

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: November 30, 2023

To: Kenneth Mejia, Controller
Attn: James Robinson, Principal Deputy Controller

From: Matthew W. Szabo, City Administrative Officer *Paul Grand for*

Subject: **TECHNICAL CORRECTION TO ORDINANCE NO. 188035 – SALARY RANGE FOR INVESTIGATOR TRAINEE II (C.F. 23-1127)**

On October 31, 2023, the City Council adopted Ordinance No. 188035, which amended Schedule “A” of Section 4.61 of the Los Angeles Administrative Code to include and establish salaries for various Bridge-to-Jobs classifications. The salary range number reflected for the class and pay grade of Investigator Trainee II contained a typographical error in which two numbers were transposed. Salary Range 2364 should have been recorded as Salary Range 2634. The accompanying transmittal memo from this Office also contained the same error.

Accordingly, the following technical correction is made to Section 1 of Ordinance No. 188035:

Technical Correction to Ordinance No. 188035			
Action	Class Code	Class Title	Salary Range
DELETE	0608-2	Investigator Trainee II	2364
ADD	0608-2	Investigator Trainee II	2634

All other provisions of Ordinance No. 188035 remain unchanged. Please contact Michelle Upshaw via email at michelle.upshaw@lacity.org with any questions regarding this matter.

MWS:MCB:PAG:MAU:CEC:0724103

c: Daniel Quach, Controller’s Office
Sunny Lee, Controller’s Office
Vivienne Swanigan, City Attorney’s Office
Athena Chenoweth, City Attorney’s Office
Isophine Atkinson, Workday Compensation, CAO’s Office
Council File #23-1127