



December 6, 2024

Honorable Members of the City Council
C/o City Clerk
Room 395, City Hall

Re: Notification of Application and Award for Fiscal Year 2024 Shelter and Services Program Competitive Grant

Dear Honorable Members:

The Fiscal Year 2024 (FY 24) Shelter and Services – Competitive Program (SSP-C) Grant is issued by U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA) Grant Programs Directorate (Assistance Listing Number 97.141) to assist migrant families and individuals who recently arrived in Los Angeles in need of supportive services. Pursuant to Section 14.6 of the Los Angeles Administrative Code, my office is providing notification to the City Council of the submission of application for the FY 24 SSP-C Grant.

The program and grant funds are managed and administered by my office to provide non-governmental partners funding for grantor-approved primary and secondary services including but not limited to shelter, food, transportation, acute medical care, and personal hygiene. As these services are provided, my office works to monitor spending rates and project costs to ensure complete and efficient use of funds.

I am providing the attached report requesting award acceptance. We are committed to utilizing these resources to continue to receive our migrant community with safety, efficiency, and the dignity they deserve.

Sincerely,

A handwritten signature in black ink that reads 'Karen Bass'.

KAREN BASS
Mayor

Attachments

- 1 Narrative and Recommendations
- 2 FY 24 SSP-C Award

NARRATIVE AND RECOMMENDATIONS

Fiscal Year 2024 Shelter and Services - Competitive Program

Pursuant to Section 14.6 of the Los Angeles Administrative Code, the Mayor's Office of Public Safety (Mayor's Office) is providing notification to the City Council of the submission of a grant application and award for the Fiscal Year 2024 (FY 24) Shelter and Services – Competitive Program (SSP-C) Grant.

As directed by Congress, the Shelter and Services Program (SSP) makes federal funds available to enable non-federal entities to off-set allowable costs incurred for services associated with noncitizen migrants recently encountered and released by DHS. The objectives are:

- To provide funding to non-federal entities that serve noncitizen migrants recently released from DHS custody to temporarily provide shelter, food, transportation, acute medical care, personal hygiene supplies, and labor necessary to provide these services; and,
- To provide funding to non-federal entities to increase their capacity to temporarily shelter noncitizen migrants recently released.

The FY 24 SSP Program is Congressionally authorized and appropriated by the Department of Homeland Security Appropriations Act, 2024, Pub. L. No. 118-47, Title II Security, Enforcement, and Investigations, U.S. Customs and Border Protection, Operations and Support.

There is no match requirement for this grant.

Fiscal Year 2024 Application and Award

SSP-C is the first competitive award opportunity administered by SSP. The United States Federal Emergency Management Agency (FEMA) released the Notice of Funding Opportunity (DHS-24-GPD-141-00-99) on April 12, 2024. Working with City departments, Central American Resource Center, Clínica Monseñor Oscar A. Romero, Coalition for Humane Immigrant Rights, and Los Angeles Homeless Services Authority, the Mayor's Office submitted an application for funding to assist migrant families and individuals who recently arrived in Los Angeles in need of supportive services. The City of Los Angeles was awarded \$21,844,670.00 on September 26, 2024, for a period of performance from October 1, 2023 to September 30, 2026 (Attachment 2).

Grant-allowable services are only allowed for noncitizen migrants (NCMs) following their release from DHS detailed in the SSP-C Notice of Funding Opportunity published by FEMA. Allowable costs and services must meet the following criteria:

- Primary Services include shelter, food, transportation, acute medical care, personal hygiene, and labor for primary services;

- Secondary Services include renovations or modifications to existing facilities, clothing, outreach information, translation services, and labor for secondary services; and
- Management and Administration expenses.

In continued support of our community-based organizations, the City aims to be at the forefront of providing emergency services for the NCM community. Under the SSP-C grant program, allowable costs within the grant period of performance may be reimbursable with proper documentation of cost and valid alien registration numbers. The City and its partners were awarded the following for services to migrants recently processed through DHS:

Central American Resource Center

The Central American Resource Center (CARECEN) works to empower Central Americans and all immigrants by defending human and civil rights, working for social and economic justice and promoting cultural diversity. \$5,368,187.36 of the grant award is allocated to CARECEN to provide comprehensive support for service operations over the duration of the grant program, benefiting up to 100 NCMs weekly.

Services

With a provision of 100 meals per week, this results in a total of 15,600 meals at a cost of \$15 per meal, the total cost for providing these meals over the three years is \$234,000. For the provision of food-related activities, the total budget of \$34,700 includes storage containers, utensils, and an initial investment for cookware. Meals and food preparation supplies total \$265,402.00.

CARECEN provides basic personal hygiene supplies including essential hygiene items and toiletries such as soap, shampoo, feminine hygiene products, diapers, and wipes for individuals, women, kids and babies, serving 200 people monthly, the total budget for these items is \$180,000.00.

SSP-C recipients can utilize funding for onward destination transportation over the course of the project. Each trip is estimated at an average of \$700, covering a total of 200 individuals provided with the most cost-effective form onward destination travel within grant guidance totaling \$140,000.00.

CARECEN utilizes rideshares to transport NCMs to designated shelters and other essential service provider locations. This service has been crucial in ensuring safe and timely transportation for NCMs, who often need reliable and immediate transit options to reach their destinations. Each one-way trip costs approximately \$30 on average. Over the course of the grant, this budget would total \$468,000.00.

Clothing is allocated at \$1,248,000 to provide essential clothing items for NCMs. Items are essential for ensuring that the migrants have adequate clothing for daily life and can maintain personal hygiene – this includes items such as shirts and pants, undergarments for men and women, socks, shoes, and coats for the winter months.

Facility Renovation

Recipients of SSP-C may also seek grant funds for renovations or costs associated with modifications to existing facilities in support of NCMs. CARECEN is budgeted \$70,000 for kitchen upgrades including counter space expansion, improving area ventilation, addition of commercial-grade appliances, and ensuring compliance with health codes to better serve meals and handle food preparation for large groups. In addition, CARECEN plans to utilize \$50,000 to install multiple shower units, ensuring proper plumbing, and creating a clean, accessible space to maintain health and hygiene. Renovation awards are pending FEMA environmental and historic preservation approvals.

Personnel

To provide the breadth of services, salaries rates inclusive of 20% fringe benefits for staff are to coordinate and provide services to NCMs. Staffing is budgeted at \$2,320,298.00 for the following roles and rates:

- Rapid Response Coordinators (2) at \$92,706.00 for three years is \$556,236.00.
- Drivers (3) at \$60,921 for three years is \$548,289.00.
- Security Guards (2) at \$60,921 for three years is \$365,526.00.
- Travel Coordinators (2) \$60,921 for three years is \$365,526.00.
- Facility Project Coordinator (1) at \$74,165 for three years is \$222,495.00
- Janitor (1) at \$60,921 for three years is \$182,763.00.
- Office Coordinator (1) at \$79,463.00 for one year is \$79,463.00.

Subrecipient Management and Administration

The management and administration (M&A) budget is allocated to include \$268,409.36 administrative staff involved in grant management, reporting, compliance, finance administration, IT coordination, and director oversight; office supplies and equipment necessary to support administrative activities; software for data entry and case management; and for training costs for administrative staff to ensure compliance with grant requirements. These allocations are essential for the effective administration and management of the grant project. Additionally, \$358,078.00 is allocated to indirect costs at a maximum 10% de minimus rate or federally approved rate by a cognizant agency.

Clinica Monseñor Oscar A. Romero

Clínica Monseñor Oscar A. Romero (CMOAR) provides quality, affordable, and culturally-sensitive health care and other services to the underserved communities of Greater Los Angeles. Utilizing \$280,800.00 SSP-C grant funds, CMOAR will be able to provide

medical care assessments by licensed primary care providers; testing for communicable diseases including COVID-19 and provide quarantining recommendations by primary care providers; use of an onsite lab that performs most diagnostic lab screenings and an onsite pharmacy available to help dispense prescribed medication and over the counter medicine.

Coalition for Humane Immigrant Rights

The Coalition for Humane Immigrant Rights (CHIRLA) seeks to provide comprehensive migrant support and coordination. CHIRLA is allocated \$6,528,798.00 of the grant award for primary and secondary services over the duration of the period of performance:

Services

With SSP-C grant funding, CHIRA will continue to provide intake for migrants at their Welcome Center. In 2023, CHIRLA incurred costs for facility rentals in the amount of \$37,000.00 and safe sheltering totaling \$326,907.00 and are seeking reimbursement from the grant.

CHIRLA provides NCMs with welcome kits of basic hygiene supplies in a drawstring backpack including toothpaste, toothbrushes, soap, and shampoo for up to 100 migrants per month with a total budget of \$208,050.00. In addition, bulk undergarments totaling \$164,250.00 and socks totaling \$49,275.00 are allocated.

In order to communicate effectively with migrants, translation and interpretation is critical to ensure language access to as many NCMs as possible. Translation services and telephone translation lines are utilized for these services and \$67,869.00 is budgeted.

CHIRLA utilizes rideshares to transport NCMs to designated shelters and other essential service provider locations to ensure safe and timely transportation for NCMs, who often need reliable and immediate transit options to reach their destinations. Over the course of the grant, this would total \$49,634.00.

As part of migrant case management, onward travel is an allowable grant expenditure. Flights or trains to final destination, at an average of \$400 per ticket for 200 migrants monthly, \$2,939,561.00 is allocated for this purpose. Purchased food and beverages are provided to travelers with a budget of \$328,500.00 (at a rate of \$10 per person) for onward travel as journeys can be lengthy – up to 36 hours – depending on destination and mode of transportation.

