

20-0185

**RECEIVED**

**NOV 25 2020**

**INTRADEPARTMENTAL CORRESPONDENCE**

**POLICE COMMISSION**

November 16, 2020  
14.1

*[Signature]* 11/25/20  
RICHARD M. TEBANK  
EXECUTIVE DIRECTOR

**TO:** The Honorable Board of Police Commissioners

**FROM:** Chief of Police

**SUBJECT:** TRANSMITTAL OF THE GRANT APPLICATION AND AWARD FOR THE  
2020-2021 OFF-HIGHWAY MOTOR VEHICLE RECREATION GRANT –  
EDUCATION AND SAFETY PROGRAM

**RECOMMENDED ACTIONS**

1. That the Board of Police Commissioners (Board) REVIEW and APPROVE this report.
2. That the Board TRANSMIT the grant application and award for the 2020-2021 Off-Highway Motor Vehicle Recreation (OHMVR) Grant – Education and Safety Program, pursuant to Administrative Code Section 14.6(a), to the Mayor, Office of the City Administrative Officer (CAO), Office of the Chief Legislative Analyst, and to the City Clerk for Committee and City Council consideration.
3. That the Board REQUEST the Mayor and City Council to:
  - A. AUTHORIZE the Chief of Police to retroactively apply for the OHMVR Grant – Education & Safety Program and ACCEPT the grant award of \$199,923 from the State of California, Department of Parks and Recreation for the period of January 1, 2021 through December 31, 2021;
  - B. AUTHORIZE the Chief of Police or his designee to negotiate and execute the Project Agreement subject to the review of the City Attorney as to form and legality;
  - C. AUTHORIZE the Controller to establish a grant receivable and appropriate \$199,923 to an appropriation account to be determined, in Fund No. 339, Department No. 70, for the receipt and disbursements of OHMVR Grant –Education and Safety Program funds;
  - D. AUTHORIZE the Los Angeles Police Department (LAPD) to submit grant reimbursement requests to the grantor and deposit grant receipts in Fund No. 339, Department No. 70;

- E. AUTHORIZE the LAPD to spend up to the total grant amount of \$199,923 in accordance with the grant award agreement;
- F. AUTHORIZE the Controller to increase appropriations as needed from Fund No. 339, Department No. 70, appropriation account number to be determined, to Fund No. 100, Department No. 70, account number and amount as follows:

Account No. 001092, Overtime Sworn, \$86,300

- G. AUTHORIZE the City Council to INSTRUCT the City Clerk to place on Council Calendar for July 1, 2021, the following action relative to the 2020-2021 OHMVR-Education and Safety Program grant.

- a) AUTHORIZE the Controller to transfer from Fund No. 339, Department No. 70, appropriation account number to be determined, to Fund No. 100, Department No. 70, account number and amount as follows:

Account No. 001092, Overtime Sworn, \$86,300

- H. AUTHORIZE the LAPD to prepare Controller Instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and AUTHORIZE and INSTRUCT the Controller to implement the instructions.

## DISCUSSION

The OHMVR Grant - Education & Safety program provides financial assistance to local and federal agencies to deliver safety programs and education that teaches public awareness for responsible off-highway vehicle (OHV) safety, environmental responsibility, and respect for private property. Through this \$199,923 award, the LAPD will continue its partnership with National Youth Project Using Minibikes (NYPUM) to provide OHV recreation and education to LAPD youth program participants through a three-year contract executed in 2019.

NYPUM was created to engage at-risk and disadvantaged youths, ages 10 to 17 years old, to promote their development through a new and exciting activity. While the core idea is to put the kids together with a caring adult, a minibike (donated by American Honda Motor Corp), and learn how to care for and safely ride in the outdoors, the purpose is to allow them to build self-esteem and self-discipline. Most participants discover that they can work together with others and often display leadership. The program goal is to change the conditions which foster alienation, delinquency, and crime. American Honda Motor Corporation donates minibikes to each established NYPUM program and has donated over 10,000 minibikes since 1969. The NYPUM has been successfully implemented in nearly 50 programs nationwide.

This project incorporates the NYPUM program into LAPD's existing youth programs, providing youth with awareness of OHV activities and areas, as well as provide hands-on and classroom educational and safety training. The LAPD hosts a variety of community-based youth programs with prevention and intervention strategies, offering a positive relationship between the police, the City's youth, and their families. The goal is to develop self-esteem, strong values, and a sense of responsibility among the targeted youth participants, using the minibike as a motivational tool. The LAPD-NYPUM program not only supports OHV recreation but provides disadvantaged youth the opportunity to explore activities not readily accessible to them. The LAPD-NYPUM program ultimately promotes OHV education and is an avenue to create future OHV enthusiasts.

The LAPD-NYPUM program will provide minibike training twice a month for each group at Edward M. Davis Training Facility. One Sergeant and four Police Officers from LAPD's Valley Traffic Division Off-Road Unit (VTD-ORU) will be conducting the training. A State-certified Emergency Medical Technician volunteer from the California Emergency Mobile Patrol of LAPD's Devonshire Division will also be present to provide assistance during training. The grant award will provide \$172,600 for sworn overtime to continue the LAPD-NYPUM program activities, \$3,500 for youth participants' safety equipment, and \$19,823 for NYPUM program and insurance fees, OHV registration fees, and NYPUM-related training and travel costs. It also budgets \$4,000 to partially fund the purchase of one flat-bed trailer. The remaining balance for the trailer purchase will be paid by another grant award, OHMVR – Law Enforcement Program. The grant requires a 25 percent in-kind match, which will be satisfied by salaries of the ORU personnel.

If you have any questions, please contact Senior Management Analyst II Stella Larracas, Officer in Charge, Grants Section, Risk Management Legal Affairs Group, at (213) 486-0380.

Respectfully,

  
MICHEL R. MOORE  
Chief of Police

Attachments

BOARD OF  
POLICE COMMISSIONERS  
Approved December 8, 2020  
Secretary Maria Lih

## INTRADEPARTMENTAL CORRESPONDENCE

November 16, 2020  
14.1

**TO:** Chief of Police

**FROM:** Commanding Officer, Risk Management Legal Affairs Group

**SUBJECT:** TRANSMITTAL OF THE GRANT APPLICATION AND AWARD FOR THE  
2020-2021 OFF-HIGHWAY MOTOR VEHICLE RECREATION GRANT –  
EDUCATION AND SAFETY PROGRAM

Attached for your approval and signature is an Intradepartmental Correspondence to the Board of Police Commissioners requesting approval to transmit the attached grant application and award for the 2020-2021 Off-Highway Motor Vehicle Recreation Grant – Education and Safety Program. The Los Angeles Police Department (LAPD) has been awarded \$199,923 by the State of California, Department of Parks and Recreation. The grant period begins on January 1, 2021 and ends on December 31, 2021.

The Off-Road Unit (ORU), Valley Traffic Division, will continue the LAPD-National Youth Project Using Minibikes (NYPUM) Program which supports off-highway vehicle (OHV) recreation and gives back to community members who may never have an economical opportunity to experience OHV recreation. The LAPD-NYPUM introduces OHV recreation and education to LAPD youth program participants. The project will involve both hands-on and classroom training on safety, environmental responsibility, and respect for private property. Using the minibike as a motivational tool, the program seeks to develop participants' self-esteem, strong values, and a sense of responsibility.

The grant award budgets \$172,600 for sworn overtime to continue the LAPD-NYPUM program activities, \$3,500 for youth participants' safety equipment, and \$19,823 for NYPUM program and insurance fees, OHV registration fees, and NYPUM-related training and travel costs. It also budgets \$4,000 to partially fund the purchase of one flat-bed trailer. The remaining balance for the trailer purchase will be paid by another grant award, OHMVR – Law Enforcement Program. The grant requires a 25 percent in-kind match, which will be satisfied by salaries of the ORU personnel.

If you have any questions, please contact Senior Management Analyst II Stella Larracas, Officer in Charge, Grants Section, Risk Management Legal Affairs Group at (213) 486-0380.



DANIEL RANDOLPH, Commander  
Commanding Officer  
Risk Management Legal Affairs Group

Attachments



### PROJECT AGREEMENT

PROJECT AGREEMENT NUMBER: G19-03-66-S01 PROJECT TYPE: Education & Safety

GRANTEE: Los Angeles Police Department / Valley Traffic Division, Off Road Unit

PROJECT TITLE: Education & Safety

PROJECT PERFORMANCE PERIOD: FROM 01/01/2021 THROUGH 12/31/2021

MAXIMUM AMOUNT PAYABLE SHALL NOT EXCEED \$199,923.00 (One Hundred Ninety Nine Thousand Nine Hundred Twenty Three and 00/100)

THIS PROJECT AGREEMENT is made and entered into, by and between the State of California, acting by and through the Department of Parks and Recreation, Off-Highway Motor Vehicle Recreation Division and Grantee.

The Grantee agrees to complete the project as described in the Project Description. The Grantee's Application, the Off-Highway Motor Vehicle Act of 2003 and the California Code of Regulations, Division 3, Chapter 15, Sections 4970-4970.26 are hereby incorporated into this agreement by reference.

The parties hereto agree to comply with the terms and conditions of the following attachments which by reference are made a part of the Project Agreement.

ATTACHMENT 1 - PROJECT COST ESTIMATE

ATTACHMENT 2 - GENERAL PROVISIONS

| GRANTEE               | STATE OF CALIFORNIA                 |
|-----------------------|-------------------------------------|
| AUTHORIZED SIGNATURE: | AUTHORIZED SIGNATURE:               |
| AUTHORIZED NAME:      | AUTHORIZED NAME: Sixto J. Fernandez |
| TITLE:                | TITLE: Grants Manager               |
| DATE:                 | DATE:                               |

#### CERTIFICATION OF FUNDING (FOR STATE USE ONLY)

|                                     |                     |                                   |                              |   |                           |
|-------------------------------------|---------------------|-----------------------------------|------------------------------|---|---------------------------|
| CONTRACT NUMBER:<br>C32-32-085      |                     | SUPPLIER ID NUMBER:<br>0000011753 |                              | FUND DESCRIPTION:<br>Off-Highway Vehicle Trust Fund |                           |
| REPORTING<br>STRUCTURE:<br>37900550 | ACCOUNT:<br>5432000 | PCA:<br>62676                     | CHARGE AMOUNT:<br>199,923.00 | PROGRAM:<br>2855                                    |                           |
| BU:<br>3790                         | REF:<br>101         | FUND:<br>0263                     | CHAPTER:<br>6                | ENY/STATUTE<br>2020                                 | FISCAL YEAR:<br>2020/2021 |

I hereby certify upon my own personal knowledge that budgeted funds are available for this encumbrance.

