

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: March 7, 2024

CAO File No. 0130-02089-0009

Council File No. 23-0158

Council District: 15

To: The Mayor and City Council

From: Matthew W. Szabo, City Administrative Officer 

Reference: Transmittal from the Board of Fire Commissioners dated November 29, 2023

Subject: **FISCAL YEAR 2021 PORT SECURITY GRANT PROGRAM GRANT AWARD – CONTINUATION OF GRANT FUND EXPENDITURES - LOS ANGELES FIRE DEPARTMENT**

RECOMMENDATIONS

That the Council, subject to the approval of the Mayor:

1. Authorize the Fire Chief, or designee, to:

- a. Expend funds up to \$475,210 from the Los Angeles Fire Department (LAFD) General Fund No. 100, Department No. 38, in accordance with the Fiscal Year 2021 Port Security Grant Program (FY21 PSGP) award, from the Federal Emergency Management Agency (FEMA), for the performance period of September 1, 2021 to August 31, 2024, and any extension of this performance period granted by FEMA, in the following accounts:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
100/38	002130	Travel	\$ 11,155.00
100/38	006020	Operating Supplies	280,680.00
100/38	003040	Contractual Services	85,960.00
100/38	001098	Overtime Variable Staffing	97,415.00
Total			\$ 475,210.00

- b. Deposit up to \$356,407 in FY21 PSGP reimbursement grant funds unto Fund 335, Department 38, account to be determined;

2. Authorize the Controller to:

- a. Transfer reimbursement grant funds up to \$356,407 from Fund 335, Department 38, account to be determined (TBD), upon submission of proper documentation of actual costs incurred, subject to review and approval of the City Administrative Officer, to the following accounts:

TRANSFER FROM:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
335/38	TBD	TBD	\$ 475,210.00
Total			\$ 475,210.00

TRANSFER TO:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
100/38	002130	Travel	\$ 11,155.00
100/38	006020	Operating Supplies	280,680.00
100/38	003040	Contractual Services	85,960.00
100/38	001098	Overtime Variable Staffing	97,415.00
Total			\$ 475,210.00

3. Authorize the LAFD to prepare Controller instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

SUMMARY

The Los Angeles Fire Department (LAFD) requests authority to continue the expenditure of funds up to the amount of \$475,210 in accordance with the Fiscal Year 2021 Port Security Grant Program (FY19 PSGP) award, from the U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA) to support Marine Firefighter emergency response training. The FY21 PSGP is a cost-share reimbursement grant with a performance period from September 1, 2021 through August 31, 2024.

On September 8, 2021, the LAFD received notification of a grant award of funds from the FEMA for Marine Firefighter Training. The purpose of the FY21 PSGP grant is to support FEMA’s National Preparedness Goals, with an objective of having a secure national maritime infrastructure with the capabilities required to prevent, respond to, and recover from threats and hazards. The Marine Firefighter training courses and exercises, offered by the contractor Voith Schneider, will provide land-based firefighters the necessary skillset to effectively respond to vessel fires and address terrorism-related events at local ports and harbors.

The LAFD subsequently submitted an amendment request to FEMA for approval to re-appropriate a portion of grant funds originally designated for personnel expenses (Overtime Variable Staffing) to fund contractual services costs. A second amendment was also requested by the Department to re-appropriate additional Overtime Variable Staffing grant funds allocated from grant Investment No. 3 - NFPA 1005 Professional Qualifications Standard for Shipboard Fire Fighting for Land-Based Firefighters training, to an equipment investment, in order to fund the purchase of a marine firefighting prop, to be located at the Harbor Training Academy on Terminal Island, for inter-agency use in providing regional Port of Los Angeles/Long Beach firefighting training.

As the FY21 PSGP is a cost-share grant, FEMA will provide 75-percent of grant award funding, or \$356,407. The remaining balance of funds totaling \$118,803, will be provided by the LAFD in order

to meet the grant program's 25-percent match requirement. The LAFD will front-fund the total grant-related expenditures up to \$475,210 and will be reimbursed by FEMA up to \$356,407. Reimbursements will be made on an ongoing basis and upon submission of proof of actual expenditures. In prior years, the LAFD utilized the Special Training Fund 40J to reimburse the General Fund for grant-related expenditures; however, the use of this fund has been phased out. The LAFD will absorb the remaining \$118,803 through identified General Fund departmental budgetary savings.

FISCAL IMPACT STATEMENT

Approval of the recommendations within this report will allow for the continued expenditure of the Fiscal Year 2021 Port Security Grant Program (FY21 PSGP) award in the amount of \$475,210 for Marine Firefighting training and training-related costs. As the grant recipient, the Los Angeles Fire Department (LAFD) will seek reimbursements up to \$356,407 from the Federal Emergency Management Agency in accordance with the provisions of the FY21 PSGP. The FY21 PSGP requires 25-percent in matching funds, or \$118,803, from the LAFD, which will be absorbed within the Department's budget. There is no additional impact to the General Fund resulting from the acceptance of this grant award.

FINANCIAL POLICIES STATEMENT

These actions are in compliance with the City's Financial Policies in that all grant funds will be utilized to fund grant activities.

MWS:EFR:04240096