Personnel

To provide the breadth of services, salaries and 20% fringe benefits of CHIRLA staff are approved to coordinate and provide services to NCMs:

- Humanitarian Response Specialists (4) at \$7,648 monthly for three years is \$1,101,312.00.
- Migrant Response Volunteer Coordinator (1) at \$7,648 monthly for three years is \$275,328.00.
- Humanitarian Services Driver (1) at \$7,648 monthly for three years is \$275,328.00.

Management and Administration

CHIRLA is allocated \$326,439.00 in M&A for administrative staff costs involved in grant management, reporting, compliance, finance administration; office supplies and equipment necessary to support administrative activities; software for data entry and case management; and for training costs for administrative staff to ensure compliance with grant requirements. These allocations are essential for the effective administration and management of the grant project over three years. Costs include Indirect cost rate at 10% de minimus rate or federally approved rate by a cognizant agency \$379,345.00

Los Angeles Homeless Services Authority

The Los Angeles Homeless Services Authority (LAHSA) is allocated \$6,884,342.00 to fund shelter beds and accompanying eligible services (food, hygiene, translation, etc.) for up to 150 non-citizen migrant families (or approximately 450 non-citizen migrant individuals) across Los Angeles County nightly.

Services

LAHSA provides emergency overnight shelter services (including contracted services such as utilities, linens, cots and beds, maintenance and housekeeping) budgeted at \$702,625.00. Individuals are provided three meals a day (breakfast, lunch, and dinner) at \$15 per meal totaling \$4,927,500.00.

In congregate facilities, space dividers may be needed to provide privacy for sheltered individuals and families. These partitions would be purchased one-time for continued use at facilities for a cost of \$20,000.00.

Additionally, many individuals may need additional clothing upon arrival. LAHSA utilizes clothing donation programs and will purchase clothes for the children and adults to supplement based on climate and other unmet needs. An average of \$400 per person would purchase necessary clothing items (e.g. shoes, shirts, pants, socks, undergarments, outerwear for winter months) totaling \$360,000.00 for an estimated 900 individuals.

Many NCMs arrive without English-language foundations and communication with providers is key to ensuring needs are met. Translation services for language and dialects outside of what LAHSA can currently provide is budgeted at \$100,000.00. Above that, outreach supplies for communications is budgeted at \$5,000.00.

Personnel

LAHSA budgets personnel costs for five Emergency Response Program Support Incident Command Staff (averaging \$85,000) to support logistics, operations, and planning for programs to support up to 15 sites based on size of facilities and warehouse operation costs for emergency NCM response including storage, staff, transportation, etc.

Management and Administration

The M&A budget is allocated in the amount of \$344,217.00 for administrative staff involved in grant management, reporting, compliance, finance administration, IT coordination, and director oversight; office supplies and equipment necessary to support activities; software for data entry and case management; and for training costs for administrative staff to ensure compliance with grant requirements. These allocations are essential for the effective administration and management of the grant project.

City of Los Angeles

Recreation and Parks

The Department of Recreation and Parks (RAP) leads the City's sheltering effort providing shelter sites, staff, and services. In 2023, the City of Los Angeles provided shelter care for asylum seekers and migrants, under the SSP-C grant program, allowable costs may be reimbursable with proper documentation. \$981,825.00 is budgeted for hygiene kits and meals. RAP provides a kit of essential hygiene products (e.g. toothbrush, toothpaste, soap, shampoo, feminine hygiene, etc.) for individuals in need of hygiene supplies. RAP provides individuals at overnight shelters with three meals a day (breakfast, lunch, and dinner). Food items purchased at local markets, warehouse-style food and supply stores, and prepared hot foods are provided. Costs average \$5 per meal, 3 times a day per person.

Los Angeles Fire Department

Similarly in 2023, the Los Angeles Fire Department (LAFD) staff provided acute medical care and medical assessments for NCM arrivals. Rates are determined by an average of mixed position teams (firefighters, paramedics, etc.) available for NCM arrivals and hours needed to conduct assessments (approximately \$429 per bus arrival). LAFD is budgeted \$12,012.00 for personnel.

Los Angeles Police Department

In support of RAP shelter sites, the Los Angeles Police Department (LAPD) utilized contracted security to staff shelters opened to house NCMs for the duration of site operations. Contracted security support is needed for 24-hour support to ensure the safety of staff and serviced NCMs. \$361,800.00 is budgeted for this purpose – contracted rates average \$45 per hour.

Los Angeles Department of Transportation

Outside of business hours and for large NCM groups, the Los Angeles Department of Transportation (LADOT) can utilize contracted bus services (40-50 capacity) for the transport of large groups. When needed, pricing starts on average at \$400 for three hours; \$95 for any additional hours. LADOT budgeted \$16,000.00 for contracted bus services.

Emergency Management Department

In support of the City's shelter operations for NCMs, the Emergency Management Department (EMD) activated the Emergency Operations Center and deployed staff to coordinate with City departments to provide services. EMD provided food and water for NCMs and \$769.64 is budgeted for this purpose.

Mayor's Office Management and Administration

The Mayor's Office provides a robust team of personnel dedicated to programmatic direction, grant management and administration, fiscal reporting, and accountability. Understanding the complexities of interjurisdictional and non-governmental entity coordination, a program director will be hired to coordinate shelter partners, emergency shelter activations, oversee procurements, contracts, and grant program reporting.

Grant Salaries and fringe benefits for a grant specialist to review and apply grant guidance to reimbursement claim review, a contracts specialist to develop agreements with subrecipient partners and conduct service procurements, and two accountants to review reimbursement requests, request grant funds, make payments, and ensure fiscal compliance of sub applicant partners.

\$1,410,136.00 is budgeted for Mayor's Office staffing salaries and fringe. Of this amount, \$836,915.72 is budgeted for staff salaries. Based on the federally approved cost allocation plan (CAP) 41 for the City of Los Angeles, \$573,220.28 is budgeted for fringe benefits calculated at 40.65%.

Recommendations

IT IS, THEREFORE requested that the City Council:

1. AUTHORIZE the Mayor, or designee, to:
 - a. Accept on behalf of the City, the Fiscal Year 2024 Shelter and Services Program - Competitive award in the amount of \$21,844,670.00 from the United States Federal Emergency Management Agency for the period effective from October 1, 2023 to September 30, 2026;

- b. Negotiate and execute a subrecipient agreement with Central American Resource Center for a term of up to 36 months beginning October 1, 2023 and ending September 30, 2026, for contract amounts not to exceed \$5,368,187.36, subject to the approval of the City Attorney as to form and legality;
 - c. Negotiate and execute a subrecipient agreement with Coalition for Humane Immigrant Rights for a term of up to 36 months beginning October 1, 2023 and ending September 30, 2026, for contract amounts not to exceed \$6,528,798.00, subject to the approval of the City Attorney as to form and legality;
 - d. Negotiate and execute a subrecipient agreement with Clinica Monseñor Oscar A. Romero for a term of up to 36 months beginning October 1, 2023 and ending September 30, 2026, for contract amounts not to exceed \$280,800.00, subject to the approval of the City Attorney as to form and legality;
 - e. Negotiate and execute a subrecipient agreement with Los Angeles Homeless Services Authority for a term of up to 36 months beginning October 1, 2023 and ending September 30, 2026, for contract amounts not to exceed \$6,884,342.00, subject to the approval of the City Attorney as to form and legality;
 - f. Release requests for proposals, evaluate proposals, and negotiate contracts for the purchase of approved commodities including services as detailed in the FY 24 SSP-C grant budget;
 - g. Receive, deposit into, and disburse from the new FY 24 SSP-C grant fund;
2. ADOPT the FY 24 SSP-C grant budget and authorize the Mayor's Office to expend grants in accordance with approved budgets;
 3. AUTHORIZE the Controller to:
 - a. Establish a new interest-bearing fund, entitled "FY 24 SSP-C", create a receivable in this new fund in the amount of \$21,844,670.00, and create new appropriation accounts within Fund XXX, Department 46, as follows:

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
XXX/46	46A989	RAP Grant Allocation	\$981,825.00
XXX/46	46A970	LAPD Grant Allocation	\$361,800.00
XXX/46	46A138	LAFD Grant Allocation	\$12,012.00
XXX/46	46A994	LADOT Grant Allocation	\$16,000.00
XXX/46	46A935	EMD Grant Allocation	\$769.64
XXX/46	46A668	Partner Jurisdictions	\$19,062,127.36
XXX/46	46A146	Mayor Salaries	\$836,915.72
XXX/46	46A299	Fringe Benefits	\$573,220.28
Total			\$21,844,670.00

- b. Transfer appropriations from Fund XXX/46, FY 24 SSP-C, to the General Fund to reimburse grant-related expenditures as follows:

TRANSFER FROM:

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
XXX/46	46A146	Mayor Salaries	\$836,915.72
Total			\$836,915.72

TRANSFER TO:

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
100/46	001020	Grant Reimbursed	\$836,915.72
Total			\$836,915.72

- c. Transfer up to \$573,220.28 from Fund XXX, Account 46A299 to the General Fund, Department No. 46, Revenue Source Code No. 5346, for reimbursement of grant-funded fringe benefits;
4. AUTHORIZE the Controller to transfer cash from Fund XXX/46 to reimburse the General Fund and Special Fund, on an as-needed basis, upon presentation of proper documentation from City Departments, subject to the approval of the Mayor's Office of Public Safety; and
5. AUTHORIZE the Mayor, or designee, to prepare Controller instructions for any technical adjustments, subject to approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

Award Letter

U.S. Department of Homeland Security
Washington, D.C. 20472

Effective date: 09/26/2024

Gabriela Jasso
CITY OF LOS ANGELES
200 N. SPRING STREET, ROOM 303
LOS ANGELES, CA 90012

EMW-2024-SP-05173



Dear Gabriela Jasso,

Congratulations on behalf of the Department of Homeland Security, your application submitted for the FY 2024 Shelter and Services Program, has been approved in the amount of \$21,844,670.00 in Federal funding. This award of federal assistance is executed as a Grant.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Award Summary - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- FY 2024 Shelter and Services Program Notice of Funding Opportunity

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,

A handwritten signature in blue ink that reads "P. S. Williams".