SIGNATURE OF DPR ACCOUNTING OFFICER:

DATE:

**ATTACHMENT 1**

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2019/2020  
Agency: Los Angeles Police Department / Valley Traffic Division, Off Road Unit  
Application: Education & Safety**

|                              |  |   |               |
|------------------------------|--|---|---------------|
| <b>APPLICANT NAME :</b>      | Los Angeles Police Department / Valley Traffic Division, Off Road Unit   |   |               |
| <b>PROJECT TITLE :</b>       | Education & Safety   | <b>PROJECT NUMBER (Division use only) :</b> | G19-03-66-S01 |
| <b>PROJECT TYPE :</b>        | <input type="checkbox"/> Law Enforcement <input type="checkbox"/> Restoration <input checked="" type="checkbox"/> Education & Safety <input type="checkbox"/> Acquisition<br><input type="checkbox"/> Development <input type="checkbox"/> Ground Operations <input type="checkbox"/> Planning   |   |               |
| <b>PROJECT DESCRIPTION :</b> | <p>The Project is to provide Off-Highway Vehicle (OHV) related Education/Safety activities as stated in the Project Deliverables below. The activities will occur within the jurisdiction of the Los Angeles Police Department / Valley Traffic Division Off Road Unit.</p> <p>The Project may also provide for the purchase of Equipment, Heavy Equipment, materials and supplies as outlined in the Project Cost Estimate. Grantee agrees that all Equipment and Heavy Equipment will be kept as part of the Equipment inventory for the duration of the Equipment's useful life and may only be used on activities that are acceptable to Education/Safety per Section 4970.13 of the Grants and Cooperative Agreement Program Regulations. Grantee must obtain written Off-Highway Motor Vehicle Recreation (OHMVR) Division approval prior to disposition of all Grant related purchased Equipment and/or Heavy Equipment.</p> <p>Grantee is required to provide a minimum of thirty-six (36) percent of the total Project cost in matching funds.</p> <p><u>Project Deliverables</u></p> <p>Classroom and Field Training</p> <ul style="list-style-type: none"> <li>• Motor officers, partnered with 10 kids, provide riding instruction comprised of 21 lessons (4 lessons are classroom instruction and the other 17 are field training)</li> <li>• Curriculum lessons are from the approved Motor Cycle Safety Foundation.</li> <li>• Teach adolescents safe and responsible OHV use, respect for public parks and other public lands, and Tread Lightly principles.</li> </ul> |   |               |

| Line Item   | Qty          | Rate    | UOM | Total     | Grant Req. | Match |
|---|--------------|---------|-----|-----------|------------|-------|
| <b>DIRECT EXPENSES</b>  |              |         |     |           |            |       |
| <b>Program Expenses</b>   |              |         |     |           |            |       |
| <b>1 Staff</b>  |              |         |     |           |            |       |
| 1. Staff-Sergeant<br>Notes : This line denotes 400 hours of Motor Sergeants overtime at \$106 per hour. | 400.000<br>0 | 106.000 | HR  | 42,400.00 | 42,400.00  | 0.00  |

# ATTACHMENT 1

## Project Cost Estimate for Grants and Cooperative Agreements Program - 2019/2020 Agency: Los Angeles Police Department / Valley Traffic Division, Off Road Unit Application: Education & Safety

| Line Item  | Qty           | Rate   | UOM | Total      | Grant Req. | Match |
|--|---------------|--------|-----|------------|------------|-------|
| <p>This request will pay a Motor Sergeants to supervise and oversee each NYPUM training event. This would cover one 10-hours NYPUM event per month for 10 months.<br/>(1 Motor Sergeant x 10 hours x 4 weeks 10 months)</p> <p>The program is designed to have two events/shift per week . A city match for an additional shift per week will be included in our costs (see match) for a complete program.</p> |               |        |     |            |            |       |
| <p>2. Staff-Motor Officers</p> <p>Notes : This line denotes 1,400 hours of Motor Officer overtime at \$93 per hour.</p> <p>This request will pay for 3-4 Motor Officer to manage and conduct each LAPD-NYPUM training event. This would cover 3 Motor Officers every 10-hour NYPUM events per week for 10 months. (3-</p>  | 1400.00<br>00 | 93.000 | HRS | 130,200.00 | 130,200.00 | 0.00  |

# ATTACHMENT 1

## Project Cost Estimate for Grants and Cooperative Agreements Program - 2019/2020 Agency: Los Angeles Police Department / Valley Traffic Division, Off Road Unit Application: Education & Safety

| Line Item  | Qty          | Rate   | UOM | Total     | Grant Req. | Match     |
|--|--------------|--------|-----|-----------|------------|-----------|
| <p>4 Motor Officer x 10 hours x 4 weeks x 10 months)</p> <p>The program is designed to have two events/shift per week . A city match for an additional shift per week will be included in our costs (see match) for a complete program.</p>  |              |        |     |           |            |           |
| <p>3. Staff-Motor Sergeant</p> <p>Notes : This line denotes the match hours for the second day per week to fully run the program. This line denotes 300 hours of Motor Sergeants' pay at \$71 per hour.</p> <p>This match hours will pay for 300 hours of Motor Sergeants pay dedicated to supervise and oversee the NYPUM program. This amount would cover the cost for three NYPUM event per month for 10 months. (1 Motor Sergeant x 10 hours x 4 weeks x 10 months).</p> <p>The program is</p> | 400.000<br>0 | 71.000 | HRS | 28,400.00 | 0.00       | 28,400.00 |



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## Project Cost Estimate for Grants and Cooperative Agreements Program - 2019/2020 Agency: Los Angeles Police Department / Valley Traffic Division, Off Road Unit Application: Education & Safety

| Line Item   | Qty           | Rate   | UOM | Total     | Grant Req. | Match     |
|---|---------------|--------|-----|-----------|------------|-----------|
| designed to have two shifts per week . A grant request for an additional shift per week was included in our costs for a complete program above.   |               |        |     |           |            |           |
| 4. Staff-Motor officers<br>Notes : Officers<br>Notes: This line denotes 1,300 hours of Motor Officer pay at \$63 per hour.<br><br>This request will pay for 3-4 Motor Officer to manage and conduct each LAPD-NYPUM training event. This would cover 3 Motor Officers every 10-hour NYPUM events per week for 10 months. (3-4 Motor Officer x 10 hours x 4 weeks x10 months)<br><br>The program is designed to have two training/shifts per week . A grant request for an additional shift per week was included in our costs for a complete program above. | 1350.00<br>00 | 63.000 | HRS | 85,050.00 | 0.00       | 85,050.00 |

**ATTACHMENT 1**

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2019/2020  
Agency: Los Angeles Police Department / Valley Traffic Division, Off Road Unit  
Application: Education & Safety**

| Line Item   | Qty     | Rate   | UOM | Total      | Grant Req. | Match      |
|---|---------|--------|-----|------------|------------|------------|
| <b>Total for Staff</b>  |         |        |     | 286,050.00 | 172,600.00 | 113,450.00 |
| <b>2 Contracts</b>  |         |        |     |            |            |            |
| <b>3 Materials / Supplies</b>   |         |        |     |            |            |            |
| 1. Materials / Supplies-<br>Motorcycle Helmets<br>Notes : This line item is<br>for Off-Road helmets for<br>20 juveniles with a<br>variety of different sizes.<br>The helmets are<br>required safety<br>equipment for all<br>participants in the<br>NYPUM program. The<br>current program is<br>doubling in size and<br>additional helmets are<br>required for the new<br>group of participants.<br>Additionally any helmet<br>which sustains damage<br>in a "crash" requires<br>replacement for safety<br>concerns.<br>The cost for the helmets<br>was obtained using<br>basic entry level helmet<br>price comparison IE:<br>O'Neal series-3 helmet | 20.0000 | 75.000 | EA  | 1,500.00   | 1,500.00   | 0.00       |
| 2. Materials / Supplies-<br>Motorcycle Safety<br>Gloves<br>Notes : This line item is<br>for Off-Road safety<br>gloves for 20 juveniles  | 20.0000 | 20.000 | EA  | 400.00     | 400.00     | 0.00       |

**ATTACHMENT 1**

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2019/2020  
Agency: Los Angeles Police Department / Valley Traffic Division, Off Road Unit  
Application: Education & Safety**

| Line Item  | Qty     | Rate   | UOM | Total  | Grant Req. | Match |
|--|---------|--------|-----|--------|------------|-------|
| with a variety of different sizes. The safety gloves are required safety equipment for all participants in the NYPUM program. The current program is doubling in size and additional gloves are required for the new group of participants. Additionally any gloves which sustains damage in a "crash" require replacement for safety concerns.<br><br>The cost was obtained using basic entry level comparison pricing IE: O'Neal element glove |         |        |     |        |            |       |
| 3. Materials / Supplies- Safety Goggles<br>Notes : This line item is for Off-Road safety goggles for 20 juveniles. The goggles are required safety equipment for all participants in the NYPUM program. The current program is doubling in size and additional goggles are required for the new group of participants. Additionally any goggles  | 20.0000 | 25.000 | EA  | 500.00 | 500.00     | 0.00  |

**ATTACHMENT 1**

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2019/2020  
Agency: Los Angeles Police Department / Valley Traffic Division, Off Road Unit  
Application: Education & Safety**

| Line Item  | Qty     | Rate   | UOM | Total  | Grant Req. | Match |
|--|---------|--------|-----|--------|------------|-------|
| <p>which sustains damage<br/>In a "crash" requires<br/>replacement for safety<br/>concerns.</p> <p>The goggles are a<br/>safety item and will<br/>prevent potential eye<br/>injury to the participants.</p> <p>The cost estimate was<br/>obtained using basic<br/>entry level goggle price<br/>comparison IE: fly<br/>racing goggles</p>   |         |        |     |        |            |       |
| <p>4. Materials / Supplies-<br/>Elbow Guards</p> <p>Notes : This line item is<br/>for Off-Road safety<br/>elbow guards for 20<br/>juveniles with a variety<br/>of different sizes. The<br/>elbow guards are<br/>required safety<br/>equipment for all<br/>participants in the<br/>NYPUM program. The<br/>current program is<br/>doubling in size and<br/>additional safety elbow<br/>guards are required for<br/>the new group of<br/>participants.</p> <p>Additionally any safety<br/>elbow guards which<br/>sustains damage in a<br/>"crash" requires<br/>replacement for safety</p> | 20.0000 | 25.000 | EA  | 500.00 | 500.00     | 0.00  |



# ATTACHMENT 1

## Project Cost Estimate for Grants and Cooperative Agreements Program - 2019/2020 Agency: Los Angeles Police Department / Valley Traffic Division, Off Road Unit Application: Education & Safety

| Line Item   | Qty     | Rate   | UOM | Total  | Grant Req. | Match |
|---|---------|--------|-----|--------|------------|-------|
| concerns.<br>The elbow guards are<br>are safety equipment<br>and would eliminate or<br>prevent any injuries to<br>the juveniles upon an<br>unexpected fall. The<br>cost was obtained using<br>a basic level elbow<br>guard price.   |         |        |     |        |            |       |
| 5. Materials / Supplies-<br>Knee Guards<br>Notes : This line item is<br>for Off-Road safety<br>knee guards for 20<br>juveniles with a variety<br>of different sizes. The<br>safety knee guards are<br>required safety<br>equipment for all<br>participants in the<br>NYPUM program. The<br>current program is<br>doubling in size and<br>additional safety knee<br>guards are required for<br>the new group of<br>participants.<br>Additionally any safety<br>knee guards which<br>sustains damage in a<br>"crash" requires<br>replacement for safety<br>concerns.<br>The knee guards are<br>are safety equipment | 20.0000 | 30.000 | EA  | 600.00 | 600.00     | 0.00  |

**ATTACHMENT 1**

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2019/2020  
Agency: Los Angeles Police Department / Valley Traffic Division, Off Road Unit  
Application: Education & Safety**

|                                       | Line Item  | Qty    | Rate     | UOM | Total             | Grant Req.        | Match             |
|---------------------------------------|--|--------|----------|-----|-------------------|-------------------|-------------------|
|                                       | and would eliminate or prevent any injuries to the juveniles upon an unexpected fall. The cost was obtained using a basic level knee guard price.  |        |          |     |                   |                   |                   |
| <b>Total for Materials / Supplies</b> |  |        |          |     | <b>3,500.00</b>   | <b>3,500.00</b>   | <b>0.00</b>       |
| <b>4</b>                              | <b>Equipment Use Expenses</b>  |        |          |     |                   |                   |                   |
| <b>5</b>                              | <b>Equipment Purchases</b>   |        |          |     |                   |                   |                   |
| <b>6</b>                              | <b>Others</b>  |        |          |     |                   |                   |                   |
| <b>Total Program Expenses</b>         |  |        |          |     | <b>289,550.00</b> | <b>176,100.00</b> | <b>113,450.00</b> |
| <b>TOTAL DIRECT EXPENSES</b>          |  |        |          |     | <b>289,550.00</b> | <b>176,100.00</b> | <b>113,450.00</b> |
| <b>INDIRECT EXPENSES</b>              |  |        |          |     |                   |                   |                   |
| <b>Indirect Costs</b>                 |  |        |          |     |                   |                   |                   |
| <b>1</b>                              | <b>Indirect Costs</b>  |        |          |     |                   |                   |                   |
|                                       | 1. Indirect Costs-<br>NYPUM Program Fee<br>Notes : This line item covers the yearly NYPUM fees required by NYPUM to establish a program in LAPD.   | 1.0000 | 1500.000 | YR  | 1,500.00          | 1,500.00          | 0.00              |
|                                       | 2. Indirect Costs-<br>Insurance Liability Policy<br>Notes : The line item covers insurance policy covers the participants and the volunteers who participate in the NYPUM training event. It also covers the | 1.0000 | 3520.000 | YR  | 3,520.00          | 3,520.00          | 0.00              |

