

COMMUNICATION FROM CHAIR, PERSONNEL, AUDITS, AND ANIMAL WELFARE (PAAW) COMMITTEE relative to proposed First Amendment to Contract No. C-131503 with Heaven on Earth Society for Animals, Inc. (Heaven on Earth) to provide spay/neuter and related veterinary services at the West Valley Animal Services Center.

Recommendation for Council action:

AUTHORIZE the General Manager, Department of Animal Services (DAS), or designee, to execute the First Amendment to Contract No. C-131503 with Heaven on Earth to provide spay/neuter and related veterinary services at the West Valley Animal Services Center from July 1, 2021 through June 30, 2022, for an amount not to exceed \$350,000, subject to the review and approval by the City Attorney as to form.

Fiscal Impact Statement: The City Administrative Officer (CAO) reports that approval of the recommendation contained in the June 8, 2021 CAO report, attached to the Council File, will have no additional impact on the General Fund. All spay and neuter service costs are funded through the Animal Sterilization Trust Fund and sufficient funding for this purpose is available therein.

Financial Policies Statement: The CAO reports that execution of the proposed agreement complies with the City's Financial Policies in that budgeted funds are used for intended purposes, and ongoing revenues are used for ongoing expenditures.

Community Impact Statement: None submitted.

TIME LIMIT FILE - AUGUST 9, 2021

(LAST DAY FOR COUNCIL ACTION - AUGUST 6, 2021)

Summary:

On June 16, 2021, the PAAW Committee Chair considered a June 8, 2021 CAO report relative to proposed First Amendment to Contract No. C-131503 with Heaven on Earth Society for Animals, Inc. (Heaven on Earth) to provide spay/neuter and related veterinary services at the West Valley Animal Services Center. According to the CAO, the DAS is requesting authority to execute the First Amendment to Contract No. C-131503 with Heaven on Earth to provide spay/neuter and related veterinary services at the West Valley Animal Services Center. The First Amendment will extend the term of the Agreement from July 1, 2021 through June 30, 2022. This will be the first of two possible one-year extensions of the contract, which was established as a three-year agreement with the option to extend for two additional years in one-year increments. The DAS released a Request for Proposals (RFP) on September 1, 2017, to provide spay/neuter and related veterinary services at the West Valley Animal Services Center. The Contractor was the sole respondent to the RFP. On June 19, 2018, Council approved

the initial contract with the Contractor for the period of July 1, 2018 through June 30, 2021, for an amount not to exceed \$500,000 annually, with the option to extend for two additional years in one-year increments. The proposed First Amendment will extend the term of the Agreement from July 1, 2021 through June 30, 2022, for an amount not to exceed \$350,000 annually. This is the first extension available on this contract. Subsequent to the DAS's May 5, 2021 transmittal to the Mayor's Office, additional negotiations between the CAO, the City Attorney, the DAS, and Heaven on Earth reduced the annual extension amount from \$500,000 to \$350,000 to better correspond to anticipated expenditures and to similar recent on-site spay/neuter contracts at the Department's other Animal Services Centers. Funding for this contract is provided through the Animal Sterilization Trust Fund, which is funded through the City budget process as well as through licensing and adoption fees and donations. The Fund is administered by the General Manager, DAS in accordance with Los Angeles Administrative Code Section 5.199. Eligible expenditures from the Fund include providing animal sterilization services to residents of the City of Los Angeles who meet applicable program eligibility requirements. After consideration, the PAAW Committee Chair moved to recommend approval of the First Amendment. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

Councilmember Paul Koretz, Chair
Personnel, Audits, and Animal Welfare Committee

KORETZ:	YES
HARRIS-DAWSON:	ABSENT
BONIN:	ABSENT

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-NOT OFFICIAL UNTIL COUNCIL ACTS-