PAMELA WILLIAMS
Assistant Administrator, Grant Programs
Region 4

Award Summary

Program: Fiscal Year 2024 Shelter and Services Program

Recipient: CITY OF LOS ANGELES

UEI-EFT: DEP8HN43J238

DUNS number: 611501243

Award number: EMW-2024-SP-05173

Summary description of award

The Fiscal Year (FY) 2024 Shelter and Services Program (SSP) provides grant funding to non-federal entities that serve noncitizen migrants recently released from DHS custody to temporarily provide shelter, food, transportation, acute medical care, personal hygiene supplies, and labor necessary to manage cases to provide these services, and to provide funding to non-federal entities to increase their capacity to temporarily shelter noncitizen migrants recently released from DHS custody, including renovations and modifications to existing facilities.

Construction budget summary table

The amount of the construction budget is detailed in the attached Obligating Document for Award.

The following are the budgeted estimates for Cost classification within this award

Cost classification	Total cost
Administrative and legal expenses	\$0.00
Land, structures, rights-of-way, appraisals, etc.	\$0.00
Relocation expenses and payments	\$0.00
Architectural and engineering fees	\$0.00
Other architectural and engineering fees	\$0.00
Project inspection fees	\$0.00
Site work	\$0.00
Demolition and removal	\$0.00
Construction	\$0.00
Equipment	\$0.00
Miscellaneous	\$0.00
SUBTOTAL	\$0.00
Contingencies	\$0.00
SUBTOTAL	\$0.00
Project (program) income	\$0.00
TOTAL PROJECT COSTS	\$0.00

Amount awarded table

The amount of the award is detailed in the attached Obligating Document for Award.

The following are the budgeted estimates for object classes for this award (including Federal share plus your cost share, if applicable):

Object Class	Total
Personnel	\$280,800.00
Fringe benefits	\$3,613,195.00
Travel	\$4,498,251.00
Equipment	\$6,502,046.64
Supplies	\$318,825.00
Contractual	\$1,448,332.00
Construction	\$0.00
Other	\$5,183,220.36
Indirect charges	\$0.00
Federal	\$21,844,670.00
Non-federal	\$0.00
Total	\$21,844,670.00
Program Income	\$0.00

Approved scope of work

After review of your application, FEMA has approved the below scope of work. Justifications are provided for any differences between the scope of work in the original application and the approved scope of work under this award. You must submit scope or budget revision requests for FEMA's prior approval, via an amendment request, as appropriate per 2 C.F.R. § 200.308 and the FY2024 SSP NOFO.

Changes to program income:

Below are the approved changes to program income. Justifications are provided for the differences in the original application and the approved funding under this award.

Program Income

\$0.00

CHANGE FROM APPLICATION

Program income changed from **\$0.00 to \$0.00**

JUSTIFICATION

Not applicable under SSP-C.

Approved request details:

Project

Travel

DESCRIPTION

City of Los Angeles Labor for Primary Services Travel N/A Understanding the complexities of interjurisdictional and non-governmental coordination, a shelter program manager and deputy program manager, will be hired to coordinate shelter partners, emergency shelter activations, oversee procurements, contracts, and grant program reporting. Salaries and fringe benefits are combined (\$250,000) to ensure coordination through the program performance period. \$250,000.00 1.00 2 Years 2 \$1,000,000.00 City of Los Angeles Labor for Primary Services Travel N/A Individuals are provided acute medical care and medical assessments for non-citizen migrants arrivals through the Los Angeles Fire Department (LAFD). Rates are determined by an average of mixed position teams (firefighters, paramedics, etc.) available for NCM arrivals and hours needed to conduct assessments (approximately \$429 per bus arrival). \$429.00 28.00 1 1 \$12,012.00 // Additional RFI needed.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$1,012,012.00	\$1,012,012.00	Travel

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

Updated to reflect award amount. Additional RFI needed.

Fringe benefits

DESCRIPTION

City of Los Angeles Transportation Fringe Benefits Onward destination transportation Outside of business hours and for large NCM groups, DOT can utilize contracted bus services (40-50 capacity) for shelter transportation and potentially drop off at transportation hubs for larger groups. Pricing starts on average at \$400 for three hours; \$95 for any additional hours. \$400.00 40.00 1 1 \$16,000.00

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	40	\$400.00	\$16,000.00	Fringe benefits

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

Updated to reflect award amount.

Contractual

DESCRIPTION

City of Los Angeles Shelter Contractual Nights of Lodging in an overnight congregate facility LAPD provides contracted shelter security support for around-the-clock shelter support to ensure the safety of non-citizen migrants. Contract rates average \$45 per security person. \$45.00 24.00 1 Days 335 \$361,800.00 // Additional RFI needed.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$361,800.00	\$361,800.00	Contractual

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

Updated to reflect award amount. Additional RFI needed.

Supplies

DESCRIPTION

City of Los Angeles Personal Hygiene Supplies Supplies N/A RAP provides a kit of essential hygiene products (e.g. toothbrush, toothpaste, soap, shampoo, feminine hygiene, etc.) for individuals who need hygiene supplies. Items are purchased at a bulk rate and distributed as a kit per person totaling to approximately \$10 per kit. \$10.00 1.00 195 1 \$1,950.00

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	195	\$10.00	\$1,950.00	Supplies

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

Updated to reflect award amount

Other

DESCRIPTION

Unallocated funds

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$17,210.75	\$17,210.75	Other

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

Updated to reflect amount allocated. Recipient to inform how they wish to allocate funds.

Equipment

DESCRIPTION

City of Los Angeles Food Equipment Food Items RAP provides individuals at overnight shelters with three meals a day (breakfast, lunch, and dinner). Food items are purchased at local markets, warehouse-style food and supply stores, and prepared hot foods are provided. Costs average \$5 per meal, 3 times a day per person. \$5.00 3.00 195 Days 335 \$979,875.00

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	195,975	\$5.00	\$979,875.00	Equipment

CHANGE FROM APPLICATION

Item from **Contractual** to **Equipment**
Description changed
Budget class from **Contractual** to **Equipment**
Quantity from **1** to **195,975**
Unit price from **\$4,897,582.00** to **\$5.00**

JUSTIFICATION

Updated to reflect award

Equipment

DESCRIPTION

City of Los Angeles Food Equipment Food Items EMD provides food items and water as non-citizen migrants arrive to Los Angeles. Items are purchased at bulk rates for distribution to arrivals and onward travelers. \$769.64 1.00 1 1 \$769.64 // Additional RFI required.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$769.64	\$769.64	Equipment

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

Additional RFI required

Other

DESCRIPTION

M&A - City of Los Angeles Management and Administration Other N/A The Mayor's Office provides a robust grant management and administration team. Salaries and fringe benefits for a grant specialist (1) to review and apply grant guidance to reimbursement claim review, a contracts specialist (1) to develop agreements with subapplicant partners and conduct service procurements, and accountant (2) to review reimbursement requests, request grant funds, and ensure fiscal compliance of subapplicant partners. Average rates are utilized for four individuals over two years. \$410,136.00 1.00 \$410,136.00 // Additional RFI required

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$410,136.00	\$410,136.00	Other

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

Updated to reflect award amount. Additional RFI required

Project

Personnel

DESCRIPTION

Clinica Monseñor Oscar A. Romero (CMOAR) Acute Medical Care Personnel Over-The-Counter Medication CMOAR has an onsite pharmacy available to help dispense prescribed medication and over the counter medicine \$10.00 2.00 150 Month 12 \$36,000.00 // Additional RFI required

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$36,000.00	\$36,000.00	Personnel

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

Updated to reflect award amount. Additional RFI required

Personnel

DESCRIPTION

Clinica Monseñor Oscar A. Romero (CMOAR) Acute Medical Care Personnel Lab Testing CMOAR has an onsite Lab that performs most diagnostic lab screenings but also has an MOU with thirdparty labs to provide other diagnostic lab testing \$53.00 1.00 150 Month 12 \$95,400.00 Clinica Monseñor Oscar A. Romero (CMOAR) Acute Medical Care Personnel Personal Protective Equipment CMOAR can provide PPE as necessary to patients including masks, hand sanitizer, gloves, etc. \$15.00 1.00 150 Month 12 \$27,000.00 Clinica Monseñor Oscar A. Romero (CMOAR) Acute Medical Care Personnel Prescription Medication CMOAR has an onsite pharmacy available to help dispense prescribed medication \$25.00 2.00 150 Month 12 \$90,000.00 Clinica Monseñor Oscar A. Romero (CMOAR) Acute Medical Care Personnel Testing and Limited Care Related to Quarantining and Isolation CMOAR has the ability to provide testing for COVID-19 and other communicable diseases and provide quarantining recommendations including duration by primary care providers \$18.00 1.00 150 Month 12 \$32,400.00

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$244,800.00	\$244,800.00	Personnel

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

Updated to reflect award amount.

Project

Other

DESCRIPTION

Coalition for Humane Immigrant Rights (CHIRLA) Secondary Services: Clothing Other N/A Socks bought in bulk to meet capacity of 100 NCMs per night so people can have clean socks after shower \$0.45 100.00 1 Days 1095 \$49,275.00 Coalition for Humane Immigrant Rights (CHIRLA) Secondary Services: Clothing Other N/A Underwear bought in bulk to meet capacity of 100 NCMs per night so people have clean underwear after shower \$1.50 100.00 1 Days 1095 \$164,250.00 Coalition for Humane Immigrant Rights (CHIRLA) Secondary Services: Clothing Other N/A Draw string backpack at .65 for 100/day so people can carry clothing and hygiene donations \$0.65 100.00 1 Days 1095 \$71,175.00

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$284,700.00	\$284,700.00	Other

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

Updated to reflect award amount..

