



**MULTIPLE AWARD TASK ORDER CONTRACT**  
**BETWEEN THE CITY OF LOS ANGELES AND COLAB LAWA LLC**  
**FOR**  
**PROGRAM SERVICES**

This **MULTIPLE AWARD TASK ORDER CONTRACT** (the "Contract"), made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2024 (hereinafter referred to as "Contract Effective Date"), by and between (a) the CITY OF LOS ANGELES, a municipal corporation and Charter City (hereinafter referred to as "City"), acting by order of and through its Board of Airport Commissioners (hereinafter referred to as "Board") of the Department of Airports (hereinafter referred to as Los Angeles World Airports or "LAWA"), and (b) **COLAB LAWA LLC.**, (hereinafter referred to as "Consultant" and, together with the City acting by and through LAWA, collectively the "Parties" and individually each a "Party").

**RECITALS**

- A. **WHEREAS**, LAWA identified the need to and benefit of securing the services of consultants to perform on-call task order based program professional services for projects at Los Angeles International Airport, Van Nuys Airport and LAWA's land holdings in Palmdale, California (collectively, the "LAWA Airports and Properties"); and
- B. **WHEREAS**, LAWA authorized the issuance of a Request for Qualifications for Multiple Award Task Order Contracts (MATOCs) for Program Services on July 11, 2023 (as amended by addenda, the "RFQ") to select consultants to provide such Services; and
- C. **WHEREAS**, in response to said RFQ, Consultant submitted a statement of qualifications, excerpts of which are attached as Exhibit 4 to incorporate commitments made by the consultant in its SOQ submission (the "SOQ Extracts"); and
- D. **WHEREAS**, pursuant to the process set forth in the RFQ, LAWA selected the Consultant as a "Pre-Qualified Applicant"; and
- E. **WHEREAS**, on the basis of such selection the Board has now authorized the award of this Contract to Consultant; and
- F. **WHEREAS**, this Contract sets out the terms and conditions pursuant to which the Consultant may perform Services from time to time pursuant to separate Task Orders (as defined below) to be separately awarded by LAWA.

**NOW THEREFORE**, in consideration of the promises, and of the terms, covenants and conditions hereinafter contained to be kept and performed by the Parties hereto, **IT IS MUTUALLY AGREED AS FOLLOWS:**

**1. Nature of Agreement.**

**2. Entire and Integrated Contract.**

It is expressly understood and agreed by the Parties that:

- a. the following documents are incorporated into and made a material part of this Contract as though fully set forth herein: each "Exhibit" and "Attachment" hereto, including as Exhibit 4 the excerpts of commitments made by Consultant in its SOQ submitted in response to the RFQ; the Administrative Requirements; the RFQ including its addenda; any Task Order(s) issued by LAWA to Consultant pursuant to this Contract, including any negotiated terms or costs for such Task Orders; and any related Request for Task Order Proposals ("RFTOPs") or documents making up a direct solicitation package (together, the "Contract Documents");
- b. this Contract, is comprised of this document and the other Contract Documents, which include, the Exhibits and Attachments referenced and incorporated hereto, and all other materials referenced herein. Together the Contract and Contract Documents constitute:
  - i. the entire agreement between the Parties hereto and supersedes any and all prior written or oral agreements between them concerning the subject matter contained herein; and
  - ii. constitutes a single, non-severable, integrated agreement whose terms are interdependent and non-divisible.

**2.2. Non-Exclusive Contract.**

- a. The Consultant acknowledges that: this is a non-exclusive Contract and LAWA is only obligated to Consultant for the scope of Services and the amount of Consultant's compensation for same authorized within any given executed Task Order and any duly executed Amendment thereto;
- b. that, under the terms of the RFQ, LAWA has entered or shall enter into one or more additional contracts ("Parallel MATOC Contracts") in equivalent form with other contractors; and
- c. this Contract does not commit LAWA to any particular outcome with respect to any future RFTOP and/or directed solicitation for Task Orders including any commitment to issue any RFTOP or directed solicitation or subsequently award any Task Order to the Consultant.

**3. Term of Contract.**

Unless terminated early, the term of this Contract shall be for a period of **five (5) years** commencing upon the Contract Effective Date provided that LAWA may, in its discretion, extend the term for up to **two (2) sequential one-year periods** in each case by providing the Consultant written notice prior to the then otherwise anticipated expiration date.

#### **4. Services to be Performed by Consultant.**

##### **4.1. Scope of Services**

- a. The scope of services which LAWA may require the Consultant to perform under the terms of any Task Order(s) in accordance with Section 5 are set out in Exhibit 3 (the "Services").
- b. All Services shall be assigned to Consultant by written Task Order(s) issued by LAWA and as may be further described in the Contract Documents. Consultant is authorized to perform only the Services outlined in such Task Order(s). Consultant is not authorized to, and shall not perform, any Services unless and until specifically authorized under the terms of any Task Order(s).
- c. Should Consultant perform any Services outside of those that are specifically authorized in any Task Order(s), Consultant does so at its own risk and expense, and LAWA shall not be obligated to compensate Consultant for such additional services.

##### **4.2. Incidental Work.**

- a. It is expressly understood and agreed that Consultant shall perform all ancillary, collateral, and incidental work required to complete the Services in accordance with this Contract and all applicable law as described by Task Order(s), including work for which no specific proposal item(s) was/were included, and/or including work which is required to furnish final, finished and detailed Services consistent with and fulfilling the requirements of the Contract Documents, and/or costs for home office and other administrative personnel for whom a specific position description and common rate is not provided in Exhibit 1, except as otherwise agreed by LAWA in a subsequent Task Order.
- b. All such incidental work shall not be considered extra work for which additional compensation can be claimed by Consultant. Such incidental work is presumed to be included in the fully burdened hourly common rates set forth in Exhibit 1 and within any other amount agreed expressly.

##### **4.3. Deliverables.**

In its performance of the Services, the Consultant agrees to provide any deliverables defined in specific Task Order(s) issued pursuant to this Contract, which are otherwise reasonably necessary to complete the Task Order-defined Services, and as may be further described in the Contract Documents.

##### **4.4. Standards for Performance of Services.**

- a. Consultant agrees to perform all Services in strict compliance with the Contract Documents, law, and the Standard of Care, for which purposes:
  - i. the "Standard of Care" refers to the generally accepted professional standards of a specialist which provides professional services for major

international airports in the United States of America of the type, scope, quality, and complexity described in the Contract Documents; and

- ii. the obligation to comply with law shall include compliance with all applicable local, State, and Federal laws, rules and regulations, of any and all City, State and Federal agencies, including, the Federal Aviation Administration (FAA), Transportation Security Administration (TSA), the United States Department of Transportation (DOT), which may have jurisdiction over, or be concerned with, the programming and planning of Services and/or project tasks.
- b. Further, Consultant agrees to cooperate fully with LAWA and the City in their efforts to comply with the Americans With Disabilities Act of 1990 and any amendments thereto, or successor statutes. Should Consultant fail to comply with this Section, then LAWA shall have the right, but not the obligation, to perform, or have performed, whatever work is necessary to achieve equal access compliance. Consultant shall then be required to reimburse LAWA, or LAWA shall exercise its right to withhold from a future payment due and owing to Consultant the actual cost of achieving compliance, plus a fifteen percent (15%) administrative charge.
- c. Consultant shall provide for quality control and quality assurance of the Services, including to ensure compliance of such Services with all Contract Document terms and conditions.
- d. Consultant shall be solely responsible for any and all damages caused, and/or penalties levied, as the result of Consultant's noncompliance with the foregoing obligations under this Section.
- e. Consultant shall work with LAWA in resolving any conflicting legal authorities, provided that to the extent resolution of conflicts is not possible, LAWA's determination shall be final and binding.

## **5. Task Orders.**

### **5.1. Retention of Services by Task Order**

- a. Any Services to be provided by Consultant shall only be performed pursuant to written directives from LAWA to the Consultant (each, a "Task Order") that provide a detailed description of either the specific Services or tasks to be performed, the personnel to be assigned, the time frame for the subject Services to be performed, the not-to-exceed amount Consultant shall be compensated for such Services, and any estimated expenses, together with such other terms and conditions as LAWA may require.
- b. Task Orders and any and all amendments to Task Orders shall be in writing and signed by LAWA and the Consultant.
- c. Task Orders shall be competitively awarded by LAWA under the terms of a RFTOP or otherwise awarded through direct solicitations, in either case with the method of solicitation to be determined by LAWA. Consultant shall provide a complete



detailed proposal with respect to each Task Order under the terms of any RFTOP or direct solicitation. LAWA reserves the right to reject any or all bids or proposals received in response to any RFTOP or other direct solicitation as it may determine in its sole discretion.

- d. The sharing of information regarding any RFTOP or other direct solicitation, or the performance of services under any Task Order, between or among the Consultant and consultants under any Parallel MATOC Contract, and the engagement in collusion between or among such parties, remains strictly prohibited.
- e. When LAWA elects to have a defined scope of Services performed pursuant to this Contract, LAWA may notify, in its own discretion, one or more consultants prequalified by the RFQ process, in writing, by sending them a RFTOP.
- f. LAWA reserves the right to deem the Consultant ineligible to participate in a RFTOP or to be awarded any Task Order if LAWA determines, in its sole discretion, that an actual or perceived conflict of interest exists or may exist with respect to other work the Consultant is performing or has performed at the Airports.

## **5.2. Professional Services and Common Rates**

- a. LAWA has identified all-inclusive common rates for personnel that shall be used under this Contract and each Parallel MATOC Contract in the negotiation of the fee for any Task Orders issued following any future direct solicitation and/or RFTOP. The applicable common rate for each position is set forth in Exhibit 1. Personnel shall be assigned to the highest position description and common rate for which they are qualified that most directly corresponds to the work to be performed by such individual under the relevant Task Order. Equivalent experience may substitute for specific educational requirements on a case by case basis as determined in LAWA's discretion. Provisions on allowable reimbursable costs are set forth in Exhibit 2.
- b. By executing this Contract the Consultant reiterates its acknowledgment and agreement to the use of such common rates in this manner under the terms of the SOQ Cover Letter, and further agrees that any effort to revoke such agreement shall result in it being ineligible for Task Order award and may constitute an event of default.
- c. In all cases Consultant and any of its sub-consultants shall be responsible for, and cannot seek reimbursement for, all costs associated with badging, escorting and

obtaining airfield access associated with the Services to be performed pursuant to the Contract.

**5.3. Changes to Scope of Services, Task Orders or Project Schedule**

- a. Changes to the scope of Services, Task Order or project schedule shall only be valid if memorialized by a written Task Order amendment signed by the Parties and issued by LAWA ("Amendment") in accordance with Section 37.4.
- b. LAWA may request changes to the scope of Services required by a Task Order(s) upon issuance of a written notice to Consultant in accordance with this Section (a "Change Notice"). The Consultant shall within ten (10) days after receipt of such Change Notice, notify LAWA in writing of any impact of the Change Notice on either time or compensation, provided that claims for changes in compensation shall be calculated in accordance with Section 7 and Exhibit 2 with respect to costs which it is otherwise already permitted to claim for the performance of Services. Upon agreement between LAWA and the Consultant as to the extent of such impacts on time and compensation, not to be unreasonably withheld or delayed by the Consultant, an Amendment shall be executed by the Parties modifying the subject Task Order accordingly. Execution of the Amendment by both Parties shall constitute the Consultant's notice to proceed with the changes memorialized by the Amendment.
- c. The Consultant shall be liable for all costs resulting from any change (howsoever described) in the scope of Services under any existing Task Order not properly ordered under the terms of a written Amendment issued in accordance with this Section and signed by LAWA. Furthermore, Consultant shall not be compensated for Services performed pursuant to an Amendment unless the Amendment and the related costs were agreed to by LAWA in writing in advance of Consultant performing such Services.

**6. Completion of Consultant's Services.**

**6.1. Time is of the Essence.**

- a. It is understood and agreed that time is of the essence in the performance of the Services, and the phases within which the Services are to be performed, under this Contract. The Services and any defined deliverables shall be completed and delivered to LAWA in a prompt and timely fashion so as to permit the effective review and employment of the deliverables by LAWA during and throughout the performance of the Services.
- b. The time during which Consultant is delayed in the performance of Services by the acts or neglect of LAWA, LAWA's employees or those under LAWA by contract or otherwise, by court order; by acts or failures to act of local, state, and federal agencies, and/or of the airlines; or by acts of God, which Consultant could not reasonably have foreseen and provided for, and which are not caused by, or the continuance of which are not due to, any fault or negligence on the part of

Consultant, shall be added to the applicable period for completion of Consultant's Services under this Contract.

**6.2. Force Majeure Events.**

- a. If the performance by the Consultant of the Services is prevented or delayed due to the occurrence of any event or circumstance beyond its reasonable control, to the extent such could not have been avoided or mitigated by the exercise of due diligence, and which could not have been expected or taken into account as of the Contract Effective Date, including, the acts or neglect of LAWA, LAWA's employees, or those under LAWA by contract or otherwise, by court order; by acts or failures to act of local, state, and federal agencies, and/or of the airlines; by pandemics and epidemics (including COVID-19, but excluding those impacts of COVID-19 that are in effect as of the Contract Effective Date); lockouts; failures of power; acts of God; tornados; hurricanes; earthquakes; acts of public enemies; terrorism; riots; insurrection; civil commotion; inability to obtain labor or materials or reasonable substitutes for either; fire; or similar cause, in each case excluding any event or circumstance arising from any fault of the Consultant, the Consultant shall notify LAWA of such event or circumstance.
- b. Following such notice, the Consultant's nonperformance shall be excused during the period of prevention or delay, and any affected deadlines shall be extended by an equivalent period, subject to compliance with the following mitigation obligations and provided that in no case shall the term under Section 3 be extended as a result of any such event or circumstance. In no case shall LAWA be liable to Consultant for any damages or other cost or expense on account of any such event or circumstance.
- c. When affected by any such event or circumstance, the Consultant shall exercise commercially reasonable efforts to overcome the impediment to performance.
- d. Notwithstanding the foregoing, the Consultant shall not be excused from any obligations that by their nature can continue during the occurrence and continuance of such event or circumstance.

**7. Payment.**

**7.1. Payment for Services.**

- a. The Consultant shall be compensated according to the Task Order and the guidelines established by the Contract Documents for the Services provided.
- b. For all Services rendered under this Contract and all reimbursable costs allowed under this Contract LAWA shall calculate payments to the Consultant in accordance with the Task Order(s) as such shall include the fully burdened hourly common rates set forth in Exhibit 1 and the cost reimbursables set forth in Exhibit 2, on either (1) a mutually agreed-upon lump sum basis, (2) a direct time and

material basis, or (3) a fixed fee basis, in each case as elected by LAWA and memorialized in a not-to-exceed Task Order.

- c. LAWA, in its sole discretion and as deemed necessary, may by notice to the Consultant (including, in its sole discretion, in response to a written and justified Consultant request) add positions to the list in Exhibit 1, adjust the common rates based on market conditions, indicating corresponding fully burdened hourly rates for such additional positions to be taken into account under the terms of any RFTOP, direct solicitation, or Task Order. Any such addition(s) of positions shall not entitle Consultant to claim any change to any not-to-exceed total sum as indicated above. This Section is not intended to be utilized to provide for individualized rates in excess of the common rates for which a reasonably equivalent position description is already provided.

**7.2. Not to Exceed Amount.**

For all Services rendered under this Contract, and all reimbursable costs allowed under the Contract incurred by Consultant pursuant to this Contract under all Task Orders, the total compensation to be paid to the Consultant, together with such amounts paid or payable by LAWA to other consultants under the terms of any Parallel MATOC Contracts, shall not exceed the total sum of nine hundred fifty million Dollars (\$950,000,000.00).

**7.3. Requests for Payment.**

- a. If Consultant is performing Services under a Task Order and entitled to compensation, the Consultant shall submit requests for payment (each a "Request for Payment") on a monthly basis, or as directed by LAWA, for Services completed during the billing period.
- b. Consultant is obligated to collect monthly invoices from its sub-consultants and include the same in its monthly Request for Payment to ensure its sub-consultants are paid timely and in accordance with Section 7.4 below.
- c. The Parties agree that time is of the essence in the submission of any Request for Payment, inclusive of any charge or invoice, and agree that, as a condition precedent to Consultant's right to payment, Consultant shall submit any charge, invoice or Request for Payment no later than one hundred twenty (120) days from the last date of service for which payment is sought. The Parties agree that Consultant waives its right to payment for any charge, invoice, or Request for Payment submitted more than one hundred twenty (120) days from the last date of service for which payment is sought.
- d. Each Request for Payment will:
  - i. contain documentation to support payment as required by LAWA, which documentation shall include invoices for cost reimbursables under Exhibit 2, applicable personnel time sheets, identification of the scope of Services completed, billing by position, and the applicable billing rates reflecting those required under Exhibit 1;

- ii. include relevant sub-consultant(s) invoices together with documentation that summarizes the Consultant's utilization of Small/Minority/Women/Disadvantaged Businesses via reporting software to be determined by LAWA;
  - iii. contain a cumulative total of all monthly billings, costs broken down per Task Order, Task Order authorization amount, the monthly billing applicable to each Task Order, and a cumulative total applicable to each Task Order;
  - iv. if specifically requested by LAWA, include all pertinent timesheets for Consultant and for all sub-consultants that relate to such monthly invoice;
  - v. otherwise be in accordance with Exhibit 2, "Cost Reimbursable Exhibit"; and
  - vi. will be certified by a duly authorized and knowledgeable officer of the Consultant in a certification containing the following statement: "I certify, under penalty of perjury, under the laws of the State of California, that to the best of my knowledge and belief, the above bill/invoice is just, true and correct according to the terms of this Contract, and that payment therefore has not been received."
- e. LAWA reserves the right to require use of specific billing templates supplied by LAWA and to require additional documentation and substantiation regarding any Request for Payment in either case if LAWA considers such additional documentation and substantiation to be in the best interest of LAWA.
- f. A failure to comply with the foregoing, including to submit any documentation with the Request for Payment and via reporting software as determined by LAWA, shall result in remedies and/or sanctions as LAWA, or applicable law, deems appropriate, and a delay in processing the Requests for Payment.
- g. Consultant shall perform thorough Quality Assurance (QA)/Quality Control (QC) of each Request for Payment prior to submitting the same to LAWA.
- h. LAWA shall process the Request for Payment, following LAWA's normal procedure, upon approval of said request by LAWA which shall be paid to Consultant within thirty (30) days of LAWA's receipt and approval of a satisfactory invoice, subject to the following:
- i. Any errors discovered in the Consultant's invoicing by LAWA shall be brought to the Consultant's attention during the review cycle and the Consultant shall be given a period of time, determined by LAWA in its discretion (of approximately two (2) to three (3) days) to correct any issues or provide adequate level of support documentation in order to keep the Request for Payment in process. Should the correction not be made in the time specified, the charges shall be removed and the invoices short paid. Should the charges be supported after the deadline, they may be

resubmitted in a subsequent Request for Payment for consideration; however, if deemed in error or unallowable a second time, the Consultant waives its right to payment for the affected charges.

- ii. LAWA shall not be required to make payments for Services not yet performed, nor for Services deemed unsatisfactory by LAWA, or not performed in accordance with the Standard of Care or otherwise in compliance with the Contract Documents. The Parties agree that LAWA shall make the final determination as to when Consultant's Services, or any part thereof, have been satisfactorily performed or completed to justify release of any given payment to Consultant under the Contract.
- iii. Consultant shall maintain, in a form subject to audit, and in accordance with generally accepted accounting principles, backup documentation to support all entries in each Request for Payment which documentation shall be made available to LAWA, and to its duly authorized representative(s), upon request by LAWA.

**7.4. Prompt Payment to Sub-consultants.**

- a. Consultant agrees to pay each sub-consultant under this Contract, and require the same of its sub-consultants, not later than seven (7) days after receipt of each payment, the respective amounts allowed the Consultant on account of the work performed by the sub-consultants, to the extent of each sub-consultant's interest therein pursuant to the California Business and Professions Code Section 7108.5.
- b. In the event that there is a good faith dispute over all or any portion of the amount due on a payment from the Consultant to a sub-consultant or from a sub-consultant to a sub-consultant, the Consultant or sub-consultant may withhold no more than one hundred fifty percent (150%) of the disputed amount. Consultant shall include this provision in all contracts with sub-consultants.

**7.5. Set-off.**

LAWA shall have the right to retain, out of any payment otherwise due to Consultant under this Contract and any Task Order, an amount sufficient to satisfy any amount due and owing to LAWA from Consultant under this Contract and any Task Order, including in connection with indemnification. Prior to withholding any amounts in dispute, LAWA shall use reasonable efforts to provide Consultant with a notice indicating the specific amounts LAWA intends to withhold and the reasons and contractual basis for the withholding.

**8. Project Records and Audits.**

**8.1. Obligation to Keep and Maintain Records.**

- a. Consultant shall create, maintain, and retain full and complete "records", including, but not limited to, books, documents, accounting procedures and practices, and other data, papers, databases, files, and other documentation of information, regardless of type and regardless of whether such items are in written

form, in the form of computer data, or in any other form, relating to Services and the Consultant's performance of its obligations under the Contract Documents and each sub-consultant's performance under any subcontract to which it is a party. Such records shall be maintained until at least four (4) years following the end of the term or if later, following the latest of final payment on, final termination settlement of, or final dispute resolution of, this Contract.

- b. In addition, Consultant shall use an electronic document management system approved or provided by LAWA in its discretion for such project records.

## **8.2. Inspections and Audits.**

- a. LAWA personnel shall have the right to enter Consultant's work locations from time to time with reasonable prior written notice and subject to safety and health protocols.
- b. Consultant shall provide LAWA, the City, the FAA, the Comptroller General of the United States, any other governmental authority with jurisdiction, and any of each of their duly authorized representatives, with access to such records at location(s) in the City during normal business hours (and, upon reasonable request, at times outside normal business hours) and to the extent possible on a 24/7 basis through remote access, for any lawful or contractually permitted purpose including audits, examinations, excerpts and transcriptions.
- c. Consultant shall at all times otherwise cooperate and coordinate with LAWA, the City, the FAA, the Comptroller General of the United States, any other governmental authority with jurisdiction, and any of each of their duly authorized representatives, when such are performing oversight and conducting inspections during the performance of the Services, including by attending meetings, providing personnel to participate in working groups, and responding to requests for information.

## **8.3. Audit Results.**

- a. To the extent that an audit by the City, City's independent auditors, LAWA consultant, or their designees, or any other authority with jurisdiction, discloses excess charges inaccurately or improperly invoiced or allocated to this Contract by the Consultant or its sub-consultants, Consultant agrees to remit the amount of the overpayment to LAWA upon demand.
- b. If such audit discloses an overcharge of two percent (2%) or more of the total amount invoiced to LAWA for any year audited, and such audit is correct, Consultant shall pay the actual cost of such audit, which cost, in the case of audits conducted by City's or LAWA's auditors or City or LAWA using in-house staff, shall be computed on the basis of two (2) times the direct payroll of the audit staff completing the audit and audit report.
- c. Should audit disclose an underpayment to Consultant, LAWA shall promptly remit the amount of the underpayment to the Consultant. The foregoing obligations to

pay in the event of an overcharge do not apply to errors discovered in the processing of Requests for Payment in the ordinary course of business or to adjustments in the Consultant's applicable common rate in Exhibit 1. Consultant shall include, in any and all sub-consultant agreements under this Contract that exceed One Hundred Thousand Dollars (\$100,000.00), a provision setting forth the record retention requirements specified in this paragraph.

**9. Personnel and Subcontracting.**

**9.1. Personnel Generally.**

- a. All Consultant's personnel to be assigned to provide Services pursuant to this Contract shall be authorized to perform Services through the use of a written Task Order.
- b. Consultant shall ensure that all Services shall be performed and, as applicable, supervised by personnel who are professionally and technically qualified to, who are authorized under State and local law to, and who hold all necessary registrations, permits, approvals, and licenses to, perform or supervise the relevant part Services pursuant to this Contract.
- c. Subject to compliance with law, LAWA reserves the right to require Consultant to remove from the work any personnel, including Key Personnel, for any reason given in writing.
- d. Upon such notice, Consultant shall promptly remove and replace, or ensure the removal and replacement, of such Person.

**9.2. Key Personnel.**

- a. Subject to the following, and excepting any periods in which a position is temporarily vacated due to retirement, death, disability, incapacity, or termination of employment, Consultant shall ensure that all Key Personnel are at all relevant times occupying the role and performing the function of their position in each case as required by or set out in Exhibit 1 and any other relevant provisions of this Contract. Consultant shall provide one of each Key Personnel identified as being applicable the scope category (or categories) included in the Consultant's scope of Services under this Contract.
- b. Consultant shall promptly fill any vacant Key Personnel position. Consultant shall not remove and/or replace any of the Key Personnel (including through an appointment to a vacant position) without LAWA's prior approval, provided that Consultant may, as required by Law, terminate, suspend or limit the duties of any Key Personnel individual (and, promptly thereafter, notify LAWA of such action and its proposed replacement).

**9.3. Subcontracting**

- a. Consultant shall direct, coordinate, and control the activities of all subcontractors and sub-consultants with respect to the Services. The subcontracting, including



through arrangements with sub-consultants, of all or any part of the Services by Consultant shall not relieve Consultant from any of the obligations or conditions of this Contract. As between the Parties, Consultant shall be solely responsible for the selection, pricing, scheduling, and performance of all subcontractors and sub-consultants (in each case of every tier), and for the performance, non-performance, acts, defaults, omissions, breaches, and negligence of the same, as fully as if any such performance, non-performance, acts, defaults, omissions, breaches, or negligence were those of Consultant.

- b. Nothing contained in the Contract shall create any contractual relationship between LAWA and any subcontractor or sub-consultant.
- c. The Parties acknowledge and agree that, as of the Contract Effective Date, Consultant has entered into the following subcontracts and sub-consultant agreements with the following subcontractors and sub-consultants, including as such were "Members" (as such term is defined in the RFQ) identified in its SOQ:
  - i. AIX Consulting, Inc.
  - ii. Bellum Capital LLC, dba Bellum Smart
  - iii. Collaborative Access Studio, Inc.
  - iv. Casamar Group LLC
  - v. Community Connections, LLC
  - vi. Conaway Geomatics
  - vii. Deloitte & Touche LLP
  - viii. Emerald Cities Collaborative Inc.
  - ix. Enterris Associates, Inc.
  - x. Epic Land Solutions, Inc.
  - xi. Francison Consulting, Inc.
  - xii. Glumac
  - xiii. Jeff Oviedo & Associates, Inc., dba JOA Group
  - xiv. Make Good Company, LLC
  - xv. Mammoth Associates, LLC
  - xvi. V&A, Inc.
  - xvii. VSCE, Inc.
- d. Consultant shall not without prior LAWA approval make or permit any assignment, transfer, change, or replacement of any of the foregoing identified subcontractors

and sub-consultants, or of any other subcontractors or sub-consultants separately identified by Consultant and approved by LAWA in connection with a Task Order.

- e. Consultant shall solicit bids and proposals from subcontractors and sub-consultants to perform Services under any future Task Order, at a minimum, to the extent such Services must be competitively bid in order to comply with the law.
- f. In accordance with California Public Contract Code Section 6109(a), Consultant shall not perform Services with any subcontractor or sub-consultant who is ineligible to perform work on a public works project pursuant to California Labor Code Section 1777.1 or Section 1777.7. In accordance with California Public Contract Code Section 6109(b), any contract on a public works project entered into between Consultant and a debarred subcontractor or sub-consultant is void as a matter of law. A debarred subcontractor or sub-consultant may not receive any public money for performing work as a subcontractor or sub-consultant on a public works contract, and any public money that may have been paid to a debarred subcontractor or sub-consultant by Consultant shall be returned to LAWA. Consultant shall be responsible for the payment of wages to workers of a debarred subcontractor or sub-consultant who has been allowed to perform Services. LAWA shall strictly comply with the applicable law and shall act on information related to any debarred subcontractor or sub-consultant in accordance with law.

#### **9.4. Subcontracting Terms and Records**

- a. Each subcontract and sub-consultant agreement shall incorporate all terms and provisions that this Contract or law require to be expressly incorporated in such subcontract and sub-consultant agreement, or that are otherwise necessary for Consultant to comply with its obligations under this Contract. In addition, no Subcontract shall contain terms that are contrary to or inconsistent with this Contract.
- b. Consultant shall maintain records of all subcontracts and sub-consultant agreements to which Consultant is a party and will, upon LAWA request, provide LAWA with a list describing all subcontracts and sub-consultant agreements and a copy of any such subcontracts and sub-consultant agreements.

#### **10. General Insurance Provisions.**

##### **10.1. Primary Insurance Requirements.**

Consultant shall maintain at its sole expense and keep in effect during the term of this Contract, the following types of insurance in amounts specified in the Special Insurance Provisions included in Exhibit 7 and incorporated herein by reference:

##### **10.1.1. Workers' Compensation and Employer's Liability Insurance.**

Consultant shall maintain Workers' Compensation insurance as required by the State of California including coverage for Employer's Liability with limits per accident, employee, and disease.

**10.1.2. Commercial General Liability Insurance.**

- a. Consultant shall maintain Commercial General Liability (CGL) providing coverage for bodily injury, property damage, and personal and advertising injury through any combination of primary and excess or umbrella liability insurance policies with annual reinstatement of the general aggregate limit at each policy period renewal. The CGL shall include broad contractual liability.
- b. The CGL insurance must be written on an ISO occurrence form CG 00 01 or substitute forms providing equivalent coverage. All excess or umbrella policies shall be follow-form and afford no less coverage than the primary policy. Coverage shall apply for both ongoing and completed operations on a form acceptable to LAWA. Coverage shall be provided to LAWA for liability and any damage to property and injury or death of persons, unless caused by LAWA'S sole or active negligence or willful misconduct.
- c. For construction contracts, completed operations coverage must be in place for the entire California State Statute of Repose which is currently ten (10) years. The liability insurance requirements as noted in Exhibit 7 can be met through a Contractor Controlled Insurance Program (CCIP), however, LAWA reserves the right to review and approve the program prior to starting work.

**10.1.3. Commercial Automobile Insurance.**

Consultant shall maintain Commercial Auto Insurance written on ISO form CA 00 01 (or substitute form providing equivalent liability coverage). Such insurance shall cover liability arising out of any auto (including owned, hired, and non-owned autos) and may be satisfied by a combination of primary and excess and/or umbrella policies. Insurance limits will vary depending on Consultant's access to Air Operations Area "AOA". All excess or umbrella policies shall contain a drop-down clause in the event of exhaustion of primary limits and provide coverage for primary auto liability. Coverage shall include an MCS 90 endorsement for Consultant's hauling or transporting hazardous materials.

**10.2. Ancillary Insurance Requirements.**

Consultant shall maintain at its sole expense and keep in effect during the term of this Contract ancillary insurance coverages, if required by LAWA and identified in Exhibit 7, with terms and conditions outlined below:

**10.2.1. Professional Liability.**

Consultant shall maintain Professional Liability Insurance providing coverage for the professional services provided under this Contract. The policy must have a retroactive date prior to the effective date of the Contract. Consultant agrees to maintain coverage continuously for a period of no less than three (3) years following project acceptance by LAWA.

#### **10.2.2. Contractor's Pollution Liability.**

Consultant shall maintain Contractor's Pollution Liability Insurance coverage for bodily injury, property damage, personal injury and environmental site restoration including fines and penalties in accordance with applicable EPA or state regulations. Coverage shall extend to losses from the release or escape of pollutants including discharge of pollutants brought to the site, release of pre-existing pollutants at the site whether sudden or gradual over time and mold resulting from Consultant's work. Coverage must also extend to first-party clean-up costs, business interruption, loss of rents, and extra expense and include coverage for completed operations up to ten (10) years following project acceptance by LAWA.

#### **10.2.3. Property Insurance.**

Consultant shall maintain Property Insurance coverage for the building, including contents, tenant improvements, and/or builders' risk on an All Risk/Special Form for all risks of physical loss or damage for all real property or improvements Consultant may be required to insure, including flood and earthquake coverage, for not less than the full replacement cost. Property insurance deductibles are the sole responsibility of the Consultant and must be approved by LAWA.

#### **10.2.4. Installation Floater.**

Consultant shall maintain an Installation Floater providing coverage for the value of equipment to be installed and shall include LAWA as an insured and loss payee. Coverage for testing, water damage, mechanical breakdown, and electrical injury shall be included.

#### **10.2.5. Pollution Legal Liability Insurance.**

Consultant shall maintain Pollution Legal Liability Insurance providing coverage for bodily injury, property damage, including loss of use of damaged property or of property that has not been physically injured or destroyed, cleanup costs, and defense, including costs and expenses incurred in the investigation, defense, or settlement of claims. Coverage shall apply to sudden and non-sudden pollution conditions resulting from the escape or release of smoke, vapors, fumes, acids, alkalis, toxic chemicals, liquids, or gases, waste materials, or other irritants, contaminants, or pollutants. The insurance shall cover cleanup, including cleanup of pollutants on and migrating away from the insured location, restoration, business interruption, and extra expense as a result of release of pollutants. Coverage shall apply to non-owned disposal sites and shall meet any requirements of proof of financial responsibility laws for underground storage tanks, if appropriate. Consultant agrees to maintain coverage continuously for a period of no less than three (3) years following project acceptance by LAWA.

#### **10.2.6. Network Security and Privacy Liability (Cyber liability).**

Consultant shall maintain Network Security and Privacy Liability Insurance (Cyber liability) providing coverage sufficiently broad to respond to the duties and obligations undertaken by Consultant in this agreement and shall include, but not be limited to, claims involving infringement of intellectual property, including but not limited to infringement of

copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, release of private information, alteration of electronic information, extortion, introduction, implantation or spread of malicious software code and network security including unauthorized access to or use of computer systems or business data. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties, and credit monitoring expenses with limits sufficient to respond to these obligations.

**10.2.7. Aircraft and Passenger Liability Insurance.**

Consultant shall maintain Aircraft and Passenger Liability Insurance providing coverage for third party bodily injury and property damage. All excess or umbrella policies shall be follow-form and afford no less coverage than the primary policy. Limits will vary based on federal requirements, passenger and/or cargo capacity.

**10.2.8. Garage Keeper's Liability Insurance.**

Consultant shall maintain Garage Keeper's Liability Insurance providing coverage that includes liability for loss or damage to vehicles which are the property of others and in the care, custody, or control of Consultant for storage, repair, or safekeeping.

**10.2.9. Hangar Keeper's Liability Insurance.**

Consultant shall maintain Hangar Keeper's Liability Insurance proving coverage that includes liability for loss or damage to aircraft which are the property of others and in the care custody and control of Consultant for storage, repair, or safekeeping.

**10.2.10. Liquor Liability Insurance.**

Consultant shall maintain Liquor Liability Insurance providing coverage that includes liability for claims arising from the sale or serving of alcohol on LAWA's premises. Coverage may be endorsed on the commercial general liability policy or through a stand-alone policy.

**10.2.11. Crime Insurance or Fidelity Bond Insurance.**

Consultant shall maintain Crime Insurance or Fidelity Bond Insurance providing coverage for commercial crime insurance or a fidelity bond naming LAWA as a loss payee. The policy or bond shall cover theft, dishonesty, disappearance, forgery, alteration, and destruction caused by employee of Consultant.

**10.3. General Provisions.**

**10.3.1. Additional Insureds.**

Consultant's insurance, with exception of workers compensation and professional liability, if required, shall name City of Los Angeles, Department of Airports, also known as Los Angeles World Airports (referred to as "LAWA"), and its Board of Airport Commissioners, directors, officers, employees, their successors, and assigns as additional insureds.

#### **10.3.2. Primary Insurance.**

Consultant's insurance shall be primary and non-contributory with any insurance maintained by LAWA and shall include cross liability or severability of interest, if applicable.

#### **10.3.3. Notice of Cancellation.**

Consultant's insurance shall be endorsed to provide LAWA with notice thirty (30) days prior to cancellation of any required coverage except for non-payment which may be with ten (10) days notice of cancellation.

#### **10.3.4. Acceptability of Insurers.**

All required insurance shall be written by companies having an AM Best's rating of A- VII or equivalent, as determined by LAWA.

#### **10.3.5. Deductibles and Self-Insured Retentions.**

Any deductible or self-insured retention maintained by Consultant for any required coverage must be declared and approved by LAWA. LAWA reserves the right to request financial statements and Consultant agrees to be fully responsible for payment of any such deductibles or self-insured retentions.

#### **10.3.6. Insurance Compliance.**

Consultant shall deliver to LAWA certificates of insurance on an Acord or equivalent form signed by an authorized representative of the insurers prior to the execution of this Contract, prior to commencing any work or service, and at least ten (10) days prior to the renewal or replacement of any of the required insurance, or upon reasonable request by LAWA. Certificates of insurance must include all required endorsements, including but not limited to additional insured, primary and non-contributory, notice of cancellation, and waiver of subrogation, as applicable. Consultant will not receive a notice to proceed until LAWA has approved insurance. LAWA reserves the right to request copies of required insurance policies, as needed.

Certificate holder shall read:

City of Los Angeles, Department of Airports,  
also known as Los Angeles World Airports  
P. O. Box 92216  
Los Angeles, CA 90009  
ATTN: Risk Management Department

Should Consultant fail to obtain and maintain the required insurance, LAWA reserves the right, upon ten (10) days prior written notice to Consultant of its intention to do so, to obtain and maintain such insurance on behalf of Consultant. Consultant shall be responsible for all costs incurred with respect to such insurance obtained by LAWA, plus administrative overhead.

#### **10.3.7. Maintenance of Insurance.**

Consultant shall maintain all required insurance throughout the entire duration of this Contract without any lapse in coverage or reduction in required limits. LAWA reserves the right to reevaluate and adjust the insurance types and coverage limits required herein annually.

#### **10.3.8. Waiver.**

Consultant agrees to waive all rights of recovery against LAWA, and cause its Workers' Compensation, Commercial General Liability, Automobile Liability, and Umbrella/Excess insurance policies to be endorsed to waive subrogation against LAWA. Consultant is solely responsible for insuring, repairing, or replacing any of its personal property and tools and equipment, whether owned, non-owned, or hired. Consultant waives all right of recovery or subrogation against LAWA regardless of cause of damage.

#### **10.3.9. Self-Insurance.**

LAWA recognizes that some insurance requirements contained in this Contract may be fulfilled by self-insurance on the part of the Consultant. Self-insurance shall not in any way limit liabilities assumed by Consultant under this Contract including but not limited to naming LAWA as an additional insured and waiving rights of recovery. Any self-insurance shall be approved in writing by LAWA upon satisfactory evidence of financial capacity. Consultant obligation hereunder may be satisfied in whole or in part by adequately funded self-insurance programs or self-insured retentions.

#### **10.3.10. Sub-consultant Insurance.**

Consultant shall require insurance of its subcontractors/sub-consultants for the types and coverage limits appropriate for the exposure in consultation with LAWA, at the time of Task Order. In no event shall the insurance required of the Consultant be reduced or altered by the coverage maintained by subcontractors/sub-consultants.

#### **10.3.11. Modification.**

- a. At LAWA's sole discretion, the Insurance Requirements may be further defined and/or revised via each Task Order issued to Consultant, if any.
- b. Furthermore, LAWA and Consultant agree that the insurance policy limits specified in the Administrative Requirements shall be reviewed by LAWA for adequacy annually, and/or before LAWA issues a Task Order(s), if any, to Consultant, throughout the term of this Contract, who may thereafter require Consultant to adjust the amount(s) of insurance coverage(s) to whatever amount(s) LAWA deems to be adequate.

#### **11. LAWA and City Held Harmless.**

- a. To the fullest extent permitted by law, Consultant shall defend, indemnify and hold harmless LAWA, the City and any and all of LAWA's and the City's Boards, officers, agents, employees, assigns and successors in interest from and against any and all suits, claims, causes of action, liability, losses, damages, demands or expenses

(including, but not limited to, attorney's fees and costs of litigation), claimed by anyone (including Consultant and/or Consultant's agents or employees) by reason of injury to, or death of, any person(s) (including Consultant and/or Consultant's agents or employees), or for damage to, or destruction of, any property (including property of Consultant and/or Consultant's agents or employees) or for any and all other losses, founded upon or alleged to arise out of, pertain to, or relate to the Consultant's and/or sub-consultant's performance or non-performance of the Contract, whether or not contributed to by any act or omission of LAWA, the City, or of any of LAWA's or the City's Boards, officers, agents or employees; provided, however, that where such suits, claims, causes of action, liability, losses, damages, demands or expenses arise from or relate to Consultant's performance of a "Construction Contract" as defined by California Civil Code Section 2783, this paragraph shall not be construed to require Consultant to indemnify or hold LAWA or the City harmless to the extent such suits, causes of action, claims, losses, demands and expenses are caused by, as applicable, the LAWA's or the City's sole negligence, willful misconduct or active negligence; provided further that where such suits, claims, causes of action, liability, losses, damages, demands or expenses arise from Consultant's performance of a "Construction Contract" as defined by California Civil Code Section 2783, Consultant's indemnity obligations shall be limited to allegations, suits, claims, causes of action, liability, losses, damages, demands or expenses arising out of, pertaining to, or relating to the Consultant's negligence, recklessness or willful misconduct in the performance of the Contract.

- b. For purposes of clarification, not of limitation, of the foregoing, in the case of any hazardous substance spill, leak, discharge or contamination by Consultant or its employees, servants, agents, contractors or sub-consultants which affects property of the City or LAWA or its tenants' property, Consultant agrees to make or cause to be made any necessary corrective actions to clean up and remove any spill, leakage or contamination to the satisfaction of LAWA. If Consultant fails to repair, cleanup, properly dispose of or take any other corrective actions as required herein, the City may (but shall not be required) to take all steps it deems necessary to properly repair, clean up, or otherwise correct the conditions resulting from the spill, leak or contamination. Any such repair, clean-up or corrective actions taken by the City shall be at Consultant's sole cost and expense and Consultant shall indemnify and pay for and/or reimburse the City for any and all costs (including any administrative costs) the City incurs as a result of any repair, clean-up or corrective action it takes.
- c. In addition, and consistent with the requirements of Section 13 below, Consultant agrees to protect, defend, indemnify, keep and hold harmless LAWA and the City, including its Boards, Departments and LAWA and the City's officers, agents, servants and employees, from and against any and all claims, damages, liabilities, losses, and expenses arising out of any threatened, alleged, or actual claim that the end product provided to LAWA by Consultant violates any patent, copyright, trade secret, proprietary right, intellectual property right, moral right, privacy, or



similar right, or any other rights of any third party anywhere in the world. Consultant agrees to, and shall, pay all damages, settlements, expenses and costs, including costs of investigation, court costs and attorney's fees, and all other costs and damages sustained or incurred by LAWA or the City arising out of, or relating to, the matters set forth above in this paragraph of the foregoing "Hold Harmless" agreement.

- d. In Consultant's defense of LAWA and the City under this Section, negotiation, compromise, and settlement of any action, LAWA and the City shall retain discretion in and control of the litigation, negotiation, compromise, settlement, and appeals therefrom, as required by the Los Angeles City Charter, particularly Article II, Sections 271, 272 and 273 thereof.

#### **11.2. Survival.**

The following provisions of this Contract shall survive the expiration or earlier termination of this Contract;

- a. Consultant obligations regarding retention of project records, including as contained in Section 8;
- b. Consultant obligations regarding insurance in Section 10;
- c. Section 11 regarding indemnification and holding LAWA and City harmless;
- d. Section 13 regarding intellectual property;
- e. Section 27 regarding default and termination;
- f. Section 29 regarding Consultant representations and warranties;
- g. Section 30 regarding limitations on liability;
- h. Sections 32 and 38 regarding construction, governing law, and disputes; and
- i. any Consultant liability or obligations to LAWA arising from a Default as may be stated in this Contract.

#### **12. Hazardous Materials and Other Regulated Substances.**

Should any hazardous substance spill, leak, discharge or contamination that affects property of the City or its tenants' property not be caused by Consultant or its employees, servants, agents, contractors or sub-consultants, only then shall Consultant not be held responsible for the presence or remediation of asbestos, asbestos-related materials, or any other hazardous substance, in any form whatsoever, as such materials and substances are defined by the Environmental Protection Agency or any other public authority, found on any property or structure that is the subject of Services performed by Consultant under this Contract.

**13. Intellectual Property Ownership and Rights.**

**13.1. Ownership.**

- a. All Work Product (as hereinafter defined) originated and prepared by Consultant or its sub-consultant of any tier under this Contract shall be and remain the property of LAWA for its use in any manner it deems appropriate; provided, however, that any use unintended under this Contract, or modification or alteration of the Work Product without the direct involvement of the Consultant shall be without liability to Consultant.
- b. "Work Product" are all works, tangible or not, created by Consultant and/or its sub-consultant(s) for LAWA as part of the Services including, without limitation, documents, deliverables, material, data, reports, analysis, studies, surveys, modeling files, manuals, specifications, artwork, drawings, sketches, computer programs and databases, schematics, photographs, video and audiovisual recordings, sound recordings, marks, logos, graphic designs, notes, websites, domain names, inventions, processes, formulas matters and combinations thereof, and all forms of intellectual property therein, but excluding notices and correspondence to the extent such do not themselves constitute or include the foregoing.
- c. To the extent applicable under the U.S. Copyright Act or otherwise, all Work Product created by Consultant under this Contract are work-made-for-hire created for the sole benefit and ownership of LAWA in which Consultant transfers any ownership rights and claims to LAWA upon creation. Consultant hereby assigns, and agrees to assign to LAWA, all goodwill, copyrights and trademarks in all Work Product originated and prepared by Consultant and/or its sub-consultant(s) pursuant to the Contract. Consultant further agrees to execute any documents necessary for LAWA to perfect, memorialize, or record LAWA's ownership of rights provided herein. This paragraph shall survive expiration or termination of this Contract.

**13.2. Obligations on Sub-consultant.**

Any sub-contract entered into by Consultant relating to this Contract, to the extent allowed hereunder, shall include a like provision (on LAWA's ownership in Work Product) for work to be performed under this Contract to Contractually bind or otherwise oblige its sub-consultants performing work under this Contract such that LAWA's ownership rights of all Work Product are preserved and protected as intended herein. Failure of Consultant to comply with this requirement or to obtain the compliance of its sub-consultants with such obligations shall subject Consultant to all remedies allowed under law and termination of this Contract.

**13.3. Use of Work Product by Third Parties.**

Consultant shall not make available, provide or disclose any Work Product to any third party without prior written consent of LAWA.

**13.4. No Transfer of Pre-Existing Intellectual Property.**

- a. Nothing herein may be construed to transfer to LAWA any ownership, interest or right in any of the Consultant's intellectual property, trade secrets or know-how that is pre-existing before commencement of this Contract, or that is derived independent of Consultant's performance of this Contract.
- b. Notwithstanding the foregoing, unless expressly stated otherwise, for all third-party and Consultant's intellectual property (if any) that is pre-existing before commencement of this Contract, including software, required to operate or use any Work Product delivered by Consultant, Consultant hereby grants and shall cause others to grant LAWA (including its agents and consultants) a royalty-paid, perpetual, irrevocable license to use such pre-existing intellectual property internally by LAWA (including its agents and consultants).

**13.5. Non-Infringement Warranty.**

Consultant hereby represents and warrants that performance of all obligations under this Contract does not infringe in any way, directly or contributory, upon any third party's intellectual property rights, including, without limitation, patents, copyrights, trademarks, trade secrets, right of publicity, and proprietary information. This Section shall survive expiration or termination of this Contract.

**13.6. Indemnification of Third-Party Intellectual Property Infringement Claims.**

- a. Consultant shall defend at its sole expense and hold harmless LAWA, its commissioners, officers, directors, agents, employees, or affiliates ("LAWA Defendants") in any infringement claim, demand, proceeding, suit or action ("Action" hereinafter), for any infringement or violation, actual or alleged, direct or contributory, intentional or otherwise, of any intellectual property rights, including patents, copyrights, trade secrets, trademarks, service marks, ideas, concepts, themes, methods, algorithms and other proprietary information or rights (collectively "Intellectual Property Rights" hereinafter), (1) on or in any design, medium, matter, plant, article, process, method, application, equipment, device, instrumentation, software, hardware, or firmware used by the Consultant or sub-consultants in performing the work under this Contract; or (2) as a result of LAWA's actual or intended use of any Work Product furnished by Consultant and/or sub-consultants under the Contract.
- b. Consultant also shall indemnify LAWA against any loss, cost, expense, liability, and damages awarded against LAWA or settlement as a consequence of such Action. Under no circumstances is Consultant liable under this sub-section to defend and hold LAWA harmless, where LAWA licenses or sublicenses for profit any of the intellectual property rights in the Work Product to a third-party whose use of the

intellectual property gives rise to the alleged infringement and whose use is not in any way part of the intended use for the benefit of LAWA under this Contract.

- c. In Consultant's defense of LAWA Defendants, negotiation, compromise, and settlement of any such infringement Action, LAWA shall retain discretion in and control of the litigation, negotiation, compromise, settlement, and appeals therefrom, as required by the Los Angeles City Charter, particularly Article II, Sections 271, 272 and 273 thereof.
- d. Where any Work Product furnished by Consultant is in a form of software or firmware ("Vehicle"), and if any part of such Vehicle (X) becomes the subject of an Action, (Y) is adjudicated as infringing a third party's Intellectual Property right, or (Z) has its use enjoined or license terminated; Consultant shall, with LAWA's consent, do one of the following immediately. Consultant shall at its expense either:
  - i. Procure for LAWA the right to continue using said part of the Vehicle; or
  - ii. Replace the Vehicle with a functionally equivalent, non-infringing product.
- e. Exercise of any of the above-mentioned options shall not cause undue business interruption to LAWA or diminish the intended benefits and use of the Work Product by LAWA under the specifications herein.
- f. Rights and remedies available to LAWA hereinabove shall survive the expiration or other termination of this Contract. Further, the rights and remedies are cumulative of those provided for elsewhere in this Contract and those allowed under the laws of the United States, the State of California, and the City of Los Angeles. This paragraph shall survive the expiration or other termination of this Contract.

**13.7. Consultant's Trade Secrets.**

- a. Trade Secrets, as used in this Contract, are defined in California Government Code Section 6254.7 and California Evidence Code Section 1061(a)(1) and may include, but are not limited to, any formula, plan, pattern, process, tool, mechanism, compound, procedure, production data, or compilation of information which is not patented, which is known only to certain individuals within a commercial concern who are using it to fabricate, produce, or compound an article of trade or a service having commercial value and which gives its user an opportunity to obtain a business advantage over competitors who do not know or use it. No Work Product created and delivered to LAWA under this Contract may constitute Trade Secrets of Consultant.
- b. Consultant hereby stipulates that LAWA is not nor expected to be in possession of any of Consultant's Trade Secrets. In the unlikely event that Consultant reveals any of its Trade Secrets (that is so marked conspicuously on every page) to LAWA to further the intent and purpose of this Contract and so notifies LAWA in writing that it has revealed its Trade Secrets to LAWA, then LAWA agrees to notify Consultant of any request made pursuant to the California Public Records Act, Cal. Gov. Code,

§ 6250 et seq., ("CPRA") that includes Consultant's Trade Secrets. LAWA may disclose any of Consultant's Trade Secrets if Consultant does not object in writing to LAWA after ten (10) calendar days from the notice mailing date by LAWA to Consultant of the CPRA request.

**14. Responsibility for Fault.**

- a. All costs incurred due to the fault of the Consultant in carrying out the Services pursuant to the Contract Documents, including but not limited to correcting Work Product or Requests for Payment, shall be borne by Consultant without any right to claim additional compensation.
- b. The Consultant shall, without additional compensation, correct or revise any deficiencies or errors or omissions caused by the Consultant in its Services and Work Product, including but not limited to Consultant's analysis and reports.
- c. The Consultant also agrees that if any error or omission or deficiency is found in its performance of Services and/or Work Product, LAWA shall not pay for (and may be reimbursed for) that portion of the Services and/or Work Product containing material error(s), omission(s), and/or deficiency(ies) and the Consultant shall expeditiously make the necessary correction, at no cost to LAWA, except when such error was directly caused by LAWA.
- d. The Consultant also agrees that if Consultant misses a deadline identified in a Task Order(s), LAWA may not pay for that portion of the Work Product that is delivered after that deadline identified in a Task Order(s), except when such untimely performance was solely caused by LAWA.

**15. Independent Contractor.**

In furnishing the Services provided for herein, Consultant is acting as an independent contractor, is to furnish such Services in its own manner and method, and is in no respect to be considered an officer, employee, or agent of LAWA.

**16. Civil Rights - General**

**16.1. Title VI Assurances - 49 CFR § 21.7(a)(1); 49 CFR Part 21 Appendix C (b)**

- a. In all its activities within the scope of its airport program, the Consultant agrees to comply with pertinent statutes, Executive Orders, and such rules as identified in Title VI List of Pertinent Nondiscrimination Acts and Authorities to ensure that no person shall, on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity),

age, or disability be excluded from participating in any activity conducted with or benefiting from Federal assistance.

This provision is in addition to that required by Title VI of the Civil Rights Act of 1964.

- b. The above provision binds the Consultant and its sub-consultants from the bid solicitation period through the completion of the Services under the Contract. If the Consultant transfers its obligation to another, the transferee is obligated in the same manner as the Consultant.

**16.2. Title VI Assurances – 49 USC § 47123, FAA Order 1400.11, and U.S. Department of Transportation Order DOT 1050.2, Standard Title VI Assurances and Nondiscrimination Provisions, Effective April 24, 2013**

Consultant further agrees to comply with all applicable US DOT Standard Title VI/Non-Discrimination, set forth in Exhibit 6, attached hereto and made a material term of this Contract, as such requirements may be amended or interpreted by the FAA or the United States Department of Transportation from time to time; specifically, the following clauses as provided in Exhibit 6:

- a. Title VI List of Pertinent Nondiscrimination Acts and Authorities
- b. Compliance with Nondiscrimination Requirements

**16.3. Audit of Subcontracts**

LAWA may conduct a review of the Consultant's compliance with this Section 16. Consultant must cooperate with LAWLA throughout the review process by supplying all requested information and documentation to LAWLA, making Consultant staff and officials available for meetings as requested, and correcting any areas of non-compliance as determined by LAWLA.

**16.4. Inclusion of Terms**

Consultant agrees that it shall insert the provisions found in Sections 16.1 and 16.2, inclusive of Exhibit 6 in whole, in any solicitation, subcontract, sublease, assignment, license, transfer, or permit, or other instrument, by which said Consultant grants a right or privilege to any person, firm, or corporation under this Contract.

**17. City Nondiscrimination and Affirmative Action Program.**

- a. During the term of this Contract, Consultant agrees and obligates itself in the performance of this Contract not to discriminate against any employee or applicant for employment because of the employee's or applicant's race, religion, national origin, ancestry, sex, sexual orientation, age, physical handicap, marital status, domestic partner status, or medical condition. Consultant shall take affirmative action to ensure that applicants for employment are treated, during the term of this Contract, without regard to the aforementioned factors and Consultant shall comply with the affirmative action requirements of Los Angeles

Administrative Code Sections 10.8, et seq., or any successor ordinances or laws pertaining to discrimination.

- b. During the performance of this Contract, Consultant agrees to comply with Section 10.8.3 of the Los Angeles Administrative Code ("Equal Employment Practices"), including any future amendments thereto, which is incorporated herein by this reference. By way of specification, but not limitation, pursuant to Sections 10.8.3.E and 10.8.3.F of said Administrative Code, the failure of Consultant to comply with the Equal Employment Practices provisions of this Contract may be deemed to be a material breach of this Contract. No such finding shall be made, nor penalties assessed, except upon a full and fair hearing after notice and an opportunity to be heard has been provided to Consultant. Upon a finding duly made that Consultant has failed to comply with said Equal Employment Practices provisions of this Contract, this Contract may be forthwith terminated, cancelled or suspended.
- c. During the performance of this Contract, Consultant agrees to comply with Section 10.8.4 of the Los Angeles Administrative Code ("Affirmative Action Program"), including any future amendments thereto, which is incorporated herein by this reference. By way of specification, but not limitation, pursuant to Sections 10.8.4.E and 10.8.4.F of said Administrative Code, the failure of Consultant to comply with the Affirmative Action Program provisions of this Contract may be deemed to be a material breach of this Contract. No such finding shall be made, nor penalties assessed, except upon a full and fair hearing after notice and an opportunity to be heard has been provided to Consultant. Upon a finding duly made that Consultant has failed to comply with the Affirmative Action Program provisions of this Contract, this Contract may be forthwith terminated, cancelled or suspended.
- d. All subcontracts awarded by Consultant pursuant to this Contract shall contain provisions similar to the foregoing and Consultant shall require each of its sub-consultants to complete a like certification and to submit to it an Affirmative Action Plan acceptable to LAWA.
- e. Consultant also agrees to comply with the provisions of Article 3 of Chapter 1, Part 7, Division 2 of the Labor Code of the State of California, and with all other applicable statutes, ordinances, and regulations relative to employment, wages, and hours of labor.

**18. First Source Hiring Program for Airport Employers (LAX Only).**

Consultant shall comply with the applicable provisions of the First Source Hiring Program adopted by the Board. The rules, regulations, requirements, and penalties of the First Source Hiring Program are made a material term of this Contract. Consultant shall be an "Airport Employer" under the First Source Hiring Program.

**19. Inclusivity Terms.**

**19.1. General Inclusivity Terms.**

- a. Consultant shall comply with the Inclusivity Commitments made in its SOQ and incorporated in the SOQ Extracts included in the Contract with respect to Small Business Enterprise (SBE), Local Business Enterprise (LBE), Local Small Business Enterprise (LSBE), and/or Disabled Veteran Business Enterprise (DVBE) (together the "Certified Firms").
- b. The strategies and commitments set forth in Consultant's SOQ Extracts, including any commitments it makes to exceed the Certified Firm participation requirements, and, where applicable, the workforce development commitments, shall become enumerated requirements in the Contract and are referred to herein as the "Inclusivity Commitments."

**19.2. Team Composition.**

Throughout the term of the Contract, Consultant shall identify an individual from among its personnel who will represent the Consultant as the inclusivity liaison to LAWA (the Diversity and Inclusivity Lead). The Diversity and Inclusivity Lead shall have programmatic responsibility for all the Consultant's inclusivity efforts, including compliance and reporting, and shall be engaged throughout the term of the Contract.

**19.3. Certified Firm Participation Requirements.**

Throughout the term of the Contract, Consultant shall achieve the mandatory minimum Certified Firm participation percentages set by LAWA and any excess committed to by the Consultant. Consultant shall confirm and submit BE certification documentation for all Members. Participation shall be subject to ongoing monitoring and reviews by LAWA to verify Consultant's compliance with the Certified Firm Participation requirements and the approved Inclusivity and Workforce Development Plan and commitments submitted with the RFQ response. Such monitoring may include, but shall not be limited to, periodic inclusivity performance assessments and reviews by LAWA of relevant agreements, documents and data.

**19.4. Failure to Meet Requirements.**

- a. Consultant may be assessed a penalty of up to 10% of the amount of the Certified Firm Subcontract(s) involved for failure to meet any of the Inclusivity Commitments.
- b. Consultant must receive written approval from LAWA for any reduction, increase, or other change to any Certified Firm subcontract amount. If a Certified Firm sub-consultant's scope of work is reduced or eliminated as a result of a Change Order



issued by LAWA, the resulting change in the Certified Firm participation will not be subject to a penalty.

**19.5. Inclusivity & Workforce Development Plan Performance and Reporting.**

- a. Consultant shall implement an Inclusivity and Workforce Development Plan that sets forth in detail Consultant's approach, timeline, and key milestones for achieving requirements and Inclusivity Commitments. Consultant shall update and submit the Inclusivity and Workforce Development Plan to LAWA annually to report its achievements and address any performance shortfalls (remediation), changes to scope or approach. As well as define other commitments to support the success of Certified Firms, such as risk management, administrative back office support, strategies to ensure prompt payment, and build Certified Firm capacity.
- b. Consultant shall provide LAWA with the information required to monitor progress towards Certified Firm participation requirements, implementation of the Mentor Protégé Program and Internship Program. Consultant shall comply with periodic performance assessments, and/or reviews of contract/subcontract documents, as needed.
- c. LAWA shall conduct an annual review of the Consultant's annual and Workforce Development Inclusivity Plan to determine compliance and request a remediation plan if necessary.
- d. Consultant shall report all sub-consultant payments using the system designated by LAWA and augmented by monthly status reports. Consultant shall require all sub-consultants at all tiers to submit monthly payment information and comply with inclusivity reporting requests.
- e. Consultant shall use LAWA's LCPTTracker system to submit certified payroll and workforce reporting, and include as part of its monitoring, and reporting, the status of Disadvantaged Workers and Veteran participation.

**19.6. Mentor Protégé Program.**

- a. Consultant shall develop and manage a program to increase the competitive capacity of Certified Firms and firms owned by underrepresented populations in all categories of work. The Mentor-Protégé Program shall make an effort to include at least one firm whose revenues exceeded the SBA small business size standards within the last 5 years.
- b. The Mentor-Protégé Program shall define cohort size and frequency; establish Mentor/Mentee participation agreement that defines roles and responsibilities,

objectives and metrics; and provide development of technical skills and professional development as may be required by Mentees.

- c. Consultant shall provide LAWA with copies of the Mentor/Mentee agreements, upon request.
- d. Consultant shall invite LAWA to participate in Mentee outreach and/or recognition events.
- e. Consultant shall coordinate with the LAWA Economic Impact Team.

**19.7. Internship Program.**

- a. The Internship Program shall include the following elements: (i) outreach strategy and schedule; (ii) details how interns will be exposed to and engaged in all elements for the scope of work; (iii) number of interns that will be hired during the course of the contract term; (iv) hiring and placement process; (v) intern evaluation process; (vi) intern retention and upward mobility strategy; and (vii) collaboration with local community colleges, universities and community-based organizations to identify internship candidates and services to eliminate barriers to participation by disadvantaged youth.
- b. Participating interns shall reside within the boundaries of the Airport Impact Area cities or the City of Los Angeles;
- c. Consultant shall participate in LAWA's Aviation Career Day activities and Aviation Careers Education (ACE) Academy Program in coordination with LAWA Community Relations Division; and engage with students attending K-12 Title 1 schools to increase awareness of STEM careers in design and construction. K-12 Title 1 schools are to be located within the Airport Impact Area cities or City of Los Angeles.
- d. Consultant shall coordinate Internship Program activities with the LAWA Economic Impact Team;
- e. Consultant shall use the LAWA Internship Program Placement and Reporting System to post internship opportunities; track employment and wages earned; and highlight success stories; and
- f. Consultant shall participate in scholarship programs benefiting K-12 students attending Title 1 schools and/or Internship Program. Scholarship recipients are to reside in the Airport Impact Area cities or the City of Los Angeles.

**19.8. Reporting.**

Consultant shall provide diversity, equity and inclusion reporting through B2Gnow, or in any other format requested by LAWA, to capture the rich diversity represented by the

businesses performing work on this MATOC, specifically firms certified as DBE, MBE, WBE and/or LGBTQ+, in addition to SBE, LBE, LSBE and DVBE.

**20. Living Wage.**

**20.1. Living Wage Ordinance.**

Consultant expressly agrees, as a part of its obligations under this Contract, to comply with the terms of the Living Wage Ordinance as set forth in Los Angeles Administrative Code Section 10.37, et seq., including any future amendments thereto.

**20.2. General Provisions: Living Wage Policy.**

- a. This Contract is subject to the Living Wage Ordinance ("LWO"), Section 10.37, et seq., of the Los Angeles Administrative Code, which is incorporated herein by reference. The LWO requires that, unless specific exemptions apply, any employees of service contractors who render services that involve an expenditure in excess of twenty-five thousand dollars (\$25,000) and a contract term of at least three (3) months are covered by the LWO if any of the following applies: (1) at least some of the services are rendered by employees whose work site is on property owned by the City, (2) the services could feasibly be performed by employees of the City if the awarding authority had the requisite financial and staffing resources, or (3) the designated administrative agency of the City has determined in writing that coverage would further the proprietary interests of the City.
- b. Employees covered by the LWO are required to be paid not less than a minimum initial wage rate, as adjusted each year.
- c. The LWO also requires that employees be provided with at least twelve (12) compensated days off per year for sick leave, vacation, or personal necessity at the employee's request, and at least ten (10) additional days per year of uncompensated time pursuant to Section 10.37.2(b) of the LWO.
- d. The LWO requires employers to inform employees making less than twelve dollars (\$12) per hour of their possible right to the federal Earned Income Tax Credit ("EITC") and to make available the forms required to secure advance EITC payments from the employer pursuant to Section 10.37.4 of the LWO.
- e. Consultant shall permit access to work sites for authorized City representatives to review the operation, payroll, and related documents, and to provide certified copies of the relevant records upon request by the City. Whether or not subject to the LWO, Consultant shall not retaliate against any employee claiming non-compliance with the provisions of the LWO, and, in addition, pursuant to Section 10.37.6(c) of the LWO, Consultant agrees to comply with federal law prohibiting retaliation for union organizing.

**20.3. Living Wage Coverage Determination.**

An initial determination has been made that this is a service contract under the LWO and that it is not exempt from coverage by the LWO. Determinations as to whether this

Contract is a service contract covered by the LWO, or whether an employer or employee are exempt from coverage under the LWO are not final, but are subject to review and revision as additional facts are examined and/or other interpretations of the law are considered. In some circumstances, applications for exemption must be reviewed periodically. The City shall notify Consultant in writing about any redetermination by the City of coverage or exemption status. To the extent Consultant claims non-coverage or exemption from the provisions of the LWO, the burden shall be on Consultant to prove such non-coverage or exemption.

**20.4. Compliance; Termination Provisions And Other Remedies: Living Wage Policy.**

- a. If Consultant is not initially exempt from the LWO, Consultant shall comply with all of the provisions of the LWO, including payment to employees at the minimum wage rates, effective on the Contract Effective Date, and shall execute the Declaration of Compliance Form attached to this Contract, contemporaneously with the execution of this Contract.
- b. If Consultant is initially exempt from the LWO, but later no longer qualifies for any exemption, Consultant shall, at such time as Consultant is no longer exempt, comply with the provisions of the LWO and execute the then currently used Declaration of Compliance Form, or such form as the LWO requires.
- c. Under the provisions of Section 10.37.6(c) of the Los Angeles Administrative Code, violation of the LWO shall constitute a material breach of this Contract and the City shall be entitled to terminate this Contract and otherwise pursue legal remedies that may be available, including those set forth in the LWO, if the City determines that Consultant violated the provisions of the LWO. The procedures and time periods provided in the LWO are in lieu of the procedures and time periods provided elsewhere in this Contract. Nothing in this Contract shall be construed to extend the time periods or limit the remedies provided in the LWO.

**20.5. Subcontractor/Sub-consultant Compliance.**

Consultant agrees to include in every subcontract involving this Contract entered into between Consultant and any subcontractor/sub-consultant, a provision pursuant to which such subcontractor/sub-consultant:

- a. agrees to comply with the LWO and the Worker Retention Ordinance ("WRO") with respect to this Contract;
- b. agrees not to retaliate against any employee lawfully asserting noncompliance on the part of the subcontractor/sub-consultant with the provisions of either the LWO or the WRO; and
- c. agrees and acknowledges that City, as the intended third-party beneficiary of this provision may:
  - i. enforce the LWO and the WRO directly against the subcontractor/sub-consultant with respect to this Contract, and
  - ii. invoke, directly against the subcontractor/sub-consultant with respect to this Contract, all the rights and remedies available to the City under Section 10.37.5 of the LWO and Section 10.36.3 of the WRO, as same may be amended from time to time.

**21. Worker Retention Requirements.**

**21.1. Worker Retention Ordinance.**

- a. This Contract may be subject to the WRO (Section 10.36, et seq, of the Los Angeles Administrative Code), which is incorporated herein by this reference.
- b. If applicable, Consultant must also comply with the WRO which requires that, unless specific exemptions apply, all employers under contracts that are primarily for the furnishing of services to or for the City and that involve an expenditure or receipt in excess of twenty-five thousand dollars (\$25,000) and a contract term of at least three (3) months, will provide retention by a successor contractor for a ninety-day (90-day) transition period of the employees who have been employed for the preceding twelve (12) months or more by the terminated contractor or subcontractor/sub-consultant, if any, as provided for in the WRO.
- c. Under the provisions of Section 10.36.3(c) of the Los Angeles Administrative Code, the City has the authority, under appropriate circumstances, to terminate this Contract and otherwise pursue legal remedies that may be available if the City determines that the subject consultant violated the provisions of the WRO.

**22. Compliance With Los Angeles City Charter Section 470(c)(12) and 609(E).**

**22.1. General Requirements.**

The Consultant, other underwriting firm members of the underwriting syndicate, subcontractors/sub-consultants, and their principals are obligated to fully comply with City of Los Angeles Charter Sections 470(c)(12), 609(e) and related ordinances, regarding limitations on campaign contributions and fundraising to certain elected City officials or candidates for elected City office. Gifts to elected officials and certain City officials are also limited. Additionally, Consultant and other underwriting firm members of the underwriting syndicate are required to provide and update certain information to the City

as specified by law. Any Consultant and other underwriting firm members of the underwriting syndicate subject to Charter Section 470(c)(12) and 609(e), shall include the following notice in any contract with a subcontractor/sub-consultant expected to receive at least one hundred thousand dollars (\$100,000) for Services under this Contract.

**22.2. Notice Regarding City of Los Angeles Campaign Contribution and Fundraising Restrictions.**

- a. As provided in Charter Sections 470(c)(12), 609(e) and related ordinances, you are subcontractor/sub-consultant or underwriting firm on City of Los Angeles Contract/Resolution #\_\_\_\_\_. Pursuant to City Charter Section 470(c)(12) and 609(e), underwriting firm, subcontractor/sub-consultant, and principals are prohibited from making campaign contributions and fundraising for certain elected City officials or candidates for elected City office for twelve (12) months after the City contract is signed. Additionally, gifts are limited to elected officials and certain City officials. Subcontractor/sub-consultant is required to provide to Consultant names and addresses of the subcontractor's/sub-consultant's principals and contact information and shall update that information if it changes during the twelve (12) month time period. Subcontractor's/sub-consultant's information included must be provided to Consultant within ten (10) business days. Failure to comply may result in termination of Contract or any other available legal remedies including fines. Information about the restrictions may be found at the City Ethics Commission's website at <http://ethics.laCity.org/> or by calling 213/978-1960.
- b. Consultant, underwriting firms, subcontractors/sub-consultants, and their principals shall comply with these requirements and limitations. Violation of this provision shall entitle LAWA to terminate this Contract and pursue any and all legal remedies that may be available.

**23. Assignment of Anti-Trust Claims.**

Pursuant to California Government Code Sections 4550 et seq. regarding Anti-Trust Claims, it is the policy of the City to inform each Bidder/Proposer that in submitting a bid/proposal to LAWA the proposer offers and agrees to assign LAWA all rights, title and interest in and to all causes of action it may have under the Clayton Act or Cartwright Act, arising from purchases of goods, services or materials. This assignment is made and becomes effective at the time LAWA tenders final payment to the Consultant.

**24. Equal Benefits Ordinance (EBO).**

- a. Unless otherwise exempt in accordance with the provisions of the Equal Benefits ("EBO") Ordinance, this Contract is subject to the applicable provisions of the EBO Section 10.8.2.1 of the Los Angeles Administrative Code, as amended from time to time.
- b. During the term of this Contract, Consultant certifies and represents that the Consultant shall comply with the EBO. Furthermore, Consultant agrees to post the

following statement in conspicuous places at its place of business available to employees and applicants for employment:

- i. "During the term of a Contract with the City of Los Angeles, the Consultant shall provide equal benefits to its employees with spouses and its employees with domestic partners. Additional information about the City of Los Angeles' Equal Benefits Ordinance may be obtained from the Department of Public Works, Bureau of Contract Administration, Office of Contract Compliance at (213) 847-6480."

**25. Child Support Orders.**

- a. This Contract is subject to Section 10.10, Article I, Chapter 1, Division 10 of the Los Angeles Administrative Code, related to Child Support Assignment Orders, which is incorporated herein by this reference. Pursuant to this Section, Consultant (and any subcontractor/sub-consultant of Consultant providing services to the City under this Contract) will:
  - i. fully comply with all State and federal employment reporting requirements for Consultant's, or Consultant's subcontractor's/sub-consultant's, employees applicable to Child Support Assignments Orders;
  - ii. certify that the principal owner(s) of Consultant and applicable subcontractors/sub-consultants are in compliance with any Wage and Earnings Assignment Orders and Notices of Assignment applicable to them personally;
  - iii. fully comply with all lawfully served Wage and Earnings Assignment Orders and Notices of Assignment in accordance with California Family Code Section 5230, et seq.; and
  - iv. maintain such compliance throughout the term of this Contract.
- b. Pursuant to Section 10.10(b) of the Los Angeles Administrative Code, failure of Consultant, or an applicable subcontractor/sub-consultant, to comply with all applicable reporting requirements, or to implement lawfully served Wage and Earnings Assignment Orders and Notices of Assignment, or the failure of any principal owner(s) of Consultant or applicable subcontractors/sub-consultants to comply with any Wage and Earnings Assignment Orders and Notices of Assignment applicable to them personally, shall constitute a default of this Contract, thereby subjecting this Contract to termination, where such failure(s) shall continue for more than ninety (90) days after notice of such failure(s) to Consultant by LAWA (in lieu of any time for cure provided elsewhere in this Contract).

**26. Contractor Responsibility Program.**

- a. Pursuant to Resolution No. 21601 adopted by the Board of Airport Commissioners, effective May 20, 2002, the Contractor Responsibility Program (CRP) is the policy of LAWA to ensure that all LAWA contractors have the necessary quality, fitness, and capacity to perform the work set forth in the Contract. LAWA shall award



contracts only to entities and individuals it has determined to be responsible contractors. The provisions of this Program apply to leases and contracts for construction, for services, and for purchases of goods and products that require Board approval.

- b. Bidders/Proposers are required to complete and submit with their bid/proposal the attached "Contractor Responsibility Program Questionnaire" ("CRP Questionnaire") that provides information LAWA needs in order to determine if the bidder/proposer is responsible and has the capability to perform the work under the Contract. The information contained in the CRP Questionnaire is subject to public review for a period of not less than fourteen (14) days. Bidders/Proposers are also required to complete, sign, and submit with their bid/proposal the attached "Contractor Responsibility Program Pledge of Compliance." Bidders/proposers are also required to respond within the specified time to LAWA's request for information and documentation needed to support a Contractor Responsibility Program determination. Sub-consultants shall be required to submit the Pledge to the Consultant prior to commencing work. The CRP rules and regulations are available at <http://www.lawa.org>.

## **27. Default and Termination.**

### **27.1. Default.**

- a. The occurrence of any one of the following events shall constitute a "Default":
  - i. Consultant abandons all or a material part of the Services, which abandonment shall occur if Consultant:
    - A. expresses an intent not to perform, or continue to perform, a material part of the Services;
    - B. does not perform, or continue to perform, for a continuous period of sixty (60) days or more a material part of the Services; and/or
    - C. if, in the opinion of LAWA, Consultant otherwise fails to provide prompt, efficient and thorough Services, or if Consultant fails to complete the several portions of its Services within the time limits provided; or
  - ii. any other breach by Consultant of law or any of its obligations under the Contract Documents.
- b. The cure period for any Default is thirty (30) days after the date on which LAWA delivers notice to Consultant of the occurrence of the relevant Default, provided that no notice and opportunity to cure is required for any Default that by its nature



cannot be cured or which presents a potential risk to the health, safety, or security of any person, the environment, the community, or property.

## **27.2. Termination.**

- a. If a Default occurs and has not been cured within the applicable cure period (if any), LAWA may, in its discretion, terminate this Contract or any Task Order at any time that such Default is continuing by delivering to the Consultant a termination notice to such effect. Any such termination for Default shall be effective immediately on the date of the termination notice, or on such other date as LAWA may specify in such notice.
- b. LAWA may also terminate this Contract or any Task Order at its convenience, in whole or in part, at any time. If LAWA decides to terminate this Contract at its convenience, LAWA shall send a written notice of termination for convenience to Consultant specifying the extent to which performance of work under this Contract is terminated. Any such termination for convenience shall be effective thirty (30) days from the date of the termination notice, or on such other date as LAWA may specify in such notice.
- c. Upon receipt of the notice, Consultant shall immediately cease all activity except for that activity expressly authorized by the notice of termination.
- d. Notwithstanding anything to the contrary, termination of this Contract in accordance with this Section shall not waive any right or claim to damages that LAWA may have and LAWA may pursue any cause of action that it may have under the Contract.
- e. If only a portion of the Services is terminated, the Consultant shall continue to complete the remaining portions of the work that was not terminated in accordance with the Contract.

## **27.3. Payment Following Termination.**

- a. In the event this Contract, any Task Order, and/or Consultant's Services, or any portion of any of them, is terminated by LAWA, LAWA shall pay Consultant the amount calculated below subject to LAWA's right to withhold payment from Consultant.
- b. LAWA shall pay the Consultant such termination amount equal to the amount otherwise due to the Consultant for Services provided up to the termination date. Such payment shall be due on the later of thirty (30) days following termination and LAWA's receipt and approval of Consultant's invoice(s) therefor.
- c. LAWA shall not be liable to pay Consultant for the cost of Services performed, nor for expenses incurred by Consultant, subsequent to the termination effectiveness date. LAWA shall not in any case be liable to pay Consultant for any profits anticipated by Consultant on account of Services unperformed or any loss of opportunity to perform other Services or compensation for any damages of any

nature whatsoever arising from LAWA's termination of all or any portion of a Task Order, this Contract, and/or Consultant's Services.

- d. In the event of termination for Default, all costs and charges incurred by LAWA, together with the cost of completing the Services under the Contract and any Task Order, including compensation for any LAWA authorized representative's services and all other expenses made necessary thereby, shall be deducted from any monies due or which may become due the Consultant. If such expense exceeds the sum which would have been payable under the Contract, then the Consultant shall be liable and shall pay to LAWA the amount of such excess.
- e. Any termination payment to the Consultant determined in accordance with this Section constitutes the Consultant's exclusive remedy for a termination hereunder.
- f. Anything contained in this Contract to the contrary notwithstanding, a termination for Default shall not waive any right or claim to damages, with respect to indemnification, or otherwise, that LAWA may have and LAWA may pursue any cause of action against Consultant that it may have under this Contract.

#### **27.4. Consequences of Termination.**

- a. All finished or unfinished documents and materials and Work Product produced or procured under this Contract, including all intellectual property rights thereto, will, to the extent not previously transferred or conveyed, become LAWA property upon, and promptly be delivered to LAWA following, the date of such termination unless otherwise noted in a Task Order(s).
- b. Consultant agrees to execute any documents necessary for LAWA to perfect, memorialize, or record LAWA's ownership of rights provided herein. This Section shall survive termination of the Contract.

#### **28. Stop Work.**

- a. LAWA may, at any time, upon written order to Consultant, require Consultant to stop all, or any part, of the Services called for by this Contract for a period of thirty (30) days. Said thirty (30) day period shall commence on the day the written order is delivered to Consultant, and shall further be extended for any period to which the Parties may agree. Any such order shall be specifically identified as a "Stop Work Order" issued pursuant to this clause.
- b. Upon receipt of such a Stop Work Order, Consultant shall forthwith comply with its terms.
- c. Within a period of thirty (30) days after a Stop Work Order is delivered to Consultant, or within any extension of that period to which the Parties have agreed, LAWA shall either:
  - i. cancel the Stop Work Order; or
  - ii. terminate the Services as provided in Section 27.

- d. If a Stop Work Order issued under this Section 28 is cancelled or expires, or the period of any extension thereof is cancelled or expires, Consultant shall not resume work until the Stop Work Order has been retracted in writing by LAWA. Upon issuance of the Stop Work Order an equitable adjustment shall thereafter be made for Consultant's time of performance, Consultant's compensation, or both, consistent with the provisions of Section 6.2 of this Contract, if:
  - i. the Stop Work Order results in an increase in the time required for, or in Consultant's cost properly allocable to, the performance of Services under this Contract; and
  - ii. Consultant asserts a valid claim for such adjustment within thirty (30) days after the end of the period of work stoppage; provided, however, that LAWA may investigate and substantiate any facts relating to any such claim.
- e. If a Stop Work Order is not cancelled or retracted, and the Services covered by such order are terminated for the convenience of LAWA, LAWA shall not be liable to pay Consultant for any profits anticipated by Consultant on account of Services unperformed or any loss of opportunity to perform other Services or compensation for any damages of any nature whatsoever or any costs incurred by Consultant resulting from said Stop Work Order.
- f. It is understood and agreed that should LAWA decide that any portion of a Task Order and/or Consultant's Services shall be suspended or terminated, this Contract shall continue to apply to that portion or those portions of the Task Order and/or Services not suspended or terminated, and that such suspension or termination of a portion of a Task Order and/or Services shall in no way make void or invalidate this Contract as to that portion, or those portions, not suspended or terminated.

**29. Consultant Representations and Warranties.**

Consultant represents and warranties made by it and set out below are true and correct as of the Contract Effective Date and the effective date of any Task Order:

- a. Consultant is a [type of company], with all requisite power to own its properties and assets and carry on its business as now conducted or proposed to be conducted under this Contract and any Task Order.
- b. Consultant is duly qualified to do business in the State, and is in good standing in the State and, as applicable, its state of formation or incorporation.
- c. Consultant has full power, right, and authority to execute and deliver and perform this Contract, and to perform all of Consultant's obligations provided for under this Contract.
- d. Each Person executing this Contract on behalf of Consultant has been duly authorized to execute and deliver this Contract on behalf of Consultant
- e. The execution, delivery, and performance of this Contract by Consultant has otherwise been duly authorized by all necessary action of Consultant.
- f. This Contract has been (or, at the time of execution and delivery, shall have been) duly and validly executed and delivered by Consultant.

**30. Liability**

**30.1. Joint and Several Liability.**

In the event that Consultant, or its successors or assigns, if any, is comprised of more than one individual or other legal entity (or a combination thereof), then and in that event, each and every obligation or undertaking herein stated to be fulfilled or performed by Consultant shall be the joint and several obligation or undertaking of each such individual or other legal entity.

**30.2. Waiver of Consequential Damages.**

- a. Neither Party shall be liable to the other for any punitive, indirect, incidental, consequential or special damages of any nature, whether arising out of a breach of this Contract, tort (including negligence), or other legal theory of liability, including loss of bonding capacity, loss of bidding, loss of business or contracting opportunities, or other impact costs.
- b. The limitation set out above shall not apply to:
  - i. any amounts expressly payable pursuant to this Contract;
  - ii. Consultant's liability for claims and/or loss that are in respect of death or personal injury, to the extent that they are required to have been covered by insurance available to the Consultant, and amounts payable by Consultant under an indemnity pursuant to this Contract for third-party claims; and
  - iii. any Party's liability for loss arising out of fraud, willful misconduct, criminal conduct, recklessness, bad faith, or gross negligence on the part of the relevant Party.

**30.3. No Personal Liability.**

No agent, consultant, officer, or authorized employee of LAWA shall be responsible either personally or as an agent, consultant, officer or employee, or board member, for any liability arising under this Contract, it being understood that in such matters they act as representatives of LAWA.

**30.4. Governmental Immunity.**

The Parties acknowledge and agree that the each of LAWA and its officials, officers and employees are relying on, and do not waive or intend to waive, by any provision of this Contract, the monetary limitations or any other rights, immunities and protections provided by law, or otherwise available to each of LAWA and its officials, officers and employees.

**31. Dispute Resolution.**

- a. If any dispute arises out of or relates to this Contract, or the breach thereof, and if said dispute cannot be settled through direct discussions, the Parties agree to first endeavor to settle the dispute in an amicable manner through non-binding mediation in Los Angeles County before seeking recourse in the Superior Court of the State of California for the County of Los Angeles.
- b. If the Consultant and LAWA cannot agree on an alternative dispute resolution service in Los Angeles County, then as a default pick, mediation shall be held before Judicial Arbitration and Mediation Services, Inc. ("JAMS") in Los Angeles County. No written or oral representation made during the course of any mediation shall be deemed a Party admission. The cost of such mediation shall be shared equally by the Parties.
- c. Any lawsuit must be filed in Los Angeles County, California. Venue shall be at the Southwest District of the Superior Court of the State of California for the County of Los Angeles.

**32. Parties to Contract.**

**32.1. Binding Effect; Successors and Assigns.**

This Contract shall be binding upon and inure to the benefit of LAWA and Consultant and each of their respective permitted successors and assigns.

**32.2. Assignment or Transfer Prohibited.**

- a. Consultant shall not, in any manner, directly or indirectly, by operation of law or otherwise, hypothecate, assign, transfer, or encumber this Contract, or any portion thereof or any interest therein, in whole or in part, without the prior written consent of LAWA. The names of subcontractors/sub-consultants or others whom

Consultant intends to employ to perform Services as part of the project(s) shall be submitted to LAWA for prior approval.

- b. For purposes of this Contract, the terms "transfer" and "assign" shall include, but not be limited to, the following: (i) if Consultant is a partnership or limited liability company, the transfer of fifty percent (50%) or more of the partnership interest or membership or the dissolution of the Consultant; and, (ii) if Consultant is a corporation, any cumulative or aggregate sale, transfer, assignment, or hypothecation of fifty percent (50%) or more of the voting shares of Consultant.

**32.3. Limitations on Third Party Beneficiaries.**

- a. The Parties agree that this Contract is solely for the benefit of the Parties and, nothing herein is intended to create any third-party beneficiary rights for third parties.
- b. Notwithstanding the foregoing, the duties, obligations, and responsibilities of the Parties with respect to third parties shall remain as imposed by law.

**33. Business Tax Registration.**

- a. Consultant represents that it has registered its business with the City Clerk of the City of Los Angeles and has obtained and presently holds from that office a Business Tax Registration Certificate, or a Business Tax Exemption Number, required by City's Business Tax Ordinance (Article 1, Chapter 2, Sections 21.0 and following, of City's Municipal Code).
- b. Consultant shall maintain, or obtain as necessary, all such certificates required of it under said Ordinance and shall not allow any such certificate to be revoked or suspended during the term hereof.

**34. Confidentiality of Information.**

- a. Consultant acknowledges that all deliverables (including but not limited to Work Product, all drawings, documents, specifications, plans, reports, statistics and data whether or not expressly marked confidential) and any other information in any form prepared by or provided to Consultant in connection with this Contract (whether or not expressly marked confidential collectively, "Program Data") may contain information vital to the security of the Airports. Consultant shall take utmost precaution/measures while sharing information with its sub-consultants, and shall do so on a need-to-know basis only, even while working on the project(s). If Consultant fails to comply with this Section, Consultant shall be liable for the reasonable costs of actions taken by LAWA, the airlines, the FAA, or the TSA that the applicable entity reasonably incurs in good faith as a result of such failure, including, without limitation, the design and construction of improvements, procurement and installation of security devices, and posting of guards. Consultant and its sub-consultants shall store all the information gathered as part

of this project in a secure and safe place during and/or after the performance of this Contract.

- b. Except as authorized in writing by LAWA, Consultant must not issue any publicity news releases or grant press interviews, and except as may be required by law during or after the performance of this Contract, disseminate any information regarding its Services or the tasks/projects to which the Services pertain.
- c. If Consultant is presented with a subpoena or a request by any governmental entity regarding any Program Data which may be in Consultant's possession by reason of this Contract, Consultant must immediately give notice to LAWA and to the City Attorney for the City of Los Angeles, with the understanding that LAWA shall have the opportunity to contest such process by any means available to it before any Program Data are submitted to any court, administrative agency, or other third party. Consultant, however, is not obligated to withhold the delivery beyond the time ordered by a court or administrative agency, unless the subpoena or request is quashed or the time to produce is otherwise extended.

**35. Appropriation of Funds.**

- a. Notwithstanding any other provision of this Contract, including any exhibits or attachments incorporated herein, and in order for LAWA to comply with its governing legal requirements, LAWA shall have no obligation to make any payments to Consultant unless LAWA shall have first made an appropriation of funds equal to, or in excess of, its obligation to make any payments as provided in this Contract. Consultant agrees that any services provided by Consultant, purchases made by Consultant, or expenses incurred by Consultant, in excess of said appropriation(s), shall be free and without charge to LAWA, and LAWA shall have no obligation to pay for any of said services, purchases or expenses. Consultant shall have no obligation to provide services, nor to incur any expenses, in excess of the appropriated amount(s) until LAWA appropriates additional funds for this Contract.
- b. If LAWA does not appropriate additional funds in an amount equal to, or in excess of, its obligation to make any payments as provided in this Contract, either Party may terminate the Contract by providing thirty (30) days written notice to the other Party. The Parties agree that this termination provision shall have no force or effect on either of the Parties' respective rights to terminate this Contract under any other provision thereof.

**36. Waiver.**

The waiver by LAWA of any breach of any term, covenant, or condition contained in the Contract Documents shall not be deemed to be a waiver of any other term, covenant, or condition of the Contract Documents, or of any subsequent breach of the same term, covenant, or condition.

**37. Miscellaneous.**

**37.1. Construction.**

- a. It is the intention of the Parties hereto that if any provision of this Contract is capable of different constructions, one of which would render the provision void and the other of which would render the provision valid, then the provision shall have the meaning which renders it valid. Language shall be interpreted according to its fair meaning and not strictly for or against Consultant or the City/LAWA.
- b. Conflicts in the application or interpretation of any parts of the Contract Documents that cannot be resolved shall be interpreted in accordance with the following order of precedence (the first listed being the highest precedence): the Contract; the Contract Exhibits (other than Exhibit 4); the Administrative Requirements; Task Orders; Contract Exhibit 4 (SOQ Extracts); any related RFTOP or documents making up a LAWA issued direct solicitation package; and the RFQ including its addenda.
- c. In the event that any of the provisions, or portions or applications thereof, of this Contract are held to be unenforceable or invalid by any court of competent jurisdiction, LAWA and Consultant shall endeavor to negotiate an equitable adjustment in the provisions of this Contract with a view toward effecting the purpose of this Contract, and the validity and enforceability of the remaining provisions, portions or applications thereof shall not be affected thereby.
- d. This Contract shall be governed by and construed in accordance with the laws of the State, any applicable federal law, the Los Angeles City Charter, and the ordinances, regulations, codes, and Executive Orders enacted and/or promulgated pursuant thereto.
- e. The section headings appearing herein shall not be deemed to govern, limit, modify, or in any manner affect the scope, meaning or intent of the provisions of this Contract.
- f. Except as otherwise expressly provided or as the context may otherwise provide:
  - i. a reference to the term "Contractor" or similar terms within the Contract Documents shall be construed as a reference to the "Consultant" as defined herein;
  - ii. a reference to any section within this Contract (including in the Exhibits) is a reference to such section of this Contract (excluding the Exhibits); and
  - iii. a reference to an agreement or other document, or to any law or permit, shall be construed to be a reference to such agreement, document, law or permit as it may be amended, modified, replaced, or supplemented from time to time.



- g. The singular includes the plural and vice versa.
- h. Except as otherwise expressly provided in this Contract, a reference to a person includes such person's permitted successors, assigns and transferees, and any and all gender-specific references, classifications, and/or language shall be interpreted to be gender-neutral.
- i. Words preceding "include", "includes", "including" and "included" shall be construed without limitation by the words that follow.
- j. Except as otherwise expressly provided in this Contract or as the context may otherwise provide, words and phrases not otherwise defined herein:
  - i. that have well-known insurance, engineering, construction, or specialized technical industry meanings shall be construed pursuant to such recognized meanings where such meaning would be contextually appropriate; and
  - ii. of an accounting or financial nature shall be construed pursuant to the Generally Accepted Accounting Principles (GAAP), in each case taking into account the context in which such words and phrases are used.

**37.2. Integration of Provisions Required by Law.**

- a. The Parties agree that any additional provisions not set forth in this Contract required by any existing or future law to be inserted in this Contract are and shall be deemed to be incorporated in this Contract as and when required by or for compliance with such Law with effect from the date of their incorporation (unless the law expressly provides for retroactive effectiveness).
- b. Subordination to United States Government
  - i. The Parties agree that this Contract shall be subject and subordinate to the provisions of any existing or future agreement between LAWA or the City and the United States of America or the State relative to the use, operation or maintenance of the Airport, the execution of which has been or may be required as a condition precedent to the transfer of federal rights or property to LAWA or the City or expenditure or reimbursement of federal or State funds (including federal grants-in-aid) for the development of the Airport, including but not limited to LAWA's Grant Assurance obligations to the federal government, or to any security requirements of state or federal government, including temporary security procedures or instructions.
  - ii. In the event that this Contract, either on its own terms or by any other reason, conflicts with or violates such agreement referred to in the prior paragraph, LAWA shall promptly notify Consultant of such conflict or violation, and work with Consultant to amend, alter or otherwise modify the terms of this Contract in order to resolve such conflict or violation in a manner reasonably acceptable to both Parties.

**37.3. Severability.**

If any provision of this Contract is held or deemed inoperative or unenforceable because it conflicts with any other provision or provisions hereof, or any constitution, statute, ordinance, rule of Law, public policy, or any other reason, the circumstances shall not render the provision in question inoperative or unenforceable in any other case or circumstances, or render any other provision herein contained invalid, inoperative, or unenforceable to any extent. The invalidity of any one or more phrases, sentences, clauses, or sections contained in this Contract shall not affect the remaining portions of this Contract or any part thereof.

**37.4. Amendments and Waivers.**

No changes, amendments, modifications, cancellation, or waiver of this Contract or any Task Order, including with respect to the Services, or any part thereof, shall be valid unless in writing and signed by the authorized representatives of the Parties hereto, or their respective successors and assigns. Oral changes, amendments, modifications, cancellations, or waivers are not allowed and shall have no effect.

**38. Notices.**

- a. Unless the context otherwise requires, any reference to a "notice" in this Contract means a notice, request, demand, instruction, deliverable, or other communication, and any such notice must be made in writing.
- b. All notices and any other information required to be provided to a Party under this Contract shall be made in writing, and shall be delivered either personally, by overnight delivery service, by U.S. certified or registered mail, postage prepaid, or by email addressed to the Parties at their respective addresses indicated below or, at LAWA's election, using the document management system or as provided by LAWA:
- c. Notices to City, LAWA, and to the City Attorney of the City of Los Angeles will, until Consultant's receipt of written notice otherwise from these parties, be addressed to said parties at:

Los Angeles World Airports  
The Development Group  
7301 World Way West, 10th Floor  
Los Angeles CA, 90045

Office of the City Attorney  
1 World Way  
P.O. Box 92216  
Los Angeles, CA 90045

- d. Notices to Consultant will, until LAWA's receipt of written notice otherwise from Consultant, be addressed to Consultant at:  
  
COLAB LAWA LLC.  
14 W. Colorado Blvd.,  
Monrovia, CA 91016

- e. Notices sent by overnight delivery service shall be deemed received on the Business Day (defined as any day other than a Saturday, Sunday or legal holiday in the State) following the date of deposit with the delivery service. Mailed notices shall be deemed received upon the earlier of the date shown on the return receipt, or the second Business Day after the date of mailing. Any notice sent by email or through the document management system will be deemed received when confirmed by written or electronic confirmation of receipt by the addressee of the email or equivalent digital documentation.
- f. Notwithstanding the foregoing, any service of process must at all times be physically delivered.

**39. Vendor Discount.**

Consultant agrees to offer LAWA any discount terms that are offered to its best customers for similar goods and services to be provided herein, and apply such discount to payments made under this Contract which meet the discount term. Consultant covenants, represents and warrants that all of the pricing benefits and terms granted by Consultant herein are at least as favorable to LAWA as the benefits and terms granted by Consultant to any current customer or client for similar services offered by Consultant for time and materials (T&M) contracts.

**40. Iran Contracting Act, 2010.**

In accordance with California Public Contract Code Sections 2200-2208, contractors entering into or renewing contracts with the City for goods or services estimated at one million dollars (\$1,000,000) or more are required to complete, sign and submit the Iran Contracting Act of 2010 Compliance Affidavit ("Affidavit"). A copy of Consultant's completed Affidavit is attached hereto as Exhibit 5. Consultant's compliance with the terms of the Iran Contracting Act of 2010 is made a requirement and condition of this Contract.

**41. LAWA Contractor Assessments.**

- a. The LAWA Project Representative ("LPR"), Chief of Airport Planning - EPU, or his/her designee, shall evaluate Consultant's performance as often as the LPR deems necessary throughout the term of the Contract and after completion of the project and Services. Such evaluation shall be based on criteria provided in the LAWA Contractor Assessment ("LAWACA") Construction Project Instructions and LAWACA Rating Guidelines, incorporated into and made a material part of this Contract.
- b. LAWA shall provide Consultant with a copy of any LAWACA evaluation. Within fourteen (14) days of receipt of a copy of a LAWACA evaluation, Consultant may submit a response. LAWA may consider any LAWACA evaluation along with

Consultant's response thereto, in evaluating future qualifications, proposals and/or bids submitted by Consultant to LAWA for contract award.

**42. Execution.**

- a. This Contract and any other document necessary for the consummation of the transaction contemplated by this Contract may be executed in counterparts, including counterparts that are manually executed and counterparts that are in the form of electronic records and are electronically executed. An electronic signature means a signature that is executed by symbol attached to or logically associated with a record and adopted by a party with the intent to sign such record, including facsimile or e-mail signatures. All executed counterparts shall constitute one agreement, and each counterpart shall be deemed an original.
- b. The Parties hereby acknowledge and agree that electronic records and electronic signatures, as well as facsimile signatures, may be used in connection with the execution of this Contract and electronic signatures, facsimile signatures or signatures transmitted by electronic mail in so-called PDF format shall be legal and binding and shall have the same full force and effect as if a paper original of this Contract had been delivered that had been signed using a handwritten signature.
- c. All Parties to this Contract: (i) agree that an electronic signature, whether digital or encrypted, of a Party to this Contract is intended to authenticate this writing and to have the same force and effect as a manual signature; (ii) intended to be bound by the signatures (whether original, faxed, or electronic) on any document sent or delivered by facsimile or electronic mail or other electronic means; (iii) are aware that the other Party(ies) shall rely on such signatures; and, (iv) hereby waive any defenses to the enforcement of the terms of this Contract based on the foregoing forms of signature.
- d. If this Contract has been executed by electronic signature, all Parties executing this document are expressly consenting, under the United States Federal Electronic Signatures in Global and National Commerce Act of 2000 ("E-SIGN") and the California Uniform Electronic Transactions Act ("UETA") (California Civil Code §1633.1 et seq.), that a signature by fax, e-mail, or other electronic means shall constitute an Electronic Signature to an Electronic Record under both E-SIGN and UETA with respect to this specific transaction.

**IN WITNESS WHEREOF**, LAWA has caused this Contract to be executed on its behalf by Chief Executive Officer and Consultant has caused the same to be executed by its duly authorized officers, all as of the day, year and place first hereinabove written.

**APPROVED AS TO FORM**

Hydee Feldstein Soto, City Attorney

Date: \_\_\_\_\_

By: \_\_\_\_\_

Assistant/Deputy City Attorney

**CITY OF LOS ANGELES**

By signing below, the signatory attests that they have no personal, financial, beneficial, or familial interest in this Contract.

By: \_\_\_\_\_

Chief Executive Officer

Department of Airports

By signing below, the signatory attests that they have no personal, financial, beneficial, or familial interest in this Contract.

By: \_\_\_\_\_

Chief Financial Officer

Department of Airports

**ATTEST:**

By: \_\_\_\_\_

Secretary (Signature)

WYNNE PERMY

Print Name

SECRETARY

**COLAB LAWA LLC**

By: \_\_\_\_\_

Signature

Robyn Coates

Print Name

Managing Partner

Print Title

## **EXHIBITS**

- Exhibit 1:** Position Descriptions, Key Personnel, & Common Rates
- Exhibit 2:** Cost Reimbursement Guidelines
- Exhibit 3:** Scope of Services
- Exhibit 4:** SOQ Extracts
- Exhibit 5:** Iran Contracting Act of 2010 Compliance Affidavit
- Exhibit 6:** Civil Rights – Title VI Assurances
- Exhibit 7:** Special Insurance Provisions

## **EXHIBIT 1: POSITION DESCRIPTIONS, KEY PERSONNEL, & COMMON RATES**

**EXHIBIT 1: POSITION DESCRIPTIONS, KEY PERSONNEL & COMMON RATES**

Consultant staff are expected to exhibit high work standards, self-motivation, ethical work practices, collaborative spirit, and assist in development of LAWA best practices to support a large-scale capital development program. Consultant's Services may include, but not be limited to, the duties listed below for each position. LAWA reserves the right to add or amend the list of positions as deemed necessary. Further duties and responsibilities for each position may be provided on future solicitations or specific Requests for Task Orders Proposals. Key Personnel are denoted by shaded rows.

\* All positions will be available at the Common Rates for Specialty Services (Scope Category 3) on a Task Order by Task Order basis. Additional positions may be added by LAWA in accordance with Section 7.1.c of the Agreement.

Job Title/Paygrade	Minimum Education Level	Professional Licenses & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
ADA Consultant	Bachelor's degree in architecture or related field is preferred	Certified Access Specialist (CASp) certification is required. Optional certifications may include professional licensure, PMP, CCM and others.	5 or more years of experience in ADA consulting at large airport or similar facility. Experience with fulfillment of FAA requirements regarding ADA reporting is preferable	Ability to perform detailed project site visits and author ADA focused reports quickly. Ability to work with project teams to support compliance with ADA. Able to find effective and expedient solutions to ADA issues. Able to work with the FAA and other stakeholders to fulfill ADA requirements and reporting. Works with little supervision required and achieves goals. Maintains professional demeanor in fast-paced and dynamic work environment.	\$160.00	x			
Administrative Assistant I	High school diploma (or equivalent)	None	Up to 5 years' experience as an administrative assistant or related position	Prepares correspondence, maintains calendars, sets up and coordinates meetings, takes meeting minutes, copies and scans documents, logs information, tracks documents, handles phone calls, greets and assists visitors.	\$45.00	x			
Administrative Assistant II	High school diploma (or equivalent)	None	5 years or more experience as an administrative assistant	Prepares correspondence, maintains calendars, sets up and coordinates meetings, takes meeting minutes, copies and scans documents, logs information, tracks documents, handles phone calls, greets and assists visitors.	\$55.00	x			
Administrative Assistant III	High school diploma (or equivalent)	None	10 years or more experience as an administrative assistant	Prepares correspondence, maintains calendars, sets up and coordinates meetings, takes meeting minutes, copies and scans documents, logs information, tracks documents, handles phone calls, greets and assists visitors.	\$65.00	x			
Administrative Assistant IV	Post-Secondary Education	None	10 years or more experience as an administrative assistant	Prepares correspondence, maintains calendars, sets up and coordinates meetings, takes meeting minutes, copies and scans documents, logs information, tracks documents, handles phone calls, greets and assists visitors. Additional duties include support of projects in regards to document control, project controls, financial processes, creating reports and power point presentations.	\$85.00	x			
Administrative Assistant V	Post-Secondary Education	None	15 years or more experience as an administrative assistant	Prepares correspondence, maintains calendars, sets up and coordinates meetings, takes meeting minutes, copies and scans documents, logs information, tracks documents, handles phone calls, greets and assists visitors. Additional duties include support of projects in regards to document control, project controls, financial processes, creating reports and power point presentations.	\$95.00	x			
Architect I	Bachelor's degree or Master's degree in Architecture	Licensed Architect (preferably by CA Board of Architects) is required. Optional Certifications may include AIAA, LEED, PMP, etc., and/or any other relevant Professional Licensure or Certification.	Up to 5 years' experience as a licensed architect	Manages & produces architecture deliverables to support the planning, design, procurement, construction, operations, and maintenance of LAWA facilities and coordinates with other disciplines as required. Common tasks & deliverables may include Planning Studies, Design-Standards, Project Definition Book (PDB), Basis of Design (BOD), Concept Design, Schematic Design, Design Development, Plan-Check & Permitting, Construction Documents, Bidding & Procurement Support, Construction Administration, Stakeholder Outreach, Drawings, Specifications, Technical Reports, Presentations, etc.	\$130.00	x			
Architect II	Bachelor's degree or Master's degree in Architecture	Licensed Architect (preferably by CA Board of Architects) is required. Optional Certifications may include AIAA, LEED, PMP, etc., and/or any other relevant Professional Licensure or Certification.	5 years or more experience as a licensed architect	Manages & produces architecture deliverables to support the planning, design, procurement, construction, operations, and maintenance of LAWA facilities and coordinates with other disciplines as required. Common tasks & deliverables may include Planning Studies, Design-Standards, Project Definition Book (PDB), Basis of Design (BOD), Concept Design, Schematic Design, Design Development, Plan-Check & Permitting, Construction Documents, Bidding & Procurement Support, Construction Administration, Stakeholder Outreach, Drawings, Specifications, Technical Reports, Presentations, etc.	\$170.00	x			
Architect III	Bachelor's degree or Master's degree in Architecture	Licensed Architect (preferably by CA Board of Architects) is required. Optional Certifications may include AIAA, LEED, PMP, etc., and/or any other relevant Professional Licensure or Certification.	10 years or more experience as a licensed architect. Has demonstrable specialized experience/area of expertise. Led complex comparable projects as the lead architect or similar role. Manages the architectural scope on projects and has led the development of the entire project. Manages a team of design staff.	Manages & produces architecture deliverables to support the planning, design, procurement, construction, operations, and maintenance of LAWA facilities and coordinates with other disciplines as required. Common tasks & deliverables may include Planning Studies, Design-Standards, Project Definition Book (PDB), Basis of Design (BOD), Concept Design, Schematic Design, Design Development, Plan-Check & Permitting, Construction Documents, Bidding & Procurement Support, Construction Administration, Stakeholder Outreach, Drawings, Specifications, Technical Reports, Presentations, etc.	\$210.00	x			



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 \* All positions will be available at the Common Rates for Specialty Services (Scope Category 3) on a Task Order by Task Order basis. Additional positions may be added by LAWA in accordance with Section 7.1 c of the Agreement.

Job Title/Paygrade	Minimum Education Level	Professional Licenses & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
Architect IV	Bachelor's degree or Master's degree in Architecture Master's degree in Architecture (or related field) strongly preferred	Licensed Architect (preferably by CA Board of Architects)  Optional certifications may include AAAE, LEED, PMP, etc., and/or any other relevant Professional Licensure or Certification	15 years or more experience as a licensed architect  Has demonstrable specialized experience/area of expertise. Led complex comparable projects as the lead architect or similar role. Manages the architectural scope on projects and has led the development of the entire project. Manages a team of design staff.	In responsible charge of architecture deliverables to support the planning, design, procurement, construction, operations, and maintenance of LAWA facilities. Engineering Disciplines may include Civil, Structural, Mechanical, Electrical, Plumbing, Transportation, Geotechnical, etc. May make presentations to stakeholders, create presentations, assist in writing governance documents, do updates to the architectural standards, perform code reviews and assist to resolve issues on projects during design and in the field.  Specialized experience and/or expertise required for the successful delivery of specific aviation related architectural work.  Common tasks & deliverables may include Planning Studies, Design Standards, Project Definition Book (PDB), Basis of Design (BOD), Concept Design, Schematic Design, Design Development, Plan-Check & Permitting, Construction Documents, Bidding & Procurement Support, Construction Administration, Stakeholder Outreach, Drawings, Specifications, Technical Reports, Presentations etc.	\$250.00	x			
Architectural Designer I	Bachelor's degree in Architecture preferred. Associate or bachelor's degree in related field is also acceptable.	Optional Certifications may include LEED, Fitwel, PMP, PE, AICP etc. or any other relevant Certifications.	Up to 5 years' experience	Produces architectural drawings and diagrams in support of planning or design studies. Supports production of presentation materials as needed.	\$120.00	x			
Architectural Designer II	Bachelor's degree in Architecture preferred. Associate or bachelor's degree in related field is also acceptable.	Optional Certifications may include LEED, Fitwel, PMP, PE, AICP etc. or any other relevant Certifications.	5 years or more experience	Produces architectural drawings and diagrams in support of planning or design studies. Supports production of presentation materials as needed.	\$140.00	x			
Architectural Designer III	Bachelor's degree in Architecture preferred. Associate or bachelor's degree in related field is also acceptable.	Optional Certifications may include LEED, Fitwel, PMP, PE, AICP etc. or any other relevant Certifications.	10 years or more experience. Supports major scope elements and may manage design team members.	Produces architectural drawings and diagrams in support of planning or design studies. Supports production of presentation materials as needed.	\$180.00	x			
BIM Administrator I	A higher education school diploma equivalent to at least and upper secondary school diploma	BIM Certification (to ISO 19650)	3 years or more of general work experience in the technical field, at least 1 year of specific work experience using the BIM method appropriate to the required professional profile.  Direct experience with Autodesk products related to BIM and GIS (including Revit and Build). Experience with GIS platforms and data.	Opening and evaluating 3D models in either Revit, Civil 3D, Navisworks and VEO. Administration of Autodesk BIM360 Design environment, Administration of M-Six VEO project environment, field verification of model objects in the form of attribute data, and general file organization and administration.	\$80.00	x			
BIM Administrator II	A higher education school diploma equivalent to at least and upper secondary school diploma	BIM Certification (to ISO 19650)	5 years or more of general work experience in the technical field, at least 2 years of specific work experience using the BIM method appropriate to the required professional profile.  Requires intermediate use of Autodesk products related to BIM and GIS (including Revit and Build). Experience with GIS platforms and data.	Opening and evaluating more complex 3D models in either Revit, Civil 3D, Navisworks and VEO. Administration of Autodesk BIM360 Design environment, Administration of M-Six VEO project environment, field verification of model objects in the form of attribute data, and general file organization and administration.	\$110.00	x			
BIM Administrator III	Minimum associate degree in Engineering Technologies or equivalent	BIM Certification (to ISO 19650)	10 years or more of general work experience in the technical field, 3 years or more of specific work experience using the BIM method appropriate to the required professional profile.  Requires advanced use of Autodesk products related to BIM and GIS (including Revit and Build). Experience with GIS platforms and data.	Opening and evaluating more complex 3D models in either Revit, Civil 3D, Navisworks and VEO. Administration of Autodesk BIM360 Design environment. Administration of M-Six VEO project environment, field verification of model objects in the form of attribute data, and general file organization and administration.	\$130.00	x			

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Consultant staff are expected to exhibit high work standards, self-motivation, ethical work practices, collaborative spirit, and assist in development of LAWA best practices to support a large-scale capital development program. Consultant's Services may include, but not be limited to, the duties listed below for each position. LAWA reserves the right to add or amend the list of positions as deemed necessary. Further duties and responsibilities for each position may be provided on future solicitations or specific Requests for Task Orders/Proposals. Key Personnel are denoted by shaded rows

\* All positions will be available at the Common Rates for Specialty Services (Scope Category 3) on a Task Order by Task Order basis. Additional positions may be added by LAWA in accordance with Section 7.1.c of the Agreement

Job Title/Paygrade	Minimum Education Level	Professional Licenses & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
BIM Manager	Bachelor's degree in Architecture or Engineering Technologies or equivalent	BIM Certification (to ISO 19650)	15 years or more of BIM experience in the technical field, 3 years or more of management experience specific to a team using the BIM method appropriate to the required professional profile.  Requires advanced use Autodesk products related to BIM and GIS (including Revit and Build). Experience with GIS platforms and data.	Responsible for the overall management, direction and implementation of the BIM process. Facilitates the successful implementation of BIM technology and related processes.	\$200.00	x			
Claims Specialist I	Bachelor's or Masters degree in relevant discipline such as architecture, engineering, business, legal.	Licensure and Certifications may include PMP, PE, JD, CPA, etc. or any other relevant Professional Licensure or Certifications required.	10 years or more of experience analyzing and negotiating construction claims on large complex projects.	Responsible for comprehensive review, analysis, negotiation, and recommendations for resolution of design and construction claims. Also responsible for developing and implementing claims avoidance strategies and claims mitigation measures.	\$240.00	x			
Claims Specialist II	Bachelor's or Masters degree in relevant discipline such as architecture, engineering, business, legal.	Licensure and Certifications may include PMP, PE, JD, CPA, etc. or any other relevant Professional Licensure or Certifications required.	15 years or more of experience analyzing and negotiating construction claims on large complex projects. Manages a team of claims specialists.	Responsible for comprehensive review, analysis, negotiation, and recommendations for resolution of design and construction claims. Also responsible for developing and implementing claims avoidance strategies and claims mitigation measures. Responsible for managing a team of claims specialists.	\$260.00	x			
Claims Specialist III	Bachelor's or Masters degree in relevant discipline such as architecture, engineering, business, legal.	Licensure and Certifications may include PMP, PE, JD, CPA, etc. or any other relevant Professional Licensure or Certifications required.	20 years or more of experience analyzing and negotiating construction claims on large complex projects. Manages a team of claims specialists.	Responsible for comprehensive review, analysis, negotiation, and recommendations for resolution of design and construction claims. Also responsible for developing and implementing claims avoidance strategies and claims mitigation measures. Responsible for managing a team of claims specialists.	\$285.00	x			
Commissioning I	Bachelor's degree in Engineering or related field	Relevant Professional Licensure & Certifications are strongly preferred (ASHRAE's BCxP certification, ACG's CxA certification or equivalent.)	5 years or more of experience as a commissioning agent or commissioning specialist.	Develop and implement commissioning processes for LAWA. Create and implement commissioning documents, commissioning plans, construction check lists, site acceptance test procedures, pre- and post-functional inspection checklists, integrated system test procedures, and control systems tests. Conduct on-site quality control inspections using documents created for site specific requirements. Work with the owner, contractor, design team and other consultants/stakeholders to ensure the project requirements are met.	\$140.00	x			
Commissioning II	Bachelor's degree in Engineering or related field	Relevant Professional Licensure & Certifications are strongly preferred (ASHRAE's BCxP certification, ACG's CxA certification or equivalent.)	10 years or more of experience as a commissioning agent or commissioning specialist.	Develop and implement commissioning processes for LAWA. Create and implement commissioning documents, commissioning plans, construction check lists, site acceptance test procedures, pre- and post-functional inspection checklists, integrated system test procedures, and control systems tests. Conduct on-site quality control inspections using documents created for site specific requirements. Work with the owner, contractor, design team and other consultants/stakeholders to ensure the project requirements are met.	\$170.00	x			
Commissioning III	Bachelor's degree in Engineering or related field. Master's degree preferred.	Relevant Professional Licensure & Certifications are strongly preferred (ASHRAE's BCxP certification, ACG's CxA certification or equivalent.)	15 years or more of experience as a commissioning agent or commissioning specialist. Experience managing and leading a commissioning team.	Develop and implement commissioning processes for LAWA. Create and implement commissioning documents, commissioning plans, construction check lists, site acceptance test procedures, pre- and post-functional inspection checklists, integrated system test procedures, and control systems tests. Conduct on-site quality control inspections using documents created for site specific requirements. Work with the owner, contractor, design team and other consultants/stakeholders to ensure the project requirements are met.	\$220.00	x			
Construction Logistics Manager	Bachelor's degree in Architecture, Aviation, Business, Engineering, Construction Management, Planning or other related technical field required. Master's degree preferred.	Relevant Professional Licensure &/or Certifications are strongly preferred. Certifications may include AIAA, LEED, PE, PMP, AICP, etc.	15 years or more experience, preferably on airport building programs or similar complex building programs. Manages team of logistics experts.	Reports on a regular basis to update construction activities in the CTA and report any potential conflicts between projects that may have planning, operational, schedule or cost impacts. Submit an executive summary of the Logistics Team monthly report summarizing the progress and utilization of the team, areas of further discussion that may cause potential impacts and the Logistics master schedules. Responsible for all reporting on all aspects of reporting, quality and accuracy of the reporting, maintaining a logistics dashboard showing near-term and long-term logistics information. Works actively and collaboratively across TDG.  The Logistics Manager will identify the need for the development of new procedures or the refinement of existing procedures within TDG and make recommendations. The Manager will manage the Logistics Specialist. The Logistics Manager will work with the Logistics Team, Project Managers, Operations and Contractors to develop a graphic representation of construction projects and the potential impacts that are affected by those projects.	\$200.00	x			
Construction Logistics Specialist I	Bachelor's degree in Architecture, Aviation, Business, Engineering, Construction Management, Planning or other related technical field required.	Optional Certifications may include AIAA, LEED, PMP, PE, AICP, etc.	5 years or more experience, preferably on airport building programs or similar complex building programs.	Attends terminal, roadway, and airfield project meetings to assess time and space schedule impacts across the CIP program. Review new projects for time and space conflicts, impacts to ongoing construction projects and operational impacts. Conduct reviews of projects' submittals Phasing Plan and Site Logistics Plans, as submitted through the ASR and LIR process. Comment and schedule site walks as needed. Creates reports and communication regarding logistics on multiple projects.	\$90.00	x			

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Job Title/Paygrade	Minimum Education Level	Professional Licenses & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
Construction Logistics Specialist II	Bachelor's degree in Architecture, Aviation, Business, Engineering, Construction Management, Planning or other related technical field required. Master's degree preferred.	Optional Certifications may include AAAE, LEED, PMP, PE, AICP, etc. or any other relevant Professional License or Certifications	10 years or more experience, preferably on airport building programs or similar complex building programs.	Attends Terminal, roadway, and airfield project meetings to assess time and space schedule impacts across the CIP program. Review new projects for time and space conflicts, impacts to ongoing construction projects and operational impacts. Conduct Reviews of projects' submittals Phasing Plan and Site Logistics Plans, as submitted through the ASR and JLR process. Comment and schedule site walks as needed. Leads assessments of program logistics and creates reports and communication regarding logistics on multiple projects. Actively oversees ongoing logistics and changes.	\$120.00	x			
Construction Logistics Specialist III	Bachelor's degree in Architecture, Aviation, Business, Engineering, Construction Management, Planning or other related technical field required. Master's degree preferred.	Relevant Professional License &/or Certifications are strongly preferred. Certifications may include AAAE, LEED, PE, PMP, AICP, etc.	15 years or more experience, preferably on airport building programs or similar complex building programs	Attends Terminal, roadway, and airfield project meetings to assess time and space schedule impacts across the CIP program. Review new projects for time and space conflicts, impacts to ongoing construction projects and operational impacts. Conduct Reviews of projects' submittals Phasing Plan and Site Logistics Plans, as submitted through the ASR and JLR process. Comment and schedule site walks as needed. Leads assessments of program logistics and creates reports and communication regarding logistics on multiple projects. Actively oversees ongoing logistics and changes.	\$150.00	x			
Construction Manager I	Bachelor's degree in Construction Management, Engineering or related field	Optional Certifications may include AAAE, LEED, PMP, PE, and/or any other relevant Professional License or Certification.	Up to 5 years Construction Management experience, preferably on airport projects	Plan, coordinate, budget, and supervise construction projects and/or project packages from start to finish. Prepare cost estimates, budgets, and work timetables, often in conjunction with other specialists. Interpret and explain contracts, requirements and technical information to other professionals. Collaborate with architects, engineers, designers and other construction specialists. Monitor projects and report progress and budget matters. Respond to work delays, emergencies, and other problems with the project. Ensure that the project complies with legal requirements, such building and safety codes.	\$120.00	x			
Construction Manager II	Bachelor's degree in Construction Management, Engineering or related field. Master's degree preferred	Optional Certifications may include AAAE, LEED, PMP, PE, and/or any other relevant Professional License or Certification.	5 years or more Construction Management experience, preferably on airport projects	Plan, coordinate, budget, and supervise construction projects and/or project packages from start to finish. Prepare cost estimates, budgets, and work timetables, often in conjunction with other specialists. Interpret and explain contracts, requirements and technical information to other professionals. Collaborate with architects, engineers, designers and other construction specialists. Monitor projects and report progress and budget matters. Respond to work delays, emergencies, and other problems with the project. Ensure that the project complies with legal requirements, such building and safety codes.	\$150.00	x			
Construction Manager III	Bachelor's degree in Construction Management, Engineering or related field. Master's degree preferred	Optional Certifications may include AAAE, LEED, PMP, PE, and/or any other relevant Professional License or Certification.	10 years or more Construction Management experience, preferably on airport projects	Plan, coordinate, budget, and supervise construction projects and/or project packages from start to finish. Prepare cost estimates, budgets, and work timetables, often in conjunction with other specialists. Interpret and explain contracts, requirements and technical information to other professionals. Collaborate with architects, engineers, designers and other construction specialists. Monitor projects and report progress and budget matters. Respond to work delays, emergencies, and other problems with the project. Ensure that the project complies with legal requirements, such building and safety codes.	\$180.00	x			
Construction Manager IV	Bachelor's degree in Construction Management, Engineering or related field. Master's degree preferred	Optional Certifications may include AAAE, LEED, PMP, PE, and/or any other relevant Professional License or Certification.	15 years or more Construction Management experience, preferably on airport projects and large complex multi year projects. Manage a team of construction managers.	Plan, coordinate, budget, and supervise construction projects and/or project packages from start to finish. Prepare cost estimates, budgets, and work timetables, often in conjunction with other specialists. Interpret and explain contracts, requirements and technical information to other professionals. Collaborate with architects, engineers, designers and other construction specialists. Monitor projects and report progress and budget matters. Respond to work delays, emergencies, and other problems with the project. Ensure that the project complies with legal requirements, such building and safety codes.	\$210.00	x			
Construction Manager V	Bachelor's degree in Construction Management, Engineering or related field. Master's degree preferred	Optional Certifications may include AAAE, LEED, PMP, PE, and/or any other relevant Professional License or Certification.	20 years or more Construction Management experience, preferably on airport projects and large complex multi year projects. Manage a team of construction managers.	Plan, coordinate, budget, and supervise construction projects and/or project packages from start to finish. Prepare cost estimates, budgets, and work timetables, often in conjunction with other specialists. Interpret and explain contracts, requirements and technical information to other professionals. Collaborate with architects, engineers, designers and other construction specialists. Monitor projects and report progress and budget matters. Respond to work delays, emergencies, and other problems with the project. Ensure that the project complies with legal requirements, such building and safety codes.	\$230.00	x			
Contract Administrator I	Bachelor's degree in an engineering or business related field, as well as training in procurement, contract, construction, and commercial law	Experience with project management software preferred	3 years or more experience in the administration of commercial/government contracts	Performs a broad range of contract administrative duties, including procurements, billings, insurance, bedding, and compliance.	\$85.00	x			
Contract Administrator II	Bachelor's degree in an engineering or business related field, as well as training in procurement, contract, construction, and commercial law	Experience with project management software preferred	5 years or more experience in the administration of commercial/government contracts	Performs a broad range of contract administrative duties, including procurements, billings, insurance, bedding, and compliance.	\$110.00	x			
Contract Administrator III	Bachelor's degree in an engineering or business related field, as well as training in procurement, contract, construction, and commercial law	Experience with project management software preferred	10 years or more experience in the administration of commercial/government contracts	Works in collaboration with the Project Management team to ensure projects are delivered in compliance with all contractual terms and conditions and LAWA, City, State and Federal requirements	\$140.00	x			

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						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
Cost Engineer I	Bachelor's degree in Engineering, Construction Management or related field	Certifications may include PMP, PE, and/or any other relevant Professional License or Certification. Preferred cost engineer certification, i.e. CCE, CCP	3 years or more of cost engineering experience directly related to construction projects, preferably aviation projects	Manages project cost, involving such activities as estimating, cost control, cost forecasting, investment appraisal and risk analysis. Develops and monitors budget/cost plans, seeking the optimum balance between cost, quality and time requirements. Interfaces closely with related disciplines involved in cost, budget, schedule, management and planning. Duties extend beyond preparing cost estimates and schedules by helping project manager determine resources and support assessment and decision-making.	\$110.00	x			
Cost Engineer II	Bachelor's degree in Engineering, Construction Management or related field	Certifications may include PMP, PE, and/or any other relevant Professional License or Certification. Required cost engineer certification, i.e. CCE, CCP	5 years or more of cost engineering experience directly related to construction projects, preferably aviation projects	Manages project cost, involving such activities as estimating, cost control, cost forecasting, investment appraisal and risk analysis. Develops and monitors budget/cost plans, seeking the optimum balance between cost, quality and time requirements. Interfaces closely with related disciplines involved in cost, budget, schedule, management and planning. Duties extend beyond preparing cost estimates and schedules by helping project manager determine resources and support assessment and decision-making.	\$140.00	x			
Cost Engineer III	Bachelor's degree in Engineering, Construction Management or related field	Certifications may include PMP, PE, and/or any other relevant Professional License or Certification. Required cost engineer certification, i.e. CCE, CCP	10 years or more of cost engineering experience directly related to construction projects, preferably aviation projects; Experience managing a team of cost engineers	Manages project's cost, involving such activities as estimating, cost control, cost forecasting, investment appraisal and risk analysis. Develops and monitors budget/cost plans, seeking the optimum balance between cost, quality and time requirements. Interfaces closely with related disciplines involved in cost, budget, schedule, management and planning. Duties extend beyond preparing cost estimates and schedules by helping project manager determine resources and support assessment and decision-making.	\$170.00	x			
Cost Estimator I	Bachelor's degree in Engineering, Construction Management or related field	Optional Certifications may include PMP, PE, and/or any other relevant Professional License or Certification	3 years or more of estimating experience directly related to both engineering and construction projects	Prepares pre-design cost estimates based on scope and project type. Prepares construction cost estimates from drawings, outlines, and specifications on a variety of project types, reviews contractor and consultant cost proposals, negotiates change orders.	\$110.00	x			
Cost Estimator II	Bachelor's degree in Engineering, Construction Management or related field	Optional Certifications may include PMP, PE, and/or any other relevant Professional License or Certification. Required to have certified estimating professional credentials.	5 years or more of estimating experience directly related to both engineering and construction projects	Prepares pre-design cost estimates based on scope and project type. Prepares construction cost estimates from drawings, outlines, and specifications on a variety of project types, reviews contractor and consultant cost proposals, negotiates change orders.	\$140.00	x			
Cost Estimator III	Bachelor's or Master's degree in Engineering, Construction Management or related field.	Certifications required, may include PMP, PE, and/or any other relevant Professional License or Certification. Required to have certified estimating professional credentials.	10 years or more of estimating experience directly related to both engineering and construction projects. Experience managing a team of cost estimators.	Performs more complex assignments and may lead a team of estimators engaged in the following: Prepares pre-design cost estimates based on scope and project type. Prepares construction cost estimates from drawings, outlines, and specifications on a variety of project types, reviews contractor and consultant cost proposals, negotiates change orders.	\$170.00	x			
Cost Estimator IV	Bachelor's or Master's degree in Engineering, Construction Management or related field. Master's degree preferred	Certifications required, may include PMP, PE, and/or any other relevant Professional License or Certification. Required to have certified estimating professional credentials.	15 years or more of general estimating experience directly related to both engineering and construction projects. Experience managing a team of cost estimators. Has demonstrable specialized experience/area of expertise.	All of the duties associated with Cost Estimator III, plus specialized experience and/or expertise required for the successful delivery of specific cost estimating work.	\$200.00	x			
Cost Estimator V	Bachelor's or Master's degree in Engineering, Construction Management or related field. Master's degree strongly preferred.	Certifications required, may include PMP, PE, and/or any other relevant Professional License or Certification. Required to have certified estimating professional credentials.	20 years or more of general estimating experience directly related to both engineering and construction projects. Has demonstrable specialized experience/area of expertise.	All of the duties associated with Cost Estimator III, plus specialized experience and/or expertise required for the successful delivery of specific cost estimating work.	\$220.00	x			
Design Manager I	Bachelor's or Master's Degree in Architecture, Engineering, and/or related field	Professionally Licensed Architect and/or Engineer preferred	5 or more years of experience in managing the design of large, complex building projects, utilities and infrastructure improvements. Design management of aviation improvements experience preferred.	Ensures compliance with program/project design criteria requirements, coordinates with all stakeholders to assure design accuracy and quality. Manages a smaller project or a smaller aspect of a larger project. Frequently supports a Design Manager III for larger projects.	\$110.00	x			
Design Manager II	Bachelor's or Master's Degree in Architecture, Engineering, and/or related field	Professionally Licensed Architect and/or Engineer preferred	10 years or more of experience in managing the design of large, complex building projects, utilities and infrastructure improvements. Design management of complex aviation improvements experience preferred.	Ensures compliance with program/project design criteria requirements, coordinates with all stakeholders to assure design accuracy and quality. Manages a smaller project or a smaller aspect of a larger project. Frequently supports a Design Manager III for larger projects.	\$140.00	x			

**EXHIBIT 1: POSITION DESCRIPTIONS, KEY PERSONNEL & COMMON RATES**

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						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
Design Manager III	Bachelor's or Master's Degree in Architecture, Engineering, and/or related field	Professionally Licensed Architect and/or Engineer strongly preferred	15 years or more of experience in managing the design of large, complex building projects, utilities and infrastructure improvements. Design management of complex aviation improvements experience required. Experienced managing a team of design professionals.	Manages a Team of team of architects, engineers, and other professionals to guide the design, permitting, and construction-procurement of various airport capital improvement projects.	\$170.00	x			
Digital Specialist I	Bachelor's degree in IT or related field.	IT certifications preferred.	5 years or more experience working in an enterprise environment particularly with infrastructure systems such as Cisco, SQL, or equivalents. Experience working with Microsoft 365, SharePoint, Dataverse, Acrobat, Java, and Flash.	Create, develop, and improve digital systems and tools, physical and virtual infrastructure, taking a lead role in overseeing the entire process from concept to implementation. Develop, refine and implement LAWA Digital requirements as necessary. Configure and evaluate system architecture, and use modeling and testing to assess and refine designs.	\$85.00	x			
Digital Specialist II	Bachelor's degree in IT or related field	IT certifications required.	10 years or more experience working in an enterprise environment particularly with infrastructure systems such as Cisco, SQL, or equivalents. Experience working with Microsoft 365, SharePoint, Dataverse, Acrobat, Java, and Flash.	Create, develop, and improve digital systems and tools, physical and virtual infrastructure, taking a lead role in overseeing the entire process from concept to implementation. Develop, refine and implement LAWA Digital requirements as necessary. Configure and evaluate system architecture, and use modeling and testing to assess and refine designs.	\$120.00	x			
Digital Specialist III	Bachelor's degree in IT or related field.	IT certifications required.	15 years or more experience working in an enterprise environment particularly with infrastructure systems such as Cisco, SQL, or equivalents. Experience working with Microsoft 365, SharePoint, Dataverse, Acrobat, Java, and Flash.	Create, develop, and improve digital systems and tools, physical and virtual infrastructure, taking a lead role in overseeing the entire process from concept to implementation. Develop, refine and implement LAWA Digital requirements as necessary. Configure and evaluate system architecture, and use modeling and testing to assess and refine designs.	\$140.00	x			
Document Control Technician I	Two-year technical degree	Certifications for document control professionals highly desirable	5 years or more of experience with document processing and data management.	Receives and sends project documents to project staff, responds to records requests, and assists in the preparation of project files and administrative record for final closeout and retention.	\$75.00	x			
Document Control Technician II	Two-year technical degree	Certifications for document control professionals highly desirable	5-10 years' experience with document processing, data management, and document processing.	Manages the dissemination of project documents to project staff, maintains both hard copy and electronic files, responds to records requests, and prepares project files and administrative record for final closeout and retention.	\$85.00	x			
Document Control Technician III	Two-year technical degree Bachelor's degree preferred	Certifications for document control professionals highly desirable	10 years or more of experience with document processing, data management, and document processing. Experience managing a team of document control technicians.	Manages project documents, maintains both hard copy and electronic files, and coordinates the project files and administrative records for final closeout and retention. Collaborate with legal team to respond to administrative record requests and/or legal challenges.	\$120.00	x			
EIT Economic Impact Team Manager* <i>*Key Personnel for Scope Category 2 Only</i>	B.S. / B.A. degree in engineering, construction, or business-related field; Master's degree preferred.	Relevant Professional Licensure &/or Certifications are preferred.	15+ years of experience in construction project or program management; Experience in alternative project delivery methods including construction manager at risk and design-build preferred.	Responsible for the day-to-day management of the TDG Economic Impact Team (EIT) and implementation of the EIT CIP Strategic Execution Plan; Monitors and enforces contract provisions for inclusivity, workforce development, and prompt payment related to the CIP; Develops and uses custom reporting and applications to monitor compliance and improve processes; Develops training and workforce pathway programs; Works develop and review RFP technical requirements to maximize economic impact through all CIP projects; Monitors and supports enforcement of workforce development and business inclusion contract provisions; coordinates RFQ/RFP development between The Development Group and Strategic Sourcing Division; Monitors adherence to CA and federal procurement guidelines; and provides advice on best practices and lessons learned; Coordinates strategies and activities with and submits reports to the LAWA Director of Economic Impact & Transformation and the Capital Program Executive/Chief Development Officer.	\$200.00			x	
EIT Labor Compliance Specialist I	B.S. / B.A. degree or business-related field	Relevant certifications highly desired.	Minimum of 5 years of experience performing Labor Compliance Analyst duties for comparable publicly funded projects/programs. Knowledge of LCP Tracker required.	Works with Economic Impact Team identifying applicability of state/federal prevailing wage requirements, provide state and federal prevailing wage rates for inclusion in contract solicitation documents; review CPRR submittals and analyze for potential compliance violations; assist contractors with compliance inquiries and analyze LCP Tracker reports for compliance trends.	\$80.00			x	

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EIT Labor Compliance Specialist III	B.S. / B.A. degree or business-related field	Relevant certifications highly desired.	Minimum of 6 to 9 years of experience performing Labor Compliance Analyst duties for a public agency mega project(s). High proficiency use of LCP Tracker required.	Works with Economic Impact Team identifying applicability of state/federal prevailing wage requirements, provide state and federal prevailing wage rates for inclusion in contract solicitation documents, review CPR submittals and analyze for potential compliance violations; assist contractors with compliance inquiries; and analyze LCP Tracker reports for compliance trends. Coordinates with LAWA Project Team and City of Los Angeles Office of Contract Compliance Public Works - Bureau of Contract Administration (BCA) to present labor compliance requirements at pre-bid and pre-construction meetings for contracts subject to the payment of prevailing wages. Respond to prevailing wage questions/concerns/matters that may arise from contractors and construction workers; Review contractor labor policies for compliance with state and federal regulations.	\$120.00			x	
EIT Labor Compliance Specialist III	B.S. / B.A. degree or business-related field	Relevant certifications highly desired.	Minimum of 10+ years of experience performing senior level labor compliance duties for a public agency(ies) on multi-billion dollar capital programs. High proficiency of LCP Tracker required.	Works with Economic Impact Team to help generate KPI performance reports for workforce and inclusivity; maintain and optimize business engagement database, Ad hoc data and compliance analyses; help maintain compliance reports and performance dashboards; may support procurements in regards to the economic impact through all CIP projects; Monitor and support enforcement of workforce development and business inclusion provisions; Report, track and monitor contract compliance with economic impact contract requirements; Provide critical program support to develop clear framework and effective procedures to standardize, clarify, and implement quality control and best practices to maximize opportunity through CIP projects; and Ensure that the intent and objectives of LAWA'S economic impact initiatives are set forth clearly and implemented consistently, effectively, and professionally.	\$140.00			x	
EIT Labor Compliance Specialist IV	B.S. / B.A. degree or business-related field	Relevant certifications highly desired.	Minimum of 10+ years of experience performing senior level labor compliance duties for a public agency(ies) on multi-billion dollar capital programs. High proficiency of LCP Tracker required.	Works with Economic Impact Team to help generate KPI performance reports for workforce and inclusivity; maintain and optimize business engagement database; Ad hoc data and compliance analyses; help maintain compliance reports and performance dashboards; Works with Economic Impact Team identifying applicability of state/federal prevailing wage requirements, provides state and federal prevailing wage rates for inclusion in contract solicitation documents; Coordinates with LAWA Project Team and City of LA Office of Contract Compliance Public Works - Bureau of Contract Administration to present labor compliance requirements at pre-bid and pre-construction meetings for contracts subject to the payment of prevailing wages; Review contractor labor policies for compliance with state and federal regulations; and provide contractor and staff training to ensure proactive compliance approach.	\$160.00			x	
EIT Labor Compliance Specialist V	B.S. / B.A. degree or business-related field	Relevant certifications highly desired.	Minimum of 15+ years of experience performing senior level labor compliance duties for a public agency(ies) on multi-billion dollar capital programs. High proficiency of LCP Tracker required.	Works with Economic Impact Team to help generate KPI performance reports for workforce and inclusivity; maintain and optimize business engagement database, Ad hoc data and compliance analyses; help maintain compliance reports and performance dashboards. Works with Economic Impact Team identifying applicability of state/federal prevailing wage requirements, provides state and federal prevailing wage rates for inclusion in contract solicitation documents. Coordinates with LAWA Project Team and City of LA Office of Contract Compliance Public Works - Bureau of Contract Administration to present labor compliance requirements at pre-bid and pre-construction meetings for contracts subject to the payment of prevailing wages. Review contractor labor policies for compliance with state and federal regulations, and provide contractor and staff training to ensure proactive compliance approach; Respond to requests regarding certified payroll reports and/or other payroll related/labor compliance documents; Track changes and updates to state and federal labor compliance and prevailing wage regulations and standards; with the assistance of the LCO apply changes/updates to the labor compliance procedures and practices accordingly; Act as the main point of interaction between the LAWA, BCA, and the LCP Tracker team.	\$180.00			x	
EIT Workforce Development Coordinator I	AA Degree	None	Minimum 2 years of experience conducting outreach for local worker hiring program or community-based workforce development program.	Works with the Economic Impact Team to help develop, implement and support workforce development initiatives and/or programs such as college internship program and youth STEM engagement. Coordinates with LAWA Staff to monitor and track workforce development metrics and compile bi-weekly reports; coordinates with primes and subs to monitor worker availability and demand to maximize local worker placement.	\$90.00			x	
EIT Workforce Development Coordinator II	AA Degree or Bachelor's degree	None	Minimum 3 to 5 years of experience working on local worker hiring program for a mega project and/or multi-billion dollar capital program. Knowledge of LCP Tracker helpful.	Works with the Economic Impact Team to monitor and track workforce development metrics and compile performance reports including developer/prime activities related to training, youth, and disadvantaged worker outreach, workforce development, and community engagement/training opportunities; Review and assess contractor compliance with approved inclusivity and Workforce Development Plans; Coordinate with LAWA staff, HireLAX developers/primes/subs and other City Departments on workforce development efforts; Coordinates with primes and subs to monitor worker availability and demand to maximize local worker placement, and monitor compliance with contract requirements.	\$120.00			x	

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EIT Workforce Development Coordinator III	Bachelor's degree	None	6 to 10 years of experience or more managing local workforce program on a mega project or capital program or senior level HR experience with hiring and/or training program of disadvantaged youth or adults. Knowledge of LCP Tracker helpful.	Works with the Economic Impact Team to monitor and track workforce development metrics and compile performance reports including developer/prime activities related to training, youth, and disadvantaged worker outreach, workforce development, and community engagement/training opportunities; Review and assess contractor compliance with approved Industry and Workforce Development Plans. Coordinate with LAWA staff, HireLAX, developers/primes/subs and other City Departments on workforce development efforts. Coordinates with primes and subs to monitor worker availability and demand to maximize local worker placement and monitor compliance with contract requirements.	\$140.00			x	
EIT Workforce Development Coordinator IV	Bachelor's degree	None	15 years of experience or more managing local workforce program on a mega project or capital program or senior level HR experience with hiring and/or training program of disadvantaged youth or adults. Knowledge of LCP Tracker helpful.	Works with the Economic Impact Team to monitor and track workforce development metrics and compile performance reports including developer/prime activities related to training, youth, and disadvantaged worker outreach, workforce development, and community engagement/training opportunities; Review and assess contractor compliance with approved Industry and Workforce Development Plans. Coordinate with LAWA staff, HireLAX, developers/primes/subs and other City Departments on workforce development efforts. Coordinates with primes and subs to monitor worker availability and demand to maximize local worker placement and monitor compliance with contract requirements.	\$160.00			x	
EIT Workforce Development Coordinator V	Bachelor's degree	None	20 years of experience or more managing local workforce program on a mega project or capital program or senior level HR experience with hiring and/or training program of disadvantaged youth or adults. Knowledge of LCP Tracker helpful.	Works with the Economic Impact Team to monitor and track workforce development metrics and compile performance reports including developer/prime activities related to training, youth, and disadvantaged worker outreach, workforce development, and community engagement/training opportunities; Review and assess contractor compliance with approved Industry and Workforce Development Plans. Coordinate with LAWA staff, HireLAX, developers/primes/subs and other City Departments on workforce development efforts. Coordinates with primes and subs to monitor worker availability and demand to maximize local worker placement and monitor compliance with contract requirements.	\$180.00				
Engineer I	Bachelor's degree in Engineering	Optional Certifications may include AAAE, LEED, PMP, PE, and/or any other relevant Professional Licensure or Certification.	Up to 5 years' experience, preferably on airport projects	Manages & produces engineering deliverables to support the planning, design, procurement, construction, operations, and maintenance of LAWA facilities. Engineering Disciplines may include Civil, Structural, Mechanical, Electrical, Plumbing, Transportation, Geotechnical, etc.  Common tasks & deliverables may include Planning Studies, Design-Standards, Project Definition Book (PDB), Basis of Design (BOD), Concept Design, Schematic Design, Design Development, Plan-Check & Permitting, Construction Documents, Bidding & Procurement Support, Construction Administration, Stakeholder Outreach, Drawings, Specifications, Technical Reports, Presentations, etc.	\$110.00	x			
Engineer II	Bachelor's or Master's degree in Engineering	Licensed Engineer or EIT required (preferably by CA Board of Engineers)  Optional Certifications may include AAAE, LEED, PMP, etc., and/or any other relevant Professional Licensure or Certification.	5 years or more experience, preferably on airport projects	Manages & produces engineering deliverables to support the planning, design, procurement, construction, operations, and maintenance of LAWA facilities. Engineering Disciplines may include Civil, Structural, Mechanical, Electrical, Plumbing, Transportation, Geotechnical, etc.  Common tasks & deliverables may include Planning Studies, Design-Standards, Project Definition Book (PDB), Basis of Design (BOD), Concept Design, Schematic Design, Design Development, Plan-Check & Permitting, Construction Documents, Bidding & Procurement Support, Construction Administration, Stakeholder Outreach, Drawings, Specifications, Technical Reports, Presentations, etc.	\$150.00	x			
Engineer III	Bachelor's or Master's degree in Engineering	Licensed Engineer (preferably by CA Board of Engineers) is required. For structural engineers, SE is preferred. For geotechnical engineers, GE is preferred.  Optional Certifications may include AAAE, LEED, PMP, etc., and/or any other relevant Professional Licensure or Certification.	10 years or more experience, preferably on airport projects	Manages & produces engineering deliverables to support the planning, design, procurement, construction, operations, and maintenance of LAWA facilities. Engineering Disciplines may include Civil, Structural, Mechanical, Electrical, Plumbing, Transportation, Geotechnical, etc.  Common tasks & deliverables may include Planning Studies, Design-Standards, Project Definition Book (PDB), Basis of Design (BOD), Concept Design, Schematic Design, Design Development, Plan-Check & Permitting, Construction Documents, Bidding & Procurement Support, Construction Administration, Stakeholder Outreach, Drawings, Specifications, Technical Reports, Presentations, etc.	\$200.00	x			

**EXHIBIT 1- POSITION DESCRIPTIONS, KEY PERSONNEL & COMMON RATES**

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\* All positions will be available at the Common Rates for Specialty Services (Scope Category 3) on a Task Order by Task Order basis. Additional positions may be added by LAWA in accordance with Section 7.1.c of the Agreement.

Job Title/Paygrade	Minimum Education Level	Professional Licenses & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
Engineer IV	Bachelor's or Master's degree in Engineering	Licensed Engineer (preferably by CA Board of Engineers) is required For structural engineers SE is strongly preferred For geotechnical engineers GE is strongly preferred  Optional Certifications may include AAAE, LEED, PMP, etc., and/or any other relevant Professional Licensure or Certification	15 years or more experience, preferably on airport projects. Managing team of engineers working on multiple projects.  Has demonstrable specialized experience/area of expertise	Manages & produces engineering deliverables to support the planning, design, procurement, construction, operations, and maintenance of LAWA facilities. Engineering Disciplines may include Civil, Structural, Mechanical, Electrical, Plumbing, Transportation, Geotechnical, etc.  Common tasks & deliverables may include Planning Studies, Design-Standards, Project Definition Book (PDB), Basis of Design (BOD), Concept Design, Schematic Design, Design Development, Plan-Check & Permitting, Construction Documents, Bidding & Procurement Support, Construction Administration, Stakeholder Outreach, Drawings, Specifications, Technical Reports, Presentations, etc.	\$260.00	x			
Engineer V	Bachelor's or Master's degree in Engineering (preferably Master's)	Licensed Engineer (preferably by CA Board of Engineers) is required. For structural engineers, SE is strongly preferred. For geotechnical engineers GE is strongly preferred  Optional Certifications may include AAAE, LEED, PMP, etc., and/or any other relevant Professional Licensure or Certification	20 years or more experience, preferably on airport projects. Managing large team of engineers working on multiple complex projects.  Has demonstrable specialized experience/area of expertise.	Manages large team of engineers working on multiple, complex projects. Manages & produces engineering deliverables to support the planning, design, procurement, construction, operations and maintenance of LAWA facilities. Engineering Disciplines may include Civil, Structural, Mechanical, Electrical, Plumbing, Transportation, Geotechnical, etc.  Common tasks & deliverables may include Planning Studies, Design-Standards, Project Definition Book (PDB), Basis of Design (BOD), Concept Design, Schematic Design, Design Development, Plan-Check & Permitting, Construction Documents, Bidding & Procurement Support, Construction Administration, Stakeholder Outreach, Drawings, Specifications, Technical Reports, Presentations, etc.	\$300.00	x			
Field Engineer I	Bachelor's degree in Engineering, Construction Management or other related field	Optional Certifications may include AAAE, LEED, PMP, PE, and/or any other relevant Professional Licensure or Certification.	5 years or more experience, preferably on airport projects	On-site oversight and coordination of construction activities between contractors and subcontractors, directing crews or workers on-site as necessary, and reporting on project status. Ensure on-site construction activities are on schedule and engineering designs are being followed, and acting to address delays, risks and deviations as necessary, typically in conjunction with office engineer, construction managers, project managers and others.	\$90.00	x			
Field Engineer II	Bachelor's degree in Engineering, Construction Management or other related field	Licensed Engineer (preferably by CA Board of Engineers) is preferred  Optional Certifications may include AAAE, LEED, PMP, etc., and/or any other relevant Professional Licensure or Certification	10 years or more experience, preferably on airport projects	On-site oversight and coordination of construction activities between contractors and subcontractors, directing crews or workers on-site as necessary, and reporting on project status. Ensure on-site construction activities are on schedule and engineering designs are being followed, and acting to address delays, risks and deviations as necessary, typically in conjunction with office engineer, construction managers, project managers and others.	\$115.00	x			
Field Engineer III	Bachelor's degree in Engineering, Construction Management or other related field, Masters degree preferred	Licensed Engineer (preferably by CA Board of Engineers) is preferred  Optional Certifications may include AAAE, LEED, PMP, etc., and/or any other relevant Professional Licensure or Certification	15 years or more experience, preferably on airport projects	On-site oversight and coordination of construction activities between contractors and subcontractors, directing crews or workers on-site as necessary, and reporting on project status. Ensure on-site construction activities are on schedule and engineering designs are being followed, and acting to address delays, risks and deviations as necessary, typically in conjunction with office engineer, construction managers, project managers and others.	\$130.00	x			
Geologist I	Bachelor's degree in Geology, Chemistry, Physics, Mathematics, or other related field required	Relevant Professional Licensure & Certifications.	5 years of geological experience	Assists in conducting research and analysis on geologic information/data to identify potential impacts from the implementation of proposed projects.	\$85.00	x			
Geologist II	Bachelor's or Master's degree in Geology, Chemistry, Physics, Mathematics, or other related field required.	Relevant Professional Licensure & Certifications.	10 years or more of geological experience	Conducts research and analysis on geologic information/data to identify potential impacts from the implementation of proposed projects. Assists with the development of technical reports and mitigation measures to mitigate impacts.	\$100.00	x			
Geologist III	Bachelor's or Master's degree in Geology, Chemistry, Physics, Mathematics, or other related field required, Master's degree preferred.	Certified by the Applied and Natural Science Accreditation Commission of ABET (preferred but not required) and any relevant Professional Licensure &/or Certifications.	15 years or more of geological experience	Manages research and analysis on geologic information/data to identify potential impacts from the implementation of proposed projects. Manages the development of technical reports and mitigation measures to mitigate impacts. Manage field investigations to ensure the mapping and evaluating of geologic data. Must have the ability to prepare and interpret geologic maps, cross sections, stratigraphic columns, and written reports.	\$120.00	x			



**EXHIBIT 1: POSITION DESCRIPTIONS, KEY PERSONNEL & COMMON RATES**

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Job Title/Paygrade	Minimum Education Level	Professional Licenses & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
GIS Specialist I	Bachelor's degree from a recognized college or university with a major in Geography, Computer Science, or related field	Relevant Certifications.	5 years or more experience working in Architecture or Construction Management with specific focus on GIS and Building Information Modeling (BIM), preferably on airport projects.	Prepares data related to GIS in support of Proposed Project definitions and analysis.	\$90.00	x			
GIS Specialist II	Bachelor's degree from a recognized college or university with a major in Geography, Computer Science, or related field	GIS certifications are required, such as GIS Professional (GISP)	10 years or more experience working in Architecture or Construction Management with specific focus on GIS and Building Information Modeling (BIM), preferably on airport projects.	May coordinate data related to GIS in support of Proposed Project definitions and analysis, and QA/QC of data for existing/proposed facilities and infrastructure. Assist in building CADD standards compliance review, support as-built/O&M data delivery at closeout.	\$120.00	x			
GIS Specialist III	Bachelor's degree from a recognized college or university with a major in Geography, Computer Science, or related field	GIS certifications are required, such as GIS Professional (GISP).	15 years or more experience working in Architecture or Construction Management with specific focus on GIS and Building Information Modeling (BIM), preferably on airport projects. Experience managing a project or a team of GIS specialists.	Manages and maintains data related to GIS in support of Proposed Project definitions and analysis, and QA/QC of data for existing/proposed facilities and infrastructure. Build CADD standards compliance review, support as-built/O&M data delivery at closeout.	\$140.00	x			
Graphic Designer I	Bachelor's degree in Graphic Design, Art or related field preferred	Relevant Certifications	5 years or more of full-time paid experience preparing graphic displays, descriptive charts, brochures or maps for commercial or public use	Assists in preparing ads, notices, posters, pamphlets, displays, signs, websites, and exhibits for informational, educational, and regulatory-required purposes; designs and lays out brochures, covers and exhibits for technical and administrative reports and presentations.	\$60.00	x			
Graphic Designer II	Bachelor's degree in Graphic Design, Art or related field preferred.	Relevant Certifications.	10 years or more of full-time paid experience preparing graphic displays, descriptive charts, brochures or maps for commercial or public use	Prepares ads, notices, posters, pamphlets, displays, signs, websites, and exhibits for informational, educational, and regulatory-required purposes; designs and lays out brochures, covers, and exhibits for technical and administrative reports and presentations; may translate statistical and other data into charts, graphs, illustrations and projection slides.	\$75.00	x			
Graphic Designer III	Bachelor's or Master's degree in Graphic Design, Art or related field preferred.	Relevant Certifications.	15 years or more of full-time paid experience preparing graphic displays, descriptive charts, brochures or maps for commercial or public use	Designs, coordinates and prepares ads, notices, posters, pamphlets, displays, signs, websites, and exhibits for informational, educational, and regulatory-required purposes; designs and lays out brochures, covers, and exhibits for technical and administrative reports and presentations; translates statistical and other data into charts, graphs, illustrations and projection slides.	\$100.00	x			
Graphic Designer IV	Bachelor's or Master's degree in Graphic Design, Art or related field preferred.	Relevant Certifications	20 years or more of full-time paid experience preparing graphic displays, descriptive charts, brochures or maps for commercial or public use.	Designs, coordinates and prepares ads, notices, posters, pamphlets, displays, signs, websites, and exhibits for informational, educational, and regulatory-required purposes; designs and lays out brochures, covers, and exhibits for technical and administrative reports and presentations; translates statistical and other data into charts, graphs, illustrations and projection slides.	\$120.00	x			
Inspection Quality Assurance Assistant Manager	Bachelor's degree in Civil Engineering or relevant field	Optional Certifications may include AAAS, LEED, PMP, PE, and/or any other relevant Professional Licensure or Certification.	10 years or more of experience providing quality assurance on vertical, tunnel or heavy civil construction types projects.	Assists the Quality Assurance and Construction Inspection Division (QACID) in the review and administration of Contractors' quality control submittals and in the evaluation and development of quality assurance (QA) standards and tools and procedures manual documents; assists in identifying problems/deficiencies, coordinates with managers and professional staff to obtain input/feedback and prepares summary reports with recommendations. The Assistant Quality Assurance Manager assists with the preparation and implementation of changes and/or updates to the Program Delivery Manual (PDM) procedures as appropriate and provides training to staff as needed. Have the ability to set priorities, the ability to make decisions and work effectively with minimal supervision, the ability to deal tactfully and effectively with LAWA stakeholders, contractors, construction workers, the public and must conduct themselves in a professional manner at all times.	\$180.00		x		
Inspector, Construction	High school diploma (or equivalent)	30-hour Cal-OSHA training prior to assignment. The 30-hour training will have been received within the last 4 years.	5 years or more of experience performing inspection of large scale Public Works type projects	Inspects the construction of a wide variety of airport improvements, utilities projects to ensure conformance to plans, specifications, contracts, permits, environmental documents, agreements for work, and may provide construction inspection support. Documents daily progress of the work; prepares monthly progress payment request, tracks various changes, verifies time and material work measures and documents job quantities. Documentation and information retrieval may require computer literacy skills. Construction Inspectors must have the ability to set priorities, the ability to make decisions and work effectively with minimal supervision, the ability to deal tactfully and effectively with LAWA stakeholders, contractors, construction workers, the public and must conduct themselves in a professional manner at all times.	Subject to Prevailing Wage		x		

**EXHIBIT 1: POSITION DESCRIPTIONS, KEY PERSONNEL & COMMON RATES**

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Job Title/Paygrade	Minimum Education Level	Professional Licenses & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
Inspector, Deputy Building	High school diploma (or equivalent)	Valid Los Angeles City Department of Building and Safety (LADBS) license for the scope of work being inspected; have a thorough knowledge of building construction practices and be experienced in one or more of the expertise areas listed below: -Reinforced concrete -Reinforced masonry -Structural Steel and Welding -Prestressed Concrete -Controlled Activities -Sprayed Applied Fireproofing -Drilled-in Anchors -Shotcrete Soils/Grading -Seismic Resistance 30-hour Cal-OSHA training prior to assignment. The 30-hour training will have been received within the last 4 years.	5 years or more of experience performing as a LADBS Deputy Building Inspector large scale type projects	Read and interpret structural building drawings, applicable building codes, contract specifications, applicable standards and shop structural drawings; verify compliance with the aforementioned contract documents; and communicate effectively with Contractors, engineers, architects and project management staff. Documents daily progress of the work, prepare monthly progress payment request, track various changes, verify time and material work measures and document job quantities. Documentation and information retrieval may require computer literacy skills. Deputy Building Inspectors must have the ability to set priorities, the ability to make decisions and work effectively with minimal supervision, the ability to deal tactfully and effectively with LAWA stakeholders, contractors construction workers, the public and must conduct themselves in a professional manner at all times.	Subject to Prevailing Wage		x		
Inspector, Electrical/IT	High school diploma (or equivalent)	Current ICC Certification as a Commercial Electrical Inspector;  Proof of NFPE-70E standards. Completion of training must have been achieved within the last 3 years  30-hour Cal-OSHA training prior to assignment. The 30-hour training will have been received within the last 4 years.	Electrical/IT Inspection staff shall have at 3 years or more of experience performing electrical/IT inspections; For task on the Airfield, 3 years or more of experience with Airfield lighting is required.	Electrical/IT inspection staff shall have a thorough knowledge of the methods, materials and techniques of the electrical/IT trade; the ability to diagnose violations and hazards in new and existing electrical/IT installations and take a proactive approach during construction; have a general understanding of low voltage systems including fire/life safety and information technology; have the ability to read and interpret contract documents, electrical codes, applicable standards. Electrical/IT Inspectors must have the ability to set priorities, the ability to make decisions and work effectively with minimal supervision, the ability to deal tactfully and effectively with LAWA stakeholders, contractors, construction workers, the public and must conduct themselves in a professional manner at all times.	Subject to Prevailing Wage		x		
Inspector, Mechanical	High school diploma (or equivalent)	Current ICC Certification as a Commercial Mechanical Inspector;  30-hour Cal OSHA training prior to assignment. The 30-hour training will have been received within the last 4 years.	3 years or more of experience performing mechanical inspections on large scale Public Works type projects	Mechanical inspection staff possess a thorough knowledge of the materials and methods used in the installation of plumbing, heating, air conditioning and refrigeration installations; shall have the ability to diagnose hazards of unsanitary conditions caused by faulty materials or poor workmanship. Document daily progress of work and inspect construction activities by applying knowledge of the materials and methods used in the installation of plumbing, heating, air conditioning and refrigeration installations; Diagnose and document hazards of unsanitary conditions caused by faulty materials or poor workmanship. Mechanical Inspectors must have the ability to set priorities, the ability to make decisions and work effectively with minimal supervision, the ability to deal tactfully and effectively with LAWA stakeholders, contractors, construction workers, the public and must conduct themselves in a professional manner at all times.	Subject to Prevailing Wage		x		
Inspector, Plumbing	High school diploma (or equivalent)	Current ICC Certification as a Commercial Plumbing Inspector possess a thorough 30-hour Cal-OSHA training prior to assignment. The 30-hour training will have been received within the last 4 years.	3 years or more of experience performing plumbing inspections;	Plumbing Inspector shall have knowledge of the materials and methods used in the installation of plumbing installations, shall have a general understanding of plumbing systems including domestic water and sewage systems; and thorough knowledge of fire sprinkler pipe installations. Documents daily progress of the work, prepares monthly progress payment request, tracks various changes verifies time and material work measures and documents job quantities. Documentation and information retrieval may require computer literacy skills.	Subject to Prevailing Wage		x		
Inspector, Shop Fabrication	High school diploma (or equivalent)	Certifications such as CWI and NDT are highly desired and may be required for certain assignments. 30-hour Cal-OSHA training prior to assignment. The 30-hour training will have been received within the last 4 years.	5 years or more of experience performing in-process fabrication inspections of products associated with building and/or airfield construction projects.	Shop Fabrication Inspector shall possess a thorough knowledge of materials and methods used in fabrication processes, welding, coating, electrical equipment, mechanical equipment, architectural metals and specialized fabrications.	\$105.00		x		

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						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
Intern	High school graduate	None	None	Assists in a variety of tasks and activities related to the scope of this contract. The goal is for the candidate to obtain work experience while fostering an interest in the aviation planning and project delivery and to develop the workforce for future projects.	\$30.00	x	x	x	
IT Technical Support I	Bachelor's degree in Computer Science or related field preferred	Relevant Professional Licensure & Certifications preferred	5 years or more experience	Monitor and maintain computer systems and networks. Identifies, investigates, and resolves users problems with computer software and hardware. Fields support calls, chat, email, and/or other communication from users with inquiries regarding software programming, connectivity, printing, and similar concerns in order to help set up systems or resolve issues, troubleshoot system and network problems, diagnosing and solving hardware or software faults. Implement new software and hardware installation as required, including analysis of software and hardware usage and recommendations for implementation/improvement.	\$80.00	x			
IT Technical Support II	Bachelor's degree in Computer Science or related field preferred	Relevant Professional Licensure & Certifications preferred	10 years or more experience	Monitor and maintain computer systems and networks. Identifies, investigates, and resolves users problems with computer software and hardware. Fields support calls, chat, email, and/or other communication from users with inquiries regarding software programming, connectivity, printing, and similar concerns in order to help set up systems or resolve issues, troubleshoot system and network problems, diagnosing and solving hardware or software faults. Implement new software and hardware installation as required, including analysis of software and hardware usage and recommendations for implementation/improvement.	\$110.00	x			
IT Technical Support III	Bachelor's degree in Computer Science or related field preferred	Relevant Professional Licensure & Certifications preferred.	15 years or more experience	Monitor and maintain computer systems and networks. Identifies, investigates, and resolves users problems with computer software and hardware. Fields support calls, chat, email, and/or other communication from users with inquiries regarding software programming, connectivity, printing, and similar concerns in order to help set up systems or resolve issues, troubleshoot system and network problems, diagnosing and solving hardware or software faults. Implement new software and hardware installation as required, including analysis of software and hardware usage and recommendations for implementation/improvement.	\$130.00	x			
IT Technical Support Manager	Bachelor's degree in Computer Science or related field preferred	Relevant Professional Licensure & Certifications preferred.	15 years or more of experience. Manages IT technical support team to support large complex organizations	Manages and evaluates the performance of a help desk team, ensuring timely and accurate customer service. Recruit, train, and support help desk representatives and technicians. Establish customer service standards, contribute to improving customer support, and provide feedback to internal teams. Develop reports on team productivity and maintaining a problem-solving attitude to ensure high-quality technical support and enhance user satisfaction. Assists with review, testing, and implementation of technology solutions to increase productivity and efficiency.	\$175.00	x			
Office Engineer I	Bachelor's degree in Engineering, Construction Management or other related field	Optional Certifications may include AAAE, LEED, PMP, PE, and/or any other relevant Professional Licensure or Certification.	5 years or more experience, preferably on airport projects	Maintain organized and detailed construction files, project records and logs. Oversee and review daily field inspector reports. Track, document and manage project issues and conditions, including the management of the construction Request For Information (RFI) and submittal process. Provide and coordinate technical and administrative information to others working on a project to ensure that the work complies with all engineering standards, codes, specifications and design instructions.	\$100.00	x	x		
Office Engineer II	Bachelor's degree in Engineering, Construction Management or other related field	Licensed Engineer (preferably by CA Board of Engineers) is preferred  Optional Certifications may include AAAE, LEED, PMP, etc., and/or any other relevant Professional Licensure or Certification	10 years or more experience, preferably on airport projects	Maintain organized and detailed construction files, project records and logs. Oversee and review daily field inspector reports. Track, document and manage project issues and conditions, including the management of the construction Request For Information (RFI) and submittal process. Provide and coordinate technical and administrative information to others working on a project to ensure that the work complies with all engineering standards, codes, specifications, and design instructions.	\$125.00	x	x		
Office Engineer III	Bachelor's degree in Engineering, Construction Management or other related field. Masters degree preferred	Licensed Engineer (preferably by CA Board of Engineers) is preferred  Optional Certifications may include AAAE, LEED, PMP, etc., and/or any other relevant Professional Licensure or Certification	15 years or more experience, preferably on airport projects  Has demonstrable specialized experience/area of expertise	Maintain organized and detailed construction files, project records and logs. Oversee and review daily field inspector reports. Track, document and manage project issues and conditions, including the management of the construction Request For Information (RFI) and submittal process. Provide and coordinate technical and administrative information to others working on a project to ensure that the work complies with all engineering standards, codes, specifications, and design instructions.	\$140.00	x	x		

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						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
ORAT Consultant I	Bachelor's degree in Architecture, Engineering, Planning or other related technical field required	Certifications may include APQC, BPMI, LEED, HFES, ODCP, ODCC, CMC, ACMP, CCMP, PMP	5 years or more experience, preferably on airport projects	Manages & produces deliverables to support and define the Operational Readiness Activation & Transition (ORAT) and other related activities.  Common tasks & deliverables may include Concept of Operations, Stakeholder Outreach, Technical Reports, Training Plans, Transition Plans, Workshops, Presentations, etc.  Works collaboratively with multiple stakeholder groups to define the current state of operations; determine the future state of operations and the ambitions/opportunities offered by new facilities; diagnose any existing shortfalls and how these can be addressed; create plans for training of staff for new facilities/technologies; implement the ORAT process, evaluate potential impacts of new processes/technologies and how best to minimize them through varying tools and techniques.	\$100.00	x			
ORAT Consultant II	Bachelor's degree in Architecture, Engineering, Planning or other related technical field required. Master's degree preferred.	Certifications may include APQC, BPMI, LEED, HFES, ODCP, ODCC, CMC, ACMP, CCMP, PMP	10 years or more experience, preferably on airport projects	Manages & produces deliverables to support and define the Operational Readiness Activation & Transition (ORAT) and other related activities.  Common tasks & deliverables may include Concept of Operations, Stakeholder Outreach, Technical Reports, Training Plans, Transition Plans, Workshops, Presentations, etc.  Works collaboratively with multiple stakeholder groups to define the current state of operations; determine the future state of operations and the ambitions/opportunities offered by new facilities; diagnose any existing shortfalls and how these can be addressed; create plans for training of staff for new facilities/technologies; implement the ORAT process, evaluate potential impacts of new processes/technologies and how best to minimize them through varying tools and techniques.	\$140.00	x			
ORAT Consultant III	Bachelor's degree in Architecture, Engineering, Planning or other related technical field required. Master's degree preferred.	Certifications may include APQC, BPMI, LEED, HFES, ODCP, ODCC, CMC, ACMP, CCMP, PMP	15 years or more experience, preferably on airport projects  Including experience leading a large team of ORAT professionals.	Manages & produces deliverables to support and define the Operational Readiness Activation & Transition (ORAT) and other related activities.  Common tasks & deliverables may include Concept of Operations, Stakeholder Outreach, Technical Reports, Training Plans, Transition Plans, Workshops, Presentations, etc.  Works collaboratively with multiple stakeholder groups to define the current state of operations; determine the future state of operations and the ambitions/opportunities offered by new facilities; diagnose any existing shortfalls and how these can be addressed; create plans for training of staff for new facilities/technologies; implement the ORAT process, evaluate potential impacts of new processes/technologies and how best to minimize them through varying tools and techniques.	\$180.00	x			
Planner I	Bachelor's degree in Architecture, Engineering, Planning or other related technical field required.	Optional Certifications may include AIAA, LEED, PMP, PE, AICP etc. or any other relevant Professional Licensure or Certifications.	5 years or more experience, preferably on airport projects	Assist in developing planning documents including: CEQA/NEPA compliance reviews, consistency determinations, mitigation monitoring reports, entitlement applications, etc. for projects and operational initiatives.	\$100.00	x			
Planner II	Bachelor's or Master's degree in Architecture, Engineering, Planning or other related technical field required. Master's degree preferred.	Planner certification required. Optional Certifications may include AIAA, LEED, PMP, PE, AICP etc. or any other relevant Professional Licensure or Certifications preferred.	10 years or more experience, preferably on airport projects	Works with a multi-discipline teams of architects, engineers, planners, estimators, schedulers, and other qualified professionals to assist in developing planning documents including: CEQA/NEPA, compliance reviews, consistency determinations, mitigation monitoring reports, entitlement applications, etc. for projects and operational initiatives.	\$130.00	x			
Planner III	Bachelor's or Master's degree in Architecture, Engineering, Planning or other related technical field required. Master's degree preferred.	Planner certification required. Optional Certifications may include AIAA, LEED, PMP, PE, AICP etc. or any other relevant Professional Licensure or Certifications strongly preferred.	15 years or more experience, preferably on airport projects  Has demonstrable specialized experience/area of expertise	Coordinates and may manage a multi-discipline teams of architects, engineers, planners, estimators, schedulers, and other qualified professionals to develop planning documents including: CEQA/NEPA, compliance reviews, consistency determinations, mitigation monitoring reports, entitlement applications, etc. for projects and operational initiatives.	\$150.00	x			
Principal in Charge*	Bachelor's or Master's Degree in Engineering, Project Management, Business, Computer Science, Education, Business/Management, Business/Administration, Urban Planning, Construction, or Architecture	Holds a leadership position in the Applicant (prime firm) reflected by a corporate title, ownership of the firm, or equivalent.	Typically 20+ Years Experience.	The principal shall have a corporate or leadership function in the firm. This role shall have the authority to act as an agent on behalf of the firm in regard to matters regarding the contract and related services.  Issues are escalated to this role, ensures overall satisfaction on the delivery of services, negotiate contractual matters, the LAWA Contractor Assessment is sent to this team member.	\$300.00	x			

\*Key Personnel for Base Scope: to be a member of the prime Applicant firm

**EXHIBIT 1 - POSITION DESCRIPTIONS, KEY PERSONNEL & COMMON RATES**

Consultant staff are expected to exhibit high work standards, self-motivation, ethical work practices, collaborative spirit, and assist in development of LAWA best practices to support a large-scale capital development program. Consultant's Services may include, but not be limited to, the duties listed below for each position. LAWA reserves the right to add or amend the list of positions as deemed necessary. Further duties and responsibilities for each position may be provided on future solicitations or specific Requests for Task Orders/Proposals. Key Personnel are denoted by shaded rows.

