants in theOHV4ME program. Additionally, any goggles which sustains damage in a "crash" requires replacement for safety concerns. The goggles are a safety item and will prevent potential eye injury to the participants. The cost estimate was obtained using basic entry level goggle price comparison IE: fly racing goggles</p> <p>Due to COVID-19 restraints, safety goggles cannot be shared by multiple users as was the case in the prior year's program. Each participant will require safety goggles assigned during the entire program. This demands additional goggles in inventory.</p> <p>The roadway is dirt and rock, causing damage to the safety gear and rendering it useless. Wear and tear from the 10-</p> | 33.0000 | 25.000 | EA  | 825.00 | 825.00     | 0.00  |

Project Cost Estimate for Grants and Cooperative Agreements Program - 2022  
 Agency: Los Angeles Police Department  
 Application: Education & Safety

6/2/2022

| Line Item   | Qty     | Rate   | UOM | Total  | Grant Req. | Match |
|---|---------|--------|-----|--------|------------|-------|
| 17-year-olds & newly exposed to motorcycle riding is more aggressive than seasoned riders. We have found that approximately the same amount of gear either expires, is damaged, or is worn out annually.  |         |        |     |        |            |       |
| <p>4. Materials / Supplies-Elbow Guards</p> <p>Notes : This line item is for Off-Road safety elbow guards for 33 juveniles with a variety of different sizes. The elbow guards are required safety equipment for all participants in the OHV4ME program. Additionally, any safety elbow guards which sustains damage in a "crash" requires replacement for safety concerns. The elbow guards are safety equipment and would eliminate or prevent any injuries to the juveniles upon an unexpected fall. The cost was obtained using a basic level elbow guard price. Due to COVID-19 restraints, elbow guards cannot be shared between users. Each participant will require elbow guards assigned during the entire program. This demands additional elbow guards in inventory.</p> <p>The roadway is dirt and rock, causing damage to the safety gear and rendering it useless. Wear and tear from the 10-17-year-olds &amp; newly exposed to motorcycle riding is more aggressive than seasoned riders. We have found that approximately the same amount of gear either expires, is damaged, or is worn out annually.</p> | 33.0000 | 25.000 | EA  | 825.00 | 825.00     | 0.00  |
| <p>5. Materials / Supplies-Knee Guards</p> <p>Notes : This line item is for Off-Road safety knee guards for</p>   | 20.0000 | 30.000 | EA  | 600.00 | 600.00     | 0.00  |

Project Cost Estimate for Grants and Cooperative Agreements Program - 2022  
 Agency: Los Angeles Police Department  
 Application: Education & Safety

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| Line Item  | Qty     | Rate    | UOM | Total    | Grant Req. | Match |
|--|---------|---------|-----|----------|------------|-------|
| <p>20 juveniles with a variety of different sizes. The safety knee guards are required safety equipment for all participants in the program. Additionally, any safety knee guards which sustains damage in a "crash" requires replacement for safety concerns. The knee guards are safety equipment and would eliminate or prevent any injuries to the juveniles upon an unexpected fall. The cost was obtained using a basic level knee guard price.</p> <p>Due to COVID-19 restraints, knee guards cannot be shared between users. Each participant will require knee guards to be assigned during the entire program. This demands additional knee guards in inventory.</p> <p>The roadway is dirt and rock, causing damage to the safety gear and rendering it useless. Wear and tear from the 10-17-year-olds &amp; newly exposed to motorcycle riding is more aggressive than seasoned riders. We have found that approximately the same amount of gear either expires, is damaged, or is worn out annually.</p> |         |         |     |          |            |       |
| <p>6. Materials / Supplies-safety riding pants</p> <p>Notes : This is for 33 pair of motorcycle safety riding pants. cost based on 33 pants x \$100 each =\$4000</p> <p>Due to COVID-19 restraints, riding pants cannot be shared between users. Each participant will require riding to be assigned during the entire program. This demands additional riding pants in inventory.</p>   | 33.0000 | 100.000 | EA  | 3,300.00 | 3,300.00   | 0.00  |