**ATTACHMENT 1**

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2019/2020  
Agency: Los Angeles Police Department / Valley Traffic Division, Off Road Unit  
Application: Education & Safety**

| Line Item   | Qty     | Rate    | UOM | Total    | Grant Req. | Match |
|---|---------|---------|-----|----------|------------|-------|
| additional insured, their agents or entities, directors, and Motor Officers of entities that are connected in any way to the NYPUM training events.   |         |         |     |          |            |       |
| 3. Indirect Costs-CA DMV Registration<br>Notes : This line item covers the registration cost for 16 mini-bikes that will be donated by American Honda Corporation in relation to the NYPUM program.   | 16.0000 | 52.000  | EA  | 832.00   | 832.00     | 0.00  |
| 4. Indirect Costs-NYPUM Rodeo Costs<br>Notes : This line item provides the costs and fees associated to participate in the NYPUM Rodeo. These includes costs for participant awards to be presented after the event, NYPUM materials eg NYPUM safety jerseys. | 40.0000 | 90.000  | EA  | 3,600.00 | 3,600.00   | 0.00  |
| 5. Indirect Costs-NYPUM Insurance<br>Notes : This line items covers the cost of NYPUM's group insurance coverage.<br>The current rate for this  | 16.0000 | 220.000 | EA  | 3,520.00 | 3,520.00   | 0.00  |

# ATTACHMENT 1

## Project Cost Estimate for Grants and Cooperative Agreements Program - 2019/2020 Agency: Los Angeles Police Department / Valley Traffic Division, Off Road Unit Application: Education & Safety

| Line Item   | Qty    | Rate     | UOM | Total    | Grant Req. | Match |
|---|--------|----------|-----|----------|------------|-------|
| coverage is as of April 1, 2016. It is currently \$220 per motorcycle. There are 16 motorcycles assigned to the program.  |        |          |     |          |            |       |
| 6. Indirect Costs-Trailer<br>Notes : This line item covers the cost of a 20-foot flat open-railed trailer for the purpose of transporting the 16 motorcycles and instructor bikes to and from events and training locations. This is a shared cost of the trailer as we are requesting a matching fund amount from our OHV LE grant. The open bed trailer will be better suited to transport the large number of motorcycles that are assigned to the program. Limited space in our current closed trailer has created transportation issues and multiple transportation trips limiting the success of the program and its efficiency. 50% of the trailer cost is requested under the | 0.5000 | 8000.000 | EA  | 4,000.00 | 4,000.00   | 0.00  |



**ATTACHMENT 1**

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2019/2020  
Agency: Los Angeles Police Department / Valley Traffic Division, Off Road Unit  
Application: Education & Safety**

| Line Item   | Qty    | Rate     | UOM | Total     | Grant Req. | Match |
|---|--------|----------|-----|-----------|------------|-------|
| OHMVR Grant - Law Enforcement Program   |        |          |     |           |            |       |
| 7. Indirect Costs-<br>NYPUM Training and Travel Costs<br>Notes : This line item covers the fees that will be incurred for 4 ORU Motor Sergeants/Officers to attend the 6-day NYPUM Certification Training. Costs are:<br>Registration: \$750<br>Lodging: 5 nights x \$107 = \$ 535<br>Per Diem: 6.5 days x 61 = \$396.50<br>(GSA rate used for Colton, CA; first and last Day of travel is .75 of Per Diem) | 4.0000 | 1681.500 | EA  | 6,726.00  | 6,726.00   | 0.00  |
| 8. Indirect Costs-<br>Motorcycle Straps<br>Notes : This line item covers the cost of straps required to secure the motorcycles during transportation as well as replace worn and malfunctioning safety straps   | 5.0000 | 25.000   | EA  | 125.00    | 125.00     | 0.00  |
| <b>Total for Indirect Costs</b>   |        |          |     | 23,823.00 | 23,823.00  | 0.00  |
| <b>Total Indirect Costs</b>   |        |          |     | 23,823.00 | 23,823.00  | 0.00  |
| <b>TOTAL INDIRECT EXPENSES</b>  |        |          |     | 23,823.00 | 23,823.00  | 0.00  |

**ATTACHMENT 1**

**Project Cost Estimate for Grants and Cooperative Agreements Program - 2019/2020  
Agency: Los Angeles Police Department / Valley Traffic Division, Off Road Unit  
Application: Education & Safety**

| Line Item                 | Qty | Rate | UOM | Total             | Grant Req.        | Match             |
|---------------------------|-----|------|-----|-------------------|-------------------|-------------------|
| <b>TOTAL EXPENDITURES</b> |     |      |     | <b>313,373.00</b> | <b>199,923.00</b> | <b>113,450.00</b> |

|                            |                   |  |
|----------------------------|-------------------|--|
| <b>TOTAL PROJECT AWARD</b> | <b>199,923.00</b> |  |
|----------------------------|-------------------|--|

## **Project Agreement General Provisions (Nonfederal Applicants Only)**

### **A. Definitions**

1. The term "State" as used herein means the State of California, Department of Parks and Recreation.
2. The term "Act" as used herein means the Off-Highway Motor Vehicle Recreation Act of 2003 as amended.
3. The term "Project" as used herein means the Project described in Attachment 1 of this Agreement and in the Application.
4. The term "Application" as used herein means the Individual Project Application and attachments required pursuant to the enabling legislation, regulations, and/or Grant program, which is incorporated into this Agreement by reference.
5. The term "Project Agreement" as used herein means the Application and the Project Agreement and its General Provisions.
6. The term "Grantee" as used herein means the party described as the Grantee on page 1 of the Project Agreement.

### **B. Project Execution**

1. Subject to the appropriation and availability of Grant funds in the state budget, the State hereby awards to the Grantee the sum of money (Grant money) stated on page 1 of the Project Agreement in consideration of and on condition that the sum be expended in carrying out the purposes as set forth in the Project Description on Attachment 1 of the Project Agreement and the terms and conditions set forth in this Agreement.

The Grantee assumes the obligation to furnish any additional funds that may be necessary to complete or carry out the Project as described. Any modification or alteration in the Project as set forth in the Application on file with the State must be submitted to the State for approval. The State's obligation to make Grant payments is limited to the Project as provided for herein, or as modified with the approval of the State.

2. The Grantee agrees to complete the Project in accordance with the Project performance period set forth on page 1 of the Project Agreement, and under the terms and conditions of this agreement.
3. If the Project includes development, the development plans, specifications and estimates or Force Account Schedule shall be reviewed and approved by the State prior to the Grantee proceeding with the Project. Unless the development plans, specifications and estimates are approved by the State, the State shall have no obligation to make Grant payments for the work.

The Grantee shall comply with all applicable current laws and regulations affecting Development Projects, including, but not limited to, legal requirements for construction contracts, building codes, health and safety codes, and laws and codes pertaining to individuals with disabilities. In addition, the Grantee shall complete the development work in accordance with the State-approved development plans, specifications, and estimates or Force Account Schedule.

4. The Grantee shall make property or facilities acquired and/or developed pursuant to this Agreement available for inspection upon request by the State to determine if development work is in accordance with the approved plans, specifications and estimates or Force Account Schedule, including a final inspection upon Project completion.
5. If the Project includes acquisition of real property, the cost of which is to be reimbursed with Grant moneys under this Agreement, the acquisition shall comply with Chapter 16 (commencing with Section 7260) of Division 7 of Title 1 of the Government Code and any

other applicable federal, state, or local laws or ordinances. Documentation of such compliance will be made available for review by the State upon request. Eminent domain may not be used to acquire property using the Grant funds provided by this Agreement.

6. If the Project includes acquisition of real property, the purchase price shall be the fair market value of such property as established by an appraisal completed according to established current appraisal practices and methods as approved by both the Grantee and the State. The Grantee agrees to furnish the State with additional supportive appraisal material or justification as may be requested by the State to complete its review and approval of the fair market value.

The Grantee agrees to furnish the State with preliminary title reports respecting such real property or such other evidence of title which is determined to be sufficient by the State. The Grantee agrees to correct prior to or at the close of escrow any defects of title which in the opinion of the State might interfere with the operation of the Project.

#### C. Project Costs

1. The Grant moneys to be provided to the Grantee under this Agreement shall be disbursed as follows, but not to exceed in any event one-hundred (100) percent of the allowable Project costs or the State Grant amount as set forth on page 1 of this Agreement, whichever is less:
2. If the Project includes acquisition of real property, the State shall disburse to the Grantee the Grant moneys as follows, but not to exceed in any event the State Grant amount set forth on page 1 of this Agreement.

The State will disburse the amount of the State-approved purchase price together with State-approved costs of acquisition. Funds for acquisition shall only be released into an escrow account established for the acquisition.

#### D. Project Administration

1. The Grantee shall promptly submit such progress, performance or other reports concerning the status of work performed on the Project as the State may request. In any event, the Grantee shall provide the State a report showing total final Project expenditures including State and all other moneys expended within one hundred-twenty (120) days after completion of the Project.
2. The Grantee shall make property and facilities maintained, operated, acquired or developed pursuant to this Agreement available for inspection by the State upon request.
3. The Grantee may be provided advanced payments for Grants. The Grantee shall place such moneys in a separate interest-bearing account, if legally able to do so, setting up and identifying such account prior to the advance. Interest earned on Grant moneys shall be used on the Project or paid to the State. If Grant moneys are advanced and not expended, the unused portion of the Grant (plus interest) shall be returned to the State within one hundred-twenty (120) days of completion of the Project or end of the Project performance period, whichever is earlier.

Income, after deduction for reasonable expenses associated with that income, that is earned by the Grantee from a State-approved non-recreational use on an acquisition Project, subsequent to taking title by the Grantee, but before use for OHV Recreation, must be used by the Grantee for recreational purposes at the Project.

4. The Grantee shall use any moneys advanced by the State under the terms of this agreement solely for the Project herein described.
5. The Grantee will provide and maintain a sign on the Project site that identifies the funding source (Off-Highway Vehicle Fund) and the administering agency (California State Department of Parks and Recreation).



6. Equipment must be used solely for OHV-related purposes unless the Applicant is funding the portion of the purchase price not dedicated to OHV purposes, and that portion is not part of the total project cost.