Supplies

DESCRIPTION

Coalition for Humane Immigrant Rights (CHIRLA) Personal Hygiene Supplies Personal Hygiene Supplies Hygiene kits to be included w/ drawstring backpack as a welcome kit upon arrival. Includes toothpaste, tooth brush, soap and shampoo. \$1.25 100.00 1 Days 1095 \$136,875.00

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	109,500	\$1.25	\$136,875.00	Supplies

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

Updated to reflect award amount.

Fringe benefits

DESCRIPTION

Coalition for Humane Immigrant Rights (CHIRLA) Transportation Fringe Benefits Onward destination transportation October 2023 to June 2024: Onward Travel Flights (Reimbursed costs) \$59,561.00 1.00 1 1 \$59,561.00 Coalition for Humane Immigrant Rights (CHIRLA) Transportation Fringe Benefits Service provider to service provider transportation October 2023 to June 2024: Ground Travel/Rideshares for NCMs (Reimbursed costs) \$49,634.00 1.00 1 1 \$49,634.00 // Additional RFI required.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$109,195.00	\$109,195.00	Fringe benefits

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

Updated to reflect award amount. Additional RFI required.

Other

DESCRIPTION

Coalition for Humane Immigrant Rights (CHIRLA) Secondary Services: Translation Services Other N/A Translation and interpretation is critical to ensure language access to as many NCMs as possible. Funds will be utilized to add Tarjimly Premium accounts and use telephone translation lines as back-up. \$67,869.00 1.00 1 1 \$67,869.00 // Additional RFI required.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$67,869.00	\$67,869.00	Other

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

Updated to reflect award amount. Additional RFI required.

Other

DESCRIPTION

M&A Coalition for Humane Immigrant Rights (CHIRLA) Management and Administration Other N/A
The Management & Administration (M&A) budget is allocated to include personnel costs for administrative staff involved in grant management, reporting, compliance, finance administration, IT coordination, and director oversight; office supplies and equipment necessary to support administrative activities; software for data entry and case management; and for training costs for administrative staff to ensure compliance with grant requirements. These allocations are essential for the effective administration and management of the grant project over three years. Costs include October 2023 to June 2024: Database for database to manage NCM information. Apricot/Binterra (Reimbursed costs) (Amount reduced to remain within 5% cap) // Additional RFI required.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$291,150.70	\$291,150.70	Other

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

Updated to reflect award amount. Additional RFI required.

Travel

DESCRIPTION

Coalition for Humane Immigrant Rights (CHIRLA) Labor for Primary Services N/A Humanitarian Response Specialist Salary+Fringe Benefits \$7,648.00 4.00 1 Month 36 \$1,101,312.00 Coalition for Humane Immigrant Rights (CHIRLA) Labor for Primary Services N/A Humanitarian Services Driver \$7,648.00 1.00 1 Month 36 \$275,328.00 // Additional RFI required.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$1,376,640.00	\$1,376,640.00	Travel

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

Updated to reflect award amount. Additional RFI required.

Other

DESCRIPTION

Coalition for Humane Immigrant Rights (CHIRLA) Secondary Services: Labor for Secondary Services Other N/A Migrant Response Volunteer Coordinator Salary+Fringe Benefits \$7,648.00 1.00 1 Month 36 \$275,328.00 // Additional RFI required.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$275,328.00	\$275,328.00	Other

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

Updated to reflect award amount. Additional RFI required.

Other

DESCRIPTION

Coalition for Humane Immigrant Rights (CHIRLA) Indirect Costs Other N/A Indirect cost rate at 10% de minimus rate or federally approved rate by a cognizant agency. \$414,633.30 (increased from \$379,345 to \$414,633.30) // Additional RFI required.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$414,633.30	\$414,633.30	Other

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

Updated to reflect award amount. Additional RFI required.

Fringe benefits

DESCRIPTION

Coalition for Humane Immigrant Rights (CHIRLA) Transportation Fringe Benefits Onward destination transportation Flights or trains to final destination, at an average of \$400 per ticket
\$400.00 200.00 1 Month 36 \$2,880,000.00

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	7,200	\$400.00	\$2,880,000.00	Fringe benefits

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

Updated to reflect award amount.

Contractual

DESCRIPTION

Coalition for Humane Immigrant Rights (CHIRLA) Shelter Contractual Nights of Lodging in a Hotel/motel service October 2023 to June 2024: Lodging for NCMs (Reimbursed costs)
\$326,907.00 1.00 1 1 \$326,907.00 Coalition for Humane Immigrant Rights (CHIRLA) Shelter Contractual Other Allowable Lodging Related Activities October 2023 to June 2024: Facility Rentals for Welcome Center (Reimbursed costs) \$37,000.00 1.00 1 1 \$37,000.00 // Additional RFI required.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$363,907.00	\$363,907.00	Contractual

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

Updated to reflect award amount. Additional RFI required.

Equipment

DESCRIPTION

Coalition for Humane Immigrant Rights (CHIRLA) Food Food Items Cost to be able to provide snacks for onward travel as people's trips can be up to 36 hours depending on destination and mode of transportation \$10.00 1.00 30 Days 1095 \$328,500.00

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	32,850	\$10.00	\$328,500.00	Equipment

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

Updated tor reflect award amount.

Project

Equipment

DESCRIPTION

Central American Resource Center (CARECEN) Food Equipment Food Items Over the course of three years, the total number of weeks is 156 (3 years × 52 weeks/year). With a provision of 100 meals per week, this results in a total of 15,600 meals (100 meals/week × 156 weeks). At a cost of \$15 per meal, the total cost for providing these meals over the three years is \$234,000 (15,600 meals × \$15/meal). Therefore, the total budget required for the meal provision amounts to \$234,000. This will be a contracted cost. \$15.00 1.00 100 Week 156 \$234,000.00 Central American Resource Center (CARECEN) Food Equipment Other Allowable Food Related Items/Costs For the provision of food-related activities, the total budget of \$34,700 covers multiple essential components. This includes 100 storage containers at \$30 each, totaling \$3,000, utensils for 100 meals per week over 156 weeks at \$2 each, totaling \$31,200, and an initial investment of \$500 for cookware. The consolidated unit price is \$2.21 per item for a total of 15,701 units (Total Units: 100+15,600+1=15,701 units), ensuring comprehensive support for our food service operations over the duration of the program, benefiting 100 noncitizen migrants weekly for three years. \$2.00 15701.00 1 \$31,402.00

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$265,402.00	\$265,402.00	Equipment

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

Updated to reflect award amount.

Other

DESCRIPTION

Central American Resource Center (CARECEN) Indirect Costs Other N/A Indirect cost rate at 10% de minimus rate or federally approved rate by a cognizant agency. \$389,402.36 (increased from \$358,078 to \$389,402.36)

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$389,402.36	\$389,402.36	Other

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

updated to reflect award amount.

Travel

DESCRIPTION

Central American Resource Center (CARECEN) Labor for Primary Services Travel Labor for Primary Services The budget includes two Security Guards at \$24.41 average per hour, working in alternate shifts, including 20% benefits, with a total annual cost of \$60,921 each, or \$121,842 total annually. \$60,921.00 1.00 2 Years 3 \$365,526.00 Central American Resource Center (CARECEN) Labor for Primary Services Travel Labor for Primary Services The budget includes two Travel Coordinators at \$24.41 average per hour, with a total annual cost of \$60,921 each, including 20% benefits, with a total annual cost of \$60,921 each, or \$121,842 total annually. \$60,921.00 1.00 2 Years 3 \$365,526.00 Central American Resource Center (CARECEN) Labor for Primary Services Travel Labor for Primary Services The budget includes one Janitor at \$24.41 average per hour, with a total annual cost of \$60,921 each, including 20% benefits. \$60,921.00 1.00 1 Years 3 \$182,763.00

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$913,815.00	\$913,815.00	Travel

CHANGE FROM APPLICATION

Item from **Equipment** to **Travel**
Description changed
Budget class from **Equipment** to **Travel**
Unit price from **\$6,584,506.00** to **\$913,815.00**

JUSTIFICATION

Budget updated to reflect award.

Supplies

DESCRIPTION

Central American Resource Center (CARECEN) Personal Hygiene Supplies Supplies Personal Hygiene Supplies The budget for Personal Hygiene Supplies includes essential hygiene items and toiletries, estimated at \$10 per person per month, serving 200 people monthly. \$10.00 1.00 200 Month 36 \$72,000.00 Central American Resource Center (CARECEN) Personal Hygiene Supplies Supplies Personal Hygiene Supplies The budget includes \$36,000 for feminine hygiene products over the course of three years. \$5.00 200.00 1 Month 36 \$36,000.00

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$108,000.00	\$108,000.00	Supplies

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

Updated to reflect award amount.

Other

DESCRIPTION

Central American Resource Center (CARECEN) Secondary Services: Labor for Secondary Services Other Labor for Secondary Services The budget includes \$79,463 over one year for an office coordinator overseeing construction and renovation. This position is budgeted at \$31.84 per hour, working 40 hours per week for 52 weeks per year, with an additional 20% benefits. \$79,463.00 1 1 \$79,463.00

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$79,463.00	\$79,463.00	Other

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

Updated to reflect award amount.