\* All positions will be available at the Common Rates for Specialty Services (Scope Category 3) on a Task Order by Task Order basis. Additional positions may be added by LAWA in accordance with Section 7.1.c of the Agreement.

Job Title/Paygrade	Minimum Education Level	Professional Licenses & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
Project Controls I	Bachelor's Degree in Engineering, Project Management, Business, or other related technical field	Optional Certifications may include AAAE, LEED, PMP, PE, AICP, PMI-SP etc. or any other relevant Professional Licensure or Certifications.	5 years experience, preferably on airport projects	Responsible for project reporting controls activities that includes planning / scheduling, cost engineering, cost estimating, cost analysis/control activities, change management. Directs cost estimating, analysis, and control activities. Directs schedule development, maintenance, monitoring, impact identification, and recovery plan development activities.	\$110.00	x			
Project Controls II	Bachelor's Degree in Engineering, Project Management, Business, or other related technical field. Master's degree preferred.	Optional Certifications may include AAAE, LEED, PMP, PE, AICP, PMI-SP etc. or any other relevant Professional Licensure or Certifications.	10 years or more experience, preferably on airport projects	Responsible for project reporting, controls activities that includes planning / scheduling, cost engineering, cost estimating, cost analysis/control activities, change management. Directs cost estimating, analysis, and control activities. Directs schedule development, maintenance, monitoring, impact identification, and recovery plan development activities.	\$140.00	x			
Project Controls III	Bachelor's Degree in Engineering, Project Management, Business, or other related technical field. Master's degree preferred.	Optional Certifications may include AAAE, LEED, PMP, PE, AICP, PMI-SP etc. or any other relevant Professional Licensure or Certifications.	15 years or more experience, preferably on airport projects	Responsible for project reporting, controls activities that includes planning / scheduling, cost engineering, cost estimating, cost analysis/control activities, change management. Directs cost estimating, analysis, and control activities. Directs schedule development, maintenance, monitoring, impact identification, and recovery plan development activities.	\$180.00	x			
Project Controls IV	Bachelor's Degree in Engineering, Project Management, Business, or other related technical field. Master's degree preferred.	Optional Certifications may include AAAE, LEED, PMP, PE, AICP, PMI-SP etc. or any other relevant Professional Licensure or Certifications.	20 years or more of experience, managing team of project controls staff	Responsible for project reporting, controls activities that includes planning / scheduling, cost engineering, cost estimating, cost analysis/control activities, change management. Directs cost estimating, analysis, and control activities. Directs schedule development, maintenance, monitoring, impact identification, and recovery plan development activities. Manages team of project controls specialists.	\$200.00	x			
Project Controls V	Bachelor's Degree in Engineering, Project Management, Business or other related technical field. Master's degree preferred.	Optional Certifications may include AAAE, LEED, PMP, PE, AICP, PMI-SP etc. or any other relevant Professional Licensure or Certifications.	25 years or more of experience, managing team of project controls staff	Responsible for project reporting, controls activities that includes planning / scheduling, cost engineering, cost estimating, cost analysis/control activities, change management. Directs cost estimating, analysis, and control activities. Directs schedule development, maintenance, monitoring, impact identification, and recovery plan development activities. Manages team of project controls specialists.	\$225.00	x			
Project Manager I	Bachelor's degree in Architecture, Aviation, Business, Engineering, Construction Management, Planning or other related technical field required.	Optional Certifications may include AAAE, LEED, PMP, PE, AICP etc.	5 years or more experience, preferably on airport projects	Provides input on projects from design development stage through construction to ensure Designers and Contractors are meeting CEQA/NEPA and/or Entitlement requirements. Assists in coordinating with other LAWA divisions and regulatory agencies (Planning, FAA, TSA, AQMD, SHPO, EPA, etc.) as appropriate. Prepares messaging plan, notices, contingency planning and other tasks as needed.	\$130.00	x			
Project Manager II	Bachelor's degree in Architecture, Aviation, Business, Engineering, Construction Management, Planning or other related technical field required. Master's degree preferred.	Optional Certifications may include AAAE, LEED, PMP, PE, AICP etc. or any other relevant Professional Licensure or Certifications.	10 years or more experience, preferably on airport projects	Assists in the development and implementation of work packages and Task Orders. May provide direction and input on projects from design development stage through construction. Ensures Designers and Contractors are meeting CEQA/NEPA and/or Entitlement requirements. Assists in facilitating coordination with other LAWA divisions and regulatory agencies (Planning, FAA, TSA, AQMD, SHPO, EPA, etc.) as appropriate. Assists in implementing messaging plan, notices, contingency planning and other tasks as needed.	\$160.00	x			
Project Manager III	Bachelor's degree in Architecture, Aviation, Business, Engineering, Construction Management, Planning or other related technical field required. Master's degree preferred.	Relevant Professional Licensure &/or Certifications are strongly preferred. Certifications may include AAAE, LEED, PE, PMP, AICP, etc.	15 years or more experience, preferably on airport projects	Manages the development and implementation of work packages and Task Orders. Provides direction and input on projects from design development stage through construction. May act as LAWA's primary representative on a project; establishes standards for meeting minutes, records, etc. and ensures Designers and Contractors are meeting CEQA/NEPA and/or Entitlement requirements. Facilitates coordination with other LAWA divisions and regulatory agencies (Planning, FAA, TSA, AQMD, SHPO, EPA, etc.) as appropriate. Coordinates messaging plan, notices, contingency planning and other tasks as needed.	\$210.00	x			
Project Manager IV	Bachelor's degree in Architecture, Aviation, Business, Engineering, Construction Management, Planning or other related technical field required. Master's degree preferred.	Relevant Professional Licensure &/or Certifications are strongly preferred. Certifications may include AAAE, LEED, PE, PMP, AICP, etc.	15 years or more experience, preferably on airport projects  Has demonstrable specialized experience/area of expertise	All of the duties associated with Project Manager III, plus specialized experience and/or expertise required for the successful delivery of aviation projects. Oversees the fulfillment of LAWA's overarching organizational goals by coordinating activities and interdependencies between multiple project teams with a focus on the strategy and delivery of the overarching program on behalf of LAWA. Monitors key performance indicators for project and overall program progress, resources, budget, risks and opportunities. Collaborates and communicates with LAWA leadership and project team leaders to review progress and tackle issues as they arise, taking corrective actions where needed.	\$240.00	x			
Project Manager V	Bachelor's degree in Architecture, Aviation, Business, Engineering, Construction Management, Planning or other related technical field required. Master's degree preferred.	Relevant Professional Licensure &/or Certifications are strongly preferred. Certifications may include AAAE, LEED, PE, PMP, AICP etc.	20 years or more experience, preferably on airport projects  Has demonstrable specialized experience/area of expertise	All of the duties associated with Project Manager III, plus specialized experience and/or expertise required for the successful delivery of aviation projects. Oversees the fulfillment of LAWA's overarching organizational goals by coordinating activities and interdependencies between multiple project teams with a focus on the strategy and delivery of the overarching program on behalf of LAWA. Monitors key performance indicators for project and overall program progress, resources, budget, risks and opportunities. Collaborates and communicates with LAWA leadership and project team leaders to review progress and tackle issues as they arise, taking corrective actions where needed.	\$280.00	x			

**EXHIBIT 1: POSITION DESCRIPTIONS, KEY PERSONNEL & COMMON RATES**

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\* All positions will be available at the Common Rates for Specialty Services (Scope Category 3) on a Task Order by Task Order basis. Additional positions may be added by LAWA in accordance with Section 7.1.c of the Agreement.

Job Title/Paygrade	Minimum Education Level	Professional Licenses & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
Public Outreach Lead	Bachelor's or Master's degree in Public Relations, Communications, Planning, Journalism, marketing, or related field. Master's degree preferred.	Relevant Professional Licensure & Certifications are strongly preferred.	15 years or more experience, preferably as a Public Information Officer, conducting meaningful engagement with local business and community stakeholders, public agencies and/or regulatory agencies and officials.	Manages and leads the community outreach programs, including but not limited to public relations strategies to promote project goals/mission; project branding, social media design and content, public outreach material design/content (press releases, fact sheets, public notices, project materials). Leads the coordination and marketing of public outreach events (Open Houses, Workshops, Public Hearings, etc.). Develops strategies to connect with stakeholders, and general public; may represent LAWA with stakeholders; will coordinate as needed with LAWA Economic Impact Team and Public Relations Department, and perform other tasks as needed.	\$250.00	x		x	
Public Outreach Specialist I	Bachelor's in Public Relations, Communications, Planning, Journalism, marketing, or related fields	Relevant Professional Licensure & Certifications.	5 years or more of relevant experience.	Assists with community outreach programs, including but not limited to public relations, social media, public outreach materials. Assists with public outreach events (Open Houses, Workshops, Public Hearings, etc.). Assists in connecting with local stakeholders, and general public, and perform other tasks as needed.	\$170.00	x		x	
Public Outreach Specialist II	Bachelor's or Master's Degree in Public Relations, Communications, Planning, Journalism, marketing, or related fields	Relevant Professional Licensure & Certifications are preferred.	10 years or more relevant experience.	Assists in the development of community outreach programs to promote project goals/mission, project branding, social media design and content; public outreach material design/content (press releases, fact sheets, public notices, project materials). Assists in organizing public outreach events (Open Houses, Workshops, Public Hearings, etc.). Assists in identifying and connecting with local business and community stakeholders, and general public; will coordinate as needed with LAWA Economic Impact Team and Public Relations Department, and perform other tasks as needed.	\$160.00	x		x	
Public Outreach Specialist III	Bachelor's or Master's Degree in Public Relations, Communications, Planning, Journalism, marketing, or related fields. Master's Preferred	Relevant Professional Licensure & Certifications are strongly preferred.	15 years or more relevant experience.	Develops the community outreach programs to promote project goals/mission; project branding; social media design and content, public outreach material design/content (press releases, fact sheets, public notices, project materials). Coordinates public outreach events (Open Houses, Workshops, Public Hearings, etc.). Identifies and connects with local business and community stakeholders, and general public; will coordinate as needed with LAWA Economic Impact Team and Public Relations Department, and perform other tasks as needed.	\$200.00	x		x	
Quality Control Manager	Bachelor's degree or equivalent	Six Sigma, CQE or COA preferred	5 years or more experience, preferably on projects undergoing environmental documentation	Plan, execute, and oversee inspections of deliverables and testing for quality and conformance to specifications and scope; assist project management by tracking, documenting, and responding to details of quality and accuracy issues; investigate reports of quality issues and ensure resolution in accordance with project and contract guidelines, consultant firm specifications and regulatory requirements.	\$160.00		x		
Safety, Assistant Manager I	High school diploma (or equivalent)	The Assistant Safety Manager I must at a minimum have an active Board of Certified Safety Professionals (BCSP) Construction Health and Safety Technician (CHST) credential.	Five years of experience providing safety oversight on vertical, tunnel or heavy civil construction type projects	The Assistant Safety Manager I works with contractors, LAWA inspection, the Project Management Teams, and others in order to ensure assigned projects are implementing effective safety programs and meeting the requirements of the contract documents with regard to safety and security requirements.	\$150.00		x		
Safety, Assistant Manager II	High school diploma (or equivalent)	The Assistant Safety Manager II must at a minimum have an active Board of Certified Safety Professionals (BCSP) Construction Health and Safety Technician (CHST) credential. The Assistant Safety Manager II may also be required to be a California OSHA 10/30 instructor and a CPR/First Aid Instructor.	Five years of experience providing safety oversight on vertical, tunnel or heavy civil construction type projects	Assistant Safety Manager II may be a night shift position that works with multiple contractors, LAWA inspection, the Project Management Team, and others in order to ensure assigned projects are implementing effective safety programs and meeting the requirements of the contract documents with regards to safety and security requirements. Monitors and documents all work taking place at night and has limited supervision.	\$170.00		x		
Safety, Assistant Manager III	High school diploma (or equivalent)	The Assistant Safety Manager III must at a minimum have an active Board of Certified Safety Professionals (BCSP) Associate Safety Professional (ASP), a CSP, or a Certified Industrial Hygienist.	Five years of experience providing safety oversight on vertical, tunnel or heavy civil construction type projects.	The Assistant Safety Manager III works with contractors, LAWA inspection, the Project Management Team, and others in order to ensure assigned projects are implementing effective safety programs and meeting the requirements of the contract documents with regards to safety and security requirements. The Assistant Safety Manager III may be a BCSP The ASM (I) may be assigned to assist the Program Safety Manager in managing the Safety Team and the Safety Program as directed by the Program Safety Manager.	\$180.00		x		

**EXHIBIT 1: POSITION DESCRIPTIONS, KEY PERSONNEL & COMMON RATES**

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\* All positions will be available at the Common Rates for Specialty Services (Scope Category 3) on a Task Order by Task Order basis. Additional positions may be added by LAWA in accordance with Section 7.1.c of the Agreement.

Job Title/Paygrade	Minimum Education Level	Professional Licenses & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
<b>Safety, Program Manager*</b> <i>*Key Personnel for Scope Category 1 Only</i>	Bachelor's degree in Safety and Health, Engineering, Environmental Sciences or related field.	The Program Safety Manager must at a minimum have an active Board of Certified Safety Professionals (BCSP) Certified Safety Professionals (BCSP), Associate Safety Professional (ASP), Certified Industrial Hygienist (CIH), or Construction Health and Safety Technician (CHST) credentials.	Minimum of 15 years of verifiable professional safety experience on heavy construction projects, preferably in an aviation environment. Manages team of safety staff.	Manages LAWA's Airports Development safety program and team of safety technicians, assists LAWA management in setting and monitoring safety program policies and goals and reports back to LAWA management on compliance of those policies.	\$200.00		x		
Scheduler I	Bachelor's degree in Engineering, Construction Management or related field is preferred.	Relevant Professional Licensure & Certifications are preferred.	Up to 5 years of scheduling experience in direct support of an active construction project.  Requires use of Oracle Primavera Software, along with related software tools such as Schedule Analyzer, Microsoft Project, Claims Digger, etc.	Reviews and analyzes contractor's schedules for contract compliance, writes and reviews comments, updates staff on contractor's performance, evaluates time impacts.	\$80.00	x			
Scheduler II	Bachelor's degree in Engineering, Construction Management or related field is preferred.	Relevant Professional Licensure & Certifications are strongly-preferred.	5 years or more of scheduling experience in direct support of an active construction project.  Requires intermediate use of Oracle Primavera Software along with related software tools such as Schedule Analyzer, Microsoft Project, Claims Digger, etc.	Reviews and analyzes contractor's schedules for contract compliance, writes and reviews comments updates staff on contractor's performance, evaluates time impacts.	\$130.00	x			
Scheduler III	Bachelor's degree in Engineering, Construction Management or related field.	Relevant Professional Licensure & Certifications are strongly-preferred.	10 years or more of scheduling experience with 5 plus years in direct support of an active construction project.  Requires advanced use of Oracle Primavera Software, along with related software tools such as Schedule Analyzer, Microsoft Project, Claims Digger, etc.	Performs complex reviews and analysis of contractor's schedules for contract compliance, writes and reviews comments, updates staff on contractor's performance, evaluates time impacts.	\$175.00	x			
Scheduler, Program	Bachelor's degree in Engineering, Construction Management or related field. Master's degree in related field is preferred.	Relevant Professional Licensure & Certifications	15 years or more of scheduling experience with 10 plus years of reporting (milestones, inter-dependencies, etc.) in direct support of an active construction program covering multiple projects and varying project delivery methods.  Requires advanced use of Oracle Primavera Software, along with related software tools such as Schedule Analyzer, Microsoft Project, Claims Digger, etc.	In addition to duties performed by schedulers, performs oversight of project schedulers to ensure consistency and accuracy across the CIP. Performs complex schedule analysis and assists in identification of risks, interdependencies across projects, and claims management. Develops and implements KPIs. Applies scheduling experience on large and complex projects (\$500+ million) throughout the project lifecycle, including planning, design, and construction.	\$220.00	x			
Scientist I	Bachelor's degree in natural science or science-related field.	Relevant Professional Licensure & Certifications are preferred.	Up to 5 years' experience. Preferably on CEQA/NEPA.	Evaluates and analyzes potential impacts on the environment from proposed development. Identifies issues and assists with the development of mitigation measures. Performs field investigations, research and drafts technical reports on findings.	\$80.00	x			
Scientist II	Bachelor's degree in natural science or science-related field.	Relevant Professional Licensure & Certifications are preferred.	5 years or more experience. Preferably on CEQA/NEPA.	Evaluates and analyzes potential impacts on the environment from proposed development. Identifies issues and assists with the development of mitigation measures. Performs field investigations, research and drafts technical reports on findings.	\$100.00	x			
Surveyor I	Bachelor's degree in Civil Engineering or relevant field.	A valid Surveyor certificate issued by the California State Board of Registration for Professional Engineers and Land Surveyors is preferred.	Up to 5 years surveying experience.	Assists in conducting surveys, prepares data, charts, plots, maps, records, and documents related to surveys, verifies the accuracy of survey data, including measurements and calculations conducted at project sites.	\$80.00	x			
Surveyor II	Bachelor's degree in Civil Engineering or relevant field.	A valid Surveyor certificate issued by the California State Board of Registration for Professional Engineers and Land Surveyors is strongly preferred.	5 years or more surveying experience.	Directs or conducts surveys, prepares data, charts, plots, maps, records, and documents related to surveys, verifies the accuracy of survey data, including measurements and calculations conducted at project sites.	\$120.00	x			

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Job Title/Paygrade	Minimum Education Level	Professional Licenses & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
Surveyor III	Bachelor's degree in Civil Engineering or relevant field	A valid Surveyor certificate issued by the California State Board of Registration for Professional Engineers and Land Surveyors is required.	10 years or more surveying experience	Oversees and leads a team of surveyors who conduct surveys, prepare data, charts, plots, maps, records, and documents related to surveys, verify and certify the accuracy of survey data, including measurements and calculations conducted at project sites	\$150.00	x			
Third Party Coordinator I	Bachelor's Degree in Engineering, Project Management, Business, or other related technical field.	Optional Certifications may include AAAE, LEED, PMP, PE, AICP, PMI-SP etc. or any other relevant Professional Licensure or Certifications.	5 years or more experience with third party coordination in Los Angeles	Responsible for coordination with third parties (city, county, state, federal and utility companies) that have a significant role in ongoing and upcoming LAWA projects. Monitor and support activities between LAWA developers/contractors and third parties. Facilitate and participate in third party progress meetings and utility design and construction coordination meetings and either delegate or prepare meeting agendas, minutes, action items, ball in court, completion deadlines and solutions/decisions of prior issues. Develop and implement protocols for review of design progression submittals, permit issuance, inspection, betterments, real property, escalation required for issue resolution, payment mechanisms, etc. Develop reporting mechanisms to track progress on resolution of third party issues. Review general project requirements, design criteria and contract requirements of LAWA projects requiring third party coordination.	\$120.00	x			
Third Party Coordinator II	Bachelor's Degree in Engineering, Project Management, Business, or other related technical field.	Optional Certifications may include AAAE, LEED, PMP, PE, AICP, PMI-SP etc. or any other relevant Professional Licensure or Certifications.	10 years or more experience with third party coordination in Los Angeles	Responsible for coordination with third parties (city, county, state, federal and utility companies) that have a significant role in ongoing and upcoming LAWA projects. Monitor and support activities between LAWA developers/contractors and third parties. Facilitate and participate in third party progress meetings and utility design and construction coordination meetings and either delegate or prepare meeting agendas, minutes, action items, ball in court, completion deadlines and solutions/decisions of prior issues. Develop and implement protocols for review of design progression submittals, permit issuance, inspection, betterments, real property, escalation required for issue resolution, payment mechanisms, etc. Develop reporting mechanisms to track progress on resolution of third party issues. Review general project requirements, design criteria and contract requirements of LAWA projects requiring third party coordination.	\$160.00	x			
Third Party Coordinator III	Bachelor's Degree in Engineering, Project Management, Business, or other related technical field.	Optional Certifications may include AAAE, LEED, PMP, PE, AICP, PMI-SP etc. or any other relevant Professional Licensure or Certifications.	15 years or more experience with third party coordination in Los Angeles.	Responsible for coordination with third parties (city, county, state, federal and utility companies) that have a significant role in ongoing and upcoming LAWA projects. Monitor and support activities between LAWA developers/contractors and third parties. Facilitate and participate in third party progress meetings and utility design and construction coordination meetings and either delegate or prepare meeting agendas, minutes, action items, ball in court, completion deadlines and solutions/decisions of prior issues. Develop and implement protocols for review of design progression submittals, permit issuance, inspection, betterments, real property, escalation required for issue resolution, payment mechanisms, etc. Develop reporting mechanisms to track progress on resolution of third party issues. Review general project requirements, design criteria and contract requirements of LAWA projects requiring third party coordination.	\$200.00	x			



## **EXHIBIT 2: COST REIMBURSABLES**

### **A. COMPENSATION FOR PERSONNEL**

LAWA will compensate the Consultant, if awarded a Task Order(s), for personnel costs based upon the fully burdened common hourly rates listed in Exhibit 1 to the Contract (hereinafter referred to as "Billable Hourly Rates") and actual hours worked, if Services are being provided by the Consultant on time and materials basis. Additionally, the Consultant is allowed a mark-up of no more than 3% on first-tier sub-consultant/subcontractor direct labor for the management of the sub-consultant/subcontractor work.

Billable Hourly Rates may be increased by three percent (3%) after the initial year of the Contract term for each additional Contract term year ("3% Increase"). However, in no event will Billable Hourly Rates be increased by more than three percent (3%) per Contract year without prior written justification and approval by LAWA. Moreover, LAWA, in its sole discretion, may suspend the 3% Increase.

LAWA's approval of Consultant-requested or LAWA-requested additional personnel will not entitle Consultant to any additional compensation beyond the limit established via the Contract, the project(s) specific Task Order, and/or herein.

LAWA hereby relies upon the Consultant to properly designate its employees as exempt or non-exempt under the Fair Labor Standards Act. LAWA will not reimburse any Consultant for back pay, penalty or interest imposed by the Department of Labor in the event of a dispute regarding the improper designation of its employees.

### **B. REIMBURSABLE EXPENSES**

The Consultant, if awarded a Task Order(s), will be reimbursed for the following costs in accordance with City policy, subject to amendments, and as provided below.

Reimbursable Expenses are in addition to the compensation for Consultant's personnel performing Services, as provided in Section A, and will be actual expenditures made by the Consultant and/or Consultant's employees and/or sub-consultants in connection with the Services provided pursuant to each awarded Task Order, if any, and only for the expenses listed in the following subparagraphs. LAWA expects, and Consultant's SOQ should provide, that all expenses incurred by Consultant in its performance of Services, or which reasonably can be inferred from Consultant's performance of Services, are included in the Billable Hourly Rates and no other expenses will be reimbursed by LAWA except as described in the following subparagraphs to the extent they are actually and reasonably incurred, required for the Consultant's performance of Services pursuant to the Contract Documents, and approved in advance in writing by LAWA. The total of Consultant's compensation for personnel and Reimbursable Expenses are not to exceed the not-to-exceed amount of each awarded Task Order, if any.

1. Travel-Related Expenses. Travel expenses are generally allowable reimbursable expenses when Consultant is traveling in connection with an awarded Task Order, if any, provided that the travel destination is farther than fifty (50) miles from both the subject Consultant's or sub-consultant's employee's primary residence and work location and has the specific prior written authorization of LAWA (hereinafter referred to as "Travel Status").
  - a. Air Travel. Air Travel expenses are allowable only for the lowest regular fare available for regularly scheduled airlines for the date and time selected. Official travel will be by the most direct routing and Consultant will maximize savings whenever possible including advance purchase options. LAWA will reimburse for the price of coach class, unrestricted ticket. When possible, economy or special fares are to be used. Reimbursement must be supported by legible copies of airline tickets and boarding passes. Electronic tickets and boarding passes are acceptable.
    - i. Other Than Coach Class Exception – When the use of other than coach-class is necessary to accommodate a medical necessity or other special need, a current written certification of the necessity and a recommended suitable class of transportation from a competent medical authority must be submitted. When coach class tickets are not available during the timeframe in which Consultant must travel.
    - ii. Checked Baggage Fees – In the cases where the Consultant is charged for the first checked bag per traveler, LAWA will reimburse for this fee. Baggage fees for additional items will not be automatically reimbursed unless a justification for a business need is provided. Checked baggage fees are considered a separate reimbursement expense and are not included as part of the per diem outlined below.
    - iii. Advanced Reservations and Change Fees – Consultant, when possible, should make every effort to make the flight reservation well in advance to be able to get the best price possible. LAWA will only reimburse for reservation change fees when the schedule change was requested by LAWA and is supported by documentation confirming LAWA's direction of schedule change.
    - iv. Non-Allowable Expenses – Comfort items such as paying for exit row seats or service upgrades, such as in-air WiFi, are not allowable.
  - b. Ground Transportation. The least expensive and most practical form of public transportation is generally an approved reimbursable expense taking into consideration such factors as time and availability. Ground transportation will only be reimbursed as provided below. Ground transportation is defined as travel from home to airport and back and from destination airport to LAWA business location and back. Transportation in acquiring meals will not be reimbursed. This expense

is considered an incidental expense as discussed below and will be covered by the daily meal and incidental allowance.

For travel to locations other than LAX, prior written authorization is required and reimbursement of expenses will be computed based upon the City's Administrative Officer's published index listed for the destination and all conditions noted above will apply. Only Consultant's or its sub-consultant's personnel previously approved by LAWA may submit travel expenses for reimbursement.

- i. Local Transportation. Local transportation costs incurred by Consultant or its sub-consultant while in Travel Status will be reimbursed as follows:
  1. Taxi/Ride Share/Public Transportation/LAWA bus – Reimbursable at actual cost.
  2. Rental Automobiles – Because of their cost, rental automobiles will be used only when their use will affect a savings or other advantage, or when the use of other transportation is not feasible. Rental automobiles should be limited to compact models when available. A legible copy of the automobile rental agreement is required for reimbursement. Rental of other than compact automobile is allowable when compacts are not available or if more than two members of Consultant's personnel and/or Consultant's sub-consultant's personnel in Travel Status are using the same rental automobile. All rental cars will be returned with a full tank of gas unless impossible. Fuel charges will be reimbursed at market price. Unreasonable or excessive fuel charges by the rental car agency may not be reimbursed.
  3. Private Automobiles – Consultant's or its sub-consultant's use of Consultant/sub-consultant owned or leased automobiles will be reimbursed per mile traveled and at the mileage rate permitted under the Internal Revenue Service's published rate at the time the mileage was driven.
  4. Tolls and parking, excluding valet charges – Fees incurred by Consultant/sub-consultant for use of ferries, roads, bridges, and tunnels while Consultant/sub-consultant is traveling to and from home to airport and back and from airport to LAWA business location and back, as well as parking charges at origination/destination are reimbursable.
  5. Local Travel – Travel to and from the project(s) site for Consultant/sub-consultant personnel who are located in any of Consultant's office locations in the greater Los Angeles area, or who work from home in the greater Los Angeles area, is not reimbursable without prior written approval by LAWA.

- c. Lodging & Meal Allowance. A per diem may be used to reimburse Consultant's/sub-consultant's personnel for overnight accommodations and meals when in Travel Status on behalf of LAWA. If Consultant's/sub-consultant's internal policy is a lower rate, the lower rate will be used. The per diem rate will be applied as a meal allowance, in accordance with the limits established by the City Controller, plus actual costs for lodging. The combined total amount of the meal allowance and actual lodging will not exceed the per diem published in the City Administrative Officer's (CAO) Department Budget Manual, Travel Allowances - Air Fare and Per Diem. As the per diem is periodically updated by the CAO, reimbursement will be made based upon the per diem rate published at the time expenses are incurred. The per diem rate includes lodging and a meal allowance which covers meals and incidental expenses for one full day. In the selection of restaurants and lodging, it is expected that Consultant/sub-consultant will seek moderately priced establishments of acceptable quality.

i. Lodging

An individual must consider transportation costs, time and other relevant factors in selecting the most economical and practical accommodations. Receipts are required and will be reimbursed based on actual cost incurred in an amount not to exceed the per diem less the meal allowance. Lodging expenses will be reimbursed only at the single occupancy rate.

1. Hotel Accommodations – If Consultant/sub-consultant is traveling to Los Angeles, Consultant/sub-consultant will be required to select a hotel/motel within the City of Los Angeles limits. In cases where rates have been negotiated with local hotel properties surrounding its airports, LAWA will make this listing available for the Consultant's considerations. Approval of properties not on the negotiated list will be evaluated by LAWA based upon competitive rates.
2. Corporate Housing and Other Leasing Options – For Consultant's or its sub-consultant's personnel who are traveling to a LAWA project(s) site from outside the greater Los Angeles area, and who is/are assigned to be at the project(s) site on a regular basis, the Consultant/sub-consultant may utilize internal policies, such as use of corporate apartments, to determine the most cost-effective lodging. Prior to leasing or procuring such lodging, the Consultant will perform a lease versus per diem analysis and provide to LAWA for review and concurrence.

ii. Meal and Incidental Allowance

1. The meal allowance rate is inclusive of incidental expenses defined as follows:

- a. Fees and tips given to porters, baggage carriers, bellhops, hotel maids/servants, stewards or stewardesses, and others.
    - b. Transportation in acquiring meals (this does not include transportation from home to airport and from airport to LAWA business location and back).
    - c. Personal vehicle expense consisting of mileage reimbursement.
    - d. Parking fees.
    - e. Laundry and dry cleaning.
    - f. Office supplies.
  - 2. For international travel, meal and incidental allowances will be provided according to the per diem rate guideline established by the City of Los Angeles Controller's Office.
  - 3. Meal and incidental allowance will be prorated at 75% of the daily allowance as follows:
    - a. On the first day of travel, if flight leaves after 2PM;
    - b. On the last day of travel, if flight arrives before 2PM; when some meals are provided as part of the LAWA project business.
      - i. NOTE: No meal allowance will be provided when meals are provided throughout the day by the host or as part of the conference/business event.
  - 4. Meal receipts do not have to be presented to receive the meal and incidental allowance per day of Travel Status except for grant funded travels where the grantor requires complete documentation of travel expenses.
  - 5. Gratuities to restaurant wait staff are limited to no more than 15% of the restaurant bill exclusive of taxes and gratuities to drivers are limited to no more than 15% of the fare. Both are included as part of the Meal and Incidental Allowance. There will be no additional reimbursement for gratuities.
- d. Non-Reimbursable Travel Costs.
- i. Non-economy class airfare.
  - ii. Non-compact vehicle rental.
  - iii. Air flight insurance.

- iv. Expense of any insurance offered by an auto rental company in connection with a rented vehicle.
  - v. Auto repairs, replacement or towage to personal vehicle when such use has been authorized.
  - vi. Valet parking when self parking is available.
  - vii. Expenses above the meal allowance will not be reimbursed even if supported by receipts.
  - viii. Meals and incidental expenses in excess of set domestic stipend or international federal per diem allowance will not be reimbursed.
  - ix. Reimbursements for LAWA employee's meals are not allowable except in accordance with City policy.
  - x. Alcoholic beverages.
  - xi. Expenses for persons other than the Consultant/sub-consultant personnel authorized for travel. Expenses incurred by a dependent or other person accompanying the Consultant/sub-consultant on an official business trip are not allowable. Bills indicating multiple occupants are to be adjusted to single occupancy rate and disallowed unless disclosure is made indicating reason, names and dates and LAWA has provided prior written approval.
  - xii. Expenses of a purely personal nature.
- e. Allowable Direct Costs.
- i. Telephone – Actual cost of business telephone charges, subject to the limits on EMobile charges described below, incurred by Consultant/sub-consultant while in Travel Status is reimbursable. Personal telephone charges are not allowed. This category of costs is only recoverable for Services provided pursuant to a Task Order that specifically identifies that such costs are allowable (“Task Order for Augmenting Project Team”).
  - ii. EMobile Communication Limitations –Unnecessary and/or unreasonable charges such as roaming fees, except roaming fees incurred while in approved Travel Status, roadside assistance, home long distance, text messaging or any other such feature that is not essential to the Consultant/sub-consultant performing its Services will not be reimbursed. LAWA reserves the right to limit the number of individuals allowed to bill for Emobile communication devices. LAWA will not reimburse for personal calls.
  - iii. Office Supplies – Actual cost for supplies purchased by Consultant while in Travel Status that are solely used by Consultant in its performance of the Services. Supplies to be consumed solely by the Consultant are not allowable. This category of costs is only recoverable for Services provided

pursuant to a Task Order that specifically identifies that such costs are allowable.

2. Other Expenses.

- a. Excess Reproduction Expense. Expense of reproductions of Work Product and other documents furnished pursuant to an awarded Task Order, if any, requested by LAWA in excess of those furnished as part of Consultant's Services pursuant to the Contract Documents. Reproduction of Work Product for LAWA and its relevant consultants will be furnished as part of Services; this includes document preparation and cost for submission to any and all authorities having jurisdiction.
- b. Additional Services Expenses. Expense of reproductions of Work Product and other documents furnished pursuant to an Amendment to a Task Order for additional Services when furnished in connection with additional Services and authorized by LAWA in writing in advance.
- c. Reserved.
- d. Reserved.
- e. Additional Insurance. Expense of any additional insurance coverage or limits, including professional liability insurance, specifically requested by LAWA in writing in excess of that set forth in the Contract Documents.
- f. Other. Expense of special mailing, special delivery, and similar other expenditures incurred at LAWA's written request.
- g. Mark-up. Reimbursable Expenses will not be marked up by Consultant, its consultants and/or sub-consultants, but rather will be passed through to LAWA at actual out-of-pocket cost, supported by proof of payment acceptable to LAWA in its sole discretion.

**C. COSTS NOT REIMBURSABLE.**

Costs not reimbursable include, but are not limited to, charges for entertainment, bidding and proposal costs associated with obtaining the Contract or any Task Order, contributions, personal telephone charges, dues and subscriptions, bottled water, non-alcoholic and alcoholic beverages, expenses for transportation for personal pursuits, gifts, gratuities greater than 15%, microwaves and refrigerators, lunches, paper plates, utensils, wipes, hand sanitizers, and other charges not expressly allowed under the terms of the Contract. Extraordinary expenses require prior LAWA approval.

**D. CONSULTANT'S SUB-CONSULTANTS.**

Consultant's sub-consultants will follow the reimbursable expense provisions set forth herein.

### **EXHIBIT 3: SCOPE OF SERVICES**



## **ATTACHMENT B-1: SCOPE OF SERVICES**

*The following Scope of Services will be attached as Exhibit 3 to the Contract, excluding only any Optional Scope Services which are not included in the Applicant's SOQ.*

The Contracted Firms shall provide LAWA with complete professional services, through expert and specialized staffing resources and scope-specific services, to support the proposed capital improvements for various Airfield, Landside, Terminal, and Utility and Infrastructure projects at LAX and VNY and LAWA's land holdings in Palmdale, California.

Regarding staff augmentation, the Contracted Firm/s staff will typically be located on-site in LAWA facilities with LAWA staff. Work may also be performed offsite through the issuance of scope-specific task orders with specific deliverables. Depending on space availability, the Contracted Firm may be asked to provide supplemental workspace, hardware, software, and connectivity.

The Contracted Firm shall furnish all necessary professional, technical, and expert services as required to plan, organize, and coordinate all aspects of the Services that are required and described in this Scope of Services. The Contracted Firm shall provide LAWA with experienced, qualified, and licensed/certified (as required) personnel who shall meet all applicable requirements of the Contract and task orders. The Contracted Firm's personnel shall possess good written, oral, and interpersonal communication skills.

All field staff from Contracted Firm shall have or obtain a 30 hour Cal OSHA training card prior to working in the field. The 30 hour Cal OSHA training card shall not be older than four years at any time while working under this contract. All electrical inspectors and staff from Contracted firm working on or near energized parts are required to have taken an NFPA 70e certificate course prior to working on or near energized parts. The NFPA 70e certificate course shall not be older than four years at any time while working under this contract. The Contracted Firm shall ensure that all staff are trained and equipped for the hazards of the work they are performing.

LAWA will provide the following Personal Protective Equipment (PPE), mandatory LAWA TDG orientation, Monthly safety training, Awareness training of various disciplines, and post workplace postings at locations where LAWA employees are assigned

Regarding the delivery of services outside of staff augmentation, the Contracted Firm/s will typically provide services and deliverables at their offices and are not required to be located at LAWA facilities.

The scope of the Contracted Firm/s will vary with each project, and may include, but not be limited to the following and are subject to Task Orders issued to Contracted Firm(s) pursuant to the Contract Documents.

### **I. Base Scope: Project Management, Construction Management, & Project Controls Services**

The Base Scope Services consists of enterprise-level services required to deliver a Capital Improvement Program, comprised of multiple projects at LAWA's airports. The Contracted Firm/s and its Key Personnel shall be knowledgeable (through experience) on a variety of delivery methods and industry best practices. Additionally, the Contracted Firm and its Key Personnel must demonstrate a clear understanding of planning, engineering, and construction means/methods for the different types of projects delivered by LAWA. The Contracted Firm will provide expert assistance to LAWA on an as-needed basis in the delivery of projects throughout the full project lifecycle from inception to closeout.

The Contracted Firm shall provide Services commensurate with the needs of a world class airport and shall have experience delivering similar services for transportation or equivalent airport and Capital Improvement Projects, an understanding of Federal Aviation Administration (FAA) specifications, Airport Capital Improvement Programs (ACIP), Transportation Security Administration (TSA) security requirements, and other applicable rules and Government regulations.

The Contracted Firm will work, and experience, with numerous stakeholders, such as airlines, tenants, Federal Aviation Administration (FAA), City of Los Angeles Department of Water and Power, various utilities companies, Transportation Security Administration (TSA), Airport Police, Airport Operations, Facilities Specialty Staff and Materials Testing Services Maintenance, Customs and Border Patrol and other consultants or contractors. The Contracted Firm will collaborate and cooperate with LAWA staff as well as take direction. Task orders for the base scope will include both staff augmentation and services with specified deliverables.

### **Base Scope Services**

Contracted Firm shall provide professional support services required to augment LAWA staff in the implementation and completion of individual projects and services to manage and administer the overall CIP. The Contracted Firm shall be able to support all areas of the base scope services.

#### **A. Project Management/Construction Management and Project Controls Services (PM/CM/PC):**

Included in the Base Scope are Project Management/Construction Management and Project Controls Services (PM/CM/PC). Services are required throughout the life cycle of projects. Scopes will be defined on a task order basis and may vary with each project.

- A. Project Management
- B. Construction Management
- C. Design Management
- D. Contract Administration
- E. Risk Assessment & Management
- F. Site Investigations (survey, potholing, utility mapping, etc.)
- G. Change Management
- H. Document Controls
- I. Program/Project Reporting
- J. Program/Project Scheduling
- K. "As Built" Schedule Updates
- L. Program/Project Cost Estimating
- M. Cost Control and Financial Analysis
- N. Trend & Variance Reporting
- O. Performance Management & KPIs
- P. Project & Financial Closeout
- Q. Constructability Analysis
- R. Peer Review
- S. Benchmarking
- T. Stakeholder and Third-Party Coordination
- U. Environmental Reporting (Mitigation Monitoring & Reporting Program)
- V. Claims Mitigation, Monitoring, and Dispute Resolution
- W. Construction and Logistics Management (CALM)
- X. Construction Impacts and Logistics Strategy

- Y. Commissioning Services
- Z. Partnering Facilitation
- AA. Technology (BIM, GIS, utility mapping, PMIS, software integration, etc.)

## **B. Performance & Operational Readiness Airport Transition (ORAT)**

The Base Scope includes services and staff augmentation to support Performance and Operational Readiness Airport Transition services for any capital or maintenance project(s) for LAWA.

ORAT encompasses a full range of delivery elements that includes early stakeholder engagement, comprehensive familiarization and training, integrated operational trials, mobilization and move support, and post-opening support. The objective of the ORAT, in simple terms, is to be able to operate a new facility or project on an opening day as if it has been in operation for years. ORAT anticipates every situation or emergency that may arise after the Consultant is gone and helps keep the operators and airport owners prepared.

ORAT works on a parallel path with the project management and construction management teams to ensure that:

- Processes and procedures have been established and tested/trialed
- Operational risks and issues have been identified and addressed
- Diverse range of new/renovated facilities, equipment, and systems have been tested, tried and are ready for operation by the stakeholders/end-users
- All stakeholders/end-users have been appropriately familiarized and trained, to include operations and maintenance ("O&M") training on equipment and systems, as well as on-the-job training and familiarization with work environs.

## **II. Optional Scope 1 - Quality and Safety Services**

The Contracted Firm shall provide specialty services to support project-related compliance functions such as quality assurance and control, construction inspection, safety, and materials testing support services.

Staff augmentation shall be requested on an as needed basis, with minimal advanced notice. There may be occasional requests from LAWA related to construction inspection and testing services, **of an urgent nature, that may be made with 12- to 24-hour notice**. Contracted firms and their personnel must be experienced and qualified to perform Quality and Safety Services commensurate with large-scale and fast paced capital improvement program.

Requests for staff augmentation may require that services be performed during night, weekend, and holiday work shifts, including but not limited to urgent services requested with very short advance notification.

Staff augmentation services may require modified shift schedules as the work dictates i.e. Swing, graveyard, weekends, etc., the ability to walk several miles during the shift, use of stairs, ladders, scaffolding, crawling, the ability to set priorities, the ability to make decisions and work effectively with

minimal supervision, the ability to deal tactfully and effectively with LAWA stakeholders, contractors, construction workers, the public and must conduct themselves in a professional manner at all times.

The Contracted Firm must ensure adherence to shift provisions, holiday provisions and general prevailing wage determinations made by the Director of Industrial Relations, pursuant to the California Labor Code. The Contracted Firm shall be able to support all areas of the base scope services.

#### **A. Quality Assurance**

Assists the Quality Assurance and Construction Inspection Division (QACID) in the review and administration of Contractors' quality control submittals and in the evaluation and development of quality assurance (QA) standards and tools and procedures manual documents; assists in identifying problems/deficiencies, coordinates with managers and professional staff to obtain input/feedback and prepares summary reports with recommendations. Assists with the preparation and implementation of changes and/or updates to the Design and Construction Handbook and Program Delivery Manual (PDM) procedures as appropriate and provides training to staff as needed.

#### **B. Safety Management**

Assist the Quality Assurance and Construction Inspection Division (QACID) to continue to advance LAWA's Construction Safety Program. Work with contractors, Project Specialty Staff and Materials Testing Services Management Teams, and others to:

- 1) Ensure LAWAs requirements and the approved safety plans are adhered to
- 2) Meet the requirements of the contract documents with regard to safety and security requirements
- 3) Monitor and document all night work. Provide additional oversight and supervision to augment LAWA
- 4) Report all required safety information and document all activities per LAWA guidelines
- 5) Utilize LAWA technology tools, systems, forms and templates
- 6) Assist LAWA in the administration of the following tasks:
  - a) Establish, implement, and maintain an effective Injury Illness Prevention Plan
    - i. On site staff will be briefed and have ready access to the document
  - b) Establish, implement, and maintain an effective emergency response plan.
    - i. All on-site staff shall have readily available access to the document.
    - ii. All on-site staff shall be briefed on specific actions to be taken when they sustain an injury.
  - c) Provide appropriate training and personal protective equipment (PPE) for the specific work taking place.
    - i. All on-site field staff shall have completed 10 hour Cal OSHA construction class within the last 4 years.
    - ii. All field supervisory staff (including all inspectors) shall have completed a 30 hour Cal OSHA construction class within the last 4 years.
    - iii. All electrical disciplines shall have completed NFPA 70e training from an accredited institution within the last 4 years.
    - iv. At least 1 out of every 5 field staff provided shall have and maintain CPR certification.
    - v. At least 1 out of every 10 office staff provided shall have and maintain CPR certification.

- vi. Provide documentation that employees are trained and authorized to perform work in the following areas for each employee performing work in those areas.
  - A. Confined spaces
  - B. On or near energized parts
  - C. On or near excavations
  - D. On or near leading edge work or any work requiring the dawning of fall protection
  - E. Any work identified by the employer, LAWA, or Cal OSHA requiring additional or specific training to perform the work.
- vii. Provide PPE for any activity requiring PPE beyond that which LAWA is providing.
- d) Provide initial and periodic inspections to identify and evaluate workplace hazards at worksites.
  - i. Correct and or report unsafe conditions to LAWA supervision.
  - ii. Do not allow employees to work in unsafe conditions.
- e) Cal OSHA injury reporting and recording will be performed by the primary employer.
- f) Provide workplace postings where LAWA employees are not assigned.
- g) Ensure staff is attending safety meetings as required by Cal OSHA

### **C. Specialty Inspection**

Assist LAWA's QACID in engaging and communicating effectively with Contractors, engineers, architects, and project management staff to ensure compliance with all applicable City, State, Federal, and other regulatory agency requirements. Perform specialty inspection services to include:

#### **i. Deputy Building Inspection (Special Inspector)**

Read and interpret structural building drawings, applicable building codes, contract specifications, applicable standards and shop structural drawings to verify compliance with the contract documents. Must possess a valid Los Angeles City Department of Building and Safety (LADBS) license issued by the jurisdiction for the scope of work being inspected as follows:

- Reinforced concrete
- Reinforced masonry
- Structural Steel and Welding
- Prestressed Concrete
- Controlled activities
- Sprayed Applied Fireproofing
- Drilled-in-Anchors
- Shotcrete on Soils/Grading
- Seismic Resistance

#### **ii. Mechanical, Electrical, and/or Plumbing (MEP) Inspection**

Hold extensive knowledge in Mechanical, Electrical, and/or Plumbing inspection. Personnel must be trained in NFPE-70E standards. Completion of training must have been achieved within the last 3 years. Inspectors must be able to satisfy at least one of the following criteria:

- Electrical/IT inspection - Read and interpret contract documents, electrical codes, applicable standards to diagnose violations and hazards in new and existing electrical/IT installations and take a proactive approach during construction with regard to various systems including low voltage systems, fire/life safety systems, and information technology;
- Mechanical inspection for installation of plumbing, heating, air conditioning and refrigeration installations; diagnose hazards of unsanitary conditions caused by faulty materials or poor workmanship.
- Plumbing inspection for installation of plumbing installations; plumbing systems including domestic water and sewage systems; and fire sprinkler pipe installations.

### **iii. Construction Inspection**

Inspect construction of a wide variety of airport improvements, renovations, and utilities projects to ensure conformance to plans, specifications, contracts, permits, environmental documents, agreements for work. Provide construction inspection support to include:

- Document daily progress of the work
- Prepare monthly progress payment request
- Track various changes
- Verify time and material work
- Measure and document job quantities

### **iv. Shop Fabrication Inspection**

Perform in-process fabrication inspections of products associated with building and/or airfield construction projects. Apply thorough knowledge of materials and methods used in fabrication processes, welding, coating, electrical equipment, Specialty Staff and Materials Testing Services Page mechanical equipment, architectural metals and specialized fabrications to ensure quality of product to comply with technical specifications. Certifications such as CWI and NDT are highly desired and may be required for certain assignments.

### **v. Material Testing**

The Contracted firm must be registered as City of Los Angeles Approved Laboratory Testing Agency and maintain that certification without lapse throughout the entire contract. The Contracted firm must be able to provide all construction materials testing as required by the project. The Scope of Services related to construction materials testing will consist of, but not limited to the following:

- Aggregate Tests under ASTM
- Asphalt
- Emulsions
- Reinforcing Steel/PT Cable
- Concrete

- Concrete (related materials)
- Shotcrete
- Flexural Beam Specimens testing
- Masonry (related materials)
- Grout (masonry related)
- Grout (dry pack cubes)
- Prisms (masonry)
- Fireproofing (all methods)
- Steel (Weld Quals, Weld Procedures)
- Reinforce Steel (Weld – Tensile Bend)

The Contracted Firm must be registered as City of Los Angeles Approved Laboratory Testing Agency and maintain that certification without lapse throughout the entire contract. The Contracted firm must be able to provide all construction materials testing as required by the project and employ Civil Engineers, per City of Los Angeles Building Code and the California Building Code, to supervise laboratory tests and deputy inspectors. The Scope of Services related to construction materials testing will consist of, but not limited to the following:

#### **vi. Reporting**

The scope of services includes California Licensed Registered Civil Engineer to provide:

1. Written Welding Procedure Specification (WPS) reviews. (L.A. City-AWS)
2. Written Concrete Mix Design reviews. (L.A. City)
3. Written Welder Qualifications. (L.A. City-AWS)
4. Written Weld Qualification Reports. (L.A. City-AWS)
5. Shotcrete Nozzleman Certification Reports
6. Shotcrete Core Result Report

#### **vii. Geotechnical Services**

All services below shall be provided as required for the project including geotechnical engineering, observations and related testing as required for the project. Note this scope may be removed and given to another firm.

1. Provide Registered City of Los Angeles Special Deputy Grading Inspectors as requested.
2. Qualify, submit paperwork and take over as Geotechnical Engineer of record with the City of Los Angeles as needed.
3. Provide Asphalt Testing Technicians approved (if needed) by the City of Los Angeles.
4. Provide a California Professional Civil Engineer as needed.
5. Provide a California Professional Geotechnical Engineer as needed.
6. All Soils Related Testing under ASTM
7. All Aggregate Related Tests under ASTM
8. Asphalt Tests as required by FAA specs.
9. Emulsion Tests
10. Geotechnical Borings and investigations.
11. Provide Geotechnical reports acceptable to the City of Los Angeles Grading Dept as needed

#### **viii. Training**

- Prepare training materials to support training program

- Lead and implement areas of the training program
- Participate in working groups to support training and the safety program
- Provide subject matter expertise

**ix. Other Activities**

Perform other services to support project delivery, safety, quality assurance, inspection to include contractor/vendor escorting, equipment/vehicle inspections.

**III. Optional Scope 2: Inclusivity, Workforce, and Economic Impact Support Services for the CIP**

LAWA is committed to the economic interests of the City of Los Angeles and the communities impacted by LAWA's projects and activities. LAWA's core values of diversity and inclusion are expected commitments on all LAWA projects to ensure that all firms engage in professional collaboration to maximize the community benefit while performing project work, and that collectively we capitalize on market opportunities to create sustainable contributions to our local economy. The market demand for competitive qualified firms and skilled workers reinforces the need to maximize the growth and success of XBE firms and to cultivate a local, skilled workforce to support LAWA's capital improvement program.

Consultant Firm shall provide specialty services and/or staffing resources to assist LAWA develop and implement a comprehensive and robust program to maximize inclusivity of small, local, and disadvantaged businesses; and fair and equitable distribution of economic benefits to the local and affected communities surrounding the airport for LAWA CIP.

Scope of work will be defined through issuance of specific task orders and may include the following services:

- Inclusivity Performance Monitoring
- Business Enterprise & Prompt Payment Monitoring
- Workforce Development Monitoring and Program Implementation
- Business Engagement and Program Implementation
- Economic Impact Analysis & Reporting
- Procurement Coordination
- Labor Compliance
- Compliance Tools (B2GNow and LCPtracker)
- Strategic Industry Engagement Forums and Roundtables
- Community Outreach
- Mentorship & Apprenticeship Support
- Training
- Bonding & Insurance Assistance
- Compliance with Federal Guidelines

**Project Labor Agreement (PLA) Administration & HireLAX Apprenticeship Readiness Program Administration**

In 1999, LAWA implemented a Project Labor Agreement (PLA) and amended it in 2020 to cover all Capital Improvement Program projects. The PLA ensures no work stoppages or slowdowns in project work, provides access to skilled labor and grievance procedure, established 30% local worker hiring goal and provides access to union apprenticeship, established Workforce Development System (HireLAX Program), and encourages contracting with diverse small businesses.

The HireLAX Apprenticeship Readiness Program (HireLAX ARP) provides 8-weeks of training to prepare local residents for a quality career in construction through union apprenticeship. The



HireLAX ARP uses the National Building Trades Unions' Multi-Craft Core Curriculum (MC3) to provide a standard introduction to construction fundamentals, blueprint reading, safety training, construction math fundamentals and history of labor unions. HireLAX ARP also provides physical fitness and conditioning, employment preparation, case management, life skills training, and ongoing retention and graduate support. Four training cohorts are conducted annually.

Consultant Firm shall provide specialty services and/or staffing resources to manage and execute ongoing PLA administration services for all CIP projects and manage the ongoing implementation of the HireLAX ARP, while maintaining partnerships with the LA/OC Building Trades, City and County of Los Angeles.

#### **IV. Optional Scope 3: Specialty Services**

The Contracted Firm/s will be required to provide LAWA with a variety of specialty services, on an as-needed basis, to support LAWA's Capital Improvement Program and other key initiatives funded through the operating budget. Examples include, but are not limited to:

**A. Communications and Public Education** – to include media buys, media relations and messaging campaigns to highlight the transformation of LAWA's airports and infrastructure. Scope of work will be defined through issuance of specific task orders and may include the following services:

1. Multi-channel marketing and communications campaigns, including social media campaigns, focused on capital improvements transforming LAX (Campaigns to include development of creative content, advertising buys, and unique video, designed to educate, and inform the traveling public in Southern California and our target cities in other states and countries about the transformation happening at LAX and begin to create behavioral change).
2. Creative consulting, collateral development, advertising, public opinion research, consultant engagement.
3. Community-focused outreach and events for LAWA's capital improvement program.
4. Direct to customer marketing program
5. Brand Research
6. Social media and marketing strategies
7. Video and film production
8. Photography
9. Website design/development
10. Asset creation as LAX's transformation continues to evolve including but not limited to renderings, illustrations, 3D animations, advertising art and architectural visualizations
11. Marketing materials including giveaways in support of LAX capital improvement projects
12. Under the supervision of TDG and Airport Affairs, plan and execute events for various LAX capital improvement projects

**B. ADA Expertise and Compliance Monitoring** – providing expertise to ensure accessibility and compliance with American with Disabilities Act requirements. Will serve on an as-needed basis to provide expert analysis and document LAWA compliance with ADA requirements, will also identify non-compliant concerns or areas in which accessibility could

be improved and provide detailed guidance on the corrective action required and options available to LAWA, will take a lead role in developing a Self-Evaluation and Transition Plan for LAWA as required under Title II of the ADA.

1. Responsibilities include, but are not limited to, conducting site visits of LAWA facilities and focus on ADA compliance and accessibility.
2. Verify whether or not various facilities and equipment are ADA compliant.
3. Prepare recommendations on making LAWA facilities more accessible.
4. Familiarization with and ability to prepare a Self-Evaluation and Transition Plan that is in compliance with FAA requirements and Title II of the ADA.
5. Provides expert guidance to LAWA's ADA Coordinator on best practices.
6. Attend project meetings to identify potential ADA issues prior to or during design and/or construction.
7. Observe individuals with disabilities and note if they are having any difficulty in navigating or using LAWA facilities.

**C. Commercial and Property Development** – to include Right of Way acquisitions, preparation of Tract Maps, assisting in the development of airline and tenant leasing strategies.

**D. Advisory Support** – developing project delivery strategies, Public-Private-Partnerships, PDAs, contracting strategies and standardization, technical writing, etc.

**E. Performance Management** – to include Strategic Planning, KPIs, metrics, dashboards, reporting, industry best practices, lessons learned, market analysis, etc.

**F. Studies and Assessments (non-capital)** - to assist LAWA in responding to a variety of technical and operational matters including equipment performance, space planning, airport accessibility, etc.

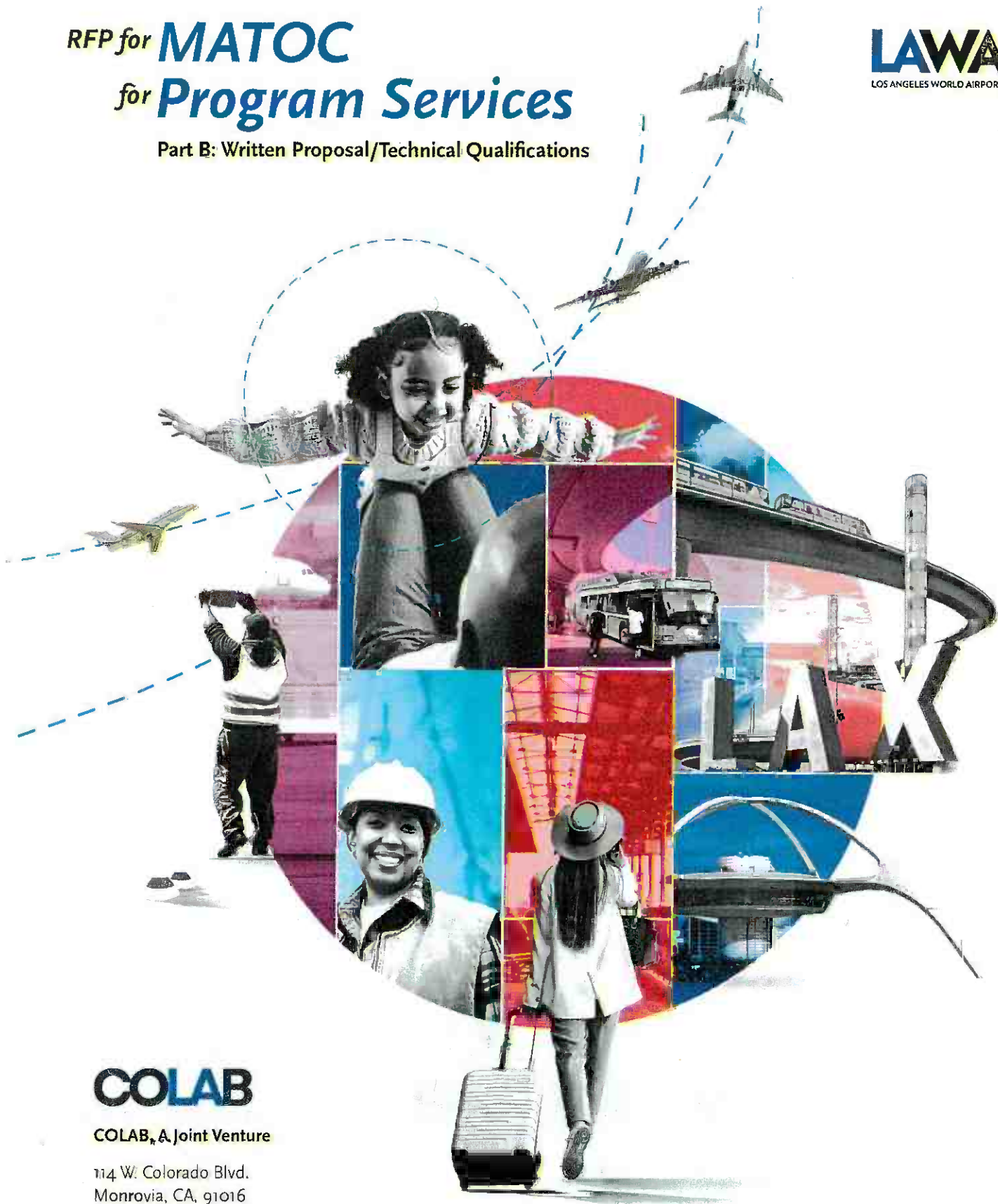
**G. Other LAWA Initiatives**

## **EXHIBIT 4: SOQ EXTRACTS**

RFP for **MATOC**  
for **Program Services**

Part B: Written Proposal/Technical Qualifications

**LAWA**  
LOS ANGELES WORLD AIRPORTS



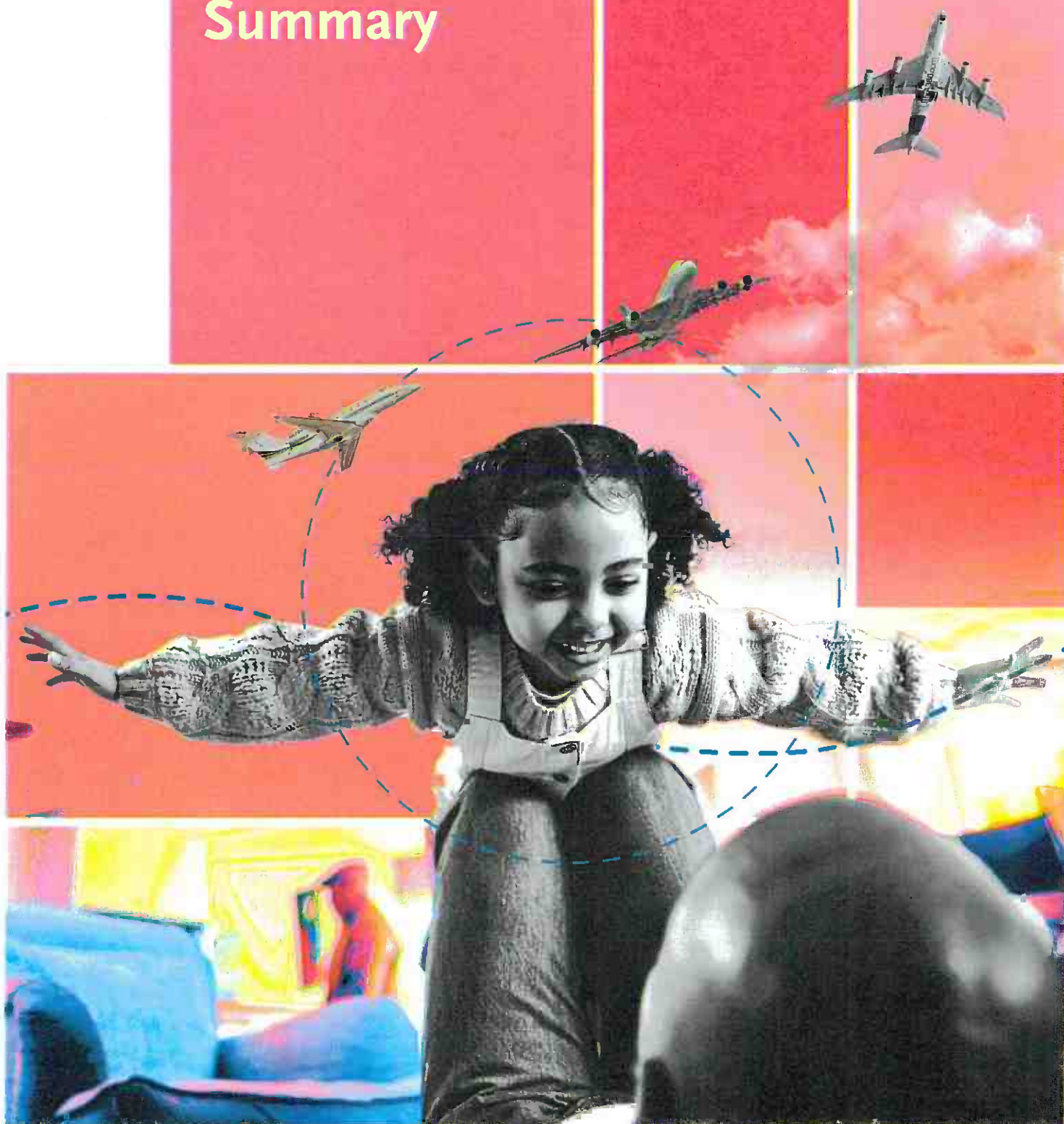
**COLAB**

COLAB, A Joint Venture

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Section 1

# Executive Summary





## Section 1.1

# Executive Summary

We have attended numerous outreach events and your message is clear. You are looking for partners you can trust to execute your massive \$30B capital improvement program. You want to partner with local companies who value and commit to Diversity and Inclusivity and who will provide pathways for involvement to those living in the LAX impact area.

**COLAB is the partner you can trust.** We are a joint venture partnership of four firms, each with unique specialties, that together create a comprehensive package. CM Solutions (CMS) is a project controls firm with a current prime contract at LAWA; Morgner is a PM/CM firm subcontracting on the CMS contract and 5 other active LAWA projects; The Quality Firm specializes in safety and quality, and supports 3 active LAWA projects; and Cornerstone Transportation is an aviation PM/CM firm that brings impressive workforce development experience. We are a finely curated consortium of small businesses with select large firm affiliates. We come together to provide the entire scope of services requested by LAWA and include several emerging small businesses that have key talent from which we know LAWA will benefit. Being local will be a key contributor to our success. 43% of COLAB partner firms are local businesses, resulting in over 4,300 staff residing within commuting distance of the airport.

The largest prime contract held by each JV partner combines to exceed \$170M



**COLAB brings you proven performance that eliminates the learning curve and provides predictable delivery.** The JV team is led by **Robyn Coates** from CMS. CMS has successfully executed their contract with LAWA for seven years, using the opportunity to develop the operational infrastructure that is ready for this large team of subcontractors.

*COLAB was built by people and relationships. We have written several sections in first person to bring our personality to the proposal. These sections are highlighted with introductions and photos of the authors.*

**COLAB**

Our administrative team is experienced and has a proven track record of success at LAWA. **Shanette Anderson** will lead both our Diversity and Inclusivity efforts as well as our Inclusivity Workforce & Economic Impact Team for Optional Scope 2. Having executed this work under the current CMS contract, she has experience in both areas. Shanette has made it her life purpose to help disenfranchised people and companies succeed and is exceptionally qualified for this position both with credentials and experience. **Ed Aschoff** is COLAB's Safety Program Manager. Ed's two decades of leadership have resulted in over 4 million work hours without any recordable injuries. Having supported 3 projects at LAWA, Ed understands the importance you put on safety and is the right person to execute Optional Scope 1. To complete our management team, we have added **Isaac Segovia**, as Senior LAWA Engagement Manager. Isaac is exceptionally gifted as a strategist and team builder. He will work with you to understand and plan for future needs so that COLAB is able to quickly provide the best quality services.

**COLAB is a pathway for students, workers, and companies to find opportunity at LAWA.** We have strategic partnerships with incredible companies that are successfully elevating people and small businesses from diverse backgrounds. Emerald Cities Collaborative is known for their ACES program that leads high school students into STEAM careers. They are ready to join us in bringing students from schools in the LAX impact zone into the LAWA workforce. Cornerstone Transportation Consulting's Belt Program has transitioned over 500 underemployed workers into the aviation professional workforce and will lead COLAB in doing this at LAWA. Our Mentor-Protégé program will ensure our emerging small businesses thrive and grow because of their partnership with COLAB.

This proposal is presented in collaboration with our entire team. Every firm contributed from their area of expertise and is passionate about exceeding your expectations.

## Section 2.4

# Approach to Services

As we will detail in the Team Structure section of our proposal, the common themes of the value COLAB brings to LAWA is **Capability, Continuity, and Commitment**. In this section, we outline our approach to services and describe how the experiences we reference in the Form 4's provide the proof to this approach. Since the specific request in 10.2 of the RFP is broad and the Base Scope of Services is numerous, we are breaking down our approach to stakeholder management (includes the outreach coordination) and our understanding of the projects and their delivery models. This subsection emphasizes our experience related to the base scope and subsequently addresses each of the optional scope categories.

## Experience and Skills that Inform Our Approach to Services: Stakeholder Management

COLAB has the experience and skills needed to manage the needs and requirements of working with stakeholders and the public. We also have the local knowledge and positive working relationships that are critical to the efficient and timely project delivery. Specific examples from our work under CIP2018 and other major projects in the Los Angeles area include:

### 1 - Coordination and Logistics Management (CALM)

COLAB has participated in projects that required effective communication with the Coordination and Logistics Management (CALM) program and associated tools at LAX to provide for efficient logistics coordination and interface. CALM is now being used across the terminals to provide a coordinated approach to constructing the hundreds of projects and associated construction activities currently underway at LAX. This tool views each project's space, its impact to its current surroundings, its demands on the utility systems that the project affects, and LAWA's staff requirements. Through CALM, the current ADG team has initiated a process called CAR (contractor access request), which provides a coordinated approach for managing contractors access to various LAX locations. Our team

*This section was written through the lens of Isaac Segovia, Co-Founder of COLAB and the proposed Senior LAWA Engagement Manager.*



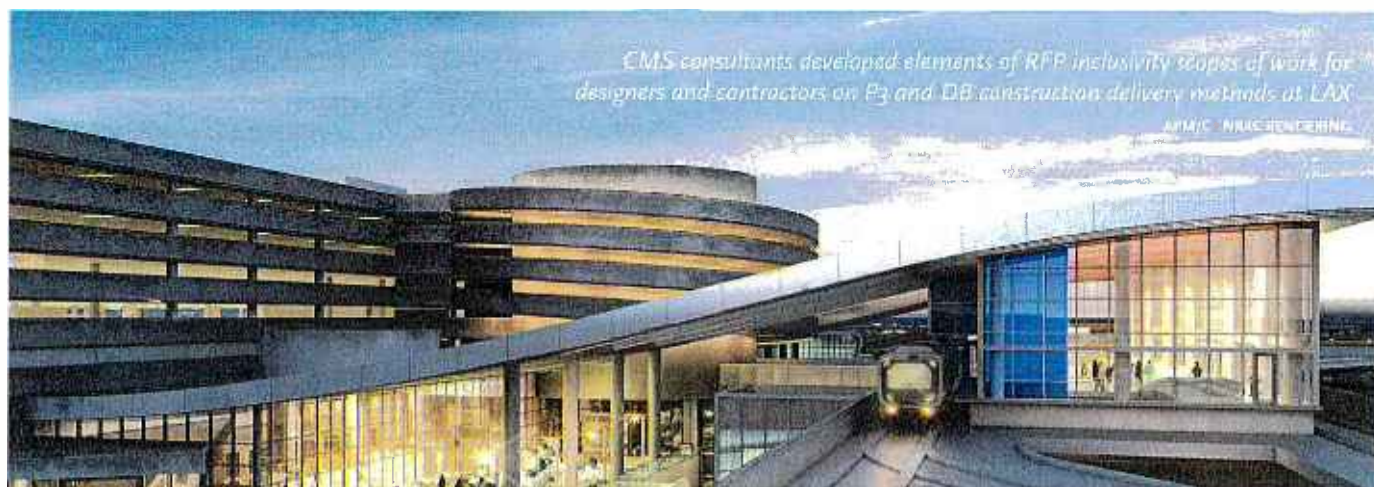
has coordinated extensively with CALM, particularly working on LAWA's Automated People Mover.

### 2 - Performance & Operational Readiness Airport Transition (ORAT)

ORAT is a major component of Stakeholder Management. ORAT advocates on behalf of the facilities users by communicating operational risks of new facilities that will impact the stakeholder's operations. ORAT implements processes that are comprised of 3 key elements: 1) familiarization, induction, and training, 2) trial program, and 3) emergency preparedness and response. These elements are used on many LAWA projects that our COLAB team partners have been involved with during the management and oversight of the projects associated with CIP2018, such as LAMP, and the overall renovation of LAX terminals by tenants and concessionaires. For example, Morgner's current experience on the Delta Skyway Program, which just celebrated major project milestones for reaching substantial completion target 18 months ahead of schedule, provides key lessons to implementing effective ORAT procedures, especially as it relates to MEP and building systems. The lessons are:

- Review contract documents for Mechanical, Electrical, Plumbing & Low Voltage systems.
- Review contract documents for sequence of operations of building systems & review equipment submittals.
- Schedule periodic walks at significant milestones during construction.
- Witness equipment commissioning and testing, perform test reviews with owner's Engineer of Record & Commissioning team.
- Request access to Building Automation Systems when deployed.
- Create & maintain professional relationships with MEP & low voltage contractors.
- O&M; attend training diligently and build relationships with training personnel.





### 3 - Co-locating LADBS Inspection Coordination of Personnel On-site

COLAB personnel promoted the concept of locating a project specific group of LADBS inspection coordination personnel on site to facilitate rapid response for inspections. The benefit to LAWA has been significant savings in avoiding delays in the field.

### 4 - Local Knowledge and Positive Working Relationships with City Departments and Other Organizations

Our joint venture members, Morgner and The Quality Firm (TQF), have worked with a variety of departments and utility owners within the City of Los Angeles. As a result of their constant interaction with these entities, Morgner and TQF have evolved from simply learning and understanding each agency's criteria to becoming proficient at implementing their vision. Based on these long-standing relationships, Morgner and TQF have been able to streamline and improve project efficiency.

### 5 - Approach to Outreach and Engagement

Our COLAB team includes key partners with proficiency in public outreach. With very few exceptions, our COLAB team personnel have all experienced the impacts of construction for the LAMP program while flying out of LAX over the past 7 years. These impacts are subsiding only to be re-experienced with CIP2022. We understand that communicating with the flying public, residents that commute on Sepulveda to and from work/school, and the business communities, is vital to minimize the negative impacts of these projects. Our partners, such as Community Connections know

that LAWA values being a considerate neighbor to the region and to its stakeholders.

### Understanding of Alternative Delivery in CIP2022

The next phase of the 2022 Capital Improvement Program (CIP2022) at LAX will be made up of projects involving multiple public and private third-party owners, tenants and stakeholders. This variety of project types offers situations that are ideal for alternative delivery methods as seen in Table 1.

**Table 1: Key Projects and Delivery Methods**

CIP2022 LAWA Key Projects	Delivery Method
Concourse o	CMAR
Terminal g	Hybrid PDB
Wayfinding	PDB
Landscaping	PDB
Cargo Modernization	P3
Land Redevelopment (Electrical, Security, Seismic, etc.)	DBB/DB
Resiliency Improvements (ALPR, CUSS, DMS, etc.)	DBB
Technology Improvements	DBB/DB
Terminal Development (Co, T2, T5, T9, TBIT, etc.)	DBB/DB
Airfield Improvements (Airfield Geometry, RON/RAD apron etc.)	DBB/DB
Transportation Optimization (Traffic Signals, Traffic Management Center, etc.)	DBB/DB

Our team has extensive experience in developing and implementing strategies to deliver projects associated with the CIP2022 Program using both traditional and alternative delivery methods.



Our joint-venture team has 35 years of combined aviation experience, and COLAB team members have provided Program Services on 27 major airport programs that use alternative delivery methods extensively.

In each case, using alternate delivery strategies like Construction Manager at Risk (CMAR), Progressive Design-Build (PDB), and Public-Private Partnerships (P3), we were able to help our clients realize the benefits of alternative delivery, including reduced development timelines, reduced risk, and improved cost to budget. Examples of working with alternative delivery methods include:

**CMAR And Design-Build Experience** Alternative delivery is an industry standard for delivering airport programs to take advantage of cost control and collaboration and to share risk among all project participants. COLAB staff have experience on both the management side and the builder side of alternative project delivery methods. Recent past experience is highlighted in our Form 4's. Delta Skyway Program included an accelerated schedule in which our COLAB JV partner, Morgner, provided a variety of program services in construction management, quality and safety. Our other partner, CMS also has recent experience via the On Call Project Controls contract that supported LAMP and other TDG projects. In addition, CTC has experience on multiple design-build projects at SFO.

Use of these strategies involved a change to City of Los Angeles' procurement regulations. The main advantage for the Airport and its stakeholders for complex, multi-phased program has been the establishment of a guaranteed maximum price (GMP). With a GMP, LAWA could more easily obtain financing and determine a yearly cash flow schedule. This is especially true for Terminal 9 which is using a hybrid PDB for the preconstruction phase before negotiating a GMP for the construction phase. The CMAR shares the mutual goals of timely and relatively cost-effective construction of the various CIP components in accordance with a pre-determined schedule before converting to a design-build structure for the construction phase.

**Progressive Design Build** (PDB) is a relatively new alternative delivery model for transportation that

enables a more collaborative approach during the preconstruction phase and will lead to better outcomes in the construction phase. COLAB has current and ongoing experience with PDB on projects such as VTA/BART's \$9B Silicon Valley Extension Phase 2 project and the \$3B San Diego Airport Terminal 1 Modernization project. Additionally, as part of the Project Controls Support Services contract, the CMS scheduler for the LAX Economy Parking Lot, a progressive design build project, kept the project on schedule through the various less-defined stages of construction design.

## Added Value of COLAB's Skills & Experience

Our team's skills and experience are directly relevant to the project and construction management services required for LAWA's upcoming program at LAX. This experience demonstrates our:

**Capability**, in every area of program services performance. COLAB team members have a proven past performance record that includes our support for the current CIP at LAX and our current PM/CM assignments throughout the Los Angeles region - together these represent a combined \$170M in prime contracts value between the JV members. By joining forces, CMS, Morgner, TQF, and Cornerstone offer LAWA enhanced capability, resources, and specialized expertise in a number of areas that will deliver added value to LAWA.

**Continuity**. COLAB's current experience providing PM and CM services at LAX, through both CMS and Morgner, provides a continuity of expertise and knowledge. In addition, Morgner and TQF brings the continuity of their relationships with local regulatory and permitting agencies, their extensive local design-build experience, their expertise in utilities, and their strong connections with the Los Angeles community.

**Commitment**. Our experience demonstrates a serious and enduring commitment to LAWA's success both during and after construction. This commitment has been proven by our efficient management of projects, culture of team integration with LAWA, history of proactive innovation and process improvement, and flexibility to meet any program requirement.

## Optional Category 1: Safety and Quality

The scope of services for Safety and Quality requires a dynamic and responsive consulting team with depth of resources, proven talent development skills, and industry reach to be responsive to LAWA's project needs. This scope category requires flexibility to the needs of each project at LAWA which will vary based on the delivery method and the schedule constraints of the contractors.

On the Form 4 for our JV partner, The Quality Firm (TQF), we detail the Roadway Utilities & Enabling (RUE) project as a strong example of how TQF demonstrated agility by offering on-call staff augmentation that seamlessly integrated with the existing workforce. Another Form 4 is for our JV partner, Morgner, on the Delta Skyway Program, which describes how we provided qualified Safety Officers that met the strict LAWA requirements for minimum number of CHST-qualified safety professionals for every 50 laborers on site.

On both these projects, we acted not just as an external agency, but as an extension of the project team.

### Approach to Administering Safety

Safety is a core value for all COLAB members and, under LAWA's direction, we will provide resources to perform work in accordance with the program's safety guidelines. Our Program Manager for Safety, Ed Aschoff, will monitor and report on our own safety performance while ensuring general contractors and subcontractors on each project are adhering to LAWA's safety guidelines and the program owner-controlled insurance program guidelines. Ed is experienced with OCIP programs, as detailed in Form 8. Contractor safety plans will be reviewed to ensure completeness and then monitored for conformance. Potential hazards will be corrected through daily communications between our corporate team and the integrated team members.

Ed has an extensive background in safety leadership roles cultivated a culture of safety for all of our integrated team members. We will provide LAWA with weekly reports on safety performance and violations

for correction and the data generated will be managed as part of our performance dashboard, which we describe in more detail in the Section 4: Project and Program Management of our proposal. This will provide LAWA with trackable data and measurable KPI's on the performance of our team. These processes can also be scaled to apply to an entire project or program of the CIP2022.

### Approach to Communication & Management with QACID

COLAB's mission is to seamlessly extend LAWA's Quality Assurance and Construction Inspection Division (QACID) capabilities, offering skilled inspectors and specialized personnel to boost LAWA's inspection prowess. Under the guidance of the Chief Airports Inspector or their representative, our leadership team, Isaac Segovia as the Senior LAWA Engagement Manager and Yonas Keffelew as the Quality Director, will spearhead the planning, leadership, and service quality for this project. Besides handling technical components, our leadership will ensure timely and competent staff fulfillment, collaborate with our subconsultants for optimum responsiveness, and uphold our customer care standards.

Once task order requests are fulfilled to provide the required staff to QACID, on-going interactions with QACID will be channeled through Yonas. This single point of contact ensures that communication is efficient, reducing the chances of miscommunication or oversight. The symbiotic relationship with the LAWA inspector in charge allows Yonas to remain attuned to real-time feedback, thereby aiding in the proactive forecasting of staffing requirements and ensuring the deployment of the right expertise at the right junctures. Our staff, with their diverse certifications, including those mandated by the City of Los Angeles, are not just technically equipped but are also versatile, mastering multiple domains such as soils, concrete, post-tensioned concrete, asphalt, masonry, fireproofing, post-installed anchors, and welding. This multifaceted expertise translates into an ability to handle varied assignments simultaneously, optimizing resource allocation and ensuring that every project facet is catered to with precision and expertise.



## Optional Scope Category 2: Inclusivity, Workforce, and Economic Impact Support Services

Our approach to community outreach and stakeholder management and coordination, and other aspects of the scope of services is to utilize the expertise and experience of our key personnel member Shanette Anderson. For more than 16 years, Shanette has had direct experience providing support in all of the services LAWA has listed as part of the potential optional scope. Shanette is a practitioner of Contractor Education & Training, Bonding & Insurance, Contractor Development, Contractor Technical Assistance, Small Business Development, Building Capacity, Policy development and execution, XBE certification, compliance tools and software, contractor and stakeholder outreach and engagement, developing inclusive contract language, and enforcing contract compliance, and workforce development.

Shanette has the unique experience of working both as an owner's representative for LAWA and directly for a large general contractor. She understands both sides of the business for these entities and uses this experience to leverage her advocacy for the inclusion of small, local, and disadvantaged businesses on large capital improvement programs which create sustainable contributions to the local economy. She has also been able to be a liaison between small, local, and disadvantaged businesses, Prime Contractors and LAWA when it comes to problem resolution, identifying barriers, mentorship, and the enforcement of contract compliance.

Having worked directly with LAWA and the current Economic Impact Team (Formerly BJSR LAMP Inclusivity Team), she knows firsthand LAWA's expectations of ensuring compliance when it comes to diversity and inclusion commitments. She led the team in enforcing the inclusivity commitments on the LAMP projects as a senior contract administrator. Shanette is a strong believer in the core values of LAWA when it comes to the diversity and inclusion of small, local, and disadvantaged businesses and a skilled workforce and recognizes LAWA as a leader

in making its inclusivity commitments a contract requirement, not just a goal.

In addition to her support on the LAMP and CIP Programs, Shanette worked with various LAWA departments on a number of projects and initiatives in support of small, local, and disadvantaged businesses. She was part of the ACDBE Working Group which included LAWA's CEO and BJSR Director to discuss challenges and solutions for LAWA ACDBE firms experiencing financial challenges at LAWA; assisted with the planning, preparation, outreach, and execution of the Cargo Modernization Program industry forum and was part of LAWA's Innovation Exploration Team, who met with businesses and vendors looking to bring their creative products and services to LAWA. In addition, she assisted various LAWA divisions with incorporating inclusivity language and requirements into RFP's opportunities and also evaluated Inclusivity sections of RFP's as requested by LAWA procuring divisions.

In working with these departments, Shanette has kept the inclusion of small, local, and disadvantaged businesses and workforce at the center of those conversations because she understands the importance of the economic benefits these businesses and a skilled workforce bring to the Airport Impact Area.

*COLAB Team Building and Proposal Collaboration  
Happy Hour 8/30/23*







### Optional Scope Category 3: Specialty Services

Specialty Services covers a number of important services that may be required on a task order, service contract in addition to staff augmentation. Because of this, we are highlighting in this approach the advisory services and communications services that Community Connections and Deloitte offer. Given the page limit, we are not able to expand in more detail our approach to ADA expertise but we do provide a detailed project example from our trusted partner, Collaborative Access Studios, which brings a wealth of experience to the COLAB team.

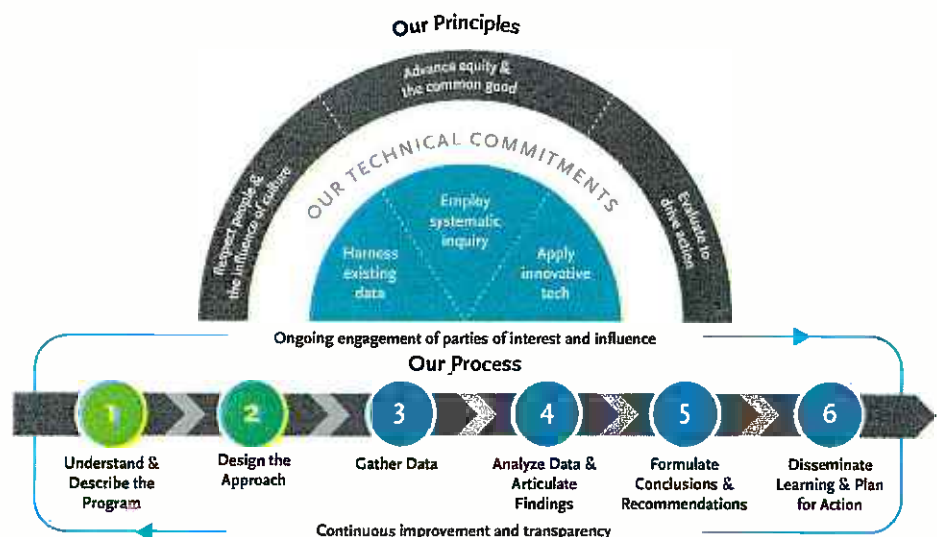
Our partner, Deloitte provides LAWA with a full-service, in-house, brand agency they acquired in 2016 called HEAT. Now part of Deloitte Digital, this brand studio provides a full service creative and branding agency. Together with Community Connections, we **create communications and educational experiences** that motivate client's ecosystem of customers, business partners, and service providers. For example, LA Metro embarked on an intensive process of studying opportunities and challenges to eliminating fares on Metro buses and trains. Deloitte was retained by LA Metro for its strategic approach to develop a road map to advance the Fareless System Program, evaluate its impact to-date, and assess future opportunities for expansion and **customer engagement**. Our team evaluated policies impacting fareless ridership for Phase 2 of the Program; developed a federal and state advocacy plan and public engagement materials based on human-center design approaches; and conducted outreach to identify the impact of fareless ridership on riders' quality of life. These findings were presented and approved by the Board in May 2023.

Additionally, Deloitte's Infrastructure Advisory team spans a full range of **advisory services** to support planning, funding/

financing, procurement, development, and operations of projects and overall portfolio-level support to deliver capital programs, including commercial and property development and alternative delivery models (PPPs). For example, Deloitte is currently working with WSDOT as **Strategic Program Advisor for the proposed greenfield \$50+ billion Cascadia UHSGT** (this project is highlighted in Form 4 for OS3), which would link Portland, OR, Seattle, WA, and Vancouver, BC, improving regional connectivity, economic growth, supporting climate goals/Vehicle Miles Traveled (VMT) reduction, and integrating the existing multi-modal system. Deloitte provided advisory support of the preliminary business case for Cascadia HSR, developed \$200m in USDOT funding applications under the FSP and CID Programs, and are supporting ongoing governance development.

Deloitte maintains a proven approach for baselining, assessing, analyzing, evaluating, and recommending improvements to **program evaluation and performance management frameworks**. This framework is guided by our overarching principles and technical commitments, dividing them into three main stages: a current state assessment, building out recommendations, and implementation. We ensure the frameworks incorporates a concrete process for developing recommendations, lessons learned from previous documentation, key performance indicators (KPI's), milestones, and initiatives with a clear, measurable path for implementation, as shown in Figure 1 below.

Figure 1: Deloitte Evaluation Framework





Section 4

# Structure, Management & Approach



## Section 4.1

# Project and Program Management

As Isaac will detail out in the Team Structure subsection following this section, CM Solutions was selected to lead the JV due to our proven ability to successfully manage a LAWA MATOC contract. As a Prime contract holder at LAWA, my team has had the best training in how to manage a MATOC contract and has spent the last seven years fortifying our processes and controls for a time such as this. We will keep the leadership in place to lead the processes and controls for the joint venture. Each of the JV partners bring a distinguished pedigree of proven success on existing LAWA projects and aviation clients around the country.

The JV partnership provides all necessary resources to administer and manage this contract. As detailed in the Key Personnel section, we have proposed additional personnel to help align the evolving nature of LAWA's CIP with the anticipated resource and service needs. Isaac Segovia is proposed as the Senior LAWA Engagement Manager. Isaac's experience as a Project Executive/Account Manager on multiple contracts throughout the LAWA campus brings valuable intelligence on the program status of various CIP projects, initiatives LAWA is undertaking to optimize inclusivity throughout LAWA, and Board-level direction and priorities.

In the following narrative I will respond directly to each of the bullet points outlined in the RFP requirements which you will easily identify with the paragraph headers. Our management approach will be consistently applied to the base scope and all three scope options. For this reason, I have intentionally utilized the eight pages to address the full scope, rather than breaking the section up by scope area.

## Team and Staff Resource Management

The COLAB team was created to effectively respond to the various needs LAWA has for the next phase of the CIP and is prepared to respond to the task

*This section was written through the lens of  
Robyn Coates, Managing Partner of COLAB  
and Principal-in-Charge*



order requests in a methodical way. One of the major hurdles I know we need to address is having the capable, available resources to meet the demands of LAWA. The majority of the COLAB team members are based locally to LAX and the Greater Los Angeles region. Additionally, COLAB has a wealth of resources near LAX and VNY ready to provide LAWA with rapid deployment of staff. We will draw upon these and other specialty resources, as needed, providing LAWA with the flexibility to deploy the right resources at the right time, for the right duration, for each project within the program. We have identified over 4,300 local employees from the COLAB team who can mobilize to LAWA projects immediately. Most are currently located in Southern California, and those who aren't are committed to relocating, if called upon. These local resources will give us the flexibility and scalability to respond quickly to the on-call needs of LAWA with trained and experienced individuals.

# 4,325

**Total No. Employees  
in So Cal for all JV  
Members & Subs**

I have selected Margrit Lehmann from CMS to lead the COLAB administration and human resources team. Margrit has continuously impressed me throughout our current contract as being exceptionally capable and attentive to details. She is fair-minded and has impeccable integrity. The subconsultants on our existing contract have nothing but great things to say about Margrit and LAWA contract administrators have frequently expressed their gratitude for Margrit's quick and thorough responsiveness. Margrit will coordinate with the subconsultant partners to match LAWA's staffing needs with the availability of qualified professionals.

When LAWA calls, COLAB will deliver the right professionals to meet its requirements for terminal, airside, landside, and other airport support facility and infrastructure projects. We will also respond to program staff needs with our subconsultant team members. As described in the Team Structure section of this proposal, we have established deep-rooted, long-term relationships with many specialized small and diverse business enterprises and major subconsultants in Greater Los Angeles. Many of the subconsultant employees are long-term members of the LAWA integrated team working on the current on call contracts. This gives us the ability to provide a complete range of services to meet any request that may arise.

Resourcing will occur through several different avenues: (1) recruiting people whom we know through our internal and external networks and who are knowledgeable and reliable in delivering multi-project aviation capital improvement programs, (2) identifying internal staff availability through regular staffing meetings, (3) posting job opportunities on COLAB social media and website portals, (4) coordinating with HR and project managers across the consortium, (5) calling upon our team's bench strength, (6) identifying staff through external opportunities, such as our Internship Program and Cornerstone Transportation Consulting (CTC), advertisements, and external recruiters. Once potential matches are identified, the appropriate COLAB leadership will vet candidates for technical qualifications and overall fit before referring them to LAWA.

Our approach to resource management essentially has three parts: mobilization, ongoing support throughout the CIP, and demobilization. During the mobilization phase, LAWA may seek qualified candidates for several positions within the integrated organization. During this time, Margrit, our JV Administrator and HR manager, will work very closely with our leadership to identify qualified local candidates to support the resource needs of the projects. During the ongoing support phase of the multi-project capital improvement program, we expect

the staff levels to fluctuate as the resource needs of the program fluctuate. We will scale staff levels to match the needs of the program. An advantage the local small business community brings is that when staff levels decrease, we can place our employees on other local projects so that they may be available to LAWA, when future needs arise. Finally, during the demobilization phase, we will demobilize employees in an orderly manner, while continuing to meet the needs of LAWA.

For the last few years, I have observed a trend of an aging workforce and labor shortages. This punctuates the importance of developing future local program, project, and construction management professionals, to support the work of our clients. To develop the next generation of technical experts and leaders in the design and construction industry, we have been committed to the following approach:

Our approach to collaborating with the CTC training Program consists of the following:

- Designate a liaison
- Provide a long-range staffing plan
- Notify the program before positions are advertised
- Provide technical and career training
- Provide good faith efforts in hiring targeted applicants
- Provide quarterly reports to the program

Additionally, we will work with Emerald Cities Collaborative who have been fostering relationships with local colleges and universities for years. Emerald Cities Collaborative will lead us in collaborating with the local colleges, such as LA Southwest College, CSU Long Beach, and Santa Monica College, to increase the pool of opportunity to community members in the LAWA Impact Area.

COLAB was curated intentionally to be able to provide you expertise in all scope areas of responsibility and aviation-related specialties. The net result is that we can quickly respond to any size need or project within your multi-project capital improvement program and provide high-quality, experienced personnel in a timely manner.

## Approach and Methodology for Accomplishing the Services Including Anticipated Key Challenges/Solutions

I have managed “MATOC like” contracts at several large agencies including LAWA, SoCalGas, SDGE, and LA County Department of Public Works. Those contracts have taught me the importance of a well-structured approach and methodology, which involves meticulous planning, transparent processes, performance monitoring, and a commitment to continuous improvement. In order to meet your objectives, effective communication and collaboration will be a key focus of our approach.

### Strategies for Successful MATOC Performance

Following are the key steps and strategies COLAB will implement to achieve success within the framework of a MATOC:

**Understanding the MATOC Contract** – We begin with a comprehensive understanding of the MATOC contract itself and educate the entire COLAB subconsultant team on the contract terms, conditions, and specific requirements. This foundational knowledge forms the basis for all subsequent actions.

**Task Order Planning for Services (non-staff augmentation)** – For each service-based task order, a detailed plan is developed. This includes defining the specific requirements, budget constraints, timelines, and performance expectations. Task order planning also involves identifying potential risks and mitigation strategies. For services under a lump-sum task order, we will ensure there are clear instructions, including a detailed statement of work, performance metrics, reporting requirements, and any special terms and conditions.

**Evaluation of Our Diversity Goals** – Opportunity equity amongst the COLAB companies will be a key consideration in our sourcing process, as we identify the best talent available. Achievement of our goals will be closely monitored by our Inclusivity and E&T manager, Shanette Anderson.

**Performance Monitoring** – Regardless of whether a task order is service-specific or for staff augmentation, a robust performance monitoring system is put in place to track progress. This includes regular reviews, progress reports, and the establishment of key performance indicators (KPI's) to measure performance against predetermined benchmarks. We use Mapt detailed dashboards to track and communicate back to you the results.

**Quality Assurance** – Quality control measures are implemented to ensure that the services or products delivered meet the specified standards. Regular audits and inspections may be conducted to verify compliance.

**Financial Management** – Budgeting and financial management are closely monitored to ensure that expenditures align with the allocated budget for each task order. Invoicing and payment processes are streamlined for accuracy and timeliness as we have demonstrated over the past 7 years of the current contract.

**Continuous Improvement** – Continuous improvement is ingrained in the methodology. Periodic reviews and lessons learned sessions are conducted to identify areas for enhancement, refine processes, and share best practices across task orders. We welcome and seek out your feedback in order to ensure we meet expectations.

**Compliance and Reporting** – Strict adherence to all legal and regulatory requirements is maintained throughout the execution of task orders. Detailed reporting mechanisms are in place to provide transparency and accountability to stakeholders, including the contracting agency.

**Contract Closure and Transition** – Upon successful completion of each task order, a comprehensive closure process is followed. This includes final evaluations, acceptance of deliverables, and transitioning any remaining responsibilities or assets as per the contract terms.



## Lessons Learned from Key Challenges

I collected lessons-learned from our entire team. The results were consistent and predominately fall into the following three critical challenges/solutions to improving delivery of services under a MATOC:

**Look Ahead Plan** – A regular challenge for many subconsultants across all On-Call contracts has been having visibility of upcoming opportunities. Companies with boots already on the ground have a huge information advantage. On our current contract I immediately provided CMS subconsultants with information provided by LAWA. However, this was often weeks after the on-site consultants knew the opportunity was coming. A recommended solution involves creating look ahead plans that analyze upcoming requisitions and projects to identify the specific skill sets required for each position. Isaac will ensure seamless communication of these plans to the COLAB teams. By proactively assessing the needs of the project, the management team can anticipate potential staffing and ensure the right fit for each role. This approach saves time and prevents delays in project execution by having the necessary talent readily available.

**Quick Decision Making After Interviews** – In an on-call environment and tight labor market, time is of the essence. When hiring decisions take weeks to months, the best candidates get nervous and move on. This is difficult for small businesses because recruiting is time consuming and expensive. I have heard LAWA executives say that they want to be the “client of choice” for contractors and talent. The ability to make quick and informed decisions after interviews is crucial to achieving this goal. The small business community is agile and creative and just needs clear communication so they can work within the process to keep recruits available. By streamlining decision-making procedures, the management team ensures that project staffing stays on schedule and avoids bottlenecks that could hinder project progress.

**Lessons Learned and Continuous Improvement** – Conducting regular lessons learned sessions is crucial for the on-call program/project/construction

management. By reflecting on past experiences and identifying areas for improvement, the team can enhance their decision-making processes, identify best practices, and implement changes that lead to more successful projects in the future. We very much want to know what is going well and where we need to provide our staff better support so we can exceed your expectations.

## Administrative Structure for Managing a Diverse Range of Assignments

CMS will take the administrative lead for COLAB. As a Prime on the current Project Controls contract, CMS is familiar with what is required administratively to ensure that all team members are cohesively rolled into a collective team. When LAWA reaches out to COLAB, they will have confidence that timely and effective communication is happening across all COLAB team members.

### Administrative Activities

The following administrative tasks will be managed by the CMS administrative team, under the direction of Margrit Lehmann. Margrit has served as the primary contact and “Project Manager Business Administrator” on CMS’s LAWA prime contract since its inception.

**Onboarding Subcontractors** – The CMS admin team will ensure that all documentation for each subcontractor is submitted to LAWA according to the required timeline and follow through until the Notice to Proceed is issued. In addition, we will assist the sub consultant firm as needed to ensure they get set up with the badge office to manage their badging process.

**Task Order Administration** – Each assignment will be tracked via LAWA’s task order process. We will monitor the budgets and amounts spent and ensure that all task orders are current and funded for the forecasted needs. We will issue task orders to the subconsultants for each of their assignments and communicate with them regularly so there are no surprises.

**Invoicing** – LAWA's invoicing system is complex and requires precision and attention to detail, particularly when so many subconsultants are involved. CMS has a flawless record for submitting timely and correct invoices. Before the subcontractor's first invoice, we will ensure they are trained on the required forms, and process. Our team will validate accuracy for all documents before we submit the invoice to LAWA, track inclusivity goals, and follow up with LAWA as needed.

## Program Execution

COLAB has created an organization structure (see Figure 2) to ensure administrative tasks that benefit from technical expertise will be overseen by highly qualified technical leads. These tasks will be delegated out and communicated back by our engagement manager, Isaac Segovia.

**RFTOP Requests** – For each request for service, Isaac, in consultation with Shanette, will determine which section of the organization will be responsible for the work and will meet with that lead to strategize on the best way to fulfill the request. The appropriate companies will be invited to collaborate on a team response designed to exceed the goals quality and inclusivity. Responses will be approved by myself and Shanette, prior to submittal to you for review.

**Personnel Authorization Requests** – These requests will be forwarded to all COLAB team members the same day they come in from LAWA to ensure equal opportunity for all. If the process continues as in the

current contract, the CMS team will collect resumes, validate the format is correct and the applicant meets the qualifications. After vetting by the technical lead, the resume will be uploaded into the LAWA system.

**Staff Reviews** – The same technical lead who fulfilled original request, will be responsible for ensuring the quality of the service and conducting staff reviews. This process will be facilitated by Isaac and include input from LAWA. Any results will be communicated back to LAWA through the administrative team, via the administrative reviews process.

## Approach to Maintaining Team Cohesion and Dynamics Under a MATOC Contract

Team cohesion and dynamics is one of the greatest management challenges for this type of contract, where consultants work day-to-day under the direct project supervision of the client, rather than their direct employer. The momentum towards staff feeling isolated must be intentionally countered with a specific plan. Under CMS's current contract, we held monthly lunch meetings, which both maintained cohesion within our group of consultants, but also helped those working on different LAWA projects to support each other's work. Unfortunately, the pandemic thwarted further in-person meetings and our team cohesion suffered as a result. This is evidence that our approach was working, so we will return to that approach and supplement with additional items.

Figure 2: RFTOP and Personnel Authorization Workflow



**Monthly Lunches** – We will hold monthly lunches with consultants from all COLAB companies. Responsibility for running the meeting and giving projects presentations will be rotated so everyone has a chance to contribute and develop presentation skills. Just like our past lunches, these will be an opportunity for us to inform staff of any current or anticipated changes, provide a social connection across departments where staff experience a broader camaraderie, and allow managers to receive feedback about what is going well and where we need to provide better support.

**Mentorship** – every group working at LAWA will have a COLAB lead who will be responsible for connecting new staff who join the group. They will be the first point of contact when our employee has a problem. They will touch base on a regular basis and utilize our Bamboo HRIS system to track employee engagement and job satisfaction.

**Service and Outreach** – nothing connects people together better than serving together and giving back to the communities directly affected by the work and business at LAWA is particularly meaningful. We have planned the following annual service projects within the LAWA impact zone:

- Partnering with LAX Kiwanis Club for the quarterly Ronald McDonald House – Happy Meals and other annual scholarship events.
- Partner with the National Education Association to support Read Across America Day with local Elementary Schools every March.
- Partnering with the Greater South Bay STEM Foundation and Emerald Cities Collaborative to increase opportunities for High School Students to learn about the opportunities in Engineering and Technology.



**Quarterly Social Events** – I have asked each of the COLAB companies to sponsor one after hours social event.

## Approach to Training, Development of Staff, and Staff Retention

The opportunity to grow and to advance is an important factor when a candidate evaluates a job opportunity. As a team, COLAB has decided to adopt Cornerstone's practical program that trains employees based on where they have been, where they are, and where they want to go. This extensive employee training program is described elsewhere in this proposal as the "Belt" programs. Each employee of any COLAB company will be offered the Brown Belt and the Black Belt programs which are geared toward professional development.

Outside of the "Belt" programs, each COLAB company will provide their employees with mentoring by their leadership teams. These one-on-one sessions not only offer career advice, they also provide younger employees the opportunity to pick up tips on how to achieve personal goals from more experienced employees. Most of the COLAB companies offer tuition reimbursement on outside technical courses that assist their employees in obtaining professional licenses certifications.

Another factor in staff retention that we have learned from our employees is the importance of company culture. To foster a deeper sense of belonging and feeling of connection to COLAB, we have strategized several ways to create connection, as described in the prior section. Again, our J Partner, Cornerstone, who is exceptional at doing this, will lead the way with this effort through their Cornerstone Village. This is an ongoing webinar series with topics that include managing personal finance, managing retirement account, ways to invest in real estate, ethics in the industry, and advice on healthy living.

*COLAB will adopt Cornerstone's practical program that trains employees based on where they have been, where they are, and where they want to go.*



## Approach to Communications with the COLAB Team and LAWA, and Ensuring Responsiveness to LAWA and Other Stakeholders

Trust is paramount in the management of a large team such as COLAB. My experience managing contracts, with multiple subconsultant firms has taught me that trust is built with transparency and communication. Our communication will be timely and thorough, and our goal will be equity of information. In this type of contract, information is the key to success and those who have access to it have a significant advantage. To ensure that information is shared with all, we will take the following steps:

- Provide Isaac Segovia as a dedicated Senior LAWA Engagement Manager and Margrit Lehmann as a dedicated Administrative PM, available to LAWA and all COLAB team consultants, ensuring responsiveness to both LAWA management and program/project directors.
- Send a weekly email blast (or as needed) to every COLAB firm, with new information including current and potential opportunities.
- Ensure that the CMS administration team is available for assistance with on-boarding, invoicing, insurance, resume crafting, and any other administrative requirements.
- Set up a SharePoint site to share files and resources with the COLAB team members.
- Utilize collaboration tools, such as Microsoft Teams, to have virtual COLAB team meetings on a regular basis.

As part of our strategy to ensure responsiveness to LAWA, Isaac Segovia will be on-site at LAWA weekly, making himself available to LAWA staff. If acceptable to LAWA, Isaac will have a standing meeting with your management to review open issues and identify future needs. Isaac will check in on COLAB consultants and troubleshoot any issues.

Isaac has held this role of client lead on several projects, most notably the SoFi stadium where he was responsible to deploy engineers to provide quality control across all disciplines of the \$5.6B project. This role mirrored the responsibilities present on this

contract to align the program schedule and evolving project needs with the HR team to identify and recruit resources. This required close coordination with senior project managers, discipline-specific construction managers, project engineers, and architects to ensure the right resources were mobilized to the project, performance was monitored, delivery of service was to the client's expectations, and conflicts were resolved throughout the life of the contract.

Other similar projects delivered recently by Isaac in the same capacity are contracts providing engineering and project management resources on the Delta Skyway Program, American Airlines Modernization Project, Automated People Mover, Specialty Services On Call, and many others. Collectively, these projects represented nearly 2 dozen professional resources spread throughout LAWA projects.

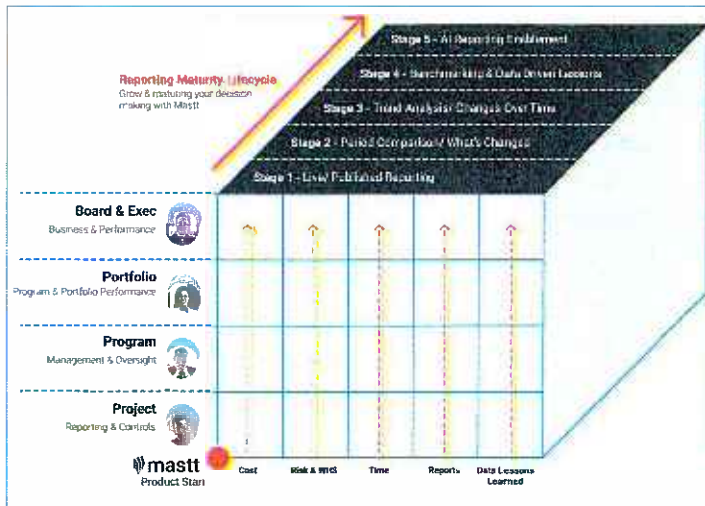
## Leveraging Technology to Deliver Best Practices and Strategy to Monitor Performance

We are fortunate to have a COLAB partnership that understands the value of innovation to manage our businesses and services. Technology has enabled each of our joint-venture partners to scale their businesses and improve the quality of their services to clients. The joint-venture leadership has elected to follow CMS's operational processes that have been proven successful in managing the current Project Controls contract.

At CMS we have successfully digitized every aspect of our business management, enabling us to harness the power of data to track KPI's across a spectrum of contract performance elements.

We have selected Mastt as a key partner in the execution of Project & Program Management Reporting to ensure best practices are utilized and increased levels of data-driven decision-making are experienced through executive insights, all resulting in elevated Project and Program performance. We have identified an opportunity to adopt a robust, fit-for-purpose solution to bring critical information to key decision makers through real time dashboards. This will enhance our reporting capabilities to LAWA staff, ensuring best practices are utilized and increased levels of data-driven decision-making are experienced.

**Figure 3: Mastt Reporting Maturity Life Cycle**



**Stage 01** – Mastt helps move from spreadsheets and raw data to a digital data capture platform. It provides live reporting and real-time project insights for Program and Portfolio managers, enabling informed decision-making and team collaboration.

**Stage 02** – Mastt's second-stage reporting for clients simplifies work processes by offering comparison reports. It provides useful insights into portfolio changes since the last report, promoting proactive decision-making and saving users time and effort.

**Stage 03** – Mastt's product vision empowers construction project decision makers with trend-reporting abilities. This helps them analyze past data, spot patterns, and use data for better strategic planning, risk management, and resource allocation.

**Stage 04** – Mastt aims to empower project teams with benchmarking and lessons-learned tools. This enables them to compare trends, project performance, and key metrics with peers and industry standards, gaining valuable insights for improvement, adopting best practices, and exploring potential opportunities.

**Stage 05** – Stage 5+ relies on using AI to unlock the full potential of project data, but this is challenging in the construction industry because data is fragmented and hard to access for AI.

As demonstrated in the above graphic, reporting maturity drives better decisions. We are aligning the CMS processes and procedures with a reporting maturity life cycle that showcases a progression toward increased capability and maturity within the reporting operation to become more data-driven within the decision-making process. This Reporting Maturity Life Cycle is outlined in Figure 3.

This solution simplifies and improves processes from data capture at the project level to performance insights at the executive level through easy-to-understand aggregated analysis. This enhanced visibility and data-driven decision-making boosts client confidence and satisfaction in program delivery.

Part of reporting maturity involves providing the right reporting for different stakeholders. The Mastt reporting tool is designed to bring together data from a variety of software platforms. It utilizes that data to create quantitative and qualitative reports at a level of detail customized for the stakeholder (Figure 4).

**Figure 4: Mastt's Quantitative and Qualitative Reports for Different Stakeholders**

	Quantitative	Qualitative
<b>Board &amp; Exec</b> Business & Performance	<b>Visual</b> Data & insight	Trust in on time completions Best practice in place Confidence in the Department or Teams
<b>Portfolio</b> Program & Portfolio Performance	<b>Automation</b> Real-time portfolio aggregation	Data driven decisions Visibility look forward No surprises, confidence
<b>Program</b> Management & Oversight	<b>Automation</b> Real time program aggregation	Early warning Training & oversight Execution focus
<b>Project</b> Reporting & Controls	<b>Efficiencies</b> Capture Complete, Circulate, Consistent Reporting	Empowered Creativity

Experience has taught me that KPIs are the best way to create accountability and measure performance across projects and programs. I have seen programs struggling with moral do complete turn arounds from the positive and constructive feedback KPIs provide. The Mastt tool does a fantastic job of providing the transparency and contemporaneous reporting needed to improve performance.

## Section 4.2

### Organizational Chart

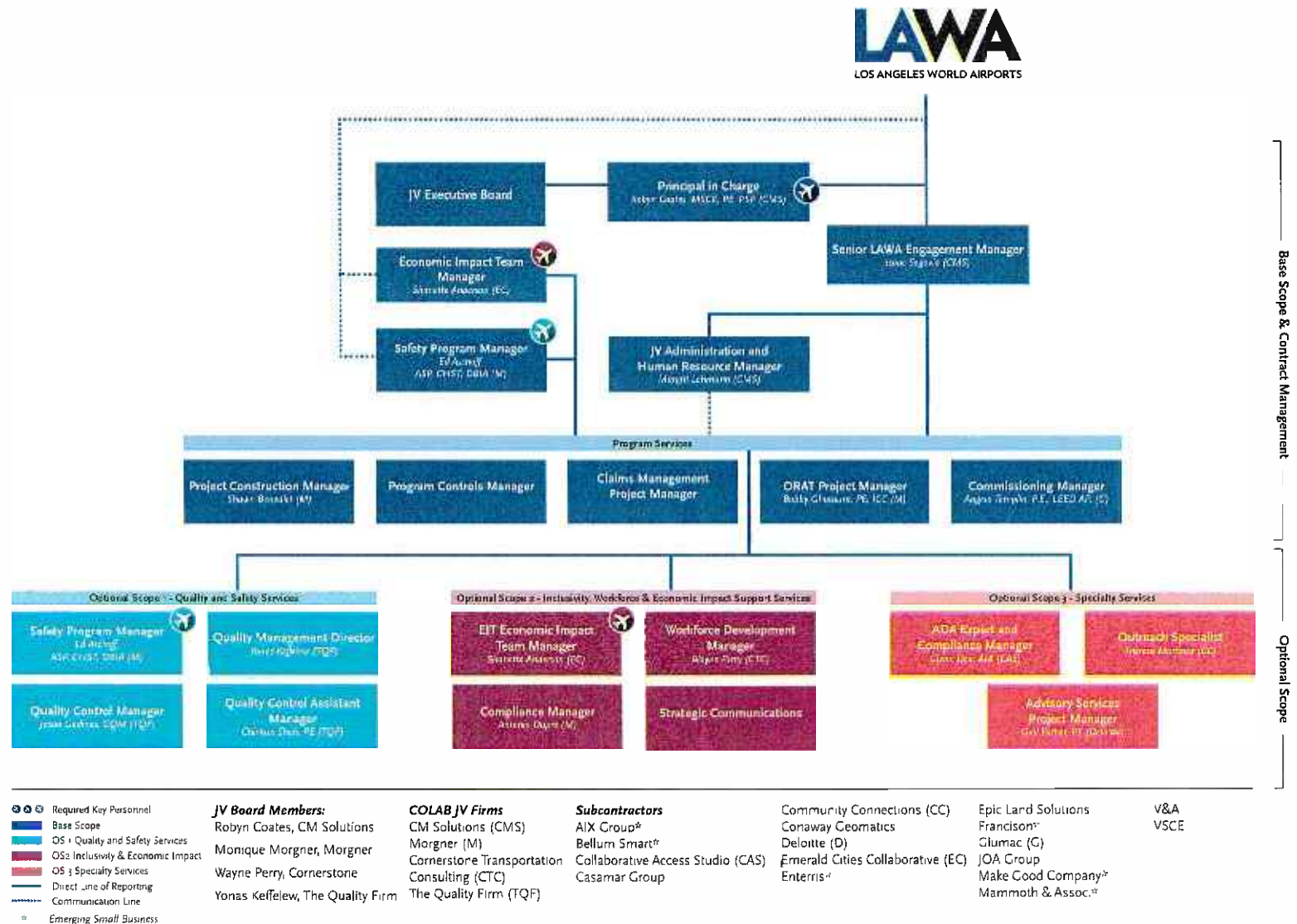
#### Notes:

**Robyn Coates, Principal in Charge**, will be responsible for contract execution. She will report to both LAWA and the JV Board. Any issues that cannot be resolved by Isaac, at the field level, will be escalated to Robyn, who will either resolve the issue or seek input from the JV Board.

**Shanette Anderson, Economic Impact Team Manager**, and **Ed Aschoff, Safety Program Manager**, will have a direct line of communication with LAWA. This is to ensure they can be fully transparent regarding these most important key responsibilities.

**Isaac Segovia, Senior LAWA Engagement Manager**, will be responsible for the day-to-day decision making, ensuring LAWA's expectations are met, and the contract is executed properly. He will report to both Robyn Coates, Principal in Charge, and LAWA.

**Margrit Lehmann** will oversee all the **Administrative and Human Resource** needs of the team, including invoicing and onboarding. Margrit will report to Isaac and will work closely with the various service managers in responding to staff and service requests.





## Section 4.3

# Team Structure



## Base Scope

### CM Solutions

In mid-November of 2022 I made a call to Robyn Coates, the Founder and CEO of CM Solutions (CMS). The topic was clear: I thought she and I should join forces to build a team that could prime and win what I expected to be a hugely competitive procurement for the new iterations of the program services on-call contracts with LAWA. She was my first call because I have personally witnessed the success, the dedication, and the excellent management of Robyn's prime contract with LAWA on the current On Call Project Controls contract. She has built a company of more than 70 professional employees strong and has instituted within CMS a passion for diversity and mentorship which I knew LAWA would be prioritizing for the re-procurement of the professional services contracts. CMS has employed Shanette Anderson as their Diversity and Inclusion Officer for the past 2 years, demonstrating that the firm's commitment to inclusivity is methodically implemented throughout the company's operations. In fact, Shanette is the proposed Inclusivity and EIT Economic Impact Team for Optional Scope Category 2 of this RFP.

Robyn and her team have developed comprehensive tools and processes to efficiently manage global contracts. These include the digitization of contract management, employee onboarding, HR training, invoicing, time sheets, contract management, and other corporate operations. This extensive experience positions CM Solutions as a qualified Prime for the LAWA contract, with Robyn Coates as the ideal Principal-in-Charge. She initiated the vetting process to identify partners who align with CM Solutions' commitment to LAWA's values and mission of delivering innovative solutions for workforce inclusivity and addressing critical challenges. The matchmaking process is guided by clear values and criteria, and resulted in the team presented in Figure 5 on page 4-11.

*This section was written through the lens of Isaac Segovia, Co-Founder of COLAB and the proposed Senior LAWA Engagement Manager.*



### Morgner Construction Management (Morgner)

Naturally, Morgner, a sub to CMS' current LAWA contract, and CMS were an easy match given the history they shared over the past 7 years. Led by CEO Monique Morgner, Morgner possesses more than active contracts throughout the LAWA campus working with airlines and contractors on Co, T2/3, T4, LINXS, and directly for LAWA on the Specialty Services On Call. The range of skills, talent and resources devoted throughout the LAWA campus help to complement CM Solutions' strong project management and project controls experience so the team covers all parts of the base scope. Morgner's construction management experience, especially in safety management, has demonstrated the ability to be responsive for airside projects, new terminals, existing terminal modernization projects, and LAMP projects. Morgner is providing William "Ed" Aschoff as the Safety Program Manager for this proposal.

Morgner has also demonstrated the capacity to manage large PM/CM contracts, such as the one they co-lead as a prime for LA Metro, the \$2 billion Purple Line Extension, Segment 2 (PLE2). This experience in partnering with other firms in a joint venture provides the governance capability to help manage COLAB. With my own personal experience forming a winning joint venture for a large-scale program such as Metro PLE2, I recognize that it is important to have a fine-tuned business operation in order to keep up with the challenges of managing a multitude of subconsultants, task orders, budgets, resources, personnel, and subcontracts.

### Cornerstone Transportation Consultants (CTC)

I knew Wayne Perry, the CEO of the San Francisco based CTC, had established a major presence in Los Angeles when he was selected as a Prime joint venture partner to deliver construction management services for LA Metro's \$3B Purple Line Extension, Segment 3. Additionally, Wayne has successfully

expanded CTC into markets throughout the Country and he worked on aviation projects with 13 different airport clients. This made him especially qualified to join this MATOC contract. Yet, what stood out to me above all else was that he founded Cornerstone Transportation Consulting in 1986 to deliver award-winning professional development and workforce development training to young, disadvantaged people in under-served communities in the Bay Area. (We will expand on this more as part of Scope Category 2 later in this section).

### The Quality Firm (TQF)

The next critical piece to the COLAB joint venture is TQF. I am proud to have TQF on the JV for their expertise in quality and we will expand on their role in the next section focused on Optional Scope Category 1.

Collectively, this team constitutes the joint venture members and is named COLAB LAWA, an extension of the brand of COLAB. With all the principals combined, we have over **100 years of experience** in the construction industry. In addition, the team has the prime contracting experience of an aggregate value of \$170M and managing 62 subconsultants.

Once the COLAB JV partners were set, we focused on identifying COLAB partners that would bring unique, valuable skills and resources that complemented and enhance the joint venture by scope categories. We also focused attention on identifying emerging small businesses early in the teaming process.

The emerging small businesses, identified with an asterisk (\*), on Figure 5 (p. 4-11) will be part of the group the joint venture partners will actively mentor to grow their businesses. Each of these partner firms brings exceptional capabilities and potential that we intend to harness throughout this contract and beyond.

This commitment to a thriving small business ecosystem will start with project management and contract management training for all of our subconsultant partners. Our leadership team will continue to train subconsultants on best practices for timekeeping, invoicing, and personnel management.

CMS already uses sophisticated yet user-friendly software tools to facilitate recruiting, tracking and monitoring requisitions, producing tailored resumes, on-boarding employees, and managing personnel performance. Robyn and I will focus on tools such as Salesforce (recruiting and requisition management), Bamboo HR (on-boarding and HR management), BQE Core (timekeeping and invoicing), and other tools already used by CMS.

### Optional Scope 1: Quality and Safety Services

This scope category is a challenging scope. I know this first hand from my work with Morgner serving as the project executive on nearly a dozen contracts at LAWA. This particular category requires a highly nimble resource plan and proactivity with the client to anticipate needs. This is where both Morgner and The Quality Firm thrive.

Currently, The Quality Firm (TQF) is leading the Quality Assurance/Control contract for the progressive design builder on the \$2.7B Terminal 1 Modernization project for San Diego Airport. Led by Founder and CEO Yonas Keffelew, TQF has been working on the LAWA campus providing quality control and testing services on airside and landside projects. In less than 5 years, they built a workforce of over 80 full time employees and worked on 11 aviation projects in Southern California. The Quality Firm also has direct experience working with Morgner on multiple, contracts which helps ensure the team will work effectively to manage such a large MATOC contract.

It has been the resourcefulness and responsiveness of The Quality Firm that has stood out as the primary differentiator. This will be critical for this Scope Category 1 for Quality and Safety in which the testing and inspection resource needs for LAWA will fluctuate across the campus and could include swing shifts, overnight shifts, and weekend shifts. I have also seen how Morgner has expeditiously responded to resource needs at LAWA, which has created Morgner's positive reputation on the current on call specialty services contract. Experience is important because we understand LAWA's need for this team to deliver



Table 2: What Each Firm Delivers

Expertise and Experience	Resources and Capacity	Cultural Fit	Geographic Presence	References and Reputation	Innovation and Technology
<ul style="list-style-type: none"> <li>■ Relevant Skills</li> <li>■ Industry Experience</li> <li>■ Past Performance</li> </ul>	<ul style="list-style-type: none"> <li>■ Human Resources</li> <li>■ Financial Stability</li> <li>■ Infrastructure</li> </ul>	<ul style="list-style-type: none"> <li>■ Values and Culture Alignment</li> <li>■ Communication Style</li> </ul>	<ul style="list-style-type: none"> <li>■ Location</li> <li>■ Global Reach</li> </ul>	<ul style="list-style-type: none"> <li>■ Client References</li> <li>■ Industry Reputation</li> </ul>	<ul style="list-style-type: none"> <li>■ Innovation Capabilities</li> <li>■ Digital Capabilities</li> </ul>
<b>Why It Matters</b>					
LAWA demands that each of its vendors demonstrates a commitment to inclusivity.	Having a pedigree in the transportation industry is essential to lead a team LAWA can rely on.	A good cultural fit can promote collaboration and reduce conflicts with a clear alignment in organizational values, culture, and work ethic.	A good cultural fit can promote collaboration and reduce conflicts with a clear alignment in organizational values, culture, and work ethic.	Performance, reliability, and reputation is the bedrock of service businesses in America. What clients and partners say matters.	A commitment to innovation is essential to incorporate new technologies and methodologies into a project.
<b>What Each Firm Delivers</b>					
<p>A founding principal for COLAB was a rooted commitment to diversity and inclusion which we demonstrate in detail throughout the proposal. Not only are all four joint-venture firms certified as diverse business enterprises, we each have a dedication to hiring and empowering diverse emerging and established professionals throughout our businesses and the industries we serve.</p>	<p>CMS has served as a current prime contract holder at LAX for 7 years and serviced over 170 projects around the world on projects with an aggregate capital value of over \$110B in just 20 years.</p> <p>In just under 5 years since inception, TQF has completed and/or is servicing over 50 projects throughout California, 11 of those are aviation based, of which 7 are at LAWA.</p> <p>In 37 years, CTC has served over 13 airports clients throughout the Country including 4 major international airports in California. Their expertise services 8 markets including Transit and Defense and includes serving as CM prime on the \$3.6B Purple Line Section 3 in Los Angeles.</p> <p>Morgner has 30 years of experience as a Los Angeles based consulting firm with clients throughout the West Coast in over 4 market sectors. Serviced 15 projects for LAWA over the last 8 years with a peak resource demand of over 24 employees across the LAWA campuses.</p>	<p>CMS has been able to successfully service such a major portfolio of projects through methodical HR practices and data-driven financial practices. This has enabled them to attract and retain top-tier talent.</p> <p>TQF's has demonstrated the ability to recruit aggressively in the past 5 years by leveraging the reputations of the leadership that have attracted specialized professionals from around the country.</p> <p>CTC has weathered the past 37 years by successfully diversifying its service portfolio to provide its professionals with upward career movement, which has attracted a loyal workforce. CTC has also leveraged innovative workforce development solutions to "farm" a continuous talent pipeline from under-served communities.</p> <p>Similar to CTC, Morgner was founded with business principals rooted in sound financial practices that enabled the firm to grow without debt. Coupled with sound corporate infrastructure, Morgner has been able to cross-train talent from diverse backgrounds into industry leaders in the regions Morgner services.</p>	<p>CMS has serviced clients around the world from remote energy projects in the Americas to the Middle East, yet with company headquarters locally in Monrovia, CA, in Los Angeles County.</p> <p>TQF has focused its growth in the lower half of California giving the company a dense footprint of over 80 professionals with a high concentration of them within Los Angeles.</p> <p>Clients have entrusted CTC throughout the country for their ability to deliver industry knowledge to localized projects. With national projects in aviation, transit, and defense CTC brings valuable experiences to LAWA.</p> <p>Morgner's primary focus has been on the West Coast with headquarters in Los Angeles that fostered a rich pool of industry professionals regional and locally. This enabled Morgner to rapidly increase resources at LAWA projects from 9 personnel to 24 in less than 12 months.</p>	<p>"The portfolio... comprised of numerous projects, each of them dynamic with unique issues and challenges. The CMS employees were able to navigate challenges and provided valuable cost and schedule management support. Communication with the portfolio manager and project teams was excellent." <i>Daniel Shapiro, Project Controls Manager, San Diego Gas &amp; Electric</i></p> <p>"TQF saved us \$15M by creating a custom testing procedure that the City of LA approved to reduce the structural work on our project. These innovative solutions are why we contract with TQF whenever possible." <i>Will Chung, Director of Construction, UCLA</i></p> <p>"We've collaborated with Cornerstone for almost three decades, from SFO AirTrain project to the Purple Line Phase 3. As they've expanded and evolved, their commitment to project delivery, client satisfaction, and steadfast partnership remains unchanged." <i>Cliff Wong, PE, President, PGH Wong Engineering</i></p> <p>"Morgner understands the demands of construction and react very quickly to support our efforts, with a team approach on our job. Good people with positive attitudes." <i>Terry Brckman, Project Quality Manager, LAX MSC North (TURNER-PCL JV)</i></p>	<p>CMS has been dependable with clients and projects around the world because of the firm's keen ability to deploy digital capabilities to scale.</p> <p>From inception, TQF deployed its services leveraging proprietary software tools. This preparation enables the company to innovate and adapt to the needs of LAWA.</p> <p>CTC is renowned for their professional IT consulting services including software development, telecommunications systems, and systems integration. They have serviced over 13 clients across the country including San Francisco International Airport.</p> <p>Morgner was founded as Morgner Technology Management with a focus on delivering innovative solutions to an industry that had been slow to adopt new practices. This has enabled Morgner to stay ahead of trends and remain relevant in an increasingly digital world.</p>

quickly when it comes to safety services, quality assurance, quality control and testing.

An example I can personally attest to began in the late spring of 2020 near the beginning of the Pandemic. By this time, it became clear that construction operations at LAX would be considered part of “essential workers”. This opened up an opportunity for Delta Skyway Program to accelerate Terminal 3 construction, this also added a major resource strain to the contractor Hensel Phelps (HP). In a meeting with HP leadership, we crafted a plan to mobilize up to 16 CHST-certified safety officers that would be prequalified by HP Senior Safety leaders, would have a part time employee status with Morgner so they can be processed for badging with LAWA, and be part of an on-call group that could deploy on-site within hours of a resource need being identified by HP senior safety staff. Given the dynamic work schedule of HP subcontractors and the need to maintain compliance on a 1:50 ratio of safety officers to on-site labor crews, it was critical to have a flexible resource deployment plan that would meet the needs of HP’s swing shifts, overnight shifts, and weekend shifts in a “moment’s notice”.

To accomplish this in our COLAB team, we added redundancy by including emerging SBE’s in AIX and V&A, as well as more established partners familiar with this scope that carry depth of staff such as VSCE. We also included an emerging SBE that is currently servicing the quality department of LAWA, Bellum Smart.



## Optional Scope 2: Inclusivity, Workforce, and Economic Impact Support Services

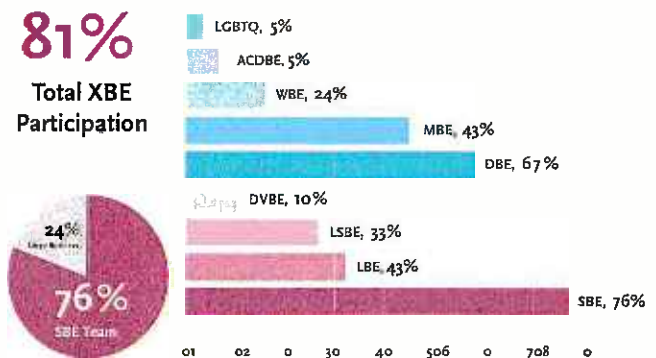
This category was an obvious one for COLAB to include as part of our proposal. The scope elements are woven into the fabric of what COLAB is about, as well as the individual efforts of each of our joint venture partners and subconsultants.

This scope category is being led by Shanette Anderson as the Economic Impact Team Manager. Shanette will deploy our workforce development initiative that’s based on the 37 years of success of CTC, and will deploy our Mentor-Protégé Program.

Shanette’s deployment of our workforce development initiative builds on the success of the current program Wayne initiated at Cornerstone. The program has already graduated 500 students from under-served communities and we highlight specific achievements in the Inclusivity Approach section of this proposal as well as two projects in the form 4 section.

Similarly, the mentor-protégé program (MPP) provides us the opportunity to methodically deploy a mentorship strategy that is inherent in our businesses. In the Inclusivity section we outline key components of our MPP that feature a scalable model beyond our ability to mentor within the COLAB team. Though Shanette, Robyn, and I have already identified firms in our team that would benefit from mentorship across every scope category, we are prepared to have a scalable MPP that LAWA can deploy across the entire MATOC for Program Services – should LAWA desire this.

Figure 6: COLAB team XBE makeup



These initiatives are important for the success of individual companies and targeted workforces but we will also extend this culture to our engagement with our dedicated on-site staff. In particular, I’m excited to implement an employee engagement initiative that Wayne Perry has orchestrated at Cornerstone called Cornerstone Village which takes place, at minimum, once a quarter. During these meetings CTC will hold a series of online lectures on topics both within and

outside of our industry. These lectures have been presented by subject matter experts, professionals in the investment community, 401K advisors, real estate professionals, and many more. I will work with Wayne to extend these lectures to all the team partners and their personnel for maximum engagement that in turn will create a feedback loop to our MPP leveraging our dedicated LAWA staff experience to assist in specific matters in helping our protégé firms.



### Optional Scope 3: Specialty Services

The Specialty Services scope category contains a broad swath of services that LAWA CIP and other groups or divisions could utilize through the course of the MATOC. In this section we are highlighting three of our COLAB partners that we approached to complement our team makeup with expertise in advisory services, public outreach and communications, and ADA expertise.

Prior to the issuance of the MATOC RFQ, it became known to COLAB team members about LAWA's effort to replace the existing PMIS. This, along with many technology-driven initiatives and the need for advisory services and performance management expertise was the catalyst to team with Deloitte, which is widely considered the world's leading firm providing professional services specialized for to public sector organizations. Their infrastructure practice is dedicated to aiding governments and public sector entities design, build, finance, operate, and maintain critical infrastructure assets. Their public sector infrastructure experts, including one we highlight in Section 3: Key Personnel, have deep knowledge and experience in a variety of areas, including transportation, social infrastructure, energy and resources, and smart cities. We understand the unique challenges that public sector organizations such as LAWA face, and we are committed to delivering innovative and sustainable solutions that meet the needs of their communities.

For public outreach, education, and communications, we invited a trusted partner in the industry in

Community Connections (CC), which is led by Theresa Martinez. Community Connections is a woman-minority-owned small business that reflects the history and culture of the community with over 100 years of combined experience within the Greater Los Angeles and Orange County areas. Community Connections consists of fully bilingual personnel in English, Spanish, Portuguese, French, Armenian, and Romanian and with various completed and ongoing projects with LACMTA, OCTA and various cities. Along with other members of the COLAB team, CC specializes in partnering with key stakeholders and community-based organizations and has ongoing relationships with numerous elected officials. Their combined stakeholder engagement, strategic planning and outreach strategies will help deliver the as-needed services for multi-channel marketing and communications campaigns, including social media.

For ADA experience, we invited Collaborative Access Studios (CAS) which is an emerging small business led by industry veteran, Glenn Dea. We include one of his projects in our Form 4. COLAB JV partner, Morgner, worked with Glenn on a major ADA compliance study of all the existing LA Metro stations when Glenn worked for a major architectural company. To highlight the expertise and experience CAS brings to our team, Glenn has served as an alternate delegate on behalf of the International Sign Association and as primary delegate to the ICC/ANSI Committee on Accessible and Usable Buildings and Facilities, contributing to creation of the 2017 Edition of the ICC A117.1 Accessibility Standard. The ICC A117.1 standard is adopted by building code jurisdictions throughout the United States. Together, COLAB has the ability to provide Access Compliance Plan reviews, Accessibility Evaluations, and client training.

The COLAB team also consists of experts in commercial and property development and right-of-way acquisitions. We understand the needs in this category will vary and with COLAB, you can count on our team to have the ability to respond to any RFTOP's that LAWA may have for this category.

## **ATTACHMENT C: INCLUSIVITY TERMS**

### **1. General Inclusivity Terms**

Contracted Firm shall comply with LAWA's Certified Firm participation requirements and Inclusivity Commitments included in the Contract.

The strategies and commitments set forth in Contracted Firm, implementation period, including any commitments it makes to exceed the Certified Firm participation requirements, and, where applicable, the workforce development commitments, shall become enumerated requirements in the Contract and shall be referred to as the "Inclusivity Commitments."

### **2. Team Composition**

Throughout the term of the Contract, Contracted Firm shall employ an individual from among its personnel who will represent the Contracted Firm as the inclusivity liaison to LAWA (the Diversity and Inclusivity Lead). The Diversity and Inclusivity Lead shall have programmatic responsibility for all the Contracted Firm's inclusivity efforts, including compliance and reporting, and shall be engaged throughout the term of the Contract.

### **3. Certified Firm Participation Requirements**

Throughout the term of the Contract, Contracted Firm shall achieve the mandatory minimum Certified Firm participation percentages set by LAWA and any excess committed to by the Contracted Firm. Contracted Firm shall confirm and submit BE certification documentation for all Sub-Consultants. Participation shall be subject to ongoing monitoring and reviews by LAWA to verify Contracted Firm's compliance with the Certified Firm Participation requirements and the approved Inclusivity and Workforce Development Plan and commitments submitted with the RFQ response. Such monitoring may include, but shall not be limited to, periodic inclusivity performance assessments and reviews by LAWA of relevant agreements, documents and data.

### **4. Inclusivity & Workforce Development Plan Performance and Reporting**

Contracted Firm shall implement an Inclusivity and Workforce Development Plan that sets forth in detail Contracted Firm's approach, timeline, and key milestones for achieving requirements and Inclusivity Commitments. Contracted Firm shall update and submit the Inclusivity and Workforce Development Plan to LAWA annually to report its achievements and address any performance shortfalls (remediation), changes to scope or approach. As well as define other commitments to support the success of Certified Firms, such as risk management, administrative back office support, strategies to ensure prompt payment, and set-aside scopes of work to align with Certified Firm capacity.

- (a) Contracted Firm shall provide LAWA with the information required to monitor progress towards Certified Firm participation requirements, implementation of the Mentor Protégé Program and Internship Program. Contracted Firm shall comply with periodic performance assessments, and/or reviews of contract/subcontract documents, as needed.
- (b) LAWA shall conduct an annual review of the Contracted Firm's annual and Workforce Development Inclusivity Plan to determine compliance and request a remediation plan if necessary.



- (c) Contracted Firm shall report all contractor payments using the system designated by LAWA and augmented by monthly status reports. Contracted Firm shall require all contractors at all tiers to submit monthly payment information and comply with inclusivity reporting requests.
- (d) Contracted Firm shall use LAWA's LCPTracker system to submit certified payroll and workforce reporting, and include as part of its monitoring, and reporting, the status of Disadvantaged Workers and Veteran participation.

#### **5. Mentor Protégé Program.**

Contracted Firm shall develop and manage a meaningful program to increase the competitive capacity of Certified Firms and firms owned by underrepresented populations in all categories of work.

The Mentor-Protégé Program shall; establish Mentor/Mentee participation agreement that defines roles and responsibilities, objectives and metrics; and provide development of technical skills and professional development as may be required by Mentees.

- (a) Contracted Firm shall submit Mentor Protégé Program to LAWA for approval.
- (b) Contracted Firm shall provide LAWA with copies of the Mentor/Mentee agreements, upon request.
- (c) Contracted Firm shall invite LAWA to participate in Mentee outreach and/or recognition events.
- (d) Contracted Firm will coordinate with the LAWA Economic Impact Team.

#### **6. Internship Program**

The Internship Program shall include the following elements: (i) outreach strategy and schedule; (ii) details how interns will be exposed to and engaged in all elements for the scope of work; (iii) number of interns that will be hired during the course of the contract term; (iv) hiring and placement process; (v) intern evaluation process; (vi) intern retention and upward mobility strategy; and (vii) collaboration with local community colleges, universities and community-based organizations to identify internship candidates and services to eliminate barriers to participation by disadvantaged youth.

- (a) Participating interns shall reside within the boundaries of the Airport Impact Area cities or the City of Los Angeles;
- (b) Contracted Firm shall participate in LAWA's Aviation Career Day activities and Aviation Careers Education (ACE) Academy Program in coordination with LAWA Community Relations Division; and engage with students attending K-12 Title 1 schools to increase awareness of STEM careers in design and construction. K-12 Title 1 schools are to be located within the Airport Impact Area cities or City of Los Angeles.
- (c) Contracted Firm shall coordinate Internship Program activities with the LAWA Economic Impact Team;
- (d) Contracted Firm shall use the LAWA Internship Program Placement and Reporting System to post internship opportunities; track employment and wages earned; and highlight success stories; and
- (e) Contracted Firm shall participate in scholarship programs benefiting K-12 students attending Title 1 schools and/or Internship Program. Scholarship recipients are to reside in the Airport Impact Area cities or the City of Los Angeles.



## **7. Reporting**

Contracted Firm shall provide diversity, equity and inclusion reporting through B2Gnow, or in any other format requested by LAWA, to capture the rich diversity represented by the businesses performing work on this MATOC, specifically firms certified as DBE, MBE, WBE and/or LGBTQ+.

## Section 5 Inclusivity





## Section 5

# Inclusivity

My enthusiasm for inclusivity stems from the team's dedication to inclusivity and workforce development. COLAB did not seek out to attain inclusivity and workforce development – COLAB is a living testament of inclusivity and workforce development.

I will highlight two projects that demonstrate the past history and accomplishments directly corresponding to the goals of LAWA for Inclusivity and the Mentor Protégé Program. **1) The LAWA On Call Project Controls** contract where I participated as a consultant under CM Solutions. **2) The Alameda County Probation at Camp Sweeney Workforce Development Training** where Cornerstone's 14 years of service created life-changing opportunities for over 130 participants.

First, the LAWA On Call Project Controls contract provided me with the opportunity to serve alongside Antonio Dupre (a fellow consultant with Morgner) in the Business, Jobs & Social Responsibility (BJSR) and LAMP Inclusivity program. Our work enabled LAWA to implement additional initiatives that elevated LAWA's commitment to inclusivity across LAWA's largest ongoing CIP program. This experience provided me an in-depth knowledge of the requirements and challenges of robust business inclusivity programs tailored for multiple project delivery methods including P3, design-bid-build, design-build, CMAR, JOC and more.

## Inclusivity & Workforce Development Program For Small/Diverse Businesses

As part of an innovative collective of small, diverse businesses, I believe in leading the way for other businesses to grow and thrive in our industry. COLAB is "built to build." We will encourage open communication while providing a safe space to share our experiences and learn from one another. I believe we can achieve this through our Mentor-Protégé Program.

I will ensure that our large team of XBE subcontractors are treated equitably. This is a core value of COLAB and for me personally. COLAB will be successful when all of its team members are successful and grow. As

*This section is authored by  
Shanette Anderson, EIT Economic Impact  
Team Manager for COLAB*



the inclusivity lead, I will make sure our diverse and small business partners have the tools and knowledge to successfully deliver resources.

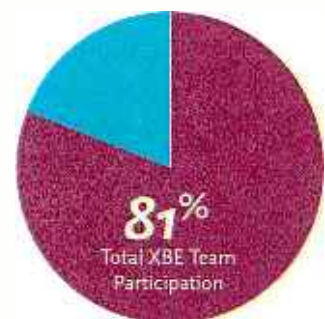
## A. Strategy to implement Exceptional Inclusive Participation: Knowledge is Power

I will collaborate with Robyn, our PIC, and our management team to ensure information dissemination is timely and transparent. This is what CMS has done for the last seven years. Soon after prime roundtable meetings where LAWA staff shared upcoming opportunities, CMS's contract administrator informed every subcontractor of topics discussed. With this "insider" information, CMS's subconsultants were able to proactively identify qualified resources that were ready to be submitted for consideration once the position requisites were issued. Within hours of receiving a staffing request, all CMS subconsultants received an email with all information provided by LAWA on the position.

## Supporting Emerging Small Businesses

Most of our team (81%) qualify as an XBE. Many of the companies were brought on to provide very specialized services that only they are qualified to provide. Many are run by practitioners who are top of their fields with access to impressive talent. When they know there is an opportunity, they are the most capable to bring in the top talent and put their passion and personal reputations behind it. The small business community I know doesn't need help as much as it needs to not be held back. They just want a fair shot. An example of this is the recent addition of Niche, Project Controls to the

CMS Project Controls contract. Owner, Danny Mudragada, is an exceptional and highly valued part of



**Figure 7: Total XBE Team Participation**



the Landside program as Program Controls Lead. He added two people to his contract in the first two months. CMS simply provided the door for Danny to walk through and begin to grow his organization.

### B. Approach to Knocking Down Barriers to Growth: Cash is King

I have watched Robyn navigate the common barriers a small business owner faces. I believe the best firms to mentor small businesses are other small businesses who have been around just a bit longer. The small business community knows how to get the best insurance, how to share fractional HR consultants, what banks are easiest to work with, etc. Large companies can't help with those things, and consultants from those companies just make a phone call to remove their barriers. Only when you have put payroll on your AMEX card, can you really understand and mentor a small business.

COLAB has identified 6 emerging small businesses on our team. They will have Robyn's and my cell phone number so they know they can call either one of us with any question or problem related to barriers to growth. As I have done with so many small businesses already, I will share the specifics about what they could do to overcome barriers. I will pay careful attention to days sales out (DSO) – the number of days until payment is received. Extended DSO durations are death to a small business, and the greatest cause is incorrect invoices.

Our goal is to methodically reduce the DSO float time by tracking these details using dashboarding tools with real time intelligence. Typically, firms track the DSO starting from when a subconsultant invoice is submitted or at the end of each month. However, the true DSO float starts from the first payroll period of each new month, as seen in the example on Table 3. This table assumes a 30-day turnaround time from invoicing to receiving payment, which is optimistic for many clients but in line with LAWA's goal of payment within 30 days.

For our emerging small businesses (ESBE), I will help enroll COLAB in available early payment program(s) to allow subconsultant firms the option to receive payments within 48 hours of the invoice being approved by COLAB. An early payment program could enable the ESBE to collect up to 75% of the invoice payment while waiting for the remaining balance to be paid by LAWA. A program like this was successfully deployed on the SoFi Stadium project. The program allowed one of the COLAB partners to hire 12 professionals providing quality engineering services by maintaining a DSO of under 35 days.

**Table 3: Typical DSO Float Schedule Sample**

2-Oct	6-Oct	3-Nov	7-Nov	8-Dec	11-Dec
New Employee Hire Start Date	Payroll Cycle pays for New Hire's 1st full week	Sub's Invoice due to Prime	Prime Invoice submitted to LAWA	Approx. Payment Receipt from LAWA	First Business day to ACH transfer payment to subs
Total DSO for first payroll of the month: 65 Days					

Of course, containing DSO float starts with effective invoicing. I am very proud of CMS's invoicing track record at LAWA. In seven years and nearly 80 prime contract invoices (and over 300 subconsultant invoices), CMS has not had any invoices rejected. This accomplishment demonstrates our management team and administrative staff's level of professionalism and deliberate attention to every detail of a complex invoice system, including double checking each subs' invoice and attachments to ensure everything is correct before we send the invoice to LAWA. This is because we care! We feel the pain of delayed payments as much as anyone and the buck stops with us. We will provide all our subs with ACH direct deposits so they don't have to wait a week for a check to arrive, deposit, and clear. As our PIC, Robyn Coates, said to the COLAB team, "As Primes we do not use our small business partners to leverage our cash flow, and the days of blaming the mail and lost checks for late payments are over."

Figure 8: Inclusivity and Workforce Development

## High School Outreach

### White Belt

White Belt is a 4-week introductory program that teaches the principles of six subject areas listed below. Students get practical hands-on skills from these industries and learn the fundamentals of architectural and engineering tools, blueprint reading, and model making. Faculty members share their expertise and experiences to communicate their knowledge through classroom discussions and learning activities. This program also develops and emphasizes the professional and interpersonal skills needed to succeed in the industry.

- Principles of Architecture
- Principles of Engineering
- Principles of Urban Planning
- Principles of Real Estate Development
- Principles of Construction Technology
- Introduction to Facilities Management



**MEET KUNAL**  
ACES

"Kunal I was motivated by ACES to learn SolidWorks and work on certifications that might make a real impact in my future."

### Blue Belt

Blue Belt is a 12-week program that teaches the practice of the six subjects introduced in White Belt. This program goes into depth about the day-to-day aspects of working in different careers in several areas listed below. Blue Belt also offers instruction on cost estimating, blue-print take-offs, document control, and processing of RFI's and submittals. Participants gain hands on experience through the use of tools and technology such as, Google Sketch Up, AutoCAD, and Primavera. Students entering the workforce will also learn how to strengthen their professional and interpersonal skills.

- Document Control Specialist
- Plan Room Clerk
- General Office Clerk
- Architecture/Engineering Technician
- Field Engineering Technician
- Facilities Management Technician

We're combining White, Blue, and ACES components to create a customized training curriculum for high school students.

### Purple Belt

Purple Belt is a 12-week program that gives students a detailed overview of the duties of an Office Engineer and Field Engineer. This program is intended for individuals who already have a college degree. Students undergo customized training to enhance their skills and become better qualified to compete for careers, as well as gain practical knowledge and experience in the industry. This program is accomplished through internships and employment opportunities.

- Office Engineer
- Field Engineer

#### MEET VANESSA PURPLE BELT

Vanessa's journey began in the challenging environment of turbulent childhood and financial struggles. Despite these obstacles, she excelled in our training program, earning a spot in a prestigious internship at Cornerstone. Through hard work and mentorship, Vanessa's potential shone, leading to a remarkable transition from low-wage jobs to a successful career as an office engineer at BART, enabling her to achieve financial stability and personal growth.

## Professional Development

### Brown Belt

Brown Belt is a 12-week program for industry veterans with over a decade of experience. It offers skill enhancement, career progression, and training for greater proficiency or career transitions. Students gain insight into the synergy between Project Managers, Project Controls Managers, and Contracts Managers through instruction and mentorship by experienced professionals, facilitating career advancement.

- Project Manager
- Project Controls Manager
- Contracts Manager

### Black Belt

Black Belt is an executive program in leadership. It is ideal for enterprise level companies and C-level executives. It is designed to help participants put effective, collaborative methods of leadership to work in their organizations. Participants will better understand how to capture public and private contracts, how to manage the contracts, and financial operation strategies. The program is accomplished through a series of workshops led by industry leaders.

- Target and Capture Contracts
- Negotiate and Administer Contracts
- Perform and Manage Contracts

### Red Belt

Red Belt is a seminar series uniting industry thought leaders in architecture, engineering, urban planning, real estate, facilities management, and construction technology. These experts collaborate within a think tank setting to address industry challenges, foster innovation, and drive strategic goals.