E. Project Termination

1. The Grantee may unilaterally rescind this Agreement at any time prior to the commencement of the Project. After Project commencement this Agreement may be rescinded, modified or amended by mutual agreement in writing.
2. Failure by the Grantee to comply with the terms of this Agreement or any other agreement under the Act may be cause for suspension of all obligations of the State hereunder and reimbursement to the State of any Grant moneys already provided to the Grantee. However, such failure shall not be cause for the suspension of all obligations of the State hereunder if, in the judgment of the State, such failure was due to no fault and beyond the control of the Grantee to prevent, mitigate or remedy.
3. Because the benefit to be derived by the State from the full compliance by the Grantee with the terms of this Agreement is the operation, development, preservation, protection and net increase in the quantity and quality of public outdoor recreation facilities available to the people of the State of California, and because such benefit exceeds to an immeasurable and unascertainable extent the amount of money furnished by the State by way of Grant moneys under the terms of this Agreement, the Grantee agrees that payment by the Grantee to the State of an amount equal to the amount of the Grant moneys disbursed under this Agreement by the State would be inadequate compensation to the State for any breach by the Grantee of this Agreement.
4. The Grantee further agrees, therefore, that the appropriate remedy in the event of a breach by the Grantee of this Agreement shall be the specific performance of this Agreement, unless otherwise agreed to by the State. Notwithstanding the foregoing, in the event of a breach of this Agreement, or any portion thereof, which is due to no fault and beyond the control of the Grantee to prevent, mitigate, or remedy, the State's sole remedy shall be the reimbursement of any funds advanced or paid that pertain to the breached term or terms of this Agreement.

F. Hold Harmless

1. The Grantee hereby waives all claims and recourse against the State including the right to contribution of loss of damage to persons or property arising from, growing out of or in any way connected with or incident to this Agreement except claims arising from the concurrent or sole negligence of the State, its officers, agents and employees.
2. The Grantee shall protect, indemnify, hold harmless and defend the State, its officers, agents and employees against any and all claims, demands, damages, costs, expenses or liability costs arising out of the acquisition, development, construction, operation or maintenance of the property described as the Project which claims, demands or causes of action arise under Government Code Section 895.2 or otherwise except for liability arising out of, and attributable to, the concurrent or sole negligence of the State, its officers, or employees.
3. In the event the State is named as codefendant under the provisions of Government Code Section 895 et seq., the Grantee shall notify the State of such fact and shall represent the State in the legal action unless the State undertakes to represent itself as codefendant in such legal action in which event the State shall bear its own litigation costs, expenses, and attorney's fees.
4. In the event of judgment against the State and the Grantee because of the concurrent negligence of the State and the Grantee, their officers, agents, or employees, an apportionment of liability to pay such judgment shall be made by a court of competent jurisdiction. Neither party shall request, and each party hereby waives its right to, a jury apportionment.

**G. Financial Records**

1. The Grantee shall retain for inspection all financial accounts, documents, and records for three (3) years from the expiration date of the Project Agreement, or three (3) years from the start of an audit engagement, whichever comes first, and until an audit started during the three (3) years is completed, a report published and any Audit findings are resolved and/or payment or other correction made with regard to any Audit findings contained in the final Audit report.
2. During regular office hours each party hereto and their duly authorized representatives shall have the right to inspect and make copies of any books, records or reports of the other party pertaining to this Agreement or matters related thereto.

**H. Use of Facilities**

1. The Grantee shall, without cost to the State, except as may be otherwise provided in this Agreement or any other Grant agreement, operate and maintain the property acquired or developed pursuant to this Agreement in the manner of and according to the Off-Highway Motor Vehicle Recreation Act and any related regulations, or any other applicable provisions of law.
2. Use of the facilities shall comply with all applicable laws, including, but not limited to, the requirements for registration of all day use-vehicles with the Department of Motor Vehicles or identified under the Chapple-Z'berg Off-Highway Motor Vehicle Law of 1983.

**I. Nondiscrimination**

1. The Grantee shall not discriminate against any person on the basis of sex, race, color, national origin, religion, ancestry, or physical handicap in the use of any property or facility acquired or developed pursuant to this Agreement.
2. The Grantee shall not discriminate against any person on the basis of residence except to the extent that reasonable differences in admission or other fees may be maintained on the basis of residence and pursuant to law.

**J. Application Incorporation**

1. The Application and any subsequent change or addition approved by the State is hereby incorporated in this Agreement as though set forth in full in this Agreement.

**K. Severability**

1. If any provision of this Agreement or the application thereof is held invalid, that invalidity shall not affect other provisions or applications of this Agreement which can be given effect without the invalid provision or application, and to this end the provisions of this Agreement are severable.

**L. Governing Law**

1. This Agreement shall be construed in accordance with and be governed by the laws of the State of California. Any legal action arising out of the terms of this Agreement shall take place in the county wherein the Project funded by this Agreement is located. If the Project is located in or among two or more counties, any legal action shall be taken in the county wherein the largest land area of the Project is located.
2. The Grantee shall comply with all Federal, State, and/or Local laws, regulations, ordinances and executive orders that are applicable during the performance period.

**Background - Provide a brief description of the Applicant or Land Manager's organization/program (e.g., location and types of recreation available) - 4970.13(f)(1)**

The City of Los Angeles (City) is the nation's second largest city with a population of over four million residents distributed over 468 square miles. The Los Angeles Police Department (LAPD) is the nation's third largest police agency with 10,000 sworn and 2,600 civilian employees. The LAPD has a specialized Off Road Unit (ORU) responsible for crime prevention of illegal off-highway vehicles (OHV) activities throughout the City. Staffed with 2 Sergeants, 14 Motor Officers and 3 volunteer Reserve Motor Officers, the ORU is also responsible for OHV education to enhance awareness and public safety regarding the operation of OHV by participating in car shows and fairs. However, there is still a need to educate the public regarding OHV opportunities and activities.

Through the Education and Safety category of the Off-Highway Motor Vehicle Recreation Division, Grants and Cooperative Agreement Program, the Los Angeles Police Department (LAPD) proposes to partner with the National Youth Project Using Minibikes (NYPUM) to provide Off-Highway Vehicle (OHV) related education and safety activities within the City of Los Angeles (City). The LAPD-NYPUM was created to engage at risk and disadvantaged youth ages 10 to 17 years old to promote their development through a new and exciting activity. While the core idea is to put the kids together with a caring adult, a trail bike, and learn how to care for and safely ride in the outdoors; the purpose is to allow them to build self-esteem and self-discipline. Most participants discover that they can work together with others and often display leadership. The program goal is to "change the conditions which foster alienation, delinquency, and crime." American Honda Motor Corporation donates minibikes to each established NYPUM program and has donated over 10,000 minibikes since 1969. The NYPUM has been successfully implemented in nearly 50 programs nationwide. The 2017 OHMVR Grant Program - Education and Safety - funded the inception of the LAPD-NYPUM program.

This proposal will continue the initial incorporation of the NYPUM program into LAPD's existing youth programs, providing youth with awareness of OHV activities and areas, as well as provide hands-on and classroom educational and safety training. The LAPD hosts a variety of community-based youth programs with prevention and intervention strategies, offering a positive relationship between the police, the City's youth, and their families. The goal is to develop self-esteem, strong values, and a sense of responsibility among the targeted youth participants, using the mini-bike as a motivational tool. The LAPD-NYPUM program not only supports OHV recreation but also gives back to community members who may never have an economical opportunity to experience OHV recreation. The LAPD-NYPUM ultimately promotes OHV education and is an avenue to create future OHV enthusiasts.

Program participants will be selected from the current youth programs as well as LAPD Community Safety Partnership (CSP) program applicants.

- a. The *Cadet* program, for 13-17 years old, aims to empower youth to maximize their personal and scholastic potential, emphasizing leadership, academic excellence, ethical decision-making, and community service.
- b. The *Junior Cadet* program, for 8-12 years old, introduces youth to the law enforcement profession, while instilling a sense of community pride, self-discipline, and leadership.
- c. The *Jeopardy* program, for 8-17 years old, is a gang prevention/intervention program for "at-risk" youth and their parents offering resources and referrals, while seeking to decrease truancy, gang involvement, violence, and criminal behavior.
- d. The *Police Activities League (PAL)*, for 6-17 years old, provides youth with an opportunity to participate in self-enhancement activities through educational, athletic, and other recreational activities.
- e. The *Juvenile Impact Program*, for 9-17 years, is a regimented, academic, and physical training-intervention program for delinquent "at-risk" youth in need of immediate diversion from gangs and criminal behavior.
- f. The *LAPD CSP* is a collaboration between the Housing Authority of the City of Los Angeles (HACLA) and the LAPD. The CSP is a community policing effort to build relationship with various housing developments in the City.

**Project Description - 4970.13(f)**

List of Project Deliverables - 4870.13(f)(2)

Provide a list of Project Deliverables the Applicant proposes to undertake

| #   | Title  | Project Deliverable Description   |
|-----|--|---|
| 1.  | Classroom or field training<br>(Education focused)                                   | Deliverable: Teach adolescents 10 - 17 how to ride a bike.<br>Description: 3 motor officers will be partnered with 10 kids to provide riding instruction. They will learn the parts of the bike and learn to balance and ride safely. The curriculum is comprised of 21 lessons - the first 4 lessons are classroom instruction and the other 17 are field training. The lessons include all components of a mini bike, maintenance and riding terrains. Curriculum lessons are from the approved Motor Cycle Safety Foundation. The goal is for the youth to be able to demonstrate all lessons taught by completing a road course incorporating each lesson within that course. |
| 2.  | Educational Outreach<br>(Education focused)  | N/A   |
| 3.  | Maps and brochures<br>(Education focused)  | N/A   |
| 4.  | Trail and interpretive signage<br>(Education focused)                                | N/A   |
| 5.  | Website development<br>(Education focused)   | N/A   |
| 6.  | Voluntary Sound Testing<br>(Education focused)                                       | N/A   |
| 7.  | OHV First Responder<br>Activities as related to OHV<br>Recreation (Safety focused)   | N/A   |
| 8.  | OHV Search and Rescue<br>Activities as related to OHV<br>Recreation (Safety focused) | N/A   |
| 9.  | First aid stations (Safety<br>focused)   | N/A   |
| 10. | Other (unique to Safety or<br>Education, depending on<br>what type of Project)       | Deliverable: Teach adolescents 10 - 17 through classroom training on safe and responsible OHV use and respect for public parks and other public lands.<br>Description: Teach environmental responsibility related of OHV use and Tread Lightly principle( <a href="https://www.treadlightly.org/">https://www.treadlightly.org/</a> ).  |
| 11. | Other (unique to Safety or<br>Education, depending on<br>what type of Project)       | N/A   |
| 12. | Other (unique to Safety or<br>Education, depending on<br>what type of Project)       | N/A   |
| 13. | Other (unique to Safety or<br>Education, depending on<br>what type of Project)       | N/A   |
| 14. | Other (unique to Safety or<br>Education, depending on                                | N/A   |

|     |  |     |
|-----|--|-----|
|     | what type of Project)  |     |
| 15. | Other (unique to Safety or Education, depending on what type of Project) | N/A |

**Relation of Proposed Project to OHV Recreation - 4970.13(f)(3)**

The LAPD-NYPUM introduces OHV recreation and areas to juveniles within LAPD's youth programs, who may not have the economical means to explore OHV recreation. Through the LAPD-NYPUM program, the mentorship between police officers and juvenile will break down barriers present between police officers and economically-challenged community members. The common tool, minibikes, will bring partnership between the involved parties with hopes for each participant to enjoy the experience and possibly spark interest and gain passion for this recreational sport.

**Identification of Needs - 4970.13(f)(4)**

The LAPD's youth programs provide a myriad of activities, such as tutoring and sports, to help develop self-esteem, responsibility, leadership skills, and forge positive relationships with law enforcement. However, very few of these youth program activities offer the additional benefits the LAPD-NYPUM can provide. OHV activities introduces kids to the outdoors and help them connect with nature. It is anticipated that it will open their world to the outside recreation and encourage them to explore the State Parks in their area. Today's youth in urban areas spend most of their time on their couches watching television or playing computer/video games. This back-to-nature activity will not only teach them to ride a mini-bikes, but it will also give them access to the great outdoors.

The LAPD-NYPUM project will involve both hands-on instruction on how to ride a mini-bike, as well as classroom training on safety, environment responsibility, and respect for private property. The City of Los Angeles has a large amount of protected open spaces where OHV activities are prohibited. It is important to educate future OHV riders on the regulations for OHV activities.

