

**REPORT FROM**

**OFFICE OF THE CITY ADMINISTRATIVE OFFICER**

Date: December 6, 2024

CAO File No. 0220-04434-0035

Council File No. 24-1288

Council District: --

To: The Mayor  
The Council

From: Matthew W. Szabo, City Administrative Officer

Reference: Transmittal from the Mayor dated September 27, 2024; referred for report on October 17, 2024

Subject: **FISCAL YEAR 2023 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) ACCEPTANCE**

**RECOMMENDATIONS**

That the Council:

1. Authorize the Mayor, or designee, to:

- a. Retroactively accept the Fiscal Year 2023 Edward Byrne Memorial Justice Assistance Grant (FY23 JAG) in the amount of \$2,900,858 for the period effective October 1, 2022 through September 30, 2026;
- b. Negotiate and execute the Grant Award Agreement on behalf of the City of Los Angeles and submit any other necessary agreements and documents relative to the grant award, subject to the approval of the City Attorney as to form;
- c. Execute a Subrecipient Agreement between the City of Los Angeles and the County of Los Angeles for the FY23 JAG for up to 45 months, for a total not to exceed \$1,305,386 subject to the approval of the City Attorney as to form;
- d. Negotiate and execute a contract between the City of Los Angeles and County of Los Angeles for the CLEAR Program for up to 12 months, for a total not to exceed \$400,000, subject to the approval of the City Attorney as to form, and upon submission of invoices and approval by the Mayor, or designee, of such invoices for JAG-related expenditures:

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
46A216	District Attorney	\$ 200,000
46A216	Probation Department	200,000
<b>Total</b>		<b>\$ 400,000</b>

- e. Execute on behalf of the City, a Professional Services Agreement, subject to the approval of the City Attorney as to form and legality, for the distribution of the FY23 JAG grant funds for a term within the applicable grant performance period for a cumulative total not to exceed \$80,000 for Family Justice Center services as follows:

<u>Agency</u>	<u>Program</u>	<u>Amount</u>
East Los Angeles Women's Center	Central FJC	\$ 80,000
	<b>Total</b>	<b>\$ 80,000</b>

- f. Negotiate and execute a Professional Services Agreement with a selected contractor, for the distribution of FY23 JAG grant funds, for a term within the applicable grant performance period for a cumulative total not to exceed \$70,000 to provide a Victims of Crime Act (VOCA) Victim Assistance Coordinator to the FJC, subject to the approval of the City Attorney as to form and legality, and in compliance with City contracting requirements;
- g. Negotiate and execute a Professional Services Agreement with a selected contractor, for the distribution of FY23 JAG grant funds, for a term within the applicable grant performance period for a cumulative total not to exceed \$200,823 to centralize data collection of all victim services provided throughout the City in a comprehensive case management system to enhance tracking from intake to recovery, assess service provision and delivery, help identify gaps, and increase service quality assurance for victims that receive services through the City's DART, SART, FJC and vulnerable population programs, subject to the approval of the City Attorney as to form and legality, and in compliance with City contracting requirements;
2. Approve the FY23 JAG budget and authorize the Mayor's Office of Public Safety to expend the grant in accordance with the approved budget;
3. Approve a Memorandum of Understanding between the City of Los Angeles and the County of Los Angeles for the FY23 JAG for the period of October 1, 2022 through September 30, 2026, for a total not to exceed \$2,900,858, and authorize the Mayor, or designee, to execute the Memorandum of Understanding, subject to the approval of the City Attorney as to form; and,
4. Authorize the Controller to:
- a. Create a new interest-bearing Fund titled FY23 Justice Assistance Grant Fund; establish a receivable in this new Fund in the amount of \$2,900,858; expend funds upon presentation of proper documentation from the Mayor's Office; and, create new Appropriation Accounts within the new Fund No. XXX, Department No. 46, as follows:

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
46A319	CLEAR Contractual Services	\$ 400,000
46A912	City Attorney Grant Allocation	293,562
46A146	Mayor Salaries	379,018
46A299	Related Costs	154,075
46A309	Mayor's Office and Administrative	3,500

46A668	Partner Jurisdiction	1,305,386
46A213	Travel	5,994
46A965	Disability	2,500
46A318	Domestic Violence Program	356,823
<b>Total</b>		<b>\$ 2,900,858</b>

- b. Expend funds upon presentation of proper demands from the Mayor's Office;
  - c. Transfer up to \$379,018 from FY 23 Justice Assistance Grant Fund No. XXX, Department No. 46, Account No. 46A146 to the Mayor's General Fund No. 100, Department No. 46, Account No. 001020, Grant Reimbursed, for reimbursement of grant-funded personnel salaries;
  - d. Transfer up to \$154,075 from FY23 Justice Assistance Grant Fund No. XXX, Department No. 46, Account No. 46A299 to the Mayor's General Fund No. 100, Department No. 46, Revenue Source Code 5346, Related Cost Reimbursements for Grants, for reimbursement of grant-funded fringe benefits; and,
5. Authorize the Mayor, or designee, to prepare Controller instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

## SUMMARY

The Mayor's Office of Public Safety (Mayor's Office) requests authority to retroactively accept the Fiscal Year 2023 Edward Byrne Justice Assistance Grant (FY23 JAG) in the amount of \$2,900,858 from the Department of Justice, Bureau of Justice Assistance (Grantor) for a grant performance period of October 1, 2022 through September 30, 2026. There is no match requirement associated with this grant.

