

GOVERNMENT OPERATIONS COMMITTEE REPORT relative to the execution of a lease amendment with 1609 Westwood and Company for the Los Angeles Department of Transportation (LADOT) Adjudication Office at 1575 Westwood Boulevard.

Recommendation for Council action:

AUTHORIZE the Department of General Services (GSD) to negotiate and execute a lease amendment between the City and 1609 Westwood & Company for continued use as a LADOT adjudication office located at 1575 Westwood Boulevard. The amendment would extend the current lease, which is currently in holdover status, for an additional two years through two one-year extensions, to expire in March 2025. Additionally, the lease terms and conditions will be amended to reflect a full service gross lease, as stated in the Municipal Facilities Committee (MFC) report dated October 26, 2023, attached to the Council file.

Fiscal Impact Statement: The MFC reports that there is no anticipated current-year impact on the General Fund. Based on projections provided by GSD, there appears to be sufficient savings within the Citywide Leasing Account to offset an estimated shortfall of \$8,794 for this lease. A reconciliation of the Citywide Leasing Account will be provided to the MFC as part of a subsequent Citywide Leasing Quarterly Status Report, with any potential year-end shortfalls to be reported to Council through the Financial Status Report.

Community Impact Statement: None submitted

TIME LIMIT FILE – DECEMBER 25, 2023

(LAST DAY FOR COUNCIL ACTION – DECEMBER 15, 2023)

SUMMARY

At a special meeting held on November 08, 2023, your Government Operations Committee considered an MFC report dated October 26, 2023, relative to the execution of a lease amendment with 1609 Westwood and Company for the LADOT Adjudication Office at 1575 Westwood Boulevard, attached to the Council file.

After an opportunity for public comment was held, the Government Operations Committee approved the recommendations in the MFC report, as stated above. This matter is now forwarded to the Council for its consideration.

Respectfully Submitted,

GOVERNMENT OPERATIONS COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
PADILLA:	YES
HERNANDEZ:	YES
HUTT:	YES