

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: April 11, 2024

To: The City Council

From: Matthew W. Szabo, City Administrative Officer



Subject: **ESTABLISHMENT OF SALARIES FOR NEW NON-REPRESENTED CLASSIFICATIONS OF EMERGENCY MEDICAL TECHNICIAN I-II AND WILDLAND HAND CREW TECHNICIAN – ORDINANCE AMENDING SCHEDULE “A” OF LOS ANGELES ADMINISTRATIVE CODE SECTION 4.61**

RECOMMENDATIONS

The City Administrative Officer (CAO) recommends the following actions by the City Council and Mayor:

1. That the City Council, subject to the approval of the Mayor, adopt the attached ordinance, approved as to form and legality by the City Attorney, amending Schedule “A” of Los Angeles Administrative Code Section 4.61, to provide salaries for the new, non-represented classifications of Emergency Medical Technician I-II (Codes 2102-1 and 2102-2) and Wildland Hand Crew Technician (Code 2105); and
2. That the City Council authorize:
 - A. The CAO, upon accretion of the classes to a bargaining unit, to amend the appropriate Memorandum of Understanding to reflect the salaries approved by ordinance; and
 - B. The Controller and the CAO to correct any clerical or technical errors in the above ordinance.

SUMMARY

The Executive Employee Relations Committee, at its meeting on March 1, 2024, approved the recommendations of the City Administrative Officer to establish the salaries for the newly created, non-represented classifications of Emergency Medical Technician I-II and Wildland Hand Crew Technician. Both classifications will be employed in the Los Angeles Fire Department (LAFD). The recommended salaries are shown in the table below.

Recommended Salaries for Emergency Medical Technician I-II and Wildland Hand Crew Technician				
Class Title	Class Code	Range Number (Min. Step)	Starting Hourly Step	Annual Salary Range*
Emergency Medical Technician I	2102-1	2676(2)	\$27.50	\$57,420 - \$83,958
Emergency Medical Technician II	2102-2	3945(2)	\$40.53	\$84,627 - \$123,735
Wildland Hand Crew Technician	2105	2190(2)	\$22.50	\$46,980 - \$68,695

*Steps 2-12 (Step 1 is reserved for Targeted Local Hire Program classifications).

Incumbents in the classification of Emergency Medical Technician will be responsible for driving rescue ambulances and administering first aid and basic life support services to sick and injured persons. Incumbents who possess a California State-approved Emergency Medical Technician certification will be hired at the Pay Grade I level; incumbents who possess a paramedic certification will be hired at the Pay Grade II level.

On February 22, 2024, the Civil Service Commission approved a revised Class Specification for Emergency Medical Technician, which identifies the class as temporary in nature, with employment in the classification not to exceed five years. As such, pursuant to Los Angeles Administrative Code (LAAC) Section 4.1002(b)(8), incumbents are excluded from membership in the City's retirement system. Instead, incumbents are eligible to participate in the City's Pension Savings Plan in accordance with LAAC Section 4.1600 *et seq.*

Incumbents in the classification of Wildland Hand Crew Technician will perform a variety of tasks in fire prevention, suppression, and control of wildland fires and will be trained and equipped to participate in emergency and nonemergency operations.

The ordinance submitted herein adds the classifications of Emergency Medical Technician I-II (Codes 2102-1 and 2102-2) and Wildland Hand Crew Technician (Code 2105) to the City's classification listing in Schedule "A" of LAAC Section 4.61, at the recommended salaries shown in the table above.

FISCAL IMPACT

The cost associated with filling Emergency Medical Technician I-II and Wildland Hand Crew Technician positions will be absorbed within budgeted funds by the LAFD for Fiscal Year 2023-24.

MWS:MCB:PAG:CEC:0724170

Attachment