- Promoting Diversity and Inclusion
- Operating at Capacity with Your Talent
- Innovation and Problem Solving



#### MEET JENKIN, BROWN BELT

Jenkin, initially hired as an intern, possessed exceptional intellect but struggled with social confidence. Recognizing his potential, we provided him with the opportunity and mentorship he needed. Over seven years, he has blossomed into a valued team member, taking on leadership roles in projects and earning the admiration of clients. Now married and a father, he stands as a testament to the power of mentorship and seizing opportunities. Our Senior VP even considers him as a potential successor.



## D. Building a Scalable Mentor-Protégé Program

It is critical that the commitment to build a Mentor-Protégé Program (MPP) is rooted in core values of the Prime leadership and each of the managers involved with the contract delivery. This is indeed the case with COLAB and it shows in the people we presented in the team structure. Collectively, we have developed a model for MPP that is based on trust, integrity, and commitment. It is impossible to include all the details with a limited page count for this section so I will provide a summary of the key elements. Below is the breakdown of the Mentor-Protégé plan by subsections as I developed it with my COLAB Partners.

**Recruitment of Mentors and Protégés.** Mentors will be a combination of COLAB team members and those subconsultant partners with large market cap presence in our industry. Mentees will be owners of certified SBE, MBE, WBE, DVBE, and LGBTQ firms. We have identified 8 firms that have accepted a protégé role (marked in Figure 5). Outreach events will also be part of the recruitment process. Mentors and protégés will be matched according to business type, category of work, goals, skills, and/or interests.

**Program Guidelines.** Program guidelines will include a program participation agreement approved by LAWA, setting expectations for mentors and protégés including the following: meeting frequency, training required, communication methods, confidentiality, action plan, and duration of the mentorship.

**Program Activity.** The program will consist of training and bi-monthly check-in meetings. Training will develop technical skills, business management, business growth, understanding of procurement methods, and networking. The check-in meetings will provide the opportunity to discuss progress, challenges, and areas for improvement. Program progress will be captured in individualized goals and action plans that track the mentorship journey. This plan will help mentees to stay focused and track their progress throughout the program.

**Reporting.** My team will provide the LAWA Economic Impact Team with a comprehensive report for each cohort session and host a debrief meeting after the conclusion of each Mentor-Protégé program session.

The written report will outline metrics achieved and narrative of the outcomes of the session. The report and meeting will provide LAWA with the opportunity to evaluate the program and provide COLAB with any recommendations for program improvement. This written report will be supplemented with access to a dashboarding tool we will implement as part of our approach to managing the program services. This is detailed in Section 4, Project and Program Management found on page 4-8.

**Recognition.** In collaboration with the LAWA Economic Impact Team, COLAB will host a recognition/graduation ceremony to acknowledge and celebrate the successes of the mentors and protégés. I envision a celebration that includes the family of both mentors and protégés, LAWA Board of Airport Commissioners, and LAWA executive staff including the CEO and Chief Development Officer. This recognition ceremony will highlight the overall impact of the program, the commitment made by both mentors and protégés, and provide forms of recognition such as plaques or certificates of achievements. This recognition can also be used as a future recruiting tool to motivate future participation.

## Inclusivity and Workforce Development Program for Underutilized, Under-represented, and Youth Within the LAWA Impact Zone

I am very excited about Emerald Cities Collaborative joining COLAB and the opportunity to include LAWA as one of their industry partners. I have been working with Emerald Cities Collaborative for the last year and am very familiar with their exceptional work with under-represented youth. Emerald Cities Collaborative has been fostering a relationship with local high schools and community colleges since 2013. The ACES program encourages high school students to explore careers in science, technology, engineering, arts, and mathematics (STEAM). In addition, the credits ACES students earn are transferable to University of California or California State University systems. Currently, 6 high schools participate in ACES, with nearly 225 students enrolled in the program. We are expanding the program to Washington Preparatory High School and LA Southwest College, which are in

the LAWA impact zone. ACES students also participate in Summer Internships where they get a chance to work in the industry. This past summer, 33 students worked a total of 3,124 hours and earned \$52,804.

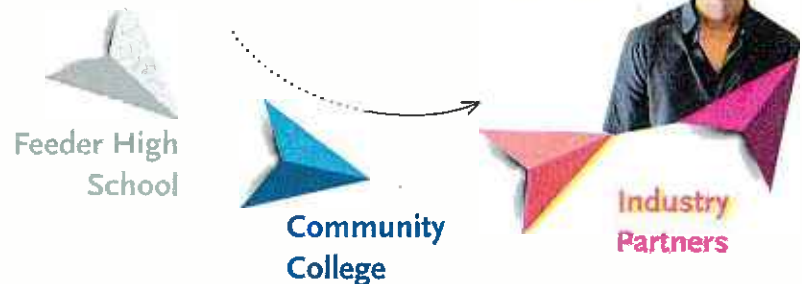
This brings us to the second of the two projects we highlight in this proposal, the Alameda County Probation at Camp Sweeney Workforce Development Training. This exceptional project, executed by our JV partner, Cornerstone, demonstrates the delivery of an established training program that has been a source of opportunity for so many underutilized, under-represented individuals. See figure 10 for details.

The same model used in that project will create a pipeline of opportunities to benefit LAWA by filling labor gaps and addressing attrition, while also benefiting the community with meaningful job opportunities in the professional services field. This program has successfully graduated hundreds of individuals and will also do this for LAWA!

I will combine the strengths of Cornerstone's success with the success of the ACES program administered by Emerald Cities Collaborative. We envision having two tracks to maximize participation. For the Cornerstone track, we will recruit through local science fairs in the targeted high schools, such as Lennox HS, Culver City HS, Hawthorne HS, Morningside HS, and Inglewood HS (including continuation schools and those not necessarily on the college track), and at colleges including LA Southwest and West LA Community Colleges. Once our recruits are identified, we will guide them through Cornerstone's proven process and curriculum, with the goal of placing them in one of LAWA's newly created internship classifications. For our ACES track, we will

**Figure 9: ACES Program Goals & Testimonials**

- Facilitate college enrollment and college credit while in high school.
- Increase the diversity of students entering the design and building industries.
- Develop sustainable mentorship relationships between industry professionals and students.
- Access to scholarship opportunities.
- Provide hands-on experience that makes students capable and marketable prior to graduating from high school.
- Establish academic partnerships between community colleges and local feeder high schools to establish pathway to STEAM careers.



**Figure 10: A Cornerstone Training Program**

**What was done:**

Cornerstone deliberately targeted specific areas in neighborhoods in the San Francisco Bay Area where there was a high concentration of at-risk youth and displaced workers. The program looked at local colleges and community groups like the San Francisco City College, Mission hiring hall, San Francisco State University.

**Why this worked:**

Recruits were already seeking out services and educational opportunities in their communities. This demonstrated that they wanted to advance, to learn, and that they would be serious about advancing their careers. Cornerstone purposely targeted more than just high school students by including college students and displaced workers, allowing them to reach a broader base of people served.

**Outcome:**

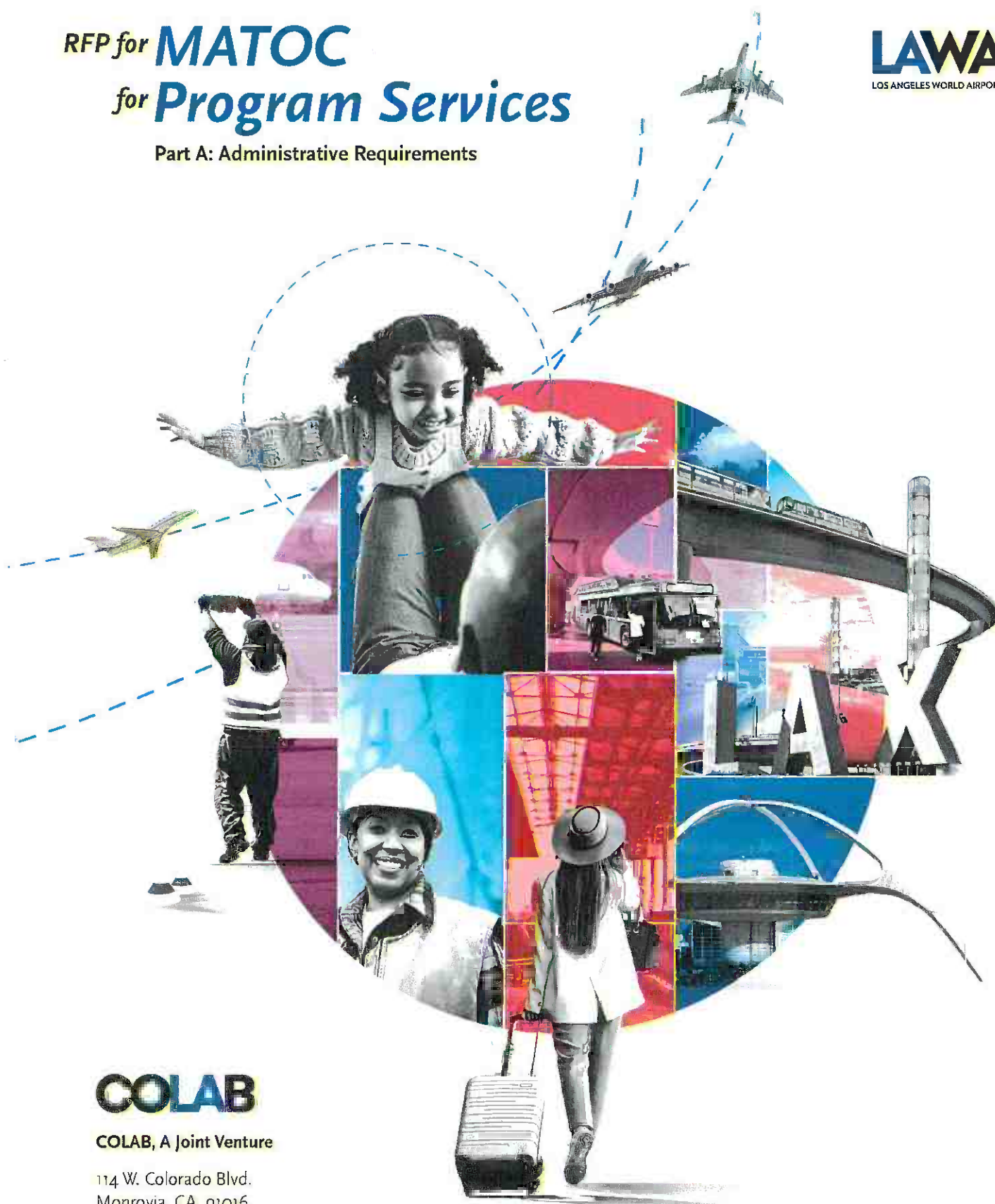
Cornerstone created groups with diversity of age, ethnicity, experience and educational levels that spanned teaching assistants from Berkeley, interns from China, adults, high school students, parents, college students, displaced workers, and youth serving in Juvenile Hall. These individuals came together with sense of true community where participants used their strengths and experiences to help others.

continue to work with the Los Angeles Community College District and their feeder high schools to develop ACES curriculum for dual enrollment. By combining the services of these two programs, we stand the greatest chance to cultivate the industry workforce – through increased number of pathways and access to opportunities such as education, training, internships, and, ultimately, a great career option that under-represented youth can choose.

RFP for **MATOC**  
for **Program Services**

Part A: Administrative Requirements

**LAWA**  
LOS ANGELES WORLD AIRPORTS



**COLAB**

COLAB, A Joint Venture

114 W. Colorado Blvd.  
Monrovia, CA 91016  
(626) 893-2643  
[www.colabaviation.com](http://www.colabaviation.com)



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  - Affidavit of Non-Collusion
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  - Contractor Responsibility Questionnaire and Pledge of Compliance
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  - Equal Benefits Ordinance Compliance Affidavit
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  - Subcontractor Participation Plan
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Connecting Solutions & Expertise

### FORM 3: SOQ COVER LETTER

Applicant Name: COLAB

Date: October 18, 2023

Attention: Amy Imamura

Los Angeles World Airports

Clifton A. Moore Administration Office Building

1 World Way

Los Angeles, CA 90045

Dear Ms. Imamura:

The undersigned (Applicant) submits this statement of qualifications (this SOQ) in response to the Request for Qualifications for Multiple Award Task Order Contracts for Program Management, Project Management, Construction Management, Project Controls, Inspection, Testing and additional Professional Services released on July 11, 2023, (as subsequently amended, the RFQ). Capitalized terms not otherwise defined herein shall have the meanings set forth in the RFQ.

This letter is submitted in a form identical to Form 3 to the RFQ, other than with respect to modifications permitted or required by the use of such form.

#### **Scope of Services**

The Applicant submits this SOQ with respect to:

Base Scope                      Project Management/Construction Management and  
Project Controls Services, Performance & Operational  
Readiness Airport Transition



Optional Scope Category 1   Quality and Safety Services



Optional Scope Category 2   Inclusivity, Workforce, and Economic Impact Support  
Services



Optional Scope Category 3   Specialty Services



#### **Assurances**

Applicant represents and warrants:

- as to receipt, examination, understanding, and full consideration of all materials posted on July 11, 2023, and otherwise provided to it by LAWA, with respect to the RFQ, including all

responses to questions, requests for clarifications, and comments regarding the RFQ and the following Addenda:

- Addendum 1
  - Addendum 2
  - Addendum 3
  - Addendum 4
  - Addendum 5
  - Addendum 6
- that the SOQ is submitted without reservations, qualifications, assumptions, deviations, or conditions;
  - Applicant's SOQ is genuine, and not a sham or collusive, nor made in the interest or on behalf of any person, firm, corporation, or other entity not therein named. Applicant has not directly or indirectly induced or solicited any other proposing applicant to put in a sham bid, or any other person, firm, corporation, or other entity to refrain from proposing, and Applicant has not in any manner sought by collusion to secure for itself an advantage over any other proposing applicant; and
  - that Key Personnel proposed by Applicant will be available to perform the Services and will not be substituted with other personnel or reassigned to another project or contract without LAWA's prior written approval in accordance with Section 5.4.

Applicant agrees:

- to abide by the contents and terms of the RFQ and the statements and commitments in its SOQ;
- to appear at and participate in any interview for which an invitation is extended in accordance with the terms of the RFQ;
- to the inclusion of the Common Rates in the Contract as the maximum rates that any Contracted Firm may assume for purposes of negotiating the fee for any Task Order awarded under a Contract issued pursuant to the RFQ, subject to LAWA's discretionary to increase such rates in accordance with the Contract;
- that this SOQ constitutes a valid offer to perform and complete the Services described in the RFQ;
- that if selected as a Pre-Qualified Applicant, the Applicant will enter into the Contract in the final form provided by LAWA;
- that LAWA will not be responsible for any errors, omissions, inaccuracies, or incomplete statements in this SOQ;



- that LAWA is not bound to select any Applicant, may waive informalities in or reject any SOQ that it receives, may cancel this RFQ, and may re-advertise for SOQs;
- that all costs and expenses incurred by it in preparing this SOQ and participating in the procurement process will be borne solely by the Applicant and that it irrevocably waived and released any other right that it may have to recover the costs associated with the development of Applicant's SOQ and/or costs otherwise incurred by it in participating in the procurement process; and
- to the protest provisions set out in Section 14.4 of the RFQ and understands that it limits Applicant's rights and remedies to protest or challenge the RFQ or any determination thereunder.

**Organizational and Contract Information**

Applicant's organizational and contact information is as follows:

Applicant: COLAB

Contact: Robyn Coates, Managing Partner  
626-893-2643,  
robyn@thecmsolution.com

Address: 114 W Colorado Blvd, Monrovia, CA 91016

Incorporation, Formation, Organization: Joint venture to be formed in the State of California

Applicant is a: Small Firm ☐  
Medium Firm ☒  
Large Firm ☐

**Governing Law**

This letter including the attached SOQ shall be governed by and construed in all respects according to the laws of the State of California.

**Certification**

Under penalty of perjury, I hereby: (a) certify on behalf of the Applicant that the representations, certifications, statements, disclosures, authorizations and commitments made, and information contained, in the SOQ in respect of the Applicant have been authorized by such entity, and is or are correct, complete and not materially misleading; and (b) swear and affirm that I am

Page 4

authorized to act on behalf of Applicant in signing and delivering this letter and acknowledge that LAWA is relying on my representation to this effect.

Applicant: COLAB

By:

A handwritten signature in black ink, appearing to read 'Robyn Coates', written over a horizontal line.

Name: Robyn Coates

Title: Managing Partner

Date: October 18, 2023

#### NOTICE TO SIGNATORIES

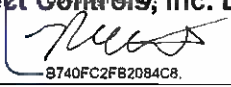
A material false statement, omission or fraudulent inducement made in connection with this letter is sufficient cause for disapproval of the firm's participation in the procurement. In addition, such false submission may subject the person or entity making the false statement to criminal charges. (Title 18 USC 1001, false statements; California Penal Code Section 132, offering altered or antedated or forged documents or records; and Section 134, preparing false documentary evidence).



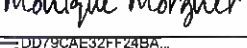
**Evidence of Authority**

We hereby agree to give Robyn Coates, Managing Partner, authority to sign on behalf of COLAB for this proposal, the Multiple Award Task Order Contracts (MATOC) for Program Services for Los Angeles World Airports.


**Quest Project Controls, Inc. DBA CM Solutions**

Signature:   
8740FC2FB2084C8.  
Name: Robyn Coates  
Title: Managing Partner  
Date: 9/28/2023

**Morgner Technology Management dba Morgner Construction Management**

Signature:   
0079CAE32FF24BA...  
Name: Monique Morgner  
Title: Partner  
Date: 9/28/2023

**Cornerstone Transportation Consulting, Inc.**

Signature:   
EE88ACET99094FC...  
Name: Wayne Perry  
Title: Partner  
Date: 9/29/2023

**Anbessaw Consulting dba The Quality Firm**

Signature:   
C2E9A8D548C14A0...  
Name: Yonas Keffelew  
Title: Partner  
Date: 9/28/2023

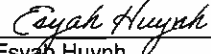
ADDENDUM NO. 001  
REQUEST FOR QUALIFICATIONS  
FOR MULTIPLE AWARD TASK ORDER CONTRACTS (MATOC)  
FOR PROGRAM SERVICES  
at Los Angeles International Airport, Van Nuys Airport  
and LAWA's land holdings in Palmdale, California  
POSTED ON [WWW.RAMPLA.ORG](http://WWW.RAMPLA.ORG), July 11, 2023

TO ALL PROSPECTIVE RESPONDENTS

This addendum revises the Request for Qualifications for Multiple Award Task Order Contracts (MATOC) for Program Services at Los Angeles International Airport, posted July 11, 2023.

07/19/2023

Date

  
Esyah Huynh  
The Development Group  
Los Angeles World Airports

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CERTIFICATE BY RESPONDENT

I acknowledge receipt of this Addendum Number 001 for Request for Qualifications for Multiple Award Task Order Contracts (MATOC) for Program Services at Los Angeles International Airport, posted July 11, 2023, and that the Statement of Qualifications (SOQs) is in accordance with the information, instructions and stipulations set forth herein.

Signed By: 

Company: \_\_\_\_\_

COLAB

Phone: \_\_\_\_\_

626-893-2643

**IMPORTANT:** This signed addendum acknowledgment (page no. 1 only) must accompany your submittal.

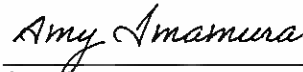
ADDENDUM NO. 002  
REQUEST FOR QUALIFICATIONS  
FOR MULTIPLE AWARD TASK ORDER CONTRACTS (MATOC)  
FOR PROGRAM SERVICES  
AT Los Angeles International Airport, Van Nuys Airport  
and LAWA's land holdings in Palmdale, California  
POSTED ON [WWW.RAMPLA.ORG](http://WWW.RAMPLA.ORG), July 11, 2023

TO ALL PROSPECTIVE RESPONDENTS

This addendum revises the Request for Qualifications for Multiple Award Task Order Contracts (MATOC) for Program Services at Los Angeles International Airport, dated July 11, 2023.

August 1, 2023

Date



Amy Imamura  
The Development Group  
Los Angeles World Airports

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CERTIFICATE BY RESPONDENT

I acknowledge receipt of this Addendum Number 002 for Request for Qualifications for Multiple Award Task Order Contracts (MATOC) for Program Services at Los Angeles International Airport, dated July 11, 2023, and that the Statement of Qualifications (SOQs) is in accordance with the information, instructions and stipulations set forth herein.

Signed By: \_\_\_\_\_



Company: \_\_\_\_\_

COLAB

Phone: \_\_\_\_\_

626-893-2643

**IMPORTANT:** This **signed** addendum acknowledgment (page no. 1 only) must accompany your submittal.

ADDENDUM NO. 003  
REQUEST FOR QUALIFICATIONS  
FOR **MULTIPLE AWARD TASK ORDER CONTRACTS (MATOC)**  
**FOR PROGRAM SERVICES**  
AT Los Angeles International Airport, Van Nuys Airport  
and LAWA's land holdings in Palmdale, California  
POSTED ON WWW.RAMPLA.ORG, July 11, 2023

TO ALL PROSPECTIVE RESPONDENTS

This addendum revises the Request for Qualifications for Multiple Award Task Order Contracts (MATOC) for Program Services at Los Angeles International Airport, dated July 11, 2023.

August 8, 2023

Date

Amy Imamura

Amy Imamura  
The Development Group  
Los Angeles World Airports

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CERTIFICATE BY RESPONDENT

I acknowledge receipt of this Addendum Number **003** for Request for Qualifications for Multiple Award Task Order Contracts (MATOC) for Program Services at Los Angeles International Airport, dated July 11, 2023, and that the Statement of Qualifications (SOQs) is in accordance with the information, instructions and stipulations set forth herein.

Signed By: \_\_\_\_\_



Company: COLAB

Phone: 626-893-2643

**IMPORTANT:** This **signed** addendum acknowledgment (page no. 1 only) must accompany your submittal.



ADDENDUM NO. 004  
REQUEST FOR QUALIFICATIONS  
FOR **MULTIPLE AWARD TASK ORDER CONTRACTS (MATOC)**  
**FOR PROGRAM SERVICES**  
AT Los Angeles International Airport, Van Nuys Airport  
and LAWA's land holdings in Palmdale, California  
POSTED ON WWW.RAMPLA.ORG, July 11, 2023

**TO ALL PROSPECTIVE RESPONDENTS**

This addendum revises the Request for Qualifications (RFQ) for Multiple Award Task Order Contracts (MATOC) for Program Services at Los Angeles International Airport, dated July 11, 2023.

September 12, 2023

Date

Amy Imamura

Amy Imamura

The Development Group

Los Angeles World Airports

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**CERTIFICATE BY RESPONDENT**

I acknowledge receipt of this Addendum Number **004** for Request for Qualifications for Multiple Award Task Order Contracts (MATOC) for Program Services at Los Angeles International Airport, dated July 11, 2023, and that the Statement of Qualifications (SOQs) is in accordance with the information, instructions and stipulations set forth herein.

Signed By: \_\_\_\_\_



Company: \_\_\_\_\_

COLAB

Phone: \_\_\_\_\_

626-893-2643

**IMPORTANT:** This **signed** addendum acknowledgment (page no. 1 only) must accompany your submittal.

ADDENDUM NO. 005  
REQUEST FOR QUALIFICATIONS  
FOR MULTIPLE AWARD TASK ORDER CONTRACTS (MATOC)  
FOR PROGRAM SERVICES  
AT Los Angeles International Airport, Van Nuys Airport  
and LAWA's land holdings in Palmdale, California  
POSTED ON WWW.RAMPLA.ORG, July 11, 2023

TO ALL PROSPECTIVE RESPONDENTS

This addendum revises the Request for Qualifications (RFQ) for Multiple Award Task Order Contracts (MATOC) for Program Services at Los Angeles International Airport, dated July 11, 2023.

September 15, 2023

Date

Amy Imamura

Amy Imamura  
The Development Group  
Los Angeles World Airports

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CERTIFICATE BY RESPONDENT

I acknowledge receipt of this Addendum Number **005** for Request for Qualifications for Multiple Award Task Order Contracts (MATOC) for Program Services at Los Angeles International Airport, dated July 11, 2023, and that the Statement of Qualifications (SOQs) is in accordance with the information, instructions and stipulations set forth herein.

Signed By: \_\_\_\_\_



Company: \_\_\_\_\_

COLAB

Phone: \_\_\_\_\_

626-893-2643

**IMPORTANT:** This signed addendum acknowledgment (page no. 1 only) must accompany your submittal.

ADDENDUM NO. **006**  
REQUEST FOR QUALIFICATIONS  
FOR **MULTIPLE AWARD TASK ORDER CONTRACTS (MATOC)**  
**FOR PROGRAM SERVICES**  
AT Los Angeles International Airport, Van Nuys Airport  
and LAWA's land holdings in Palmdale, California  
POSTED ON WWW.RAMPLA.ORG, July 11, 2023

TO ALL PROSPECTIVE RESPONDENTS

This addendum revises the Request for Qualifications (RFQ) for Multiple Award Task Order Contracts (MATOC) for Program Services at Los Angeles International Airport, dated July 11, 2023.

September 28, 2023

Date

Amy Imamura

Amy Imamura

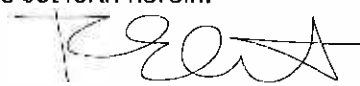
The Development Group

Los Angeles World Airports

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CERTIFICATE BY RESPONDENT

I acknowledge receipt of this Addendum Number **006** for Request for Qualifications for Multiple Award Task Order Contracts (MATOC) for Program Services at Los Angeles International Airport, dated July 11, 2023, and that the Statement of Qualifications (SOQs) is in accordance with the information, instructions and stipulations set forth herein.

Signed By:  \_\_\_\_\_

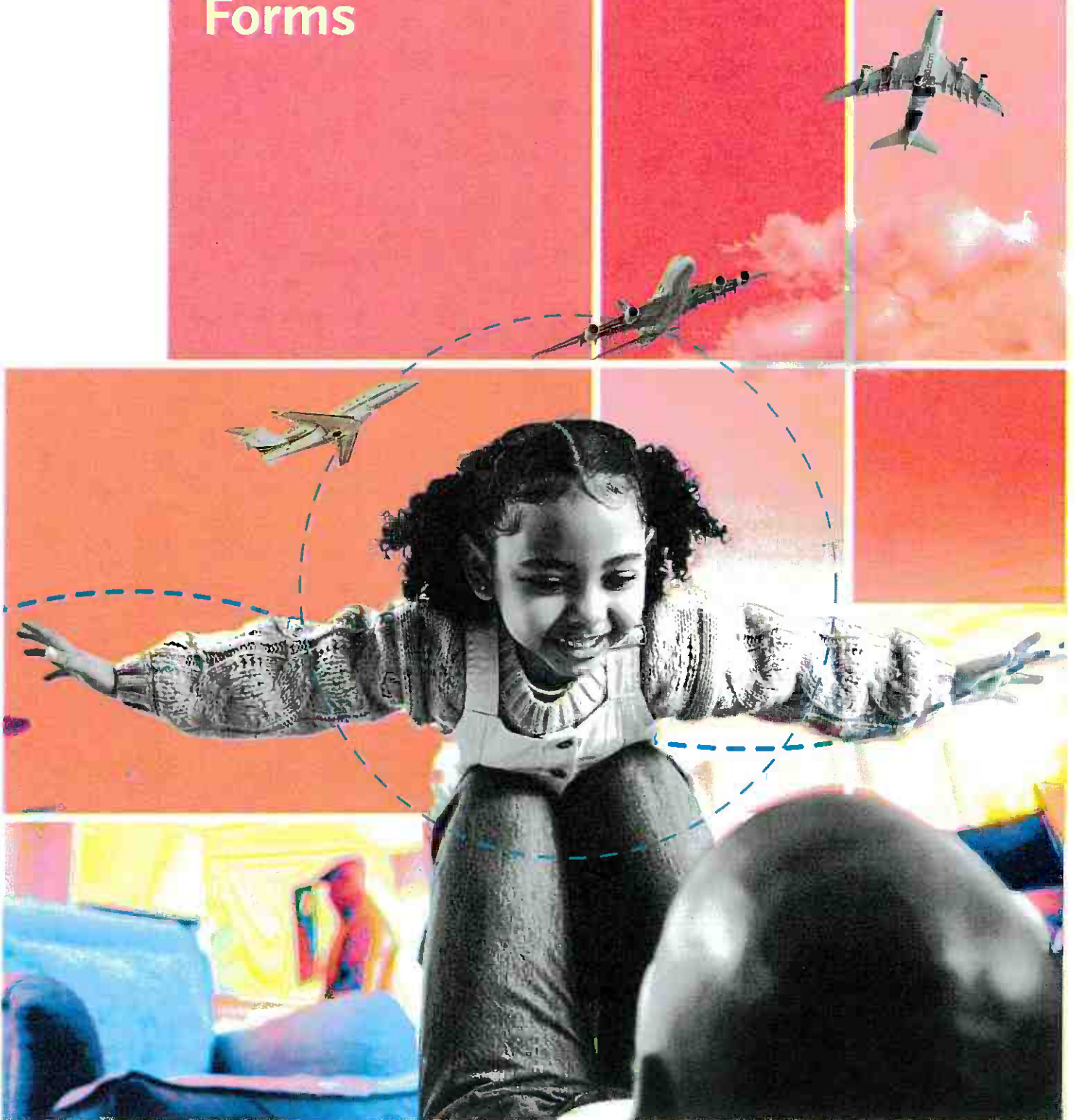
Company: COLAB

Phone: 626-893-2643

**IMPORTANT:** This **signed** addendum acknowledgment (page no. 1 only) must accompany your submittal.

Part A, Section 2

# Administrative Forms



# VENDOR IDENTIFICATION FORM

ALL FIELDS MUST BE COMPLETED. INCOMPLETE FORMS MAY BE REJECTED AND RESUBMITTED.

## GENERAL INFORMATION

Legal Name

TBD

Doing Business As (DBA)

COLAB (unregistered JV)

IRS Taxpayer ID No.  
(EIN or SSN)

TBD

Submit IRS W9 form (required)

If applicable:

TBD

CA SOS Entity/Registration No.

CA DTFA Seller Permit No.

For foreign vendors, click [Foreign Entity](#) for related instructions

### Entity type

☐ Individual/Sole Proprietor

☐ Governmental Entity

☐ Corporation

☒ Other:

☐ Partnership

TBD (Joint Venture)

City of Los Angeles Office of Finance (OOF) BTRC/VRN No.

TBD

☐ BTRC/VRN application pending (attach proof of submission)

For further information click [Office of Finance](#)

## BUSINESS ADDRESS

Street

114 W Colorado Blvd

Contact

Robyn Coates

City

Monrovia

Phone

626-639-2813

Fax

626-301-4425

State/  
Region

CA

Zip Code

91016

Email

robyn@thecmsolution.com

Country USA

Remittance  
address:

(If different from above)

same

## CALIFORNIA FRANCHISE TAX BOARD (FTB)

An FTB form is required from all vendors with a payment address outside of California. Submit form 587 or 590 or **proof** of submission of form 588 or 589:

F-587

F-590

F-588

F-589

Click [FTB Publication 1017](#) for further information

## BUSINESS CERTIFICATION

(Check all that apply - If required, attach copies of all applicable certifications)

Airport Concessions Disadvantaged Business Enterprise (ACDBE)

Minority Women Business Enterprise (M/WBE)

Disadvantaged Business Enterprise (DBE)

Small Business Enterprise\* (Proprietary)

Disabled Veteran Business Enterprise (DVBE) (LAWA)

Local Small Business (LSB) (formerly SLB)

Local Business Enterprise (LBE)

Women Business Enterprise (WBE)

Minority Business Enterprise (MBE)

\*Per SBA or DGS criteria verification

### Legend:

BTRC - Business Tax Registration Certificate

DTFA - California Department of Tax & Fee Administration

EIN - Employer Identification number

SSN - Social Security Number

SOS - California Secretary of State

VRN - Vendor Registration Number

## CERTIFICATION

The undersigned declares and certifies that all statements on this form are true and correct. I agree to notify Strategic Sourcing Division immediately of any changes to the information contained herein. I have read and agreed with the administrative requirements set for this project and have been provided as a checklist in the bid/proposal package. If selected, I/We will comply with these requirements for the duration of the contract.

Authorized  
Signature

Date

10/3/2023

Print Name

Robyn Coates

Title

Managing Partner

## For LAWA use only

Requesting Division:

Contact Person:

Phone No:

For instructions and additional information, please click [LAWA](#), call 424-646-5380, or email Los Angeles World Airports Procurement Services Division at [procurementrequirements@lawa.org](mailto:procurementrequirements@lawa.org)

# VENDOR IDENTIFICATION FORM

ALL FIELDS MUST BE COMPLETED. INCOMPLETE FORMS MAY BE REJECTED AND RESUBMITTED.

## GENERAL INFORMATION

Legal Name Quest Project Controls, Inc.

Doing Business As (DBA) CM Solutions

IRS Taxpayer ID No. 46-0473897  
(EIN or SSN)

If applicable:

2409397

Submit IRS W9 form (required)

CA SOS Entity/Registration No.

249-891616

For foreign vendors, click [Foreign Entity](#) for related instructions

CA DTFA Seller Permit No.

### Entity type

- ☐ Individual/Sole Proprietor ☐ Governmental Entity  
☒ Corporation ☐ Other:  
☐ Partnership

City of Los Angeles Office of Finance (OOF) BTRC/VRN No.

0002425367-0001-7

☐ BTRC/VRN application pending (attach proof of submission)

For further information click [Office of Finance](#)

## BUSINESS ADDRESS

Street 114 W Colorado Blvd

Contact Robyn Coates

City Monrovia

Phone 626-639-2813

Fax 626-301-4425

State/  
Region CA

Zip Code 91016

Email robyn@thecmsolution.com

Country USA

Remittance  
address: same  
(if different from above)

## CALIFORNIA FRANCHISE TAX BOARD (FTB)

An FTB form is required from all vendors with a payment address outside of California. Submit form 587 or 590 or **proof** of submission of form 588 or 589.

F-587

F-590

F-588

F-589

Click FTB Publication [1017](#) for further information

## BUSINESS CERTIFICATION

(Check all that apply - If required, attach copies of all applicable certifications)

Airport Concessions Disadvantaged Business Enterprise (ACDBE)

Minority Women Business Enterprise (M/WBE)

☒ Disadvantaged Business Enterprise (DBE)

☒ Small Business Enterprise\* (Proprietary)

Disabled Veteran Business Enterprise (DVBE) (LAWA)

☒ Local Small Business (LSB) (formerly SLB)

☒ Local Business Enterprise (LBE)

☒ Women Business Enterprise (WBE)

☒ Minority Business Enterprise (MBE)

\*Per SBA or DGS criteria verification

### Legend:

BTRC - Business Tax Registration Certificate

EIN - Employer Identification number

SOS - California Secretary of State

DTFA - California Department of Tax & Fee Administration

SSN - Social Security Number

VRN - Vendor Registration Number

## CERTIFICATION

The undersigned declares and certifies that all statements on this form are true and correct. I agree to notify Strategic Sourcing Division immediately of any changes to the information contained herein. I have read and agreed with the administrative requirements set for this project and have been provided as a checklist in the bid/proposal package. If selected, I/We will comply with these requirements for the duration of the contract.

Authorized  
Signature

Date

10/3/2023

Print Name

Robyn Coates

Title

President & CEO

## For LAWA use only:

Requesting Division:

Contact Person:

Phone No:

For instructions and additional information, please click [LAWA](#), call 424-646-5380, or email Los Angeles World Airports Procurement Services Division at [procurementrequirements@lawa.org](mailto:procurementrequirements@lawa.org)



# Request for Taxpayer Identification Number and Certification

Give Form to the  
requester. Do not  
send to the IRS.

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>Quest Project Controls, Inc.</b>	
	2 Business name/disregarded entity name, if different from above <b>CM Solutions</b>	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input checked="" type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ►	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>	
	5 Address (number, street, and apt. or suite no.) See instructions. <b>114 W Colorado Blvd</b>	Requester's name and address (optional)
	6 City, state, and ZIP code <b>Monrovia, CA 91016</b>	
	7 List account number(s) here (optional)	

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
or								
Employer identification number								
4	6		0	4	7	3	8	9

## Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ► 	Date ► 10/3/2023
-----------	--	------------------

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

# VENDOR IDENTIFICATION FORM

ALL FIELDS MUST BE COMPLETED. INCOMPLETE FORMS MAY BE REJECTED AND RESUBMITTED.

## GENERAL INFORMATION

Legal Name	Morgner Technology Management	Doing Business As (DBA)	Morgner Construction Management
IRS Taxpayer ID No. (EIN or SSN)	95-4351674	If applicable:	1702115
Submit IRS W9 form (required)		CA SOS Entity/Registration No.	
For foreign vendors, click <a href="#">Foreign Entity</a> for related instructions		CA DTFA Seller Permit No.	N/A

## Entity type

- ☐ Individual/Sole Proprietor    ☐ Governmental Entity  
☒ Corporation    ☐ Other:  
☐ Partnership

City of Los Angeles Office of Finance (OOF) BTRC/VRN No.

0000821204-0001-7

☐ BTRC/VRN application pending (attach proof of submission).  
For further information click [Office of Finance](#)

## BUSINESS ADDRESS

Street	1880 Century Park East Suite 1402	Contact	Monique Morgner Lukeman	
City	Los Angeles	Phone	323-900-0030	Fax 646-417-5517
State/ Region	CA	Zip Code	90067	Email mmorgner@morgnerco.com
Country	United State of America	Remittance address: (If different from above)	1880 Century Park East Suite 1402, Los Angeles, CA 90067	

## CALIFORNIA FRANCHISE TAX BOARD (FTB)

An FTB form is required from all vendors with a payment address outside of California. Submit form 587 or 590 or **proof** of submission of form 588 or 589:

F-587    F-590    F-588    F-589

Click [FTB Publication 1017](#) for further information

## BUSINESS CERTIFICATION

(Check all that apply - If required, attach copies of all applicable certifications)

- |  |   |
|--|---|
| <input type="checkbox"/> Airport Concessions Disadvantaged Business Enterprise (ACDBE) | <input type="checkbox"/> Minority Women Business Enterprise (M/WBE) |
| <input type="checkbox"/> Disadvantaged Business Enterprise (DBE)                       | <input type="checkbox"/> Small Business Enterprise* (Proprietary)   |
| <input type="checkbox"/> Disabled Veteran Business Enterprise (DVBE) (LAWA)            | <input type="checkbox"/> Local Small Business (LSB) (formerly SLB)  |
| <input type="checkbox"/> Local Business Enterprise (LBE)                               | <input type="checkbox"/> Women Business Enterprise (WBE)            |
| <input type="checkbox"/> Minority Business Enterprise (MBE)                            |   |

\*Per SBA or DGS criteria verification

## Legend:

BTRC - Business Tax Registration Certificate  
DTFA - California Department of Tax & Fee Administration

EIN - Employer Identification number  
SSN - Social Security Number

SOS - California Secretary of State  
VRN - Vendor Registration Number

## CERTIFICATION

The undersigned declares and certifies that all statements on this form are true and correct. I agree to notify Strategic Sourcing Division immediately of any changes to the information contained herein. I have read and agreed with the administrative requirements set for this project and have been provided as a checklist in the bid/proposal package. If selected, I/We will comply with these requirements for the duration of the contract.

Authorized Signature		Date	September 19, 2023
Print Name	Monique Morgner Lukeman	Title	CEO

## For LAWA use only:

Requesting Division:	Contact Person:	Phone No:
----------------------	-----------------	-----------

For instructions and additional information, please click [LAWA](#), call 424-646-5380, or email Los Angeles World Airports Procurement Services Division at [procurementrequirements@lawa.org](mailto:procurementrequirements@lawa.org)

# Request for Taxpayer Identification Number and Certification

Give Form to the  
requester. Do not  
send to the IRS.

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type.  
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>Morgner Technology Management</b>		
2 Business name/disregarded entity name, if different from above <b>dba Morgner Construction Management</b>		
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check <b>only one</b> of the following seven boxes.  <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input checked="" type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate  <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.  <input type="checkbox"/> Other (see instructions) ► _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any) _____  Exemption from FATCA reporting code (if any) _____  <i>(Applies to accounts maintained outside the U.S.)</i>	
5 Address (number, street, and apt. or suite no.) See instructions. <b>1880 Century Park East, Suite 1402</b>	Requester's name and address (optional)	
6 City, state, and ZIP code <b>Los Angeles, CA 90067</b>		
7 List account number(s) here (optional)		

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
or									
Employer identification number									
9	5		4	3	5	1	6	7	4

## Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign  
Here

Signature of  
U.S. person ►

Date ► 09/19/2023

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

# VENDOR IDENTIFICATION FORM

ALL FIELDS MUST BE COMPLETED. INCOMPLETE FORMS MAY BE REJECTED AND RESUBMITTED.

## GENERAL INFORMATION

Legal Name **Cornerstone Transportation Consulting, Inc.**

Doing Business As (DBA)

IRS Taxpayer ID No. **94-3315290**  
(EIN or SSN)

If applicable:

CA SOS Entity/Registration No.

**2073739**

Submit IRS W9 form (required)

CA DTFA Seller Permit No.

For foreign vendors, click [Foreign Entity](#) for related instructions

## Entity type

- ☐ Individual/Sole Proprietor ☐ Governmental Entity  
☒ Corporation ☐ Other:  
☐ Partnership

City of Los Angeles Office of Finance (OOF) BTRC/VRN No.



BTRC/VRN application pending (attach proof of submission)

For further information click [Office of Finance](#)

## BUSINESS ADDRESS

Street **241 Fifth Street**

Contact **Ming Ng**

City **San Francisco**

Phone **4157057800x234**

Fax **4157057801**

State/  
Region **CA**

Zip Code **94103**

Email **mng@cornerstoneconcilium.com**

Country **USA**

Remittance  
address:  
(If different from above)

## CALIFORNIA FRANCHISE TAX BOARD (FTB)

An FTB form is required from all vendors with a payment address outside of California. Submit form 587 or 590 or **proof** of submission of form 588 or 589:

☐ F-587

☐ F-590

☐ F-588

☐ F-589

Click [FTB Publication 1017](#) for further information

## BUSINESS CERTIFICATION

(Check all that apply - If required, attach copies of all applicable certifications)

- ☐ Airport Concessions Disadvantaged Business Enterprise (ACDBE) ☐ Minority Women Business Enterprise (M/WBE)  
☒ Disadvantaged Business Enterprise (DBE) ☐ Small Business Enterprise\* (Proprietary)  
☐ Disabled Veteran Business Enterprise (DVBE) (LAWA) ☐ Local Small Business (LSB) (formerly SLB)  
☐ Local Business Enterprise (LBE) ☐ Women Business Enterprise (WBE)  
☐ Minority Business Enterprise (MBE)

\*Per SBA or DGS criteria verification

## Legend:

BTRC - Business Tax Registration Certificate  
DTFA - California Department of Tax & Fee Administration

EIN - Employer Identification number  
SSN - Social Security Number

SOS - California Secretary of State  
VRN - Vendor Registration Number

## CERTIFICATION

The undersigned declares and certifies that all statements on this form are true and correct. I agree to notify Strategic Sourcing Division immediately of any changes to the information contained herein. I have read and agreed with the administrative requirements set for this project and have been provided as a checklist in the bid/proposal package. If selected, I/We will comply with these requirements for the duration of the contract.

Authorized  
Signature

*Ming Ng*

Date

**August 8, 2023**

Print Name

**Ming Ng**

Title

**Sr. Vice President and CFO**

## For LAWA use only:

Requesting Division:

Contact Person:

Phone No:

For instructions and additional information, please click [LAWA](#), call 424-646-5380, or email Los Angeles World Airports Procurement Services Division at [procurementrequirements@lawa.org](mailto:procurementrequirements@lawa.org)



# Request for Taxpayer Identification Number and Certification

Give Form to the  
requester. Do not  
send to the IRS.

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>Cornerstone Transportation Consulting, Inc.</b>	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.  <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input checked="" type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate  <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.  <input type="checkbox"/> Other (see instructions) ►	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any) _____  Exemption from FATCA reporting code (if any) _____  <small>(Applies to accounts maintained outside the U.S.)</small>
	5 Address (number, street, and apt. or suite no.) See instructions. <b>241 Fifth Street</b>	Requester's name and address (optional)
6 City, state, and ZIP code <b>San Francisco, CA 94103</b>		
	7 List account number(s) here (optional)	

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
				-				
or								
Employer identification number								
9	4			-	3	3	1	5 2 9 0

## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ► <i>Ming Ng</i>	Date ► August 8, 2023
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## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



## New Business Registration Temporary Tax Registration Certificate

Print certificate below and post at all business locations.

**THIS CERTIFICATE MUST BE POSTED AT PLACE OF BUSINESS**

**City of Los Angeles TEMPORARY Tax Registration Certificate**

**BUSINESS TAX**

**APPLICATION DATE: 10/16/2023**

BUSINESS ACCOUNT NO.	Fund Class	DESCRIPTION	STARTED	STATUS
0003397070	L049	Professions / Occupations	07/01/2023	Pending

**CORNERSTONE TRANSPORTATION CONSULTING, INC.**

**Expiration Date: 04/16/2024**

**Primary Business Address:**

550 HOPE STREET SUITE 1835

LOS ANGELES, CA 90071

**Mailing Address:**

241 FIFTH STREET

SAN FRANCISCO, CA 94103

**Issued By: OFFICE OF FINANCE REGISTRATION WEBSITE**

**PLEASE READ ALL INFORMATION CAREFULLY**

Sections 21.08(b) / 21.7.6(4) Los Angeles Municipal Code

"This business tax registration certificate (and/or) Transient Occupancy Registration Certificate signifies that the person named on the face hereof has fulfilled the requirements of Article 1 of Chapter II of the Los Angeles Municipal Code (and/or) the Uniform Transient Occupancy Tax Ordinance, by registering with the Director of Finance for the purpose of paying business tax for the classification of business for which this certificate is issued (and/or) collecting from transients the Transient Occupancy Tax and remitting said tax to the Director of Finance. This certificate does not authorize the person to conduct any unlawful business or to conduct any lawful business in an illegal (or) unlawful manner or to conduct within the City of Los Angeles the business for which this certificate has been issued, nor to operate a hotel, without strictly complying with all the provisions of the ordinances of said City (or) all local applicable laws, including but not limited to those requiring a permit from any board, commission, department or office of the City. **THIS BUSINESS TAX REGISTRATION CERTIFICATE (AND/OR) CERTIFICATE DOES NOT CONSTITUTE A PERMIT.** Any failure to comply with the requirements of Article 1 of Chapter II of the Los Angeles Municipal Code shall constitute grounds for suspension of this certificate."

This certificate is void upon any change of ownership or location. Annual taxes are due and payable January 1st each year and delinquent if not paid on or before the last day of February each year. Quarterly taxes are due and payable on the first day of January, April, July, and October of each year, and delinquent if not paid on or before the last day of the month due.

### STATE BOARD OF EQUALIZATION NOTICE

Sales or use tax may apply to your business activities. You may seek written advice regarding the application of tax to your particular business by writing to the nearest State Board of Equalization office.

Print

Submit

Connect With Us



Disclaimer

Non-financial information such as name, business address (including home-based businesses), mailing address, etc. contained in your City of Los Angeles tax and permit records is subject to public disclosure under provisions of the California Public Records Act, Government Code Section 6250 et

Contact Us

- 200 N. Spring Street, Los Angeles, CA 90012
- Call 311
- Submit Feedback



seq. Your residential information may also be  
subject to public disclosure if that location is utilized  
for business and/or mailing purposes.

© Copyright 2018 City of Los Angeles. All rights reserved. | [Disclaimer](#) | [Privacy Policy](#)

# VENDOR IDENTIFICATION FORM

ALL FIELDS MUST BE COMPLETED. INCOMPLETE FORMS MAY BE REJECTED AND RESUBMITTED.

## GENERAL INFORMATION

Legal Name **Anbessaw Consulting, Inc**

Doing Business As (DBA) **The Quality Firm**

IRS Taxpayer ID No. **83-2818657**  
(EIN or SSN)

If applicable:

CA SOS Entity/Registration No.

**4514565**

Submit IRS W9 form (required)

For foreign vendors, click **Foreign Entity** for related instructions

CA DTFA filer P it N

## Entity type

- ☐ Individual/Sole Proprietor ☐ Governmental Entity  
☒ Corporation ☐ Other:  
☐ Partnership

City of Los Angeles Office of Finance (OOF) BTRC/VRN No.

**0003180472-0001-6**

☐ BTRC/VRN application pending (attach proof of submission)

For further information click **Office of Finance**

## BUSINESS ADDRESS

Street **3580 W. Temple Avenue, Suite F**

Contact **Yonas Keffelew**

City **Pomona**

Phone **562-234-1433**

Fax

State/  
Region **CA**

Zip Code **91768**

Email **yonas@thequalityfirm.com**

Country **United States**

Remittance  
address:  
(If different from above)

## CALIFORNIA FRANCHISE TAX BOARD (FTB)

An FTB form is required from all vendors with a payment address outside of California. Submit form 587 or 590 or **proof** of submission of form 588 or 589:

F-587

☒ F-590

☐ F-588

☐ F-589

Click **FTB Publication 1017** for further information

## BUSINESS CERTIFICATION

(Check all that apply - If required, attach copies of all applicable certifications)

Airport Concessions Disadvantaged Business Enterprise (ACDBE)

Minority Women Business Enterprise (M/WBE)

☒ Disadvantaged Business Enterprise (DBE)

☒ Small Business Enterprise\* (Proprietary)

Disabled Veteran Business Enterprise (DVBE) (LAWA)

Local Small Business (LSB) (formerly SLB)

☒ Local Business Enterprise (LBE)

Women Business Enterprise (WBE)

☒ Minority Business Enterprise (MBE)

\*Per SBA or DGS criteria verification

## Legend:

BTRC - Business Tax Registration Certificate

EIN - Employer Identification number

SOS - California Secretary of State

DTFA - California Department of Tax & Fee Administration

SSN - Social Security Number

VRN - Vendor Registration Number

## CERTIFICATION

The undersigned declares and certifies that all statements on this form are true and correct. I agree to notify Strategic Sourcing Division immediately of any changes to the information contained herein. I have read and agreed with the administrative requirements set for this project and have been provided as a checklist in the bid/proposal package. If selected, I/We will comply with these requirements for the duration of the contract.

Authorized  
Signature

*Yonas Keffelew*

Date

**8/7/2023**

Print Name

**Yonas Keffelew**

Title

**CEO**

## For LAWA use only:

Requesting Division:

Contact Person:

Phone No:

For instructions and additional information, please click **LAWA**, call 424-646-5380, or email Los Angeles World Airports Procurement Services Division at [procurementrequirements@lawa.org](mailto:procurementrequirements@lawa.org)

# Request for Taxpayer Identification Number and Certification

Give Form to the  
requester. Do not  
send to the IRS.

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>Anbessaw Consulting Inc.</b>	
	2 Business name/disregarded entity name, if different from above <b>The Quality Firm, AC Services, ACS</b>	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input checked="" type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ►	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) <b>5</b> Exemption from FATCA reporting code (if any) <b>N/A</b> <small>(Applies to accounts maintained outside the U.S.)</small>	
	5 Address (number, street, and apt. or suite no.) See instructions. <b>3580 W. Temple Avenue, Suite F</b>	
	6 City, state, and ZIP code <b>Pomona, CA 91768</b>	
	7 List account number(s) here (optional)	

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
				-				
or								
Employer identification number								
8	3		-	2	8	1	8	6 5 7

## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments, other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign  
Here

Signature of  
U.S. person ►

Date ► **2/9/2023**

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What Is backup withholding, later.

**2023 Withholding Exemption Certificate****590**

The payee completes this form and submits it to the withholding agent. The withholding agent keeps this form with their records.

**Withholding Agent Information**

Name

**Payee Information**

Name

Ambessaw Consulting Inc. dba The Quality Firm

☐ SSN or ITIN ☐ FEIN ☒ CA Corp no. ☐ CA SOS file no.

83-2818657

Address (apt./ste., room, PO box, or PMB no.)

3580 W. Temple Ave., Suite F

City (If you have a foreign address, see instructions.)

Pomona

State

CA

ZIP code

91768

**Exemption Reason****Check only one box.**

By checking the appropriate box below, the payee certifies the reason for the exemption from the California income tax withholding requirements on payment(s) made to the entity or individual.

☐ **Individuals — Certification of Residency:**

I am a resident of California and I reside at the address shown above. If I become a nonresident at any time, I will promptly notify the withholding agent. See instructions for General Information D, Definitions.

☒ **Corporations:**

The corporation has a permanent place of business in California at the address shown above or is qualified through the California Secretary of State (SOS) to do business in California. The corporation will file a California tax return. If this corporation ceases to have a permanent place of business in California or ceases to do any of the above, I will promptly notify the withholding agent. See instructions for General Information D, Definitions.

☐ **Partnerships or Limited Liability Companies (LLCs):**

The partnership or LLC has a permanent place of business in California at the address shown above or is registered with the California SOS, and is subject to the laws of California. The partnership or LLC will file a California tax return. If the partnership or LLC ceases to do any of the above, I will promptly inform the withholding agent. For withholding purposes, a limited liability partnership (LLP) is treated like any other partnership.

☐ **Tax-Exempt Entities:**

The entity is exempt from tax under California Revenue and Taxation Code (R&amp;TC) Section 23701 \_\_\_\_\_ (insert letter) or Internal Revenue Code Section 501(c) \_\_\_\_\_ (insert number). If this entity ceases to be exempt from tax, I will promptly notify the withholding agent. Individuals cannot be tax-exempt entities.

☐ **Insurance Companies, Individual Retirement Arrangements (IRAs), or Qualified Pension/Profit-Sharing Plans:**

The entity is an insurance company, IRA, or a federally qualified pension or profit-sharing plan.

☐ **California Trusts:**

At least one trustee and one noncontingent beneficiary of the above-named trust is a California resident. The trust will file a California fiduciary tax return. If the trustee or noncontingent beneficiary becomes a nonresident at any time, I will promptly notify the withholding agent.

☐ **Estates — Certification of Residency of Deceased Person:**

I am the executor of the above-named person's estate or trust. The decedent was a California resident at the time of death. The estate will file a California fiduciary tax return.

☐ **Nonmilitary Spouse of a Military Servicemember:**

I am a nonmilitary spouse of a military servicemember and I meet the Military Spouse Residency Relief Act (MSRRA) requirements. See instructions for General Information E, MSRRA.

**CERTIFICATE OF PAYEE:** Payee must complete and sign below.Our privacy notice can be found in annual tax booklets or online. Go to [ftb.ca.gov/privacy](http://ftb.ca.gov/privacy) to learn about our privacy policy statement, or go to [ftb.ca.gov/forms](http://ftb.ca.gov/forms) and search for 1131 to locate FTB 1131 EN-SP, Franchise Tax Board Privacy Notice on Collection. To request this notice by mail, call 800.338.0505 and enter form code 948 when instructed.

Under penalties of perjury, I declare that I have examined the information on this form, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. I further declare under penalties of perjury that if the facts upon which this form are based change, I will promptly notify the withholding agent.

Type or print payee's name and title Jason KendallTelephone (562) 386-7131Payee's signature ► Date 08/07/2023

AFFIDAVIT TO ACCOMPANY PROPOSALS OR BIDS

STATE OF CALIFORNIA )

COUNTY OF Los Angeles ) ss.:  
)

Robyn Coates

being first duly sworn, deposes and says:

(Type or print name)

that he or she is the Managing Partner

of

(Type or print title)

COLAB

, who submits herewith

(Type or print name of company/firm)

to the Board of Airport Commissioners the attached bid/proposal; that he or she is the person whose name is signed to the attached bid/proposal; that said bid/proposal is genuine; that the same is not sham or collusive; that all statements of fact therein are true; and that such bid/proposal was not made in the interest or behalf of any person, partnership, company, association, organization, or corporation not herein named or disclosed.

Affiant further deposes and says: that the bidder/proposer has not directly or indirectly by agreement, communication or conference with anyone, attempted to induce action prejudicial to the interests of the public body which is to award the contract, or of any other bidder/proposer, or anyone else interested in the proposed contract; and that the bidder/proposer has not in any manner sought by collusion to secure for himself/herself/itself/themselves, an advantage over any other bidder/proposer.

Affiant further deposes and says that prior to the public opening and reading of bids/proposals, said bidder/proposer:

- (a) did not, directly or indirectly, induce or solicit anyone else to submit a false or sham bid/proposal;
- (b) did not, directly or indirectly, collude, conspire, connive or agree with any one else that said bidder/proposer or anyone else would submit a false or sham bid, or that anyone should refrain from bidding or withdraw their bid/proposal;
- (c) did not, in any manner, directly or indirectly, seek by agreement, communication or conference with anyone to raise or fix the bid price of said bidder/proposer or of anyone else, or to raise or fix any overhead, profit or cost element of their price or of that of anyone else;
- (d) did not, directly or indirectly, submit their bid/proposal price or any breakdown thereof, or the contents thereof, or divulge information or data relative thereto, to any corporation, partnership, company, association organization, bid depository, or to any member or agent, thereof, or to any individual or group of individuals, except to the awarding authority or to any person or person who have a partnership or other financial interest with said bidder/proposer in their business.

Signed:



Name: Robyn Coates

Title: Managing Partner

Subscribed and sworn to (or affirmed) before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by:

\_\_\_\_\_, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

**PLEASE SEE ATTACHED  
NOTARIAL CERTIFICATE**

Notary Public

(Notarial Seal)

**CALIFORNIA JURAT WITH AFFIANT STATEMENT**

**GOVERNMENT CODE § 8202**

- ☒ See Attached Document (Notary to cross out lines 1-6 below)  
☐ See Statement Below (Lines 1-6 to be completed only by document signer[s], not Notary)

*[Large X mark crossing out the statement section]*

Signature of Document Signer No. 1

Signature of Document Signer No. 2 (if any)

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Los Angeles

Subscribed and sworn to (or affirmed) before me

on this 02 day of October, 2023  
 by Date Month Year

(1) Robyn Coates

(and (2) \_\_\_\_\_),

*Name(s) of Signer(s)*

proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Signature

*[Signature of Notary Public]*

*Signature of Notary Public*



*Seal*  
 Place Notary Seal Above

**OPTIONAL**

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

**Description of Attached Document**

Title or Type of Document: Affidavit to Accompany Proposals or Bids Document Date: \_\_\_\_\_

Number of Pages: \_\_\_\_\_ Signer(s) Other Than Named Above: \_\_\_\_\_



AFFIDAVIT TO ACCOMPANY PROPOSALS OR BIDS

STATE OF CALIFORNIA

COUNTY OF Los Angeles

)  
) ss.:  
)

Robyn Coates

being first duly sworn, deposes and says:

(Type or print name)

that he or she is the President and CEO

(Type or print title)

of

Quest Project Controls, Inc. DBA CM Solutions

(Type or print name of company/firm)

, who submits herewith


to the Board of Airport Commissioners the attached bid/proposal; that he or she is the person whose name is signed to the attached bid/proposal; that said bid/proposal is genuine; that the same is not sham or collusive; that all statements of fact therein are true; and that such bid/proposal was not made in the interest or behalf of any person, partnership, company, association, organization, or corporation not herein named or disclosed.

Affiant further deposes and says: that the bidder/proposer has not directly or indirectly by agreement, communication or conference with anyone, attempted to induce action prejudicial to the interests of the public body which is to award the contract, or of any other bidder/proposer, or anyone else interested in the proposed contract; and that the bidder/proposer has not in any manner sought by collusion to secure for himself/herself/itself/themselves, an advantage over any other bidder/proposer.

Affiant further deposes and says that prior to the public opening and reading of bids/proposals, said bidder/proposer:

- (a) did not, directly or indirectly, induce or solicit anyone else to submit a false or sham bid/proposal;
- (b) did not, directly or indirectly, collude, conspire, connive or agree with any one else that said bidder/proposer or anyone else would submit a false or sham bid, or that anyone should refrain from bidding or withdraw their bid/proposal;
- (c) did not, in any manner, directly or indirectly, seek by agreement, communication or conference with anyone to raise or fix the bid price of said bidder/proposer or of anyone else, or to raise or fix any overhead, profit or cost element of their price or of that of anyone else;
- (d) did not, directly or indirectly, submit their bid/proposal price or any breakdown thereof, or the contents thereof, or divulge information or data relative thereto, to any corporation, partnership, company, association organization, bid depository, or to any member or agent, thereof, or to any individual or group of individuals, except to the awarding authority or to any person or person who have a partnership or other financial interest with said bidder/proposer in their business.

Signed:



Name: Robyn Coates

Title: President & CEO

Subscribed and sworn to (or affirmed) before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by

\_\_\_\_\_, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

**PLEASE SEE ATTACHED  
NOTARIAL CERTIFICATE**

\_\_\_\_\_  
Notary Public

(Notarial Seal)

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of Los Angeles

Subscribed and sworn to (or affirmed) before me on this 26  
day of September, 2023, by Robyn Elizabeth Coates

proved to me on the basis of satisfactory evidence to be the  
person(s) who appeared before me.



(Seal)

Signature

A handwritten signature in dark ink, appearing to read "Omar Gomez Gaytan", written over a horizontal line.

AFFIDAVIT TO ACCOMPANY PROPOSALS OR BIDS

STATE OF CALIFORNIA )  
 ) ss.:  
 COUNTY OF Los Angeles, CA )

Monique Morgner Lukeman being first duly sworn, deposes and says:

(Type or print name)  
 that he or she is the CEO of

(Type or print title)  
Morgner Technology Management DBA Morgner Construction Management, who submits herewith  
 (Type or print name of company/firm)

to the Board of Airport Commissioners the attached bid/proposal; that he or she is the person whose name is signed to the attached bid/proposal; that said bid/proposal is genuine; that the same is not sham or collusive; that all statements of fact therein are true; and that such bid/proposal was not made in the interest or behalf of any person, partnership, company, association, organization, or corporation not herein named or disclosed.

Affiant further deposes and says: that the bidder/proposer has not directly or indirectly by agreement, communication or conference with anyone, attempted to induce action prejudicial to the interests of the public body which is to award the contract, or of any other bidder/proposer, or anyone else interested in the proposed contract; and that the bidder/proposer has not in any manner sought by collusion to secure for himself/herself/itself/themselves, an advantage over any other bidder/proposer.

Affiant further deposes and says that prior to the public opening and reading of bids/proposals, said bidder/proposer:

- (a) did not, directly or indirectly, induce or solicit anyone else to submit a false or sham bid/proposal;
- (b) did not, directly or indirectly, collude, conspire, connive or agree with any one else that said bidder/proposer or anyone else would submit a false or sham bid, or that anyone should refrain from bidding or withdraw their bid/proposal;
- (c) did not, in any manner, directly or indirectly, seek by agreement, communication or conference with anyone to raise or fix the bid price of said bidder/proposer or of anyone else, or to raise or fix any overhead, profit or cost element of their price or of that of anyone else;
- (d) did not, directly or indirectly, submit their bid/proposal price or any breakdown thereof, or the contents thereof, or divulge information or data relative thereto, to any corporation, partnership, company, association organization, bid depository, or to any member or agent, thereof, or to any individual or group of individuals, except to the awarding authority or to any person or person who have a partnership or other financial interest with said bidder/proposer in their business.

Signed:



Name: Monique Morgner Lukeman

Title: CEO

Subscribed and sworn to (or affirmed) before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

*See Attached*

\_\_\_\_\_  
 Notary Public

(Notarial Seal)

## ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of LOS ANGELES

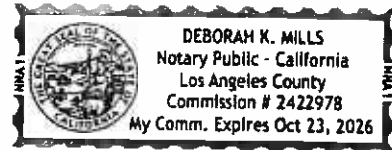
On SEPTEMBER 21ST 2023 before me, DEBORAH K MILLS NOTARY PUBLIC  
(insert name and title of the officer)

personally appeared MONIQUE LUKEMAN  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature  (Seal)



## AFFIDAVIT TO ACCOMPANY PROPOSALS OR BIDS

STATE OF CALIFORNIA )

COUNTY OF Alameda ) ss.:  
)

Ming Ng being first duly sworn, deposes and says:  
(Type or print name)

that he or she is the Sr. Vice President of  
(Type or print title)

Cornerstone Transportation Consulting, who submits herewith  
(Type or print name of company/firm)

to the Board of Airport Commissioners the attached bid/proposal; that he or she is the person whose name is signed to the attached bid/proposal; that said bid/proposal is genuine; that the same is not sham or collusive; that all statements of fact therein are true; and that such bid/proposal was not made in the interest or behalf of any person, partnership, company, association, organization, or corporation not herein named or disclosed.

Affiant further deposes and says: that the bidder/proposer has not directly or indirectly by agreement, communication or conference with anyone, attempted to induce action prejudicial to the interests of the public body which is to award the contract, or of any other bidder/proposer, or anyone else interested in the proposed contract; and that the bidder/proposer has not in any manner sought by collusion to secure for himself/herself/itself/themselves, an advantage over any other bidder/proposer.

Affiant further deposes and says that prior to the public opening and reading of bids/proposals, said bidder/proposer:

- (a) did not, directly or indirectly, induce or solicit anyone else to submit a false or sham bid/proposal;
- (b) did not, directly or indirectly, collude, conspire, connive or agree with any one else that said bidder/proposer or anyone else would submit a false or sham bid, or that anyone should refrain from bidding or withdraw their bid/proposal;
- (c) did not, in any manner, directly or indirectly, seek by agreement, communication or conference with anyone to raise or fix the bid price of said bidder/proposer or of anyone else, or to raise or fix any overhead, profit or cost element of their price or of that of anyone else;
- (d) did not, directly or indirectly, submit their bid/proposal price or any breakdown thereof, or the contents thereof, or divulge information or data relative thereto, to any corporation, partnership, company, association organization, bid depository, or to any member or agent, thereof, or to any individual or group of individuals, except to the awarding authority or to any person or person who have a partnership or other financial interest with said bidder/proposer in their business.

Signed:

Ming Ng

Name: Ming NgTitle: Sr. Vice President, Cornerstone

Subscribed and sworn to (or affirmed) before me on this 22<sup>nd</sup> day of September, 2023, by

Ming Ng, proved to me on the basis of satisfactory evidence to be the person(s)  
who appeared before me.

[Signature]  
Notary Public

(Notarial Seal)



## AFFIDAVIT TO ACCOMPANY PROPOSALS OR BIDS

STATE OF CALIFORNIA )

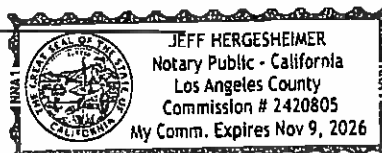
COUNTY OF Los Angeles ) ss.:Yonas Keffelew being first duly sworn, deposes and says:that he or she is the Chief Executive Officer (CEO) of Ambyssaw Consulting Inc. dba The Quality Firm, who submits herewith(Type or print name)  
(Type or print title)  
(Type or print name of company/firm)  
to the Board of Airport Commissioners the attached bid/proposal; that he or she is the person whose name is signed to the attached bid/proposal; that said bid/proposal is genuine; that the same is not sham or collusive; that all statements of fact therein are true; and that such bid/proposal was not made in the interest or behalf of any person, partnership, company, association, organization, or corporation not herein named or disclosed.

Affiant further deposes and says: that the bidder/proposer has not directly or indirectly by agreement, communication or conference with anyone, attempted to induce action prejudicial to the interests of the public body which is to award the contract, or of any other bidder/proposer, or anyone else interested in the proposed contract; and that the bidder/proposer has not in any manner sought by collusion to secure for himself/herself/itself/themselves, an advantage over any other bidder/proposer.

Affiant further deposes and says that prior to the public opening and reading of bids/proposals, said bidder/proposer:

- (a) did not, directly or indirectly, induce or solicit anyone else to submit a false or sham bid/proposal;
- (b) did not, directly or indirectly, collude, conspire, connive or agree with any one else that said bidder/proposer or anyone else would submit a false or sham bid, or that anyone should refrain from bidding or withdraw their bid/proposal;
- (c) did not, in any manner, directly or indirectly, seek by agreement, communication or conference with anyone to raise or fix the bid price of said bidder/proposer or of anyone else, or to raise or fix any overhead, profit or cost element of their price or of that of anyone else;
- (d) did not, directly or indirectly, submit their bid/proposal price or any breakdown thereof, or the contents thereof, or divulge information or data relative thereto, to any corporation, partnership, company, association organization, bid depository, or to any member or agent, thereof, or to any individual or group of individuals, except to the awarding authority or to any person or person who have a partnership or other financial interest with said bidder/proposer in their business.

Signed:

Yonas KeffelewName: Yonas KeffelewTitle: Chief Executive Officer (CEO)Subscribed and sworn to (or affirmed) before me on this 20 day of September, 2023, byYONAS KEFFELEW, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.Jeff Hergesheimer  
Notary Public

(Notarial Seal)



# Prohibited Contributors (Bidders)

This form must be completed in its entirety and submitted with your bid or proposal to the City department that is awarding the contract. Failure to submit a completed form may affect your bid or proposal. If you have questions about this form, please contact the Ethics Commission at (213) 978-1960.

☒ **Original Filing**      ☐ **Amendment:** Date of Signed Original \_\_\_\_\_ Date of Last Amendment \_\_\_\_\_

Reference Number (Bid, Contract, or RAMP): RAMP ID: 208797 Date Bid Submitted: 10/3/2023

Contract Description (Title of the RFP or City contract solicitation and description of the services to be provided):  
Multiple Award Task Order Contracts for Program Services For Los Angeles World Airports

Awarding Authority (Department awarding the contract): Los Angeles World Airports

Bidder Name: COLAB

Bidder Address: 114 W Colorado Blvd, Monrovia, CA 91016

Bidder Email Address: robyn@thecmsolution.com Bidder Phone Number: 626-639-2813

## Schedule Summary

Please complete all three of the following:

**1. SCHEDULE A – Bidder's Principals** (check one)

The bidder has one or more **PRINCIPALS**, as defined in LAMC § 49.7.35(A)(6).  
At least one principal is required for entities. (If you check "Yes", Schedule A is required.)

Yes

☐

No

☒

**2. SCHEDULE B – Subcontractors and Their Principals** (check one)

The bidder has one or more **SUBCONTRACTORS** on this bid or proposal with  
subcontracts worth \$100,000 or more. (If you check "Yes", Schedule B is required.)

Yes

☒

No

☐

**3. TOTAL NUMBER OF PAGES SUBMITTED** (including this cover page): 28

## Certification

I certify the following under penalty of perjury under the laws of the City of Los Angeles and the state of California:

A) I understand, will comply with, and have notified my principals and subcontractors of the requirements and restrictions in Los Angeles City Charter § 470(c)(12) and any related ordinances; B) I understand that I must amend this form within ten business days if any information changes; C) I am the bidder named above or I am authorized to represent the bidder named above, and my name appears below; and D) The information provided in this form is true and complete to the best of my knowledge and belief.

Robyn Coates

Name

Managing Partner

Title



Signature

10/3/2023

Date

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

AIX Consulting, Inc.

Subcontractor's Address

235 E Broadway, Ste 960, Long Beach CA 90802

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Robert Delgado Title: President  
Address: 235 E Broadway, Ste 960, Long Beach CA 90802

Name: Jose Fabian Velasco Diaz Title: Vice President  
Address: 235 E Broadway, Ste 960, Long Beach CA 90802

Name: Title:  
Address:

Name: Title:  
Address:

Name: Title:  
Address:

Name: Title:  
Address:

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Bellum Capital LLC (dba Bellum Smart)

Subcontractor's Address

18141 Sweet Elm Dr, Encino, CA 91316

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Iman Saberi

Title: CEO

Address: 18141 Sweet Elm Dr., Encino, CA 91316

Name:

Title:

Address:

Name:

Title:

Address:

Name:

Title:

Address:

Name:

Title:

Address:

Name:

Title:

Address:

☐ Check this box if additional Schedule B pages are attached.

Prohibited Contributors  
(Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Casamar Group, LLC

Subcontractor's Address

23335 Alamos Lane, Newhall, CA 91321

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.

Name: Joe Garcia, PE, QSP

Title: Principal

Address: 23335 Alamos Lane, Newhall, CA 91321

Name: Jenny Fowler

Title: Vice President

Address: 23335 Alamos Lane, Newhall, CA 91321

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Collaborative Access Studio, Inc.

Subcontractor's Address

10073 Valley View St. #130, Cypress, CA 90630

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Glenn Dea Title: President  
Address: 5558 Orange Ave, Cypress, CA 90630

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Community Connections, LLC

Subcontractor's Address

315 S. Catalina Ave., #6, Pasadena, CA 91106

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Theresa Martinez

Title: CEO/President

Address: 315 S. Catalina Avenue, #6, Pasadena, CA 91106

Name:

Title:

Address:

Name:

Title:

Address:

Name:

Title:

Address:

Name:

Title:

Address:

Name:

Title:

Address:

☐ Check this box if additional Schedule B pages are attached.



# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Conaway Geomatics

Subcontractor's Address

101 S. Kraemer Blvd., STE 250, Placentia, CA 92870

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Shannon Conaway, PLS

Title: CEO/President

Address: 101 S. Kraemer Blvd., STE 250, Placentia, CA 92870

Name: Cosette Conaway

Title: EVP/CFO

Address: 101 S. Kraemer Blvd., STE 250, Placentia, CA 92870

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.

Prohibited Contributors  
(Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Deloitte &amp; Touche LLP

Subcontractor's Address

555 West 5th Street, Suite 2700, Los Angeles, CA 90013

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.

Name: Joe Ucuzoglu Title: CEO - Deloitte LLP

Address: 1299 Pennsylvania Avenue NW, Suite 1000, Washington, DC 20004

Name: Dan Helfrich Title: CEO/Chairman - Deloitte Consulting LLP

Address: 1919 N. Lynn Street, Arlington, VA 22209-1742

Name: Janet Lewell Knesaurek Title: CFO - Deloitte LLP

Address: 600 Brickell Avenue, Suite 3700, Miami, FL 33131-3090

Name: Doug Shoupp Title: COO

Address: 2200 Ross Avenue, Suite 1600, Dallas, TX 75201-6703

Name: Anissa Nelson-Carlisle Title: CAO

Address: 4022 Sells Dr., Hermitage, TN 37076-2930

Name: Title:

Address:

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Emerald Cities Collaborative Inc

Subcontractor's Address

1660 L St NW Washington, DC 20036

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Meishka Mitchell

Title: President/CEO

Address: 1660 L St NW Washington, DC 20036

Name: Don Gilligan

Title: Board Treasurer

Address: 1660 L St NW Washington, DC 20036

Name: Gerry Hudson

Title: Board Chairman

Address: 1660 L St NW Washington, DC 20036

Name: Joel Rogers

Title: Co-Chair

Address: 1660 L St NW Washington, DC 20036

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

☐

Check this box if additional Schedule B pages are attached.

Prohibited Contributors  
(Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Enteris Associates, Inc.

Subcontractor's Address

2000 E.4th Street Suite 302, Santa Ana, CA 92705

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Samir Damle Title: CEO

Address: 2000 E.4th Street Suite 302, Santa Ana, CA 92705

Name: Nikhil Damle Title: President

Address: 2000 E.4th Street Suite 302, Santa Ana, CA 92705

Name: Greg S Campbell Title: Exec Vice President

Address: 2000 E.4th Street Suite 302, Santa Ana, CA 92705

Name: Title:

Address:

Name: Title:

Address:

Name: Title:

Address:

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Epic Land Solutions, Inc.

Subcontractor's Address

1971 W 190th Street, #200 Torrance, CA 90504

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Darin Hittle Title: President and Chief Executive Officer  
Address: 2245 Texas Drive, Suite 200, Sugar Land, TX 77479

Name: Kevin Romito Title: CFO  
Address: 2245 Texas Drive, Suite 200, Sugar Land, TX 77479

Name: Matt Byrd Title: Executive Vice President  
Address: 2245 Texas Drive, Suite 200, Sugar Land, TX 77479

Name: Karen Starr Title: Senior Vice President  
Address: 1971 W 190th Street, Suite 200, Torrance, CA 90504

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.

Prohibited Contributors  
(Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Francison Consulting, Inc.

Subcontractor's Address

10009 Artesia Blvd., Bellflower, CA 90706

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.

Name: Philip M Shehadeh

Title: CEO

Address: 20145 Nob Hill Drive, Yorba Linda, CA 92886

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.



# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Glumac

Subcontractor's Address

707 Wilshire Blvd., 23rd Floor  
Los Angeles, CA 90017

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Joseph Fong

Title: President

Address: 707 Wilshire Blvd., 23rd Floor, Los Angeles, CA 90017

Name: Roger Arnold

Title: Director, Operations

Address: 900 SW Fifth Ave., Suite 1600, Portland, OR 97204

Name: David Rushforth

Title: Director, Engineering

Address: 150 S. 4th St., Unit A, Henderson, NV 89015

Name: Chris Lowen

Title: Director, Building Sciences

Address: 900 SW Fifth Ave., Suite 1600, Portland, OR 97204

Name: Rosie Evans

Title: Director, Finance & Administration

Address: 17855 Von Karman Ave., Suite 500, Irvine, CA 92614

Name: Liz Esparza

Title: Director, People & Development

Address: 720 Brazos Street, Ste. 210, Austin, TX 78701

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Jeff Oviedo & Associates, Inc. dba JOA Group

Subcontractor's Address

6060 Center Drive, Los Angeles CA 90045

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Jeff Oviedo Title: Principal  
Address: 260 Newport Center Drive, Suite 100, Newport Beach CA 92660

Name: Title:  
Address:

Name: Title:  
Address:

Name: Title:  
Address:

Name: Title:  
Address:

Name: Title:  
Address:

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Make Good Company

Subcontractor's Address

6033 W Century Blvd, Suite 950, Los Angeles, CA 90045

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Caitlin Bryant Title: CEO

Address: 6033 W Century Blvd, Suite 950, Los Angeles, CA 90045

Name: Title:

Address:

Name: Title:

Address:

Name: Title:

Address:

Name: Title:

Address:

Name: Title:

Address:

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Mammoth Associates, LLC

Subcontractor's Address

11310 Yolanda Ave, Porter Ranch CA 91326

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Ani Asatoorian Title: CEO

Address: 11310 Yolanda Ave Porter Ranch CA 91326

Name: Ara Asatoorian Title: Sr. Vice President

Address: 11310 Yolanda Ave Porter Ranch CA 91326

Name: Mark Von Leffern Title: Sr. Vice President

Address: 4435 Cerritos Ave Long Beach CA 90807

Name: Title:

Address:

Name: Title:

Address:

Name: Title:

Address:

☐ Check this box if additional Schedule B pages are attached.

Prohibited Contributors  
(Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

V&amp;A Inc

Subcontractor's Address

1111 S. Grand Ave, Ste 103, Los Angeles, CA 90015

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Jose Valle

Title: CEO

Address: 749 LAKEWOOD PLACE, PASADENA, CA 91106

Name: Gerzain Figueroa

Title: CFO

Address: 10424 BROOK SHIRE AVE, DOWNEY, CA 90241

Name: Noah Busch

Title: Secretary

Address: 4101 Chestnut Ave Long Beach, CA 90807

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.

Prohibited Contributors  
(Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name
VSCE, Inc.
Subcontractor's Address
515 Flower St. 19th Floor, Room 18&19 Los Angeles, CA 90071

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Jesus M. Vargas	Title: Principal
Address: 1610 Harrison St. Suite E-West Oakland, CA 94612	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

☐ Check this box if additional Schedule B pages are attached.



# Prohibited Contributors (Bidders)

This form must be completed in its entirety and submitted with your bid or proposal to the City department that is awarding the contract. Failure to submit a completed form may affect your bid or proposal. If you have questions about this form, please contact the Ethics Commission at (213) 978-1960.

☒ **Original Filing**      ☐ **Amendment:** Date of Signed Original \_\_\_\_\_ Date of Last Amendment \_\_\_\_\_

Reference Number (Bid, Contract, or RAMP): RAMP ID: 208797 Date Bid Submitted: 10/3/2023

Contract Description (Title of the RFP or City contract solicitation and description of the services to be provided):  
Multiple Award Task Order Contracts for Program Services For Los Angeles World Airports

Awarding Authority (Department awarding the contract): Los Angeles World Airports

Bidder Name: Quest Project Controls, Inc., DBA CM Solutions (for COLAB Joint Venture)

Bidder Address: 114 W Colorado Blvd, Monrovia, CA 91016

Bidder Email Address: robyn@thecmsolution.com Bidder Phone Number: 626-639-2813

## Schedule Summary

Please complete all three of the following:

- |   |   |                                       |
|---|---|---------------------------------------|
| <b>1. SCHEDULE A -- Bidder's Principals</b> (check one)<br>The bidder has one or more <b>PRINCIPALS</b> , as defined in LAMC § 49.7 35(A)(6).<br>At least one principal is required for entities. (If you check "Yes", Schedule A is required.) | <b>Yes</b><br><input checked="" type="checkbox"/> | <b>No</b><br><input type="checkbox"/> |
| <b>2. SCHEDULE B -- Subcontractors and Their Principals</b> (check one)<br>The bidder has one or more <b>SUBCONTRACTORS</b> on this bid or proposal with<br>subcontracts worth \$100,000 or more. (If you check "Yes", Schedule B is required.) | <b>Yes</b><br><input checked="" type="checkbox"/> | <b>No</b><br><input type="checkbox"/> |
| <b>3. TOTAL NUMBER OF PAGES SUBMITTED</b> (including this cover page): <u>29</u>  |   |                                       |

## Certification

I certify the following under penalty of perjury under the laws of the City of Los Angeles and the state of California:

A) I understand, will comply with, and have notified my principals and subcontractors of the requirements and restrictions in Los Angeles City Charter § 470(c)(12) and any related ordinances; B) I understand that I must amend this form within ten business days if any information changes; C) I am the bidder named above or I am authorized to represent the bidder named above, and my name appears below; and D) The information provided in this form is true and complete to the best of my knowledge and belief.

Robyn Coates

Name

President & CEO

Title

  
Signature

10/3/2023

Date

# Prohibited Contributors (Bidders)

## Schedule A - Bidder's Principals

Please identify the names and titles of all the bidder's principals (attach additional sheets if necessary). Principals include a bidder's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the bidder of at least 20 percent and employees of the bidder who are authorized by the bid or proposal to represent the bidder before the City.

Name: Robyn Coates Title: President & CEO  
Address: 776 Valle Vista Dr., Sierra Madre, CA 91024

Name: Robert Springer Title: Senior Advisor  
Address: 13984 Crescenta Way, Rancho Cucamonga, CA 91739

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

☐ Check this box if additional Schedule A pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

AIX Consulting, Inc.

Subcontractor's Address

235 E Broadway, Ste 960, Long Beach CA 90802

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Robert Delgado

Title: President

Address: 235 E Broadway, Ste 960, Long Beach CA 90802

Name: Jose Fabian Velasco Diaz

Title: Vice President

Address: 235 E Broadway, Ste 960, Long Beach CA 90802

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.

Prohibited Contributors  
(Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name
Bellum Capital LLC (dba Bellum Smart)
Subcontractor's Address
18141 Sweet Elm Dr, Encino, CA 91316

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Iman Saberi	Title: CEO
Address: 18141 Sweet Elm Dr., Encino, CA 91316	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Casamar Group, LLC

Subcontractor's Address

23335 Alamos Lane, Newhall, CA 91321

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Joe Garcia, PE, QSP

Title: Principal

Address: 23335 Alamos Lane, Newhall, CA 91321

Name: Jenny Fowler

Title: Vice President

Address: 23335 Alamos Lane, Newhall, CA 91321

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name
Collaborative Access Studio, Inc.
Subcontractor's Address
10073 Valley View St. #130, Cypress, CA 90630

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Glenn Dea	Title: President
Address: 5558 Orange Ave, Cypress, CA 90630	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	

☐ Check this box if additional Schedule B pages are attached.



# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Community Connections, LLC

Subcontractor's Address

315 S. Catalina Ave., #6, Pasadena, CA 91106

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Theresa Martinez Title: CEO/President

Address: 315 S. Catalina Avenue, #6, Pasadena, CA 91106

Name: Title:

Address:

Name: Title:

Address:

Name: Title:

Address:

Name: Title:

Address:

Name: Title:

Address:

☐ Check this box if additional Schedule B pages are attached.

Prohibited Contributors  
(Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Conaway Geomatics

Subcontractor's Address

101 S. Kraemer Blvd., STE 250, Placentia, CA 92870

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.

Name: Shannon Conaway, PLS

Title: CEO/President

Address: 101 S. Kraemer Blvd., STE 250, Placentia, CA 92870

Name: Cosette Conaway

Title: EVP/CFO

Address: 101 S. Kraemer Blvd., STE 250, Placentia, CA 92870

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Deloitte & Touche LLP

Subcontractor's Address

555 West 5th Street, Suite 2700, Los Angeles, CA 90013

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Joe Ucuzoglu Title: CEO - Deloitte LLP

Address: 1299 Pennsylvania Avenue NW, Suite 1000, Washington, DC 20004

Name: Dan Helfrich Title: CEO/Chairman - Deloitte Consulting LLP

Address: 1919 N. Lynn Street, Arlington, VA 22209-1742

Name: Janet Lewell Knesaurek Title: CFO - Deloitte LLP

Address: 600 Brickell Avenue, Suite 3700, Miami, FL 33131-3090

Name: Doug Shoupp Title: COO

Address: 2200 Ross Avenue, Suite 1600, Dallas, TX 75201-6703

Name: Anissa Nelson-Carlisle Title: CAO

Address: 4022 Sells Dr., Hermitage, TN 37076-2930

Name: Title:

Address:

☐ Check this box if additional Schedule B pages are attached.

Prohibited Contributors  
(Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name
Emerald Cities Collaborative Inc
Subcontractor's Address
1660 L St NW Washington, DC 20036

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.

Name: Meishka Mitchell	Title: President/CEO
Address: 1660 L St NW Washington, DC 20036	

Name: Don Gilligan	Title: Board Treasurer
Address: 1660 L St NW Washington, DC 20036	

Name: Gerry Hudson	Title: Board Chairman
Address: 1660 L St NW Washington, DC 20036	

Name: Joel Rogers	Title: Co-Chair
Address: 1660 L St NW Washington, DC 20036	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Enterris Associates, Inc.

Subcontractor's Address

2000 E.4th Street Suite 302, Santa Ana, CA 92705

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Samir Damle Title: CEO

Address: 2000 E.4th Street Suite 302, Santa Ana, CA 92705

Name: Nikhil Damle Title: President

Address: 2000 E.4th Street Suite 302, Santa Ana, CA 92705

Name: Greg S Campbell Title: Exec Vice President

Address: 2000 E.4th Street Suite 302, Santa Ana, CA 92705

Name: Title:

Address:

Name: Title:

Address:

Name: Title:

Address:

☐ Check this box if additional Schedule B pages are attached.

Prohibited Contributors  
(Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Epic Land Solutions, Inc.

Subcontractor's Address

1971 W 190th Street, #200 Torrance, CA 90504

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.

Name: Darin Hittle Title: President and Chief Executive OfficerAddress: 2245 Texas Drive, Suite 200, Sugar Land, TX 77479Name: Kevin Romito Title: CFOAddress: 2245 Texas Drive, Suite 200, Sugar Land, TX 77479Name: Matt Byrd Title: Executive Vice PresidentAddress: 2245 Texas Drive, Suite 200, Sugar Land, TX 77479Name: Karen Starr Title: Senior Vice PresidentAddress: 1971 W 190th Street, Suite 200, Torrance, CA 90504

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.



# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Francison Consulting, Inc.

Subcontractor's Address

10009 Artesia Blvd., Bellflower, CA 90706

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Philip M Shehadeh Title: CEO

Address: 20145 Nob Hill Drive, Yorba Linda, CA 92886

Name: Title:

Address:

Name: Title:

Address:

Name: Title:

Address:

Name: Title:

Address:

Name: Title:

Address:

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name
Glumac
Subcontractor's Address
707 Wilshire Blvd., 23rd Floor Los Angeles, CA 90017

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Joseph Fong	Title: President
Address: 707 Wilshire Blvd., 23rd Floor, Los Angeles, CA 90017	
Name: Roger Arnold	Title: Director, Operations
Address: 900 SW Fifth Ave., Suite 1600, Portland, OR 97204	
Name: David Rushforth	Title: Director, Engineering
Address: 150 S. 4th St., Unit A, Henderson, NV 89015	
Name: Chris Lowen	Title: Director, Building Sciences
Address: 900 SW Fifth Ave., Suite 1600, Portland, OR 97204	
Name: Rosie Evans	Title: Director, Finance & Administration
Address: 17855 Von Karman Ave., Suite 500, Irvine, CA 92614	
Name: Liz Esparza	Title: Director, People & Development
Address: 720 Brazos Street, Ste. 210, Austin, TX 78701	

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Jeff Oviedo & Associates, Inc. dba JOA Group

Subcontractor's Address

6060 Center Drive, Los Angeles CA 90045

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Jeff Oviedo

Title: Principal

Address: 260 Newport Center Drive, Suite 100, Newport Beach CA 92660

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.

Prohibited Contributors  
(Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Make Good Company

Subcontractor's Address

6033 W Century Blvd, Suite 950, Los Angeles, CA 90045

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.

Name: Caitlin Bryant Title: CEO

Address: 6033 W Century Blvd, Suite 950, Los Angeles, CA 90045

Name: Title:

Address:

Name: Title:

Address:

Name: Title:

Address:

Name: Title:

Address:

Name: Title:

Address:

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Mammoth Associates, LLC

Subcontractor's Address

11310 Yolanda Ave, Porter Ranch CA 91326

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Ani Asatoorian

Title: CEO

Address: 11310 Yolanda Ave Porter Ranch CA 91326

Name: Ara Asatoorian

Title: Sr. Vice President

Address: 11310 Yolanda Ave Porter Ranch CA 91326

Name: Mark Von Leffern

Title: Sr. Vice President

Address: 4435 Cerritos Ave Long Beach CA 90807

Name:

Title:

Address:

Name:

Title:

Address:

Name:

Title:

Address:

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

V&A Inc

Subcontractor's Address

1111 S. Grand Ave, Ste 103, Los Angeles, CA 90015

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Jose Valle

Title: CEO

Address: 749 LAKEWOOD PLACE, PASADENA, CA 91106

Name: Gerzain Figueroa

Title: CFO

Address: 10424 BROOK SHIRE AVE, DOWNEY, CA 90241

Name: Noah Busch

Title: Secretary

Address: 4101 Chestnut Ave Long Beach, CA 90807

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.



# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

VSCE, Inc.

Subcontractor's Address

515 Flower St. 19th Floor, Room 18&19 Los Angeles, CA 90071

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Jesus M. Vargas Title: Principal

Address: 1610 Harrison St. Suite E-West Oakland, CA 94612

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.

Prohibited Contributors  
(Bidders)

This form must be completed in its entirety and submitted with your bid or proposal to the City department that is awarding the contract. Failure to submit a completed form may affect your bid or proposal. If you have questions about this form, please contact the Ethics Commission at (213) 978-1960.

☒ **Original Filing**      ☐ **Amendment:** Date of Signed Original \_\_\_\_\_ Date of Last Amendment \_\_\_\_\_

Reference Number (Bid, Contract, or RAMP): RAMP ID: 208797 Date Bid Submitted: October 3, 2023

Contract Description (Title of the RFP or City contract solicitation and description of the services to be provided):  
Multiple Award Task Order Contracts for Program Services For Los Angeles World Airports

Awarding Authority (Department awarding the contract): Los Angeles World Airports

Bidder Name: Morgner Technology Management DBA Morgner Construction Management ( for COLAB JV)

Bidder Address: 1880 Century Park East, Suite 1402, Los Angeles, CA 90067

Bidder Email Address: mmorgner@morgnerco.com Bidder Phone Number: 323-900-0030

## Schedule Summary

Please complete all three of the following:

**1. SCHEDULE A – Bidder's Principals** (check one)

The bidder has one or more **PRINCIPALS**, as defined in LAMC § 49.7.35(A)(6).

At least one principal is required for entities. (If you check "Yes", Schedule A is required.)

Yes



No



**2. SCHEDULE B – Subcontractors and Their Principals** (check one)

The bidder has one or more **SUBCONTRACTORS** on this bid or proposal with

subcontracts worth \$100,000 or more. (If you check "Yes", Schedule B is required.)

Yes



No



**3. TOTAL NUMBER OF PAGES SUBMITTED** (including this cover page): 29

## Certification

I certify the following under penalty of perjury under the laws of the City of Los Angeles and the state of California:

A) I understand, will comply with, and have notified my principals and subcontractors of the requirements and restrictions in Los Angeles City Charter § 470(c)(12) and any related ordinances; B) I understand that I must amend this form within ten business days if any information changes; C) I am the bidder named above or I am authorized to represent the bidder named above, and my name appears below; and D) The information provided in this form is true and complete to the best of my knowledge and belief.

Monique Morgner Lukeman

Name

CEO

Title



Signature

September 19, 2023

Date

# Prohibited Contributors (Bidders)

## Schedule A - Bidder's Principals

Please identify the names and titles of all the bidder's principals (attach additional sheets if necessary). Principals include a bidder's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the bidder of at least 20 percent and employees of the bidder who are authorized by the bid or proposal to represent the bidder before the City.

Name: Monique Morgner Lukeman Title: CEO (51% Shareholder)  
Address: 1880 Century Park East, Suite 1402, Los Angeles, CA 90067

Name: Andrea D'Alfonso Title: COO (25% Shareholder)  
Address: 1880 Century Park East, Suite 1402, Los Angeles, CA 90067

Name: Patricia E. Morgner Title: Secretary (24% Shareholder)  
Address: 1880 Century Park East, Suite 1402, Los Angeles, CA 90067

Name: Walter Contreras Title: President  
Address: 1880 Century Park East, Suite 1402, Los Angeles, CA 90067

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

☐ Check this box if additional Schedule A pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

AIX Consulting, Inc.

Subcontractor's Address

235 E Broadway, Ste 960, Long Beach CA 90802

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Robert Delgado Title: President

Address: 235 E Broadway, Ste 960, Long Beach CA 90802

Name: Jose Fabian Velasco Diaz Title: Vice President

Address: 235 E Broadway, Ste 960, Long Beach CA 90802

Name: Title:

Address:

Name: Title:

Address:

Name: Title:

Address:

Name: Title:

Address:

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Bellum Capital LLC (dba Bellum Smart)

Subcontractor's Address

18141 Sweet Elm Dr, Encino, CA 91316

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Iman Saberi

Title: CEO

Address: 18141 Sweet Elm Dr., Encino, CA 91316

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.

Prohibited Contributors  
(Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name
Casamar Group, LLC
Subcontractor's Address
23335 Alamos Lane, Newhall, CA 91321

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.

Name: Joe Garcia, PE, QSP	Title: Principal
Address: 23335 Alamos Lane, Newhall, CA 91321	

Name: Jenny Fowler	Title: Vice President
Address: 23335 Alamos Lane, Newhall, CA 91321	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

☐ Check this box if additional Schedule B pages are attached.



Prohibited Contributors  
(Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Collaborative Access Studio, Inc.

Subcontractor's Address

10073 Valley View St. #130, Cypress, CA 90630

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Glenn Dea

Title: President

Address: 5558 Orange Ave, Cypress, CA 90630

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Community Connections, LLC

Subcontractor's Address

315 S. Catalina Ave., #6, Pasadena, CA 91106

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Theresa Martinez

Title: CEO/President

Address: 315 S. Catalina Avenue, #6, Pasadena, CA 91106

Name:

Title:

Address:

Name:

Title:

Address:

Name:

Title:

Address:

Name:

Title:

Address:

Name:

Title:

Address:

☐

Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Conaway Geomatics

Subcontractor's Address

101 S. Kraemer Blvd., STE 250, Placentia, CA 92870

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Shannon Conaway, PLS Title: CEO/President

Address: 101 S. Kraemer Blvd., STE 250, Placentia, CA 92870

Name: Cosette Conaway Title: EVP/CFO

Address: 101 S. Kraemer Blvd., STE 250, Placentia, CA 92870

Name: Title:

Address:

Name: Title:

Address:

Name: Title:

Address:

Name: Title:

Address:

☐ Check this box if additional Schedule B pages are attached.

Prohibited Contributors  
(Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Deloitte &amp; Touche LLP

Subcontractor's Address

555 West 5th Street, Suite 2700, Los Angeles, CA 90013

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.

Name: Joe Ucuzoglu Title: CEO - Deloitte LLP

Address: 1299 Pennsylvania Avenue NW, Suite 1000, Washington, DC 20004

Name: Dan Helfrich Title: CEO/Chairman - Deloitte Consulting LLP

Address: 1919 N. Lynn Street, Arlington, VA 22209-1742

Name: Janet Lewell Knesaurek Title: CFO - Deloitte LLP

Address: 600 Brickell Avenue, Suite 3700, Miami, FL 33131-3090

Name: Doug Shoupp Title: COO

Address: 2200 Ross Avenue, Suite 1600, Dallas, TX 75201-6703

Name: Anissa Nelson-Carlisle Title: CAO

Address: 4022 Sells Dr., Hermitage, TN 37076-2930

Name: Title:

Address:

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Emerald Cities Collaborative Inc

Subcontractor's Address

1660 L St NW Washington, DC 20036

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Meishka Mitchell

Title: President/CEO

Address: 1660 L St NW Washington, DC 20036

Name: Don Gilligan

Title: Board Treasurer

Address: 1660 L St NW Washington, DC 20036

Name: Gerry Hudson

Title: Board Chairman

Address: 1660 L St NW Washington, DC 20036

Name: Joel Rogers

Title: Co-Chair

Address: 1660 L St NW Washington, DC 20036

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Enteris Associates, Inc.

Subcontractor's Address

2000 E.4th Street Suite 302, Santa Ana, CA 92705

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.

Name: Samir Damle Title: CEO

Address: 2000 E.4th Street Suite 302, Santa Ana, CA 92705

Name: Nikhil Damle Title: President

Address: 2000 E.4th Street Suite 302, Santa Ana, CA 92705

Name: Greg S Campbell Title: Exec Vice President

Address: 2000 E.4th Street Suite 302, Santa Ana, CA 92705

Name: Title:

Address:

Name: Title:

Address:

Name: Title:

Address:

☐ Check this box if additional Schedule B pages are attached.



Prohibited Contributors  
(Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Epic Land Solutions, Inc.

Subcontractor's Address

1971 W 190th Street, #200 Torrance, CA 90504

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Darin Hittle Title: President and Chief Executive Officer  
Address: 2245 Texas Drive, Suite 200, Sugar Land, TX 77479

Name: Kevin Romito Title: CFO  
Address: 2245 Texas Drive, Suite 200, Sugar Land, TX 77479

Name: Matt Byrd Title: Executive Vice President  
Address: 2245 Texas Drive, Suite 200, Sugar Land, TX 77479

Name: Karen Starr Title: Senior Vice President  
Address: 1971 W 190th Street, Suite 200, Torrance, CA 90504

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name
Francison Consulting, Inc.
Subcontractor's Address
10009 Artesia Blvd., Bellflower, CA 90706

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Philip M Shehadeh	Title: CEO
Address: 20145 Nob Hill Drive, Yorba Linda, CA 92886	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	

☐ Check this box if additional Schedule B pages are attached.

Prohibited Contributors  
(Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Glumac

Subcontractor's Address

707 Wilshire Blvd., 23rd Floor  
Los Angeles, CA 90017

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.

Name: Joseph Fong

Title: President

Address: 707 Wilshire Blvd., 23rd Floor, Los Angeles, CA 90017

Name: Roger Arnold

Title: Director, Operations

Address: 900 SW Fifth Ave., Suite 1600, Portland, OR 97204

Name: David Rushforth

Title: Director, Engineering

Address: 150 S. 4th St., Unit A, Henderson, NV 89015

Name: Chris Lowen

Title: Director, Building Sciences

Address: 900 SW Fifth Ave., Suite 1600, Portland, OR 97204

Name: Rosie Evans

Title: Director, Finance &amp; Administration

Address: 17855 Von Karman Ave., Suite 500, Irvine, CA 92614

Name: Liz Esparza

Title: Director, People &amp; Development

Address: 720 Brazos Street, Ste. 210, Austin, TX 78701

☐ Check this box if additional Schedule B pages are attached.

Prohibited Contributors  
(Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name
Jeff Oviedo & Associates, Inc. dba JOA Group
Subcontractor's Address
6060 Center Drive, Los Angeles CA 90045

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.

Name: Jeff Oviedo	Title: Principal
Address: 260 Newport Center Drive, Suite 100, Newport Beach CA 92660	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Make Good Company

Subcontractor's Address

6033 W Century Blvd, Suite 950, Los Angeles, CA 90045

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Caitlin Bryant

Title: CEO

Address: 6033 W Century Blvd, Suite 950, Los Angeles, CA 90045

Name:

Title:

Address:

Name:

Title:

Address:

Name:

Title:

Address:

Name:

Title:

Address:

Name:

Title:

Address:

☐ Check this box if additional Schedule B pages are attached.

Prohibited Contributors  
(Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Mammoth Associates, LLC

Subcontractor's Address

11310 Yolanda Ave, Porter Ranch CA 91326

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.

Name: Ani Asatoorian Title: CEO

Address: 11310 Yolanda Ave Porter Ranch CA 91326

Name: Ara Asatoorian Title: Sr. Vice President

Address: 11310 Yolanda Ave Porter Ranch CA 91326

Name: Mark Von Leffern Title: Sr. Vice President

Address: 4435 Cerritos Ave Long Beach CA 90807

Name: Title:

Address:

Name: Title:

Address:

Name: Title:

Address:

☐ Check this box if additional Schedule B pages are attached.



# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

V&A Inc

Subcontractor's Address

1111 S. Grand Ave, Ste 103, Los Angeles, CA 90015

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Jose Valle

Title: CEO

Address: 749 LAKEWOOD PLACE, PASADENA, CA 91106

Name: Gerzain Figueroa

Title: CFO

Address: 10424 BROOK SHIRE AVE, DOWNEY, CA 90241

Name: Noah Busch

Title: Secretary

Address: 4101 Chestnut Ave Long Beach, CA 90807

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

VSCE, Inc.

Subcontractor's Address

515 Flower St. 19th Floor, Room 18&19 Los Angeles, CA 90071

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.

Name: Jesus M. Vargas Title: Principal

Address: 1610 Harrison St. Suite E-West Oakland, CA 94612

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.

Prohibited Contributors  
(Bidders)

This form must be completed in its entirety and submitted with your bid or proposal to the City department that is awarding the contract. Failure to submit a completed form may affect your bid or proposal. If you have questions about this form, please contact the Ethics Commission at (213) 978-1960.

☒ **Original Filing**      ☐ **Amendment:** Date of Signed Original \_\_\_\_\_ Date of Last Amendment \_\_\_\_\_

Reference Number (Bid, Contract, or RAMP): RAMP ID: 85909      Date Bid Submitted: October 3, 2023

Contract Description (Title of the RFP or City contract solicitation and description of the services to be provided):  
Multiple Award Task Order Contracts for Program Services For Los Angeles World Airports

Awarding Authority (Department awarding the contract): Los Angeles World Airports

Bidder Name: Cornerstone Transportation Consulting, Inc.

Bidder Address: 241 Fifth Street, San Francisco, CA 94103

Bidder Email Address: mng@cornerstoneconcilium.com      Bidder Phone Number: 415-705-7800 x 234

## Schedule Summary

Please complete all three of the following:

**1. SCHEDULE A — Bidder's Principals** (check one)

The bidder has one or more **PRINCIPALS**, as defined in LAMC § 49.7.35(A)(6).  
At least one principal is required for entities. (If you check "Yes", Schedule A is required.)

Yes



No



**2. SCHEDULE B — Subcontractors and Their Principals** (check one)

The bidder has one or more **SUBCONTRACTORS** on this bid or proposal with  
subcontracts worth \$100,000 or more. (If you check "Yes", Schedule B is required.)

Yes



No



**3. TOTAL NUMBER OF PAGES SUBMITTED** (including this cover page): 29

## Certification

I certify the following under penalty of perjury under the laws of the City of Los Angeles and the state of California:

A) I understand, will comply with, and have notified my principals and subcontractors of the requirements and restrictions in Los Angeles City Charter § 470(c)(12) and any related ordinances; B) I understand that I must amend this form within ten business days if any information changes; C) I am the bidder named above or I am authorized to represent the bidder named above, and my name appears below; and D) The information provided in this form is true and complete to the best of my knowledge and belief.

Ming Ng

Name

Senior Vice President

Title

Signature

August 8, 2023

Date

# Prohibited Contributors (Bidders)

## Schedule A - Bidder's Principals

Please identify the names and titles of all the bidder's principals (attach additional sheets if necessary). Principals include a bidder's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the bidder of at least 20 percent and employees of the bidder who are authorized by the bid or proposal to represent the bidder before the City.

Name: Wayne Perry Title: President and CEO  
Address: 241 Fifth Street, San Francisco, CA 94103

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

☐ Check this box if additional Schedule A pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

AIX Consulting, Inc.

Subcontractor's Address

235 E Broadway, Ste 960, Long Beach CA 90802

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Robert Delgado

Title: President

Address: 235 E Broadway, Ste 960, Long Beach CA 90802

Name: Jose Fabian Velasco Diaz

Title: Vice President

Address: 235 E Broadway, Ste 960, Long Beach CA 90802

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.

Prohibited Contributors  
(Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name
Bellum Capital LLC (dba Bellum Smart)
Subcontractor's Address
18141 Sweet Elm Dr, Encino, CA 91316

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.

Name: Iman Saberi	Title: CEO
Address: 18141 Sweet Elm Dr., Encino, CA 91316	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

☐ Check this box if additional Schedule B pages are attached.



# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Casamar Group, LLC

Subcontractor's Address

23335 Alamos Lane, Newhall, CA 91321

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Joe Garcia, PE, QSP

Title: Principal

Address: 23335 Alamos Lane, Newhall, CA 91321

Name: Jenny Fowler

Title: Vice President

Address: 23335 Alamos Lane, Newhall, CA 91321

Name:

Title:

Address:

Name:

Title:

Address:

Name:

Title:

Address:

Name:

Title:

Address:

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name
Collaborative Access Studio, Inc.
Subcontractor's Address
10073 Valley View St. #130, Cypress, CA 90630

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Glenn Dea	Title: President
Address: 5558 Orange Ave, Cypress, CA 90630	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Community Connections, LLC

Subcontractor's Address

315 S. Catalina Ave., #6, Pasadena, CA 91106

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Theresa Martinez Title: CEO/President

Address: 315 S. Catalina Avenue, #6, Pasadena, CA 91106

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

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# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Conaway Geomatics

Subcontractor's Address

101 S. Kraemer Blvd., STE 250, Placentia, CA 92870

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.

Name: Shannon Conaway, PLS

Title: CEO/President

Address: 101 S. Kraemer Blvd., STE 250, Placentia, CA 92870

Name: Cosette Conaway

Title: EVP/CFO

Address: 101 S. Kraemer Blvd., STE 250, Placentia, CA 92870

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

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Prohibited Contributors  
(Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Deloitte &amp; Touche LLP

Subcontractor's Address

555 West 5th Street, Suite 2700, Los Angeles, CA 90013

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.

Name: Joe Ucuzoglu Title: CEO - Deloitte LLP

Address: 1299 Pennsylvania Avenue NW, Suite 1000, Washington, DC 20004

Name: Dan Helfrich Title: CEO/Chairman - Deloitte Consulting LLP

Address: 1919 N. Lynn Street, Arlington, VA 22209-1742

Name: Janet Lewell Knesaurek Title: CFO - Deloitte LLP

Address: 600 Brickell Avenue, Suite 3700, Miami, FL 33131-3090

Name: Doug Shoupp Title: COO

Address: 2200 Ross Avenue, Suite 1600, Dallas, TX 75201-6703

Name: Anissa Nelson-Carlisle Title: CAO

Address: 4022 Sells Dr., Hermitage, TN 37076-2930

Name: Title:

Address:

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Emerald Cities Collaborative Inc

Subcontractor's Address

1660 L St NW Washington, DC 20036

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Meishka Mitchell

Title: President/CEO

Address: 1660 L St NW Washington, DC 20036

Name: Don Gilligan

Title: Board Treasurer

Address: 1660 L St NW Washington, DC 20036

Name: Gerry Hudson

Title: Board Chairman

Address: 1660 L St NW Washington, DC 20036

Name: Joel Rogers

Title: Co-Chair

Address: 1660 L St NW Washington, DC 20036

Name:

Title:

Address:

Name:

Title:

Address:

☐ Check this box if additional Schedule B pages are attached.



# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Enterris Associates, Inc.

Subcontractor's Address

2000 E.4th Street Suite 302, Santa Ana, CA 92705

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Samir Damle Title: CEO

Address: 2000 E.4th Street Suite 302, Santa Ana, CA 92705

Name: Nikhil Damle Title: President

Address: 2000 E.4th Street Suite 302, Santa Ana, CA 92705

Name: Greg S Campbell Title: Exec Vice President

Address: 2000 E.4th Street Suite 302, Santa Ana, CA 92705

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

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Prohibited Contributors  
(Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Epic Land Solutions, Inc.

Subcontractor's Address

1971 W 190th Street, #200 Torrance, CA 90504

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.

Name: Darín Hittle Title: President and Chief Executive Officer  
Address: 2245 Texas Drive, Suite 200, Sugar Land, TX 77479

Name: Kevin Romito Title: CFO  
Address: 2245 Texas Drive, Suite 200, Sugar Land, TX 77479

Name: Matt Byrd Title: Executive Vice President  
Address: 2245 Texas Drive, Suite 200, Sugar Land, TX 77479

Name: Karen Starr Title: Senior Vice President  
Address: 1971 W 190th Street, Suite 200, Torrance, CA 90504

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Francison Consulting, Inc.

Subcontractor's Address

10009 Artesia Blvd., Bellflower, CA 90706

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Philip M Shehadeh Title: CEO

Address: 20145 Nob Hill Drive, Yorba Linda, CA 92886

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Glumac

Subcontractor's Address

707 Wilshire Blvd., 23rd Floor  
Los Angeles, CA 90017

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.

Name: Joseph Fong

Title: President

Address: 707 Wilshire Blvd., 23rd Floor, Los Angeles, CA 90017

Name: Roger Arnold

Title: Director, Operations

Address: 900 SW Fifth Ave., Suite 1600, Portland, OR 97204

Name: David Rushforth

Title: Director, Engineering

Address: 150 S. 4th St., Unit A, Henderson, NV 89015

Name: Chris Lowen

Title: Director, Building Sciences

Address: 900 SW Fifth Ave., Suite 1600, Portland, OR 97204

Name: Rosie Evans

Title: Director, Finance & Administration

Address: 17855 Von Karman Ave., Suite 500, Irvine, CA 92614

Name: Liz Esparza

Title: Director, People & Development

Address: 720 Brazos Street, Ste. 210, Austin, TX 78701

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name
Jeff Oviedo & Associates, Inc. dba JOA Group
Subcontractor's Address
6060 Center Drive, Los Angeles CA 90045

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Jeff Oviedo	Title: Principal
Address: 260 Newport Center Drive, Suite 100, Newport Beach CA 92660	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Make Good Company

Subcontractor's Address

6033 W Century Blvd, Suite 950, Los Angeles, CA 90045

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Caitlin Bryant Title: CEO  
Address: 6033 W Century Blvd, Suite 950, Los Angeles, CA 90045

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.



Prohibited Contributors  
(Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Mammoth Associates, LLC

Subcontractor's Address

11310 Yolanda Ave, Porter Ranch CA 91326

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Ani Asatoorian

Title: CEO

Address: 11310 Yolanda Ave Porter Ranch CA 91326

Name: Ara Asatoorian

Title: Sr. Vice President

Address: 11310 Yolanda Ave Porter Ranch CA 91326

Name: Mark Von Leffern

Title: Sr. Vice President

Address: 4435 Cerritos Ave Long Beach CA 90807

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name
V&A Inc
Subcontractor's Address
1111 S. Grand Ave, Ste 103, Los Angeles, CA 90015

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.

Name: Jose Valle	Title: CEO
Address: 749 LAKEWOOD PLACE, PASADENA, CA 91106	

Name: Gerzain Figueroa	Title: CFO
Address: 10424 BROOK SHIRE AVE, DOWNEY, CA 90241	

Name: Noah Busch	Title: Secretary
Address: 4101 Chestnut Ave Long Beach, CA 90807	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

☐ Check this box if additional Schedule B pages are attached.

Prohibited Contributors  
(Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

VSCE, Inc.

Subcontractor's Address

515 Flower St. 19th Floor, Room 18&amp;19 Los Angeles, CA 90071

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Jesus M. Vargas Title: Principal

Address: 1610 Harrison St. Suite E-West Oakland, CA 94612

Name: Title:

Address:

Name: Title:

Address:

Name: Title:

Address:

Name: Title:

Address:

Name: Title:

Address:

☐ Check this box if additional Schedule B pages are attached.

Prohibited Contributors  
(Bidders)

This form must be completed in its entirety and submitted with your bid or proposal to the City department that is awarding the contract. Failure to submit a completed form may affect your bid or proposal. If you have questions about this form, please contact the Ethics Commission at (213) 978-1960.

☒ **Original Filing**      ☐ **Amendment:** Date of Signed Original \_\_\_\_\_ Date of Last Amendment \_\_\_\_\_

Reference Number (Bid, Contract, or RAMP): RAMP ID: 208797 Date Bid Submitted: 10/3/2023

Contract Description (Title of the RFP or City contract solicitation and description of the services to be provided):  
Multiple Award Task Order Contracts for Program Services For Los Angeles World Airports

Awarding Authority (Department awarding the contract): Los Angeles World Airports

Bidder Name: The Quality Firm

Bidder Address: 3580 W Temple Avenue, Suite F Pomona, CA 91768

Bidder Email Address: yonas@thequalityfirm.com Bidder Phone Number: 562-234-1433

## Schedule Summary

Please complete all three of the following:

- |  |   |                                       |
|--|---|---------------------------------------|
| <b>1. SCHEDULE A – Bidder's Principals</b> (check one)<br>The bidder has one or more <b>PRINCIPALS</b> , as defined in LAMC § 49.7.35(A)(6).<br>At least one principal is required for entities. (If you check "Yes", Schedule A is required.) | <b>Yes</b><br><input checked="" type="checkbox"/> | <b>No</b><br><input type="checkbox"/> |
| <b>2. SCHEDULE B – Subcontractors and Their Principals</b> (check one)<br>The bidder has one or more <b>SUBCONTRACTORS</b> on this bid or proposal with<br>subcontracts worth \$100,000 or more. (If you check "Yes", Schedule B is required.) | <b>Yes</b><br><input checked="" type="checkbox"/> | <b>No</b><br><input type="checkbox"/> |
| <b>3. TOTAL NUMBER OF PAGES SUBMITTED</b> (including this cover page): <u>29</u>   |   |                                       |

## Certification

I certify the following under penalty of perjury under the laws of the City of Los Angeles and the state of California:

A) I understand, will comply with, and have notified my principals and subcontractors of the requirements and restrictions in Los Angeles City Charter § 470(c)(12) and any related ordinances; B) I understand that I must amend this form within ten business days if any information changes; C) I am the bidder named above or I am authorized to represent the bidder named above, and my name appears below; and D) The information provided in this form is true and complete to the best of my knowledge and belief.

Yonas Keffelew  
 \_\_\_\_\_  
 Name  
 CEO  
 \_\_\_\_\_  
 Title

Yonas Keffelew  
 \_\_\_\_\_  
 Signature  
8/7/2023  
 \_\_\_\_\_  
 Date

# Prohibited Contributors (Bidders)

## Schedule A - Bidder's Principals

Please identify the names and titles of all the bidder's principals (attach additional sheets if necessary). Principals include a bidder's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the bidder of at least 20 percent and employees of the bidder who are authorized by the bid or proposal to represent the bidder before the City.

Name: Yonas Keffelew Title: CEO  
Address: 1075 E Nevada St, Signal Hill, CA 90755

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

☐ Check this box if additional Schedule A pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

AIX Consulting, Inc.

Subcontractor's Address

235 E Broadway, Ste 960, Long Beach CA 90802

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.

Name: Robert Delgado Title: President

Address: 235 E Broadway, Ste 960, Long Beach CA 90802

Name: Jose Fabian Velasco Diaz Title: Vice President

Address: 235 E Broadway, Ste 960, Long Beach CA 90802

Name: Title:

Address:

Name: Title:

Address:

Name: Title:

Address:

Name: Title:

Address:

☐ Check this box if additional Schedule B pages are attached.



# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name
Bellum Capital LLC (dba Bellum Smart)
Subcontractor's Address
18141 Sweet Elm Dr, Encino, CA 91316

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Iman Saberi	Title: CEO
Address: 18141 Sweet Elm Dr., Encino, CA 91316	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Casamar Group, LLC

Subcontractor's Address

23335 Alamos Lane, Newhall, CA 91321

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Joe Garcia, PE, QSP

Title: Principal

Address: 23335 Alamos Lane, Newhall, CA 91321

Name: Jenny Fowler

Title: Vice President

Address: 23335 Alamos Lane, Newhall, CA 91321

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Collaborative Access Studio, Inc.

Subcontractor's Address

10073 Valley View St. #130, Cypress, CA 90630

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Glenn Dea Title: President  
Address: 5558 Orange Ave, Cypress, CA 90630

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Community Connections, LLC

Subcontractor's Address

315 S. Catalina Ave., #6, Pasadena, CA 91106

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.

Name: Theresa Martinez

Title: CEO/President

Address: 315 S. Catalina Avenue, #6, Pasadena, CA 91106

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

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Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Conaway Geomatics

Subcontractor's Address

101 S. Kraemer Blvd., STE 250, Placentia, CA 92870

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Shannon Conaway, PLS

Title: CEO/President

Address: 101 S. Kraemer Blvd., STE 250, Placentia, CA 92870

Name: Cosette Conaway

Title: EVP/CFO

Address: 101 S. Kraemer Blvd., STE 250, Placentia, CA 92870

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.

Prohibited Contributors  
(Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Deloitte &amp; Touche LLP

Subcontractor's Address

555 West 5th Street, Suite 2700, Los Angeles, CA 90013

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.

Name: Joe Ucuzoglu Title: CEO - Deloitte LLP

Address: 1299 Pennsylvania Avenue NW, Suite 1000, Washington, DC 20004

Name: Dan Helfrich Title: CEO/Chairman - Deloitte Consulting LLP

Address: 1919 N. Lynn Street, Arlington, VA 22209-1742

Name: Janet Lewell Knesaurek Title: CFO - Deloitte LLP

Address: 600 Brickell Avenue, Suite 3700, Miami, FL 33131-3090

Name: Doug Shoupp Title: COO

Address: 2200 Ross Avenue, Suite 1600, Dallas, TX 75201-6703

Name: Anissa Nelson-Carlisle Title: CAO

Address: 4022 Sells Dr., Hermitage, TN 37076-2930

Name: Title:

Address:

☐ Check this box if additional Schedule B pages are attached.



# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Emerald Cities Collaborative Inc

Subcontractor's Address

1660 L St NW Washington, DC 20036

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Meishka Mitchell

Title: President/CEO

Address: 1660 L St NW Washington, DC 20036

Name: Don Gilligan

Title: Board Treasurer

Address: 1660 L St NW Washington, DC 20036

Name: Gerry Hudson

Title: Board Chairman

Address: 1660 L St NW Washington, DC 20036

Name: Joel Rogers

Title: Co-Chair

Address: 1660 L St NW Washington, DC 20036

Name:

Title:

Address:

Name:

Title:

Address:

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Enterris Associates, Inc.

Subcontractor's Address

2000 E.4th Street Suite 302, Santa Ana, CA 92705

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Samir Damle Title: CEO  
Address: 2000 E.4th Street Suite 302, Santa Ana, CA 92705

Name: Nikhil Damle Title: President  
Address: 2000 E.4th Street Suite 302, Santa Ana, CA 92705

Name: Greg S Campbell Title: Exec Vice President  
Address: 2000 E.4th Street Suite 302, Santa Ana, CA 92705

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Epic Land Solutions, Inc.

Subcontractor's Address

1971 W 190th Street, #200 Torrance, CA 90504

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Darin Hittle Title: President and Chief Executive Officer  
Address: 2245 Texas Drive, Suite 200, Sugar Land, TX 77479

Name: Kevin Romito Title: CFO  
Address: 2245 Texas Drive, Suite 200, Sugar Land, TX 77479

Name: Matt Byrd Title: Executive Vice President  
Address: 2245 Texas Drive, Suite 200, Sugar Land, TX 77479

Name: Karen Starr Title: Senior Vice President  
Address: 1971 W 190th Street, Suite 200, Torrance, CA 90504

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Francison Consulting, Inc.

Subcontractor's Address

10009 Artesia Blvd., Bellflower, CA 90706

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Philip M Shehadeh

Title: CEO

Address: 20145 Nob Hill Drive, Yorba Linda, CA 92886

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Glumac

Subcontractor's Address

707 Wilshire Blvd., 23rd Floor  
Los Angeles, CA 90017

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Joseph Fong Title: President  
Address: 707 Wilshire Blvd., 23rd Floor, Los Angeles, CA 90017

Name: Roger Arnold Title: Director, Operations  
Address: 900 SW Fifth Ave., Suite 1600, Portland, OR 97204

Name: David Rushforth Title: Director, Engineering  
Address: 150 S. 4th St., Unit A, Henderson, NV 89015

Name: Chris Lowen Title: Director, Building Sciences  
Address: 900 SW Fifth Ave., Suite 1600, Portland, OR 97204

Name: Rosie Evans Title: Director, Finance & Administration  
Address: 17855 Von Karman Ave., Suite 500, Irvine, CA 92614

Name: Liz Esparza Title: Director, People & Development  
Address: 720 Brazos Street, Ste. 210, Austin, TX 78701

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Jeff Oviedo & Associates, Inc. dba JOA Group

Subcontractor's Address

6060 Center Drive, Los Angeles CA 90045

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.

Name: Jeff Oviedo Title: Principal

Address: 260 Newport Center Drive, Suite 100, Newport Beach CA 92660

Name: Title:

Address:

Name: Title:

Address:

Name: Title:

Address:

Name: Title:

Address:

Name: Title:

Address:

☐ Check this box if additional Schedule B pages are attached.



# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Make Good Company

Subcontractor's Address

6033 W Century Blvd, Suite 950, Los Angeles, CA 90045

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Caitlin Bryant Title: CEO

Address: 6033 W Century Blvd, Suite 950, Los Angeles, CA 90045

Name: Title:

Address:

Name: Title:

Address:

Name: Title:

Address:

Name: Title:

Address:

Name: Title:

Address:

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Mammoth Associates, LLC

Subcontractor's Address

11310 Yolanda Ave, Porter Ranch CA 91326

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.

Name: Ani Asatoorian

Title: CEO

Address: 11310 Yolanda Ave Porter Ranch CA 91326

Name: Ara Asatoorian

Title: Sr. Vice President

Address: 11310 Yolanda Ave Porter Ranch CA 91326

Name: Mark Von Leffern

Title: Sr. Vice President

Address: 4435 Cerritos Ave Long Beach CA 90807

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name
V&A Inc
Subcontractor's Address
1111 S. Grand Ave, Ste 103, Los Angeles, CA 90015

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Jose Valle	Title: CEO
Address: 749 LAKEWOOD PLACE, PASADENA, CA 91106	

Name: Gerzain Figueroa	Title: CFO
Address: 10424 BROOK SHIRE AVE, DOWNEY, CA 90241	

Name: Noah Busch	Title: Secretary
Address: 4101 Chestnut Ave Long Beach, CA 90807	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

VSCE, Inc.

Subcontractor's Address

515 Flower St. 19th Floor, Room 18&19 Los Angeles, CA 90071

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.

Name: Jesus M. Vargas Title: Principal

Address: 1610 Harrison St. Suite E-West Oakland, CA 94612

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.

**LOS ANGELES WORLD AIRPORTS  
CONTRACTOR RESPONSIBILITY PROGRAM  
QUESTIONNAIRE**

On December 4, 2001, the Board of Airport Commissioners adopted Resolution No. 21601, establishing LAWA's Contractor Responsibility Program (CRP). The intent of the program is to ensure that all LAWA contractors have the necessary quality, fitness and capacity to perform the work set forth in the contract. To assist LAWA in making this determination, each bidder/proposer is required to complete and submit with the bid/proposal the attached CRP Questionnaire. If a non-competitive process is used to procure the contract, the proposed contractor is required to complete and submit the CRP Questionnaire to LAWA prior to execution of the contract. Submitted CRP questionnaires will become public records and information contained therein will be available for public review for at least fourteen (14) calendar days, except to the extent that such information is exempt from disclosure pursuant to applicable law.

The signatory of this questionnaire guarantees the truth and accuracy of all statements and answers to the questions herein. Failure to complete and submit this questionnaire may make the bid/proposal non-responsive and result in non-award of the proposed contract. During the review period if the bidder/proposer or contractor (collectively referred to hereafter as "bidder/proposer") is found non-responsible, he/she is entitled to an Administrative Hearing if a written request is submitted to LAWA within ten (10) working days from the date LAWA issued the non-responsibility notice. Final determination of non-responsibility will result in disqualification of the bid/proposal or forfeiture of the proposed contract.

All Questionnaire responses must be typewritten or printed in ink. Where an explanation is required or where additional space is needed to explain an answer, use the CRP Questionnaire Attachment A. Submit the completed and signed Questionnaire and all attachments to LAWA. Retain a copy of this completed questionnaire for future reference. Contractors shall submit updated information to LAWA within thirty (30) days if changes have occurred that would make any of the responses inaccurate in any way.

**A. PROJECT TITLE:** Multiple Award Task Order Contracts for Program Services For LAWA

**B. BIDDER/CONTRACTOR INFORMATION:**

TBD	COLAB		
Legal Name	DBA		
114 W Colorado Blvd	Monrovia	CA	91016
Street Address	City	State	Zip
Robyn Coates, Managing Partner	626-639-2813	626-301-4425	
Contact Person, Title	Phone	Fax	

**C. TYPE OF SUBMISSION:** The CRP Questionnaire being submitted is:

- ☒ An initial submission of a CRP Questionnaire. **Please complete all questions and sign Attachment A.**
- ☐ An update of a prior CRP Questionnaire dated \_\_\_\_/\_\_\_\_/\_\_\_\_. **Please complete all questions and sign Attachment A.**
- ☐ A copy of the initial CRP Questionnaire dated \_\_\_\_/\_\_\_\_/\_\_\_\_. **Please sign below and return this page.**

**I certify under penalty of perjury under the laws of the State of California that there has been no change to any of the responses since the firm submitted the last CRP Questionnaire.**

Robyn Coates, Managing Partner

Print Name, Title

Signature

10/3/2023

Date

#### A. OWNERSHIP AND NAME CHANGES

- 1a. In the past five (5) years, has the name of the bidder/proposer (also referred to herein as "your firm") changed?

☐ Yes ☒ No

If **Yes**, list on Attachment A all prior legal and D.B.A. names used by the bidder/proposer, the addresses of each of the identified entities, and the dates when each identified entity used those names. Additionally, please explain in detail the specific reason(s) for each name change.

- 1b. In the past five (5) years, has the owner of your firm (if your firm is a sole proprietorship) or any partner of your firm (if your firm is a partnership), or any officer of your firm (if your firm is a corporation) engaged in the same or similar type of business as the current firm?

☒ Yes ☐ No

If **Yes**, list on Attachment A the names of those firms.

#### B. FINANCIAL RESOURCES AND RESPONSIBILITY

2. In the past five (5) years, has your firm ever been the debtor in a bankruptcy proceeding?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances and dates surrounding each instance.

3. Is your company now in the process of, or in negotiations toward, or in preparations for being sold?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances, including to whom being sold and principal contact information.

4. In the past five (5) years, has your firm's financial position significantly changed?

☐ Yes ☒ No

If **Yes**, explain the specific circumstances on Attachment A.

5. In the past five (5) years, has your firm ever been denied bonding?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance and include the name of the bonding company.

6. In the past five (5) years, has any bonding company made any payments to satisfy any claims made against a bond issued on your firm's behalf or a firm where you were the principal?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance.

#### PERFORMANCE HISTORY

7. In the past five (5) years, has your firm or the owner of your firm (if your firm is a sole proprietorship) or any partner of your firm (if your firm is a partnership), or any officer of your firm (if your firm is a corporation) defaulted under a contract with a governmental entity or with a private individual or entity?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance.



8. In the past five (5) years, has a governmental or private entity or individual terminated your firm's contract prior to completion of the contract?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance, and principal contact information.

9. In the past five (5) years, has your firm ever failed to meet any scheduled deliverables or milestones?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the circumstances surrounding each instance, and principal contact information.

10. In the past ten (10) years, has the bidder/proposer had any contracts with any private or governmental entity to perform work which is similar, in any way, to the work to be performed on the contract for which you are bidding or proposing?

☐ Yes ☒ No

If **Yes**, list on a separate attachment, for each contract listed in response to this question: (a) contract number and dates; (b) awarding authority; (c) contact name and phone number; (d) description and success of performance; and (e) total dollar amount. Include audit information if available.

#### COMPLIANCE

11. In the past five (5) years, has your firm or any of its owners, partners, or officers, been penalized for or been found to have violated any federal, state, or local laws in the performance of a contract, including but not limited to laws regarding health and safety, labor and employment, wage and hours, and licensing laws which affect employees?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance, including the entity involved, the specific infraction(s), the dates of such instances, and the outcome and current status.

12. In the past five (5) years, has your firm ever been debarred or determined to be a non-responsible bidder contractor?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance, including the entity involved, the specific infraction(s), the dates of such instances, and the current status.

#### BUSINESS INTEGRITY

13. In the past five (5) years, has your firm been convicted of, or found liable in a civil suit for making a false claim(s) or material misrepresentation(s) to any private or governmental entity?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance, including the entity involved, the specific infraction(s), the dates of such instances, and the outcome and current status.

14. In the past five (5) years, has your firm or any of its executives, management personnel, and owners been convicted of a crime, including misdemeanors, or been found liable in a civil suit involving the bidding, awarding, or performance of a government contract; or the crime of theft, fraud, embezzlement, perjury, or bribery?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance, including the entity involved, the specific infraction(s), the dates of such instances, and current status.

**ATTACHMENT "A"**  
**FOR ANSWERS TO QUESTIONS IN SECTIONS A THROUGH E**

Use the space below to provide required additional information or explanation(s). Information submitted on this sheet must be typewritten. Indicate the question for which you are submitting the additional information. Information submitted on this Attachment will be available for public review, except to the extent that such information is exempt from disclosure pursuant to applicable law. **Insert additional Attachment A pages as necessary.**

Response to Section A, Ownership and Name Changes, Question 1b, "In the past five (5) years, has the owner of your firm (if your firm is a sole proprietorship) or any partner of your firm (if your firm is a partnership), or any officer of your firm (if your firm is a corporation) engaged in the same or similar type of business as the current firm?"

--> This joint venture (unregistered) is made up of four (4) companies joining for the purpose of submitting on this proposal:

- CM Solutions
- Morgner Construction Management
- Cornerstone Transportation Consulting, Inc.
- The Quality Firm

See the responses of each joint venture member firm to this question in their respective questionnaires.

**CERTIFICATION UNDER PENALTY OF PERJURY**

I certify under penalty of perjury under the laws of the State of California that I have read and understand the questions contained in this CRP Questionnaire. I further certify that I am responsible for the completeness and accuracy of the answers to each question, and that all information provided in response to this Questionnaire is true to the best of my knowledge and belief.

Robyn Coates, Managing Partner



10/3/2023

Print Name, Title

Signature

Date

**LOS ANGELES WORLD AIRPORTS  
CONTRACTOR RESPONSIBILITY PROGRAM  
PLEDGE OF COMPLIANCE**

The Los Angeles World Airports (LAWA) Contractor Responsibility Program (Board Resolution #21601) provides that, unless specifically exempted, LAWA contractors working under contracts for services, for purchases, for construction, LAWA licensees with licenses, agreements or permits issued under the Certified Service Provider Program, and LAWA tenants with leases, that require the Board of Airport Commissioners' approval shall comply with all applicable provisions of the LAWA Contractor Responsibility Program. Bidders and proposers are required to complete and submit this Pledge of Compliance with the bid or proposal or with an amendment of a contract subject to the CRP. In addition, within 10 days of execution of any subcontract, the contractor shall submit to LAWA this Pledge of Compliance from each subcontractor who has been listed as performing work on the contract.

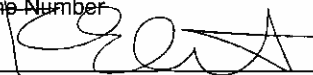
The contractor agrees to comply with the Contractor Responsibility Program and the following provisions:

- (a) To comply with all applicable Federal, state, and local laws in the performance of the contract, including but not limited to, laws regarding health and safety, labor and employment, wage and hours, and licensing laws which affect employees.
- (b) To notify LAWA within thirty (30) calendar days after receiving notification that any government agency has initiated an investigation that may result in a finding that the contractor is not in compliance with paragraph (a).
- (c) To notify LAWA within thirty (30) calendar days of all findings by a government agency or court of competent jurisdiction that the contractor has violated paragraph (a).
- (d) To provide LAWA within thirty (30) calendar days updated responses to the CRP Questionnaire if any change occurs which would change any response contained within the completed CRP Questionnaire. Note: This provision does not apply to amendments of contracts not subject to the CRP and to subcontractors not required to submit a CRP Questionnaire.
- (e) To ensure that subcontractors working on the LAWA contract shall complete and sign a Pledge of Compliance attesting under penalty of perjury to compliance with paragraphs (a) through (c) herein. To submit to LAWA the completed Pledges.
- (f) To notify LAWA within thirty (30) days of becoming aware of an investigation, violation or finding of any applicable federal, state, or local law involving the subcontractors in the performance of a LAWA contract.
- (g) To cooperate fully with LAWA during an investigation and to respond to request(s) for information within ten (10) working days from the date of the Notice to Respond.

Failure to sign and submit this form to LAWA with the bid/proposal may make the bid/proposal non-responsive.

COLAB, 114 W Colorado Blvd, Monrovia, CA 91016, Tel: 626-639-2813

Company Name, Address and Phone Number



10/3/2023

Signature of Officer or Authorized Representative

Date

Robyn Coates, Managing Partner

Print Name and Title of Officer or Authorized Representative

Multiple Award Task Order Contracts for Program Services For LAWA

Project Title

**LOS ANGELES WORLD AIRPORTS  
CONTRACTOR RESPONSIBILITY PROGRAM  
QUESTIONNAIRE**

On December 4, 2001, the Board of Airport Commissioners adopted Resolution No. 21601, establishing LAWA's Contractor Responsibility Program (CRP). The intent of the program is to ensure that all LAWA contractors have the necessary quality, fitness and capacity to perform the work set forth in the contract. To assist LAWA in making this determination, each bidder/proposer is required to complete and submit with the bid/proposal the attached CRP Questionnaire. If a non-competitive process is used to procure the contract, the proposed contractor is required to complete and submit the CRP Questionnaire to LAWA prior to execution of the contract. Submitted CRP questionnaires will become public records and information contained therein will be available for public review for at least fourteen (14) calendar days, except to the extent that such information is exempt from disclosure pursuant to applicable law.

The signatory of this questionnaire guarantees the truth and accuracy of all statements and answers to the questions herein. Failure to complete and submit this questionnaire may make the bid/proposal non-responsive and result in non-award of the proposed contract. During the review period if the bidder/proposer or contractor (collectively referred to hereafter as "bidder/proposer") is found non-responsible, he/she is entitled to an Administrative Hearing if a written request is submitted to LAWA within ten (10) working days from the date LAWA issued the non-responsibility notice. Final determination of non-responsibility will result in disqualification of the bid/proposal or forfeiture of the proposed contract.

All Questionnaire responses must be typewritten or printed in ink. Where an explanation is required or where additional space is needed to explain an answer, use the CRP Questionnaire Attachment A. Submit the completed and signed Questionnaire and all attachments to LAWA. Retain a copy of this completed questionnaire for future reference. Contractors shall submit updated information to LAWA within thirty (30) days if changes have occurred that would make any of the responses inaccurate in any way.

**A. PROJECT TITLE:** Multiple Award Task Order Contracts for Program Services For LAWA

**B. BIDDER/CONTRACTOR INFORMATION:**

Quest Project Controls, Inc.	CM Solutions		
Legal Name	DBA		
114 W Colorado Blvd	Monrovia	CA	91016
Street Address	City	State	Zip
Robyn Coates, President & CEO	626-639-2813	626-301-4425	
Contact Person, Title	Phone	Fax	

**C. TYPE OF SUBMISSION:** The CRP Questionnaire being submitted is:

- ☒ An initial submission of a CRP Questionnaire. **Please complete all questions and sign Attachment A.**
- ☐ An update of a prior CRP Questionnaire dated \_\_\_\_/\_\_\_\_/\_\_\_\_. **Please complete all questions and sign Attachment A.**
- ☐ A copy of the initial CRP Questionnaire dated \_\_\_\_/\_\_\_\_/\_\_\_\_. **Please sign below and return this page.**

**I certify under penalty of perjury under the laws of the State of California that there has been no change to any of the responses since the firm submitted the last CRP Questionnaire.**

Robyn Coates, President & CEO  
Print Name, Title

  
Signature

10/3/2023  
Date

**A. OWNERSHIP AND NAME CHANGES**

- 1a. In the past five (5) years, has the name of the bidder/proposer (also referred to herein as "your firm") changed?

☐ Yes ☒ No

If **Yes**, list on Attachment A all prior legal and D.B.A. names used by the bidder/proposer, the addresses of each of the identified entities, and the dates when each identified entity used those names. Additionally, please explain in detail the specific reason(s) for each name change.

- 1b. In the past five (5) years, has the owner of your firm (if your firm is a sole proprietorship) or any partner of your firm (if your firm is a partnership), or any officer of your firm (if your firm is a corporation) engaged in the same or similar type of business as the current firm?

☐ Yes ☒ No

If **Yes**, list on Attachment A the names of those firms.

**B. FINANCIAL RESOURCES AND RESPONSIBILITY**

2. In the past five (5) years, has your firm ever been the debtor in a bankruptcy proceeding?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances and dates surrounding each instance.

3. Is your company now in the process of, or in negotiations toward, or in preparations for being sold?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances, including to whom being sold and principal contact information.

4. In the past five (5) years, has your firm's financial position significantly changed?

☐ Yes ☒ No

If **Yes**, explain the specific circumstances on Attachment A.

5. In the past five (5) years, has your firm ever been denied bonding?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance and include the name of the bonding company.

6. In the past five (5) years, has any bonding company made any payments to satisfy any claims made against a bond issued on your firm's behalf or a firm where you were the principal?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance.

**PERFORMANCE HISTORY**

7. In the past five (5) years, has your firm or the owner of your firm (if your firm is a sole proprietorship) or any partner of your firm (if your firm is a partnership), or any officer of your firm (if your firm is a corporation) defaulted under a contract with a governmental entity or with a private individual or entity?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance.

8. In the past five (5) years, has a governmental or private entity or individual terminated your firm's contract prior to completion of the contract?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance, and principal contact information.

9. In the past five (5) years, has your firm ever failed to meet any scheduled deliverables or milestones?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the circumstances surrounding each instance, and principal contact information.

10. In the past ten (10) years, has the bidder/proposer had any contracts with any private or governmental entity to perform work which is similar, in any way, to the work to be performed on the contract for which you are bidding or proposing?

☒ Yes ☐ No

If **Yes**, list on a separate attachment, for each contract listed in response to this question: (a) contract number and dates; (b) awarding authority; (c) contact name and phone number; (d) description and success of performance; and (e) total dollar amount. Include audit information if available.

#### COMPLIANCE

11. In the past five (5) years, has your firm or any of its owners, partners, or officers, been penalized for or been found to have violated any federal, state, or local laws in the performance of a contract, including but not limited to laws regarding health and safety, labor and employment, wage and hours, and licensing laws which affect employees?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance, including the entity involved, the specific infraction(s), the dates of such instances, and the outcome and current status.

12. In the past five (5) years, has your firm ever been debarred or determined to be a non-responsible bidder contractor?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance, including the entity involved, the specific infraction(s), the dates of such instances, and the current status.

#### BUSINESS INTEGRITY

13. In the past five (5) years, has your firm been convicted of, or found liable in a civil suit for making a false claim(s) or material misrepresentation(s) to any private or governmental entity?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance, including the entity involved, the specific infraction(s), the dates of such instances, and the outcome and current status.

14. In the past five (5) years, has your firm or any of its executives, management personnel, and owners been convicted of a crime, including misdemeanors, or been found liable in a civil suit involving the bidding, awarding, or performance of a government contract; or the crime of theft, fraud, embezzlement, perjury, or bribery?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance, including the entity involved, the specific infraction(s), the dates of such instances, and current status.



**ATTACHMENT "A"**  
**FOR ANSWERS TO QUESTIONS IN SECTIONS A THROUGH E**

Use the space below to provide required additional information or explanation(s). Information submitted on this sheet must be typewritten. Indicate the question for which you are submitting the additional information. Information submitted on this Attachment will be available for public review, except to the extent that such information is exempt from disclosure pursuant to applicable law. **Insert additional Attachment A pages as necessary.**

Performance History, question # 10 about similar work over the last 10 years - see separate page with details.

**CERTIFICATION UNDER PENALTY OF PERJURY**

I certify under penalty of perjury under the laws of the State of California that I have read and understand the questions contained in this CRP Questionnaire. I further certify that I am responsible for the completeness and accuracy of the answers to each question, and that all information provided in response to this Questionnaire is true to the best of my knowledge and belief.

Robyn Coates, President & CEO



10/3/2023

Print Name, Title

Signature

Date

**LOS ANGELES WORLD AIRPORTS  
CONTRACTOR RESPONSIBILITY PROGRAM  
PLEDGE OF COMPLIANCE**

The Los Angeles World Airports (LAWA) Contractor Responsibility Program (Board Resolution #21601) provides that, unless specifically exempted, LAWA contractors working under contracts for services, for purchases, for construction, LAWA licensees with licenses, agreements or permits issued under the Certified Service Provider Program, and LAWA tenants with leases, that require the Board of Airport Commissioners' approval shall comply with all applicable provisions of the LAWA Contractor Responsibility Program. Bidders and proposers are required to complete and submit this Pledge of Compliance with the bid or proposal or with an amendment of a contract subject to the CRP. In addition, within 10 days of execution of any subcontract, the contractor shall submit to LAWA this Pledge of Compliance from each subcontractor who has been listed as performing work on the contract.

The contractor agrees to comply with the Contractor Responsibility Program and the following provisions:

- (a) To comply with all applicable Federal, state, and local laws in the performance of the contract, including but not limited to, laws regarding health and safety, labor and employment, wage and hours, and licensing laws which affect employees.
- (b) To notify LAWA within thirty (30) calendar days after receiving notification that any government agency has initiated an investigation that may result in a finding that the contractor is not in compliance with paragraph (a).
- (c) To notify LAWA within thirty (30) calendar days of all findings by a government agency or court of competent jurisdiction that the contractor has violated paragraph (a).
- (d) To provide LAWA within thirty (30) calendar days updated responses to the CRP Questionnaire if any change occurs which would change any response contained within the completed CRP Questionnaire. Note: This provision does not apply to amendments of contracts not subject to the CRP and to subcontractors not required to submit a CRP Questionnaire.
- (e) To ensure that subcontractors working on the LAWA contract shall complete and sign a Pledge of Compliance attesting under penalty of perjury to compliance with paragraphs (a) through (c) herein. To submit to LAWA the completed Pledges.
- (f) To notify LAWA within thirty (30) days of becoming aware of an investigation, violation or finding of any applicable federal, state, or local law involving the subcontractors in the performance of a LAWA contract.
- (g) To cooperate fully with LAWA during an investigation and to respond to request(s) for information within ten (10) working days from the date of the Notice to Respond.

Failure to sign and submit this form to LAWA with the bid/proposal may make the bid/proposal non-responsive.

Quest Project Controls, Inc., 114 W Colorado Blvd, Monrovia, CA 91016, Tel: 626-639-2813

Company Name, Address and Phone Number

10/3/2023

Signature of Officer or Authorized Representative

Date

Robyn Coates, President & CEO

Print Name and Title of Officer or Authorized Representative

Multiple Award Task Order Contracts for Program Services For Los Angeles World Airports

Project Title

CM Solutions

Project: Multiple Award Task Order Contracts for Program Services For LAWA

Last 10 years Major CM, PM Services Contracts

Date prepared: Sept 28, 2023

Summary:	This spreadsheet is the response to Question No. 10 of LAWA's Contractor Responsibility Questionnaire. It lists the representing contracts that we have performed in the past ten (10) years. The performed services in these contracts were similar to the services we propose to perform for LAWA - Multiple Award Task Order Contracts for Program Services: Project Management, Construction Management, Project Control, Document Control, Construction Inspection, Commissioning, Work Force
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Contract Number	Dates (Start - End)	Awarding Authority	Prime	Contact Name	Phone Number	Description and Success Performance	Total Dollar Amount	Audit Information
EN084-1S, EN084-009, EN084-037	2019 - Present	Los Angeles County Metropolitan Transportation Authority (LA Metro)	Burns & McDonnell	Aaron Christensen, Burns & McDonnell	(213) 631-5579	Project: Environmental Compliance & Sustainability Support Services; CMS is providing project controls services. Ongoing; work being completed as required.	\$1,900,000	none
EC-1 (B&M); n/a for Cordoba	2018 - Present	Sempra Energy - San Diego Gas & Electric (SDG&E)	Burns & McDonnell, Cordoba (same program, successive contracts)	Eric Johnson, Sempra Energy - San Diego Gas & Electric (SDG&E)	(858) 637-3787	Project: SDGE Transmission Engineering and Master Scheduling; CMS is providing scheduling services. Ongoing; work being completed as required.	\$600,000	none
Project No. 11100A.60	2021 - Present	City of Morro Bay, CA	Carollo Engineers	Stephen Mimiaga, Mimiaga Engineering	(805) 231-1502	Project: Morro Bay - WRF Lift Station and Pipeline; CMS is providing scheduling services. Ongoing; work being completed as required.	\$75,000	none
21-29S-S	2022 - Present	City of Seattle	CM Solutions	Eric W. Dymess, Seattle Public Utilities	(206) 684-0433	Project: Capital Projects for Seattle Public Utilities; CMS is providing project controls services. Ongoing; work being completed as required.	\$5,000,000	none
PW15649	2022 - Present	Los Angeles County Dept of Public Works (LACDPW)	CM Solutions	Joseph Chang, Los Angeles County Public Works	(626) 300-2346	Project: PM/CM for Public Works Facilities Program; CMS is providing project management services. Ongoing; work being completed as required.	\$9,400,000	none
DA-5127	2016 - Present	Los Angeles World Airports (LAWA)	CM Solutions	Janet Hackney, Los Angeles World Airports (LAWA)	(424) 546-7558	Project: Airport Capital Improvement Program; CMS is providing project controls services. Ongoing; work being completed as required.	\$18,500,000 (to be amended to \$21,003,000)	none
n/a (2014); 8860040142 (2018); 8860040522 (2021 SCG PMO); 8860040528 (2021 SDGE PMO)	2014 - Present	Sempra Energy - So Cal Gas (SCG)	CM Solutions	Shirley Fraser, Sempra Energy - So Cal Gas (SCG)	(714) 757-0601	Project: Natural Gas Major Projects & PSEP; CMS is providing project management and project controls services. Ongoing; work being completed as required.	\$45,000,000	none
202211 (E2); 5660061054, 5660061055, 5660061056, 5660063254, 5660063255, 5660063256 (Cordoba)	2021 - Present	Sempra Energy - San Diego Gas & Electric (SDG&E)	E2 and Cordoba (same program, successive contracts)	Monique Shelby, Sempra Energy - San Diego Gas & Electric (SDG&E)	(619) 933-9010	Project: SDGE Electric Distribution Planning Program Management; CMS is providing program management, project management, and project controls services. Ongoing; work being completed as required.	\$5,500,000	none
n/a	2022 - Present	Pacific Gas & Electric (PG&E)	Entrust Engineering and KKCS (same program, successive contracts)	Brandon Peterson, Pacific Gas & Electric (PG&E)	(559) 259-4662	Project: PGE Electric Project Management T & S Project Controls; CMS is providing project controls analyst services. Ongoing; work being completed as required.	\$735,200	none
1990016-4400007487	2021 - Present	Los Angeles Unified School District (LAUSD)	Hill International	Jim Hamlin, Hill International	(626) 487-8278	Project: School District Modernization and Rehabilitation Program; CMS is providing scheduling services. Ongoing; work being completed as required.	\$750,000	none
CW2263869	2017 - Present	Southern California Edison (SCE)	Hill International	Mukhtar Taslim, Southern California Edison (SCE)	(909) 274-3800	Project: SCE Electric Transmission & Substation Project Controls Services; CMS is providing project controls services. Ongoing; work being completed as required.	\$4,600,000	none
n/a	2020 - Present	City of Morro Bay, CA	Mimiaga Engineering	Stephen Mimiaga, Mimiaga Engineering	(805) 231-1502	Project: Morro Bay Water Reclamation Facility - Onsite Improvements; CMS is providing scheduling services. Ongoing; work being completed as required.	\$75,000	none

Contract Number	Dates (Start - End)	Awarding Authority	Prime	Contact Name	Phone Number	Description and Success Performance	Total Dollar Amount	Audit Information
n/a	2016 - 2020	Water Replenishment District of Southern California (WRD)	MNS Engineers	Ken Ortega, Water Replenishment District of Southern California (WRD)	(562) 275-4250 or 562-921-5521	Project: Albert Robles Center for Water Recycling & Environmental Learning (formerly GRIP); CMS is providing scheduling services. Work completed as required.	\$300,000	none
ESD 9443	2021 - Present	City of San Jose, CA	Project Controls Joint Venture (a JV by CM Solutions and TD Thornton)	Shelley Guo, City of San Jose, CA	(408) 793-4132	Project: San Jose-Santa Clara Regional Wastewater Facility (RWF) Capital Improvement Program; CMS is providing project controls services. Ongoing; work being completed as required.	\$3,000,000	none

**LOS ANGELES WORLD AIRPORTS  
CONTRACTOR RESPONSIBILITY PROGRAM  
QUESTIONNAIRE**

On December 4, 2001, the Board of Airport Commissioners adopted Resolution No. 21601, establishing LAWA's Contractor Responsibility Program (CRP). The intent of the program is to ensure that all LAWA contractors have the necessary quality, fitness and capacity to perform the work set forth in the contract. To assist LAWA in making this determination, each bidder/proposer is required to complete and submit with the bid/proposal the attached CRP Questionnaire. If a non-competitive process is used to procure the contract, the proposed contractor is required to complete and submit the CRP Questionnaire to LAWA prior to execution of the contract. Submitted CRP questionnaires will become public records and information contained therein will be available for public review for at least fourteen (14) calendar days, except to the extent that such information is exempt from disclosure pursuant to applicable law.

The signatory of this questionnaire guarantees the truth and accuracy of all statements and answers to the questions herein. Failure to complete and submit this questionnaire may make the bid/proposal non-responsive and result in non-award of the proposed contract. During the review period if the bidder/proposer or contractor (collectively referred to hereafter as "bidder/proposer") is found non-responsible, he/she is entitled to an Administrative Hearing if a written request is submitted to LAWA within ten (10) working days from the date LAWA issued the non-responsibility notice. Final determination of non-responsibility will result in disqualification of the bid/proposal or forfeiture of the proposed contract.

All Questionnaire responses must be typewritten or printed in ink. Where an explanation is required or where additional space is needed to explain an answer, use the CRP Questionnaire Attachment A. Submit the completed and signed Questionnaire and all attachments to LAWA. Retain a copy of this completed questionnaire for future reference. Contractors shall submit updated information to LAWA within thirty (30) days if changes have occurred that would make any of the responses inaccurate in any way.

**A. PROJECT TITLE:** Multiple Award Task Order Contracts for Program Services For LAWA

**B. BIDDER/CONTRACTOR INFORMATION:**

Morgner Technology Management	Morgner Construction Managemen		
Legal Name	DBA		
1880 Century Park East, Suite 1402	Los Angeles	CA	90067
Street Address	City	State	Zip
Monique Morgner Lukeman, CEO	323-900-0030	646-417-5517	
Contact Person, Title	Phone	Fax	

**C. TYPE OF SUBMISSION:** The CRP Questionnaire being submitted is:

- ☒ An initial submission of a CRP Questionnaire. **Please complete all questions and sign Attachment A.**
- ☐ An update of a prior CRP Questionnaire dated \_\_\_\_/\_\_\_\_/\_\_\_\_. **Please complete all questions and sign Attachment A.**
- ☐ A copy of the initial CRP Questionnaire dated \_\_\_\_/\_\_\_\_/\_\_\_\_/. **Please sign below and return this page.**

**I certify under penalty of perjury under the laws of the State of California that there has been no change to any of the responses since the firm submitted the last CRP Questionnaire.**

Monique Morgner Lukeman, CEO

Print Name, Title

  
Signature

09/19/2023

Date

**A. OWNERSHIP AND NAME CHANGES**

- 1a. In the past five (5) years, has the name of the bidder/proposer (also referred to herein as "your firm") changed?

☐ Yes ☒ No

If **Yes**, list on Attachment A all prior legal and D.B.A. names used by the bidder/proposer, the addresses of each of the identified entities, and the dates when each identified entity used those names. Additionally, please explain in detail the specific reason(s) for each name change.

- 1b. In the past five (5) years, has the owner of your firm (if your firm is a sole proprietorship) or any partner of your firm (if your firm is a partnership), or any officer of your firm (if your firm is a corporation) engaged in the same or similar type of business as the current firm?

☐ Yes ☒ No

If **Yes**, list on Attachment A the names of those firms.

**B. FINANCIAL RESOURCES AND RESPONSIBILITY**

2. In the past five (5) years, has your firm ever been the debtor in a bankruptcy proceeding?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances and dates surrounding each instance.

3. Is your company now in the process of, or in negotiations toward, or in preparations for being sold?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances, including to whom being sold and principal contact information.

4. In the past five (5) years, has your firm's financial position significantly changed?

☐ Yes ☒ No

If **Yes**, explain the specific circumstances on Attachment A.

5. In the past five (5) years, has your firm ever been denied bonding?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance and include the name of the bonding company.

6. In the past five (5) years, has any bonding company made any payments to satisfy any claims made against a bond issued on your firm's behalf or a firm where you were the principal?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance.

**PERFORMANCE HISTORY**

7. In the past five (5) years, has your firm or the owner of your firm (if your firm is a sole proprietorship) or any partner of your firm (if your firm is a partnership), or any officer of your firm (if your firm is a corporation) defaulted under a contract with a governmental entity or with a private individual or entity?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance.

8. In the past five (5) years, has a governmental or private entity or individual terminated your firm's contract prior to completion of the contract?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance, and principal contact information.

9. In the past five (5) years, has your firm ever failed to meet any scheduled deliverables or milestones?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the circumstances surrounding each instance, and principal contact information.

10. In the past ten (10) years, has the bidder/proposer had any contracts with any private or governmental entity to perform work which is similar, in any way, to the work to be performed on the contract for which you are bidding or proposing?

☒ Yes ☐ No

If **Yes**, list on a separate attachment, for each contract listed in response to this question: (a) contract number and dates; (b) awarding authority; (c) contact name and phone number; (d) description and success of performance; and (e) total dollar amount. Include audit information if available.

#### COMPLIANCE

11. In the past five (5) years, has your firm or any of its owners, partners, or officers, been penalized for or been found to have violated any federal, state, or local laws in the performance of a contract, including but not limited to laws regarding health and safety, labor and employment, wage and hours, and licensing laws which affect employees?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance, including the entity involved, the specific infraction(s), the dates of such instances, and the outcome and current status.

12. In the past five (5) years, has your firm ever been debarred or determined to be a non-responsible bidder contractor?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance, including the entity involved, the specific infraction(s), the dates of such instances, and the current status.

#### BUSINESS INTEGRITY

13. In the past five (5) years, has your firm been convicted of, or found liable in a civil suit for making a false claim(s) or material misrepresentation(s) to any private or governmental entity?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance, including the entity involved, the specific infraction(s), the dates of such instances, and the outcome and current status.

14. In the past five (5) years, has your firm or any of its executives, management personnel, and owners been convicted of a crime, including misdemeanors, or been found liable in a civil suit involving the bidding, awarding, or performance of a government contract; or the crime of theft, fraud, embezzlement, perjury, or bribery?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance, including the entity involved, the specific infraction(s), the dates of such instances, and current status.



**ATTACHMENT "A"**  
**FOR ANSWERS TO QUESTIONS IN SECTIONS A THROUGH E**

Use the space below to provide required additional information or explanation(s). Information submitted on this sheet must be typewritten. Indicate the question for which you are submitting the additional information. Information submitted on this Attachment will be available for public review, except to the extent that such information is exempt from disclosure pursuant to applicable law. **Insert additional Attachment A pages as necessary.**

**Section of Performance History:**

Question No. 10 - In the past ten (10) years, has the bidder/proposer had any contracts with any private or governmental entity to perform work which is similar, in any way, to the work to be performed on the contract for which you are bidding or proposing?

Answer: Yes. Please see Attached page with a list of contracts.

**CERTIFICATION UNDER PENALTY OF PERJURY**

I certify under penalty of perjury under the laws of the State of California that I have read and understand the questions contained in this CRP Questionnaire. I further certify that I am responsible for the completeness and accuracy of the answers to each question, and that all information provided in response to this Questionnaire is true to the best of my knowledge and belief.

Monique Morgner Lukeman



09/19/2023

Print Name, Title

Signature

Date

**LOS ANGELES WORLD AIRPORTS  
CONTRACTOR RESPONSIBILITY PROGRAM  
PLEDGE OF COMPLIANCE**

The Los Angeles World Airports (LAWA) Contractor Responsibility Program (Board Resolution #21601) provides that, unless specifically exempted, LAWA contractors working under contracts for services, for purchases, for construction, LAWA licensees with licenses, agreements or permits issued under the Certified Service Provider Program, and LAWA tenants with leases, that require the Board of Airport Commissioners' approval shall comply with all applicable provisions of the LAWA Contractor Responsibility Program. Bidders and proposers are required to complete and submit this Pledge of Compliance with the bid or proposal or with an amendment of a contract subject to the CRP. In addition, within 10 days of execution of any subcontract, the contractor shall submit to LAWA this Pledge of Compliance from each subcontractor who has been listed as performing work on the contract.

