

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

0130-02132-0002

Date: February 14, 2025

To: The Mayor
The Council

Attn: Thomas Arechiga, Mayor's Legislative Coordinator
Patrice Lattimore, Council and Public Services Division, City Clerk's Office

From: *Yolanda Chavez*
for Matthew W. Szabo, City Administrative Officer

Subject: **PHASE II ECIVIS GRANTS MANAGEMENT PROGRAM – GRANT ACCEPTANCE PACKET FOR THE SUBSTANCE ABUSE & MENTAL HEALTH SERVICES ADMINISTRATION - GRANT AWARD FOR THE FISCAL YEAR 2022-27 RESILIENCY IN COMMUNITIES AFTER STRESS & TRAUMA GRANT PROGRAM – THIRD YEAR FUNDING**

Attached is the Grant Acceptance Packet (Packet) for a grant award in the amount of \$1 million from the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration (SAMHSA), for the Resiliency in Communities After Stress and Trauma (ReCAST) Program, for the performance period from September 30, 2022 through September 29, 2027. This represents the third year of a five-year funding cycle from September 30, 2024 through September 29, 2025. There is no match requirement for this grant.

The ReCAST Program, through its REACH (Racial and Ethnic Approaches to Community Health) Team, will provide a multitude of enhanced services in both program scope and geography throughout the South Los Angeles community. The Program, over the course of five years, will serve high-risk youth and their families most affected by violence to improve behavioral health outcomes, reduce trauma, empower the community overall, and sustain change. It is anticipated that 500 individuals will be served in the third year, with 500 individuals per year thereafter.

The total grant funding of \$1 million will provide \$202,262 for salary costs for partial funding for regular position authority of one Deputy City Attorney IV and full funding for resolution position authority for one Administrative Coordinator I. These positions will serve as the ReCAST Program Director and Manager, respectively. The balance of the grant funding will provide \$100,000 for Los Angeles Police Department Sworn Overtime, \$122,409 for related costs, \$567,186 for contractual services, \$3,143 for materials and supplies, \$1,000 for uniforms, \$4,000 for travel and related expenses, and \$1,000 for conference registration.

The total program cost for the third year of the five-year performance period is \$1,011,440 and consists of \$1,000,000 in grant funds and \$11,440 in related costs not covered by the grant. The Department plans to offset this cost through salary savings.

As a participant in the Phase II eCivis Grants Management Program, the City Attorney's Office submitted the Packet for review and analysis by the Office of the City Administrative Officer (CAO) Grants Oversight Unit and the assigned CAO Analyst. This

Office reviewed the Packet for completeness, conducted a concise analysis, and prepared a Fiscal Impact Statement, and checked for compliance with the City's Financial Policies. The Packet consists of the following:

- Review of Grant Award and Acceptance Determination
- Department Request for Acceptance of Grant Award
- Grant Agreement

If you have any questions regarding the Grant Acceptance Packet, please contact Ed Roes at (213) 978-7623.

MWS:EFR:04250068

Attachments

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Review of Grant Award and Acceptance Determination

Recipient City Department: Office of the City Attorney		Award Notification Date: June 22, 2024	
Grant Award Title: Resiliency in Communities After Stress and Trauma (ReCAST Program) – FY2022-27		Grant Amount: \$1,000,000 (Year 3) Prior Grant Award(s): \$1,000,000	
Awarding Agency: U.S. Department of Health and Human Services			
Grant Agreement Number/Reference: 5H79SM084913-03 C.F. 22-1316-S2	Performance Start Date: September 30, 2024	Performance End Date: September 29, 2025	
Purpose: The Office of the City Attorney requests authority to accept a grant award of \$1,000,000 from the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration (SAMHSA), for the performance period from September 30, 2024 through September 29, 2025 for the Resiliency in Communities After Stress and Trauma (ReCAST) Program. The grant award will implement key evidence-based violence prevention strategies, community youth engagement programs, and behavioral health services to high-risk youth and families.			

