



## Report to the BOARD OF AIRPORT COMMISSIONERS

Approver:

*R. J. Connolly*

Richard J. Connolly, Deputy Executive Director  
Facilities Management Division

Reviewer:

*Hector Huevo for*  
Hector Huevo for (Mar 3, 2025 16:38 PST)

Brian C. Ostler, City Attorney

*John Ackerman*

John Ackerman, Chief Executive Officer

### Meeting Date

3/13/2025

Needs Council Approval: ☒ Y

Reviewed for/by	Date	Approval Status	By
Finance	2/25/2025	<input checked="" type="checkbox"/> Y <input type="checkbox"/> NA	JS
CEQA	2/11/2025	<input checked="" type="checkbox"/> Y	VW
Procurement	2/20/2025	<input checked="" type="checkbox"/> Y <input type="checkbox"/> Cond	KK
Guest Experience	2/11/2025	<input checked="" type="checkbox"/> Y	TB
Strategic Planning	2/13/2025	<input checked="" type="checkbox"/> Y	BNZ

## SUBJECT

Request to adopt the following report and approve the Second Amendment to Contract DA-5533 with ServiceWear Apparel, Inc., to extend the current contract term by 18 months to September 13, 2026, for the provision of uniforms for Los Angeles World Airports.

## DISCUSSION

### 1. Purpose

The proposed extension will ensure the continued supply of professional uniforms for Operations and Maintenance (O&M) staff at Los Angeles International Airport (LAX) and Van Nuys Airport (VNY) who are required to wear uniforms.

### 2. Prior Related Actions/History of Board Actions

- February 17, 2022 – Resolution No. 27435 (DA-5533)**

The Board of Airport Commissioners (Board) approved a three-year contract with ServiceWear Apparel, Inc., (ServiceWear) by joining Omnia Partners Contract R210102, covering the purchase of uniforms for various staff at LAX and VNY for an amount not to exceed \$950,000. This contract is set to expire on March 18, 2025.

- October 29, 2024 – Resolution No. 28031 (DA-5533A)**

The Board approved the First Amendment with ServiceWear, increasing contract authority by \$450,000 to cover the purchase of full uniform sets for custodial staff at LAX

and VNY, for a total amount not to exceed \$1,400,000. This contract is set to expire on March 18, 2025.

### **3. Background**

The Los Angeles World Airports (LAWA) Operations & Maintenance (O&M) staff perform a diverse range of job functions that require employees to wear uniforms while on duty. The uniforms must meet the requirements of each role while maintaining a professional appearance. After the Board awarded the current contract in 2022, LAWA staff issued new uniform sets to over 1,100 employees across various O&M divisions. Due to normal wear and tear, these uniforms have reached the end of their useful life and replacement need to be ordered and distributed.

### **4. Current Action/Rationale**

Staff have been evaluating alternative uniform procurement models to find the most cost-effective and efficient process. As a result of this evaluation, it was determined that a future RFP for the Management and Oversight of LAWA's Uniform Program would be issued. The extension to this contract will provide sufficient time to complete the competitive procurement process and ensure a continued authority to supply uniforms to current and new staff.

### **5. Fiscal Impact**

Costs incurred under this contract will be covered through landing fees, terminal rates and charges, and non-aeronautical revenues.

### **6. Alternatives Considered**

- ***Take No Action***

Taking no action is not recommended. Without the requested contract amendment, LAWA staff will experience disruptions to essential uniform services, impacting their ability to perform their duties safely and in conformity with uniform requirements.

## **APPROPRIATIONS**

Funds for this contract are available in the Fiscal Year 2024-2025 Los Angeles World Airports Operating Budget in LAX Cost Centers 1150026 – Terminal Services, 1150042 – Airside Maintenance & Repair, 1150063 – Facilities Technical Services, 1150070 – Central Utility Plant, 1150039 – O&M Administration, 1160056 – Bus Operations, 1160125 – Guest Services GEM Program, and VNY Cost Center 1400003 – VNY Construction & Maintenance Services, Commitment Item 522 - Materials and supplies. Funding for subsequent years will be requested as part of the annual budget process.

## **STANDARD PROVISIONS**

The Board is hereby requested to adopt staff's determination that this item, as a continuing administrative, maintenance, and personnel-related activity, is exempt from California Environmental Quality Act (CEQA) requirements pursuant to Article II, Section 2.f of the Los Angeles City CEQA Guidelines.

The Board is hereby further requested to authorize the Chief Executive Officer, or designee, to execute the Second Amendment to Contract DA-5533 with ServiceWear Apparel, Inc. subject to approval by the Los Angeles City Council and approval as to form by the City Attorney.

Actions taken on this item by the Board of Airport Commissioners will become final pursuant to the provisions of Los Angeles City Charter 373.