The contractor agrees to comply with the Contractor Responsibility Program and the following provisions:

- (a) To comply with all applicable Federal, state, and local laws in the performance of the contract, including but not limited to, laws regarding health and safety, labor and employment, wage and hours, and licensing laws which affect employees.
- (b) To notify LAWA within thirty (30) calendar days after receiving notification that any government agency has initiated an investigation that may result in a finding that the contractor is not in compliance with paragraph (a).
- (c) To notify LAWA within thirty (30) calendar days of all findings by a government agency or court of competent jurisdiction that the contractor has violated paragraph (a).
- (d) To provide LAWA within thirty (30) calendar days updated responses to the CRP Questionnaire if any change occurs which would change any response contained within the completed CRP Questionnaire. Note: This provision does not apply to amendments of contracts not subject to the CRP and to subcontractors not required to submit a CRP Questionnaire.
- (e) To ensure that subcontractors working on the LAWA contract shall complete and sign a Pledge of Compliance attesting under penalty of perjury to compliance with paragraphs (a) through (c) herein. To submit to LAWA the completed Pledges.
- (f) To notify LAWA within thirty (30) days of becoming aware of an investigation, violation or finding of any applicable federal, state, or local law involving the subcontractors in the performance of a LAWA contract.
- (g) To cooperate fully with LAWA during an investigation and to respond to request(s) for information within ten (10) working days from the date of the Notice to Respond.

Failure to sign and submit this form to LAWA with the bid/proposal may make the bid/proposal non-responsive.

Morgner Technology Management, 1880 Century Park East, Suite 1402, Los Angeles, CA 90067

Company Name, Address and Phone Number

Monique Morgner Lukeman

Digitally signed by Monique Morgner Lukeman  
Date: 2023.09.19 18:37:41 -07'00'

09/19/2023

Signature of Officer or Authorized Representative

Date

Monique Morgner Lukeman, CEO

Print Name and Title of Officer or Authorized Representative

Multiple Award Task Order Contracts for Program Services For Los Angeles World Airports

Project Title

Company name: **Morgner Technology Management dba Morgner Construction Management**

Project: Multiple Award Task Order Contracts for Program Services For LAWA

Last 10 years Major CM, PM Services Contracts

Date prepared: October 2, 2023

Summary:	This spreadsheet is the response to Question No. 10 of LAWA's Contractor Responsibility Questionnaire. It lists the representing contracts that we have performed in the past ten (10) years. The performed services in these contracts were similar to the services we propose to perform for LAWA - Multiple Award Task Order Contracts for Program							
Contract Number	Dates (Start - End)	Awarding	Prim	Contact Name	Phone Number	Description and Success/Performance	Total Dollar Amount	Audit Information
CMS-16002 / Task #6801.01	12/5/2016 - 08/31/2024	LAWA	Quest Project Controls, Inc. dba	Robyn Coates, CEO	626-639-2813	LAWA: <b>Project Controls Support Services at LAX</b>	\$ 669,427	Negotiated OH Rate
12893- 010	02/2022 - 12/2023	LAWA	Vanderlande Industries Inc.	Lisa Kwan, Project Manager	470-736-6377	Safety Staff Augmentation for the <b>Baggage System at LAX Delta Sky Way Program Terminals 2 &amp; 3</b>	\$ 482,582	Negotiated OH Rate
No. 20-1188	02/11/2021 - 02/10/2024	LAWA	Twining, Inc.	Sam Sajed, VP Operations	562-513-1555 949-573-4421	Staff Augmentation - <b>Specialty Staff for LAX Projects</b>	\$ 1,237,085	Negotiated OH Rate
DA-5484	9/2022 / 12/2023	LA Metro	Twining, Inc.	Sam Sajed, VP Operations	562-513-1555 949-573-4421	QA/QC Staff Augmentation for <b>LA Metro Airport Connector</b>	\$ 163,205	Negotiated OH Rate
098-012-033 Rev. 1	11/2021 / 12/2024	LA Metro	Twining, Inc.	Sam Sajed, VP Operations	562-513-1555 949-573-4421	QA/QC Staff Augmentation for <b>LA Metro Purple Line 1</b>	\$ 426,768	Negotiated OH Rate
1990023 / 4400007494	11/5/2019 - 11/5/2024	LAUSD	WSP USA, Inc.	Dragan Buha, Principal Director PMCM	818-370-7037	To provide personnel with technical skill sets in construction management, design management, and related support services to augment <b>LAUSD</b> staff in the oversight	\$ 245,440	
AE78759000MCO 72-PLE2	12/19/2016 - 06/30/2025	LA Metro	PL2CM Partner, JV (Morgner Construction	Kimberly Wilson, Director Construction Management for LA	213-364-5381	Construction Management Support Services for the <b>LA Metro Purple Line Extension Section 2 CMSS</b>	\$ 5,982,518	Morgner Field OH Rate 2019
No. 1207A-00014	05/23/2019 - 03/31/2024	LAWA	Hensel Phelps	Jeff Brunswig, Operations Manager	714-943-8942	QA/QC Staff Augmentation, Safety Staff Augmentation, and Project Management and Project Administration Services for <b>LAX</b>	\$ 6,683,926	Negotiated OH Rate
4018167-0134500	05/23/2019 - 2/29/2028	LAWA	Hensel Phelps	Jeff Brunswig, Operations Manager	714-943-8942	Safety Staff Augmentation for the <b>American Airlines Modernization Program at LAX Terminals 4 &amp; 5</b>	\$ 1,781,905	Negotiated OH Rate

Contract Number	Dates (Start - End)	Awarding	Prim	Contact Name	Phone Number	Description and Success Performance	Total Dollar Amount	Audit Information
AE133246000	08/2019 - 08/2024	LA Metro	One Atlas (before Alta Vista Solutions)	Bahjat Dagher, P.E. Project Manager	213-337-8040 510-610-4472	Inspections for <b>Inspection of Metro's structures</b> (assessment for existing infrastructure to include bridge, aerial bridge, tunnel, and stations)	\$ 1,500,000	Morgner OH Rate 2019
BAVN ID – 30985 / Contract No. L8PM-90K013	05/2018 - 12/2023	LAWA	LINXS / RABAT Kistner	Jeff Brunswig, Operations Manager	714-943-8942	Quality Assurance and Quality Document Control for the <b>LAX Automated People Mover</b>	\$ 6,671,877	Negotiated OH Rate
PROJECT NO. 161037 / Agreement No.	08/2016 - 08/2020	Turner AECOM-Hunt NFL	Turner AECOM-Hunt NFL JV	Gene Vincent, Team Captain	714-940-9000	QA/QC Staff Augmentation for the <b>SoFi Stadium</b>	\$ 8,500,000	Negotiated OH Rate
Project: 5245652 Contract:	06/12/2017 - 12/31/2020	LAWA	Turner-PCL, JV	Randy Simmons, QC Manager	818-482-0180	Quality Assurance / Quality Control for the <b>LAX Midfield Satellite Concourse North</b>	\$ 5,057,542	Negotiated OH Rate
C0991	1/2016 - 2/2019	LA Metro	Herzog-Hensel Phelps, JV	Robert Rincon, Director Construction Manager for LA	818-435-7759	QA/QC Staff Augmentation for the <b>LA Metro Southwestern Yard Division 16</b>	\$ 775,000	Negotiated OH Rate
IT-00968	7/2018-7/2020	LAWA	AvAirPros	Michael Grossman, Project Director	424-331-7542	Quality Assurance for <b>LAX Southwest Airlines Terminal 1.S</b>	\$ 89,944	Negotiated OH Rate
FA-00456	11/2014 - 12/2018	LAWA	AvAirPros	Michael Grossman, Project Director	424-331-7542	Quality Assurance for <b>LAX Southwest Airlines Terminal 1</b>	\$ 692,000	Negotiated OH Rate
RFQ No. 10040010	11/1/2015 - 12/2017	LAWA	Morgner Construction Management	Dave Miller / Bill Hartranft		<b>Roof Survey at LAX Airport Properties, Roof Survey at VNY Airport Properties.</b>	\$ 24,838	Overall Burdened Rates Used

**LOS ANGELES WORLD AIRPORTS  
CONTRACTOR RESPONSIBILITY PROGRAM  
QUESTIONNAIRE**

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The signatory of this questionnaire guarantees the truth and accuracy of all statements and answers to the questions herein. Failure to complete and submit this questionnaire may make the bid/proposal non-responsive and result in non-award of the proposed contract. During the review period if the bidder/proposer or contractor (collectively referred to hereafter as "bidder/proposer") is found non-responsible, he/she is entitled to an Administrative Hearing if a written request is submitted to LAWA within ten (10) working days from the date LAWA issued the non-responsibility notice. Final determination of non-responsibility will result in disqualification of the bid/proposal or forfeiture of the proposed contract.

All Questionnaire responses must be typewritten or printed in ink. Where an explanation is required or where additional space is needed to explain an answer, use the CRP Questionnaire Attachment A. Submit the completed and signed Questionnaire and all attachments to LAWA. Retain a copy of this completed questionnaire for future reference. Contractors shall submit updated information to LAWA within thirty (30) days if changes have occurred that would make any of the responses inaccurate in any way.

A. **PROJECT TITLE:** Multiple Award Task Order Contracts for Program Services For LAWA

**B. BIDDER/CONTRACTOR INFORMATION:**

Cornerstone Transportation Consulting, Inc.

Legal Name	DBA		
241 Fifth Street	San Francisco	CA	94103
Street Address	City	State	Zip
Ming Ng, Senior Vice President	4157057801	4157057800x234	
Contact Person, Title	Phone	Fax	

**C. TYPE OF SUBMISSION:** The CRP Questionnaire being submitted is:

- ☒ An initial submission of a CRP Questionnaire. **Please complete all questions and sign Attachment A.**
- ☐ An update of a prior CRP Questionnaire dated \_\_\_\_/\_\_\_\_/\_\_\_\_. **Please complete all questions and sign Attachment A.**
- ☐ A copy of the initial CRP Questionnaire dated \_\_\_\_/\_\_\_\_/\_\_\_\_. **Please sign below and return this page.**

**I certify under penalty of perjury under the laws of the State of California that there has been no change to any of the responses since the firm submitted the last CRP Questionnaire.**

Ming Ng, Senior Vice President

Print Name, Title

Signature

*Ming Ng*

August 8, 2023

Date

**A. OWNERSHIP AND NAME CHANGES**

- 1a. In the past five (5) years, has the name of the bidder/proposer (also referred to herein as "your firm") changed?

☐ Yes ☒ No

If **Yes**, list on Attachment A all prior legal and D.B.A. names used by the bidder/proposer, the addresses of each of the identified entities, and the dates when each identified entity used those names. Additionally, please explain in detail the specific reason(s) for each name change.

- 1b. In the past five (5) years, has the owner of your firm (if your firm is a sole proprietorship) or any partner of your firm (if your firm is a partnership), or any officer of your firm (if your firm is a corporation) engaged in the same or similar type of business as the current firm?

☐ Yes ☒ No

If **Yes**, list on Attachment A the names of those firms.

**B. FINANCIAL RESOURCES AND RESPONSIBILITY**

2. In the past five (5) years, has your firm ever been the debtor in a bankruptcy proceeding?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances and dates surrounding each instance.

3. Is your company now in the process of, or in negotiations toward, or in preparations for being sold?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances, including to whom being sold and principal contact information.

4. In the past five (5) years, has your firm's financial position significantly changed?

☐ Yes ☒ No

If **Yes**, explain the specific circumstances on Attachment A.

5. In the past five (5) years, has your firm ever been denied bonding?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance and include the name of the bonding company.

6. In the past five (5) years, has any bonding company made any payments to satisfy any claims made against a bond issued on your firm's behalf or a firm where you were the principal?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance.

**PERFORMANCE HISTORY**

7. In the past five (5) years, has your firm or the owner of your firm (if your firm is a sole proprietorship) or any partner of your firm (if your firm is a partnership), or any officer of your firm (if your firm is a corporation) defaulted under a contract with a governmental entity or with a private individual or entity?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance.

8. In the past five (5) years, has a governmental or private entity or individual terminated your firm's contract prior to completion of the contract?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance, and principal contact information.

9. In the past five (5) years, has your firm ever failed to meet any scheduled deliverables or milestones?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the circumstances surrounding each instance, and principal contact information.

10. In the past ten (10) years, has the bidder/proposer had any contracts with any private or governmental entity to perform work which is similar, in any way, to the work to be performed on the contract for which you are bidding or proposing?

☒ Yes ☐ No

If **Yes**, list on a separate attachment, for each contract listed in response to this question: (a) contract number and dates; (b) awarding authority; (c) contact name and phone number; (d) description and success of performance; and (e) total dollar amount. Include audit information if available.

#### COMPLIANCE

11. In the past five (5) years, has your firm or any of its owners, partners, or officers, been penalized for or been found to have violated any federal, state, or local laws in the performance of a contract, including but not limited to laws regarding health and safety, labor and employment, wage and hours, and licensing laws which affect employees?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance, including the entity involved, the specific infraction(s), the dates of such instances, and the outcome and current status.

12. In the past five (5) years, has your firm ever been debarred or determined to be a non-responsible bidder contractor?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance, including the entity involved, the specific infraction(s), the dates of such instances, and the current status.

#### BUSINESS INTEGRITY

13. In the past five (5) years, has your firm been convicted of, or found liable in a civil suit for making a false claim(s) or material misrepresentation(s) to any private or governmental entity?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance, including the entity involved, the specific infraction(s), the dates of such instances, and the outcome and current status.

14. In the past five (5) years, has your firm or any of its executives, management personnel, and owners been convicted of a crime, including misdemeanors, or been found liable in a civil suit involving the bidding, awarding, or performance of a government contract; or the crime of theft, fraud, embezzlement, perjury, or bribery?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance, including the entity involved, the specific infraction(s), the dates of such instances, and current status.



**ATTACHMENT "A"**  
**FOR ANSWERS TO QUESTIONS IN SECTIONS A THROUGH E**

Use the space below to provide required additional information or explanation(s). Information submitted on this sheet must be typewritten. Indicate the question for which you are submitting the additional information. Information submitted on this Attachment will be available for public review, except to the extent that such information is exempt from disclosure pursuant to applicable law. **Insert additional Attachment A pages as necessary.**

This response is for Question No. 10 of the Questionnaire. The entire Question is posted here for easy reference:

10. In the past ten (10) years, has the bidder/proposer had any contracts with any private or governmental entity to perform work which is similar, in any way, to the work to be performed on the contract for which you are bidding or proposing?

Yes / No

If Yes, list on a separate attachment, for each contract listed in response to this question: (a) contract number and dates; (b) awarding authority; (c) contact name and phone number; (d) description and success of performance; and (e) total dollar amount. Include audit information if available.

Our answer to this question is affirmative. We have performed similar services for many local governments. The listing of the required information would be extensive. It is beneficial to list as an attachment to this Questionnaire. We shall list the project list with the required information and then followed by the audit information.

**CERTIFICATION UNDER PENALTY OF PERJURY**

I certify under penalty of perjury under the laws of the State of California that I have read and understand the questions contained in this CRP Questionnaire. I further certify that I am responsible for the completeness and accuracy of the answers to each question, and that all information provided in response to this Questionnaire is true to the best of my knowledge and belief.

Ming Ng, Sr. Vice President

Print Name, Title

Signature



August 8, 2023

Date

**LOS ANGELES WORLD AIRPORTS  
CONTRACTOR RESPONSIBILITY PROGRAM  
PLEDGE OF COMPLIANCE**

The Los Angeles World Airports (LAWA) Contractor Responsibility Program (Board Resolution #21601) provides that, unless specifically exempted, LAWA contractors working under contracts for services, for purchases, for construction, LAWA licensees with licenses, agreements or permits issued under the Certified Service Provider Program, and LAWA tenants with leases, that require the Board of Airport Commissioners' approval shall comply with all applicable provisions of the LAWA Contractor Responsibility Program. Bidders and proposers are required to complete and submit this Pledge of Compliance with the bid or proposal or with an amendment of a contract subject to the CRP. In addition, within 10 days of execution of any subcontract, the contractor shall submit to LAWA this Pledge of Compliance from each subcontractor who has been listed as performing work on the contract.

The contractor agrees to comply with the Contractor Responsibility Program and the following provisions:

- (a) To comply with all applicable Federal, state, and local laws in the performance of the contract, including but not limited to, laws regarding health and safety, labor and employment, wage and hours, and licensing laws which affect employees.
- (b) To notify LAWA within thirty (30) calendar days after receiving notification that any government agency has initiated an investigation that may result in a finding that the contractor is not in compliance with paragraph (a).
- (c) To notify LAWA within thirty (30) calendar days of all findings by a government agency or court of competent jurisdiction that the contractor has violated paragraph (a).
- (d) To provide LAWA within thirty (30) calendar days updated responses to the CRP Questionnaire if any change occurs which would change any response contained within the completed CRP Questionnaire. Note: This provision does not apply to amendments of contracts not subject to the CRP and to subcontractors not required to submit a CRP Questionnaire.
- (e) To ensure that subcontractors working on the LAWA contract shall complete and sign a Pledge of Compliance attesting under penalty of perjury to compliance with paragraphs (a) through (c) herein. To submit to LAWA the completed Pledges.
- (f) To notify LAWA within thirty (30) days of becoming aware of an investigation, violation or finding of any applicable federal, state, or local law involving the subcontractors in the performance of a LAWA contract.
- (g) To cooperate fully with LAWA during an investigation and to respond to request(s) for information within ten (10) working days from the date of the Notice to Respond.

Failure to sign and submit this form to LAWA with the bid/proposal may make the bid/proposal non-responsive.

Cornerstone Transportation Consulting, Inc., 241 Fifth Street, San Francisco, CA 94103, 415-705-7800

Company Name, Address and Phone Number

Signature of Officer or Authorized Representative

*Ming Ng*

August 8, 2023

Date

Ming Ng, Senior Vice President

Print Name and Title of Officer or Authorized Representative

Multiple Award Task Order Contracts for Program Services For LAWA

Project Title

Summary:	This spreadsheet is the response to Question No. 10 of Questionnaire for Los Angeles World Airports Contractor Responsibility Program. It lists the representing contracts that Cornerstone has performed in the past ten (10) years. The performed services in these contracts were similar to the services Cornerstone is to perform for LAWA - Multiple Award Task Order Contracts for Program Services Project Management, Construction Management, Project Control, Document Control, Construction Inspection, Commissioning, Work Force Development.								
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(a) Contract Number	(b) Dates (Start-End)	(c) Awarding Authority	(d) Prime	(e) Contact Name	(f) Phone Number	(g) Description and Success Performance	(h) Total Dollar Amount	(i) Audit Information	(j) Cornerstone Project No.
AE87192000MC073	10/2017 - Current	LA Metro	MPPC JV Cornerstone is a JV Partner of MPPC	Joe Toolson Administrative Project Manager MPPC	(949)339-9114	Project Management, Construction Management for the Purple Line Segment 3 The building of UCLA and VA Hospital Stations and the connecting tunnels	\$17,365,102.00	(D) Cornerstone OH Rate 2022	2L181
ACJV PO No: 1003	8/2015 - Current	San Francisco International Airport (SFO)	ACJV Cornerstone is a Sub to ACJV	Andrew Miller Program Manager of ACJV	(650)443-8224	Document Control service for the building of the San Francisco International Airport (SFO) New Terminal 1/Boarding Area B Facilities	\$1,205,673.00	SFO determined OH Rate = 130%. Cornerstone agreed.	2L152
MCK 8872A 41	11/2015 - 9/2017	SFO	MCK Cornerstone was a Sub to MCK	Brendan P McDevitt President of MCK	(415)710-0973	Document Control and Inspection services for the construction of the SFO Consolidated Administrative Complex Phase 1	\$123,000.00	(A) Cornerstone OH Rate 2014	2L156
SOW #4	1/2016 - 3/2020	SFO	Faith Group Cornerstone was a Sub to Faith Group	Gerl Rayca SFO Contract Management Unit Manager	(650)823-3317	Special Inspection, construction inspection, and commissioning for the SFO Airport Security Infrastructure Program	\$335,462.00	(A) Cornerstone OH Rate 2014	2L161
522161- 86411-002-001	3/2013 -11/2020	Valley Transportation Authority (VTA)	PGH Wong Cornerstone was a major Sub to PGH Wong	Ronald S.W. Wong Executive Vice President PGH Wong Engineering	(415)566-0800	Construction Management Services including Office Engineering, Quality Control, Inspection, Document Control services for the construction of the Phase I of the BART to San Jose, Berryessa Extension.	\$7,202,037.92	Overall Burdened Rates were used	2L214
180-03-CS-01	5/2022 - Current	San Francisco Municipal Transportation Agency (SFMTA)	HNTB Cornerstone is a Sub to HNTB	Chuck Morganson Vice President, HNTB	(510)587-8649	Scheduling, Cost Estimating, and other As-Needed Services for San Francisco Municipal Transportation Agency for various projects undertaken by the Agency.	\$170,131.88	(C) Cornerstone OH Rate 2019	2L344
86428-002-001	10/2016 - 2/2023	Peninsula Corridor Joint Powers Board	PGH Wong Cornerstone was a Sub to PGH Wong	Ronald S.W. Wong Executive Vice President PGH Wong Engineering	(415)566-0800	CADD Operating and Document Control Services for the Caltrain Peninsula Corridor Electrification Program from San Jose to San Francisco	\$855,000.00	Negotiated OH Rate	2L165
14-PC/PB-P-053	8/2022 - Current	Peninsula Corridor Joint Powers Board	Balfour Beatty Infrastructure, Inc Cornerstone was a Sub to PGH Wong	Ryan Reese Vice President, Project Director, BBII	(949)836-0488	Document Control Services for the Caltrain Peninsula Corridor Electrification Program from San Jose to San Francisco	\$180,000.00	Negotiated OH Rate	2L353
10504.41-86433-003	5/2016 -10/2019	SFO	PGH Wong Cornerstone was a Sub to PGH Wong	Ronald S.W. Wong Executive Vice President PGH Wong Engineering	(415)566-0800	Office Engineering and Document Control services for the SFO Hotel Development Project to build the luxury hotel managed by Grand Hyatt.	\$487,784.81	(A) Cornerstone OH Rate 2014	2L163
6M8077	7/2015 - 5/2018	Bay Area Rapid Transit District (BART)	Cornerstone was the prime for this project	Ron Coffey Senior Contract Administrator, BART	(510)287-4775	Full Construction Management Services including Resident Engineering, inspection, Office engineering, document controls, cost estimating, and scheduling services for the Powell Street Station Ceiling Upgrade Project	\$3,000,000.00	(A) Cornerstone OH Rate 2014	2L151
6M8176	1/2022 - Current	BART	PGH Wong Cornerstone was a Sub to PGH Wong	Ronald S.W. Wong Executive Vice President PGH Wong Engineering	(415)566-0800	Various PM, CM, and special services to support BART projects. The special services include Procurement and Warehouse management services	\$4,594,241.54	(C) Cornerstone OH Rate 2019	2L313, 2L355, 2L357, 2L358
5M8132	5/2020- Current	BART	PGH Wong Cornerstone was a Sub to AECOM	Rus Rudden Sr. Vice President, AECOM	(415)281-2606	Construction Management Services to BART for projects including Fire Alarm Replacement, Dust Collector Replacement, Cable Replacement	\$1,040,094.11	(C) Cornerstone OH Rate 2019	2L320, 2L321, 2L342 and 2L347
FQ18033	9/2019 - Current	Washington Metropolitan Area Transit Authority (WMATA)	RK&K Cornerstone is a Sub to RK&K	Vance Tsiamis Deputy Program Director, RKK	(410)728-2900	Various PM, CM Services for WMATA including Safety Management, Rail Inspection, Project Control, and Financial Control services.	\$6,825,276.00	(C) Cornerstone OH Rate 2019	2L315, 2L348, 2L351, 2L341
FQ18033	6/2019 - Current	WMATA	Louis Berger/Urban Engineers JV (LB/UE) Cornerstone is a Sub to LB/UE	Vince Pilelli Vice President Urban Engineers	(443)780-0030	Automated Track Inspections to support WMATA	\$1,347,993.00	(C) Cornerstone OH Rate 2019	2L217
FQ15192	8/2018 - 7/2021	WMATA	Mott MacDonald Cornerstone is a Sub to Mott MacDonald	Daniel Koprowski Vice President Mott MacDonald	(571)321-5663	Project Control and scheduling services to WMATA in the staff augmentation program.	\$4,130,352.00	(B) WMATA 281218	2L218
FQ19172	3/2021 - Current	WMATA	Mott MacDonald Cornerstone is a Sub to Mott MacDonald	Daniel Koprowski Vice President Mott MacDonald	(571)321-5663	Inspection & Quality Control services to WMATA for signaling and communication projects in the staff augmentation program	\$1,148,000.00	(C) Cornerstone OH Rate 2019	2L337
FDULS211272	9/2021 -11/2022	WMATA	Mott MacDonald Cornerstone is a Sub to Mott MacDonald	Daniel Koprowski Vice President Mott MacDonald	(571)321-5663	Senior Project Engineer and Assistant Construction Manager services to WMATA for the construction of Dulles Corridor	\$459,692.00	(C) Cornerstone OH Rate 2019	2L339

Attachment (A)  
Cornerstone 2014 OH Rate



**CORNERSTONE TRANSPORTATION CONSULTING, INC.**

**STATEMENT OF DIRECT LABOR AND COMPANY OVERHEAD EXPENSES**



**CORNERSTONE TRANSPORTATION CONSULTING, INC.**

**Statement of Direct Labor and Company Overhead Expenses (2014)**

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**CORNERSTONE TRANSPORTATION CONSULTING, INC.**

**Statement of Direct Labor and Company Overhead Expenses (2014)**

**To Whom this may concern:**

Cornerstone is requested to provide an overhead rate for the cost reimbursement contracts. Cornerstone has been audited by the Bay Area Rapid Transit (BART) District. The BART District uses FAR 31 audit guidelines as their standard procedure as required by federal government requirements. BART audit is an industrial standard guideline for FAR 31 Audit Requirements and is applicable to all Federal work. Our BART audited rate is 159.75%.

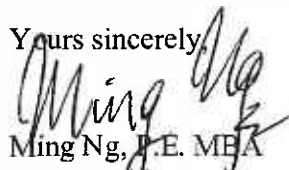
Attached please find two spreadsheets relating to the establishment of our overhead rate:

Page No.	Spreadsheet	Details
4-8	2013-2014 Overhead Rates submitted to BART 013015	Source Document submitted to BART for BART's audit to determine Cornerstone's overhead rate. This document is FAR compliant and the template has been accepted by WMATA (Washington Metropolitan Area Transit Authority) and the City and County of San Francisco through MTA (Municipal Transportation Agency).
9	Indirect Rate Results – RFSOQ6M6076	Result of BART's review of Cornerstone's overhead rate. BART performed the overhead audit and determine the reimbursement overhead rate to be 159.75%

It is clear from the above that Cornerstone's overhead rate of 159.75% as accepted by BART. Seeing that many clients may feel that an overhead rate of 150% is more nominal to the industry standard, Cornerstone is willing to negotiate for an alternative overhead rate of 150%.

If the client has any further questions or would like to review the source documents, please feel free to contact me for additional assistance.

Yours sincerely,

  
Ming Ng, J.E. MBA  
Vice President  
(510)378-2088





# CORNERSTONE TRANSPORTATION CONSULTING

A Cornerstone Concilium Company

## Cornerstone Transportation Consulting

Year

2014

Indirect Overhead Rate

Cornerstone Consolidated

Date of Preparation: 1/30/2015

Account	Name	2014 Consolidated	Home Office Rate Disallowance	Cost Pool
601.00	Direct Labor	879,414.52		879,414.52
701.00	Indirect Labor	509,500.21		509,500.21
710.00	Job Cost Variance	223,224.53		223,224.53
712	Bonus	25,000.00		25,000.00
721.00	Fringe Benefit - Paid Time Off	10,805.04		10,805.04
722.00	Fringe Benefit - Holiday	9,631.21		9,631.21
723.00	Health Insurance Exp			-
726.00	401K Contribution/Profit Sharing Plan	24,999.75		24,999.75
728.00	ER - Benefits	91,813.69		91,813.69
728.50	Officer Wellness	2,098.26		2,098.26
731.00	Workers Compensation	24,634.69		24,634.69
731.60	ER - Payroll Taxes - Shipping (Others)			-
731.70	ER - Taxes/Contributions	121,653.31		121,653.31
733.00	Payroll Service Charges	29,869.58		29,869.58
741.20	Association Dues - Cornerstone Related	728.47		728.47
741.30	Membership Fees	3,225.00		3,225.00
742.00	Recruiting Advertisement	375.00		375.00
742.20	Recruiting - Other Expenses			-
743.00	Continuing Education & Training	1,860.00		1,860.00
744.00	Small Equipment - Computer	446.77		446.77
744.50	Supplies - Field	966.60		966.60
744.60	Supplies - Office	8,799.06		8,799.06
744.70	Supplies - Marketing	441.48		441.48
744.75	Internet - Unanet Tech/Network Solutions	7,911.80		7,911.80
744.80	Computer Software - IS & CAD - Program	3,050.00		3,050.00
744.85	Computer Software - Deltek upgrade	15,550.00		15,550.00



## CORNERSTONE TRANSPORTATION CONSULTING

A Cornerstone Concilium Company

744.90	Outside Reproduction	1,925.86		1,925.86
745.00	Meetings & Conferences	706.00		706.00
748.00	Subscriptions	828.62		828.62
750.00	Outside Consultants	38,990.00		38,990.00
751.00	Accounting & Auditing Fees	9,700.00		9,700.00
752.10	Legal Claims Expense - Attorney	5,795.00		5,795.00
752.50	Notary	30.00		30.00
753.00	Business Development (Civic)	12,314.93	12,314.93 a	-
760.00	Rent Expense - Premises	128,827.79		128,827.79
760.10	Rent Expense - Offsite Office	730.00		730.00
765.00	Rent Expense - Parking	3,300.00		3,300.00
766.00	Repairs & Maintenance - Premises	685.72		685.72
766.20	Repairs & Maintenance - IS & CAD			-
767.30	Telephone	11,913.92		11,913.92
767.40	Telephone - Computer	1,110.10		1,110.10
767.50	Fax	1,582.63		1,582.63
767.60	Cellular Phones	8,556.37		8,556.37
767.80	File Storage	1,665.48		1,665.48
770.00	Travel Airfare	3,352.00		3,352.00
771.00	Travel Lodging	3,246.39	811.60 b	2,434.79
772.00	Travel Meals / Per Diem	112.20		112.20
772.10	Business Meals	17,558.03	3,511.61 b	14,046.42
772.20	Employee Meals	1,853.44		1,853.44
773.50	Travel - Miscellaneous		-	-
774.00	Cab, Parking, Toll, Gas, BART	9,331.95		9,331.95
774.20	Auto Repair & Maintenance	8,938.48		8,938.48
774.30	Auto Lease	3,230.37		3,230.37
776.00	Entertainment	233.70		233.70
778.00	Employee Mileage Reimbursement			-
780.00	Insurance - General Liability	34,173.37		34,173.37
780.50	Insurance - D & O	6,891.78		6,891.78
781.00	Insurance - Professional Liabilities	18,266.90		18,266.90
782.00	Insurance - Property	1,834.00		1,834.00
782.50	Insurance - Life	5,567.40		5,567.40



## CORNERSTONE TRANSPORTATION CONSULTING

A Cornerstone Concilium Company

783.00	Insurance - Vehicle				-
784.00	Insurance - Other Insurance		1,701.63		1,701.63
790.00	Postage		934.16		934.16
790.10	Courier - UPS, FedEx, DHL etc		252.31		252.31
791.00	Licenses & Business Registration Renewal		1,948.00		1,948.00
791.20	U.S. Corp Income Tax/Federal Tax		21,653.71	21,653.71	f -
791.30	State Income Taxes	4,000.00		4,000.00	f -
791.40	CA Corp Franchise Income Tax				-
792.00	Contribution & Donations		27,885.60	27,885.60	e -
792.10	Finance Charge / Late Fees Paid		2,104.35	2,104.35	d -
792.20	Fines & Penalties		645.00	645.00	c -
792.50	Tax Interest		5,294.72	5,294.72	d -
792.51	Tax Penalties		18,953.45	18,953.45	-
792.80	Fidelity Recordkeeping Fees (Fidelity)		1,875.00		1,875.00
793.00	Miscellaneous Expense		8,379.55		8,379.55
794.00	Bank Service Charges		368.00	368.00	d -
795.10	Interest Expense - Loan from WP/OJ/MN/FS		6,241.67	6,241.67	d -
795.30	Interest Expense Short Term NP			-	-
795.40	Interest Expense - Credit Card		86.22	86.22	d -

### Legend

	Indirect Labor
	Fringe Benefits
	Facilities & Business Overhead
	General Operation Overhead
	Finance Overhead



Total Indirect Expenses	Unadjusted	Adjustment	Adjusted
	1,562,160.25	103,870.85	1,458,289.40
Allocation Base	879,414.52		1,458,289.40
Indirect Cost Rate (Overhead)			165.83%

Fringes Benefit	Overhead Expense	G&A
340,505.53		
	341,525.77	
		776,258.10

Indirect Cost Rates		Direct labor
a. Labor fringe benefits rate	38.72%	879,414.52
b. Overhead expense rate	38.84%	879,414.52
c. General & administration in Consultant office rate	88.27%	879,414.52
Indirect Cost Rate (Overhead) Office Rate	(a + b + c)	165.83%



**CORNERSTONE TRANSPORTATION CONSULTING, INC.**

**Notes to Statement of Direct Labor and Company Overhead Expenses**

**1. Un-allowed Costs as Prescribed by FAR and State of California Regulation**

In accordance with FAR and Regulation of State of California, certain costs are not allowable. The following are the reasons set forth for not allowing certain expenses presented in the Statement.

- a. Public relations and advertising expenses promoting the sale of services, except where required by government contract or related to participation in community services, are unallowable by FAR 31.205-1, Public relations and advertising costs.
- b. General and administrative unallowable and nondeductible includes expenses such as excess per diems and first-class travel and are unallowable in accordance with FAR 31.205-46, Travel costs.
- c. All costs of fines and penalties are unallowable by FAR 31.205-15, Fines, penalties and mischarging costs.
- d. All expenses related to interest or borrowing, including any directly associated costs, are unallowable by FAR 31.205-20, Interest and other financial costs.
- e. All campaign contributions are unallowable by FAR 31.205-8, Contributions or donations.
- f. All federal income tax expenses are unallowable by FAR 31.205-41, Taxes. State and local income taxes are allowable and included in this rate calculation.



---

**Ming Ng**

---

**From:** John E Love <jlove1@bart.gov>  
**Sent:** Monday, February 23, 2015 3:20 PM  
**To:** Ming Ng  
**Cc:** mbian@cornerstoneconcilium.com  
**Subject:** BART Review of Rates for RFSOQ 6M8076 - Results  
**Attachments:** Indirect Rate Results -RFSOQ6M6076.xlsx

Hello Ming - I attached my calculated recommended rate - 159.75%. The biggest adjustment was due to the change in the job cost variance account that you sent to me last week. Also, I added two percentage points back to my calculation based on your current estimation with the updated financial information. Please reviewed the attached calculation and let me know if you are accepting.

Best Regards -

John E. Love, CPA  
Acting Internal Audit Manager  
Bay Area Rapid Transit District  
(510) 464-7567  
email: jlove1@bart.gov

(See attached file: Indirect Rate Results -RFSOQ6M6076.xlsx)



attached file: Indirect Rate Results -RFSOQ6M6076.xlsx

Cornerstone

BART RFSOQ 6M8076

Calculation of Results

Notes:

Proposed Direct Labor	879,414.52	
Proposed Indirect Costs	1,458,289.40	
Less:		
Job Cost Variance	(46,364.00)	1
Professional Liability Insurance	(18,266.90)	2
Auto Lease	(922.90)	3
Cab, Parking, Toll, Gas, BART	(2,666.14)	3
Auto Repair and Maintenance	(2,553.72)	3
Entertainment	<u>(233.70)</u>	4
Adjustments	(71,007.36)	
Adjusted Indirect Costs	1,387,282.04	
Proposed Rate	165.83%	
Adjusted Rate	157.75%	
Requested increase due to final entries	<u>2.00%</u>	
Recommended Rate	159.75%	

Notes:

1. Job Cost Variance adjusted due to Cornerstone's adjustments.
2. Professional Liability Insurance unallowable due to Agreement Provisions providing for a project Professional Liability Insurance Program (PLIP).
3. Auto and Transportaion costs adjusted for 2/7ths unallowable or .2857, due to personal costs - FAR 31.205-46(d)
4. Entertainment costs unallowable - FAR 31.205-14.



Attachment (B)  
WMATA  
Letter 081318



# M E M O R A N D U M

SUBJECT: Independent Review of Proposed Rates  
Submitted Cornerstone Transportation Consultants, Inc.  
Subcontractor to Mott MacDonald, LLC  
Contract FQ15192, General Architectural and Engineering  
Consultant Services – Facilities IDIQ

DATE: August 13, 2018

FROM: OIG – Stephen D. Dingbaum *SD Dingbaum*

TO: PRMT – T. Suzette Moore

IN REPLY: C.A. Errol Roper  
REFER: OIG CAM 19-014

As requested by the Office of Procurement and Materials (PRMT), we applied agreed-upon procedures (AUP) to the rates proposed by Cornerstone Transportation Consultant, Inc. (CTC) subcontractor to Mott MacDonald, LLC for contract FQ15192, General Architectural and Engineering Consultant Services – Facilities IDIQ.

We have performed this AUP solely to assist you in evaluating CTC's proposed rates. This AUP engagement was performed in accordance with generally accepted government auditing standards, which incorporate attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures are solely the responsibility of the Contracting Officer. Consequently, we make no representation regarding the sufficiency of the procedures either for the purpose for which this report has been requested or for any other purpose. The proposal and related costs and pricing data are the responsibility of the subcontractor.

Our results from performing each of the procedures are presented on Exhibit A, attached. The AUP are presented below:

- Identified the components of CTC's proposed rates excluding profit;
- Verified the mathematical accuracy of the proposed rates;
- Verified CTC's proposed hourly labor rates to its most current payroll records;
- Verified CTC's proposed indirect rates to its indirect rate schedules by tying relevant amounts to CTC's books and records; and
- Tested, on a sample basis, the indirect rates accounts for accuracy, allowability and to determine if they are allocable to the final cost objective

We used cost principles contained in generally accepted accounting principles, the Federal Acquisition Regulations Subpart 31, as well as the contract terms and conditions to evaluate and analyze the proposed rates. Based on our review objectives, we believe that the evidence obtained provides a reasonable basis for our findings.

We have adjusted CTC's proposed rates, excluding the computation of profit, on Exhibit A, attached. We suggest the rates presented in Exhibit A be used as the basis for negotiating the billing rates.

We have reviewed the results of our finding with HDR's representative, Ming Ng, who agreed with our results.

This report pertains only to the performance of the AUP to assist you in the evaluation of CTC's rates. We were not engaged to, and did not perform an examination, the objective of which would be the expression of an opinion on the subject matter of this report. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

The attestation engagement was conducted by Chi Tran, Auditor-in-Charge, under the supervision of Joseph Wilson III, Audit Director, Financial and Contract Audits. If you have any questions or comments pertaining to this review, please contact Chi Tran on (202) 962-5731 or Joseph Wilson III on (202) 962-1523.

Please advise us in writing, within 90 working days, of the impact that our report has had on the final negotiated price of the contract (i.e., the estimated amount of savings that results from our work).

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CTran

Cornerstone Transportation Consultants, Inc.  
Subcontractor to Mott MacDonald, LLC  
Contract FQ15192, 2018 Rates  
Summary of Billing Rate Calculation

Name	Per CTC				Per OIG			
	Hourly Labor Rate (a)	144.26% Overhead (b)	Billing Rate w/o Profit (c)	Review Adjustment	Hourly Labor Rate (a)	144.26% Overhead (b)	Billing Rate w/o Profit (c)	
Shawn Crighton	\$ 80.00	\$ 115.41	\$ 195.41	\$ (2.35)	\$ 79.04	\$ 114.02	\$ 193.06	

- (a) CTC's proposed hourly labor rate is based on an offer letter dated July 10, 2018. Based on our review, we determined CTC's proposed hourly labor rate required adjustment.
- (b) CTC proposed an overhead rate of 144.26 percent. Based on our review of CTC's cognizant letter from Los Angeles County Metropolitan Transportation Authority, we determined the overhead rate of 144.26 to be reasonable.
- (c) We have computed the rate per OIG without a profit mark-up. The PRMT representative should negotiate an appropriate profit rate for the work under this contract. Also, we have computed the rate per OIG without escalation. We suggest the PRMT representative negotiate escalation rates for the five year contract based on the Department of Labor escalation rate for professional/technical workers, consumer price index or some other reasonable measurement instrument for labor escalation. In addition, we suggest the rates per OIG review be used as the basis for the escalation during the five year contract period.

Attachment (C)  
Cornerstone 2019  
Overhead Rate

**Ming Ng**

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**From:** Ming Ng  
**Sent:** Friday, November 5, 2021 5:55 PM  
**To:** Quechi T. Tran WMATA OIG  
**Cc:** Dong-Mei Bian  
**Subject:** RE: Audit Request for Contract #FQ18033  
**Attachments:** Billing Rates AnalysisF.xlsx  
  
**Importance:** High

Dear Chi,

I am sorry to reply you late. I confirm the information in the spreadsheet for the 2019 Indirect Overhead Rate is correct and we concur with the audit.

We would appreciate if you could issue to us a formal report accepting our 2019 audited indirect overhead rate to be 144.32%. Your report can help us as a Cognizant Report, which will be very helpful to us for the establishment of overhead rates with other public agencies.

I also want to request about the status of the 2020 Indirect Overhead Rate Review. Please let me know if you any assistance from us.

Peace and Grace

Ming

Ming Ng, P.E.  
Sr. Vice President  
Cornerstone  
241 Fifth Street,  
San Francisco,  
CA 94103  
O(415)705-7800 x 234  
M(510)378-2088  
[www.cornerstoneconcilium.com](http://www.cornerstoneconcilium.com)

Peace directs us and Grace empowers us

**From:** Quechi T. Tran WMATA OIG <qtran@wmataoig.gov>  
**Sent:** Friday, November 5, 2021 2:43 PM  
**To:** Ming Ng <mng@cornerstoneconcilium.com>  
**Subject:** FW: Audit Request for Contract #FQ18033

Hello,

Can you confirm the information in the spreadsheet is correct and that you are concur with the audit.

Thanks,  
Chi Tran

**From:** Quechi T. Tran WMATA OIG  
**Sent:** Tuesday, November 2, 2021 3:39 PM  
**To:** Ming Ng <[mng@cornerstoneconcilium.com](mailto:mng@cornerstoneconcilium.com)>  
**Subject:** RE: Audit Request for Contract #FQ18033

Good Afternoon,

See attached for audit analysis. We agreed with the proposed overhead rate. Please let us know your thought as well.

Thanks,  
Chi Tran

**From:** Ming Ng <[mng@cornerstoneconcilium.com](mailto:mng@cornerstoneconcilium.com)>  
**Sent:** Friday, September 17, 2021 6:20 PM  
**To:** Quechi T. Tran WMATA OIG <[qtran@wmataoig.gov](mailto:qtran@wmataoig.gov)>  
**Cc:** Dong-Mei Bian <[mbian@cornerstoneconcilium.com](mailto:mbian@cornerstoneconcilium.com)>; Monique Poydras <[mpoydras@cornerstoneconcilium.com](mailto:mpoydras@cornerstoneconcilium.com)>; Wayne Perry <[wperry@cornerstoneconcilium.com](mailto:wperry@cornerstoneconcilium.com)>  
**Subject:** RE: Audit Request for Contract #FQ18033  
**Importance:** High

Dear Chi,

We like to answer your questions:

1. Whether or not Cornerstone has any potential employees that will be working on this project?  
There has been no request for support from the Parsons subcontract for the Contract #FQ18033 recently. We shall provide names and payroll information when we have active task orders.
2. The 2020 overhead rate.  
Please find attached our internally prepared 2020 Overhead Rate.  
As Cornerstone is a small business, it would be financially challenged for us to conduct independent overhead audit annually. We follow the principles established from previous accepted audits and perform similar disallowances to the 2020 financials to arrive at the internally prepared overhead rate. This method of annual update of our overhead rate has been acceptable by WMATA in the past and is acceptable to many agencies.

Our 2020 Overhead Rate is 164.08%. This is 13.7% higher than the current accepted rate 144.26%. Please let us know if you have any questions.

Thanks,

Ming  
Ming Ng, P.E.  
Vice President  
Cornerstone  
241 Fifth Street,  
San Francisco,



Contractor Name Cornerstone Transportation Consulting, Inc.  
Contract Number FQ18033  
Contract Name General Architectural & Engineering Consultant (GEC) On-Call Design Services.

General Note:

- 1) Per CTC's representative - Monique Poydras, They currently do not have any staff associated with Parsons subconsultant agreement. Therefore, CTC did not assign any employees for this contract.

Purpose: To determine the reasonableness of the proposed billing rates for contract FQ18033

Source: Provided by Monique Poydras

Email   Explanation on rates

Scope: CY2021

Conclusion: There are no employees proposed for this contract


Contractor Name  
Contract Number  
Contract Name

Cornerstone Transportation Consulting, Inc.  
FQ18033  
General Architectural & Engineering Consultant (GEC) On-Call Design Services.

Description	Per General Ledger	Review Adjustment	Total Costs
Direct Labor	2,536,310.00	-	2,536,310.00
Indirect Labor	999,485.00	-	999,485.00
<b>Total Labor</b>	<b>3,535,795.00</b>		<b>3,535,795.00</b>
<b>Fringe Benefits</b>			
Bonus	127,000.00	-	127,000.00
Fringe Benefits- Paid Time Off	288,777.00	-	288,777.00
Fringe Benefit- Holiday	120,522.00	-	120,522.00
401k Contribution/Profit Sharing Plan	50,000.00	-	50,000.00
Life & Disability Ins	5,567.00	(5,567.00)	-
ER- Benefits	201,575.00	-	201,575.00
Officer Wellness	8,644.00	(8,644.00)	-
Workers Compensation	52,591.00	-	52,591.00
ER- Taxes/Contributions	300,522.00	-	300,522.00
Payroll Service Charges	86,928.00	(2,900.00)	84,028.00
<b>Total Benefits</b>	<b>1,242,126.00</b>	<b>(17,111.00)</b>	<b>1,225,015.00</b>
			34.65%
<b>General Overhead</b>			
Indirect Labor	999,485.00	-	999,485.00
Fringe benefit on indirect labor	346,283.00	-	346,283.00
Fringe benefit on Direct Labor	878,733.00	-	878,733.00
Commission	35,561.00	-	35,561.00
Association Dues- Employee related	428.00	-	428.00
Membership fees	1,245.00	-	1,245.00
Recruiting- Recruiting Fees	29,522.00	-	29,522.00
Recruiting- Other Expenses	137.00	-	137.00
Relocation	26,155.00	-	26,155.00
Continuing Education and Training	14,610.00	-	14,610.00
Small Equipment- Computer	550.00	-	550.00
Small Equipment- Field	1,297.00	-	1,297.00
Small Equipment -Office	13,123.00	-	13,123.00
Supplies- Field	738.00	-	738.00
Supplies- Office	36,925.00	-	36,925.00
Supplies- Marketing	52.00	-	52.00
Internet- DC	4,571.00	-	4,571.00
Internet- SF	4,672.00	-	4,672.00
Computer Software- IS & CAD- Program	21,933.00	-	21,933.00
Computer Software- Deltek Upgrade	23,765.00	-	23,765.00
Outside Reproduction	4,085.00	-	4,085.00
Meeting & Conferences	215.00	-	215.00
Subscriptions	6,534.00	-	6,534.00
Outside consultants	292,664.00	-	292,664.00
Accounting & Auditing Fees	8,170.00	(4,245.00)	3,925.00
Legal Claims Expense- Attorney	11,553.00	-	11,553.00
Business Development ( Civic)	5,203.00	-	5,203.00
Rent Expense- Premises	313,935.00	(88,268.00)	225,667.00
Rent Expense- Washington DC	174,600.00	(61,566.00)	113,034.00
Security- DC	692.00	-	692.00
Rent Expense- Parking	8,910.00	-	8,910.00
Repairs & Maintenance - Premises	2,472.00	-	2,472.00
Utilities -Electric- DC	3,587.00	-	3,587.00
Utilities- Water- DC	811.00	-	811.00
Telephone	28.00	-	28.00
Telephone- Computer	5,827.00	-	5,827.00
Cellular Phones	9,505.00	-	9,505.00
Pagers	13,939.00	-	13,939.00
File Storage	2,556.00	-	2,556.00
Utilities-Electric & Gas- SF	9,673.00	-	9,673.00

Cleaning Services	13,821.00	-	13,821.00
Travel Airfare	40,065.00	-	40,065.00
Travel Lodging	33,741.00	(6,074.00)	27,667.00
Travel Meals/Per diem	1,552.00	-	1,552.00
Business Meals	37,453.00	(13,109.00)	24,344.00
Employee Meals	6,600.00	(6,600.00)	-
Travel- Miscellaneous	183.00	(183.00)	-
Cab, Parking, Toll, Gas, BART	14,515.00	-	14,515.00
Auto Rental	5,746.00	-	5,746.00
Auto Repair & Maintenance	5,978.00	-	5,978.00
Auto Lease	4,680.00	-	4,680.00
Alcoholic Beverages	7,107.00	(7,107.00)	-
Marketing- Budget	4,128.00	-	4,128.00
Insurance- General Liability	35,210.00	-	35,210.00
Insurance- D & O	8,880.00	-	8,880.00
Insurance- Professional Liabilities	99,547.00	-	99,547.00
Insurance- Property	13,580.00	-	13,580.00
Insurance- Life	5,350.00	(5,350.00)	-
Insurance- Other Insurance	20,763.00	-	20,763.00
Depreciation- Leasehold Improvement	52,902.00	-	52,902.00
Depreciation- Vehicles	8,115.00	-	8,115.00
Depreciation- Furnishings & Fixtures	11,853.00	-	11,853.00
Depreciation- IS & CAD equipment	3,073.00	-	3,073.00
Postage	650.00	-	650.00
Courier- UPS, FEDEX DHL etc	1,995.00	-	1,995.00
Licenses & Business Registration Renewal	22,069.00	-	22,069.00
US Corp Income Tax.Federal Tax	144,181.00	(144,181.00)	-
CA Corp franchise Income Tax	59,779.00	-	59,779.00
Property Tax	1,808.00	-	1,808.00
Contribution & Donations	81,854.00	(81,854.00)	-
Fines and penalties	10.00	(10.00)	-
Miscellaneous Expense	17,459.00	(527.00)	16,932.00
Bank Services Charges	2,240.00	(2,240.00)	-
Interest Expenses- Loan from WP/CJ/MN/FS	5,360.00	(5,360.00)	-
Interest Expenses- WF Line of Credit	25,173.00	(25,173.00)	-
Total General Overhead	<u>4,112,164.00</u>	<u>(451,847.00)</u>	<u>3,660,317.00</u>
Overhead Rate	<u>162%</u>	<u>-17.82%</u>	<u>144.32%</u>

**Purpose:** To determine the reasonableness of the proposed overhead rate.

**Source:** CTC's proposal and overhead statement.  
2019 Overhead  Cornerstone\_Audited\_OH\_Rate

**Scope:** CY 2019 Overhead

**Conclusion:** Based on our review, we determined that the proposed overhead rate to be reasonable.

Attachment (D)  
Cornerstone 2022  
Overhead Rate



**CORNERSTONE TRANSPORTATION CONSULTING, INC.**

**STATEMENT OF INDIRECT COST**

**(2022)**



**CORNERSTONE TRANSPORTATION CONSULTING, INC.**

**Statement of Indirect Cost (2022)**

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**CORNERSTONE TRANSPORTATION CONSULTING, INC.**

**Statement of Direct Labor and Company Overhead Expenses (2022)**

**To Whom this may concern:**

Cornerstone is requested to provide an overhead rate for the cost reimbursement contracts. For the 2022 indirect overhead rate, Cornerstone has performed an internal review and calculation. We follow the FAR 31 audit guidelines as the standard procedure as required by Federal government. Our 2022 indirect overhead rate is calculated to be 124.59%.

Cornerstone is a small business, and it is financially challenging to hire an independent auditor to perform the overhead annually. Instead, we performed our own calculation and compared our rate with the periodic independent audited rate.

Our most recent independent audited rate was performed for the 2019 overhead rate and that was determined to be 144.32%. (Our 2021 indirect overhead rate from internal review and calculation was 149.33%.) We have been using the 144.32% for all our cost reimbursement contracts and this rate has been accepted by other agencies such as San Francisco Bay Area Rapid Transit (BART) and Washington Metropolitan Area Transit Authority (WMATA).

Attached please find two documents relating to the establishment of our overhead rate:

Page No.	Spreadsheet	Details
4-6	2022 Overhead Rates	This document is FAR compliant, and the template has been accepted by WMATA (Washington Metropolitan Area Transit Authority) and the City and County of San Francisco through MTA (Municipal Transportation Agency).
7 - 14	2019 Independent Auditor's Report on Statement of Indirect Cost Rate	This is the Indirect Cost Rate Report produced by Government Contract Associates (GCA), and independent overhead rate auditor. The overhead audit determined the reimbursement overhead rate to be 144.32%

Cornerstone understands that our most recent overhead rate has been reduced from the audited and accepted rate of 144.32% to 124.59%. Please give us a directive for any adjustments needed for previous invoices. Also, please guide us for the rate to be used for future billings. We shall keep on using our standard rate of 144.32% at this juncture. It would be more efficient to use a standard rate now and perform the adjustments after the adjustment methodology is determined.

If the client has any further questions or would like to review the source documents, or concurrence letters for cognizant agencies, please feel free to contact me for additional assistance.

Yours sincerely,

Ming Ng, P.E. MBA  
Sr. Vice President



Cornerstone Concilium  
 Accounting Department  
 Year 2022  
 Indirect Overhead Rate  
 Cornerstone Consolidated  
 Date of Preparation: 5/3/2023

Summary: This spreadsheet shows the calculation of Cornerstone's 2022 Indirect Cost Rate

Account	Description	Consolidated	Disallowance	Cost Pool
601.00	Direct Labor	3,745,812.91		3,745,812.91
701.00	Indirect Labor	1,503,988.96		1,503,988.96
710.00	Job Cost Variance	1,381.37		1,381.37
712.00	Bonus	119,100.00		119,100.00
714.00	Commission	75,980.56		75,980.56
721.00	Fringe Benefit - Paid Time Off	393,890.68		393,890.68
722.00	Fringe Benefit - Holiday	151,817.51		151,817.51
723.00	Health Insurance - Exp	-		-
726.00	401K Contribution/Profit Sharing Plan	118,333.23		118,333.23
727.00	Life & disability Insurance	5,567.40	5,567.40	-
728.00	ER - Benefits	296,502.23		296,502.23
728.50	Officer Wellness	8,194.62	8,194.62	-
731.00	Workers Compensation	68,834.09		68,834.09
731.70	ER - Taxes/Contributions	446,827.90		446,827.90
732.00	ER- Other Payroll Deduction	-		-
733.00	Payroll Service Charges	104,132.00		104,132.00
739.00	EE Payroll Taxes - Budget	-		-
741.00	Professional Licenses & Register	-		-
741.10	Association Dues - Employee Related	-		-
741.20	Association Dues - Cornerstone Related	-		-
741.30	Membership Fees	700.00		700.00
742.00	Recruiting - Advertisement	17,852.00		17,852.00
742.10	Recruiting - Recruiting Fee	-		-
742.15	Recruiting - Recruiting Fee -DC	-		-
742.15	Recruiting - Other Recruiting Expenses	-		-
742.30	Relocation	5,140.37		5,140.37
743.00	Continuing Education & Training	7,327.57		7,327.57
744.00	Small Equipment - Computer	-		-
744.10	Small Equipment - Field	3,821.09		3,821.09
744.20	Small Equipment - Office	13,259.36		13,259.36
744.21	Office Security	10,767.77		10,767.77
744.50	Supplies - Field	44.19		44.19
744.60	Supplies - Office	21,932.59		21,932.59
744.60	Supplies - Office - HLBG	7,545.52		7,545.52
744.7	Supplies - Marketing	-		-
744.75	Internet - Unanet Tech/Network Solutions	-		-
744.76	Internet - DC	5,484.81		5,484.81
744.77	Internet - SF	8,887.93		8,887.93
744.80	Computer Software - IS & CAD - Program	47,966.63		47,966.63

744.85	Computer Software - Deltek upgrade	-	-	-
744.90	Outside Reproduction	-	-	-
745.00	Meetings & Conferences	350.00		350.00
748.00	Subscriptions	7,054.53		7,054.53
750.00	Outside Consultants	58,824.74		58,824.74
750.1	Outside Consultants - DC	28,312.17		28,312.17
750.2	Outside Consultants - HLBG	69,288.31		69,288.31
751.00	Accounting & Auditing Fees	8,360.00		8,360.00
752.10	Legal Claims Expense - Attorney	4,207.17		4,207.17
752.50	Notary	6.00		6.00
753.00	Business Development (Civic)	12,022.13		12,022.13
756.00	Advertising	1,538.00	1,538.00	-
760.00	Rent Expense - Premises	357,149.70	96,430.42	260,719.28
760.10	Rent Expense - Offsite Office	-		-
760.2	Rent Expense - Washington DC	185,400.00	64,890.00	120,510.00
760.30	Security - DC	-		-
760.31	Security	-		-
762.00	Facilities Move	-		-
761.10	Rent Expense - Other	-		-
765.00	Rent Expense - Parking	12,100.00		12,100.00
766.00	Repairs -& Maintenance - Premises	6,441.91		6,441.91
766.10	Repairs -& Maintenance - Office Equipment	137.00		137.00
767.00	Utilities - Natural Gas - DC	705.50		705.50
767.11	Utilities - Electric - DC	3,142.34		3,142.34
767.20	Utilities - Water - DC	714.15		714.15
767.22	Utilities - Trash	526.17		526.17
767.30	Telephone	14,267.02		14,267.02
767.40	Telephone - Computer	1,400.52		1,400.52
767.50	Fax	-		-
767.60	Cellular Phones	13,701.28		13,701.28
767.70	Pagers	-		-
767.80	File Storage	9,001.92		9,001.92
767.90	Utilities - Electric & Gas - SF	20,010.51		20,010.51
768.00	Cleaning Services	12,283.00		12,283.00
768.10	Cleaning Services - DC	1,590.00		1,590.00
770.00	Travel Airfare	26,592.41		26,592.41
771.00	Travel Lodging	49,954.09		49,954.09
772.00	Travel Meals / Per Diem	224.38		224.38
772.10	Business Meals	45,124.41		45,124.41
772.20	Employee Meals	433.39	433.39	-
773.50	Travel - Miscellaneous	-		-
774.00	Cab, Parking, Toll, Gas, BART	25,881.41		25,881.41
774.1	Auto Rental	1,093.73		1,093.73
774.20	Auto Repair & Maintenance	3,596.68	1,027.62	2,569.06 *
774.30	Auto Lease	42,838.16	12,239.47	30,598.69 *
774.30	Auto Lease -DC	5,320.44	1,520.13	3,800.31 *
776.00	Entertainment	450.00	450.00	-
779.00	Marketing - Budget	-		-

780.00	Insurance - General Liability	62,974.50		62,974.50
780.50	Insurance - D & O	40,508.32		40,508.32
781.00	Insurance - Professional Liabilities	107,912.86		107,912.86
782.00	Insurance - Property	4,046.00		4,046.00
782.10	Insurance - Property -DC	6,640.00		6,640.00
782.50	Insurance - Life	5,350.00	5,350.00	-
783.00	Insurance - Vehicle	653.12		653.12
784.00	Insurance - Other Insurance	29,967.69		29,967.69
785.00	Depreciation - Leasehold Improvement	65,988.34		65,988.34
786.00	Depreciation - Vehicles	14,909.83		14,909.83
787.00	Depreciation - Furniture & Fixtures	23,606.91		23,606.91
788.00	Depreciation - Equipment	512.93		512.93
790.00	Postage	1,005.85		1,005.85
790.10	Courier - UPS, FedEx, DHL etc.	3,785.68		3,785.68
791.00	Licenses & Business Registration Renewal	6,540.13		6,540.13
791.20	U.S. Corp Income Tax/Federal Tax	12,437.70	12,437.70	-
791.30	State Income Taxes	-	-	-
791.40	CA Corp Franchise Income Tax	10,573.53	-	10,573.53
791.50	Property Tax	1,587.28	1,587.28	-
791.60	DC Corp Franchise Income Tax	3,177.00	-	3,177.00
792.00	Contribution & Donations	50,334.13	50,334.13	-
792.10	Finance Charge / Late Fees Paid	5,284.41	5,284.41	-
792.20	Fines & Penalties	-	-	-
792.51	Tax Interest and Penalties	1,851.26	1,851.26	-
792.60	Government Contract Usage Fee	-	-	-
792.80	Fidelity Recordkeeping Fees (Forfeiture)	-	-	-
793.00	Miscellaneous Expense	1,115.19		1,115.19
794.00	Bank Service Charges	3,426.60	3,426.60	-
795.00	Loan Interest - CITI LOC/AMEX LOC	-	-	-
795.10	Interest Expense - Loan from WP/CJ/MN/FS	-	-	-
795.40	Interest Expense - Credit Card	-	-	-
795.60	Interest Expense - WF Line of Credit	8,918.95	8,918.95	-
796.00	Treasury Acct / Gain / Loss	26,091.39	26,091.39	-

#### Total Indirect Expenses

Unadjusted	Adjustment	Adjusted
4,974,523.15	307,572.77	4,666,950.38

#### Legend

Indirect Labor
Fringe Benefits
Facilities & Business Overhead
General Operation Overhead
Finance Overhead

Fringes Benefit	Overhead Expenses	G&A
1,775,418.20	1,200,323.36	1,691,208.82

\* adjusted for 2/7 unallowable

#### Allocation Base

Direct labor	3,745,812.91
--------------	--------------

#### Indirect Cost Rates

a. Labor fringe benefits rate	47.40%	
b. Overhead expense rate		32.04%
c. General & administration rate		45.15%
Indirect Cost Rate (Overhead)	(a + b + c)	124.59%

# GOVERNMENT CONTRACT ASSOCIATES (GCA)

<https://govcontractassoc.com>

**Cornerstone Concilium, Inc.**

March 2, 2020

We have assessed Cornerstone Concilium Inc's (CCI) accounting system. The financial statement is the responsibility of Cornerstone Concilium, Inc. management. Our responsibility is to express an opinion on the accounting system CCI utilizes as of date of the assessment.

We conducted our assessment in accordance Federal Acquisition Regulations (FAR) guideline. We planned and performed our evaluation to obtain a reasonable assurance about whether the accounting system is compliant with FAR part 31.

In our opinion CCI's accounting system provides:

- Labor rate is consistent with FAR Part 31, Cost Principles
- Properly segregates direct costs from indirect costs.
- Identifies and accumulates direct costs by contract.
- Has a logical and consistent method for the allocation of indirect costs to intermediate and final cost objectives.
- Accumulates costs under general ledger.
- Timekeeping system identifies employees' labor by intermediate and/or final cost objectives.
- Labor distribution system records direct and indirect labor to the appropriate cost objectives
- Direct other costs charged to a contract through routine posting of books of account.
- Track all direct (labor and ODC) costs and invoice in accordance with contract terms and conditions thorough its job cost system.
- Funding information as required by contract clauses such as Limitation of Cost (FAR 52.232-20 and 21) or Limitation on Payments (FAR 52.216-16).

We believe that our assessment provides a reasonable basis for our opinion.

The assessment was prepared on a basis of accounting practices prescribed by Part 31 of the Federal Acquisition Regulations (FAR) and is not intended to be a presentation in conformity with generally accepted accounting principles.

This report is intended solely for the use and information of the Board of Directors of Cornerstone Concilium, Inc.

Majid Azad

Principal

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**GOVERNMENT CONTRACT ASSOCIATES  
(GCA)**

<https://govcontractassoc.com>

***INDEPENDENT AUDITORS' REPORT  
ON STATEMENT OF INDIRECT COST RATE***

***To the Board of Directors  
Cornerstone Concilium, Inc.***

We have audited the Indirect Cost Rate for the year ended December 31, 2019. The financial statement is the responsibility of Cornerstone Concilium, Inc. management. Our responsibility is to express an opinion on the indirect cost rates based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards (July 2018 Revision) issued by the Comptroller General of the United States. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the indirect cost rates are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the indirect cost rate proposed. We believe that our audit provides a reasonable basis for our opinion.

The accompanying statement was prepared on a basis of accounting practices prescribed by Part 31 of the Federal Acquisition Regulations (FAR) and is not intended to be a presentation in conformity with generally accepted accounting principles.

In our opinion, the Indirect Cost Rate summarized in the Indirect Cost Rate presents fairly, in all material respects, the indirect cost rate for December 31, 2019. This report is intended solely for the use and information of the Board of Directors of Cornerstone Concilium, Inc.

*William Mark Luntz, CPA*

# GOVERNMENT CONTRACT ASSOCIATES (GCA)

<https://govcontractassoc.com>

## Indirect Cost Rate Summary

STATEMENT OF DIRECT LABOR  
For the Year Ended December 31, 2019

	INDIRECT COST POOL	ALLOCATION BASE	INDIRECT COST RATE
Indirect Cost Pool	\$3,660,315	\$2,536,310	144.32%
TOTAL INDIRECT COST RATE			<u>144.32%</u>

Note: Allocation for all costs including but not limited to overhead, general & administration is direct labor base only.

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# GOVERNMENT CONTRACT ASSOCIATES (GCA)

<https://govcontractassoc.com>

## Fringe Benefit Schedule

STATEMENT OF DIRECT LABOR  
For the Year Ended December 31, 2019

Description	Financial Statement Amount	Unallowable Costs and Adjustments	References	Allowable Costs	% of Total Labor
<b>LABOR:</b>					
Direct Labor	2,536,310			2,536,310	71.73%
Indirect Labor	999,485			999,485	28.27%
<b>TOTAL LABOR</b>	<b>3,535,795</b>			<b>3,535,795</b>	<b>100.00%</b>
<b>FRINGE BENEFITS:</b>					
712.00 Bonus	127,000			127,000	3.59%
721.00 Fringe Benefit - Paid Time Off	288,777			288,777	8.17%
722.00 Fringe Benefit - Holiday	120,522			120,522	3.41%
726.00 401K Contribution/Profit Sharing Plan	50,000			50,000	1.41%
727.00 Life & Disability Ins	5,567	(5,567)	I - O	0	0.00%
728.00 ER - Benefits	201,575			201,575	5.70%
728.50 Officer Wellness	8,644	(8,644)	I	0	0.00%
731.00 Workers Compensation	52,591			52,591	1.49%
731.70 ER - Taxes/Contributions	300,522			300,522	8.50%
733.00 Payroll Service Charges	86,928	(2,900)	G	84,028	2.38%
<b>TOTAL FRINGE BENEFITS</b>	<b>1,242,127</b>	<b>(17,112)</b>		<b>1,225,015</b>	<b>34.65%</b>

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# GOVERNMENT CONTRACT ASSOCIATES (GCA)

<https://govcontractassoc.com>

## INDIRECT COST RATE

STATEMENT OF DIRECT LABOR  
For the Year Ended December 31, 2019

		Financial Statement Amount	Unallowable Costs and Adjustments	Reference	Allowable Costs	% of Direct Labor
701.00	Indirect Labor	999,485			999,485	39.41%
	Fringe benefit on Indirect Labor	346,283			346,283	13.65%
	Fringe benefit on Direct Labor	878,733			878,733	34.65%
714.00	Commission	35,561			35,561	1.40%
741.10	Association Dues - Employee Related	428			428	0.02%
741.30	Membership Fees	1,245			1,245	0.05%
742.10	Recruiting - Recruiting Fees	29,522			29,522	1.16%
742.20	Recruiting - Other Expenses	137			137	0.01%
742.30	Relocation	26,155			26,155	1.05%
743.00	Continuing Education & Training	14,610			14,610	0.58%
744.00	Small Equipment - Computer	590			590	0.02%
744.10	Small Equipment - Field	1,297			1,297	0.05%
744.20	Small Equipment - Office	13,123			13,123	0.52%
744.50	Supplies - Field	738			738	0.03%
744.60	Supplies - Office	36,925			36,925	1.46%
744.70	Supplies - Marketing	52			52	0.00%
744.76	Internet - DC	4,571			4,571	0.18%
744.77	Internet - SF	4,672			4,672	0.18%
744.80	Computer Software - IS & CAD - Program	21,911			21,911	0.86%
744.85	Computer Software - Desktop upgrade	23,765			23,765	0.94%
744.90	Outsides Reproduction	4,985			4,985	0.19%
745.00	Meetings & Conferences	215			215	0.01%
748.00	Subscriptions	6,534			6,534	0.26%
750.00	Outsides Consultants	292,664			292,664	11.54%
751.00	Accounting & Auditing Fees	8,170	(4,245)	M	3,925	0.15%
752.10	Legal Claims Expense - Attorney	11,553	-	F-N	11,553	0.46%
753.00	Business Development (Cntr)	5,273			5,273	0.21%
760.00	Rent Expense - Premises	11,3515	(80,264)	P-Q	225,67	8.99%
760.20	Rent Expense - Washington DC	174,677	(61,666)	P-Q	113,014	4.49%
760.30	Security - DC	692			692	0.03%
765.00	Rent Expense - Parking	8,910			8,910	0.35%
766.00	Repairs & Maintenance - Premises	2,472			2,472	0.10%
767.11	Utilities - Electric - DC	3,587			3,587	0.14%
767.30	Utilities - Water - DC	811			811	0.03%
767.30	Telephone	28			28	0.00%
767.40	Telephone - Computer	5,827			5,827	0.23%
767.60	Cellular Phones	9,505			9,505	0.37%
767.70	Pagers	13,039			13,039	0.51%
767.80	File Storage	2,556			2,556	0.10%
767.90	Utilities - Electric & Gas - SF	9,673			9,673	0.38%
768.00	Cleaning Services	13,821			13,821	0.54%
770.00	Travel Airfare	40,065			40,065	1.58%
771.00	Travel Lodging	33,741	(6,973)	C	27,667	1.09%
772.00	Travel Meals / Per Diem	1,552			1,552	0.06%
772.10	Business Meals	37,453	(12,108)	C - D - J	24,344	0.96%
772.20	Employee Meals	6,609	(6,609)	A - D - J - K - S	0	0.00%
773.50	Travel - Miscellaneous	183	(183)	F - S	0	0.00%
774.00	Cab, Parking, Toll, Gas, BART	14,515			14,515	0.57%
774.10	Auto Rental	5,746			5,746	0.23%
774.20	Auto Repair & Maintenance	5,978			5,978	0.24%
774.30	Auto Lease	4,681			4,681	0.18%
777.00	Alcoholic Beverages	7,107	C, 1075	D	0	0.00%
779.00	Marketing - Budget	4,128			4,128	0.16%
780.00	Insurance - General Liability	35,210			35,210	1.39%
780.30	Insurance - D & O	8,980			8,980	0.35%
781.00	Insurance - Professional Liabilities	99,547			99,547	3.92%
782.00	Insurance - Property	13,581			13,580	0.54%
782.50	Insurance - Life	5,350	(5,350)	F - I	0	0.00%
784.00	Insurance - Other Insurance	30,763			30,763	0.12%
785.00	Depreciation - Leasehold Improvement	52,002			52,002	2.09%
786.00	Depreciation - Vehicles	8,115			8,115	0.32%
787.00	Depreciation - Furnishings & Fixtures	11,853			11,853	0.47%
788.00	Depreciation - IS & CAD Equipment	3,073			3,073	0.12%
790.00	Postage	650			650	0.03%
790.10	Courier - UPS, FedEx, DHL, etc	1,995			1,995	0.08%
791.00	Licenses & Business Registration Renewal	22,069			22,069	0.87%
791.20	U.S. Corp Income Tax/Federal Tax	144,181	(144,181)	M	0	0.00%
791.40	CA Corp Franchise Income Tax	59,779			59,779	2.36%
791.50	Property Tax	1,808			1,808	0.07%
792.00	Contribution & Donations	81,854	(81,854)	E - L	0	0.00%
792.20	Fees & Penalties	10	(10)	G	0	0.00%
793.00	Miscellaneous Expense	17,459	(527)	H	16,932	0.67%
794.00	Bank Service Charges	2,240	(2,240)	I	0	0.00%
795.10	Interest Expense - Loan from WP/CJ/MN/PS	5,360	(5,360)	J	0	0.00%
795.60	Interest Expense - W/F Line of Credit	25,173	(25,173)	K	0	0.00%
Total		4,112,160	(451,845)		3,660,315	144.32%

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# GOVERNMENT CONTRACT ASSOCIATES (GCA)

<https://govcontractassoc.com>

## References

STATEMENT OF DIRECT LABOR  
For the Year Ended December 31, 2019

- A Recruiting and Relocation 48 CFR 31.205-35
- B Gifts 48 CFR 31.205-13(b)
- C Excess Lodging and per diem 48 CFR 31.205-14, 31.205-46
- D Alcohol 48 CFR 31.205-51
- E Contributions 48 CFR 31.205-8
- F Miscellaneous account 48 CFR 31.201-2
- G Fines 48 CFR 31.205-15
- H Interest and other financial costs 48 CFR 31.205-20
- I Allowances for officers 48 CFR 31.201-4 and 31.205-13(b)
- J Entertainment 48 CFR 31.205-14
- K Holiday Party Expenses in excess of \$25 per person 48 CFR 31.205-14
- L Lobbying is 48 CFR 31.205-22
- M Federal Income 48 CFR 31.205-41 (b)
- N Legal Cost FAR 31.205-47
- O Insurance Far 31.205-19
- P Rental Cost (cost of ownership) 48 CFR 31.205-36  
Facility Capital Cost of Money (FCCM) FAR 52.215-16 Cost of money 31.205 -10 (Facility  
Cost of Ownership)
- Q
- S Volunteer Deletion

# GOVERNMENT CONTRACT ASSOCIATES (GCA)

<https://govcontractassoc.com>

*Cornerstone Concilium, Inc.*

## NOTES TO INDIRECT COST RATE

### Note 1 - DESCRIPTION OF THE COMPANY

Cornerstone Concilium, Inc. is a privately held professional firm formed in 1986 to provide architecture, engineering and management consulting services within the facilities, transportation and the technology industries. Responding to the increasingly complex and rapidly changing nature of the business environment, we have established a single source organization to provide flexible and responsive services specifically suited to individual client needs for both privately and publicly funded projects.

The Company was founded and incorporated in 1969 under the laws of the State of California. Its clients include private sector businesses and all levels of government related to the transportation industries. Revenues are derived from billings for services and reimbursable expenses. The Company has approximately 95% local agencies and 5% commercial contracts. Revenues are recognized on these contracts as costs are incurred. There have been no significant changes to the organization in fiscal year 2019.

### Note 2 – SIGNIFICANT ACCOUNTING POLICIES

- The Company's policy is to prepare its overhead schedules, which support the Fringe Benefits, and General Overhead, on the basis of accounting practices prescribed by Subparts 9900 and Part 31 of the Federal Acquisition Regulations (FAR). Accordingly, the above-mentioned statement is not intended to present the results of operations of the Company in conformity with generally accepted accounting principles.
- The Company maintains a job-order cost accounting system for the recording and accumulation of costs incurred under its contracts. Each project is assigned a job number so that costs may be segregated and accumulated in the Company's job-order cost accounting system.
- All costs are identified and recorded to the appropriate (final cost objective) by project number whether direct and/or indirect.
- All costs in the indirect cost pool is allocated on a direct labor dollar base.
- Executives' compensations were reviewed per The Executive Compensation for government contractors, as established by Section 702 of the Bipartisan Budget

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# **GOVERNMENT CONTRACT ASSOCIATES (GCA)**

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Act of 2013 (BBA; Pub. L. 113-67, December 26, 2013), for the year ending December 31, 2018. Excess compensation is also calculated based on National Compensation Matrix Tool – 2018.

- Certain employees are not compensated directly for overtime.
- Company purchased and depreciated some assets and others are operating lease. Annual lease costs are included in the overhead pool. All lease costs are allowable operating lease. Company leases/rents its offices from related third parties. All office facilities rental costs are based on cost of ownership and not market value.
- Company does not claim any Facility Capital Cost of Money (FCCM) but includes cost of money in calculating its ownership rental costs.

**LOS ANGELES WORLD AIRPORTS  
CONTRACTOR RESPONSIBILITY PROGRAM  
QUESTIONNAIRE**

On December 4, 2001, the Board of Airport Commissioners adopted Resolution No. 21601, establishing LAWA's Contractor Responsibility Program (CRP). The intent of the program is to ensure that all LAWA contractors have the necessary quality, fitness and capacity to perform the work set forth in the contract. To assist LAWA in making this determination, each bidder/proposer is required to complete and submit with the bid/proposal the attached CRP Questionnaire. If a non-competitive process is used to procure the contract, the proposed contractor is required to complete and submit the CRP Questionnaire to LAWA prior to execution of the contract. Submitted CRP questionnaires will become public records and information contained therein will be available for public review for at least fourteen (14) calendar days, except to the extent that such information is exempt from disclosure pursuant to applicable law.

The signatory of this questionnaire guarantees the truth and accuracy of all statements and answers to the questions herein. Failure to complete and submit this questionnaire may make the bid/proposal non-responsive and result in non-award of the proposed contract. During the review period if the bidder/proposer or contractor (collectively referred to hereafter as "bidder/proposer") is found non-responsible, he/she is entitled to an Administrative Hearing if a written request is submitted to LAWA within ten (10) working days from the date LAWA issued the non-responsibility notice. Final determination of non-responsibility will result in disqualification of the bid/proposal or forfeiture of the proposed contract.

All Questionnaire responses must be typewritten or printed in ink. Where an explanation is required or where additional space is needed to explain an answer, use the CRP Questionnaire Attachment A. Submit the completed and signed Questionnaire and all attachments to LAWA. Retain a copy of this completed questionnaire for future reference. Contractors shall submit updated information to LAWA within thirty (30) days if changes have occurred that would make any of the responses inaccurate in any way.

**A. PROJECT TITLE:** Multiple Award Task Order Contracts for Program Services For LAWA

**B. BIDDER/CONTRACTOR INFORMATION:**

Anbessaw Consulting Inc	The Quality Firm		
Legal Name	DBA		
3580 W. Temple Avenue	Pomona	CA	91768
Street Address	City	State	Zip
Yonas Keffelew, CEO	562-234-1433		
Contact Person, Title	Phone	Fax	

**C. TYPE OF SUBMISSION:** The CRP Questionnaire being submitted is:

- ☒ An initial submission of a CRP Questionnaire. **Please complete all questions and sign Attachment A.**
- ☐ An update of a prior CRP Questionnaire dated \_\_\_\_/\_\_\_\_/\_\_\_\_. **Please complete all questions and sign Attachment A.**
- ☐ A copy of the initial CRP Questionnaire dated \_\_\_\_/\_\_\_\_/\_\_\_\_/. **Please sign below and return this page.**

**I certify under penalty of perjury under the laws of the State of California that there has been no change to any of the responses since the firm submitted the last CRP Questionnaire.**

Yonas Keffelew, CEO	<i>Yonas Keffelew</i>	9/25/2023
Print Name, Title	Signature	Date

**A. OWNERSHIP AND NAME CHANGES**

- 1a. In the past five (5) years, has the name of the bidder/proposer (also referred to herein as "your firm") changed?

☒ Yes      ☐ No

If **Yes**, list on Attachment A all prior legal and D.B.A. names used by the bidder/proposer, the addresses of each of the identified entities, and the dates when each identified entity used those names. Additionally, please explain in detail the specific reason(s) for each name change.

- 1b. In the past five (5) years, has the owner of your firm (if your firm is a sole proprietorship) or any partner of your firm (if your firm is a partnership), or any officer of your firm (if your firm is a corporation) engaged in the same or similar type of business as the current firm?

☐ Yes      ☒ No

If **Yes**, list on Attachment A the names of those firms.

**B. FINANCIAL RESOURCES AND RESPONSIBILITY**

2. In the past five (5) years, has your firm ever been the debtor in a bankruptcy proceeding?

☐ Yes      ☒ No

If **Yes**, explain on Attachment A the specific circumstances and dates surrounding each instance.

3. Is your company now in the process of, or in negotiations toward, or in preparations for being sold?

☐ Yes      ☒ No

If **Yes**, explain on Attachment A the specific circumstances, including to whom being sold and principal contact information.

4. In the past five (5) years, has your firm's financial position significantly changed?

☐ Yes      ☒ No

If **Yes**, explain the specific circumstances on Attachment A.

5. In the past five (5) years, has your firm ever been denied bonding?

☐ Yes      ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance and include the name of the bonding company.

6. In the past five (5) years, has any bonding company made any payments to satisfy any claims made against a bond issued on your firm's behalf or a firm where you were the principal?

☐ Yes      ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance.

**PERFORMANCE HISTORY**

7. In the past five (5) years, has your firm or the owner of your firm (if your firm is a sole proprietorship) or any partner of your firm (if your firm is a partnership), or any officer of your firm (if your firm is a corporation) defaulted under a contract with a governmental entity or with a private individual or entity?

☐ Yes      ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance.

8. In the past five (5) years, has a governmental or private entity or individual terminated your firm's contract prior to completion of the contract?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance, and principal contact information.

9. In the past five (5) years, has your firm ever failed to meet any scheduled deliverables or milestones?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the circumstances surrounding each instance, and principal contact information.

10. In the past ten (10) years, has the bidder/proposer had any contracts with any private or governmental entity to perform work which is similar, in any way, to the work to be performed on the contract for which you are bidding or proposing?

☒ Yes ☐ No

If **Yes**, list on a separate attachment, for each contract listed in response to this question: (a) contract number and dates; (b) awarding authority; (c) contact name and phone number; (d) description and success of performance; and (e) total dollar amount. Include audit information if available.

#### COMPLIANCE

11. In the past five (5) years, has your firm or any of its owners, partners, or officers, been penalized for or been found to have violated any federal, state, or local laws in the performance of a contract, including but not limited to laws regarding health and safety, labor and employment, wage and hours, and licensing laws which affect employees?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance, including the entity involved, the specific infraction(s), the dates of such instances, and the outcome and current status.

12. In the past five (5) years, has your firm ever been debarred or determined to be a non-responsible bidder contractor?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance, including the entity involved, the specific infraction(s), the dates of such instances, and the current status.

#### BUSINESS INTEGRITY

13. In the past five (5) years, has your firm been convicted of, or found liable in a civil suit for making a false claim(s) or material misrepresentation(s) to any private or governmental entity?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance, including the entity involved, the specific infraction(s), the dates of such instances, and the outcome and current status.

14. In the past five (5) years, has your firm or any of its executives, management personnel, and owners been convicted of a crime, including misdemeanors, or been found liable in a civil suit involving the bidding, awarding, or performance of a government contract; or the crime of theft, fraud, embezzlement, perjury, or bribery?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance, including the entity involved, the specific infraction(s), the dates of such instances, and current status.



**ATTACHMENT "A"**  
**FOR ANSWERS TO QUESTIONS IN SECTIONS A THROUGH E**

Use the space below to provide required additional information or explanation(s). Information submitted on this sheet must be typewritten. Indicate the question for which you are submitting the additional information. Information submitted on this Attachment will be available for public review, except to the extent that such information is exempt from disclosure pursuant to applicable law. **Insert additional Attachment A pages as necessary.**

1a. In the past five (5) years, has the name of the bidder/proposer (also referred to herein as "your firm") changed? Yes see below on detail

Legal Name of Company: Anbessaw Consulting Inc  
Initial Address: 2225 E. 28th St, Suite 512 Signal Hill, CA 90755

DBA: The Quality Firm  
New Address: 3580 W. Temple Avenue, Suite F Pomona, CA 91768

Explanation: Rebranding and refreshing our company image.

10. In the past ten (10) years, has the bidder/proposer had any contracts with any private or governmental entity to perform work which is similar, in any way, to the work to be performed on the contract for which you are bidding or proposing?

- a. Contract #:237814
- b. Awarding Authority:Bechtel
- c. Contact Name: Jacob Larson
- d. Phone Number: (801) 917 - 1855
- e. Description: new 650-ton launch table, renovation of, and modifications to the 325-foot mobile service tower, 270-foot-tall mobile assembly shelter, and the 200-foot-tall, fixed umbilical tower
- f. Total Dollar Amount: \$341,932.30
- a. Contract #:CAP013540-NISC-0001
- b. Awarding Authority: Kaiser Permanente
- c. Contact Name: Keith Blazer
- d. Phone Number: (213) 925 - 9413
- e. Description: New build 60,000 square feet health center
- f. Total Dollar Amount: \$1,126,868.50
- a. Contract #:90008220.172793OS
- b. Awarding Authority: Skanska
- c. Contact Name: Francis Roldan
- d. Phone Number: (951) - 634 - 1740
- e. Description: LLand side Access Modernization Program
- f. Total Dollar Amount: \$4,834,400.00

**CERTIFICATION UNDER PENALTY OF PERJURY**

I certify under penalty of perjury under the laws of the State of California that I have read and understand the questions contained in this CRP Questionnaire. I further certify that I am responsible for the completeness and accuracy of the answers to each question, and that all information provided in response to this Questionnaire is true to the best of my knowledge and belief.

Yonas Keffelew, CEO



9/25/2023

Print Name, Title

Signature

Date

**LOS ANGELES WORLD AIRPORTS  
CONTRACTOR RESPONSIBILITY PROGRAM  
PLEDGE OF COMPLIANCE**

The Los Angeles World Airports (LAWA) Contractor Responsibility Program (Board Resolution #21601) provides that, unless specifically exempted, LAWA contractors working under contracts for services, for purchases, for construction, LAWA licensees with licenses, agreements or permits issued under the Certified Service Provider Program, and LAWA tenants with leases, that require the Board of Airport Commissioners' approval shall comply with all applicable provisions of the LAWA Contractor Responsibility Program. Bidders and proposers are required to complete and submit this Pledge of Compliance with the bid or proposal or with an amendment of a contract subject to the CRP. In addition, within 10 days of execution of any subcontract, the contractor shall submit to LAWA this Pledge of Compliance from each subcontractor who has been listed as performing work on the contract.

The contractor agrees to comply with the Contractor Responsibility Program and the following provisions:

- (a) To comply with all applicable Federal, state, and local laws in the performance of the contract, including but not limited to, laws regarding health and safety, labor and employment, wage and hours, and licensing laws which affect employees.
- (b) To notify LAWA within thirty (30) calendar days after receiving notification that any government agency has initiated an investigation that may result in a finding that the contractor is not in compliance with paragraph (a).
- (c) To notify LAWA within thirty (30) calendar days of all findings by a government agency or court of competent jurisdiction that the contractor has violated paragraph (a).
- (d) To provide LAWA within thirty (30) calendar days updated responses to the CRP Questionnaire if any change occurs which would change any response contained within the completed CRP Questionnaire. Note: This provision does not apply to amendments of contracts not subject to the CRP and to subcontractors not required to submit a CRP Questionnaire.
- (e) To ensure that subcontractors working on the LAWA contract shall complete and sign a Pledge of Compliance attesting under penalty of perjury to compliance with paragraphs (a) through (c) herein. To submit to LAWA the completed Pledges.
- (f) To notify LAWA within thirty (30) days of becoming aware of an investigation, violation or finding of any applicable federal, state, or local law involving the subcontractors in the performance of a LAWA contract.
- (g) To cooperate fully with LAWA during an investigation and to respond to request(s) for information within ten (10) working days from the date of the Notice to Respond.

Failure to sign and submit this form to LAWA with the bid/proposal may make the bid/proposal non-responsive.

The Quality Firm, 3580 W. Temple Avenue, Suite F Pomona, CA 91768, (562) 234 - 1433

Company Name, Address and Phone Number

*Yonas Keffelew*

9/25/2023

Signature of Officer or Authorized Representative

Date

Yonas Keffelew, CEO

Print Name and Title of Officer or Authorized Representative

Multiple Award Task Order Contracts for Program Services for LAWA

Project Title

Company name: The Quality Firm  
Project: Multiple Award Task Order Contracts for Program Services For LAWA  
Last 10 years Major CM PM Services Contracts  
Date prepared: 9/20/2023

Summary	This spreadsheet is the response to Question No. 10 of LAWA's Contractor Responsibility Questionnaire. It lists the representing contracts that we have performed in the past ten (10) years. The performed services in these contracts were similar to the services we propose to perform for LAWA - Multiple Award Task Order Contracts for Program Services: Project Management, Construction Management, Project Control, Document Control, Construction Inspection, Commissioning, Work Force Development.
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[illegible]

# **IRAN CONTRACTING ACT OF 2010 COMPLIANCE AFFIDAVIT**

(California Public Contract Code Sections 2200-2208)

The California Legislature adopted the Iran Contracting Act of 2010 to respond to policies of Iran in a uniform fashion (PCC § 2201(q)). The Iran Contracting Act prohibits bidders engaged in investment activities in Iran from bidding on, submitting proposals for, or entering into or renewing contracts with public entities for goods and services of one million dollars (\$1,000,000) or more (PCC § 2203(a)). A bidder who "engages in investment activities in Iran" is defined as either:

1. A bidder providing goods or services of twenty million dollars (\$20,000,000) or more in the energy sector of Iran, including provision of oil or liquefied natural gas tankers, or products used to construct or maintain pipelines used to transport oil or liquefied natural gas, for the energy sector of Iran; **or**
2. A bidder that is a financial institution (as that term is defined in 50 U.S.C. § 1701) that extends twenty million dollars (\$20,000,000) or more in credit to another person, for 45 days or more, if that person will use the credit to provide goods or services in the energy sector in Iran and is identified on a list created by the California Department of General Services (DGS) pursuant to PCC § 2203(b) as a person engaging in the investment activities in Iran.


The bidder shall certify that at the time of submitting a bid for new contract or renewal of an existing contract, the bidder is **not** identified on the DGS list of ineligible businesses or persons and that the bidder is **not** engaged in investment activities in Iran in violation of the Iran Contracting Act of 2010.

**California law establishes penalties for providing false certifications, including civil penalties equal to the greater of \$250,000 or twice the amount of the contract for which the false certification was made; contract termination; and three-year ineligibility to bid on contracts (PCC § 2205).**

To comply with the Iran Contracting Act of 2010, the bidder shall provide its vendor or financial institution name, and City Business Tax Registration Certificate (BRTC) if available, in completing **ONE** of the options shown below.

## **OPTION #1: CERTIFICATION**

I, the official named below, certify that I am duly authorized to execute this certification on behalf of the bidder or financial institution identified below, and that the bidder or financial institution identified below is **not** on the current DGS list of persons engaged in investment activities in Iran and is **not** a financial institution extending twenty million dollars (\$20,000,000) or more in credit to another person or vendor, for 45 days or more, if that other person or vendor will use the credit to provide goods or services in the energy sector in Iran and is identified on the current DSG list of persons engaged in investment activities in Iran.

<i>Vendor Name/Financial Institution (printed)</i> COLAB		<i>BTRC (or n/a)</i> n/a
<i>By (Authorized Signature)</i> 		
<i>Print Name and Title of Person Signing</i> Robyn Coates, Managing Partner		
<i>Date Executed</i> 10/3/2023	<i>City Approval (Signature)</i>	<i>(Print Name)</i>

## **OPTION #2: EXEMPTION**

Pursuant to PCC § 2203(c) and (d), a public entity may permit a bidder or financial institution engaged in investment activities in Iran, on a case-by-case basis, to be eligible for, or to bid on, submit a proposal for, or enter into, or renew, a contract for goods and services. If the bidder or financial institution identified below has obtained an exemption from the certification requirement under the Iran Contracting Act of 2010, the bidder or financial institution shall complete and sign below and attach documentation demonstrating the exemption approval.

<i>Vendor Name/Financial Institution (printed)</i>		<i>BTRC (or n/a)</i>
<i>By (Authorized Signature)</i>		
<i>Print Name and Title of Person Signing</i>		
<i>Date Executed</i>	<i>City Approval (Signature)</i>	<i>(Print Name)</i>

# **IRAN CONTRACTING ACT OF 2010 COMPLIANCE AFFIDAVIT**

(California Public Contract Code Sections 2200-2208)

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2. A bidder that is a financial institution (as that term is defined in 50 U.S.C. § 1701) that extends twenty million dollars (\$20,000,000) or more in credit to another person, for 45 days or more, if that person will use the credit to provide goods or services in the energy sector in Iran and is identified on a list created by the California Department of General Services (DGS) pursuant to PCC § 2203(b) as a person engaging in the investment activities in Iran.


The bidder shall certify that at the time of submitting a bid for new contract or renewal of an existing contract, the bidder is **not** identified on the DGS list of ineligible businesses or persons and that the bidder is **not** engaged in investment activities in Iran in violation of the Iran Contracting Act of 2010.

**California law establishes penalties for providing false certifications, including civil penalties equal to the greater of \$250,000 or twice the amount of the contract for which the false certification was made; contract termination; and three-year ineligibility to bid on contracts (PCC § 2205).**

To comply with the Iran Contracting Act of 2010, the bidder shall provide its vendor or financial institution name, and City Business Tax Registration Certificate (BTRC) if available, in completing **ONE** of the options shown below.

## **OPTION #1: CERTIFICATION**

I, the official named below, certify that I am duly authorized to execute this certification on behalf of the bidder or financial institution identified below, and that the bidder or financial institution identified below is **not** on the current DGS list of persons engaged in investment activities in Iran and is **not** a financial institution extending twenty million dollars (\$20,000,000) or more in credit to another person or vendor, for 45 days or more, if that other person or vendor will use the credit to provide goods or services in the energy sector in Iran and is identified on the current DSG list of persons engaged in investment activities in Iran.

<i>Vendor Name/Financial Institution (printed)</i> Quest Project Controls, Inc.		<i>BTRC (or n/a)</i> 0002425367-0001-7
<i>By (Authorized Signature)</i> 		
<i>Print Name and Title of Person Signing</i> Robyn Coates, President & CEO		
<i>Date Executed</i>	<i>City Approval (Signature)</i>	<i>(Print Name)</i>

## **OPTION #2: EXEMPTION**

Pursuant to PCC § 2203(c) and (d), a public entity may permit a bidder or financial institution engaged in investment activities in Iran, on a case-by-case basis, to be eligible for, or to bid on, submit a proposal for, or enter into, or renew, a contract for goods and services. If the bidder or financial institution identified below has obtained an exemption from the certification requirement under the Iran Contracting Act of 2010, the bidder or financial institution shall complete and sign below and attach documentation demonstrating the exemption approval.

<i>Vendor Name/Financial Institution (printed)</i>		<i>BTRC (or n/a)</i>
<i>By (Authorized Signature)</i>		
<i>Print Name and Title of Person Signing</i>		
<i>Date Executed</i>	<i>City Approval (Signature)</i>	<i>(Print Name)</i>

# **IRAN CONTRACTING ACT OF 2010 COMPLIANCE AFFIDAVIT**

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1. A bidder providing goods or services of twenty million dollars (\$20,000,000) or more in the energy sector of Iran, including provision of oil or liquefied natural gas tankers, or products used to construct or maintain pipelines used to transport oil or liquefied natural gas, for the energy sector of Iran; or
2. A bidder that is a financial institution (as that term is defined in 50 U.S.C. § 1701) that extends twenty million dollars (\$20,000,000) or more in credit to another person, for 45 days or more, if that person will use the credit to provide goods or services in the energy sector in Iran and is identified on a list created by the California Department of General Services (DGS) pursuant to PCC § 2203(b) as a person engaging in the investment activities in Iran.


The bidder shall certify that at the time of submitting a bid for new contract or renewal of an existing contract, the bidder is **not** identified on the DGS list of ineligible businesses or persons and that the bidder is **not** engaged in investment activities in Iran in violation of the Iran Contracting Act of 2010.

**California law establishes penalties for providing false certifications, including civil penalties equal to the greater of \$250,000 or twice the amount of the contract for which the false certification was made; contract termination; and three-year ineligibility to bid on contracts (PCC § 2205).**

To comply with the Iran Contracting Act of 2010, the bidder shall provide its vendor or financial institution name, and City Business Tax Registration Certificate (BTRC) if available, in completing **ONE** of the options shown below.

## **OPTION #1: CERTIFICATION**

I, the official named below, certify that I am duly authorized to execute this certification on behalf of the bidder or financial institution identified below, and that the bidder or financial institution identified below is **not** on the current DGS list of persons engaged in investment activities in Iran and is **not** a financial institution extending twenty million dollars (\$20,000,000) or more in credit to another person or vendor, for 45 days or more, if that other person or vendor will use the credit to provide goods or services in the energy sector in Iran and is identified on the current DGS list of persons engaged in investment activities in Iran.

<b>Vendor Name/Financial Institution (printed)</b> Morgner Technology Management		<b>BTRC (or n/a)</b> 0000821204-0001-7
<b>By (Authorized Signature)</b> 		
<b>Print Name and Title of Person Signing</b> Monique Morgner Lukeman, CEO		
<b>Date Executed</b>	<b>City Approval (Signature)</b>	<b>(Print Name)</b>

## **OPTION #2: EXEMPTION**

Pursuant to PCC § 2203(c) and (d), a public entity may permit a bidder or financial institution engaged in investment activities in Iran, on a case-by-case basis, to be eligible for, or to bid on, submit a proposal for, or enter into, or renew, a contract for goods and services. If the bidder or financial institution identified below has obtained an exemption from the certification requirement under the Iran Contracting Act of 2010, the bidder or financial institution shall complete and sign below and attach documentation demonstrating the exemption approval.

<b>Vendor Name/Financial Institution (printed)</b>		<b>BTRC (or n/a)</b>
<b>By (Authorized Signature)</b>		
<b>Print Name and Title of Person Signing</b>		
<b>Date Executed</b>	<b>City Approval (Signature)</b>	<b>(Print Name)</b>

# **IRAN CONTRACTING ACT OF 2010 COMPLIANCE AFFIDAVIT**

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2. A bidder that is a financial institution (as that term is defined in 50 U.S.C. § 1701) that extends twenty million dollars (\$20,000,000) or more in credit to another person, for 45 days or more, if that person will use the credit to provide goods or services in the energy sector in Iran and is identified on a list created by the California Department of General Services (DGS) pursuant to PCC § 2203(b) as a person engaging in the investment activities in Iran.

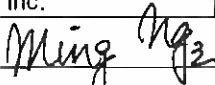
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Vendor Name/Financial Institution (printed) Cornerstone Transportation Consulting, Inc.		BTRC (or n/a) n/a
By (Authorized Signature) 		
Print Name and Title of Person Signing Miong Ng, Senior Vice President		
Date Executed August 8, 2023	City Approval (Signature)	(Print Name)

## **OPTION #2: EXEMPTION**

Pursuant to PCC § 2203(c) and (d), a public entity may permit a bidder or financial institution engaged in investment activities in Iran, on a case-by-case basis, to be eligible for, or to bid on, submit a proposal for, or enter into, or renew, a contract for goods and services. If the bidder or financial institution identified below has obtained an exemption from the certification requirement under the Iran Contracting Act of 2010, the bidder or financial institution shall complete and sign below and attach documentation demonstrating the exemption approval.

Vendor Name/Financial Institution (printed)		BTRC (or n/a)
By (Authorized Signature)		
Print Name and Title of Person Signing		
Date Executed	City Approval (Signature)	(Print Name)



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Vendor Name/Financial Institution (printed) The Quality Firm		BTRC (or n/a) 0003180472-0001-6
By (Authorized Signature) 		
Print Name and Title of Person Signing Yonas Keffelew		
Date Executed 8/8/2023	City Approval (Signature)	(Print Name)

## **OPTION #2: EXEMPTION**

Pursuant to PCC § 2203(c) and (d), a public entity may permit a bidder or financial institution engaged in investment activities in Iran, on a case-by-case basis, to be eligible for, or to bid on, submit a proposal for, or enter into, or renew, a contract for goods and services. If the bidder or financial institution identified below has obtained an exemption from the certification requirement under the Iran Contracting Act of 2010, the bidder or financial institution shall complete and sign below and attach documentation demonstrating the exemption approval.

Vendor Name/Financial Institution (printed)		BTRC (or n/a)
By (Authorized Signature)		
Print Name and Title of Person Signing		
Date Executed	City Approval (Signature)	(Print Name)

**LAWA EBO COMPLIANCE**

**FOR LAWA CONTRACTORS ONLY**

City of Los Angeles  
Department of Public Works  
Bureau of Contract Administration  
Office of Contract Compliance  
1149 S. Broadway, Suite 300, Los Angeles, CA 90015  
Phone: (213) 847-2625 E-mail: [bca.eeoe@lacity.org](mailto:bca.eeoe@lacity.org)

**EQUAL BENEFITS ORDINANCE COMPLIANCE AFFIDAVIT**

Prime contractors must certify compliance with Los Angeles Administrative Code (LAAC) Section 10.8.2.1 et seq. prior to the execution of a City agreement subject to the Equal Benefits Ordinance (EBO).

**SECTION 1. CONTACT INFORMATION**

Company Name: COLAB  
Company Address: 114 W Colorado Blvd  
City: Monrovia State: CA Zip: 91016  
Contact Person: Robyn Coates Phone: 626-639-2813 E-mail: robyn@thecmsolution.com  
Approximate Number of Employees in the United States: 0  
Approximate Number of Employees in the City of Los Angeles: 0

**SECTION 2. EBO REQUIREMENTS**

The EBO requires City Contractors who provide benefits to employees with spouses to provide the same benefits to employees with domestic partners. Domestic Partner means any two adults, of the same or different sex, who have registered as domestic partners with a governmental entity pursuant to state or local law authorizing this registration, or with an internal registry maintained by the employer of at least one of the domestic partners.

Unless otherwise exempt, the contractor is subject to and shall comply with the EBO as follows:

- A. The contractor's operations located within the City limits, regardless of whether there are employees at those locations performing work on the City Contract; and
- B. The contractor's operations located outside of the City limits if the property is owned by the City or the City has a right to occupy the property, and if the contractor's presence at or on the property is connected to a Contract with the City; and
- C. The Contractor's employees located elsewhere in the United States, but outside of the City Limits, if those employees are performing work on the City Contract.

A Contractor must post a copy of the following statement in conspicuous places at its place of business available to employees and applicants for employment:

"During the performance of a Contract with the City of Los Angeles, the Contractor will provide equal benefits to its employees with spouses and its employees with domestic partners."

## LAWA EBO COMPLIANCE

### SECTION 3. COMPLIANCE OPTIONS

I have read and understand the provisions of the Equal Benefits Ordinance and have determined that this company will comply as indicated below:

- ☒..... I have no employees.
- ☐..... I provide no benefits.
- ☐..... I provide benefits to employees only. Employees are prohibited from enrolling their spouse or domestic partner.
- ☐..... I provide equal benefits as required by the City of Los Angeles EBO.
- ☐..... I provide employees with a "Cash Equivalent." Note: The "Cash Equivalent" is the amount of money equivalent to what your company pays for spousal benefits that are unavailable for domestic partners, or vice versa.
- ☐..... All or some employees are covered by a collective bargaining agreement (CBA) or union trust fund. Consequently, I will provide Equal Benefits to all non-union represented employees, subject to the EBO, and will propose to the affected unions that they incorporate the requirements of the EBO into their CBA upon amendment, extension, or other modification of the CBA.
- ☐..... Health benefits currently provided do not comply with the EBO. However, I will make the necessary changes to provide Equal Benefits upon my next Open Enrollment period which begins on (Date) \_\_\_\_\_.
- ☐..... Our current company policies, i.e., family leave, bereavement leave, etc., do not comply with the provisions of the EBO. However, I will make the necessary modifications within three (3) months from the date of this affidavit.

### SECTION 4. DECLARATION UNDER PENALTY OF PERJURY

I understand that I am required to permit the City of Los Angeles access to and upon request, must provide certified copies of all company records pertaining to benefits, policies and practices for the purpose of investigation or to ascertain compliance with the Equal Benefits Ordinance. Furthermore, I understand that failure to comply with LAAC Section 10.8.2.1 et seq., Equal Benefits Ordinance may be deemed a material breach of any City contract by the Awarding Authority. The Awarding Authority may cancel, terminate or suspend in whole or in part, the contract; monies due or to become due under a contract may be retained by the City until compliance is achieved. The City may also pursue any and all other remedies at law or in equity for any breach. The City may use the failure to comply with the Equal Benefits Ordinance as evidence against the Contractor in actions taken pursuant to the provisions of the LAAC Section 10.40, et seq., Contractor Responsibility Ordinance.

COLAB will comply with the Equal Benefits Ordinance requirements

Company Name

as indicated above prior to executing a contract with the City of Los Angeles and will comply for the entire duration of the contract(s).

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct, and that I am authorized to bind this entity contractually.

Executed this 3rd day of October, in the year 2023, at Monrovia, CA  
(City) (State)

  
Signature

Robyn Coates

Name of Signatory (please print)

Managing Partner

Title

114 W Colorado Blvd

Mailing Address

Monrovia, CA 91016

City, State, Zip Code

TBD

EIN/TIN

**LAWA EBO COMPLIANCE**

**FOR LAWA CONTRACTORS ONLY**

City of Los Angeles  
Department of Public Works  
Bureau of Contract Administration  
Office of Contract Compliance  
1149 S. Broadway, Suite 300, Los Angeles, CA 90015  
Phone: (213) 847-2625 E-mail: [bca.eeoe@lacity.org](mailto:bca.eeoe@lacity.org)

**EQUAL BENEFITS ORDINANCE COMPLIANCE AFFIDAVIT**

Prime contractors must certify compliance with Los Angeles Administrative Code (LAAC) Section 10.8.2.1 et seq. prior to the execution of a City agreement subject to the Equal Benefits Ordinance (EBO).

**SECTION 1. CONTACT INFORMATION**

Company Name: Quest Project Controls, Inc. DBA CM Solutions

Company Address: 114 W Colorado Blvd

City: Monrovia State: CA Zip: 91016

Contact Person: Robyn Coates Phone: 626-639-2813 E-mail: robyn@thecmsolution.com

Approximate Number of Employees in the United States: 75

Approximate Number of Employees in the City of Los Angeles: 30

**SECTION 2. EBO REQUIREMENTS**

The EBO requires City Contractors who provide benefits to employees with spouses to provide the same benefits to employees with domestic partners. Domestic Partner means any two adults, of the same or different sex, who have registered as domestic partners with a governmental entity pursuant to state or local law authorizing this registration, or with an internal registry maintained by the employer of at least one of the domestic partners.

Unless otherwise exempt, the contractor is subject to and shall comply with the EBO as follows:

- A. The contractor's operations located within the City limits, regardless of whether there are employees at those locations performing work on the City Contract; and
- B. The contractor's operations located outside of the City limits if the property is owned by the City or the City has a right to occupy the property, and if the contractor's presence at or on the property is connected to a Contract with the City; and
- C. The Contractor's employees located elsewhere in the United States, but outside of the City Limits, if those employees are performing work on the City Contract.

A Contractor must post a copy of the following statement in conspicuous places at its place of business available to employees and applicants for employment:

"During the performance of a Contract with the City of Los Angeles, the Contractor will provide equal benefits to its employees with spouses and its employees with domestic partners."

## LAWA EBO COMPLIANCE

### SECTION 3. COMPLIANCE OPTIONS

I have read and understand the provisions of the Equal Benefits Ordinance and have determined that this company will comply as indicated below:

- ☐..... I have no employees.
- ☐..... I provide no benefits.
- ☐..... I provide benefits to employees only. Employees are prohibited from enrolling their spouse or domestic partner.
- ☒..... I provide equal benefits as required by the City of Los Angeles EBO.
- ☐..... I provide employees with a "Cash Equivalent." Note: The "Cash Equivalent" is the amount of money equivalent to what your company pays for spousal benefits that are unavailable for domestic partners, or vice versa.
- ☐..... All or some employees are covered by a collective bargaining agreement (CBA) or union trust fund. Consequently, I will provide Equal Benefits to all non-union represented employees, subject to the EBO, and will propose to the affected unions that they incorporate the requirements of the EBO into their CBA upon amendment, extension, or other modification of the CBA.
- ☐..... Health benefits currently provided do not comply with the EBO. However, I will make the necessary changes to provide Equal Benefits upon my next Open Enrollment period which begins on (Date) \_\_\_\_\_.
- ☐..... Our current company policies, i.e., family leave, bereavement leave, etc., do not comply with the provisions of the EBO. However, I will make the necessary modifications within three (3) months from the date of this affidavit.

### SECTION 4. DECLARATION UNDER PENALTY OF PERJURY

I understand that I am required to permit the City of Los Angeles access to and upon request, must provide certified copies of all company records pertaining to benefits, policies and practices for the purpose of investigation or to ascertain compliance with the Equal Benefits Ordinance. Furthermore, I understand that failure to comply with LAAC Section 10.8.2.1 et seq., Equal Benefits Ordinance may be deemed a material breach of any City contract by the Awarding Authority. The Awarding Authority may cancel, terminate or suspend in whole or in part, the contract; monies due or to become due under a contract may be retained by the City until compliance is achieved. The City may also pursue any and all other remedies at law or in equity for any breach. The City may use the failure to comply with the Equal Benefits Ordinance as evidence against the Contractor in actions taken pursuant to the provisions of the LAAC Section 10.40, et seq., Contractor Responsibility Ordinance.

Quest Project Controls, Inc. will comply with the Equal Benefits Ordinance requirements

Company Name

as indicated above prior to executing a contract with the City of Los Angeles and will comply for the entire duration of the contract(s).

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct, and that I am authorized to bind this entity contractually.

Executed this 3rd day of October, in the year 2023, at Monrovia, CA

(City)

(State)

Signature

Robyn Coates

Name of Signatory (please print)

President & CEO

Title

114 W. Colorado Blvd.

Mailing Address

Monrovia, CA 91016

City, State, Zip Code

46-0473897

EIN/TIN

**LAWA EBO COMPLIANCE**

**FOR LAWA CONTRACTORS ONLY**

City of Los Angeles  
Department of Public Works  
Bureau of Contract Administration  
Office of Contract Compliance  
1149 S. Broadway, Suite 300, Los Angeles, CA 90015  
Phone: (213) 847-2625 E-mail: [bca.eoe@lacity.org](mailto:bca.eoe@lacity.org)

**EQUAL BENEFITS ORDINANCE COMPLIANCE AFFIDAVIT**

Prime contractors must certify compliance with Los Angeles Administrative Code (LAAC) Section 10.8.2.1 et seq. prior to the execution of a City agreement subject to the Equal Benefits Ordinance (EBO).

**SECTION 1. CONTACT INFORMATION**

Company Name: Morgner Technology Management DBA Morgner Construction Management  
Company Address: 1880 Century Park East, Suite 333  
City: Los Angeles State: CA Zip: 90067  
Contact Person: Monique Morgner Luke Phone: 323-900-0030 E-mail: mmorgner@morgnerco.com  
Approximate Number of Employees in the United States: 67  
Approximate Number of Employees in the City of Los Angeles: 45

**SECTION 2. EBO REQUIREMENTS**

The EBO requires City Contractors who provide benefits to employees with spouses to provide the same benefits to employees with domestic partners. Domestic Partner means any two adults, of the same or different sex, who have registered as domestic partners with a governmental entity pursuant to state or local law authorizing this registration, or with an internal registry maintained by the employer of at least one of the domestic partners.

Unless otherwise exempt, the contractor is subject to and shall comply with the EBO as follows:

- A. The contractor's operations located within the City limits, regardless of whether there are employees at those locations performing work on the City Contract; and
- B. The contractor's operations located outside of the City limits if the property is owned by the City or the City has a right to occupy the property, and if the contractor's presence at or on the property is connected to a Contract with the City; and
- C. The Contractor's employees located elsewhere in the United States, but outside of the City Limits, if those employees are performing work on the City Contract.

A Contractor must post a copy of the following statement in conspicuous places at its place of business available to employees and applicants for employment:

"During the performance of a Contract with the City of Los Angeles, the Contractor will provide equal benefits to its employees with spouses and its employees with domestic partners."

## LAWA EBO COMPLIANCE

### SECTION 3. COMPLIANCE OPTIONS

I have read and understand the provisions of the Equal Benefits Ordinance and have determined that this company will comply as indicated below:

- ☐..... I have no employees.
- ☐..... I provide no benefits.
- ☐..... I provide benefits to employees only. Employees are prohibited from enrolling their spouse or domestic partner.
- ☒..... I provide equal benefits as required by the City of Los Angeles EBO.
- ☐..... I provide employees with a "Cash Equivalent." Note: The "Cash Equivalent" is the amount of money equivalent to what your company pays for spousal benefits that are unavailable for domestic partners, or vice versa.
- ☐..... All or some employees are covered by a collective bargaining agreement (CBA) or union trust fund. Consequently, I will provide Equal Benefits to all non-union represented employees, subject to the EBO, and will propose to the affected unions that they incorporate the requirements of the EBO into their CBA upon amendment, extension, or other modification of the CBA.
- ☐..... Health benefits currently provided do not comply with the EBO. However, I will make the necessary changes to provide Equal Benefits upon my next Open Enrollment period which begins on (Date) \_\_\_\_\_.
- ☐..... Our current company policies, i.e., family leave, bereavement leave, etc., do not comply with the provisions of the EBO. However, I will make the necessary modifications within three (3) months from the date of this affidavit.

### SECTION 4. DECLARATION UNDER PENALTY OF PERJURY

I understand that I am required to permit the City of Los Angeles access to and upon request, must provide certified copies of all company records pertaining to benefits, policies and practices for the purpose of investigation or to ascertain compliance with the Equal Benefits Ordinance. Furthermore, I understand that failure to comply with LAAC Section 10.8.2.1 et seq., Equal Benefits Ordinance may be deemed a material breach of any City contract by the Awarding Authority. The Awarding Authority may cancel, terminate or suspend in whole or in part, the contract; monies due or to become due under a contract may be retained by the City until compliance is achieved. The City may also pursue any and all other remedies at law or in equity for any breach. The City may use the failure to comply with the Equal Benefits Ordinance as evidence against the Contractor in actions taken pursuant to the provisions of the LAAC Section 10.40, et seq., Contractor Responsibility Ordinance.

Morgner Technology Managem will comply with the Equal Benefits Ordinance requirements

Company Name

as indicated above prior to executing a contract with the City of Los Angeles and will comply for the entire duration of the contract(s).

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct, and that I am authorized to bind this entity contractually.

Executed this 19 day of September, in the year 2023, at Los Angeles, CA

Monique Morgner Lukeman Digitally signed by Monique Morgner Lukeman  
Date: 2023.09.19 16:51:25 -0700 1880 Century Park East, Suite 1402

Signature

(City) (State)  
Mailing Address

Monique Morgner Lukeman

Los Angeles, CA 90067

Name of Signatory (please print)

City, State, Zip Code

CEO

95-4351674

Title

EIN/TIN



**LAWA EBO COMPLIANCE**

**FOR LAWA CONTRACTORS ONLY**

City of Los Angeles  
Department of Public Works  
Bureau of Contract Administration  
Office of Contract Compliance  
1149 S. Broadway, Suite 300, Los Angeles, CA 90015  
Phone: (213) 847-2625 E-mail: [bca.eoe@lacity.org](mailto:bca.eoe@lacity.org)

**EQUAL BENEFITS ORDINANCE COMPLIANCE AFFIDAVIT**

Prime contractors must certify compliance with Los Angeles Administrative Code (LAAC) Section 10.8.2.1 et seq. prior to the execution of a City agreement subject to the Equal Benefits Ordinance (EBO).

**SECTION 1. CONTACT INFORMATION**

Company Name: Cornerstone Transportation Consulting, Inc.  
Company Address: 241 Fifth Street  
City: San Francisco State: CA Zip: 94103  
Contact Person: Ming Ng Phone: 4157057800 E-mail: mng@cornerstoneconciliurn  
Approximate Number of Employees in the United States: 65  
Approximate Number of Employees in the City of Los Angeles: 9

**SECTION 2. EBO REQUIREMENTS**

The EBO requires City Contractors who provide benefits to employees with spouses to provide the same benefits to employees with domestic partners. Domestic Partner means any two adults, of the same or different sex, who have registered as domestic partners with a governmental entity pursuant to state or local law authorizing this registration, or with an internal registry maintained by the employer of at least one of the domestic partners.

Unless otherwise exempt, the contractor is subject to and shall comply with the EBO as follows:

- A. The contractor's operations located within the City limits, regardless of whether there are employees at those locations performing work on the City Contract; and
- B. The contractor's operations located outside of the City limits if the property is owned by the City or the City has a right to occupy the property, and if the contractor's presence at or on the property is connected to a Contract with the City; and
- C. The Contractor's employees located elsewhere in the United States, but outside of the City Limits, if those employees are performing work on the City Contract.

A Contractor must post a copy of the following statement in conspicuous places at its place of business available to employees and applicants for employment:

"During the performance of a Contract with the City of Los Angeles, the Contractor will provide equal benefits to its employees with spouses and its employees with domestic partners."

## LAWA EBO COMPLIANCE

### SECTION 3. COMPLIANCE OPTIONS

I have read and understand the provisions of the Equal Benefits Ordinance and have determined that this company will comply as indicated below:

- ☐..... I have no employees.
- ☐..... I provide no benefits.
- ☐..... I provide benefits to employees only. Employees are prohibited from enrolling their spouse or domestic partner.
- ☒..... I provide equal benefits as required by the City of Los Angeles EBO.
- ☐..... I provide employees with a "Cash Equivalent." Note: The "Cash Equivalent" is the amount of money equivalent to what your company pays for spousal benefits that are unavailable for domestic partners, or vice versa.
- ☐..... All or some employees are covered by a collective bargaining agreement (CBA) or union trust fund. Consequently, I will provide Equal Benefits to all non-union represented employees, subject to the EBO, and will propose to the affected unions that they incorporate the requirements of the EBO into their CBA upon amendment, extension, or other modification of the CBA.
- ☐..... Health benefits currently provided do not comply with the EBO. However, I will make the necessary changes to provide Equal Benefits upon my next Open Enrollment period which begins on (Date) \_\_\_\_\_.
- ☐..... Our current company policies, i.e., family leave, bereavement leave, etc., do not comply with the provisions of the EBO. However, I will make the necessary modifications within three (3) months from the date of this affidavit.

### SECTION 4. DECLARATION UNDER PENALTY OF PERJURY

I understand that I am required to permit the City of Los Angeles access to and upon request, must provide certified copies of all company records pertaining to benefits, policies and practices for the purpose of investigation or to ascertain compliance with the Equal Benefits Ordinance. Furthermore, I understand that failure to comply with LAAC Section 10.8.2.1 et seq., Equal Benefits Ordinance may be deemed a material breach of any City contract by the Awarding Authority. The Awarding Authority may cancel, terminate or suspend in whole or in part, the contract; monies due or to become due under a contract may be retained by the City until compliance is achieved. The City may also pursue any and all other remedies at law or in equity for any breach. The City may use the failure to comply with the Equal Benefits Ordinance as evidence against the Contractor in actions taken pursuant to the provisions of the LAAC Section 10.40, et seq., Contractor Responsibility Ordinance.


Cornerstone Transportation Co will comply with the Equal Benefits Ordinance requirements

Company Name

as indicated above prior to executing a contract with the City of Los Angeles and will comply for the entire duration of the contract(s).

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct, and that I am authorized to bind this entity contractually.

Executed this 7th day of August, in the year 2023, at San Francisco, CA  
(City) (State)

 Digitally signed by Ming Ng  
Date: 2023.08.07 11:35:15 -0700  
Signature  
Ming Ng  
Name of Signatory (please print)  
Senior Vice President  
Title

241 Fifth Street  
Mailing Address  
San Francisco, CA 94103  
City, State, Zip Code  
91-3315290  
EIN/TIN

**LAWA EBO COMPLIANCE**

**FOR LAWY CONTRACTORS ONLY**

City of Los Angeles  
Department of Public Works  
Bureau of Contract Administration  
Office of Contract Compliance  
1149 S. Broadway, Suite 300, Los Angeles, CA 90015  
Phone: (213) 847-2625 E-mail: [bca.eoe@lacity.org](mailto:bca.eoe@lacity.org)

**EQUAL BENEFITS ORDINANCE COMPLIANCE AFFIDAVIT**

Prime contractors must certify compliance with Los Angeles Administrative Code (LAAC) Section 10.8.2.1 et seq. prior to the execution of a City agreement subject to the Equal Benefits Ordinance (EBO).

**SECTION 1. CONTACT INFORMATION**

Company Name: The Quality Firm  
Company Address: 3580 W Temple Avenue, Suite F  
City: Pomona State: CA Zip: 91768  
Contact Person: Shawnie Marquez Phone: (909) 851-6978 E-mail: smarquez@thequalityfirm.com  
Approximate Number of Employees in the United States: 140  
Approximate Number of Employees in the City of Los Angeles: 53

**SECTION 2. EBO REQUIREMENTS**

The EBO requires City Contractors who provide benefits to employees with spouses to provide the same benefits to employees with domestic partners. Domestic Partner means any two adults, of the same or different sex, who have registered as domestic partners with a governmental entity pursuant to state or local law authorizing this registration, or with an internal registry maintained by the employer of at least one of the domestic partners.

Unless otherwise exempt, the contractor is subject to and shall comply with the EBO as follows:

- A. The contractor's operations located within the City limits, regardless of whether there are employees at those locations performing work on the City Contract; and
- B. The contractor's operations located outside of the City limits if the property is owned by the City or the City has a right to occupy the property, and if the contractor's presence at or on the property is connected to a Contract with the City; and
- C. The Contractor's employees located elsewhere in the United States, but outside of the City Limits, if those employees are performing work on the City Contract.

A Contractor must post a copy of the following statement in conspicuous places at its place of business available to employees and applicants for employment:

"During the performance of a Contract with the City of Los Angeles, the Contractor will provide equal benefits to its employees with spouses and its employees with domestic partners."

## LAWA EBO COMPLIANCE

### SECTION 3. COMPLIANCE OPTIONS

I have read and understand the provisions of the Equal Benefits Ordinance and have determined that this company will comply as indicated below:

- ☐..... I have no employees.
- ☐..... I provide no benefits.
- ☐..... I provide benefits to employees only. Employees are prohibited from enrolling their spouse or domestic partner.
- ☒..... I provide equal benefits as required by the City of Los Angeles EBO.
- ☐..... I provide employees with a "Cash Equivalent." Note: The "Cash Equivalent" is the amount of money equivalent to what your company pays for spousal benefits that are unavailable for domestic partners, or vice versa.
- ☒..... All or some employees are covered by a collective bargaining agreement (CBA) or union trust fund. Consequently, I will provide Equal Benefits to all non-union represented employees, subject to the EBO, and will propose to the affected unions that they incorporate the requirements of the EBO into their CBA upon amendment, extension, or other modification of the CBA.
- ☐..... Health benefits currently provided do not comply with the EBO. However, I will make the necessary changes to provide Equal Benefits upon my next Open Enrollment period which begins on (Date) \_\_\_\_\_.
- ☐..... Our current company policies, i.e., family leave, bereavement leave, etc., do not comply with the provisions of the EBO. However, I will make the necessary modifications within three (3) months from the date of this affidavit.

### SECTION 4. DECLARATION UNDER PENALTY OF PERJURY

I understand that I am required to permit the City of Los Angeles access to and upon request, must provide certified copies of all company records pertaining to benefits, policies and practices for the purpose of investigation or to ascertain compliance with the Equal Benefits Ordinance. Furthermore, I understand that failure to comply with LAAC Section 10.8.2.1 et seq., Equal Benefits Ordinance may be deemed a material breach of any City contract by the Awarding Authority. The Awarding Authority may cancel, terminate or suspend in whole or in part, the contract; monies due or to become due under a contract may be retained by the City until compliance is achieved. The City may also pursue any and all other remedies at law or in equity for any breach. The City may use the failure to comply with the Equal Benefits Ordinance as evidence against the Contractor in actions taken pursuant to the provisions of the LAAC Section 10.40, et seq., Contractor Responsibility Ordinance.

The Quality Firm \_\_\_\_\_ will comply with the Equal Benefits Ordinance requirements

Company Name

as indicated above prior to executing a contract with the City of Los Angeles and will comply for the entire duration of the contract(s).

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct, and that I am authorized to bind this entity contractually.

Executed this 8 day of August, in the year 2023, at Pomona, CA  
(City) (State)

Shawnie Marquez Digitally signed by Shawnie Marquez  
Date: 2023.08.08 12:05:39 -0700

Signature

Shawnie Marquez

Name of Signatory (please print)

Human Resource Director

Title

3580 W Temple Avenue, Suite F

Mailing Address

Pomona, CA, 91768

City, State, Zip Code

83-2818657

EIN/TIN

## Bidder Certification

This form must be submitted with your bid or proposal to the City department that is awarding the contract noted below. If you have questions about this form, please contact the Ethics Commission at (213) 978-1960.

☒ **Original Filing**      ☐ **Amendment:** Date of Signed Original \_\_\_\_\_ Date of Last Amendment \_\_\_\_\_

Reference Number (Bid, Contract, or RAMP)	Awarding Authority (Department awarding the contract)
RAMP ID: 208797	Los Angeles World Airports
Bidder Name	
COLAB	
Address	
114 W Colorado Blvd, Monrovia, CA 91016	
Email Address	Phone Number
robyn@thecmsolution.com	626-639-2813

## Certification

I certify the following on my own behalf or on behalf of the entity named above, which I am authorized to represent:

A. I am applying for one of the following types of contracts with the City of Los Angeles:

1. A goods or services contract with a value of more than \$25,000 and a term of at least three months;
2. A construction contract with any value and duration;
3. A financial assistance contract, as defined in Los Angeles Administrative Code § 10.40.1(h), with a value of at least \$100,000 and a term of any duration; or
4. A public lease or license, as defined in Los Angeles Administrative Code § 10.40.1(i), with any value and duration.

B. I acknowledge and agree to comply with the disclosure requirements and prohibitions established in the Los Angeles Municipal Lobbying Ordinance if I qualify as a lobbying entity under Los Angeles Municipal Code § 48.02.

I certify under penalty of perjury under the laws of the City of Los Angeles and the state of California that the information in this form is true and complete.

Robyn Coates

Name

Signature

Managing Partner

10/3/2023

Title

Date

## Bidder Certification

This form must be submitted with your bid or proposal to the City department that is awarding the contract noted below. If you have questions about this form, please contact the Ethics Commission at (213) 978-1960.

☒ **Original Filing**      ☐ **Amendment:** Date of Signed Original \_\_\_\_\_ Date of Last Amendment \_\_\_\_\_

Reference Number (Bid, Contract, or RAMP) RAMP ID: 208797	Awarding Authority (Department awarding the contract) Los Angeles World Airports
Bidder Name Quest Project Controls, Inc., DBA CM Solutions (for COLAB Joint Venture)	
Address 114 W Colorado Blvd, Monrovia, CA 91016	
Email Address robyn@thecmsolution.com	Phone Number 626-639-2813

## Certification

I certify the following on my own behalf or on behalf of the entity named above, which I am authorized to represent:

A. I am applying for one of the following types of contracts with the City of Los Angeles:

1. A goods or services contract with a value of more than \$25,000 and a term of at least three months;
2. A construction contract with any value and duration;
3. A financial assistance contract, as defined in Los Angeles Administrative Code § 10.40.1(h), with a value of at least \$100,000 and a term of any duration; or
4. A public lease or license, as defined in Los Angeles Administrative Code § 10.40.1(i), with any value and duration.

B. I acknowledge and agree to comply with the disclosure requirements and prohibitions established in the Los Angeles Municipal Lobbying Ordinance if I qualify as a lobbying entity under Los Angeles Municipal Code § 48.02.

I certify under penalty of perjury under the laws of the City of Los Angeles and the state of California that the information in this form is true and complete.

Robyn Coates

Name

Signature

President & CEO

10/3/2023

Title

Date

## Bidder Certification

This form must be submitted with your bid or proposal to the City department that is awarding the contract noted below. If you have questions about this form, please contact the Ethics Commission at (213) 978-1960.

☒ **Original Filing**      ☐ **Amendment:** Date of Signed Original \_\_\_\_\_ Date of Last Amendment \_\_\_\_\_

Reference Number (Bid, Contract, or RAMP)	Awarding Authority (Department awarding the contract)
RAMP ID: 208797	Los Angeles World Airports
Bidder Name	
Morgner Technology Management DBA Morgner Construction Management (for COLAB Joint Venture)	
Address	
1880 Century Park East, Suite 1402, Los Angeles, CA 90067	
Email Address	Phone Number
mmorgner@morgnerco.com	323-900-0030

## Certification

I certify the following on my own behalf or on behalf of the entity named above, which I am authorized to represent:


A. I am applying for one of the following types of contracts with the City of Los Angeles:

1. A goods or services contract with a value of more than \$25,000 and a term of at least three months;
2. A construction contract with any value and duration;
3. A financial assistance contract, as defined in Los Angeles Administrative Code § 10.40.1(h), with a value of at least \$100,000 and a term of any duration; or
4. A public lease or license, as defined in Los Angeles Administrative Code § 10.40.1(i), with any value and duration.

B. I acknowledge and agree to comply with the disclosure requirements and prohibitions established in the Los Angeles Municipal Lobbying Ordinance if I qualify as a lobbying entity under Los Angeles Municipal Code § 48.02.

I certify under penalty of perjury under the laws of the City of Los Angeles and the state of California that the information in this form is true and complete.

Monique Morgner Lukeman  
\_\_\_\_\_  
Name  
  
CEO  
\_\_\_\_\_  
Title

  
\_\_\_\_\_  
Signature  
  
September 19, 2023  
\_\_\_\_\_  
Date



## Bidder Certification

This form must be submitted with your bid or proposal to the City department that is awarding the contract noted below. If you have questions about this form, please contact the Ethics Commission at (213) 978-1960.

☒ **Original Filing**      ☐ **Amendment:** Date of Signed Original \_\_\_\_\_ Date of Last Amendment \_\_\_\_\_

Reference Number (Bid, Contract, or RAMP)	Awarding Authority (Department awarding the contract)	
RAMP ID: 85909	Los Angeles World Airports	
Bidder Name		
Cornerstone Transportation Consulting, Inc.		
Address		
241 Fifth Street, San Francisco, CA 94103		
Email Address	Phone Number	
mng@cornerstoneconcilium.com	415-705-7800 x 234	

## Certification

I certify the following on my own behalf or on behalf of the entity named above, which I am authorized to represent:

A. I am applying for one of the following types of contracts with the City of Los Angeles:

1. A goods or services contract with a value of more than \$25,000 and a term of at least three months;
2. A construction contract with any value and duration;
3. A financial assistance contract, as defined in Los Angeles Administrative Code § 10.40.1(h), with a value of at least \$100,000 and a term of any duration; or
4. A public lease or license, as defined in Los Angeles Administrative Code § 10.40.1(i), with any value and duration.

B. I acknowledge and agree to comply with the disclosure requirements and prohibitions established in the Los Angeles Municipal Lobbying Ordinance if I qualify as a lobbying entity under Los Angeles Municipal Code § 48.02.

I certify under penalty of perjury under the laws of the City of Los Angeles and the state of California that the information in this form is true and complete.

Ming Ng

Name

Signature

Sr. Vice President and CFO

Title

August 8, 2023

Date

## Bidder Certification

This form must be submitted with your bid or proposal to the City department that is awarding the contract noted below. If you have questions about this form, please contact the Ethics Commission at (213) 978-1960.

☒ **Original Filing**      ☐ **Amendment:** Date of Signed Original \_\_\_\_\_ Date of Last Amendment \_\_\_\_\_

Reference Number (Bid, Contract, or RAMP)	Awarding Authority (Department awarding the contract)	
RAMP ID: 208797	Los Angeles World Airports	
Bidder Name		
The Quality Firm		
Address		
3580 W Temple Avenue, Suite F Pomona, CA 91768		
Email Address	Phone Number	
yonas@thequalityfirm.com	562-234-1433	

## Certification

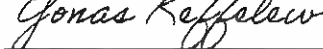
I certify the following on my own behalf or on behalf of the entity named above, which I am authorized to represent:

A. I am applying for one of the following types of contracts with the City of Los Angeles:

1. A goods or services contract with a value of more than \$25,000 and a term of at least three months;
2. A construction contract with any value and duration;
3. A financial assistance contract, as defined in Los Angeles Administrative Code § 10.40.1(h), with a value of at least \$100,000 and a term of any duration; or
4. A public lease or license, as defined in Los Angeles Administrative Code § 10.40.1(i), with any value and duration.

B. I acknowledge and agree to comply with the disclosure requirements and prohibitions established in the Los Angeles Municipal Lobbying Ordinance if I qualify as a lobbying entity under Los Angeles Municipal Code § 48.02.

I certify under penalty of perjury under the laws of the City of Los Angeles and the state of California that the information in this form is true and complete.

Yonas Keffelew	
Name	Signature
CEO	8/7/2023
Title	Date

# AFFIDAVIT

## REQUIRED OF ALL PROPOSERS/BIDDERS

(This Affidavit will become part of the contract for the selected Proposer/Bidder)

The City of Los Angeles, Los Angeles World Airports (LAWA) is committed to creating an environment that provides all individuals and businesses open access to the business opportunities available at LAWA.

### MANDATORY BUSINESS ENTERPRISE PARTICIPATION LEVELS:

This Project has the following mandatory participation levels:	If awarded the contract, the selected Proposer/Bidder commits to achieving the following participation levels on the Project:
SBE <u>30</u> %	SBE <u>30</u> %
LBE <u>14</u> %	LBE <u>14</u> %
LSBE <u>11</u> %	LSBE <u>11</u> %
DVBE <u>2</u> %	DVBE <u>2</u> %

Achievement level(s) will be calculated as the percentage of the total contract amount for which SBEs, LBEs, LSBEs or DVBEs were utilized. The selected Proposer/Bidder's performance on the applicable business enterprise levels will be monitored throughout the duration of the contract, and the business enterprise achievement levels will be calculated at the end of the contract term.

### SUBCONTRACTORS:

As applicable, the selected Proposer/Bidder will be required to comply with California's "Subletting and Subcontracting Fair Practices Act" (Public Contract Code Sections 4100 et seq.) ([www.leginfo.ca.gov/cgi-bin/calawquery?codesection=pcc&codebody=&hits=20](http://www.leginfo.ca.gov/cgi-bin/calawquery?codesection=pcc&codebody=&hits=20)).

Any reduction, increase, or other change to the SBE, LBE, LSBE or DBVE Subcontract amounts without prior written approval of Procurement Services Division (PSD) is considered an Unauthorized Subcontractor Substitution, and the selected Proposer/Bidder may be subject to a penalty. A subcontract dollar value increased or reduced solely as the result of a Change Order issued by LAWA to add or delete from the original scope of work shall not be subject to a penalty for an Unauthorized Subcontractor Substitution.

Proposers/Bidders must list all Subcontractors on LAWA's Subcontractor Participation Plan and include all requested information. Only PSD is authorized to grant either initial approval of Subcontractor(s) or additions, deletions, and substitutions.

### PENALTIES:

Violation of the SBE, LBE, LSBE and DVBE Program Rules and Regulations ([http://www.lawa.org/welcome\\_LAWA.aspx?id=146](http://www.lawa.org/welcome_LAWA.aspx?id=146)) may result in financial penalties.

At the end of each project, LAWA may withhold as disputed funds 15% of the total dollar value of all subcontract(s) that appear to be in violation of the SBE, LBE, LSBE or DVBE Programs and 15% of the total dollar value of all subcontract(s) where work was performed on the project without, or prior to, approval by LAWA.

### REPORTING REQUIREMENTS:

The selected Proposer/Bidder shall submit to LAWA, on a monthly basis, together with its invoice the Subcontractor Utilization Report listing the SBE, LBE, LSBE or DVBE subcontractors utilized during the reporting period. LAWA will not process or pay selected Proposer/Bidder's subsequent invoices if the Subcontractor Utilization Reports are not submitted with the monthly invoice.


The Contractor must submit the Final Subcontracting Report to PSD within fifteen (15) calendar days after a request for the report by PSD. Failure to comply shall result in the assessment of liquidated damages in the amount of \$100.00 per day by LAWA.

### CERTIFICATION

The Bidder/Proposer certifies that it/he/she has read and understood the SBE, LBE, LSBE and DVBE Program Rules and Regulations (located at [http://www.lawa.org/welcome\\_LAWA.aspx?id=146](http://www.lawa.org/welcome_LAWA.aspx?id=146)) and further certifies that, if awarded the Contract, it/he/she shall fully comply with LAWA's SBE, LBE, LSBE and DVBE Programs.

COLAB, 114 W Colorado Blvd, Monrovia, CA 91016 Tel: (626) 893-2643

Company Name, Address and Phone Number



Oct 3, 2023

Signature of Officer or other Authorized Representative

Date

Robyn Coates, Managing Partner

Print Name and Title of Officer or Other Authorized Representative

Multiple Award Task Order Contracts for Program Services For Los Angeles World Airports

Project Title

# SUBCONTRACTOR PARTICIPATION PLAN

## ATTENTION:

**You MUST list ALL anticipated subcontractors, regardless of their dollar amount or percent proposed, and regardless of whether they are certified or not.**

**You MUST fill out ALL applicable fields completely for the Prime and all subcontractors. Failure to provide complete and legible information on this form may result in your firm not receiving full certification credit.**

Project Title: RFQ - Multiple Award Task Order Contracts (MATOC) For Program Services Today's Date: October 3, 2023

BIDDER/PROPOSER COMPANY INFORMATION		BID/PROPOSAL AMOUNT		DESCRIPTION OF PROJECT SERVICES
NAME: COLAB Joint Venture	ETHNICITY: N/A	Up to \$950 million over 5 years, per RFP		Program management, project management, construction management, project controls, inspection, testing, safety.
ADDRESS: 114 W Colorado Blvd.	GENDER: N/A			
CITY/STATE/ZIP: Monrovia, CA 91016	FEDERAL TAX ID #: TBD			
CONTACT NAME: Robyn Coates, Managing Partner	EMAIL: robyn@thecmsolution.com			
TELEPHONE NO: 626.893.2643	Fax: 626.301.4425			
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input type="checkbox"/> DBE <input type="checkbox"/> DVBE <input type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> SBE <input type="checkbox"/> WBE				
CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER				NAICS: 541611
JV PARTNER COMPANY INFORMATION		\$ PROPOSED	% PROPOSED	DESCRIPTION OF PROJECT SERVICES
NAME: CM Solutions	ETHNICITY: Caucasian	TBD	TBD	Project controls, scheduling, cost engineering, claims consulting, estimating, contract administration, PMIS.
ADDRESS: 114 W Colorado Blvd.	GENDER: Female			
CITY/STATE/ZIP: Monrovia, CA 91016	FEDERAL TAX ID #: 46-0473897			
CONTACT NAME: Robyn Coates	EMAIL: robyn@thecmsolution.com			
TELEPHONE NO: 626.893.2643				
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input checked="" type="checkbox"/> DBE <input type="checkbox"/> DVBE <input type="checkbox"/> MBE <input checked="" type="checkbox"/> LBE <input checked="" type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> WBE				
CERTIFYING AGENCY: <input checked="" type="checkbox"/> CITY OF L.A. <input checked="" type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input checked="" type="checkbox"/> WBEC-WEST <input checked="" type="checkbox"/> OTHER County of LA (LSBE)				NAICS: 541611
NAME: Morgner Technology Management	ETHNICITY: Hispanic	TBD	TBD	Construction management, project management, contract administration, QA/QC, environmental compliance, specialty staff, and safety management services
ADDRESS: 1880 Century Park East, Suite 1402	GENDER: Female			
CITY/STATE/ZIP: Los Angeles, CA 90067	FEDERAL TAX ID #: 95-4351674			
CONTACT NAME: Monique Morgner Lukeman	EMAIL: mmorgner@morgnerco.com			
TELEPHONE NO: 323.900.0030				
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input checked="" type="checkbox"/> DBE <input type="checkbox"/> DVBE <input checked="" type="checkbox"/> MBE <input type="checkbox"/> LBE <input checked="" type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> WBE				
CERTIFYING AGENCY: <input checked="" type="checkbox"/> CITY OF L.A. <input checked="" type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input checked="" type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input checked="" type="checkbox"/> OTHER LGBTBE by NGLCC and LSBE by LA County				NAICS: 236220, 237110, 237310, 238210, 541611, 541620, 541690, 541720, 561320

# SUBCONTRACTOR PARTICIPATION PLAN

## ATTENTION:

**You MUST list ALL anticipated subcontractors, regardless of their dollar amount or percent proposed, and regardless of whether they are certified or not.**

**You MUST fill out ALL applicable fields completely for the Prime and all subcontractors. Failure to provide complete and legible information on this form may result in your firm not receiving full certification credit.**

Project Title: RFQ - Multiple Award Task Order Contracts (MATOC) For Program Services

Today's Date: October 3, 2023

JV PARTNER COMPANY INFORMATION		\$ PROPOSED	% PROPOSED	DESCRIPTION OF PROJECT SERVICES
NAME: Cornerstone Transportation Consulting, Inc	ETHNICITY: Black African American	TBD	TBD	Project management, construction management, project controls, document control, construction inspection, commissioning, work force development.
ADDRESS: 241 Fifth Street	GENDER: Male			
CITY/STATE/ZIP: San Francisco, CA 94103	FEDERAL TAX ID #: 94-3315290			
CONTACT NAME: Ming Ng	EMAIL:			
TELEPHONE NO: 415.705.7800 Ext. 234	mng@cornerstoneconcilium.com			
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input checked="" type="checkbox"/> DBE <input type="checkbox"/> DVBE <input type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> WBE				
CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input checked="" type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input checked="" type="checkbox"/> OTHER BART				
JV PARTNER COMPANY INFORMATION		\$ PROPOSED	% PROPOSED	DESCRIPTION OF PROJECT SERVICES
NAME: The Quality Firm	ETHNICITY: African American	TBD	TBD	Quality control, inspection, testing.
ADDRESS: 3580 W Temple Avenue, Suite F	GENDER: Male			
CITY/STATE/ZIP: Pomona, CA 91768	FEDERAL TAX ID #: 83-2818657			
CONTACT NAME: Yonas Keffelew	EMAIL: yonas@thequalityfirm.com			
TELEPHONE NO: 562.234.1433				
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input checked="" type="checkbox"/> DBE <input type="checkbox"/> DVBE <input checked="" type="checkbox"/> MBE <input checked="" type="checkbox"/> LBE <input type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> WBE				
CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input type="checkbox"/> CALIF DGS <input checked="" type="checkbox"/> CALTRANS <input checked="" type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER				
JV PARTNER COMPANY INFORMATION		\$ PROPOSED	% PROPOSED	DESCRIPTION OF PROJECT SERVICES
NAME:	ETHNICITY:			
ADDRESS:	GENDER:			
CITY/STATE/ZIP:	FEDERAL TAX ID #:			
CONTACT NAME:	EMAIL:			
TELEPHONE NO:				
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input type="checkbox"/> DBE <input type="checkbox"/> DVBE <input type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> SBE <input type="checkbox"/> WBE				
CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER				

SUBCONTRACTOR COMPANY INFORMATION		PROFILE INFORMATION	\$ PROPOSED	% PROPOSED	DESCRIPTION OF PROJECT SERVICES
NAME:		ETHNICITY:	TBD	TBD	
ADDRESS:		GENDER:			
CITY/STATE/ZIP:		EMAIL:			
CONTACT NAME:		FEDERAL TAX ID #:			
TELEPHONE NO:					
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input type="checkbox"/> DBE <input type="checkbox"/> DVBE <input type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> SBE <input type="checkbox"/> WBE					
CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER				NAICS:	
NAME: AIX Consulting, Inc		ETHNICITY: Hispanic	TBD	TBD	Construction management, office management, inspection, safety management and program management
ADDRESS: 235 E Broadway, Ste 960		GENDER: Male			
CITY/STATE/ZIP: Long Beach, CA 90802		EMAIL: robert@aix.group			
CONTACT NAME: Robert Delgado		FEDERAL TAX ID #: 87-09968772			
TELEPHONE NO: 626.734.7447					
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input checked="" type="checkbox"/> DBE <input type="checkbox"/> DVBE <input checked="" type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> WBE					
CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input checked="" type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER				NAICS: 541611, 541350, 541690, 561110	
NAME:		ETHNICITY:	TBD	TBD	
ADDRESS:		GENDER:			
CITY/STATE/ZIP:		EMAIL:			
CONTACT NAME:		FEDERAL TAX ID #:			
TELEPHONE NO:					
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input type="checkbox"/> DBE <input type="checkbox"/> DVBE <input type="checkbox"/> MBE <input checked="" type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> SBE <input type="checkbox"/> WBE					
CERTIFYING AGENCY: <input checked="" type="checkbox"/> CITY OF L.A. <input type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER				NAICS:	
NAME: Bellum Capital LLC (dba Bellum Smart)		ETHNICITY: Middle Eastern	TBD	TBD	Construction management, inspection, and training and education.
ADDRESS: 18141 Sweet Elm Dr		GENDER: Male			
CITY/STATE/ZIP: Encino, CA 91316		EMAIL: iman@bellumsmart.com			
CONTACT NAME: Iman Saberi		FEDERAL TAX ID #: 82-2481970			
TELEPHONE NO: 925.997.5337					
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input type="checkbox"/> DBE <input type="checkbox"/> DVBE <input type="checkbox"/> MBE <input checked="" type="checkbox"/> LBE <input checked="" type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> WBE					
CERTIFYING AGENCY: <input checked="" type="checkbox"/> CITY OF L.A. <input type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input checked="" type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER				NAICS: 237310, 541330, 61143	

SUBCONTRACTOR COMPANY INFORMATION		PROFILE INFORMATION	\$ PROPOSED	% PROPOSED	DESCRIPTION OF PROJECT SERVICES
NAME: Collaborative Access Studio		ETHNICITY: Chinese-American	TBD	TBD	Architectural Services: Americans with Disabilities Act (ADA), federal and state accessibility standards.
ADDRESS: 10073 Valley View St. #130		GENDER: Male			
CITY/STATE/ZIP: Cypress, CA, 90630		EMAIL: gdea@cas-access-studio.com			
CONTACT NAME: Glenn Dea		FEDERAL TAX ID #: 83-4643178			
TELEPHONE NO: 714.470.5475					
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input type="checkbox"/> DBE <input type="checkbox"/> DVBE <input type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> SBE <input type="checkbox"/> WBE					
CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input type="checkbox"/> METRO <input type="checkbox"/> SBA					NAICS: 541310
<input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER					
NAME: Casamar Group, LLC		ETHNICITY: Hispanic	TBD	TBD	Community outreach, labor compliance, document control, DBE compliance, project manager, project engineer, PLA administration, and data management.
ADDRESS: 23335 Alamos Lane		GENDER: Male			
CITY/STATE/ZIP: Newhall, CA 91321		EMAIL: jgarcia@casamargroup.com			
CONTACT NAME: Joe Garcia, PE, QSP		FEDERAL TAX ID #: 26-0501701			
TELEPHONE NO: 661.254.2373					
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input checked="" type="checkbox"/> DBE <input checked="" type="checkbox"/> DVBE <input checked="" type="checkbox"/> MBE <input checked="" type="checkbox"/> LBE <input checked="" type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> WBE					
CERTIFYING AGENCY: <input checked="" type="checkbox"/> CITY OF L.A. <input checked="" type="checkbox"/> CALIF DGS <input checked="" type="checkbox"/> CALTRANS <input checked="" type="checkbox"/> METRO <input type="checkbox"/> SBA					NAICS: 541330, 541611, 541613, 541618, 541910
<input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER					
NAME: Community Connections, LLC		ETHNICITY: Hispanic	TBD	TBD	Communications, marketing, stakeholder outreach, business development, polling, and general management & consulting.
ADDRESS: 315 S. Catalina Ave #6		GENDER: Female			
CITY/STATE/ZIP: Pasadena, CA 91106		EMAIL: theresa@communityconnections.com			
CONTACT NAME: Theresa Martinez		FEDERAL TAX ID #: 82-1040645			
TELEPHONE NO: 714.209.5305					
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input checked="" type="checkbox"/> DBE <input type="checkbox"/> DVBE <input checked="" type="checkbox"/> MBE <input type="checkbox"/> LBE <input checked="" type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> WBE					
CERTIFYING AGENCY: <input checked="" type="checkbox"/> CITY OF L.A. <input type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input checked="" type="checkbox"/> METRO <input type="checkbox"/> SBA					NAICS: 541611, 541613, 541910
<input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER LSBE by LA County					
NAME: Conaway Geomatics		ETHNICITY: White	TBD	TBD	Land Surveying and GIS Services
ADDRESS: 101 S. Kraemer Blvd., Suite 250		GENDER: Male			
CITY/STATE/ZIP: Placentia, CA 92870		EMAIL: sconaway@conawaygeo.com			
CONTACT NAME: Shannon Conaway		FEDERAL TAX ID #: 83-4258610			
TELEPHONE NO: 714.486.0258					
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input type="checkbox"/> DBE <input checked="" type="checkbox"/> DVBE <input type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> WBE					
CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input checked="" type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input checked="" type="checkbox"/> METRO <input type="checkbox"/> SBA					NAICS: 541370
<input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input checked="" type="checkbox"/> OTHER OBE, VSBE (Harbor)					



SUBCONTRACTOR COMPANY INFORMATION		PROFILE INFORMATION	\$ PROPOSED	% PROPOSED	DESCRIPTION OF PROJECT SERVICES
NAME: Deloitte & Touche LLP		ETHNICITY: N/A	TBD	TBD	Communications & Public Education, Commercial & Property Development, Advisory Support, Performance Management, Studies & Assessments (non-capital) and other LAWA Initiatives.
ADDRESS: 555 West 5th Street Suite 2700		GENDER: N/A			
CITY/STATE/ZIP: Los Angeles, CA 90013		EMAIL: mdonoghue@deloitte.com			
CONTACT NAME: Michael Donoghue		FEDERAL TAX ID #: 13-3891517			
TELEPHONE NO: (571) 882-7931					
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input type="checkbox"/> DBE <input type="checkbox"/> DVBE <input type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> SBE <input type="checkbox"/> WBE					
CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER N/A					NAICS: 541211
NAME:		ETHNICITY:	TBD	TBD	
ADDRESS:		GENDER:			
CITY/STATE/ZIP:		EMAIL:			
CONTACT NAME:		FEDERAL TAX ID #:			
TELEPHONE NO:					
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input checked="" type="checkbox"/> DBE <input type="checkbox"/> DVBE <input checked="" type="checkbox"/> MBE <input checked="" type="checkbox"/> LBE <input type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> WBE					
CERTIFYING AGENCY: <input checked="" type="checkbox"/> CITY OF L.A. <input type="checkbox"/> CALIF DGS <input checked="" type="checkbox"/> CALTRANS <input checked="" type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER					NAICS:
NAME: Emerald Cities Collaborative Inc		ETHNICITY: Black	TBD	TBD	Providing diversity and inclusiveness training, workforce development planning, mentor program, internship program, and overall reporting services.
ADDRESS: 1660 L St NW		GENDER: Female			
CITY/STATE/ZIP: Washington, DC 20036		EMAIL: mmitchell@emeraldcities.org			
CONTACT NAME: Meishka Mitchell		FEDERAL TAX ID #: 27-0920269			
TELEPHONE NO: 202.400.2337					
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input type="checkbox"/> DBE <input type="checkbox"/> DVBE <input type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> SBE <input type="checkbox"/> WBE					
CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER					NAICS: 813312, 813410
NAME: Enterris Associates, Inc.		ETHNICITY: Asian	TBD	TBD	Program advisory, PM/CM, quality and inspection services, risk analysis, and dispute resolution.
ADDRESS: 2000 E. 4th St Ste 302		GENDER: Male			
CITY/STATE/ZIP: Santa Ana, CA 92705		EMAIL: greg.campbell@enterrisassociates.com			
CONTACT NAME: Greg S Campbell		FEDERAL TAX ID #: 871537439			
TELEPHONE NO: 424-527-5304					
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input checked="" type="checkbox"/> DBE <input type="checkbox"/> DVBE <input checked="" type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> WBE					
CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input checked="" type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input checked="" type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input checked="" type="checkbox"/> OTHER Calif. PUC					NAICS: 541611, 541618, 541199

SUBCONTRACTOR COMPANY INFORMATION		PROFILE INFORMATION	\$ PROPOSED	% PROPOSED	DESCRIPTION OF PROJECT SERVICES
NAME: Epic Land Solutions, Inc.		ETHNICITY: Caucasian	TBD	TBD	Appraise and acquire property rights; relocation assistance services for residential and non-residential occupants.
ADDRESS: 1971 W 190th Street, Suite 200		GENDER: Female			
CITY/STATE/ZIP: Torrance, CA 90504		EMAIL: kanvick@epicland.com			
CONTACT NAME: Kari Anvick, SR/WA, R/W-RAC		FEDERAL TAX ID #: 954813025			
TELEPHONE NO: (951) 329-9666					
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input type="checkbox"/> DBE <input type="checkbox"/> DVBE <input type="checkbox"/> MBE <input checked="" type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> SBE <input type="checkbox"/> WBE					
CERTIFYING AGENCY: <input checked="" type="checkbox"/> CITY OF L.A. <input type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input type="checkbox"/> METRO <input type="checkbox"/> SBA					NAICS: 531210, 531390
<input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER FAA					
NAME: Francison Consulting, Inc.		ETHNICITY: Hispanic	TBD	TBD	Project Management, Construction Management, Scheduling
ADDRESS: 10009 Artesia Blvd.		GENDER: Male			
CITY/STATE/ZIP: Bellflower, CA 90706		EMAIL: nabil@francisonconsulting.com			
CONTACT NAME: Nabil Shehade		FEDERAL TAX ID #: 87-2954238			
TELEPHONE NO: 949.877.6848					
CERTIFICATION TYPE: ACDBE <input checked="" type="checkbox"/> DBE <input type="checkbox"/> DVBE <input checked="" type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> WBE					
CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input checked="" type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input checked="" type="checkbox"/> METRO <input type="checkbox"/> SBA					NAICS: 541611, 236210, 236220, 237110, 237130, 237310
<input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input checked="" type="checkbox"/> OTHER EBE, VSBE (Harbor) by City of Los Angeles					
NAME:		ETHNICITY:	TBD	TBD	
ADDRESS:		GENDER:			
CITY/STATE/ZIP:		EMAIL:			
CONTACT NAME:		FEDERAL TAX ID #:			
TELEPHONE NO:					
CERTIFICATION TYPE: <input checked="" type="checkbox"/> ACDBE <input checked="" type="checkbox"/> DBE <input type="checkbox"/> DVBE <input checked="" type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> WBE					
CERTIFYING AGENCY: <input checked="" type="checkbox"/> CITY OF L.A. <input checked="" type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input checked="" type="checkbox"/> METRO <input type="checkbox"/> SBA					NAICS:
<input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input checked="" type="checkbox"/> OTHER Supplier Clearinghouse					
NAME: Glumac		ETHNICITY: Publicly traded company, N/A	TBD	TBD	Cx, sustainability / electrification, performance management (KPIs) (energy use, carbon goals, etc.
ADDRESS: 707 Wilshire Blvd., 23rd Floor		GENDER: Publicly traded company, N/A			
CITY/STATE/ZIP: Los Angeles, CA 90017		EMAIL: jlurton@glumac.com			
CONTACT NAME: Josh Lurton, Project Manager		FEDERAL TAX ID #: 68-0045478			
TELEPHONE NO: 949.322.5689					
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input type="checkbox"/> DBE <input type="checkbox"/> DVBE <input type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> SBE <input type="checkbox"/> WBE					
CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input type="checkbox"/> METRO <input type="checkbox"/> SBA					NAICS: 541330
<input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER					

SUBCONTRACTOR COMPANY INFORMATION		PROFILE INFORMATION	\$ PROPOSED	% PROPOSED	DESCRIPTION OF PROJECT SERVICES
NAME: JOA Group		ETHNICITY: Hispanic	TBD	TBD	Project & construction management
ADDRESS: 6060 Center Drive		GENDER: Male			
CITY/STATE/ZIP: Los Angeles, CA 90045		EMAIL: joviedo@joagroup.com			
CONTACT NAME: Jeff Oviedo		FEDERAL TAX ID #: 33-0748215			
TELEPHONE NO: 949.336.0686					
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input checked="" type="checkbox"/> DBE <input type="checkbox"/> DVBE <input checked="" type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> WBE					
CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input checked="" type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input checked="" type="checkbox"/> METRO <input type="checkbox"/> SBA					NAICS: 541611
<input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input checked="" type="checkbox"/> OTHER CUCP, SCMSDC					
NAME:		ETHNICITY:	TBD	TBD	
ADDRESS:		GENDER:			
CITY/STATE/ZIP:		EMAIL:			
CONTACT NAME:		FEDERAL TAX ID #:			
TELEPHONE NO:					
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input type="checkbox"/> DBE <input checked="" type="checkbox"/> DVBE <input checked="" type="checkbox"/> MBE <input checked="" type="checkbox"/> LBE <input type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> WBE					
CERTIFYING AGENCY: <input checked="" type="checkbox"/> CITY OF L.A. <input checked="" type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input type="checkbox"/> METRO <input type="checkbox"/> SBA					NAICS:
<input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input checked="" type="checkbox"/> OTHER EBE, VSBE (Harbor)					
NAME: Make Good Company		ETHNICITY: Chinese	TBD	TBD	Project coordination, stakeholder
ADDRESS: 6033 W Century Blvd, Suite 950		GENDER: Female			engagement, documentation management.
CITY/STATE/ZIP: Los Angeles, CA 90045		EMAIL: caitlin@makegoodcompany.com			
CONTACT NAME: Caitlin Bryant		FEDERAL TAX ID #: 83-1472207			
TELEPHONE NO: 626.646.4417					
CERTIFICATION TYPE: <input checked="" type="checkbox"/> ACDBE <input checked="" type="checkbox"/> DBE <input type="checkbox"/> DVBE <input checked="" type="checkbox"/> MBE <input checked="" type="checkbox"/> LBE <input checked="" type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> WBE					
CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input type="checkbox"/> METRO <input type="checkbox"/> SBA					NAICS: 541490, 561210, 561790, 722410
<input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER					
NAME: Mammoth Associates, LLC		ETHNICITY: Armenian /Caucasian	TBD	TBD	Administrative management and general
ADDRESS: 11310 Yolanda Ave		GENDER: Female			construction, office management consulting
CITY/STATE/ZIP: Porter Ranch, CA 91326		EMAIL: aniasatoorian@mammotholutions.com			services, project controls, office
CONTACT NAME: Ani Asatoorian		FEDERAL TAX ID #: 36-4869351			administrative services, building inspection
TELEPHONE NO: 818.326.0130					services.
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input checked="" type="checkbox"/> DBE <input type="checkbox"/> DVBE <input type="checkbox"/> MBE <input type="checkbox"/> LBE <input checked="" type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> WBE					
CERTIFYING AGENCY: <input checked="" type="checkbox"/> CITY OF L.A. <input type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input checked="" type="checkbox"/> METRO <input checked="" type="checkbox"/> SBA					NAICS: 541611, 541618, 56110, 541350
<input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER LSBE by LA County					


SUBCONTRACTOR COMPANY INFORMATION		PROFILE INFORMATION	\$ PROPOSED	% PROPOSED	DESCRIPTION OF PROJECT SERVICES
NAME:		ETHNICITY:	TBD	TBD	
ADDRESS:		GENDER:			
CITY/STATE/ZIP:		EMAIL:			
CONTACT NAME:		FEDERAL TAX ID #:			
TELEPHONE NO:					
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input type="checkbox"/> DBE <input type="checkbox"/> DVBE <input type="checkbox"/> MBE <input checked="" type="checkbox"/> LBE <input type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> WBE					
CERTIFYING AGENCY: <input checked="" type="checkbox"/> CITY OF L.A. <input type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input checked="" type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER				NAICS:	
NAME: V&A Inc		ETHNICITY: Hispanic	TBD	TBD	Engineering design services, program management, construction management.
ADDRESS: 1111 S. Grand Ave, Ste 103		GENDER: Male			
CITY/STATE/ZIP: Los Angeles, CA 90015		EMAIL: jose.valle@va-incorp.com			
CONTACT NAME: Jose Valle		FEDERAL TAX ID #: 26-3968624			
TELEPHONE NO: 213-972-9700					
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input checked="" type="checkbox"/> DBE <input type="checkbox"/> DVBE <input type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> WBE					
CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input checked="" type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER				NAICS: 541330	
NAME: VSCE, Inc.		ETHNICITY: Hispanic	TBD	TBD	Project management, project controls, construction management, construction inspection, quality assurance, design management, public outreach.
ADDRESS: 515 Flower St. 19th Floor, Rm 18&19		GENDER: Male			
CITY/STATE/ZIP: Los Angeles, CA 90071		EMAIL: jvargas@vsceinc.com			
CONTACT NAME: Jesus Vargas		FEDERAL TAX ID #: 201616949			
TELEPHONE NO: 510.835.5001					
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input checked="" type="checkbox"/> DBE <input type="checkbox"/> DVBE <input checked="" type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> WBE					
CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input checked="" type="checkbox"/> CALIF DGS <input checked="" type="checkbox"/> CALTRANS <input checked="" type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input checked="" type="checkbox"/> OTHER Alameda County				NAICS: 541330, 541611, 541618, 541820	
NAME:		ETHNICITY:			
ADDRESS:		GENDER:			
CITY/STATE/ZIP:		EMAIL:			
CONTACT NAME:		FEDERAL TAX ID #:			
TELEPHONE NO:					
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input type="checkbox"/> DBE <input type="checkbox"/> DVBE <input type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> SBE <input type="checkbox"/> WBE					
CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER				NAICS:	

SUBCONTRACTOR COMPANY INFORMATION	PROFILE INFORMATION	\$ PROPOSED	% PROPOSED	DESCRIPTION OF PROJECT SERVICES
NAME:	ETHNICITY:			
ADDRESS:	GENDER:			
CITY/STATE/ZIP:	EMAIL:			
CONTACT NAME:	FEDERAL TAX ID #:			
TELEPHONE NO:				
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input type="checkbox"/> DBE <input type="checkbox"/> DVBE <input type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> SBE <input type="checkbox"/> WBE				
CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER				NAICS:

I certify under the penalty of perjury that the information contained on this form is true and correct and that the firms listed are the subcontractors anticipated to be utilized if this project is awarded to the above prime contractor. I agree to comply with any applicable provisions for additions and substitutions, and I further understand and agree that any and all changes or substitutions must be authorized by the LAWA Procurement Services Division prior to their implementation. An amended Subcontractor Participation Plan is required for any substitution or change to Subcontractors listed on the originally submitted Plan.