Other

DESCRIPTION

Management and Administration Other Management and Administration The Management & Administration (M&A) budget is allocated to include personnel costs for administrative staff involved in grant management, reporting, compliance, finance administration, IT coordination, and director oversight; office supplies and equipment necessary to support administrative activities; software for data entry and case management; and for training costs for administrative staff to ensure compliance with grant requirements. These allocations are essential for the effective administration and management of the grant project over three years. \$268,409.36 1.00 - - \$268,409.36 (reduced to stay within 5% cap)

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$237,085.00	\$237,085.00	Other

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

Updated to reflect award amount

Other

DESCRIPTION

Central American Resource Center (CARECEN) Secondary Services: Clothing Other Secondary Services: Clothing The budget for Secondary Services: Clothing is allocated at \$1,248,000 to provide essential clothing items for noncitizen migrants over three years. This includes purchasing shirts and pants, calculated at \$15 per item. The budget also includes purchasing jackets and coats for the winter months, calculated at \$30 per item. Additionally, purchasing underwear and bras calculated at \$5 per item. Furthermore, purchasing pairs of socks and pairs of shoes is calculated at \$2 per pair of socks and \$30 per pair of shoes. Lastly, purchasing backpacks is calculated at \$25 per item. Items are essential for ensuring that the migrants have adequate clothing for daily life and can maintain personal hygiene and comfort. \$200.00 1.00 40 Weeks 156 \$1,248,000.00 // Additional RFI required.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$1,248,000.00	\$1,248,000.00	Other

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

Updated to reflect award amount. Additional RFI required.

Travel

DESCRIPTION

Central American Resource Center (CARECEN) Labor for Primary Services Travel Labor for Primary Services The budget includes one Facility Project Coordinator at \$29.71 per hour, including 20% benefits, with a total annual cost of \$74,165. \$74,165.00 1.00 1 Years 3 \$222,495.00 Central American Resource Center (CARECEN) Labor for Primary Services Travel Labor for Primary Services The budget includes three Drivers for transportation at \$24.41 average per hour, including 20% benefits, with a total annual cost of \$60,921 each, or \$182,763 total annually. \$60,921.00 1.00 3 Years 3 \$548,289.00 // Additional RFI required.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$770,784.00	\$770,784.00	Travel

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

Updated to reflect award amount. Additional RFI required.

Fringe benefits

DESCRIPTION

Central American Resource Center (CARECEN) Transportation Fringe Benefits Onward destination transportation The budget includes \$140,000 for onward destination transportation over the course of the project. Each trip is estimated at \$700, covering a total of 200 individuals provided with the most cost-effective form onward destination travel. \$700.00 200.00 1 \$140,000.00 Central American Resource Center (CARECEN) Transportation Fringe Benefits Service provider to service provider transportation We have been utilizing rideshares to transport noncitizen migrants (NCMs) from our facilities to designated shelters and other essential service provider locations. Each one-way trip costs approximately \$30 on average. This service has been crucial in ensuring safe and timely transportation for NCMs, who often need reliable and immediate transit options to reach their destinations. We estimate the cost at \$30 per one-way trip, with an average of 100 trips per week. Over three years (156 weeks), this would total approximately \$468,000. \$30.00 2.00 50 Week 156 \$468,000.00 // Additional RFI required.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$608,000.00	\$608,000.00	Fringe benefits

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

Updated to reflect award amount. Additional RFI required.

Supplies

DESCRIPTION

Central American Resource Center (CARECEN) Personal Hygiene Supplies Supplies Personal Hygiene Supplies The budget includes \$72,000 for baby wipes and diapers over the course of three years. \$25.00 80.00 1 Month 36 \$72,000.00 // Additional RFI required.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$72,000.00	\$72,000.00	Supplies

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

Updated to reflect award amount. Additional RFI required.

Other

DESCRIPTION

Central American Resource Center (CARECEN) Secondary Services: Labor for Secondary Services Other Labor for Secondary Services The budget includes \$556,236 over three years for two rapid response coordinators who will help with clothing and personal hygiene distributions. Each position is budgeted at \$37.14 per hour, working 40 hours per week for 52 weeks per year, with an additional 20% benefits. \$92,706.00 2 3 \$556,236.00 // Additional RFI required.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$556,236.00	\$556,236.00	Other

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

Updated to reflect award amount. Additional RFI required.

Other

DESCRIPTION

Renovation and Modifications - Central American Resource Center (CARECEN) Secondary Services: Renovations or modifications to existing facilities Other Secondary Services: Renovations or modifications to existing facilities Upgrade Kitchen: \$70,000 for installing new commercial-grade appliances, expanding counter space, improving ventilation, and ensuring compliance with health codes to better serve meals and handle food preparation for large groups. \$70,000.00 1.00 1 \$70,000.00 Central American Resource Center (CARECEN) Secondary Services: Renovations or modifications to existing facilities Other Secondary Services: Renovations or modifications to existing facilities Install Shower Facilities: \$50,000 for installing multiple shower units, ensuring proper plumbing, and creating a clean, accessible space to maintain hygiene and comfort for NCMs. \$50,000.00 1.00 1 \$50,000.00 // Hold for EHP Review

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$120,000.00	\$120,000.00	Other

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

Updated to reflect award amount. Needs EHP review

Project

Other

DESCRIPTION

Secondary Services: Clothing It is very possible that many will only have the clothes on their back upon arrival. LAHSA utilizes clothing donation programs and will purchase clothes for the children and parents to supplement unmet needs. An average of \$400 per person would purchase necessary clothing items (e.g. shoes, shirts, pants, socks, undergarments, outerwear for winter months). \$400.00 per unit x 900 NCMs = \$360,000.00 Additional RFI needed.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$0.00	\$0.00	Other

CHANGE FROM APPLICATION

Description changed
Unit price from \$1,892,700.00 to \$0.00

JUSTIFICATION

Additional RFI needed.

Other

DESCRIPTION

Secondary Services: Labor for Secondary Services The budget includes \$556,236 over three years for two rapid response coordinators who will help with clothing and personal hygiene distributions. Each position is budgeted at \$37.14 per hour, working 40 hours per week for 52 weeks per year, with an additional 20% benefits. \$92,706.00 per unit x 2 NCMs x 3 = \$556,236.00 Additional RFI required.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$0.00	\$0.00	Other

CHANGE FROM APPLICATION

Description changed
Unit price from \$1,186,355.00 to \$0.00

JUSTIFICATION

Additional RFI required.

Other

DESCRIPTION

Central American Resource Center Management and Administration The Management & Administration (M&A) budget is allocated to include personnel costs for administrative staff involved in grant management, reporting, compliance, finance administration, IT coordination, and director oversight; office supplies and equipment necessary to support administrative activities; software for data entry and case management; and for training costs for administrative staff to ensure compliance with grant requirements. These allocations are essential for the effective administration and management of the grant project over three years. \$268,409.36 Additional RFI required.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$0.00	\$0.00	Other

CHANGE FROM APPLICATION

Description changed
Unit price from **\$2,848,023.00** to **\$0.00**

JUSTIFICATION

Additional RFI required.

Other

DESCRIPTION

Secondary Services: Renovations or Modifications to Existing Facilities Upgrade Kitchen: \$70,000 for installing new commercial-grade appliances, expanding counter space, improving ventilation, and ensuring compliance with health codes to better serve meals and handle food preparation for large groups. \$70,000.00 Additional RFI required

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$0.00	\$0.00	Other

CHANGE FROM APPLICATION

Description changed
Unit price from **\$250,000.00** to **\$0.00**

JUSTIFICATION

Budget updated to reflect award. Additional RFI Needed EHP Required

Other

DESCRIPTION

Indirect Costs

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$0.00	\$0.00	Other

CHANGE FROM APPLICATION

Unit price from **\$737,423.00** to **\$0.00**

JUSTIFICATION

Budget line item moved to separate program area.

Other

DESCRIPTION

Secondary Services: Translation Services Translation services through various vendors for language/dialects outside of what is currently provided. \$100,000.00 Additional RFI required.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$0.00	\$0.00	Other

CHANGE FROM APPLICATION

Description changed

Unit price from **\$167,869.00** to **\$0.00**

JUSTIFICATION

Additional RFI required.

Other				
DESCRIPTION				
Secondary Services: Outreach Information Outreach Supplies \$5,000.00 Additional RFI required.				
	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$0.00	\$0.00	Other
CHANGE FROM APPLICATION				
Description changed				
Unit price from \$56,600.00 to \$0.00				
JUSTIFICATION				
Additional RFI required.				

Project

Personnel				
DESCRIPTION				
Acute Medical Care Lab Testing CMOAR has an onsite Lab that performs most diagnostic lab screenings but also has an MOU with thirdparty labs to provide other diagnostic lab testing \$53.00 x 150 NCMs x 12 months = \$95,400.00				
	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1,800	\$0.00	\$0.00	Personnel
CHANGE FROM APPLICATION				
Description changed				
Quantity from 1 to 1,800				
Unit price from \$1,045,050.00 to \$0.00				
JUSTIFICATION				
Budget updated to reflect award.				

Project

Travel

DESCRIPTION

Labor for Primary Services The budget includes one Facility Project Coordinator at \$29.71 per hour, including 20% benefits, with a total annual cost of \$74,165. $\$74,165.00 \times 3 \text{ years} = \$222,495.00$
Additional RFI required.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$0.00	\$0.00	Travel

CHANGE FROM APPLICATION

Description changed

Unit price from \$9,896,592.00 to \$0.00

JUSTIFICATION

Additional RFI required.

Project

Other

DESCRIPTION

EMW-2024-SP-05173 Management and Administration N/A The Management & Administration (M&A) budget is allocated to include personnel costs for administrative staff involved in grant management, reporting, compliance, finance administration, IT coordination, and director oversight; office supplies and equipment necessary to support administrative activities; software for data entry and case management; and for training costs for administrative staff to ensure compliance with grant requirements. These allocations are essential for the effective administration and management of the grant project over three years. \$344,217.00 1.00 \$344,217.00 (reduced to \$327,006.25) to remain within 5% cap. // Additional RFI required.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$327,006.25	\$327,006.25	Other

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

Updated to reflect award amount. Additional RFI required.

