

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: July 29, 2022

CAO File No. 0640-01399-0121
Council File No. 22-0847
Council District: All

To: Mayor
Council

From: Matthew W. Szabo, City Administrative Officer



Reference: 2022-23 First Construction Projects Report

Subject: **2022-23 – First Construction Projects Report - Addendum**

SUMMARY

On July 25, 2022, this Office released the 2022-23 First Construction Projects Report (CPR) that provides updates for major capital projects and associated financial transactions (C.F. 22-0847). This addendum is needed to address a time-sensitive item that was identified subsequent to the release of the First CPR.

A reappropriation of \$970,583 in Homeless, Housing, Assistance, and Prevention Program (HHAP) funds to the General Services Department's (GSD) budgetary account is recommended to continue contractually obligated lease payments made to the Young Women's Christian Association (YWCA) of Greater LA for A Bridge Housing facility located at 1215 Lodi Place (C-135199). Additionally, a transfer of \$970,583 from GSD's budgetary account to the Citywide Leasing Fund is recommended to reimburse two months of lease payments (\$215,544), with the remaining funds (\$755,039) recommended for transfer to a new account that would be established for homeless related leasing.

The YWCA of Greater LA at Lodi Place serves as a temporary homeless facility for adult women and transition-age-youth with related social services on site. GSD was provided funding for lease payments with the last payment anticipated in February 2023, however, the encumbrance for these payments was inadvertently released. Council authority is required to reappropriate the funds to GSD's budgetary account and transfer the funds to the various Citywide Leasing Accounts. *There is no General Fund impact for operations and maintenance as this is an administrative action.*

RECOMMENDATIONS

That the Council, subject to the approval of the Mayor:

1. Authorize the Controller to reappropriate a total of \$970,583.21 in Homeless, Housing, Assistance, and Prevention Program (HHAP) funds to the General Services Department, as follows:

From:	Account No.	Amount
Homeless, Housing, Assistance, and Prevention Program (HHAP) Fund No. 62Y/10	10S652, FC-3: Prevention and Shelter Diversion to Permanent Housing	\$333,609.21
	10S655, FC-6: Set-Aside for Youth	\$636,974.00
Total:		\$970,583.21
To:		
General Services Department Fund No. 100/40	006030, Leasing	\$970,583.21

2. Authorize the Controller to transfer a total of \$970,583.21 from the General Services Department to the Citywide Leasing Fund, as follows:

From:	Account No.	Amount
General Services Department Fund No. 100/40	006030, Leasing	\$970,583.21
To:		
Citywide Leasing Fund No. 100/63	000024, General Fund Leasing	\$215,544.12
	000027, A Bridge Home Leasing	\$755,039.09
Total:		\$970,583.21

3. Authorize the CAO to make technical corrections, as necessary, to the transactions authorized through this report, as required to implement the intent of those transactions.

FISCAL IMPACT STATEMENT

Transfers, appropriations, and expenditure authority totaling \$1.94 million are recommended in this report. Of this amount, \$1.94 million is for transfers, appropriations, and expenditure authority for the General Services Department. All transfers and appropriations are based on existing funds, reimbursements, or revenues. There is no immediate General Fund impact for operations and maintenance costs as a result of these recommendations.

DEBT IMPACT STATEMENT

There is no debt impact to the General Fund as a result of the recommendations in this report as there are no new debt issuance authorizations recommended.

FINANCIAL POLICIES STATEMENT

The actions recommended in this report comply with the City's Financial Policies.