The FY23 JAG is a formula grant provided by the Federal government to provide states and local governments with funding necessary to support various criminal justice programs, including law enforcement; prosecution and court programs; prevention and education programs; corrections and community corrections; drug treatment and enforcement; crime victim and witness initiatives; and planning, evaluation, and technology improvement programs. Grant allocations are determined by population and Part 1 violent crime statistics.

On June 30, 2023 the Grantor issued a Request for Proposals for the FY23 JAG Program. The City of Los Angeles submitted an application on August 30, 2023 and was awarded \$2,900,858 by the DOJ on September 25, 2023. As the grant guidelines require a joint spending plan between the City of Los Angeles and County of Los Angeles, of the \$2,900,858, an amount of \$1,595,472 will be allocated to the City, with \$1,305,386 being provided to the County. The City will distribute grant funds according to the categories outlined below.

### Community Law Enforcement and Recovery (CLEAR) Program

The Community Law Enforcement and Recovery (CLEAR) Program, part of the Mayor's Gang Reduction initiative, was established by the City and County to combat gang violence in Los Angeles. The primary goal of CLEAR is to facilitate the recovery of gang-infested communities by

decreasing gang crime in collaboration with the Mayor's Office of Gang Reduction and Youth Development, as well as City and County criminal justice agencies. Stakeholders include the Mayor's Office, the City Attorney's Office, the Los Angeles Police Department (LAPD), and the County of Los Angeles Probation Department.

The City will allocate approximately \$693,562 to nine CLEAR program sites: Northeast, Newton, Southeast, Foothill, Southwest, Hollenbeck/Boyle Heights, Hollenbeck/Ramona Gardens, Rampart, and 77th. One Deputy City Attorney, one Deputy District Attorney, and one Deputy Probation Officer will staff each program site. Accordingly, funding will go towards nine Deputy City Attorneys in the City Attorney's Office, nine Deputy District Attorneys, and nine Deputy Probation Officers. As the Deputy District Attorney III and Deputy Probation Officer positions are County employees, the Mayor's Office requests authority to execute an agreement with the County to disburse \$400,000 in grant funds for County personnel.

The FY22 JAG will provide \$293,562 to the City Attorney's Office to partially fund nine Deputy City Attorney III positions. The remaining salary costs will be a General Fund obligation that will be absorbed within the City Attorney's 2024-25 budget. Funding for LAPD personnel is already included in the Department's 2024-25 budget.

#### Domestic Violence Victims and Vulnerable Populations Programming

The City's existing Domestic Violence Programs include the Domestic Abuse Response Teams (DART), the Sexual Assault Response Teams (SART), and the Family Justice Center (FJC). Every DART team pairs trained civilian advocates with LAPD police officers to provide immediate crisis response to reported incidents of domestic violence, and currently serves throughout LAPD's 21 geographic divisions. SART is a collaborative effort among the Mayor's Office, law enforcement, and participating hospitals to help victims access specialized sexual assault response services. Lastly, FJC operates as a one-stop resource center to ease burdens on families and help victims of the most aggravated cases involving traumatic injuries to rebuild their lives by marshaling together law enforcement, mental health, social, legal, and medical services. The Central FJC is located in the following CLEAR sites: Central, Hollenbeck/Boyle Heights, Hollenbeck/Ramona Gardens, Newton, Northeast and Rampart.

The City will allocate \$611,826 to support the FJC Domestic Violence (DV) program costs for the Mayor's Office. Funding will go towards one FJC Director (\$71,099 for salary; \$28,902 for fringe benefits) and \$2,500 for FJC office supplies. The FJC Director will assist in formulating DV, sexual assault (SA), and human trafficking-related policies for the City and will work closely with City departments and community members to ensure the effectiveness of services.

The grant award will fund a total amount of \$145,002 to be allocated for two Regional Program Coordinator positions, consisting of \$103,094 in salaries and \$41,908 for fringe benefit costs. These positions will provide support for all program management functions including implementation and oversight, community relations and technical assistance of the Domestic Abuse Response Team comprehensive strategy. Also included in the grant award is funding in the amount of \$200,823 for a centralized all data collection system. This system will provide for a data management of victim services through a comprehensive case management platform, which will enhance case tracking from intake to recovery and assess service delivery and help identify service gaps and provide for programmatic quality assurance.

An allocation of \$80,000 in grant funding is provided for the East Los Angeles Women's Center to fund a Direct Services Client Intake Coordinator, which will serve as the initial point of contact for community members seeking services at the Central FJC.

Grant funding in the amount of \$70,000 is provided for a subcontract with a Victim Assistance Coordinator to assist clients with Victims of Crime Act financial support and help manage victim's financial burdens suffered as a result of crime, and other related client services.

Other programmatic elements funded by the grant award include \$6,000 for software to develop the Lethal Assessment Program pilot, which will assist first responders make differentiated responses that are tailored to specific circumstances of High-Danger victims. An amount of \$2,500 is provided for the City's Department on Disability for American Sign Language interpreters for hearing impaired victims; and \$5,000 is provided for program training-related travel expenses.

#### Grant Management and Administration

Pursuant to grant guidelines, up to 10-percent of the total award can be used to support management and administration (M&A) costs. A total amount of \$290,084 will be allocated towards M&A, of which \$204,825 will be for salaries, \$83,265 for fringe benefits, and \$1,994 for office expenses. Management and administration costs include applying for the grant, monitoring expenditures, generating quarterly reports, conducting audits of City and County projects and expenditures, and managing disbursement and reimbursement of grant funds. The table below presents a breakdown of the City's FY23 JAG allocation.

<b>Cost Category</b>	<b>Amount</b>
<b>Community Law Enforcement and Recovery Program (CLEAR)</b>	
<i>CLEAR City Personnel</i>	\$ 293,562
<i>CLEAR Contracted County Personnel</i>	400,000
<b>CLEAR Subtotal</b>	<b>\$ 693,562</b>
<b>Mayor's Office</b>	
<i>Grant Management and Administration – Program Staff (Salaries)</i>	\$ 204,825
<i>Family Justice Center Domestic Violence - Program Staff (Salaries)</i>	174,193
<i>Fringe Benefits</i>	154,075
<i>Training and Travel</i>	994
<i>Administration Expenses</i>	1,000
<b>Mayor's Office Subtotal</b>	<b>\$ 535,087</b>
<b>DV Victims and Vulnerable Populations Program</b>	<b>\$</b>
<i>FJC Advocate</i>	80,000
<i>FJC Victim Assistance Coordinator</i>	70,000
<i>FJC Supplies</i>	2,500
<i>Data Collection Systems Software</i>	200,823
<i>Lethality Assessment Program (LAP)</i>	6,000
<i>Training and Travel</i>	5,000
<i>Department on Disability Sign Language Interpreter Services</i>	2,500
<b>Domestic Violence Program Subtotal</b>	<b>\$ 366,823</b>
<b>Total</b>	<b>\$ 1,595,472</b>

### County of Los Angeles Allocation

The County will utilize its share of the grant in the amount of \$1,305,386 for the following agencies and programs: the Los Angeles County Sheriff's Department; District Attorney SAGE: Strategies Against Gang Environments; Public Defender Alternative Sentencing Program and Paralegal Services; Public Defender Alternative Sentencing Program/Psychiatric Social Worker Services; Department of Public Health Trauma Prevention Initiative; Programs for At-Risk Youth; Probation Department; and the AB109 Re-Entry Housing Project. As the administrative agent, the Mayor's Office will monitor these programs and expenditures and report back to the Grantor.

### **FISCAL IMPACT STATEMENT**

Approval of the recommendations in this report will provide \$2,900,858 to the City and the County of Los Angeles for the implementation of the Fiscal Year 2022 Edward Byrne Memorial Justice Assistance Grant program. As established through a joint spending plan, the City's allocation is approximately \$1,595,472, whereas \$1,305,386 will be provided to the County. Of the City's share of \$693,562, costs will be distributed as follows: \$535,087 to the Community Law Enforcement and Recovery (CLEAR) program personnel; \$518,040 to the Mayor's Office for grant management and administration expenses, Family Justice Center Domestic Violence Program Director, fringe benefits, Domestic Violence Training and Travel and related administrative expenses. Of the \$693,562 for the CLEAR program, approximately \$400,000 will be appropriated for County support staff, and \$293,562 will partially fund nine Deputy City Attorney positions in the City Attorney's Office. The City Attorney's Office will be required to absorb any unfunded salary obligations with available funds within its 2024-25 budget. There is no match requirement associated with this grant.

### **FINANCIAL POLICIES STATEMENT**

The recommendations in this report are in compliance with the City's Financial Policies in that grant funds will be utilized for grant-eligible activities.

*MWS:EFR:04250067*