**Location of Training/Services - 4970.13(f)(5)**

The training will be conducted at LAPD's Edward M. Davis Training, which is located at 12001 Blucher Ave, Granada Hills. The training facility is one of LAPD's training facilities and has an open space with off road terrain, capable of training the juveniles at a beginner's level. This facility has all the logistics needed to safely operate this program including bathrooms and classrooms.

**OHV Safety, Environmental Responsibility, and Respect Private Property - 4970.13(f)(6) (Education Projects ONLY)**

The NYPUM program is a nationally established program and requires safety measures to be in place while conducting OHV training. Each participant will be equipped with helmet, goggles, gloves, and will be required to wear long pants, long sleeve shirt and boot-type shoes.

During the NYPUM certification workshop, officers became familiar with the "TREAD Lightly" principles – Travel responsibly, Respect the rights of others, Educate yourself, Avoid sensitive areas, Do your part. The officers will teach the youth participants the same principles as part of the NYPUM program curriculum.

**Attachments**

- NYPUM Manual
- NYPUM Introduction

**District and County Information**

**California State Senate Districts**

Select one or more of the California State Senate Districts where the proposed project activities will occur. Copy

and Paste the URL ([http://www.legislature.ca.gov/legislators\\_and\\_districts/districts/districts.html](http://www.legislature.ca.gov/legislators_and_districts/districts/districts.html)) in your browser to determine the State Senate district(s).

|   |   |   |   |   |
|---|---|---|---|---|
| <input type="checkbox"/> State Senate 01            | <input type="checkbox"/> State Senate 02            | <input type="checkbox"/> State Senate 03            | <input type="checkbox"/> State Senate 04            | <input type="checkbox"/> State Senate 05            |
| <input type="checkbox"/> State Senate 06            | <input type="checkbox"/> State Senate 07            | <input type="checkbox"/> State Senate 08            | <input type="checkbox"/> State Senate 09            | <input type="checkbox"/> State Senate 10            |
| <input type="checkbox"/> State Senate 11            | <input type="checkbox"/> State Senate 12            | <input type="checkbox"/> State Senate 13            | <input type="checkbox"/> State Senate 14            | <input type="checkbox"/> State Senate 15            |
| <input type="checkbox"/> State Senate 16            | <input type="checkbox"/> State Senate 17            | <input checked="" type="checkbox"/> State Senate 18 | <input type="checkbox"/> State Senate 19            | <input type="checkbox"/> State Senate 20            |
| <input type="checkbox"/> State Senate 21            | <input type="checkbox"/> State Senate 22            | <input type="checkbox"/> State Senate 23            | <input checked="" type="checkbox"/> State Senate 24 | <input checked="" type="checkbox"/> State Senate 25 |
| <input checked="" type="checkbox"/> State Senate 26 | <input checked="" type="checkbox"/> State Senate 27 | <input checked="" type="checkbox"/> State Senate 28 | <input type="checkbox"/> State Senate 29            | <input type="checkbox"/> State Senate 30            |
| <input type="checkbox"/> State Senate 31            | <input type="checkbox"/> State Senate 32            | <input checked="" type="checkbox"/> State Senate 33 | <input type="checkbox"/> State Senate 34            | <input checked="" type="checkbox"/> State Senate 35 |
| <input type="checkbox"/> State Senate 36            | <input type="checkbox"/> State Senate 37            | <input type="checkbox"/> State Senate 38            | <input type="checkbox"/> State Senate 39            | <input type="checkbox"/> State Senate 40            |

#### California State Assembly Districts

Select one or more of the California State Assembly Districts where the proposed project activities will occur. Copy and Paste the URL ([http://www.legislature.ca.gov/legislators\\_and\\_districts/districts/districts.html](http://www.legislature.ca.gov/legislators_and_districts/districts/districts.html)) in your browser to determine the State Assembly district(s).

|  |  |   |   |   |
|--|--|---|---|---|
| <input type="checkbox"/> State Assembly 01 | <input type="checkbox"/> State Assembly 02 | <input type="checkbox"/> State Assembly 03            | <input type="checkbox"/> State Assembly 04            | <input type="checkbox"/> State Assembly 05            |
| <input type="checkbox"/> State Assembly 06 | <input type="checkbox"/> State Assembly 07 | <input type="checkbox"/> State Assembly 08            | <input type="checkbox"/> State Assembly 09            | <input type="checkbox"/> State Assembly 10            |
| <input type="checkbox"/> State Assembly 11 | <input type="checkbox"/> State Assembly 12 | <input type="checkbox"/> State Assembly 13            | <input type="checkbox"/> State Assembly 14            | <input type="checkbox"/> State Assembly 15            |
| <input type="checkbox"/> State Assembly 16 | <input type="checkbox"/> State Assembly 17 | <input type="checkbox"/> State Assembly 18            | <input type="checkbox"/> State Assembly 19            | <input type="checkbox"/> State Assembly 20            |
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| <input type="checkbox"/> State Assembly 26 | <input type="checkbox"/> State Assembly 27 | <input type="checkbox"/> State Assembly 28            | <input type="checkbox"/> State Assembly 29            | <input type="checkbox"/> State Assembly 30            |
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| <input type="checkbox"/> State Assembly 36 | <input type="checkbox"/> State Assembly 37 | <input checked="" type="checkbox"/> State Assembly 38 | <input checked="" type="checkbox"/> State Assembly 39 | <input type="checkbox"/> State Assembly 40            |
| <input type="checkbox"/> State Assembly 41 | <input type="checkbox"/> State Assembly 42 | <input checked="" type="checkbox"/> State Assembly 43 | <input type="checkbox"/> State Assembly 44            | <input checked="" type="checkbox"/> State Assembly 45 |
| <input type="checkbox"/> State Assembly 46 | <input type="checkbox"/> State Assembly 47 | <input type="checkbox"/> State Assembly 48            | <input type="checkbox"/> State Assembly 49            | <input type="checkbox"/> State Assembly 50            |
| <input type="checkbox"/> State Assembly 51 | <input type="checkbox"/> State Assembly 52 | <input type="checkbox"/> State Assembly 53            | <input type="checkbox"/> State Assembly 54            | <input type="checkbox"/> State Assembly 55            |
| <input type="checkbox"/> State Assembly 56 | <input type="checkbox"/> State Assembly 57 | <input type="checkbox"/> State Assembly 58            | <input type="checkbox"/> State Assembly 59            | <input type="checkbox"/> State Assembly 60            |
| <input type="checkbox"/> State Assembly 61 | <input type="checkbox"/> State Assembly 62 | <input type="checkbox"/> State Assembly 63            | <input type="checkbox"/> State Assembly 64            | <input type="checkbox"/> State Assembly 65            |
| <input type="checkbox"/> State Assembly 66 | <input type="checkbox"/> State Assembly 67 | <input type="checkbox"/> State Assembly 68            | <input type="checkbox"/> State Assembly 69            | <input type="checkbox"/> State Assembly 70            |
| <input type="checkbox"/> State Assembly 71 | <input type="checkbox"/> State Assembly 72 | <input type="checkbox"/> State Assembly 73            | <input type="checkbox"/> State Assembly 74            | <input type="checkbox"/> State Assembly 75            |
| <input type="checkbox"/> State Assembly 76 | <input type="checkbox"/> State Assembly 77 | <input type="checkbox"/> State Assembly 78            | <input type="checkbox"/> State Assembly 79            | <input type="checkbox"/> State Assembly 80            |

#### California Congressional Districts

Select one or more of the California Congressional Districts where the proposed project activities will occur. Copy and Paste the URL (<https://www.govtrack.us/congress/members/CA>) in your browser to determine the Congressional district(s).

|   |   |   |   |
|---|---|---|---|
| <input type="checkbox"/> Congressional District 1             | <input type="checkbox"/> Congressional District 2             | <input type="checkbox"/> Congressional District 3             | <input type="checkbox"/> Congressional District 4             |
| <input type="checkbox"/> Congressional District 5             | <input type="checkbox"/> Congressional District 6             | <input type="checkbox"/> Congressional District 7             | <input type="checkbox"/> Congressional District 8             |
| <input type="checkbox"/> Congressional District 9             | <input type="checkbox"/> Congressional District 10            | <input type="checkbox"/> Congressional District 11            | <input type="checkbox"/> Congressional District 12            |
| <input type="checkbox"/> Congressional District 13            | <input type="checkbox"/> Congressional District 14            | <input type="checkbox"/> Congressional District 15            | <input type="checkbox"/> Congressional District 16            |
| <input type="checkbox"/> Congressional District 17            | <input type="checkbox"/> Congressional District 18            | <input type="checkbox"/> Congressional District 19            | <input type="checkbox"/> Congressional District 20            |
| <input type="checkbox"/> Congressional District 21            | <input type="checkbox"/> Congressional District 22            | <input type="checkbox"/> Congressional District 23            | <input type="checkbox"/> Congressional District 24            |
| <input checked="" type="checkbox"/> Congressional District 25 | <input type="checkbox"/> Congressional District 26            | <input checked="" type="checkbox"/> Congressional District 27 | <input checked="" type="checkbox"/> Congressional District 28 |
| <input checked="" type="checkbox"/> Congressional District 29 | <input checked="" type="checkbox"/> Congressional District 30 | <input type="checkbox"/> Congressional District 31            | <input type="checkbox"/> Congressional District 32            |

- |   |   |  |  |
|---|---|--|--|
| <input checked="" type="checkbox"/> Congressional District 33 | <input checked="" type="checkbox"/> Congressional District 34 | <input type="checkbox"/> Congressional District 35 | <input type="checkbox"/> Congressional District 36 |
| <input type="checkbox"/> Congressional District 37            | <input type="checkbox"/> Congressional District 38            | <input type="checkbox"/> Congressional District 39 | <input type="checkbox"/> Congressional District 40 |
| <input type="checkbox"/> Congressional District 41            | <input type="checkbox"/> Congressional District 42            | <input type="checkbox"/> Congressional District 43 | <input type="checkbox"/> Congressional District 44 |
| <input type="checkbox"/> Congressional District 45            | <input type="checkbox"/> Congressional District 46            | <input type="checkbox"/> Congressional District 47 | <input type="checkbox"/> Congressional District 48 |
| <input type="checkbox"/> Congressional District 49            | <input type="checkbox"/> Congressional District 50            | <input type="checkbox"/> Congressional District 51 | <input type="checkbox"/> Congressional District 52 |
| <input type="checkbox"/> Congressional District 53            |   |  |  |

**County**

Select one or more of the California Counties where the proposed project activities will occur.

