



Office of the Los Angeles City Attorney
Hydee Feldstein Soto

REPORT NO. **R 23 - 0 4 1 1**
OCT 30 2023

REPORT RE:

**DRAFT ORDINANCE AMENDING SUBSECTION (A) OF SECTION 4.245.1 OF THE
LOS ANGELES ADMINISTRATIVE CODE, PERTAINING TO LENGTH OF
VACATION - NON-REPRESENTED EXECUTIVE AND MANAGERIAL POSITIONS,
TO ADD THE POSITION OF ASSISTANT GENERAL MANAGER, CIVIL, HUMAN
RIGHTS AND EQUITY DEPARTMENT, AND TO PROVIDE FOR A CLASS TITLE
CHANGE FROM PRIMA PROGRAM MANAGER TO CITY PROCUREMENT OFFICER**

The Honorable City Council
of the City of Los Angeles
Room 395, City Hall
200 North Spring Street
Los Angeles, California 90012

Honorable Members:

This Office has prepared and now transmits for your consideration the enclosed draft ordinance, approved as to form and legality. The draft ordinance would amend Subsection (a) of Section 4.245.1 of the Los Angeles Administrative Code, pertaining to Length of Vacation - Non-Represented Executive and Managerial Positions, to add the position of Assistant General Manager, Civil, Human Rights and Equity Department, and to provide for a class title change from PRIMA Program Manager to City Procurement Officer.

Council Rule 38 Referral

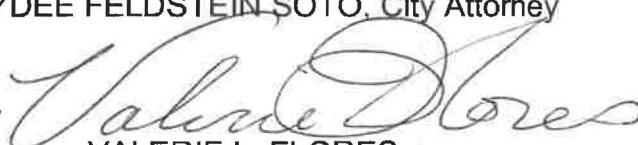
A copy of the draft ordinance was sent, pursuant to Council Rule 38, to the City Administrative Officer (CAO). The CAO recommends adoption of the draft ordinance.

If you have any questions regarding this matter, please contact Assistant City Attorney Vivienne Swanigan at (213) 978-7182. A member of this Office will be available when you consider this matter to answer questions you may have.

Sincerely,

HYDEE FELDSTEIN SOTO, City Attorney

By

A handwritten signature in cursive script, appearing to read "Valerie Flores", written in dark ink.

VALERIE L. FLORES

Chief Assistant City Attorney

VLf:VAS:pj
Transmittal