Participation Level(s) Proposed by Bidder/Proposer:	TBD %	<input checked="" type="checkbox"/> ACDBE
	TBD %	<input checked="" type="checkbox"/> DBE
	TBD %	<input checked="" type="checkbox"/> DVBE
	TBD %	<input checked="" type="checkbox"/> LBE
	TBD %	<input checked="" type="checkbox"/> LSBE
	TBD %	<input checked="" type="checkbox"/> MBE/WBE
	TBD %	<input checked="" type="checkbox"/> SBE

Goal(s) Stated in the Request for Bid/Proposal:	___ %	<input type="checkbox"/> ACDBE
	___ %	<input type="checkbox"/> DBE
	2 %	<input checked="" type="checkbox"/> DVBE
	14 %	<input checked="" type="checkbox"/> LBE
	11 %	<input checked="" type="checkbox"/> LSBE
	___ %	<input type="checkbox"/> MBE/WBE
	30 %	<input checked="" type="checkbox"/> SBE

  
SIGNATURE

Oct. 3, 2023  
DATE

Robyn Coates  
PRINT NAME

Managing Partner  
TITLE

(626) 639-2813  
PHONE

Printed on: 8/10/2022 5:05:47 PM

To verify most current certification status go to: <https://www.caleprocure.ca.gov>

## Office of Small Business & DVBE Services

**Certification ID:** 49378**Legal Business Name:**  
QUEST PROJECT CONTROLS, INC**Doing Business As (DBA) Name 1:**  
CM Solutions**Doing Business As (DBA) Name 2:**  
Construction Management Solutions**Address:**  
114 W Colorado Blvd  
Monrovia  
CA 91016**Email Address:**  
[robyn@thecmsolution.com](mailto:robyn@thecmsolution.com)**Business Web Page:**  
[www.thecmsolution.com](http://www.thecmsolution.com)**Business Phone Number:**  
626/639-2813**Business Fax Number:**  
626/301-4425**Business Types:**  
Service

Certification Type	Status	From	To
SB	Approved	08/10/2022	08/31/2024

Stay informed! KEEP YOUR CERTIFICATION PROFILE UPDATED!

-LOG IN at [CaleProcure.CA.GOV](https://www.caleprocure.ca.gov)

Questions?

Email: [OSDSHELP@DGS.CA.GOV](mailto:OSDSHELP@DGS.CA.GOV)

Call OSDS Main Number: 916-375-4940

707 3rd Street, 1-400, West Sacramento, CA 95605

## Margrit Lehmann

---

**From:** Andrea Lao <andrea.lao@lacity.org>  
**Sent:** Thursday, July 8, 2021 11:51 AM  
**To:** Robyn Coates; Margrit Lehmann  
**Subject:** Local Business Enterprise Certification Request for BAVN ID: 25969-Construction Management Solutions

### APPROVAL

Hello,

Our office has now completed our review of the LBE certification request under BAVN ID: 25969 for Construction Management Solutions.

Based on the information submitted at this time, your LBE certification has been approved\* effective 07/08/2021 in LABAVN.

\*To remain certified and be given the preference, firms must continue to meet the City's Local Business Preference Ordinance #181910 certification criteria and complete an Affidavit of Eligibility every five (5) years. We continue to reserve the right to re-evaluate your certification eligibility anytime it is deemed necessary.

Upon receipt of information believed by the Awarding Authority to be reliable and which indicates that the Local Business no longer qualifies as a Local Business for more than 60 days during the entire time of the Contract, the Awarding Authority shall withhold or recover funds from the Contractor in an amount that represents the value of 8% of the executed contract.

#### (Local Business Preference Program - "Supplier and/or Regular Dealer" Definition

The Local Business Preference Program is applicable to all competitive bids involving expenditures in excess of \$150,000.

This note is to inform all bidders that the City of Los Angeles, Department of Public Works, Bureau of Contract Administration as the Designated Administrative Agency (DAA) for the Local Business Preference program has issued the following definition update in relation to the application of preference credits to material and/or equipment suppliers:

"Preferences will be awarded for equipment, goods or materials contracts only if the Local Business or the Local Subcontractor:

(a) Designs, manufactures, or assembles the equipment, goods, or materials where a minimum of two-thirds of the work under the contract is performed at a business location within the County of Los Angeles; or (b) Acts as a Supplier and/or Regular Dealer where a minimum of two-thirds of the work under the contract is performed at a business location within the County of Los Angeles. A Supplier and/or Regular Dealer means a business that owns, operates, or maintains a store, warehouse, or other establishment in which the materials, supplies, articles or equipment of the general character described by the specifications and required under the contract are bought, kept in stock, and regularly sold or leased to the public in the usual course of business. Additionally, the firm shall be an established, regular business that engages, as its principal business and under its own name, in the purchase and sale or lease of the products in question. Packagers, brokers, manufacturers' representatives, or other persons who arrange or expedite transactions are not Suppliers and/or Regular Dealers. A person may be a Supplier and/or a Regular Dealer in such bulk items as petroleum products, steel, cement, gravel, stone, or asphalt without owning, operating, or maintaining a place of business as previously described if the person both owns and operates distribution equipment for the products. Any supplementing of a Supplier's and/or Regular Dealers'



own distribution equipment shall be by a long-term lease agreement and not on an ad hoc or contract-by-contract basis.")

Andrea Lao

[andrea.lao@lacity.org](mailto:andrea.lao@lacity.org)

(213)847-2601

Certification Section

Office of Contract Compliance (OCC)

Bureau of Contract Administration (BCA)

---

Total Control Panel

[Login](#)

To: [margritlehmann@thecmsolution.com](mailto:margritlehmann@thecmsolution.com) [Remove](#) this sender from my allow list

From: [andrea.lao@lacity.org](mailto:andrea.lao@lacity.org)

*You received this message because the sender is on your allow list.*



LOS ANGELES COUNTY  
**CONSUMER & BUSINESS AFFAIRS**

Board of Supervisors September 16, 2022

Hilda L. Solis  
First District

Holly J. Mitchell  
Second District

Sheila Kuehl  
Third District

Janice Hahn  
Fourth District

Kathryn Barger  
Fifth District

Director  
Rafael Carbajal

Chief of Staff  
Joel Ayala

ROBYN COATES  
QUEST PROJECT CONTROLS INC  
CONSTRUCTION MANAGEMENT SOLUTIONS 114 W COLORADO  
BLVD  
MONROVIA, CA 91016

**Vendor #:** 171211  
**Certification**  
**Record #:** 092975

**CERTIFICATION FOR NON-FEDERALLY FUNDED COUNTY SOLICITATIONS**

Dear ROBYN COATES,

Congratulations! Your business is now certified as a Local Small Business Enterprise (LSBE) with the County of Los Angeles effective as of the date of this letter. Your LSBE certification expiration date is based on your [California Department of General Services \(DGS\)](#) small business certification. Your certification expires on **August 31, 2024**.

Your business is eligible for LSBE preference consideration in those County of Los Angeles solicitations which include the "Request for Preference Consideration" form. You must complete the form and provide a copy of this approval letter in your bid/proposal to receive the preference. To view your L.A. County LSBE certification status, visit: [camisvr.co.la.ca.us/webven](http://camisvr.co.la.ca.us/webven)

As a certified LSBE, your company is also eligible for a 15-day prompt payment through the "Countywide Small Business Payment Liaison and Prompt Pay Program." To request your free Prompt Payment Stamp please email the Office of Small Business at [OSB@dcba.lacounty.gov](mailto:OSB@dcba.lacounty.gov) or call (323) 881-3964.

The County of Los Angeles Department of Consumer and Business Affairs (DCBA) reserves the right to request additional information and/or conduct an on-site visit to verify your company's eligibility for this certification. Please contact our office immediately if your business experiences any changes that could affect eligibility during the certification period.

For questions about this certification or to learn more about resources available to small businesses you can visit us online at [DCBA.lacounty.gov](http://DCBA.lacounty.gov), email us at [OSB@dcba.lacounty.gov](mailto:OSB@dcba.lacounty.gov), or call us at (323) 881-3964.

Sincerely,

Rafael Carbajal  
Director

Christian Olmos  
Program Chief, Office of Small Business  
RC:CO



**dcba.lacounty.gov**  
**info@dcba.lacounty.gov**

500 W. Temple St., Suite B-96, Los Angeles CA, 90012-2706  
(213) 974-1452 • (800) 593-8222 • Fax: (213) 687-1137

# **CALIFORNIA UNIFIED CERTIFICATION PROGRAM DISADVANTAGED BUSINESS ENTERPRISE CERTIFICATE**

## **CONSTRUCTION MANAGEMENT SOLUTIONS**

543 AUBURN AVENUE,  
SIERRA MADRE, CA 91024

**Owner: ROBYN COATES**  
**Business Structure: CORPORATION**

This certificate acknowledges that said firm is approved by the California Unified Certification Program (CUCP) as a Disadvantaged Business Enterprise (DBE) as defined by the U.S. Department of Transportation (DOT) CFR 49 Part 26, as may be amended, for the following NAICS codes:

**NAICS Code(s) \* Indicates primary NAICS code**

\* 541611 Administrative Management and General Management Consulting Ser

### **Work Category Code(s)**

C8770 CONSTRUCTION MANAGEMENT

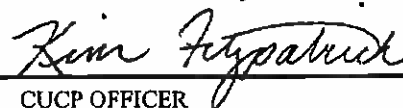
### **Licenses**

EC Civil Engineer

### **CERTIFYING AGENCY:**

CITY OF LOS ANGELES  
1149 SOUTH BROADWAY STREET  
LOS ANGELES, CA 90015 0000  
(213) 847-1922

UCP Firm Number : 37853

  
CUCP OFFICER

June 8, 2009



WOMEN'S BUSINESS ENTERPRISE  
NATIONAL COUNCIL

JOIN FORCES. SUCCEED TOGETHER.

hereby grants

# National Women's Business Enterprise Certification

to

Quest Project Controls, Inc DBA CM Solutions

who has successfully met WBENC's standards as a Women's Business Enterprise (WBE).

This certification affirms the business is woman-owned, operated and controlled and is valid through the date herein.

Certification Granted: August 31, 2016

Expiration Date: August 31, 2023

WBENC National Certification Number: 2005129376

WBENC National WBE Certification was processed and validated by Women's Business Enterprise Council - West, a WBENC Regional Partner Organization.

*Pamela Williamson, Ph.D.*

Authorized by Pamela Williamson, President &  
CEO Women's Business Enterprise Council -  
West

**WBENC WEST**  
WOMEN'S BUSINESS ENTERPRISE COUNCIL

JOIN FORCES. SUCCEED TOGETHER.

NAICS: 541611, 236210, 236220, 237110, 237120, 541330, 541618, 561110, 561990  
UNSPSC: 80101600, 81101513



Great Lakes  
Women's  
Business  
Council



WBENC METRO NY  
WOMEN'S BUSINESS ENTERPRISE COUNCIL

WBENC GREATER DFW  
WOMEN'S BUSINESS ENTERPRISE COUNCIL



WBENC EAST  
WOMEN'S BUSINESS ENTERPRISE COUNCIL

WBENC ORV  
WOMEN'S BUSINESS ENTERPRISE COUNCIL

WBENC PACIFIC  
WOMEN'S BUSINESS ENTERPRISE COUNCIL



WBENC SOUTH  
WOMEN'S BUSINESS ENTERPRISE COUNCIL

WBENC FLORIDA  
WOMEN'S BUSINESS ENTERPRISE COUNCIL

Printed on: 1/7/2022 4:02:14 PM

To verify most current certification status go to: <https://www.caleprocure.ca.gov>

## Office of Small Business & DVBE Services

Certification ID: 43602

Legal Business Name:

MORGNER TECHNOLOGY MANAGEMENT

Doing Business As (DBA) Name 1:

MORGNER CONSTRUCTION MANAGEMENT

Doing Business As (DBA) Name 2:

MORGNER

Address:

1880 CENTURY PARK E, SUITE 1402

CA

LOS ANGELES

CA 90067

Email Address:

mmorgner@morgnerco.com

Business Web Page:

[www.morgnerco.com](http://www.morgnerco.com)

Business Phone Number:

323/900-0030

Business Fax Number:

646/417-5517

Business Types:

Service

Certification Type	Status	From	To
SB	Approved	01/07/2022	01/31/2024

Stay informed! KEEP YOUR CERTIFICATION PROFILE UPDATED!

-LOG IN at [CaleProcure.CA.GOV](https://www.caleprocure.ca.gov)

Questions?

Email: [OSDSHELP@DGS.CA.GOV](mailto:OSDSHELP@DGS.CA.GOV)

Call OSDS Main Number: 916-375-4940

707 3rd Street, 1-400, West Sacramento, CA 95605



LOS ANGELES COUNTY

## CONSUMER & BUSINESS AFFAIRS

Board of Supervisors

May 24, 2022

Hilda L. Solis  
First District

Holly J. Mitchell  
Second District

Sheila Kuehl  
Third District

Janice Hahn  
Fourth District

Kathryn Barger  
Fifth District

Director  
Rafael Carbajal

Chief of Staff  
Joel Ayala

MONIQUE MORGNER  
MORGNER TECHNOLOGY MANAGEMENT  
MORGNER CONSTRUCTION MANAGEMENT 15260 VENTURA  
BLVD., SUITE 1080  
SHERMAN OAKS, CA 91403

Vendor #: 131692  
Certification  
Record #: 092283

### CERTIFICATION FOR NON-FEDERALLY FUNDED COUNTY SOLICITATIONS

Dear MONIQUE MORGNER,

Congratulations! Your business is now certified as a Local Small Business Enterprise (LSBE) with the County of Los Angeles effective as of the date of this letter. Your LSBE certification expiration date is based on your [California Department of General Services \(DGS\)](#) small business certification. Your certification expires on **January 31, 2024**.

Your business is eligible for LSBE preference consideration in those County of Los Angeles solicitations which include the "Request for Preference Consideration" form. You must complete the form and provide a copy of this approval letter in your bid/proposal to receive the preference. To view your L.A. County LSBE certification status, visit: [camisvr.co.la.ca.us/webven](http://camisvr.co.la.ca.us/webven)

As a certified LSBE, your company is also eligible for a 15-day prompt payment through the "Countywide Small Business Payment Liaison and Prompt Pay Program." To request your free Prompt Payment Stamp please email the Office of Small Business at [OSB@dcba.lacounty.gov](mailto:OSB@dcba.lacounty.gov) or call (323) 881-3964.

The County of Los Angeles Department of Consumer and Business Affairs (DCBA) reserves the right to request additional information and/or conduct an on-site visit to verify your company's eligibility for this certification. Please contact our office immediately if your business experiences any changes that could affect eligibility during the certification period.

For questions about this certification or to learn more about resources available to small businesses you can visit us online at [DCBA.lacounty.gov](http://DCBA.lacounty.gov), email us at [OSB@dcba.lacounty.gov](mailto:OSB@dcba.lacounty.gov), or call us at (323) 881-3964.

Sincerely,

Rafael Carbajal  
Director

Christian Olmos  
Program Chief, Office of Small Business  
RC:CO



[dcba.lacounty.gov](http://dcba.lacounty.gov)  
[info@dcba.lacounty.gov](mailto:info@dcba.lacounty.gov)

500 W. Temple St., Suite B-96, Los Angeles CA, 90012-2706  
(213) 974-1452 • (800) 593-8222 • Fax: (213) 687-1137



Los Angeles County  
Metropolitan Transportation Authority

One Gateway Plaza  
Los Angeles, CA 90012-2952

213.922.2000 Tel  
metro.net

**Metro**

**CALIFORNIA UNIFIED CERTIFICATION PROGRAM**



October 4, 2021 *REISSUED 9/29/2022 NAICS ADDED: 238210*

**CUCP # 34375**  
**Metro File # 5170**

Ms. Monique Morgner Lukeman  
***Morgner Technology Management dba Morgner Construction Management***  
1880 Century Park E Suite 1402  
Los Angeles, CA 90067

**RE: Disadvantaged Business Enterprise Certification**

Dear Ms. Monique Morgner Lukeman:

We are pleased to advise you that after careful review of your application and supporting documentation, the Los Angeles County Metropolitan Transportation Authority (Metro) has determined that your firm meets the eligibility standards to be certified as a Disadvantaged Business Enterprise (DBE) as required under the U.S. Department of Transportation (U.S. DOT) Regulation 49 CFR Part 26, as amended. This certification will be recognized by all of the U.S. DOT recipients in California. Your firm will be listed in the California Unified Certification Program (CUCP) database of certified DBEs under the following specific areas of expertise that you have identified on the NAICS codes form of the application package:

NAICS	Description
236220	Construction Management, Commercial and Institutional Building
237110	Construction Management, Water and Sewer Line
237310	Construction Management, Highway, Street, Road, and Bridge
238210	Electrical Contractors and Other Wiring Installation Contractors
541611	Administrative Management and General Management Consulting Services
541620	Environmental Consulting Services
541690	Other Scientific and Technical Consulting Services
541720	Research and Development in the Social Sciences and Humanities
561320	Temporary Help Services

Your DBE certification applies only for the above codes. You may review your firm's information in the CUCP DBE database which can be accessed at the CUCP's website at [www.californiaucp.org](http://www.californiaucp.org). Any additions and revisions must be submitted to Metro for review and approval.

In order to ensure your continued DBE status, you are required to submit an annual No Change Declaration Form (which will be sent to you) along with supporting documentation. If no changes are noted, then your DBE status remains current. If there are changes, Metro will review to determine continued DBE eligibility. Please note, your DBE status remains in effect unless Metro notifies you otherwise.

Should any changes occur that could affect your certification status prior to receipt of the No Change Declaration Form, such as changes in your firm's name, business/mailling address, ownership, management or control, or failure to meet the applicable business size standards or personal net worth standard, please notify Metro immediately. Failure to submit forms and/or change of information will be deemed a failure to cooperate under Section 26.109 of the Regulations.

Metro reserves the right to withdraw this certification if at any time it is determined that it was knowingly obtained by false, misleading, or incorrect information. Your DBE certification is subject to review at any time. The firm thereby consents to the examination of its books, records and documents by Metro.

Congratulations, and thank you for your interest in the DBE program. Should you have any questions, please contact us at [213-922-2600](tel:213-922-2600) **Option 1**. For information on Metro contracting opportunities, please visit our website at [www.metro.net](http://www.metro.net).

Sincerely,

*Ramon Ortiz*

Ramon Ortiz  
Manager, Certification & Economic Development  
Diversity & Economic Opportunity Department





# The Supplier Clearinghouse

3525 Hyland Ave., Suite 135  
Costa Mesa, CA 92626  
Phone (800) 359-7998  
Fax (888) 549-3803  
[info@thesupplierclearinghouse.com](mailto:info@thesupplierclearinghouse.com)  
[www.thesupplierclearinghouse.com](http://www.thesupplierclearinghouse.com)

March 20, 2023

**RE: Notice of Verification & Certification**

Monique Morgner Lukeman  
Morgner Technology Management DBA Morgner Construction Management  
1880 Century Park E, Suite 1402  
Los Angeles, CA 90067

**Supplier Clearinghouse Verification Order Number: 10090209**

Congratulations, the Supplier Clearinghouse is pleased to inform you that in accordance with General Order 156, your business enterprise has successfully completed the verification process, and your company has received the following certification: **Minority Business Enterprise (MBE)**.

Your company will now be recognized by the Joint Utilities as a Minority Business Enterprise (MBE) when competing for procurements by public utilities participating in the Utility Supplier Diversity Program.

Your certification is valid for three years and you are required to re-verify your company's certified status at least 30 days prior to March 20, 2026. Please notify our office of any change in your address or contact information so that we can maintain your most current contact information. You must notify our office of any change in ownership and/or control of your company within 30 days of the change. Failure to provide that notification is in violation of section 8285 of the Public Utilities Code and could render your certification status invalid.

The Supplier Clearinghouse may request additional information or conduct an on-site visit at any time during the term of your verified certification status. The Supplier Clearinghouse may reconsider your certification status and possibly rule invalid your verified status if it is determined that the status was knowingly obtained by false, misleading and/or incorrect information. Also note that if in a formal opinion, the California Public Utilities Commission determines that the WBE/MBE/LGBTBE/PDBE verification criteria under which you were deemed eligible is no longer valid, then your status may change or you may be required to comply with the change to maintain eligibility.

Thank you for participating in the Utility Supplier Diversity program. We wish you much success in your business endeavors. Feel free to contact our office if you have questions, or visit our website at [www.thesupplierclearinghouse.com](http://www.thesupplierclearinghouse.com).

**The Supplier Clearinghouse**  
3525 Hyland Ave., Suite 135  
Costa Mesa, CA 92626  
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[www.thesupplierclearinghouse.com](http://www.thesupplierclearinghouse.com)



LOS ANGELES COUNTY  
**CONSUMER & BUSINESS AFFAIRS**

Board of Supervisors July 13, 2023

Hilda L. Solis  
First District

Holly J. Mitchell  
Second District

Lindsey P. Horvath  
Third District

Janice Hahn  
Fourth District

Kathryn Barger  
Fifth District

Director  
Rafael Carbajal

Chief of Staff  
Joel Ayala

Monique Morgner  
MORGNER TECHNOLOGY MANAGEMENT  
MORGNER CONSTRUCTION MANAGEMENT 15260 VENTURA  
BLVD., SUITE 1080  
SHERMAN OAKS, CA 91403

**CBE I.D. # 094444**  
**Status:**  
MBE/WBE/DBE/LGB  
TQQ

Dear Monique Morgner,

Congratulations! Your firm has been certified as an eligible participant in the County of Los Angeles Community Business Enterprise (CBE) Program with the designated participation status identified above. Your certification expires on July 31, 2025.

You will be included in the Los Angeles County CBE listing. The County's CBE listing is utilized by County departments, public agencies, private-sector prime and subcontractors to meet subcontracting goals. To request the most current CBE listing, email [CBESBE@dcba.lacounty.gov](mailto:CBESBE@dcba.lacounty.gov).

The County of Los Angeles Department of Consumer and Business Affairs (DCBA) reserves the right to request additional information and/or conduct an on-site visit to verify your company's eligibility for this certification. Please contact our office immediately if your business experiences any changes that could affect eligibility during the certification period.

For questions about this certification or to learn more about resources available to small businesses you can visit us online at [DCBA.lacounty.gov](http://DCBA.lacounty.gov), email us at [OSB@dcba.lacounty.gov](mailto:OSB@dcba.lacounty.gov), or call us at (323) 881-3964.

Sincerely,

Rafael Carbajal  
Director

Christian Olmos  
Program Chief, Office of Small Business  
RC:CO



[dcba.lacounty.gov](http://dcba.lacounty.gov)  
[info@dcba.lacounty.gov](mailto:info@dcba.lacounty.gov)

320 W. Temple St., Room G-10, Los Angeles CA, 90012-2706  
(213) 974-1452 • (800) 593-8222 • Fax: (213) 687-1137



Los Angeles County  
Metropolitan Transportation Authority

One Gateway Plaza  
Los Angeles, CA 90012-2952

213.922.2000 Tel  
metro.net

**Metro**

May 5, 2020 REISSUED 10/8/2021 NAICS ADDED: 541511, 541512, 541519

**Metro File # 6482**

Mr. Wayne Perry  
**Cornerstone Transportation Consulting, Inc.**  
241 5<sup>th</sup> St  
San Francisco, CA 94103-4806

**Re: Small Business Enterprise Certification**

Dear Mr. Perry:

We are pleased to advise you that after careful review of your application and supporting documentation, the Los Angeles County Metropolitan Transportation Authority (Metro) has determined that your firm meets the eligibility standards to be certified as a Small Business Enterprise (SBE) as required under Metro's SBE Program. Your firm will be listed in Metro's SBE database of certified SBEs under the following specific areas of expertise:

NAICS	Description
236220	Construction Management, Commercial and Institutional Building
237310	Construction Management, Highway, Road, Street, and Bridge
237990	Construction Management, Mass Transit
541340	Drafting Services
541511	Custom Computer Programming Services
541512	Computer Systems Design Services
541519	Other Computer Related Services
541611	Administrative Management and General Management Consulting Services
611430	Professional and Management Development Training

Your SBE certification is good for five years from the date of this letter and applies only for the above NAICS codes. Any additions and revisions must be submitted to Metro for review and approval.

In order to ensure your continued SBE status, you are required to submit an annual No Change Declaration Form (which will be sent to you) along with supporting documentation. If no changes are noted, then your SBE status remains current. If there are changes, Metro will review to determine continued SBE eligibility. Please note, your SBE status remains in effect unless Metro notifies you otherwise.

After the five-year certification period, your entire file will be reviewed in order to ascertain continued SBE certification status. You will be notified of the pending SBE status review and any documentation updates necessary prior to the expiration date.

Also, should any changes occur that could affect your certification status prior to receipt of the renewal application, such as changes in your firm's name, business/ mailing address, ownership, management or control, or failure to meet the applicable business size standards or personal net worth standard, please notify Metro immediately.

Metro reserves the right to withdraw this certification if at any time it is determined that it was knowingly obtained by false, misleading, or incorrect information. Your SBE certification is subject to review at any time. The firm thereby consents to the examination of its books, records, and documents by Metro.

Congratulations, and thank you for your interest in Metro's SBE Program. Should you have any questions, please contact us at [213-922-2600](tel:213-922-2600) **Option 1**. For information on Metro contracting opportunities, please visit our website at [www.metro.net](http://www.metro.net).

Sincerely,

Ramon Ortiz  
Manager, Certification & Economic Development  
Diversity & Economic Opportunity Department

**Business & Contact Information**

BUSINESS NAME	<b>Cornerstone Transportation Consulting, Inc.</b>
OWNER	<b>Mr. Wayne Perry</b>
ADDRESS	<b>241 5th St San Francisco, CA 94103-4806 <a href="#">[map]</a></b>
PHONE	<b>415-705-7800</b>
FAX	<b>415-705-7801</b>
EMAIL	<b><a href="mailto:mbanas@cornerstoneconcilium.com">mbanas@cornerstoneconcilium.com</a></b>
WEBSITE	<b><a href="http://www.cornerstoneconcilium.com/transportation.html">http://www.cornerstoneconcilium.com/transportation.html</a></b>
ETHNICITY	<b>Black American</b>
GENDER	<b>Male</b>
COUNTY	<b>San Francisco (CA)</b>

**Certification Information**

CERTIFYING AGENCY	<b>San Francisco Bay Area Rapid Transit District</b>
CERTIFICATION TYPE	<b>DBE - Disadvantaged Business Enterprise</b>
CERTIFIED BUSINESS DESCRIPTION	<b>All Other Specialty Trade Contractors Computer-aided design drafting (CADD) services Other Specialized Design Services Other Management Consulting Services</b>

**Commodity Codes**

Code	Description
CA WCC C8700	CONSULTANT, NON-ENGINEERING
CA WCC C8701	BUSINESS ADMINISTRATION
CA WCC C8702	MANAGEMENT INFORMATION SYSTEMS
CA WCC C8704	ARCHITECTURAL
CA WCC C8705	DESIGN

CA WCC 18740	MANAGEMENT & PUBLIC RELATIONS
NAICS 236220	Addition, alteration and renovation, for-sale builders, industrial warehouse
NAICS 238990	All Other Specialty Trade Contractors
NAICS 541611	Administrative Management and General Management Consulting Services
NAICS 541618	Other Management Consulting Services

## Additional Information

WORK DISTRICTS/REGIONS	All work districts/regions
CUCP PUBLIC DIRECTORY CERTIFICATION NUMBER	14936



**Metro**

Los Angeles County  
Metropolitan Transportation Authority

One Gateway Plaza  
Los Angeles, CA 90012-2952

213.922.2000 Tel  
metro.net

June 6, 2022 *REISSUED: 4/26/2023 Correction of Address*

**Metro File # 8261**

Yonas Keffelew

**Anbessaw Consulting, Inc dba The Quality Firm, ACS, AC Services**

1075 E Nevada, Suite 512

Signal Hill, CA 90755

**Re: Small Business Enterprise Certification**

Dear: Mr. Keffelew

We are pleased to advise you that after careful review of your application and supporting documentation, the Los Angeles County Metropolitan Transportation Authority (Metro) has determined that your firm meets the eligibility standards to be certified as a Small Business Enterprise (SBE) as required under Metro's SBE Program. Your firm will be listed in Metro's SBE database of certified SBEs under the following specific areas of expertise:

NAICS	Description
541330	Engineering Services
541350	Building Inspection Services
541380	Testing, Laboratories and Services

Your SBE certification is good for five years from the date of this letter and applies only for the above NAICS codes. Any additions and revisions must be submitted to Metro for review and approval

In order to ensure your continued SBE status, you are required to submit an annual No Change Declaration Form (which will be sent to you) along with supporting documentation. If no changes are noted, then your SBE status remains current. If there are changes, Metro will review to determine continued SBE eligibility. Please note, your SBE status remains in effect unless Metro notifies you otherwise.

After the five-year certification period, your entire file will be reviewed in order to ascertain continued SBE certification status. You will be notified of the pending SBE status review and any documentation updates necessary prior to the expiration date.

Also, should any changes occur that could affect your certification status prior to receipt of the renewal application, such as changes in your firm's name, business/mailling address, ownership, management or control, or failure to meet the applicable business size standards or personal net worth standard, please notify Metro immediately.

Metro reserves the right to withdraw this certification if at any time it is determined that it was knowingly obtained by false, misleading, or incorrect information. Your SBE certification is subject to review at any time. The firm thereby consents to the examination of its books, records, and documents by Metro.

Congratulations, and thank you for your interest in Metro's SBE Program. Should you have any questions, please contact us at [213-922-2600](tel:213-922-2600) **Option 1**. For information on Metro contracting opportunities, please visit our website at [www.metro.net](http://www.metro.net).

Sincerely,

*Ramon Ortiz*

Ramon Ortiz

Manager, Certification & Economic Development  
Diversity & Economic Opportunity Department

## **Anbessaw Consultants**

### Information

☐  
103895

Registered As  
Sub

Hours of Operation

Email  
[info@thequalityfirm.com](mailto:info@thequalityfirm.com) (<mailto:info@thequalityfirm.com>)

Phone  
562-386-7131

Fax

Admin  
Yonas Keffelew [ykeffelew@anbesservices.com](mailto:ykeffelew@anbesservices.com) (<mailto:ykeffelew@anbesservices.com>)

### Addresses

Website  
[www.thequalityfirm.com](http://www.thequalityfirm.com) (<https://www.thequalityfirm.com>)

Business/Billing  
1075 E. Nevada Street  
Signal Hill, CA 90755  
United States  
(<https://www.google.com/maps?q=1075%20E.%20Nevada%20Street%20Signal%20Hill%2C%20CA%2090755%20United%20States>)

### Summary

NAICS Codes	54133 Engineering Services
	54136 Geophysical Surveying and Mapping Services
	54138 Testing Laboratories
	23799 Other Heavy and Civil Engineering Construction
	54135 Building Inspection Services
	54137 Surveying and Mapping (except Geophysical) Services
	541360 Geophysical Surveying and Mapping Services
	237310 Highway, Street, and Bridge Construction
	541620 Environmental Consulting Services
Certifications	DBE, EBE, LBE (LA), MBE, SBE (LA), LBE (Harbor), SBE (Proprietary), VSBE (Harbor)
California Entity Number	
Non-Profit	No
Sole Proprietor	No

### State or Professional License Numbers

\*\* The City of Los Angeles does not endorse, takes no responsibility for, nor exercises control over the information by the linked organizations. The City of Los Angeles is also not responsible for its view, content, nor does it vouch for the accuracy or accessibility of the information. The City of Los Angeles also cannot authorize the use of copyrighted materials containing linked websites. Users must request such information and authorization from the sponsor or owner of the linked website.

Report ☐

### CITY OF LOS ANGELES

City of Los Angeles  
(<https://www.lacity.org>)  
Mayor's Office of Karen Bass  
(<http://www.lamayor.org>)  
Open Data  
(<https://data.lacity.org/dataset/RAMP-Open-Bid-Opportunities/hf3r-utnq>)  
Bond Assistance Program  
Building Permits  
(<https://ladbs.org/services/core-services/plan-check-permit>)

### BUSINESS SERVICES

Business Source Centers  
(<https://ewddlacity.com/index.php/local-business/businesssource-centers>)  
Business Tax Resources  
(<https://finance.lacity.org/>)  
Minority Business Development Agency  
(<https://www.mdba.gov/>)  
Office of Small Business  
(<https://business.lacity.org/>)  
City of Los Angeles Green Business Program  
(<https://www.lacitysan.org/san/faces/home/portal/s->

### A SERVICE BROUGHT TO YOU BY



Los Angeles County  
Metropolitan Transportation Authority

One Gateway Plaza  
Los Angeles, CA 90012-2952

213.922.2600 Tel  
metro.net

# Metro

June 25, 2021

Metro File #9069

Mr. Robert Delgado  
AIX Consulting, Inc.  
106 S.Mentor Ave  
Suite #201  
Pasadena, CA 91106

Subject: Small Business Enterprise Certification

Dear Mr. Robert Delgado:

We are pleased to advise you that after careful review of your application and supporting documentation, the Los Angeles County Metropolitan Transportation Authority (Metro) has determined that your firm meets the eligibility standards to be certified as a Small Business Enterprise (SBE) as required under Metro's SBE Program. Your firm will be listed in Metro's SBE database of certified SBEs under the following specific areas of expertise:

NAICS 541611: ADMINISTRATIVE MANAGEMENT AND GENERAL MANAGEMENT CONSULTING SERVICES  
NAICS 541350: BUILDING INSPECTION SERVICES  
NAICS 541690: SAFETY CONSULTING SERVICES  
NAICS 561110: OFFICE MANAGEMENT SERVICES

Your SBE certification is valid for five years from the date of this letter and applies only for the above NAICS code(s). Any additions and revisions must be submitted to Metro for review and approval.

In order to ensure your continuing SBE status, you are required to submit an annual update along with supporting documentation. If no changes are noted, then your SBE status remains current. If there are changes, Metro will review to determine continued SBE eligibility. Please note, your SBE status remains in effect unless Metro notifies you otherwise.

After the five-year certification period, your entire file will be reviewed in order to ascertain continued SBE certification status. You will be notified of the pending SBE status review and any documentation updates necessary prior to the expiration date.

Also, should any changes occur that could affect your certification status prior to receipt of the annual update application, such as changes in your firm's name, business/mailling address, ownership, management or control, or failure to meet the applicable business size standards or personal net worth standard, please notify Metro immediately.

Metro reserves the right to withdraw this certification if at any time it is determined that it was knowingly obtained by false, misleading, or incorrect information. Your SBE certification is subject to review at any time. The firm thereby consents to the examination of its books, records, and documents by Metro.

Congratulations, and thank you for your interest in Metro's SBE Program. Should you have any questions, please contact us at (213) 922-2600. For information on Metro contracting opportunities, please visit our website at [www.metro.net](http://www.metro.net).

Sincerely,

Shirley Wong  
Principal Certification Officer  
Diversity & Economic Opportunity Department





**Metro**

Los Angeles County  
Metropolitan Transportation Authority

One Gateway Plaza  
Los Angeles, CA 90012-2952

213.922.2000 Tel  
metro.net



## CALIFORNIA UNIFIED CERTIFICATION PROGRAM

June 25, 2021

CUCP# 50515  
Metro File #9069

Mr. Robert Delgado  
AIX Consulting, Inc.  
106 S.Mentor Ave  
Suite #201  
Pasadena, CA 91106

Subject: Disadvantaged Business Enterprise Certification

Dear Mr. Robert Delgado:

We are pleased to advise you that after careful review of your application and supporting documentation, the Los Angeles County Metropolitan Transportation Authority (Metro) has determined that your firm meets the eligibility standards to be certified as a Disadvantaged Business Enterprise (DBE) as required under the U.S. Department of Transportation (U.S. DOT) Regulation 49 CFR Part 26, as amended. This certification will be recognized by all of the U.S. DOT recipients in California. Your firm will be listed in the California Unified Certification Program (CUCP) database of certified DBEs under the following specific area(s) of expertise that you have identified on the NAICS codes form of the application package:

NAICS 541611: ADMINISTRATIVE MANAGEMENT AND GENERAL MANAGEMENT CONSULTING SERVICES

NAICS 541350: BUILDING INSPECTION SERVICES

NAICS 541690: SAFETY CONSULTING SERVICES

NAICS 561110: OFFICE MANAGEMENT SERVICES

Your DBE certification applies only for the above code(s). You may review your firm's information in the CUCP DBE database which can be accessed at the CUCP website at <https://dot.ca.gov/programs/civil-rights/dbe-search>. Any additions and revisions must be submitted to Metro for review and approval.

In order to ensure your continuing DBE status, you are required to submit an annual update along with supporting documentation. If no changes are noted, then your DBE status remains current. If there are changes, Metro will review to determine continued DBE eligibility. Please note, your DBE status remains in effect unless Metro notifies you otherwise.

Also, should any changes occur that could affect your certification status prior to receipt of the annual update, such as changes in your firm's name, business/mailling address, ownership, management or control, or failure to meet the applicable business size standards or personal net worth standard, please notify Metro immediately. Failure to submit forms and/or change of information will be deemed a failure to cooperate under Section 26.109 of the Regulations.

Metro reserves the right to withdraw this certification if at any time it is determined that it was knowingly obtained by false, misleading, or incorrect information. Your DBE certification is subject to review at any time. The firm thereby consents to the examination of its books, records and documents by Metro.

Congratulations, and thank you for your interest in the DBE program. Should you have any questions, please contact us at (213) 922-2600. For information on Metro contracting opportunities, please visit our website at [www.metro.net](http://www.metro.net).

Sincerely,

Shirley Wong  
Principal Certification Officer  
Diversity & Economic Opportunity Department



Los Angeles County  
Metropolitan Transportation Authority

One Gateway Plaza  
Los Angeles, CA 90012-2952

213.922.2000 Tel  
metro.net

**Metro**

October 20, 2020

**Metro File #8820**

Mr. Iman Saberi  
Bellum Capital  
18141 Sweet Elm Drive  
Encino, CA 91316

Subject: Small Business Enterprise Certification

Dear Mr. Iman Saberi:

We are pleased to advise you that after careful review of your application and supporting documentation, the Los Angeles County Metropolitan Transportation Authority (Metro) has determined that your firm meets the eligibility standards to be certified as a Small Business Enterprise (SBE) as required under Metro's SBE Program. Your firm will be listed in Metro's SBE database of certified SBEs under the following specific areas of expertise:

NAICS 541330: ENGINEERING SERVICES

NAICS 237310: CONSTRUCTION MANAGEMENT, HIGHWAY, ROAD, STREET AND BRIDGE

Your SBE certification is valid for five years from the date of this letter and applies only for the above NAICS code(s). Any additions and revisions must be submitted to Metro for review and approval.

In order to ensure your continuing SBE status, you are required to submit an annual update along with supporting documentation. If no changes are noted, then your SBE status remains current. If there are changes, Metro will review to determine continued SBE eligibility. Please note, your SBE status remains in effect unless Metro notifies you otherwise.

After the five-year certification period, your entire file will be reviewed in order to ascertain continued SBE certification status. You will be notified of the pending SBE status review and any documentation updates necessary prior to the expiration date.

Also, should any changes occur that could affect your certification status prior to receipt of the annual update application, such as changes in your firm's name, business/ mailing address, ownership, management or control, or failure to meet the applicable business size standards or personal net worth standard, please notify Metro immediately.

Metro reserves the right to withdraw this certification if at any time it is determined that it was knowingly obtained by false, misleading, or incorrect information. Your SBE certification is subject to review at any time. The firm thereby consents to the examination of its books, records, and documents by Metro.

Congratulations, and thank you for your interest in Metro's SBE Program. Should you have any questions, please contact us at (213) 922-2600. For information on Metro contracting opportunities, please visit our website at [www.metro.net](http://www.metro.net).

Sincerely,

Shirley Wong  
Principal Certification Officer  
Diversity & Economic Opportunity Department



Iman Saberi <imanosaberi@gmail.com>

## Local Business Enterprise Certification Request for BAVN ID: 99997 – Bellum Capital

1 message

Edna Du <edna.du@lacity.org>  
To: Iman Saberi <imanosaberi@gmail.com>

Mon, Mar 22, 2021 at 1:48 PM

Hello,

Our office has now completed our review of the LBE certification request under BAVN ID: 99997 for Bellum Capital.

Based on the information submitted at this time, your LBE certification has been approved\* effective 03/22/2020 in LABAVN.

\*To remain certified and be given the preference, firms must continue to meet the City's Local Business Preference Ordinance #181910 certification criteria and complete an Affidavit of Eligibility every five (5) years. We continue to reserve the right to re-evaluate your certification eligibility anytime it is deemed necessary.

Upon receipt of information believed by the Awarding Authority to be reliable and which indicates that the Local Business no longer qualifies as a Local Business for more than 60 days during the entire time of the Contract, the Awarding Authority shall withhold or recover funds from the Contractor in an amount that represents the value of 8% of the executed contract.

(Local Business Preference Program - "Supplier and/or Regular Dealer" Definition

The Local Business Preference Program is applicable to all competitive bids involving expenditures in excess of \$150,000.

This note is to inform all bidders that the City of Los Angeles, Department of Public Works, Bureau of Contract Administration as the Designated Administrative Agency (DAA) for the Local Business Preference program has issued the following definition update in relation to the application of preference credits to material and/or equipment suppliers:

"Preferences will be awarded for equipment, goods or materials contracts only if the Local Business or the Local Subcontractor:

(a) Designs, manufactures, or assembles the equipment, goods, or materials where a minimum of two-thirds of the work under the contract is performed at a business location within the County of Los Angeles; or (b) Acts as a Supplier and/or Regular Dealer where a minimum of two-thirds of the work under the contract is performed at a business location within the County of Los Angeles. A Supplier and/or Regular Dealer means a business that owns, operates, or maintains a store, warehouse, or other establishment in which the materials, supplies, articles or equipment of the general character described by the specifications and required under the contract are bought, kept in stock, and regularly sold or leased to the public in the usual course of business. Additionally, the firm shall be an established, regular business that engages, as its principal business and under its own name, in the purchase and sale or lease of the products in question. Packagers, brokers, manufacturers' representatives, or other persons who arrange or expedite transactions are not Suppliers and/or Regular Dealers. A person may be a Supplier and/or a Regular Dealer in such bulk items as petroleum products, steel, cement, gravel, stone, or asphalt without owning, operating, or maintaining a place of business as previously described if the person both owns and operates distribution equipment for the products. Any supplementing of a Supplier's and/or Regular Dealers' own distribution equipment shall be by a long-term lease agreement and not on an ad hoc or contract-by-contract basis.")

--  
Edna Du  
Equal Employment Opportunity Enforcement  
Office of Contract Compliance  
Bureau of Contract Administration  
City of Los Angeles

\*Due to COVID-19, email is the best method of communication.  
Phone: 213.847.2323 | Fax: 213-847-2777



Iman Saberi <imanosaberi@gmail.com>

---

## LSBE for Los Angeles World Airports recognition for BAVN ID 99997 Bellum Capital

3 messages

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**Shaun Shimoda Kobayashi** <shaun.shimoda-kobayashi@lacity.org>

Wed, May 5, 2021 at 12:16 PM

To: imanosaberi@gmail.com

Cc: bca Certifications <bca.certifications@lacity.org>

Good afternoon,

I was forwarded your email to [bca.certifications@lacity.org](mailto:bca.certifications@lacity.org)

There is no certification process for Local Small Business Enterprise (LAWA) recognition, it is strictly based on a company being certified in both Small Business Enterprise (Proprietary) and the City of Los Angeles' Local Business Enterprise (LBE) certifications.

I do see you have both. The SBE(Proprietary) certification is based on the LA County Metro SBE certification and your firm was approved for LBE certification on April 8, 2021.

Please note, since SBE(proprietary) has been granted based on recognition of another agency's certification, it is your responsibility to maintain the LA County SBE certification. If that certification is removed, your firm will no longer be recognized for SBE(Proprietary) certification.

If a prime needs to confirm your company can be counted as an LSBE (LAWA) recognized firm for LAWA contract credit, they need to go to LA BAVN and confirm Bellum is certified as both SBE(Proprietary) and LBE. Those two certifications are combined for LSBE(LAWA) recognition for contract credit.

Thank you.

--

Shaun Shimoda-Kobayashi  
Certification Manager  
Los Angeles World Airports  
City of Los Angeles  
Centralized Certification Administration

---

**Iman Saberi** <imanosaberi@gmail.com>

Thu, May 6, 2021 at 7:13 AM

To: Shaun Shimoda Kobayashi <shaun.shimoda-kobayashi@lacity.org>

Cc: bca Certifications <bca.certifications@lacity.org>

Good morning,

Thank you very much for the thorough response, very helpful.

Have a great day

Iman

[Quoted text hidden]

---

**Shaun Shimoda Kobayashi** <shaun.shimoda-kobayashi@lacity.org>

Thu, May 6, 2021 at 7:16 AM

To: Iman Saberi <imanosaberi@gmail.com>

You are welcome, have a great day as well

[Quoted text hidden]



# Metro

June 16, 2022

Metro File #5369

Mr. Joseph Garcia  
Casamar Group, LLC  
23335 ALAMOS LANE  
NEWHALL, CA 91321

Subject: Small Business Enterprise Certification

Dear Mr. Joseph Garcia:

We are pleased to advise you that after careful review of your application and supporting documentation, the Los Angeles County Metropolitan Transportation Authority (Metro) has determined that your firm meets the eligibility standards to be certified as a Small Business Enterprise (SBE) as required under Metro's SBE Program. Your firm will be listed in Metro's SBE database of certified SBEs under the following specific areas of expertise:

NAICS 541330: ENGINEERING SERVICES  
NAICS 541611: ADMINISTRATIVE MANAGEMENT AND GENERAL MANAGEMENT CONSULTING SERVICES  
NAICS 541613: MARKETING CONSULTING SERVICES  
NAICS 541618: OTHER MANAGEMENT CONSULTING SERVICES  
NAICS 541620: ENVIRONMENTAL CONSULTING SERVICES  
NAICS 541690: OTHER SCIENTIFIC AND TECHNICAL CONSULTING SERVICES  
NAICS 541910: MARKETING RESEARCH AND PUBLIC OPINION POLLING

Your SBE certification is valid for five years from the date of this letter and applies only for the above NAICS code(s). Any additions and revisions must be submitted to Metro for review and approval.

In order to ensure your continuing SBE status, you are required to submit an annual update along with supporting documentation. If no changes are noted, then your SBE status remains current. If there are changes, Metro will review to determine continued SBE eligibility. Please note, your SBE status remains in effect unless Metro notifies you otherwise.

After the five-year certification period, your entire file will be reviewed in order to ascertain continued SBE certification status. You will be notified of the pending SBE status review and any documentation updates necessary prior to the expiration date.

Also, should any changes occur that could affect your certification status prior to receipt of the annual update application, such as changes in your firm's name, business/mailling address, ownership, management or control, or failure to meet the applicable business size standards or personal net worth standard, please notify Metro immediately.

Metro reserves the right to withdraw this certification if at any time it is determined that it was knowingly obtained by false, misleading, or incorrect information. Your SBE certification is subject to review at any time. The firm thereby consents to the examination of its books, records, and documents by Metro.

Congratulations, and thank you for your interest in Metro's SBE Program. Should you have any questions, please contact us at (213) 922-2600. For information on Metro contracting opportunities, please visit our website at [www.metro.net](http://www.metro.net).

Sincerely,

Ramon Ortiz  
Manager, Certification  
Diversity & Economic Opportunity Department

Reply Reply All Forward



Mon Aug 22 11:11 AM

Esther Park <esther.park@lacity.org>

Re: FW: Additional Requested Documents - LBPP Certification Request for RAMP ID: 49262 - Casamar Group, LLC

1 Attachment

View original message

Follow up. Start by Monday, August 22, 2022. Due by Monday, August 22, 2022.

## APPROVAL

Hello Mr. Garcia and Pamela,

Our office has now completed our review of the LBPP certification request under RAMP ID: **49262 for Casamar Group, LLC**. Based on the information submitted at this time, your firm has been approved\* for the following certifications:

- Local Business Enterprise (LBE) - 5 year certification (Expiration Date: 8/22/2027)
- Local, Small Business (LSB) - 30-month certification (Expiration Date: 2/22/2025)

Your certifications are effective as of **8/22/2022** and will appear in your RAMP profile.

Your firm will automatically be included in our SLB Directory <https://bca.lacity.org/CertificationListings/SLBDirectory.php> with the approved SLB address starting tomorrow after the system refreshes. You will also receive recognition as SLB, EBE, SBE, SBE-Proprietary and VSBE on your certification page.



LOS ANGELES COUNTY  
**CONSUMER & BUSINESS AFFAIRS**

Board of Supervisors

July 18, 2022

Hilda L. Solis  
First District

Holly J. Mitchell  
Second District

Sheila Kuehl  
Third District

Janice Hahn  
Fourth District

Kathryn Barger  
Fifth District

Director  
Rafael Carbajal

Chief of Staff  
Joel Ayala

Joe Garcia, President  
CASAMAR GROUP, LLC  
23335 ALAMOS LN  
NEWHALL, CA 91321-3561

**Vendor #:** 156418  
**Certification**  
**Record #:** 092687

**CERTIFICATION FOR NON-FEDERALLY FUNDED COUNTY SOLICITATIONS**

Dear Joe Garcia,

Congratulations! Your business is now certified as a Local Small Business Enterprise (LSBE) with the County of Los Angeles effective as of the date of this letter. Your LSBE certification expiration date is based on your [California Department of General Services \(DGS\)](#) small business certification. Your certification expires on **April 30, 2024**.

Your business is eligible for LSBE preference consideration in those County of Los Angeles solicitations which include the "Request for Preference Consideration" form. You must complete the form and provide a copy of this approval letter in your bid/proposal to receive the preference. To view your L.A. County LSBE certification status, visit: [camisvr.co.la.ca.us/webven](http://camisvr.co.la.ca.us/webven)

As a certified LSBE, your company is also eligible for a 15-day prompt payment through the "Countywide Small Business Payment Liaison and Prompt Pay Program." To request your free Prompt Payment Stamp please email the Office of Small Business at [OSB@dcba.lacounty.gov](mailto:OSB@dcba.lacounty.gov) or call (323) 881-3964.

The County of Los Angeles Department of Consumer and Business Affairs (DCBA) reserves the right to request additional information and/or conduct an on-site visit to verify your company's eligibility for this certification. Please contact our office immediately if your business experiences any changes that could affect eligibility during the certification period.

For questions about this certification or to learn more about resources available to small businesses you can visit us online at [DCBA.lacounty.gov](http://DCBA.lacounty.gov), email us at [OSB@dcba.lacounty.gov](mailto:OSB@dcba.lacounty.gov), or call us at (323) 881-3964.

Sincerely,

Rafael Carbajal  
Director

Christian Olmos  
Program Chief, Office of Small Business  
RC:CO



[dcba.lacounty.gov](http://dcba.lacounty.gov)  
[info@dcba.lacounty.gov](mailto:info@dcba.lacounty.gov)

500 W. Temple St., Suite B-96, Los Angeles CA, 90012-2706  
(213) 974-1452 • (800) 593-8222 • Fax: (213) 687-1137



Printed on: 7/15/2022 1:52:18 PM

To verify most current certification status go to: <https://www.caleprocure.ca.gov>**Office of Small Business & DVBE Services**

Certification ID: 62138

Legal Business Name:  
CASAMAR GROUP LLC

Doing Business As (DBA) Name 1:

Doing Business As (DBA) Name 2:

Address:  
23335 Alamos Lane  
NEWHALL  
CA 91321

Email Address:

[jgarcia@casamargroup.com](mailto:jgarcia@casamargroup.com)

Business Web Page:

[www.casamargroup.com](http://www.casamargroup.com)

Business Phone Number:

661/254-2373

Business Fax Number:

661/253-0549

Business Types:

Service

Certification Type	Status	From	To
DVBE	Approved	04/26/2022	04/30/2024
SB(Micro)	Approved	04/26/2022	04/30/2024
SB-PW	Approved	04/26/2022	04/30/2024

Stay informed! KEEP YOUR CERTIFICATION PROFILE UPDATED!

-LOG IN at [CaleProcure.CA.GOV](https://www.caleprocure.ca.gov)

Questions?

Email: [OSDSHELP@DGS.CA.GOV](mailto:OSDSHELP@DGS.CA.GOV)

Call OSDS Main Number: 916-375-4940

707 3rd Street, 1-400, West Sacramento, CA 95605

# CALIFORNIA UNIFIED CERTIFICATION PROGRAM DISADVANTAGED BUSINESS ENTERPRISE CERTIFICATE

## CASAMAR GROUP, LLC

23445 GLENRIDGE DRIVE  
NEWHALL, CA 91321

Owner: JOSEPH J. GARCIA

Business Structure: LIMITED LIABILITY COMPANY

This certificate acknowledges that said firm is approved by the California Unified Certification Program (CUCP) as a Disadvantaged Business Enterprise (DBE) as defined by the U.S. Department of Transportation (DOT) CFR 49 Part 26, as may be amended, for the following NAICS codes:

### NAICS Code(s) \* Indicates primary NAICS code

* 541330 Engineering Services	541613 Marketing Consulting Services
541910 Marketing Research and Public Opinion Polling	541611 Administrative Management and General Management Consulting Ser
541620 Environmental Consulting Services	541618 Other Management Consulting Services
541690 Other Scientific and Technical Consulting Services	

### Work Category Code(s)

C8700	CONSULTANT	C8701	BUSINESS ADMINISTRATION
C8710	ENGINEERING		

### Licenses

EC Civil Engineer

### CERTIFYING AGENCY:

DEPARTMENT OF TRANSPORTATION  
1823 14TH STREET, MS 79  
SACRAMENTO, CA 95811 0000  
(916) 324-1700

UCP Firm Number : 38725

  
CUCP OFFICER

May 28, 2010

It is CUCP's policy and objective to promote and maintain a level playing field for DBEs in California on Federal-aid contracts. We ensure nondiscrimination in the award and administration of U.S. DOT assisted contracts based on the requirements of 49 CFR Parts 21 and 26.

[Skip to Main Content](#)[Back To Query Form \(licenseForm.htm\)](#)

# Search Returned 1 Records

Mon Apr 03 15:29:01 PDT 2023

**Query Criteria****Certification Types:** DBE**Firm ID:** 38725

---

<b>Firm ID</b>	38725
<b>DBA Name</b>	CASAMAR GROUP, LLC
<b>Firm Name</b>	
<b>Address Line1</b>	23335 ALAMOS LANE
<b>Address Line2</b>	
<b>City</b>	NEWHALL
<b>State</b>	CA
<b>Zip Code1</b>	91321
<b>Zip Code2</b>	
<b>Mailing Address Line1</b>	23335 ALAMOS LANE
<b>Mailing Address Line2</b>	
<b>Mailing City</b>	NEWHALL
<b>Mailing State</b>	CA
<b>Mailing Zip Code1</b>	91321
<b>Mailing Zip Code2</b>	
<b>Certification Type</b>	DBE
<b>Email</b>	jgarcia@casamargroup.com
<b>Contact Name</b>	JOSEPH JOHN GARCIA
<b>Area Code</b>	661
<b>Phone Number</b>	254-2373
<b>Extension</b>	
<b>Alt Area Code</b>	
<b>Alt Phone Number</b>	
<b>Extension</b>	
<b>Fax Area Code</b>	661
<b>Fax Phone Number</b>	253-0549
<b>Agency Name</b>	DEPARTMENT OF TRANSPORTATION
<b>Counties</b>	13; 15; 19; 30; 36; 37; 40; 42; 56;
<b>Districts</b>	05; 06; 07; 08; 11; 12;
<b>DBE NAICS</b>	541330; 541611; 541613; 541618; 541620; 541690; 541910;
<b>ACDBE NAICS</b>	
<b>Work Codes</b>	C8701 BUSINESS ADMINISTRATION; C8710 ENGINEERING; C8715 CONSULTANT, ENGINEERING

<b>Licenses</b>	EC Civil Engineer;
<b>Trucks</b>	
<b>Gender</b>	M
<b>Ethnicity</b>	HISPANIC
<b>Firm Type</b>	DBE



Los Angeles County  
Metropolitan Transportation Authority

One Gateway Plaza  
Los Angeles, CA 90012-2952

213.922.2000 Tel  
metro.net

**Metro**

August 17, 2020

**Metro File #7436**

Ms. Theresa Ann Martinez  
Community Connections, LLC  
315 S. Catalina Avenue, Unit 6  
Pasadena, CA 91106

Subject: Small Business Enterprise Certification

Dear Ms. Theresa Ann Martinez:

We are pleased to advise you that after careful review of your application and supporting documentation, the Los Angeles County Metropolitan Transportation Authority (Metro) has determined that your firm meets the eligibility standards to be certified as a Small Business Enterprise (SBE) as required under Metro's SBE Program. Your firm will be listed in Metro's SBE database of certified SBEs under the following specific areas of expertise:

NAICS 541611: ADMINISTRATIVE MANAGEMENT AND GENERAL MANAGEMENT CONSULTING SERVICES

NAICS 541613: MARKETING CONSULTING SERVICES

NAICS 541910: MARKETING RESEARCH AND PUBLIC OPINION POLLING

Your SBE certification is valid for five years from the date of this letter and applies only for the above NAICS code(s). Any additions and revisions must be submitted to Metro for review and approval.

In order to ensure your continuing SBE status, you are required to submit an annual update along with supporting documentation. If no changes are noted, then your SBE status remains current. If there are changes, Metro will review to determine continued SBE eligibility. Please note, your SBE status remains in effect unless Metro notifies you otherwise.

After the five-year certification period, your entire file will be reviewed in order to ascertain continued SBE certification status. You will be notified of the pending SBE status review and any documentation updates necessary prior to the expiration date.

Also, should any changes occur that could affect your certification status prior to receipt of the annual update application, such as changes in your firm's name, business/mailling address, ownership, management or control, or failure to meet the applicable business size standards or personal net worth standard, please notify Metro immediately.

Metro reserves the right to withdraw this certification if at any time it is determined that it was knowingly obtained by false, misleading, or incorrect information. Your SBE certification is subject to review at any time. The firm thereby consents to the examination of its books, records, and documents by Metro.

Congratulations, and thank you for your interest in Metro's SBE Program. Should you have any questions, please contact us at (213) 922-2600. For information on Metro contracting opportunities, please visit our website at [www.metro.net](http://www.metro.net).

Sincerely,

Shirley Wong  
Principal Certification Officer  
Diversity & Economic Opportunity Department



BOARD OF SUPERVISORS

Hilda L. Solis  
Mark Ridley-Thomas  
Sheila Kuehl  
Janice Hahn  
Kathryn Barger

## COUNTY OF LOS ANGELES DEPARTMENT OF CONSUMER AND BUSINESS AFFAIRS

*"To Enrich Lives Through Effective and Caring Service"*



Joseph M. Nicchitta  
Director

Joel Ayala  
Chief Deputy

Rafael Carbajal  
Chief Deputy

September 28, 2020

THERESA MARTINEZ  
COMMUNITY CONNECTIONS  
606 N FIGUEROA ST APT 636  
LOS ANGELES, CA 90012-3654

Vendor #: 181107  
Certification Record  
#:089350

### CERTIFICATION FOR NON-FEDERALLY FUNDED COUNTY SOLICITATIONS

Dear THERESA MARTINEZ,

Congratulations! Your business is now certified as a Local Small Business Enterprise (LSBE) with the County of Los Angeles effective as of the date of this letter. Your LSBE certification expiration date is based on your Los Angeles County Metropolitan Transportation Authority (METRO) small business certification. Your certification expires on August 17, 2025.

Your business is eligible for LSBE preference consideration in those County of Los Angeles solicitations which include the "Request for Preference Consideration" form. You must complete the form and provide your Vendor Number in your bid/proposal along with a copy of this approval letter for each response to receive the preference.

Additionally, the Board of Supervisors established a "Countywide Small Business Payment Liaison and Prompt Pay Program". As a certified LSBE, your company is now eligible for a 15-day prompt payment. Please call the Small Business Services office at 855-230-6430 or send an email to [osb@dcba.lacounty.gov](mailto:osb@dcba.lacounty.gov) to request your free Prompt Payment Stamp and instructions.

The County of Los Angeles Department of Consumer and Business Affairs reserves the right to request additional information and/or conduct an on-site visit to verify your company's eligibility for the program. Please contact our office immediately if your business experiences any changes that could affect eligibility during the certification period.

Again, congratulations on your certification. If you have any questions about our LSBE Program, please call us at 323-881-3964, visit our website at <http://dcba.lacounty.gov> or email us at [osb@dcba.lacounty.gov](mailto:osb@dcba.lacounty.gov).

Sincerely,

Joseph M. Nicchitta  
Director

Christian Olmos  
Program Chief, Office of Small Business  
JMN:CO

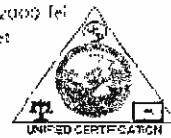


**Metro**

Los Angeles County  
Metropolitan Transportation Authority

One Gateway Plaza  
Los Angeles, CA 90012-2952

(213) 922-2600 Tel  
metro.net



## CALIFORNIA UNIFIED CERTIFICATION PROGRAM

August 17, 2020

**CUCP# 44274**  
**Metro File #7436**

Ms. Theresa Ann Martinez  
**Community Connections, LLC**  
315 S. Catalina Avenue, Unit 6  
Pasadena, CA 91106

Subject: Disadvantaged Business Enterprise Certification

Dear Ms. Theresa Ann Martinez:

We are pleased to advise you that after careful review of your application and supporting documentation, the Los Angeles County Metropolitan Transportation Authority (Metro) has determined that your firm meets the eligibility standards to be certified as a Disadvantaged Business Enterprise (DBE) as required under the U.S. Department of Transportation (U.S. DOT) Regulation 49 CFR Part 26, as amended. This certification will be recognized by all of the U.S. DOT recipients in California. Your firm will be listed in the California Unified Certification Program (CUCP) database of certified DBEs under the following specific area(s) of expertise that you have identified on the NAICS codes form of the application package:

NAICS 541611: ADMINISTRATIVE MANAGEMENT AND GENERAL MANAGEMENT CONSULTING SERVICES  
NAICS 541613: MARKETING CONSULTING SERVICES  
NAICS 541910: MARKETING RESEARCH AND PUBLIC OPINION POLLING

Your DBE certification applies only for the above code(s). You may review your firm's information in the CUCP DBE database which can be accessed at the CUCP website at [www.californiaucp.org](http://www.californiaucp.org). Any additions and revisions must be submitted to Metro for review and approval.

In order to ensure your continuing DBE status, you are required to submit an annual update along with supporting documentation. If no changes are noted, then your DBE status remains current. If there are changes, Metro will review to determine continued DBE eligibility. Please note, your DBE status remains in effect unless Metro notifies you otherwise.

Also, should any changes occur that could affect your certification status prior to receipt of the annual update, such as changes in your firm's name, business/mailling address, ownership, management or control, or failure to meet the applicable business size standards or personal net worth standard, please notify Metro immediately. Failure to submit forms and/or change of information will be deemed a failure to cooperate under Section 26.109 of the Regulations.

Metro reserves the right to withdraw this certification if at any time it is determined that it was knowingly obtained by false, misleading, or incorrect information. Your DBE certification is subject to review at any time. The firm thereby consents to the examination of its books, records and documents by Metro.

Congratulations, and thank you for your interest in the DBE program. Should you have any questions, please contact us at (213) 922-2600. For information on Metro contracting opportunities, please visit our website at [www.metro.net](http://www.metro.net).

Sincerely,

Shirley Wong  
Principal Certification Officer  
Diversity & Economic Opportunity Department

[Back to search](#) Home > Business Profiles Search > Community Connections LLC



## Community Connections, LLC.

Communications, marketing, social media, grassroots outreach, polling, public and government relations, strategic planning, event planning, focus groups, and more.

### Information

ID  
111410

Registered As  
Prime

Hours of Operation  
: 8:00:00 AM - 5:30:00 PM

Email  
theresa@communityconnectionllc.com (mailto:theresa@communityconnectionllc.com)

Phone  
714-209-5305

Fax

Admin  
Theresa Martinez theresa@communityconnectionllc.com (mailto:theresa@communityconnectionllc.com)

### Addresses

Website  
www.communityconnectionsllc.biz (https://www.communityconnectionsllc.biz)

Business/Billing  
315 S Catalina Ave, #6  
Pasadena, CA 91106  
United States  
(https://www.google.com/maps?  
q=315%20S%20Catalina%20Ave%2C%20%236%20Pasadena%2C%20CA%2091106%20United%20States)

### Summary

NAICS Codes	54161 Management Consulting Services
	54169 Other Scientific and Technical Consulting Services
	54162 Environmental Consulting Services
Certifications	DBE, MBE, WBE
California Entity Number	821040645
Non-Profit	No
Sole Proprietor	Yes
State or Professional License Numbers	C10 : 861169 (Expires 2024-08-31)

\*\* The City of Los Angeles does not endorse, takes no responsibility for, nor exercises control over the information by the linked organizations. The City of Los Angeles is also not responsible for its view, content, nor does it vouch for the accuracy or accessibility of the information. The City of Los Angeles also cannot authorize the use of copyrighted materials containing linked websites. Users must request such information and authorization from the sponsor or owner of the linked website.

Report ☐

### CITY OF LOS ANGELES

City of Los Angeles  
(https://www.lacity.org)

Mayor's Office of Karen Bass  
(http://www.lamayor.org)

Open Data  
(https://data.lacity.org/dataset/RAMP-  
Open-Bid-Opportunities/hf3r-utnq)

Bond Assistance Program

Building Permits  
(https://ladbs.org/services/core-  
services/plan-check-permit)

### BUSINESS SERVICES

Business Source Centers  
(https://ewddiacity.com/index.php/local-  
business/businesssource-centers)

Business Tax Resources  
(https://finance.lacity.org/)

Minority Business Development Agency  
(https://www.mbdba.gov/)

Office of Small Business  
(https://business.lacity.org/)

City of Los Angeles Green Business  
Program  
(https://www.lacitysan.org/san/faces/home/p-  
lsh-es/s-lsh-es-si/s-lsh-es-si-gbc?  
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state=dwqhke9b2\_4&\_afLoop=283627353&26E

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Los Angeles County  
Metropolitan Transportation Authority

One Gateway Plaza  
Los Angeles, CA 90012-2952

213.922-2000 Tel  
metro.net

**Metro**

November 12, 2019

**Metro File #8439**

Mr. Shannon Conaway  
Conaway Geomatics  
224 Garfield Ave  
Placentia, CA 92870

Subject: Small Business Enterprise Certification

Dear Mr. Shannon Conaway:

We are pleased to advise you that after careful review of your application and supporting documentation, the Los Angeles County Metropolitan Transportation Authority (Metro) has determined that your firm meets the eligibility standards to be certified as a Small Business Enterprise (SBE) as required under Metro's SBE Program. Your firm will be listed in Metro's SBE database of certified SBEs under the following specific areas of expertise:

NAICS 541370: SURVEYING AND MAPPING (EXCEPT GEOPHYSICAL) SERVICES

Your SBE certification is valid for five years from the date of this letter and applies only for the above NAICS code(s). Any additions and revisions must be submitted to Metro for review and approval.

In order to ensure your continuing SBE status, you are required to submit an annual update along with supporting documentation. If no changes are noted, then your SBE status remains current. If there are changes, Metro will review to determine continued SBE eligibility. Please note, your SBE status remains in effect unless Metro notifies you otherwise.

After the five-year certification period, your entire file will be reviewed in order to ascertain continued SBE certification status. You will be notified of the pending SBE status review and any documentation updates necessary prior to the expiration date.

Also, should any changes occur that could affect your certification status prior to receipt of the annual update application, such as changes in your firm's name, business/mailling address, ownership, management or control, or failure to meet the applicable business size standards or personal net worth standard, please notify Metro immediately.

Metro reserves the right to withdraw this certification if at any time it is determined that it was knowingly obtained by false, misleading, or incorrect information. Your SBE certification is subject to review at any time. The firm thereby consents to the examination of its books, records, and documents by Metro.

Congratulations, and thank you for your interest in Metro's SBE Program. Should you have any questions, please contact us at (213) 922-2600. For information on Metro contracting opportunities, please visit our website at [www.metro.net](http://www.metro.net).

Sincerely,

Shirley Wong  
Principal Certification Officer  
Diversity & Economic Opportunity Department

Printed on: 4/20/2022 2:05:07 PM

To verify most current certification status go to: <https://www.caleprocure.ca.gov>

## Office of Small Business & DVBE Services

**Certification ID:** 2014445**Legal Business Name:**

Conaway Geomatics

**Doing Business As (DBA) Name 1:**

Conaway Geomatics, Inc.

**Doing Business As (DBA) Name 2:****Address:**

101 S. Kraemer Blvd., STE 250

Placencia

CA 92870

**Email Address:**

sconaway@conawaygeo.com

**Business Web Page:**

www.conawaygeo.com

**Business Phone Number:**

714/486-0258

**Business Fax Number:****Business Types:**

Service

Certification Type	Status	From	To
DVBE	Approved	04/20/2022	04/30/2024
SB(Micro)	Approved	04/20/2022	04/30/2024

Stay informed! KEEP YOUR CERTIFICATION PROFILE UPDATED!

-LOG IN at [CaleProcure.CA.GOV](https://www.caleprocure.ca.gov)

Questions?

Email: [OSDSHELP@DGS.CA.GOV](mailto:OSDSHELP@DGS.CA.GOV)

Call OSDS Main Number: 916-375-4940

707 3rd Street, 1-400, West Sacramento, CA 95605



**Metro**

December 3, 2021

**Metro File #9183**

Mr. Samir Damle  
Enterris Associates, Inc.  
2000 E 4th St  
Suite 302  
Santa Ana, CA 92705

Subject: Small Business Enterprise Certification

Dear Mr. Samir Damle:

We are pleased to advise you that after careful review of your application and supporting documentation, the Los Angeles County Metropolitan Transportation Authority (Metro) has determined that your firm meets the eligibility standards to be certified as a Small Business Enterprise (SBE) as required under Metro's SBE Program. Your firm will be listed in Metro's SBE database of certified SBEs under the following specific areas of expertise:

NAICS 541611: ADMINISTRATIVE MANAGEMENT AND GENERAL MANAGEMENT CONSULTING SERVICES

NAICS 541199: ALL OTHER LEGAL SERVICES

NAICS 541618: OTHER MANAGEMENT CONSULTING SERVICES (UTILITIES CONSULTING SERVICES)

Your SBE certification is valid for five years from the date of this letter and applies only for the above NAICS code(s). Any additions and revisions must be submitted to Metro for review and approval.

In order to ensure your continuing SBE status, you are required to submit an annual update along with supporting documentation. If no changes are noted, then your SBE status remains current. If there are changes, Metro will review to determine continued SBE eligibility. Please note, your SBE status remains in effect unless Metro notifies you otherwise.

After the five-year certification period, your entire file will be reviewed in order to ascertain continued SBE certification status. You will be notified of the pending SBE status review and any documentation updates necessary prior to the expiration date.

Also, should any changes occur that could affect your certification status prior to receipt of the annual update application, such as changes in your firm's name, business/mailling address, ownership, management or control, or failure to meet the applicable business size standards or personal net worth standard, please notify Metro immediately.

Metro reserves the right to withdraw this certification if at any time it is determined that it was knowingly obtained by false, misleading, or incorrect information. Your SBE certification is subject to review at any time. The firm thereby consents to the examination of its books, records, and documents by Metro.

Congratulations, and thank you for your interest in Metro's SBE Program. Should you have any questions, please contact us at (213) 922-2600. For information on Metro contracting opportunities, please visit our website at [www.metro.net](http://www.metro.net).

Sincerely,

Ramon Ortiz  
Manager, Certification  
Diversity & Economic Opportunity Department

Printed on: 4/6/2022 3:46:45 PM

To verify most current certification status go to: <https://www.caleprocure.ca.gov>

## Office of Small Business & DVBE Services

**Certification ID:** 2027742**Legal Business Name:**

Enterris Associates, Inc.

**Doing Business As (DBA) Name 1:****Doing Business As (DBA) Name 2:****Address:**

2000 E. 4th Street Suite 302

Santa Ana

CA 92705

**Email Address:**[samir.damle@enterrisassociates.com](mailto:samir.damle@enterrisassociates.com)**Business Web Page:**[www.enterrisassociates.com](http://www.enterrisassociates.com)**Business Phone Number:**

310/251-5828

**Business Fax Number:****Business Types:**

Service

Certification Type	Status	From	To
SB(Micro)	Approved	04/06/2022	04/30/2024

Stay informed! KEEP YOUR CERTIFICATION PROFILE UPDATED!

-LOG IN at [CaleProcure.CA.GOV](https://www.caleprocure.ca.gov)

Questions?

Email: [OSDSHELP@DGS.CA.GOV](mailto:OSDSHELP@DGS.CA.GOV)

Call OSDS Main Number: 916-375-4940

707 3rd Street, 1-400, West Sacramento, CA 95605



**Metro**

Los Angeles County  
Metropolitan Transportation Authority

One Gateway Plaza  
Los Angeles, CA 90012-2952

213.922.2000 Tel  
metro.net



## **CALIFORNIA UNIFIED CERTIFICATION PROGRAM**

December 3, 2021

**CUCP# 50810**  
**Metro File #9183**

Mr. Samir Damle  
**Enterris Associates, Inc.**  
2000 E 4th St  
Suite 302  
Santa Ana, CA 92705

Subject: Disadvantaged Business Enterprise Certification

Dear Mr. Samir Damle:

We are pleased to advise you that after careful review of your application and supporting documentation, the Los Angeles County Metropolitan Transportation Authority (Metro) has determined that your firm meets the eligibility standards to be certified as a Disadvantaged Business Enterprise (DBE) as required under the U.S. Department of Transportation (U.S. DOT) Regulation 49 CFR Part 26, as amended. This certification will be recognized by all of the U.S. DOT recipients in California. Your firm will be listed in the California Unified Certification Program (CUCP) database of certified DBEs under the following specific area(s) of expertise that you have identified on the NAICS codes form of the application package:

NAICS 541611: ADMINISTRATIVE MANAGEMENT AND GENERAL MANAGEMENT CONSULTING SERVICES  
NAICS 541199: ALL OTHER LEGAL SERVICES  
NAICS 541618: OTHER MANAGEMENT CONSULTING SERVICES (UTILITIES CONSULTING SERVICES)

Your DBE certification applies only for the above code(s). You may review your firm's information in the CUCP DBE database which can be accessed at the CUCP website at <https://dot.ca.gov/programs/civil-rights/dbe-search>. Any additions and revisions must be submitted to Metro for review and approval.

In order to ensure your continuing DBE status, you are required to submit an annual update along with supporting documentation. If no changes are noted, then your DBE status remains current. If there are changes, Metro will review to determine continued DBE eligibility. Please note, your DBE status remains in effect unless Metro notifies you otherwise.

Also, should any changes occur that could affect your certification status prior to receipt of the annual update, such as changes in your firm's name, business/mailling address, ownership, management or control, or failure to meet the applicable business size standards or personal net worth standard, please notify Metro immediately. Failure to submit forms and/or change of information will be deemed a failure to cooperate under Section 26.109 of the Regulations.

Metro reserves the right to withdraw this certification if at any time it is determined that it was knowingly obtained by false, misleading, or incorrect information. Your DBE certification is subject to review at any time. The firm thereby consents to the examination of its books, records and documents by Metro.

Congratulations, and thank you for your interest in the DBE program. Should you have any questions, please contact us at (213) 922-2600. For information on Metro contracting opportunities, please visit our website at [www.metro.net](http://www.metro.net).

Sincerely,

A handwritten signature in black ink, appearing to read 'R-O' with a stylized flourish.

Ramon Ortiz  
Manager, Certification  
Diversity & Economic Opportunity Department



## ***SUPPLIER CLEARINGHOUSE CERTIFICATE OF ELIGIBILITY***



CERTIFICATION EXPIRATION DATE: **September 28, 2024**

The Supplier Clearinghouse for the Utility Supplier Diversity Program of the California Public Utilities Commission hereby certifies that it has audited and verified the eligibility of:

***Enterris Associates, Inc.  
Minority Business Enterprise (MBE)***

pursuant to Commission General Order 156, and the terms and conditions stipulated in the Verification Application Package. This Certificate shall be valid only with the Clearinghouse seal affixed hereto.

Eligibility must be maintained at all times, and renewed within 30 days of any changes in ownership or control. Failure to comply may result in a denial of eligibility. The Clearinghouse may reconsider certification if it is determined that such status was obtained by false, misleading or incorrect information. Decertification may occur if any verification criterion under which eligibility was awarded later becomes invalid due to Commission ruling. The Clearinghouse may request additional information or conduct on- site visits during the term of verification to verify eligibility.

This certification is valid only for the period that the above firm remains eligible as determined by the Clearinghouse. Utility companies may direct inquiries concerning this Certificate to the Clearinghouse at (800) 359-7998.

***VON: 21000934***

***DETERMINATION DATE: September 28, 2021***

## Epic Land Solutions, Inc.

Company Details

For any questions regarding certifications please contact the Bureau of Contract  
Administration, Office of Contract Compliance at [bca.certifications@lacity.org](mailto:bca.certifications@lacity.org)  
(mailto:bca.certifications@lacity.org)

User Management

Compliance Documents

## Certification

+

Add Certification



Certification

City of Los Angeles

Harbor

Expired Certifications

NAICS Codes and Licenses

Bookmarks

BIP Management

Related Opportunities

RAMP Support

Name	Status	Expiration Date
LBE: LOCAL BUSINESS ENTERPRISE (LOS ANGELES)	Verified	8/1/2024
Certification Number		
Agency	Legacy Agency	
Certification Date	8/1/2019	
Added Date	4/21/2021	
Added By	Asiri Siriwardenage	
SBE: SMALL BUSINESS ENTERPRISE (PROPRIETARY)	Verified	6/3/2024

## CITY OF LOS ANGELES

City of Los Angeles  
(<https://www.lacity.org>)

Mayor's Office of Karen Bass  
(<http://www.lamayor.org>)

Open Data  
(<https://data.lacity.org/dataset/RAMP-Open-Bid-Opportunities/m3r-utnq>)

Bond Assistance Program

Building Permits  
(<https://ladbs.org/services/core-services/plan-check-permit/>)

## BUSINESS SERVICES

Business Source Centers  
(<https://ewddlacity.com/index.php/local-business/businesssource-centers>)

Business Tax Resources  
(<https://finance.lacity.org/>)

Minority Business Development Agency  
(<https://www.mbda.gov/>)

Office of Small Business  
(<https://business.lacity.org/>)

City of Los Angeles Green Business Program  
([https://www.lacitysan.org/san/faces/home/pish-es/s-ish-es-si/s-ish-es-si-gbc?\\_af1.ctrl-state=dwqhke9b2\\_4&\\_af1Loop=283827353828](https://www.lacitysan.org/san/faces/home/pish-es/s-ish-es-si/s-ish-es-si-gbc?_af1.ctrl-state=dwqhke9b2_4&_af1Loop=283827353828))

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Printed on: 14/02/2022 11:19:33

To verify most current certification status go to: <https://www.caleprocure.ca.gov>

## Office of Small Business & DVBE Services

**Certification ID:** 2026883**Legal Business Name:**

Francison Consulting Inc.

**Doing Business As (DBA) Name 1:**

Francison Consulting Inc.

**Doing Business As (DBA) Name 2:**

Francison Consulting Inc.

**Address:**

4 sycamore

Newport Coast

CA 92657

**Email Address:**

shehadenabil@gmail.com

**Business Web Page:****Business Phone Number:**

949/877-6848

**Business Fax Number:****Business Types:**

Construction , Service

Certification Type	Status	From	To
SB(Micro)	Approved	02/01/2022	01/31/2024
SB-PW	Approved	02/01/2022	01/31/2024

Stay informed! KEEP YOUR CERTIFICATION PROFILE UPDATED!

-LOG IN at [CaleProcure.CA.GOV](https://www.caleprocure.ca.gov)

Questions?

Email: [OSDSHELP@DGS.CA.GOV](mailto:OSDSHELP@DGS.CA.GOV)

Call OSDS Main Number: 916-375-4940

707 3rd Street, 1-400, West Sacramento, CA 95605



Los Angeles County  
Metropolitan Transportation Authority

One Gateway Plaza  
Los Angeles, CA 90012-2952

213.922.2000 Tel  
metro.net

**Metro**

## CALIFORNIA UNIFIED CERTIFICATION PROGRAM



November 1, 2022 *REISSUED 5/23/2023 NAICS ADDED: 541611*

**CUCP # 51266**  
**Metro File # 9398**

Philip Shehadeh  
**Francison Consulting Inc.**  
4 Sycamore  
Newport Beach, CA 92657

### **RE: Disadvantaged Business Enterprise Certification**

Dear Mr. Shehadeh:

We are pleased to advise you that after careful review of your application and supporting documentation, the Los Angeles County Metropolitan Transportation Authority (Metro) has determined that your firm meets the eligibility standards to be certified as a Disadvantaged Business Enterprise (DBE) as required under the U.S. Department of Transportation (U.S. DOT) Regulation 49 CFR Part 26, as amended. This certification will be recognized by all of the U.S. DOT recipients in California. Your firm will be listed in the California Unified Certification Program (CUCP) database of certified DBEs under the following specific areas of expertise that you have identified on the NAICS codes form of the application package:

NAICS	Description
236210	Construction Management, Industrial Building (Except Warehouses)
236220	Construction Management, Commercial and Institutional Building
237110	Construction Management, Water and Sewer Line
237130	Construction Management, Power and Communication Transmission Line
237310	Construction Management, Highway, Road, Street, and Bridge
541611	Administrative Management and General Management Consulting Services

Your DBE certification applies only for the above codes. You may review your firm's information in the CUCP DBE database which can be accessed at the CUCP's website at [www.californiaucp.org](http://www.californiaucp.org). Any additions and revisions must be submitted to Metro for review and approval.

In order to ensure your continued DBE status, you are required to submit an annual No Change Declaration Form (which will be sent to you) along with supporting documentation. If no changes are noted, then your DBE status remains current. If there are changes, Metro will review to determine continued DBE eligibility. Please note, your DBE status remains in effect unless Metro notifies you otherwise.

Should any changes occur that could affect your certification status prior to receipt of the No Change Declaration Form, such as changes in your firm's name, business/mailling address, ownership, management or control, or failure to meet the applicable business size standards or personal net worth standard, please notify Metro immediately. Failure to submit forms and/or change of information will be deemed a failure to cooperate under Section 26.109 of the Regulations.

Metro reserves the right to withdraw this certification if at any time it is determined that it was knowingly obtained by false, misleading, or incorrect information. Your DBE certification is subject to review at any time. The firm thereby consents to the examination of its books, records and documents by Metro.

Congratulations, and thank you for your interest in the DBE program. Should you have any questions, please contact us at [213-922-2600](tel:213-922-2600) **Option 1**. For information on Metro contracting opportunities, please visit our website at [www.metro.net](http://www.metro.net).

Sincerely,

*Ramon Ortiz*

Ramon Ortiz  
Director (Interim), Certification & Economic Development  
Diversity & Economic Opportunity Department

[Back to search](#) Home > Business Profiles Search > Francison Consulting Inc



## Francison Consulting Inc.

Project Management, Construction Management, General Administrative Services  
General Engineering Consulting Services

### Information

ID  
201918

Registered As  
Prime & Sub

Hours of Operation  
Monday, Tuesday, Wednesday, Thursday, Friday : 8:00:00 AM - 5:00:00 PM

Email  
nabil@francisonconsulting.com (mailto:nabil@francisonconsulting.com)

Phone  
949-877-6848

Fax

Admin  
Nabil Shehade shehadenabil@gmail.com (mailto:shehadenabil@gmail.com)

### Addresses

Website  
<https://www.francisonconsulting.com> (https://www.francisonconsulting.com)

Business/Billing  
10009 Artesia Blvd  
Bellflower, CA 90706  
United States  
(<https://www.google.com/maps?q=10009%20Artesia%20Blvd%0ABellflower%2C%20CA%2090706%0AUnited%20States>)

Mailing  
4 Sycamore  
Newport Coast, CA 92657  
United States  
(<https://www.google.com/maps?q=4%20Sycamore%0ANewport%20Coast%2C%20CA%2092657%0AUnited%20States>)

### Summary

<b>NAICS Codes</b>	237110 Water and Sewer Line and Related Structures Construction 236210 Industrial Building Construction 236220 Commercial and Institutional Building Construction 561110 Office Administrative Services 237310 Highway, Street, and Bridge Construction 541611 Administrative Management and General Management Consulting Services 541330 Engineering Services 541350 Building Inspection Services 541690 Other Scientific and Technical Consulting Services
<b>Certifications</b>	DBE, EBE, MBE, SBE (LA), SBE (Proprietary), VSBE (Harbor)
<b>California Entity Number</b>	C4791252
<b>Non-Profit</b>	No
<b>Sole Proprietor</b>	Yes
<b>BTRC Number</b> City of LA Business Tax Registration Certificate Number	0003297420-0001-1
<b>State or Professional License Numbers</b>	C10 - 861169 (Expires 2024-08-31)
<b>Annual Revenue Range **</b>	Under 1M
<b>Employees Range **</b>	Under 20
<b>Ethnicity **</b>	Hispanic / Latinx
<b>Industry</b>	Highway, Street, and Bridge Construction

## Work History \*\*

Project Management, Construction management, and General Management Administrative Services for the City and County of LADPW. Worked extensively on DWP and MWD pipeline projects and LA County Sanitation projects.

\*\* The City of Los Angeles does not endorse, takes no responsibility for, nor exercises control over the information by the linked organizations. The City of Los Angeles is also not responsible for its view, content, nor does it vouch for the accuracy or accessibility of the information. The City of Los Angeles also cannot authorize the use of copyrighted materials containing linked websites. Users must request such information and authorization from the sponsor or owner of the linked website

Report 

## CITY OF LOS ANGELES

City of Los Angeles  
(<https://www.lacity.org>)

Mayor's Office of Karen Bass  
(<http://www.lamayor.org>)

Open Data  
(<https://data.lacity.org/dataset/RAMP-Open-Bid-Opportunities/hf3r-utnq>)

Bond Assistance Program

Building Permits  
(<https://sds.org/services/core-services/plan-check-permit>)

## BUSINESS SERVICES

Business Source Centers  
(<https://ewddlacity.com/index.php/local-business/businesssource-centers>)

Business Tax Resources  
(<https://finance.lacity.org/>)

Minority Business Development Agency  
(<https://www.mdba.gov/>)

Office of Small Business  
(<https://business.lacity.org/>)

City of Los Angeles Green Business Program  
([https://www.lacitysan.org/san/faces/home/p.lsh-es/s-lsh-es-si/s-lsh-es-si-gbc?\\_adf.ctrl-state=dwqhke9b2\\_4&\\_afrcop=283627353826](https://www.lacitysan.org/san/faces/home/p.lsh-es/s-lsh-es-si/s-lsh-es-si-gbc?_adf.ctrl-state=dwqhke9b2_4&_afrcop=283627353826))

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Los Angeles County  
Metropolitan Transportation Authority

One Gateway Plaza  
Los Angeles, CA 90012-2952

213.922-2000 Tel  
metro.net

**Metro**

August 28, 2020

Metro File #5855

Mr. Jeffrey Oviedo  
Jeff Oviedo and Associates, Inc. DBA JOA Group  
260 Newport Center Drive  
Suite 100  
NEWPORT BEACH, CA 92660

Subject: Small Business Enterprise Certification

Dear Mr. Jeffrey Oviedo:

We are pleased to advise you that after careful review of your application and supporting documentation, the Los Angeles County Metropolitan Transportation Authority (Metro) has determined that your firm meets the eligibility standards to be certified as a Small Business Enterprise (SBE) as required under Metro's SBE Program. Your firm will be listed in Metro's SBE database of certified SBEs under the following specific areas of expertise:

NAICS 541611: ADMINISTRATIVE MANAGEMENT AND GENERAL MANAGEMENT CONSULTING SERVICES  
NAICS 236210: CONSTRUCTION MANAGEMENT, INDUSTRIAL BUILDING (EXCEPT WAREHOUSES)  
NAICS 236220: CONSTRUCTION MANAGEMENT, COMMERCIAL AND INSTITUTIONAL BUILDING  
NAICS 237310: CONSTRUCTION MANAGEMENT, HIGHWAY, ROAD, STREET AND BRIDGE  
NAICS 237990: CONSTRUCTION MANAGEMENT, MASS TRANSIT  
NAICS 541330: ENGINEERING SERVICES

Your SBE certification is valid for five years from the date of this letter and applies only for the above NAICS code(s). Any additions and revisions must be submitted to Metro for review and approval.

In order to ensure your continuing SBE status, you are required to submit an annual update along with supporting documentation. If no changes are noted, then your SBE status remains current. If there are changes, Metro will review to determine continued SBE eligibility. Please note, your SBE status remains in effect unless Metro notifies you otherwise.

After the five-year certification period, your entire file will be reviewed in order to ascertain continued SBE certification status. You will be notified of the pending SBE status review and any documentation updates necessary prior to the expiration date.

Also, should any changes occur that could affect your certification status prior to receipt of the annual update application, such as changes in your firm's name, business/mailling address, ownership, management or control, or failure to meet the applicable business size standards or personal net worth standard, please notify Metro immediately.

Metro reserves the right to withdraw this certification if at any time it is determined that it was knowingly obtained by false, misleading, or incorrect information. Your SBE certification is subject to review at any time. The firm thereby consents to the examination of its books, records, and documents by Metro.

Congratulations, and thank you for your interest in Metro's SBE Program. Should you have any questions, please contact us at (213) 922-2600. For information on Metro contracting opportunities, please visit our website at [www.metro.net](http://www.metro.net).

Sincerely,

Shirley Wong  
Principal Certification Officer  
Diversity & Economic Opportunity Department



To verify most current certification status go to: <https://www.caleprocure.ca.gov>



## Office of Small Business & DVBE Services

**Certification ID:** 2015567  
**Legal Business Name:**  
Jeff Oviedo and Associates, Inc  
**Doing Business As (DBA) Name 1:**  
JOA Group  
**Doing Business As (DBA) Name 2:**

**Email Address:**  
[joviedo@joagroup.com](mailto:joviedo@joagroup.com)  
**Business Web Page:**  
**Business Phone Number:**  
949/251-0702  
**Business Fax Number:**

**Address:**  
260 Newport Center Dr  
100  
Newport Beach  
CA 92660

**Business Types:**  
Service

Certification Type	Status	From	To
SB(Micro)	Incomplete		
SB-PW	Approved	09/21/2021	09/30/2023

Stay informed! KEEP YOUR CERTIFICATION PROFILE UPDATED!

-LOG IN at [CaleProcure.CA.GOV](https://www.caleprocure.ca.gov)

Questions?

Email: [OSDSHELP@DGS.CA.GOV](mailto:OSDSHELP@DGS.CA.GOV)

Call OSDS Main Number: 916-375-4940

707 3rd Street, 1-400, West Sacramento, CA 95605

**Business & Contact Information**

BUSINESS NAME	<b>Jeff Oviedo and Associates, Inc., DBA JOA Group</b>
OWNER	Mr. Jeffrey Oviedo
ADDRESS	260 Newport Center Dr #100 Newport Beach, CA 92660 <a href="#">[map]</a>
PHONE	714-336-0686
FAX	714-251-0702
EMAIL	<a href="mailto:joviedo@joagroup.com">joviedo@joagroup.com</a>
WEBSITE	<a href="http://www.joagroup.com">http://www.joagroup.com</a>
ETHNICITY	Hispanic American
GENDER	Male
COUNTY	Orange (CA)

**Certification Information**

CERTIFYING AGENCY	California Department of Transportation
CERTIFICATION TYPE	<b>DBE - Disadvantaged Business Enterprise</b>
CERTIFIED BUSINESS DESCRIPTION	Engineering Services

**Commodity Codes**

Code	Description
NAICS 541330	Engineering services
CA WCC C8715	CONSULTANT, ENGINEERING
CA WCC C8770	CONSTRUCTION MANAGEMENT
NAICS 236210	Industrial Building Construction
NAICS 541611	Administrative Management and General Management Consulting Services

**Additional Information**

WORK DISTRICTS/REGIONS	Los Angeles, Orange, Riverside, San Bernardino, San Diego
CUCP PUBLIC DIRECTORY CERTIFICATION NUMBER	39774

THIS CERTIFIES THAT

**Jeff Oviedo and Associates, Inc**  
dba JOA Group



\* Nationally certified by the: **SOUTHERN CALIFORNIA MINORITY SUPPLIER DEVELOPMENT COUNCIL**

\*NAICS Code(s): 541611; 541330; 236220

\* Description of their product/services as defined by the North American Industry Classification System (NAICS)

10/01/2022

**Issued Date**

SC25644

**Certificate Number**

10/01/2023

**Expiration Date**

A handwritten signature in black ink, appearing to read "Ying", is positioned above the name and title of the NMSDC CEO and President.

**Ying McGuire**  
NMSDC CEO and President

A handwritten signature in black ink, appearing to read "Virginia Gomez", is positioned above the name and title of the NMSDC President.

**Virginia Gomez, President**

By using your password (NMSDC issued only), authorized users may log into NMSDC Central to view the entire profile: <http://nmsdc.org>

*Certify, Develop, Connect, Advocate.*

\* MBEs certified by an Affiliate of the National Minority Supplier Development Council, Inc.®

Printed on: 7/25/2022 9:03:36 PM

To verify most current certification status go to: <https://www.caleprocure.ca.gov>

## Office of Small Business & DVBE Services

Certification ID: 2020533

Legal Business Name:

Make Good Company LLC

Doing Business As (DBA) Name 1:

Doing Business As (DBA) Name 2:

Address:

3010 W 78th Place

Inglewood

CA 90305

Email Address:

caitlin@makegoodcompany.com

Business Web Page:

[www.makegoodcompany.com](http://www.makegoodcompany.com)

Business Phone Number:

626/646-4417

Business Fax Number:

Business Types:

Service

Certification Type	Status	From	To
SB(Micro)	Approved	06/09/2022	06/30/2024

Stay informed! KEEP YOUR CERTIFICATION PROFILE UPDATED!

-LOG IN at [CaleProcure.CA.GOV](https://www.caleprocure.ca.gov)

Questions?

Email: [OSDSHELP@DGS.CA.GOV](mailto:OSDSHELP@DGS.CA.GOV)

Call OSDS Main Number: 916-375-4940

707 3rd Street, 1-400, West Sacramento, CA 95605

**caitlinc@makegoodcompany.com**

---

**From:** Shaun Shimoda Kobayashi <shaun.shimoda-kobayashi@lacity.org>  
**Sent:** Monday, November 18, 2019 7:41 AM  
**To:** caitlinc@makegoodcompany.com  
**Subject:** Re: LSBE

Hi Caitlin,

Great to hear from you!

For LAWA's LSBE Recognition for contract credit, primes should go to the Business Assistance Virtual Network (BAVN) and look up your company (BAVN ID 97655-sending screenshot below).

For LAWA LSBE recognition, you are correct, you need and are certified as both LBE and SBE(Proprietary). Those two certifications combine for LAWA LSBE Certification recognition.

Thank you,

Shaun

# Make Good Company

## Certifications History

### Company Information

ID 97655  
Name: Make Good Company  
Address: 8300 Manitoba Street  
#315  
Playa Del Rey , CA 90293

## City of Los Angeles Certifications

Certificate	Certifying Agency
DBE: Disadvantaged Business Enterprise	LA County Metropolitan Transportation Authority in Los Angeles Area
SBE(Proprietary): Small Business Enterprise (Proprietary)	L.A. County Metropolitan Authority (METRO) as a Small Business Enterprise (SBE) in
MBE: Minority Business Enterprise	California Unified Certification Program (CUCP) as a Disadvantaged Business Enterprise (DBE (CUCP)) in State of California
WBE: Women-Owned Business Enterprise	California Unified Certification Program (CUCP) as a Disadvantaged Business Enterprise (DBE (CUCP)) in State of California
LBE: Local Business Enterprise (Los Angeles)	

On Mon, Nov 11, 2019 at 9:13 AM <[caitlinc@makegoodcompany.com](mailto:caitlinc@makegoodcompany.com)> wrote:

Good morning Shaun-

I wanted to reach out and see what paperwork I am needing for LSBE? I have LBE and SBE, so I wasn't sure.

Let me know. Thanks!

Caitlin Bryant

[caitlinc@makegoodcompany.com](mailto:caitlinc@makegoodcompany.com)

626-646-4417

*Make Good Company, LLC is an ACDBE, DBE, SBE, LBE, WBE and MBE certified business.*

--

Shaun Shimoda-Kobayashi  
Certification Manager  
Los Angeles World Airports  
City of Los Angeles  
Centralized Certification Administration  
(213) 847-2650



Los Angeles County  
Metropolitan Transportation Authority

One Gateway Plaza  
Los Angeles, CA 90012-2952

213.922.2000 Tel  
metro.net



## Metro CALIFORNIA UNIFIED CERTIFICATION PROGRAM

May 30, 2019

**CUCP #46351**  
**Metro File #8108**

Ms. Caitlin Bryant  
**Make Good Company, LLC**  
9029 Airport Blvd. #90401  
Los Angeles, CA 90009

**RE: AIRPORT CONCESSION DISADVANTAGED BUSINESS ENTERPRISE (ACDBE) CERTIFICATION APPROVAL**

Dear Ms. Bryant:

We are pleased to advise you that after careful review of your application and supporting documentation, we have determined that your firm meets the eligibility standards to be certified as an **Airport Concession Disadvantaged Business Enterprise (ACDBE)** as required under the U.S. Department of Transportation (US DOT) regulations 49 CFR Parts 23 and 26.

Your ACDBE certification will be honored by all U.S. DOT recipients in California, and your firm will be listed in the California Unified Certification Program (CUCP) database of certified ACDBE/DBEs under the following area(s) of expertise:

NAICS	Description
541611	Administrative Management and General Management Consulting Services
541614	Process, Physical Distribution and Logistics Consulting Services

Your ACDBE certification applies only to the above code(s). You may review your firm's information in the CUCP DBE database which can be accessed at <http://californiaUCP.org>. Any additions or revisions must be submitted to Metro for review and approval.

In order to assure continuing ACDBE status, you must submit annual a "No Change Declaration" form which will be sent to you. Based on your annual submission that no change in ownership and control has occurred, or if changes have occurred that do not affect your firm's ACDBE standing, the ACDBE certification of your firm will continue until or unless it is removed by our agency.

Also, should any changes occur that could affect your certification status, such as changes in your firm's name, business/mailling address, ownership, management or control, or failure to meet the applicable business size standards or personal net worth standard, please notify this office immediately. ACDBE certification is subject to review at any time. Failure to submit forms and/or change of information will be deemed as failure to cooperate under Section 26.109 of the Regulations.

For information on Metro contracting opportunities, please visit our website at [www.metro.net](http://www.metro.net). Should you have any questions, please contact us at [CertificationUnit@metro.net](mailto:CertificationUnit@metro.net) or call our Hotline at 213-922-2600 option 2.

Sincerely,

Shirley Wong  
Principal Certification Officer  
Diversity & Economic Opportunity Department

**Small Business Certification Unit**  
One Gateway Plaza, Mail Stop 99-8-4, Los Angeles, CA 90012-2952  
Ph: 213-922-2600 Fax: 213-922-7660





**Metro**

Los Angeles County  
Metropolitan Transportation Authority

One Gateway Plaza  
Los Angeles, CA 90012-2952

213.922.2000 Tel  
metro.net



## CALIFORNIA UNIFIED CERTIFICATION PROGRAM

January 22, 2019

CUCP# 46351  
Metro File #8108

Ms. Caitlin M. Bryant  
Make Good Company LLC  
9029 Airport Boulevard  
#90401  
Los Angeles, CA 90009

Subject: Disadvantaged Business Enterprise Certification

Dear Ms. Caitlin M. Bryant:

We are pleased to advise you that after careful review of your application and supporting documentation, the Los Angeles County Metropolitan Transportation Authority (Metro) has determined that your firm meets the eligibility standards to be certified as a Disadvantaged Business Enterprise (DBE) as required under the U.S. Department of Transportation (U.S. DOT) Regulation 49 CFR Part 26, as amended. This certification will be recognized by all of the U.S. DOT recipients in California. Your firm will be listed in the California Unified Certification Program (CUCP) database of certified DBEs under the following specific area(s) of expertise that you have identified on the NAICS codes form of the application package:

NAICS 541611: ADMINISTRATIVE MANAGEMENT AND GENERAL MANAGEMENT CONSULTING SERVICES

Your DBE certification applies only for the above code(s). You may review your firm's information in the CUCP DBE database which can be accessed at the CUCP website at [www.californiaucp.org](http://www.californiaucp.org). Any additions and revisions must be submitted to Metro for review and approval.

In order to ensure your continuing DBE status, you are required to submit an annual update along with supporting documentation. If no changes are noted, then your DBE status remains current. If there are changes, Metro will review to determine continued DBE eligibility. Please note, your DBE status remains in effect unless Metro notifies you otherwise.

Also, should any changes occur that could affect your certification status prior to receipt of the annual update, such as changes in your firm's name, business/ mailing address, ownership, management or control, or failure to meet the applicable business size standards or personal net worth standard, please notify Metro immediately. Failure to submit forms and/or change of information will be deemed a failure to cooperate under Section 26.109 of the Regulations.

Metro reserves the right to withdraw this certification if at any time it is determined that it was knowingly obtained by false, misleading, or incorrect information. Your DBE certification is subject to review at any time. The firm thereby consents to the examination of its books, records and documents by Metro.

Congratulations, and thank you for your interest in the DBE program. Should you have any questions, please contact us at (213) 922-2600. For information on Metro contracting opportunities, please visit our website at [www.metro.net](http://www.metro.net).

Sincerely,

Shirley Wong  
Principal Certification Officer  
Diversity & Economic Opportunity Department



Los Angeles County  
Metropolitan Transportation Authority

One Gateway Plaza  
Los Angeles, CA 90012-2952

213.922.2000 Tel  
metro.net

**Metro**

April 11, 2023

**Metro File #7774**

Mrs. Ani Asatoorian  
Mammoth Associates, LLC  
11310 Yolanda Avenue  
Porter Ranch, CA 91326

Subject: Small Business Enterprise Certification

Dear Mrs. Ani Asatoorian:

We are pleased to advise you that after careful review of your application and supporting documentation, the Los Angeles County Metropolitan Transportation Authority (Metro) has determined that your firm meets the eligibility standards to be certified as a Small Business Enterprise (SBE) as required under Metro's SBE Program. Your firm will be listed in Metro's SBE database of certified SBEs under the following specific areas of expertise:

NAICS 541618: OTHER MANAGEMENT CONSULTING SERVICES

NAICS 541611: ADMINISTRATIVE MANAGEMENT AND GENERAL MANAGEMENT CONSULTING SERVICES

NAICS 561110: OFFICE ADMINISTRATIVE SERVICES

Your SBE certification is valid for five years from the date of this letter and applies only for the above NAICS code(s). Any additions and revisions must be submitted to Metro for review and approval.

In order to ensure your continuing SBE status, you are required to submit an annual update along with supporting documentation. If no changes are noted, then your SBE status remains current. If there are changes, Metro will review to determine continued SBE eligibility. Please note, your SBE status remains in effect unless Metro notifies you otherwise.

After the five-year certification period, your entire file will be reviewed in order to ascertain continued SBE certification status. You will be notified of the pending SBE status review and any documentation updates necessary prior to the expiration date.

Also, should any changes occur that could affect your certification status prior to receipt of the annual update application, such as changes in your firm's name, business/mailing address, ownership, management or control, or failure to meet the applicable business size standards or personal net worth standard, please notify Metro immediately.

Metro reserves the right to withdraw this certification if at any time it is determined that it was knowingly obtained by false, misleading, or incorrect information. Your SBE certification is subject to review at any time. The firm thereby consents to the examination of its books, records, and documents by Metro.

Congratulations, and thank you for your interest in Metro's SBE Program. Should you have any questions, please contact us at (213) 922-2600. For information on Metro contracting opportunities, please visit our website at [www.metro.net](http://www.metro.net).

Sincerely,

Ramon Ortiz  
Manager, Certification  
Diversity & Economic Opportunity Department



LOS ANGELES COUNTY  
**CONSUMER & BUSINESS AFFAIRS**

Board of Supervisors April 13, 2023

Hilda L. Solis  
First District

Holly J. Mitchell  
Second District

Lindsey P. Horvath  
Third District

Janice Hahn  
Fourth District

Kathryn Barger  
Fifth District

Director  
Rafael Carbajal

Chief of Staff  
Joel Ayala

ANI ASATOORIAN  
MAMMOTH ASSOCIATES, LLC  
11310 YOLANDA AVE  
PORTER RANCH, CA 91326

Vendor #: 202412  
Certification  
Record #: 093874

**CERTIFICATION FOR NON-FEDERALLY FUNDED COUNTY SOLICITATIONS**

Dear ANI ASATOORIAN,

Congratulations! Your business is now certified as a Local Small Business Enterprise (LSBE) with the County of Los Angeles effective as of the date of this letter. Your LSBE certification expiration date is based on your [California Department of General Services \(DGS\)](#) small business certification. Your certification expires on **November 30, 2023**.

Your business is eligible for LSBE preference consideration in those County of Los Angeles solicitations which include the "Request for Preference Consideration" form. You must complete the form and provide a copy of this approval letter in your bid/proposal to receive the preference. To view your L.A. County LSBE certification status, visit: [camisvr.co.la.ca.us/webven](https://camisvr.co.la.ca.us/webven)

As a certified LSBE, your company is also eligible for a 15-day prompt payment through the "Countywide Small Business Payment Liaison and Prompt Pay Program." To request your free Prompt Payment Stamp please email the Office of Small Business at [OSB@dcba.lacounty.gov](mailto:OSB@dcba.lacounty.gov) or call (323) 881-3964.

The County of Los Angeles Department of Consumer and Business Affairs (DCBA) reserves the right to request additional information and/or conduct an on-site visit to verify your company's eligibility for this certification. Please contact our office immediately if your business experiences any changes that could affect eligibility during the certification period.

For questions about this certification or to learn more about resources available to small businesses you can visit us online at [DCBA.lacounty.gov](https://dcba.lacounty.gov), email us at [OSB@dcba.lacounty.gov](mailto:OSB@dcba.lacounty.gov), or call us at (323) 881-3964.

Sincerely,

Rafael Carbajal  
Director

Christian Olmos  
Program Chief, Office of Small Business  
RC:CO



[dcba.lacounty.gov](https://dcba.lacounty.gov)  
[info@dcba.lacounty.gov](mailto:info@dcba.lacounty.gov)

320 W. Temple St., Room G-10, Los Angeles CA, 90012-2706  
(213) 974-1452 • (800) 593-8222 • Fax: (213) 687-1137



**Metro**

Los Angeles County  
Metropolitan Transportation Authority

One Gateway Plaza  
Los Angeles, CA 90012-2952

213.922.2000 Tel  
metro.net



## CALIFORNIA UNIFIED CERTIFICATION PROGRAM

April 11, 2023

CUCP# 45376  
Metro File #7774

Mrs. Ani Asatoorian  
**Mammoth Associates, LLC**  
11310 Yolanda Avenue  
Porter Ranch, CA 91326

Subject: Disadvantaged Business Enterprise Certification

Dear Mrs. Ani Asatoorian:

We are pleased to advise you that after careful review of your application and supporting documentation, the Los Angeles County Metropolitan Transportation Authority (Metro) has determined that your firm meets the eligibility standards to be certified as a Disadvantaged Business Enterprise (DBE) as required under the U.S. Department of Transportation (U.S. DOT) Regulation 49 CFR Part 26, as amended. This certification will be recognized by all of the U.S. DOT recipients in California. Your firm will be listed in the California Unified Certification Program (CUCP) database of certified DBEs under the following specific area(s) of expertise that you have identified on the NAICS codes form of the application package:

NAICS 541618: OTHER MANAGEMENT CONSULTING SERVICES

NAICS 541611: ADMINISTRATIVE MANAGEMENT AND GENERAL MANAGEMENT CONSULTING SERVICES

NAICS 561110: OFFICE ADMINISTRATIVE SERVICES

Your DBE certification applies only for the above code(s). You may review your firm's information in the CUCP DBE database which can be accessed at the CUCP website at <https://dot.ca.gov/programs/civil-rights/dbe-search>. Any additions and revisions must be submitted to Metro for review and approval.

In order to ensure your continuing DBE status, you are required to submit an annual update along with supporting documentation. If no changes are noted, then your DBE status remains current. If there are changes, Metro will review to determine continued DBE eligibility. Please note, your DBE status remains in effect unless Metro notifies you otherwise.

Also, should any changes occur that could affect your certification status prior to receipt of the annual update, such as changes in your firm's name, business/mailling address, ownership, management or control, or failure to meet the applicable business size standards or personal net worth standard, please notify Metro immediately. Failure to submit forms and/or change of information will be deemed a failure to cooperate under Section 26.109 of the Regulations.

Metro reserves the right to withdraw this certification if at any time it is determined that it was knowingly obtained by false, misleading, or incorrect information. Your DBE certification is subject to review at any time. The firm thereby consents to the examination of its books, records and documents by Metro.

Congratulations, and thank you for your interest in the DBE program. Should you have any questions, please contact us at (213) 922-2600. For information on Metro contracting opportunities, please visit our website at [www.metro.net](http://www.metro.net).

Sincerely,

Ramon Ortiz  
Manager, Certification  
Diversity & Economic Opportunity Department

***SUPPLIER CLEARINGHOUSE  
CERTIFICATE OF ELIGIBILITY***



CERTIFICATION EXPIRATION DATE: August 12, 2025

The Supplier Clearinghouse for the Utility Supplier Diversity Program of the California Public Utilities Commission hereby certifies that it has audited and verified the eligibility of:

***Mammoth Associates, LLC  
Women Business Enterprise (WBE)***

pursuant to Commission General Order 156, and the terms and conditions stipulated in the Verification Application Package. This Certificate shall be valid only with the Clearinghouse seal affixed hereto.

Eligibility must be maintained at all times, and renewed within 30 days of any changes in ownership or control. Failure to comply may result in a denial of eligibility. The Clearinghouse may reconsider certification if it is determined that such status was obtained by false, misleading or incorrect information. Decertification may occur if any verification criterion under which eligibility was awarded later becomes invalid due to Commission ruling. The Clearinghouse may request additional information or conduct on- site visits during the term of verification to verify eligibility.

This certification is valid only for the period that the above firm remains eligible as determined by the Clearinghouse. Utility companies may direct inquiries concerning this Certificate to the Clearinghouse at (800) 359-7998.

***VON: 19000075***

***DETERMINATION DATE: August 12, 2022***



Los Angeles County  
Metropolitan Transportation Authority

One Gateway Plaza  
Los Angeles, CA 90012-2952

213.922.2000 Tel  
metro.net

# Metro

April 16, 2019

Metro File #5111

Mr. Jose Valle  
V & A Inc.  
975 S. Fair Oaks Ave  
Pasadena, CA 91105-2631

Subject: Small Business Enterprise Certification

Dear Mr. Jose Valle:

We are pleased to advise you that after careful review of your application and supporting documentation, the Los Angeles County Metropolitan Transportation Authority (Metro) has determined that your firm meets the eligibility standards to be certified as a Small Business Enterprise (SBE) as required under Metro's SBE Program. Your firm will be listed in Metro's SBE database of certified SBEs under the following specific areas of expertise:

NAICS 541330: ENGINEERING SERVICES  
NAICS 541340: DRAFTING SERVICES  
NAICS 541350: BUILDING INSPECTION SERVICES  
NAICS 541611: ADMINISTRATIVE MANAGEMENT AND GENERAL MANAGEMENT CONSULTING SERVICES  
NAICS 541618: OTHER MANAGEMENT CONSULTING SERVICES

Your SBE certification is valid for five years from the date of this letter and applies only for the above NAICS code(s). Any additions and revisions must be submitted to Metro for review and approval.

In order to ensure your continuing SBE status, you are required to submit an annual update along with supporting documentation. If no changes are noted, then your SBE status remains current. If there are changes, Metro will review to determine continued SBE eligibility. Please note, your SBE status remains in effect unless Metro notifies you otherwise.

After the five-year certification period, your entire file will be reviewed in order to ascertain continued SBE certification status. You will be notified of the pending SBE status review and any documentation updates necessary prior to the expiration date.

Also, should any changes occur that could affect your certification status prior to receipt of the annual update application, such as changes in your firm's name, business/mailling address, ownership, management or control, or failure to meet the applicable business size standards or personal net worth standard, please notify Metro immediately.

Metro reserves the right to withdraw this certification if at any time it is determined that it was knowingly obtained by false, misleading, or incorrect information. Your SBE certification is subject to review at any time. The firm thereby consents to the examination of its books, records, and documents by Metro.

Congratulations, and thank you for your interest in Metro's SBE Program. Should you have any questions, please contact us at (213) 922-2600. For information on Metro contracting opportunities, please visit our website at [www.metro.net](http://www.metro.net).

Sincerely,

Shirley Wong  
Principal Certification Officer  
Diversity & Economic Opportunity Department



**Metro**

Los Angeles County  
Metropolitan Transportation Authority

One Gateway Plaza  
Los Angeles, CA 90012-2052

213.922.2000 Tel  
metro.net



## CALIFORNIA UNIFIED CERTIFICATION PROGRAM

April 16, 2019

CUCP# 37559  
Metro File #5111

Mr. Jose Valle  
V & A Inc.  
975 S. Fair Oaks Ave  
Pasadena, CA 91105-2631

Subject: Disadvantaged Business Enterprise Certification

Dear Mr. Jose Valle:

We are pleased to advise you that after careful review of your application and supporting documentation, the Los Angeles County Metropolitan Transportation Authority (Metro) has determined that your firm meets the eligibility standards to be certified as a Disadvantaged Business Enterprise (DBE) as required under the U.S. Department of Transportation (U.S. DOT) Regulation 49 CFR Part 26, as amended. This certification will be recognized by all of the U.S. DOT recipients in California. Your firm will be listed in the California Unified Certification Program (CUCP) database of certified DBEs under the following specific area(s) of expertise that you have identified on the NAICS codes form of the application package:

NAICS 541330: ENGINEERING SERVICES  
NAICS 541340: DRAFTING SERVICES  
NAICS 541350: BUILDING INSPECTION SERVICES  
NAICS 541611: ADMINISTRATIVE MANAGEMENT AND GENERAL MANAGEMENT CONSULTING SERVICES  
NAICS 541618: OTHER MANAGEMENT CONSULTING SERVICES

Your DBE certification applies only for the above code(s). You may review your firm's information in the CUCP DBE database which can be accessed at the CUCP website at [www.californiaucp.org](http://www.californiaucp.org). Any additions and revisions must be submitted to Metro for review and approval.

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Congratulations, and thank you for your interest in the DBE program. Should you have any questions, please contact us at (213) 922-2600. For information on Metro contracting opportunities, please visit our website at [www.metro.net](http://www.metro.net).

Sincerely,



Shirley Wong  
Principal Certification Officer  
Diversity & Economic Opportunity Department

To verify most current certification status go to: <https://www.caleprocure.ca.gov>



## Office of Small Business & DVBE Services

**Certification ID:** 39283

**Legal Business Name:**

VSCE INC

**Doing Business As (DBA) Name 1:**

VSCE INC

**Doing Business As (DBA) Name 2:**

**Address:**

1610 Harrison Street

Suite E West

OAKLAND

CA 94612

**Email Address:**

info@vsceinc.com

**Business Web Page:**

**Business Phone Number:**

510/835-5001

**Business Fax Number:**

510/899-0799

**Business Types:**

Service

**Certification Type**

**Status**

**From**

**To**

SB

Approved

05/20/2022

05/31/2024

Stay informed! KEEP YOUR CERTIFICATION PROFILE UPDATED!

-LOG IN at [CaleProcure.CA.GOV](https://www.caleprocure.ca.gov)

Questions?

Email: [OSDSHELP@DGS.CA.GOV](mailto:OSDSHELP@DGS.CA.GOV)

Call OSDS Main Number: 916-375-4940

707 3rd Street, 1-400, West Sacramento, CA 95605

# CALIFORNIA UNIFIED CERTIFICATION PROGRAM DISADVANTAGED BUSINESS ENTERPRISE CERTIFICATE

**VSCE INC.**

827 BROADWAY AVENUE, SUITE 340  
OAKLAND, CA 94607

Owner: JESUS M VARGAS  
Business Structure: CORPORATION

This certificate acknowledges that said firm is approved by the California Unified Certification Program (CUCP) as a Disadvantaged Business Enterprise (DBE) as defined by the U.S. Department of Transportation (DOT) CFR 49 Part 26, as may be amended, for the following NAICS codes:

NAICS Code(s) \* Indicates primary NAICS code

\* 541330 Engineering Services

541820 Public Relations Agencies

Work Category Code(s)

C8707 FEASIBILITY STUDIES  
C8715 CONSULTANT, ENGINEERING

C8712 PUBLIC RELATIONS  
C8720 CIVIL ENGINEERING

Licenses

EC Civil Engineer

UNIFIED CERTIFICATION PROGRAM

## CERTIFYING AGENCY:

DEPARTMENT OF TRANSPORTATION  
1823 14TH STREET  
SACRAMENTO, CA 95811 0000  
(916) 324-1700

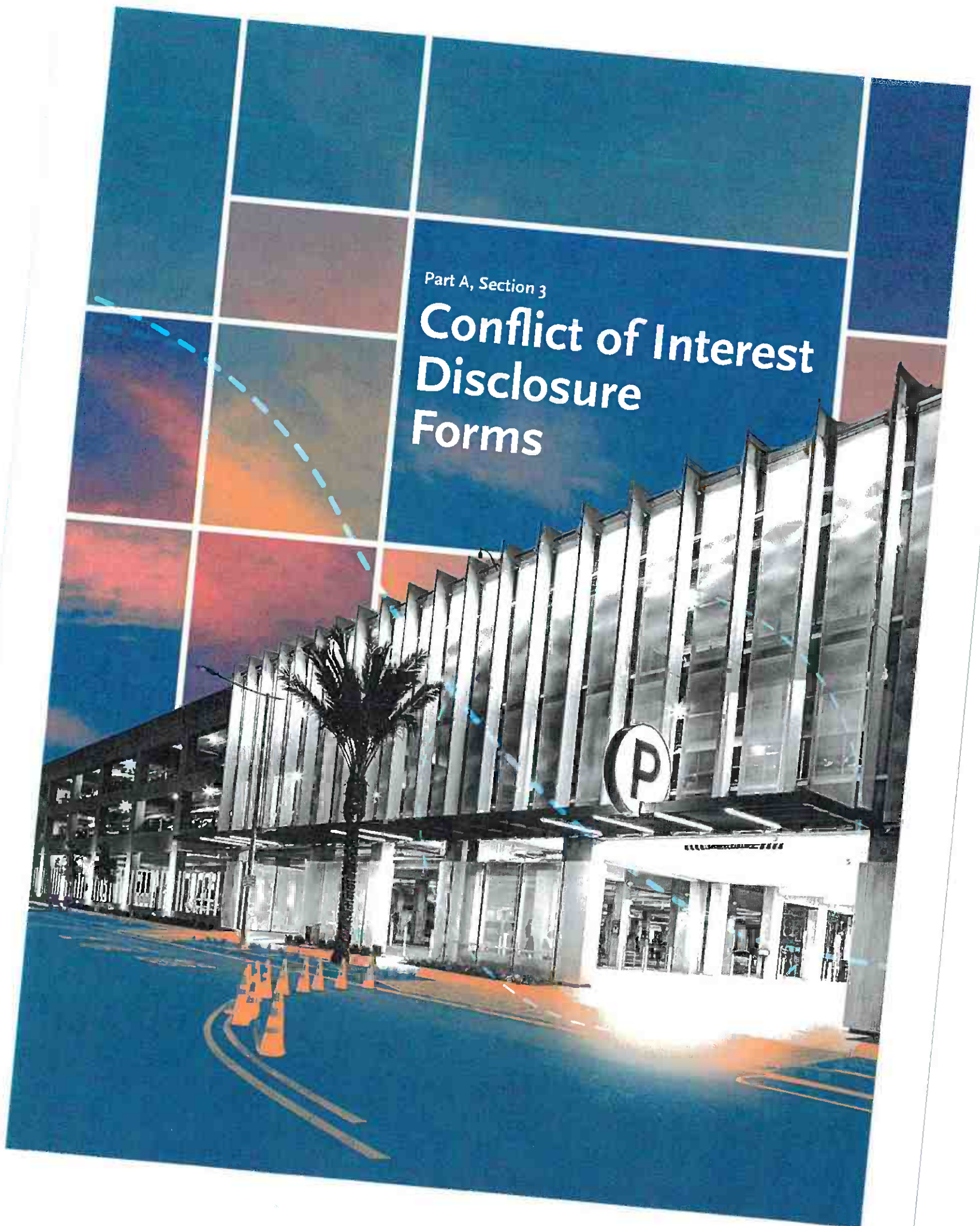
UCP Firm Number : 34787

*Jesus M Vargas*  
CUCP OFFICER

June 28, 2012

Part A, Section 3

# Conflict of Interest Disclosure Forms





## FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM

<b>Applicant (Firm) Name:</b>	COLAB
<b>Sub-Consultant (Firm)</b>	
<b>Representative Name:</b>	Robyn Coates, President
<b>Representative Contact Details:</b>	Robyn@theCMSolution.com; cell: 626-893-2643

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

none
------



## FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM

<b>Applicant (Firm) Name:</b>	COLAB (a Joint Venture)
<b>Sub-Consultant (Firm)</b>	Quest Project Controls, Inc. DBA CM Solutions (CMS)
<b>Representative Name:</b>	Robyn Coates, President & CEO
<b>Representative Contact Details:</b>	Robyn@theCMSolution.com; cell: 626-893-2643

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

CM Solutions is proposing as a prime (a Joint Venture) for the MATOC for Program Services. We are currently participating in the following contracts at LAWA, for which we are not clear if there is a conflict of interest. We request either an exception to participate on all these contracts, or advise as to conflict so we can take appropriate action.

- DA-5262: TBIT Core & APM Interface; CMS is subcontractor to Austin Commercial; we provide scheduling services
- DA-5521: Airline Rates; subcontractor to Landrum & Brown; we provide scheduling services
- Subcontractor to HDR for ATMP for PM/CM Services; we will be provide scheduling services (contract number unknown; we have not yet signed an agreement)

## Margrit Lehmann

---

**From:** TDGPROCUREMENT <TDGPROCUREMENT@lawa.org>  
**Sent:** Wednesday, September 20, 2023 9:02 AM  
**To:** Margrit Lehmann  
**Cc:** Robyn Coates  
**Subject:** RE: Please review for conflict of Interest (Form 2 for MATOC for Professional Services)

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi Margrit –

LAWA has reviewed your Form 2 and has made the following determinations:

- DA-5262: TBIT Core & APM Interface; CMS is subcontractor to Austin Commercial; we provide scheduling services –TBIT CORE WILL BE COMPLETE BEFORE THIS CONTRACT IS AWARDED. ON THE APM, LAWA CAN MANAGE ANY CONFLICTS VIA TASK ORDERS, SO NO CONFLICT.
- DA-5521: Airline Rates; subcontractor to Landrum & Brown; we provide scheduling services – NO CONFLICT
- Subcontractor to HDR for ATMP for PM/CM Services; we will be provide scheduling services (contract number unknown; we have not yet signed an agreement) – NO CONFLICT

Thank you.

**From:** Margrit Lehmann <MargritLehmann@thecmsolution.com>  
**Sent:** Tuesday, September 12, 2023 4:50 PM  
**To:** TDGPROCUREMENT <TDGPROCUREMENT@lawa.org>  
**Cc:** Robyn Coates <robyn@thecmsolution.com>  
**Subject:** Please review for conflict of Interest (Form 2 for MATOC for Professional Services)


**This message originated from an external email system. Exercise caution.**

Hello,

Please see the attached Form 2. CM Solutions is proposing as a prime (a Joint Venture) for the MATOC for Program Services. We are currently participating on a few other contracts at LAWA, for which we are not clear if there is a conflict of interest. We request either an exception to participate on all these contracts, or advise as to conflict so we can take appropriate action.

Best regards,

Margrit Lehmann *Business Manager*  
[m] 626.379.9387 | [o] 626.639.2813, ext. 703

 114 W. Colorado Blvd | Monrovia, CA 91016  
[www.theCMSolution.com](http://www.theCMSolution.com)

[Link to Upload Secure Files.](#)





## FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM

<b>Applicant (Firm) Name:</b>	COLAB (a Joint Venture) - Morgner Technology Management a JV Partner
<b>Sub-Consultant (Firm)</b>	(JV Partner of COLAB a Joint Venture)
<b>Representative Name:</b>	Monique Morgner Lukeman, CEO
<b>Representative Contact Details:</b>	Phone: (323) 900-0030 Email: mmorgner@morgnerco.com

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

Morgner Construction Management is currently providing administrative support, quality, and safety services for the following projects at LAX. We are respectfully requesting LAWA to review our current contracts for any potential conflict of interest and for LAWA's approval for Morgner to participate in this solicitation for Multiple Award Task Order Contracts for Program Services For Los Angeles World Airports.

**Projects:**

BAVN ID – 30985 / Contract No. L8PM-90K013 - Quality Assurance and Quality Document Control for the new LAX Automated People Mover (Start Date: 04/01/2018 End Date: 04/01/2023)

BAVN ID – N/A Contract No. 1207A-00014 - Quality Assurance and Safety Construction Management Services for LAX Delta Sky Way Program Terminal 2 & 3 and LAX American Airlines Terminal 4 & 5 (Start Date: 05/23/2019 End Date: 12/31/2023)

BAVN ID – N/A Contract No. 4018167-0134500, Quality Assurance and Safety Construction Management Services LAX American Airlines Terminal 4 Modernization Program (Start Date: 05/23/2019 End Date: 12/12/2024)



**From:** [TDGPROCUREMENT](#)  
**To:** [Leticia Chacon](#)  
**Cc:** [Walter Contreras](#); [Monique Morgner](#)  
**Subject:** RE: Form 2 - Conflict of Interest - MULTIPLE AWARD TASK ORDER CONTRACTS (MATOC) - Morgner Construction Management  
**Date:** Wednesday, September 27, 2023 7:46:30 AM  
**Attachments:** [image001.png](#)

---

Hi Leticia –

At this time, there is no conflict in which your firm needs to seek LAWA's pre-approval pursuant to Section 5.2.3 of the Program Services RFQ.

Thank you.

**From:** Leticia Chacon <lchacon@morgnerco.com>  
**Sent:** Tuesday, September 12, 2023 4:57 PM  
**To:** TDGPROCUREMENT <TDGPROCUREMENT@lawa.org>  
**Cc:** Walter Contreras <wcontreras@morgnerco.com>; Monique Morgner <mmorgner@morgnerco.com>  
**Subject:** Form 2 - Conflict of Interest - MULTIPLE AWARD TASK ORDER CONTRACTS (MATOC) - Morgner Construction Management

**This message originated from an external email system. Exercise caution.**

Good Afternoon LAWA TDG Procurement Office:

Morgner Construction Management will be participating as a Joint Venture Partner for the Multiple Award Task Order Contracts (MATOC) for Program Services for the medium-business category. As instructed in Amendment 3 of the RFQ – MATOC, Morgner Construction Management is submitting Form 2 – Conflict of Interest and we are providing a list of current contracts for your review for any potential conflict of interest.

Thank you,

**LETICIA CHACON**

VP HR & TALENT ACQUISITION



1880 Century Park East, Suite 1402 | Los Angeles, CA 90067

**Direct:** (714) 264-4625 | **Office:** (323) 900-0030

**Fax:** (646) 417-5517 | **Email:** [lchacon@morgnerco.com](mailto:lchacon@morgnerco.com)

[www.morgnerco.com](http://www.morgnerco.com)



## FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM

<b>Applicant (Firm) Name:</b>	COLAB, a joint venture (Cornerstone Transportation, a member of the JV)
<b>Sub-Consultant (Firm)</b>	
<b>Representative Name:</b>	Ming Ng, Senior Vice President
<b>Representative Contact Details:</b>	mng@cornerstoneconcilium.com 415-705-7800x234

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

None.



## FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM

<b>Applicant (Firm) Name:</b>	COLAB (a Joint Venture)
<b>Sub-Consultant (Firm)</b>	The Quality Firm
<b>Representative Name:</b>	Yonas Keffelew
<b>Representative Contact Details:</b>	Email: yonas@thequalityfirm.com Phone: 562-234-1433

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

LAWA Roadway Utility and Enabling Projects - Quality Control Services LAWA Taxiway D Extension - Quality Control Services LAWA Runway 6L-24R Exits and Runway Rehabilitation - Quality Control Services
---

## Margrit Lehmann

---

**From:** TDGPROCUREMENT <TDGPROCUREMENT@lawa.org>  
**Sent:** Wednesday, September 27, 2023 9:59 AM  
**To:** yonas  
**Cc:** Margrit Lehmann; Manna Belayhun  
**Subject:** RE: Form 2 Conflict of Interest COLAB

Hi Yonas –

At this time, there is no conflict in which your firm needs to seek LAWA's pre-approval pursuant to Section 5.2.3 of the RFQ. If, however, your firm is a certified microbusiness or provides specialty services and wants to participate on multiple teams after contract, please submit a revised Form 2 that indicates such.

Thank you.

**From:** yonas keffelew <yonas@thequalityfirm.com>  
**Sent:** Tuesday, September 26, 2023 4:09 PM  
**To:** TDGPROCUREMENT <TDGPROCUREMENT@lawa.org>  
**Cc:** Margrit Lehmann <MargritLehmann@thecmsolution.com>; Manna Belayhun <mbelayhun@thequalityfirm.com>  
**Subject:** RE: Form 2 Conflict of Interest COLAB  
**Importance:** High

**This message originated from an external email system. Exercise caution.**

Hello,

Please see attached signed Conflict of Interest Disclosure form for **LAWA MATOC For Program Services**.

**Yonas Keffelew**  
President  
562-234-1433 – Cell  
[Yonas@thequalityfirm.com](mailto:Yonas@thequalityfirm.com)

**The Quality Firm**  
1075 Nevada St. Signal Hill CA, 90755  
562-386-7131  
[www.thequalityfirm.com](http://www.thequalityfirm.com)  
DBE-SBE-MBE-LBE-LSBE  
Pomona – Signal Hill – San Diego – West Palm Beach – New Orleans

**From:** yonas keffelew  
**Sent:** Tuesday, September 12, 2023 5:08 PM  
**To:** [TDGProcurement@lawa.org](mailto:TDGProcurement@lawa.org)  
**Cc:** Margrit Lehmann <[MargritLehmann@thecmsolution.com](mailto:MargritLehmann@thecmsolution.com)>; Manna Belayhun <[mbelayhun@thequalityfirm.com](mailto:mbelayhun@thequalityfirm.com)>  
**Subject:** Form 2 Conflict of Interest COLAB

Please see the attached

**Yonas Keffelew**

President

562-234-1433 – Cell

[Yonas@thequalityfirm.com](mailto:Yonas@thequalityfirm.com)

**The Quality Firm**

1075 Nevada St. Signal Hill CA, 90755

562-386-7131

[www.thequalityfirm.com](http://www.thequalityfirm.com)

DBE-SBE-MBE-LBE-LSBE

Pomona – Signal Hill – San Diego – West Palm Beach – New Orleans



## FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM

<b>Applicant (Firm) Name:</b>	COLAB (a Joint Venture)
<b>Sub-Consultant (Firm)</b>	AIX Consulting, Inc
<b>Representative Name:</b>	Robert Delgado
<b>Representative Contact Details:</b>	Mobile: 714-6407168 Email: robert@aix.group

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

AIX Consulting, Inc. is a "Micro Business" pursuant to Section 5.2.3 we are formally requesting to be on multiple Applicant teams. We have submitted our SBE/DBE certifications and we do meet the financial threshold in which LAWA ascribes a Micro Business.

---

**From:** TDGPROCUREMENT <TDGPROCUREMENT@lawa.org>  
**Sent:** Monday, October 2, 2023 9:17 AM  
**To:** Ruth Hinman <ruth@aix.group>  
**Subject:** RE: Form 2

Hi Ruth –

Pursuant to Section 5.2.3.a.i. of the Program Services MATOC RFQ, your firm is eligible to participate on multiple Applicant teams as a Microbusiness. Please note that all firms deemed eligible to participate on multiple Applicant teams as a Microbusiness will be required to provide evidence of certification as a Microbusiness by the State of California (or a complete application seeking the same), within 30 days following the date of execution of any Contract between the Applicant and LAWA.

If submitting a completed application for certification, firms shall provide LAWA the completed certification (or if not approved, confirmation that the application has been rejected) promptly after the firm's receipt of a response, and in no event later than 12 months following the date of execution of the Contract (unless the certification is unavoidably delayed for reasons outside the firm's control).

Thank you.

**From:** Ruth Hinman <ruth@aix.group>  
**Sent:** Monday, October 2, 2023 2:05 AM  
**To:** TDGPROCUREMENT <TDGPROCUREMENT@lawa.org>  
**Subject:** Form 2

**This message originated from an external email system. Exercise caution.**

Dear LAWA TDG Procurement Team,

To be eligible for an exemption under Section 5.2.3 of the RFQ for MATOC for Program Management Services and to participate on multiple teams, we, AIX Consulting, Inc. (a micro business), respectfully present Form 2 (attached) for your consideration.

Respectfully,

Ruth Hinman



## FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM

<b>Applicant (Firm) Name:</b>	COLAB (a Joint Venture)
<b>Sub-Consultant (Firm)</b>	Bellum Capital LLC (dba Bellum Smart)
<b>Representative Name:</b>	Iman Saberi
<b>Representative Contact Details:</b>	925-997-5337; iman@bellumsmart.com

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

We are requesting LAWA's approval for participation on multiple applicant teams pursuant to Section 5.2.3 as we are a Microbusiness as defined in the RFQ. We are an entity with average annual gross receipts less than \$5,000,000 and have fewer than 25 employees. This request is for the MATOC Program Services RFQ.



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**MATOC for Program Services - Section 5.2.3 Exception**

5 messages

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Iman Saberi <iman@bellumsmart.com>  
To: TDGprocurement@lawa.org  
Bcc: isaberi@lawa.org

Fri, Sep 1, 2023 at 10:38 AM

Dear LAWA Procurement Team,

I am writing to you in an effort to be considered for an exception under Section 5.2.3 of the MATOC for Program Services RFQ, and be allowed to participate on multiple applicant teams as we are a Microbusiness. Attached herewith is the completed Form 2.

Please let me know if there is anything else you need from us.

Thank you very much.

--

Iman Saberi  
C: +1 (925)997-5337  
Bellumsmart.com

**BELLUM**  
SMART

**Form 2 - MATOC for Program Services RFQ.pdf**  
101K

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**TDGPROCUREMENT** <TDGPROCUREMENT@lawa.org>  
To: Iman Saberi <iman@bellumsmart.com>

Tue, Sep 5, 2023 at 8:19 AM

Hi Iman –

LAWA has reviewed your Form 2 submission and confirms your eligibility, pursuant to Section 5.2.3.a.i. of the RFQ, to participate on multiple Applicant teams. Please note that all firms deemed eligible to participate on multiple Applicant teams as a Microbusiness will be required to provide evidence of certification as a Microbusiness by the State of California (or a complete application seeking the same, if certification is unavoidably delayed) no later than 12 months following the date of execution of any Contract between the Applicant and LAWA.

Thank you.

From: Iman Saberi <iman@bellumsmart.com>  
Sent: Friday, September 1, 2023 10:38 AM  
To: TDGPROCUREMENT <TDGPROCUREMENT@lawa.org>  
Subject: MATOC for Program Services - Section 5.2.3 Exception



## FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM

<b>Applicant (Firm) Name:</b>	COLAB (a Joint Venture)
<b>Sub-Consultant (Firm)</b>	Casamar Group, LLC
<b>Representative Name:</b>	Joe Garcia, PE, QSP
<b>Representative Contact Details:</b>	Phone: 661-254-2373 Email: jgarcia@casamargroup.com

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

Not Applicable



## FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM

<b>Applicant (Firm) Name:</b>	COLAB (a Joint Venture)
<b>Sub-Consultant (Firm)</b>	Collaborative Access Studio, Inc.
<b>Representative Name:</b>	Glenn Dea
<b>Representative Contact Details:</b>	gdea@cas-access-studio.com, 714-470-5475

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

Not applicable
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## FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM

<b>Applicant (Firm) Name:</b>	COLAB (a Joint Venture)
<b>Sub-Consultant (Firm)</b>	Community Connections, LLC
<b>Representative Name:</b>	Theresa Martinez
<b>Representative Contact Details:</b>	theresa@communityconnectionllc.com 714-209-5305

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

None



## FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM

<b>Applicant (Firm) Name:</b>	COLAB (a Joint Venture)
<b>Sub-Consultant (Firm)</b>	Conaway Geomatics
<b>Representative Name:</b>	Shannon K. Conaway, PLS
<b>Representative Contact Details:</b>	sconaway@conawaygeo.com; 916.240.7124

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

No Conflict Of Interest



## FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM

<b>Applicant (Firm) Name:</b>	COLAB (a Joint Venture)
<b>Sub-Consultant (Firm)</b>	Deloitte and Touche, LLP
<b>Representative Name:</b>	Michael Donoghue
<b>Representative Contact Details:</b>	mdonoghue@deloitte.com (571) 882-7931

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

None



## FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM

<b>Applicant (Firm) Name:</b>	COLAB (a Joint Venture)
<b>Sub-Consultant (Firm)</b>	Emerald Cities Colloborative
<b>Representative Name:</b>	Meishka Mitchell
<b>Representative Contact Details:</b>	mmitchell@emeraldcities.org   P 202.400.2337

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

N/A

**FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM**

<b>Applicant (Firm Name):</b>	Colab
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant):</b>	Enterris Associates, Inc.
<b>Representative Name:</b>	Greg S. Campbell
<b>Representative Contact Details:</b>	(424) 527-5304 greg.campbell@enterrisassociates.com

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

Enterris Associates, Inc. hereby request an exception for participation on multiple applicant teams.

We are a Microbusiness with a third of our company comprised of former LAWA employees with over 60 years of experience performing planning efforts, managing safety and quality programs, developing budgets, overseeing large capital projects, creating initiatives to improve the overall performance of LAWA's engineering and inspection workforce, and building lasting relationships with LADBS, LADOT, Caltrans, and the FAA.

We endeavor to provide an 'Owners Perspective' to the consultant teams and strive to help teams succeed in assisting LAWA employees deliver improvements to the campuses and processes.

Enterris Associates, Inc., as an SBE subcontractor, currently has one employee on HDR's ATMP Roadways Improvements Project (DA-5606).



**From:** TDGPROCUREMENT

**Sent:** Tuesday, September 5, 2023 4:42 PM

**To:** 'Greg Campbell' <[Greg.Campbell@enterrisassociates.com](mailto:Greg.Campbell@enterrisassociates.com)>

**Subject:** RE: MATOC for Program Services - Enterris Associates, Inc. - Section 5.2.3 Request

Hi Greg --

LAWA has reviewed your Form 2 submissions and confirms your eligibility, pursuant to Section 5.2.3.a.i. of the RFQ, to participate on multiple Applicant teams. Please note that all firms deemed eligible to participate on multiple Applicant teams as a Microbusiness will be required to provide evidence of certification as a Microbusiness by the State of California (or a complete application seeking the same, if certification is unavoidably delayed) no later than 12 months following the date of execution of any Contract between the Applicant and LAWA.

Thank you.

## FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM

<b>Applicant (Firm) Name:</b>	COLAB (a Joint Venture)
<b>Sub- Consultant (Firm) Name (if not the prime Applicant)</b>	Epic Land Solutions, Inc.
<b>Representative Name:</b>	Kari Anvick, SR/WA, R/W-RAC – California Senior Regional Manager
<b>Representative Contact Details:</b>	(951) 329-9666   proposalteamCA@epicland.com

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant, and its Sub-consultants and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, or other Sub-Consultant's request.

Epic Land Solutions, Inc. seeks to disclose it's participation on multiple teams (2 mid-size contract applicants, and 1 large-size applicants) for the "Request for Qualifications for Multiple Award Task Order Contract for Program Services" contract proposals. Our firm was invited to these teams to provide qualified staff to perform Right of Way Acquisitions, as defined within the Specialty Services Scope, "Commercial and Property Development" (RFQ ATTACHMENT B-1: SCOPE OF SERVICES, Item IV. Optional Scope 3: Specialty Services).

Subject to RFQ Section 5.2 Restrictions on Participation, 5.2.3 Exceptions for Participation on Multiple Applicant Teams: We ask for LAWA's exception to allow Epic Land Solutions, Inc. to participate on multiple teams due to the fact that our firm provides specialty services that are not widely available in the market. Right of way acquisition services are performed by only a few qualified firms based in Southern California, each with limited staff. In fact, Epic Land Solutions may be one of only a few firms with headquarters located in Los Angeles County. Many right of way acquisition firms are considered small businesses or sole proprietorship. Right of way acquisition services require staff that are licensed real estate agents and are specially trained through the International Right of Way Association (IRWA) for industry credentials.

Further, our team will be mindful to demonstrate operational independence between each of the awarded MATOC prime teams, if they are selected. EPIC can designate a distinct and separate project manager for any as-needed right of way acquisition tasks to provide a "firewall" of confidentiality, separated information, and independent decision making between each team. Moreover, all employees of EPIC who will be engaged in future work with LAWA will be trained on conflicts of interest, with an additional focus on understanding the terms contained within the LAWA Conflict of Interest definitions.

We understand that this request is being submitted with less than 15 days ahead of the RFQ deadline, but we ask that you consider this request and provide feedback/approval.

**From:** [TDGPROCUREMENT](#)  
**To:** [Corie Lahr](#)  
**Cc:** [Proposal Team CA](#); [Kari Anvick](#); [Amy Adorney](#)  
**Subject:** RE: RFQ for MATOC for Program Services - Form 2 COI Subconsultant - Epic Land Solutions, Inc.  
**Date:** Thursday, October 12, 2023 8:51:03 AM  
**Attachments:** [image001.png](#)

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Hi Corie –

LAWA has made the determination that the services provided by Epic Land Solutions do not qualify for exemption under the provisions of Section 5.2.3.ii. because the services provided are not considered specialty services.

Please note that pursuant to Section 5.2.1, Members and Sub-Consultants are generally permitted to participate in the procurement on multiple Applicant teams. However, after selections are made by LAWLA, a Member or Sub-Consultant can only contract with one Applicant team, and it will be required to drop from all other Applicant teams it participated with through the procurement phase.

Thank you.

**From:** Corie Lahr <clahr@epicland.com>  
**Sent:** Thursday, October 12, 2023 8:36 AM  
**To:** TDGPROCUREMENT <TDGPROCUREMENT@lawa.org>  
**Cc:** Proposal Team CA <ProposalTeamCA@epicland.com>; Kari Anvick <kanvick@epicland.com>; Amy Adorney <aadorney@epicland.com>  
**Subject:** RE: RFQ for MATOC for Program Services - Form 2 COI Subconsultant - Epic Land Solutions, Inc.

**This message originated from an external email system. Exercise caution.**

To Whom It May Concern at LAWLA,  
Reaching out to inquire if your team received and had a chance to review the attached Form 2 Conflict of Interest Disclosure Form for Epic Land Solutions, Inc.'s participation as a subconsultant to multiple firms for the RFQ Program Services MATOC? We would like to show your response/determination to the prime proposers.

Best regards,

**Corie Lahr**  
*Business Development Manager - California*



Epic Land Solutions, Inc.  
[clahr@epicland.com](mailto:clahr@epicland.com)  
(310) 626-4847

**From:** Megan Kellenberger <[mkellenberger@epicland.com](mailto:mkellenberger@epicland.com)>  
**Sent:** Friday, September 22, 2023 3:43 PM  
**To:** [TDGProcurement@LAWA.org](mailto:TDGProcurement@LAWA.org)  
**Cc:** Proposal Team CA <[ProposalTeamCA@epicland.com](mailto:ProposalTeamCA@epicland.com)>; Kari Anvick <[kanvick@epicland.com](mailto:kanvick@epicland.com)>; Amy Adorney <[aadorney@epicland.com](mailto:aadorney@epicland.com)>  
**Subject:** RFQ for MATOC for Program Services - Form 2 COI Subconsultant - Epic Land Solutions, Inc.  
**Importance:** High

Good Afternoon,

Please find attached Epic Land Solutions, Inc. Form 2 Conflict of Interest Disclosure Form for the subject line RFQ (Multiple Award Task Order Contracts [MATOC] for Program Services). Please confirm receipt of this document as soon as possible. We look forward to your feedback.

Thank you,

**Megan Kellenberger**  
*Senior Proposal Coordinator*



Epic Land Solutions, Inc.  
[mkellenberger@epicland.com](mailto:mkellenberger@epicland.com)  
(310) 986-2263

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For more information please visit <http://www.symanteccloud.com>

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## FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM

<b>Applicant (Firm) Name:</b>	COLAB (a Joint Venture)
<b>Sub-Consultant (Firm)</b>	Francison Consulting, Inc.
<b>Representative Name:</b>	Nabil Shehade
<b>Representative Contact Details:</b>	nabil@francisonconsulting.com 949-877-6848

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

N/A



## FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM

<b>Applicant (Firm) Name:</b>	COLAB (a Joint Venture)
<b>Sub-Consultant (Firm)</b>	Glumac
<b>Representative Name:</b>	Angela Templin, Vice President
<b>Representative Contact Details:</b>	T: (206) 399-7815   atemplin@glumac.com

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

Not Applicable.
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## FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM

<b>Applicant (Firm) Name:</b>	COLAB (a Joint Venture)
<b>Sub-Consultant (Firm)</b>	Jeff Oviedo & Associates, Inc.. dba JOA Group
<b>Representative Name:</b>	Jeff Oviedo
<b>Representative Contact Details:</b>	joviedo@joagroup.com / 714-336-0686

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

JOA Group does not currently have any relevant facts relating to past, present or planned interest(s) of, or access to information by, our respective personnel which may result in, or could be viewed as, a conflict of interest.



## FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM

<b>Applicant (Firm) Name:</b>	COLAB (a Joint Venture)
<b>Sub-Consultant (Firm)</b>	Make Good Company
<b>Representative Name:</b>	Caitlin Bryant
<b>Representative Contact Details:</b>	Caitlin@makegoodcompany.com; (626)646-4417

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

None.





## FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM

<b>Applicant (Firm) Name:</b>	COLAB (a Joint Venture)
<b>Sub-Consultant (Firm)</b>	Mammoth Associates, LLC
<b>Representative Name:</b>	Ani Asatoorian
<b>Representative Contact Details:</b>	aniasatoorian@mammotholutions.com / (818) 326-0130 11310 Yolanda Ave Porter Ranch, CA 91326

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

N/A



## FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM

<b>Applicant (Firm) Name:</b>	COLAB (a Joint Venture)
<b>Sub-Consultant (Firm)</b>	V&A INC
<b>Representative Name:</b>	JOSE VALLE
<b>Representative Contact Details:</b>	JOSE.VALLE@VA-INCORP.COM, (213) 972-9700

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

NOT APPLICABLE



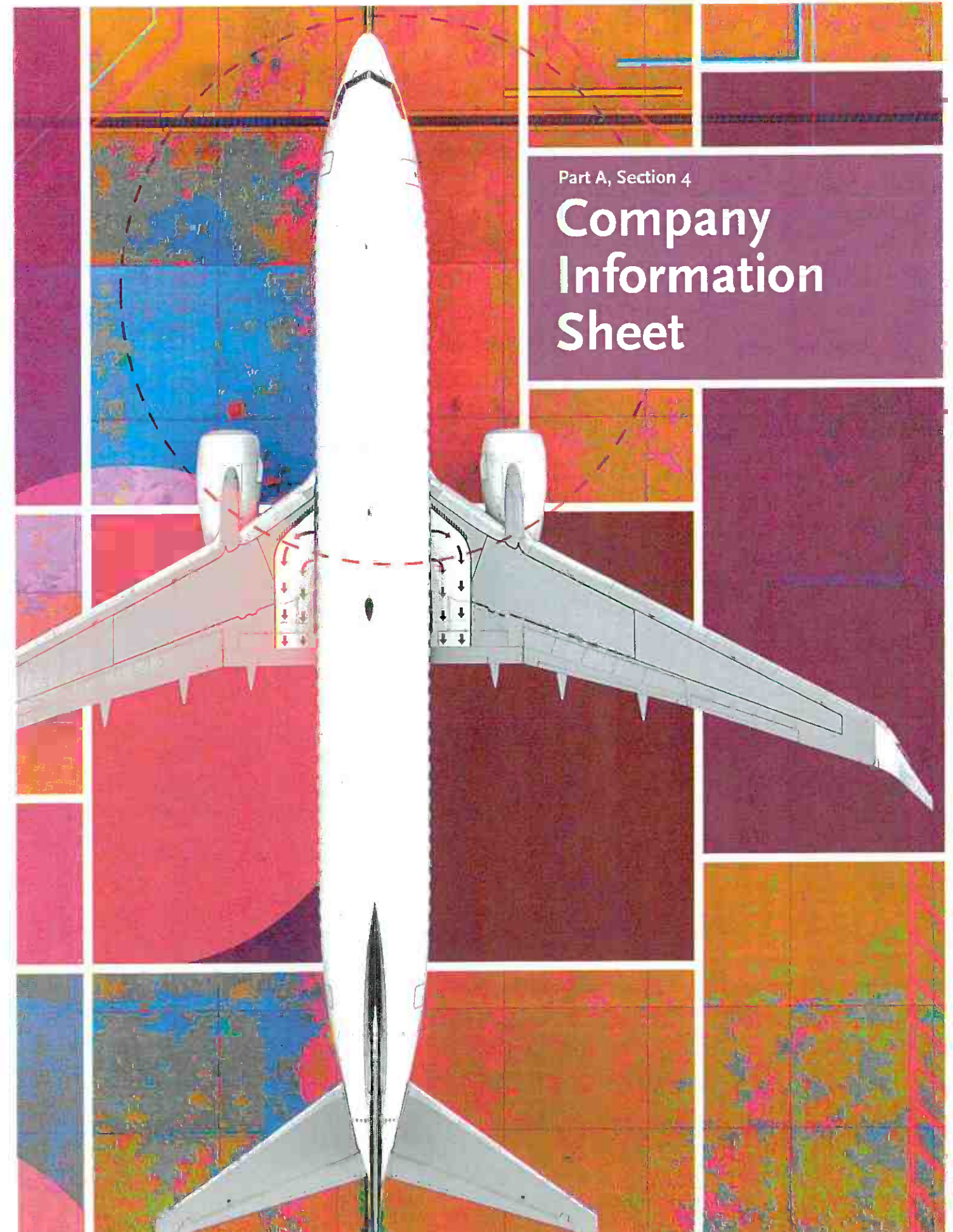
## FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM

<b>Applicant (Firm) Name:</b>	COLAB (a Joint Venture)
<b>Sub-Consultant (Firm)</b>	VSCE, Inc.
<b>Representative Name:</b>	Jesus M. Vargas
<b>Representative Contact Details:</b>	jvargas@vsceinc.com; 510-835-5001

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

VSCE, Inc. has no actual or potential conflict of interest or circumstances that may give the appearance of a potential conflict of interest regarding this project and/or the Los Angeles World Airports.