Checklist for Grant Acceptance:	Yes	No	N/A	Comments
1. Authority for Grant Acceptance				
<input type="checkbox"/> Department requests acceptance of the Grant	X			() Terms/Conditions outlined in Award Notice/Grantor Agreement
2. Match Requirement Review				
<input type="checkbox"/> Match Sources Identification completed			X	() Obtain match requirements from Award Notice/Grantor Agreement
<input type="checkbox"/> Additional Funds requested			X	() Submit to CAO for review
3. Charter Section 1022 Determination				
<input type="checkbox"/> Charter Section 1022 findings completed			X	() Submit to CAO for review and determination
4. Provisions for Grant-Funded Contracts				
<input type="checkbox"/> Standard and Grantor Provisions or equivalent language is included			X	() Incorporate Provisions or Language into proposed agreement
<input type="checkbox"/> Pro Forma Agreement RFP <input type="checkbox"/> MOU <input type="checkbox"/> PSA <input type="checkbox"/>			X	() Submit to City Attorney for review and approval; copy to CAO
5. Personnel Authorities				
<input type="checkbox"/> Department has submitted a request for position(s)		X		() Review documents and make determination
6. Grant Implementation Recommendations				
<input type="checkbox"/> Department has submitted grant implementation instructions	X			() Submit to CAO for review
7. Controller Instructions for Fund/Accounts Set-Up				
<input type="checkbox"/> Department has requested Funds/Accounts Set-up	X			
8. Governing Body Resolution/Certification				
<input type="checkbox"/> Department has submitted Resolution/Certification	X			() Submit to CAO and City Attorney for review
9. Fiscal Impact Analysis				
<input type="checkbox"/> Department has submitted Fiscal Impact Statement	X			() Submit to CAO for review and Determination

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Review of Grant Award and Acceptance Determination

10. Grant Award Summary

The Office of the City Attorney requests approval to accept the U.S. Department of Health and Human Services, SAMHSA, grant award of \$1,000,000 for the City's ReCAST Program to expand key evidence-based violence prevention strategies, community youth engagement programs, and behavioral health services in South Los Angeles for a grant performance period of September 30, 2024 through September 29, 2025. This represents the third year of a five-year funding cycle from September 30, 2022 through September 29, 2027, in which \$1,000,000 will be provided annually up through Year Five to sustain the program.

The ReCAST Initiative will enable the City's "REACH Team" to provide a multitude of enhanced and expanded program services throughout South LA. Working in conjunction with Children's Institute, Inc. and LAPD, the REACH Team will focus on community-based participatory approaches, equitable access to trauma-informed community behavioral health resources, and strengthened behavioral health services through culturally responsive approaches. It is anticipated that 500 individuals will be served in the third year.

The total program cost for the third year (FY24-25) is \$1,011,440, and consists of \$1,000,000 in grant funds and \$11,440 in related costs not covered by the grant. These related costs are associated with LAPD overtime costs and will be covered by LAPD salary savings. There is no match required for this grant.

(Grant Award Summary continued on Page 4)

11. Recommendations

Pursuant to a review of departmental recommendations for this grant, please provide a complete list of necessary actions for implementation including acceptance of the award by the City, Controller instructions for fund and accounts set-up, coordination of project activities, etc.

That the Council, subject to the approval of the Mayor:

1. Authorize the City Attorney or designee to accept the grant award in the amount of \$1,000,000 from the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration (SAMHSA) to fund the Resiliency in Communities After Stress and Trauma (ReCAST) Program for the period of September 30, 2024 through September 29, 2025;
2. Authorize the City Attorney or designee to negotiate and execute the grant agreement on behalf of the City, subject to the approval of the City Attorney as to form the following:

(Recommendations continued on Page 4)

12. Fiscal Impact Statement

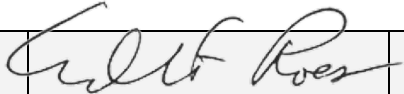
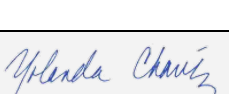
(X) Yes This Office finds that the Grant complies with City financial policies as follows (see below):

() No This Office finds that the Grant does not comply with City financial policies as follows (see below):

