



KAREN BASS
MAYOR

MEMORANDUM

To: The Honorable Members of the City Council
c/o City Clerk

From: Karen Bass, Mayor *Karen Bass*

Subject: **RE-EXEMPTION REQUEST – LOS ANGELES WORLD AIRPORTS, (1)
DEPUTY GENERAL MANAGER AIRPORTS II**

Date: October 17, 2024

Los Angeles World Airports (LAWA) has requested the exemption of one (1) position of Deputy General Manager Airports, Class Code 0163, in accordance with Charter Section 1001(b), from civil service as management, professional, scientific, or expert services exemptions.

Charter Section 1001(b) allows up to 150 persons to be exempt, of which 117 are approved, and an additional 10 are pending approval. Approval of this request will increase the count. As of the date of this letter, this request will be in the 129th position of the 150 exemptions. There are an additional 50 exempt positions added by the City Council pursuant to Charter Section 1001(b)(4), of which 16 are filled.

This Deputy General Manager Airports II (Planning and Design) position will report directly to the Chief Airport Development Officer and be responsible for crafting, guiding, and executing LAWA's vision of world-class airports for passengers, tenants, employees, and stakeholders at the Los Angeles International Airport (LAX) and Van Nuys Airport (VNY); developing the planning and design documents to support the successful implementation of a multi-billion-dollar capital improvement program at LAX and VNY; conducting Capital Programming, Needs Assessments, Alternative Analysis, extensive outreach with clients and stakeholders (i.e. airlines, concessionaires, industry-groups, regulatory agencies, operators, etc.), and as a result creating the Concepts Design, Schematic Designs, and Business Case Justifications for Capital Investment Projects and Operational Initiatives at LAX and VNY.

This Deputy General Manager Airports II position requires ten (10) years of professional experience in aviation, with seven (7) years of full-time management-level experience performing planning and design of large airport capital programs at large-hub airports in a complex, frequently changing, data-driven, and multi-disciplined stakeholder-focused airport environment.

Professional Certifications such as AAAE, LEED, or PMP and/or a Licensed Architect or Engineer are highly desirable. A bachelor's degree from an accredited four-year college or university in aviation, architecture, engineering, or a closely related field is strongly preferred. A master's degree is highly desirable. The exemption of this position will allow LAWA the flexibility to recruit and select the best qualified candidate who possesses the necessary experience and expertise for the position. The duties and requirements as described are appropriate to the class of Deputy General Manager Airports II.

Based on my review of LAWA's request, as well as the review of the Personnel Department, I hereby approve the request for the exemption of the Deputy General Manager Airports and transmit my action to the City Council, pursuant to City Charter Section 1001(b)(1). If the exempt position is not filled within six months, my approval for the department to fill the position may expire.

KB:zn

cc: Carolyn Webb de Macías, Chief of Staff, Office of the Mayor
Zachia Nazarzai, Office of the Mayor
Thomas Arechiga, Office of the Mayor
John Ackerman, Chief Executive Officer, Los Angeles World Airports
Minerva Gutierrez, Los Angeles World Airports
Grayce Liu, Interim General Manager, Personnel Department