- |   |  |                                      |  |                                     |   |
|---|--|--------------------------------------|--|-------------------------------------|---|
| <input type="checkbox"/> Alameda                | <input type="checkbox"/> Alpine        | <input type="checkbox"/> Amador      | <input type="checkbox"/> Butte           | <input type="checkbox"/> Calaveras  | <input type="checkbox"/> Colusa         |
| <input type="checkbox"/> Contra Costa           | <input type="checkbox"/> Del Norte     | <input type="checkbox"/> El Dorado   | <input type="checkbox"/> Fresno          | <input type="checkbox"/> Glenn      | <input type="checkbox"/> Humboldt       |
| <input type="checkbox"/> Imperial               | <input type="checkbox"/> Inyo          | <input type="checkbox"/> Kern        | <input type="checkbox"/> Kings           | <input type="checkbox"/> Lake       | <input type="checkbox"/> Lassen         |
| <input checked="" type="checkbox"/> Los Angeles | <input type="checkbox"/> Madera        | <input type="checkbox"/> Marin       | <input type="checkbox"/> Mariposa        | <input type="checkbox"/> Mendocino  | <input type="checkbox"/> Merced         |
| <input type="checkbox"/> Modoc                  | <input type="checkbox"/> Mono          | <input type="checkbox"/> Monterey    | <input type="checkbox"/> Napa            | <input type="checkbox"/> Nevada     | <input type="checkbox"/> Orange         |
| <input type="checkbox"/> Placer                 | <input type="checkbox"/> Plumas        | <input type="checkbox"/> Riverside   | <input type="checkbox"/> Sacramento      | <input type="checkbox"/> San Benito | <input type="checkbox"/> San Bernardino |
| <input type="checkbox"/> San Diego              | <input type="checkbox"/> San Francisco | <input type="checkbox"/> San Joaquin | <input type="checkbox"/> San Luis Obispo | <input type="checkbox"/> San Mateo  | <input type="checkbox"/> Santa Barbara  |
| <input type="checkbox"/> Santa Clara            | <input type="checkbox"/> Santa Cruz    | <input type="checkbox"/> Shasta      | <input type="checkbox"/> Sierra          | <input type="checkbox"/> Siskiyou   | <input type="checkbox"/> Solano         |
| <input type="checkbox"/> Sonoma                 | <input type="checkbox"/> Stanislaus    | <input type="checkbox"/> Sutter      | <input type="checkbox"/> Tehama          | <input type="checkbox"/> Trinity    | <input type="checkbox"/> Tulare         |
| <input type="checkbox"/> Tuolumne               | <input type="checkbox"/> Ventura       | <input type="checkbox"/> Yolo        | <input type="checkbox"/> Yuba            |                                     |   |

**1 Optional Project-Specific Application Documents**

| Attachment Title | Attachment                          |
|------------------|-------------------------------------|
| NYPUM Manual     | 25314_0_458_Admin Manual 2018.pdf   |
| Intro to NYPUM   | 25314_1_348_About NYPUM Program.pdf |

**2 Optional Project-specific Maps**

| Attachment Title                               | Attachment                       |
|--|----------------------------------|
| LAPD-Edward Davis Academy, NYPUM Training Site | 25318_0_678_Edward Davis Pic.png |



Project Cost Estimate for Grants and Cooperative Agreements Program - 2019/2020  
Agency: Los Angeles Police Department / Valley Traffic Division, Off Road Unit  
Application: Education & Safety

6/1/2020

|                              |  |   |               |
|------------------------------|--|---|---------------|
| <b>APPLICANT NAME :</b>      | Los Angeles Police Department / Valley Traffic Division, Off Road Unit   |   |               |
| <b>PROJECT TITLE :</b>       | Education & Safety   | <b>PROJECT NUMBER<br/>(Division use only) :</b> | G19-03-66-S01 |
| <b>PROJECT TYPE :</b>        | <input type="checkbox"/> Law Enforcement <input type="checkbox"/> Restoration <input checked="" type="checkbox"/> Education & Safety <input type="checkbox"/> Acquisition<br><input type="checkbox"/> Development <input type="checkbox"/> Ground Operations <input type="checkbox"/> Planning   |   |               |
| <b>PROJECT DESCRIPTION :</b> | <p>The City of Los Angeles (City) is the nation's second largest city with a population of over four million residents distributed over 468 square miles. The Los Angeles Police Department (LAPD) is the nation's third largest police agency with 10,000 sworn and 2,800 civilian employees. The LAPD has a specialized Off Road Unit (ORU) responsible for crime prevention of illegal off-highway vehicles (OHV) activities throughout the City. Staffed with 2 Sergeants, 14 Motor Officers and 3 volunteer Reserve Motor Officers, the ORU is also responsible for OHV education to enhance awareness and public safety regarding the operation of OHV by participating in car shows and fairs. However, there is still a need to educate the public regarding OHV opportunities and activities.</p> <p>Through the Education and Safety category of the Off-Highway Motor Vehicle Recreation Division, Grants and Cooperative Agreement Program, the Los Angeles Police Department (LAPD) proposes to partner with the National Youth Project Using Minibikes (NYPUM) to provide Off-Highway Vehicle (OHV) related education and safety activities within the City of Los Angeles (City). The LAPD-NYPUM was created to engage at risk and disadvantaged youth ages 10 to 17 years old to promote their development through a new and exciting activity. While the core idea is to put the kids together with a caring adult, a trail bike, and learn how to care for and safely ride in the outdoors; the purpose is to allow them to build self-esteem and self-discipline. Most participants discover that they can work together with others and often display leadership. The program goal is to "change the conditions which foster alienation, delinquency, and crime." American Honda Motor Corporation donates minibikes to each established NYPUM program and has donated over 10,000 minibikes since 1989. The NYPUM has been successfully implemented in nearly 50 programs nationwide. The 2017 OHMVR Grant Program – Education and Safety – funded the inception of the LAPD-NYPUM program.</p> <p>This proposal will continue the initial incorporation of the NYPUM program into LAPD's existing youth programs, providing youth with awareness of OHV activities and areas, as well as provide hands-on and classroom educational and safety training. The LAPD hosts a variety of community-based youth programs with prevention and intervention strategies, offering a positive relationship between the police, the City's youth, and their families. The goal is to develop self-esteem, strong values, and a sense of responsibility among the targeted youth participants, using the mini-bike as a motivational tool. The LAPD-NYPUM program not only supports OHV recreation but also gives back to community members who may never have an economical opportunity to experience OHV recreation. The LAPD-NYPUM ultimately promotes OHV education and is an avenue to create future OHV enthusiasts.</p> <p>Program participants will be selected from the current youth programs as well as LAPD Community Safety Partnership (CSP) program applicants.</p> <p>a. The <i>Cadet</i> program, for 13-17 years old, aims to empower youth to maximize their personal and scholastic potential, emphasizing leadership, academic excellence, ethical decision-making, and community service.</p> <p>b. The <i>Junior Cadet</i> program, for 8-12 years old, introduces youth to the law enforcement profession, while instilling a sense of community pride, self-</p> |   |               |

Project Cost Estimate for Grants and Cooperative Agreements Program - 2019/2020  
 Agency: Los Angeles Police Department / Valley Traffic Division, Off Road Unit  
 Application: Education & Safety

6/1/2020

| <p>discipline, and leadership.</p> <p>c. The <i>Jeopardy</i> program, for 8-17 years old, is a gang prevention/intervention program for "at-risk" youth and their parents offering resources and referrals, while seeking to decrease truancy, gang involvement, violence, and criminal behavior.</p> <p>d. The <i>Police Activities League (PAL)</i>, for 6-17 years old, provides youth with an opportunity to participate in self-enhancement activities through educational, athletic, and other recreational activities.</p> <p>e. The <i>Juvenile Impact Program</i>, for 9-17 years, is a regimented, academic, and physical training-intervention program for delinquent "at-risk" youth in need of immediate diversion from gangs and criminal behavior.</p> <p>f. The <i>LAPD CSP</i> is a collaboration between the Housing Authority of the City of Los Angeles (HACLA) and the LAPD. The CSP is a community policing effort to build relationship with various housing developments in the City.</p> |           |         |     |            |            |       |  |
|---|-----------|---------|-----|------------|------------|-------|--|
| Line Item   | Qty       | Rate    | UOM | Total      | Grant Req. | Match |  |
| <b>DIRECT EXPENSES</b>  |           |         |     |            |            |       |  |
| <b>Program Expenses</b>   |           |         |     |            |            |       |  |
| <b>1 Staff</b>  |           |         |     |            |            |       |  |
| <b>1. Staff-Sergeant</b><br>Notes : This line denotes 400 hours of Motor Sergeants overtime at \$106 per hour.<br><br>This request will pay a Motor Sergeants to supervise and oversee each NYPUM training event. This would cover one 10-hours NYPUM event per month for 10 months.<br>(1 Motor Sergeant x 10 hours x 4 weeks 10 months)<br><br>The program is designed to have two events/shift per week . A city match for an additional shift per week will be included in our costs (see match) for a complete program.  | 400.0000  | 106.000 | HR  | 42,400.00  | 42,400.00  | 0.00  |  |
| <b>2. Staff-Motor Officers</b><br>Notes : This line denotes 1,400 hours of Motor Officer overtime at \$93 per hour.   | 1400.0000 | 93.000  | HRS | 130,200.00 | 130,200.00 | 0.00  |  |

Project Cost Estimate for Grants and Cooperative Agreements Program - 2019/2020  
Agency: Los Angeles Police Department / Valley Traffic Division, Off Road Unit  
Application: Education & Safety

6/1/2020

| Line Item  | Qty       | Rate   | UOM | Total     | Grant Req. | Match     |
|--|-----------|--------|-----|-----------|------------|-----------|
| <p>This request will pay for 3-4 Motor Officer to manage and conduct each LAPD-NYPUM training event. This would cover 3 Motor Officers every 10-hour NYPUM events per week for 10 months. (3-4 Motor Officer x 10 hours x 4 weeks x 10 months)</p> <p>The program is designed to have two events/shift per week . A city match for an additional shift per week will be included in our costs (see match) for a complete program.</p>  |           |        |     |           |            |           |
| <p>3. Staff-Motor Sergeant</p> <p>Notes : This line denotes the match hours for the second day per week to fully run the program. This line denotes 300 hours of Motor Sergeants' pay at \$71 per hour.</p> <p>This match hours will pay for 300 hours of Motor Sergeants pay dedicated to supervise and oversee the NYPUM program. This amount would cover the cost for three NYPUM event per month for 10 months. (1 Motor Sergeant x 10 hours x 4 weeks x 10 months).</p> <p>The program is designed to have two shifts per week . A grant request for an additional shift per week was included in our costs for a complete program above.</p> | 400.0000  | 71.000 | HRS | 28,400.00 | 0.00       | 28,400.00 |
| <p>4. Staff-Motor officers</p> <p>Notes : Officers</p> <p>Notes: This line denotes 1,300 hours of Motor Officer pay at \$63 per hour.</p> <p>This request will pay for 3-4 Motor Officer to manage and conduct each LAPD-NYPUM training event. This would</p>  | 1350.0000 | 63.000 | HRS | 85,050.00 | 0.00       | 85,050.00 |

Project Cost Estimate for Grants and Cooperative Agreements Program - 2019/2020  
 Agency: Los Angeles Police Department / Valley Traffic Division, Off Road Unit  
 Application: Education & Safety

6/1/2020

| Line Item   | Qty     | Rate   | UOM | Total      | Grant Req. | Match      |
|---|---------|--------|-----|------------|------------|------------|
| cover 3 Motor Officers every 10-hour NYPUM events per week for 10 months. (3-4 Motor Officer x 10 hours x 4 weeks x10 months)<br><br>The program is designed to have two training/shifts per week . A grant request for an additional shift per week was included in our costs for a complete program above.  |         |        |     |            |            |            |
| <b>Total for Staff</b>  |         |        |     | 288,050.00 | 172,600.00 | 113,450.00 |
| <b>2 Contracts</b>  |         |        |     |            |            |            |
| <b>3 Materials / Supplies</b>   |         |        |     |            |            |            |
| 1. Materials / Supplies-Motorcycle Helmets<br>Notes : This line item is for Off-Road helmets for 20 juveniles with a variety of different sizes. The helmets are required safety equipment for all participants in the NYPUM program. The current program is doubling in size and additional helmets are required for the new group of participants. Additionally any helmet which sustains damage in a "crash" requires replacement for safety concerns.<br>The cost for the helmets was obtained using basic entry level helmet price comparison IE: O'Neal series-3 helmet | 20.0000 | 75.000 | EA  | 1,500.00   | 1,500.00   | 0.00       |
| 2. Materials / Supplies-Motorcycle Safety Gloves<br>Notes : This line item is for Off-Road safety gloves for 20 juveniles with a variety of different sizes. The safety gloves are required safety equipment for all participants in the NYPUM program. The current program is doubling in size and additional gloves are required for the new group of participants. Additionally any gloves which sustains damage in a "crash" require replacement for safety   | 20.0000 | 20.000 | EA  | 400.00     | 400.00     | 0.00       |

