

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: April 10, 2025

To: The City Council

From: Matthew W. Szabo, City Administrative Officer



Subject: **ORDINANCE AMENDING LOS ANGELES ADMINISTRATIVE CODE SECTION 4.203(a) "AUTHORIZATION FOR CERTAIN DEDUCTIONS" TO ADD AS RECOGNIZED EMPLOYEE ORGANIZATIONS THE ACTORS' EQUITY ASSOCIATION AND AFSCME LOCALS 741 AND 3672**

RECOMMENDATIONS

The City Administrative Officer (CAO) recommends the following actions by the City Council and Mayor:

1. That the City Council, subject to the approval of the Mayor, adopt the attached ordinance, approved as to form and legality by the City Attorney, amending Los Angeles Administrative Code Section 4.203(a) pertaining to "Authorization for Certain Deductions" to add the Actors' Equity Association and American Federation of State, County and Municipal Employees (AFSCME) Locals 741 and 3672 to the list of recognized employee organizations; and
2. That the City Council authorize the Controller and the CAO to correct any clerical or technical errors in the above ordinance.

SUMMARY

The ordinance submitted herein amends Subsection (a) of Los Angeles Administrative Code (LAAC) Section 4.203 "Authorization for Certain Deductions" to add the Actors' Equity Association (representing Observatory Lecturers in the new Educational Presenters Unit), and AFSCME Locals 741 (Recreation Assistant Unit) and 3672 (Executive Administrative Assistants Unit) to the list of recognized employee organizations. The two entities were inadvertently excluded from the list. LAAC Section 4.203(a) allows employees to pay membership dues through payroll deductions. The inclusion of these three recognized employee organizations is consistent with the Payroll Deductions and Dues articles in the three involved Memoranda of Understanding — MOU Nos. 66, 7, and 37, respectively.

In addition, the name of the recognized employee organization of "Los Angeles Professional Managers' Unit" is corrected to read "Los Angeles Professional Managers Association."

FISCAL IMPACT

Neither the General Fund nor any special fund is impacted by the proposed amendments to LAAC Section 4.203(a) to add recognized employee organizations authorized to receive employees' membership dues through payroll deductions, consistent with the payroll deductions and dues provisions in their respective Memoranda of Understanding.

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Attachment