



December 26, 2023

The Honorable City Council  
of the City of Los Angeles  
(via email)

*Subject:* Award of individual five (5)-year Contracts to AAA Oil Inc. and Merrimac Petroleum Inc.

Pursuant to Section 373 of the City Charter, enclosed for your approval are the individual five (5)-year Contracts with AAA Oil Inc. and Merrimac Petroleum Inc. that were approved by the Board of Airport Commissioners at its December 7, 2023 meeting. There is no impact to the General Fund.

**RECOMMENDATIONS FOR CITY COUNCIL:**

1. Adopt the determination by said Board that this action is exempt from the California Environmental Quality Act (CEQA) pursuant to Article II, Section 2.f of the Los Angeles City CEQA Guidelines; and
2. Approve Award of individual five (5)-year Contracts to [i] AAA Oil Inc. and [ii] Merrimac Petroleum Inc. covering supply and delivery of renewable diesel and unleaded gasoline fuels at Los Angeles International Airport and Van Nuys Airport, for cost not to exceed \$3,500,000 per contract; and
3. Concur with said Board's action on December 7, 2023, by Resolution 27848, authorizing the Interim Chief Executive Officer, or designee, of Los Angeles World Airports to execute said Contracts with AAA Oil Inc. and Merrimac Petroleum Inc.

Very truly yours,

Grace Miguel, Commission Executive Assistant II  
BOARD OF AIRPORT COMMISSIONERS

Enclosures

- cc: Trade, Travel and Tourism Committee  
 Councilmember Park, e-file  
 Councilmember McOsker, e-file  
 Councilmember Soto-Martinez, e-file  
 CAO (Airport Analyst), e-file  
 CLA (Airport Analyst), e-file  
 City Clerk's Office, e-file

LAX  
Van Nuys  
City of Los Angeles

Karen Bass  
Mayor

Board of Airport  
Commissioners

Karim Webb  
President

Matthew M. Johnson  
Vice President

Vanessa Aramayo  
Courtney La Bau  
Victor Narro  
Nicholas P. Roxborough  
Valeria C. Velasco

Beatrice C. Hsu  
Interim Chief Executive Officer