Project Cost Estimate for Grants and Cooperative Agreements Program - 2022  
 Agency: Los Angeles Police Department  
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| Line Item   | Qty       | Rate  | UOM | Total    | Grant Req. | Match    |
|---|-----------|-------|-----|----------|------------|----------|
| The roadway is dirt and rock, causing damage to the safety gear and rendering it useless. Wear and tear from the 10-17-year-olds & newly exposed to motorcycle riding is more aggressive than seasoned riders. We have found that approximately the same amount of gear either expires, is damaged, or is worn out annually.  |           |       |     |          |            |          |
| <b>Total for Materials / Supplies</b>   |           |       |     | 8,850.00 | 8,850.00   | 0.00     |
| <b>4 Equipment Use Expenses</b>   |           |       |     |          |            |          |
| 1. Equipment Use Expenses-transportation tow vehicles<br>Notes :<br>The program uses vans for participant transportation to event locations. Additionally, vans are used to tow equipment to and from event locations. A truck is additionally used to tow the equipment to and from the event locations.<br>The rate of \$0.585 was obtained using the California vehicle reimbursement rate.<br>( <a href="https://www.employers.org/news/2021/12/30/newsletter/2022-irs-mileage-rate-is-up-from-2021/">https://www.employers.org/news/2021/12/30/newsletter/2022-irs-mileage-rate-is-up-from-2021/</a> ) | 1500.0000 | 0.585 | MI  | 878.00   | 0.00       | 878.00   |
| 2. Equipment Use Expenses-(16) Honda motorcycles<br>Notes : The Honda motorcycles travel approx. 10 miles per training shift.<br>16 motorcycles x 10 miles per day x 42 sessions = 6,720<br>The rate of \$0.585 was obtained using the California   | 6720.0000 | 0.585 | MI  | 3,931.00 | 0.00       | 3,931.00 |

Project Cost Estimate for Grants and Cooperative Agreements Program - 2022  
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| Line Item  | Qty    | Rate     | UOM | Total      | Grant Req. | Match     |
|--|--------|----------|-----|------------|------------|-----------|
| vehicle reimbursement rate.<br>( <a href="https://www.employers.org/news/2021/12/30/newsletter/2022-lrs-mileage-rate-is-up-from-2021/">https://www.employers.org/news/2021/12/30/newsletter/2022-lrs-mileage-rate-is-up-from-2021/</a> )   |        |          |     |            |            |           |
| <b>Total for Equipment Use Expenses</b>  |        |          |     | 4,809.00   | 0.00       | 4,809.00  |
| <b>5 Equipment Purchases</b>   |        |          |     |            |            |           |
| 1. Equipment Purchases-Honda CRF125f motorcycles<br>Notes : This line item is for two CRF125f motorcycles. Two motorcycles in the program fleet is due for replacement.<br>The approximate cost if \$5,000 each from vendor quotes collected.  | 2.0000 | 5000.000 | EA  | 10,000.00  | 10,000.00  | 0.00      |
| <b>6 Others</b>  |        |          |     |            |            |           |
| <b>Total Program Expenses</b>  |        |          |     | 236,709.00 | 186,850.00 | 49,859.00 |
| <b>TOTAL DIRECT EXPENSES</b>   |        |          |     | 236,709.00 | 186,850.00 | 49,859.00 |
| <b>INDIRECT EXPENSES</b>   |        |          |     |            |            |           |
| <b>Indirect Costs</b>  |        |          |     |            |            |           |
| <b>1 Indirect Costs</b>  |        |          |     |            |            |           |
| 1. Indirect Costs-Insurance Liability Policy<br>Notes : The line item covers insurance policy covers the participants and the volunteers who participate in the OHV4ME training event. It also covers the additional insured, their agents or entities, directors, and Motor Officers of entities that are connected in any way to the | 1.0000 | 2500.000 | YR  | 2,500.00   | 2,500.00   | 0.00      |