Part A, Section 4

# Company Information Sheet



## FORM 6: COMPANY INFORMATION SHEET

General Information			
Company Name	COLAB		
Role on Applicant Team	<input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	Program management, project management, construction management, project controls, inspection, testing, workforce development, safety, etc.		
Services Provided	Program/Project Management, Project Controls, Inspection, Testing, Training, Workforce Development, Other Specialty Services for Construction Programs		
Main Office Location	114 W Colorado Blvd Monrovia, CA 91016	Main Office Size	0
Closest Office to LAX	114 W Colorado Blvd Monrovia, CA 91016	Closest Office Size	0
Date Company was Founded	TBD		
Gross Annual Revenue (Past 2 Years)	2022: none Reporting Period 2021: none		
Inclusivity Factors	<input type="checkbox"/> DBE <input type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	0	0	0
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
	0	0	0
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	0	0	0
[Other Relevant Credential #1]	In LA County	In California	Globally
[Other Relevant Credential #2]	In LA County	In California	Globally
[Other Relevant Credential #3]	In LA County	In California	Globally

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# FORM 6: COMPANY INFORMATION SHEET

General Information			
Company Name	Quest Project Controls, Inc. DBA CM Solutions		
Role on Applicant Team	<input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	Project Controls & Project Management, Scope Management, Scheduling, Cost Controls, Claims Management, Estimating, Contract Administration, Management of Change		
Services Provided	Project Controls & Project Management, Scope Management, Scheduling, Cost Controls, Claims Management, Estimating, Contract Administration, Management of Change		
Main Office Location	114 W Colorado Blvd Monrovia, CA 91016	Main Office Size	33
Closest Office to LAX	114 W Colorado Blvd Monrovia, CA 91016	Closest Office Size	33
Date Company was Founded	2001		
Gross Annual Revenue (Past 2 Years)	2022: \$12,709,874      2021: \$11,221,723		
Inclusivity Factors	<input checked="" type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input checked="" type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	33	61	73
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
	0	0	0
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	1	1	1
[Other Relevant Credential #1] PMP	In LA County	In California	Globally
	4	9	9
[Other Relevant Credential #2] PSP or PMI-SP	In LA County	In California	Globally
	6	7	8
[Other Relevant Credential #3]	In LA County	In California	Globally

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# FORM 6: COMPANY INFORMATION SHEET

General Information			
Company Name	Morgner Technology Management DBA Morgner Construction Management		
Role on Applicant Team	<input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other <div>A JV Partner of COLAB, JV</div>		
Area(s) of Expertise	Construction Management, Project Management, Contract Administration Services, QA/QC, Environmental Compliance, Specialty Staff, Safety Management Services		
Services Provided	Construction Management, Project Management, Contract Administration Services, QA/QC, Environmental Compliance, Specialty Staff, Management of Geotechnical Instrumentation,		
Main Office Location	1880 Century Park East, Suite 1402, Los Angeles, CA 90067	Main Office Size	57
Closest Office to LAX	5055 Wilshire Blvd. Suite 300 Los Angeles, CA 90036	Closest Office Size	10
Date Company was Founded	1992		
Gross Annual Revenue (Past 2 Years)	2022: 12,574,688 2021: 13,152,000		
Inclusivity Factors	<input checked="" type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input checked="" type="checkbox"/> WBE <input checked="" type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	45	64	67
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
	1	1	1
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	4	4	4
[Other Relevant Credential #1] Engineering In Training (EIT)	In LA County	In California	Globally
	4	4	5
[Other Relevant Credential #2] Safety: CIH, CSP, ASP, CHST	In LA County	In California	Globally
	11	11	11
[Other Relevant Credential #3] Inspector Building Certs: ICC, ACI	In LA County	In California	Globally
	8	12	12

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# FORM 6: COMPANY INFORMATION SHEET

General Information			
Company Name	Cornerstone Transportation Consulting, Inc.		
Role on Applicant Team	<input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	Project Management, Construction Management, Work Force Development, Project Controls, Document Control, Construction Inspection, Commissioning		
Services Provided	Project Management, Construction Management, Work Force Development, Project Controls, Document Control, Construction Inspection, Commissioning		
Main Office Location	241 Fifth Street, San Francisco, CA 94103	Main Office Size	34
Closest Office to LAX	241 Fifth Street, San Francisco, CA 94103	Closest Office Size	34
Date Company was Founded	1998		
Gross Annual Revenue (Past 2 Years)	2022: \$6,572,805      2021: \$8,570,917		
Inclusivity Factors	<input checked="" type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	9	34	65
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
	0	1	1
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	0	3	8
[Other Relevant Credential #1] PMP	In LA County	In California	Globally
	0	1	1
[Other Relevant Credential #2]	In LA County	In California	Globally
[Other Relevant Credential #3]	In LA County	In California	Globally

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# FORM 6: COMPANY INFORMATION SHEET

General Information			
Company Name	The Quality Firm		
Role on Applicant Team	<input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	Civil Engineering, Quality Control, Inspection, Testing		
Services Provided	Quality Control, Inspection, Testing		
Main Office Location	177 University Pkwy Pomona, CA 91768	Main Office Size	25
Closest Office to LAX	1075 E Nevada St. Signal Hill, CA 90755	Closest Office Size	5
Date Company was Founded	2019		
Gross Annual Revenue (Past 2 Years)	2022: \$22,806,111.00      2021: \$10,073,327.24		
Inclusivity Factors	<input checked="" type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	53	138	140
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	2	3	4
[Other Relevant Credential #1] _____	In LA County	In California	Globally
[Other Relevant Credential #2] _____	In LA County	In California	Globally
[Other Relevant Credential #3] _____	In LA County	In California	Globally

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# FORM 6: COMPANY INFORMATION SHEET

General Information			
Company Name	AIX Consulting, Inc		
Role on Applicant Team	<input type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	Inspection, Safety Management, Construction Management, Office Administration, Program Management		
Services Provided	Inspection, Safety Management, Construction Management, Office Administration, Program Management		
Main Office Location	235 E Broadway, Ste 960 Long Beach CA 90802	Main Office Size	1
Closest Office to LAX	235 E Broadway, Ste 960 Long Beach CA 90802	Closest Office Size	1
Date Company was Founded	03/27/2021		
Gross Annual Revenue (Past 2 Years)	2021 \$20,000.00 2022 \$100,000.00		
Inclusivity Factors	<input checked="" type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	1	2	3
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	1	1	1
[Other Relevant Credential #1]	In LA County	In California	Globally
[Other Relevant Credential #2]	In LA County	In California	Globally
[Other Relevant Credential #3]	In LA County	In California	Globally

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## FORM 6: COMPANY INFORMATION SHEET

General Information			
Company Name	Bellum Capital LLC (dba Bellum Smart)		
Role on Applicant Team	<input type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	Aviation design and construction and quality assurance. As well as training and education in management and development.		
Services Provided	Construction Management, Inspection , Training and Education		
Main Office Location	18141 Sweet Elm Dr Encino, CA 91316	Main Office Size	1
Closest Office to LAX	18141 Sweet Elm Dr Encino, CA 91316	Closest Office Size	1
Date Company was Founded	2017		
Gross Annual Revenue (Past 2 Years)	2021: \$0.00, \$2022: \$80,525		
Inclusivity Factors	<input type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> LBE <input checked="" type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	1	1	1
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
	0	0	0
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	1	1	1
[Other Relevant Credential #1] CCM	In LA County	In California	Globally
	1	1	1
[Other Relevant Credential #2]	In LA County	In California	Globally
[Other Relevant Credential #3]	In LA County	In California	Globally

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# FORM 6: COMPANY INFORMATION SHEET

General Information			
Company Name	Casamar Group, LLC		
Role on Applicant Team	<input type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	PLA/Contract Labor Compliance, PM/CM Support Services Community/Public/Stakeholder, Business & Workforce Outreach Compliance, Stormwater (SWPPP) Compliance		
Services Provided	PLA/Contract Labor Compliance, PM/CM Support Services Community/Public/Stakeholder, Business & Workforce Outreach Compliance, Stormwater (SWPPP) Compliance		
Main Office Location	23335 Alamos Ln., Newhall, CA 91321	Main Office Size	19
Closest Office to LAX	23335 Alamos Ln., Newhall, CA 91321	Closest Office Size	19
Date Company was Founded	2007		
Gross Annual Revenue (Past 2 Years)	2021- \$2,358,983.12      2022- \$2,480,810.40		
Inclusivity Factors	<input checked="" type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> LBE <input checked="" type="checkbox"/> LSBE <input checked="" type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	14	19	19
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
	0	0	0
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	1	1	1
[Other Relevant Credential #1] QSD	In LA County	In California	Globally
	0	1	1
[Other Relevant Credential #2] QSP	In LA County	In California	Globally
	1	2	2
[Other Relevant Credential #3] PMP	In LA County	In California	Globally
	1	1	1

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# FORM 6: COMPANY INFORMATION SHEET

General Information			
Company Name	Collaborative Access Studio		
Role on Applicant Team	<input type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	Americans with Disabilities Act (ADA), federal and state accessibility standards.		
Services Provided	Accessibility facility evaluations, plan reviews, code analysis.		
Main Office Location	5450 Orange Ave, Ste 105, Cypress, CA 90630	Main Office Size	6
Closest Office to LAX	5450 Orange Ave, Ste 105, Cypress, CA 90630	Closest Office Size	6
Date Company was Founded	2019		
Gross Annual Revenue (Past 2 Years)	\$789,834.78      \$1,540,783.74		
Inclusivity Factors	<input type="checkbox"/> DBE <input type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	1	6	6
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
	0	1	1
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	0	0	0
[Other Relevant Credential #1] Certified Access Specialist	In LA County	In California	Globally
	1	2	2
[Other Relevant Credential #2]	In LA County	In California	Globally
[Other Relevant Credential #3]	In LA County	In California	Globally

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# FORM 6: COMPANY INFORMATION SHEET

General Information			
Company Name	Community Connections, LLC		
Role on Applicant Team	<input type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	Communications, Marketing, Government & Public Relations,		
Services Provided	Stakeholder Outreach, Strategic Planning, Focus Groups, Community Engagement, Targeted Social Media, Event Planning, Polling, Bus & Rail Intecepts, Pop-Up Engagement		
Main Office Location	315 S. Catalina Ave., #6 Pasadena, CA 91106	Main Office Size	2
Closest Office to LAX	315 S. Catalina Ave., #6 Pasadena, CA 91106	Closest Office Size	2
Date Company was Founded	11-17-2017		
Gross Annual Revenue (Past 2 Years)	2022: \$1,004,793      2021: \$247,191		
Inclusivity Factors	<input checked="" type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> LBE <input checked="" type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	5 part-time	7 part-time	7 part-time
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
	0	0	0
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	0	0	0
[Other Relevant Credential #1]	In LA County	In California	Globally
[Other Relevant Credential #2]	In LA County	In California	Globally
[Other Relevant Credential #3]	In LA County	In California	Globally

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# FORM 6: COMPANY INFORMATION SHEET

General Information			
Company Name	Conaway Geomatics		
Role on Applicant Team	<input type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	Land Surveying and GIS Services		
Services Provided	Land Surveying and GIS Services		
Main Office Location	101 S. Kraemer BLVD., STE 250, Placentia, CA 92870	Main Office Size	13
Closest Office to LAX	101 S. Kraemer BLVD., STE 250, Placentia, CA 92870	Closest Office Size	13
Date Company was Founded	2019		
Gross Annual Revenue (Past 2 Years)	2021-\$1,764,608      2022-1,867,568		
Inclusivity Factors	<input type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input checked="" type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	0	13	13
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
	0	0	0
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	0	0	0
[Other Relevant Credential #1] California Licensed Land Surveyor	In LA County	In California	Globally
	0	2	2
[Other Relevant Credential #2] Licensed Land Surveyor in Training	In LA County	In California	Globally
	0	0	0
[Other Relevant Credential #3]	In LA County	In California	Globally

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# FORM 6: COMPANY INFORMATION SHEET

General Information			
Company Name	Deloitte & Touche LLP		
Role on Applicant Team	<input type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	Advisory Services, Business Enterprise, Project and Program Management, Performance Management, Studies and Assessments, Project Implementation, Stakeholder Coordination, Communications, and Commercial and Property Development.		
Services Provided	Communications and Public Education, Commercial and Property Development, Advisory Support, Performance Management, Studies and Assessments (non-capital), and other		
Main Office Location	30 Rockefeller Plaza, 41 Floor New York, NY 10112	Main Office Size	7,187
Closest Office to LAX	555 West 5th Street, Suite 2700, Los Angeles, CA 90013	Closest Office Size	5,000
Date Company was Founded	1845		
Gross Annual Revenue (Past 2 Years)	\$27.94 billion (2022)                      \$22.93 billion (2021)		
Inclusivity Factors	<input type="checkbox"/> DBE <input type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	4,043	9,851	415,000
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
	7	10	383
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	22	176	2,903
[Other Relevant Credential #1] _____	In LA County	In California	Globally
[Other Relevant Credential #2] _____	In LA County	In California	Globally
[Other Relevant Credential #3] _____	In LA County	In California	Globally

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Estimate based on a professional network search, including self-specified credentials





**FORM 6: COMPANY INFORMATION SHEET**

General Information			
Company Name	Emerald Cities Collaborative Inc		
Role on Applicant Team	<input type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	Equity & Inclusion, Sustainable Development		
Services Provided	Consulting, Training, and Workforce Development		
Main Office Location	1660 L St., NW Washington, DC 20036	Main Office Size	5
Closest Office to LAX	520 W 23rd St, Los Angeles, CA 90007	Closest Office Size	5
Date Company was Founded	2009		
Gross Annual Revenue (Past 2 Years)	3,901,598 / 2021      16,664,592 / 2022		
Inclusivity Factors	<input type="checkbox"/> DBE <input type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	4	8	31
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
	0	0	0
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	0	0	0
[Other Relevant Credential #1] _____	In LA County	In California	Globally
[Other Relevant Credential #2] _____	In LA County	In California	Globally
[Other Relevant Credential #3] _____	In LA County	In California	Globally

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# FORM 6: COMPANY INFORMATION SHEET

General Information			
Company Name	Enterris Associates, Inc.		
Role on Applicant Team	<input type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	Program Mgmt, Project Mgmt, Construction Mgmt, Design Mgmt, Risk Analysis, Dispute Resolution, Claims Avoidance, Quality Assurance and Safety Mgmt.		
Services Provided	Program Advisory, Program/Project/Construction Mgmt, Quality and Inspection Services, Claims Avoidance and Mgmt		
Main Office Location	2000 E. 4th Street Suite 302 Santa Ana, CA 92705	Main Office Size	8
Closest Office to LAX	West L.A. opening in 2024	Closest Office Size	to be 5
Date Company was Founded	2021		
Gross Annual Revenue (Past 2 Years)	\$0 since Founding		
Inclusivity Factors	<input checked="" type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	5	8	8
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
	0	0	0
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	4	5	5
[Other Relevant Credential #1] JD	In LA County	In California	Globally
	0	1	1
[Other Relevant Credential #2]	In LA County	In California	Globally
[Other Relevant Credential #3]	In LA County	In California	Globally

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# FORM 6: COMPANY INFORMATION SHEET

General Information			
Company Name	Epic Land Solutions, Inc.		
Role on Applicant Team	<input type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	Appraise and Acquire Property Rights; Relocation Assistance Services for Residential and Non-Residential occupants		
Services Provided	Right of Way Planning, Appraisal, Utility Coordination, Acquisition/Negotiation, Relocation Advisory Services		
Main Office Location	1971 W 190th Street, #200 Torrance, CA 90504	Main Office Size	13
Closest Office to LAX	1971 W 190th Street, #200 Torrance, CA 90504	Closest Office Size	13
Date Company was Founded	2000		
Gross Annual Revenue (Past 2 Years)	\$10,344,025 (2021)      \$9,848,102. (2022)		
Inclusivity Factors	<input type="checkbox"/> DBE <input type="checkbox"/> SBE <input checked="" type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	13	28	62
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
[Other Relevant Credential #1] Licensed Real Estate Agents	In LA County	In California	Globally
	3	9	9
[Other Relevant Credential #2] Licensed Appraiser	In LA County	In California	Globally
	0	1	1
[Other Relevant Credential #3] Utility Coordinators	In LA County	In California	Globally
	0	3	3

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# FORM 6: COMPANY INFORMATION SHEET

General Information			
Company Name	Francison Consulting, Inc.		
Role on Applicant Team	<input type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	Program Management, Project Management, Construction Management, Project Controls, Inspection		
Services Provided	Project Management, Construction Management, Project Controls		
Main Office Location	10009 Artesia Blvd., Bellflower, CA 90706	Main Office Size	11
Closest Office to LAX	10009 Artesia Blvd., Bellflower, CA 90706	Closest Office Size	11
Date Company was Founded	2021		
Gross Annual Revenue (Past 2 Years)	\$490,000 in 2022                      \$0.00 in 2021		
Inclusivity Factors	<input checked="" type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	3	11	11
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
	0	0	0
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	1	2	2
[Other Relevant Credential #1]	In LA County	In California	Globally
[Other Relevant Credential #2]	In LA County	In California	Globally
[Other Relevant Credential #3]	In LA County	In California	Globally

Each Applicant should provide a package of individually-completed Company Information Sheets for the firms listed in their SOQ.

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## FORM 6: COMPANY INFORMATION SHEET

General Information			
Company Name	Glumac		
Role on Applicant Team	<input type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	Our commissioning services include retro-commissioning, LEED Fundamental & Enhanced Commissioning, Monitor Based Commissioning, Ongoing Commissioning and Title 24 Commissioning. Glumac also offers MEP consulting engineering, CFD modeling, lighting design, technology integration, energy services, 3D modeling and sustainable building services engineering.		
Services Provided	Commissioning, Sustainability/Electrification, Performance Management (KPIs) (Energy use, carbon goals, etc.)		
Main Office Location	100 Montgomery St., Suite 2050 San Francisco, CA 94104	Main Office Size	24 Employees
Closest Office to LAX	707 Wilshire Blvd., 23rd Floor Los Angeles, CA 90017	Closest Office Size	47 Employees
Date Company was Founded	12/21/1984		
Gross Annual Revenue (Past 2 Years)	2022 - \$95,189,545      2021 - \$70,129,448		
Inclusivity Factors	<input type="checkbox"/> DBE <input type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	49	174	333
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
	0	0	0
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	21	69	128
# of Certified Commissioning Agents (on Payroll)	In LA County	In California	Globally
	0	2	4
# of Certified Building Commissioning Professionals (CBCP) (on Payroll)	In LA County	In California	Globally
	0	0	0
# of Certified Commissioning Professionals (CCP) (on Payroll)	In LA County	In California	Globally
	1	1	2

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## FORM 6: COMPANY INFORMATION SHEET

General Information			
Company Name	Jeff Oviedo & Associates, Inc. dba JOA Group		
Role on Applicant Team	<input type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	Project Management, Construction Management, Asset Management, Bid Preparation & Analysis, Contracts Management, Design Management, Due Diligence, Facilities Management, Feasibility Studies, General Administration, LEED Management, Move Management, Permitting, Quality Control/Assurance, Safety Inspections, Risk Analysis, Stakeholder Engagement, Sustainability Support, Technical Advisory Services		
Services Provided	Project & Construction Management		
Main Office Location	260 Newport Center Dr, Ste 100	Main Office Size	Virtual
Closest Office to LAX	6060 Center Dr Los Angeles, CA 90045	Closest Office Size	Virtual
Date Company was Founded	1996		
Gross Annual Revenue (Past 2 Years)	\$2,502,577 in 2022		\$2,178,555 in 2021
Inclusivity Factors	<input checked="" type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	8	25	25
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
	0	0	0
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	0	1	1
[Other Relevant Credential #1] Engineer in Training (EIT)	In LA County	In California	Globally
	1	2	2
[Other Relevant Credential #2] Certified Project Manager (CPM) / Project Management Professional (PMP)	In LA County	In California	Globally
	0	2	2
[Other Relevant Credential #3] Certified Inspector	In LA County	In California	Globally
	1	1	1

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# FORM 6: COMPANY INFORMATION SHEET

General Information			
Company Name	Make Good Company		
Role on Applicant Team	<input type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	Stakeholder coordination, concession planning, operational readiness, USR/ASR/NAR/NOCC documentation support		
Services Provided	Project Coordination		
Main Office Location	6033 W Century Blvd, Suite 950, Los Angeles, CA 90045	Main Office Size	3
Closest Office to LAX	6033 W Century Blvd, Suite 950, Los Angeles, CA 90045	Closest Office Size	3
Date Company was Founded	2018		
Gross Annual Revenue (Past 2 Years)	\$415,734 - 2022 <small>(or Period)</small> \$476,740 - 2021		
Inclusivity Factors	<input checked="" type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> LBE <input checked="" type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input checked="" type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	3	3	3
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
	N/A	N/A	N/A
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	N/A	N/A	N/A
[Other Relevant Credential #1]	In LA County	In California	Globally
[Other Relevant Credential #2]	In LA County	In California	Globally
[Other Relevant Credential #3]	In LA County	In California	Globally

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# FORM 6: COMPANY INFORMATION SHEET

General Information			
Company Name	Mammoth Associates, LLC		
Role on Applicant Team	<input type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	Project & Construction Management, Planning & Scheduling, Cost Controls , Estimating, Document Control, Reporting & Dashboards, Risk Management and Claims Avoidance, Project Strategy & Implementation		
Services Provided	Project Management Support, Project Controls.		
Main Office Location	11310 Yolanda Ave Porter Ranch, CA 91326•	Main Office Size	9
Closest Office to LAX	11310 Yolanda Ave Porter Ranch, CA 91326	Closest Office Size	9
Date Company was Founded	May 1, 2017		
Gross Annual Revenue (Past 2 Years)	2021 - \$337,636		2020 - \$274,575
Inclusivity Factors	<input checked="" type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> LBE <input checked="" type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input checked="" type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	9	9	9
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
	0	0	0
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	0	0	0
[Other Relevant Credential #1]	In LA County	In California	Globally
[Other Relevant Credential #2]	In LA County	In California	Globally
[Other Relevant Credential #3]	In LA County	In California	Globally

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# FORM 6: COMPANY INFORMATION SHEET

General Information			
Company Name	V&A INC		
Role on Applicant Team	<input type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	Engineering Design Services Program Management Construction Management		
Services Provided	Engineering Design Services Engineering Design Services, Program Management and Construction Management		
Main Office Location	1111 S. Grand Ave, Ste 103, Los Angeles, 90015	Main Office Size	33
Closest Office to LAX	1111 S. Grand Ave, Ste 103, Los Angeles, 90015	Closest Office Size	25
Date Company was Founded	2008		
Gross Annual Revenue (Past 2 Years)	2021-\$6.4M. 2022-\$7.7M		
Inclusivity Factors	<input checked="" type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	25	33	33
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
	0	0	0
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	10	11	11
[Other Relevant Credential #1]	In LA County	In California	Globally
[Other Relevant Credential #2]	In LA County	In California	Globally
[Other Relevant Credential #3]	In LA County	In California	Globally

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# FORM 6: COMPANY INFORMATION SHEET

General Information			
Company Name	VSCE, Inc.		
Role on Applicant Team	<input type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	Project Management, Program Management, Construction Management, Public Relations/Outreach		
Services Provided	Project Management, Resident Engineering, Construction Inspection, Program Management Services, Quality Assurance, Public Outreach		
Main Office Location	1610 Harrison St. Suite E-West Oakland, CA 94612	Main Office Size	25
Closest Office to LAX	515 Flower St. 19th Floor, Rooms 18 & 19, Los Angeles,	Closest Office Size	1
Date Company was Founded	2004		
Gross Annual Revenue (Past 2 Years)	\$4,618,382 - 2022      \$4,764,770 - 2021		
Inclusivity Factors	<input checked="" type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	1	25	25
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
	0	1	1
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	0	5	5
[Other Relevant Credential #1] PMP - Project Management Prof.	In LA County	In California	Globally
	0	1	1
[Other Relevant Credential #2] _____	In LA County	In California	Globally
[Other Relevant Credential #3] _____	In LA County	In California	Globally

Each Applicant should provide a package of individually-completed Company Information Sheets for the firms listed in their SOQ.

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Part A, Section 5

# Organizational Documents



JOINT VENTURE AGREEMENT

BETWEEN

CM Solutions, a California Corporation

Morgner Construction Management, a California Corporation

Cornerstone Transportation Consulting, Inc., a California Corporation

The Quality Firm Inc., a California Corporation

AS

COLAB

FOR

LAWA On-Call Program Management MATOC

FOR

Los Angeles World Airports (LAWA)



## JOINT VENTURE AGREEMENT

THIS AGREEMENT made and entered into this June, 5th of 2023 (the "Effective Date"), and between Quest Project Controls, Inc., dba CM Solutions ("CMS"), a California Corporation whose business address is 114 West Colorado Boulevard, Monrovia, CA 91016, Morgner Technology Management dba Morgner Construction Management ("Morgner"), a California corporation, whose business address is 1880 Century Park East Suite 1402, Los Angeles, CA 90067, and Cornerstone Transportation Consulting, Inc. ("Cornerstone"), a California corporation, whose business address is 241 Fifth Street, San Francisco, CA 94103, and Anbessaw Consulting dba The Quality Firm ("TQF"), a California Corporation whose business address is 1075 E Nevada St Signal Hill, CA 90755, a hereinafter referred to individually as a "Party" or collectively as the "Parties".

### Recitals

A. The Parties have agreed to enter into a joint venture for the purpose of submitting a proposal to provide on call program management support services to LAWA in response to RFP No. add number (the Solicitation");

B. The Parties desire to enter into this Agreement to fix and define between themselves their respective Interests and responsibilities for the purposes of providing the requisite Services or Work.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, it is agreed as follows:

### Agreement

#### Article 1: Definitions

1.1 Capitalized terms used in this Agreement shall have the meaning set forth below or as defined elsewhere in this Agreement.

1.1. "Agreement" means this document.

1.2. "Client" means Los Angeles World Airports ("LAWA").

1.3. "Contract" means any contract (together with any amendments, supplements, or modifications thereto) awarded to the Joint Venture by the Client for the performance of the Work for the Project.

1.4. "Joint Venture" means an association between Quest Project Controls, Inc., dba CM Solutions, and Morgner Technology Management dba Morgner Construction Management, and Cornerstone Transportation Consulting, Inc., and Anbessaw Consulting dba The Quality Firm engaged in a solitary business enterprise for profit without actual partnership or incorporation.

1.5. "Management Committee" means the group formed pursuant to Article 4 as the final authority of the Joint Venture and having the powers and duties as provided herein.

1.6. "Project" means the "LAWA Multiple Award Task Order Contract (MATOC) for Program Services"

1.7. "Pursuit Manager" means the individual specifically designated pursuant to Article 3 of and charged with overall responsibility to direct the Joint Venture's performance under the Contract.

1.8. "Proposal" means the proposal(s) submitted by the Joint Venture to the Client to secure the award of the Contract for the Project. The Proposal shall include, but not limited to, all pursuit efforts, including any presentation or other interview. The term "Proposal" does not include task order specific proposals.

- 1.9. "Services" or "Work" means services or work under the Contract to be performed by the Joint Venture in furtherance of the Project.
- 1.2 Terms importing the singular include the plural and vice versa where the context requires.
- 1.3 The headings used in this Agreement are included for ease of reference only and shall not affect the construction or interpretation hereof.

## **Article 2: Association of the Parties**

2.1 **Formation.** The Parties hereby agree to form the Joint Venture pursuant to the provisions hereof for the limited purpose and scope set forth in this Agreement. The Parties shall perform the Joint Venture's responsibilities, duties, and obligations as an integrated team, providing staffing (including key personnel) and resources generally in proportion to their respective interests in the Joint Venture as set forth in Article 5.

2.2 **Purpose.** This Joint Venture is entered into solely for the purpose of submitting the Proposal and, if the Contract is awarded to the Joint Venture, the performance of the Work as identified in the Solicitation. The Parties agree that the Joint Venture is a temporary association and that it will not place any limitation or liability on the Parties beyond the specific undertakings contained in this Agreement nor will the Joint Venture bid on other projects or contracts except as may be specifically agreed by the Parties in writing. The Parties acknowledge and agree that the Joint Venture established hereunder shall not constitute an agency or incorporated legal entity or partnership.

2.3 **Name.** The Joint Venture shall operate under the name "COLAB," a Joint Venture.

2.4 **Duration.** The Joint Venture will continue until dissolved in accordance with this Agreement. Subject to the foregoing, the Joint Venture shall be dissolved (a) should the Parties fail to agree as to the form, terms, or conditions of the Proposal, (b) if the Contract is not awarded to the Joint Venture, (c) if the Project is cancelled prior to award, or (d) if awarded, upon completion of all Work required to be performed under the Contract, receipt of full payment of all sums for which the Joint Venture is entitled under the Contract, the settlement of all disputes and final accounting, and the expiration of all warranties and all other obligations arising in connection with the Contract.

2.5 In the event the Contract is terminated, the Joint Venture shall conclude its affairs in an orderly manner at the earliest practicable date, subject to the requirements of Section 2.4 above. Should the Services be only suspended, however, the Joint Venture shall remain in effect during the period of such suspension.

2.6 **Exclusivity.** The Parties affirm and agree that they shall pursue the Contract and participate in the preparation of the Proposal exclusively with each other, and in reliance thereon have entered into this Agreement. Neither Party shall submit a competitive proposal or otherwise seek the award of the Contract contemplated herein either alone or with others without the express written consent of the other Party, which consent may be withheld in the absolute discretion of such other Party.

2.7 The Parties agree that they shall cause the Joint Venture to sign the Contract promptly upon its being tendered for signature in a form mutually agreed upon by the Parties and the Client.

2.8 Notwithstanding any other provisions herein including but not limited to Articles 13 and 15, the Parties agree that if at any time during the term of this Agreement, whether before or after any contract award, any Party in its sole discretion determines that continued performance of this Agreement creates a conflict of interest concern, that Party has the right to withdraw from this Venture and Agreement for convenience upon [30] calendar day's notice; in such event that Party shall forfeit any profit distributions that have not been realized up to the effective date of withdrawal and shall also be released from any

claims, losses and liabilities of any kind whatsoever of the Venture as of that date and the remaining Parties shall defend, hold harmless and indemnify that withdrawing Party from any such post-withdrawal claims, losses and liabilities.

2.9 Scope of Services. The Services or Work to be performed by the Joint Venture shall generally be of the type and nature described in ~~Exhibit A~~ (insert Exhibit A from SOW of RFP)

### **Article 3: Operation of the Joint Venture**

3.1 If required by applicable law or regulation, the Joint Venture shall be registered and licensed as a business in the jurisdiction where the Joint Venture's principal office is located.

3.2 The principal business address of the Joint Venture shall be 114 West Colorado Boulevard, Monrovia, CA 91016. Services may be performed in the client's offices, in the Joint Venture office, in the respective offices of the Parties, or at such locations as the Parties may mutually agree upon.

3.3 All correspondence from the Client regarding the Contract shall be sent to the Program Manager at the principal business address of the Joint Venture, with a copy provided to each of the Joint Venture members.

3.4 Initial Proposal Effort. Each Party will participate in preparing the Proposal required for the Contract under the direction of the Program Manager. Each Party will bear own labor and travel costs associated with this effort. The Program Manager's dedicated time, as well as third party direct costs for expenses and other services such as video imaging, photography, document development, technical writing and editing, graphics, printing, and reproduction, as well as any specialty sub-consultant services, shall be shared between the Parties in proportion to each Party's Agreed Percentage of Participation as specified in **Article 5**; provided, however, that all Parties must pre-authorize any such expenditure.

3.4.1 Each party shall bear its own costs and expenses associated with preparation of the proposal as it pertains to their individual contributions. Third party costs that are directly associated with the proposal preparation must be mutually pre-approved in advance. Such third-party costs shall be reimbursed by the JV partners according to the JV Partner's percentage of equity in the JV. The allocation of the third-party costs and expenses shall be subject to the ultimate review and approval of the Management Committee. For such reimbursable third-party costs, the teaming partner seeking reimbursement shall maintain accurate records and documentation of the costs to be reimbursed.

3.4.2 The Pursuit Manager will be reimbursed on an hourly basis at \$138/hour for 3 months, or at the conclusion of the interview with LAWA, whichever comes first, and not to exceed 20 hours a week. Timesheets will be provided weekly to the JV representatives.

3.5 Integrated Services. The Parties intend to perform the Services as an integrated organization with each Party providing competent personnel to the Joint Venture consistent with the staffing resource plan set forth in Exhibit B and as necessary to enable the Joint Venture to successfully perform the Services in accordance with the terms of the Contract. In addition, and at the direction of the Management Committee, Services may be performed, in whole or in part, by consultants retained by the Joint Venture. Notwithstanding the foregoing, personnel assigned to the Joint Venture shall remain on the payroll of the assigning Party. The staffing resource plan may be amended by the Management Committee. A Party may not remove from the Project or reassign to another project any key personnel listed on Exhibit B without the prior consent of the Management Committee.

3.6 Subject to the limitation noted above with respect to key personnel, in the event that an individual assigned to the Project is unable or unwilling to perform the Services in a professional and timely manner, or if the Client directs the Joint Venture to remove a particular individual from the Project, or if the Project Manager, in the good faith exercise of his/her discretion, determines that an individual should be removed from the Project, then the assigning Party shall replace such individual with a qualified employee reasonably acceptable to the Management Committee and, if applicable, the Client. If the assigning Party cannot furnish a qualified substitute candidate within a reasonable period of time after the vacancy arises, then the vacancy shall be filled by an individual employed by the other Party.

3.7 Pursuit Manager. Subject to the authority of the Management Committee and any limitations set forth herein, the Pursuit Manager is the individual charge with responsibility to direct the Joint Venture's performance under the Contract Subject to Client approval (if required), Isaac Segovia" of CM Solutions shall serve as the Pursuit Manager during the term of the Contract, subject to the continuing approval of the Management Committee. If this individual, as determined by the Client or the unanimous consent of the Management Committee, is unable to satisfactorily perform his duties as Pursuit Manager, the Management Committee will nominate an employee of CM Solutions to serve as the successor Pursuit Manager. In performing his duties, the Pursuit Manager shall treat both Parties fairly and shall not discriminate in favor of either Party.

3.8 In addition to the other duties set forth herein, the Pursuit Manager is to:

- 3.8.1 Serve as the primary interface between the Joint Venture and the Client;
- 3.8.2 If applicable, designate a lead Party for any task orders;
- 3.8.3 Ensure the appropriate staffing of the Project in accordance with the staffing resource plan Exhibit B);
- 3.8.4 Submit Change Orders to the Client;
- 3.8.5 Report monthly, or as requested, to the Management Committee;
- 3.8.6 Oversee the Work of the Joint Venture;
- 3.8.7 Prepare and maintain Project schedules;
- 3.8.8 Consult and confer with the Deputy Manager; and
- 3.8.9 Perform such additional duties as directed by the Management Committee.

3.9 Deputy Manager. The Deputy Manager will support and assist the Pursuit Manager in the performance of his duties as set forth above. Subject to Client approval (If required), **Insert Second Name** of **Insert Company Name** shall serve as the Deputy Pursuit Manager during the term of the Contract, subject to the continuing approval of the Management Committee. If this individual, as determined by the Client or the unanimous consent of the Management Committee, is unable to satisfactorily perform his duties as Deputy Manager, the Management Committee will nominate an employee of **Insert Company Name** to serve as the successor Deputy Manager.

#### **Article 4: Joint Venture Organization**

4.1 CM Solutions shall be responsible for the fiscal and administrative tasks of managing the business operations of the Joint Venture (the "Managing Business Party") and shall appoint an individual responsible for these tasks. As the Managing Business Party, CM Solutions will appoint one of its Management Committee Members to act in the role of Chairman of the Management Committee commencing on the effective date of this Agreement.



4.2 The Management Committee will be comprised of two (2) primary representatives and one (1) designated alternate representative appointed by each Party. If not identified below, representatives shall be designated within thirty (30) days of the date of this Agreement by written notice to the other Party. A Party may change its designated representative or alternate representative upon ten (10) days written notice to the other Party. A Party's alternate representative shall act in the capacity of either of the Party's primary representatives should one of the Party's primary representatives be unable to fulfill his/her duties as described herein. No proxies shall be permitted. Each Party's designated primary and alternate representatives on the Management Committee shall have full power and authority to act for and on behalf of the Party so appointing them.

4.2.1 CM Solutions' primary representative are:

- a) Robyn Coates; and
- b) Isaac Segovia

4.2.2 CM Solutions' alternate representative is:

- a) Margrit Lehmann

4.2.3 Morgner's primary representatives are:

- a) Monique Morgner; and
- b) Walter Contreras

4.2.4 Morgner's alternate representative is:

- a) TBD

4.2.5 Cornerstone's primary representatives are:

- a) Wayne Perry; and
- b) Ming Ng

4.2.6 Cornerstone's alternate representative is:

- a) Jack Wang

4.2.7 The Quality Firm's Primary Representative is:

- a) Yonas Keffelew

4.2.8 The Quality Firm's alternate representative is:

- a) TBD

4.2.7 The Management Committee shall meet with the Pursuit Manager and the Deputy Pursuit Manager (and other project staff as mutually agreed upon by the Management Committee) quarterly or more frequently if deemed necessary. The Pursuit Manager shall determine the time and location of the meeting. The Parties will not be reimbursed by the Joint Venture for their time or expenses when acting as a Management Committee member.

4.2.8 Meetings of the Management Committee shall not be held unless each Party is evenly represented; however, if a Party's representatives are not available, the meeting shall stand adjourned and will be re-scheduled to the next earliest date acceptable to both Parties. While

the Management Committee will always attempt to meet in person, telephonic or via computer meetings shall be allowed if acceptable to all Committee members. Neither Party shall permit proxies.

4.2.9 Each Party's primary representative, with the exception of CM Solutions shall have one vote on matters coming before the Management Committee. CM Solutions shall have two votes. If all Management Committee members cannot agree on the business and operational matter(s) at hand requiring a Management Committee vote or resolution, the Chairman shall submit any dispute to the Principals-in-Charge (to be named later) as provided for in Article 16. If, in the Pursuit Manager's good faith judgment, immediate action is required in order to meet the Joint Venture's obligations under the Contract, the Pursuit Manager may act without waiting for the resolution of the dispute, subject to each Party's reservation of their respective right to seek recovery for the financial consequences arising from such action pending final resolution of the dispute. If any Party is in default (as defined in Article 12) under this Agreement, during the time of such default, its representatives shall not vote upon any issue, and such representatives shall not be included in the computation of eligible votes. Within one week of the Management Committee meeting, a written report will be prepared and distributed by the Chairman of the Management Committee regarding items discussed and actions taken at the meeting.

4.3 Subject to the authority of the Management Committee, the Pursuit Manager shall have authority to conduct the business of the Joint Venture in accordance with the terms of this Agreement, but shall not have authority to, and shall not directly or indirectly without the prior written approval of the Management Committee:

4.3.1 Enter into on behalf of the Joint Venture any third-party contractual arrangements or cause the Joint Venture to assume, incur, or become liable for any other obligations;

4.3.2 Make any investment in any other person or entity; make loans or guarantees, or otherwise extend or pledge credit to others.

4.3.3 Confess any judgment against the Joint Venture or compromise any debt due the Joint Venture except upon receipt of full payment;

4.3.4 Make any election for the Joint Venture under the then-current Internal Revenue Code, as amended, or any other applicable income tax legislation from time to time in force;

4.3.5 Commence any claim against the Client with respect to amounts due under the Contract;

4.3.6 Commence any litigation; defend any action or claim against the Joint Venture by a third party; appeal any judgment or decision; or settle any litigation, action or claim to which the Joint Venture is a party;

4.3.7 Cause to be organized or acquired in whole or in part by the Joint Venture any corporation to carry out any activities of the Joint Venture; or

4.3.8 Exercise any of the authority vested in the Management Committee pursuant to Section 4.7 below.

4.4 In case it is necessary to settle a matter prior to the next scheduled or specially called meeting, the representatives may agree on a decision by notice to each other in accordance with the provisions of Article 23. Such decision will be included in the minutes of the next meeting of the Management Committee.

4.5 The representatives shall be deemed to be acting on behalf of his or her respective Party and no representative shall be liable to the Parties by reason of his or her actions as a member of the Management Committee, except where such representative's action constitutes gross negligence or actual fraudulent or dishonest conduct.

4.6 The Management Committee may delegate, in writing, such of its responsibilities and duties as it deems appropriate to the Pursuit Manager or the Managing Business Party, except that the Management Committee must act, inter alia, on the following matters of major consequence:

4.6.1 Timing and amount of distribution of Joint Venture profits and the Management Committee's right to demand additional cash reserves to cover potential losses.

4.6.2 Amount of revenue reserves, cash reserves, and contingent cost reserves to be retained by the Joint Venture;

4.6.3 Voluntary liquidation of the Joint Venture;

4.6.4 Third Party contractual arrangements or the incurring of other obligations in excess of \$500 by or on behalf of the Joint Venture;

4.6.5 Designation of a successor Pursuit Manager or Deputy Manager;

4.6.6 Resolution of a dispute first referred to the Management Committee pursuant to the provisions of Article 16;

4.6.7 Review and approve all contractual transactions between the Parties (and their affiliates) and the Joint Venture; and

4.6.8 Take such other action and exercise such other authority as the Management Committee deems necessary to cause the Joint Venture to achieve its purposes consistent with good business practices and in compliance with all applicable laws and regulations.

4.7 The Joint Venture shall not have employees. The Parties shall provide all necessary personnel. A Party, at its own cost and expense, may retain necessary staff on an independent consultant basis to meet its personnel needs.

## **Article 5: Interest of the Parties**

5.1 Except to the extent that this Agreement expressly provides to the contrary, the interests of the Parties in (i) any and all gains, losses, and liabilities that may result from the performance of the Contract or the Agreement, or both, (ii) any and all property, equipment, and other assets acquired by the Joint Venture, and (iii) any and all monies received in connection with the Contract, other than revenue from the performance of Work, shall be determined proportionately in accordance with the Party's Agreed Percentage of Participation as set forth below.

### **Agreed Percentage of Participation**

CMS	25%
Morgner	25%
The Quality Firm	25%

Cornerstone 25%

The Parties acknowledge and agree that all liabilities and risks associated with the Project shall be shared pro rata according to the Agreed Percentage of Participation unless otherwise provided for herein. For the avoidance of doubt, a Party's profits and losses arising out of the performance of Work for which it is responsible under this Agreement shall not be considered profits and losses of the Joint Venture.

#### **Article 6: Execution of Guarantees**

6.1 Each of the Parties agrees to execute all applications and indemnity agreements required by its sureties upon any bond or bonds required in connection with the Proposal and/or the Contract. Failure of a Party to execute any documentation necessary to effectuate the intent of this Article 6 shall constitute a default in accordance with Article 12 and entitle the non-defaulting Party to appropriate relief as provided therein.

#### **Article 7: Working Capital**

7.1 All necessary working capital, when and as required for the performance and prosecution of the Contract or operation of the Joint Venture as determined by the Pursuit Manager and approved by the Management Committee, shall be furnished by the Parties in a timely manner and proportionately in accordance with their respective interests as set forth in Article 5. Each of the Parties recognizes that the failure of any Party to contribute its full proportionate share of working capital will have serious adverse consequences for the Joint Venture and imposes an unfair burden upon the other Party. As to such working capital contribution, each of the Parties waives any rights of set-off it might otherwise possess and agrees to make the working capital contributions without set-off or deduction of any type. If any Party borrows funds to meet its obligation hereunder, such borrowing shall be the sole and separate obligation of the Party and shall not be the debt or obligation of the Joint Venture. Neither Party nor its representatives shall have the power to pledge the credit of any other Party, or to pledge the joint credit of all the Parties.

7.2 Any capital contributions requested by the Pursuit Manager that may be required from each Party shall be subject to the approval of the Management Committee. The Management Committee shall give written approval thereof, with the manner of computation, to each Party. In the event that, within thirty (30) days of receipt of such notice, either Party fails or is unable to provide its proportionate share of the funds required by the Joint Venture, such non-contributing Party shall be in default of this Agreement. The interest of said non-contributing Party in the return of investment and in the profit (but not losses or liabilities) of this Joint Venture shall be decreased to the proportion that the amount actually provided by it bears to the total amount of the. Funds provided by all Parties, and the interest of any Party which contributed more than its proportionate share of such funds shall be increased in the same proportion.

#### **Article 8: Books and Records, Accounting and Bank Accounts**

8.1 Books and Records. The Parties acknowledge and agree that CM Solutions will be the Managing Business Party and will provide the accounting and financial services required of the Joint Venture as approved and determined by the Management Committee. The Managing Business Party, on behalf of the Joint Venture, shall keep proper books, records and accounts in which full, true and correct entries will be made of its transactions, on an accrual basis, in accordance with generally accepted accounting principles, showing all costs, expenditures, sales, receipts, assets and liabilities, and profits and losses of the Joint Venture, and all other records required appropriately to reflect the conduct of the Joint Venture's affairs and the distributions provided for in Article 5. Each of the Parties shall be entitled to have its representatives examine and make copies (at its own expense) of any of the books or records of the Joint Venture at any

reasonable time and without notice. The books and records of the Joint Venture are to be retained after dissolution of the Joint Venture for such period or periods as may be required by law or the Contract, whichever is greater. The costs associated with accounting and record keeping for the Joint Venture (including Federal reporting under Section 9.6 and tax matters under Section 17.6) shall be a Joint Venture cost. The Joint Venture will reimburse the Managing Business Party for all reasonable expenses it incurs as a result of its role as Managing Business Party, including all direct and indirect labor and material costs, all allocation of corporate overhead, and all consultants, sub-consultant and third-party vendor costs. A Joint Venture administration budget will be approved on an annual basis by the Management Committee. Any deviations exceeding 10% of the budgeted amount must be approved by the Management Committee. The payment of all such expenses shall be made before any distributions are made to each Party.

8.2 Fiscal Year. The fiscal year of the Joint Venture shall commence on October 1 and ends on September 30.

8.3 Audit. If required by the Management Committee or the client, the Managing Business Party shall employ, at the expense of the Joint Venture, an independent auditor acceptable to the Management Committee to conduct an audit of the financial statements, including the balance sheet and statements of income and cash flows and disclosures required under generally accepted accounting principles, of the Joint Venture each year and report to the Parties within ninety (90) days after the expiration of the fiscal year its opinion on such financial statements. Further, each Party may at its option and sole expense perform an annual audit of the Joint Venture books and records.

8.4 Reports. The Managing Business Party shall deliver to each Party:

8.4.1 Within thirty (30) days after each month period, a balance sheet and statement of income of the Joint Venture for the month;

8.4.2 Within thirty (30) days after the end of each fiscal quarter, a statement of cash flow for the Joint Venture;

8.4.3 At least two (2) weeks prior to each quarterly Management Committee meeting, a summary of the monthly financial information for the most recent completed months, and projections for the next three (3) quarters; and

8.4.4 With reasonable promptness, all such other information, reports, and projections as from time to time may reasonably be requested by either Party.

8.5 Bank Accounts. All capital contributions made in cash and all of the Parties' other cash receipts shall be deposited in such accounts under such terms as directed by the Management Committee. All withdrawals from said accounts will require written invoices, receipts, vouchers, or other acceptable documentation and shall be made in such manner as shall be authorized by the Management Committee. No petty cash accounts for the Joint Venture are authorized.

8.6 Accounting Decisions. Subject to Section 8.1 above, all decisions for the Joint Venture as to accounting principles shall be made by the Management Committee with the concurrence of accounting or tax experts from each Party.

8.7 Final Accounting. Upon completion of the Project, payment of all sums due under any contract pertaining to the Project, and settlement of all outstanding obligations and liabilities on the part of the Joint Venture and their respective affiliated subcontractors, the Management Committee shall arrange for a final account to be prepared showing the total net profit earned, or loss incurred, by the JV. Unless otherwise agreed by the Parties, such final account shall be audited by a firm of accountants and agreed to by the Management Committee.

## **Article 9: Additional Obligation of the Parties**

9.1 Contracting and Procurement. The Managing Business Party shall administer and manage all contracting, procurement, and financial activities for the Joint Venture and periodically update the Management Committee on the status of such activities.

9.2 Reporting Requirements. The Managing Business Party shall administer and manage all required state, local, and Federal reporting activities for the Joint Venture, including Small Business, ARRA, CMR, and FFATA reporting requirements, all in accordance with applicable FAR and/or agency regulations. Each Party will be responsible for providing any required reporting information to the Managing Business Party in a timely manner to allow the timely submission of the combined data from each Party to the appropriate federal agency and/or electronic reporting system.

## **Article 10: Provision of Materials, Equipment, Supplies and Services**

10.1 In the event the Joint Venture shall procure any such materials, supplies, services, or equipment, such procurement shall be in accordance with any procurement guidelines, directives, and procedures issued and/or approved by the Management Committee. In addition, and to the extent applicable, any procurement activities by the Joint Venture and/or the Parties shall be conducted in accordance with the Federal Acquisition Regulation and relevant supplement, as implemented through the Contract.

10.2 If any Party provides equipment or temporary facilities to the Joint Venture, the Party shall insure or self-insure such equipment or temporary facilities and the cost of such insurance or self-insurance shall be included in the equipment or facilities rate quoted to the Joint Venture. The Joint Venture will be named as an additional insured on any such insurance when appropriate, as determined by the Management Committee.

## **Article 11: Compensation**

11.1 In accordance with the billing period provided in the Contract, unless otherwise approved by the Management Committee, each Party shall prepare and submit by the tenth (10th) of each month, for Work performed during the prior month, invoices to the Joint Venture.

11.2 Each Party shall submit invoices in the manner required under the Contract utilizing the approved rates and fee schedule set forth in the Contract. Each party will bill their complete fee in their invoice to the client. Upon payment, 7% of each Party's fee (presumed profit fee) will go into the Joint Venture to be shared based on the Team Member's agreed percentage of participation. Additionally, the 3% mark up on subconsultants will also be held by the JV to count toward the JV's overall profit.

11.3 The Pursuit Manager, on behalf of the Joint Venture, will in turn prepare and submit invoices to the Client in accordance with the provisions of the Contract and any applicable task order. Unless expressly permitted pursuant to the terms of the Contract, the Joint Venture shall not add any profit, fee, or other amounts to the invoices submitted by the Parties.

11.4 Subject to the provisions of Section 4.7, the Joint Venture will, upon receipt of payment from the Client, deposit same in the Joint Venture bank account and within five (5) business days issue payments against such account to each Party for the amount (s) invoiced by each Party to the Joint Venture and allowed by the Client, less any withholdings authorized by this Agreement and directed by the Management Committee. In the event the Client pays less than the full amount due with respect to any invoice, such shortfall shall be allocated to the Party responsible for performing the specific Work for which payment was withheld or, in the absence of information reasonably sufficient to determine the basis for such short payment, any shortfall shall be allocated between the Parties in proportion to their respective shares of the

applicable invoice. Neither Party will unreasonably restrain and/or refuse to authorize withdrawal of funds for payment of proper invoices relating to performance of the Work.

11.5 Expenses incurred by the Parties in performing Work shall not be considered Joint Venture expenses and, to the extent allowed under the Contract, may be included by the Parties in their respective invoices to the Joint Venture for Work performed. Unless stated otherwise in this Agreement or authorized in writing by the Management Committee, personnel expenses of the Parties shall not be considered a Joint Venture expense.

11.6 Each Party shall have full and sole responsibility for the payment of any taxes, duties, fees, or assessments of any nature whatsoever levied upon it individually in connection with its Work, including any personal income taxes levied or imposed on any of its employees or personnel or any of its subcontractor's employees or personnel.

11.7 All personnel involved in the performance of the Work shall be employed by the Parties and shall remain in the employ of the respective Party. Each Party shall advance and pay all payroll costs and expenses incurred by reason of their respective personnel working in connection with the performance of the services, and each Party agrees to indemnify and hold the Joint Venture and the other Party harmless from any claims and liabilities arising out of the responsibilities of that Party toward its employees, any of its related companies, and any of their personnel under all applicable laws, including labor and tax laws.

11.8 If a Party, with the prior written approval of the Management Committee, maintains a Joint Venture office and any of the other Party's personnel are located at the office, the host Party shall issue a quarterly invoice directly to the visiting Party for the cost of office space and furnishings utilized by visiting Party's personnel during the time they are engaged in the performance of Services for this Joint Venture at such Joint Venture office.

11.9 The basis for the calculations of such invoices under Section 11.8 above shall be determined by the Management Committee. Such invoices shall not constitute a billing to, or on behalf of, the Joint Venture, but rather a billing directly between the Parties. The visiting Party shall pay such invoices within thirty (30) days of receipt of such invoice.

11.10 To the extent that the Joint Venture is not reimbursed under the Contract, and subject to any limitations set forth in this Agreement, the Managing Business Party and Tax Matters Partner shall be reimbursed by the Joint Venture for out-of-pocket expenses and internal costs of providing accounting, tax, and financial services to the Joint Venture and for maintaining the records of the Joint Venture. Such costs may include taxes, legal and consulting fees, record keeping expenses, and any other necessary direct or indirect costs approved by the Management Committee and not reimbursed in whole or in part under the Contract. The payment of all such expenses shall be made before any distributions of Joint Venture profits or capital are made to each Party. In the event of a shortfall, such shortfall shall be allocated between the Parties in proportion to their respective interest in the Joint Venture.

11.11 When Joint Venture funds are in excess of the needs of working capital required for the operation of the Joint Venture (as determined by the Management Committee), such excess funds, if any, shall be first applied to the return of funds advanced until such advances shall have been entirely repaid, and the balance of such excess shall be distributed as provided in Section 11.12 below, to each Party in accordance with such Party's Agreed Percentage of Participation as reflected in Article 5.

11.12 The Management Committee shall quarterly review the progress of the Work and the Joint Venture's financial condition to determine whether profits, if any, should be distributed. If the Management Committee determines that earned profits and reserves for contingencies, including cash contributions, are adequate to meet the Joint Venture's needs, it may direct the Managing Business Party to distribute earned

profit to the Parties based upon their respective Agreed Percentage of Participation. For the avoidance of doubt, payments to a Party for Work performed shall not be considered distributions of Joint Venture capital or profits.

11.13 The Management Committee shall establish cash reserves and revenue reserve funds to be retained by the Joint Venture from time to time in order to assure adequate funding for all Joint Venture obligations as they relate to future profits, losses, liabilities, and contract performance. At the direction of the Management Committee, the Pursuit Manager shall invoice each of the Parties for approved reserves and capital contributions.

## **Article 12: Default and Insolvency**

12.1 If a Party shall be in default hereunder and fail to promptly (but in no event more than seven (7) days) cure such default after written notice or demand; cease to operate or terminate its business affairs; institute an insolvency proceeding under applicable law; permit the entry of any order for relief under Chapter 7 of the Bankruptcy Code; or fail to cure a default hereunder after entry of an order for relief under Chapter 11 of the Bankruptcy Code (such Party being hereinafter referred to as - "Defaulting or Insolvent Party"), then from and after such date:

12.1.1 All acts, consents and decisions with respect to the performance of the Contract or the management of the Joint Venture shall thereafter be taken solely by the remaining Party without considering the Defaulting or Insolvent Party.

12.1.2 The participation of the Defaulting or Insolvent Party in the profits of the Joint Venture shall be limited to that proportion which the Defaulting or Insolvent Party's contributions to the working fund of the Joint Venture bear to the total of such contributions as same may be modified by and subject to the provisions of Section 7.2, but the Defaulting or Insolvent Party shall be charged with, and shall be liable for, any and all losses that may be suffered by the Joint Venture under the Contract, or any additions or supplements thereto or modifications thereof, to the full extent of the Defaulting or Insolvent Party's Percentage of Participation, set forth in Article 5.

12.1.3 The non-Defaulting Party shall have the right to take over and complete the Work. In such event, the non-Defaulting Party shall receive any and all payments, including fees, which would otherwise be due for such Work and apply the proceeds thereof (i) to cover all expenses incurred by the non-Defaulting Party in taking over and completing (by use of its own forces, subcontracting or otherwise) such Work and (ii) to establish a contingency fund to cover any and all outstanding warranties or other obligations of the non-Defaulting Party with respect to such Work or any other uncured defect or deficiency for which the non-Defaulting Party is responsible.

12.2 If a party is in material default of the requirements of the Contract, including (i) failure to perform or progress the services within the timeframe specified in the Contract (or for work to be performed on a task order basis, the associated task order); (ii) serious or repeated breaches of the safety requirements; or (iii) is in breach of the requirements of the work to be performed by that Party and fails to cure such breach within seven (7) days after written notice or demand, then from and after such date, the non-breaching Party shall have the rights afforded it under Subsections 12.1.1 through 12.1.3 above.

12.3 In the event of a default of this Agreement, the non-defaulting Party shall additionally be entitled to exercise all applicable remedies available to it, whether at law, in equity or otherwise, including an action to recover the losses sustained in excess of its proportionate share hereunder, specific performance, and the right to declare the Joint Venture dissolved and terminated without the necessity for judicial determination. Upon such dissolution, the non-defaulting Party shall immediately commence to wind up the



Joint Venture's affairs, including completion of the aforesaid Contract, and shall liquidate the assets of the Joint Venture as promptly as reasonably possible.

**Article 13: Liabilities**

13.1 The liability of the Parties under this Agreement shall be joint and several. Notwithstanding the foregoing, as between the Parties, any liability (whether to the Client or any third party) that the Joint Venture or any Party may incur arising from or relating to the Contract or the performance of Work under the Contract or this Agreement shall be allocated as between the Parties in proportion to the Agreed Percentage of Participation of each Party, except as set forth below:

13.1.1 Liability or related losses caused by the gross negligence or willful misconduct of a Party shall be assumed by such Party;

13.1.2 In the event of a Default by a Party, liability or losses sustained by the Joint Venture or the non-defaulting Party shall be assumed solely by the defaulting Party;

13.1.3 Liability event of a Default by a Party, liability or losses sustained by the Joint Venture or another Party based on the employee-employer relationship, including the payment of unemployment taxes, Withholding taxes, and employment benefits, will be solely assumed by the Party by whom such person is employed;

13.1.4 Liability or related losses traceable directly to and caused solely by a Party shall be assumed solely by that Party;

13.1.5 In the event of a breach by a Party in the performance of its obligations under this Agreement or the Contract, liability or losses sustained by the Joint Venture or the non-breaching Party as a result of such breach shall be assumed solely by the breaching Party; and

13.1.6 Liabilities or related losses relating to third-party claims resulting from Work performed jointly by the Parties shall be allocated to each Party in accordance with each Party's respective, relative degree of fault or responsibility, as determined by an allocation of fault pursuant to either an agreement between the Parties or a finding made by the trier-of-fact in a judicial proceeding.

13.2 Except as set forth above in Sections 13.1.1 through 13.1.6 above, each Party agrees to defend, indemnify, and hold harmless the Joint Venture and the other Party from any and all claims, losses, and liabilities (including reasonable attorneys' fees) arising from or related to the Contract or the performance of Work under the Contract or this Agreement which are in excess of such other Party's Agreed Percentage of Participation, irrespective of the fault, negligence, or strict liability of the indemnified party. With respect to the liabilities allocated in Subsections 13.1.1 through 13.1.6 above, the Party to whom such liability is allocated shall defend, indemnify, and hold harmless the Joint Venture and the other Party from any and all such claims, losses, or liabilities set forth in such subsections (including reasonable attorneys' fees). With respect to the liabilities allocated in Subsection 13.1.6 above, each Party agrees to defend, indemnify, and hold harmless the Joint Venture and the other Party from any and all such claims, losses, and liabilities (including reasonable attorneys' fees) which are in excess of such other Party's relative degree of fault or responsibility, as determined by an allocation of fault pursuant to either an agreement between the Parties or a finding made by the trier-of-fact in a judicial proceeding.

13.3 If a dispute arises between the Parties as to the allocation of liability and/or related losses each Party should bear, each Party shall provisionally assume a share of such liability in proportion to its Agreed Percentage of Participation until the dispute is resolved.

**Article 14: Insurance**

14.1 Each Party shall be responsible for maintaining the following operational insurance coverage:

14.1.1 Insert RFP Insurance Requirements

### **SPECIAL INSURANCE PROVISIONS (Per RFP)**

The following Primary and Ancillary Insurance is required for this Contract with minimum limits outlined and is subject to the terms and conditions set forth in Section 10 of the Contract.

<b>Primary Insurance</b>	
<b>(X) Required</b>	<b>Workers Compensation, Statutory Limits</b> <b>Employer Liability</b> \$1,000,000 each accident \$1,000,000 each employee by disease \$1,000,000 policy limit by disease
<b>(X) Required</b>	<b>Commercial General Liability</b> \$2,000,000 per occurrence \$4,000,000 general aggregate \$2,000,000 personal and advertising injury \$4,000,000 products/completed operations
<b>(X) Required</b>	<b>Commercial Auto Liability</b> \$2,000,000 combined single limit – Non AOA Access For AOA Access: \$5,000,000 combined single limit – Valid Certified SBE, MBE/WBE, or DBE \$10,000,000 combined single limit
<b>Ancillary Insurance, as Required Below</b>	
<b>(X) Required</b>	<b>Professional Liability</b> \$3,000,000 per claim and \$6,000,000 annual aggregate – MED Firm

### **Article 15: Assignment or Change in Ownership**

15.1 No Party hereto shall sell, assign or in any manner transfer its Interest In the Joint Venture without first obtaining the consent of the other Party hereto, which consent may be withheld with or without cause, and where required by Contract, the consent of the Client. This prohibition shall not apply to any assignment, sale or transfer to a Party's successor where such Party changes ownership through merger, acquisition, or sale, whether voluntarily or involuntarily.

### **Article 16: Disputes**

16.1 The Parties shall attempt in an amicable manner to adjust and settle any disagreement that may arise between them under or in connection with this Agreement. Any controversy or claim arising out of or relating to this Agreement will first be referred in writing to the Management Committee for its decision.

16.2 In the event any dispute between the Parties is not resolved by the Management Committee, either Party may submit such dispute to a designated Principal in-Charge (PIC) from each Party. Submittal of the dispute shall be accompanied by designation of the submitting Party's PIC. Upon receipt of the dispute, the receiving Party shall designate within ten (10) days a PIC and each Party's PIC shall convene within thirty (30) days of the submittal at such location as the Parties may agree. The PICs shall hear such dispute at a time, place, and under such procedural rules as they may specify, and shall act only by unanimous consent. It is the intention of the Parties that the PICs shall resolve disputes without litigation. However, nothing herein shall be deemed to require any Party to exhaust this procedure prior to exercising whatever rights it might have at law or equity and any litigation shall be stayed pending exhaustion of this dispute resolution procedure. The Parties recognize the possibility of deadlock from the PICs, but intend that through this mechanism, disputes may be discussed and resolved without the need of litigation.

16.3 If the dispute is not resolved in accordance with Section 16.2 above, the Parties shall submit their disputes to mediation within seven (7) days thereafter or as soon thereafter as may be arranged with the mediator. The Parties shall mutually agree to one mediator. In the event they cannot mutually agree to such a mediator, the mediator shall be selected under the Construction Industry Rules of the American Arbitration Association, unless otherwise agreed between the Parties.

16.4 In mediation is unsuccessful in resolving all disputes between the Parties or the dispute cannot be settled by mediation within sixty (60) days, then the Parties agree to consider the use of binding arbitration to resolve their dispute in the following manner: In the event the Parties agree to resolve their dispute by means of binding arbitration, the Parties shall mutually agree to one arbitrator. In the event they cannot mutually agree to such an arbitrator, one arbitrator shall be selected in accordance with the Construction Industry Rules of the American Arbitration Association, unless otherwise agreed between the Parties. The arbitrator thus selected shall thereafter proceed to ascertain the facts relating to such dispute and to make a determination thereof; the determination of the arbitrator shall be final, binding and conclusive upon the Parties and enforceable at law in a court having jurisdiction over the Party against whom enforcement of the arbitrator's decision is sought to be enforced. The then-current Construction Industry Rules of the American Arbitration Association will be applied.

16.5 The prevailing Party in any litigation or arbitration arising out of or related to the business or administration of the Joint Venture shall be entitled to recover from the other Party reasonable attorneys' fees, costs, and expenses incurred. The prevailing Party is a party who recovers at least 75% of its total claims in the action or who is required to pay no more than 25% of the other Party's total claims in the action.

16.6 Notwithstanding the foregoing, if and to the extent that a dispute between the Parties relates to a claim, controversy or dispute involving the Client and/or the Contract (such that in the interest of judicial economy and to avoid the possibility of inconsistent judgments, a single dispute resolution proceeding is warranted), then the Parties agree that the dispute resolution provisions in the Contract if any, shall apply and take precedence over the provisions of this Article 16.

16.7 The Parties shall not allow any dispute to affect or threaten the progress and completion of the Work. Each Party shall remain responsible for the performance of its obligations under this Agreement and the Contract and shall continue to perform and prosecute the Work as directed by the Pursuit Manager during any dispute resolution process notwithstanding any such dispute.

## **Article 17: Distributions and Tax Allocations**

17.1 Subject to the terms and conditions of this Agreement, including Articles 11 and 12, distributions may be made to the Parties during the term of this Agreement at such times, in such amounts, and subject to such conditions as the Management Committee may from time to time determine.

17.2 Should the Joint Venture make any advances or loans to either Party, then distributions to be made pursuant to Section 17.1 above shall be applied in repayment of such advances or loans, together with interest, until repaid in full, notwithstanding the fact that such advances or loans may not then be due and payable according to the terms of any instrument evidencing such advance or loan.

17.3 No distribution shall be made pursuant to this Agreement if the making of such distribution would create an event of default under any loan agreement, any mortgage, or other security instrument to which the Joint Venture is subject, or otherwise materially adversely affect the ability of the Joint Venture to perform its obligations under any other agreement to which the Joint Venture is subject. Any distribution pursuant to this Article, to the extent not permitted by the previous sentence, shall be deferred until such time as it will not create an event of default or materially adversely affect the ability of the Joint Venture to perform its obligations. If any such distribution can at any time only be made in part, it shall be made to the Parties in proportion to the amounts that would have been paid to them but for this Article 17.

17.4 Except as provided in Section 17.1 above, and except for distributions upon termination or withdrawal as provided herein, the Joint Venture shall make no further distributions.

17.5 Tax Allocations. All gross income, gains, losses, deductions, and credits of the Joint Venture, is determined for US federal income tax purposes, shall be allocated for such purposes among the Parties in the same proportions as the corresponding items of revenue, gains, losses, and expenses are allocated pursuant to Article 5 above.

17.6 Designation of Tax Matters Partner

17.6.1 Designation. CMS is designated as the Tax Matters Partners within the meaning of IRC §6231(a)(7) and shall act in any similar capacity under applicable state, local, or foreign law (in such capacity, the "Tax Matters Partner").

17.6.2 Elections. Except as otherwise expressly provided to the contrary in this Agreement, all tax elections, including federal, state, local, and foreign tax elections, shall be made by the Tax Matters Partner in its sole discretion.

17.6.3 Expenses of Tax Matters Partner; Indemnification. The Tax Matters Partner shall be reimbursed for all reasonable expenses, including legal and accounting fees, claims, liabilities, losses, and damages, incurred in connection with any administrative or judicial proceeding with respect to the tax liability of the Parties attributable to this Agreement. The payment of any and all such then-existing expenses shall be made before any distributions are made to each Party. Neither the Tax Matters Partner nor any Party shall have any obligation to provide funds for such purpose.

17.7 Requirement to Prepare and File Tax Return. The Tax Matters Partner shall cause the preparation and timely filing of all tax and information returns required to be filed pursuant to the Internal Revenue Code and all other tax returns deemed necessary and required in each jurisdiction in which the Joint Venture does business. Copies of the returns, or pertinent information from the returns, shall be furnished to the Parties no later than the fifteenth (15th) day of the fifth (5th) month after the end of the Fiscal Year. The Tax Matters Partner will direct that any tax imposed upon the partnership be paid by the partnership to federal, state, city or other municipalities as required by law.

17.8 Capital Structure of the Joint Venture

Names of Party	Percentage Interest	Capital Contribution
CMS	25%	\$2,000
Morgner	25%	\$2,000
Cornerstone	25%	\$ 2,000
The Quality Firm	25%	\$ 2,000

17.9 Amounts withheld. All amounts withheld pursuant to the Internal Revenue Code or any, provision of any state, local, or foreign tax law with respect to any payment, distribution, or allocation to the Parties shall be treated as amounts paid or distributed, as the case may be, to the Parties. The Joint Venture is authorized to withhold from payments and distributions, or with respect to allocations to the Parties, and to pay over to any federal, state, local, or foreign government, any amounts required to be so withheld pursuant to the Internal Revenue Code or any provisions of any other federal, state, local, or foreign law, and shall allocate any such amounts to the Parties with respect to which such amount was withheld and shall offset amounts otherwise distributable to such Party.

#### **Article 18: Completion of Project, Division of Profit**

18.1 Upon completion of the Project, after providing for and paying all costs disbursed or incurred for its performance, and all other costs and charges required by the Contract and ordinarily and usually charged as costs in performance of such a Contract, including payment of all claims not secured by insurance, or by providing proper reserves for any such claims, which shall have either been brought against the Parties or may be reasonably anticipated, and after providing adequate reserves for any other contingency, if any, that shall be determined by the Management Committee to be reasonably necessary; and after repaying all sums advanced by the Parties for working capital, any undistributed profits thereafter remaining, resulting from the performance of the Contract, shall be distributed and divided between the Parties in accordance with their ratable proportion as determined under Articles 5, 7, and 12. Any reserves, when no longer required, or so much thereof as shall remain, shall be similarly distributed.

#### **Article 19: Successors and Assigns**

19.1 Subject to the foregoing provisions herein contained, this Agreement shall inure to the benefit of, and be binding upon the Parties, their successors, trustees, assigns, receivers, and legal representatives, but shall not inure to the benefit of any other person, firm, or corporation.

#### **Article 20: Entire Agreement**

20.1 This Agreement constitutes the entire understanding and Agreement between the Parties with respect to the subject matter hereof and supersedes all prior or contemporaneous representation and, understandings or agreements of any kind, whether verbal or written.

20.2 This Agreement shall not be modified except by written amendment duly executed by authorized representatives of the Parties. Each Party has had the opportunity to avail itself of legal advice and counsel. Neither Party shall be deemed to be the drafter or author of this Agreement. In the event this Agreement is subject to interpretation or construction by a court of law or panel of arbitration, such court or panel shall not construe this Agreement or any portion hereof against either Party as the drafter of this Agreement.

20.3 Failure to a Party to insist upon strict and punctual performance of any terms or conditions of this Agreement shall not be construed to constitute a waiver of, or estoppel against, any other Party later

asserting the right to require such performance. Neither shall a waiver or estoppel in one instance constitute a waiver or estoppel with respect to a later default, whether similar or dissimilar in nature.

20.4 If any provision of this Agreement is held invalid or unenforceable by any court of competent jurisdiction, the other provisions of this Agreement will remain in full force and effect.

## **Article 21: Confidential Information**

21.1 Subject to any applicable requirements of the Contract. 1) information relating to this Agreement or the Contract which is gathered, exchanged, or otherwise obtained by the Parties during the term of this Agreement shall be maintained in confidence and shall not be utilized except for purposes in furtherance of this Agreement and the exercise of rights, obligations, duties, and privileges set forth herein; and 2) such information will not be disclosed to any third parties or to a Party's own personnel except where there is good faith need to know; provided however, that no Party shall be liable for any utilization or disclosure if the information falls into any of the following categories:

21.1.1 Information which at the time of disclosure is or thereafter becomes within the public domain other than by reason of the disclosing Party's breach of this Agreement.

21.1.2 Information that prior to disclosure hereunder was already in the recipient's possession and was not the subject of any confidentiality obligation of the disclosing Party.

21.1.3 Information which, subsequent to disclosure hereunder, is obtained by the disclosing Party from a third party lawfully in possession of such information and which information is not subject to a confidentiality obligation.

21.2 For the purposes of this Agreement, specific information disclosed shall not be deemed to be in the public domain or in the prior possession of the disclosing Party merely because it is embraced by more general information in the public domain or by more general information in the prior possession of the Party.

21.3 Nothing herein shall be construed as giving a Party any right, title, interest in, or ownership of information, or any portion thereof, that is now or is hereafter covered by any patent or license. The Parties' rights in respect thereof shall be subject to all rights of the patent owner and/or licensor.

21.4 A party shall not be restricted in releasing information in response to a subpoena, court order, or similar legal process, but shall, if not restricted under a subpoena, court order, or similar legal process, promptly notify the other Party of the request or order for information before responding to same and provide the other Party with a copy thereof so that the other Party may take such action as it deems appropriate to protect its information.

21.5 Except as otherwise provided herein, or in the Contract, engineering documents, drawings, and specifications prepared by a Party as part of the Work shall be the property of the Party preparing same. A Party shall retain all right, title, and interest in its standard drawings and details, designs, specifications, databases, computer software and any other proprietary property ("Party Data"). To the extent the Work product contains or requires the use of Party Data by the other Party, the owning Party hereby grants to the other Party a non-exclusive, non-transferrable and royalty free license to use such Party Data solely for the purposes for which the work product was developed under the Contract.

21.6 The confidentiality obligations provided in this Article 21 shall survive the termination or expiration of this Agreement and remain binding upon the Parties for two (2) years following the termination of this Agreement or completion of the Contract, whichever is later.

21.7 No news release, including photographs and films, public announcement, denial, or confirmation shall be made by a Party concerning the subject matter of this Agreement without first obtaining the consent of the other Party and, if applicable, the Client.

## **Article 22: Applicable Law**

22.1 This Agreement shall be governed and construed in accordance with the laws of the California, without reference to its conflict of laws principles.

## **Article 23: Miscellaneous**

23.1 Records; generally. Each Party agrees to keep accurate and complete cost, correspondence, and other records related to this Agreement. Each Party further agrees to make such records available to the other Party upon ten (10) calendar days' written notice.

23.2 Financial Records. All financial records and proprietary or confidential information of each Party to which the Joint Venture or the other Party have access shall be held and retained by the Joint Venture and such other Party in the strictest confidence, and not disclosed without the prior written consent of the Party to whom such records or information belong.

23.3 Conflicts. During the term of this Joint Venture, each of the Parties may, and shall be free to, participate and engage in any other business activities.

23.4 Notice. Any notice required or permitted to be given under this Agreement shall be deemed served if sent by registered mail, personal delivery, or other means whereby receipt is acknowledged to the following addresses or such other addresses as the Parties may designate:

**For CMS:** 114 West Colorado Boulevard  
Monrovia, CA 91016  
Attention: Robyn Coates  
Email: [robyn@thecmsolution.com](mailto:robyn@thecmsolution.com)  
Telephone: (626) 639-2813

**For Morgner:** 1880 Century Park East, Suite 1402  
Los Angeles, CA 90067  
Attention: Monique Morgner Lukeman  
Email: [mmorgner@morgnerco.com](mailto:mmorgner@morgnerco.com)  
Telephone: (323) 900.0030

**For Quality Firm** 1075 E Nevada St  
Signal Hill, CA 90755  
Attention: Yonas Keffelew  
Email: [yonas@thequalityfirm.com](mailto:yonas@thequalityfirm.com)  
Telephone: (562) 234-1433

**For Cornerstone:** 241 Fifth Street  
San Francisco, CA 94103  
Attention: Ming Ng  
Email: [mng@cornerstoneconcilium.com](mailto:mng@cornerstoneconcilium.com)  
Telephone: (415) 705-7800

23.5 **Waiver of Consequential Damages.** Neither Party shall be liable to the other Party for any special, indirect, punitive, exemplary, incidental, or consequential damages of any nature, including loss of actual or anticipated profits or revenues, loss of opportunity, loss by reason of shutdown, non-operation, increased expense of manufacturing or operation, loss of use, cost of capital, damage to or loss of property or equipment, or claims of customers, regardless of whether due to or based upon contract, tort, negligence, or strict liability. The foregoing limitation of liability shall not apply to third party claims for which a Party is otherwise entitled to indemnity under this Agreement.

23.6 Nothing in this Agreement shall be deemed to create any right in anyone not a party and this Agreement shall not be construed in any respect to be a contract in whole or in part for the benefit of anyone not a party.

23.7 **Counterparts.** This Agreement may be executed in one or more counterparts, each of which will be deemed to be an original copy of this Agreement and all of which, when taken together, will be deemed to constitute one and the same agreement.

23.8 **Recruitment of Employees.** The Parties acknowledge the value of team performance and trust, both of which could be adversely impacted by movement of employees from one Party to the other Party. Accordingly, the Parties agree that they will not initiate efforts aimed at hiring the other Party's personnel that are actively engaged in activities covered by this Agreement without prior consent of the other Party. Should an employee of one Party become an employee of the other Party, that individual shall be barred from working on activities covered by the Agreement for a period of not less than twenty-four (24) months. The Management Committee may waive the 24-month period at its discretion. This section shall not restrict the right of either Party to solicit generally in the media or other sources for required personnel nor prevent the hiring of an employee of one Party who independently seeks employment with the other Party without personal solicitation by the other Party.

23.9 **Representations, Warranties, and Covenants.** Each Party represents, warrants, and covenants to the other Party, as of the Effective Date, as follows:

23.9.1 It is a duly organized and validly existing corporation in good standing under the laws of the state in which it is incorporated or formed; it is duly qualified to do business in each jurisdiction in which the nature of the business transacted by it requires such qualifications; it has all corporate powers as may be required to conduct its business and carry out the transactions contemplated hereby;

23.9.2 The execution and delivery of this Agreement and the performance by it of the transactions contemplated hereby have been duly authorized by all necessary corporate action and this Agreement constitutes a legal, valid, and binding obligation enforceable in accordance with its terms;

23.9.3 It has, and at all times during the term hereof shall maintain, all governmental authorizations necessary to perform its obligations under this Agreement and the Contract; and

23.9.4 There is no action, suit, proceeding, claim, or dispute pending or, to its knowledge, threatened against or affecting it or its assets before any governmental body that is reasonably expected to have a material adverse effect on it or its ability to perform its obligations under this Agreement or the Contract.

23.10 **Marketing Efforts.** The Parties acknowledge that marketing efforts related to the Contract need to be coordinated by and between the Parties. The Pursuit Manager will be responsible for coordinating any such efforts. All marketing efforts directly associated with the Contract or this



Agreement shall be coordinated through the Pursuit Manager, who will decide whether a proposed client visit or other marketing effort is necessary or appropriate.

23.11 Survival. The provisions of this Agreement which by their nature are intended to survive the termination or dissolution of the Joint Venture, including indemnities and any expressed limitations of or releases from liability, shall continue as valid and enforceable obligations of the Parties notwithstanding any such termination or dissolution.

## **Article 24: FAR Compliance**

**Article 24.1 shall apply whenever the FAR is applicable under the Contract.**

24.1 Compliance. Each Party and its employees will, in connection with the Contract and this Agreement, fully comply with applicable law and regulations, including all applicable provisions of the Procurement Integrity Act (41 U.S.C. 423) as set forth in the Federal Acquisition Regulation, Part 3, as amended. Each of the Parties represents and warrants that it has developed and implemented a business ethics awareness compliance and internal controls system that complies with the requirements of FAR Subpart 52.203-13 (Contractor Code of Business Ethics and Conduct) and 52.203-14 (Display of Hotline Poster(s)).

24.2 Management Systems. Each Party shall use its own management systems to conduct and record its business for the Joint Venture. Such systems shall, at a minimum, include the following components: financial management, accounting, procurement, property control, estimating, and contract administration. All management systems must comply with the requirements of the Federal Acquisition Regulation.

## **Article 25: Anti-Bribery and Anti-Corruption Laws**

25.1 Neither Party shall, directly or indirectly, undertake nor cause nor permit to be undertaken any activity that:

25.1.1 is illegal under applicable law or regulation; or

25.1.2 would have the effect of causing the Joint Venture or the Parties or their respective subsidiaries or affiliates to be in violation of the applicable laws or regulations, including the U.S. Foreign Corrupt Practices Act or the UK Bribery Act, as applicable.

25.2 In connection with this Agreement, no Party shall give, offer, promise, or authorize, directly or indirectly, anything of value to:

25.2.1 an official, officer, employee or any other person acting in an official capacity for or on behalf of any government (including any department, agency, or instrumentality thereof), state-owned enterprise, international organization, or any subdivisions, agents or advisors thereto, whether paid or unpaid (any such person referred to collectively as "Official"), including the government(s) of the territories in which work will be performed hereunder;

25.2.2 any person(s) or party(s) while knowing or having reason to know that such thing of value is to be given, offered, or promised to an Official in order to:

25.2.2.1 influence any Official act or decision, or;

25.2.2.2 induce an Official to do or omit to do any act in violation of his or her lawful duty, or;

25.2.2.3 induce an Official to use his or her influence to affect or influence a decision or act of any government<sup>1</sup> instrumentality, or international organization, or;

25.2.2.4 assist the joint venture or the Parties hereto or any other person in obtaining or retaining business for or with, or in directing business to the Parties or any other person, or;

25.2.2.5 obtain or secure an unfair or improper advantage for the joint venture or the Parties in any respect.

25.3 In connection with this Agreement, no Party shall make a contribution or give, offer, promise or authorize, directly or indirectly, anything of value to any political party, official of a political party or candidate for office on behalf of or associated with the joint venture or the Parties or in connection with the purpose of this Agreement or the contract with the Client.

25.4 In connection with this Agreement, no Party shall engage in any acts of bribery, kickback, or other improper inducement, including bribery of a person in the private sector. Without limiting the generality of the foregoing, no Party shall give, offer, promise, or authorize, either directly or indirectly, a financial or other advantage to any person to induce a person to perform improperly a relevant function or activity or to reward such improper performance or where the Party knows or believes that the acceptance of the advantage in itself constitutes the improper performance of a relevant function or activity.

25.5 Neither Party shall subcontract any part of the Services nor retain or engage a consultant to carry out sales or marketing obligations in connection with the scope of this Agreement without obtaining the JV Management Committee's prior written consent. The Joint Venture Management Committee shall have the right, in accordance with this Agreement, to reject a request to engage or retain any such consultant.

25.6 The Parties hereby covenant that neither they nor any of their respective officers, directors, agents or representatives or employees assigned to the Project an employee of the Client or any governing body having jurisdiction over the Project. The Parties further covenant that no Official, political party official, or candidate for political office is deriving any benefit, directly or indirectly, from this JV Agreement. The Parties agrees to notify the Joint Venture Management Committee immediately of any changes this covenant.

25.7 In no case shall either Party be obligated to take any action or make any payment to the other Party or anyone else that would cause the Joint Venture or the Parties to suffer a penalty or contravene applicable laws or regulations, including the laws of the territories in which work will be performed and those of the United States.

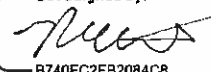
25.8 Notwithstanding any other provision of this Agreement, if either Party breaches any of the covenants contained in this section, the other Party shall have the right to immediately terminate this Agreement without penalty. In such instance, the breaching Party shall indemnify the other Party and the Joint Venture for any penalties, losses, and expenses resulting from such breach of the provisions of this section.

25.9 Each Party agrees to promptly notify the Management Committee and the other Party in the event it becomes aware of or discloses any potential violation of Anti-Bribery Laws in connection with this Agreement. In addition, a Party shall be in default of this Agreement if such Party is (i) found to have violated Anti-Bribery Laws by a governmental body empowered to make such a finding, or (ii) the subject of a governmental investigation involving violations of Anti-Bribery Laws in connection with this Agreement and the other Party (who is not a target of such investigation), in its reasonable discretion, believes that the on-going investigation materially impairs the ability of the Joint Venture to perform the Work and/or complete the Contract.

[SIGNATURES ON THE FOLLOWING PAGE]

**IN WITNESS WHEREOF**, the Parties have caused this Agreement to be signed by their duly authorized representatives, in duplicate counterparts, each having the same effect, as of the date and year first above written.

**Quest Projects, LLC** DocuSigned by: **" a CM Solutions**


Signature:  \_\_\_\_\_  
B740FC2FB2084C8...

Name: Robyn Coates

Title: Managing Partner

Date: 9/28/2023

**Morgner T** DocuSigned by: **ant dba Morgner Construction Management**

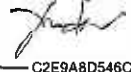
Signature:  \_\_\_\_\_  
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Name: Monique Morgner Lukeman

Title: Partner

Date: 9/28/2023

**Anbessaw** DocuSigned by: **The Quality Firm**

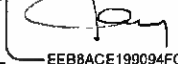
Signature:  \_\_\_\_\_  
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Name: Yonas Keffelew

Title: Partner

Date: 9/28/2023

**Cornerstone** DocuSigned by: **on Consulting, Inc.,**

Signature:  \_\_\_\_\_  
EEB8ACE199094FC...

Name: Wayne Perry

Title: Partner

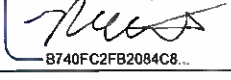
Date: 9/29/2023



**Evidence of Authority**

We hereby agree to give Robyn Coates, Managing Partner, authority to sign on behalf of COLAB for this proposal, the Multiple Award Task Order Contracts (MATOC) for Program Services for Los Angeles World Airports.

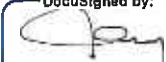
**Quest Project Controls, Inc. DBA CM Solutions**

Signature:   
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Name: Robyn Coates  
Title: Managing Partner  
Date: 9/28/2023


**Morgner Technology Management dba Morgner Construction Management**

DocuSigned by:  
Signature:   
0D79CAE32FF24BA...  
Name: Monique Morgner  
Title: Partner  
Date: 9/28/2023

**Cornerstone Transportation Consulting, Inc.**

DocuSigned by:  
Signature:   
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Name: Wayne Perry  
Title: Partner  
Date: 9/29/2023

**Anbessaw Consulting dba The Quality Firm**

Signature:   
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Name: Yonas Keffelew  
Title: Partner  
Date: 9/28/2023



# Secretary of State Certificate of Status

I, SHIRLEY N. WEBER, PH.D., California Secretary of State, hereby certify:

Entity Name:	QUEST PROJECT CONTROLS, INC.
Entity No.:	2409397
Registration Date:	04/02/2002
Entity Type:	Stock Corporation - CA - General
Formed In:	CALIFORNIA
Status:	Active

The above referenced entity is active on the Secretary of State's records and is authorized to exercise all its powers, rights and privileges in California.

This certificate relates to the status of the entity on the Secretary of State's records as of the date of this certificate and does not reflect documents that are pending review or other events that may impact status.

No information is available from this office regarding the financial condition, status of licenses, if any, business activities or practices of the entity.



IN WITNESS WHEREOF, I execute this certificate and affix the Great Seal of the State of California this day of September 14, 2023.

SHIRLEY N. WEBER, PH.D.  
Secretary of State

Certificate No.: 145150324

To verify the issuance of this Certificate, use the Certificate No. above with the Secretary of State Certification Verification Search available at [bizfileOnline.sos.ca.gov](https://bizfileOnline.sos.ca.gov).



## Secretary of State Certificate of Status

I, SHIRLEY N. WEBER, PH.D., California Secretary of State, hereby certify:

Entity Name:	MORGNER TECHNOLOGY MANAGEMENT
Entity No.:	1702115
Registration Date:	01/22/1992
Entity Type:	Stock Corporation - CA - General
Formed In:	CALIFORNIA
Status:	Active

The above referenced entity is active on the Secretary of State's records and is authorized to exercise all its powers, rights and privileges in California.

This certificate relates to the status of the entity on the Secretary of State's records as of the date of this certificate and does not reflect documents that are pending review or other events that may impact status.

No information is available from this office regarding the financial condition, status of licenses, if any, business activities or practices of the entity.



IN WITNESS WHEREOF, I execute this certificate and affix the Great Seal of the State of California this day of September 19, 2023.

SHIRLEY N. WEBER, PH.D.  
Secretary of State

Certificate No.: 146277940

To verify the issuance of this Certificate, use the Certificate No. above with the Secretary of State Certification Verification Search available at [bizfileOnline.sos.ca.gov](http://bizfileOnline.sos.ca.gov).



## Secretary of State Certificate of Status

I, SHIRLEY N. WEBER, PH.D., California Secretary of State, hereby certify:

Entity Name:	CORNERSTONE TRANSPORTATION CONSULTING, INC.
Entity No.:	2073739
Registration Date:	12/21/1998
Entity Type:	Stock Corporation - CA - General
Formed In:	CALIFORNIA
Status:	Active

The above referenced entity is active on the Secretary of State's records and is authorized to exercise all its powers, rights and privileges in California.

This certificate relates to the status of the entity on the Secretary of State's records as of the date of this certificate and does not reflect documents that are pending review or other events that may impact status.

No information is available from this office regarding the financial condition, status of licenses, if any, business activities or practices of the entity.



IN WITNESS WHEREOF, I execute this certificate and affix the Great Seal of the State of California this day of September 15, 2023.

SHIRLEY N. WEBER, PH.D.  
Secretary of State

Certificate No.: 145449136

To verify the issuance of this Certificate, use the Certificate No. above with the Secretary of State Certification Verification Search available at [bizfileOnline.sos.ca.gov](http://bizfileOnline.sos.ca.gov).



## Secretary of State Certificate of Status

I, SHIRLEY N. WEBER, PH.D., California Secretary of State, hereby certify:

Entity Name:	ANBESSAW CONSULTING, INC.
Entity No.:	4514565
Registration Date:	11/21/2018
Entity Type:	Stock Corporation - CA - General
Formed In:	CALIFORNIA
Status:	Active

The above referenced entity is active on the Secretary of State's records and is authorized to exercise all its powers, rights and privileges in California.

This certificate relates to the status of the entity on the Secretary of State's records as of the date of this certificate and does not reflect documents that are pending review or other events that may impact status.

No information is available from this office regarding the financial condition, status of licenses, if any, business activities or practices of the entity.



IN WITNESS WHEREOF, I execute this certificate and affix the Great Seal of the State of California this day of September 15, 2023.

SHIRLEY N. WEBER, PH.D.  
Secretary of State

Certificate No.: 145448437

To verify the issuance of this Certificate, use the Certificate No. above with the Secretary of State Certification Verification Search available at [bizfileOnline.sos.ca.gov](https://bizfileOnline.sos.ca.gov).





## **EXHIBIT 5: IRAN CONTRACTING ACT OF 2010 COMPLIANCE AFFIDAVIT**

# **IRAN CONTRACTING ACT OF 2010 COMPLIANCE AFFIDAVIT**

(California Public Contract Code Sections 2200-2208)

The California Legislature adopted the Iran Contracting Act of 2010 to respond to policies of Iran in a uniform fashion (PCC § 2201(q)). The Iran Contracting Act prohibits bidders engaged in investment activities in Iran from bidding on, submitting proposals for, or entering into or renewing contracts with public entities for goods and services of one million dollars (\$1,000,000) or more (PCC § 2203(a)). A bidder who "engages in investment activities in Iran" is defined as either:

1. A bidder providing goods or services of twenty million dollars (\$20,000,000) or more in the energy sector of Iran, including provision of oil or liquefied natural gas tankers, or products used to construct or maintain pipelines used to transport oil or liquefied natural gas, for the energy sector of Iran; or
2. A bidder that is a financial institution (as that term is defined in 50 U.S.C. § 1701) that extends twenty million dollars (\$20,000,000) or more in credit to another person, for 45 days or more, if that person will use the credit to provide goods or services in the energy sector in Iran and is identified on a list created by the California Department of General Services (DGS) pursuant to PCC § 2203(b) as a person engaging in the investment activities in Iran.

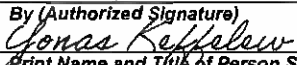
The bidder shall certify that at the time of submitting a bid for new contract or renewal of an existing contract, the bidder is **not** identified on the DGS list of ineligible businesses or persons and that the bidder is **not** engaged in investment activities in Iran in violation of the Iran Contracting Act of 2010.

**California law establishes penalties for providing false certifications, including civil penalties equal to the greater of \$250,000 or twice the amount of the contract for which the false certification was made; contract termination; and three-year ineligibility to bid on contracts (PCC § 2205).**

To comply with the Iran Contracting Act of 2010, the bidder shall provide its vendor or financial institution name, and City Business Tax Registration Certificate (BTRC) if available, in completing **ONE** of the options shown below.

## **OPTION #1: CERTIFICATION**

I, the official named below, certify that I am duly authorized to execute this certification on behalf of the bidder or financial institution identified below, and that the bidder or financial institution identified below is **not** on the current DGS list of persons engaged in investment activities in Iran and is **not** a financial institution extending twenty million dollars (\$20,000,000) or more in credit to another person or vendor, for 45 days or more, if that other person or vendor will use the credit to provide goods or services in the energy sector in Iran and is identified on the current DSG list of persons engaged in investment activities in Iran.

Vendor Name/Financial Institution (printed) The Quality Firm		BTRC (or n/a) 0003180472-0001-6
By (Authorized Signature) 		
Print Name and Title of Person Signing Yonas Keffelew		
Date Executed 8/8/2023	City Approval (Signature)	(Print Name)

## **OPTION #2: EXEMPTION**

Pursuant to PCC § 2203(c) and (d), a public entity may permit a bidder or financial institution engaged in investment activities in Iran, on a case-by-case basis, to be eligible for, or to bid on, submit a proposal for, or enter into, or renew, a contract for goods and services. If the bidder or financial institution identified below has obtained an exemption from the certification requirement under the Iran Contracting Act of 2010, the bidder or financial institution shall complete and sign below and attach documentation demonstrating the exemption approval.

Vendor Name/Financial Institution (printed)		BTRC (or n/a)
By (Authorized Signature)		
Print Name and Title of Person Signing		
Date Executed	City Approval (Signature)	(Print Name)

## EXHIBIT 6: CIVIL RIGHTS - TITLE VI ASSURANCES

In accordance with, and as amended or interpreted from time to time, 49 USC § 47123, FAA Order 1400.11, and U.S. Department of Transportation Order DOT 1050.2, Standard Title VI Assurances and Nondiscrimination Provisions, effective April 24, 2013.

### I. Title VI List of Pertinent Nondiscrimination Acts and Authorities.

During the performance of this contract, the Consultant, for itself, its assignees, and successors in interest (hereinafter referred to as the "Consultant") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

- Title VI of the Civil Rights Act of 1964 (42 USC § 2000d *et seq.*, 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin);
- 49 CFR part 21 (Non-discrimination in Federally-Assisted programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964);
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 USC § 4601) (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Section 504 of the Rehabilitation Act of 1973 (29 USC § 794 *et seq.*), as amended (prohibits discrimination on the basis of disability); and 49 CFR part 27 (Nondiscrimination on the Basis of Disability in Programs or Activities Receiving Federal Financial Assistance);
- The Age Discrimination Act of 1975, as amended (42 USC § 6101 *et seq.*) (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982 (49 USC § 47123), as amended (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987 (PL 100-259) (broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, the Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act of 1990 (42 USC § 12101, *et seq.*) (prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities) as implemented by U.S. Department of Transportation regulations at 49 CFR parts 37 and 38;

- The Federal Aviation Administration's Nondiscrimination statute (49 USC § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
  - Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations (ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations);
  - Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs [70 Fed. Reg. 74087 (2005)];
  - Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 USC § 1681, et seq).
- II. Compliance with Nondiscrimination Requirements. During the performance of this Contract, the Consultant, for itself, its assignees, and successors in interest (hereinafter referred to as the "Consultant"), agrees as follows:
1. Compliance with Regulations: The Consultant (hereinafter includes sub-consultants) will comply with the Title VI List of Pertinent Nondiscrimination Acts and Authorities, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
  2. Nondiscrimination: The Consultant, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability in the selection and retention of subcontractors/sub-consultants, including procurements of materials and leases of equipment. The Consultant will not participate directly or indirectly in the discrimination prohibited by the Nondiscrimination Acts and Authorities, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR part 21.
  3. Solicitations for Subcontracts, including Procurements of Materials and Equipment: In all solicitations, either by competitive bidding or negotiation made by the Consultant for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor/sub-consultant or supplier will be notified by the Consultant of the subcontractor/sub-consultant's obligations under this Contract and the Nondiscrimination Acts and Authorities on the grounds of race, color, or national origin.

4. **Information and Reports:** The Consultant will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by LAWA or the Federal Aviation Administration to be pertinent to ascertain compliance with such Nondiscrimination Acts and Authorities and instructions. Where any information required of a contractor/consultant is in the exclusive possession of another who fails or refuses to furnish the information, the Consultant will so certify to LAWA or the Federal Aviation Administration, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a Consultant's noncompliance with the non-discrimination provisions of this contract, LAWA will impose such contract sanctions as it or the Federal Aviation Administration may determine to be appropriate, including, but not limited to:
  - a. Withholding payments to the Consultant under the contract until the Consultant complies; and/or
  - b. Cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The Consultant will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations, and directives issued pursuant thereto. The Consultant will take action with respect to any subcontract or procurement as LAWA or the Federal Aviation Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Consultant becomes involved in, or is threatened with litigation by a subcontractor/sub-consultant, or supplier because of such direction, the Consultant may request LAWA to enter into any litigation to protect the interests of LAWA. In addition, the Consultant may request the United States to enter into the litigation to protect the interests of the United States.

## EXHIBIT 7: SPECIAL INSURANCE PROVISIONS

The following Primary and Ancillary Insurance is required for this Contract with minimum limits outlined and is subject to the terms and conditions set forth in Section 10 of the Contract.

Primary Insurance	
(X) Required	<b>Workers Compensation, Statutory Limits</b> <b>Employer Liability</b> \$1,000,000 each accident \$1,000,000 each employee by disease \$1,000,000 policy limit by disease
(X) Required	<b>Commercial General Liability</b> \$2,000,000 per occurrence \$4,000,000 general aggregate \$2,000,000 personal and advertising injury \$4,000,000 products/completed operations
(X) Required	<b>Commercial Auto Liability</b> \$2,000,000 combined single limit – Non AOA Access For AOA Access: \$5,000,000 combined single limit – Valid Certified SBE, MBE/WBE, or DBE \$10,000,000 combined single limit
Ancillary Insurance, as Required Below	
(X) Required	<b>Professional Liability</b> \$1,000,000 per claim and \$2,000,000 annual aggregate - SM Firm \$3,000,000 per claim and \$6,000,000 annual aggregate – MED Firm \$5,000,000 per claim and \$10,000,000 annual aggregate – LG Firm
Ancillary Insurance, as Required Below	
( ) Required	<b>Contractor's Pollution Liability</b> \$__ per occurrence and \$__ annual aggregate

( ) Required (refer to specific coverage required)	<b>Property Insurance, All Risk/Special Form Coverage</b>  ( ) Building, including contents ( ) Tenant improvements ( ) Builder's Risk Insurance ( ) Earthquake coverage limit: _____ ( ) Flood coverage limit: _____ ( ) Terrorism coverage
( ) Required	<b>Installation Floater</b>
( ) Required	<b>Pollution Legal Liability</b> \$____ per occurrence and \$____ aggregate
( ) Required	<b>Network Security and Privacy Liability (Cyber Liability)</b> \$__ per incident and \$__ annual aggregate
( ) Required	<b>Aircraft and Passenger Liability</b> \$__ per occurrence, \$__ annual aggregate, and \$__ per passenger
( ) Required	<b>Garage Keeper's Liability</b> \$__ per occurrence and \$__ annual aggregate
( ) Required	<b>Hangar Keeper's Liability</b> \$__ per occurrence and \$__ annual aggregate
( ) Required	<b>Liquor Liability</b> \$__ per occurrence and \$__ annual aggregate
( ) Required	<b>Crime Insurance or Fidelity Bond</b> \$_____ Theft, dishonesty, disappearance, forgery, alteration, and destruction

Evidence of Consultant's insurance, including all required endorsements, must be uploaded into Consultant's insurance profile at [PinsAdvantage.com](https://PinsAdvantage.com). Please upload these Special Insurance Requirement with your evidence of insurance. Contact LAWA Risk Management at [riskinsurance@lawa.org](mailto:riskinsurance@lawa.org) or your Contract Administrator responsible for your contract if you have questions.

**MULTIPLE AWARD TASK ORDER CONTRACT**  
**BETWEEN THE CITY OF LOS ANGELES AND CORDOBA CORPORATION**  
**FOR**  
**PROGRAM SERVICES**

This **MULTIPLE AWARD TASK ORDER CONTRACT** (the "Contract"), made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2024 (hereinafter referred to as "Contract Effective Date"), by and between (a) the CITY OF LOS ANGELES, a municipal corporation and Charter City (hereinafter referred to as "City"), acting by order of and through its Board of Airport Commissioners (hereinafter referred to as "Board") of the Department of Airports (hereinafter referred to as Los Angeles World Airports or "LAWA"), and (b) **Cordoba Corporation**, (hereinafter referred to as "Consultant" and, together with the City acting by and through LAWA, collectively the "Parties" and individually each a "Party").

**RECITALS**

- A. **WHEREAS**, LAWA identified the need to and benefit of securing the services of consultants to perform on-call task order based program professional services for projects at Los Angeles International Airport, Van Nuys Airport and LAWA's land holdings in Palmdale, California (collectively, the "LAWA Airports and Properties"); and
- B. **WHEREAS**, LAWA authorized the issuance of a Request for Qualifications for Multiple Award Task Order Contracts (MATOCs) for Program Services on July 11, 2023 (as amended by addenda, the "RFQ") to select consultants to provide such Services; and
- C. **WHEREAS**, in response to said RFQ, Consultant submitted a statement of qualifications, excerpts of which are attached as Exhibit 4 to incorporate commitments made by the consultant in its SOQ submission (the "SOQ Extracts"); and
- D. **WHEREAS**, pursuant to the process set forth in the RFQ, LAWA selected the Consultant as a "Pre-Qualified Applicant"; and
- E. **WHEREAS**, on the basis of such selection the Board has now authorized the award of this Contract to Consultant; and
- F. **WHEREAS**, this Contract sets out the terms and conditions pursuant to which the Consultant may perform Services from time to time pursuant to separate Task Orders (as defined below) to be separately awarded by LAWA.

**NOW THEREFORE**, in consideration of the promises, and of the terms, covenants and conditions hereinafter contained to be kept and performed by the Parties hereto, **IT IS MUTUALLY AGREED AS FOLLOWS:**



**1. Nature of Agreement.**

**2. Entire and Integrated Contract.**

It is expressly understood and agreed by the Parties that:

- a. the following documents are incorporated into and made a material part of this Contract as though fully set forth herein: each "Exhibit" and "Attachment" hereto, including as Exhibit 4 the excerpts of commitments made by Consultant in its SOQ submitted in response to the RFQ; the Administrative Requirements; the RFQ including its addenda; any Task Order(s) issued by LAWA to Consultant pursuant to this Contract, including any negotiated terms or costs for such Task Orders; and any related Request for Task Order Proposals ("RFTOPs") or documents making up a direct solicitation package (together, the "Contract Documents");
- b. this Contract, is comprised of this document and the other Contract Documents, which include, the Exhibits and Attachments referenced and incorporated hereto, and all other materials referenced herein. Together the Contract and Contract Documents constitute:
  - i. the entire agreement between the Parties hereto and supersedes any and all prior written or oral agreements between them concerning the subject matter contained herein; and
  - ii. constitutes a single, non-severable, integrated agreement whose terms are interdependent and non-divisible.

**2.2. Non-Exclusive Contract.**

- a. The Consultant acknowledges that: this is a non-exclusive Contract and LAWA is only obligated to Consultant for the scope of Services and the amount of Consultant's compensation for same authorized within any given executed Task Order and any duly executed Amendment thereto;
- b. that, under the terms of the RFQ, LAWA has entered or shall enter into one or more additional contracts ("Parallel MATOC Contracts") in equivalent form with other contractors; and
- c. this Contract does not commit LAWA to any particular outcome with respect to any future RFTOP and/or directed solicitation for Task Orders including any commitment to issue any RFTOP or directed solicitation or subsequently award any Task Order to the Consultant.

**3. Term of Contract.**

Unless terminated early, the term of this Contract shall be for a period of **five (5) years** commencing upon the Contract Effective Date provided that LAWA may, in its discretion, extend the term for up to **two (2) sequential one-year periods** in each case by providing the Consultant written notice prior to the then otherwise anticipated expiration date.

**4. Services to be Performed by Consultant.**

**4.1. Scope of Services**

- a. The scope of services which LAWA may require the Consultant to perform under the terms of any Task Order(s) in accordance with Section 5 are set out in Exhibit 3 (the "Services").
- b. All Services shall be assigned to Consultant by written Task Order(s) issued by LAWA and as may be further described in the Contract Documents. Consultant is authorized to perform only the Services outlined in such Task Order(s). Consultant is not authorized to, and shall not perform, any Services unless and until specifically authorized under the terms of any Task Order(s).
- c. Should Consultant perform any Services outside of those that are specifically authorized in any Task Order(s), Consultant does so at its own risk and expense, and LAWA shall not be obligated to compensate Consultant for such additional services.

**4.2. Incidental Work.**

- a. It is expressly understood and agreed that Consultant shall perform all ancillary, collateral, and incidental work required to complete the Services in accordance with this Contract and all applicable law as described by Task Order(s), including work for which no specific proposal item(s) was/were included, and/or including work which is required to furnish final, finished and detailed Services consistent with and fulfilling the requirements of the Contract Documents, and/or costs for home office and other administrative personnel for whom a specific position description and common rate is not provided in Exhibit 1, except as otherwise agreed by LAWA in a subsequent Task Order.
- b. All such incidental work shall not be considered extra work for which additional compensation can be claimed by Consultant. Such incidental work is presumed to be included in the fully burdened hourly common rates set forth in Exhibit 1 and within any other amount agreed expressly.

**4.3. Deliverables.**

In its performance of the Services, the Consultant agrees to provide any deliverables defined in specific Task Order(s) issued pursuant to this Contract, which are otherwise reasonably necessary to complete the Task Order-defined Services, and as may be further described in the Contract Documents.

**4.4. Standards for Performance of Services.**

- a. Consultant agrees to perform all Services in strict compliance with the Contract Documents, law, and the Standard of Care, for which purposes:
  - i. the "Standard of Care" refers to the generally accepted professional standards of a specialist which provides professional services for major

international airports in the United States of America of the type, scope, quality, and complexity described in the Contract Documents; and

- ii. the obligation to comply with law shall include compliance with all applicable local, State, and Federal laws, rules and regulations, of any and all City, State and Federal agencies, including, the Federal Aviation Administration (FAA), Transportation Security Administration (TSA), the United States Department of Transportation (DOT), which may have jurisdiction over, or be concerned with, the programming and planning of Services and/or project tasks.
- b. Further, Consultant agrees to cooperate fully with LAWA and the City in their efforts to comply with the Americans With Disabilities Act of 1990 and any amendments thereto, or successor statutes. Should Consultant fail to comply with this Section, then LAWA shall have the right, but not the obligation, to perform, or have performed, whatever work is necessary to achieve equal access compliance. Consultant shall then be required to reimburse LAWA, or LAWA shall exercise its right to withhold from a future payment due and owing to Consultant the actual cost of achieving compliance, plus a fifteen percent (15%) administrative charge.
- c. Consultant shall provide for quality control and quality assurance of the Services, including to ensure compliance of such Services with all Contract Document terms and conditions.
- d. Consultant shall be solely responsible for any and all damages caused, and/or penalties levied, as the result of Consultant's noncompliance with the foregoing obligations under this Section.
- e. Consultant shall work with LAWA in resolving any conflicting legal authorities, provided that to the extent resolution of conflicts is not possible, LAWA's determination shall be final and binding.

## **5. Task Orders.**

### **5.1. Retention of Services by Task Order**

- a. Any Services to be provided by Consultant shall only be performed pursuant to written directives from LAWA to the Consultant (each, a "Task Order") that provide a detailed description of either the specific Services or tasks to be performed, the personnel to be assigned, the time frame for the subject Services to be performed, the not-to-exceed amount Consultant shall be compensated for such Services, and any estimated expenses, together with such other terms and conditions as LAWA may require.
- b. Task Orders and any and all amendments to Task Orders shall be in writing and signed by LAWA and the Consultant.
- c. Task Orders shall be competitively awarded by LAWA under the terms of a RFTOP or otherwise awarded through direct solicitations, in either case with the method of solicitation to be determined by LAWA. Consultant shall provide a complete

detailed proposal with respect to each Task Order under the terms of any RFTOP or direct solicitation. LAWA reserves the right to reject any or all bids or proposals received in response to any RFTOP or other direct solicitation as it may determine in its sole discretion.

- d. The sharing of information regarding any RFTOP or other direct solicitation, or the performance of services under any Task Order, between or among the Consultant and consultants under any Parallel MATOC Contract, and the engagement in collusion between or among such parties, remains strictly prohibited.
- e. When LAWA elects to have a defined scope of Services performed pursuant to this Contract, LAWA may notify, in its own discretion, one or more consultants prequalified by the RFQ process, in writing, by sending them a RFTOP.
- f. LAWA reserves the right to deem the Consultant ineligible to participate in a RFTOP or to be awarded any Task Order if LAWA determines, in its sole discretion, that an actual or perceived conflict of interest exists or may exist with respect to other work the Consultant is performing or has performed at the Airports.

## **5.2. Professional Services and Common Rates**

- a. LAWA has identified all-inclusive common rates for personnel that shall be used under this Contract and each Parallel MATOC Contract in the negotiation of the fee for any Task Orders issued following any future direct solicitation and/or RFTOP. The applicable common rate for each position is set forth in Exhibit 1. Personnel shall be assigned to the highest position description and common rate for which they are qualified that most directly corresponds to the work to be performed by such individual under the relevant Task Order. Equivalent experience may substitute for specific educational requirements on a case by case basis as determined in LAWA's discretion. Provisions on allowable reimbursable costs are set forth in Exhibit 2.
- b. By executing this Contract the Consultant reiterates its acknowledgment and agreement to the use of such common rates in this manner under the terms of the SOQ Cover Letter, and further agrees that any effort to revoke such agreement shall result in it being ineligible for Task Order award and may constitute an event of default.
- c. In all cases Consultant and any of its sub-consultants shall be responsible for, and cannot seek reimbursement for, all costs associated with badging, escorting and

obtaining airfield access associated with the Services to be performed pursuant to the Contract.

**5.3. Changes to Scope of Services, Task Orders or Project Schedule**

- a. Changes to the scope of Services, Task Order or project schedule shall only be valid if memorialized by a written Task Order amendment signed by the Parties and issued by LAWA ("Amendment") in accordance with Section 37.4.
- b. LAWA may request changes to the scope of Services required by a Task Order(s) upon issuance of a written notice to Consultant in accordance with this Section (a "Change Notice"). The Consultant shall within ten (10) days after receipt of such Change Notice, notify LAWA in writing of any impact of the Change Notice on either time or compensation, provided that claims for changes in compensation shall be calculated in accordance with Section 7 and Exhibit 2 with respect to costs which it is otherwise already permitted to claim for the performance of Services. Upon agreement between LAWA and the Consultant as to the extent of such impacts on time and compensation, not to be unreasonably withheld or delayed by the Consultant, an Amendment shall be executed by the Parties modifying the subject Task Order accordingly. Execution of the Amendment by both Parties shall constitute the Consultant's notice to proceed with the changes memorialized by the Amendment.
- c. The Consultant shall be liable for all costs resulting from any change (howsoever described) in the scope of Services under any existing Task Order not properly ordered under the terms of a written Amendment issued in accordance with this Section and signed by LAWA. Furthermore, Consultant shall not be compensated for Services performed pursuant to an Amendment unless the Amendment and the related costs were agreed to by LAWA in writing in advance of Consultant performing such Services.

**6. Completion of Consultant's Services.**

**6.1. Time is of the Essence.**

- a. It is understood and agreed that time is of the essence in the performance of the Services, and the phases within which the Services are to be performed, under this Contract. The Services and any defined deliverables shall be completed and delivered to LAWA in a prompt and timely fashion so as to permit the effective review and employment of the deliverables by LAWA during and throughout the performance of the Services.
- b. The time during which Consultant is delayed in the performance of Services by the acts or neglect of LAWA, LAWA's employees or those under LAWA by contract or otherwise, by court order; by acts or failures to act of local, state, and federal agencies, and/or of the airlines; or by acts of God, which Consultant could not reasonably have foreseen and provided for, and which are not caused by, or the continuance of which are not due to, any fault or negligence on the part of

Consultant, shall be added to the applicable period for completion of Consultant's Services under this Contract.

**6.2. Force Majeure Events.**

- a. If the performance by the Consultant of the Services is prevented or delayed due to the occurrence of any event or circumstance beyond its reasonable control, to the extent such could not have been avoided or mitigated by the exercise of due diligence, and which could not have been expected or taken into account as of the Contract Effective Date, including, the acts or neglect of LAWA, LAWA's employees, or those under LAWA by contract or otherwise, by court order; by acts or failures to act of local, state, and federal agencies, and/or of the airlines; by pandemics and epidemics (including COVID-19, but excluding those impacts of COVID-19 that are in effect as of the Contract Effective Date); lockouts; failures of power; acts of God; tornados; hurricanes; earthquakes; acts of public enemies; terrorism; riots; insurrection; civil commotion; inability to obtain labor or materials or reasonable substitutes for either; fire; or similar cause, in each case excluding any event or circumstance arising from any fault of the Consultant, the Consultant shall notify LAWA of such event or circumstance.
- b. Following such notice, the Consultant's nonperformance shall be excused during the period of prevention or delay, and any affected deadlines shall be extended by an equivalent period, subject to compliance with the following mitigation obligations and provided that in no case shall the term under Section 3 be extended as a result of any such event or circumstance. In no case shall LAWA be liable to Consultant for any damages or other cost or expense on account of any such event or circumstance.
- c. When affected by any such event or circumstance, the Consultant shall exercise commercially reasonable efforts to overcome the impediment to performance.
- d. Notwithstanding the foregoing, the Consultant shall not be excused from any obligations that by their nature can continue during the occurrence and continuance of such event or circumstance.

**7. Payment.**

**7.1. Payment for Services.**

- a. The Consultant shall be compensated according to the Task Order and the guidelines established by the Contract Documents for the Services provided.
- b. For all Services rendered under this Contract and all reimbursable costs allowed under this Contract LAWA shall calculate payments to the Consultant in accordance with the Task Order(s) as such shall include the fully burdened hourly common rates set forth in Exhibit 1 and the cost reimbursables set forth in Exhibit 2, on either (1) a mutually agreed-upon lump sum basis, (2) a direct time and

material basis, or (3) a fixed fee basis, in each case as elected by LAWA and memorialized in a not-to-exceed Task Order.

- c. LAWA, in its sole discretion and as deemed necessary, may by notice to the Consultant (including, in its sole discretion, in response to a written and justified Consultant request) add positions to the list in Exhibit 1, adjust the common rates based on market conditions, indicating corresponding fully burdened hourly rates for such additional positions to be taken into account under the terms of any RFTOP, direct solicitation, or Task Order. Any such addition(s) of positions shall not entitle Consultant to claim any change to any not-to-exceed total sum as indicated above. This Section is not intended to be utilized to provide for individualized rates in excess of the common rates for which a reasonably equivalent position description is already provided.

**7.2. Not to Exceed Amount.**

For all Services rendered under this Contract, and all reimbursable costs allowed under the Contract incurred by Consultant pursuant to this Contract under all Task Orders, the total compensation to be paid to the Consultant, together with such amounts paid or payable by LAWA to other consultants under the terms of any Parallel MATOC Contracts, shall not exceed the total sum of nine hundred fifty million Dollars (\$950,000,000.00).

**7.3. Requests for Payment.**

- a. If Consultant is performing Services under a Task Order and entitled to compensation, the Consultant shall submit requests for payment (each a "Request for Payment") on a monthly basis, or as directed by LAWA, for Services completed during the billing period.
- b. Consultant is obligated to collect monthly invoices from its sub-consultants and include the same in its monthly Request for Payment to ensure its sub-consultants are paid timely and in accordance with Section 7.4 below.
- c. The Parties agree that time is of the essence in the submission of any Request for Payment, inclusive of any charge or invoice, and agree that, as a condition precedent to Consultant's right to payment, Consultant shall submit any charge, invoice or Request for Payment no later than one hundred twenty (120) days from the last date of service for which payment is sought. The Parties agree that Consultant waives its right to payment for any charge, invoice, or Request for Payment submitted more than one hundred twenty (120) days from the last date of service for which payment is sought.
- d. Each Request for Payment will:
  - i. contain documentation to support payment as required by LAWA, which documentation shall include invoices for cost reimbursables under Exhibit 2, applicable personnel time sheets, identification of the scope of Services completed, billing by position, and the applicable billing rates reflecting those required under Exhibit 1;



- ii. include relevant sub-consultant(s) invoices together with documentation that summarizes the Consultant's utilization of Small/Minority/Women/Disadvantaged Businesses via reporting software to be determined by LAWA;
  - iii. contain a cumulative total of all monthly billings, costs broken down per Task Order, Task Order authorization amount, the monthly billing applicable to each Task Order, and a cumulative total applicable to each Task Order;
  - iv. if specifically requested by LAWA, include all pertinent timesheets for Consultant and for all sub-consultants that relate to such monthly invoice;
  - v. otherwise be in accordance with Exhibit 2, "Cost Reimbursable Exhibit"; and
  - vi. will be certified by a duly authorized and knowledgeable officer of the Consultant in a certification containing the following statement: "I certify, under penalty of perjury, under the laws of the State of California, that to the best of my knowledge and belief, the above bill/invoice is just, true and correct according to the terms of this Contract, and that payment therefore has not been received."
- e. LAWA reserves the right to require use of specific billing templates supplied by LAWA and to require additional documentation and substantiation regarding any Request for Payment in either case if LAWA considers such additional documentation and substantiation to be in the best interest of LAWA.
- f. A failure to comply with the foregoing, including to submit any documentation with the Request for Payment and via reporting software as determined by LAWA, shall result in remedies and/or sanctions as LAWA, or applicable law, deems appropriate, and a delay in processing the Requests for Payment.
- g. Consultant shall perform thorough Quality Assurance (QA)/Quality Control (QC) of each Request for Payment prior to submitting the same to LAWA.
- h. LAWA shall process the Request for Payment, following LAWA's normal procedure, upon approval of said request by LAWA which shall be paid to Consultant within thirty (30) days of LAWA's receipt and approval of a satisfactory invoice, subject to the following:
- i. Any errors discovered in the Consultant's invoicing by LAWA shall be brought to the Consultant's attention during the review cycle and the Consultant shall be given a period of time, determined by LAWA in its discretion (of approximately two (2) to three (3) days) to correct any issues or provide adequate level of support documentation in order to keep the Request for Payment in process. Should the correction not be made in the time specified, the charges shall be removed and the invoices short paid. Should the charges be supported after the deadline, they may be



resubmitted in a subsequent Request for Payment for consideration; however, if deemed in error or unallowable a second time, the Consultant waives its right to payment for the affected charges.

- ii. LAWA shall not be required to make payments for Services not yet performed, nor for Services deemed unsatisfactory by LAWA, or not performed in accordance with the Standard of Care or otherwise in compliance with the Contract Documents. The Parties agree that LAWA shall make the final determination as to when Consultant's Services, or any part thereof, have been satisfactorily performed or completed to justify release of any given payment to Consultant under the Contract.
- iii. Consultant shall maintain, in a form subject to audit, and in accordance with generally accepted accounting principles, backup documentation to support all entries in each Request for Payment which documentation shall be made available to LAWA, and to its duly authorized representative(s), upon request by LAWA.

**7.4. Prompt Payment to Sub-consultants.**

- a. Consultant agrees to pay each sub-consultant under this Contract, and require the same of its sub-consultants, not later than seven (7) days after receipt of each payment, the respective amounts allowed the Consultant on account of the work performed by the sub-consultants, to the extent of each sub-consultant's interest therein pursuant to the California Business and Professions Code Section 7108.5.
- b. In the event that there is a good faith dispute over all or any portion of the amount due on a payment from the Consultant to a sub-consultant or from a sub-consultant to a sub-consultant, the Consultant or sub-consultant may withhold no more than one hundred fifty percent (150%) of the disputed amount. Consultant shall include this provision in all contracts with sub-consultants.

**7.5. Set-off.**

LAWA shall have the right to retain, out of any payment otherwise due to Consultant under this Contract and any Task Order, an amount sufficient to satisfy any amount due and owing to LAWA from Consultant under this Contract and any Task Order, including in connection with indemnification. Prior to withholding any amounts in dispute, LAWA shall use reasonable efforts to provide Consultant with a notice indicating the specific amounts LAWA intends to withhold and the reasons and contractual basis for the withholding.

**8. Project Records and Audits.**

**8.1. Obligation to Keep and Maintain Records.**

- a. Consultant shall create, maintain, and retain full and complete "records", including, but not limited to, books, documents, accounting procedures and practices, and other data, papers, databases, files, and other documentation of information, regardless of type and regardless of whether such items are in written

form, in the form of computer data, or in any other form, relating to Services and the Consultant's performance of its obligations under the Contract Documents and each sub-consultant's performance under any subcontract to which it is a party. Such records shall be maintained until at least four (4) years following the end of the term or if later, following the latest of final payment on, final termination settlement of, or final dispute resolution of, this Contract.

- b. In addition, Consultant shall use an electronic document management system approved or provided by LAWA in its discretion for such project records.

## **8.2. Inspections and Audits.**

- a. LAWA personnel shall have the right to enter Consultant's work locations from time to time with reasonable prior written notice and subject to safety and health protocols.
- b. Consultant shall provide LAWA, the City, the FAA, the Comptroller General of the United States, any other governmental authority with jurisdiction, and any of each of their duly authorized representatives, with access to such records at location(s) in the City during normal business hours (and, upon reasonable request, at times outside normal business hours) and to the extent possible on a 24/7 basis through remote access, for any lawful or contractually permitted purpose including audits, examinations, excerpts and transcriptions.
- c. Consultant shall at all times otherwise cooperate and coordinate with LAWA, the City, the FAA, the Comptroller General of the United States, any other governmental authority with jurisdiction, and any of each of their duly authorized representatives, when such are performing oversight and conducting inspections during the performance of the Services, including by attending meetings, providing personnel to participate in working groups, and responding to requests for information.

## **8.3. Audit Results.**

- a. To the extent that an audit by the City, City's independent auditors, LAWA consultant, or their designees, or any other authority with jurisdiction, discloses excess charges inaccurately or improperly invoiced or allocated to this Contract by the Consultant or its sub-consultants, Consultant agrees to remit the amount of the overpayment to LAWA upon demand.
- b. If such audit discloses an overcharge of two percent (2%) or more of the total amount invoiced to LAWA for any year audited, and such audit is correct, Consultant shall pay the actual cost of such audit, which cost, in the case of audits conducted by City's or LAWA's auditors or City or LAWA using in-house staff, shall be computed on the basis of two (2) times the direct payroll of the audit staff completing the audit and audit report.
- c. Should audit disclose an underpayment to Consultant, LAWA shall promptly remit the amount of the underpayment to the Consultant. The foregoing obligations to

pay in the event of an overcharge do not apply to errors discovered in the processing of Requests for Payment in the ordinary course of business or to adjustments in the Consultant's applicable common rate in Exhibit 1. Consultant shall include, in any and all sub-consultant agreements under this Contract that exceed One Hundred Thousand Dollars (\$100,000.00), a provision setting forth the record retention requirements specified in this paragraph.

**9. Personnel and Subcontracting.**

**9.1. Personnel Generally.**

- a. All Consultant's personnel to be assigned to provide Services pursuant to this Contract shall be authorized to perform Services through the use of a written Task Order.
- b. Consultant shall ensure that all Services shall be performed and, as applicable, supervised by personnel who are professionally and technically qualified to, who are authorized under State and local law to, and who hold all necessary registrations, permits, approvals, and licenses to, perform or supervise the relevant part Services pursuant to this Contract.
- c. Subject to compliance with law, LAWA reserves the right to require Consultant to remove from the work any personnel, including Key Personnel, for any reason given in writing.
- d. Upon such notice, Consultant shall promptly remove and replace, or ensure the removal and replacement, of such Person.

**9.2. Key Personnel.**

- a. Subject to the following, and excepting any periods in which a position is temporarily vacated due to retirement, death, disability, incapacity, or termination of employment, Consultant shall ensure that all Key Personnel are at all relevant times occupying the role and performing the function of their position in each case as required by or set out in Exhibit 1 and any other relevant provisions of this Contract. Consultant shall provide one of each Key Personnel identified as being applicable the scope category (or categories) included in the Consultant's scope of Services under this Contract.
- b. Consultant shall promptly fill any vacant Key Personnel position. Consultant shall not remove and/or replace any of the Key Personnel (including through an appointment to a vacant position) without LAWA's prior approval, provided that Consultant may, as required by Law, terminate, suspend or limit the duties of any Key Personnel individual (and, promptly thereafter, notify LAWA of such action and its proposed replacement).

**9.3. Subcontracting**

- a. Consultant shall direct, coordinate, and control the activities of all subcontractors and sub-consultants with respect to the Services. The subcontracting, including

through arrangements with sub-consultants, of all or any part of the Services by Consultant shall not relieve Consultant from any of the obligations or conditions of this Contract. As between the Parties, Consultant shall be solely responsible for the selection, pricing, scheduling, and performance of all subcontractors and sub-consultants (in each case of every tier), and for the performance, non-performance, acts, defaults, omissions, breaches, and negligence of the same, as fully as if any such performance, non-performance, acts, defaults, omissions, breaches, or negligence were those of Consultant.

- b. Nothing contained in the Contract shall create any contractual relationship between LAWA and any subcontractor or sub-consultant.
- c. The Parties acknowledge and agree that, as of the Contract Effective Date, Consultant has entered into the following subcontracts and sub-consultant agreements with the following subcontractors and sub-consultants, including as such were "Members" (as such term is defined in the RFQ) identified in its SOQ:
  - I. A1 Management & Inspection, Inc.
  - II. Atlas Technical Consultants, LLC
  - III. Aztec Engineering Group, Inc.
  - IV. Belcastro Construction Management
  - V. BORJ Construction Management, Inc.
  - VI. CPM One Source, LLC
  - VII. Element
  - VIII. ELLE Consultants
  - IX. GCC & Associates, LLC.
  - X. Howe, Bonney & Associates, LLC
  - XI. Mammoth Associates, LLC.
  - XII. MB Pro
  - XIII. Mission Meridian, LLC
  - XIV. O2EPCM, Inc.
  - XV. Petteway Management Group
  - XVI. PMA Consultants, LLC
  - XVII. PQM, Inc.
  - XVIII. SCA Strategic Partnerships International
  - XIX. T2UE
  - XX. The Tsui Group

- d. Consultant shall not without prior LAWA approval make or permit any assignment, transfer, change, or replacement of any of the foregoing identified subcontractors and sub-consultants, or of any other subcontractors or sub-consultants separately identified by Consultant and approved by LAWA in connection with a Task Order.
- e. Consultant shall solicit bids and proposals from subcontractors and sub-consultants to perform Services under any future Task Order, at a minimum, to the extent such Services must be competitively bid in order to comply with the law.
- f. In accordance with California Public Contract Code Section 6109(a), Consultant shall not perform Services with any subcontractor or sub-consultant who is ineligible to perform work on a public works project pursuant to California Labor Code Section 1777.1 or Section 1777.7. In accordance with California Public Contract Code Section 6109(b), any contract on a public works project entered into between Consultant and a debarred subcontractor or sub-consultant is void as a matter of law. A debarred subcontractor or sub-consultant may not receive any public money for performing work as a subcontractor or sub-consultant on a public works contract, and any public money that may have been paid to a debarred subcontractor or sub-consultant by Consultant shall be returned to LAWA. Consultant shall be responsible for the payment of wages to workers of a debarred subcontractor or sub-consultant who has been allowed to perform Services. LAWA shall strictly comply with the applicable law and shall act on information related to any debarred subcontractor or sub-consultant in accordance with law.

**9.4. Subcontracting Terms and Records**

- a. Each subcontract and sub-consultant agreement shall incorporate all terms and provisions that this Contract or law require to be expressly incorporated in such subcontract and sub-consultant agreement, or that are otherwise necessary for Consultant to comply with its obligations under this Contract. In addition, no Subcontract shall contain terms that are contrary to or inconsistent with this Contract.
- b. Consultant shall maintain records of all subcontracts and sub-consultant agreements to which Consultant is a party and will, upon LAWA request, provide LAWA with a list describing all subcontracts and sub-consultant agreements and a copy of any such subcontracts and sub-consultant agreements.

**10. General Insurance Provisions.**

**10.1. Primary Insurance Requirements.**

Consultant shall maintain at its sole expense and keep in effect during the term of this Contract, the following types of insurance in amounts specified in the Special Insurance Provisions included in Exhibit 7 and incorporated herein by reference:

**10.1.1. Workers' Compensation and Employer's Liability Insurance.**

Consultant shall maintain Workers' Compensation insurance as required by the State of California including coverage for Employer's Liability with limits per accident, employee, and disease.

**10.1.2. Commercial General Liability Insurance.**

- a. Consultant shall maintain Commercial General Liability (CGL) providing coverage for bodily injury, property damage, and personal and advertising injury through any combination of primary and excess or umbrella liability insurance policies with annual reinstatement of the general aggregate limit at each policy period renewal. The CGL shall include broad contractual liability.
- b. The CGL insurance must be written on an ISO occurrence form CG 00 01 or substitute forms providing equivalent coverage. All excess or umbrella policies shall be follow-form and afford no less coverage than the primary policy. Coverage shall apply for both ongoing and completed operations on a form acceptable to LAWA. Coverage shall be provided to LAWA for liability and any damage to property and injury or death of persons, unless caused by LAWA'S sole or active negligence or willful misconduct.
- c. For construction contracts, completed operations coverage must be in place for the entire California State Statute of Repose which is currently ten (10) years. The liability insurance requirements as noted in Exhibit 7 can be met through a Contractor Controlled Insurance Program (CCIP), however, LAWA reserves the right to review and approve the program prior to starting work.

**10.1.3. Commercial Automobile Insurance.**

Consultant shall maintain Commercial Auto Insurance written on ISO form CA 00 01 (or substitute form providing equivalent liability coverage). Such insurance shall cover liability arising out of any auto (including owned, hired, and non-owned autos) and may be satisfied by a combination of primary and excess and/or umbrella policies. Insurance limits will vary depending on Consultant's access to Air Operations Area "AOA". All excess or umbrella policies shall contain a drop-down clause in the event of exhaustion of primary limits and provide coverage for primary auto liability. Coverage shall include an MCS 90 endorsement for Consultant's hauling or transporting hazardous materials.

**10.2. Ancillary Insurance Requirements.**

Consultant shall maintain at its sole expense and keep in effect during the term of this Contract ancillary insurance coverages, if required by LAWA and identified in Exhibit 7, with terms and conditions outlined below:

**10.2.1. Professional Liability.**

Consultant shall maintain Professional Liability Insurance providing coverage for the professional services provided under this Contract. The policy must have a retroactive date prior to the effective date of the Contract. Consultant agrees to maintain coverage continuously for a period of no less than three (3) years following project acceptance by LAWA.

#### **10.2.2. Contractor's Pollution Liability.**

Consultant shall maintain Contractor's Pollution Liability Insurance coverage for bodily injury, property damage, personal injury and environmental site restoration including fines and penalties in accordance with applicable EPA or state regulations. Coverage shall extend to losses from the release or escape of pollutants including discharge of pollutants brought to the site, release of pre-existing pollutants at the site whether sudden or gradual over time and mold resulting from Consultant's work. Coverage must also extend to first-party clean-up costs, business interruption, loss of rents, and extra expense and include coverage for completed operations up to ten (10) years following project acceptance by LAWA.

#### **10.2.3. Property Insurance.**

Consultant shall maintain Property Insurance coverage for the building, including contents, tenant improvements, and/or builders' risk on an All Risk/Special Form for all risks of physical loss or damage for all real property or improvements Consultant may be required to insure, including flood and earthquake coverage, for not less than the full replacement cost. Property insurance deductibles are the sole responsibility of the Consultant and must be approved by LAWA.

#### **10.2.4. Installation Floater.**

Consultant shall maintain an Installation Floater providing coverage for the value of equipment to be installed and shall include LAWA as an insured and loss payee. Coverage for testing, water damage, mechanical breakdown, and electrical injury shall be included.

#### **10.2.5. Pollution Legal Liability Insurance.**

Consultant shall maintain Pollution Legal Liability Insurance providing coverage for bodily injury, property damage, including loss of use of damaged property or of property that has not been physically injured or destroyed, cleanup costs, and defense, including costs and expenses incurred in the investigation, defense, or settlement of claims. Coverage shall apply to sudden and non-sudden pollution conditions resulting from the escape or release of smoke, vapors, fumes, acids, alkalis, toxic chemicals, liquids, or gases, waste materials, or other irritants, contaminants, or pollutants. The insurance shall cover cleanup, including cleanup of pollutants on and migrating away from the insured location, restoration, business interruption, and extra expense as a result of release of pollutants. Coverage shall apply to non-owned disposal sites and shall meet any requirements of proof of financial responsibility laws for underground storage tanks, if appropriate. Consultant agrees to maintain coverage continuously for a period of no less than three (3) years following project acceptance by LAWA.

#### **10.2.6. Network Security and Privacy Liability (Cyber liability).**

Consultant shall maintain Network Security and Privacy Liability Insurance (Cyber liability) providing coverage sufficiently broad to respond to the duties and obligations undertaken by Consultant in this agreement and shall include, but not be limited to, claims involving infringement of intellectual property, including but not limited to infringement of



copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, release of private information, alteration of electronic information, extortion, introduction, implantation or spread of malicious software code and network security including unauthorized access to or use of computer systems or business data. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties, and credit monitoring expenses with limits sufficient to respond to these obligations.

**10.2.7. Aircraft and Passenger Liability Insurance.**

Consultant shall maintain Aircraft and Passenger Liability Insurance providing coverage for third party bodily injury and property damage. All excess or umbrella policies shall be follow-form and afford no less coverage than the primary policy. Limits will vary based on federal requirements, passenger and/or cargo capacity.

**10.2.8. Garage Keeper's Liability Insurance.**

Consultant shall maintain Garage Keeper's Liability Insurance providing coverage that includes liability for loss or damage to vehicles which are the property of others and in the care, custody, or control of Consultant for storage, repair, or safekeeping.

**10.2.9. Hangar Keeper's Liability Insurance.**

Consultant shall maintain Hangar Keeper's Liability Insurance proving coverage that includes liability for loss or damage to aircraft which are the property of others and in the care custody and control of Consultant for storage, repair, or safekeeping.

**10.2.10. Liquor Liability Insurance.**

Consultant shall maintain Liquor Liability Insurance providing coverage that includes liability for claims arising from the sale or serving of alcohol on LAWA's premises. Coverage may be endorsed on the commercial general liability policy or through a stand-alone policy.

**10.2.11. Crime Insurance or Fidelity Bond Insurance.**

Consultant shall maintain Crime Insurance or Fidelity Bond Insurance providing coverage for commercial crime insurance or a fidelity bond naming LAWA as a loss payee. The policy or bond shall cover theft, dishonesty, disappearance, forgery, alteration, and destruction caused by employee of Consultant.

**10.3. General Provisions.**

**10.3.1. Additional Insureds.**

Consultant's insurance, with exception of workers compensation and professional liability, if required, shall name City of Los Angeles, Department of Airports, also known as Los Angeles World Airports (referred to as "LAWA"), and its Board of Airport Commissioners, directors, officers, employees, their successors, and assigns as additional insureds.



#### **10.3.2. Primary Insurance.**

Consultant's insurance shall be primary and non-contributory with any insurance maintained by LAWA and shall include cross liability or severability of interest, if applicable.

#### **10.3.3. Notice of Cancellation.**

Consultant's insurance shall be endorsed to provide LAWA with notice thirty (30) days prior to cancellation of any required coverage except for non-payment which may be with ten (10) days notice of cancellation.

#### **10.3.4. Acceptability of Insurers.**

All required insurance shall be written by companies having an AM Best's rating of A- VII or equivalent, as determined by LAWA.

#### **10.3.5. Deductibles and Self-Insured Retentions.**

Any deductible or self-insured retention maintained by Consultant for any required coverage must be declared and approved by LAWA. LAWA reserves the right to request financial statements and Consultant agrees to be fully responsible for payment of any such deductibles or self-insured retentions.

#### **10.3.6. Insurance Compliance.**

Consultant shall deliver to LAWA certificates of insurance on an Acord or equivalent form signed by an authorized representative of the insurers prior to the execution of this Contract, prior to commencing any work or service, and at least ten (10) days prior to the renewal or replacement of any of the required insurance, or upon reasonable request by LAWA. Certificates of insurance must include all required endorsements, including but not limited to additional insured, primary and non-contributory, notice of cancellation, and waiver of subrogation, as applicable. Consultant will not receive a notice to proceed until LAWA has approved insurance. LAWA reserves the right to request copies of required insurance policies, as needed.

Certificate holder shall read:

City of Los Angeles, Department of Airports,  
also known as Los Angeles World Airports  
P. O. Box 92216  
Los Angeles, CA 90009  
ATTN: Risk Management Department

Should Consultant fail to obtain and maintain the required insurance, LAWA reserves the right, upon ten (10) days prior written notice to Consultant of its intention to do so, to obtain and maintain such insurance on behalf of Consultant. Consultant shall be responsible for all costs incurred with respect to such insurance obtained by LAWA, plus administrative overhead.

**10.3.7. Maintenance of Insurance.**

Consultant shall maintain all required insurance throughout the entire duration of this Contract without any lapse in coverage or reduction in required limits. LAWA reserves the right to reevaluate and adjust the insurance types and coverage limits required herein annually.

**10.3.8. Waiver.**

Consultant agrees to waive all rights of recovery against LAWA, and cause its Workers' Compensation, Commercial General Liability, Automobile Liability, and Umbrella/Excess insurance policies to be endorsed to waive subrogation against LAWA. Consultant is solely responsible for insuring, repairing, or replacing any of its personal property and tools and equipment, whether owned, non-owned, or hired. Consultant waives all right of recovery or subrogation against LAWA regardless of cause of damage.

**10.3.9. Self-Insurance.**

LAWA recognizes that some insurance requirements contained in this Contract may be fulfilled by self-insurance on the part of the Consultant. Self-insurance shall not in any way limit liabilities assumed by Consultant under this Contract including but not limited to naming LAWA as an additional insured and waiving rights of recovery. Any self-insurance shall be approved in writing by LAWA upon satisfactory evidence of financial capacity. Consultant obligation hereunder may be satisfied in whole or in part by adequately funded self-insurance programs or self-insured retentions.

**10.3.10. Sub-consultant Insurance.**

Consultant shall require insurance of its subcontractors/sub-consultants for the types and coverage limits appropriate for the exposure in consultation with LAWA, at the time of Task Order. In no event shall the insurance required of the Consultant be reduced or altered by the coverage maintained by subcontractors/sub-consultants.

**10.3.11. Modification.**

- a. At LAWA's sole discretion, the Insurance Requirements may be further defined and/or revised via each Task Order issued to Consultant, if any.
- b. Furthermore, LAWA and Consultant agree that the insurance policy limits specified in the Administrative Requirements shall be reviewed by LAWA for adequacy annually, and/or before LAWA issues a Task Order(s), if any, to Consultant, throughout the term of this Contract, who may thereafter require Consultant to adjust the amount(s) of insurance coverage(s) to whatever amount(s) LAWA deems to be adequate.

**11. LAWA and City Held Harmless.**

- a. To the fullest extent permitted by law, Consultant shall defend, indemnify and hold harmless LAWA, the City and any and all of LAWA's and the City's Boards, officers, agents, employees, assigns and successors in interest from and against any and all suits, claims, causes of action, liability, losses, damages, demands or expenses

(including, but not limited to, attorney's fees and costs of litigation), claimed by anyone (including Consultant and/or Consultant's agents or employees) by reason of injury to, or death of, any person(s) (including Consultant and/or Consultant's agents or employees), or for damage to, or destruction of, any property (including property of Consultant and/or Consultant's agents or employees) or for any and all other losses, founded upon or alleged to arise out of, pertain to, or relate to the Consultant's and/or sub-consultant's performance or non-performance of the Contract, whether or not contributed to by any act or omission of LAWA, the City, or of any of LAWA's or the City's Boards, officers, agents or employees; provided, however, that where such suits, claims, causes of action, liability, losses, damages, demands or expenses arise from or relate to Consultant's performance of a "Construction Contract" as defined by California Civil Code Section 2783, this paragraph shall not be construed to require Consultant to indemnify or hold LAWA or the City harmless to the extent such suits, causes of action, claims, losses, demands and expenses are caused by, as applicable, the LAWA's or the City's sole negligence, willful misconduct or active negligence; provided further that where such suits, claims, causes of action, liability, losses, damages, demands or expenses arise from Consultant's performance of a "Construction Contract" as defined by California Civil Code Section 2783, Consultant's indemnity obligations shall be limited to allegations, suits, claims, causes of action, liability, losses, damages, demands or expenses arising out of, pertaining to, or relating to the Consultant's negligence, recklessness or willful misconduct in the performance of the Contract.

- b. For purposes of clarification, not of limitation, of the foregoing, in the case of any hazardous substance spill, leak, discharge or contamination by Consultant or its employees, servants, agents, contractors or sub-consultants which affects property of the City or LAWA or its tenants' property, Consultant agrees to make or cause to be made any necessary corrective actions to clean up and remove any spill, leakage or contamination to the satisfaction of LAWA. If Consultant fails to repair, cleanup, properly dispose of or take any other corrective actions as required herein, the City may (but shall not be required) to take all steps it deems necessary to properly repair, clean up, or otherwise correct the conditions resulting from the spill, leak or contamination. Any such repair, clean-up or corrective actions taken by the City shall be at Consultant's sole cost and expense and Consultant shall indemnify and pay for and/or reimburse the City for any and all costs (including any administrative costs) the City incurs as a result of any repair, clean-up or corrective action it takes.
- c. In addition, and consistent with the requirements of Section 13 below, Consultant agrees to protect, defend, indemnify, keep and hold harmless LAWA and the City, including its Boards, Departments and LAWA and the City's officers, agents, servants and employees, from and against any and all claims, damages, liabilities, losses, and expenses arising out of any threatened, alleged, or actual claim that the end product provided to LAWA by Consultant violates any patent, copyright, trade secret, proprietary right, intellectual property right, moral right, privacy, or

similar right, or any other rights of any third party anywhere in the world. Consultant agrees to, and shall, pay all damages, settlements, expenses and costs, including costs of investigation, court costs and attorney's fees, and all other costs and damages sustained or incurred by LAWA or the City arising out of, or relating to, the matters set forth above in this paragraph of the foregoing "Hold Harmless" agreement.

- d. In Consultant's defense of LAWA and the City under this Section, negotiation, compromise, and settlement of any action, LAWA and the City shall retain discretion in and control of the litigation, negotiation, compromise, settlement, and appeals therefrom, as required by the Los Angeles City Charter, particularly Article II, Sections 271, 272 and 273 thereof.

#### **11.2. Survival.**

The following provisions of this Contract shall survive the expiration or earlier termination of this Contract;

- a. Consultant obligations regarding retention of project records, including as contained in Section 8;
- b. Consultant obligations regarding insurance in Section 10;
- c. Section 11 regarding indemnification and holding LAWA and City harmless;
- d. Section 13 regarding intellectual property;
- e. Section 27 regarding default and termination;
- f. Section 29 regarding Consultant representations and warranties;
- g. Section 30 regarding limitations on liability;
- h. Sections 32 and 38 regarding construction, governing law, and disputes; and
- i. any Consultant liability or obligations to LAWA arising from a Default as may be stated in this Contract.

#### **12. Hazardous Materials and Other Regulated Substances.**

Should any hazardous substance spill, leak, discharge or contamination that affects property of the City or its tenants' property not be caused by Consultant or its employees, servants, agents, contractors or sub-consultants, only then shall Consultant not be held responsible for the presence or remediation of asbestos, asbestos-related materials, or any other hazardous substance, in any form whatsoever, as such materials and substances are defined by the Environmental Protection Agency or any other public authority, found on any property or structure that is the subject of Services performed by Consultant under this Contract.

### **13. Intellectual Property Ownership and Rights.**

#### **13.1. Ownership.**

- a. All Work Product (as hereinafter defined) originated and prepared by Consultant or its sub-consultant of any tier under this Contract shall be and remain the property of LAWA for its use in any manner it deems appropriate; provided, however, that any use unintended under this Contract, or modification or alteration of the Work Product without the direct involvement of the Consultant shall be without liability to Consultant.
- b. "Work Product" are all works, tangible or not, created by Consultant and/or its sub-consultant(s) for LAWA as part of the Services including, without limitation, documents, deliverables, material, data, reports, analysis, studies, surveys, modeling files, manuals, specifications, artwork, drawings, sketches, computer programs and databases, schematics, photographs, video and audiovisual recordings, sound recordings, marks, logos, graphic designs, notes, websites, domain names, inventions, processes, formulas matters and combinations thereof, and all forms of intellectual property therein, but excluding notices and correspondence to the extent such do not themselves constitute or include the foregoing.
- c. To the extent applicable under the U.S. Copyright Act or otherwise, all Work Product created by Consultant under this Contract are work-made-for-hire created for the sole benefit and ownership of LAWA in which Consultant transfers any ownership rights and claims to LAWA upon creation. Consultant hereby assigns, and agrees to assign to LAWA, all goodwill, copyrights and trademarks in all Work Product originated and prepared by Consultant and/or its sub-consultant(s) pursuant to the Contract. Consultant further agrees to execute any documents necessary for LAWA to perfect, memorialize, or record LAWA's ownership of rights provided herein. This paragraph shall survive expiration or termination of this Contract.

#### **13.2. Obligations on Sub-consultant.**

Any sub-contract entered into by Consultant relating to this Contract, to the extent allowed hereunder, shall include a like provision (on LAWA's ownership in Work Product) for work to be performed under this Contract to Contractually bind or otherwise oblige its sub-consultants performing work under this Contract such that LAWA's ownership rights of all Work Product are preserved and protected as intended herein. Failure of Consultant to comply with this requirement or to obtain the compliance of its sub-consultants with such obligations shall subject Consultant to all remedies allowed under law and termination of this Contract.

#### **13.3. Use of Work Product by Third Parties.**

Consultant shall not make available, provide or disclose any Work Product to any third party without prior written consent of LAWA.

**13.4. No Transfer of Pre-Existing Intellectual Property.**

- a. Nothing herein may be construed to transfer to LAWA any ownership, interest or right in any of the Consultant's intellectual property, trade secrets or know-how that is pre-existing before commencement of this Contract, or that is derived independent of Consultant's performance of this Contract.
- b. Notwithstanding the foregoing, unless expressly stated otherwise, for all third-party and Consultant's intellectual property (if any) that is pre-existing before commencement of this Contract, including software, required to operate or use any Work Product delivered by Consultant, Consultant hereby grants and shall cause others to grant LAWA (including its agents and consultants) a royalty-paid, perpetual, irrevocable license to use such pre-existing intellectual property internally by LAWA (including its agents and consultants).

**13.5. Non-Infringement Warranty.**

Consultant hereby represents and warrants that performance of all obligations under this Contract does not infringe in any way, directly or contributory, upon any third party's intellectual property rights, including, without limitation, patents, copyrights, trademarks, trade secrets, right of publicity, and proprietary information. This Section shall survive expiration or termination of this Contract.

**13.6. Indemnification of Third-Party Intellectual Property Infringement Claims.**

- a. Consultant shall defend at its sole expense and hold harmless LAWA, its commissioners, officers, directors, agents, employees, or affiliates ("LAWA Defendants") in any infringement claim, demand, proceeding, suit or action ("Action" hereinafter), for any infringement or violation, actual or alleged, direct or contributory, intentional or otherwise, of any intellectual property rights, including patents, copyrights, trade secrets, trademarks, service marks, ideas, concepts, themes, methods, algorithms and other proprietary information or rights (collectively "Intellectual Property Rights" hereinafter), (1) on or in any design, medium, matter, plant, article, process, method, application, equipment, device, instrumentation, software, hardware, or firmware used by the Consultant or sub-consultants in performing the work under this Contract; or (2) as a result of LAWA's actual or intended use of any Work Product furnished by Consultant and/or sub-consultants under the Contract.
- b. Consultant also shall indemnify LAWA against any loss, cost, expense, liability, and damages awarded against LAWA or settlement as a consequence of such Action. Under no circumstances is Consultant liable under this sub-section to defend and hold LAWA harmless, where LAWA licenses or sublicenses for profit any of the intellectual property rights in the Work Product to a third-party whose use of the

intellectual property gives rise to the alleged infringement and whose use is not in any way part of the intended use for the benefit of LAWA under this Contract.

- c. In Consultant's defense of LAWA Defendants, negotiation, compromise, and settlement of any such infringement Action, LAWA shall retain discretion in and control of the litigation, negotiation, compromise, settlement, and appeals therefrom, as required by the Los Angeles City Charter, particularly Article II, Sections 271, 272 and 273 thereof.
- d. Where any Work Product furnished by Consultant is in a form of software or firmware ("Vehicle"), and if any part of such Vehicle (X) becomes the subject of an Action, (Y) is adjudicated as infringing a third party's Intellectual Property right, or (Z) has its use enjoined or license terminated; Consultant shall, with LAWA's consent, do one of the following immediately. Consultant shall at its expense either:
  - i. Procure for LAWA the right to continue using said part of the Vehicle; or
  - ii. Replace the Vehicle with a functionally equivalent, non-infringing product.
- e. Exercise of any of the above-mentioned options shall not cause undue business interruption to LAWA or diminish the intended benefits and use of the Work Product by LAWA under the specifications herein.
- f. Rights and remedies available to LAWA hereinabove shall survive the expiration or other termination of this Contract. Further, the rights and remedies are cumulative of those provided for elsewhere in this Contract and those allowed under the laws of the United States, the State of California, and the City of Los Angeles. This paragraph shall survive the expiration or other termination of this Contract.

**13.7. Consultant's Trade Secrets.**

- a. Trade Secrets, as used in this Contract, are defined in California Government Code Section 6254.7 and California Evidence Code Section 1061(a)(1) and may include, but are not limited to, any formula, plan, pattern, process, tool, mechanism, compound, procedure, production data, or compilation of information which is not patented, which is known only to certain individuals within a commercial concern who are using it to fabricate, produce, or compound an article of trade or a service having commercial value and which gives its user an opportunity to obtain a business advantage over competitors who do not know or use it. No Work Product created and delivered to LAWA under this Contract may constitute Trade Secrets of Consultant.
- b. Consultant hereby stipulates that LAWA is not nor expected to be in possession of any of Consultant's Trade Secrets. In the unlikely event that Consultant reveals any of its Trade Secrets (that is so marked conspicuously on every page) to LAWA to further the intent and purpose of this Contract and so notifies LAWA in writing that it has revealed its Trade Secrets to LAWA, then LAWA agrees to notify Consultant of any request made pursuant to the California Public Records Act, Cal. Gov. Code,



§ 6250 et seq., (“CPRA”) that includes Consultant’s Trade Secrets. LAWA may disclose any of Consultant’s Trade Secrets if Consultant does not object in writing to LAWA after ten (10) calendar days from the notice mailing date by LAWA to Consultant of the CPRA request.

**14. Responsibility for Fault.**

- a. All costs incurred due to the fault of the Consultant in carrying out the Services pursuant to the Contract Documents, including but not limited to correcting Work Product or Requests for Payment, shall be borne by Consultant without any right to claim additional compensation.
- b. The Consultant shall, without additional compensation, correct or revise any deficiencies or errors or omissions caused by the Consultant in its Services and Work Product, including but not limited to Consultant’s analysis and reports.
- c. The Consultant also agrees that if any error or omission or deficiency is found in its performance of Services and/or Work Product, LAWA shall not pay for (and may be reimbursed for) that portion of the Services and/or Work Product containing material error(s), omission(s), and/or deficiency(ies) and the Consultant shall expeditiously make the necessary correction, at no cost to LAWA, except when such error was directly caused by LAWA.
- d. The Consultant also agrees that if Consultant misses a deadline identified in a Task Order(s), LAWA may not pay for that portion of the Work Product that is delivered after that deadline identified in a Task Order(s), except when such untimely performance was solely caused by LAWA.

**15. Independent Contractor.**

In furnishing the Services provided for herein, Consultant is acting as an independent contractor, is to furnish such Services in its own manner and method, and is in no respect to be considered an officer, employee, or agent of LAWA.

**16. Civil Rights - General**

**16.1. Title VI Assurances - 49 CFR § 21.7(a)(1); 49 CFR Part 21 Appendix C (b)**

- a. In all its activities within the scope of its airport program, the Consultant agrees to comply with pertinent statutes, Executive Orders, and such rules as identified in Title VI List of Pertinent Nondiscrimination Acts and Authorities to ensure that no person shall, on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity),



age, or disability be excluded from participating in any activity conducted with or benefiting from Federal assistance.

This provision is in addition to that required by Title VI of the Civil Rights Act of 1964.

- b. The above provision binds the Consultant and its sub-consultants from the bid solicitation period through the completion of the Services under the Contract. If the Consultant transfers its obligation to another, the transferee is obligated in the same manner as the Consultant.

**16.2. Title VI Assurances – 49 USC § 47123, FAA Order 1400.11, and U.S. Department of Transportation Order DOT 1050.2, Standard Title VI Assurances and Nondiscrimination Provisions, Effective April 24, 2013**

Consultant further agrees to comply with all applicable US DOT Standard Title VI/Non-Discrimination, set forth in Exhibit 6, attached hereto and made a material term of this Contract, as such requirements may be amended or interpreted by the FAA or the United States Department of Transportation from time to time; specifically, the following clauses as provided in Exhibit 6:

- a. Title VI List of Pertinent Nondiscrimination Acts and Authorities
- b. Compliance with Nondiscrimination Requirements

**16.3. Audit of Subcontracts**

LAWA may conduct a review of the Consultant's compliance with this Section 16. Consultant must cooperate with LAWLA throughout the review process by supplying all requested information and documentation to LAWLA, making Consultant staff and officials available for meetings as requested, and correcting any areas of non-compliance as determined by LAWLA.

**16.4. Inclusion of Terms**

Consultant agrees that it shall insert the provisions found in Sections 16.1 and 16.2, inclusive of Exhibit 6 in whole, in any solicitation, subcontract, sublease, assignment, license, transfer, or permit, or other instrument, by which said Consultant grants a right or privilege to any person, firm, or corporation under this Contract.

**17. City Nondiscrimination and Affirmative Action Program.**

- a. During the term of this Contract, Consultant agrees and obligates itself in the performance of this Contract not to discriminate against any employee or applicant for employment because of the employee's or applicant's race, religion, national origin, ancestry, sex, sexual orientation, age, physical handicap, marital status, domestic partner status, or medical condition. Consultant shall take affirmative action to ensure that applicants for employment are treated, during the term of this Contract, without regard to the aforementioned factors and Consultant shall comply with the affirmative action requirements of Los Angeles

Administrative Code Sections 10.8, et seq., or any successor ordinances or laws pertaining to discrimination.

- b. During the performance of this Contract, Consultant agrees to comply with Section 10.8.3 of the Los Angeles Administrative Code ("Equal Employment Practices"), including any future amendments thereto, which is incorporated herein by this reference. By way of specification, but not limitation, pursuant to Sections 10.8.3.E and 10.8.3.F of said Administrative Code, the failure of Consultant to comply with the Equal Employment Practices provisions of this Contract may be deemed to be a material breach of this Contract. No such finding shall be made, nor penalties assessed, except upon a full and fair hearing after notice and an opportunity to be heard has been provided to Consultant. Upon a finding duly made that Consultant has failed to comply with said Equal Employment Practices provisions of this Contract, this Contract may be forthwith terminated, cancelled or suspended.
- c. During the performance of this Contract, Consultant agrees to comply with Section 10.8.4 of the Los Angeles Administrative Code ("Affirmative Action Program"), including any future amendments thereto, which is incorporated herein by this reference. By way of specification, but not limitation, pursuant to Sections 10.8.4.E and 10.8.4.F of said Administrative Code, the failure of Consultant to comply with the Affirmative Action Program provisions of this Contract may be deemed to be a material breach of this Contract. No such finding shall be made, nor penalties assessed, except upon a full and fair hearing after notice and an opportunity to be heard has been provided to Consultant. Upon a finding duly made that Consultant has failed to comply with the Affirmative Action Program provisions of this Contract, this Contract may be forthwith terminated, cancelled or suspended.
- d. All subcontracts awarded by Consultant pursuant to this Contract shall contain provisions similar to the foregoing and Consultant shall require each of its sub-consultants to complete a like certification and to submit to it an Affirmative Action Plan acceptable to LAWA.
- e. Consultant also agrees to comply with the provisions of Article 3 of Chapter 1, Part 7, Division 2 of the Labor Code of the State of California, and with all other applicable statutes, ordinances, and regulations relative to employment, wages, and hours of labor.

**18. First Source Hiring Program for Airport Employers (LAX Only).**

Consultant shall comply with the applicable provisions of the First Source Hiring Program adopted by the Board. The rules, regulations, requirements, and penalties of the First Source Hiring Program are made a material term of this Contract. Consultant shall be an "Airport Employer" under the First Source Hiring Program.

**19. Inclusivity Terms.**

**19.1. General Inclusivity Terms.**

- a. Consultant shall comply with the Inclusivity Commitments made in its SOQ and incorporated in the SOQ Extracts included in the Contract with respect to Small Business Enterprise (SBE), Local Business Enterprise (LBE), Local Small Business Enterprise (LSBE), and/or Disabled Veteran Business Enterprise (DVBE) (together the "Certified Firms").
- b. The strategies and commitments set forth in Consultant's SOQ Extracts, including any commitments it makes to exceed the Certified Firm participation requirements, and, where applicable, the workforce development commitments, shall become enumerated requirements in the Contract and are referred to herein as the "Inclusivity Commitments."

**19.2. Team Composition.**

Throughout the term of the Contract, Consultant shall identify an individual from among its personnel who will represent the Consultant as the inclusivity liaison to LAWA (the Diversity and Inclusivity Lead). The Diversity and Inclusivity Lead shall have programmatic responsibility for all the Consultant's inclusivity efforts, including compliance and reporting, and shall be engaged throughout the term of the Contract.

**19.3. Certified Firm Participation Requirements.**

Throughout the term of the Contract, Consultant shall achieve the mandatory minimum Certified Firm participation percentages set by LAWA and any excess committed to by the Consultant. Consultant shall confirm and submit BE certification documentation for all Members. Participation shall be subject to ongoing monitoring and reviews by LAWA to verify Consultant's compliance with the Certified Firm Participation requirements and the approved Inclusivity and Workforce Development Plan and commitments submitted with the RFQ response. Such monitoring may include, but shall not be limited to, periodic inclusivity performance assessments and reviews by LAWA of relevant agreements, documents and data.

**19.4. Failure to Meet Requirements.**

- a. Consultant may be assessed a penalty of up to 10% of the amount of the Certified Firm Subcontract(s) involved for failure to meet any of the Inclusivity Commitments.
- b. Consultant must receive written approval from LAWA for any reduction, increase, or other change to any Certified Firm subcontract amount. If a Certified Firm sub-consultant's scope of work is reduced or eliminated as a result of a Change Order

issued by LAWA, the resulting change in the Certified Firm participation will not be subject to a penalty.

**19.5. Inclusivity & Workforce Development Plan Performance and Reporting.**

- a. Consultant shall implement an Inclusivity and Workforce Development Plan that sets forth in detail Consultant's approach, timeline, and key milestones for achieving requirements and Inclusivity Commitments. Consultant shall update and submit the Inclusivity and Workforce Development Plan to LAWA annually to report its achievements and address any performance shortfalls (remediation), changes to scope or approach. As well as define other commitments to support the success of Certified Firms, such as risk management, administrative back office support, strategies to ensure prompt payment, and build Certified Firm capacity.
- b. Consultant shall provide LAWA with the information required to monitor progress towards Certified Firm participation requirements, implementation of the Mentor Protégé Program and Internship Program. Consultant shall comply with periodic performance assessments, and/or reviews of contract/subcontract documents, as needed.
- c. LAWA shall conduct an annual review of the Consultant's annual and Workforce Development Inclusivity Plan to determine compliance and request a remediation plan if necessary.
- d. Consultant shall report all sub-consultant payments using the system designated by LAWA and augmented by monthly status reports. Consultant shall require all sub-consultants at all tiers to submit monthly payment information and comply with inclusivity reporting requests.
- e. Consultant shall use LAWA's LCPTracker system to submit certified payroll and workforce reporting, and include as part of its monitoring, and reporting, the status of Disadvantaged Workers and Veteran participation.

