

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: October 5, 2023

CAO File No. 0220-03695-0300

Council File No. 21-1320

Council District: --

To: The Mayor and Council

From: Matthew W. Szabo, City Administrative Officer

Reference: Transmittal from the Mayor's Office dated June 23, 2023

Subject: **FISCAL YEAR 2021 URBAN AREAS SECURITY INITIATIVE (UASI) GRANT –
CONTRACTING AUTHORITIES, BUDGET MODIFICATIONS AND
REAPPROPRIATIONS - REVISED**

RECOMMENDATIONS

That the Council:

1. Authorize the Mayor, or designee, to:
 - a. Modify the existing grant budget (Council File No. 21-1320) for the FY21 UASI grant by reallocating funds between projects and conducting the necessary fiscal transfers and reappropriations as described within this report;
 - b. Negotiate and execute a contract with a vendor to hire Regional Cyber Services Coordinator services in an amount not to exceed \$100,000 and for a term of up to 12 months within the grant performance period, subject to the approval of the City Attorney as to form;
 - c. Negotiate and execute a contract with a vendor to upgrade the security camera system at Mount Lee in an amount not to exceed \$250,000, and for a term of up to 12 months within the grant performance period, subject to the approval of the City Attorney as to form;
 - d. Negotiate and execute a sole-source contract with NewTel Consulting, LLC, to continue the Regional Communications Coordinator services in an amount not to exceed \$107,000, and for a term of up to 12 months within the grant performance period, subject to the approval of the City Attorney as to form;
 - e. Negotiate and execute a sole-source contract with the Texas Engineering Extension Service (TEEX), to provide incident management training in an amount not to exceed \$188,205, and for a term of up to 12 months within the grant performance period subject to the approval of the City Attorney as to form; and,

- f. Negotiate and execute a contract with a vendor to provide strategic planning and development services for an amount not to exceed \$100,000, and for a term up to 12 months within the grant performance period, subject to the approval of the City Attorney as to form;
- g. Negotiate and execute a contract with a vendor to provide emergency operations plan, annexes, and appendices review, revision, streamlining, and maintenance, for an amount not to exceed \$500,000, and for a term of up to 24 months within the grant performance period, subject to the approval of the City Attorney as to form;
- h. Negotiate and execute a contract with a vendor to provide support equipment and supplies logistics and planning for the Functional Needs Support Services (FNSS) Cache Project for an amount not to exceed \$125,000, and for a term up to 12 months within the grant performance period, subject to the approval of the City Attorney as to form;
- i. Negotiate and execute a sole-source contract with the Texas Engineering Extension Service (TEEX) to provide IMS-655 Jurisdictional Crisis Emergency Management – Emergency Operations Center (JCEM-EOC) coursework for an amount not to exceed \$276,122, and for a term of up to 12 months within the grant performance period, subject to the approval of the City Attorney as to form;
- j. Negotiate and execute a contract with a vendor to conduct a Vista Forge tabletop exercise for an amount not to exceed \$60,000, and for a term of up to 12 months within the grant performance period, subject to the approval of the City Attorney as to form.

2. Authorize the Controller to:

- a. Transfer and create new appropriations within the FY21 UASI Homeland Security Grant Fund No. 65/R46 as follows:

TRANSFER FROM

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
65R/46	46V935	EMD Grant Allocation	\$140,000.00
65R/46	46V946	Grant Management & Administration	\$22,500.00
65R/46	46V970	LAPD Grant Allocation	\$50,000.00
65R/46	46V170	Police	<u>\$13,600.00</u>
Total			\$226,100.00

TRANSFER TO

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
65R/46	46V668	Partner Jurisdiction	\$140,000.00
65R/46	46V932	ITA Grant Allocation	\$22,500.00
65R/46	46Y170	Police	\$57,071.07
65R/46	46Y299	Reimbursement of General Fund Costs	<u>\$6,528.93</u>
Total			\$226,100.00

- b. Transfer and create new appropriations within the FY21 UASI Homeland Security Grant Fund No. 65/R46 as follows:

TRANSFER FROM

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
65R/46	46Y170	LAPD	<u>\$57,071.07</u>
Total			\$57,071.07

TRANSFER TO

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
100/70	001092	Sworn Overtime	<u>\$57,071.07</u>
Total			\$57,071.07

- Transfer up to \$6,528.93 from Fund No. 65R/46, Account No. 46Y299 to the General Fund No. 100/70, Revenue Source Code No. 5346, for reimbursement of grant-funded fringe benefits, and,
- Authorize the Mayor, or designee, to prepare Controller instructions for any technical adjustments, subject to approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

SUMMARY

The Mayor's Office of Public Safety (Mayor's Office) requests authority to modify the United States Department of Homeland Security (DHS) Fiscal Year (FY) 2021 Urban Areas Security Initiative (UASI) grant budget through proposed contracting authorities, budget modifications and reappropriation of funds.