Project Cost Estimate for Grants and Cooperative Agreements Program - 2022  
 Agency: Los Angeles Police Department  
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| Line Item   | Qty      | Rate      | UOM | Total     | Grant Req. | Match     |
|---|----------|-----------|-----|-----------|------------|-----------|
| OHV4ME training events. Quotes gathered from providers amount to approximately \$5,000.   |          |           |     |           |            |           |
| 2. Indirect Costs-Motor Sergeant training<br>Notes : This line item is for 2 Motor Sergeants to complete the LAPD-required Dual-Purpose Motorcycle Training. This training is for 20 hours.<br><br>2 Sergeants x\$77/hour x 10 hours = \$1,540.<br><br>The hourly rate is stated in the respective contracts as agreed by the City and respective employment unions.                      | 20.0000  | 77.000    | HRS | 1,540.00  | 0.00       | 1,540.00  |
| 3. Indirect Costs-Motor Officer training<br>Notes : This line item is for 17 Motor Officers to complete the LAPD-required Dual-Purpose Motorcycle Training. This annual annual certification is for 10 hours.<br><br>17 Officers x \$67 hourly x 10 hours = \$11,390<br><br>The hourly rate is stated in the respective contracts as agreed by the City and respective employment unions. | 170.0000 | 67.000    | HRS | 11,390.00 | 0.00       | 11,390.00 |
| 4. Indirect Costs-Equipment: 4-seat side by side<br>Notes : This line item denotes the cost of one 4-seat side-by-side which will transport medical personnel, program staff, and/or other program-related personnel during the event. This 4-seater will also transport essential items (water,  | 0.5000   | 25000.000 | EA  | 12,500.00 | 6,250.00   | 6,250.00  |

Project Cost Estimate for Grants and Cooperative Agreements Program - 2022  
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| Line Item  | Qty | Rate | UOM | Total             | Grant Req.        | Match            |
|--|-----|------|-----|-------------------|-------------------|------------------|
| food, first aid bag) for the participants.<br><br>This cost will be equally split between the LE grant and the educational project.<br><br>This item was previously requested and budgeted on the FY21 grant cycle but due to global pandemic, shortage of inventory from the vendor and reduction of City budget, the ORU was unable to fill the request. The program is still in need of this Equipment and ORU is resubmitting the request as the vendor has verified availability and City commitment for the match has been garnered. |     |      |     |                   |                   |                  |
| <b>Total for Indirect Costs</b>  |     |      |     | 27,930.00         | 8,750.00          | 19,180.00        |
| <b>Total Indirect Costs</b>  |     |      |     | 27,930.00         | 8,750.00          | 19,180.00        |
| <b>TOTAL INDIRECT EXPENSES</b>   |     |      |     | 27,930.00         | 8,750.00          | 19,180.00        |
| <b>TOTAL EXPENDITURES</b>  |     |      |     | <b>264,639.00</b> | <b>195,600.00</b> | <b>69,039.00</b> |

Project Cost Summary for Grants and Cooperative Agreements Program - 2022  
 Agency: Los Angeles Police Department  
 Application: Education & Safety

