



KAREN BASS
MAYOR

July 29, 2024

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have reappointed Ms. Maria Roman-Taylorson to the Board of Human Relations Commissioners for the term ending June 30, 2028. Ms. Roman-Taylorson's current term expired on June 30, 2024.

I certify that in my opinion Ms. Roman-Taylorson is especially qualified by reason of training and experience for the work which shall devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

KAREN BASS
Mayor

KB:tga

Attachment

COMMISSION APPOINTMENT FORM

Name: Maria Roman-Taylorson
Commission: Board of Human Relations Commissioners
End of Term: 6/30/2028

Appointee Information

1. **Race:** Latinx
2. **Gender:** Female
3. **Council District and neighborhood of residence:** 1 - Central
4. **Are you a registered voter in the City of Los Angeles?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:**
7. **Occupation/profession:** Vice President & Chief Operations Officer, The TransLatin@ Coalition
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Reappointment
10. **Current composition of the commission:**

| Commissioner | APC | CD | Race | Gender | Term End |
|-------------------------|--------------|----|------------------|--------|-----------|
| Roman-Taylorson, Maria | Central | 1 | Latinx | F | 6/30/2024 |
| De La Cruz, Enrique | Central | 5 | API | M | 6/30/2024 |
| Arreola, Pierre | North Valley | 7 | Latinx | M | 6/30/2024 |
| Reed, Michele | South LA | 8 | African American | F | 6/30/2026 |
| Cho, Candice | Central | 10 | API | F | 6/30/2024 |
| Grant, Melissa | West LA | 11 | Caucasian | F | 6/30/2026 |
| McKinley, Brittany | West LA | 11 | African American | F | 6/30/2026 |
| Morgan Green, Courtney | South LA | 10 | African American | F | 6/30/2028 |
| Russell, Rosa | South LA | 10 | African American | F | 6/30/2024 |
| Solis-Montero, Angelica | East LA | 14 | Latinx | F | 6/30/2027 |
| Wirtschafter, Brooke | South Valley | 3 | Caucasian | F | 6/30/2025 |

Maria L Roman

Objective

To utilize my expertise in community service and advocacy to continue to make Los Angeles a safe haven for all residents. To also advocate for the inclusion of marginalized communities in Los Angeles, ensuring that issues regarding Transgender Residents are addressed.

Experience

5/1/19- Present
CA

The TransLatin@ Coalition

Los Angeles,

Vice President & Chief Operations Officer

- Working in partnership with the President/CEO to create the five-year strategic plan and implement new processes and approaches to achieve it
 - Maintain continuous lines of communication, keeping the CEO informed of all critical issues.
 - Serve as one of the executive leaders of the organization and manages other supervisors within the organization
 - Prepare and submit an annual operational plan and report that aligns with the strategic plan and coordinates with the annual organization's operations and budget
 - Analyze the current technology infrastructure and scope out the next level of information technology that supports the growth of the organization and programs within the organization
 - Development and implementation of systems for reporting, measurement, and evaluation to supporting the effectiveness of programs and service delivery
 - Administrative aspects include but not limited to monthly, quarterly, and annual program reports, proposal preparation, and granting writing support
 - Provide for all staff a strong day-to-day leadership presence; bridge national and regional operations and support an open-door policy among all staff
 - Instill a human capital development and "coaching" culture within the organization; work in collaboration with the CEO to upgrade human resources functions including training, development, compensation and benefits, employee relations, performance evaluation and recruiting
 - Lead a high performing team to the next level by further developing and implementing recruitment, training, and retention strategies.
 - Ensure that all program activities operate consistently and ethically within the mission and values of the organization.
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10/1/16- 4/30/19

APAIT (Asian Pacific AIDS Intervention Team)

Los Angeles, CA

Housing Specialist

- Assist client with application for housing-related services, short-term housing assistance, and permanent housing.
 - Provide information and referrals regarding program and services available to people living with HIV/AIDS.
 - Determine eligibility, calculate income allowances, assets, and rent and perform data entry and/or continued eligibility.
 - Develop relationships with other community agencies in order to facilitate an effective referral system.
 - Remain familiar with current U.S. Department of Housing and Urban Development federal regulations as related to Section 8
 - Work with client case managers and other care providers to ensure appropriate care coordination
 - Facilitate and mediate communications with client and landlord needs.
 - Ability to work overtime and perform duties during weekends, holiday, and evenings when required.
-

2/15/13-10/1/16

APAIT (Asian Pacific AIDS Intervention Team)

Los Angeles, CA

Counselor I

- Provide comprehensive drug and alcohol treatment for Transgender women
 - Maintain up-to-date records on client progress
 - Prepare monthly and annual reports
 - Act as a community liaison and appropriately represent agency at approximately 30 community events per year.
 - Network with local community partners and national organizations to bring additional resources for program and organization.
-

10/18/15-2/15/13

APAIT (Asian Pacific AIDS Intervention Team)

Los Angeles, CA

CRCS Counselor

- Provide risk reduction counseling for Transgender women
- Provide HIV and Health Education Services
- Develop new outreach and group facilitation strategies to maximize program effectiveness while maintaining scope of work compliance

2004- 2005

Bienestar Human Services

Los Angeles, CA

Program Manager Transgeneros Unidas

- Supervised and train 10 staff members to effectively deliver four HIV Prevention contracts throughout Los Angeles County.
- Curriculum development and adaptation of Interventions to fit monolingual transgender Latina Women
- Develop new outreach and group facilitation strategies to maximize program effectiveness while maintaining scope of work compliance
- Served as a member for internal quality management team, which was in charge of developing quality assurance tools to ensure agency effectiveness in delivery of services
- Act as a community liaison and appropriately represent agency at approximately 30 community events per year.
- Network with local community partners and national organizations to bring additional resources for program and organization.

