



April 8, 2024

The Honorable City Council  
of the City of Los Angeles  
(via email)

**Subject:** Contract with Loyola Marymount University

Enclosed for your consideration is the Contract with Loyola Marymount University that was approved by the Board of Airport Commissioners at its March 21, 2024 meeting. There is no impact to the General Fund.

LAX

Van Nuys

City of Los Angeles

Karen Bass  
Mayor

Board of Airport  
Commissioners

Karim Webb  
President

Matthew M. Johnson  
Vice President

Vanessa Aramayo  
Courtney La Bau  
Victor Narro  
Nicholas P. Roxborough  
Valeria C. Velasco

John Ackerman  
Chief Executive Officer

**RECOMMENDATIONS FOR CITY COUNCIL:**

1. Adopt the determination by said Board that this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Article II, Section 2.f of the Los Angeles City CEQA Guidelines; and
2. Approve the three (3)-year Contract with Loyola Marymount University covering support and advisory services in inclusivity-related data analysis, interpretation, and management practices, including revising the Los Angeles World Airports Gap and Equity Study as needed, to reflect corrected/updated datasets, for cost not to exceed \$300,000; and
3. Concur with said Board's action on March 21, 2024, by Resolution 27921, authorizing the Chief Executive Officer, or designee, of Los Angeles World Airports to execute said Contract with Loyola Marymount University.

This document and its attachments are advisory only and do not constitute a complete and official submittal to the City Council. The official submittal, including this document and its attachments, will be submitted electronically to the City Council and the Council File Management System pursuant to Charter Section 373 via the City Clerk's website when the file is complete.

Very truly yours,

Grace Miguel, Commission Executive Assistant II  
Board of Airport Commissioners Office  
Los Angeles World Airports

Enclosures

cc: CAO (Airport Analyst), e-file  
CLA (Airport Analyst), e-file

