

PUBLIC SAFETY COMMITTEE REPORT relative to grant funding for Fiscal Year (FY) 2023-24 to support the Victim Assistance Program (VAP).

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. AUTHORIZE the City Attorney, or designee, to accept grant funding in the amount of \$2,178,586 from the County of Los Angeles, and accept and execute the grant agreement between the County of Los Angeles and the City Attorney's Office, subject to the approval of the City Attorney as to form.
2. AUTHORIZE the Controller to:
 - a. Establish within Fund No. 368 a receivable for this program in the amount of \$2,178,586 from the County of Los Angeles.
 - b. Establish within Fund No. 368 a new appropriation account, No. 12Y312, Victim Assistance Program, in the amount of \$2,178,586.
 - c. Upon receipt of grant funds and approval of grant expenses, transfer up to \$1,166,864 from Fund No. 368/12, Account No. 12Y312 - Victim Assistance Program FY23-24 to Fund No. 100/12, Revenue Source Code 5427, Reimbursement from Grants, for salary expenses for 15 grant-reimbursed regular position authorities.
 - d. Upon receipt of grant funds and approval of grant expenses, transfer up to \$278,469 from Fund No. 368/12, Account No. 12Y311 to Fund No. 100/12, Revenue Source Code 5427, Reimbursement from Grants, for direct salary expenses for five resolution position authorities.
 - e. Upon receipt of grant funds and approval of grant expenses, transfer up \$582,512 from Fund No. 368/12, Account No. 12Y312 – Victim Assistance Program FY23-24, to Fund No. 100/12, Revenue Source Code 5346, Related Cost Reimbursement – Grants, for fringe benefits and indirect costs, upon receipt of grant funds and approval of grant expenses.
3. INSTRUCT the City Clerk to place on the Council agenda for **July 1, 2024** or the next available agenda date, the following action relative to the Victim Assistance Program FY23-24:
 - a. a. That Council, subject to the approval of the Mayor, authorize the Controller to transfer \$92,823 from Fund No. 368/12, Account No. 12Y312 – Victim Assistance Program FY23-24, to Fund No. 100/12, Account No. 1010 – Salaries General; as reimbursement for City Attorney salary expenses for the five Resolution Position Authorities.

4. AUTHORIZE the City Attorney, or designee, to prepare Controller instructions for any necessary technical adjustments, subject to the approval of the City Administrative Officer (CAO); and, AUTHORIZE the Controller to implement the instructions.
5. NOTE and FILE the October 6, 2023 City Attorney report.

Fiscal Impact Statement: The CAO reports that the total cost of the 2023-24 Victim Assistance Program is \$2,526,965, of which \$2,178,586 will be reimbursed by the grant. No additional General Fund appropriation is requested at this time. The balance of funds not supported by the grant (\$348,379) are included in the City Attorney's 2023-24 Adopted Budget. There is no match requirement, and there is no impact on the General Fund.

Financial Policies Statement: The CAO reports that the City's Financial Policies require that the City pursue Federal, State, and private grants, but strictly limit the financial support of these programs to avoid commitments that continue beyond available funding. The recommendations in this report are in compliance with the City's Financial Policies in that proposed funding is balanced against grant revenue approved by Council actions and from Federal and State grant receipts. All funding is subject to the availability of grant funds and determinations by Mayor and Council

Community Impact Statement: None submitted

Summary:

On January 23, 2024, your Committee considered January 18, 2024 CAO and October 6, 2023 City Attorney reports relative to grant funding for FY 2023-24 to support the VAP. According to the CAO, the grant finances victim advocates and administrative support staff to serve victims of crime, including emergency support, crisis intervention, resource and referral assistance, support through the court process, restitution assistance, and procurement of financial assistance for crime-related costs. The grant funds of \$2,178,586 will provide \$1,538,155 for salaries, \$582,512 for related costs, and \$57,918 for administrative and operational expenses.

The grant will partially support one City Attorney Administrative Coordinator IV, and fully support one City Attorney Administrative Coordinator III and 18 Witness Service Coordinators. The total program cost is \$2,526,965 of which \$2,178,586 will be provided by the grant. Funding for the remaining program cost of \$348,379 for related costs are included in the City Attorney 2023-24 Adopted Budget.

As a participant in the Grants Pilot Program, the City Attorney submitted the Packet for review and analysis by the CAO Grants Oversight Unit and the assigned a CAO analyst. The CAO reviewed the Packet for completeness, conducted a concise analysis, a Fiscal Impact Statement, and checked for compliance with the City's Financial Policies. The Packet consists of the following:

- Review of Grant Award and Acceptance Determination
- Department Request for Acceptance of Grant Award
- Grant Project Cost Breakdown and Copy of Grant Agreement

After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the recommendations contained in the CAO report and note and file the City Attorney report. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

Public Safety Committee

COUNCILMEMBER	VOTE
RODRIGUEZ:	YES
LEE:	YES
McOSKER:	YES
PARK:	YES
SOTO-MARTINEZ:	YES

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1/23/24

-NOT OFFICIAL UNTIL COUNCIL ACTS-