The FY 2021 UASI grant acceptance, as approved by Council on May 20, 2022, has a grant performance period of September 1, 2021 through May 31, 2024, and provides a total allocation of \$55,420,000 that is distributed among the City of Los Angeles (City) and Los Angeles/Long Beach Urban Area (LA/LB UA) Partner Jurisdictions. While the grant funds are provided to the entire LA/LB UA, the City serves as the administrative and fiscal agent for the grant and receives the total allocation to distribute the grant funds in accordance with the approved grant budget. No matching funds are required for this grant. A detail of the FY 2021 UASI Investment Justifications and programmatic funding can be found in previous reports under C.F. 21-1320.

Requested Grant Modifications

Los Angeles Cybersecurity

Regional Cyber Services Coordinator

In the FY21 UASI, the Mayor's Office received \$175,000 to hire a Regional Cyber Services Coordinator who will serve as the technical expert rotating between the LA Cyber Lab and the Joint Regional Intelligence Center (JRIC) to provide essential cyber services to the region. As a result of delays in filling this position, the budget is being reduced to \$100,000, and therefore Contracting Authority will be reduced. This modification is pending grantor approval.

Authority is requested to negotiate and execute a contract with a vendor to hire a Regional Cyber Services Coordinator in an amount not to exceed \$100,000 and for a term of up to 12 months within the grant performance period.

Regional Interoperable Communications

Regional Communications Coordinator

The Mayor's Office received funding through the FY20 UASI to hire a Regional Communications Coordinator that would provide technical expertise and coordination services necessary to implement a regional "System of Systems" model of interoperable communications. A contract was executed with NewTel Consulting, LLC to perform the work; however, due to the complexity of the project, additional time beyond the FY20 UASI performance period was required. In order to accommodate this requirement, \$107,000 of the original contract will now be provided through FY21 UASI funds initially allocated for Mayor's Office M&A Contractual Services. Grantor approval for this modification is currently pending.

Authority is also requested by the Mayor's Office to modify the FY21 UASI budget, conduct the necessary transfer of appropriations as noted above, and negotiate and execute a sole-source contract with NewTel Consulting, LLC, in order to continue the Regional Communications Coordinator services in an amount not to exceed \$107,000, and for a term of up to 12 months within the grant performance period.

Los Angeles Police Department

Mount Lee Security Cameras

In the FY21 UASI, the Los Angeles Police Department (LAPD) received an allocation of \$250,000 to fund upgrades to the security camera system at the Mount Lee Communications Complex. The Complex provides an essential radio communication function for first responders to effectively handle emergencies and protect the public. It is considered a high-profile target that provides a critical communications network infrastructure that supports the Los Angeles region's public safety agencies. The objectives of this project are to replace the current antiquated security surveillance system with upgraded hardware and software components that meet and or exceed technology standards for critical infrastructure protection.

Authority is requested to negotiate and execute a contract with a vendor to upgrade the security camera system at Mount Lee in an amount not to exceed \$250,000, and for a term of up to 12 months within the grant performance period.

Jurisdictional Crisis Incident Management Training

In the FY21 UASI, the LAPD received an allocation of \$188,205 to provide training in Jurisdictional Crisis Incident Management to responders specializing in emergency operations throughout the Los Angeles/Long Beach Urban Area. This course will provide jurisdictional teams with incident management and decision-making skills required to safely and effectively manage any "All Hazards" large-scale or catastrophic incident (man-made or terrorism). The modification is pending grantor approval.

Authority is requested to negotiate and execute a sole-source contract with the Texas Engineering Extension Service (TEEX) to provide incident management training in an amount not to exceed \$188,205 for a term up to 12 months within the grant performance period.

Domestic Violent Extremism Training Reappropriation

In the FY21 UASI, the LAPD funded one Combating Domestic Violent Extremism Intelligence Analyst. This position was recently filled and in order to maintain adequate training, \$13,600 allocated to Domestic Violent Extremism training in FY 2021-22 must be reappropriated for FY 2023-24. A modification was not required for this change.

Los Angeles Emergency Management Department

Emergency Operations Plan Annex and Appendices Revision

The provisions of the FY21 UASI appropriated \$700,000 in grant funding to the Emergency Management Department (EMD) to update the City's Chemical, Biological, Radiological and Nuclear (CBRN) Annex and Appendices, to develop an Explosives Appendix and a Supply Chain

Management Annex, and to update the Logistics Donations Management Annex. However, due to the need for a complete plan revision for the City's Emergency Operations Plan (EOP), a new project to review, revise, streamline, and develop a maintenance cycle for the EOP was developed for the amount of \$500,000 (The remaining amount of \$200,000 will fund the Vista Forge Exercise Series detailed further in this report.) The overall plan contains over 40 annexes and appendices requiring constant review, revision, and maintenance. The modification was approved by the grantor on August 5, 2022.