**19.6. Mentor Protégé Program.**

- a. Consultant shall develop and manage a program to increase the competitive capacity of Certified Firms and firms owned by underrepresented populations in all categories of work. The Mentor-Protégé Program shall make an effort to include at least one firm whose revenues exceeded the SBA small business size standards within the last 5 years.
- b. The Mentor-Protégé Program shall define cohort size and frequency; establish Mentor/Mentee participation agreement that defines roles and responsibilities,

objectives and metrics; and provide development of technical skills and professional development as may be required by Mentees.

- c. Consultant shall provide LAWA with copies of the Mentor/Mentee agreements, upon request.
- d. Consultant shall invite LAWA to participate in Mentee outreach and/or recognition events.
- e. Consultant shall coordinate with the LAWA Economic Impact Team.

**19.7. Internship Program.**

- a. The Internship Program shall include the following elements: (i) outreach strategy and schedule; (ii) details how interns will be exposed to and engaged in all elements for the scope of work; (iii) number of interns that will be hired during the course of the contract term; (iv) hiring and placement process; (v) intern evaluation process; (vi) intern retention and upward mobility strategy; and (vii) collaboration with local community colleges, universities and community-based organizations to identify internship candidates and services to eliminate barriers to participation by disadvantaged youth.
- b. Participating interns shall reside within the boundaries of the Airport Impact Area cities or the City of Los Angeles;
- c. Consultant shall participate in LAWA's Aviation Career Day activities and Aviation Careers Education (ACE) Academy Program in coordination with LAWA Community Relations Division; and engage with students attending K-12 Title 1 schools to increase awareness of STEM careers in design and construction. K-12 Title 1 schools are to be located within the Airport Impact Area cities or City of Los Angeles.
- d. Consultant shall coordinate Internship Program activities with the LAWA Economic Impact Team;
- e. Consultant shall use the LAWA Internship Program Placement and Reporting System to post internship opportunities; track employment and wages earned; and highlight success stories; and
- f. Consultant shall participate in scholarship programs benefiting K-12 students attending Title 1 schools and/or Internship Program. Scholarship recipients are to reside in the Airport Impact Area cities or the City of Los Angeles.

**19.8. Reporting.**

Consultant shall provide diversity, equity and inclusion reporting through B2Gnow, or in any other format requested by LAWA, to capture the rich diversity represented by the

businesses performing work on this MATOC, specifically firms certified as DBE, MBE, WBE and/or LGBTQ+, in addition to SBE, LBE, LSBE and DVBE.

**20. Living Wage.**

**20.1. Living Wage Ordinance.**

Consultant expressly agrees, as a part of its obligations under this Contract, to comply with the terms of the Living Wage Ordinance as set forth in Los Angeles Administrative Code Section 10.37, et seq., including any future amendments thereto.

**20.2. General Provisions: Living Wage Policy.**

- a. This Contract is subject to the Living Wage Ordinance ("LWO"), Section 10.37, et seq., of the Los Angeles Administrative Code, which is incorporated herein by reference. The LWO requires that, unless specific exemptions apply, any employees of service contractors who render services that involve an expenditure in excess of twenty-five thousand dollars (\$25,000) and a contract term of at least three (3) months are covered by the LWO if any of the following applies: (1) at least some of the services are rendered by employees whose work site is on property owned by the City, (2) the services could feasibly be performed by employees of the City if the awarding authority had the requisite financial and staffing resources, or (3) the designated administrative agency of the City has determined in writing that coverage would further the proprietary interests of the City.
- b. Employees covered by the LWO are required to be paid not less than a minimum initial wage rate, as adjusted each year.
- c. The LWO also requires that employees be provided with at least twelve (12) compensated days off per year for sick leave, vacation, or personal necessity at the employee's request, and at least ten (10) additional days per year of uncompensated time pursuant to Section 10.37.2(b) of the LWO.
- d. The LWO requires employers to inform employees making less than twelve dollars (\$12) per hour of their possible right to the federal Earned Income Tax Credit ("EITC") and to make available the forms required to secure advance EITC payments from the employer pursuant to Section 10.37.4 of the LWO.
- e. Consultant shall permit access to work sites for authorized City representatives to review the operation, payroll, and related documents, and to provide certified copies of the relevant records upon request by the City. Whether or not subject to the LWO, Consultant shall not retaliate against any employee claiming non-compliance with the provisions of the LWO, and, in addition, pursuant to Section 10.37.6(c) of the LWO, Consultant agrees to comply with federal law prohibiting retaliation for union organizing.

**20.3. Living Wage Coverage Determination.**

An initial determination has been made that this is a service contract under the LWO and that it is not exempt from coverage by the LWO. Determinations as to whether this

Contract is a service contract covered by the LWO, or whether an employer or employee are exempt from coverage under the LWO are not final, but are subject to review and revision as additional facts are examined and/or other interpretations of the law are considered. In some circumstances, applications for exemption must be reviewed periodically. The City shall notify Consultant in writing about any redetermination by the City of coverage or exemption status. To the extent Consultant claims non-coverage or exemption from the provisions of the LWO, the burden shall be on Consultant to prove such non-coverage or exemption.

**20.4. Compliance; Termination Provisions And Other Remedies: Living Wage Policy.**

- a. If Consultant is not initially exempt from the LWO, Consultant shall comply with all of the provisions of the LWO, including payment to employees at the minimum wage rates, effective on the Contract Effective Date, and shall execute the Declaration of Compliance Form attached to this Contract, contemporaneously with the execution of this Contract.
- b. If Consultant is initially exempt from the LWO, but later no longer qualifies for any exemption, Consultant shall, at such time as Consultant is no longer exempt, comply with the provisions of the LWO and execute the then currently used Declaration of Compliance Form, or such form as the LWO requires.
- c. Under the provisions of Section 10.37.6(c) of the Los Angeles Administrative Code, violation of the LWO shall constitute a material breach of this Contract and the City shall be entitled to terminate this Contract and otherwise pursue legal remedies that may be available, including those set forth in the LWO, if the City determines that Consultant violated the provisions of the LWO. The procedures and time periods provided in the LWO are in lieu of the procedures and time periods provided elsewhere in this Contract. Nothing in this Contract shall be construed to extend the time periods or limit the remedies provided in the LWO.

**20.5. Subcontractor/Sub-consultant Compliance.**

Consultant agrees to include in every subcontract involving this Contract entered into between Consultant and any subcontractor/sub-consultant, a provision pursuant to which such subcontractor/sub-consultant:



- a. agrees to comply with the LWO and the Worker Retention Ordinance (“WRO”) with respect to this Contract;
- b. agrees not to retaliate against any employee lawfully asserting noncompliance on the part of the subcontractor/sub-consultant with the provisions of either the LWO or the WRO; and
- c. agrees and acknowledges that City, as the intended third-party beneficiary of this provision may:
  - i. enforce the LWO and the WRO directly against the subcontractor/sub-consultant with respect to this Contract, and
  - ii. invoke, directly against the subcontractor/sub-consultant with respect to this Contract, all the rights and remedies available to the City under Section 10.37.5 of the LWO and Section 10.36.3 of the WRO, as same may be amended from time to time.

**21. Worker Retention Requirements.**

**21.1. Worker Retention Ordinance.**

- a. This Contract may be subject to the WRO (Section 10.36, et seq, of the Los Angeles Administrative Code), which is incorporated herein by this reference.
- b. If applicable, Consultant must also comply with the WRO which requires that, unless specific exemptions apply, all employers under contracts that are primarily for the furnishing of services to or for the City and that involve an expenditure or receipt in excess of twenty-five thousand dollars (\$25,000) and a contract term of at least three (3) months, will provide retention by a successor contractor for a ninety-day (90-day) transition period of the employees who have been employed for the preceding twelve (12) months or more by the terminated contractor or subcontractor/sub-consultant, if any, as provided for in the WRO.
- c. Under the provisions of Section 10.36.3(c) of the Los Angeles Administrative Code, the City has the authority, under appropriate circumstances, to terminate this Contract and otherwise pursue legal remedies that may be available if the City determines that the subject consultant violated the provisions of the WRO.

**22. Compliance With Los Angeles City Charter Section 470(c)(12) and 609(E).**

**22.1. General Requirements.**

The Consultant, other underwriting firm members of the underwriting syndicate, subcontractors/sub-consultants, and their principals are obligated to fully comply with City of Los Angeles Charter Sections 470(c)(12), 609(e) and related ordinances, regarding limitations on campaign contributions and fundraising to certain elected City officials or candidates for elected City office. Gifts to elected officials and certain City officials are also limited. Additionally, Consultant and other underwriting firm members of the underwriting syndicate are required to provide and update certain information to the City



as specified by law. Any Consultant and other underwriting firm members of the underwriting syndicate subject to Charter Section 470(c)(12) and 609(e), shall include the following notice in any contract with a subcontractor/sub-consultant expected to receive at least one hundred thousand dollars (\$100,000) for Services under this Contract.

**22.2. Notice Regarding City of Los Angeles Campaign Contribution and Fundraising Restrictions.**

- a. As provided in Charter Sections 470(c)(12), 609(e) and related ordinances, you are subcontractor/sub-consultant or underwriting firm on City of Los Angeles Contract/Resolution #\_\_\_\_\_. Pursuant to City Charter Section 470(c)(12) and 609(e), underwriting firm, subcontractor/sub-consultant, and principals are prohibited from making campaign contributions and fundraising for certain elected City officials or candidates for elected City office for twelve (12) months after the City contract is signed. Additionally, gifts are limited to elected officials and certain City officials. Subcontractor/sub-consultant is required to provide to Consultant names and addresses of the subcontractor's/sub-consultant's principals and contact information and shall update that information if it changes during the twelve (12) month time period. Subcontractor's/sub-consultant's information included must be provided to Consultant within ten (10) business days. Failure to comply may result in termination of Contract or any other available legal remedies including fines. Information about the restrictions may be found at the City Ethics Commission's website at <http://ethics.laCity.org>/or by calling 213/978-1960.
- b. Consultant, underwriting firms, subcontractors/sub-consultants, and their principals shall comply with these requirements and limitations. Violation of this provision shall entitle LAWA to terminate this Contract and pursue any and all legal remedies that may be available.

**23. Assignment of Anti-Trust Claims.**

Pursuant to California Government Code Sections 4550 et seq. regarding Anti-Trust Claims, it is the policy of the City to inform each Bidder/Proposer that in submitting a bid/proposal to LAWA the proposer offers and agrees to assign LAWA all rights, title and interest in and to all causes of action it may have under the Clayton Act or Cartwright Act, arising from purchases of goods, services or materials. This assignment is made and becomes effective at the time LAWA tenders final payment to the Consultant.

**24. Equal Benefits Ordinance (EBO).**

- a. Unless otherwise exempt in accordance with the provisions of the Equal Benefits ("EBO") Ordinance, this Contract is subject to the applicable provisions of the EBO Section 10.8.2.1 of the Los Angeles Administrative Code, as amended from time to time.
- b. During the term of this Contract, Consultant certifies and represents that the Consultant shall comply with the EBO. Furthermore, Consultant agrees to post the

following statement in conspicuous places at its place of business available to employees and applicants for employment:

- i. "During the term of a Contract with the City of Los Angeles, the Consultant shall provide equal benefits to its employees with spouses and its employees with domestic partners. Additional information about the City of Los Angeles' Equal Benefits Ordinance may be obtained from the Department of Public Works, Bureau of Contract Administration, Office of Contract Compliance at (213) 847-6480."

**25. Child Support Orders.**

- a. This Contract is subject to Section 10.10, Article I, Chapter 1, Division 10 of the Los Angeles Administrative Code, related to Child Support Assignment Orders, which is incorporated herein by this reference. Pursuant to this Section, Consultant (and any subcontractor/sub-consultant of Consultant providing services to the City under this Contract) will:
  - i. fully comply with all State and federal employment reporting requirements for Consultant's, or Consultant's subcontractor's/sub-consultant's, employees applicable to Child Support Assignments Orders;
  - ii. certify that the principal owner(s) of Consultant and applicable subcontractors/sub-consultants are in compliance with any Wage and Earnings Assignment Orders and Notices of Assignment applicable to them personally;
  - iii. fully comply with all lawfully served Wage and Earnings Assignment Orders and Notices of Assignment in accordance with California Family Code Section 5230, et seq.; and
  - iv. maintain such compliance throughout the term of this Contract.
- b. Pursuant to Section 10.10(b) of the Los Angeles Administrative Code, failure of Consultant, or an applicable subcontractor/sub-consultant, to comply with all applicable reporting requirements, or to implement lawfully served Wage and Earnings Assignment Orders and Notices of Assignment, or the failure of any principal owner(s) of Consultant or applicable subcontractors/sub-consultants to comply with any Wage and Earnings Assignment Orders and Notices of Assignment applicable to them personally, shall constitute a default of this Contract, thereby subjecting this Contract to termination, where such failure(s) shall continue for more than ninety (90) days after notice of such failure(s) to Consultant by LAWA (in lieu of any time for cure provided elsewhere in this Contract).

**26. Contractor Responsibility Program.**

- a. Pursuant to Resolution No. 21601 adopted by the Board of Airport Commissioners, effective May 20, 2002, the Contractor Responsibility Program (CRP) is the policy of LAWA to ensure that all LAWA contractors have the necessary quality, fitness, and capacity to perform the work set forth in the Contract. LAWA shall award

contracts only to entities and individuals it has determined to be responsible contractors. The provisions of this Program apply to leases and contracts for construction, for services, and for purchases of goods and products that require Board approval.

- b. Bidders/Proposers are required to complete and submit with their bid/proposal the attached "Contractor Responsibility Program Questionnaire" ("CRP Questionnaire") that provides information LAWA needs in order to determine if the bidder/proposer is responsible and has the capability to perform the work under the Contract. The information contained in the CRP Questionnaire is subject to public review for a period of not less than fourteen (14) days. Bidders/Proposers are also required to complete, sign, and submit with their bid/proposal the attached "Contractor Responsibility Program Pledge of Compliance." Bidders/proposers are also required to respond within the specified time to LAWA's request for information and documentation needed to support a Contractor Responsibility Program determination. Sub-consultants shall be required to submit the Pledge to the Consultant prior to commencing work. The CRP rules and regulations are available at <http://www.lawa.org>.

## **27. Default and Termination.**

### **27.1. Default.**

- a. The occurrence of any one of the following events shall constitute a "Default":
  - i. Consultant abandons all or a material part of the Services, which abandonment shall occur if Consultant:
    - A. expresses an intent not to perform, or continue to perform, a material part of the Services;
    - B. does not perform, or continue to perform, for a continuous period of sixty (60) days or more a material part of the Services; and/or
    - C. if, in the opinion of LAWA, Consultant otherwise fails to provide prompt, efficient and thorough Services, or if Consultant fails to complete the several portions of its Services within the time limits provided; or
  - ii. any other breach by Consultant of law or any of its obligations under the Contract Documents.
- b. The cure period for any Default is thirty (30) days after the date on which LAWA delivers notice to Consultant of the occurrence of the relevant Default, provided that no notice and opportunity to cure is required for any Default that by its nature

cannot be cured or which presents a potential risk to the health, safety, or security of any person, the environment, the community, or property.

**27.2. Termination.**

- a. If a Default occurs and has not been cured within the applicable cure period (if any), LAWA may, in its discretion, terminate this Contract or any Task Order at any time that such Default is continuing by delivering to the Consultant a termination notice to such effect. Any such termination for Default shall be effective immediately on the date of the termination notice, or on such other date as LAWA may specify in such notice.
- b. LAWA may also terminate this Contract or any Task Order at its convenience, in whole or in part, at any time. If LAWA decides to terminate this Contract at its convenience, LAWA shall send a written notice of termination for convenience to Consultant specifying the extent to which performance of work under this Contract is terminated. Any such termination for convenience shall be effective thirty (30) days from the date of the termination notice, or on such other date as LAWA may specify in such notice.
- c. Upon receipt of the notice, Consultant shall immediately cease all activity except for that activity expressly authorized by the notice of termination.
- d. Notwithstanding anything to the contrary, termination of this Contract in accordance with this Section shall not waive any right or claim to damages that LAWA may have and LAWA may pursue any cause of action that it may have under the Contract.
- e. If only a portion of the Services is terminated, the Consultant shall continue to complete the remaining portions of the work that was not terminated in accordance with the Contract.

**27.3. Payment Following Termination.**

- a. In the event this Contract, any Task Order, and/or Consultant's Services, or any portion of any of them, is terminated by LAWA, LAWA shall pay Consultant the amount calculated below subject to LAWA's right to withhold payment from Consultant.
- b. LAWA shall pay the Consultant such termination amount equal to the amount otherwise due to the Consultant for Services provided up to the termination date. Such payment shall be due on the later of thirty (30) days following termination and LAWA's receipt and approval of Consultant's invoice(s) therefor.
- c. LAWA shall not be liable to pay Consultant for the cost of Services performed, nor for expenses incurred by Consultant, subsequent to the termination effectiveness date. LAWA shall not in any case be liable to pay Consultant for any profits anticipated by Consultant on account of Services unperformed or any loss of opportunity to perform other Services or compensation for any damages of any

nature whatsoever arising from LAWA's termination of all or any portion of a Task Order, this Contract, and/or Consultant's Services.

- d. In the event of termination for Default, all costs and charges incurred by LAWA, together with the cost of completing the Services under the Contract and any Task Order, including compensation for any LAWA authorized representative's services and all other expenses made necessary thereby, shall be deducted from any monies due or which may become due the Consultant. If such expense exceeds the sum which would have been payable under the Contract, then the Consultant shall be liable and shall pay to LAWA the amount of such excess.
- e. Any termination payment to the Consultant determined in accordance with this Section constitutes the Consultant's exclusive remedy for a termination hereunder.
- f. Anything contained in this Contract to the contrary notwithstanding, a termination for Default shall not waive any right or claim to damages, with respect to indemnification, or otherwise, that LAWA may have and LAWA may pursue any cause of action against Consultant that it may have under this Contract.

**27.4. Consequences of Termination.**

- a. All finished or unfinished documents and materials and Work Product produced or procured under this Contract, including all intellectual property rights thereto, will, to the extent not previously transferred or conveyed, become LAWA property upon, and promptly be delivered to LAWA following, the date of such termination unless otherwise noted in a Task Order(s).
- b. Consultant agrees to execute any documents necessary for LAWA to perfect, memorialize, or record LAWA's ownership of rights provided herein. This Section shall survive termination of the Contract.

**28. Stop Work.**

- a. LAWA may, at any time, upon written order to Consultant, require Consultant to stop all, or any part, of the Services called for by this Contract for a period of thirty (30) days. Said thirty (30) day period shall commence on the day the written order is delivered to Consultant, and shall further be extended for any period to which the Parties may agree. Any such order shall be specifically identified as a "Stop Work Order" issued pursuant to this clause.
- b. Upon receipt of such a Stop Work Order, Consultant shall forthwith comply with its terms.
- c. Within a period of thirty (30) days after a Stop Work Order is delivered to Consultant, or within any extension of that period to which the Parties have agreed, LAWA shall either:
  - i. cancel the Stop Work Order; or
  - ii. terminate the Services as provided in Section 27.

- d. If a Stop Work Order issued under this Section 28 is cancelled or expires, or the period of any extension thereof is cancelled or expires, Consultant shall not resume work until the Stop Work Order has been retracted in writing by LAWA. Upon issuance of the Stop Work Order an equitable adjustment shall thereafter be made for Consultant's time of performance, Consultant's compensation, or both, consistent with the provisions of Section 6.2 of this Contract, if:
  - i. the Stop Work Order results in an increase in the time required for, or in Consultant's cost properly allocable to, the performance of Services under this Contract; and
  - ii. Consultant asserts a valid claim for such adjustment within thirty (30) days after the end of the period of work stoppage; provided, however, that LAWA may investigate and substantiate any facts relating to any such claim.
- e. If a Stop Work Order is not cancelled or retracted, and the Services covered by such order are terminated for the convenience of LAWA, LAWA shall not be liable to pay Consultant for any profits anticipated by Consultant on account of Services unperformed or any loss of opportunity to perform other Services or compensation for any damages of any nature whatsoever or any costs incurred by Consultant resulting from said Stop Work Order.
- f. It is understood and agreed that should LAWA decide that any portion of a Task Order and/or Consultant's Services shall be suspended or terminated, this Contract shall continue to apply to that portion or those portions of the Task Order and/or Services not suspended or terminated, and that such suspension or termination of a portion of a Task Order and/or Services shall in no way make void or invalidate this Contract as to that portion, or those portions, not suspended or terminated.

**29. Consultant Representations and Warranties.**

Consultant represents and warranties made by it and set out below are true and correct as of the Contract Effective Date and the effective date of any Task Order:

- a. Consultant is a [type of company], with all requisite power to own its properties and assets and carry on its business as now conducted or proposed to be conducted under this Contract and any Task Order.
- b. Consultant is duly qualified to do business in the State, and is in good standing in the State and, as applicable, its state of formation or incorporation.
- c. Consultant has full power, right, and authority to execute and deliver and perform this Contract, and to perform all of Consultant's obligations provided for under this Contract.
- d. Each Person executing this Contract on behalf of Consultant has been duly authorized to execute and deliver this Contract on behalf of Consultant
- e. The execution, delivery, and performance of this Contract by Consultant has otherwise been duly authorized by all necessary action of Consultant.
- f. This Contract has been (or, at the time of execution and delivery, shall have been) duly and validly executed and delivered by Consultant.

**30. Liability**

**30.1. Joint and Several Liability.**

In the event that Consultant, or its successors or assigns, if any, is comprised of more than one individual or other legal entity (or a combination thereof), then and in that event, each and every obligation or undertaking herein stated to be fulfilled or performed by Consultant shall be the joint and several obligation or undertaking of each such individual or other legal entity.

**30.2. Waiver of Consequential Damages.**

- a. Neither Party shall be liable to the other for any punitive, indirect, incidental, consequential or special damages of any nature, whether arising out of a breach of this Contract, tort (including negligence), or other legal theory of liability, including loss of bonding capacity, loss of bidding, loss of business or contracting opportunities, or other impact costs.
- b. The limitation set out above shall not apply to:
  - i. any amounts expressly payable pursuant to this Contract;
  - ii. Consultant's liability for claims and/or loss that are in respect of death or personal injury, to the extent that they are required to have been covered by insurance available to the Consultant, and amounts payable by Consultant under an indemnity pursuant to this Contract for third-party claims; and
  - iii. any Party's liability for loss arising out of fraud, willful misconduct, criminal conduct, recklessness, bad faith, or gross negligence on the part of the relevant Party.



**30.3. No Personal Liability.**

No agent, consultant, officer, or authorized employee of LAWA shall be responsible either personally or as an agent, consultant, officer or employee, or board member, for any liability arising under this Contract, it being understood that in such matters they act as representatives of LAWA.

**30.4. Governmental Immunity.**

The Parties acknowledge and agree that the each of LAWA and its officials, officers and employees are relying on, and do not waive or intend to waive, by any provision of this Contract, the monetary limitations or any other rights, immunities and protections provided by law, or otherwise available to each of LAWA and its officials, officers and employees.

**31. Dispute Resolution.**

- a. If any dispute arises out of or relates to this Contract, or the breach thereof, and if said dispute cannot be settled through direct discussions, the Parties agree to first endeavor to settle the dispute in an amicable manner through non-binding mediation in Los Angeles County before seeking recourse in the Superior Court of the State of California for the County of Los Angeles.
- b. If the Consultant and LAWA cannot agree on an alternative dispute resolution service in Los Angeles County, then as a default pick, mediation shall be held before Judicial Arbitration and Mediation Services, Inc. ("JAMS") in Los Angeles County. No written or oral representation made during the course of any mediation shall be deemed a Party admission. The cost of such mediation shall be shared equally by the Parties.
- c. Any lawsuit must be filed in Los Angeles County, California. Venue shall be at the Southwest District of the Superior Court of the State of California for the County of Los Angeles.

**32. Parties to Contract.**

**32.1. Binding Effect; Successors and Assigns.**

This Contract shall be binding upon and inure to the benefit of LAWA and Consultant and each of their respective permitted successors and assigns.

**32.2. Assignment or Transfer Prohibited.**

- a. Consultant shall not, in any manner, directly or indirectly, by operation of law or otherwise, hypothecate, assign, transfer, or encumber this Contract, or any portion thereof or any interest therein, in whole or in part, without the prior written consent of LAWA. The names of subcontractors/sub-consultants or others whom



Consultant intends to employ to perform Services as part of the project(s) shall be submitted to LAWA for prior approval.

- b. For purposes of this Contract, the terms "transfer" and "assign" shall include, but not be limited to, the following: (i) if Consultant is a partnership or limited liability company, the transfer of fifty percent (50%) or more of the partnership interest or membership or the dissolution of the Consultant; and, (ii) if Consultant is a corporation, any cumulative or aggregate sale, transfer, assignment, or hypothecation of fifty percent (50%) or more of the voting shares of Consultant.

**32.3. Limitations on Third Party Beneficiaries.**

- a. The Parties agree that this Contract is solely for the benefit of the Parties and, nothing herein is intended to create any third-party beneficiary rights for third parties.
- b. Notwithstanding the foregoing, the duties, obligations, and responsibilities of the Parties with respect to third parties shall remain as imposed by law.

**33. Business Tax Registration.**

- a. Consultant represents that it has registered its business with the City Clerk of the City of Los Angeles and has obtained and presently holds from that office a Business Tax Registration Certificate, or a Business Tax Exemption Number, required by City's Business Tax Ordinance (Article 1, Chapter 2, Sections 21.0 and following, of City's Municipal Code).
- b. Consultant shall maintain, or obtain as necessary, all such certificates required of it under said Ordinance and shall not allow any such certificate to be revoked or suspended during the term hereof.

**34. Confidentiality of Information.**

- a. Consultant acknowledges that all deliverables (including but not limited to Work Product, all drawings, documents, specifications, plans, reports, statistics and data whether or not expressly marked confidential) and any other information in any form prepared by or provided to Consultant in connection with this Contract (whether or not expressly marked confidential collectively, "Program Data") may contain information vital to the security of the Airports. Consultant shall take utmost precaution/measures while sharing information with its sub-consultants, and shall do so on a need-to-know basis only, even while working on the project(s). If Consultant fails to comply with this Section, Consultant shall be liable for the reasonable costs of actions taken by LAWA, the airlines, the FAA, or the TSA that the applicable entity reasonably incurs in good faith as a result of such failure, including, without limitation, the design and construction of improvements, procurement and installation of security devices, and posting of guards. Consultant and its sub-consultants shall store all the information gathered as part

of this project in a secure and safe place during and/or after the performance of this Contract.

- b. Except as authorized in writing by LAWA, Consultant must not issue any publicity news releases or grant press interviews, and except as may be required by law during or after the performance of this Contract, disseminate any information regarding its Services or the tasks/projects to which the Services pertain.
- c. If Consultant is presented with a subpoena or a request by any governmental entity regarding any Program Data which may be in Consultant's possession by reason of this Contract, Consultant must immediately give notice to LAWA and to the City Attorney for the City of Los Angeles, with the understanding that LAWA shall have the opportunity to contest such process by any means available to it before any Program Data are submitted to any court, administrative agency, or other third party. Consultant, however, is not obligated to withhold the delivery beyond the time ordered by a court or administrative agency, unless the subpoena or request is quashed or the time to produce is otherwise extended.

**35. Appropriation of Funds.**

- a. Notwithstanding any other provision of this Contract, including any exhibits or attachments incorporated herein, and in order for LAWA to comply with its governing legal requirements, LAWA shall have no obligation to make any payments to Consultant unless LAWA shall have first made an appropriation of funds equal to, or in excess of, its obligation to make any payments as provided in this Contract. Consultant agrees that any services provided by Consultant, purchases made by Consultant, or expenses incurred by Consultant, in excess of said appropriation(s), shall be free and without charge to LAWA, and LAWA shall have no obligation to pay for any of said services, purchases or expenses. Consultant shall have no obligation to provide services, nor to incur any expenses, in excess of the appropriated amount(s) until LAWA appropriates additional funds for this Contract.
- b. If LAWA does not appropriate additional funds in an amount equal to, or in excess of, its obligation to make any payments as provided in this Contract, either Party may terminate the Contract by providing thirty (30) days written notice to the other Party. The Parties agree that this termination provision shall have no force or effect on either of the Parties' respective rights to terminate this Contract under any other provision thereof.

**36. Waiver.**

The waiver by LAWA of any breach of any term, covenant, or condition contained in the Contract Documents shall not be deemed to be a waiver of any other term, covenant, or condition of the Contract Documents, or of any subsequent breach of the same term, covenant, or condition.

**37. Miscellaneous.**

**37.1. Construction.**

- a. It is the intention of the Parties hereto that if any provision of this Contract is capable of different constructions, one of which would render the provision void and the other of which would render the provision valid, then the provision shall have the meaning which renders it valid. Language shall be interpreted according to its fair meaning and not strictly for or against Consultant or the City/LAWA.
- b. Conflicts in the application or interpretation of any parts of the Contract Documents that cannot be resolved shall be interpreted in accordance with the following order of precedence (the first listed being the highest precedence): the Contract; the Contract Exhibits (other than Exhibit 4); the Administrative Requirements; Task Orders; Contract Exhibit 4 (SOQ Extracts); any related RFTOP or documents making up a LAWA issued direct solicitation package; and the RFQ including its addenda.
- c. In the event that any of the provisions, or portions or applications thereof, of this Contract are held to be unenforceable or invalid by any court of competent jurisdiction, LAWA and Consultant shall endeavor to negotiate an equitable adjustment in the provisions of this Contract with a view toward effecting the purpose of this Contract, and the validity and enforceability of the remaining provisions, portions or applications thereof shall not be affected thereby.
- d. This Contract shall be governed by and construed in accordance with the laws of the State, any applicable federal law, the Los Angeles City Charter, and the ordinances, regulations, codes, and Executive Orders enacted and/or promulgated pursuant thereto.
- e. The section headings appearing herein shall not be deemed to govern, limit, modify, or in any manner affect the scope, meaning or intent of the provisions of this Contract.
- f. Except as otherwise expressly provided or as the context may otherwise provide:
  - i. a reference to the term "Contractor" or similar terms within the Contract Documents shall be construed as a reference to the "Consultant" as defined herein;
  - ii. a reference to any section within this Contract (including in the Exhibits) is a reference to such section of this Contract (excluding the Exhibits); and
  - iii. a reference to an agreement or other document, or to any law or permit, shall be construed to be a reference to such agreement, document, law or permit as it may be amended, modified, replaced, or supplemented from time to time.

- g. The singular includes the plural and vice versa.
- h. Except as otherwise expressly provided in this Contract, a reference to a person includes such person's permitted successors, assigns and transferees, and any and all gender-specific references, classifications, and/or language shall be interpreted to be gender-neutral.
- i. Words preceding "include", "includes", "including" and "included" shall be construed without limitation by the words that follow.
- j. Except as otherwise expressly provided in this Contract or as the context may otherwise provide, words and phrases not otherwise defined herein:
  - i. that have well-known insurance, engineering, construction, or specialized technical industry meanings shall be construed pursuant to such recognized meanings where such meaning would be contextually appropriate; and
  - ii. of an accounting or financial nature shall be construed pursuant to the Generally Accepted Accounting Principles (GAAP), in each case taking into account the context in which such words and phrases are used.

**37.2. Integration of Provisions Required by Law.**

- a. The Parties agree that any additional provisions not set forth in this Contract required by any existing or future law to be inserted in this Contract are and shall be deemed to be incorporated in this Contract as and when required by or for compliance with such Law with effect from the date of their incorporation (unless the law expressly provides for retroactive effectiveness).
- b. Subordination to United States Government
  - i. The Parties agree that this Contract shall be subject and subordinate to the provisions of any existing or future agreement between LAWA or the City and the United States of America or the State relative to the use, operation or maintenance of the Airport, the execution of which has been or may be required as a condition precedent to the transfer of federal rights or property to LAWA or the City or expenditure or reimbursement of federal or State funds (including federal grants-in-aid) for the development of the Airport, including but not limited to LAWA's Grant Assurance obligations to the federal government, or to any security requirements of state or federal government, including temporary security procedures or instructions.
  - ii. In the event that this Contract, either on its own terms or by any other reason, conflicts with or violates such agreement referred to in the prior paragraph, LAWA shall promptly notify Consultant of such conflict or violation, and work with Consultant to amend, alter or otherwise modify the terms of this Contract in order to resolve such conflict or violation in a manner reasonably acceptable to both Parties.

**37.3. Severability.**

If any provision of this Contract is held or deemed inoperative or unenforceable because it conflicts with any other provision or provisions hereof, or any constitution, statute, ordinance, rule of Law, public policy, or any other reason, the circumstances shall not render the provision in question inoperative or unenforceable in any other case or circumstances, or render any other provision herein contained invalid, inoperative, or unenforceable to any extent. The invalidity of any one or more phrases, sentences, clauses, or sections contained in this Contract shall not affect the remaining portions of this Contract or any part thereof.

**37.4. Amendments and Waivers.**

No changes, amendments, modifications, cancellation, or waiver of this Contract or any Task Order, including with respect to the Services, or any part thereof, shall be valid unless in writing and signed by the authorized representatives of the Parties hereto, or their respective successors and assigns. Oral changes, amendments, modifications, cancellations, or waivers are not allowed and shall have no effect.

**38. Notices.**

- a. Unless the context otherwise requires, any reference to a "notice" in this Contract means a notice, request, demand, instruction, deliverable, or other communication, and any such notice must be made in writing.
- b. All notices and any other information required to be provided to a Party under this Contract shall be made in writing, and shall be delivered either personally, by overnight delivery service, by U.S. certified or registered mail, postage prepaid, or by email addressed to the Parties at their respective addresses indicated below or, at LAWA's election, using the document management system or as provided by LAWA:
- c. Notices to City, LAWA, and to the City Attorney of the City of Los Angeles will, until Consultant's receipt of written notice otherwise from these parties, be addressed to said parties at:

Los Angeles World Airports  
The Development Group  
7301 World Way West, 10th Floor  
Los Angeles CA, 90045

Office of the City Attorney  
1 World Way  
P.O. Box 92216  
Los Angeles, CA 90045

- d. Notices to Consultant will, until LAWA's receipt of written notice otherwise from Consultant, be addressed to Consultant at:

Cordoba Corporation  
1401 N. Broadway  
Los Angeles, CA 90012

- e. Notices sent by overnight delivery service shall be deemed received on the Business Day (defined as any day other than a Saturday, Sunday or legal holiday in the State) following the date of deposit with the delivery service. Mailed notices shall be deemed received upon the earlier of the date shown on the return receipt, or the second Business Day after the date of mailing. Any notice sent by email or through the document management system will be deemed received when confirmed by written or electronic confirmation of receipt by the addressee of the email or equivalent digital documentation.
- f. Notwithstanding the foregoing, any service of process must at all times be physically delivered.

**39. Vendor Discount.**

Consultant agrees to offer LAWA any discount terms that are offered to its best customers for similar goods and services to be provided herein, and apply such discount to payments made under this Contract which meet the discount term. Consultant covenants, represents and warrants that all of the pricing benefits and terms granted by Consultant herein are at least as favorable to LAWA as the benefits and terms granted by Consultant to any current customer or client for similar services offered by Consultant for time and materials (T&M) contracts.

**40. Iran Contracting Act, 2010.**

In accordance with California Public Contract Code Sections 2200-2208, contractors entering into or renewing contracts with the City for goods or services estimated at one million dollars (\$1,000,000) or more are required to complete, sign and submit the Iran Contracting Act of 2010 Compliance Affidavit ("Affidavit"). A copy of Consultant's completed Affidavit is attached hereto as Exhibit 5. Consultant's compliance with the terms of the Iran Contracting Act of 2010 is made a requirement and condition of this Contract.

**41. LAWA Contractor Assessments.**

- a. The LAWA Project Representative ("LPR"), Chief of Airport Planning - EPU, or his/her designee, shall evaluate Consultant's performance as often as the LPR deems necessary throughout the term of the Contract and after completion of the project and Services. Such evaluation shall be based on criteria provided in the LAWA Contractor Assessment ("LAWACA") Construction Project Instructions and LAWACA Rating Guidelines, incorporated into and made a material part of this Contract.
- b. LAWA shall provide Consultant with a copy of any LAWACA evaluation. Within fourteen (14) days of receipt of a copy of a LAWACA evaluation, Consultant may submit a response. LAWA may consider any LAWACA evaluation along with

Consultant's response thereto, in evaluating future qualifications, proposals and/or bids submitted by Consultant to LAWA for contract award.

**42. Execution.**

- a. This Contract and any other document necessary for the consummation of the transaction contemplated by this Contract may be executed in counterparts, including counterparts that are manually executed and counterparts that are in the form of electronic records and are electronically executed. An electronic signature means a signature that is executed by symbol attached to or logically associated with a record and adopted by a party with the intent to sign such record, including facsimile or e-mail signatures. All executed counterparts shall constitute one agreement, and each counterpart shall be deemed an original.
- b. The Parties hereby acknowledge and agree that electronic records and electronic signatures, as well as facsimile signatures, may be used in connection with the execution of this Contract and electronic signatures, facsimile signatures or signatures transmitted by electronic mail in so-called PDF format shall be legal and binding and shall have the same full force and effect as if a paper original of this Contract had been delivered that had been signed using a handwritten signature.
- c. All Parties to this Contract: (i) agree that an electronic signature, whether digital or encrypted, of a Party to this Contract is intended to authenticate this writing and to have the same force and effect as a manual signature; (ii) intended to be bound by the signatures (whether original, faxed, or electronic) on any document sent or delivered by facsimile or electronic mail or other electronic means; (iii) are aware that the other Party(ies) shall rely on such signatures; and, (iv) hereby waive any defenses to the enforcement of the terms of this Contract based on the foregoing forms of signature.
- d. If this Contract has been executed by electronic signature, all Parties executing this document are expressly consenting, under the United States Federal Electronic Signatures in Global and National Commerce Act of 2000 ("E-SIGN") and the California Uniform Electronic Transactions Act ("UETA") (California Civil Code §1633.1 et seq.), that a signature by fax, e-mail, or other electronic means shall constitute an Electronic Signature to an Electronic Record under both E-SIGN and UETA with respect to this specific transaction.



IN WITNESS WHEREOF, LAWA has caused this Contract to be executed on its behalf by Chief Executive Officer and Consultant has caused the same to be executed by its duly authorized officers, all as of the day, year and place first hereinabove written.

**APPROVED AS TO FORM**

Hydee Feldstein Soto, City Attorney

Date: \_\_\_\_\_

By: \_\_\_\_\_

Assistant/Deputy City Attorney

**CITY OF LOS ANGELES**

By signing below, the signatory attests that they have no personal, financial, beneficial, or familial interest in this Contract.

By: \_\_\_\_\_

Chief Executive Officer

Department of Airports

By signing below, the signatory attests that they have no personal, financial, beneficial, or familial interest in this Contract.

By: \_\_\_\_\_

Chief Financial Officer

Department of Airports

**ATTEST:**


By: 

Secretary (Signature)

Lisa Pla

Print Name

Cordoba Corporation

By: 

Signature

George L. Pla

Print Name

President and CEO

Print Title

MATOC Contract  
for Program Professional Services



## **EXHIBITS**

- Exhibit 1:** Position Descriptions, Key Personnel, & Common Rates
- Exhibit 2:** Cost Reimbursement Guidelines
- Exhibit 3:** Scope of Services
- Exhibit 4:** SOQ Extracts
- Exhibit 5:** Iran Contracting Act of 2010 Compliance Affidavit
- Exhibit 6:** Civil Rights – Title VI Assurances
- Exhibit 7:** Special Insurance Provisions

**EXHIBIT 1: POSITION DESCRIPTIONS, KEY PERSONNEL, & COMMON RATES**

**EXHIBIT 1: POSITION DESCRIPTIONS, KEY PERSONNEL & COMMON RATES**

Consultant staff are expected to exhibit high work standards, self-motivation, ethical work practices, collaborative spirit, and assist in development of LAWA best practices to support a large-scale capital development program. Consultant's Services may include, but not be limited to, the duties listed below for each position. LAWA reserves the right to add or amend the list of positions as deemed necessary. Further duties and responsibilities for each position may be provided on future solicitations or specific Requests for Task Orders Proposals. Key Personnel are denoted by shaded rows.  
 \* All positions will be available at the Common Rates for Specialty Services (Scope Category 3) on a Task Order by Task Order basis. Additional positions may be added by LAWA in accordance with Section 7.1.c of the Agreement.

Job Title/Paygrade	Minimum Education Level	Professional Licenses & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
ADA Consultant	Bachelor's degree in architecture or related field is preferred	Certified Access Specialist (CASp) certification is required. Optional certifications may include professional licensure, PMP, CCM and others.	5 or more years of experience in ADA consulting at large airport or similar facility. Experience with fulfillment of FAA requirements regarding ADA reporting is preferable.	Ability to perform detailed project site visits and author ADA focused reports quickly. Ability to work with project teams to support compliance with ADA. Able to find effective and expedient solutions to ADA issues. Able to work with the FAA and other stakeholders to fulfill ADA requirements and reporting. Works with little supervision required and achieves goals. Maintains professional demeanor in fast-paced and dynamic work environment.	\$160.00	x			
Administrative Assistant I	High school diploma (or equivalent)	None	Up to 5 years experience as an administrative assistant or related position	Prepares correspondence, maintains calendars, sets up and coordinates meetings, takes meeting minutes, copies and scans documents, logs information, tracks documents, handles phone calls, greets and assists visitors.	\$45.00	x			
Administrative Assistant II	High school diploma (or equivalent)	None	5 years or more experience as an administrative assistant	Prepares correspondence, maintains calendars, sets up and coordinates meetings, takes meeting minutes, copies and scans documents, logs information, tracks documents, handles phone calls, greets and assists visitors.	\$55.00	x			
Administrative Assistant III	High school diploma (or equivalent)	None	10 years or more experience as an administrative assistant	Prepares correspondence, maintains calendars, sets up and coordinates meetings, takes meeting minutes, copies and scans documents, logs information, tracks documents, handles phone calls, greets and assists visitors.	\$65.00	x			
Administrative Assistant IV	Post-Secondary Education	None	10 years or more experience as an administrative assistant	Prepares correspondence, maintains calendars, sets up and coordinates meetings, takes meeting minutes, copies and scans documents, logs information, tracks documents, handles phone calls, greets and assists visitors. Additional duties include support of projects in regards to document control, project controls, financial processes, creating reports and power point presentations.	\$85.00	x			
Administrative Assistant V	Post-Secondary Education	None	15 years or more experience as an administrative assistant	Prepares correspondence, maintains calendars, sets up and coordinates meetings, takes meeting minutes, copies and scans documents, logs information, tracks documents, handles phone calls, greets and assists visitors. Additional duties include support of projects in regards to document control, project controls, financial processes, creating reports and power point presentations.	\$95.00	x			
Architect I	Bachelor's degree or Master's degree in Architecture	Licensed Architect (preferably by CA Board of Architects) is required. Optional Certifications may include AIAA, LEED, PMP, etc., and/or any other relevant Professional Licensure or Certification.	Up to 5 years' experience as a licensed architect	Manages & produces architecture deliverables to support the planning, design, procurement, construction, operations, and maintenance of LAWA facilities and coordinates with other disciplines as required.  Common tasks & deliverables may include Planning Studies, Design-Standards, Project Definition Book (PDB), Basis of Design (BOD), Concept Design, Schematic Design, Design Development, Plan-Check & Permitting, Construction Documents, Bidding & Procurement Support, Construction Administration, Stakeholder Outreach, Drawings, Specifications, Technical Reports, Presentations, etc.	\$130.00	x			
Architect II	Bachelor's degree or Master's degree in Architecture	Licensed Architect (preferably by CA Board of Architects) is required. Optional Certifications may include AIAA, LEED, PMP, etc., and/or any other relevant Professional Licensure or Certification.	5 years or more experience as a licensed architect	Manages & produces architecture deliverables to support the planning, design, procurement, construction, operations, and maintenance of LAWA facilities and coordinates with other disciplines as required.  Common tasks & deliverables may include Planning Studies, Design-Standards, Project Definition Book (PDB), Basis of Design (BOD), Concept Design, Schematic Design, Design Development, Plan-Check & Permitting, Construction Documents, Bidding & Procurement Support, Construction Administration, Stakeholder Outreach, Drawings, Specifications, Technical Reports, Presentations, etc.	\$170.00	x			
Architect III	Bachelor's degree or Master's degree in Architecture	Licensed Architect (preferably by CA Board of Architects) is required. Optional Certifications may include AIAA, LEED, PMP, etc., and/or any other relevant Professional Licensure or Certification.	10 years or more experience as a licensed architect  Has demonstrable specialized experience/area of expertise. Led complex comparable projects as the lead architect or similar role. Manages the architectural scope on projects and has led the development of the entire project. Manages a team of design staff.	Manages & produces architecture deliverables to support the planning, design, procurement, construction, operations, and maintenance of LAWA facilities and coordinates with other disciplines as required.  Common tasks & deliverables may include Planning Studies, Design-Standards, Project Definition Book (PDB), Basis of Design (BOD), Concept Design, Schematic Design, Design Development, Plan-Check & Permitting, Construction Documents, Bidding & Procurement Support, Construction Administration, Stakeholder Outreach, Drawings, Specifications, Technical Reports, Presentations, etc.	\$210.00	x			

**EXHIBIT 1- POSITION DESCRIPTIONS, KEY PERSONNEL & COMMON RATES**

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\* All positions will be available at the Common Rates for Specialty Services (Scope Category 3) on a Task Order by Task Order basis. Additional positions may be added by LAWA in accordance with Section 7.1.c of the Agreement.

Job Title/Paygrade	Minimum Education Level	Professional Licenses & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
Architect IV	Bachelor's degree or Master's degree in Architecture. Master's degree in Architecture (or related field) strongly preferred	Licensed Architect (preferably by CA Board of Architects)  Optional certifications may include AIAA, LEED, PMP, etc., and/or any other relevant Professional License or Certification.	15 years or more experience as a licensed architect.  Has demonstrable specialized experience/area of expertise. Led complex comparable projects as the lead architect or similar role. Manages the architectural scope on projects and has led the development of the entire project. Manages a team of design staff.	In responsible charge of architecture deliverables to support the planning, design, procurement, construction, operations, and maintenance of LAWA facilities. Engineering Disciplines may include Civil, Structural, Mechanical, Electrical, Plumbing, Transportation, Geotechnical, etc. May make presentations to stakeholders, create presentations, assist in writing governance documents, do updates to the architectural standards, perform code reviews and assist to resolve issues on projects during design and in the field.  Specialized experience and/or expertise required for the successful delivery of specific aviation related architectural work.  Common tasks & deliverables may include Planning Studies, Design-Standards, Project Definition Book (PDB), Basis of Design (BOD), Concept Design, Schematic Design, Design Development, Plan-Check & Permitting, Construction Documents, Bidding & Procurement Support, Construction Administration, Stakeholder Outreach, Drawings, Specifications, Technical Reports, Presentations, etc.	\$250.00	X			
Architectural Designer I	Bachelor's degree in Architecture preferred. Associate or bachelor's degree in related field is also acceptable.	Optional Certifications may include LEED, Fivew, PMP, PE, AICP etc. or any other relevant Certifications.	Up to 5 years' experience	Produces architectural drawings and diagrams in support of planning or design studies. Supports production of presentation materials as needed.	\$120.00	X			
Architectural Designer II	Bachelor's degree in Architecture preferred. Associate or bachelor's degree in related field is also acceptable.	Optional Certifications may include LEED, Fivew, PMP, PE, AICP etc. or any other relevant Certifications.	5 years or more experience	Produces architectural drawings and diagrams in support of planning or design studies. Supports production of presentation materials as needed.	\$140.00	X			
Architectural Designer III	Bachelor's degree in Architecture preferred. Associate or bachelor's degree in related field is also acceptable.	Optional Certifications may include LEED, Fivew, PMP, PE, AICP etc. or any other relevant Certifications.	10 years or more experience. Supports major scope elements and may manage design team members.	Produces architectural drawings and diagrams in support of planning or design studies. Supports production of presentation materials as needed.	\$180.00	X			
BIM Administrator I	A higher education school diploma equivalent to at least an upper secondary school diploma	BIM Certification (to ISO 19650)	3 years or more of general work experience in the technical field; at least 1 year of specific work experience using the BIM method appropriate to the required professional profile.  Direct experience with Autodesk products related to BIM and GIS (including Revit and Build). Experience with GIS platforms and data.	Opening and evaluating 3D models in either Revit, Civil 3D, Navisworks and VEO. Administration of Autodesk BIM360 Design environment. Administration of M-Six VEO project environment, field verification of model objects in the form of attribute data, and general file organization and administration.	\$80.00	X			
BIM Administrator II	A higher education school diploma equivalent to at least an upper secondary school diploma	BIM Certification (to ISO 19650)	5 years or more of general work experience in the technical field; at least 2 years of specific work experience using the BIM method appropriate to the required professional profile.  Requires intermediate use of Autodesk products related to BIM and GIS (including Revit and Build). Experience with GIS platforms and data.	Opening and evaluating more complex 3D models in either Revit, Civil 3D, Navisworks and VEO. Administration of Autodesk BIM360 Design environment. Administration of M-Six VEO project environment, field verification of model objects in the form of attribute data, and general file organization and administration.	\$110.00	X			
BIM Administrator III	Minimum associate degree in Engineering Technologies or equivalent	BIM Certification (to ISO 19650)*	10 years or more of general work experience in the technical field; 3 years or more of specific work experience using the BIM method appropriate to the required professional profile.  Requires advanced use of Autodesk products related to BIM and GIS (including Revit and Build). Experience with GIS platforms and data.	Opening and evaluating more complex 3D models in either Revit, Civil 3D, Navisworks and VEO. Administration of Autodesk BIM360 Design environment. Administration of M-Six VEO project environment, field verification of model objects in the form of attribute data, and general file organization and administration.	\$130.00	X			

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\* All positions will be available at the Common Rates for Specialty Services (Scope Category 3) on a Task Order by Task Order basis. Additional positions may be added by LAWA in accordance with Section 7.1.c of the Agreement.

Job Title/Paygrade	Minimum Education Level	Professional Licenses & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
BIM Manager	Bachelor's degree in Architecture or Engineering Technologies or equivalent	BIM Certification (to ISO 19650)	15 years or more of BIM experience in the technical field; 3 years or more of management experience specific to a team using the BIM method appropriate to the required professional profile.  Requires advanced use Autodesk products related to BIM and GIS (including Revit and Build). Experience with GIS platforms and data.	Responsible for the overall management, direction and implementation of the BIM process. Facilitates the successful implementation of BIM technology and related processes.	\$200.00	x			
Claims Specialist I	Bachelor's or Masters degree in relevant discipline such as architecture, engineering, business, legal.	Licensure and Certifications may include PMP, PE, JD, CPA, etc. or any other relevant Professional Licensure or Certifications required.	10 years or more of experience analyzing and negotiating construction claims on large complex projects.	Responsible for comprehensive review, analysis, negotiation, and recommendations for resolution of design and construction claims. Also responsible for developing and implementing claims avoidance strategies and claims mitigation measures.	\$240.00	x			
Claims Specialist II	Bachelor's or Masters degree in relevant discipline such as architecture, engineering, business, legal.	Licensure and Certifications may include PMP, PE, JD, CPA, etc. or any other relevant Professional Licensure or Certifications required.	15 years or more of experience analyzing and negotiating construction claims on large complex projects. Manages a team of claims specialists.	Responsible for comprehensive review, analysis, negotiation, and recommendations for resolution of design and construction claims. Also responsible for developing and implementing claims avoidance strategies and claims mitigation measures. Responsible for managing a team of claims specialists.	\$260.00	x			
Claims Specialist III	Bachelor's or Masters degree in relevant discipline such as architecture, engineering, business, legal.	Licensure and Certifications may include PMP, PE, JD, CPA, etc. or any other relevant Professional Licensure or Certifications required.	20 years or more of experience analyzing and negotiating construction claims on large complex projects. Manages a team of claims specialists.	Responsible for comprehensive review, analysis, negotiation, and recommendations for resolution of design and construction claims. Also responsible for developing and implementing claims avoidance strategies and claims mitigation measures. Responsible for managing a team of claims specialists.	\$285.00	x			
Commissioning I	Bachelor's degree in Engineering or related field	Relevant Professional Licensure & Certifications are strongly preferred (ASHRAE's BCxP certification, ACG's CxA certification or equivalent.)	5 years or more of experience as a commissioning agent or commissioning specialist.	Develop and implement commissioning processes for LAWA. Create and implement commissioning documents, commissioning plans, construction check lists, site acceptance test procedures, pre- and post-functional inspection checklists, integrated system test procedures, and control systems tests. Conduct on-site quality control inspections using documents created for site specific requirements. Work with the owner, contractor, design team and other consultants/stakeholders to ensure the project requirements are met.	\$140.00	x			
Commissioning II	Bachelor's degree in Engineering or related field	Relevant Professional Licensure & Certifications are strongly preferred (ASHRAE's BCxP certification, ACG's CxA certification or equivalent.)	10 years or more of experience as a commissioning agent or commissioning specialist.	Develop and implement commissioning processes for LAWA. Create and implement commissioning documents, commissioning plans, construction check lists, site acceptance test procedures, pre- and post-functional inspection checklists, integrated system test procedures, and control systems tests. Conduct on-site quality control inspections using documents created for site specific requirements. Work with the owner, contractor, design team and other consultants/stakeholders to ensure the project requirements are met.	\$170.00	x			
Commissioning III	Bachelor's degree in Engineering or related field. Master's degree preferred	Relevant Professional Licensure & Certifications are strongly preferred (ASHRAE's BCxP certification, ACG's CxA certification or equivalent.)	15 years or more of experience as a commissioning agent or commissioning specialist. Experience managing and leading a commissioning team.	Develop and implement commissioning processes for LAWA. Create and implement commissioning documents, commissioning plans, construction check lists, site acceptance test procedures, pre- and post-functional inspection checklists, integrated system test procedures, and control systems tests. Conduct on-site quality control inspections using documents created for site specific requirements. Work with the owner, contractor, design team and other consultants/stakeholders to ensure the project requirements are met.	\$220.00	x			
Construction Logistics Manager	Bachelor's degree in Architecture, Aviation, Business, Engineering, Construction Management, Planning or other related technical field required. Master's degree preferred	Relevant Professional Licensure &/or Certifications are strongly preferred. Certifications may include AIAA, LEED, PE, PMP, AICP, etc.	15 years or more experience, preferably on airport building programs or similar complex building programs. Manages team of logistics experts.	Reports on a regular basis to update construction activities in the CTA and report any potential conflicts between projects that may have planning, operational, schedule or cost impacts. Submit an executive summary of the Logistics Team monthly report summarizing the progress and utilization of the team, areas of further discussion that may cause potential impacts and the Logistics master schedules. Responsible for all reporting on all aspects of reporting, quality and accuracy of the reporting, maintaining a logistics dashboard showing near-term and long-term logistics information, works closely and collaboratively across TDG.  The Logistics Manager will identify the need for the development of new procedures or the refinement of existing procedures within TDG and make recommendations. The Manager will manage the Logistics Specialist. The Logistics Manager will work with the Logistics Team, Project Managers, Operations and Contractors to develop a graphic representation of construction projects and the potential impacts that are affected by those projects.	\$200.00	x			
Construction Logistics Specialist I	Bachelor's degree in Architecture, Aviation, Business, Engineering, Construction Management, Planning or other related technical field required.	Optional Certifications may include AIAA, LEED, PMP, PE, AICP etc.	5 years or more experience, preferably on airport building programs or similar complex building programs.	Attends terminal, roadway, and airfield project meetings to assess time and space schedule impacts across the CIP program. Review new projects for time and space conflicts, impacts to ongoing construction projects and operational impacts. Conduct reviews of projects' submittals Phasing Plan and Site Logistics Plans, as submitted through the ASR and LIR process. Comment and schedule site walks as needed. Creates reports and communication regarding logistics on multiple projects.	\$90.00	x			



**EXHIBIT 1: POSITION DESCRIPTIONS, KEY PERSONNEL & COMMON RATES**

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\* All positions will be available at the Common Rates for Specialty Services (Scope Category 3) on a Task Order by Task Order basis. Additional positions may be added by LAWA in accordance with Section 7.1.c of the Agreement.

Job Title/Paygrade	Minimum Education Level	Professional Licenses & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
Construction Logistics Specialist II	Bachelor's degree in Architecture, Aviation, Business, Engineering, Construction Management, Planning or other related technical field required. Master's degree preferred.	Optional Certifications may include AAAE, LEED, PMP, PE, AICP etc. or any other relevant Professional Licensure or Certifications.	10 years or more experience, preferably on airport building programs or similar complex building programs.	Attends Terminal, roadway, and airfield project meetings to assess time and space schedule impacts across the CIP program. Review new projects for time and space conflicts, impacts to ongoing construction projects and operational impacts. Conduct Reviews of projects' submittals Phasing Plan and Site Logistics Plans, as submitted through the ASR and LIR process. Comment and schedule site walks as needed. Leads assessments of program logistics and creates reports and communication regarding logistics on multiple projects. Actively oversees ongoing logistics and changes.	\$120.00	x			
Construction Logistics Specialist III	Bachelor's degree in Architecture, Aviation, Business, Engineering, Construction Management, Planning or other related technical field required. Master's degree preferred.	Relevant Professional Licensure &/or Certifications are strongly preferred. Certifications may include AAAE, LEED, PE, PMP, AICP, etc.	15 years or more experience, preferably on airport building programs or similar complex building programs.	Attends Terminal, roadway, and airfield project meetings to assess time and space schedule impacts across the CIP program. Review new projects for time and space conflicts, impacts to ongoing construction projects and operational impacts. Conduct Reviews of projects' submittals Phasing Plan and Site Logistics Plans, as submitted through the ASR and LIR process. Comment and schedule site walks as needed. Leads assessments of program logistics and creates reports and communication regarding logistics on multiple projects. Actively oversees ongoing logistics and changes.	\$150.00	x			
Construction Manager I	Bachelor's degree in Construction Management, Engineering or related field.	Optional Certifications may include AAAE, LEED, PMP, PE, and/or any other relevant Professional Licensure or Certification.	Up to 5 years Construction Management experience, preferably on airport projects.	Plan, coordinate, budget, and supervise construction projects and/or project packages from start to finish. Prepare cost estimates, budgets, and work timetables, often in conjunction with other specialists. Interpret and explain contracts, requirements and technical information to other professionals. Collaborate with architects, engineers, designers and other construction specialists. Monitor projects and report progress and budget matters. Respond to work delays, emergencies, and other problems with the project. Ensure that the project complies with legal requirements, such building and safety codes.	\$120.00	x			
Construction Manager II	Bachelor's degree in Construction Management, Engineering or related field. Master's degree preferred.	Optional Certifications may include AAAE, LEED, PMP, PE, and/or any other relevant Professional Licensure or Certification.	5 years or more Construction Management experience, preferably on airport projects.	Plan, coordinate, budget, and supervise construction projects and/or project packages from start to finish. Prepare cost estimates, budgets, and work timetables, often in conjunction with other specialists. Interpret and explain contracts, requirements and technical information to other professionals. Collaborate with architects, engineers, designers and other construction specialists. Monitor projects and report progress and budget matters. Respond to work delays, emergencies, and other problems with the project. Ensure that the project complies with legal requirements, such building and safety codes.	\$150.00	x			
Construction Manager III	Bachelor's degree in Construction Management, Engineering or related field. Master's degree preferred.	Optional Certifications may include AAAE, LEED, PMP, PE, and/or any other relevant Professional Licensure or Certification.	10 years or more Construction Management experience, preferably on airport projects.	Plan, coordinate, budget, and supervise construction projects and/or project packages from start to finish. Prepare cost estimates, budgets, and work timetables, often in conjunction with other specialists. Interpret and explain contracts, requirements and technical information to other professionals. Collaborate with architects, engineers, designers and other construction specialists. Monitor projects and report progress and budget matters. Respond to work delays, emergencies, and other problems with the project. Ensure that the project complies with legal requirements, such building and safety codes.	\$180.00	x			
Construction Manager IV	Bachelor's degree in Construction Management, Engineering or related field. Master's degree preferred.	Optional Certifications may include AAAE, LEED, PMP, PE, and/or any other relevant Professional Licensure or Certification.	15 years or more Construction Management experience, preferably on airport projects and large complex multi year projects. Manage a team of construction managers.	Plan, coordinate, budget, and supervise construction projects and/or project packages from start to finish. Prepare cost estimates, budgets, and work timetables, often in conjunction with other specialists. Interpret and explain contracts, requirements and technical information to other professionals. Collaborate with architects, engineers, designers and other construction specialists. Monitor projects and report progress and budget matters. Respond to work delays, emergencies, and other problems with the project. Ensure that this project complies with legal requirements, such building and safety codes.	\$210.00	x			
Construction Manager V	Bachelor's degree in Construction Management, Engineering or related field. Master's degree preferred.	Optional Certifications may include AAAE, LEED, PMP, PE, and/or any other relevant Professional Licensure or Certification.	20 years or more Construction Management experience, preferably on airport projects and large complex multi year projects. Manage a team of construction managers.	Plan, coordinate, budget, and supervise construction projects and/or project packages from start to finish. Prepare cost estimates, budgets, and work timetables, often in conjunction with other specialists. Interpret and explain contracts, requirements and technical information to other professionals. Collaborate with architects, engineers, designers and other construction specialists. Monitor projects and report progress and budget matters. Respond to work delays, emergencies, and other problems with the project. Ensure that the project complies with legal requirements, such building and safety codes.	\$230.00	x			
Contract Administrator I	Bachelor's degree in an engineering or business related field, as well as training in procurement, contract, construction, and commercial law.	Experience with project management software preferred.	3 years or more experience in the administration of commercial/government contracts.	Performs a broad range of contract administrative duties, including procurements, billings, insurance, bonding, and compliance.	\$85.00	x			
Contract Administrator II	Bachelor's degree in an engineering or business related field, as well as training in procurement, contract, construction, and commercial law.	Experience with project management software preferred.	5 years or more experience in the administration of commercial/government contracts.	Performs a broad range of contract administrative duties, including procurements, billings, insurance, bonding, and compliance.	\$110.00	x			
Contract Administrator III	Bachelor's degree in an engineering or business related field, as well as training in procurement, contract, construction, and commercial law.	Experience with project management software preferred.	10 years or more experience in the administration of commercial/government contracts.	Works in collaboration with the Project Management team to ensure projects are delivered in compliance with all contractual terms and conditions and LAWA, City, State and Federal requirements.	\$140.00	x			

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Job Title/Paygrade	Minimum Education Level	Professional Licenses & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
Cost Engineer I	Bachelor's degree in Engineering, Construction Management or related field	Certifications may include PMP, PE, and/or any other relevant Professional Licensure or Certification. Preferred cost engineer certification, i.e. CCE, CCP	3 years or more of cost engineering experience directly related to construction projects, preferably aviation projects	Manages project cost, involving such activities as estimating, cost control, cost forecasting, investment appraisal and risk analysis. Develops and monitors budget/cost plans, seeking the optimum balance between cost, quality and time requirements. Interfaces closely with related disciplines involved in cost, budget, schedule, management and planning. Duties extend beyond preparing cost estimates and schedules by helping project manager determine resources and support assessment and decision-making.	\$110.00	x			
Cost Engineer II	Bachelor's degree in Engineering, Construction Management or related field	Certifications may include PMP, PE, and/or any other relevant Professional Licensure or Certification. Required cost engineer certification, i.e. CCE, CCP	5 years or more of cost engineering experience directly related to construction projects, preferably aviation projects	Manages project cost, involving such activities as estimating, cost control, cost forecasting, investment appraisal and risk analysis. Develops and monitors budget/cost plans, seeking the optimum balance between cost, quality and time requirements. Interfaces closely with related disciplines involved in cost, budget, schedule, management and planning. Duties extend beyond preparing cost estimates and schedules by helping project manager determine resources and support assessment and decision-making.	\$140.00	x			
Cost Engineer III	Bachelor's degree in Engineering, Construction Management or related field	Certifications may include PMP, PE, and/or any other relevant Professional Licensure or Certification. Required cost engineer certification, i.e. CCE, CCP	10 years or more of cost engineering experience directly related to construction projects, preferably aviation projects; Experience managing a team of cost engineers	Manages project's cost, involving such activities as estimating, cost control, cost forecasting, investment appraisal and risk analysis. Develops and monitors budget/cost plans, seeking the optimum balance between cost, quality and time requirements. Interfaces closely with related disciplines involved in cost, budget, schedule, management and planning. Duties extend beyond preparing cost estimates and schedules by helping project manager determine resources and support assessment and decision-making.	\$170.00	x			
Cost Estimator I	Bachelor's degree in Engineering, Construction Management or related field.	Optional Certifications may include PMP, PE, and/or any other relevant Professional Licensure or Certification	3 years or more of estimating experience directly related to both engineering and construction projects	Prepares pre-design cost estimates based on scope and project type. Prepares construction cost estimates from drawings, outlines, and specifications, on a variety of project types, reviews contractor and consultant cost proposals, negotiates change orders.	\$110.00	x			
Cost Estimator II	Bachelor's degree in Engineering, Construction Management or related field.	Optional Certifications may include PMP, PE, and/or any other relevant Professional Licensure or Certification. Required to have certified estimating professional credentials.	5 years or more of estimating experience directly related to both engineering and construction projects	Prepares pre-design cost estimates based on scope and project type. Prepares construction cost estimates from drawings, outlines, and specifications, on a variety of project types, reviews contractor and consultant cost proposals, negotiates change orders.	\$140.00	x			
Cost Estimator III	Bachelor's or Master's degree in Engineering, Construction Management or related field.	Certifications required, may include PMP, PE, and/or any other relevant Professional Licensure or Certification. Required to have certified estimating professional credentials.	10 years or more of estimating experience directly related to both engineering and construction projects. Experience managing a team of cost estimators.	Performs more complex assignments and may lead a team of estimators engaged in the following: Prepares pre-design cost estimates based on scope and project type. Prepares construction cost estimates from drawings, outlines, and specifications, on a variety of project types, reviews contractor and consultant cost proposals, negotiates change orders.	\$170.00	x			
Cost Estimator IV	Bachelor's or Master's degree in Engineering, Construction Management or related field. Master's degree preferred.	Certifications required, may include PMP, PE, and/or any other relevant Professional Licensure or Certification. Required to have certified estimating professional credentials.	15 years or more of general estimating experience directly related to both engineering and construction projects. Experience managing a team of cost estimators.  Has demonstrable specialized experience/area of expertise.	All of the duties associated with Cost Estimator III, plus specialized experience and/or expertise required for the successful delivery of specific cost estimating work.	\$200.00	x			
Cost Estimator V	Bachelor's or Master's degree in Engineering, Construction Management or related field. Master's degree strongly preferred.	Certifications required, may include PMP, PE, and/or any other relevant Professional Licensure or Certification. Required to have certified estimating professional credentials.	20 years or more of general estimating experience directly related to both engineering and construction projects.  Has demonstrable specialized experience/area of expertise.	All of the duties associated with Cost Estimator III, plus specialized experience and/or expertise required for the successful delivery of specific cost estimating work.	\$220.00	x			
Design Manager I	Bachelor's or Master's Degree in Architecture, Engineering, and/or related field	Professionally Licensed Architect and/or Engineer preferred	5 or more years of experience in managing the design of large, complex building projects, utilities and infrastructure improvements. Design management of aviation improvements experience preferred.	Ensures compliance with program/project design criteria requirements, coordinates with all stakeholders to assure design accuracy and quality. Manages a smaller project or a smaller aspect of a larger project. Frequently supports a Design Manager III for larger projects.	\$170.00	x			
Design Manager II	Bachelor's or Master's Degree in Architecture, Engineering, and/or related field	Professionally Licensed Architect and/or Engineer preferred	10 years or more of experience in managing the design of large, complex building projects, utilities and infrastructure improvements. Design management of complex aviation improvements experience preferred.	Ensures compliance with program/project design criteria requirements, coordinates with all stakeholders to assure design accuracy and quality. Manages a smaller project or a smaller aspect of a larger project. Frequently supports a Design Manager III for larger projects.	\$140.00	x			

**EXHIBIT 1: POSITION DESCRIPTIONS, KEY PERSONNEL & COMMON RATES**

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						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
Design Manager III	Bachelor's or Master's Degree in Architecture, Engineering, and/or related field	Professionally Licensed Architect and/or Engineer strongly preferred	15 years or more of experience in managing the design of large, complex building projects, utilities and infrastructure improvements. Design management of complex aviation improvements experience required. Experienced managing a team of design professionals.	Manages a Team of team of architects, engineers, and other professionals to guide the design, permitting, and construction-procurement of various airport capital improvement projects	\$170.00	x			
Digital Specialist I	Bachelor's degree in IT or related field	IT certifications preferred.	5 years or more experience working in an enterprise environment particularly with infrastructure systems such as Cisco, SQL, or equivalents. Experience working with Microsoft 365, SharePoint, Dataverse, Acrobat, Java, and Flash.	Create, develop, and improve digital systems and tools, physical and virtual infrastructure, taking a lead role in overseeing the entire process from concept to implementation. Develop, refine and implement LAWA Digital requirements as necessary. Configure and evaluate system architecture, and use modeling and testing to assess and refine designs.	\$85.00	x			
Digital Specialist II	Bachelor's degree in IT or related field.	IT certifications required.	10 years or more experience working in an enterprise environment particularly with infrastructure systems such as Cisco, SQL, or equivalents. Experience working with Microsoft 365, SharePoint, Dataverse, Acrobat, Java, and Flash.	Create, develop, and improve digital systems and tools, physical and virtual infrastructure, taking a lead role in overseeing the entire process from concept to implementation. Develop, refine and implement LAWA Digital requirements as necessary. Configure and evaluate system architecture, and use modeling and testing to assess and refine designs.	\$120.00	x			
Digital Specialist III	Bachelor's degree in IT or related field.	IT certifications required.	15 years or more experience working in an enterprise environment particularly with infrastructure systems such as Cisco, SQL, or equivalents. Experience working with Microsoft 365, SharePoint, Dataverse, Acrobat, Java, and Flash.	Create, develop, and improve digital systems and tools, physical and virtual infrastructure, taking a lead role in overseeing the entire process from concept to implementation. Develop, refine and implement LAWA Digital requirements as necessary. Configure and evaluate system architecture, and use modeling and testing to assess and refine designs.	\$140.00	x			
Document Control Technician I	Two-year technical degree	Certifications for document control professionals highly desirable	5 years or more of experience with document processing and data management.	Receives and sends project documents to project staff, responds to records requests, and assists in the preparation of project files and administrative record for final closeout and retention.	\$75.00	x			
Document Control Technician II	Two-year technical degree	Certifications for document control professionals highly desirable	5-10 years' experience with document processing, data management, and document processing.	Manages the dissemination of project documents to project staff, maintains both hard copy and electronic files, responds to records requests, and prepares project files and administrative record for final closeout and retention.	\$85.00	x			
Document Control Technician III	Two-year technical degree Bachelor's degree preferred	Certifications for document control professionals highly desirable	10 years or more of experience with document processing, data management, and document processing. Experience managing a team of document control technicians.	Manages project documents, maintains both hard copy and electronic files, and coordinates the project files and administrative records for final closeout and retention. Collaborate with legal team to respond to administrative record requests and/or legal challenges.	\$120.00	x			
EIT Economic Impact Team Manager <i>*Key Personnel for Scope Category 2 Only</i>	B.S. / B.A. degree in engineering, construction, or business-related field; Master's degree preferred.	Relevant Professional License and/or Certifications are preferred.	15+ years of experience in construction project or program management; Experience in alternative project delivery methods including construction manager at risk and design-build preferred	Responsible for the day-to-day management of the TDG Economic Impact Team (EIT) and implementation of the EIT CIP Strategic Execution Plan; Monitors and enforces contract provisions for inclusivity, workforce development, and prompt payment related to the CIP; Develops and uses custom reporting and applications to monitor compliance and improve processes; Develops training and workforce pathway programs; Works develop and review RFP technical requirements to maximize economic impact through all CIP projects; Monitors and supports enforcement of workforce development and business inclusion contract provisions; coordinates RFQ/RFP development between The Development Group and Strategic Sourcing Division; Monitors adherence to CA and federal procurement guidelines; and provides advice on best practices and lessons learned; Coordinates strategies and activities with and submits reports to the LAWA Director of Economic Impact & Transformation and the Capital Program Executive/Chief Development Officer.	\$200.00		x		
EIT Labor Compliance Specialist I	B.S. / B.A. degree or business-related field	Relevant certifications highly desired.	Minimum of 5 years of experience performing Labor Compliance Analyst duties for comparable publicly funded projects/programs. Knowledge of LCP Tracker required.	Works with Economic Impact Team identifying applicability of state/federal prevailing wage requirements, provide state and federal prevailing wage rates for inclusion in contract solicitation documents; review CPR submittals and analyze for potential compliance violations; assist contractors with compliance inquiries; and analyze LCP Tracker reports for compliance trends.	\$90.00			x	



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EIT Labor Compliance Specialist III	B.S. / B.A. degree or business-related field	Relevant certifications highly desired.	Minimum of 6 to 9 years of experience performing Labor Compliance Analyst duties for a public agency mega project(s). High proficiency use of LCP Tracker required.	Works with Economic Impact Team identifying applicability of state/federal prevailing wage requirements, provide state and federal prevailing wage rates for inclusion in contract solicitation documents; review CPR submittals and analyze for potential compliance violations; assist contractors with compliance inquiries; and analyze LCP Tracker reports for compliance trends; Coordinates with LAWA Project Team and City of Los Angeles Office of Contract Compliance Public Works - Bureau of Contract Administration (BCA) to present labor compliance requirements at pre-bid and pre-construction meetings for contracts subject to the payment of prevailing wages; Respond to prevailing wage questions/concerns/matters that may arise from contractors and construction workers; Review contractor labor policies for compliance with state and federal regulations	\$120.00			X	
EIT Labor Compliance Specialist III	B.S. / B.A. degree or business-related field	Relevant certifications highly desired.	Minimum of 10+ years of experience performing senior level labor compliance duties for a public agency(ies) on multi-billion dollar capital programs. High proficiency of LCP Tracker required.	Works with Economic Impact Team to help generate KPI performance reports for workforce and inclusivity; maintain and optimize business engagement database; Ad hoc data and compliance analyses; help maintain compliance reports and performance dashboards; may support procurements in regards to the economic impact through all CIP projects; Monitor and support enforcement of workforce development and business inclusion provisions; Report, track and monitor contract compliance with economic impact contract requirements; Provide critical program support to develop clear framework and effective procedures to standardize, clarify, and implement quality control and best practices to maximize opportunity through CIP projects; and Ensure that the intent and objectives of LAWA'S economic impact initiatives are set forth clearly and implemented consistently, effectively, and professionally.	\$140.00			X	
EIT Labor Compliance Specialist IV	B.S. / B.A. degree or business-related field	Relevant certifications highly desired.	Minimum of 10+ years of experience performing senior level labor compliance duties for a public agency(ies) on multi-billion dollar capital programs. High proficiency of LCP Tracker required.	Works with Economic Impact Team to help generate KPI performance reports for workforce and inclusivity; maintain and optimize business engagement database; Ad hoc data and compliance analyses; help maintain compliance reports and performance dashboards; Works with Economic Impact Team identifying applicability of state/federal prevailing wage requirements, provides state and federal prevailing wage rates for inclusion in contract solicitation documents; Coordinates with LAWA Project Team and City of LA Office of Contract Compliance Public Works - Bureau of Contract Administration to present labor compliance requirements at pre-bid and pre-construction meetings for contracts subject to the payment of prevailing wages; Review contractor labor policies for compliance with state and federal regulations; and provide contractor and staff training to ensure proactive compliance approach.	\$160.00			X	
EIT Labor Compliance Specialist V	B.S. / B.A. degree or business-related field	Relevant certifications highly desired.	Minimum of 15+ years of experience performing senior level labor compliance duties for a public agency(ies) on multi-billion dollar capital programs. High proficiency of LCP Tracker required.	Works with Economic Impact Team to help generate KPI performance reports for workforce and inclusivity; maintain and optimize business engagement database; Ad hoc data and compliance analyses; help maintain compliance reports and performance dashboards; Works with Economic Impact Team identifying applicability of state/federal prevailing wage requirements, provides state and federal prevailing wage rates for inclusion in contract solicitation documents; Coordinates with LAWA Project Team and City of LA Office of Contract Compliance Public Works - Bureau of Contract Administration to present labor compliance requirements at pre-bid and pre-construction meetings for contracts subject to the payment of prevailing wages; Review contractor labor policies for compliance with state and federal regulations; and provide contractor and staff training to ensure proactive compliance approach; Respond to requests regarding certified payroll reports and/or other payroll related/labor compliance documents; Track changes and updates to state and federal labor compliance and prevailing wage regulations and standards; with the assistance of the LCO apply changes/updates to the labor compliance procedures and practices accordingly; Act as the main point of interaction between the LAWA, BCA, and the LCPTracker team.	\$180.00			X	
EIT Workforce Development Coordinator I	AA Degree	None	Minimum 2 years of experience conducting outreach for local worker hiring program or community-based workforce development program	Works with the Economic Impact Team to help develop, implement and support workforce development initiatives and/or programs such as college internship program and youth STEM engagement; Coordinates with LAWA Staff to monitor and track workforce development metrics and compile bi-weekly reports; coordinates with primes and subs to monitor worker availability and demand to maximize local worker placement.	\$90.00			X	
EIT Workforce Development Coordinator II	AA Degree or Bachelor's degree	None	Minimum 3 to 5 years of experience working on local worker hiring program for a mega project and/or multi-billion dollar capital program. Knowledge of LCP Tracker helpful.	Works with the Economic Impact Team to monitor and track workforce development metrics and compile performance reports including developer/prime activities related to training, youth, and disadvantaged worker outreach, workforce development, and community engagement/training opportunities; Review and assess contractor compliance with approved Inclusion and Workforce Development Plans; Coordinate with LAWA staff, HireLAX, developer/primes/subs and other City Departments on workforce development efforts; Coordinates with primes and subs to monitor worker availability and demand to maximize local worker placement, and monitor compliance with contract requirements.	\$120.00			X	

**EXHIBIT 1: POSITION DESCRIPTIONS, KEY PERSONNEL & COMMON RATES**

Consultant staff are expected to exhibit high work standards, self-motivation, ethical work practices, collaborative spirit, and assist in development of LAWA best practices to support a large-scale capital development program. Consultant's Services may include, but not be limited to, the duties listed below for each position. LAWA reserves the right to add or amend the list of positions as deemed necessary. Further duties and responsibilities for each position may be provided on future solicitations or specific Requests for Task Orders Proposals. Key Personnel are denoted by shaded rows.

\* All positions will be available at the Common Rates for Specialty Services (Scope Category 3) on a Task Order by Task Order basis. Additional positions may be added by LAWA in accordance with Section 7.1.c of the Agreement.

Job Title/Paygrade	Minimum Education Level	Professional Licenses & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
EIT Workforce Development Coordinator III	Bachelor's degree	None	6 to 10 years of experience or more managing local workforce program on a mega project or capital program or senior level HR experience with hiring and/or training program of disadvantaged youth or adults. Knowledge of LCP Tracker helpful.	Works with the Economic Impact Team to monitor and track workforce development metrics and complete performance reports including developer/prime activities related to training, youth, and disadvantaged worker outreach, workforce development, and community engagement/training opportunities. Review and assess contractor compliance with approved Inclusion and Workforce Development Plans. Coordinate with LAWA staff, HireLAX, developers/primes/subs and other City Departments on workforce development efforts; Coordinates with primes and subs to monitor worker availability and demand to maximize local worker placement, and monitor compliance with contract requirements.	\$140.00			X	
EIT Workforce Development Coordinator IV	Bachelor's degree	None	15 years of experience or more managing local workforce program on a mega project or capital program or senior level HR experience with hiring and/or training program of disadvantaged youth or adults. Knowledge of LCP Tracker helpful.	Works with the Economic Impact Team to monitor and track workforce development metrics and complete performance reports including developer/prime activities related to training, youth, and disadvantaged worker outreach, workforce development, and community engagement/training opportunities. Review and assess contractor compliance with approved Inclusion and Workforce Development Plans. Coordinate with LAWA staff, HireLAX, developers/primes/subs and other City Departments on workforce development efforts; Coordinates with primes and subs to monitor worker availability and demand to maximize local worker placement, and monitor compliance with contract requirements.	\$160.00			X	
EIT Workforce Development Coordinator V	Bachelor's degree	None	20 years of experience or more managing local workforce program on a mega project or capital program or senior level HR experience with hiring and/or training program of disadvantaged youth or adults. Knowledge of LCP Tracker helpful.	Works with the Economic Impact Team to monitor and track workforce development metrics and complete performance reports including developer/prime activities related to training, youth, and disadvantaged worker outreach, workforce development, and community engagement/training opportunities. Review and assess contractor compliance with approved Inclusion and Workforce Development Plans. Coordinate with LAWA staff, HireLAX, developers/primes/subs and other City Departments on workforce development efforts; Coordinates with primes and subs to monitor worker availability and demand to maximize local worker placement, and monitor compliance with contract requirements.	\$180.00				
Engineer I	Bachelor's degree in Engineering	Optional Certifications may include AAAE, LEED, PMP, PE, and/or any other relevant Professional Licensure or Certification.	Up to 5 years' experience, preferably on airport projects	Manages & produces engineering deliverables to support the planning, design, procurement, construction, operations, and maintenance of LAWA facilities. Engineering Disciplines may include Civil, Structural, Mechanical, Electrical, Plumbing, Transportation, Geotechnical, etc.  Common tasks & deliverables may include Planning Studies, Design-Standards, Project Definition Book (PDB), Basis of Design (BOD), Concept Design, Schematic Design, Design Development, Plan-Check & Permitting, Construction Documents, Bidding & Procurement Support, Construction Administration, Stakeholder Outreach, Drawings, Specifications, Technical Reports, Presentations, etc.	\$110.00	X			
Engineer II	Bachelor's or Master's degree in Engineering	Licensed Engineer or EIT required (preferably by CA Board of Engineers)  Optional Certifications may include AAAE, LEED, PMP, etc., and/or any other relevant Professional Licensure or Certification.	5 years or more experience, preferably on airport projects	Manages & produces engineering deliverables to support the planning, design, procurement, construction, operations, and maintenance of LAWA facilities. Engineering Disciplines may include Civil, Structural, Mechanical, Electrical, Plumbing, Transportation, Geotechnical, etc.  Common tasks & deliverables may include Planning Studies, Design-Standards, Project Definition Book (PDB), Basis of Design (BOD), Concept Design, Schematic Design, Design Development, Plan-Check & Permitting, Construction Documents, Bidding & Procurement Support, Construction Administration, Stakeholder Outreach, Drawings, Specifications, Technical Reports, Presentations, etc.	\$150.00	X			
Engineer III	Bachelor's or Master's degree in Engineering	Licensed Engineer (preferably by CA Board of Engineers) is required. For structural engineers, SE is preferred. For geotechnical engineers GE is preferred.  Optional Certifications may include AAAE, LEED, PMP, etc., and/or any other relevant Professional Licensure or Certification.	10 years or more experience, preferably on airport projects	Manages & produces engineering deliverables to support the planning, design, procurement, construction, operations, and maintenance of LAWA facilities. Engineering Disciplines may include Civil, Structural, Mechanical, Electrical, Plumbing, Transportation, Geotechnical, etc.  Common tasks & deliverables may include Planning Studies, Design-Standards, Project Definition Book (PDB), Basis of Design (BOD), Concept Design, Schematic Design, Design Development, Plan-Check & Permitting, Construction Documents, Bidding & Procurement Support, Construction Administration, Stakeholder Outreach, Drawings, Specifications, Technical Reports, Presentations, etc.	\$200.00	X			

**EXHIBIT 1: POSITION DESCRIPTIONS, KEY PERSONNEL & COMMON RATES**

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 \* All positions will be available at the Common Rates for Specialty Services (Scope Category 3) on a Task Order by Task Order basis. Additional positions may be added by LAWA in accordance with Section 7.1.c of the Agreement.

Job Title/Paygrade	Minimum Education Level	Professional Licenses & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
Engineer IV	Bachelor's or Master's degree in Engineering	Licensed Engineer (preferably by CA Board of Engineers) is required. For structural engineers, SE is strongly preferred. For geotechnical engineers GE is strongly preferred.  Optional Certifications may include AIAA, LEED, PMP, etc., and/or any other relevant Professional Licensure or Certification	15 years or more experience, preferably on airport projects. Managing team of engineers working on multiple projects.  Has demonstrable specialized experience/area of expertise.	Manages & produces engineering deliverables to support the planning, design, procurement, construction, operations, and maintenance of LAWA facilities. Engineering Disciplines may include Civil, Structural, Mechanical, Electrical, Plumbing, Transportation, Geotechnical, etc.  Common tasks & deliverables may include Planning Studies, Design-Standards, Project Definition Book (PDB), Basis of Design (BOD), Concept Design, Schematic Design, Design Development, Plan-Check & Permitting, Construction Documents, Bidding & Procurement Support, Construction Administration, Stakeholder Outreach, Drawings, Specifications, Technical Reports, Presentations, etc.	\$260.00	x			
Engineer V	Bachelor's or Master's degree in Engineering (preferably Master's)	Licensed Engineer (preferably by CA Board of Engineers) is required. For structural engineers, SE is strongly preferred. For geotechnical engineers GE is strongly preferred.  Optional Certifications may include AIAA, LEED, PMP, etc., and/or any other relevant Professional Licensure or Certification	20 years or more experience, preferably on airport projects. Managing large team of engineers working on multiple complex projects.  Has demonstrable specialized experience/area of expertise.	Manages large team of engineers working on multiple, complex projects. Manages & produces engineering deliverables to support the planning, design, procurement, construction, operations, and maintenance of LAWA facilities. Engineering Disciplines may include Civil, Structural, Mechanical, Electrical, Plumbing, Transportation, Geotechnical, etc.  Common tasks & deliverables may include Planning Studies, Design-Standards, Project Definition Book (PDB), Basis of Design (BOD), Concept Design, Schematic Design, Design Development, Plan-Check & Permitting, Construction Documents, Bidding & Procurement Support, Construction Administration, Stakeholder Outreach, Drawings, Specifications, Technical Reports, Presentations, etc.	\$300.00	x			
Field Engineer I	Bachelor's degree in Engineering, Construction Management or other related field	Optional Certifications may include AIAA, LEED, PMP, PE, and/or any other relevant Professional Licensure or Certification.	5 years or more experience, preferably on airport projects	On-site oversight and coordination of construction activities between contractors and subcontractors, directing crews or workers on-site as necessary, and reporting on project status. Ensure on-site construction activities are on schedule and engineering designs are being followed, and acting to address delays, risks and deviations as necessary, typically in conjunction with office engineer, construction managers, project managers and others.	\$90.00	x			
Field Engineer II	Bachelor's degree in Engineering, Construction Management or other related field	Licensed Engineer (preferably by CA Board of Engineers) is preferred.  Optional Certifications may include AIAA, LEED, PMP, etc., and/or any other relevant Professional Licensure or Certification	10 years or more experience, preferably on airport projects	On-site oversight and coordination of construction activities between contractors and subcontractors, directing crews or workers on-site as necessary, and reporting on project status. Ensure on-site construction activities are on schedule and engineering designs are being followed, and acting to address delays, risks and deviations as necessary, typically in conjunction with office engineer, construction managers, project managers and others.	\$115.00	x			
Field Engineer III	Bachelor's degree in Engineering, Construction Management or other related field. Masters degree preferred.	Licensed Engineer (preferably by CA Board of Engineers) is preferred.  Optional Certifications may include AIAA, LEED, PMP, etc., and/or any other relevant Professional Licensure or Certification	15 years or more experience, preferably on airport projects	On-site oversight and coordination of construction activities between contractors and subcontractors, directing crews or workers on-site as necessary, and reporting on project status. Ensure on-site construction activities are on schedule and engineering designs are being followed, and acting to address delays, risks and deviations as necessary, typically in conjunction with office engineer, construction managers, project managers and others.	\$130.00	x			
Geologist I	Bachelor's degree in Geology, Chemistry, Physics, Mathematics, or other related field required.	Relevant Professional Licensure & Certifications.	5 years of geological experience	Assists in conducting research and analysis on geologic information/data to identify potential impacts from the implementation of proposed projects.	\$85.00	x			
Geologist II	Bachelor's or Master's degree in Geology, Chemistry, Physics, Mathematics, or other related field required.	Relevant Professional Licensure & Certifications.	10 years or more of geological experience	Conducts research and analysis on geologic information/data to identify potential impacts from the implementation of proposed projects. Assists with the development of technical reports and mitigation measures to mitigate impacts.	\$100.00	x			
Geologist III	Bachelor's or Master's degree in Geology, Chemistry, Physics, Mathematics, or other related field required. Master's degree preferred.	Certified by the Applied and Natural Science Accreditation Commission of ASSET (preferred but not required) and any relevant Professional Licensure and/or Certifications.	15 years or more of geological experience	Manages research and analysis on geologic information/data to identify potential impacts from the implementation of proposed projects. Manages the development of technical reports and mitigation measures to mitigate impacts. Manage field investigations to ensure the mapping and evaluating of geologic data. Must have the ability to prepare and interpret geologic maps, cross sections, stratigraphic columns, and written reports.	\$120.00	x			

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Job Title/Paygrade	Minimum Education Level	Professional Licenses & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
GIS Specialist I	Bachelor's degree from a recognized college or university with a major in Geography, Computer Science, or related field	Relevant Certifications.	5 years or more experience working in Architecture or Construction Management with specific focus on GIS and Building Information Modeling (BIM), preferably on airport projects.	Prepares data related to GIS in support of Proposed Project definitions and analysis.	\$90.00	x			
GIS Specialist II	Bachelor's degree from a recognized college or university with a major in Geography, Computer Science, or related field	GIS certifications are required, such as GIS Professional (GISP).	10 years or more experience working in Architecture or Construction Management with specific focus on GIS and Building Information Modeling (BIM), preferably on airport projects.	May coordinate data related to GIS in support of Proposed Project definitions and analysis, and QA/QC of data for existing/proposed facilities and infrastructure. Assist in building CADD standards compliance review, support as-built/O&M data delivery at closeout.	\$120.00	x			
GIS Specialist III	Bachelor's degree from a recognized college or university with a major in Geography, Computer Science, or related field	GIS certifications are required, such as GIS Professional (GISP).	15 years or more experience working in Architecture or Construction Management with specific focus on GIS and Building Information Modeling (BIM), preferably on airport projects. Experience managing a project or a team of GIS specialists.	Manages and maintains data related to GIS in support of Proposed Project definitions and analysis, and QA/QC of data for existing/proposed facilities and infrastructure. Build CADD standards compliance review, support as-built/O&M data delivery at closeout.	\$140.00	x			
Graphic Designer I	Bachelor's degree in Graphic Design, Art or related field preferred.	Relevant Certifications.	5 years or more of full-time paid experience preparing graphic displays, descriptive charts, brochures or maps for commercial or public use.	Assists in preparing ads, notices, posters, pamphlets, displays, signs, websites, and exhibits for informational, educational, and regulatory-required purposes; designs and lays out brochures, covers, and exhibits for technical and administrative reports and presentations.	\$60.00	x			
Graphic Designer II	Bachelor's degree in Graphic Design, Art or related field preferred.	Relevant Certifications.	10 years or more of full-time paid experience preparing graphic displays, descriptive charts, brochures or maps for commercial or public use.	Prepares ads, notices, posters, pamphlets, displays, signs, websites, and exhibits for informational, educational, and regulatory-required purposes; designs and lays out brochures, covers, and exhibits for technical and administrative reports and presentations; may translate statistical and other data into charts, graphs, illustrations and projection slides.	\$75.00	x			
Graphic Designer III	Bachelor's or Master's degree in Graphic Design, Art or related field preferred.	Relevant Certifications.	15 years or more of full-time paid experience preparing graphic displays, descriptive charts, brochures or maps for commercial or public use.	Designs, coordinates and prepares ads, notices, posters, pamphlets, displays, signs, websites, and exhibits for informational, educational, and regulatory-required purposes; designs and lays out brochures, covers, and exhibits for technical and administrative reports and presentations; translates statistical and other data into charts, graphs, illustrations and projection slides.	\$100.00	x			
Graphic Designer IV	Bachelor's or Master's degree in Graphic Design, Art or related field preferred.	Relevant Certifications.	20 years or more of full-time paid experience preparing graphic displays, descriptive charts, brochures or maps for commercial or public use.	Designs, coordinates and prepares ads, notices, posters, pamphlets, displays, signs, websites, and exhibits for informational, educational, and regulatory-required purposes; designs and lays out brochures, covers, and exhibits for technical and administrative reports and presentations; translates statistical and other data into charts, graphs, illustrations and projection slides.	\$120.00	x			
Inspection Quality Assurance Assistant Manager	Bachelor's degree in Civil Engineering or relevant field	Optional Certifications may include AAAS, LEED, PMP, PE, and/or any other relevant Professional Licensure or Certification.	10 years or more of experience providing quality assurance on vertical, tunnel or heavy civil construction types projects.	Assists the Quality Assurance and Construction Inspection Division (QACID) in the review and administration of Contractors' quality control submittals and in the evaluation and development of quality assurance (QA) standards and tools and procedures manual documents; assists in identifying problems/deficiencies, coordinates with managers and professional staff to obtain input/feedback and prepares summary reports with recommendations. The Assistant Quality Assurance Manager assists with the preparation and implementation of changes and/or updates to the Program Delivery Manual (PDM) procedures as appropriate and provides training to staff as needed. Have the ability to set priorities, the ability to make decisions and work effectively with minimal supervision, the ability to deal tactfully and effectively with LAWA stakeholders, contractors, construction workers, the public and must conduct themselves in a professional manner at all times.	\$160.00		x		
Inspector, Construction	High school diploma (or equivalent)	30-hour Cal-OSHA training prior to assignment. The 30-hour training will have been received within the last 4 years.	5 years or more of experience performing inspection of large scale Public Works type projects.	Inspects the construction of a wide variety of airport improvements, utilities projects to ensure conformance to plans, specifications, contracts, permits, environmental documents, agreements for work, and may provide construction inspection support. Documents daily progress of the work, prepares monthly progress payment request, tracks various changes, verifies time and material work, measures and documents job quantities. Documentation and information retrieval may require computer literacy skills. Construction Inspectors must have the ability to set priorities, the ability to make decisions and work effectively with minimal supervision, the ability to deal tactfully and effectively with LAWA stakeholders, contractors, construction workers, the public and must conduct themselves in a professional manner at all times.	Subject to Prevailing Wage		x		



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Job Title/Paygrade	Minimum Education Level	Professional Licenses & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
Inspector, Deputy Building	High school diploma (or equivalent)	Valid Los Angeles City Department of Building and Safety (LADBS) license for the scope of work being inspected; have a thorough knowledge of building construction practices, and be experienced in one or more of the expertise areas listed below: -Reinforced concrete -Structural Steel and Welding -Prestressed Concrete Controlled Activities: -Sprayed Applied Fireproofing -Drilled-In Anchors -Shotcrete Soils/Grading -Seismic Resistance 30-hour Cal-OSHA training prior to assignment. The 30-hour training will have been received within the last 4 years.	5 years or more of experience performing as a LADBS Deputy Building Inspector large scale type projects	Read and interpret structural building drawings, applicable building codes, contract specifications, applicable standards and shop structural drawings; verify compliance with the aforementioned contract documents; and communicate effectively with Contractors, engineers, architects, and project management staff. Documents daily progress of the work, prepare monthly progress payment request, track various changes, verify time and material work, measure and document job quantities. Documentation and information retrieval may require computer literacy skills. Deputy Building Inspectors must have the ability to set priorities, the ability to make decisions and work effectively with minimal supervision, the ability to deal tactfully and effectively with LAWA stakeholders, contractors, construction workers, the public and must conduct themselves in a professional manner at all times.	Subject to Prevailing Wage		X		
Inspector, Electrical/IT	High school diploma (or equivalent)	Current ICC Certification as a Commercial Electrical Inspector;  Proof of NFPE-70E standards. Completion of training must have been achieved within the last 3 years  30-hour Cal-OSHA training prior to assignment. The 30-hour training will have been received within the last 4 years.	Electrical/IT inspection staff shall have at 3 years or more of experience performing electrical/IT inspections; For task on the Airfield, 3 years or more of experience with airfield lighting is required.	Electrical/IT inspection staff shall have a thorough knowledge of the methods, materials and techniques of the electrical/IT trade; the ability to diagnose violations and hazards in new and existing electrical/IT installations and take a proactive approach during construction; have a general understanding of low voltage systems including fire/life safety and information technology; have the ability to read and interpret contract documents, electrical codes, applicable standards. Electrical/IT Inspectors must have the ability to set priorities, the ability to make decisions and work effectively with minimal supervision, the ability to deal tactfully and effectively with LAWA stakeholders, contractors, construction workers, the public and must conduct themselves in a professional manner at all times.	Subject to Prevailing Wage		X		
Inspector, Mechanical	High school diploma (or equivalent)	Current ICC Certification as a Commercial Mechanical Inspector;  30-hour Cal-OSHA training prior to assignment. The 30-hour training will have been received within the last 4 years.	3 years or more of experience performing mechanical inspections on large scale Public Works type projects	Mechanical inspection staff possess a thorough knowledge of the materials and methods used in the installation of plumbing, heating, air conditioning and refrigeration installations; shall have the ability to diagnose hazards of unsanitary conditions caused by faulty materials or poor workmanship. Document daily progress of work and inspect construction activities by applying knowledge of the materials and methods used in the installation of plumbing, heating, air conditioning and refrigeration installations; Diagnose and document hazards of unsanitary conditions caused by faulty materials or poor workmanship. Mechanical Inspectors must have the ability to set priorities, the ability to make decisions and work effectively with minimal supervision, the ability to deal tactfully and effectively with LAWA stakeholders, contractors, construction workers, the public and must conduct themselves in a professional manner at all times.	Subject to Prevailing Wage		X		
Inspector, Plumbing	High school diploma (or equivalent)	Current ICC Certification as a Commercial Plumbing Inspector; possess a thorough 30-hour Cal-OSHA training prior to assignment. The 30-hour training will have been received within the last 4 years.	3 years or more of experience performing plumbing inspections.	Plumbing inspectors shall have knowledge of the materials and methods used in the installation of plumbing installations; shall have a general understanding of plumbing systems including domestic water and sewage systems; and thorough knowledge of fire sprinkler pipe installations. Documents daily progress of the work, prepares monthly progress payment request, tracks various changes, verifies time and material work, measures and documents job quantities. Documentation and information retrieval may require computer literacy skills.	Subject to Prevailing Wage		X		
Inspector, Shop Fabrication	High school diploma (or equivalent)	Certifications such as CWI and NDT are highly desired and may be required for certain assignments. 30-hour Cal-OSHA training prior to assignment. The 30-hour training will have been received within the last 4 years.	5 years or more of experience performing in-process fabrication inspections of products associated with building and/or airfield construction projects.	Shop Fabrication Inspector shall possess a thorough knowledge of materials and methods used in fabrication processes, welding, coating, electrical equipment, mechanical equipment, architectural metals and specialized fabrications.	\$105.00		X		

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						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
Intern	High school graduate	None	None	Assists in a variety of tasks and activities related to the scope of this contract. The goal is for the candidate to obtain work experience while fostering an interest in the aviation planning and project delivery and to develop the workforce for future projects.	\$30.00	x	x	x	
IT Technical Support I	Bachelor's degree in Computer Science or related field preferred	Relevant Professional License & Certifications preferred.	5 years or more experience	Monitor and maintain computer systems and networks. Identifies, investigates, and resolves users problems with computer software and hardware. Fields support calls, chat, email, and/or other communication from users with inquiries regarding software programming, connectivity, printing, and similar concerns in order to help set up systems or resolve issues. Troubleshoot system and network problems, diagnosing and solving hardware or software faults. Implement new software and hardware installation as required, including analysis of software and hardware usage and recommendations for implementation/improvement.	\$80.00	x			
IT Technical Support II	Bachelor's degree in Computer Science or related field preferred	Relevant Professional License & Certifications preferred.	10 years or more experience	Monitor and maintain computer systems and networks. Identifies, investigates, and resolves users problems with computer software and hardware. Fields support calls, chat, email, and/or other communication from users with inquiries regarding software programming, connectivity, printing, and similar concerns in order to help set up systems or resolve issues. Troubleshoot system and network problems, diagnosing and solving hardware or software faults. Implement new software and hardware installation as required, including analysis of software and hardware usage and recommendations for implementation/improvement.	\$110.00	x			
IT Technical Support III	Bachelor's degree in Computer Science or related field preferred	Relevant Professional License & Certifications preferred.	15 years or more experience	Monitor and maintain computer systems and networks. Identifies, investigates, and resolves users problems with computer software and hardware. Fields support calls, chat, email, and/or other communication from users with inquiries regarding software programming, connectivity, printing, and similar concerns in order to help set up systems or resolve issues. Troubleshoot system and network problems, diagnosing and solving hardware or software faults. Implement new software and hardware installation as required, including analysis of software and hardware usage and recommendations for implementation/improvement.	\$130.00	x			
IT Technical Support Manager	Bachelor's degree in Computer Science or related field preferred	Relevant Professional License & Certifications preferred.	15 years or more experience. Manages IT technical support team to support large complex organizations.	Manages and evaluates the performance of a help desk team, ensuring timely and accurate customer service. Recruit, train, and support help desk representatives and technicians. Establish customer service standards, contribute to improving customer support, and provide feedback to internal teams. Develop reports on team productivity and maintaining a problem-solving attitude to ensure high-quality technical support and enhance user satisfaction. Assists with review, testing, and implementation of technology solutions to increase productivity and efficiency.	\$175.00	x			
Office Engineer I	Bachelor's degree in Engineering, Construction Management or other related field	Optional Certifications may include AAAE, LEED, PMP, PE, and/or any other relevant Professional License or Certification.	5 years or more experience, preferably on airport projects	Maintain organized and detailed construction files, project records and logs. Oversee and review daily field inspector reports. Track, document and manage project issues and conditions, including the management of the construction Request For Information (RFI) and submittal process. Provide and coordinate technical and administrative information to others working on a project to ensure that the work complies with all engineering standards, codes, specifications, and design instructions.	\$100.00	x	x		
Office Engineer II	Bachelor's degree in Engineering, Construction Management or other related field	Licensed Engineer (preferably by CA Board of Engineers) is preferred Optional Certifications may include AAAE, LEED, PMP, etc., and/or any other relevant Professional License or Certification	10 years or more experience, preferably on airport projects	Maintain organized and detailed construction files, project records and logs. Oversee and review daily field inspector reports. Track, document and manage project issues and conditions, including the management of the construction Request For Information (RFI) and submittal process. Provide and coordinate technical and administrative information to others working on a project to ensure that the work complies with all engineering standards, codes, specifications, and design instructions.	\$125.00	x	x		
Office Engineer III	Bachelor's degree in Engineering, Construction Management or other related field. Masters degree preferred.	Licensed Engineer (preferably by CA Board of Engineers) is preferred Optional Certifications may include AAAE, LEED, PMP, etc., and/or any other relevant Professional License or Certification	15 years or more experience, preferably on airport projects Has demonstrable specialized experience/area of expertise.	Maintain organized and detailed construction files, project records and logs. Oversee and review daily field inspector reports. Track, document and manage project issues and conditions, including the management of the construction Request For Information (RFI) and submittal process. Provide and coordinate technical and administrative information to others working on a project to ensure that the work complies with all engineering standards, codes, specifications, and design instructions.	\$140.00	x	x		

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Job Title/Paygrade	Minimum Education Level	Professional Licenses & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
ORAT Consultant I	Bachelor's degree in Architecture, Engineering, Planning or other related technical field required.	Certifications may include APQC, BPMI, IxDA, HFES, ODCP, ODCC, CMC, ACMP, CCMP, PMP	5 years or more experience, preferably on airport projects	Manages & produces deliverables to support and define the Operational Readiness Activation & Transition (ORAT) and other related activities.  Common tasks & deliverables may include Concept of Operations, Stakeholder Outreach, Technical Reports, Training Plans, Transition Plans, Workshops, Presentations, etc.  Works collaboratively with multiple stakeholder groups to define the current state of operations; determine the future state of operations and the ambitions/opportunities offered by new facilities; diagnose any existing shortfalls and how these can be addressed; create plans for training of staff for new facilities/technologies; implement the ORAT process, evaluate potential impacts of new processes/technologies and how best to minimize them through varying tools and techniques.	\$100.00	x			
ORAT Consultant II	Bachelor's degree in Architecture, Engineering, Planning or other related technical field required. Master's degree preferred.	Certifications may include APQC, BPMI, IxDA, HFES, ODCP, ODCC, CMC, ACMP, CCMP, PMP	10 years or more experience, preferably on airport projects	Manages & produces deliverables to support and define the Operational Readiness Activation & Transition (ORAT) and other related activities.  Common tasks & deliverables may include Concept of Operations, Stakeholder Outreach, Technical Reports, Training Plans, Transition Plans, Workshops, Presentations, etc.  Works collaboratively with multiple stakeholder groups to define the current state of operations; determine the future state of operations and the ambitions/opportunities offered by new facilities; diagnose any existing shortfalls and how these can be addressed; create plans for training of staff for new facilities/technologies; implement the ORAT process, evaluate potential impacts of new processes/technologies and how best to minimize them through varying tools and techniques.	\$140.00	x			
ORAT Consultant III	Bachelor's degree in Architecture, Engineering, Planning or other related technical field required. Master's degree preferred.	Certifications may include APQC, BPMI, IxDA, HFES, ODCP, ODCC, CMC, ACMP, CCMP, PMP	15 years or more experience, preferably on airport projects  Including experience leading a large team of ORAT professionals.	Manages & produces deliverables to support and define the Operational Readiness Activation & Transition (ORAT) and other related activities.  Common tasks & deliverables may include Concept of Operations, Stakeholder Outreach, Technical Reports, Training Plans, Transition Plans, Workshops, Presentations, etc.  Works collaboratively with multiple stakeholder groups to define the current state of operations; determine the future state of operations and the ambitions/opportunities offered by new facilities; diagnose any existing shortfalls and how these can be addressed; create plans for training of staff for new facilities/technologies; implement the ORAT process, evaluate potential impacts of new processes/technologies and how best to minimize them through varying tools and techniques.	\$180.00	x			
Planner I	Bachelor's degree in Architecture, Engineering, Planning or other related technical field required.	Optional Certifications may include AIAA, LEED, PMP, PE, AICP etc. or any other relevant Professional License or Certifications.	5 years or more experience, preferably on airport projects	Assist in developing planning documents including: CEQA/NEPA, compliance reviews, consistency determinations, mitigation monitoring reports, entitlement applications, etc. for projects and operational initiatives.	\$100.00	x			
Planner II	Bachelor's or Master's degree in Architecture, Engineering, Planning or other related technical field required. Master's degree preferred.	Planner certification required. Optional Certifications may include AIAA, LEED, PMP, PE, AICP etc. or any other relevant Professional License or Certifications preferred.	10 years or more experience, preferably on airport projects	Works with a multi-discipline teams of architects, engineers, planners, estimators, schedulers, and other qualified professionals to assist in developing planning documents including: CEQA/NEPA, compliance reviews, consistency determinations, mitigation monitoring reports, entitlement applications, etc. for projects and operational initiatives.	\$130.00	x			
Planner III	Bachelor's or Master's degree in Architecture, Engineering, Planning or other related technical field required. Master's degree preferred.	Planner certification required. Optional Certifications may include AIAA, LEED, PMP, PE, AICP etc. or any other relevant Professional License or Certifications strongly preferred.	15 years or more experience, preferably on airport projects  Has demonstrable specialized experience/area of expertise.	Coordinates and may manage a multi-discipline teams of architects, engineers, planners, estimators, schedulers, and other qualified professionals to develop planning documents including: CEQA/NEPA, compliance reviews, consistency determinations, mitigation monitoring reports, entitlement applications, etc. for projects and operational initiatives.	\$150.00	x			
Principal in Charge*	Bachelor's or Master's Degree in Engineering, Project Management, Business, Computer Science, Education, Business/Management, Business/Administration, Urban Planning, Construction, or Architecture	Holds a leadership position in the Applicant (prime firm) reflected by a corporate title, ownership of the firm, or equivalent.	Typically 20+ Years Experience.	The principal shall have a corporate or leadership function in the firm. This role shall have the authority to act as an agent on behalf of the firm in regard to matters regarding the contract and related services.  Issues are escalated to this role, ensures overall satisfaction on the delivery of services, negotiates contractual matters, the LAWA Contractor Assessment is sent to this team member.	\$300.00	x			

\*Key Personnel for Base Scope, to be a member of the prime Applicant firm

**EXHIBIT 1- POSITION DESCRIPTIONS, KEY PERSONNEL & COMMON RATES**

Consultant staff are expected to exhibit high work standards, self-motivation, ethical work practices, collaborative spirit, and assist in development of LAWA best practices to support a large-scale capital development program. Consultant's Services may include, but not be limited to, the duties listed below for each position. LAWA reserves the right to add or amend the list of positions as deemed necessary. Further duties and responsibilities for each position may be provided on future solicitations or specific Requests for Task Orders Proposals. Key Personnel are denoted by shaded rows.

\* All positions will be available at the Common Rates for Specialty Services (Scope Category 3) on a Task Order by Task Order basis. Additional positions may be added by LAWA in accordance with Section 7.1.c of the Agreement.

Job Title/Paygrade	Minimum Education Level	Professional Licenses & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
Project Controls I	Bachelor's Degree in Engineering, Project Management, Business, or other related technical field.	Optional Certifications may include AAAE, LEED, PMP, PE, AICP, PMI-SP etc. or any other relevant Professional Licensure or Certifications.	5 years experience, preferably on airport projects	Responsible for project reporting, controls activities that includes planning / scheduling, cost engineering, cost estimating, cost analysis/control activities, change management. Directs cost estimating, analysis, and control activities. Directs schedule development, maintenance, monitoring, impact identification, and recovery plan development activities.	\$110.00	x			
Project Controls II	Bachelor's Degree in Engineering, Project Management, Business, or other related technical field. Master's degree preferred.	Optional Certifications may include AAAE, LEED, PMP, PE, AICP, PMI-SP etc. or any other relevant Professional Licensure or Certifications.	10 years or more experience, preferably on airport projects	Responsible for project reporting, controls activities that includes planning / scheduling, cost engineering, cost estimating, cost analysis/control activities, change management. Directs cost estimating, analysis, and control activities. Directs schedule development, maintenance, monitoring, impact identification, and recovery plan development activities.	\$140.00	x			
Project Controls III	Bachelor's Degree in Engineering, Project Management, Business, or other related technical field. Master's degree preferred.	Optional Certifications may include AAAE, LEED, PMP, PE, AICP, PMI-SP etc. or any other relevant Professional Licensure or Certifications.	15 years or more experience, preferably on airport projects	Responsible for project reporting, controls activities that includes planning / scheduling, cost engineering, cost estimating, cost analysis/control activities, change management. Directs cost estimating, analysis, and control activities. Directs schedule development, maintenance, monitoring, impact identification, and recovery plan development activities.	\$180.00	x			
Project Controls IV	Bachelor's Degree in Engineering, Project Management, Business, or other related technical field. Master's degree preferred.	Optional Certifications may include AAAE, LEED, PMP, PE, AICP, PMI-SP etc. or any other relevant Professional Licensure or Certifications.	20 years or more of experience, managing team of project controls staff	Responsible for project reporting, controls activities that includes planning / scheduling, cost engineering, cost estimating, cost analysis/control activities, change management. Directs cost estimating, analysis, and control activities. Directs schedule development, maintenance, monitoring, impact identification, and recovery plan development activities. Manages team of project controls specialists.	\$200.00	x			
Project Controls V	Bachelor's Degree in Engineering, Project Management, Business, or other related technical field. Master's degree preferred.	Optional Certifications may include AAAE, LEED, PMP, PE, AICP, PMI-SP etc. or any other relevant Professional Licensure or Certifications.	25 years or more of experience, managing team of project controls staff	Responsible for project reporting, controls activities that includes planning / scheduling, cost engineering, cost estimating, cost analysis/control activities, change management. Directs cost estimating, analysis, and control activities. Directs schedule development, maintenance, monitoring, impact identification, and recovery plan development activities. Manages team of project controls specialists.	\$225.00	x			
Project Manager I	Bachelor's degree in Architecture, Aviation, Business, Engineering, Construction Management, Planning or other related technical field required.	Optional Certifications may include AAAE, LEED, PMP, PE, AICP, etc.	5 years or more experience, preferably on airport projects	Provides input on projects from design development stage through construction to ensure Designers and Contractors are meeting CEQA/NEPA and/or Entitlement requirements. Assists in coordinating with other LAWA divisions and regulatory agencies (Planning, FAA, TSA, AQMD, SHPO, EPA, etc.) as appropriate. Prepares messaging plan, notices, contingency planning and other tasks as needed.	\$130.00	x			
Project Manager II	Bachelor's degree in Architecture, Aviation, Business, Engineering, Construction Management, Planning or other related technical field required. Master's degree preferred.	Optional Certifications may include AAAE, LEED, PMP, PE, AICP, etc. or any other relevant Professional Licensure or Certifications.	10 years or more experience, preferably on airport projects	Assists in the development and implementation of work packages and Task Orders. May provide direction and input on projects from design development stage through construction. Ensures Designers and Contractors are meeting CEQA/NEPA and/or Entitlement requirements. Assists in facilitating coordination with other LAWA divisions and regulatory agencies (Planning, FAA, TSA, AQMD, SHPO, EPA, etc.) as appropriate. Assist in implementing messaging plan, notices, contingency planning and other tasks as needed.	\$160.00	x			
Project Manager III	Bachelor's degree in Architecture, Aviation, Business, Engineering, Construction Management, Planning or other related technical field required. Master's degree preferred.	Relevant Professional Licensure &/or Certifications are strongly preferred. Certifications may include AAAE, LEED, PE, PMP, AICP, etc.	15 years or more experience, preferably on airport projects	Manages the development and implementation of work packages and Task Orders. Provides direction and input on projects from design development stage through construction. May act as LAWA's primary representative on a project, establishes standards for meeting minutes, records, etc. and ensures Designers and Contractors are meeting CEQA/NEPA and/or Entitlement requirements. Facilitates coordination with other LAWA divisions and regulatory agencies (Planning, FAA, TSA, AQMD, SHPO, EPA, etc.) as appropriate. Coordinates messaging plan, notices, contingency planning and other tasks as needed.	\$210.00	x			
Project Manager IV	Bachelor's degree in Architecture, Aviation, Business, Engineering, Construction Management, Planning or other related technical field required. Master's degree preferred.	Relevant Professional Licensure &/or Certifications are strongly preferred. Certifications may include AAAE, LEED, PE, PMP, AICP, etc.	15 years or more experience, preferably on airport projects Has demonstrable specialized experience/area of expertise.	All of the duties associated with Project Manager III, plus specialized experience and/or expertise required for the successful delivery of aviation projects. Oversees the fulfillment of LAWA's overarching organizational goals by coordinating activities and interdependencies between multiple project teams with a focus on the strategy and delivery of the overarching program on behalf of LAWA. Monitors key performance indicators for project and overall program progress, resources, budget, risks and opportunities. Collaborates and communicates with LAWA leadership and project team leaders to review progress and tackle issues as they arise, taking corrective actions where needed.	\$240.00	x			
Project Manager V	Bachelor's degree in Architecture, Aviation, Business, Engineering, Construction Management, Planning or other related technical field required. Master's degree preferred.	Relevant Professional Licensure &/or Certifications are strongly preferred. Certifications may include AAAE, LEED, PE, PMP, AICP, etc.	20 years or more experience, preferably on airport projects Has demonstrable specialized experience/area of expertise.	All of the duties associated with Project Manager III, plus specialized experience and/or expertise required for the successful delivery of aviation projects. Oversees the fulfillment of LAWA's overarching organizational goals by coordinating activities and interdependencies between multiple project teams with a focus on the strategy and delivery of the overarching program on behalf of LAWA. Monitors key performance indicators for project and overall program progress, resources, budget, risks and opportunities. Collaborates and communicates with LAWA leadership and project team leaders to review progress and tackle issues as they arise, taking corrective actions where needed.	\$280.00	x			



**EXHIBIT 1: POSITION DESCRIPTIONS, KEY PERSONNEL & COMMON RATES**

Consultant staff are expected to exhibit high work standards, self-motivation, ethical work practices, collaborative spirit, and assist in development of LAWA best practices to support a large-scale capital development program. Consultant's Services may include, but not be limited to, the duties listed below for each position. LAWA reserves the right to add or amend the list of positions as deemed necessary. Further duties and responsibilities for each position may be provided on future solicitations or specific Requests for Task Orders/Proposals. Key Personnel are denoted by shaded rows.

\* All positions will be available at the Common Rates for Specialty Services (Scope Category 3) on a Task Order by Task Order basis. Additional positions may be added by LAWA in accordance with Section 7.1.6 of the Agreement.

Job Title/Paygrade	Minimum Education Level	Professional Licenses & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
Public Outreach Lead	Bachelor's or Master's degree in Public Relations, Communications, Planning, Journalism, marketing, or related field. Master's degree preferred.	Relevant Professional Licensure & Certifications are strongly-preferred.	15 years or more experience, preferably as a Public Information Officer, conducting meaningful engagement with local business and community stakeholders, public agencies and/or regulatory agencies and officials.	Manages and leads the community outreach programs, including but not limited to public relations strategies to promote project goals/mission; project branding; social media design and content; public outreach material design/content (press releases, fact sheets, public notices, project materials). Leads the coordination and marketing of public outreach events (Open Houses, Workshops, Public Hearings, etc.). Develops strategies to connect with stakeholders, and general public; may represent LAWA with stakeholders; will coordinate as needed with LAWA Economic Impact Team and Public Relations Department, and perform other tasks as needed.	\$250.00	x		x	
Public Outreach Specialist I	Bachelor's in Public Relations, Communications, Planning, Journalism, marketing, or related fields	Relevant Professional Licensure & Certifications.	5 years or more of relevant experience.	Assists with community outreach programs, including but not limited to public relations; social media; public outreach materials. Assists with public outreach events (Open Houses, Workshops, Public Hearings, etc.). Assists in connecting with local stakeholders, and general public; and perform other tasks as needed.	\$120.00	x		x	
Public Outreach Specialist II	Bachelor's or Master's Degree in Public Relations, Communications, Planning, Journalism, marketing, or related fields	Relevant Professional Licensure & Certifications are preferred.	10 years or more relevant experience.	Assists in the development of community outreach programs to promote project goals/mission; project branding; social media design and content; public outreach material design/content (press releases, fact sheets, public notices, project materials). Assists in organizing public outreach events (Open Houses, Workshops, Public Hearings, etc.). Assists in identifying and connecting with local business and community stakeholders, and general public; will coordinate as needed with LAWA Economic Impact Team and Public Relations Department, and perform other tasks as needed.	\$150.00	x		x	
Public Outreach Specialist III	Bachelor's or Master's Degree in Public Relations, Communications, Planning, Journalism, marketing, or related fields. Master's Preferred	Relevant Professional Licensure & Certifications are strongly-preferred.	15 years or more relevant experience.	Develops the community outreach programs to promote project goals/mission; project branding; social media design and content; public outreach material design/content (press releases, fact sheets, public notices, project materials). Coordinates public outreach events (Open Houses, Workshops, Public Hearings, etc.). Identifies and connects with local business and community stakeholders, and general public; will coordinate as needed with LAWA Economic Impact Team and Public Relations Department, and perform other tasks as needed.	\$200.00	x		x	
Quality Control Manager	Bachelor's degree or equivalent	Six Sigma, CQE or CQA preferred	5 years or more experience, preferably on projects undergoing environmental documentation	Plan, execute, and oversee inspections of deliverables and testing for quality and conformance to specifications and scope; assist project management by tracking, documenting, and responding to details of quality and accuracy issues; investigate reports of quality issues and ensure resolution in accordance with project and contract guidelines, consultant firm specifications and regulatory requirements.	\$160.00		x		
Safety, Assistant Manager I	High school diploma (or equivalent)	The Assistant Safety Manager I must at a minimum have an active Board of Certified Safety Professionals (BCSP) Construction Health and Safety Technician (CHST) credential.	Five years of experience providing safety oversight on vertical, tunnel or heavy civil construction type projects.	The Assistant Safety Manager I works with contractors, LAWA inspection, the Project Management Team, and others in order to ensure assigned projects are implementing effective safety programs and meeting the requirements of the contract documents with regard to safety and security requirements.	\$150.00		x		
Safety, Assistant Manager II	High school diploma (or equivalent)	The Assistant Safety Manager II must at a minimum have an active Board of Certified Safety Professionals (BCSP) Construction Health and Safety Technician (CHST) credential. The Assistant Safety Manager II may also be required to be a California OSHA 10/30 instructor and a CPR/First Aid instructor.	Five years of experience providing safety oversight on vertical, tunnel or heavy civil construction type projects.	Assistant Safety Manager II may be a night shift position that works with multiple contractors, LAWA inspection, the Project Management Team, and others in order to ensure assigned projects are implementing effective safety programs and meeting the requirements of the contract documents with regards to safety and security requirements. Monitors and documents all work taking place at night and has limited supervision.	\$170.00		x		
Safety, Assistant Manager III	High school diploma (or equivalent)	The Assistant Safety Manager III must at a minimum have an active Board of Certified Safety Professionals (BCSP) Associate Safety Professional (ASP), a CSP, or a Certified Industrial Hygienist.	Five years of experience providing safety oversight on vertical, tunnel or heavy civil construction type projects.	The Assistant Safety Manager III works with contractors, LAWA inspection, the Project Management Team, and others in order to ensure assigned projects are implementing effective safety programs and meeting the requirements of the contract documents with regards to safety and security requirements. The Assistant Safety Manager III may be a BCSP. The ASM III may be assigned to assist the Program Safety Manager in managing the Safety Team and the Safety Program as directed by the Program Safety Manager.	\$180.00		x		

**EXHIBIT 1: POSITION DESCRIPTIONS, KEY PERSONNEL & COMMON RATES**

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\* All positions will be available at the Common Rates for Specialty Services (Scope Category 3) on a Task Order or Task Order basis. Additional positions may be added by LAWA in accordance with Section 7.1.c of the Agreement.

Job Title/Paygrade	Minimum Education Level	Professional Licenses & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
<b>Safety, Program Manager</b> <i>*Key Personnel for Scope Category 1 Only</i>	Bachelor's degree in Safety and Health, Engineering, Environmental Sciences or related field.	The Program Safety Manager must at a minimum have an active Board of Certified Safety Professionals (BCSP) Certified Safety Professionals (BCSP), Associate Safety Professional (ASP), Certified Industrial Hygienist (CIH), or Construction Health and Safety Technician (CHST) credentials.	Minimum of 15 years of verifiable professional safety experience on heavy construction projects, preferably in an aviation environment. Manages team of safety staff.	Manages LAWA's Airports Development safety program and team of safety technicians, assists LAWA management in setting and monitoring safety program policies and goals and reports back to LAWA management on compliance of those policies.	\$200.00		X		
Scheduler I	Bachelor's degree in Engineering, Construction Management or related field is preferred.	Relevant Professional Licensure & Certifications are preferred.	Up to 5 years of scheduling experience in direct support of an active construction project.  Requires use of Oracle Primavera Software, along with related software tools such as Schedule Analyzer, Microsoft Project, Claims Digger, etc.	Reviews and analyzes contractor's schedules for contract compliance, writes and reviews comments, updates staff on contractor's performance, evaluates time impacts.	\$90.00	X			
Scheduler II	Bachelor's degree in Engineering, Construction Management or related field is preferred.	Relevant Professional Licensure & Certifications are strongly-preferred.	5 years or more of scheduling experience in direct support of an active construction project.  Requires intermediate use of Oracle Primavera Software, along with related software tools such as Schedule Analyzer, Microsoft Project, Claims Digger, etc.	Reviews and analyzes contractor's schedules for contract compliance, writes and reviews comments, updates staff on contractor's performance, evaluates time impacts.	\$130.00	X			
Scheduler III	Bachelor's degree in Engineering, Construction Management or related field.	Relevant Professional Licensure & Certifications are strongly-preferred.	10 years or more of scheduling experience with 5 plus years in direct support of an active construction project.  Requires advanced use of Oracle Primavera Software, along with related software tools such as Schedule Analyzer, Microsoft Project, Claims Digger, etc.	Performs complex reviews and analysis of contractor's schedules for contract compliance, writes and reviews comments, updates staff on contractor's performance, evaluates time impacts.	\$175.00	X			
Scheduler, Program	Bachelor's degree in Engineering, Construction Management or related field. Master's degree in related field is preferred.	Relevant Professional Licensure & Certifications.	15 years or more of scheduling experience with 10 plus years of reporting (milestones, inter-dependencies, etc.) in direct support of an active construction program covering multiple projects and varying project delivery methods.  Requires advanced use of Oracle Primavera Software, along with related software tools such as Schedule Analyzer, Microsoft Project, Claims Digger, etc.	In addition to duties performed by schedulers, performs oversight of project schedulers to ensure consistency and accuracy across the CIP. Performs complex schedule analysis and assists in identification of risks, interdependencies across projects, and claims management. Develops and implements KPIs. Applies scheduling experience on large and complex projects (\$500+ million) throughout the project lifecycle, including planning, design, and construction.	\$220.00	X			
Scientist I	Bachelor's degree in natural science or science-related field	Relevant Professional Licensure & Certifications are preferred.	Up to 5 years' experience. Preferably on CEQA/NEPA.	Evaluates and analyzes potential impacts on the environment from proposed development. Identifies issues and assists with the development of mitigation measures. Performs field investigations, research and drafts technical reports on findings.	\$80.00	X			
Scientist II	Bachelor's degree in natural science or science-related field	Relevant Professional Licensure & Certifications are preferred.	5 years or more experience. Preferably on CEQA/NEPA.	Evaluates and analyzes potential impacts on the environment from proposed development. Identifies issues and assists with the development of mitigation measures. Performs field investigations, research and drafts technical reports on findings.	\$100.00	X			
Surveyor I	Bachelor's degree in Civil Engineering or relevant field	A valid Surveyor certificate issued by the California State Board of Registration for Professional Engineers and Land Surveyors is preferred.	Up to 5 years surveying experience.	Assists in conducting surveys, prepares data, charts, plots, maps, records, and documents related to surveys, verifies the accuracy of survey data, including measurements and calculations conducted at project sites.	\$80.00	X			
Surveyor II	Bachelor's degree in Civil Engineering or relevant field	A valid Surveyor certificate issued by the California State Board of Registration for Professional Engineers and Land Surveyors is strongly preferred.	5 years or more surveying experience.	Directs or conducts surveys, prepares data, charts, plots, maps, records, and documents related to surveys, verifies the accuracy of survey data, including measurements and calculations conducted at project sites.	\$120.00	X			

**EXHIBIT 1: POSITION DESCRIPTIONS, KEY PERSONNEL & COMMON RATES**

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 \* All positions will be available at the Common Rates for Specialty Services (Scope Category 3) on a Task Order by Task Order basis. Additional positions may be added by LAWA in accordance with Section 7.1.c of the Agreement.

Job Title/Grade	Minimum Education Level	Professional License & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Option Scope Category 1	Option Scope Category 2	Option Scope Category 3
Surveyor III	Bachelor's degree in Civil Engineering or relevant field	A valid Surveyor certificate issued by the California State Board of Registration for Professional Engineers and Land Surveyors is required.	10 years or more surveying experience.	Oversees and leads a team of surveyors who conduct surveys, prepare data, charts, plots, maps, records, and documents related to surveys, verify and certify the accuracy of survey data, including measurements and calculations conducted at project sites.	\$150.00	x			Y
Third Party Coordinator I	Bachelor's Degree in Engineering, Project Management, Business, or other related technical field.	Optional Certifications may include AAAE, LEED, PMP, PE, AICP, PMI-SP etc. or any other relevant Professional Licensure or Certifications.	5 years or more experience with third party coordination in Los Angeles.	Responsible for coordination with third parties (city, county, state, federal and utility companies) that have a significant role in ongoing and upcoming LAWA projects. Monitor and support activities between LAWA developers/contractors and third parties. Facilitate and participate in third party progress meetings and utility design and construction coordination meetings and either delegate or prepare meeting agendas, minutes, action items, ball in court, completion deadlines and resolutions/decisions of prior issues. Develop and implement protocols for review of design progression submittals, permit issuance, inspection, betterments, real property, escalation required for issue resolution, payment mechanisms, etc. Develop reporting mechanisms to track progress on resolution of third party issues. Review general project requirements, design criteria and contract requirements of LAWA projects requiring third party coordination.	\$120.00	x			
Third Party Coordinator II	Bachelor's Degree in Engineering, Project Management, Business, or other related technical field.	Optional Certifications may include AAAE, LEED, PMP, PE, AICP, PMI-SP etc. or any other relevant Professional Licensure or Certifications.	10 years or more experience with third party coordination in Los Angeles.	Responsible for coordination with third parties (city, county, state, federal and utility companies) that have a significant role in ongoing and upcoming LAWA projects. Monitor and support activities between LAWA developers/contractors and third parties. Facilitate and participate in third party progress meetings and utility design and construction coordination meetings and either delegate or prepare meeting agendas, minutes, action items, ball in court, completion deadlines and resolutions/decisions of prior issues. Develop and implement protocols for review of design progression submittals, permit issuance, inspection, betterments, real property, escalation required for issue resolution, payment mechanisms, etc. Develop reporting mechanisms to track progress on resolution of third party issues. Review general project requirements, design criteria and contract requirements of LAWA projects requiring third party coordination.	\$160.00	x			Y
Third Party Coordinator III	Bachelor's Degree in Engineering, Project Management, Business, or other related technical field.	Optional Certifications may include AAAE, LEED, PMP, PE, AICP, PMI-SP etc. or any other relevant Professional Licensure or Certifications.	15 years or more experience with third party coordination in Los Angeles.	Responsible for coordination with third parties (city, county, state, federal and utility companies) that have a significant role in ongoing and upcoming LAWA projects. Monitor and support activities between LAWA developers/contractors and third parties. Facilitate and participate in third party progress meetings and utility design and construction coordination meetings and either delegate or prepare meeting agendas, minutes, action items, ball in court, completion deadlines and resolutions/decisions of prior issues. Develop and implement protocols for review of design progression submittals, permit issuance, inspection, betterments, real property, escalation required for issue resolution, payment mechanisms, etc. Develop reporting mechanisms to track progress on resolution of third party issues. Review general project requirements, design criteria and contract requirements of LAWA projects requiring third party coordination.	\$200.00	x			Y

## **EXHIBIT 2: COST REIMBURSABLES**

### **A. COMPENSATION FOR PERSONNEL**

LAWA will compensate the Consultant, if awarded a Task Order(s), for personnel costs based upon the fully burdened common hourly rates listed in Exhibit 1 to the Contract (hereinafter referred to as "Billable Hourly Rates") and actual hours worked, if Services are being provided by the Consultant on time and materials basis. Additionally, the Consultant is allowed a mark-up of no more than 3% on first-tier sub-consultant/subcontractor direct labor for the management of the sub-consultant/subcontractor work.

Billable Hourly Rates may be increased by three percent (3%) after the initial year of the Contract term for each additional Contract term year ("3% Increase"). However, in no event will Billable Hourly Rates be increased by more than three percent (3%) per Contract year without prior written justification and approval by LAWA. Moreover, LAWA, in its sole discretion, may suspend the 3% Increase.

LAWA's approval of Consultant-requested or LAWA-requested additional personnel will not entitle Consultant to any additional compensation beyond the limit established via the Contract, the project(s) specific Task Order, and/or herein.

LAWA hereby relies upon the Consultant to properly designate its employees as exempt or non-exempt under the Fair Labor Standards Act. LAWA will not reimburse any Consultant for back pay, penalty or interest imposed by the Department of Labor in the event of a dispute regarding the improper designation of its employees.

### **B. REIMBURSABLE EXPENSES**

The Consultant, if awarded a Task Order(s), will be reimbursed for the following costs in accordance with City policy, subject to amendments, and as provided below.

Reimbursable Expenses are in addition to the compensation for Consultant's personnel performing Services, as provided in Section A, and will be actual expenditures made by the Consultant and/or Consultant's employees and/or sub-consultants in connection with the Services provided pursuant to each awarded Task Order, if any, and only for the expenses listed in the following subparagraphs. LAWA expects, and Consultant's SOQ should provide, that all expenses incurred by Consultant in its performance of Services, or which reasonably can be inferred from Consultant's performance of Services, are included in the Billable Hourly Rates and no other expenses will be reimbursed by LAWA except as described in the following subparagraphs to the extent they are actually and reasonably incurred, required for the Consultant's performance of Services pursuant to the Contract Documents, and approved in advance in writing by LAWA. The total of Consultant's compensation for personnel and Reimbursable Expenses are not to exceed the not-to-exceed amount of each awarded Task Order, if any.

1. Travel-Related Expenses. Travel expenses are generally allowable reimbursable expenses when Consultant is traveling in connection with an awarded Task Order, if any, provided that the travel destination is farther than fifty (50) miles from both the subject Consultant's or sub-consultant's employee's primary residence and work location and has the specific prior written authorization of LAWA (hereinafter referred to as "Travel Status").
  - a. Air Travel. Air Travel expenses are allowable only for the lowest regular fare available for regularly scheduled airlines for the date and time selected. Official travel will be by the most direct routing and Consultant will maximize savings whenever possible including advance purchase options. LAWA will reimburse for the price of coach class, unrestricted ticket. When possible, economy or special fares are to be used. Reimbursement must be supported by legible copies of airline tickets and boarding passes. Electronic tickets and boarding passes are acceptable.
    - i. Other Than Coach Class Exception – When the use of other than coach-class is necessary to accommodate a medical necessity or other special need, a current written certification of the necessity and a recommended suitable class of transportation from a competent medical authority must be submitted. When coach class tickets are not available during the timeframe in which Consultant must travel.
    - ii. Checked Baggage Fees – In the cases where the Consultant is charged for the first checked bag per traveler, LAWA will reimburse for this fee. Baggage fees for additional items will not be automatically reimbursed unless a justification for a business need is provided. Checked baggage fees are considered a separate reimbursement expense and are not included as part of the per diem outlined below.
    - iii. Advanced Reservations and Change Fees – Consultant, when possible, should make every effort to make the flight reservation well in advance to be able to get the best price possible. LAWA will only reimburse for reservation change fees when the schedule change was requested by LAWA and is supported by documentation confirming LAWA's direction of schedule change.
    - iv. Non-Allowable Expenses – Comfort items such as paying for exit row seats or service upgrades, such as in-air WiFi, are not allowable.
  - b. Ground Transportation. The least expensive and most practical form of public transportation is generally an approved reimbursable expense taking into consideration such factors as time and availability. Ground transportation will only be reimbursed as provided below. Ground transportation is defined as travel from home to airport and back and from destination airport to LAWA business location and back. Transportation in acquiring meals will not be reimbursed. This expense



is considered an incidental expense as discussed below and will be covered by the daily meal and incidental allowance.

For travel to locations other than LAX, prior written authorization is required and reimbursement of expenses will be computed based upon the City's Administrative Officer's published index listed for the destination and all conditions noted above will apply. Only Consultant's or its sub-consultant's personnel previously approved by LAWA may submit travel expenses for reimbursement.

- i. Local Transportation. Local transportation costs incurred by Consultant or its sub-consultant while in Travel Status will be reimbursed as follows:
  1. Taxi/Ride Share/Public Transportation/LAWA bus – Reimbursable at actual cost.
  2. Rental Automobiles – Because of their cost, rental automobiles will be used only when their use will affect a savings or other advantage, or when the use of other transportation is not feasible. Rental automobiles should be limited to compact models when available. A legible copy of the automobile rental agreement is required for reimbursement. Rental of other than compact automobile is allowable when compacts are not available or if more than two members of Consultant's personnel and/or Consultant's sub-consultant's personnel in Travel Status are using the same rental automobile. All rental cars will be returned with a full tank of gas unless impossible. Fuel charges will be reimbursed at market price. Unreasonable or excessive fuel charges by the rental car agency may not be reimbursed.
  3. Private Automobiles – Consultant's or its sub-consultant's use of Consultant/sub-consultant owned or leased automobiles will be reimbursed per mile traveled and at the mileage rate permitted under the Internal Revenue Service's published rate at the time the mileage was driven.
  4. Tolls and parking, excluding valet charges – Fees incurred by Consultant/sub-consultant for use of ferries, roads, bridges, and tunnels while Consultant/sub-consultant is traveling to and from home to airport and back and from airport to LAWA business location and back, as well as parking charges at origination/destination are reimbursable.
  5. Local Travel – Travel to and from the project(s) site for Consultant/sub-consultant personnel who are located in any of Consultant's office locations in the greater Los Angeles area, or who work from home in the greater Los Angeles area, is not reimbursable without prior written approval by LAWA.

- c. Lodging & Meal Allowance. A per diem may be used to reimburse Consultant's/sub-consultant's personnel for overnight accommodations and meals when in Travel Status on behalf of LAWA. If Consultant's/sub-consultant's internal policy is a lower rate, the lower rate will be used. The per diem rate will be applied as a meal allowance, in accordance with the limits established by the City Controller, plus actual costs for lodging. The combined total amount of the meal allowance and actual lodging will not exceed the per diem published in the City Administrative Officer's (CAO) Department Budget Manual, Travel Allowances - Air Fare and Per Diem. As the per diem is periodically updated by the CAO, reimbursement will be made based upon the per diem rate published at the time expenses are incurred. The per diem rate includes lodging and a meal allowance which covers meals and incidental expenses for one full day. In the selection of restaurants and lodging, it is expected that Consultant/sub-consultant will seek moderately priced establishments of acceptable quality.

- i. Lodging

An individual must consider transportation costs, time and other relevant factors in selecting the most economical and practical accommodations. Receipts are required and will be reimbursed based on actual cost incurred in an amount not to exceed the per diem less the meal allowance. Lodging expenses will be reimbursed only at the single occupancy rate.

- 1. Hotel Accommodations – If Consultant/sub-consultant is traveling to Los Angeles, Consultant/sub-consultant will be required to select a hotel/motel within the City of Los Angeles limits. In cases where rates have been negotiated with local hotel properties surrounding its airports, LAWA will make this listing available for the Consultant's considerations. Approval of properties not on the negotiated list will be evaluated by LAWA based upon competitive rates.
  - 2. Corporate Housing and Other Leasing Options – For Consultant's or its sub-consultant's personnel who are traveling to a LAWA project(s) site from outside the greater Los Angeles area, and who is/are assigned to be at the project(s) site on a regular basis, the Consultant/sub-consultant may utilize internal policies, such as use of corporate apartments, to determine the most cost-effective lodging. Prior to leasing or procuring such lodging, the Consultant will perform a lease versus per diem analysis and provide to LAWA for review and concurrence.

- ii. Meal and Incidental Allowance

- 1. The meal allowance rate is inclusive of incidental expenses defined as follows:

- a. Fees and tips given to porters, baggage carriers, bellhops, hotel maids/servants, stewards or stewardesses, and others.
    - b. Transportation in acquiring meals (this does not include transportation from home to airport and from airport to LAWA business location and back).
    - c. Personal vehicle expense consisting of mileage reimbursement.
    - d. Parking fees.
    - e. Laundry and dry cleaning.
    - f. Office supplies.
  - 2. For international travel, meal and incidental allowances will be provided according to the per diem rate guideline established by the City of Los Angeles Controller's Office.
  - 3. Meal and incidental allowance will be prorated at 75% of the daily allowance as follows:
    - a. On the first day of travel, if flight leaves after 2PM;
    - b. On the last day of travel, if flight arrives before 2PM; when some meals are provided as part of the LAWA project business.
      - i. NOTE: No meal allowance will be provided when meals are provided throughout the day by the host or as part of the conference/business event.
  - 4. Meal receipts do not have to be presented to receive the meal and incidental allowance per day of Travel Status except for grant funded travels where the grantor requires complete documentation of travel expenses.
  - 5. Gratuities to restaurant wait staff are limited to no more than 15% of the restaurant bill exclusive of taxes and gratuities to drivers are limited to no more than 15% of the fare. Both are included as part of the Meal and Incidental Allowance. There will be no additional reimbursement for gratuities.
- d. Non-Reimbursable Travel Costs.
- i. Non-economy class airfare.
  - ii. Non-compact vehicle rental.
  - iii. Air flight insurance.



- iv. Expense of any insurance offered by an auto rental company in connection with a rented vehicle.
  - v. Auto repairs, replacement or towage to personal vehicle when such use has been authorized.
  - vi. Valet parking when self parking is available.
  - vii. Expenses above the meal allowance will not be reimbursed even if supported by receipts.
  - viii. Meals and incidental expenses in excess of set domestic stipend or international federal per diem allowance will not be reimbursed.
  - ix. Reimbursements for LAWA employee's meals are not allowable except in accordance with City policy.
  - x. Alcoholic beverages.
  - xi. Expenses for persons other than the Consultant/sub-consultant personnel authorized for travel. Expenses incurred by a dependent or other person accompanying the Consultant/sub-consultant on an official business trip are not allowable. Bills indicating multiple occupants are to be adjusted to single occupancy rate and disallowed unless disclosure is made indicating reason, names and dates and LAWA has provided prior written approval.
  - xii. Expenses of a purely personal nature.
- e. Allowable Direct Costs.
- i. Telephone – Actual cost of business telephone charges, subject to the limits on EMobile charges described below, incurred by Consultant/sub-consultant while in Travel Status is reimbursable. Personal telephone charges are not allowed. This category of costs is only recoverable for Services provided pursuant to a Task Order that specifically identifies that such costs are allowable ("Task Order for Augmenting Project Team").
  - ii. EMobile Communication Limitations –Unnecessary and/or unreasonable charges such as roaming fees, except roaming fees incurred while in approved Travel Status, roadside assistance, home long distance, text messaging or any other such feature that is not essential to the Consultant/sub-consultant performing its Services will not be reimbursed. LAWA reserves the right to limit the number of individuals allowed to bill for Emobile communication devices. LAWA will not reimburse for personal calls.
  - iii. Office Supplies – Actual cost for supplies purchased by Consultant while in Travel Status that are solely used by Consultant in its performance of the Services. Supplies to be consumed solely by the Consultant are not allowable. This category of costs is only recoverable for Services provided

pursuant to a Task Order that specifically identifies that such costs are allowable.

**2. Other Expenses.**

- a. Excess Reproduction Expense. Expense of reproductions of Work Product and other documents furnished pursuant to an awarded Task Order, if any, requested by LAWA in excess of those furnished as part of Consultant's Services pursuant to the Contract Documents. Reproduction of Work Product for LAWA and its relevant consultants will be furnished as part of Services; this includes document preparation and cost for submission to any and all authorities having jurisdiction.
- b. Additional Services Expenses. Expense of reproductions of Work Product and other documents furnished pursuant to an Amendment to a Task Order for additional Services when furnished in connection with additional Services and authorized by LAWA in writing in advance.
- c. Reserved.
- d. Reserved.
- e. Additional Insurance. Expense of any additional insurance coverage or limits, including professional liability insurance, specifically requested by LAWA in writing in excess of that set forth in the Contract Documents.
- f. Other. Expense of special mailing, special delivery, and similar other expenditures incurred at LAWA's written request.
- g. Mark-up. Reimbursable Expenses will not be marked up by Consultant, its consultants and/or sub-consultants, but rather will be passed through to LAWA at actual out-of-pocket cost, supported by proof of payment acceptable to LAWA in its sole discretion.

**C. COSTS NOT REIMBURSABLE.**

Costs not reimbursable include, but are not limited to, charges for entertainment, bidding and proposal costs associated with obtaining the Contract or any Task Order, contributions, personal telephone charges, dues and subscriptions, bottled water, non-alcoholic and alcoholic beverages, expenses for transportation for personal pursuits, gifts, gratuities greater than 15%, microwaves and refrigerators, lunches, paper plates, utensils, wipes, hand sanitizers, and other charges not expressly allowed under the terms of the Contract. Extraordinary expenses require prior LAWA approval.

**D. CONSULTANT'S SUB-CONSULTANTS.**

Consultant's sub-consultants will follow the reimbursable expense provisions set forth herein.

## **EXHIBIT 3: SCOPE OF SERVICES**

## **ATTACHMENT B-1: SCOPE OF SERVICES**

*The following Scope of Services will be attached as Exhibit 3 to the Contract, excluding only any Optional Scope Services which are not included in the Applicant's SOQ.*

The Contracted Firms shall provide LAWA with complete professional services, through expert and specialized staffing resources and scope-specific services, to support the proposed capital improvements for various Airfield, Landside, Terminal, and Utility and Infrastructure projects at LAX and VNY and LAWA's land holdings in Palmdale, California.

Regarding staff augmentation, the Contracted Firm/s staff will typically be located on-site in LAWA facilities with LAWA staff. Work may also be performed offsite through the issuance of scope-specific task orders with specific deliverables. Depending on space availability, the Contracted Firm may be asked to provide supplemental workspace, hardware, software, and connectivity.

The Contracted Firm shall furnish all necessary professional, technical, and expert services as required to plan, organize, and coordinate all aspects of the Services that are required and described in this Scope of Services. The Contracted Firm shall provide LAWA with experienced, qualified, and licensed/certified (as required) personnel who shall meet all applicable requirements of the Contract and task orders. The Contracted Firm's personnel shall possess good written, oral, and interpersonal communication skills.

All field staff from Contracted Firm shall have or obtain a 30 hour Cal OSHA training card prior to working in the field. The 30 hour Cal OSHA training card shall not be older than four years at any time while working under this contract. All electrical inspectors and staff from Contracted firm working on or near energized parts are required to have taken an NFPA 70e certificate course prior to working on or near energized parts. The NFPA 70e certificate course shall not be older than four years at any time while working under this contract. The Contracted Firm shall ensure that all staff are trained and equipped for the hazards of the work they are performing.

LAWA will provide the following Personal Protective Equipment (PPE), mandatory LAWA TDG orientation, Monthly safety training, Awareness training of various disciplines, and post workplace postings at locations where LAWA employees are assigned

Regarding the delivery of services outside of staff augmentation, the Contracted Firm/s will typically provide services and deliverables at their offices and are not required to be located at LAWA facilities.

The scope of the Contracted Firm/s will vary with each project, and may include, but not be limited to the following and are subject to Task Orders issued to Contracted Firm(s) pursuant to the Contract Documents.

### **I. Base Scope: Project Management, Construction Management, & Project Controls Services**

The Base Scope Services consists of enterprise-level services required to deliver a Capital Improvement Program, comprised of multiple projects at LAWA's airports. The Contracted Firm/s and its Key Personnel shall be knowledgeable (through experience) on a variety of delivery methods and industry best practices. Additionally, the Contracted Firm and its Key Personnel must demonstrate a clear understanding of planning, engineering, and construction means/methods for the different types of projects delivered by LAWA. The Contracted Firm will provide expert assistance to LAWA on an as-needed basis in the delivery of projects throughout the full project lifecycle from inception to closeout.

The Contracted Firm shall provide Services commensurate with the needs of a world class airport and shall have experience delivering similar services for transportation or equivalent airport and Capital Improvement Projects, an understanding of Federal Aviation Administration (FAA) specifications, Airport Capital Improvement Programs (ACIP), Transportation Security Administration (TSA) security requirements, and other applicable rules and Government regulations.

The Contracted Firm will work, and experience, with numerous stakeholders, such as airlines, tenants, Federal Aviation Administration (FAA), City of Los Angeles Department of Water and Power, various utilities companies, Transportation Security Administration (TSA), Airport Police, Airport Operations, Facilities Specialty Staff and Materials Testing Services Maintenance, Customs and Border Patrol and other consultants or contractors. The Contracted Firm will collaborate and cooperate with LAWA staff as well as take direction. Task orders for the base scope will include both staff augmentation and services with specified deliverables.

### **Base Scope Services**

Contracted Firm shall provide professional support services required to augment LAWA staff in the implementation and completion of individual projects and services to manage and administer the overall CIP. The Contracted Firm shall be able to support all areas of the base scope services.

#### **A. Project Management/Construction Management and Project Controls Services (PM/CM/PC):**

Included in the Base Scope are Project Management/Construction Management and Project Controls Services (PM/CM/PC). Services are required throughout the life cycle of projects. Scopes will be defined on a task order basis and may vary with each project.

- A. Project Management
- B. Construction Management
- C. Design Management
- D. Contract Administration
- E. Risk Assessment & Management
- F. Site Investigations (survey, potholing, utility mapping, etc.)
- G. Change Management
- H. Document Controls
- I. Program/Project Reporting
- J. Program/Project Scheduling
- K. "As Built" Schedule Updates
- L. Program/Project Cost Estimating
- M. Cost Control and Financial Analysis
- N. Trend & Variance Reporting
- O. Performance Management & KPIs
- P. Project & Financial Closeout
- Q. Constructability Analysis
- R. Peer Review
- S. Benchmarking
- T. Stakeholder and Third-Party Coordination
- U. Environmental Reporting (Mitigation Monitoring & Reporting Program)
- V. Claims Mitigation, Monitoring, and Dispute Resolution
- W. Construction and Logistics Management (CALM)
- X. Construction Impacts and Logistics Strategy

- Y. Commissioning Services
- Z. Partnering Facilitation
- AA. Technology (BIM, GIS, utility mapping, PMIS, software integration, etc.)

**B. Performance & Operational Readiness Airport Transition (ORAT)**

The Base Scope includes services and staff augmentation to support Performance and Operational Readiness Airport Transition services for any capital or maintenance project(s) for LAWA.

ORAT encompasses a full range of delivery elements that includes early stakeholder engagement, comprehensive familiarization and training, integrated operational trials, mobilization and move support, and post-opening support. The objective of the ORAT, in simple terms, is to be able to operate a new facility or project on an opening day as if it has been in operation for years. ORAT anticipates every situation or emergency that may arise after the Consultant is gone and helps keep the operators and airport owners prepared.

ORAT works on a parallel path with the project management and construction management teams to ensure that:

- Processes and procedures have been established and tested/trialed
- Operational risks and issues have been identified and addressed
- Diverse range of new/renovated facilities, equipment, and systems have been tested, tried and are ready for operation by the stakeholders/end-users
- All stakeholders/end-users have been appropriately familiarized and trained, to include operations and maintenance ("O&M") training on equipment and systems, as well as on-the-job training and familiarization with work environs.

**II. Optional Scope 1: Quality and Safety Services**

N/A

**III. Optional Scope 2: Inclusivity, Workforce, and Economic Impact Support Services for the CIP**

N/A

#### **IV. Optional Scope 3: Specialty Services**

The Contracted Firm/s will be required to provide LAWA with a variety of specialty services, on an as-needed basis, to support LAWA's Capital Improvement Program and other key initiatives funded through the operating budget. Examples include, but are not limited to:

**A. Communications and Public Education** – to include media buys, media relations and messaging campaigns to highlight the transformation of LAWA's airports and infrastructure. Scope of work will be defined through issuance of specific task orders and may include the following services:

1. Multi-channel marketing and communications campaigns, including social media campaigns, focused on capital improvements transforming LAX (Campaigns to include development of creative content, advertising buys, and unique video, designed to educate, and inform the traveling public in Southern California and our target cities in other states and countries about the transformation happening at LAX and begin to create behavioral change).
2. Creative consulting, collateral development, advertising, public opinion research, consultant engagement.
3. Community-focused outreach and events for LAWA's capital improvement program.
4. Direct to customer marketing program
5. Brand Research
6. Social media and marketing strategies
7. Video and film production
8. Photography
9. Website design/development
10. Asset creation as LAX's transformation continues to evolve including but not limited to renderings, illustrations, 3D animations, advertising art and architectural visualizations
11. Marketing materials including giveaways in support of LAX capital improvement projects
12. Under the supervision of TDG and Airport Affairs, plan and execute events for various LAX capital improvement projects

**B. ADA Expertise and Compliance Monitoring** – providing expertise to ensure accessibility and compliance with American with Disabilities Act requirements. Will serve on an as-needed basis to provide expert analysis and document LAWA compliance with ADA requirements, will also identify non-compliant concerns or areas in which accessibility could



be improved and provide detailed guidance on the corrective action required and options available to LAWA, will take a lead role in developing a Self-Evaluation and Transition Plan for LAWA as required under Title II of the ADA.

1. Responsibilities include, but are not limited to, conducting site visits of LAWA facilities and focus on ADA compliance and accessibility.
2. Verify whether or not various facilities and equipment are ADA compliant.
3. Prepare recommendations on making LAWA facilities more accessible.
4. Familiarization with and ability to prepare a Self-Evaluation and Transition Plan that is in compliance with FAA requirements and Title II of the ADA.
5. Provides expert guidance to LAWA's ADA Coordinator on best practices.
6. Attend project meetings to identify potential ADA issues prior to or during design and/or construction.
7. Observe individuals with disabilities and note if they are having any difficulty in navigating or using LAWA facilities.

**C. Commercial and Property Development** – to include Right of Way acquisitions, preparation of Tract Maps, assisting in the development of airline and tenant leasing strategies.

**D. Advisory Support** – developing project delivery strategies, Public-Private-Partnerships, PDAs, contracting strategies and standardization, technical writing, etc.

**E. Performance Management** – to include Strategic Planning, KPIs, metrics, dashboards, reporting, industry best practices, lessons learned, market analysis, etc.

**F. Studies and Assessments (non-capital)** - to assist LAWA in responding to a variety of technical and operational matters including equipment performance, space planning, airport accessibility, etc.

**G. Other LAWA Initiatives**



## EXHIBIT 4: SOQ EXTRACTS

# QUALIFICATIONS (RFQ) FOR **MULTIPLE AWARD TASK ORDER CONTRACTS** (MATOC) **FOR PROGRAM SERVICES**



**CORDOBA**  
CORPORATION

**40**  
YEARS

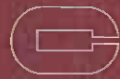
Making a Difference

Prepared for: Los Angeles World Airports  
Submitted by: Cordoba Corp, October 18, 2023

**REVISED**

Resubmitted by:  
Cordoba Corp, February 1, 2024

Part  
**B**



## Section 1: Executive Summary





## 1 EXECUTIVE SUMMARY

Cordoba Corporation (Cordoba) is pleased to submit our statement of qualifications to Los Angeles World Airports (LAWA) to provide comprehensive program management services, including project management and staff augmentation services, under LAWA's Multiple Award Task Order Contract (MATOC). Cordoba is ideally suited to deliver the full range of program management services anticipated under this MATOC, offering LAWA the following key benefits:

- › The same team that has successfully managed Los Angeles Community College District's (LACCD), MATOC Program. We demonstrated capabilities to successfully perform in a task order environment and provide staff augmentation services for nearly two decades.
- › A diverse, local, team that provides comprehensive technical expertise and proven PM/CM on similar contracts, including firms that have delivered numerous projects for LAWA.
- › In-depth understanding and commitment to the region including the economic development of our local communities.

We have assembled an exceptionally skilled and uniquely diverse team that meets and exceeds LAWA's minimum qualifications criteria, and thoroughly understands LAWA's processes, goals and needs for successful program delivery. Our team provides you with a depth of resources and team members who will be dedicated and responsive to your needs for the duration of this contract.

### We meet LAWA's Minimum Quals:

- ✓ Cordoba is a CA licensed business.
- ✓ Our team has a wide range of qualified resources to meet the scope of services.
- ✓ Our experienced and qualified staff have the required licenses/certifications as required by LAWA.
- ✓ Our team structure demonstrates inclusivity, depth of resources, ability to meet program objectives, and will exceed your XBE requirements.
- ✓ Our successful experience on MATOC contracts demonstrates our ability to meet the challenges of the scope of services.

*We understand that diversity, equity and inclusion are a high priority for LAWA. You will not find a more diverse and committed firm than Cordoba. As a certified local, minority-owned business and a former small business, Cordoba fully understands the value of diversity and inclusion. Keeping this cultural identity is fundamental to all we do internally and for our clients.*

### Experience and Technical Capabilities

We have proven processes and capabilities to deliver similar programs, such as our current MATOC with LACCD, California High-Speed Rail Authority's Rail Delivery Program, and our Bond Program Management contract with Long Beach Community College (LBCCD). Our team brings an intimate knowledge of the regional infrastructure and strong relationships with stakeholders and regulatory agencies throughout Los Angeles County. This enables us to gain timely approvals, consistently meet critical path milestones, and deliver projects on schedule and within budget. We have an established track record of successfully delivering multi billion dollar programs in the transportation and facilities markets.

### The Cordoba Team

Cordoba is a strong, established mid sized firm with approximately 550 professional staff across the four major service areas of transportation, education and facilities, water, and energy. We will draw from each of these sectors to efficiently meet LAWA's needs for the range of program management services required under this contract. Cordoba's key staff provides expertise in program and construction management, project and contract management, change order management, cost control, and overall program management of complex, multi-jurisdictional, highly visible transportation improvement projects. To build upon our in-house capabilities, we have included a diverse group of subcontractors we have trusted to deliver the LACCD and other large programs, coupled with others specifically chosen for their prior work delivering LAWA projects. Cordoba, and our team of subconsultants, have extensive experience delivering comprehensive project, program, construction management, and staff augmentation services for agencies similar to LAWA across the state.



## 2.4 APPROACH TO SERVICES

Cordoba is celebrating its 40th year in business as a Los Angeles-based and founded infrastructure company. Since its founding, Cordoba has consistently and successfully delivered a diverse range of projects and provided a variety of services to public transportation agency clients in California. In fact, we are the only LA based firm ranked in the top 50 in Engineering News Records (ENR) top PM and CM rankings in its latest published list. Cordoba has successfully delivered on contracts similar to LAWA's MATOC model. Through these experiences, we have successfully demonstrated our ability to evaluate the client's and program's needs and to assign appropriate and effective team members to complete the assigned work.

Furthermore, Cordoba is a certified minority-owned and local business. Until relatively recently, Cordoba was a certified small business as well. We know how to deliver work in Los Angeles and we know that working with small firms and being inclusive is part of the "secret sauce" to great collaborative work.

