

ECONOMIC DEVELOPMENT AND JOBS COMMITTEE REPORT relative to positions needed for the implementation and enforcement of the Fair Work Week Ordinance.

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. RESOLVE that the following 11 positions within the Bureau of Contract Administration are APPROVED and CONFIRMED for Fiscal Year (FY) 2022-23 to implement and enforce the Fair Work Week Ordinance:

No.	Class Code	Title
1	9165-1	Compliance Program Manager I
2	9171-1	Senior Management Analyst I
8	9184	Management Analyst

2. RESOLVE that the following three positions within the City Attorney are APPROVED and CONFIRMED for FY 2022-23 to implement and enforce the Fair Work Week Ordinance:

No.	Class Code	Title
2	0544	Deputy City Attorney II
1	576	Paralegal I

3. AUTHORIZE the Controller to transfer the following for Fair Work Week Outreach:

Fund/Dept.	Account	Title	Amount
From: 100/58	580385	Fair Work Week	\$200,000
To: 100/76	3040	Contractual Services	\$200,000

4. AUTHORIZE the Controller to transfer \$1,407,200 from the Unappropriated Balance, Fund No. 100/58, Account XX, titled Fair Work Week as follows:

Department	Fund/Dept.	Account	Title	Amount
BCA	100/76	1010	Salaries General	\$860,089
BCA	100/76	3040	Contractual Services	\$200,000
BCA	100/76	6010	Office and Admin.	\$22,000
City Attorney	100/12	1010	Salaries General	\$319,111
City Attorney	100/12	6010	Office and Admin.	\$6,000

5. INSTRUCT the City Administrative Officer (CAO) to conduct a salary review of the Compliance Program Manager classification and associated pay grades to ensure that the salary is commensurate with the duties and responsibilities.

Fiscal Impact Statement: The CAO reports that for Fiscal Year (FY) 2022-23, there is no incremental impact on the General Fund as total estimated expenditures are \$1,431,653 and a total of \$2,000,000 is provided in the Unappropriated Balance. For FY 2023-24, the projected annual General Fund impact is \$2,204,702.

Financial Policies Statement: The CAO reports that these recommendations comply with the City Financial Policies. Sufficient funds exist within the Adopted Budget to support projected expenditures.

Community Impact Statement: None submitted.

(Personnel, Audits, and Animal Welfare and Budget and Finance Committees waived consideration of the above matter.)

Summary:

On October 25, 2022, your Committee considered June 6, 2022 BCA and October 6, 2022 CAO reports relative to positions needed for the implementation and enforcement of the Fair Work Week Ordinance. According to the CAO, it's has been working with the BCA to understand the projected workload and related resources required to effectively administer the Fair Work Week Ordinance. At this time, the future workload is unknown and difficult to accurately project. However, the enforcement of the Fair Work Week Ordinance appears to be significantly more complex than the Citywide Minimum Wage Ordinance. The CAO agrees that the BCA request is reasonable and recommends approval of 11 new Resolution Authority positions for BCA and three new Resolution Authority positions for the City Attorney. Due to the complexity of the Fair Work Week Ordinance, City staff should be hired in advance of the date of implementation of the Ordinance in April 1, 2023. This will allow for sufficient time for staff to train and subsequently provide training to local businesses impacted by the Ordinance. After further consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the recommendations contained in the CAO and BCA reports. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

Economic Development and Jobs Committee

COUNCILMEMBER	VOTE
PRICE:	YES
KREKORIAN:	ABSENT
BLUMENFIELD:	YES
RAMAN:	YES
HARRIS-DAWSON:	YES

ARL

10/25/22

-NOT OFFICIAL UNTIL COUNCIL ACTS-