Equipment

DESCRIPTION

Los Angeles Homeless Services Authority (LAHSA) Food Contracted Meals Three meals are contracted at \$15 per meal, three times a day (breakfast, lunch, and dinner). \$15.00 3.00 300 Day 365 \$4,927,500.00

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	328,500	\$15.00	\$4,927,500.00	Equipment

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

Updated to reflect award amount.

Contractual

DESCRIPTION

Los Angeles Homeless Services Authority (LAHSA) Shelter Nights of Lodging in a Hotel/motel service Shelter Family Rate (including contracted services, utilities, linens, cots and beds, maintenance and housekeeping) Due to the family system highly utilizing motel rooms to temporarily house families, we would recommend a rate of \$125/family with the expectation that many families will be placed in motels throughout the system along with placements at existing family interim housing sites. (For families larger than 4, they will often need to be placed in 2 motel rooms.) \$50.00 1.00 1 Day 365 \$18,250.00 Los Angeles Homeless Services Authority (LAHSA) Shelter Nights of Lodging in an overnight congregate facility LAHSA provides individual emergency overnight shelter services (including contracted services, utilities, linens, cots and beds, maintenance and housekeeping). Rates are set at \$75 per individual per night. \$12.50 1.00 150 Day 365 \$684,375.00 Los Angeles Homeless Services Authority (LAHSA) Shelter Other Allowable Lodging Related Activities In congregate facilities, space dividers may be needed to provide privacy for sheltered individuals and families. These partitions would be purchased one-time for continued use at facilities for a cost of \$20,000. \$20,000.00 1.00 1 \$20,000.00 // Additional RFI required.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$722,625.00	\$722,625.00	Contractual

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

updated to reflect award amount Additional RFI required.

Other

DESCRIPTION

Los Angeles Homeless Services Authority (LAHSA) Secondary Services: Clothing N/A It is very possible that many will only have the clothes on their back upon arrival. LAHSA utilizes clothing donation programs and will purchase clothes for the children and parents to supplement unmet needs. An average of \$400 per person would purchase necessary clothing items (e.g. shoes, shirts, pants, socks, undergarments, outerwear for winter months). \$400.00 1.00 900 - - \$360,000.00
LAHSA Secondary Services: Outreach Information N/A Outreach Supplies \$5,000.00 1.00 \$5,000.00
LAHSA Secondary Services: Translation Services N/A Translation services through various vendors for language/dialects outside of what is currently provided. \$100,000.00 1.00 \$100,000.00 // Additional RFI required.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$465,000.00	\$465,000.00	Other

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

updated to reflect award amount. Additional RFI required.

Travel

DESCRIPTION

Los Angeles Homeless Services Authority (LAHSA) Labor for Primary Services N/A 5 Emergency Response Program Support Incident Command Staff (averaging \$85,000 a year) support logistics, operations, and planning for programs to support up to 15 sites based on size of facilities and warehouse operation costs for emergency NCM response including storage, staff, transportation, etc. \$85,000.00 1.00 5 Year 1 \$425,000.00 // Additional RFI required.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$425,000.00	\$425,000.00	Travel

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

Updated to reflect award amount. Additional RFI required.

Project

Supplies

DESCRIPTION

Personal Hygiene Supplies RAP provides a kit of essential hygiene products (e.g. toothbrush, toothpaste, soap, shampoo, feminine hygiene, etc.) for individuals who need hygiene supplies. Items are purchased at a bulk rate and distributed as a kit per person totaling to approximately \$10 per kit. \$10.00 per unit x 195 NCMs = \$1,950.00

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	195	\$0.00	\$0.00	Supplies

CHANGE FROM APPLICATION

Description changed

Quantity from 1 to 195

Unit price from \$318,825.00 to \$0.00

JUSTIFICATION

Budget updated to reflect award.

Project

Fringe benefits

DESCRIPTION

Transportation Service provider to service provider transportation We have been utilizing rideshares to transport noncitizen migrants (NCMs) from our facilities to designated shelters and other essential service provider locations. Each one-way trip costs approximately \$30 on average. This service has been crucial in ensuring safe and timely transportation for NCMs, who often need reliable and immediate transit options to reach their destinations. We estimate the cost at \$30 per one-way trip, with an average of 100 trips per week. Over three years (156 weeks), this would total approximately \$30.00 per unit x 2.00 quantity per unit x50 NCMs x 156 weeks = \$468,000.00 Additional RFI required.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$0.00	\$0.00	Fringe benefits

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

Additional RFI required.

Fringe benefits

DESCRIPTION

Transportation Onward destination transportation The budget includes \$140,000 for onward destination transportation over the course of the project. Each trip is estimated at \$700, covering a total of 200 individuals provided with the most cost-effective form onward destination travel. Additional RFI required.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$0.00	\$0.00	Fringe benefits

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

Additional RFI required.

Fringe benefits

DESCRIPTION

Transportation Onward destination transportation Outside of business hours and for large NCM groups, DOT can utilize contracted bus services (40-50 capacity) for shelter transportation and potentially drop off at transportation hubs for larger groups. Pricing starts on average at \$400 for three hours; \$95 for any additional hours. \$400.00 per unit x 40.00 quantity of units = \$16,000.00

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	40	\$0.00	\$0.00	Fringe benefits

CHANGE FROM APPLICATION

Description changed

Quantity from 1 to 40

Unit price from \$4,118,475.00 to \$0.00

JUSTIFICATION

Budget updated to reflect award.

Of the total Federal funds, \$10677790.00 has been placed on hold. See the following terms in the Agreement Articles for more details:

Article number	Title	Payment hold
Article 48	Funding Hold: Environmental Planning and Historical Preservation	\$120000.00
Article 49	Funding Hold: Management & Administration Information Required	\$1265377.95
Article 50	Funding Hold: Indirect Cost Rate Information Required	\$804035.66
Article 51	Funding Hold: Detailed Cost Breakdown & Justification Required	\$8488376.39

Agreement Articles

Program: Fiscal Year 2024 Shelter and Services Program

Recipient: CITY OF LOS ANGELES

UEI-EFT: DEP8HN43J238

DUNS number: 611501243

Award number: EMW-2024-SP-05173

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Article 1**Assurances, Administrative Requirements, Cost Principles, Representations, and Certifications**

I. Recipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances – Non- Construction Programs, or OMB Standard Form 424D Assurances – Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances as instructed by the federal awarding agency.

Article 2**General Acknowledgements and Assurances**

Recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards in effect as of the federal award date and located at 2 C.F.R. Part 200 and adopted by DHS at 2 C.F.R. § 3002.10. All recipients and subrecipients must acknowledge and agree to provide DHS access to records, accounts, documents, information, facilities, and staff pursuant to 2 C.F.R. § 200.337. I. Recipients must cooperate with any DHS compliance reviews or compliance investigations. II. Recipients must give DHS access to examine and copy records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities and personnel. III. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports. IV. Recipients must comply with all other special reporting, data collection, and evaluation requirements required by law, federal regulation, Notice of Funding Opportunity, federal award specific terms and conditions, and/or federal awarding agency program guidance. V. Recipients must complete the DHS Civil Rights Evaluation Tool within thirty (30) days of receiving the Notice of Award for the first award under which this term applies. Recipients of multiple federal awards from DHS should only submit one completed tool for their organization, not per federal award. After the initial submission, recipients are required to complete the tool once every two (2) years if they have an active federal award, not every time a federal award is made. Recipients must submit the completed tool, including supporting materials, to CivilRightsEvaluation@hq.dhs.gov. This tool clarifies the civil rights obligations and related reporting requirements contained in these DHS Standard Terms and Conditions. Subrecipients are not required to complete and submit this tool to DHS. The evaluation tool can be found at <https://www.dhs.gov/publication/dhs-civil-rights-evaluation-tool>. DHS Civil Rights Evaluation Tool | Homeland Security. The DHS Office for Civil Rights and Civil Liberties will consider, in its discretion, granting an extension to the 30-day deadline if the recipient identifies steps and a timeline for completing the tool. Recipients must request extensions by emailing the request to CivilRightsEvaluation@hq.dhs.gov prior to expiration of the 30-day deadline.

Article 3**Acknowledgement of Federal Funding from DHS**

Recipients must acknowledge their use of federal award funding when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal award funds.

