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DEPARTMENT OF  
**BUILDING AND SAFETY**  
201 NORTH FIGUEROA STREET  
LOS ANGELES, CA 90012

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OSAMA YOUNAN, P.E.  
GENERAL MANAGER  
SUPERINTENDENT OF BUILDING

JOHN WEIGHT  
EXECUTIVE OFFICER

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May 6, 2025

Honorable Karen Bass  
Mayor, City of Los Angeles  
Room 303, City Hall  
Los Angeles, CA 90012  
Attn: Heleen Ramirez, Legislative Coordinator

The Honorable City Council  
c/o The City Clerk  
Room 395, City Hall

**SUBJECT: AUTHORITY TO SUBMIT APPLICATION AND ACCEPT FISCAL YEAR 2025-26  
CALRECYCLE EA-36 GRANT FUNDS FOR BUILDING AND SAFETY LOCAL  
ENFORCEMENT AGENCY**

In accordance with the City Grant Ordinance<sup>1</sup>, the Los Angeles Department of Building and Safety (LADBS), on behalf of its Local Enforcement Agency (LEA), respectfully requests authority to apply for and accept Fiscal Year 2025-26 36<sup>th</sup> Cycle (EA-36) Local Enforcement Agency Grant Program funds from the California Department of Resources Recycling and Recovery (CalRecycle).

**Background**

The LEA will apply for an annual state landfill entitlement grant in the approximate amount of \$62,637<sup>2</sup> from CalRecycle to support solid waste enforcement activities for FY 2025-26. LADBS requests the Mayor and the City Council to authorize the LADBS General Manager (or designee) to execute all grant-related documents and amendments, accept the grant, and receive/expend EA-36 grant funds. There is no General Fund, matching funds, or other commitment of City resources required for receipt of the EA-36 grant funds. LADBS will front-fund ten percent (10%) of the grant award from the Building and Safety Building Permit Enterprise Fund (Fund 48R) by creating a grant receivable account. The grant receivable account will be reimbursed upon receipt of the EA-36 grant funds. The acceptance of the EA-36 grant funds will not have a fiscal impact on the General Fund.

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<sup>1</sup> Los Angeles Administrative Code Section 14.6(a), Adopted 1-18-2002.

<sup>2</sup> The awarded grant amount is dependent on the number of applicants. If all eligible applicants do not apply, LADBS may be awarded additional funds.

The EA-36 grant funds will be used to offset costs associated with inspection and enforcement operations of the LEA Program such as worker health and safety equipment (e.g., instruments, equipment, and supplies), staff training, and technical assistance for maintaining program expertise. Additionally, a portion of the EA-36 funds will be used for a consultant contract, with E. Tseng and Associates, Incorporated (contract number to be determined as the contract execution is still in process), which is primarily utilized for engineering review of Reports of Facility Information, closure plans, and other technical documents.

### **Recommendations**

That the City Council, authorize the General Manager of the Los Angeles Department of Building and Safety, or their designee, to:

1. Submit grant applications to CalRecycle for the Fiscal Year 2025-26 Local Enforcement Agency Grant Program;
2. To accept the Local Enforcement Agency Grant in the approximate amount of \$62,637 (EA-36) from CalRecycle for the Grant Performance Period of July 1, 2025 through June 30, 2026;
3. To execute, on behalf of the City of Los Angeles, all EA-36 grant documents, including but not limited to, the grant application, grant award agreement with CalRecycle, request for payment, and to execute any other necessary documents relative to the grant award;
4. Request the Controller to accept and deposit EA-36 grant funds in the LEA Landfill Fund No. 527, Department 08;
5. Request the Controller to establish an appropriation account entitled, "Enforcement Assistance Grants," account number to be determined, within Fund 527, Department 08, for the receipt and disbursement of grant funds;
6. Request the Controller to set up an account entitled "Grant Receivables – State" within Fund 48R for the 10% front-funding, to be repaid when grant funds are made available;
7. Expend said funds from the accounts listed above for the purposes set forth in this report and consistent with the grant requirements;
8. Prepare Controller instructions and/or make any technical adjustments that may be required, subject to the approval of the City Administrative Officer, and request the Controller to implement these instructions; and
9. Negotiate, enter into, execute, administer, expend funds, and otherwise manage a contract with E. Tseng and Associates, Incorporated (contract number to be determined), consistent with the terms of the CalRecycle EA-36 LEA grant, subject to the approval of

the City Attorney as to form and legality.

Should you have any questions regarding the CalRecycle LEA Grant EA-36, you may contact David Thompson, Local Enforcement Agency Program Manager, at (213) 252-3932.

Sincerely,

A handwritten signature in black ink, appearing to read 'Osama', followed by the word 'for'.

OSAMA YOUNAN  
General Manager

cc: Rachel Freeman, Deputy Mayor of Business and Economic Development  
Matthew Szabo, City Administrative Officer  
Yolanda Chavez, Assistant City Administrative Officer  
Veronica Salumbides, Chief Administrative Analyst  
Andy Galan, Management Assistant