

ECONOMIC DEVELOPMENT AND JOBS COMMITTEE REPORT relative to the approval of a one-year extension to the contracts of the existing 10 BusinessSource Centers (LABSC) and the approval to release a Request for Proposals to procure the LABSC for four one-year periods.

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. APPROVE one-year contract extensions for the current ten (10) LABSC operators and the two (2) LABSC centralized service providers for the period starting July 1, 2025 to June 30, 2026 for an amount not to exceed \$800K per contract with a cumulative amount not to exceed \$7,211,250.
2. AUTHORIZE the General Manager, Economic and Workforce Development Department (EWDD), or designee, to negotiate, prepare and execute contract extensions and other related documents, to effectuate Recommendation 1, subject to City Attorney review as to form.
3. AUTHORIZE the General Manager, EWDD, or designee, to prepare and release a Request for Proposals (RFP) for the LABSC Operators, subject to City Attorney review as to form; and submit recommendations to Council and Mayor for LABSC operator selection and contract authority for the contract term of July 1, 2026 to June 30, 2027, with the option to renew for up to three (3) additional, one (1) year terms.
4. AUTHORIZE the General Manager, or designee, to prepare Controller instructions and any necessary technical adjustments consistent with the Mayor and Council action, subject to approval of the City Administrative Officer, and AUTHORIZE the Controller to implement the instructions.

Fiscal Impact Statement: The EWDD reports that there is no impact on the General Fund as the LABSC contract extensions are expected to be fully funded by the U.S. Department of Housing and Urban Development, Community Development Grant Funds (CDBG). Funds are requested annually through the Consolidated Plan process with the Community Investment for Families Department (CIFD), with final approval issued by the Mayor and City Council.

Community Impact Statement: None submitted

SUMMARY

At the meeting held on June 17, 2025 your Economic Development and Jobs Committee considered a EWDD report relative to the approval of a one-year extension to the contracts of the existing 10 LABSC and the approval to release an RFP to procure the LABSC for four one-year periods.

After an opportunity for public comment was held, the Committee moved to approve the recommendations, as stated above.

Respectfully Submitted,

ECONOMIC DEVELOPMENT AND JOBS COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
PRICE:	YES
SOTO-MARTINEZ:	YES
JURADO:	YES
NAZARIAN:	ABSENT
PARK:	YES