Project Cost Estimate for Grants and Cooperative Agreements Program - 2019/2020  
 Agency: Los Angeles Police Department / Valley Traffic Division, Off Road Unit  
 Application: Education & Safety

6/1/2020

| Line Item   | Qty     | Rate   | UOM | Total  | Grant Req. | Match |
|---|---------|--------|-----|--------|------------|-------|
| concerns.<br>The cost was obtained using basic entry level comparison pricing IE: O'Neal element glove  |         |        |     |        |            |       |
| 3. Materials / Supplies-Safety Goggles<br>Notes : This line item is for Off-Road safety goggles for 20 juveniles. The goggles are required safety equipment for all participants in the NYPUM program. The current program is doubling in size and additional goggles are required for the new group of participants. Additionally any goggles which sustains damage in a "crash" requires replacement for safety concerns.<br>The goggles are a safety item and will prevent potential eye injury to the participants.<br>The cost estimate was obtained using basic entry level goggle price comparison IE: fly racing goggles  | 20.0000 | 25.000 | EA  | 500.00 | 500.00     | 0.00  |
| 4. Materials / Supplies-Elbow Guards<br>Notes : This line item is for Off-Road safety elbow guards for 20 juveniles with a variety of different sizes. The elbow guards are required safety equipment for all participants in the NYPUM program. The current program is doubling in size and additional safety elbow guards are required for the new group of participants. Additionally any safety elbow guards which sustains damage in a "crash" requires replacement for safety concerns.<br>The elbow guards are are safety equipment and would eliminate or prevent any injuries to the juveniles upon an unexpected fall. The cost was obtained using a basic level elbow guard price. | 20.0000 | 25.000 | EA  | 500.00 | 500.00     | 0.00  |
| 5. Materials / Supplies-Knee Guards<br>Notes : This line item is for Off-Road safety knee guards for 20 juveniles with a variety of different sizes. The safety   | 20.0000 | 30.000 | EA  | 600.00 | 600.00     | 0.00  |

Project Cost Estimate for Grants and Cooperative Agreements Program - 2019/2020  
 Agency: Los Angeles Police Department / Valley Traffic Division, Off Road Unit  
 Application: Education & Safety

6/1/2020

| Line Item   | Qty    | Rate     | UOM | Total      | Grant Req. | Match      |
|---|--------|----------|-----|------------|------------|------------|
| knee guards are required safety equipment for all participants in the NYPUM program. The current program is doubling in size and additional safety knee guards are required for the new group of participants. Additionally any safety knee guards which sustains damage in a "crash" requires replacement for safety concerns.<br>The knee guards are are safety equipment and would eliminate or prevent any injuries to the juveniles upon an unexpected fall. The cost was obtained using a basic level knee guard price. |        |          |     |            |            |            |
| <b>Total for Materials / Supplies</b>   |        |          |     | 3,500.00   | 3,500.00   | 0.00       |
| <b>4 Equipment Use Expenses</b>   |        |          |     |            |            |            |
| <b>5 Equipment Purchases</b>  |        |          |     |            |            |            |
| <b>6 Others</b>   |        |          |     |            |            |            |
| <b>Total Program Expenses</b>   |        |          |     | 289,550.00 | 176,100.00 | 113,450.00 |
| <b>TOTAL DIRECT EXPENSES</b>  |        |          |     | 289,550.00 | 176,100.00 | 113,450.00 |
| <b>INDIRECT EXPENSES</b>  |        |          |     |            |            |            |
| <b>Indirect Costs</b>   |        |          |     |            |            |            |
| <b>1 Indirect Costs</b>   |        |          |     |            |            |            |
| 1. Indirect Costs-NYPUM Program Fee<br>Notes : This line item covers the yearly NYPUM fees required by NYPUM to establish a program in LAPD.  | 1.0000 | 1500.000 | YR  | 1,500.00   | 1,500.00   | 0.00       |
| 2. Indirect Costs-Insurance Liability Policy<br>Notes : The line item covers insurance policy covers the participants and the volunteers who participate in the NYPUM training event. It also covers the additional insured, their agents or entities, directors, and Motor Officers of   | 1.0000 | 3520.000 | YR  | 3,520.00   | 3,520.00   | 0.00       |

Project Cost Estimate for Grants and Cooperative Agreements Program - 2019/2020  
 Agency: Los Angeles Police Department / Valley Traffic Division, Off Road Unit  
 Application: Education & Safety

6/1/2020

| Line Item   | Qty     | Rate     | UOM | Total    | Grant Req. | Match |
|---|---------|----------|-----|----------|------------|-------|
| entities that are connected in any way to the NYPUM training events.  |         |          |     |          |            |       |
| 3. Indirect Costs-CA DMV Registration<br>Notes : This line item covers the registration cost for 16 mini-bikes that will be donated by American Honda Corporation in relation to the NYPUM program.   | 16.0000 | 52.000   | EA  | 832.00   | 832.00     | 0.00  |
| 4. Indirect Costs-NYPUM Rodeo Costs<br>Notes : This line item provides the costs and fees associated to participate in the NYPUM Rodeo. These includes costs for participant awards to be presented after the event, NYPUM materials eg NYPUM safety jerseys.   | 40.0000 | 90.000   | EA  | 3,600.00 | 3,600.00   | 0.00  |
| 5. Indirect Costs-NYPUM Insurance<br>Notes : This line items covers the cost of NYPUM's group insurance coverage. The current rate for this coverage is as of April 1, 2016. It is currently \$220 per motorcycle. There are 16 motorcycles assigned to the program.  | 16.0000 | 220.000  | EA  | 3,520.00 | 3,520.00   | 0.00  |
| 6. Indirect Costs-Trailer<br>Notes : This line item covers the cost of a 20-foot flat open-railed trailer for the purpose of transporting the 16 motorcycles and instructor bikes to and from events and training locations. This is a shared cost of the trailer as we are requesting a matching fund amount from our OHV LE grant. The open bed trailer will be better suited to transport the large number of motorcycles that are assigned to the program. Limited space in our current closed trailer has created transportation issues and multiple transportation trips limiting the success of the program and its efficiency. 50% of the trailer cost is requested under the OHMVR Grant - Law Enforcement Program | 0.5000  | 8000.000 | EA  | 4,000.00 | 4,000.00   | 0.00  |
| 7. Indirect Costs-NYPUM Training and Travel Costs   | 4.0000  | 1681.500 | EA  | 6,726.00 | 6,726.00   | 0.00  |

Project Cost Estimate for Grants and Cooperative Agreements Program - 2019/2020  
 Agency: Los Angeles Police Department / Valley Traffic Division, Off Road Unit  
 Application: Education & Safety

6/1/2020

| Line Item  | Qty    | Rate   | UOM | Total             | Grant Req.        | Match             |
|--|--------|--------|-----|-------------------|-------------------|-------------------|
| Notes : This line item covers the fees that will be incurred for 4 ORU Motor Sergeants/Officers to attend the 6-day NYPUM Certification Training. Costs are:<br>Registration: \$750<br>Lodging: 5 nights x \$107 = \$ 535<br>Per Diem: 6.5 days x 61 = \$396.50<br>(GSA rate used for Colton, CA; first and last Day of travel is .75 of Per Diem) |        |        |     |                   |                   |                   |
| 8. Indirect Costs-Motorcycle Straps<br>Notes : This line item covers the cost of straps required to secure the motorcycles during transportation as well as replace worn and malfunctioning safety straps  | 5.0000 | 25.000 | EA  | 125.00            | 125.00            | 0.00              |
| <b>Total for Indirect Costs</b>  |        |        |     | <b>23,823.00</b>  | <b>23,823.00</b>  | <b>0.00</b>       |
| <b>Total Indirect Costs</b>  |        |        |     | <b>23,823.00</b>  | <b>23,823.00</b>  | <b>0.00</b>       |
| <b>TOTAL INDIRECT EXPENSES</b>   |        |        |     | <b>23,823.00</b>  | <b>23,823.00</b>  | <b>0.00</b>       |
| <b>TOTAL EXPENDITURES</b>  |        |        |     | <b>313,373.00</b> | <b>199,923.00</b> | <b>113,450.00</b> |



Project Cost Summary for Grants and Cooperative Agreements Program - 2019/2020  
 Agency: Los Angeles Police Department / Valley Traffic Division, Off Road Unit  
 Application: Education & Safety

6/1/2020

|                                | Category               | Total             | Grant Req.        | Match             | Narrative |
|--------------------------------|------------------------|-------------------|-------------------|-------------------|-----------|
| <b>DIRECT EXPENSES</b>         |                        |                   |                   |                   |           |
| <b>Program Expenses</b>        |                        |                   |                   |                   |           |
| 1                              | Staff                  | 286,050.00        | 172,600.00        | 113,450.00        |           |
| 2                              | Contracts              | 0.00              | 0.00              | 0.00              |           |
| 3                              | Materials / Supplies   | 3,500.00          | 3,500.00          | 0.00              |           |
| 4                              | Equipment Use Expenses | 0.00              | 0.00              | 0.00              |           |
| 5                              | Equipment Purchases    | 0.00              | 0.00              | 0.00              |           |
| 6                              | Others                 | 0.00              | 0.00              | 0.00              |           |
| <b>Total Program Expenses</b>  |                        | <b>289,550.00</b> | <b>176,100.00</b> | <b>113,450.00</b> |           |
| <b>TOTAL DIRECT EXPENSES</b>   |                        | <b>289,550.00</b> | <b>176,100.00</b> | <b>113,450.00</b> |           |
| <b>INDIRECT EXPENSES</b>       |                        |                   |                   |                   |           |
| <b>Indirect Costs</b>          |                        |                   |                   |                   |           |
| 1                              | Indirect Costs         | 23,823.00         | 23,823.00         | 0.00              |           |
| <b>Total Indirect Costs</b>    |                        | <b>23,823.00</b>  | <b>23,823.00</b>  | <b>0.00</b>       |           |
| <b>TOTAL INDIRECT EXPENSES</b> |                        | <b>23,823.00</b>  | <b>23,823.00</b>  | <b>0.00</b>       |           |
| <b>TOTAL EXPENDITURES</b>      |                        | <b>313,373.00</b> | <b>199,923.00</b> | <b>113,450.00</b> |           |

ITEM 1 and ITEM 2

ITEM 1

- a. ITEM 1 - Has a CEQA Notice of Determination (NOD) been filed for the Project? ☐ Yes ☒ No

ITEM 2

- b. Does the proposed Project include a request for funding for CEQA and/or NEPA document preparation prior to implementing the remaining Project Deliverables (i.e., is it a two-phased Project pursuant to Section 4970.06.1(b)) ☐ Yes ☒ No

ITEM 3 - Project under CEQA Guidelines Section 15378

- c. ITEM 3 - Are the proposed activities a "Project" under CEQA Guidelines Section 15378? ☐ Yes ☒ No
- d. The Application is requesting funds solely for personnel and support to enforce OHV laws and ensure public safety. These activities would not cause any physical change in the environment, or a reasonably foreseeable indirect physical change in the environment and are thus not a "Project" under CEQA. ☒ Yes ☐ No
- e. Other. Explain why proposed activities would not cause any physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, and are thus not a "Project" under CEQA. DO NOT complete ITEMS 4 - 10.