<p>Article 4</p>	<p>Activities Conducted Abroad Recipients must coordinate with appropriate government authorities when performing project activities outside the United States obtain all appropriate licenses, permits, or approvals.</p>
<p>Article 5</p>	<p>Age Discrimination Act of 1975 Recipients must comply with the requirements of the Age Discrimination Act of 1975, Pub. L. No. 94-135 (codified as amended at 42 U.S.C. § 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.</p>
<p>Article 6</p>	<p>Americans with Disabilities Act of 1990 Recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. No. 101-336 (1990) (codified as amended at 42 U.S.C. §§ 12101– 12213), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.</p>
<p>Article 7</p>	<p>Best Practices for Collection and Use of Personally Identifiable Information Recipients who collect personally identifiable information (PII) as part of carrying out the scope of work under a federal award are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. DHS defines PII as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as useful resources respectively.</p>
<p>Article 8</p>	<p>Civil Rights Act of 1964 – Title VI Recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964, Pub. L. No. 88-352 (codified as amended at 42 U.S.C. § 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21. Recipients of an award from the Federal Emergency Management Agency (FEMA) must also comply with FEMA’s implementing regulations at 44 C.F.R. Part 7.</p>
<p>Article 9</p>	<p>Civil Rights Act of 1968 Recipients must comply with Title VIII of the Civil Rights Act of 1968, Pub. L. No. 90-284 (codified as amended at 42 U.S.C. § 3601 et seq.) which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex, as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units— i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)—be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D.)</p>

<p>Article 10</p>	<p>Copyright Recipients must affix the applicable copyright notices of 17 U.S.C. §§ 401 or 402 to any work first produced under federal awards and also include an acknowledgement that the work was produced under a federal award (including the federal award number and federal awarding agency). As detailed in 2 C.F.R. § 200.315, a federal awarding agency reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use the work for federal purposes and to authorize others to do so.</p>
<p>Article 11</p>	<p>Debarment and Suspension Recipients must comply with the non-procurement debarment and suspension regulations implementing Executive Orders (E.O.) 12549 and 12689 set forth at 2 C.F.R. Part 180 as implemented by DHS at 2 C.F.R. Part 3000. These regulations prohibit recipients from entering into covered transactions (such as subawards and contracts) with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.</p>
<p>Article 12</p>	<p>Drug-Free Workplace Regulations Recipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of the Drug-Free Workplace Act of 1988 (41 U.S.C. §§ 8101-8106).</p>
<p>Article 13</p>	<p>Duplicative Costs Recipients are prohibited from charging any cost to this federal award that will be included as a cost or used to meet cost sharing or matching requirements of any other federal award in either the current or a prior budget period. (See 2 C.F.R. § 200.403(f)). However, recipients may shift costs that are allowable under two or more federal awards where otherwise permitted by federal statutes, regulations, or the federal financial assistance award terms and conditions.</p>
<p>Article 14</p>	<p>Education Amendments of 1972 (Equal Opportunity in Education Act) – Title IX Recipients must comply with the requirements of Title IX of the Education Amendments of 1972, Pub. L. No. 92-318 (codified as amended at 20 U.S.C. § 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17. Recipients of an award from the Federal Emergency Management Agency (FEMA) must also comply with FEMA’s implementing regulations at 44 C.F.R. Part 19.</p>
<p>Article 15</p>	<p>E.O. 14074 – Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety Recipient State, Tribal, local, or territorial law enforcement agencies must comply with the requirements of section 12(c) of E.O. 14074. Recipient State, Tribal, local, or territorial law enforcement agencies are also encouraged to adopt and enforce policies consistent with E.O. 14074 to support safe and effective policing.</p>

Article 16	<p>Energy Policy and Conservation Act Recipients must comply with the requirements of the Energy Policy and Conservation Act, Pub. L. No. 94-163 (1975) (codified as amended at 42 U.S.C. § 6201 et seq.), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.</p>
Article 17	<p>False Claims Act and Program Fraud Civil Remedies Recipients must comply with the requirements of the False Claims Act, 31 U.S.C. §§ 3729- 3733, which prohibit the submission of false or fraudulent claims for payment to the Federal Government. (See 31 U.S.C. §§ 3801-3812, which details the administrative remedies for false claims and statements made.)</p>
Article 18	<p>Federal Debt Status All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A-129.)</p>
Article 19	<p>Federal Leadership on Reducing Text Messaging while Driving Recipients are encouraged to adopt and enforce policies that ban text messaging while driving recipient-owned, recipient-rented, or privately owned vehicles when on official government business or when performing any work for or on behalf of the Federal Government. Recipients are also encouraged to conduct the initiatives of the type described in Section 3(a) of E.O. 13513.</p>
Article 20	<p>Fly America Act of 1974 Recipients must comply with Preference for U.S. Flag Air Carriers (a list of certified air carriers can be found at: Certificated Air Carriers List US Department of Transportation, https://www.transportation.gov/policy/aviation-policy/certificated-air-carriers-list) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. § 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.</p>
Article 21	<p>Hotel and Motel Fire Safety Act of 1990 Recipients must ensure that all conference, meeting, convention, or training space funded entirely or in part by federal award funds complies with the fire prevention and control guidelines of Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. § 2225a.</p>
Article 22	<p>John S. McCain National Defense Authorization Act of Fiscal Year 2019 Recipients, subrecipients, and their contractors and subcontractors are subject to the prohibitions described in section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232 (2018) and 2 C.F.R. §§ 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200. The statute – as it applies to DHS recipients, subrecipients, and their contractors and subcontractors – prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons.</p>

<p>Article 23</p>	<p>Limited English Proficiency (Civil Rights Act of 1964, Title VI) Recipients must comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance: https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited and additional resources on http://www.lep.gov.</p>
<p>Article 24</p>	<p>Lobbying Prohibitions Recipients must comply with 31 U.S.C. § 1352 and 6 C.F.R. Part 9, which provide that none of the funds provided under a federal award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification. Per 6 C.F.R. Part 9, recipients must file a lobbying certification form as described in Appendix A to 6 C.F.R. Part 9 or available on Grants.gov as the Grants.gov Lobbying Form and file a lobbying disclosure form as described in Appendix B to 6 C.F.R. Part 9 or available on Grants.gov as the Disclosure of Lobbying Activities (SF-LLL).</p>
<p>Article 25</p>	<p>National Environmental Policy Act Recipients must comply with the requirements of the National Environmental Policy Act of 1969, Pub. L. No. 91-190 (1970) (codified as amended at 42 U.S.C. § 4321 et seq.) (NEPA) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which require recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.</p>
<p>Article 26</p>	<p>Nondiscrimination in Matters Pertaining to Faith-Based Organizations It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.</p>
<p>Article 27</p>	<p>Non-Supplanting Requirement Recipients of federal awards under programs that prohibit supplanting by law must ensure that federal funds supplement but do not supplant non-federal funds that, in the absence of such federal funds, would otherwise have been made available for the same purpose.</p>

Article 28	Notice of Funding Opportunity Requirements
	All the instructions, guidance, limitations, scope of work, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this federal award are incorporated by reference. All recipients must comply with any such requirements set forth in the NOFO. If a condition of the NOFO is inconsistent with these terms and conditions and any such terms of the Award, the condition in the NOFO shall be invalid to the extent of the inconsistency. The remainder of that condition and all other conditions set forth in the NOFO shall remain in effect.
Article 29	Patents and Intellectual Property Rights
	Recipients are subject to the Bayh-Dole Act, 35 U.S.C. § 200 et seq. and applicable regulations governing inventions and patents, including the regulations issued by the Department of Commerce at 37 C.F.R. Part 401 (Rights to Inventions Made by Nonprofit Organizations and Small Business Firms under Government Awards, Contracts, and Cooperative Agreements) and the standard patent rights clause set forth at 37 C.F.R. § 401.14.
Article 30	Procurement of Recovered Materials
	States, political subdivisions of states, and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. No. 89-272 (1965) (codified as amended by the Resource Conservation and Recovery Act at 42 U.S.C. § 6962) and 2 C.F.R. § 200.323. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.
Article 31	Rehabilitation Act of 1973
	Recipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. No. 93-112 (codified as amended at 29 U.S.C. § 794), which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.
Article 32	Reporting of Matters Related to Recipient Integrity and Performance
	If the total value of any currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of the federal award, then the recipient must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated by reference.
Article 33	Reporting Subawards and Executive Compensation
	For federal awards that equal or exceed \$30,000, recipients are required to comply with the requirements set forth in the government-wide award term on Reporting Subawards and Executive Compensation set forth at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated by reference.

Article 34**Required Use of American Iron, Steel, Manufactured Products, and Construction Materials**

Recipients of an award of Federal financial assistance from a program for infrastructure are hereby notified that none of the funds provided under this award may be used for a project for infrastructure unless: (1) all iron and steel used in the project are produced in the United States—this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States; (2) all manufactured products used in the project are produced in the United States—this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and (3) all construction materials are manufactured in the United States—this means that all manufacturing processes for the construction material occurred in the United States. The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project. Waivers When necessary, recipients may apply for, and the agency may grant, a waiver from these requirements. The agency should notify the recipient for information on the process for requesting a waiver from these requirements. (a) When the Federal agency has determined that one of the following exceptions applies, the awarding official may waive the application of the domestic content procurement preference in any case in which the agency determines that: (1) applying the domestic content procurement preference would be inconsistent with the public interest; (2) the types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or (3) the inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent. A request to waive the application of the domestic content procurement preference must be in writing. The agency will provide instructions on the format, contents, and supporting materials required for any waiver request. Waiver requests are subject to public comment periods of no less than 15 days and must be reviewed by the Made in America Office. There may be instances where an award qualifies, in whole or in part, for an existing waiver described at “Buy America” Preference in FEMA Financial Assistance Programs for Infrastructure | FEMA.gov. Definitions The definitions applicable to this term are set forth at 2 C.F.R. § 184.3, the full text of which is incorporated by reference.

Article 35**SAFECOM**

Recipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications. The SAFECOM Guidance is updated annually and can be found at Funding and Sustainment | CISA.

Article 36	Terrorist Financing Recipients must comply with E.O. 13224 and applicable statutory prohibitions on transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible for ensuring compliance with the E.O. and laws.
Article 37	Trafficking Victims Protection Act of 2000 (TVPA) Recipients must comply with the requirements of the government-wide financial assistance award term which implements Trafficking Victims Protection Act of 2000, Pub. L. No. 106-386, § 106 (codified as amended at 22 U.S.C. § 7104). The award term is located at 2 C.F.R. § 175.15, the full text of which is incorporated by reference.
Article 38	Universal Identifier and System of Award Management Recipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated reference.
Article 39	USA PATRIOT Act of 2001 Recipients must comply with requirements of Section 817 of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 (USA PATRIOT Act), which amends 18 U.S.C. §§ 175–175c.
Article 40	Use of DHS Seal, Logo and Flags Recipients must obtain written permission from DHS prior to using the DHS seals, logos, crests, or reproductions of flags, or likenesses of DHS agency officials. This includes use of DHS component (e.g., FEMA, CISA, etc.) seals, logos, crests, or reproductions of flags, or likenesses of component officials.
Article 41	Whistleblower Protection Act Recipients must comply with the statutory requirements for whistleblower protections at 10 U.S.C § 470141 U.S.C. § 4712.

