

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: October 6, 2022

CAO File No. 0130-01862-0035

Council File No. 22-0747

Council District: --

To: The Mayor and Council

From: Matthew W. Szabo, City Administrative Officer



Reference: Board of Police Commissioners Transmittal dated June 16, 2022; supplemental information received August 22, 2022

Subject: **2021 PAUL COVERDELL FORENSIC SCIENCE IMPROVEMENT PROGRAM GRANT – APPLICATION AND AWARD**

RECOMMENDATIONS

That the Council, subject to the approval of the Mayor:

1. Approve and authorize the Chief of Police of the Los Angeles Police Department (LAPD), or designee, to retroactively apply for, negotiate, and accept a grant award of \$133,335 relative to the 2021 California Coverdell Program from the California Governor's Office of Emergency Services, for the period of April 1, 2022 through June 30, 2023, and execute any documents or agreements necessary to accept the grant funds, subject to the approval by the City Attorney as to form;
2. Authorize the LAPD to deposit the 2021 California Coverdell Program grant funds, received under this cooperative agreement, into the Police Department Grant Fund No. 339, Department No. 70, account number to be determined;
3. Authorize the Controller to establish a grant receivable and appropriate up to \$133,335 within the Police Department Grant Fund No. 339, Department No. 70, account number to be determined, for disbursement of the 2021 California Coverdell Program grant funds;
4. Transfer \$56,635 from the Police Department Grant Fund No. 339, Department No. 70, account number to be determined to Fund No. 100, Department No. 70, Account No. 001090, Overtime General;
5. Transfer the 2021 California Coverdell Program grant funds from Fund 339/70, Revenue Source Code 5349, Police Grants Related Costs, for fringe benefits and related costs upon submission of proper documentation by LAPD, and subject to approval by the City Administrative Officer, of the related costs incurred during the grant performance period;
6. Instruct the LAPD to reprogram a portion of the 2021 California Coverdell Program grant funds to reflect grant-eligible related cost reimbursements for the use of civilian overtime; and,

7. Authorize the LAPD to prepare Controller instructions for any technical adjustments as necessary to implement Mayor and Council intentions, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

SUMMARY

The Los Angeles Police Department (LAPD) is seeking retroactive approval to apply for and accept a \$133,335 grant award for the 2021 Paul Coverdell Forensic Science Improvement Program from the California Governor's Office of Emergency Services. The grant award has a performance period of April 1, 2022 through June 30, 2023. The purpose of the Paul Coverdell Forensic Science Improvement Program is to improve the quality, timeliness, and efficiency of forensic science services. This includes reducing backlogs in casework analysis and supporting emergency crime scene response.

The LAPD will allocate grant funding in salaries for various civilian positions to support efforts on reducing backlogged and incomplete cases, completing National Integrated Ballistics Information Network (NIBIN) tasks, responding to crime scenes on an emergency basis, training new firearm analysts, and travel and training expenses for external Bloodstain Pattern Analysis (BPA) training opportunities. The LAPD also proposes the purchase of a Biotage® Pressure+ 48 Positive Pressure Manifold (Pressure Manifold), a Biotage TurboVap® LV Multi Rack Evaporator (Evaporator), and uninterruptible power supplies (UPS) to help increase the timeliness of opioid case-related forensic science services in the Toxicology Unit (TOX) and the Narcotics Analysis Unit (NAU). The categorical allocation of the grant award is provided below in Table 1:

Table 1

Expense Category	Amount
Civilian Overtime	\$ 56,635
Equipment	50,200
Operating Expenses	26,500
Total	\$ 133,335

It should be noted that the LAPD report did not include reimbursements for related costs for civilian overtime in support of this grant program. Therefore, it is recommended that a portion of grant funds be reprogrammed to capture Cost Allocation Plan (CAP) 41 indirect cost rates for eligible overtime and related cost reimbursements.

In accordance with Los Angeles Administrative Code (LAAC) Section 14.6, Mayor and Council approval of the grant award is required before accepting and receiving the grant award.

FISCAL IMPACT STATEMENT

Approval of the recommendations stated in this report will authorize the Los Angeles Police Department (LAPD) to retroactively accept the 2021 Paul Coverdell Forensic Science Improvement Program grant award of \$133,335 from the California Governor's Office of Emergency Services, for the 14-month term beginning on April 1, 2022 through June 30, 2023. No matching funds are required for this grant. There is no impact to the General Fund as a result of these

recommendations. Related costs reimbursements are expected to total \$3,546 and will be deposited into Revenue Source Code 5349 Police Grants Related Costs for the Fiscal Year 2022-23.

FINANCIAL POLICIES STATEMENT

The recommendations stated in this report comply with the City's Financial Policies in that, to the extent possible, current operations will be funded by current revenues.

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