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|                                | Category               | Total             | Grant Req.        | Match            | Narrative |
|--------------------------------|------------------------|-------------------|-------------------|------------------|-----------|
| <b>DIRECT EXPENSES</b>         |                        |                   |                   |                  |           |
| <b>Program Expenses</b>        |                        |                   |                   |                  |           |
| 1                              | Staff                  | 213,050.00        | 168,000.00        | 45,050.00        |           |
| 2                              | Contracts              | 0.00              | 0.00              | 0.00             |           |
| 3                              | Materials / Supplies   | 8,850.00          | 8,850.00          | 0.00             |           |
| 4                              | Equipment Use Expenses | 4,809.00          | 0.00              | 4,809.00         |           |
| 5                              | Equipment Purchases    | 10,000.00         | 10,000.00         | 0.00             |           |
| 6                              | Others                 | 0.00              | 0.00              | 0.00             |           |
| <b>Total Program Expenses</b>  |                        | <b>236,709.00</b> | <b>186,850.00</b> | <b>49,859.00</b> |           |
| <b>TOTAL DIRECT EXPENSES</b>   |                        | <b>236,709.00</b> | <b>186,850.00</b> | <b>49,859.00</b> |           |
| <b>INDIRECT EXPENSES</b>       |                        |                   |                   |                  |           |
| <b>Indirect Costs</b>          |                        |                   |                   |                  |           |
| 1                              | Indirect Costs         | 27,930.00         | 8,750.00          | 19,180.00        |           |
| <b>Total Indirect Costs</b>    |                        | <b>27,930.00</b>  | <b>8,750.00</b>   | <b>19,180.00</b> |           |
| <b>TOTAL INDIRECT EXPENSES</b> |                        | <b>27,930.00</b>  | <b>8,750.00</b>   | <b>19,180.00</b> |           |
| <b>TOTAL EXPENDITURES</b>      |                        | <b>264,639.00</b> | <b>195,600.00</b> | <b>69,039.00</b> |           |

**ITEM 1 and ITEM 2**

**ITEM 1**

- a. Has a CEQA Notice of Determination (NOD) been filed for the Project? If checked YES, stop here. If checked NO, complete item #2.  Yes  No

**ITEM 2**

- b. Does the proposed Project include a request for funding for CEQA and/or NEPA document preparation prior to implementing the remaining Project Deliverables (i.e., is it a two-phased Project pursuant to Section 4970.06.1(b))  Yes  No

**ITEM 3 - Project under CEQA Guidelines Section 15378**

- c. Are the proposed activities a "project" under CEQA Guidelines Section 15378? If YES, complete ITEMS 4 - 13. If unsure, select YES, and complete ITEMS 4 - 13. If checked NO, complete letter d.  Yes  No
- d. The Application is requesting funds solely for personnel and support to enforce OHV laws and ensure public safety. These activities would not cause any physical change in the environment, or a reasonably foreseeable indirect physical change in the environment and are thus not a "Project" under CEQA.  Yes  No
- e. Other. Explain why proposed activities would not cause any physical change in the environment, or a reasonably foreseeable indirect physical change in the environment and are thus not a "project" under CEQA. E.g., Project activities involving heavy equipment, grading, etc. typically are considered a project under CEQA. DO NOT complete ITEMS 4 - 13.

**ITEM 4 - Specify all standard measures (e.g., BMPs, established SOPs, or similar)**

**ITEM 5 - Evaluate the Impact of this Project**

**ITEM 6 - Critical Habitat for Threatened and/or Endangered Species**

Does USFWS final or proposed designated critical habitat for threatened and/or endangered species exist within or surrounding the Project site?  Yes  No

**ITEM 7 - Evaluate Cumulative Impacts from this Project**

**ITEM 8 - Significant effect on the environment**

**ITEM 9 - Potential for Damage to Scenic Resources within the Viewshed of a Highway**

**ITEM 10 - Hazardous Materials**

Is the proposed Project Area located on a site included on any list compiled pursuant to Section 65962.5 of the California Government Code (hazardous materials)?  Yes  No

If YES, describe the location of the hazard relative to the Project site, the level of hazard and the measures to be taken to minimize or avoid the hazards:

**ITEM 11 - Substantial adverse impacts to historical or cultural resources**

**ITEM 12 - Indirect Significant Impacts**

**ITEM 13 - Baseline conditions**

**CEQA/NEPA Attachment**

| Attachment Title | Attachment |
|------------------|------------|
|                  |            |

**1. Project Cost Estimate - Q 1. (Auto populates from Cost Estimate)**

The Applicant is applying for the following type of Project: (Check the one most appropriate)

- Education – Applicants shall only respond to items 1, 2, 4, 5, 6, 7, 8, 9, 10, and 11.  
 Safety – Applicants shall only respond to items 1, 2, 4, 5, 6, 12, 13, 14, and 15.

1. As calculated on the Project Cost Estimate, the percentage of the Project costs covered by the Applicant is: 2

(Note: This field will auto-populate once the Cost Estimate and Evaluation Criteria are Validated.)