2003-2004

Bienestar Human Services

Los Angeles, CA

Program Coordinator Transgeneros Unidas

- Develop tracking systems for effective implementation of services to over 400 transgender Latina women in Los Angeles County.
- Assist in preparing monthly and quarterly program reports to keep accurate up to date records and documentation to meet contractual obligations.
- Work with the Program Manager and Evaluation specialist in the development and implementation of community needs assessment and program evaluations.

Bienestar Human Services

2002-2003

Los Angeles, CA

Community Health Specialist

- Worked directly with Program Manager to ensure proper completion outcome measurements.
- Conducted 2 weekly outreach activities at venues frequented by the target population (Transgender Latinas
- Responsible for facilitating curricula based and support groups at different agency sites
repared weekly/monthly/quarterly program reports.

Education

2014-2014

UCLA

Los Angeles, CA

Drug and Alcohol Certificate

| | | |
|-----------|-----------------------------|-----------------|
| 1999-2000 | Marinello Schools of Beauty | Los Angeles, CA |
|-----------|-----------------------------|-----------------|

Cosmetology Certificate

- Current certification by the State of California

| | | |
|-----------|-----------------------|---------|
| 1990-1991 | Sierra Nevada College | Reno,NV |
|-----------|-----------------------|---------|

Medical Assistant Certificate

| | | |
|-----------|-------------------|---------|
| 1986-1989 | Elko, High School | Elko,NV |
|-----------|-------------------|---------|

High School Diploma

Additional skills and certifications

Excellent communication skills in English and Spanish
computer literate in Microsoft office, including Power Point, Excel MSWord, Publisher
Expertise in conference and event design and implementation
Some of my personal attributes and leadership qualities include; exceptional team player,
ability to generate and implement viable ideas, able to motivate and develop new activist
and leaders through empowered activism, great listener, quick learner and goal achiever.
Skillful speaker, presenter and trainer. **Seeking Safety Certified**

Certified HIV/Counselor Tester

References are available on request.

Certifications

| | | |
|----------------------------------|------------------------------|-------------|
| CADC-CAS | CCAPP Credential #C037460516 | Los Angeles |
| Associate Degree, Pshychology | Los Angeles City College | Los Angeles |



KAREN BASS
MAYOR

July 29, 2024

Dear Ms. Roman-Taylorson:

I am pleased to inform you that I am reappointing you to the Board of Human Relations Commissioners for the term ending June 30, 2028, subject to confirmation by the City Council.

To begin the reappointment process, please review, sign, and return the enclosed Remuneration Form and undated Letters of Separation **within one week** of receiving this letter. These documents are necessary to ensure the most efficient, open, and accountable city government possible.

As part of the reappointment process, Eunisses Hernandez, your Councilmember, and Councilmember Hugo Soto-Martinez, the Chair of the Civil Rights, Equity, Immigration, Aging, and Disability Committee, may wish to meet with you to answer any questions they have. Our office will assist with arranging these meetings.

Should this apply to your commission, you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws, and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission via the California Fair Political Practices Commission's eDisclosure website, or by mailing the forms to City Hall at 200 N. Spring Street, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Nicole Enriquez at the City Ethics Commission by email at nicole.enriquez@lacity.org.

Additionally, you will be required to attend public meetings at City Hall where your reappointment will be considered. You will be hearing from our office and a City Council Clerk who will let you know when your reappointment will be considered by the Civil Rights, Equity, Immigration, Aging, and Disability Committee. Sometime thereafter, you will be notified of the date when your reappointment will be presented to the full City Council. Immediately following the meeting, you will again be required to take the Oath of Office in the City Clerk's Office located in Room 395 of City Hall. If you require parking for these meetings, please contact my Commissions team by email at myr-commissions@lacity.org.

Ms. Maria Roman-Taylorson
July 29, 2024
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Per the City Charter, most commissioners must be registered voters of the City of Los Angeles, and must therefore reside within Los Angeles. If you move at any point during your term, or your contact information changes, please contact my Commissions team immediately at the email listed below. While we hope that you complete a successful term, if for some reason you intend to resign, please do so in writing to my Commissions team at myr-commissions@lacity.org.

Congratulations, and thank you for agreeing to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink that reads "Karen Bass". The signature is fluid and cursive, with the first name "Karen" and the last name "Bass" clearly distinguishable.

KAREN BASS
Mayor

KB:tga

Attachment I
Ms. Maria Roman-Taylorson
July 29, 2024

Nominee Check List

I. Within 7 days:

- ☐ Email the below completed documents, found on the last three pages of this letter, to: myr-commissions@lacity.org OR mail them to:

Office of the Mayor
Attn: Thomas Arechiga
200 N. Spring Street, Room 303
Los Angeles, CA 90012

- Remuneration Form
- Undated Separation Letters (2)

II. Before your appointment is heard in committee or full council (you will be contacted by the Clerk's Office with this date):

- ☐ File the following forms with the City Ethics Commission. If you are required to file, you will receive these forms via email from that office. Be sure to take no more than 21 days to file, per City law.

- Statement of Economic Interest ("Form 700")
IMPORTANT: The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
- CEC Form 60

III. The Mayor's Office will notify the below Councilmembers of your nomination, so that they may reach out to schedule a meeting with you should they wish.

- ☐ Your City Councilmember Eunisses Hernandez
- ☐ Councilmember Hugo Soto-Martinez, Chair of the Council Committee considering your nomination

IV. Public Meetings at City Hall:

- ☐ Civil Rights, Equity, Immigration, Aging, and Disability Committee Hearing
- ☐ Full Council Hearing