Article 42**Environmental Planning and Historic Preservation (EHP) Review**

DHS/FEMA funded activities that may require an Environmental Planning and Historic Preservation (EHP) review are subject to the FEMA EHP review process. This review does not address all federal, state, and local requirements. Acceptance of federal funding requires the recipient to comply with all federal, state and local laws. DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by DHS/FEMA grant funds, through its EHP review process, as mandated by: the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and any other applicable laws and executive orders. General guidance for FEMA's EHP process is available on the DHS/FEMA Website at: <https://www.fema.gov/grants/guidance-tools/environmental-historic>. Specific applicant guidance on how to submit information for EHP review depends on the individual grant program and applicants should contact their grant Program Officer to be put into contact with EHP staff responsible for assisting their specific grant program. The EHP review process must be completed before funds are released to carry out the proposed project; otherwise, DHS/FEMA may not be able to fund the project due to noncompliance with EHP laws, executive orders, regulations, and policies. If ground disturbing activities occur during construction, applicant will monitor ground disturbance, and if any potential archaeological resources are discovered the applicant will immediately cease work in that area and notify the pass-through entity, if applicable, and DHS/FEMA.

Article 43**Applicability of DHS Standard Terms and Conditions to Tribes**

The DHS Standard Terms and Conditions are a restatement of general requirements imposed upon recipients and flow down to sub-recipients as a matter of law, regulation, or executive order. If the requirement does not apply to Indian tribes or there is a federal law or regulation exempting its application to Indian tribes, then the acceptance by Tribes of, or acquiescence to, DHS Standard Terms and Conditions does not change or alter its inapplicability to an Indian tribe. The execution of grant documents is not intended to change, alter, amend, or impose additional liability or responsibility upon the Tribe where it does not already exist.

Article 44**Acceptance of Post Award Changes**

In the event FEMA determines that an error in the award package has been made, or if an administrative change must be made to the award package, recipients will be notified of the change in writing. Once the notification has been made, any subsequent requests for funds will indicate recipient acceptance of the changes to the award. Please call FEMA Grant Management Operations at (866) 927-5646 or via e-mail to: ASK-GMD@fema.dhs.gov if you have any questions.

Article 45**Disposition of Equipment Acquired Under the Federal Award**

For purposes of original or replacement equipment acquired under this award by a non-state recipient or non-state sub-recipients, when that equipment is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, you must request instructions from FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. section 200.313. State recipients and state sub-recipients must follow the disposition requirements in accordance with state laws and procedures.

Article 46**Prior Approval for Modification of Approved Budget**

Before making any change to the FEMA approved budget for this award, you must request prior written approval from FEMA where required by 2 C.F.R. section 200.308. For purposes of non-construction projects, FEMA is utilizing its discretion to impose an additional restriction under 2 C.F.R. section 200.308(f) regarding the transfer of funds among direct cost categories, programs, functions, or activities. Therefore, for awards with an approved budget where the federal share is greater than the simplified acquisition threshold (currently \$250,000), you may not transfer funds among direct cost categories, programs, functions, or activities without prior written approval from FEMA where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget FEMA last approved. For purposes of awards that support both construction and non-construction work, FEMA is utilizing its discretion under 2 C.F.R. section 200.308(h)(5) to require the recipient to obtain prior written approval from FEMA before making any fund or budget transfers between the two types of work. You must report any deviations from your FEMA approved budget in the first Federal Financial Report (SF-425) you submit following any budget deviation, regardless of whether the budget deviation requires prior written approval.

Article 47**Indirect Cost Rate**

2 C.F.R. section 200.211(b)(15) requires the terms of the award to include the indirect cost rate for the federal award. If applicable, the indirect cost rate for this award is stated in the budget documents or other materials approved by FEMA and included in the award file.

Article 48**Funding Hold: Environmental Planning and Historical Preservation**

The recipient is required to obtain the required DHS/FEMA Environmental Planning and Historical Preservation (EHP) compliance approval for this project pursuant to the Notice of Funding Opportunity (NOFO) prior to commencing work for this project. DHS/FEMA will notify you when the EHP compliance review is complete, and work may begin. If the recipient requests a payment for one of the activities requiring EHP compliance review, FEMA may not make a payment for that work while the EHP compliance review is still pending. If FEMA discovers that work has been commenced under one of those activities prematurely, FEMA may disallow costs incurred prior to completion of the EHP compliance review and the receipt of DHS/FEMA approval to begin the work.

Please contact your DHS/FEMA Program Office to receive specific guidance regarding EHP compliance. If you have questions about this term and condition or believe it was placed in error, please contact the relevant Program Office. EHP is required: This grant includes an activity (Renovation/Modification to Facility) that requires the recipient to submit an EHP Screening form. The form and instructions are available at: https://www.fema.gov/sites/default/files/documents/fema_ehp-screening_form_ff-207-fy-21-100_3-31-2026.pdf

Article 49**Funding Hold: Management & Administration Information Required**

FEMA has placed a funding hold on this award, and \$1,265,377.95 budgeted for Management & Administration costs is on hold in the FEMA financial systems. The CITY OF LOS ANGELES is prohibited from obligating, expending, or drawing down the federal funds identified in this Article.

To release the funding hold, the recipient must provide a detailed cost breakdown and justification for its Management & Administration costs. FEMA will rescind the funding hold upon its review and approval of the detailed cost breakdown and justification.

If you believe this funding hold was placed in error, please contact the relevant Program Analyst or Grants Management Specialist.

Article 50**Funding Hold: Indirect Cost Rate Information Required**

FEMA has placed a funding hold on this award, and \$804,035.66 budgeted for indirect costs is on hold in the FEMA financial systems. The CITY OF LOS ANGELES is prohibited from obligating, expending, or drawing down the federal funds identified in this Article.

To release the funding hold, the recipient must provide a fully executed indirect cost rate agreement negotiated between the recipient and its cognizant Federal agency. If the CITY OF LOS ANGELES does not have a current indirect cost agreement, the recipient must contact the relevant Program Analyst or Grants Management Specialist for further instructions.

If you believe this funding hold was placed in error, please contact the relevant Program Analyst or Grants Management Specialist.

Article 51**Funding Hold: Detailed Cost Breakdown & Justification Required**

FEMA has placed a funding hold on \$8,488,376.39 in the FEMA financial systems. The CITY OF LOS ANGELES is prohibited from obligating, expending, or drawing down the federal funds associated with the following cost items: Acute Medical Care/ Personnel (\$36,000.00); Food/ Equipment (\$769.64); Labor for Primary Services/ Travel (\$3,584,436.00); Personal Hygiene Supplies/ Supplies (\$72,000.00); Secondary Services: Clothing/ Other (\$1,608,000.00); Secondary Services: Labor for Secondary Services/ Other (\$831,564.00); Secondary Services: Outreach Information/Other (\$5,000.00); Secondary Services: Translation Services/ Other (\$167,869.00); Shelter/Contractual (\$1,448,332.00); Transportation/Fringe Benefits (\$717,195.00); Unallocated/Other (\$17,210.75). Specific descriptions and calculations needed to justify how each total was developed. Additional information required.

Budget details provided were not sufficient to determine if costs are allowable, allocable, and reasonable. To release the funding hold, the recipient must provide a detailed cost breakdown and justification for the cost items listed above. FEMA will rescind the funding hold upon its review and approval of the detailed cost breakdown and justification.

Obligating document

1. Agreement No. EMW-2024-SP-05173	2. Amendment No. N/A	3. Recipient No. 956000735	4. Type of Action AWARD	5. Control No. WX04607N2024T		
6. Recipient Name and Address CITY OF LOS ANGELES 200 N SPRING ST LOS ANGELES, CA 90012		7. Issuing FEMA Office and Address Grant Programs Directorate 500 C Street, S.W. Washington DC, 20528-7000 1-866-927-5646		8. Payment Office and Address FEMA, Financial Services Branch 500 C Street, S.W., Room 723 Washington DC, 20742		
9. Name of Recipient Project Officer Gabriela Jasso		9a. Phone No. 2138194487	10. Name of FEMA Project Coordinator Shelter and Services Program Grant Program		10a. Phone No. 1-877-585-3242	
11. Effective Date of This Action 09/26/2024	12. Method of Payment OTHER - FEMA GO	13. Assistance Arrangement COST REIMBURSEMENT		14. Performance Period 10/01/2023 to 09/30/2026 Budget Period 10/01/2023 to 09/30/2026		
15. Description of Action a. (Indicate funding data for awards or financial changes)						
Program Name Abbreviation	Assistance Listing No.	Accounting Data (ACCS Code)	Prior Total Award	Amount Awarded This Action + or (-)	Current Total Award	Cumulative Non-Federal Commitment
SSP	97.141	2024-FA-PA12 - P410-xxxx-4101-D	\$0.00	\$21,844,670.00	\$21,844,670.00	See Totals
Totals			\$0.00	\$21,844,670.00	\$21,844,670.00	\$0.00
b. To describe changes other than funding data or financial changes, attach schedule and check here: N/A						
16. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address) This field is not applicable for digitally signed grant agreements						
17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)					DATE	
18. FEMA SIGNATORY OFFICIAL (Name and Title) PAMELA WILLIAMS, Assistant Administrator, Grant Programs Region 4					DATE 09/26/2024	