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Karen Bass Mayor, City of Los Angeles
Board of Harbor Commissioners
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Lucille Roybal-Allard President
John A Pérez Vice President
Michael Muñoz Commissioner
Edward R. Renwick Commissioner
I. Lee Williams Commissioner

December 5, 2024

Honorable Members of the
City Council of the
City of Los Angeles

CD No. 15

Attention: Heleen Ramirez, City Clerk's Office

Subject: RESOLUTION NO. 24-10477: SECOND AMENDMENT TO SERVICE AGREEMENT NO. 21-9843 BETWEEN BYRD PROFESSIONAL RESOURCES LLP dba BYRD GROUP AND THE CITY OF LOS ANGELES HARBOR DEPARTMENT FOR STAFFING AS-NEEDED BUSINESS SYSTEMS ANALYSTS SERVICES

Pursuant to Section 373 of the City Charter and Section 10.5 of the Los Angeles Administrative Code; enclosed for your approval is Resolution No. 24-10477 for the proposed Second Amendment to Agreement No. 21-9843 (Agreement) with Byrd Professional Resources LLP (Byrd Group), a professional staffing services business headquartered in John's Creek Georgia, to provide experienced Business Systems Analysts to assist the City of Los Angeles Harbor Department (Harbor Department) on continued work requirements resulting from the upgrade of its on-premises Oracle E-Business Suite (EBS) Enterprise Resources Planning (ERP) System to the Oracle ERP Cloud (POLA Fusion ERP). The proposed Second Amendment will extend the term of the Agreement by two (2) years, for a total term not to exceed five (5) years; and increase funding by \$3,500,000 for a total not-to-exceed amount of \$9,581,200. The Harbor Department will continue to be financially responsible for payment of expenses incurred under the Agreement. There is no impact to the General Fund.

RECOMMENDATION FOR CITY COUNCIL:

1. ADOPT the determination by the Board of Harbor Commissioners that the proposed action is administratively exempt from the requirements of the California Environmental Quality Act (CEQA) under Article II Section 2(f) of the Los Angeles City CEQA Guidelines; and;
2. APPROVE POLA Resolution No. 24-10477 for the proposed Second Amendment to Agreement No. 24-9843-B between the City of Los Angeles Harbor Department and Byrd Professional Resources LLP.

Respectfully Submitted,

AMBER M. KLESGES
Commission Secretary

cc: Trade, Travel & Tourism Committee
Councilwoman Park, Chair
Councilman McOsker
Councilman Soto-Martinez
Councilman De Leon
Councilman Price

Erick Martell, Mayor's Office
Stephanie Magnien Rockwell, Harbor Representative
Jennifer Sapone, CAO
Jacqueline Wagner, CAO
Jeanne Min, CD15
Anissa Raja, CD15

Councilwoman Park
Tristan Noack, CLA
Aksel Palacios, CD15
Kevin Brunke, CD11