- 76% or more (10 points)  
 66% - 75% (7 points)  
 51% - 65% (5 points)  
 36% - 50% (4 points)  
 26% - 35% (2 points)  
 25% (Match minimum) (No points)

**2. Project Performance - Q 2.**

2. At any time in the last two complete calendar years prior to the current Grant cycle, has the Applicant been out of Good Standing with the Division? 10

(Check the one most appropriate)

- No (10 points)  
 Yes (No points)  
 First time Applicants or Applicants without active projects in the last two complete calendar years. (5 points)

**3. Previous Year's Performance - Q 3. (FOR DIVISION USE ONLY)**

3. In the previous year the Applicant has been responsive and communicated effectively with the assigned OHMVR Grant Administrator by phone, email or personal visit.

(FOR DIVISION USE ONLY) (Check the one most appropriate)

- In the previous year the Applicant has been responsive and communicated effectively with their assigned OHMVR Grant Administrator by phone, email or personal visit (3 points)  
 First time Applicants and past Applicants with no active Grant Projects within the last two years (2 points)  
 In the previous year the Applicant has not been responsive (No points)

**4. Utilization of Partnerships - Q 4.**

4. The Project will utilize partnerships to successfully accomplish the Project. Identify the number of organizations that will actively participate in the Project. Partners cannot include any unit of the OHVMR Division, subcontractors, any participant being paid by this OHV Grant and Cooperative agreement, or any Grantee receiving Grant funds for a Project in the Project Area as specified in this Application. 2

(Check the one most appropriate)

- 4 or more (4 points)  
 2 to 3 (2 points)  
 1 (1 point)

None (No points)

List each partner organization(s) separately and provide a detailed explanation for how each partner will participate in the Project:

CEMP- California Emergency Mobile Patrol. C.E.M.P. is a 501c3 serve LA area as requested. They are self contained and provide EMT services to our program participants as voluntary service. Due to the dangerous nature of Off-road motorcycle riding, they provide a valuable resource for our program. They attend our training days as well as travel with us to our State Parks rides. We transport them in our side by side in remote areas of parks which conventional vehicle travel is limited or inaccessible. Their partnership with our program ensures that our participants have a certified/trained EMT immediately available if need be.  
Devonshire PALS. They provide the motorcycles for the program.

**5. Types of OHV Recreation - Q 5.**

5. The Project addresses the following types of OHV Recreation: 1

(Check all that apply) - Scoring: 1 point each, up to a maximum of 6 points

- |  |  |
|--|--|
| <input type="checkbox"/> ATV                   | <input type="checkbox"/> 4X4   |
| <input checked="" type="checkbox"/> Motorcycle | <input type="checkbox"/> Recreation Utility Vehicle (RUV)/Side-by-Side |
| <input type="checkbox"/> Snowmobile            | <input type="checkbox"/> Dune buggy, rail                              |

Provide a detailed explanation of how each vehicle type will be addressed in this Project:

The OHV4ME program directly relates to the use of motorcycles in OHV recreation. The program trains participants in the safe operation of motorcycles in an OHV recreation environment. It includes trail riding in OHV locations (Hungry Valley) and only operates in legal OHV areas.

**6. Public Input Prior to the Preliminary Application - Q 6.**

6. The Project was developed with public input prior to the preliminary Application filing deadline. 1  
Public input employed the following:

(Check all that apply)

- The Applicant initiated and conducted publicly noticed meeting(s), held either in-person or virtual, with the general public to discuss Project (1 point)
- The Applicant held a meeting(s), held either in-person or virtual, with multiple distinct stakeholders separate from their general public meeting (1 point)

Provide a detailed explanation for each statement that was checked. Identify the dates(s) of meetings, location(s), participants, how public was notified of meeting, and who hosted the meeting. Applicant must identify how distinct stakeholders are stakeholders to the Project. Do not include internal agency meetings or meetings that occurred more than 12 months prior to filing the preliminary Application:

Note: For any meeting held virtually, the Applicant must notify the Division prior to the virtual meeting by email at [OHV.Grants@parks.ca.gov](mailto:OHV.Grants@parks.ca.gov).

