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*Executive Director*

December 5, 2024

Honorable Members of the  
City Council of the  
City of Los Angeles

CD No. 15

Attention: Heleen Ramirez, City Clerk's Office

Subject: RESOLUTION NO. 24-10477: SECOND AMENDMENT TO SERVICE AGREEMENT NO. 21-9843 BETWEEN BYRD PROFESSIONAL RESOURCES LLP dba BYRD GROUP AND THE CITY OF LOS ANGELES HARBOR DEPARTMENT FOR STAFFING AS-NEEDED BUSINESS SYSTEMS ANALYSTS SERVICES

Pursuant to Section 373 of the City Charter and Section 10.5 of the Los Angeles Administrative Code; enclosed for your approval is Resolution No. 24-10477 for the proposed Second Amendment to Agreement No. 21-9843 (Agreement) with Byrd Professional Resources LLP (Byrd Group), a professional staffing services business headquartered in John's Creek Georgia, to provide experienced Business Systems Analysts to assist the City of Los Angeles Harbor Department (Harbor Department) on continued work requirements resulting from the upgrade of its on-premises Oracle E-Business Suite (EBS) Enterprise Resources Planning (ERP) System to the Oracle ERP Cloud (POLA Fusion ERP). The proposed Second Amendment will extend the term of the Agreement by two (2) years, for a total term not to exceed five (5) years; and increase funding by \$3,500,000 for a total not-to-exceed amount of \$9,581,200. The Harbor Department will continue to be financially responsible for payment of expenses incurred under the Agreement. There is no impact to the General Fund.

RECOMMENDATION FOR CITY COUNCIL:

1. ADOPT the determination by the Board of Harbor Commissioners that the proposed action is administratively exempt from the requirements of the California Environmental Quality Act (CEQA) under Article II Section 2(f) of the Los Angeles City CEQA Guidelines; and;
2. APPROVE POLA Resolution No. 24-10477 for the proposed Second Amendment to Agreement No. 24-9843-B between the City of Los Angeles Harbor Department and Byrd Professional Resources LLP.

Respectfully Submitted,

AMBER M. KLESGES  
Commission Secretary

cc: Trade, Travel & Tourism Committee  
Councilwoman Park, Chair  
Councilman McOsker  
Councilman Soto-Martinez  
Councilman De Leon  
Councilman Price

Erick Martell, Mayor's Office  
Stephanie Magnien Rockwell, Harbor Representative  
Jennifer Sapone, CAO  
Jacqueline Wagner, CAO  
Jeanne Min, CD15  
Anissa Raja, CD15

Councilwoman Park  
Tristan Noack, CLA  
Aksel Palacios, CD15  
Kevin Brunke, CD11