Authority is requested by the Mayor's Office to modify the FY21 UASI budget and negotiate and execute a contract with a vendor to update the EOP, in an amount not to exceed \$500,000, and for a term of up to 24 months within the grant performance period.

EMD Strategic Plan

In the FY21 UASI, the EMD was awarded \$500,000 to upgrade equipment at the Alternate Emergency Operations Center; however, due to prolonged project timelines, the project was unable to be completed. As a result, EMD will modify \$100,000 to revise its Strategic Plan to evaluate and update Department goals and strategies to align the Department with current priorities in all-hazards emergency preparedness through the next three years. The updated Strategic Plan will identify Department-wide goals and benchmarks to reflect City policies, programs and projects, while also emphasizing strategies for implementing division goals and objectives. This modification was approved by the grantor on April 27, 2023.

Accordingly, authority is requested to modify the FY21 UASI budget and negotiate and execute a contract with a vendor update the Strategic Plan, in an amount not to exceed \$100,000, and for a term of up to 12 months within the grant performance period.

Enhanced Functional Needs Support Services Cache Program

The EMD was approved a total amount of \$62,619 for an enhanced Functional Needs Support Services (FNSS) Cache Program to assist people with disabilities and others with access and functional needs who may be impacted by incidents by ensuring they have equipment to maintain their independence at emergency shelters. Due to the increased cost of the program, EMD modified an additional \$62,381 from its cancelled Alternate Emergency Operations Center project in order to support the additional funding needs of this project. The modification was approved by the grantor on April 27, 2023.

Authority is requested by the Mayor's Office to modify the FY21 UASI budget and negotiate and execute a contract with a vendor to provide FNSS Cache Program enhancements, in an amount not to exceed \$125,000, and for a term of up to 12 months within the grant performance period.

Texas Engineering Extension Service (TEEX)

In the FY21 UASI, the EMD received \$200,000 to conduct MGT346 Emergency Operations Center-Operations and Planning for All Hazards TEEX Course (\$150,000 for training and \$50,000 for travel). This course is designed to further develop responder skills necessary to effectively plan for and manage a large-scale incident by applying and implementing an all-hazards, multi-disciplinary, management team approach. In order to support a more specialized course specifically designed for the City's EOC responders, funding was reallocated from MGT346 to IMS655 Jurisdictional Crisis Emergency Management - Emergency Operations Center (JCEM-EOC). Funding was also reallocated from a canceled All Hazards CA-040-RESP training course provided through the California Specialized Training Institute (CSTI) (\$75,000) and the Alternate Emergency Operations Center equipment line item (\$1,122) to increase the program budget to \$276,122. The modification was approved by the grantor on April 27, 2023.

Authority is also requested by the Mayor's Office to modify the FY21 UASI budget and negotiate and execute a sole-source contract with TEEX to provide IMS655 training, in an amount not to exceed \$276,122, and for a term of up to 12 months within the grant performance period.

U.S. Northern Command - Vista Forge Exercise Series

Vista Forge is a United States Northern Command-coordinated exercise series designed to strengthen relationships with civil authorities, alleviate potential friction points between the Department of Defense, Federal, and State/Local organizations during emergency response operations, and build local resilience within the response community. The United States Northern Command, based in Colorado Springs, CO, is one of eleven unified combatant commands of the United States Department of Defense. The Northern Command is responsible for defending the continental United States and Alaska, and for coordinating with the defenses of Canada, Mexico, and the Bahamas. As detailed previously, the EMD will modify \$200,000 from its EOP Planning project to fund the planning and development of training videos and tabletops for this exercise series. Through this project, EMD, in coordination with the Joint Regional Intelligence Center (JRIC) and the Santa Monica Fire Department, will develop training videos and a regional exercise series to learn about the scope and multiple impacts of a nuclear yield event, and evaluate the broad range of operational, coordination, and information-sharing challenges that such a scenario would present. Of the \$200,000, \$140,000 will be transferred to the Santa Monica Fire Department to procure a contractor to develop and produce a video training portfolio in line with the scenario, and \$60,000 will remain with EMD to procure a vendor to assist in managing the planning efforts of a Vista Forge Exercise in the City of Los Angeles. The modification is pending grantor approval.

Authority is requested by the Mayor's Office to modify the FY21 UASI budget, conduct the necessary transfer of appropriations as noted above, and negotiate and execute a contract with a vendor to plan and deliver a Vista Forge Exercise Series, in an amount not to exceed \$60,000, and for a term of up to 12 months within the grant performance period.

FISCAL IMPACT STATEMENT

Approval of the recommendations within this report will have no additional impact to the General Fund and will provide for the continued expenditure of the Fiscal Year 2021 Urban Areas Security Initiative grant award for grant-related projects. No matching funds are required for this grant.

FINANCIAL POLICIES STATEMENT

The recommendations provided in this report are in compliance with the City's Financial Policies in that all grant funds will be utilized for grant-eligible activities.

MWS:EFR:04240034