

**ORDINANCE NO. \_\_\_\_\_**

An ordinance adding provisions to the Los Angeles Administrative Code related to the establishment of a Charter Reform Commission for the City of Los Angeles.

**THE PEOPLE OF THE CITY OF LOS ANGELES  
DO ORDAIN AS FOLLOWS:**

Section 1. A new Chapter 28 is added to Division 8 of the Los Angeles Administrative Code to read as follows:

**CHAPTER 28**

**CHARTER REFORM COMMISSION**

**Sec. 8.330. Commission Establishment and Purpose.**

(a) There shall be in the City of Los Angeles a Charter Reform Commission (the "Commission") that shall have the power, duties, and responsibilities set forth in this Chapter.

(b) The purpose of the Commission is to review the City Charter and develop recommendations for amendments and revisions to the Charter for the consideration of the City Council and Mayor.

**Sec. 8.331. Commission Organization, Powers, and Duties.**

(a) The Commission shall consist of 13 members appointed as provided in Section 8.332.

(b) The Commission shall have the authority to review the entire City Charter. The Commission shall review specific issues and provisions of the City Charter referred to the Commission by the City Council.

(c) The Commission shall solicit input from a wide variety of individuals and organizations, including members of the public, City officials and departments, experts, academics, and others as part of its review process.

(d) The Commission shall develop recommendations regarding amendments and revisions to the City Charter and submit its recommendations to the City Council and Mayor for review and consideration. Any amendment or revision to the City Charter requires the approval of the voters in order to be adopted.

**Sec. 8.332. Commissioner Selection and Removal**

(a) The Mayor shall appoint four members of the Commission, the President of the City Council shall appoint two members of the Commission, and the President Pro Tempore of the City Council shall appoint two members of the Commission, all subject to the approval of the City Council. The result of this process shall be the appointment of the initial eight members of the Commission.

(b) The initial eight members of the Commission shall establish an application process and develop criteria for the appointment of five additional members of the Commission. These appointments shall be made at a public meeting by a two-thirds vote of the eight initial commissioners and shall be subject to the approval of the City Council. The Commission shall endeavor to ensure that the Commission reflects the City's overall diversity, including its racial, ethnic, sex, gender, sexual orientation, age, and geographic diversity. However, formulas and ratios shall not be applied for this purpose.

(c) A member of the Commission who is appointed by the Mayor, Council President, or Council President Pro Tempore under Subsection (a) may be removed by the appointing authority without Council confirmation. A member of the Commission who is appointed under Subsection (b) may be removed by a two-thirds vote of the Commission without Council confirmation.

(d) A vacancy on the Commission shall be filled by the same appointing authority who appointed the previous holder of the vacated position, and the appointment shall be subject to the approval of the City Council.

**Sec. 8.333. Commission Administration, Personnel, and Outreach.**

(a) A majority of the Commission shall constitute a quorum.

(b) The Commission shall select one commissioner to serve as the Chair of the Commission. The Commission may designate other officers from its membership.

(c) The Commission shall have an Executive Director who shall be appointed by the Mayor and President of the City Council, subject to the approval of the City Council.

(d) The Commission shall be assisted by the offices of the Chief Legislative Analyst, City Administrative Officer, City Clerk, and City Attorney as needed.

(e) The Commission shall comply with the Ralph M. Brown Act and other applicable open meeting laws.

(f) Prior to the commencement of its review of the City Charter, the Commission shall develop and transmit to the City Council an Outreach and

Engagement Plan to ensure the participation of a wide variety of individuals and organizations in the Commission's review of the City Charter, including community-based organizations, labor organizations, business advocacy organizations, community councils, parent centers, faith-based community groups, local non-profit organizations, and other community groups. The Outreach and Engagement Plan shall include a town hall event in each Council District and provide outreach and presentation materials available in multiple languages. The City Council may provide direction to the Commission regarding the elements of the Outreach and Engagement Plan.

(g) The Commission's Outreach and Engagement Plan also shall include a dedicated engagement process for the participation of the City's Neighborhood Councils, with the goal of soliciting and receiving Community Impact Statements from at least 60% of Neighborhood Councils.

**Sec. 8.334. Commission Recommendations.**

(a) The Commission's recommendations for amendments and revisions to the City Charter shall specify the language that is to be added and removed from the City Charter and a report describing the Commission's proposals.

(b) The Commission shall transmit its recommendations and report to the City Council and Mayor as soon as practicable and no later than 215 days before the date of the election at which the Commission is recommending the amendment or revision be submitted to the voters. For any Charter proposals intended for the City's primary nominating election to be held on June 2, 2026, that deadline is October 30, 2025. For any Charter proposals intended for the City's general municipal election to be held on November 3, 2026, that deadline is April 2, 2026.

(c) The City Clerk shall post the Commission's recommendations and report on the City's website.

**Sec. 8.335. Commission Term and Periodic Review.**

(a) The Commission shall be dissolved, and commissioners shall have no further authority or responsibilities, 60 days after the Commission transmits its final recommendations for the November 2026 election, unless the term of the Commission is extended by ordinance.

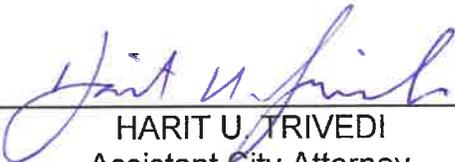
(b) A new Charter Review Commission shall be established no less frequently than every ten years. Appointments to the Commission shall be made no later than in every year ending in the number four so that the Commission may develop Charter proposals in time to be submitted to the voters at an election held in a year ending in the number six. The City Council shall have the authority to direct the Commission to conduct a full review, limited review, or no review of the City Charter. Prior to the commencement of any full or limited review, the Commission shall develop and transmit

to the City Council, for the City Council's approval, an updated Outreach and Engagement Plan as described in Section 8.333.

Sec. 2. The City Clerk shall certify to the passage of this ordinance and have it published in accordance with Council policy, either in a daily newspaper circulated in the City of Los Angeles or by posting for ten days in three public places in the City of Los Angeles: one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; and one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

Approved as to Form and Legality

HYDEE FELDSTEIN SOTO, City Attorney

By   
HARIT U. TRIVEDI  
Assistant City Attorney

Date 6/7/2024

File No. 23-1027

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The Clerk of the City of Los Angeles hereby certifies that the foregoing ordinance was passed by the Council of the City of Los Angeles.

CITY CLERK

MAYOR

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Ordinance Passed \_\_\_\_\_

Approved \_\_\_\_\_