



ERIC GARCETTI
MAYOR

MEMORANDUM

To: The Honorable Members of the City Council
c/o City Clerk

From: Eric Garcetti, Mayor *EG*

Subject: **EXEMPTION REQUEST – LOS ANGELES POLICE DEPARTMENT, (1)
PRINCIPAL PROJECT COORDINATOR**

Date: November 17, 2022

The Los Angeles Police Department (LAPD) requested the exemption of one (1) position of Principal Project Coordinator, Class Code 9134, in accordance with Charter Section 1001(b), from civil service as management, professional, scientific, or expert services exemptions. On November 1, 2022, the Mayor's Office asked the Personnel Department to review LAPD's request.

Charter Section 1001(b) allows up to 150 persons to be exempt, of which 133 are approved, and an additional 7 are pending approval. Approval of this request will increase the count. As of the date of this letter, this request will be in the 141st position of the 150 exemptions. There are an additional 50 exempt positions added by the City Council pursuant to Charter Section 1001(b)(4), of which 8 are filled.

The Principal Project Coordinator position will serve as the liaison to various internal and external agencies to support the City's safety and security planning needs and matters related to bid agreements and cost recovery in anticipation of many upcoming special or large-scale events, including but not limited to those brought in by the Los Angeles Sports and Entertainment Commission (LASEC), the NCAA Football Championship-related events in January 2023, the 123rd U.S. Open Championship golf tournament in June 2023, and the Olympic and Paralympic Games in 2028. The position will be responsible for developing the business plan; coordinating with internal and external agencies to support cybersecurity needs; coordinating with partnering City and public safety entities

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to develop a federal appropriations request; and determining and providing cost of service estimates during the event bid processes.

The Principal Project Coordinator position requires graduation from an accredited four-year college or university; and five years of full-time paid experience working at the level of a Senior Project Coordinator performing related duties. Knowledge of the mission, structure and function of the Police Department and the City of Los Angeles, particularly the City Council, including an extensive knowledge of the legislative process strongly desired.

The exemption of this position will allow LAPD the flexibility to recruit and select the best-qualified candidate who possesses the necessary experience and expertise for the position. The duties and requirements as described are appropriate to the class of Principal Project Coordinator.

Based on my review of LAPS's request, as well as the review of the Personnel Department, I hereby approve the request for the exemption a Principal Project Coordinator and transmit my action to the City Council, pursuant to City Charter Section 1001(b)(1). If the exempt position is not filled within six months, the Mayor's approval for the department to fill the position may expire.

EG:alg

cc: Andre Herndon, Chief of Staff, Office of the Mayor
Heleen Ramirez, Legislative Coordinator, Office of the Mayor
Michel R. Moore, Chief of Police
Dana Brown, General Manager, Personnel Department