General Public: 11/9/2; Board of Police Commission Meeting, 3/9/22 City Council Meeting. Virtual meeting (ZOOM). Hosted by City of LA with agenda made public via the "LA City Clerk Connect" webpage. The LAPD ORU presented, answer questions and hear public concerns regarding OHV4ME. Public input found at: <https://cityclerk.lacity.org/> and was considered in formulating this application. Due to meetings being virtual & open to the public, it is unknown how many attended.

Stakeholders: 1. PALS. 4-23-22 at Greig Smith Youth Center 8721 Wilbur Ave Northridge Ca 91324. Attendees: community members & families

2. CORF (California Outdoor Recreation Foundation).5/17/22. Telephonic meeting with Paul Slauvik attended

person : CORF members & Officer Mivelaz; 1/25/22. LAPD Academy with CORF, Doug Varner and the group of members he represents.

3. National Youth Project Using Minibikes: several telephonic conversations bet Jan-April 2022 with NYPUM Director, LAPD ORU & PALS regarding OHV4ME & transfer of equipment.

**7. Incorporates Elements - Q 7. (Education Project ONLY)**

7. Prior to Preliminary Application filing, the Project has incorporated the following clearly identifiable and/or measurable elements: 10

(Check all that apply)

- Process of researching issues and audience (2 points)
- Objectives and outcomes (2 points)
- Testing process to ensure outcomes are effective (2 points)
- Plan to implement the Project (2 points)
- Evaluation of the Project process (2 points)
- Evaluation and feedback received from Project participant (2 points)

Provide a detailed explanation for each statement that was checked:

Objective: The LAPD-OHV4ME leverages the opportunity to learn how to ride a Honda motorcycle as an incentive, encourage and motivating youths to make positive changes in their lives. Along with law enforcement as role models this program is a powerful mentoring tool for improving the lives of participants.

Testing to ensure effective outcomes: The program's teaching methods are evaluated by how much the participants learn through hands on evaluation. Feedback is then to participants given to correct any lapses and those are incorporated in future sessions.

Plan to implement the project: The LAPD, with Devonshire PALS, will implement the OHV4ME, The participants will be from the various LAPD Youth Programs. Session will be taught by LAPD and located at LAPD Academy. Target is 4 sessions of 10-12 participants each.

Eval of project: The program will be evaluated by the Devonshire PALS.

Eval from Participants: Feedback is through a survey conducted on the participants' experience.

**8. Methods of Education - Q 8. (Education Project ONLY)**

8. The Project will utilize the following methods of education: 12

(Check all that apply) - Scoring: 2 points each up to a maximum of 14 points

- Hands on learning
- Formal class setting
- Printed media (brochures, panels, billboards, flyers etc.)
- Internet classes
- Self-guided trails
- Other (Specify)
- Social media
- Outreach booths/Exhibits
- Interpretive talks, rides, events
- Audio/video programs
- Website (message, not classes)

Provide a detailed explanation for each statement that was checked:

Hands-on learning: The OHV4ME program utilizes hands-on teaching to demonstrate what was discussed and give the participants ample time for hands-on learning.

Formal class setting: The LAPD OHV4ME program will give classroom setting instruction prior to hands-on lessons. Classroom setting will also be used for subjects relating to environment conservation.

Printed Media: The students will be provided with handbooks, brochures, and other print media regarding the subject of instruction for the day. These materials are used during the classroom portion of the training.

Outreach Booth: The LAPD will be in several LAPD events to display a motorcycle, rider safety gear, and distribute OHV handouts. It also allows LAPD to provide OHV4ME information to the public and allow discussion re OHV

Audio/Video Program: The program incorporated two films into the curriculum. In particular the film "On Any Sunday" shows the students the history of motorcycle riding, body positioning while riding, and types of equipment used.

**9. Number of Times Exposed to Message - Q 9. (Education Project ONLY)**

9. Total number of times individuals are directly exposed to the message through the Project's educational methods identified in Question 8: 3

(Check the one most appropriate)

- Greater than 10,000 (4 points)  
 1,000 to 10,000 (3 points)  
 100 to 1,000 (2 points)  
 20 to 100 (1 point)  
 0 to 20 (No points)

Provide a detailed explanation for the quantity checked:

The 40 participants will have a class/training session four times a month for 10 months.  $40 \times 4 \times 10 = 1,600$ .

**10. Average Time Exposed to Message - Q 10. (Education Project ONLY)**

10. Average time a participant will have direct exposure to the Project's message or training through educational methods identified in Question 8: 4

(Check the one item of highest point value that applies)

- Greater than 2 hours (4 points)  
 1 hour to 2 hours (3 points)  
 5 minutes to less than 1 hour (2 points)  
 1 minute to less than 5 minutes (A Project for maps will fall under this category) (1 point)  
 Less than 1 minute (No points)

Provide a detailed explanation for the checked statement:

Each OHV4ME training session will average 8-10 hrs as officers instruct the youths and promote mentorship through use of a mini-bike.

**11. Project Provides ASI / MSF Training - Q 11. (Education Project ONLY)**

11. The Project utilizes certified ATV Safety Institute Motorcycle Safety Foundation and/or Recreational Off-Highway Vehicle Association trainers to provide training: 2

(Check the one most appropriate)

- No (No points)  
 Yes (2 points)

Provide a detailed explanation for the 'Yes' response:

All LAPD-OHV4ME instructors are certified ROHVA instructors. Additionally, the LAPD-OHV4ME instructors completed a 6-day training program to be a certified instructor. The course curriculum for the OHV4ME program was approved and taught by a certified MSF instructor. All training provided to the participants will utilize MSF principles.

**12. Level of Personnel Trained / Search and Rescue Staff - Q 12. & 13. (Safety Project ONLY)**

12. The majority of personnel utilized in the Project are trained to the following level:

(Check the one most appropriate)

- Emergency Medical Technician level, or higher (5 points)
- First Responder level (2 points)
- First Aid and CPR (1 point)
- No training (No points)

13. The Project involves search and rescue staff that is:

(Check the one most appropriate)

- All volunteer (5 points)
- A majority of volunteers with some paid staff (4 points)
- Paid staff working regular hours (non-overtime) (2 points)
- Paid staff working overtime shifts (No points)

**14. Types of Training Personnel Possess - Q 14. (Safety Project ONLY)**

14. The Project will have the majority of personnel trained in the following areas:

(Check all that apply) - Scoring: 2 points each, up to a maximum of 16 points

- |   |   |
|---|---|
| <input type="checkbox"/> Radio communication          | <input type="checkbox"/> Tracking skills          |
| <input type="checkbox"/> Avalanche rescue             | <input type="checkbox"/> Navigation training      |
| <input type="checkbox"/> Swift water rescue           | <input type="checkbox"/> ATV certification        |
| <input type="checkbox"/> Dog handling                 | <input type="checkbox"/> Motorcycle certification |
| <input type="checkbox"/> Rope skills                  | <input type="checkbox"/> 4 x 4/Off-Road training  |
| <input type="checkbox"/> Wilderness search and rescue | <input type="checkbox"/> Other (Specify)          |

**15. Experience Performing OHV Search and Rescue - Q 15. (Safety Project ONLY)**

15. The Applicant has documented experience performing OHV search and rescue operations and providing medical aid to OHV operators. In the prior calendar year the Applicant has performed and documented:

(Check the one most appropriate)

- 50 Medicals or search and rescue missions in support of OHV Recreation (8 points)
- 30 Medicals or search and rescue missions in support of OHV Recreation (5 points)
- 10 Medicals or search and rescue missions in support of OHV Recreation (3 points)
- 0 Medicals or search and rescue missions in support of OHV Recreation (No points)

Provide a detailed explanation for the checked statement:

