

BUDGET AND FINANCE COMMITTEE REPORT relative to authorizing the Office of Finance to execute an agreement with Avenu Insights and Analytics, LLC, for collections management system and database services.

Recommendations for Council action:

1. APPROVE and AUTHORIZE the Director, Office of Finance, or designee, to execute an agreement with Avenu Insights & Analytics, LLC for a collections management system and database services for a term of five years, with two additional optional two-year extensions, for a cumulative term of nine years, up to \$1.03 million in costs for the initial five-year term, effective July 1, 2024 through June 30, 2029, subject to the review of the City Attorney as to form.
2. INSTRUCT the Office of Finance to append the latest City Standard Provisions, Software License and Services Agreement (SLSA), and the Service Termination Authorization Code as part of the Agreement.
3. INSTRUCT the Office of Finance, prior to executing the contract, to ensure that the Contractor submits current insurance documentation meeting the limits deemed appropriate by the Office of the City Administrative Officer's Risk Manager through KwikComply and the submitted Disclosure Ordinance form and Equal Benefits and First Source Hiring ordinance forms are verified by the Bureau of Contract Administration.

Fiscal Impact Statement: The City Administrative Officer (CAO) reports that there is no additional impact to the General Fund as funding for this Agreement is available in the Department's Contractual Services Account for Fiscal Year 2024-25. Continuation of the Agreement in subsequent years will be contingent upon the approval of funding through the City's annual budget process.

Financial Policies Statement: The CAO reports that the recommendations in this report comply with the City's Financial Policies in that on-going revenues will be used to fund these on-going expenses.

Community Impact Statement: None submitted

**TIME LIMIT FILE - MAY 26, 2025**

**(LAST DAY FOR COUNCIL ACTION - MAY 23, 2025)**

SUMMARY

At the meeting held on April 1, 2025, your Budget and Finance Committee considered a CAO report relative to authorizing the Office of Finance to execute an agreement with Avenu Insights and Analytics, LLC, for collections management system and database services.

After an opportunity for public comment was held, the Committee recommended in open session that Council approve the recommendations in the CAO report, as detailed above. This matter is now forwarded to the Council for its consideration.

Respectfully Submitted,  
BUDGET AND FINANCE COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
YAROSLAVSKY:	YES
BLUMENFIELD:	YES
HUTT:	YES
McOSKER:	YES
HERNANDEZ:	YES

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**-NOT OFFICIAL UNTIL COUNCIL ACTS-**