ITEM 4 - Impact of this Project on wetlands, navigable waters, and sensitive habitats and species (including threatened and endangered species):

ITEM 5 - Cumulative Impacts of this Project

ITEM 6 - Soil Impacts

ITEM 7 - Damage to Scenic Resources

ITEM 8 - Hazardous Materials

Is the proposed Project Area located on a site included on any list compiled pursuant to Section 85962.5 of the California Government Code (hazardous materials)? ☐ Yes ☒ No

If YES, describe the location of the hazard relative to the Project site, the level of hazard and the measures to be taken to minimize or avoid the hazards:

ITEM 9 - Potential for Adverse Impacts to Historical or Cultural Resources

Would the proposed Project have potential for any substantial adverse impacts to historical or cultural resources? ☐ Yes ☒ No

Discuss the potential for the proposed Project to have any substantial adverse impacts to historical or cultural resources:

ITEM 10 - Indirect Significant Impacts

CEQA/NEPA Attachment

| Attachment Title | Attachment |
|------------------|------------|
|------------------|------------|

|  |  |
|--|--|
|  |  |
|--|--|

1. Project Cost Estimate - Q 1. (Auto populates from Cost Estimate)

The Applicant is applying for the following type of Project: (Check the one most appropriate)

- ☒ Education – Applicants shall only respond to items 1, 2, 4, 5, 6, 7, 8, 9, 10, and 11.  
☐ Safety – Applicants shall only respond to items 1, 2, 4, 5, 6, 12, 13, 14, and 15.

1. As calculated on the Project Cost Estimate, the percentage of the Project costs covered by the Applicant is: 4

(Note: This field will auto-populate once the Cost Estimate and Evaluation Criteria are Validated.)

- ☐ 76% or more (10 points)  
☐ 66% - 75% (7 points)  
☐ 51% - 65% (5 points)  
☒ 36% - 50% (4 points)  
☐ 26% - 35% (2 points)  
☐ 25% (Match minimum) (No points)

2. Project Performance - Q 2.

2. At any time in the last two complete calendar years prior to the current Grant cycle, has the Applicant been out of Good Standing with the Division? 10

(Check the one most appropriate)

- ☒ No (10 points)  
☐ Yes (No points)  
☐ First time Applicants or Applicants without active projects in the last two complete calendar years. (5 points)

3. Previous Year's Performance - Q 3. (FOR DIVISION USE ONLY)

3. In the previous year the Applicant has been responsive and communicated effectively with the assigned OHMVR Grant Administrator by phone, email or personal visit.

(FOR DIVISION USE ONLY) (Check the one most appropriate)

- ☐ In the previous year the Applicant has been responsive and communicated effectively with their assigned OHMVR Grant Administrator by phone, email or personal visit (3 points)  
☐ First time Applicants and past Applicants with no active Grant Projects within the last two years (2 points)  
☐ In the previous year the Applicant has not been responsive (No points)

4. Utilization of Partnerships - Q 4.

4. The Project will utilize partnerships to successfully accomplish the Project. Identify the number of organizations that will actively participate in the Project. Partners cannot include any unit of the OHMVR Division, subcontractors, or any participants being paid by this OHV Grant or Cooperative Agreement. 2

(Check the one most appropriate)

- ☐ 4 or more (4 points)  
☒ 2 to 3 (2 points)  
☐ 1 (1 point)  
☐ None (No points)

List each partner organization(s) separately and provide a detailed explanation for how each partner will participate in the Project

external partners: 1) American Honda Motor corporation-sponsor and provider of motorcycles for the program 2) CEMP California Emergency Mobile Patrol-volunteers EMTs.

5. Types of OHV Recreation - Q 5.

5. The Project addresses the following types of OHV Recreation:

1

(Check all that apply) - Scoring: 1 point each, up to a maximum of 6 points

☐ ATV

☐ 4X4

☒ Motorcycle

☐ Recreation Utility Vehicle (RUV)/Side-by-Side

☐ Snowmobile

☐ Dune buggy, rail

Provide a detailed explanation of how each vehicle type will be addressed in this Project:

The NYPUM program directly relates to the use of motorcycles in OHV recreation. The program trains participants in the safe operation of motorcycles in an OHV recreation environment. It includes trail riding in OHV locations (Hungry Valley) and only operates in legal OHV areas.

6. Public Input Prior to the Preliminary Application - Q 6.

6. The Project was developed with public input prior to the preliminary Application filing deadline.

2

Public input employed the following:

(Check all that apply)

☒ The Applicant initiated and conducted publicly noticed meeting(s) with the general public to discuss Project (1 point)

☒ The Applicant held a meeting(s) with multiple distinct stakeholders separate from their general public meeting. (1 point)

Provide a detailed explanation for each statement that was checked. Identify the date(s) of meetings, location(s), participants, how public was notified of meeting, and who hosted the meeting. Applicant must identify how distinct stakeholders are stakeholders to the Project. Do not include internal agency meetings or meetings that occurred more than 12 months prior to filing the preliminary Application:

On January 21, 2020 the LAPD-NYPUM program went in front of the LA City Council (CF #14-1312-S5). The meeting agenda made public a week before via the "LA City Clerk Connect" webpage. The meeting was at 100 W. 1st St, LA, CA 90012 and hosted by LA City Council. The LAPD ORU was present to answer any questions and hear public concern. The public attend the meeting and provide input /suggestions - found at: <https://cityclerk.lacity.org/facilityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=20-0086>. Public input was considered in formulating this application.

The ORU met with distinct stakeholders in the development of the project.

- NYPUM's Mark Speller on June 7-8, 2019 to discuss program oversight and direction

- Commander Gerald Woodyard and Detective James Bland of LAPD Youth Programs regarding youth participants for the LAPD-NYPUM Program;

- CEMP President Mike Panman for CEMP volunteers during program activities; and

- Mr. Paul Slavic, OHMVR Commissioner, on LAPD's implementation of the NYPUM program.

7. Incorporates Elements - Q 7. (Education Project ONLY)

7. Prior to Preliminary Application filing, the Project has incorporated the following clearly identifiable and/or measurable elements:

8

(Check all that apply)

☐ Process of researching issues and audience (2 points)

☒ Objectives and outcomes (2 points)

☒ Testing process to ensure outcomes are effective (2 points)

☒ Plan to implement the Project (2 points)

☒ Evaluation of the Project process (2 points)

☐ Evaluation and feedback received from Project participant (2 points)

Provide a detailed explanation for each statement that was checked:

Objective: The LAPD-NYPUM leverages the opportunity to learn how to ride a Honda mini-bike as an incentive, encourage and motivating youths to make positive changes in their lives. Along with law enforcement as role models this program is a powerful mentoring tool for improving the lives of participants.

Testing process to ensure outcomes are effective: The LAPD-NYPUM program teaches youths how to safely ride a mini-bike by verbal instructions, hands on instructions and by physical demonstration. This process is evaluated by how much the participants learn through hands on evaluation. Feedback is then to participants given to correct any lapses and those are incorporated in future sessions.

Plan to implement the project: LAPD's ORU will work with existing LAPD youth program. The NYPUM project has been discussed and vetted by both LAPD and NYPUM management.

Evaluation of project: The program is evaluated by NYPUM annually through site visits and NYPUM's qualitative and quantitative performance measures.

8. Methods of Education - Q 8. (Education Project ONLY)

8. The Project will utilize the following methods of education:

8

(Check all that apply) - Scoring: 2 points each up to a maximum of 14 points

☒ Hands on learning

☐ Social media

☒ Formal class setting

☐ Outreach booths/Exhibits

☒ Printed media (brochures, panels, billboards, flyers etc.)

☐ Interpretive talks, rides, events

☐ Internet classes

☒ Audio/video programs

☐ Self-guided trails

☐ Website (message, not classes)

☐ Other (Specify)

Provide a detailed explanation for each statement that was checked:

Hands-on learning: The LAPD NYPUM program utilizes hands-on teaching to demonstrate what was discussed and give the participants ample time for hands-on learning.

Formal class setting: The LAPD NYPUM program will give classroom setting instruction prior to hands-on lessons. Classroom setting will also be used for subjects relating to environment conservation.

Printed Media: The students will be provided with handbooks, brochures, and other print media regarding the subject of instruction for the day.

Audio/Video Program: The program incorporated 2 films into the curriculum eg On Any Given Sunday.

9. Number of Times Exposed to Message - Q 9. (Education Project ONLY)

9. Total number of times individuals are directly exposed to the message through the Project's educational methods identified in Question 8:

3

(Check the one most appropriate)

☐ Greater than 10,000 (4 points)

☒ 1,000 to 10,000 (3 points)

☐ 100 to 1,000 (2 points)

☐ 20 to 100 (1 point)

☐ 0 to 20 (No points)

Provide a detailed explanation for the quantity checked:

The 40 participants will have a class/training session four times a month for 10 months.  $40 \times 4 \times 10 = 1,600$ .

10. Average Time Exposed to Message - Q 10. (Education Project ONLY)

- 
10. Average time a participant will have direct exposure to the Project's message or training through educational methods identified in Question 8: 4
- (Check the one item of highest point value that applies)
- ☒ Greater than 2 hours (4 points)
- ☐ 1 hour to 2 hours (3 points)
- ☐ 5 minutes to less than 1 hour (2 points)
- ☐ 1 minute to less than 5 minutes (A Project for maps will fall under this category) (1 point)
- ☐ Less than 1 minute (No points)
- Provide a detailed explanation for the checked statement:
- Each NYPUM training session will average 8-10 hrs as officers instruct the youths and promote mentorship through use of a mini-bike.
11. Project Provides ASI / MSF Training - Q 11. (Education Project ONLY)
11. The Project utilizes certified ATV Safety Institute Motorcycle Safety Foundation and/or Recreational Off-Highway Vehicle Association trainers to provide training: 2
- (Check the one most appropriate)
- ☐ No (No points)
- ☒ Yes (2 points)
- Provide a detailed explanation for the 'Yes' response:
- The curriculum to be used by the LAPD NYPUM is in correlation with that of the Motorcycle Safety Foundation (MSF). LAPD officers attend a six-day training program and successfully complete it in order for them to become certified NYPUM instructors. The course curriculum taught for the program was that of a certified MSF instructor. All training that we will be providing to the youth will utilize the same MSF principals..
12. Level of Personnel Trained / Search and Rescue Staff - Q 12. & 13. (Safety Project ONLY)
12. The majority of personnel utilized in the Project are trained to the following level:
- (Check the one most appropriate)
- ☐ Emergency Medical Technician level, or higher (5 points)
- ☐ First Responder level (2 points)
- ☐ First Aid and CPR (1 point)
- ☐ No training (No points)
13. The Project involves search and rescue staff that is:
- (Check the one most appropriate)
- ☐ All volunteer (5 points)
- ☐ A majority of volunteers with some paid staff (4 points)
- ☐ Paid staff working regular hours (non-overtime) (2 points)
- ☐ Paid staff working overtime shifts (No points)
14. Types of Training Personnel Possess - Q 14. (Safety Project ONLY)
14. The Project will have the majority of personnel trained in the following areas:
- (Check all that apply) - Scoring: 2 points each, up to a maximum of 16 points
- |  |  |
|--|--|
| <input type="checkbox"/> Radio communication | <input type="checkbox"/> Tracking skills     |
| <input type="checkbox"/> Avalanche rescue    | <input type="checkbox"/> Navigation training |
-

- |   |   |
|---|---|
| <input type="checkbox"/> Swift water rescue           | <input type="checkbox"/> ATV certification        |
| <input type="checkbox"/> Dog handling                 | <input type="checkbox"/> Motorcycle certification |
| <input type="checkbox"/> Rope skills                  | <input type="checkbox"/> 4 x 4/Off-Road training  |
| <input type="checkbox"/> Wilderness search and rescue | <input type="checkbox"/> Other (Specify)          |

**15. Experience Performing OHV Search and Rescue - Q 15. (Safety Project ONLY)**

15. The Applicant has documented experience performing OHV search and rescue operations and providing medical aid to OHV operators. In the prior calendar year the Applicant has performed and documented:

(Check the one most appropriate)

- ☒ 50 Medicals or search and rescue missions in support of OHV Recreation (8 points)  
☐ 30 Medicals or search and rescue missions in support of OHV Recreation (5 points)  
☐ 10 Medicals or search and rescue missions in support of OHV Recreation (3 points)  
☐ 0 Medicals or search and rescue missions in support of OHV Recreation (No points)

Provide a detailed explanation for the checked statement: