



August 12, 2024

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Mr. Jacob Saitman to the City Planning Commission for the term ending June 30, 2027.

I certify that in my opinion Mr. Saitman is especially qualified by reason of training and experience for the work which shall devolve upon him, and that I make the appointment solely in the interest of the City.

Mr. Saitman will fill the vacancy created by the departure of Jacob Noonan.

Sincerely,

A handwritten signature in black ink that reads "Karen Bass". The signature is written in a cursive, flowing style.

KAREN BASS
Mayor

KB:tga

Attachment

COMMISSION APPOINTMENT FORM

Name: Jacob Saitman
Commission: City Planning Commission
End of Term: 6/30/2027

Appointee Information

1. **Race:** Caucasian
2. **Gender:** Male
3. **Council District and neighborhood of residence:** 2 - South Valley
4. **Are you a registered voter in the City of Los Angeles?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** Bachelor of Science, Business Administration, Boston University Questrom School of Business
7. **Occupation/profession:** Asset Manager, Lightsource bp
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Appointment
10. **Current composition of the commission (excluding appointee):**

Commissioner	APC	CD	Race	Gender	Term End
Lawshe, Monique	Central	4	African American	F	6/30/2029
Choe, Caroline	North Valley	7	API	F	6/30/2026
Klein, Phyllis (pending ccl)	Central	5	Caucasian	F	6/30/2027
Diaz, Martina "Tina"	North Valley	7	Latinx	F	6/30/2028
Mack, Karen	Central	4	African American	M	6/30/2025
Newhouse, Michael	West LA	11	Caucasian	M	6/30/2029
Zamora, Elizabeth	South LA	10	Latinx	F	6/30/2028
Cabildo, Maria	East LA	14	Latinx	F	6/30/2025
VACANT					6/30/2027

Jacob Saitman

Work Experience

Lightsource bp

Asset Manager

Oct 2022 – Present

- Oversee standard fund duties for a 765 MW utility-scale solar PV portfolio in Colorado and Indiana
- Finalize commissioning process with development and construction teams, including handing over care, custody & control, drafting operating reports, sending out notices to power purchasers and landowners, facilitating term conversion alongside loan compliance officers, etc.
- Engage with landowners and local stakeholders to draft and execute vegetation management agreements as well as liaise with Department of Energy in biodiversity studies via universities in a broader effort to promote environmental stewardship efforts

Associate Manager, Asset Services

Sep 2021 – Oct 2022

- Develop financial close handover process for 4GW of utility-scale solar PV assets across six states, identifying delegation of authority between development and operations to better streamline handoff upon commercial operation. Areas of delegation include financing agreements, revenue contracts, land management, tax obligations, and environmental affairs
- Streamline fleet-wide income and non-income tax obligations, engaging as the point of contact with third party property tax consultant as well as working with internal tax team as Asset Management liaison for all revenue and gross receipts taxes

Longroad Energy

Associate, Asset Management

Feb 2019 – Sep 2021

- Support Directors of Asset Management on 2 GW of commercial & utility scale solar PV and wind assets
- Manage all regulatory onboarding of projects in development & construction/newly acquired operating projects with respect to EIA, FERC, ISO, and state bodies such as the CA Energy Commission & Public Utility Commission of TX
- Streamline process for management and sale of Solar Renewable Energy Certificates (RECs), increasing revenues 19% by instating new revenue streams in CA markets and negotiating long-term forward contracts to de-risk merchant REC revenues
- Oversee standard fund duties required of asset managers, including asset optimization, off-taker and counterparty relationships, insurance renewals, tax management, budgeting, and invoicing

Tesla Motors, Inc.

Energy Advisor

Dec 2016 – Nov 2018

- Managed project development of residential solar and energy storage projects throughout four-month project lead-time, maintaining pipeline of roughly 40-50 projects at any given time
- Appointed regional manager while manager was on four-month maternity leave. All team members exceeded monthly KPI targets including three new hires that were on-boarded during manager's leave of absence
- Consistently rated top 5 advisors in KPIs of Northeast region. Ranked 1st in Massachusetts for multiple consecutive months, granted managerial recognition in FY2017 for ranking top 10% of all energy advisors across Eastern seaboard

Hillary Clinton for President 2016

Field Organizer

Sep 2016 – Nov 2016

- Worked with League of Conservation Voters Victory Fund to elect Secretary Hillary Clinton in Southeastern Pennsylvania
- Ensured daily canvass operation staffing 100-120 canvassers daily, the largest independent expenditure campaign nationwide
- Increased voter turnout 7.0% & margin of victory by 1.1% over 2012 in Montgomery and Delaware Counties, Pennsylvania

Volunteer Experience

Political Campaign Consultant

Catherine Cortez-Masto for Senate 2022

May 2022 – Nov 2022

- Raised \$8,500 for Senator Cortez-Masto's re-election campaign to the United States Senate in 2022

Biden Victory Fund (2020 Presidential Campaign)

Apr 2020 – Nov 2020

- Raised over \$25,000 through personal network for President Joe Biden's 2020 Presidential campaign

Clean Energy for America

Fundraiser

Apr 2020 – Nov 2020

- Coordinated three fundraisers with prominent elected officials via Clean Energy professional network, netting over \$150,000 for President Biden's 2020 Presidential campaign

Education

Boston University Questrom School of Business: Boston, MA

May 2016

Bachelor of Science in Business Administration



KAREN BASS
MAYOR

August 12, 2024

Dear Mr. Saitman:

I am pleased to inform you that I hereby appoint you to the City Planning Commission for the term ending June 30, 2027, subject to confirmation by the City Council.

To begin the appointment process, please review, sign, and return the enclosed Remuneration Form and undated Letters of Separation **within one week** of receiving this letter. These documents are necessary to ensure the most efficient, open, and accountable city government possible.

Mayor's Office policy requires all potential commissioners to be fingerprinted as part of the background check. The Commissions team will assist in connecting you with Personnel's Background Unit so that you may schedule an appointment to have this done. You must schedule the appointment **within one week** of receiving this letter.

Should this apply to your commission, you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws, and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission via the California Fair Political Practices Commission's eDisclosure website, or by mailing the forms to City Hall at 200 N. Spring Street, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the City Ethics Commission by email at nicole.enriquez@lacity.org.

As part of the appointment process, Paul Krekorian, your Councilmember, and Councilmember Marqueece Harris-Dawson, the Chair of the Planning and Land Use Management Committee, may wish to meet with you to answer any questions they have. Our office will assist with arranging these meetings.

Mr. Jacob Saitman
August 12, 2024
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Additionally, you will be required to attend public meetings at City Hall where your appointment will be considered. You will be hearing from our office and a City Council Clerk who will let you know when your appointment will be considered by the Planning and Land Use Management Committee. Sometime thereafter, you will be notified of the date when your appointment will be presented to the full City Council. Before you may begin serving, you will be required to take the Oath of Office in the City Clerk's Office located in Room 395 of City Hall. If you require parking for these meetings, please contact my Commissions team by email at myr-commissions@lacity.org.

Per the City Charter, most commissioners must be registered voters of the City of Los Angeles, and must therefore reside within Los Angeles. If you move at any point during your term, or your contact information changes, please contact my Commissions team immediately at the email address listed below. While we hope that you complete a successful term, if for some reason you intend to resign, please do so in writing to my Commissions team at myr-commissions@lacity.org.

Congratulations, and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink that reads "Karen Bass". The signature is fluid and cursive, with the first name "Karen" and last name "Bass" clearly distinguishable.

KAREN BASS
Mayor

KB:tga

Attachment I
Mr. Jacob Saitman
August 12, 2024

Nominee Check List

I. Within 7 days:

- ☐ Email the below completed documents, found on the last three pages of this letter, to: myr-commissions@lacity.org OR mail them to:

Office of the Mayor
Attn: Thomas Arechiga
200 N. Spring Street, Room 303
Los Angeles, CA 90012

- Remuneration Form
- Undated Separation Letters (2)

- ☐ Schedule an appointment to get fingerprinted to complete a background check. The Commissions team will assist in connecting you with the Personnel Background Unit.

II. Before your appointment is heard in committee or full council (you will be contacted by the Clerk's Office with this date):

- ☐ File the following forms with the City Ethics Commission. If you are required to file, you will receive these forms via email from that office. Be sure to take no more than 21 days to file, per City law.

- Statement of Economic Interest ("Form 700")
IMPORTANT: The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
- CEC Form 60

III. The Mayor's Office will notify the below Councilmembers of your nomination, so that they may reach out to schedule a meeting with you should they wish.

- ☐ Your City Councilmember Paul Krekorian
- ☐ Councilmember Marqueece Harris-Dawson, Chair of the Council Committee considering your nomination

IV. Public Meetings at City Hall:

- ☐ Planning and Land Use Management Committee Hearing
- ☐ Full Council Hearing