



**ERIC GARCETTI**  
**MAYOR**

August 14, 2019

Honorable Members of the City Council  
c/o City Clerk  
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Abigail Zelenski to the Civil and Human Rights Commission for the term ending June 30, 2023.

I certify that in my opinion Ms. Zelenski is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink, appearing to read "E. Garcetti", followed by a horizontal line and a small mark.

ERIC GARCETTI  
Mayor

EG:dlg

Attachment

## COMMISSION APPOINTMENT FORM

**Name:** Abigail Zelenski  
**Commission:** Civil and Human Rights Commission  
**End of Term:** 6/30/2023

### Appointee Information

1. **Race/ethnicity:** Asian Pacific Islander
2. **Gender:** Female
3. **Council district and neighborhood of residence:** 13 - East
4. **Are you a registered voter?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** J.D., UCLA School of Law
7. **Occupation/profession:** Attorney and Founder, Zelenski Law, PC
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:**
10. **Current composition of the commission (excluding appointee):** N/A

# ABIGAIL A. ZELENSKI

Attorney and Founder, Zelenski Law, PC

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During her sixteen years as an attorney, Abigail Zelenski has devoted much of her legal practice to representing workers across the State of California on various types of employment-related claims, including those arising under the Fair Labor Standards Act, California Labor Code, Private Attorneys General Act, Fair Employment and Housing Act, and Family Rights Act. Throughout her legal career, Abigail has been appointed by the Superior Courts of California and the United States District Courts as class counsel in over forty class actions, recovering millions on behalf of employees—including those in the motion-picture, security, healthcare, food, grocery, retail, and banking industries, as well as on behalf of the State of California Labor and Workforce Development Agency.

In 2018, Abigail founded Zelenski Law, PC, where she represents both businesses and workers. Regardless of which side she represents, her focus is always on achieving a legally compliant employment relationship between employers and employees.

Abigail has been selected as a Southern California Super Lawyer for 2019 and 2020—an honor given to only 5% of attorneys in California. For the six previous years, she was recognized as a Southern California Super Lawyers Rising Star. Each year, no more than 2.5% of the lawyers in California are selected to receive this distinction.

Abigail earned her J.D. at the UCLA School of Law in 2003. She graduated *Phi Beta Kappa* from the University of Southern California, *magna cum laude*, with a B.A. in Political Science, and academic minors in Business Administration and Law & Society in 2000.

Believing in the importance of community involvement, Abigail served on the Board from 2018 to 2019, and currently sits on the Board of Advisors, of Search to Involve Pilipino Americans, a non-profit organization that provides services to youths, seniors, and small-business owners in the Los Angeles community. From 2001 to 2008, she also served on the Board of the Filipino American Library and Filipino American Heritage Institute, serving for three years as the Vice President. Since 2016, Abigail has served on the Board of the Philippine American Bar Association, where she currently serves on the Executive Board as the Secretary. Abigail also currently serves as the Co-Chair of the Solo and Small Firm Committee of the National Filipino American Lawyers Association.

In October 2012, Abigail was elected by Los Angeles City residents to the Governing Board of the Silver Lake Neighborhood Council, where she served her term through April 2014. She resides in Silver Lake in the City of Los Angeles with her husband, daughter, and two rescue dogs.



August 14, 2019

Dear Ms. Zelenski:

I am pleased to inform you that I hereby appoint you to the Civil and Human Rights Commission for the term ending June 30, 2023. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Claudia Luna in my office at (213) 978-0621 to make arrangements for you.

To begin the appointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. The division phone number is (213) 473-9343. Fingerprints must be taken **within three working days** from the **receipt** of this letter.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the Ethics Commission at (213) 978-1960.

Ms. Abigail Zelenski  
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As part of the City Council confirmation process, you will need to meet with Mitch O'Farrell, your Councilmember, and Councilmember Gilbert Cedillo, the Chair of the Immigrant Affairs, Civil Rights, and Equity Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Immigrant Affairs, Civil Rights, and Equity Committee. Sometime thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Claudia Luna will assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in dark ink, appearing to read "E. Garcetti", with a horizontal line extending to the right.

ERIC GARCETTI  
Mayor

EG:dlg

Attachment I  
Ms. Abigail Zelenski  
August 14, 2019

### Nominee Check List

**I. Within three days:**

- \_\_\_\_\_ **Get fingerprinted to complete a background check.**  
No appointment is necessary. Bring the Mayor's letter to:  
Background Unit of Employment Services Division, Personnel  
Department Building, 700 East Temple Street, Room 235, Los Angeles,  
California 90012. Phone: (213) 473-9343.

**II. Within seven days:**

Mail or email the following forms to: Claudia Luna, Office of the Mayor, Office of Legislative and External Affairs, City Hall, 200 N. Spring Street, Los Angeles, CA 90012 or email: Claudia.Luna@lacity.org.

- \_\_\_\_\_ **Remuneration Form**  
\_\_\_\_\_ **Undated Separation Forms**  
\_\_\_\_\_ **Background Check Release**  
\_\_\_\_\_ **Commissioner Information Sheet/Voluntary Statistics**

**III. Within 21 days:**

File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms via email from that office.*

- \_\_\_\_\_ **Statement of Economic Interest ("Form 700")**  
*IMPORTANT:* The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.  
\_\_\_\_\_ **CEC Form 60**

**IV. As soon as possible, the Mayor's Office will schedule a meeting with you and:**

- \_\_\_\_\_ **Your City Councilmember Mitch O'Farrell**  
\_\_\_\_\_ **Councilmember Gilbert Cedillo, Chair of the Council Committee considering your nomination.**

Staff in the Mayor's Office will assist you with these arrangements.