The total program cost of the Resiliency in Communities After Stress and Trauma (ReCAST) Program is \$1,011,440, and consists of \$1,000,000 in grant funds and \$11,440 in related costs not covered by the grant. These related costs are associated with LAPD overtime costs and will be covered by LAPD salary savings. There is no match requirement for this grant and there is no additional impact to the General Fund. The recommendations in this report are in compliance with the City's Financial Policies in that budgeted appropriations will be balanced against grant receipts

(Fiscal Impact Statement continued on Page 5)

Doc. No. 04250068

		02/14/2025
CAO Analyst	Chief	CAO/Assistant CAO
		Date

10. Grant Award Summary (continued from page 3)

The grant funding of \$1 million will provide \$202,262 for salary costs for partial funding for one Deputy City Attorney IV (regular position authority) and full funding for one Administrative Coordinator I (resolution position authority). The balance of grant funding will provide \$122,409 for City Attorney related costs, \$567,186 for contractual services, \$100,000 for LAPD Sworn Overtime, \$3,143 for supplies, \$4,000 for travel, and \$1,000 for conference registration.

11. Recommendations (continued from page 3)

3. Authorize the Controller to:

- a. Establish a receivable within the City Attorney Grants Fund No. 368, City Attorney Department No. 12 in the amount of \$1,000,000 and establish Appropriation Account No. 12A350 Resiliency in Communities After Stress and Trauma (ReCAST) Program Year 3;
- b. Upon receipt of grant funds, transfer up to \$90,587 from the City Attorney Grants Fund No. 368, City Attorney Department No. 12, Account No. 12A350 ReCAST Year 3, to the General Fund No. 100, City Attorney Department No. 12, Account No. 001010 Salaries General for reimbursement of City Attorney salary expenses for one resolution position authority;
- c. Upon receipt of grant funds, transfer up to \$81,480 from City Attorney Grants Fund No. 368, City Attorney Department No. 12, Account No. 12A350 ReCAST Year 3, to General Fund No. 100, Department No. 12, Revenue Source Code 5427 – Reimbursement from Grants for reimbursement of City Attorney salary expenses for one regular position authority;
- d. Upon receipt of grant funds, transfer up to \$122,409 from the City Attorney Grants Fund No. 368, City Attorney Department No. 12, Account No. 12A350 ReCAST Year 3, to the General Fund No. 100, City Attorney Department No. 12, Revenue Source Code 5346, Related Costs Reimbursement from Grants as reimbursement for related costs;
- e. Transfer up to \$75,000 from the City Attorney Grants Fund No. 368, City Attorney Department No. 12, Account No. 12A350 ReCAST Year 3, to the General Fund No. 100, Police Department No. 70, Account No. 001092, Sworn Overtime; and,

4. Instruct the City Clerk to place on the Council Agenda for the first regular Council meeting on July 1, 2025, or shortly thereafter, the following actions relative to the ReCAST Program Year 3:

That the City Council, subject to the approval of the Mayor, authorize the Controller to:

- a. Transfer \$30,195 from the City Attorney Grants Fund No. 368, City Attorney Department No. 12, Account No. 12A350 ReCAST Year 3, to the General Fund No. 100, City Attorney Department No. 12, Account No. 001010, Salaries General;
 - b. Transfer \$25,000 from the City Attorney Grants Fund No. 368, City Attorney Department No. 12, Account No. 12A350 ReCAST Year 3, to the General Fund No. 100, Police Department No. 70, Account No. 001092, Sworn Overtime;
5. Authorize resolution authority for the following position for the period of July 1, 2024 through June 30, 2025 to support the ReCAST Program:

<u>Number</u>	<u>Class Code</u>	<u>Classification</u>
1	Code 0568	Administrative Coordinator I

6. Authorize the City Attorney or designee, to prepare Controller instructions for any necessary technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

12. Fiscal Impact Statement (continued from page 3)

The City's Financial Policies require that the City pursue Federal and State grants, but strictly limit financial support of these programs to avoid commitments that continue beyond available funding. The recommendations in this report are in compliance with City Financial Policies in that the proposed funding is balanced against established revenue approved by Council actions and from Federal and State grant receipts. All funding is subject to the availability of grant funds and determinations by the Mayor and Council.

Accepting the grant and approving the recommendations in this report are in compliance with the City's Financial Policies, as the grant funds are fully reimbursing the General Fund for grant-eligible activities.