### **We Will Use Our Proven Approach on Similar Contracts to Deliver Services to LAWA**

Cordoba has two decades of experience on the LACCD MATOC and the LBCCD Bond Program Management, as well as other programs with similar contract approaches. In particular, both of these programs are nearly identical to LAWA's MATOC for Program Management Services. As a result, we have a well-established operational team and a large pool of highly qualified firms to deliver major programs. Furthermore, our experience helped us develop a deep understanding of the needs and the type of skilled professionals necessary to perform the work successfully. This directly correlates to our understanding of LAWA's needs and ability to provide exceptionally qualified candidates for staff augmentation positions. We understand the scope of services as outlined in Exhibit A, as well as the sensitive nature of LAWA's environment, and prioritize inclusivity as a fundamental aspect of our operations.

### **LACCD MATOC**

The LACCD construction program is the nation's largest community college capital improvement program. Cordoba has been providing program management and staff augmentation services since 2001 to LACCD, initially as a subcontractor and now as the prime. In 2014, Cordoba was

awarded a contract to provide on-call staff augmentation services under the LACCD MATOC. Cordoba was selected again in March 2019, demonstrating client satisfaction with our work.



*Most recently, Cordoba was selected for the LACCD BTOC in 2023 as the number one scoring consultant. Based on our ongoing bench (staff augmentation) service to the client.*

In 2022, LACCD implemented a College Project Leadership Team (CPLT) approach to provide construction management (CM) services. Cordoba was awarded the CPLT contract to manage the entire East Los Angeles College (ELAC) campus representing a construction value of \$500 million, with an additional \$250 million for planned future requests. The ELAC campus project is the largest for LACCD. Notably, the Cordoba team staffs the entire project as a testament to our ability to staff a diverse range of services and draw from our team of subs.

Our "Subcontractor First" model, further described in the Inclusivity Section of the this SOQ, is where we approach each task order request by providing our subcontractors an opportunity to select first. This approach to services is a big reason we are able to provide the full breadth of services entirely under our team.





Similarly, Cordoba has been the prime consultant for the LBCCD Bond Program Management Team since 2006, providing comprehensive program and construction management services. This \$1.6 billion program covers more than 30 facilities across three campuses and remote sites spanning 144 square miles. Comprehensive services include site development and planning, area-wide planning, design management, project controls, financial analysis, project management, construction management and commissioning, community outreach, internal/external communications, and move management. Cordoba has successfully completed over 125 projects ranging from \$25 thousand to \$250+ million. Additionally, Cordoba has managed the creation and implementation of LBCCD's Integrated Energy Master Plan (IENP). Our performance has exceeded expectations, as verified through various audits and third-party program reviews. The Citizens' Oversight Committee has returned numerous consecutive reports of zero findings and the consensus is that Cordoba is an exemplary team member in achieving LBCCD's goals. We take great pride in the continuity and expertise we have provided the District over the course of three successful bonds.

### **Approach to Community Outreach and Stakeholder Management and Coordination and other Scope.**

#### ***Community Outreach and Stakeholder Management and Coordination***

We have outlined our detailed approach in section 4.1 of this SOQ. Paramount to our approach is communication and coordination. We have learned from our experiences on other MATOC projects like the LACCD MATOC and developed our

"playbook." This approach includes a coordinated approach to the operational management of the contract as well as the technical approach and delivery of the projects and services.

As you will see in the discussion of our processes and approach, all of our work planning activities, including continuous communication with LAWA and preparation of project management plans, to our Subcontractor First approach, through leveraging technology and reporting are all in emphasizing the importance on "being on the same page" with LAWA, the community, our subconsultants, other contractors, and other stakeholders.

We understand the importance of effective community outreach, stakeholder management and coordination, organically becoming an extension of LAWA's staff, and being the interface that brings a wide variety of individuals, groups, and administrators together to reach a mutual consensus. Our team has experience leading discussions and presentations for students, staff, regulatory agencies and key stakeholders while maintaining our client's interest as our top priority. We understand the importance of clear communication and ensuring a constant distribution of information and knowledge among the team to jointly understand and reach our client's goals.

Cordoba takes pride in our demonstrated abilities to effectively communicate internally and externally on all projects and programs. We believe that in addition to our efficient, hands-on management approach, that a transparent, ongoing communication plan is critical to the success of every project. We will implement a comprehensive communication plan that will include our approach to internal and external communications. Our key staff, supporting staff members, subconsultant teaming partners will participate in ongoing communication with each other, LAWA and all other key stakeholders to ensure seamless project and program delivery.

In particular, Cordoba has been leading the charge on the California High-Speed Rail Program in Southern California. This project demonstrates our ability to expertly navigate the full range of stakeholders on a highly publicized project across jurisdictions, public and private stakeholders, as well as internal stakeholders including other consultants. Furthermore, Cordoba moved the Space Shuttle Endeavor from LAX to the CA Science Center. We also moved the larger External Tank. Our experience on two specific projects demonstrates our ability to not only effectively communicate with others, but also have those efforts lead to successful delivery of projects.





## Optional Scope 3: Specialty Services

Cordoba is the highest-ranked PM firm (according to the latest ENR publication) located in Los Angeles because we provide a diverse range of program services to our clients on the biggest capital programs in California. In addition to traditional PM/CM tasks, Cordoba provides specialty advisory services including the scope listed in Optional Scope 3 of the RFP, including marketing and communication support, community outreach, and other communications and media support; ADA compliance and expertise; advisory support services; and studies and assessments. We also work collaboratively with firms across different contracts as we do on the California High-Speed Rail Program.

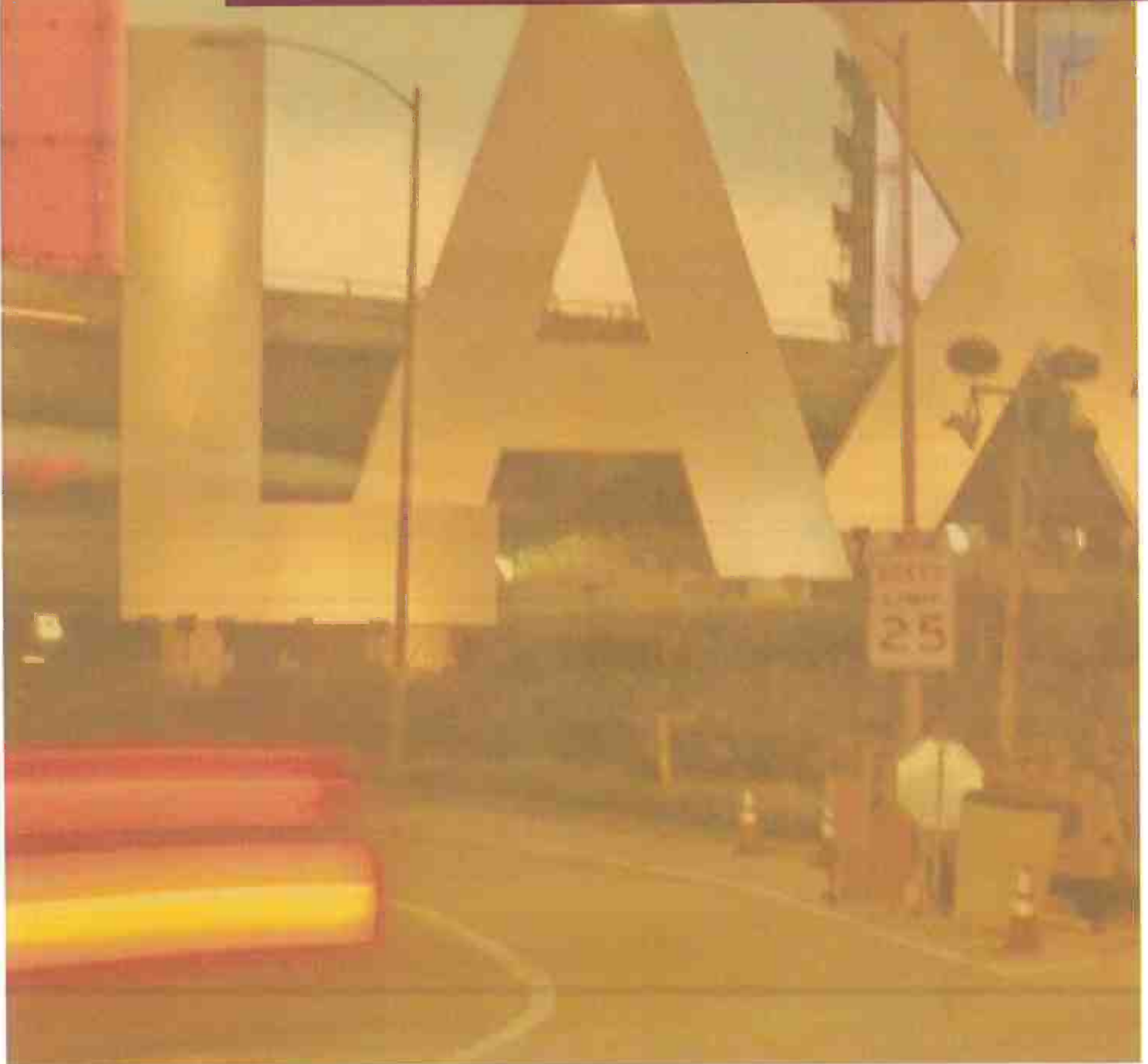
**The Optional Scope 3 services will be** managed and delivered in the same way as the Base Scope of services as discussed above. We will partner with key strategic firms to support the technical delivery for this scope of work. Cordoba has experience providing public infrastructure agencies with strategic advice through financial needs assessments, strategic financial planning, and the development of short-term and long-term funding plans.

Our team brings market leading experience helping numerous state and local transportation agencies transform financial and operational challenges into opportunities with cross functional public sector knowledge, open collaboration, and an insightful approach that is tailored to each organization's situation and needs. We have a dedicated team that advises over 25 state DOTs and many other government agencies on strategic planning, operations, program implementation / management, project funding and financing, project delivery, P3s, change management, and more.

We offer LAWA lessons learned and an understanding of the issues experienced by airport/airline clients through our experience supporting airport and airline clients such as LAWA, San Francisco International Airport, American, Delta, United and Alaska Airlines. We also bring deep experience working with California clients such as City and County of LA, LA Metro, SCAG, Caltrans, Amtrak, California High-Speed Rail Authority, SANDAG, Orange County Transportation Authority, on the funding, capital planning and delivery of capital improvement programs, including advising across the full spectrum of delivery models, asset management and operational strategies, program development and economic analysis.



## Section 4: Structure, Management, and Approach



## 4.1 PROJECT AND PROGRAM MANAGEMENT

We recognize there are two levels of approach to managing this scope of work: operational and project. Having significant experience with similar MATOCs and on-call project management/construction management (PM/CM) contracts, we understand that our team must have a balanced bench of individuals with strong MATOC, staff augmentation, and similar public works experience. In the following sections, we have outlined our detailed approach to managing services for LAWA under this MATOC contract. The sections below outline our approach and plan to accomplish the Services outlined in Exhibit A, including the Base Scope as well as the Optional Scope Category 3.

Our Principal-in-Charge (PIC), Michael Boomsma, will manage the overall availability and accessibility of all necessary staffing resources to efficiently respond to LAWA's needs and requirements in a timely and effective manner, ensuring that ample dedicated resources for every task order LAWA issues under this MATOC contract. He will confirm our key staff members are available and responsive to LAWA for the duration of this contract, and that they are fully supported by our comprehensive team of internal and external support staff.

Supporting our key team members will be a depth of resources that will provide LAWA with ample dedicated and responsive resources for any and all task orders. Cordoba is committed to meeting and exceeding LAWA's expectations for qualified staffing, assuring the candidates presented by our team are technically qualified and available to perform the scope of services.

*The right people  
with the right  
qualifications at the  
right time*

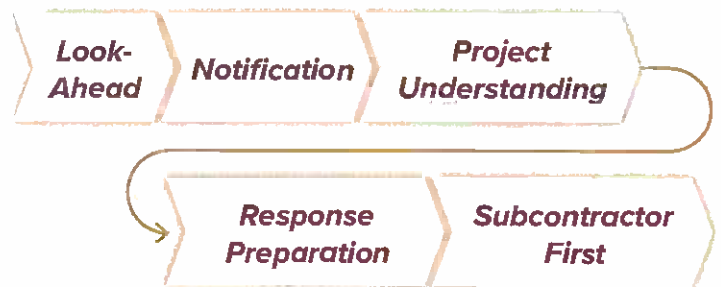


We are further committed to allocating task orders and scope of work to our Certified XBE subconsultant teaming partners to ensure your inclusivity requirements are met. Collectively, our team will provide candidates who are well informed about the assignment and client expectations and will prepare candidates for interview with LAWA to ensure

time is not spent on candidates who are not prepared to move forward with the assignment should the candidates be selected by LAWA.

### Operational Approach to Manage the Availability and Accessibility of Necessary Staffing Resources

Below is a basic diagram of how we manage the availability and accessibility of necessary staffing resources to respond to LAWA's needs and requirements in a timely and effective manner while assuring that LAWA's expectations and Contract requirements will be met. Our operational approach is integral to our Inclusivity approach discussed in further detail later.



- › **Look-ahead:** We will maintain early and continuous communication with LAWA in order to have a broad overview of upcoming opportunities. This also allows us to let the subs know in advance so they can start planning.
- › **Notification:** As the prime, Cordoba receives notification of available positions first. However, as we have on other projects, we will formally set up a forwarding process within our system that automatically and simultaneously forwards the notifications to our subs. This ensures they receive prompt notification of opportunities. Being able to deliver to LAWA means that we use all of our available resources and bench depth.
- › **Project understanding:** We review the project scope, understand the components, and identify areas that can be developed for subcontractors. We will meet with LAWA staff to ensure that projects are packaged to maximize smaller business opportunities. As we have learned with our ongoing LACCD contract, this process of communication with our clients to ensure specific opportunities yields better results for more inclusive participation.



- › **Response preparation:** Our team monitors what types of resume formats is most useful and informative to LAWA. We share this information and promote consistency and clarity with our subs.
- › **"Subcontractor First":** Cordoba will approach each task order request by providing our subcontractors an opportunity to select first. Cordoba willingly takes the "leftovers" and provides backup support with evaluating the scope of services. This is not a selfless act but good business sense assisting our subs, we support our clients' programs and goals. This also allows Cordoba, as a larger firm, to have resources ready to make sure that staffing is available for LAWA's upcoming work.

Our approach to managing projects and efficiently allocating resources is based on proven management and administrative systems that have been developed over the years to enhance communication among our clients, our team, and other affected agencies.

The leadership staff will meet weekly to discuss all related work and items so LAWA can be assured that decisions are made timely, and decisions made by the PIC, Michael Boomsma, are full and final on behalf of the Cordoba team. This organizational structure has proved to be effective with our other MATOC and on-call staff augmentation services contracts and it is the most expeditious way to get qualified staff to LAWA to address its project/program needs.

#### **Approach to Program/Project Management and Construction Management Scope of Work and Structure for Managing a Diverse Range of Assignments**

The technical delivery of program/project management and construction management will be led by Alex Barrera. Alex is well-versed in Cordoba's MATOC delivery playbook. He will lead additional technical planning activities for each LAWA project and will enable us to identify the details of the technical requirements on the diverse range of assignments.

Paramount to our approach is good communication. Our understanding that successful projects, especially large programs, are the result of everyone "being on the same page." For this MATOC contract, we will develop details and tailor our process to each individual project under this capital improvement program. Our leadership will incorporate information into a project management plan, in as much detail as each assignment requires. Our key elements for each and every task order will include ongoing

communication, a thorough understanding of the project and LAWA's expectations, technical project execution, quality management, risk management, and schedule and budget control. Furthermore, a project justification and criteria package will be defined that incorporates project scope, deviations from standards, and specific programmatic requirements. This methodology will be outlined and defined for the team to drive consistency and predictability. Finally, we will develop key performance indicators (KPIs) to readily communicate expectations, measure success, and provide reporting to LAWA and the stakeholders. KPIs will be developed and managed in coordination with our project controls approach.

*"What gets measured gets done."*

Cordoba looks at each project and how that project affects the whole program. This includes a cost-estimating and schedule management approach during the planning and programming phase, including how the project fits into LAWA's vision for success and goals. The cost estimate and schedule for both the construction and the overall project will be updated and reconciled at each major design milestone to keep the project on budget and on schedule. Appropriate contingencies are also applied and adjusted at each milestone in accordance with best practices.

During construction, it is important to mitigate any potential risks and change orders. Nevertheless, we understand that there is always a potential for changes, such as errors and omissions, LAWA's directives or contractor-related requests and suggestions. We understand this and realize that changes and risks are not always a negative and view any changes that come about in a project with an objective view to make sure it aligns with the best long-term goals and needs for your program.

We have delivered numerous similar projects and we have earned the reputation of being responsive and taking initiative in working with our clients to efficiently deliver projects. We understand that each project will have different technical requirements and needs. Our deep bench of qualified subconsultants, as well as Cordoba's expertise, will contribute to expert technical delivery.



We commit to bringing you our best staff to deliver your projects on schedule and within budget. We are further committed to providing LAWA with exceptional client service that you can count on for the duration of each project. We are invested in the local community and committed to the successful delivery of your projects.

### Approach to Training, Development, and Retention of Staff

Cordoba has a proven track record of and is recognized for recruiting and retention of our professionals. Cordoba understands that focusing on employee retention boosts productivity, promotes higher levels of engagement among staff, and creates a positive company culture. The increase in loyalty, decrease in transitions and employment gaps, and consistent service is good for both Cordoba and our clients. This is why Cordoba implements the following training, development, and retention activities:

- › We have an **enhanced onboarding** program so that employees are set up for success from day one and therefore setting the tone for their employment at Cordoba.
- › Managers provide **on-the-job training and mentorship** for those employees that are new to their field, new to our industry, or new to the project. Compensation is competitive and reviewed on an annual basis during our **annual performance evaluation** process or more frequently, if merited. Company benefits are comprehensive and take into consideration employee's personal well-being and dependents.
- › We stay connected with employees. Especially as work continues to include a virtual component, we want to ensure that employees feel connected to their colleagues, managers, leaders, and the Corporation. **We invest in our employees** and their career growth. Whether it is a need for employees to upskill and learn new skills or grow in their careers by attending conferences, obtaining or renewing licenses and certifications, or training employees in their management or leadership role, Cordoba is committed to helping employees enhance their skill set.
- › Our **retention capabilities are important** to us, so our success is formally monitored. Retention is monitored via departure data that is collected during the offboarding process and during employee exit interviews. It is maintained in Cordoba's HRIS and meetings are

held on a monthly basis to discuss this data and find solutions to trends or ongoing issues. Success is achieved when voluntary **departures are below 10%**.

- › Within the company, division leaders hold bi-weekly meetings with the whole team to discuss updates, check-ins, and employee features. Company-wide we meet all together four times a year to get updates and share a trivia game with prizes to the winner—an activity that is the highlight and helps achieve the goal of having people interact and get to know each other even at different project sites. **We also have engagement leaders** in each of the geographical locations. This effort started in 2020 at the onset of the pandemic as a way to make remote work feel more connected. Indeed, Cordoba had its largest growth year during the pandemic.

### Approach to Communication

Cordoba takes pride in our demonstrated abilities to effectively communicate internally and externally on all projects and programs. We believe that in addition to our efficient, hands-on management approach, that a transparent, ongoing communication plan is critical to the success of every project. We will implement a comprehensive communication plan that will include our project management plan and outline approach to internal and external communications for each assignment. Furthermore, we will believe in comprehensive site logistics and move coordination plans. External and internal stakeholders want to know how projects will affect them. Our key staff, supporting staff members, and subconsultant teaming partners will participate in ongoing communication with each other, LAWA, and all other key stakeholders to ensure seamless project and program delivery. Cordoba also understands that our role should never be adversarial. Our team takes pride in partnering with the contractor, other consultants, coordinating agencies, and other stakeholders while ensuring your interests are always maintained.

### Approach and Experience in Leveraging Technology

Cordoba has demonstrated the ability to bring innovation and best practices to bear in its performance of the Services; its strategy for monitoring the performance of its team, and its approach to ensuring quality control across the breadth of its delivery of the Services. Cordoba manages some of the largest infrastructure programs in California because it has been able to leverage technology.

Cordoba's innovative spirit is demonstrated in a number of historic projects throughout California that we have been honored to deliver for our clients. In addition to our key projects and relevant experience that we've highlighted in previous sections, we have had the opportunity to deliver unique, once in a lifetime projects, such as the Space Shuttle Endeavor from LAX to the California Science Center, California High-Speed Rail, and Electric System Hardening for local utilities.

Recently, Cordoba successfully proposed an innovative concept to SANDAG to reduce congestion and greenhouse gas emissions at the US/Mexico border crossing in San Ysidro. Our approach included the use of greenhouse gas emission detection technology, traffic congestion monitoring and predictive modeling, as well as a new and innovative border and customs clearance system to achieve these goals.

Cordoba has also supported our clients by using technology to update access to data, which enables more efficient project management. One example is our work developing KPI dashboards. We have built custom dashboards to connect clients such as SF Bay Area Rapid Transit and SoCal Gas with critical information in an easy to read/digestible format. Important information such as key performance indicators (KPIs) are visually displayed across multiple platforms and in real-time. Another example is our work to customize and implement ProjectWise to manage design data for California High-Speed Rail so that designers and engineers can work collaboratively across different offices. Finally, we have implemented GIS tools to manage real property and right of way, monitor and track environmental commitments, and provide contractual commitments to staff in the field with geospatial tagging.

### Approach to Optional Scope 3

#### Our understanding of your needs

We understand that LAWA is seeking an advisor to support with a range of specialty services on an as-needed basis to support LAWA's Capital Improvement Program and other key initiatives funding through the operating budget. We understand that LAWA will further define the scope of services at the task order stage as needs arise. Therefore, we believe you will need advisors with broad experience and depth of resources to be able to meet such needs as they arise.

#### Our approach

Cordoba offers you an experienced team of advisors to support you in Optional Scope Category 3 (Specialty Services), with capabilities and experience on all of the RFP Scope items. The following outlines how we support our clients in these areas.

- › **Communications and Public Education:** Cordoba supports clients with media relations and messaging campaigns to highlight the benefits of projects such as the California High-Speed Rail Program. We provide outreach to social media, town hall style meetings, engagement with community based organizations, and other public meetings. We have created graphics, videos, and developed other collateral. We have prepared visualizations including 3D animations and website development. In other projects, we have managed campaigns to enhance stakeholder engagement and participation in rebate programs.
- › **ADA Expertise:** As part of our work as program managers on major programs such as LBCCD Bond Program, we provide ADA compliance. We also have expertise as the engineer of record for various City of LA sidewalk and street repair projects. We have also supported the transition of the California High-Speed Rail Authority's website to be ADA-compliant.
- › **Real Estate Market Studies:** Our team has experience supporting clients in commercial, retail and airline related use-type market conditions analysis, including conducting regional and adjacency analysis, performing competitive market analysis and benchmarking, researching marketplace sources to establish market benchmarks for hard and soft costs, and assessing market level recent comparable transaction.
- › **Real Estate Development Strategy and Support:** Our team has experience helping clients clarify and refine proposed development and investment strategies by: Analyzing return requirements and researching potential financing and capitalization options; developing a risk analysis for programs that includes assessment and mitigation plans for transactional, strategic, development, counter-party and market risks; developing, assessing and evaluating a range of potential development strategies that have the capacity to enhance value, including identifying risks

and opportunities for disposition or restructuring; and developing or refining business plans that include a road map and implementation plan.

- › **Project delivery strategies:** Our team has experience helping advise clients through the full project life cycle, from initial planning and feasibility studies through to long term operations and maintenance. Our approach to developing project delivery strategies focuses on protecting your policy objectives through due diligence, extensive financial analysis, market-oriented advice, multi-faceted evaluation and project implementation support. We work with our clients to understand their goals, objectives and constraints and to develop delivery strategies that are feasible, executable and acceptable to the market. We prepare business cases, work closely with technical and legal advisors to develop contract and solicitation documents, assist in responding to bidder requests for clarification, reviewing bidder financial capacity and proposals, conduct Value for Money (VfM) and robust risk analysis, and support through commercial and financial close and contract management support through construction and operations.
- › **P3 and alternative delivery advisory:** Our has direct hands-on experience with the development and successful implementation of P3 and PDA programs. We know that successful partnership approaches such as P3 and PDAs are distinguished by a combination of factors, including clear goals and processes, thoughtful internal and external stakeholder education, private sector market soundings, and the careful selection of suitable projects/opportunities for partnerships. We understand the appetite of developers and financiers and can support LAWA in developing and executable, bankable projects and into project delivery and operations.

Cordoba supports clients with project delivery strategies by assessing the technical delivery requirements and client goals, understanding the capabilities of the staff available to manage differing delivery methods, assessing the regulatory authority of each agency, and balancing the risks to the desired benefits. We also are able craft the commercial terms and technical contract documents to align with the selected delivery methods as we have done on the California High-Speed Rail

Program and LBCCD Bond Management Program.

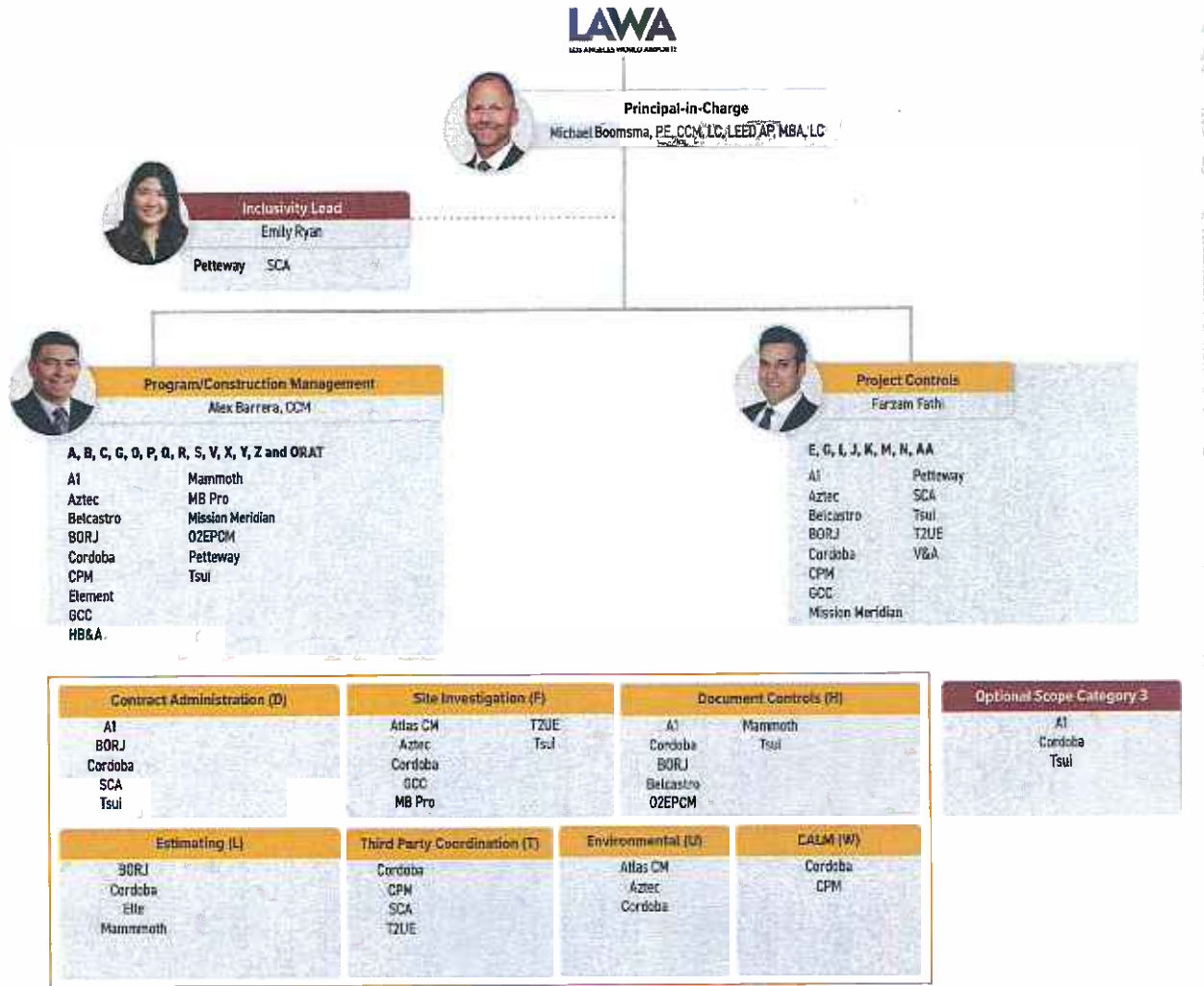
- › **Performance Management:** Cordoba's Team supports our clients in identifying relevant leading practices and lessons learned from similar projects to help clients avoid the common pitfalls that arise through project life cycle and operationally within organizations. Our strategy team is focused on performance enhancement, developing performance management strategies, setting and maintaining meaningful and effective metrics and KPIs to measure baseline performance, tracking progress and reporting on the performance of initiatives implemented. Performance management strategies can be developed from project delivery, implementation, operations, maintenance and asset management.
- › **Other Studies and Assessments:** Cordoba has assembled a team with a diverse range of service offerings allowing us to bring in subject matter specialists as needs arise. To name a few, this may include economic analysis, supply chain, asset management, ESG / decarbonization strategies, technology road maps and system implementation, and funding/financing, congestion pricing, tolling technology solutions, airport demand modeling, and facilities condition assessments.



## 4.2 ORGANIZATIONAL CHART

The organizational chart outlines our proposed team structure to effectively deliver your upcoming projects. We have identified our key staff, their areas of expertise and disciplines they specialize in, as well as our support staff and subconsultants who will be utilized to ensure LAWA receives ample resources allocated for each project or task order. Our team is structured to provide LAWA with a depth of resources with the knowledge and experience to work efficiently with your staff, key stakeholders and regulatory agencies to gain timely approvals and anticipate project requirements.

*Cordoba is committed to the successful delivery of your MATOC program. Our key staff will not be removed or replaced for the duration of this contract without written approval from LAWA.*



## 4.3 TEAM STRUCTURE

Our team consists of partners that Cordoba has worked with successfully on MATOC contracts. Furthermore, the team consists of firms and people who have extensive experience working on LAWA projects. Our team brings a depth of resources to provide LAWA with comprehensive program and project management, and engineering and design services throughout Southern California and specifically within Los Angeles County.

We bring a long history of experience with LADWP, LACPW, LABOE, LADOT, LASAN, POLA and other regional agencies and local municipalities. Our team also brings familiar faces with lessons learned from similar MATOCs/on-call program contracts within California.

**We started to build our team with firms Cordoba has worked with successfully on similar projects. Then we added key XBEs with strong LAWA experience to round out our team.**

### Experience with Cordoba

ATLAS  
BORJ  
HB&A

Mammoth  
Mission Meridian



### Cordoba and LAWA

A1  
Aztec  
Element  
Elle  
Petteway  
PQM

SCA  
T2UE  
TSUI



### Experience with LAWA

Belcastro  
CPM  
GCC

MB Pro  
O2EPCM







Cordoba manages all of its subconsultant staff like its own employees. We will utilize the same employee retention, engagement, and training activities as we described above. We will have an enhanced onboarding program tailored to this program so that all staff are set up for success from day one. We expect that our managers and leads on this project, whether Cordoba employees or not, will provide on-the-job training and mentorship for all staff. We will use common

technology and tools to integrate the team. Finally, our leadership will hold meetings with the whole team to discuss updates, check-ins, and give a forum for all staff to interact with the leaders. Our key staff, supporting staff members, and subconsultant teaming partners will participate in ongoing communication with each other, LAWA, and all other key stakeholders to ensure seamless project and program delivery.







#### A. Project Management/Construction Management and Project Controls Services (PM/CM/PC)

Cardooba Corporation Making a Difference



	<b>Roger Banuelos, MAOM</b>   Element Consulting, Inc. Element Consulting, Inc. is a construction management company dedicated to providing clients with responsible and innovative solutions to their project needs, from inception to completion. Based out of El Segundo, CA, the firm offers program, project, and construction management services.
Relevant Experience	1. Project Management/Construction Management (Program Controls) 2. LA Mission College Transportation and Accessibility Improvements
Relevant Experience	
Relevant Experience	
Relevant Experience	
Relevant Experience	
Relevant Experience	
Relevant Experience	
	<b>Arthur Glen Robison, PE, MASSCO P/M/LACP</b>   T2 UES, Inc. has been serving since 1993, delivering Subsurface Utility Engineering to public and private clients nationwide. They excel in quality, trust, and utility expertise.
Relevant Experience	1. LACCD, District Wide Energy Efficiency and Utility Infrastructure Project 2. LACPW, As-Needed Exploratory Subsurface Excavation
<b>MAMMOTH</b>	<b>Mark von Leffern, PMP, PSP, EVP</b>   Mammoth Associates, LLC is a women-owned small business established in 2017, offering project control and management services to public agencies, ensuring on-budget, on-schedule project delivery.
Relevant Experience	1. LA County MTA, I-5 North County Enhancements Project 2. LA County MTA, Express Lanes Projects - Program Management Support Services
	<b>Dmoné Livingston, MSCE, CCM, ENV SP</b>   O2EPC, Inc. was founded in 2016, is an award-winning firm supporting large engineering, construction, and inspection projects for municipal buildings and facilities.
Relevant Experience	1. LAWA, Automated People Mover Project 2. LAWA, On-Call Airport Strategic Operations Consultant Services
	<b>Jacob Tsui, Associate AIA, NCARB</b>   The Tsui Group, Inc., was founded in 2011 offering program, project, and construction management, specializing in southern California for government, aviation, institutional, and educational clients.
Relevant Experience	1. LAWA, PM/CM Project Controls, and Program Advisory Services 2. LACCD, MATOC Program Management

	<b>Joyce Sloss</b>   SCA Strategic Partnerships International, Inc., is headquartered in Los Angeles cultivating public-private partnerships between government agencies, local businesses, prime contractors, and community organizations.
Relevant Experience	1. LAWA, Cargo Modernization Project 2. LAWA, Midfield Satellite Concourse South Project
	<b>Gregory Grabowski, PE, LEED AP</b>   GCC & Associates offers project professionals for design, construction, and management, specializing in southern California projects with significant public and private funding, supported by \$2M in Professional Liability/E&O sureties.
Relevant Experience	1. LAWA, PM/CM Project Controls, and Program Advisory Services 2. LAWA, Airfield and Terminal Modernization Project (ATMP)
	<b>Fay Harper</b>   CPM One Source offers 25+ years of expertise in Owner/Tenant Representation, Project Management, Logistics, FF&E Procurement and Space Planning, aiding diverse sectors with seamless transitions and efficiency.
Relevant Experience	1. American Airlines, TRP at LAX 2. Delta Sky Way, TRP at LAX
	<b>John Collins, ICC, ACI</b>   Petteway Management Group is comprised of a diverse group of highly experienced Program and Construction Project Management practitioners, and Quality Assurance, Quality Control, and Inspection services professionals.
Relevant Experience	1. LAWA, Runway 25L and Taxiway H Rehabilitation 2. LAWA, Taxiway P Reconstruction
	<b>Armen Gaprelian, PE, GE</b>   MB Professional Service, Inc., is a certified geotechnical and construction inspection firm in southern California providing a wide range of services in geotechnical, seismic engineering, inspection and material testing, and non-destructive testing.
Relevant Experience	1. John Wayne Airport, Thomas F. Riley Terminal Complex Improvements 2. LAWA, Automated People Mover Project
Relevant Experience	
	<b>Bill Wherritt</b>   Mission Meridian, LLC brings over 40 years of experience offering specialized program and project management services in California, leveraging local connections and industry expertise for public and private clients.
Relevant Experience	1. City of Inglewood, Inglewood Transit Connector 2. Pasadena Unified School District, Pasadena USD Measure OIT Bond Program Management
	<b>Kirsta Byers</b>   PQM, Inc. was founded in 2006 to build a team of subject matter experts to support agencies, engineering firms, and contractors in the delivery of complex projects.
Relevant Experience	1. LAWA, Airfield and Terminal Modernization Project (ATMP) 2. LAWA, Automated People Mover Project
	<b>Peter Belcastro, GC</b>   Belcastro Commercial Builders, Inc., has been offering high-quality, federally compliant construction services since 2018. Founded by Peter Belcastro, we prioritize quality and competitiveness.
Relevant Experience	1. LAWA, PM/CM Project Controls, and Program Advisory Services 2. United Airlines, Program Management and Advisory Services
Relevant Experience	

	<b>Desiree Shier, CID, LEED AP</b>   Howe Bonney & Associates (HB&A) has been providing CM/PM services to for numerous companies over the past 24 years. Ranging from complete PM of ongoing facility relocations, and operations, to project management of continuous facility renovations and expansions, to direct multiple prime CM and owners' representation.
Relevant Experience	1. Hoag Presbyterian Hospital, Newport Beach, General Lyon Leadership Center 2. LACCD, MATOC Program Management
	<b>Nader Farnoush</b>   BORJ Construction Management, Inc., is a highly experienced Los Angeles firm offers comprehensive project and construction management services for over 20 years, delivering 100+ successful projects worth \$4 billion on time and within budget.
Relevant Experience	1. County of Los Angeles, Hall of Records 2. County of Los Angeles, Fire Station #143
	<b>Todd Standford, REHS, CEM</b>   Atlas Technical Consultants is a professional firm provides geotechnical engineering, construction management, and infrastructure design services, specializing in airport projects, including terminals, roadways, and support buildings.
Relevant Experience	1. Port of Oakland, Oakland Airport Post Earthquake Runway Repairs 2. City and County of San Francisco, San Francisco International Airport Terminal 2
	<b>Michael Amling</b>   AZTEC Engineering Group, Inc., has been excelling in engineering and environmental services throughout southern California, delivering full-service solutions with a team of over 30 local professionals.
Relevant Experience	1. LAWA, General Environmental Compliance and Permitting On Call Services 2. LA Metro, G-Line BRT/LRT Improvements
	<b>Corey Harris</b>   AI Management & Inspection Inc., is a Los Angeles-based Small Business Enterprise, excelling in quality-driven construction projects, prioritizing client partnerships, and keeping promises.
Relevant Experience	1. LAWA, Landside Access Modernization Program (LAMP) 2. LAWA, Project Quality Management, Document Control, Closeout, Permit Tracking, Project Controls
	<b>Daniel Badelita</b>   ELLE Consultants was founded in 2007 providing expert services for heavy civil, aviation, and transit projects, including cost estimation, scheduling, claims support, and more, ensuring project success.
Relevant Experience	1. LAWA, Landside Access Modernization Program (LAMP) 2. LAWA, Automated People Mover Project
Relevant Experience	
Relevant Experience	
Relevant Experience	



## **ATTACHMENT C: INCLUSIVITY TERMS**

### **1. General Inclusivity Terms**

Contracted Firm shall comply with LAWA's Certified Firm participation requirements and Inclusivity Commitments included in the Contract.

The strategies and commitments set forth in Contracted Firm, implementation period, including any commitments it makes to exceed the Certified Firm participation requirements, and, where applicable, the workforce development commitments, shall become enumerated requirements in the Contract and shall be referred to as the "Inclusivity Commitments."

### **2. Team Composition**

Throughout the term of the Contract, Contracted Firm shall employ an individual from among its personnel who will represent the Contracted Firm as the inclusivity liaison to LAWA (the Diversity and Inclusivity Lead). The Diversity and Inclusivity Lead shall have programmatic responsibility for all the Contracted Firm's inclusivity efforts, including compliance and reporting, and shall be engaged throughout the term of the Contract.

### **3. Certified Firm Participation Requirements**

Throughout the term of the Contract, Contracted Firm shall achieve the mandatory minimum Certified Firm participation percentages set by LAWA and any excess committed to by the Contracted Firm. Contracted Firm shall confirm and submit BE certification documentation for all Sub-Consultants. Participation shall be subject to ongoing monitoring and reviews by LAWA to verify Contracted Firm's compliance with the Certified Firm Participation requirements and the approved Inclusivity and Workforce Development Plan and commitments submitted with the RFQ response. Such monitoring may include, but shall not be limited to, periodic inclusivity performance assessments and reviews by LAWA of relevant agreements, documents and data.

### **4. Inclusivity & Workforce Development Plan Performance and Reporting**

Contracted Firm shall implement an Inclusivity and Workforce Development Plan that sets forth in detail Contracted Firm's approach, timeline, and key milestones for achieving requirements and Inclusivity Commitments. Contracted Firm shall update and submit the Inclusivity and Workforce Development Plan to LAWA annually to report its achievements and address any performance shortfalls (remediation), changes to scope or approach. As well as define other commitments to support the success of Certified Firms, such as risk management, administrative back office support, strategies to ensure prompt payment, and set-aside scopes of work to align with Certified Firm capacity.

- (a) Contracted Firm shall provide LAWA with the information required to monitor progress towards Certified Firm participation requirements, implementation of the Mentor Protégé Program and Internship Program. Contracted Firm shall comply with periodic performance assessments, and/or reviews of contract/subcontract documents, as needed.
- (b) LAWA shall conduct an annual review of the Contracted Firm's annual and Workforce Development Inclusivity Plan to determine compliance and request a remediation plan if necessary.

- (c) Contracted Firm shall report all contractor payments using the system designated by LAWA and augmented by monthly status reports. Contracted Firm shall require all contractors at all tiers to submit monthly payment information and comply with inclusivity reporting requests.
- (d) Contracted Firm shall use LAWA's LCPTracker system to submit certified payroll and workforce reporting, and include as part of its monitoring, and reporting, the status of Disadvantaged Workers and Veteran participation.

#### **5. Mentor Protégé Program.**

Contracted Firm shall develop and manage a meaningful program to increase the competitive capacity of Certified Firms and firms owned by underrepresented populations in all categories of work.

The Mentor-Protégé Program shall; establish Mentor/Mentee participation agreement that defines roles and responsibilities, objectives and metrics; and provide development of technical skills and professional development as may be required by Mentees.

- (a) Contracted Firm shall submit Mentor Protégé Program to LAWA for approval.
- (b) Contracted Firm shall provide LAWA with copies of the Mentor/Mentee agreements, upon request.
- (c) Contracted Firm shall invite LAWA to participate in Mentee outreach and/or recognition events.
- (d) Contracted Firm will coordinate with the LAWA Economic Impact Team.

#### **6. Internship Program**

The Internship Program shall include the following elements: (i) outreach strategy and schedule; (ii) details how interns will be exposed to and engaged in all elements for the scope of work; (iii) number of interns that will be hired during the course of the contract term; (iv) hiring and placement process; (v) intern evaluation process; (vi) intern retention and upward mobility strategy; and (vii) collaboration with local community colleges, universities and community-based organizations to identify internship candidates and services to eliminate barriers to participation by disadvantaged youth.

- (a) Participating interns shall reside within the boundaries of the Airport Impact Area cities or the City of Los Angeles;
- (b) Contracted Firm shall participate in LAWA's Aviation Career Day activities and Aviation Careers Education (ACE) Academy Program in coordination with LAWA Community Relations Division; and engage with students attending K-12 Title 1 schools to increase awareness of STEM careers in design and construction. K-12 Title 1 schools are to be located within the Airport Impact Area cities or City of Los Angeles.
- (c) Contracted Firm shall coordinate Internship Program activities with the LAWA Economic Impact Team;
- (d) Contracted Firm shall use the LAWA Internship Program Placement and Reporting System to post internship opportunities; track employment and wages earned; and highlight success stories; and
- (e) Contracted Firm shall participate in scholarship programs benefiting K-12 students attending Title 1 schools and/or Internship Program. Scholarship recipients are to reside in the Airport Impact Area cities or the City of Los Angeles.



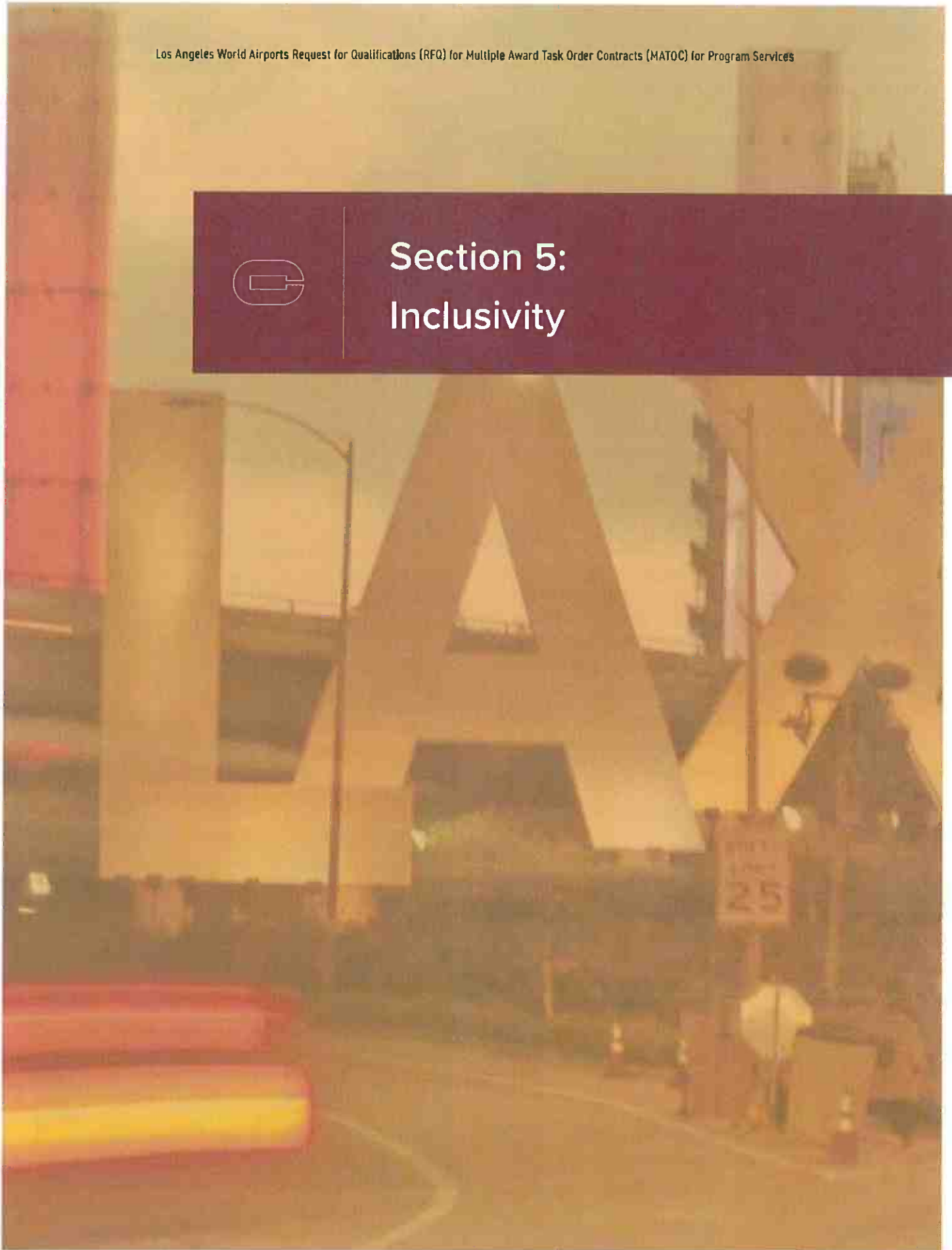
## **7. Reporting**

Contracted Firm shall provide diversity, equity and inclusion reporting through B2Gnow, or in any other format requested by LAWA, to capture the rich diversity represented by the businesses performing work on this MATOC, specifically firms certified as DBE, MBE, WBE and/or LGBTQ+.





## Section 5: Inclusivity



## 5.1 INCLUSIVITY NARRATIVE

LAWA will not find a firm that is more diverse and committed to inclusivity than Cordoba. As a certified local, minority-owned business (and a former small business), Cordoba fully understands the value of diversity and inclusion as reflected throughout our firm's leadership, management, and professional staff. We embody the benefits that diversity and inclusion bring to delivering successful projects. Keeping this cultural identity is fundamental to all we do internally and for our clients and includes activities in both workforce development and in the business community by creating opportunities for XBEs.

Cordoba actively supports the inclusivity and workforce development programs developed by our clients. We promote capacity growth of certified firms through mentor protégé programs and by including certified firms in meaningful roles on our teams. These statements are supported by the fact that San Diego Gas & Electric's (SDG&E) Supplier Diversity Department honored Cordoba with its 2019 "Best in Class Award". Cordoba currently holds several contracts to provide engineering and design, program management, and construction management on a variety of projects throughout the region. In 2021, Cordoba was also honored for "Outstanding Achievement of Diversity" for our work as a prime contractor by the City of Los Angeles.

To demonstrate Cordoba's past performance and history of achieving inclusivity and workforce development goals, we offer the following examples:

### Example 1.

#### Long Beach Community College District (LBCCD)

Our commitment to mentoring is demonstrated by the work our firm is doing to mentor a small, woman/minority-owned business. Our team worked with LBCCD to identify tasks suited for small businesses under Cordoba's mentorship and management. Among those businesses, local microbusiness CTI Environmental was awarded a contract and was subsequently selected for mentorship. Our mentorship provides a full-time project manager to guide and assist CTI throughout the project, concurrent with Cordoba-led training on specific subjects. The project manager worked closely with CTI's staff person to develop their job skills. They worked as a team, shadowing each other for a full 90 days of training that included budgeting, scheduling, program management skills, and contract administration. We continue to support the firm by providing them with opportunities on other projects and adding them as subconsultants on other programs to help grow their experience and capacity. The firm has grown to employ six (6) additional employees, four (4) of which are assigned to projects at LBCCD. LBCCD and Cordoba are proud of CTI's growth as an example of successful mentoring and are looking forward to supporting their continued success.

*Cordoba's commitment and follow-through on mentoring my small business has been transformational for me. I have been able to hire new employees and provide a sustainable stream of work for them and our clients. I have learned*



“project and financial management skills and have been able to participate in new opportunities I would not have dreamed about if it wasn't for Cordoba's mentorship.

– Robin Thorne, CTI Founder and CEO

#### Example 2: Oakland Unified School District

The Oakland Unified School District (OUSD) has established a goal of 50% SBE subcontracting. Before the award of



the current contract (initially procured in 2016), our team participated in local vendor outreach events. We identified Baines Group, Inc. (BGI) as our partner Very Small Local Business Enterprise (VLSBE). With the atypical 50% goal, we determined that having one or two partner firms would allow us to monitor their development and participation more effectively. We met with BGI on a regular basis and provided direct support such as developing budgets and billing procedures. Additionally, we provided recruitment support to fill positions on the project. Each year, we develop a budget and a plan for the number of positions we anticipate. We also have an understanding of BGI's cash flow needs. Our prime contract does provide for prompt payment to BGI within 30 days of receipt of payment from the client of the corresponding invoice. However, on occasion, the client payment is late. We have an agreement with BGI that upon request, we will provide payment on their invoice before it is paid by the client. As a former small local business ourselves, we understand there are situations that arise and that an advance payment can make a difference. Notably, BGI is developing capacity and decreasingly requesting advance payment -- from several times a year to only once in the last 12 months.

Under this construction management contract, the projects

are varied with different completion dates. This potentially impacts our ability to maintain a 50/50 split. Therefore, we meet regularly with OUSD to discuss upcoming projects and to specifically identify opportunities for BGI. Our partnership has continued through a recompetes and remains in place. BGI has expanded its business with additional clients.

### A. Strategies and Steps for Certified Firms

Our baseline approach to ensure opportunities for certified firms will be based on what we currently have in place at LACCD and includes these essential components:

- ✓ **Look-ahead:** We will maintain early and continuous communication with LAWA in order to have a broad overview of upcoming opportunities. This allows us to let the subs know in advance so they can start planning.
- ✓ **Notification:** As the prime, Cordoba receives notification of available positions first. However, as we have on other projects, we will formally set up a forwarding process within our system that automatically and simultaneously forwards the notifications to our subs. This ensures they receive prompt notification of opportunities.
- ✓ **Project understanding:** We review the project scope, understand the components, and identify areas that can be developed for subcontractors. We will meet with LAWA staff to ensure that projects are packaged to maximize smaller business opportunities. As we have learned with our ongoing LACCD contract, this process of communication with our clients to ensure specific opportunities yields better results for more inclusive participation.
- ✓ **Response preparation:** Our team monitors what types of resume formats yield the most success and we have established a template for our subs. We assist our subs by helping them format their resumes and develop project descriptions that are tailored to the scope, yielding more successful outcomes and opportunities for them.
- ✓ **“Subcontractor First”:** Cordoba will approach each task order request by providing our subcontractors an opportunity to select first. Cordoba willingly takes the “leftovers” and provides backup support with evaluating the scope of services. This is not a selfless act but good business sense--by assisting our subs, we support our clients' program and goals.





## B. Approach to Capacity Building/Cashflow Strategy

As demonstrated in our work with our mentees at LBCCD and OUSD, our Cordoba team has experience in supporting a business's growth. The key is to tailor the support to the needs of each business. This understanding is developed through regular and focused meetings and communication.. Our approach is based on getting to know each participant business and developing an understanding and trust level to enable substantive support. Further, having been a small MBE provides us with a perspective and understanding that our mentees appreciate. Our approach includes:

- ✓ **Subcontractor onboarding:** We will work with certified subs in an onboarding session and familiarize ourselves with their available resources. We will walk the subs through the client-specific processes including the LAWA MATOC program.
- ✓ **Subcontractor support and development:** We provide ongoing guidance and direction to our subs throughout the life cycle of the contract-- helping them identify ways to improve their processes and submittals. We will identify areas that may need additional support such as staff training, recruitment strategies, operations such as budgeting and invoicing. When specific areas are identified, Cordoba brings additional expertise to pair up with the certified sub.
- ✓ **Cashflow strategy:** Cordoba's strong financial position allows us to work one-on-one with subcontractors and their financial needs. Our first strategy is to ensure that subcontractor invoices are complete and immediately acceptable by LAWA, which helps ensure prompt payment. In the event that an invoice is held up, Cordoba can work directly with the subcontractor on short-payments and other means to ensure the subcontractor's stability. We pay subcontractors first.

## C. Mentor-Protégé Program for Certified Firms

Cordoba's established process for creating opportunities for certified businesses is the basis for our proposed Mentor-Protégé Program for LAWA.

- › Based on the business profiles and discussions with the certified subs, Cordoba will issue a mentor-protégé invitation. At this time, the relationship will be formalized through a participation agreement. Cordoba and certified subcontractors will hold a kickoff meeting and discuss upcoming projects, task orders, contracting requirements, and opportunities for mentorship. Within the initial period, mentors will assess the protégé's needs, business profile and work to refine areas of interest and areas of support that may be beneficial.
- › As part of developing objectives, metrics will be developed that include specific goals and areas for development for each participant. For example, if a business requires assistance with insurance capacity, the insurance specialist at Cordoba will be assigned as their mentor. Another business may need support with invoicing and collections strategies; a team member from our finance division will be assigned. By identifying the specific needs of each business, and assigning a specialist from the entire firm, we are able to support all subcontractor team members. Cordoba's corporate culture emphasizes collaboration and support of an inclusive and diverse workforce, this work is understood as integral to our job descriptions regardless of where in the company one works.
- › We expect the mentorship relationship will be a defined engagement, typically in the 12 to 18-month time frame. This way, both firms bring a sense of urgency to the program.
- › Cordoba will schedule bi-weekly progress meetings/trainings. Mentors will meet with the protégés to provide ongoing support and evaluate the quality of the mentorship. This is an opportunity to bring additional resources to the protégé as identified.
- › Evaluation of the success of the program will use both qualitative and quantitative measures. The metrics will vary based on the needs and goals of the protégé. For example, we will monitor the percentage levels of participation, the number of opportunities provided, and the responses received.



We anticipate that a primary challenge will be the follow-through on the assignments by both the certified business and the assigned mentor. However, having developed a metric for measurement at the onset, Cordoba's program director is specifically charged for reviewing the goals for compliance. Internally, our assigned mentors will have their follow through evaluated as part of their performance reviews.

## D. Internship and Workforce Development Programs

Cordoba has a long tradition of supporting educational initiatives and support of education runs throughout the firm. Cordoba's founder has made this foundational to the firm and ensures that internships and workforce development programs are as integral to the day-to-day activities as the engineering and construction management work we do.

### Internship Programs

We are committed to creating a paid internship program specifically for this LAWA MATOC, including a comprehensive outreach strategy; and ensuring interns will be engaged in all elements through meaningful engagement practices. Our approach is based on current programs already established at Cordoba comprising four different internal programs, specifically – our junior college/college-level internship program, the Samueli Scholars Program Internship, Cleantech Academy (a program that connects students from historically marginalized communities in LA with paid educational opportunities and work experience) and our Pathways to Success program.

We collaborate with a variety of organizations in order to identify candidates for these internships. In addition to the Samueli Academy and Cleantech Academy, we also work with the Construction Managers Association of America (CMAA) for ongoing internships for college-level interns. Notably, Cordoba is one of seven firms to consistently provide a full 100% paid internship to a CMAA candidate each year for nearly 10 years.

Significant effort has been made to develop our internship program and human resources devotes staff time to recruiting and placing interns. Our process for recruiting and placing interns includes the following key elements:

- › Outreach/recruitment: Our CEO and executives visit schools for various events to make presentations and to promote Cordoba's internships. This includes local

community colleges and universities.

- › Assignment of mentor: When interns are identified, they are provided with onboarding activities and an introduction to the firm. They are matched with a Cordoba mentor who is responsible for them for the duration of their internship.
- › Meetings and exposure to the firm: The internship includes group meetings and training sessions along with one-on-one meetings with their assigned mentor. They are also assigned to a specific division within Cordoba but are also exposed to other divisions according to each student's interest.
- › Training: Training materials have been developed that include a handbook, and written exercises to help them establish both educational and professional goals. Their mentors are responsible for ensuring that each student is provided with substantive work and learning opportunities. Depending on the program, assignments are developed and may include a project deliverable or final presentation.

### Addressing Inclusivity Challenges by Advancing Equity and Social Justice

For a firm of our size, Cordoba is in a unique position to understand the underlying issues that hinder equity and social justice and, more importantly, to be proactive in implementing solutions. We have developed cultural competence and we bring to our clients input from diverse populations, which is a distinct advantage. Our approach is to advance education as a way to advance equity. Education is critical in leveling the playing field for everyone and the area in which we focus significant resources. We are proud to have developed our own internal program to address equity and social justice, Pathway to Success.



### Pathway to Success

Our commitment to inclusivity and social justice was further strengthened after the summer of 2020 and the racial injustices that were brought to the national consciousness. Cordoba took a significant step in “making a difference” by developing an internal program that addresses access to educational opportunities and higher paying jobs. Pathway to Success identifies individuals who have potential but sadly lack access to necessary resources due to economic or racial barriers. This also supports our ability to integrate the needs of historically disadvantaged populations into our tasks and deliverables.

The Pathway to Success program is designed to develop employable individuals by giving them the opportunity to become valuable and successful employees for Cordoba first, then subsequently clients and other firms. It aims to create an environment of support and growth that will open professional opportunities for talented individuals searching for career advancement.

The program matches the individual with a mentor and an initial work/training assignment along with four-week training modules and worksite field trips. Each participant attends classes and seminars to fill in the gaps from their previous experiences and to enhance what they will be learning while on the job. This training also helps eliminate barriers to participation by disadvantaged youth. After assignment to their positions, the participants work for six to nine months learning the skills required to be qualified for entry level jobs within Cordoba or related opportunities. As the assignment nears completion, each person receives assistance with a resume and support in an after-program job search with a goal of earning a permanent full-time position at Cordoba or at one of our partnering firms.

### Support of External Programs - STEM

As a firm providing engineering and design and construction services, Cordoba is invested in promoting STEM education for youth because we benefit from the effort. In addition to our internal programs that incorporate engineering and related learning, we support other organizations that also support STEM education.

Cordoba has a long history of participating in applicable programs in the impact zone. One of our major construction management clients is the Inglewood Unified School District, which is located next to the airport. As part of our services, we have worked on \$40 million of LAWA-funded projects related to sound mitigation to lessen the impact of sound penetration on the classroom environment. Our team at Inglewood is committed to improving the learning environment for students. We have brought on Inglewood Unified students as paid interns to give them hands on experience in learning about career opportunities within STEM fields.

For example, our professionals serve as mentors/instructors for the SPARK program. SPARK is an after-school program for STEM students, teaching them concepts in transportation planning, engineering, and construction. Professional engineers from Cordoba have worked with students, made presentations, and provided guidance for the participants. Cordoba’s Melissa de la Peña is a frequent participant with Women’s Transportation Seminar (WTS). She has visited schools as part of WTS’s efforts to encourage women in the transportation field. Additional effort is made to ensure that schools from economically disadvantaged areas or comprising mostly students of color are specifically represented.



# QUALIFICATIONS (RFQ) FOR **MULTIPLE AWARD TASK ORDER CONTRACTS** (MATOC) **FOR PROGRAM SERVICES**



**CORDOBA**  
CORPORATION



Making a Difference

Prepared for: Los Angeles World Airports  
Submitted by: Cordoba Corp, October 18, 2023

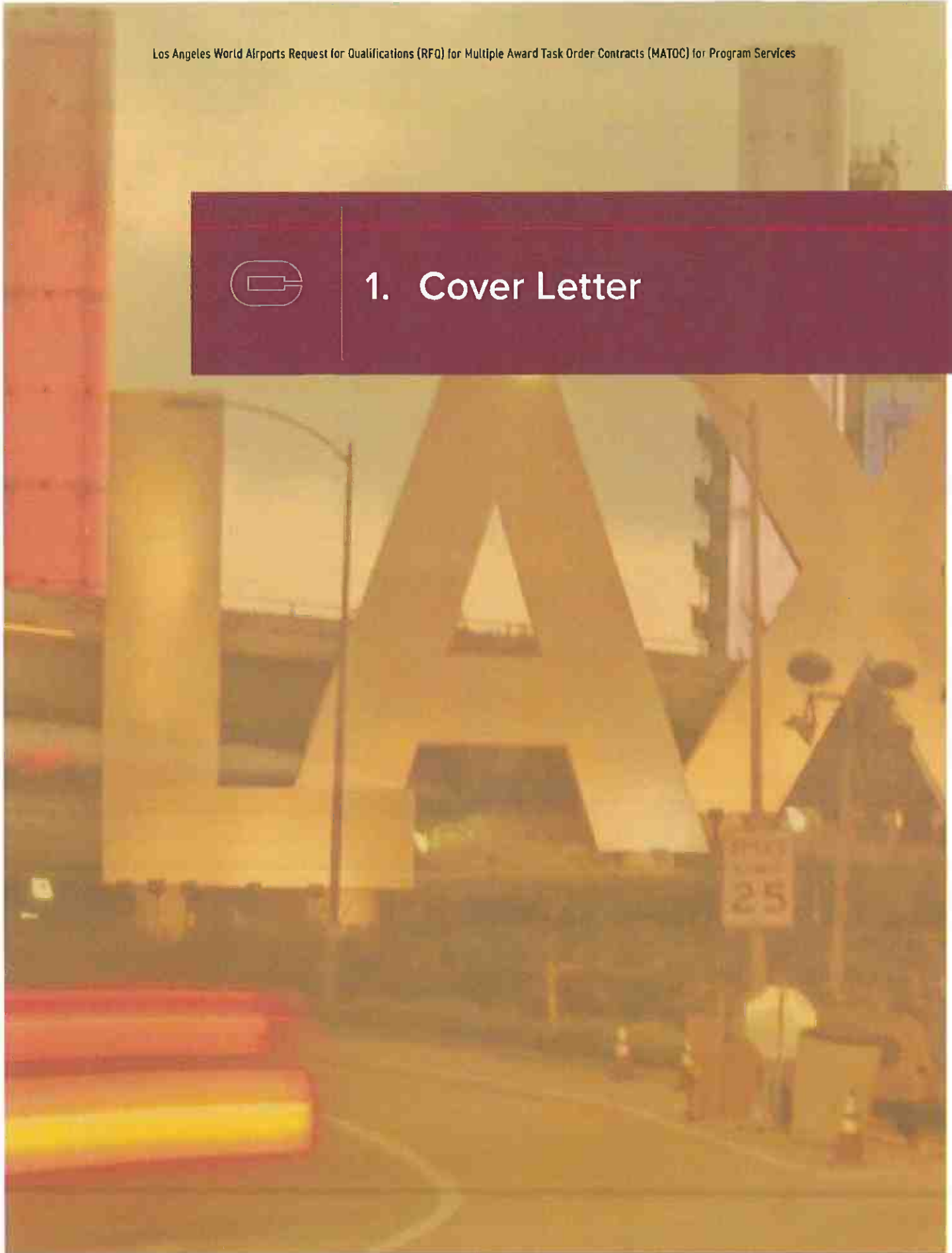
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## 1. Cover Letter



### FORM 3: SOQ COVER LETTER

Applicant Name: Cordoba Corporation

Date: October 16, 2023

Attention: Amy Imamura

Los Angeles World Airports

Clifton A. Moore Administration Office Building

1 World Way

Los Angeles, CA 90045

Dear Ms. Imamura:

The undersigned, (**Applicant**), submits this statement of qualifications (this **SOQ**) in response to the Request for Qualifications for Multiple Award Task Order Contracts for Program Management Services released on July 11, 2023, (as subsequently amended, the **RFQ**). Capitalized terms not otherwise defined herein shall have the meanings set forth in the RFQ.

This letter is submitted in a form identical to Form 3 to the RFQ, other than with respect to modifications permitted or required by the use of such form.

### Scope of Services

The Applicant, Cordoba Corporation, submits this SOQ with respect to:

Base Scope	Project Management/Construction Management and Project Controls Services, Performance & Operational Readiness Airport Transition	<input checked="" type="checkbox"/>
Optional Scope Category 1	Quality and Safety Services	<input type="checkbox"/>
Optional Scope Category 2	Inclusivity, Workforce, and Economic Impact Support Services	<input type="checkbox"/>
Optional Scope Category 3	Specialty Services	<input checked="" type="checkbox"/>

### Assurances

Applicant represents and warrants:

- as to receipt, examination, understanding, and full consideration of all materials posted on 7/11/2023, and otherwise provided to it by LAWA, with respect to the RFQ, including all responses to questions, requests for clarifications, and comments regarding the RFQ and the following Addenda: Addendum No. 1 MATOC for Program Services RFQ - Pre-Proposal Conference Location and Time Change (07/19/23), Addendum No. 2 PPC Presentation and Attendee List (08/01/23); Addendum No. 3 Revised Documents (08/08/23), Addendum No. 4, Revised Final Addendum Release Date (09/12/23), Addendum No. 5, Q&A (09/15/23), and Addendum No. 6, Revised RFQ Date Changes (09/28/23);
- that the SOQ is submitted without reservations, qualifications, assumptions, deviations, or conditions;

- Applicant's SOQ is genuine, and not a sham or collusive, nor made in the interest or on behalf of any person, firm, corporation, or other entity not therein named. Applicant has not directly or indirectly induced or solicited any other proposing applicant to put in a sham bid, or any other person, firm, corporation, or other entity to refrain from proposing, and Applicant has not in any manner sought by collusion to secure for itself an advantage over any other proposing applicant; and
- that Key Personnel proposed by Applicant will be available to perform the Services and will not be substituted with other personnel or reassigned to another project or contract without LAWA's prior written approval in accordance with Section 5.4.

Applicant agrees:

- to abide by the contents and terms of the RFQ and the statements and commitments in its SOQ;
- to appear at and participate in any interview for which an invitation is extended in accordance with the terms of the RFQ;
- to the inclusion of the Common Rates in the Contract as the maximum rates that any Contracted Firm may assume for purposes of negotiating the fee for any Task Order awarded under a Contract issued pursuant to the RFQ, subject to LAWA's discretionary to increase such rates in accordance with the Contract;
- that this SOQ constitutes a valid offer to perform and complete the Services described in the RFQ;
- that if selected as a Pre-Qualified Applicant, the Applicant will enter into the Contract in the final form provided by LAWA;
- that LAWA will not be responsible for any errors, omissions, inaccuracies, or incomplete statements in this SOQ;
- that LAWA is not bound to select any Applicant, may waive informalities in or reject any SOQ that it receives, may cancel this RFQ, and may re-advertise for SOQs;
- that all costs and expenses incurred by it in preparing this SOQ and participating in the procurement process will be borne solely by the Applicant and that it irrevocably waived and released any other right that it may have to recover the costs associated with the development of Applicant's SOQ and/or costs otherwise incurred by it in participating in the procurement process; and
- to the protest provisions set out in Section 14.4 of the RFQ and understands that it limits Applicant's rights and remedies to protest or challenge the RFQ or any determination thereunder.

### Organizational and Contract Information

Applicant's organizational and contact information is as follows:

**Applicant:** Cordoba Corporation

**Contact:** George L. Pla, President and CEO, (213) 895-0224, gpla@cordobacorp.com

**Address:** 1401 North Broadway, Los Angeles, California 90012

**Incorporation, Formation, Organization:** California/ United States of America / 1979 / S-Corporation

**Applicant is a:**Small Firm ☐Medium Firm ☒Large Firm ☐**Governing Law**

This letter including the attached SOQ shall be governed by and construed in all respects according to the laws of the State of California.

**Certification**

Under penalty of perjury, I hereby: (a) certify on behalf of the Applicant that the representations, certifications, statements, disclosures, authorizations and commitments made, and information contained, in the SOQ in respect of the Applicant have been authorized by such entity, and is or are correct, complete and not materially misleading; and (b) swear and affirm that I am authorized to act on behalf of Applicant in signing and delivering this letter and acknowledge that LAWA is relying on my representation to this effect.

**Applicant:** Cordoba CorporationBy: **Name:** George L. Pla**Title:** President and CEO**Date:** October 16, 2023**NOTICE TO SIGNATORIES**

A material false statement, omission or fraudulent inducement made in connection with this letter is sufficient cause for disapproval of the firm's participation in the procurement. In addition, such false submission may subject the person or entity making the false statement to criminal charges. (Title 18 USC 1001, false statements; California Penal Code Section 132, offering altered or antedated or forged documents or records; and Section 134, preparing false documentary evidence).

## **Addendums 1-6**

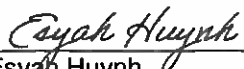
ADDENDUM NO. 001  
REQUEST FOR QUALIFICATIONS  
FOR MULTIPLE AWARD TASK ORDER CONTRACTS (MATOC)  
FOR PROGRAM SERVICES  
at Los Angeles International Airport, Van Nuys Airport  
and LAWA's land holdings in Palmdale, California  
POSTED ON [WWW.RAMPLA.ORG](http://WWW.RAMPLA.ORG), July 11, 2023

TO ALL PROSPECTIVE RESPONDENTS

This addendum revises the Request for Qualifications for Multiple Award Task Order Contracts (MATOC) for Program Services at Los Angeles International Airport, posted July 11, 2023.

07/19/2023

Date

  
Esiyah Huynh  
The Development Group  
Los Angeles World Airports

CERTIFICATE BY RESPONDENT

I acknowledge receipt of this Addendum Number 001 for Request for Qualifications for Multiple Award Task Order Contracts (MATOC) for Program Services at Los Angeles International Airport, posted July 11, 2023, and that the Statement of Qualifications (SOQs) is in accordance with the information, instructions and stipulations set forth herein.

Signed By:



Company: Cordoba Corporation

Phone: (213) 895-0224

**IMPORTANT:** This signed addendum acknowledgment (page no. 1 only) must accompany your submittal.




ADDENDUM NO. 002  
REQUEST FOR QUALIFICATIONS  
FOR MULTIPLE AWARD TASK ORDER CONTRACTS (MATOC)  
FOR PROGRAM SERVICES  
AT Los Angeles International Airport, Van Nuys Airport  
and LAWA's land holdings in Palmdale, California  
POSTED ON [WWW.RAMPLA.ORG](http://WWW.RAMPLA.ORG), July 11, 2023

TO ALL PROSPECTIVE RESPONDENTS

This addendum revises the Request for Qualifications for Multiple Award Task Order Contracts (MATOC) for Program Services at Los Angeles International Airport, dated July 11, 2023.

August 1, 2023  
Date

  
Amy Imamura  
The Development Group  
Los Angeles World Airports

CERTIFICATE BY RESPONDENT

I acknowledge receipt of this Addendum Number 002 for Request for Qualifications for Multiple Award Task Order Contracts (MATOC) for Program Services at Los Angeles International Airport, dated July 11, 2023, and that the Statement of Qualifications (SOQs) is in accordance with the information, instructions and stipulations set forth herein.

Signed By: 

Company: Cordoba Corporation

Phone: (213) 895-0224

**IMPORTANT:** This **signed** addendum acknowledgment (page no. 1 only) must accompany your submittal.





ADDENDUM NO. 003  
REQUEST FOR QUALIFICATIONS  
FOR MULTIPLE AWARD TASK ORDER CONTRACTS (MATOC)  
FOR PROGRAM SERVICES

AT Los Angeles International Airport, Van Nuys Airport  
and LAWA's land holdings in Palmdale, California  
POSTED ON [WWW.RAMPLA.ORG](http://WWW.RAMPLA.ORG), July 11, 2023

TO ALL PROSPECTIVE RESPONDENTS

This addendum revises the Request for Qualifications for Multiple Award Task Order Contracts (MATOC) for Program Services at Los Angeles International Airport, dated July 11, 2023.

August 8, 2023

Date

Amy Imamura

Amy Imamura  
The Development Group  
Los Angeles World Airports

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CERTIFICATE BY RESPONDENT

I acknowledge receipt of this Addendum Number 003 for Request for Qualifications for Multiple Award Task Order Contracts (MATOC) for Program Services at Los Angeles International Airport, dated July 11, 2023, and that the Statement of Qualifications (SOQs) is in accordance with the information, instructions and stipulations set forth herein.

Signed By: 

Company: Cordoba Corporation

Phone: (213) 895-0224

**IMPORTANT:** This signed addendum acknowledgment (page no. 1 only) must accompany your submittal.



ADDENDUM NO. 004  
REQUEST FOR QUALIFICATIONS  
FOR **MULTIPLE AWARD TASK ORDER CONTRACTS (MATOC)**  
**FOR PROGRAM SERVICES**

AT Los Angeles International Airport, Van Nuys Airport  
and LAWA's land holdings in Palmdale, California  
POSTED ON [WWW.RAMPLA.ORG](http://WWW.RAMPLA.ORG), July 11, 2023

TO ALL PROSPECTIVE RESPONDENTS

This addendum revises the Request for Qualifications (RFQ) for Multiple Award Task Order Contracts (MATOC) for Program Services at Los Angeles International Airport, dated July 11, 2023.


September 12, 2023  
Date

Amy Imamura  
Amy Imamura  
The Development Group  
Los Angeles World Airports

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CERTIFICATE BY RESPONDENT

I acknowledge receipt of this Addendum Number **004** for Request for Qualifications for Multiple Award Task Order Contracts (MATOC) for Program Services at Los Angeles International Airport, dated July 11, 2023, and that the Statement of Qualifications (SOQs) is in accordance with the information, instructions and stipulations set forth herein.

Signed By: 

Company: Cordoba Corporation

Phone: (213) 895-0224

**IMPORTANT:** This **signed** addendum acknowledgment (page no. 1 only) must accompany your submittal.

ADDENDUM NO. 005  
REQUEST FOR QUALIFICATIONS  
FOR MULTIPLE AWARD TASK ORDER CONTRACTS (MATOC)  
FOR PROGRAM SERVICES

AT Los Angeles International Airport, Van Nuys Airport  
and LAWA's land holdings in Palmdale, California  
POSTED ON WWW.RAMPLA.ORG, July 11, 2023

TO ALL PROSPECTIVE RESPONDENTS

This addendum revises the Request for Qualifications (RFQ) for Multiple Award Task Order Contracts (MATOC) for Program Services at Los Angeles International Airport, dated July 11, 2023.

September 15, 2023  
Date

Amy Imamura  
Amy Imamura  
The Development Group  
Los Angeles World Airports

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CERTIFICATE BY RESPONDENT

I acknowledge receipt of this Addendum Number **005** for Request for Qualifications for Multiple Award Task Order Contracts (MATOC) for Program Services at Los Angeles International Airport, dated July 11, 2023, and that the Statement of Qualifications (SOQs) is in accordance with the information, instructions and stipulations set forth herein.

Signed By: 

Company: Cordoba Corporation

Phone: (213) 895-0224

**IMPORTANT:** This **signed** addendum acknowledgment (page no. 1 only) must accompany your submittal.



ADDENDUM NO. 006  
REQUEST FOR QUALIFICATIONS  
FOR **MULTIPLE AWARD TASK ORDER CONTRACTS (MATOC)**  
**FOR PROGRAM SERVICES**

AT Los Angeles International Airport, Van Nuys Airport  
and LAWA's land holdings in Palmdale, California  
POSTED ON [WWW.RAMPLA.ORG](http://WWW.RAMPLA.ORG), July 11, 2023

TO ALL PROSPECTIVE RESPONDENTS

This addendum revises the Request for Qualifications (RFQ) for Multiple Award Task Order Contracts (MATOC) for Program Services at Los Angeles International Airport, dated July 11, 2023.

September 28, 2023

Date

Amy Imamura

Amy Imamura  
The Development Group  
Los Angeles World Airports

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CERTIFICATE BY RESPONDENT

I acknowledge receipt of this Addendum Number **006** for Request for Qualifications for Multiple Award Task Order Contracts (MATOC) for Program Services at Los Angeles International Airport, dated July 11, 2023, and that the Statement of Qualifications (SOQs) is in accordance with the information, instructions and stipulations set forth herein.

Signed By: 

Company: Cordoba Corporation

Phone: (213) 895-0224

**IMPORTANT:** This **signed** addendum acknowledgment (page no. 1 only) must accompany your submittal.



## 2. Administrative Requirements Forms

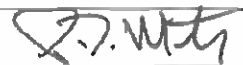




# Vendor Identification Form

## VENDOR IDENTIFICATION FORM

ALL FIELDS MUST BE COMPLETED. INCOMPLETE FORMS MAY BE REJECTED AND RESUBMITTED.

GENERAL INFORMATION			
Legal Name	Cordoba Corporation		Doing Business As (DBA)
IRS Taxpayer ID No. (EIN or SSN)	95-3742468		If applicable:
Submit IRS W9 form (required)		CA SOS Entity/Registration No.	0946970
For foreign vendors, click <a href="#">Foreign Entity</a> for related instructions		CA DTFA Seller Permit No.	
Entity type		City of Los Angeles Office of Finance (OOF) BTRC/VRN No.	
<input type="checkbox"/> Individual/Sole Proprietor <input type="checkbox"/> Governmental Entity <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Other:		0000219215-0001-4	
<input type="checkbox"/> Partnership		<input type="checkbox"/> BTRC/VRN application pending (attach proof of submission) For further information click <a href="#">Office of Finance</a>	
BUSINESS ADDRESS			
Street	1401 North Broadway		Contact
City	Los Angeles		Phone
State/ Region	CA	Zip Code	90012
Country	USA		Email
Remittance address: (if different from above)		rmartinez@cordobacorp.com	
CALIFORNIA FRANCHISE TAX BOARD (FTB)			
An FTB form is required from all vendors with a payment address <u>outside</u> of California. Submit form 587 or 590 or proof of submission of form 588 or 589.			
<input type="checkbox"/> F-587 <input type="checkbox"/> F-590 <input type="checkbox"/> F-588 <input type="checkbox"/> F-589			
Click FTB Publication 1017 for further information			
BUSINESS CERTIFICATION			
(Check all that apply - If required, attach copies of all applicable certifications)			
<input type="checkbox"/> Airport Concessions Disadvantaged Business Enterprise (ACDBE) <input type="checkbox"/> Disadvantaged Business Enterprise (DBE) <input type="checkbox"/> Disabled Veteran Business Enterprise (DVBE) (LAWA) <input checked="" type="checkbox"/> Local Business Enterprise (LBE) <input checked="" type="checkbox"/> Minority Business Enterprise (MBE)		<input type="checkbox"/> Minority Women Business Enterprise (M/WBE) <input type="checkbox"/> Small Business Enterprise* (Proprietary) <input type="checkbox"/> Local Small Business (LSB) (formerly SLB) <input type="checkbox"/> Women Business Enterprise (WBE)	
*Per SBA or DGS criteria verification			
<b>Legend:</b> BTRC - Business Tax Registration Certificate    EIN - Employer Identification number    SOS - California Secretary of State DTFA - California Department of Tax & Fee Administration    SSN - Social Security Number    VRN - Vendor Registration Number			
CERTIFICATION			
The undersigned declares and certifies that all statements on this form are true and correct. I agree to notify Strategic Sourcing Division immediately of any changes to the information contained herein. I have read and agreed with the administrative requirements set for this project and have been provided as a checklist in the bid/proposal package. If selected, I/We will comply with these requirements for the duration of the contract.			
Authorized Signature			Date
Print Name	Randall Martinez		Title
Executive Vice President and Chief Operating Officer			

For LAWA use only:		
Requesting Division:	Contact Person:	Phone No.:

For instructions and additional information, please click [LAWA](#), call 424-646-5380, or email Los Angeles World Airports Procurement Services Division at [procurementrequirements@lawa.org](mailto:procurementrequirements@lawa.org)

Form VIF 2/24/23 LWA/Mhp





## RAMP LA Company Certifications

Home > My Business Profile

Company Details

User Management

Compliance Documents

Certification

NAICS Codes and Licenses

Bookmarks

BIP Management

Related Opportunities

RAMP Support

For any questions regarding certifications please contact the Bureau of Contract  
Administration, Office of Contract Compliance at [bca.certifications@lacity.org](mailto:bca.certifications@lacity.org)  
(mailto:bca.certifications@lacity.org)

### Certification

Add Certification

City of Los Angeles Harbor Expired Certifications

Name	Status	Expiration Date
LBE: LOCAL BUSINESS ENTERPRISE (LOS ANGELES)	Verified	2/4/2027
MBE: MINORITY OWNED BUSINESS ENTERPRISE	Verified	

### CITY OF LOS ANGELES

City of Los Angeles  
(<https://www.lacity.org>)

Mayor's Office of Eric Garcetti  
(<http://www.lamayor.org>)

Open Data  
(<https://data.lacity.org/dataset/RAMP-Open-Bid-Opportunities/hf3r-utnq>)

Bond Assistance Program

Building Permits  
(<https://lads.org/services/core-services/plan-check-permit>)

### BUSINESS SERVICES

Business Source Centers  
(<https://ewddlacity.com/index.php/local-business/businesssource-centers>)

Business Tax Resources  
(<https://finance.lacity.org/>)

Minority Business Development Agency  
(<https://www.mbdba.gov/>)

Office of Small Business  
(<https://business.lacity.org/>)

City of Los Angeles Green Business Program  
([https://www.lacitysan.org/san/faces/home/p\\_lsh-es/s-lsh-es-si/s-lsh-es-si-gbc?\\_adf.ctrl-state=dwqhke9b2\\_4&\\_afLoop=283627353826](https://www.lacitysan.org/san/faces/home/p_lsh-es/s-lsh-es-si/s-lsh-es-si-gbc?_adf.ctrl-state=dwqhke9b2_4&_afLoop=283627353826))

### A SERVICE BROUGHT TO YOU BY



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Disclaimer (<http://disclaimer.lacity.org/disclaimer.htm>) • Privacy (<http://disclaimer.lacity.org/privacy.htm>) • RAMP Support

**SUPPLIER CLEARINGHOUSE  
CERTIFICATE OF ELIGIBILITY**



**CERTIFICATION EXPIRATION DATE: April 17, 2024**

The Supplier Clearinghouse for the Utility Supplier Diversity Program of the California Public Utilities Commission hereby certifies that it has audited and verified the eligibility of:

***Cordoba Corporation  
Minority Business Enterprise (MBE)***

pursuant to Commission General Order 156, and the terms and conditions stipulated in the Verification Application Package. This Certificate shall be valid only with the Clearinghouse seal affixed hereto.

Eligibility must be maintained at all times, and renewed within 30 days of any changes in ownership or control. Failure to comply may result in a denial of eligibility. The Clearinghouse may reconsider certification if it is determined that such status was obtained by false, misleading or incorrect information. Decertification may occur if any verification criterion under which eligibility was awarded later becomes invalid due to Commission ruling. The Clearinghouse may request additional information or conduct on- site visits during the term of verification to verify eligibility.

This certification is valid only for the period that the above firm remains eligible as determined by the Clearinghouse. Utility companies may direct inquiries concerning this Certificate to the Clearinghouse at (800) 359-7998.

**VON: 9FN00002**

**DETERMINATION DATE: April 17, 2021**



# Affidavit of Non-Collusion



ENG. 3-1M-4-59-(R)

**AFFIDAVIT TO ACCOMPANY PROPOSALS OR BIDS**

**STATE OF CALIFORNIA** )  
 ) ss.:  
**COUNTY OF** Los Angeles )

Randall Martinez being first duly sworn, deposes and says:  
(Type or print name)  
that he or she is the Executive Vice President & Chief Operating Officer of  
(Type or print title)  
Cordoba Corporation, who submits herewith  
(Type or print name of company/firm)

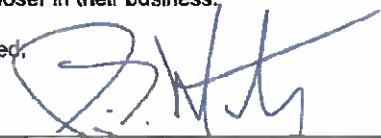
to the Board of Airport Commissioners the attached bid/proposal; that he or she is the person whose name is signed to the attached bid/proposal; that said bid/proposal is genuine; that the same is not sham or collusive; that all statements of fact therein are true; and that such bid/proposal was not made in the interest or behalf of any person, partnership, company, association, organization, or corporation not herein named or disclosed.

Affiant further deposes and says: that the bidder/proposer has not directly or indirectly by agreement, communication or conference with anyone, attempted to induce action prejudicial to the interests of the public body which is to award the contract, or of any other bidder/proposer, or anyone else interested in the proposed contract; and that the bidder/proposer has not in any manner sought by collusion to secure for himself/herself/itself/themselves, an advantage over any other bidder/proposer.

Affiant further deposes and says that prior to the public opening and reading of bids/proposals, said bidder/proposer:

- (a) did not, directly or indirectly, induce or solicit anyone else to submit a false or sham bid/proposal;
- (b) did not, directly or indirectly, collude, conspire, connive or agree with any one else that said bidder/proposer or anyone else would submit a false or sham bid, or that anyone should refrain from bidding or withdraw their bid/proposal;
- (c) did not, in any manner, directly or indirectly, seek by agreement, communication or conference with anyone to raise or fix the bid price of said bidder/proposer or of anyone else, or to raise or fix any overhead, profit or cost element of their price or of that of anyone else;
- (d) did not, directly or indirectly, submit their bid/proposal price or any breakdown thereof, or the contents thereof, or divulge information or data relative thereto, to any corporation, partnership, company, association organization, bid depository, or to any member or agent, thereof, or to any individual or group of individuals, except to the awarding authority or to any person or person who have a partnership or other financial interest with said bidder/proposer in their business.

Signed:

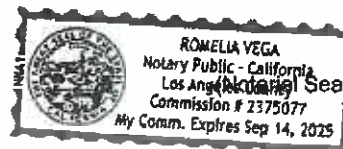


Name: Randall Martinez

Title: Executive Vice President & COO

Subscribed and sworn to (or affirmed) before me on this 23rd day of AUGUST, 2023, by  
RANDALL MARTINEZ, proved to me on the basis of satisfactory evidence to be the person(s)  
who appeared before me.

  
Notary Public





# Bidder Contributions





FORM  
55

## Prohibited Contributors (Bidders)

Los Angeles City  
ETHICS COMMISSION

This form must be completed in its entirety and submitted with your bid or proposal to the City department that is awarding the contract. Failure to submit a completed form may affect your bid or proposal. If you have questions about this form, please contact the Ethics Commission at (213) 978-1960.

☒ **Original Filing** ☐ **Amendment:** Date of Signed Original 10-13-23 Date of Last Amendment \_\_\_\_\_

Reference Number (Bid, Contract, or RAMP): 208797 Date Bid Submitted: 10-18-23

Contract Description (Title of the RFP or City contract solicitation and description of the services to be provided):  
**RFP for MULTIPLE AWARD TASK ORDER CONTRACTS (MATOC) FOR PROGRAM SERVICES**

Awarding Authority (Department awarding the contract): LAWA

Bidder Name: Cordoba Corporation

Bidder Address: 1401 North Broadway, Los Angeles, California 90012

Bidder Email Address: RMartinez@cordobacorp.com Bidder Phone Number: (213) 895-0224

### Schedule Summary

Please complete all three of the following:

**1. SCHEDULE A – Bidder's Principals (check one)**

The bidder has one or more **PRINCIPALS**, as defined in LAMC § 49.7.35(A)(6).  
At least one principal is required for entities. (If you check "Yes", Schedule A is required.)

Yes

☒

No

☐

**2. SCHEDULE B – Subcontractors and Their Principals (check one)**

The bidder has one or more **SUBCONTRACTORS** on this bid or proposal with  
subcontracts worth \$100,000 or more. (If you check "Yes", Schedule B is required.)

Yes

☒

No

☐

**3. TOTAL NUMBER OF PAGES SUBMITTED** (including this cover page): 34

### Certification

I certify the following under penalty of perjury under the laws of the City of Los Angeles and the state of California:

A) I understand, will comply with, and have notified my principals and subcontractors of the requirements and restrictions in Los Angeles City Charter § 470(c)(12) and any related ordinances; B) I understand that I must amend this form within ten business days if any information changes; C) I am the bidder named above or I am authorized to represent the bidder named above, and my name appears below; and D) The information provided in this form is true and complete to the best of my knowledge and belief.

Randall D. Martinez

Name

Executive Vice President and COO

Title

Signature

Signature

10-13-23

Date



FORM  
**55**

## Prohibited Contributors (Bidders)

Los Angeles City  
**ETHICS COMMISSION**

### Schedule A - Bidder's Principals

Please identify the names and titles of all the bidder's principals (attach additional sheets if necessary). Principals include a bidder's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the bidder of at least 20 percent and employees of the bidder who are authorized by the bid or proposal to represent the bidder before the City.

Name: <u>George L. Pla</u>	Title: <u>President &amp; CEO</u>
Address: <u>1401 North Broadway, Los Angeles, CA 90012</u>	
Name: <u>Randall D. Martinez</u>	Title: <u>Executive Vice President &amp; COO</u>
Address: <u>1401 North Broadway, Los Angeles, CA 90012</u>	
Name: <u>Maria Mehranian</u>	Title: <u>Managing Partner</u>
Address: <u>1401 North Broadway, Los Angeles, CA 90012</u>	
Name: <u>Vincent Pla</u>	Title: <u>CFO</u>
Address: <u>1401 North Broadway, Los Angeles, CA 90012</u>	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	

☐ Check this box if additional Schedule A pages are attached.



FORM  
55

## Prohibited Contributors (Bidders)

Los Angeles City  
ETHICS COMMISSION

### Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name	<b>Atlas Technical Consultants LLC</b>
Subcontractor's Address	<b>811 Wilshire Boulevard, Suite #1410, Los Angeles, CA 90017</b>

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: <b>L. Joe Boyer</b>	Title: <b>Chief Executive Officer</b>
Address: <b>13215 Bee Cave Parkway, Building B, Suite 230, Austin, TX 78738</b>	
Name: <b>Ken Burns, Jr.</b>	Title: <b>Chief Operating Officer</b>
Address: <b>13215 Bee Cave Parkway, Building B, Suite 230, Austin, TX 78738</b>	
Name: <b>David Quinn</b>	Title: <b>Chief Financial Officer</b>
Address: <b>13215 Bee Cave Parkway, Building B, Suite 230, Austin, TX 78738</b>	
Name: <b>John Mollere</b>	Title: <b>Chief Administrative Officer</b>
Address: <b>13215 Bee Cave Parkway, Building B, Suite 230, Austin, TX 78738</b>	
Name: <b>Britni Aucoin</b>	Title: <b>Chief Information Officer</b>
Address: <b>13215 Bee Cave Parkway, Building B, Suite 230, Austin, TX 78738</b>	
Name: <b>Laura Strunk</b>	Title: <b>Chief Information Officer</b>
Address: <b>13215 Bee Cave Parkway, Building B, Suite 230, Austin, TX 78738</b>	

☐ Check this box if additional Schedule B pages are attached.



FORM  
**55**

# Prohibited Contributors (Bidders)

Los Angeles City  
**ETHICS COMMISSION**

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name <b>AZTEC Engineering Group, Inc.</b>
Subcontractor's Address <b>2151 Michelson Dr., Suite 100 Irvine, CA 92612</b>

Please check one of the following options:

This subcontractor has one or more principals. ☐ Yes\* ☒ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: <b>Michael Amling</b>	Title: <b>California / West Coast Region Environmental Leader, SVP</b>
Address: <b>2151 Michelson Dr., Suite 100 Irvine, CA 92612</b>	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	

☐ Check this box if additional Schedule B pages are attached.

FORM  
55

## Prohibited Contributors (Bidders)

Los Angeles City  
ETHICS COMMISSION

### Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name <b>Belcastro Construction Management</b>
Subcontractor's Address <b>17621 S. Susana Rd., Rancho Dominguez, CA 90221</b>

Please check one of the following options:

This subcontractor has one or more principals. ☐ Yes\* ☒ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: <u>Peter Belcastro</u>	Title: <u>President/CEO</u>
Address: <u>14541 Curry Ct., Auburn, CA 95602</u>	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	

☐ Check this box if additional Schedule B pages are attached.



FORM  
**55**

## Prohibited Contributors (Bidders)

Los Angeles City  
**ETHICS COMMISSION**

### Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name <b>BORJ Construction Management, Inc.</b>
Subcontractor's Address <b>14152 Windsor Pl, Santa Ana, CA 92705</b>

Please check one of the following options:

**This subcontractor has one or more principals.** ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: <b>Nader Farnoush</b>	Title: <b>President</b>
Address: <b>14152 Windsor Pl, Santa Ana, CA 92705</b>	

☐ Check this box if additional Schedule B pages are attached.

FORM  
55

## Prohibited Contributors (Bidders)

Los Angeles City  
ETHICS COMMISSION

### Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name <b>CPM One Source, LLC</b>
Subcontractor's Address <b>23679 Calabasas Road, Suite 186, Calabasas, CA 91302</b>

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City*

Name: <b>Fay Harper</b>	Title: <b>CEO</b>
Address: <b>23679 Calabasas Road, Suite 186, Calabasas, CA 91302</b>	
Name: <b>Phillip Sapon</b>	Title: <b>CSO</b>
Address: <b>23679 Calabasas Road, Suite 186, Calabasas, CA 91302</b>	
Name: <b>Ted Afetian</b>	Title: <b>CFO</b>
Address: <b>23679 Calabasas Road, Suite 186, Calabasas, CA 91302</b>	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	

☐ Check this box if additional Schedule B pages are attached.



# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name
Element Consulting Group, Inc. DBA Element Consulting, Inc.
Subcontractor's Address
222 N. Pacific Coast Highway Ste 2000, El Segundo, CA 90245

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Daniel Martinez	Title: CFO
Address: 13228 Central Ave Unit 101, Hawthorne CA 90250	

Name: Quynh Teresa Vu	Title: Non-participating owner
Address: 8170 E Brooksdale Ave, Anaheim, CA 92807	

Name: Tu Thien Mac	Title: COO
Address: 8170 E Brooksdale Ave, Anaheim, CA 92807	

Name: Roger Bañuelos	Title: President
Address: 13613 Heather Way, Hawthorne, CA 90250	

Name: Nelson Edward Martinez	Title: Executive Vice President
Address: 5503 W. 133rd Street, Hawthorne, CA 90250	

Name: _____	Title: _____
Address: _____	

☐ Check this box if additional Schedule B pages are attached.

Printed on: 4/12/2022 11:45:13 AM

To verify most current certification status go to: <https://www.caleprocure.ca.gov>

## Office of Small Business & DVBE Services

**Certification ID:** 2001767**Legal Business Name:**

Element Consulting Group Inc

**Doing Business As (DBA) Name 1:**

Element Consulting Inc

**Doing Business As (DBA) Name 2:****Address:**

222 N Pacific Coast Hwy Ste 2000

El Segundo

CA 90245

**Email Address:**

mbanuelos@eci-team.com

**Business Web Page:**[www.elementconsultinginc.com](http://www.elementconsultinginc.com)**Business Phone Number:**

800/977-3244

**Business Fax Number:**

310/640-0009

**Business Types:**

Construction , Service

Certification Type	Status	From	To
SB	Approved	04/12/2022	04/30/2024

Stay informed! KEEP YOUR CERTIFICATION PROFILE UPDATED!

-LOG IN at [CaleProcure.CA.GOV](https://www.caleprocure.ca.gov)

Questions?

Email: [OSDSHELP@DGS.CA.GOV](mailto:OSDSHELP@DGS.CA.GOV)

Call OSDS Main Number: 916-375-4940

707 3rd Street, 1-400, West Sacramento, CA 95605





Company Details



User Management



Compliance Documents



Certification



NAICS Codes and Licenses



Bookmarks



BIP Management



Related Opportunities



RAMP Support



## Element Consulting, Inc.

Dedicated to providing clients with responsible and innovative solutions to their project needs from inception to completion. Element offers program, project, and construction management services.

[Edit](#)

### Information

ID  
79865

Hours of Operation

Email  
[info@eci-team.com](mailto:info@eci-team.com) (<mailto:info@eci-team.com>)

Phone  
800-977-3244 (tel: 800-977-3244)

### Address

Website  
<http://www.elementconsultinginc.com> <http://www.elementconsultinginc.com>

Business/Billing  
880 Apollo St., Ste 354  
El Segundo, CA 90245

Mailing  
222 N. Pacific Coast Hwy, Ste 2000  
El Segundo, 90245

Registered as a  
Prime & Sub

Non-Profit  
No

Sole Proprietor  
No

Business Structure  
S-Corporation

Certification  
LBE SBE(Proprietary) LBE(Harbor)

BTRC Number  
City of LA Business Tax Registration Certificate Number  
0002959967-0001-1

Tax ID  
42 1541168

California Entity Number  
C2443689

License Numbers

Owner's Ethnicity \*\*  
Hispanic / Latinx

Gender of Majority Owner \*\*  
Male

Other Identifying Info \*\*

Annual Revenue \*\*

Annual Revenue Range \*\*  
5 - 10M

Number of Employees \*\*

Number of Employees Range \*\*  
20 - 100

**FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM**

<b>Applicant (Firm) Name:</b>	Cordoba Corporation
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant)</b>	Element Consulting Group, Inc. DBA Element Consulting, Inc.
<b>Representative Name:</b>	Roger Bañuelos, President
<b>Representative Contact Details:</b>	310.923.8535 rbanuelos@eci-team.com

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

<p>Element Consulting Group, Inc. DBA Element Consulting, Inc. has no known conflicts of interest.</p>
--

**FORM 6: COMPANY INFORMATION SHEET**

General Information					
Company Name	Element Consulting Group, Inc. DBA Element Consulting, Inc.				
Role on Applicant Team	<input type="checkbox"/> Prime				
	<input checked="" type="checkbox"/> Sub-Consultant				
	<input type="checkbox"/> Other				
Area(s) of Expertise	Program, Project and Construction Management				
Services Provided	Comprehensive project and construction management, from pre-planning to closeout				
Main Office Location	880 Apollo St., Ste 354 El Segundo, CA 90245	Main Office Size 40			
Closest Office to LAX	222 N. Pacific Coast Highway Ste 2000, El Segundo, CA 90245	Closest Office Size 0	(i.e. Quantity of Employees)		
Date Company was Founded	2002				
Gross Annual Revenue	2022: \$6.8M, 2023:\$7.2M				
Inclusivity Factors	<input type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> LBE <input checked="" type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+				
Workforce: Size & Credentials					
Total Number of Employees (on Payroll)	In LA County <b>34</b>		In California <b>40</b>		Globally <b>41</b>
# of Licensed Professional Architects (on Payroll)	In LA County <b>1</b>		In California <b>1</b>		Globally <b>1</b>
# of Licensed Professional Engineers (on Payroll)	In LA County <b>1</b>		In California <b>1</b>		Globally <b>1</b>
[Other Relevant Credential #1]	In LA County ##		In California ##		Globally ##
	In LA County		In California		Globally

[Other Relevant Credential #2]	##		##		##
[Other Relevant Credential #3]	In LA County ##		In California ##		Globally ##

*Each Applicant should provide a package of individually-completed Company Information Sheets for the firms listed in their SOQ.*

*The purpose of this form is solely to communicate the size, location, and services & expertise that each company offers. This is not for scoring purposes, but rather to ensure that LAWA understands the basic composition of each company.*



FORM  
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# Prohibited Contributors (Bidders)

Los Angeles City  
**ETHICS COMMISSION**

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name <b>ELLE Consultants</b>
Subcontractor's Address <b>1536 Barcelona Drive, Suite 100 El Dorado Hills, California 95762</b>

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: <b>Jacinta Badelita</b>	Title: <b>President</b>
Address: <b>PO Box 5239 El Dorado Hills, CA 95762</b>	

Name: <b>Daniel Badelita</b>	Title: <b>VP</b>
Address: <b>PO Box 5239 El Dorado Hills, CA 95762</b>	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

☐ Check this box if additional Schedule B pages are attached.



FORM  
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## Prohibited Contributors (Bidders)

Los Angeles City  
ETHICS COMMISSION

### Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name <b>GCC &amp; Associates LLC</b>
Subcontractor's Address <b>4199 Campus Drive, Suite 210, Irvine, CA, 92612</b>

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: <b>Gregory Grabowski</b>	Title: <b>President</b>
Address: <b>4199 Campus Drive, Suite 210, Irvine, CA, 92612</b>	

Name: <b>Paul LoNigro</b>	Title: <b>Executive Vice President</b>
Address: <b>4199 Campus Drive, Suite 210, Irvine, CA, 92612</b>	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

☐ Check this box if additional Schedule B pages are attached.



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## Prohibited Contributors (Bidders)

Los Angeles City  
ETHICS COMMISSION

### Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name <b>Howe Bonney &amp; Associates, LLC</b>
Subcontractor's Address <b>1411 W. 190th Street, Suite 355, Gardena, CA 90248</b>

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: <b>Desiree Shier</b>	Title: <b>Principal</b>
Address: <b>1411 W. 190th Street, Suite 355, Gardena, CA 90248</b>	

Name: <b>James Ardary</b>	Title: <b>Principal</b>
Address: <b>1411 W. 190th Street, Suite 355, Gardena, CA 90248</b>	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

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## Prohibited Contributors (Bidders)

Los Angeles City  
ETHICS COMMISSION

### Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold

Subcontractor's Name <b>Mammoth Associates, LLC</b>
Subcontractor's Address <b>11310 Yolanda Ave, Porter Ranch CA 91326</b>

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: <u>Ani Asatoorian</u>	Title: <u>CEO</u>
Address: <u>11310 Yolanda Ave, Porter Ranch CA 91326</u>	
Name: <u>Mark Von Leffern</u>	Title: <u>Sr. Vice President</u>
Address: <u>4435 Cerritos Ave, Long Beach CA 90807</u>	
Name: <u>Ara Asatoorian</u>	Title: <u>Sr. Vice President</u>
Address: <u>11310 Yolanda Ave, Porter Ranch CA 91326</u>	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	

☐ Check this box if additional Schedule B pages are attached.



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## Prohibited Contributors (Bidders)

Los Angeles City  
ETHICS COMMISSION

### Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name <b>MB Professional Service, Inc</b>
Subcontractor's Address <b>1227 West Brooks Street, Unit J, Ontario, CA 91762</b>

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.

Name: <b>Michele Shams</b>	Title: <b>CEO</b>
Address: <b>1227 West Brooks Street, Unit J, Ontario, CA 91762</b>	

Name: <b>Dave Menfee</b>	Title: <b>COO</b>
Address: <b>1227 West Brooks Street, Unit J, Ontario, CA 91762</b>	

Name: <b>Justine Cezar</b>	Title: <b>Controller</b>
Address: <b>1227 West Brooks Street, Unit J, Ontario, CA 91762</b>	

Name: <b>Michael Carrillo</b>	Title: <b>Safety Manager</b>
Address: <b>1227 West Brooks Street, Unit J, Ontario, CA 91762</b>	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

☐ Check this box if additional Schedule B pages are attached.



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## Prohibited Contributors (Bidders)

Los Angeles City  
ETHICS COMMISSION

### Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name
<b>Mission Meridian, LLC</b>
Subcontractor's Address
<b>241 E Colorado Blvd, Suite 201, Pasadena, CA 91101</b>

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: <b>William Wherritt</b>	Title: <b>Principal</b>
Address: <b>801 Meridian Ave. Unit R, South Pasadena, CA 91101</b>	
Name: <b>Eric Robles</b>	Title: <b>Principal</b>
Address: <b>801 Meridian Ave. Unit , South Pasadena, CA 91101</b>	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	

☐ Check this box if additional Schedule B pages are attached.

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## Prohibited Contributors (Bidders)

Los Angeles City  
ETHICS COMMISSION

### Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name
<b>O2EPCM, Inc. dba O2 Engineering, Projects &amp; Construction Management</b>
Subcontractor's Address
<b>1055 W. 7th Street, 22nd Floor, Suite 2240, Los Angeles, CA 90017</b>

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: <u>Omoné O Livingston, MSCE, CCM, ENV SP</u>	Title: <u>President &amp; CEO</u>
Address: <u>1055 W. 7th Street, 22nd Floor, Suite 2240, Los Angeles, CA 90017</u>	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	

☐ Check this box if additional Schedule B pages are attached.



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## Prohibited Contributors (Bidders)

Los Angeles City  
ETHICS COMMISSION

### Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name
<b>Petteway Management Group</b>
Subcontractor's Address
3200 Guasti Road Ste. 100, Ontario, CA 91761

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: <u>Roxanne Petteway</u>	Title: <u>CEO/President</u>
Address: <u>27475 Ynez Road #437, Temecula, CA 92591</u>	
Name: <u>Renee Bizer</u>	Title: <u>Chief Operating Officer</u>
Address: <u>3200 Guasti Road Ste. 100, Ontario, CA 91761</u>	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	

☐ Check this box if additional Schedule B pages are attached.



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## Prohibited Contributors (Bidders)

Los Angeles City  
**ETHICS COMMISSION**

### Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name <b>PMA Consultants LLC</b>
Subcontractor's Address <b>5000 E Spring Street, Suite 380, Long Beach, CA 90815</b>

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: <u>Dr. Gui Ponce de Leon</u>	Title: <u>Chief Executive Officer</u>
Address: <u>226 West Liberty Street, Ann Arbor, MI 48104</u>	
Name: <u>Dax Ponce de Leon</u>	Title: <u>Executive Director, CEO Elect</u>
Address: <u>333 W. Wacker Drive, Suite 880, Chicago, IL 60606</u>	
Name: <u>Donald J. Fredlund</u>	Title: <u>Chief Operations Officer</u>
Address: <u>226 West Liberty Street, Ann Arbor, MI 48104</u>	
Name: <u>Gary Jentzen</u>	Title: <u>Chief Operations Officer</u>
Address: <u>35 Braintree Hill Office Park, Suite 300, Braintree, MA 02184</u>	
Name: <u>Elie Blumen</u>	Title: <u>Chief Financial Analyst</u>
Address: <u>226 West Liberty Street, Ann Arbor, MI 48104</u>	
Name: <u>Dina Keirouz</u>	Title: <u>Executive Director</u>
Address: <u>5000 E Spring Street, Suite 380, Long Beach, CA 90815</u>	

☐ Check this box if additional Schedule B pages are attached.



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## Prohibited Contributors (Bidders)

Los Angeles City  
**ETHICS COMMISSION**

### Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name <b>PQM, Inc.</b>
Subcontractor's Address <b>3090 Bristol St., 4th Floor, Costa Mesa, CA 92626</b>

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: <u>Erin A. Hoy</u>	Title: <u>President/Owner 51%</u>
Address: <u>3090 Bristol St., 4th Floor, Costa Mesa, CA 92626</u>	

Name: <u>Donald G. Archer</u>	Title: <u>Founder/Owner 44%</u>
Address: <u>3090 Bristol St., 4th Floor, Costa Mesa, CA 92626</u>	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

☐ Check this box if additional Schedule B pages are attached.





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## Prohibited Contributors (Bidders)

Los Angeles City  
ETHICS COMMISSION

### Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

**SCA Strategic Partnerships International**

Subcontractor's Address

355 South Grand Avenue Suite 2450 Los Angeles, CA 90071

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Joyce Sloss Title: Managing Partner

Address: 355 South Grand Avenue Suite 2450 Los Angeles, CA 90071

Name: Michael Corrin Title: Partner

Address: 355 South Grand Avenue Suite 2450 Los Angeles, CA 90071

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.



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## Prohibited Contributors (Bidders)

Los Angeles City  
ETHICS COMMISSION

### Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

**T2 UES, Inc., DBA T2 Utility Engineers**

Subcontractor's Address

5622 Research Dr., Suite A, Huntington Beach, CA 92649

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.

Name: Craig Snyder Title: President  
Address: 12818 DuPont Circle, Tampa, FL 33626

Name: Dennis Mitchell Title: CFO  
Address: 12818 DuPont Circle, Tampa, FL 33626

Name: Victoria Nemeth Title: Secretary  
Address: 12818 DuPont Circle, Tampa, FL 33626

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.



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## Prohibited Contributors (Bidders)

Los Angeles City  
ETHICS COMMISSION

### Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name <b>The Tsui Group</b>
Subcontractor's Address <b>1111 1/2 Highland Oaks Dr., Arcadia , CA 91006</b>

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: <u>Jacob Tsui</u> Title: <u>CEO / President</u>
Address: <u>1111 1/2 Highland Oaks Dr., Arcadia , CA 91006</u>
Name: _____ Title: _____
Address: _____
Name: _____ Title: _____
Address: _____
Name: _____ Title: _____
Address: _____
Name: _____ Title: _____
Address: _____

☐ Check this box if additional Schedule B pages are attached.

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## Prohibited Contributors (Bidders)

Los Angeles City  
ETHICS COMMISSION

### Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

**V&A INC**

Subcontractor's Address

**1111 S. GRAND AVE, STE 103, LOS ANGELES, CA 90015**

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: JOSE VALLE Title: CEO  
Address: 749 Lakewood Place Pasadena, CA 91106

Name: GERZAIN FIGUEROA Title: TREASURY  
Address: 10424 Brookshire Ave Downey, CA 90241

Name: NOAH BUSCH Title: SECRETARY  
Address: 4101 Chestnut Ave Long Beach, CA 90807

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.



FORM  
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## Prohibited Contributors (Bidders)

Los Angeles City  
**ETHICS COMMISSION**

### Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name <u>Vicus LLC</u>
Subcontractor's Address <u>1808 Manning Ave #303, Los Angeles, CA 90025</u>

Please check one of the following options:

This subcontractor has one or more principals. ☐ Yes\* ☒ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: <u>Monica Villalobos</u>	Title: <u>President</u>
Address: <u>1808 Manning Ave #303, Los Angeles, CA 90025</u>	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	
Name: _____	Title: _____
Address: _____	

☐ Check this box if additional Schedule B pages are attached.

# Contractor Responsibility Program



**LOS ANGELES WORLD AIRPORTS  
CONTRACTOR RESPONSIBILITY PROGRAM  
QUESTIONNAIRE**

On December 4, 2001, the Board of Airport Commissioners adopted Resolution No. 21601, establishing LAWA's Contractor Responsibility Program (CRP). The intent of the program is to ensure that all LAWA contractors have the necessary quality, fitness and capacity to perform the work set forth in the contract. To assist LAWA in making this determination, each bidder/proposer is required to complete and submit with the bid/proposal the attached CRP Questionnaire. If a non-competitive process is used to procure the contract, the proposed contractor is required to complete and submit the CRP Questionnaire to LAWA prior to execution of the contract. Submitted CRP questionnaires will become public records and information contained therein will be available for public review for at least fourteen (14) calendar days, except to the extent that such information is exempt from disclosure pursuant to applicable law.

The signatory of this questionnaire guarantees the truth and accuracy of all statements and answers to the questions herein. Failure to complete and submit this questionnaire may make the bid/proposal non-responsive and result in non-award of the proposed contract. During the review period if the bidder/proposer or contractor (collectively referred to hereafter as "bidder/proposer") is found non-responsible, he/she is entitled to an Administrative Hearing if a written request is submitted to LAWA within ten (10) working days from the date LAWA issued the non-responsibility notice. Final determination of non-responsibility will result in disqualification of the bid/proposal or forfeiture of the proposed contract.

All Questionnaire responses must be typewritten or printed in ink. Where an explanation is required or where additional space is needed to explain an answer, use the CRP Questionnaire Attachment A. Submit the completed and signed Questionnaire and all attachments to LAWA. Retain a copy of this completed questionnaire for future reference. Contractors shall submit updated information to LAWA within thirty (30) days if changes have occurred that would make any of the responses inaccurate in any way.

**A. PROJECT TITLE:** Los Angeles World Airports (LAWA), Multiple Award Task Order Contracts for Program Services

**B. BIDDER/CONTRACTOR INFORMATION:**

Cordoba Corporation

Legal Name	City	State	Zip
1401 North Broadway	Los Angeles	CA	90012
Street Address	City	State	Zip
Randall D. Martinez	(213) 895-0224	(213) 895-6677	
Contact Person, Title	Phone	Fax	

**C. TYPE OF SUBMISSION:** The CRP Questionnaire being submitted is:

☒ An initial submission of a CRP Questionnaire. Please complete all questions and sign Attachment A.

☐ An update of a prior CRP Questionnaire dated \_\_\_\_/\_\_\_\_/\_\_\_\_. Please complete all questions and sign Attachment A.

☐ A copy of the initial CRP Questionnaire dated \_\_\_\_/\_\_\_\_/\_\_\_\_. Please sign below and return this page.

I certify under penalty of perjury under the laws of the State of California that there has been no change to any of the responses since the firm submitted the last CRP Questionnaire.

Randall D. Martinez, Executive VP and COO

Print Name, Title

Signature

08/28/2023

Date



**Los Angeles World Airports  
Contractor Responsibility Program  
Questionnaire**

**A. OWNERSHIP AND NAME CHANGES**

1a. In the past five (5) years, has the name of the bidder/proposer (also referred to herein as "your firm") changed?

☐ Yes ☒ No

If Yes, list on Attachment A all prior legal and D.B.A. names used by the bidder/proposer, the addresses of each of the identified entities, and the dates when each identified entity used those names. Additionally, please explain in detail the specific reason(s) for each name change.

1b. In the past five (5) years, has the owner of your firm (if your firm is a sole proprietorship) or any partner of your firm (if your firm is a partnership), or any officer of your firm (if your firm is a corporation) engaged in the same or similar type of business as the current firm?

☐ Yes ☒ No

If Yes, list on Attachment A the names of those firms.

**B. FINANCIAL RESOURCES AND RESPONSIBILITY**

2. In the past five (5) years, has your firm ever been the debtor in a bankruptcy proceeding?

☐ Yes ☒ No

If Yes, explain on Attachment A the specific circumstances and dates surrounding each instance.

3. Is your company now in the process of, or in negotiations toward, or in preparations for being sold?

☐ Yes ☒ No

If Yes, explain on Attachment A the specific circumstances, including to whom being sold and principal contact information.

4. In the past five (5) years, has your firm's financial position significantly changed?

☐ Yes ☒ No

If Yes, explain the specific circumstances on Attachment A.

5. In the past five (5) years, has your firm ever been denied bonding?

☐ Yes ☒ No

If Yes, explain on Attachment A the specific circumstances surrounding each instance and include the name of the bonding company.

6. In the past five (5) years, has any bonding company made any payments to satisfy any claims made against a bond issued on your firm's behalf or a firm where you were the principal?

☐ Yes ☒ No

If Yes, explain on Attachment A the specific circumstances surrounding each instance.

**PERFORMANCE HISTORY**

7. In the past five (5) years, has your firm or the owner of your firm (if your firm is a sole proprietorship) or any partner of your firm (if your firm is a partnership), or any officer of your firm (if your firm is a corporation) defaulted under a contract with a governmental entity or with a private individual or entity?

☐ Yes ☒ No

If Yes, explain on Attachment A the specific circumstances surrounding each instance.

CRP Questionnaire Revised 3/2019.doc

**Los Angeles World Airports  
Contractor Responsibility Program  
Questionnaire**

8. In the past five (5) years, has a governmental or private entity or individual terminated your firm's contract prior to completion of the contract?

☐ Yes ☒ No

If Yes, explain on Attachment A the specific circumstances surrounding each instance, and principal contact information.

9. In the past five (5) years, has your firm ever failed to meet any scheduled deliverables or milestones?

☐ Yes ☒ No

If Yes, explain on Attachment A the circumstances surrounding each instance, and principal contact information.

10. In the past ten (10) years, has the bidder/proposer had any contracts with any private or governmental entity to perform work which is similar, in any way, to the work to be performed on the contract for which you are bidding or proposing?

☒ Yes ☐ No

If Yes, list on a separate attachment, for each contract listed in response to this question: (a) contract number and dates; (b) awarding authority; (c) contact name and phone number; (d) description and success of performance; and (e) total dollar amount. Include audit information if available.

**COMPLIANCE**

11. In the past five (5) years, has your firm or any of its owners, partners, or officers, been penalized for or been found to have violated any federal, state, or local laws in the performance of a contract, including but not limited to laws regarding health and safety, labor and employment, wage and hours, and licensing laws which affect employees?

☐ Yes ☒ No

If Yes, explain on Attachment A the specific circumstances surrounding each instance, including the entity involved, the specific infraction(s), the dates of such instances, and the outcome and current status.

12. In the past five (5) years, has your firm ever been debarred or determined to be a non-responsible bidder contractor?

☐ Yes ☒ No

If Yes, explain on Attachment A the specific circumstances surrounding each instance, including the entity involved, the specific infraction(s), the dates of such instances, and the current status.

**BUSINESS INTEGRITY**

13. In the past five (5) years, has your firm been convicted of, or found liable in a civil suit for making a false claim(s) or material misrepresentation(s) to any private or governmental entity?

☐ Yes ☒ No

If Yes, explain on Attachment A the specific circumstances surrounding each instance, including the entity involved, the specific infraction(s), the dates of such instances, and the outcome and current status.

14. In the past five (5) years, has your firm or any of its executives, management personnel, and owners been convicted of a crime, including misdemeanors, or been found liable in a civil suit involving the bidding, awarding, or performance of a government contract; or the crime of theft, fraud, embezzlement, perjury, or bribery?

☐ Yes ☒ No

If Yes, explain on Attachment A the specific circumstances surrounding each instance, including the entity involved, the specific infraction(s), the dates of such instances, and current status.

CRP Questionnaire Revised 3/2019.doc



**Los Angeles World Airports  
Contractor Responsibility Program  
Questionnaire**

4

**ATTACHMENT "A"  
FOR ANSWERS TO QUESTIONS IN SECTIONS A THROUGH E**

Use the space below to provide required additional information or explanation(s). Information submitted on this sheet must be typewritten. Indicate the question for which you are submitting the additional information. Information submitted on this Attachment will be available for public review, except to the extent that such information is exempt from disclosure pursuant to applicable law. Insert additional Attachment A pages as necessary.

See Attachment A, in the following page.

**CERTIFICATION UNDER PENALTY OF PERJURY**

I certify under penalty of perjury under the laws of the State of California that I have read and understand the questions contained in this CRP Questionnaire. I further certify that I am responsible for the completeness and accuracy of the answers to each question, and that all information provided in response to this Questionnaire is true to the best of my knowledge and belief.

Randall D. Martinez, Executive VP and COO

Print Name, Title

Signature

08/28/2023

Date

CRP Questionnaire Revised 3/2019.doc

Los Angeles World Airports  
Contractor Responsibility Program Questionnaire

Cordoba Corporation

**Contractor Responsibility Program Attachment A  
Response to Question 10**LACCD MATOC, Program Management

- a) **Contract Number:** 1315 **Dates:** 7/2019 – Ongoing
- b) **Awarding Authority:** Los Angeles Community College District
- c) **Contact name/phone number:** Dr. Rueben Smith | (951) 768-1061
- d) **Description and success of performance:** In 2014, Cordoba was awarded a contract to provide on-call staff augmentation services under the Multiple Award Task Order Contract (MATOC). Cordoba was selected again in March 2019, demonstrating client satisfaction with our work. Throughout our 22-year tenure of working with the District, Cordoba has supported various bond initiatives in a variety of ways that demonstrate the depth of our skills and how we have developed a deep understanding of the program and achieved high client satisfaction.
- e) **Total dollar amount:** \$13.9 M

LACCD MATOC, Program Management

- a) **Contract Number:** 1001 **Dates:** 4/2014 – 6/2019
- b) **Awarding Authority:** Los Angeles Community College District
- c) **Contact name/phone number:** Dr. Rueben Smith | (951) 768-1061
- d) **Description and success of performance:** In 2014, Cordoba was awarded a contract to provide on-call staff augmentation services under the Multiple Award Task Order Contract (MATOC). Cordoba was selected again in March 2019, demonstrating client satisfaction with our work. Throughout our 22-year tenure of working with the District, Cordoba has supported various bond initiatives in a variety of ways that demonstrate the depth of our skills and how we have developed a deep understanding of the program and achieved high client satisfaction.
- e) **Total dollar amount:** \$5.56 M

LACCD – College Project Leadership Team

- a) **Contract Number:** 1707 **Dates:** 9/2022 – 9/2025
- b) **Awarding Authority:** Los Angeles Community College District
- c) **Contact name/phone number:** Dr. Rueben Smith | (951) 768-1061
- d) **Description and success of performance:** In 2022, LACCD implemented a College Project Leadership Team (CPLT) approach to provide construction management (CM) services. Cordoba was awarded the CPLT contract to manage the entire East Los Angeles College (ELAC) campus representing a construction value of \$500 million, with an additional \$250 million for planned future requests. Notably, this project is at the largest campus for LACCD. Our team has demonstrated successful performance and high client satisfaction.
- e) **Total dollar amount:** \$7.3 M

Silicon Valley Extension Phase II Project Management Services Program

- a) **Contract Number:** S17017 **Dates:** 12/2017 – Ongoing
- b) **Awarding Authority:** Santa Clara Valley Transportation Authority
- c) **Contact name/phone number:** Gary Griggs | (408) 307-9927
- d) **Description and success of performance:** VTA's BART Silicon Valley Extension Program (BSV) will expand BART service into Santa Clara County. Our team is providing program management services as a subconsultant to HNTB+WSP JV.
- e) **Total dollar amount:** \$206 M

Program Management Team

- a) **Contract Number:** HSR 06-0001 **Dates:** 12/2006 – 6/2015
- b) **Awarding Authority:** California High-Speed Rail Authority
- c) **Contact name/phone number:** Darin Kishiyama | (916) 324-1541
- d) **Description and success of performance:** The California High-Speed Rail Program will build an 800-mile high-speed rail system connecting California's mega-regions with up to 24 stations. The Program Management Team contract provides program management and staff augmentation services to the Authority to deliver the program. Cordoba was a subconsultant to Parsons Brinckerhoff.
- e) **Total dollar amount:** \$200 M

Rail Delivery Partner

- a) **Contract Number:** HSR 14-66 **Dates:** 7/2015 – Ongoing
- b) **Awarding Authority:** California High-Speed Rail Authority
- c) **Contact name/phone number:** Darin Kishiyama | (916) 324-1541
- d) **Description and success of performance:** The California High-Speed Rail Program will build an 800-mile high-speed rail system connecting California's mega-regions with up to 24 stations. The Rail Delivery Partner contract provides program management and staff augmentation services to the Authority to deliver the program. Cordoba is a subconsultant to WSP.
- e) **Total dollar amount:** \$14.9 B

Program Delivery Support

- a) **Contract Number:** HSR 21-17 **Dates:** 10/2022 – Ongoing
- b) **Awarding Authority:** California High-Speed Rail Authority
- c) **Contact name/phone number:** Darin Kishiyama | (916) 324-1541
- d) **Description and success of performance:** The Program Delivery Support contract provides program management and staff augmentation services to the Authority to deliver the program. Cordoba is a subconsultant to AECOM-Fluor JV.
- e) **Total dollar amount:** \$400 M



Los Angeles World Airports  
Contractor Responsibility Program Questionnaire

Cordoba Corporation

**LBCCD Bond Program Management**

- a) **Contract Number:** 22081.7 **Dates:** 11/2020 - Ongoing
- b) **Awarding Authority:** Long Beach Community College District
- c) **Contact name/phone number:** Dr. Mike Muñoz | (323) 229-2919
- d) **Description and success of performance:** Cordoba is Long Beach Community College District's overall program manager provides comprehensive project and construction management services in support of their expansion and modernization efforts at every stage of every project. This \$1.6 billion renovation and construction program involves over 30 facilities located on three separate campuses as well as remote sites totaling 144 square miles. As an extension of District staff, we are confident of the quality of work we have undertaken for our client. Our team performance has exceeded expectations, as verified through various audits and third-party program reviews. The Citizens' Oversight Committee has returned reports of zero findings and the consensus is that Cordoba Corporation is an exemplary team member in achieving LBCCD's goals.
- e) **Total dollar amount:** \$34.6 M

**LBCCD Bond Program Management**

- a) **Contract Number:** 22062.9 **Dates:** 7/2016 – 6/2021
- b) **Awarding Authority:** Long Beach Community College District
- c) **Contact name/phone number:** Dr. Mike Muñoz | (323) 229-2919
- d) **Description and success of performance:** Cordoba is Long Beach Community College District's overall program manager provides comprehensive project and construction management services in support of their expansion and modernization efforts at every stage of every project. This \$1.6 billion renovation and construction program involves over 30 facilities located on three separate campuses as well as remote sites totaling 144 square miles. As an extension of District staff, we are confident of the quality of work we have undertaken for our client. Our team's performance has exceeded expectations, as verified through various audits and third-party program reviews. The Citizens' Oversight Committee has returned reports of zero findings and the consensus is that Cordoba Corporation is an exemplary team member in achieving LBCCD's goals.
- e) **Total dollar amount:** \$25.8 M

**LBCCD Bond Program Management**

- a) **Contract Number:** 22050.2 **Dates:** 7/2012 – 6/2016
- b) **Awarding Authority:** Long Beach Community College District
- c) **Contact name/phone number:** Dr. Mike Muñoz | (323) 229-2919
- d) **Description and success of performance:** Cordoba is Long Beach Community College District's overall program manager provides comprehensive project and construction management services in support of their expansion and modernization efforts at every stage of every project. This \$1.6 billion renovation and construction program involves over 30 facilities located on three separate campuses as well as remote sites totaling 144 square miles. As an extension of District staff, we are confident of the quality of work we have undertaken for our client. Our team's performance has exceeded expectations, as verified through various audits and third-party program reviews. The Citizens' Oversight Committee has returned reports of zero findings and the consensus is that Cordoba Corporation is an exemplary team member in achieving LBCCD's goals.
- e) **Total dollar amount:** \$20.4 M



Oakland Unified School District CM Services

- a) **Contract Number:** SR357123 **Dates:** 8/2021 – Ongoing
- b) **Awarding Authority:** Oakland Unified School District
- c) **Contact name/phone number:** Kenya Chatman | (510) 535-7050
- d) **Description and success of performance:** Cordoba provides comprehensive construction management services. We have made substantial contributions to the facilities at OUSD and have managed a number of projects ranging from play matting installation to the large Fremont High School incremental construction, which was the largest project of its kind in the SF Bay Area.
- e) **Total dollar amount:** \$6.1 M

Oakland Unified School District CM Services

- a) **Contract Number:** SR597716 **Dates:** 7/2018 – 6/2021
- b) **Awarding Authority:** Oakland Unified School District
- c) **Contact name/phone number:** Kenya Chatman | (510) 535-7050
- d) **Description and success of performance:** Cordoba Corporation provided construction management services. As evidence of success of performance, in a cost saving measure, OUSD decided to cut the number of contracts from four to two. Cordoba is one of the two firms retained by the District, and as a result, our role expanded. We are also increasing support to the district on select program management tasks, especially in the area of procurement.
- e) **Total dollar amount:** \$6.1 M

Oakland Unified School District CM Services

- a) **Contract Number:** SR548022 **Dates:** 10/2016 – 11/2018
- b) **Awarding Authority:** Oakland Unified School District
- c) **Contact name/phone number:** Kenya Chatman | (510) 535-7050
- d) **Description and success of performance:** Cordoba Corporation provided construction management services. As evidence of success of performance, in a cost saving measure, OUSD decided to cut the number of contracts from four to two. Cordoba is one of the two firms retained by the District, and as a result, our role expanded. We are also increasing support to the district on select program management tasks, especially in the area of procurement.
- e) **Total dollar amount:** \$2.5 M





**LOS ANGELES WORLD AIRPORTS  
CONTRACTOR RESPONSIBILITY PROGRAM  
PLEDGE OF COMPLIANCE**

The Los Angeles World Airports (LAWA) Contractor Responsibility Program (Board Resolution #21601) provides that, unless specifically exempted, LAWA contractors working under contracts for services, for purchases, for construction, LAWA licensees with licenses, agreements or permits issued under the Certified Service Provider Program, and LAWA tenants with leases, that require the Board of Airport Commissioners' approval shall comply with all applicable provisions of the LAWA Contractor Responsibility Program. Bidders and proposers are required to complete and submit this Pledge of Compliance with the bid or proposal or with an amendment of a contract subject to the CRP. In addition, within 10 days of execution of any subcontract, the contractor shall submit to LAWA this Pledge of Compliance from each subcontractor who has been listed as performing work on the contract.

The contractor agrees to comply with the Contractor Responsibility Program and the following provisions:

- (a) To comply with all applicable Federal, state, and local laws in the performance of the contract, including but not limited to, laws regarding health and safety, labor and employment, wage and hours, and licensing laws which affect employees.
- (b) To notify LAWA within thirty (30) calendar days after receiving notification that any government agency has initiated an investigation that may result in a finding that the contractor is not in compliance with paragraph (a).
- (c) To notify LAWA within thirty (30) calendar days of all findings by a government agency or court of competent jurisdiction that the contractor has violated paragraph (a).
- (d) To provide LAWA within thirty (30) calendar days updated responses to the CRP Questionnaire if any change occurs which would change any response contained within the completed CRP Questionnaire. Note: This provision does not apply to amendments of contracts not subject to the CRP and to subcontractors not required to submit a CRP Questionnaire.
- (e) To ensure that subcontractors working on the LAWA contract shall complete and sign a Pledge of Compliance attesting under penalty of perjury to compliance with paragraphs (a) through (c) herein. To submit to LAWA the completed Pledges.
- (f) To notify LAWA within thirty (30) days of becoming aware of an investigation, violation or finding of any applicable federal, state, or local law involving the subcontractors in the performance of a LAWA contract.
- (g) To cooperate fully with LAWA during an investigation and to respond to request(s) for information within ten (10) working days from the date of the Notice to Respond.

Failure to sign and submit this form to LAWA with the bid/proposal may make the bid/proposal non-responsive.

Cordoba Corporation, 1401 N Broadway, Los Angeles, CA 90012, (213) 895-0224  
Company Name, Address and Phone Number

Signature of Officer or Authorized Representative

08/28/2023  
Date

Randall D. Martinez, Executive Vice President and Chief Operating Officer

Print Name and Title of Officer or Authorized Representative

Request for Qualifications for Multiple Award Task Order Contract for Program Services

Project Title

# Iran Contracting Compliance Affidavit



## **IRAN CONTRACTING ACT OF 2010 COMPLIANCE AFFIDAVIT**

(California Public Contract Code Sections 2200-2208)

The California Legislature adopted the Iran Contracting Act of 2010 to respond to policies of Iran in a uniform fashion (PCC § 2201(g)). The Iran Contracting Act prohibits bidders engaged in investment activities in Iran from bidding on, submitting proposals for, or entering into or renewing contracts with public entities for goods and services of one million dollars (\$1,000,000) or more (PCC § 2203(a)). A bidder who "engages in investment activities in Iran" is defined as either:

1. A bidder providing goods or services of twenty million dollars (\$20,000,000) or more in the energy sector of Iran, including provision of oil or liquefied natural gas tankers, or products used to construct or maintain pipelines used to transport oil or liquefied natural gas, for the energy sector of Iran; or
2. A bidder that is a financial institution (as that term is defined in 50 U.S.C. § 1701) that extends twenty million dollars (\$20,000,000) or more in credit to another person, for 45 days or more, if that person will use the credit to provide goods or services in the energy sector in Iran and is identified on a list created by the California Department of General Services (DGS) pursuant to PCC § 2203(b) as a person engaging in the investment activities in Iran.

The bidder shall certify that at the time of submitting a bid for new contract or renewal of an existing contract, the bidder is not identified on the DGS list of ineligible businesses or persons and that the bidder is not engaged in investment activities in Iran in violation of the Iran Contracting Act of 2010.

**California law establishes penalties for providing false certifications, including civil penalties equal to the greater of \$250,000 or twice the amount of the contract for which the false certification was made; contract termination; and three-year ineligibility to bid on contracts (PCC § 2205).**

To comply with the Iran Contracting Act of 2010, the bidder shall provide its vendor or financial institution name, and City Business Tax Registration Certificate (BTRC) if available, in completing ONE of the options shown below.

### **OPTION #1: CERTIFICATION**

I, the official named below, certify that I am duly authorized to execute this certification on behalf of the bidder or financial institution identified below, and that the bidder or financial institution identified below is not on the current DGS list of persons engaged in investment activities in Iran and is not a financial institution extending twenty million dollars (\$20,000,000) or more in credit to another person or vendor, for 45 days or more, if that other person or vendor will use the credit to provide goods or services in the energy sector in Iran and is identified on the current DGS list of persons engaged in investment activities in Iran.

Vendor Name/Financial Institution (printed) Cordoba Corporation		BTRC (or n/a) 219215-0001-4
By (Authorized Signature)		
Print Name and Title of Person Signing Randall D. Martinez, Executive Vice President and Chief Operating Officer		
Date Executed	City Approval (Signature)	(Print Name)

### **OPTION #2: EXEMPTION**

Pursuant to PCC § 2203(c) and (d), a public entity may permit a bidder or financial institution engaged in investment activities in Iran, on a case-by-case basis, to be eligible for, or to bid on, submit a proposal for, or enter into, or renew, a contract for goods and services. If the bidder or financial institution identified below has obtained an exemption from the certification requirement under the Iran Contracting Act of 2010, the bidder or financial institution shall complete and sign below and attach documentation demonstrating the exemption approval.

Vendor Name/Financial Institution (printed)		BTRC (or n/a)
By (Authorized Signature)		
Print Name and Title of Person Signing		
Date Executed	City Approval (Signature)	(Print Name)

# Equal Benefits Ordinance

## LAWA EBO COMPLIANCE

### FOR LAWA CONTRACTORS ONLY

City of Los Angeles  
Department of Public Works  
Bureau of Contract Administration  
Office of Contract Compliance  
1149 S. Broadway, Suite 300, Los Angeles, CA 90015  
Phone: (213) 847-2625 E-mail: [bca.eeoe@lacity.org](mailto:bca.eeoe@lacity.org)

### EQUAL BENEFITS ORDINANCE COMPLIANCE AFFIDAVIT

Prime contractors must certify compliance with Los Angeles Administrative Code (LAAC) Section 10.8.2.1 et seq. prior to the execution of a City agreement subject to the Equal Benefits Ordinance (EBO).

#### SECTION 1. CONTACT INFORMATION

Company Name: Cordoba Corporation  
Company Address: 1401 North Broadway  
City: Los Angeles State: CA Zip: 90012  
Contact Person: Randall D. Martinez Phone: (213) 895-0224 E-mail: rmartinez@cordobacorp.com  
Approximate Number of Employees in the United States: 550  
Approximate Number of Employees in the City of Los Angeles: 90

#### SECTION 2. EBO REQUIREMENTS

The EBO requires City Contractors who provide benefits to employees with spouses to provide the same benefits to employees with domestic partners. Domestic Partner means any two adults, of the same or different sex, who have registered as domestic partners with a governmental entity pursuant to state or local law authorizing this registration, or with an internal registry maintained by the employer of at least one of the domestic partners.

Unless otherwise exempt, the contractor is subject to and shall comply with the EBO as follows:

- A. The contractor's operations located within the City limits, regardless of whether there are employees at those locations performing work on the City Contract; and
- B. The contractor's operations located outside of the City limits if the property is owned by the City or the City has a right to occupy the property, and if the contractor's presence at or on the property is connected to a Contract with the City; and
- C. The Contractor's employees located elsewhere in the United States, but outside of the City Limits, if those employees are performing work on the City Contract.

A Contractor must post a copy of the following statement in conspicuous places at its place of business available to employees and applicants for employment:

"During the performance of a Contract with the City of Los Angeles, the Contractor will provide equal benefits to its employees with spouses and its employees with domestic partners."

## LAWA EBO COMPLIANCE

### SECTION 3. COMPLIANCE OPTIONS

I have read and understand the provisions of the Equal Benefits Ordinance and have determined that this company will comply as indicated below:

- ☐ ..... I have no employees.
- ☐ ..... I provide no benefits.
- ☐ ..... I provide benefits to employees only. Employees are prohibited from enrolling their spouse or domestic partner.
- ☒ ..... I provide equal benefits as required by the City of Los Angeles EBO.
- ☐ ..... I provide employees with a "Cash Equivalent." Note: The "Cash Equivalent" is the amount of money equivalent to what your company pays for spousal benefits that are unavailable for domestic partners, or vice versa.
- ☐ ..... All or some employees are covered by a collective bargaining agreement (CBA) or union trust fund. Consequently, I will provide Equal Benefits to all non-union represented employees, subject to the EBO, and will propose to the affected unions that they incorporate the requirements of the EBO into their CBA upon amendment, extension, or other modification of the CBA.
- ☐ ..... Health benefits currently provided do not comply with the EBO. However, I will make the necessary changes to provide Equal Benefits upon my next Open Enrollment period which begins on (Date) \_\_\_\_\_.
- ☐ ..... Our current company policies, i.e., family leave, bereavement leave, etc., do not comply with the provisions of the EBO. However, I will make the necessary modifications within three (3) months from the date of this affidavit.

### SECTION 4. DECLARATION UNDER PENALTY OF PERJURY

I understand that I am required to permit the City of Los Angeles access to and upon request, must provide certified copies of all company records pertaining to benefits, policies and practices for the purpose of investigation or to ascertain compliance with the Equal Benefits Ordinance. Furthermore, I understand that failure to comply with LAAC Section 10.8.2.1 et seq., Equal Benefits Ordinance may be deemed a material breach of any City contract by the Awarding Authority. The Awarding Authority may cancel, terminate or suspend in whole or in part, the contract; monies due or to become due under a contract may be retained by the City until compliance is achieved. The City may also pursue any and all other remedies at law or in equity for any breach. The City may use the failure to comply with the Equal Benefits Ordinance as evidence against the Contractor in actions taken pursuant to the provisions of the LAAC Section 10.40, et seq., Contractor Responsibility Ordinance.

Cordoba Corporation will comply with the Equal Benefits Ordinance requirements  
Company Name  
as indicated above prior to executing a contract with the City of Los Angeles and will comply for the entire duration of the contract(s).

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct, and that I am authorized to bind this entity contractually.

Executed this 26 day of AUGUST, in the year 20 23, at Los Angeles, CA  
(City) (State)

[Signature]  
Signature  
Randall D. Martinez  
Name of Signatory (please print)  
Executive Vice President and Chief Operating Officer  
Title

1401 N Broadway  
Mailing Address  
Los Angeles, CA 90012  
City, State, Zip Code  
95-3742468  
EIN/TIN



# Municipal Lobbying Ordinance



FORM  
50

## Bidder Certification

Los Angeles City  
ETHICS COMMISSION

This form must be submitted with your bid or proposal to the City department that is awarding the contract noted below. If you have questions about this form, please contact the Ethics Commission at (213) 978-1960.

☒ **Original Filing**

☐ **Amendment:** Date of Signed Original \_\_\_\_\_ Date of Last Amendment \_\_\_\_\_

Reference Number (Bid, Contract, or RAMP) Opportunity 208797	Awarding Authority (Department awarding the contract) Los Angeles World Airports
Bidder Name Cordoba Corporation	
Address 1401 N Broadway, Los Angeles, CA 90012	
Email Address rmartinez@cordobacorp.com	Phone Number (213) 895-0224

### Certification

I certify the following on my own behalf or on behalf of the entity named above, which I am authorized to represent:

A. I am applying for one of the following types of contracts with the City of Los Angeles:

1. A goods or services contract with a value of more than \$25,000 and a term of at least three months;
2. A construction contract with any value and duration;
3. A financial assistance contract, as defined in Los Angeles Administrative Code § 10.40.1(h), with a value of at least \$100,000 and a term of any duration; or
4. A public lease or license, as defined in Los Angeles Administrative Code § 10.40.1(i), with any value and duration.

B. I acknowledge and agree to comply with the disclosure requirements and prohibitions established in the Los Angeles Municipal Lobbying Ordinance if I qualify as a lobbying entity under Los Angeles Municipal Code § 48.02.

I certify under penalty of perjury under the laws of the City of Los Angeles and the state of California that the information in this form is true and complete.

Randall D. Martinez

Name

Executive Vice President and Chief Operating Officer

Title

Signature

08/28/2023

Date

BUSINESS ENTERPRISE PROGRAMS (SBE, LBE/LSBE, DVBE)



## AFFIDAVIT

### REQUIRED OF ALL PROPOSERS/BIDDERS

(This Affidavit will become part of the contract for the selected Proposer/Bidder)

The City of Los Angeles, Los Angeles World Airports (LAWA) is committed to creating an environment that provides all individuals and businesses open access to the business opportunities available at LAWA.

#### MANDATORY BUSINESS ENTERPRISE PARTICIPATION LEVELS:

This Project has the following mandatory participation levels:	If awarded the contract, the selected Proposer/Bidder commits to achieving the following participation levels on the Project:
SBE <u>30</u> %	SBE <u>32</u> %
LBE <u>14</u> %	LBE <u>14</u> %
LSBE <u>11</u> %	LSBE <u>12</u> %
DVBE <u>2</u> %	DVBE <u>3</u> %

Achievement level(s) will be calculated as the percentage of the total contract amount for which SBEs, LBEs, LSBEs or DVBEs were utilized. The selected Proposer/Bidder's performance on the applicable business enterprise levels will be monitored throughout the duration of the contract, and the business enterprise achievement levels will be calculated at the end of the contract term.

#### SUBCONTRACTORS:

As applicable, the selected Proposer/Bidder will be required to comply with California's "Subletting and Subcontracting Fair Practices Act" (Public Contract Code Sections 4100 et seq.) ([www.leginfo.ca.gov/cgi-bin/calawquery?code=section=pcc&codebody=&hits=20](http://www.leginfo.ca.gov/cgi-bin/calawquery?code=section=pcc&codebody=&hits=20)).

Any reduction, increase, or other change to the SBE, LBE, LSBE or DBVE Subcontract amounts without prior written approval of Procurement Services Division (PSD) is considered an Unauthorized Subcontractor Substitution, and the selected Proposer/Bidder may be subject to a penalty. A subcontract dollar value increased or reduced solely as the result of a Change Order issued by LAWA to add or delete from the original scope of work shall not be subject to a penalty for an Unauthorized Subcontractor Substitution.

Proposers/Bidders must list all Subcontractors on LAWA's Subcontractor Participation Plan and include all requested information. Only PSD is authorized to grant either initial approval of Subcontractor(s) or additions, deletions, and substitutions.

#### PENALTIES:

Violation of the SBE, LBE, LSBE and DVBE Program Rules and Regulations ([http://www.lawa.org/welcome\\_LAWA.aspx?id=146](http://www.lawa.org/welcome_LAWA.aspx?id=146)) may result in financial penalties.

At the end of each project, LAWA may withhold as disputed funds 15% of the total dollar value of all subcontract(s) that appear to be in violation of the SBE, LBE, LSBE or DVBE Programs and 15% of the total dollar value of all subcontract(s) where work was performed on the project without, or prior to, approval by LAWA.

#### REPORTING REQUIREMENTS:

The selected Proposer/Bidder shall submit to LAWA, on a monthly basis, together with its invoice the Subcontractor Utilization Report listing the SBE, LBE, LSBE or DVBE subcontractors utilized during the reporting period. LAWA will not process or pay selected Proposer/Bidder's subsequent invoices if the Subcontractor Utilization Reports are not submitted with the monthly invoice.

The Contractor must submit the Final Subcontracting Report to PSD within fifteen (15) calendar days after a request for the report by PSD. Failure to comply shall result in the assessment of liquidated damages in the amount of \$100.00 per day by LAWA.

### CERTIFICATION

The Bidder/Proposer certifies that it/he/she has read and understood the SBE, LBE, LSBE and DVBE Program Rules and Regulations (located at [http://www.lawa.org/welcome\\_LAWA.aspx?id=146](http://www.lawa.org/welcome_LAWA.aspx?id=146)) and further certifies that, if awarded the Contract, it/he/she shall fully comply with LAWA's SBE, LBE, LSBE and DVBE Programs.

Cordoba Corporation | 1401 North Broadway, Los Angeles, California 90012 | (213) 895-0224

Company Name, Address and Phone Number

*[Signature]*

10/18/23

Signature of Officer or other Authorized Representative

Date

Randall D. Martinez | Executive Vice President and COO

Print Name and Title of Officer or Other Authorized Representative

Los Angeles World Airports RFQ for Multiple Award Task Order Contract for Program Services

Project Title

# SUBCONTRACTOR PARTICIPATION PLAN

## ATTENTION:

**You MUST list ALL anticipated subcontractors, regardless of their dollar amount or percent proposed, and regardless of whether they are certified or not.**

**You MUST fill out ALL applicable fields completely for the Prime and all subcontractors. Failure to provide complete and legible information on this form may result in your firm not receiving full certification credit.**

Project Title: Multiple Award Task Order Contracts (MATOC) for Program Services Today's Date: 02/01/23

BIDDER/PROPOSER COMPANY INFORMATION		Bid/PROPOSAL AMOUNT		DESCRIPTION OF PROJECT SERVICES
NAME: Cordoba Corporation				
ADDRESS: 1401 N. Broadway				
CITY/STATE/ZIP: Los Angeles, CA 90012				
CONTACT NAME: Randall D. Martinez				
TELEPHONE NO: (213) 895-0224				
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input type="checkbox"/> DBE <input type="checkbox"/> DVBE <input checked="" type="checkbox"/> MBE <input checked="" type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> SBE <input type="checkbox"/> WBE				
CERTIFYING AGENCY: <input checked="" type="checkbox"/> CITY OF L.A. <input type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input checked="" type="checkbox"/> OTHER CPUC				NAICS: 541330, 541611, 541618
SUBCONTRACTOR COMPANY INFORMATION		\$ PROPOSED	% PROPOSED	DESCRIPTION OF PROJECT SERVICES
NAME: T2UE			1%	Utility Investigations
ADDRESS: 5622 Research Dr., Ste. A				
CITY/STATE/ZIP: Huntington Beach, CA				
CONTACT NAME: Matt Tomanek				
TELEPHONE NO: (949) 616-5231				
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input type="checkbox"/> DBE <input type="checkbox"/> DVBE <input type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> SBE <input type="checkbox"/> WBE				
CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER				NAICS:
NAME: Mammoth Associates, LLC			4.5%	Administrative Management and General Construction, Office Management Consulting Services, Office Administration Services, Building Inspection Services
ADDRESS: 11310 Yolanda Ave				
CITY/STATE/ZIP: Porter Ranch, CA 91326				
CONTACT NAME: Ani Asatoorian				
TELEPHONE NO: (818) 326-0130				
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input type="checkbox"/> DBE <input type="checkbox"/> DVBE <input type="checkbox"/> MBE <input checked="" type="checkbox"/> LBE <input checked="" type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> WBE				
CERTIFYING AGENCY: <input checked="" type="checkbox"/> CITY OF L.A. <input checked="" type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input checked="" type="checkbox"/> OTHER CPUC; LA County				NAICS: 541618, 541611, 561110

SUBCONTRACTOR COMPANY INFORMATION		PROFILE INFORMATION	\$ PROPOSED	% PROPOSED	DESCRIPTION OF PROJECT SERVICES
NAME: O2EPCM, Inc.		ETHNICITY: African American		2.5%	PM/CM, Program/Contract Services, Design Management, Contract Admin, Risk Assess & Mgmt, Change Mgmt, Document Controls, Program/Project Reporting, Scheduling, Cost Estimating, Cost Control & Financial Analysis, Closeout, Constructability, Peer Review, Stakeholder and Third-Party Coordination, Claims Mitigation, Monitoring, and Dispute Resolution, CALM, Construction Impacts, and Logistics Strategy, Commissioning, Tech, Quality & Safety Services; Inclusivity, Workforce, Economic Impact Support Services for the CIP, PLA Admin & Hire LAX Apprenticeship Readiness Program Admin; Specialty Services - Other
ADDRESS: 1055 W. 7th St., 22nd Floor, Ste. 2240		GENDER: Female			
CITY/STATE/ZIP: Los Angeles, CA 90017		EMAIL: omoneo@o2epcm.com			
CONTACT NAME: Omone O. Livingston		FEDERAL TAX ID #: 81-4057889			
TELEPHONE NO: (213) 267-8284					
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input checked="" type="checkbox"/> DBE <input type="checkbox"/> DVBE <input checked="" type="checkbox"/> MBE <input checked="" type="checkbox"/> LBE <input checked="" type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> WBE					
CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input checked="" type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input checked="" type="checkbox"/> METRO <input type="checkbox"/> SBA					NAICS: 541611, 541618, 541990, 561110, 561312, 561320, 237310, 237990
<input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input checked="" type="checkbox"/> OTHER CPUC, LA County					
NAME: The Tsui Group		ETHNICITY: Asian		1%	Project /Construction Mgmt, Design Mgmt, Contract Admin, Risk Assess, Change Mgmt, Document Control, Scheduling, Estimating, Cost Control & Financial Analysis
ADDRESS: 1111 1/2 Highland Oaks Dr.		GENDER: Male			
CITY/STATE/ZIP: Arcadia, CA 91106		EMAIL: jacob.tsui@thetsuigroup.com			
CONTACT NAME: Jacob Tsui		FEDERAL TAX ID #: 27-1842963			
TELEPHONE NO: (626) 372-7310					
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input type="checkbox"/> DBE <input type="checkbox"/> DVBE <input checked="" type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> WBE					NAICS: 541618, 611430
CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input checked="" type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input checked="" type="checkbox"/> METRO <input type="checkbox"/> SBA					
<input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input checked="" type="checkbox"/> OTHER LA County					
NAME: SCA Strategic Partnerships International		ETHNICITY: African American		1%	Inclusivity, Oversight, Mentor Protege, Business Outreach
ADDRESS: 355 S. Grand Ave., Ste. 2450		GENDER: Female			
CITY/STATE/ZIP: Los Angeles, CA 90071		EMAIL: joyce@scastrategic.com			
CONTACT NAME: Joyce Sloss		FEDERAL TAX ID #: 20-2050692			
TELEPHONE NO: (213) 453-1180					
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input checked="" type="checkbox"/> DBE <input type="checkbox"/> DVBE <input checked="" type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> WBE					NAICS: 541611
CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input checked="" type="checkbox"/> METRO <input type="checkbox"/> SBA					
<input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input checked="" type="checkbox"/> OTHER LA County					
NAME: GCC & Associates, LLC		ETHNICITY: Declined		1%	Project Mgmt, Construction Mgmt, Partnering Facilitation, Project Controls
ADDRESS: 4199 Campus Dr., Ste. 210		GENDER: Male			
CITY/STATE/ZIP: Irvine, CA 92612		EMAIL: ali@gcc-llc.com			
CONTACT NAME: Ali Khalaf		FEDERAL TAX ID #: 83-123879			
TELEPHONE NO: (949) 293-2264					
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input checked="" type="checkbox"/> DBE <input checked="" type="checkbox"/> DVBE <input checked="" type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> WBE					NAICS: 541611, 541330, 541350, 237310, 237990
CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input checked="" type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input checked="" type="checkbox"/> METRO <input type="checkbox"/> SBA					
<input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input checked="" type="checkbox"/> OTHER CPUC					



SUBCONTRACTOR COMPANY INFORMATION	PROFILE INFORMATION	\$ PROPOSED	% PROPOSED	DESCRIPTION OF PROJECT SERVICES
NAME: CPM One Source, LLC ADDRESS: 23679 Calabasas Rd., Ste. 186 CITY/STATE/ZIP: Calabasas, CA 91302 CONTACT NAME: Fay Harper TELEPHONE NO: (323) 855-6959 CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input type="checkbox"/> DBE <input type="checkbox"/> DVBE <input type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> WBE CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input checked="" type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input checked="" type="checkbox"/> OTHER County of LA	ETHNICITY: Hispanic American GENDER: Female EMAIL: fay@cpmonesource.com FEDERAL TAX ID #: 92-1586080		1%	Project Mgmt, Construction Mgmt, Relocation Project Management, Logistics/Warehousing, Escorting, Driver Escorting, Safety Management, Stakeholder & Third-Party Coordination NAICS: 54161, 49311, 484210
NAME: Petteway Management Group ADDRESS: 3200 Guasti Rd., Ste. 100 CITY/STATE/ZIP: Ontario, CA 91761 CONTACT NAME: Renee Bizer TELEPHONE NO: (909) 456-8809 CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input checked="" type="checkbox"/> DBE <input type="checkbox"/> DVBE <input type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> WBE CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input checked="" type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER	ETHNICITY: Black American GENDER: Declined EMAIL: renee.bizer@pettewaymgmt.com FEDERAL TAX ID #: 80-0537677		1.5%	QA Mgmt, Inspections, Design Mgmt, Project Mgmt, Labor Compliance and PLA, Construction Mgmt. NAICS: 541611, 541618, 541620, 541690, 561110
NAME: MB Pro ADDRESS: 1227 W. Brooks St., Unit J CITY/STATE/ZIP: Ontario, CA 91762 CONTACT NAME: Mike Parker TELEPHONE NO: (909) 625-7114 CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input checked="" type="checkbox"/> DBE <input type="checkbox"/> DVBE <input type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> WBE CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input checked="" type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input checked="" type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER	ETHNICITY: White GENDER: Female EMAIL: mikep@mbpro.com FEDERAL TAX ID #: 20-2018995		1%	Geotechnical Monitoring, Construction Inspection & Material Testing Services NAICS: 541350, 541380
NAME: Mission Meridian, LLC ADDRESS: 241 E. Colorado Blvd., Ste. 201 CITY/STATE/ZIP: Pasadena, CA 91101 CONTACT NAME: William Wherritt TELEPHONE NO: (626) 607-8965 CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input type="checkbox"/> DBE <input type="checkbox"/> DVBE <input type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> WBE CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input checked="" type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER	ETHNICITY: Latino Caucasian GENDER: Male EMAIL: bwwherritt@missionmeridian.com FEDERAL TAX ID #: 92-0583313		1%	Geotechnical Monitoring, Construction Inspection & Material Testing Services NAICS: 541350, 541330, 541380

SUBCONTRACTOR COMPANY INFORMATION	PROFILE INFORMATION	\$ PROPOSED	% PROPOSED	DESCRIPTION OF PROJECT SERVICES
NAME: PQM, Inc.	ETHNICITY: Caucasian		2%	Administrative Mgmt and General Mgmt, Consulting Services, Process, Physical Distribution, and Logistics Consulting Services
ADDRESS: 3090 Bristol St., 4th Floor	GENDER: Female			
CITY/STATE/ZIP: Costa Mesa, CA 92626	EMAIL: erin.hoy@pgminc.com			
CONTACT NAME: Erin Hoy	FEDERAL TAX ID#: 76-0825417			
TELEPHONE No: (818) 397-2554				
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input checked="" type="checkbox"/> DBE <input type="checkbox"/> DVBE <input type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> WBE				
CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input checked="" type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER				NAICS: 541611, 541614
NAME: Belcastro Construction Management	ETHNICITY: Caucasian		1%	Construction Management, Structural Engineers
ADDRESS: 17621 S. Susana Rd.	GENDER: Male			
CITY/STATE/ZIP: Rancho Dominguez, CA 90221	EMAIL: peter@belcastroinc.com			
CONTACT NAME: Peter Belcastro	FEDERAL TAX ID#: 83-10699778			
TELEPHONE No: (424) 312-1467				
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input type="checkbox"/> DBE <input checked="" type="checkbox"/> DVBE <input type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> WBE				
CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input checked="" type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER				NAICS: 23622, 541610, 541330
NAME: Howe, Bonney & Associates, LLC	ETHNICITY: Declined		1%	Project Management, Construction Management, Relocation Management
ADDRESS: 1411 W. 190th St., Ste. 355	GENDER: Declined			
CITY/STATE/ZIP: Gardena, CA 90248	EMAIL: dshier@hbapm.com			
CONTACT NAME: Desiree Shier	FEDERAL TAX ID#: 93-1271186			
TELEPHONE No:				
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input type="checkbox"/> DBE <input type="checkbox"/> DVBE <input type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> SBE <input type="checkbox"/> WBE				
CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER				NAICS: 236220
NAME: BORJ Construction Management, Inc.	ETHNICITY: Caucasian		1.5%	Project Management, Construction Management, Design Management, Safety Management, Scheduling, Estimating, Claims
ADDRESS: 14152 Windsor Pl.	GENDER: Male			
CITY/STATE/ZIP: Santa Ana, CA 92705	EMAIL: nader.farnoush@borjcm.com			
CONTACT NAME: Nader Farnoush	FEDERAL TAX ID#: 47-0889749			
TELEPHONE No: (323) 864-3020				
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input type="checkbox"/> DBE <input type="checkbox"/> DVBE <input type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> WBE				
CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input checked="" type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER				NAICS: 541330, 541350, 541611, 541618, 541990, 236210, 236220



SUBCONTRACTOR COMPANY INFORMATION		PROFILE INFORMATION	\$ PROPOSED	% PROPOSED	DESCRIPTION OF PROJECT SERVICES
NAME: Atlas Technical Consultants, LLC		ETHNICITY: Declined		1%	Environmental Engineering and Science, Special Inspection & Materials, Geotechnical Engineering
ADDRESS: 811 Wilshire Blvd., Ste. 1410		GENDER: Declined			
CITY/STATE/ZIP: Los Angeles, CA 90017		EMAIL: damian.becerra@oneatlas.com			
CONTACT NAME: Damian Becerra		FEDERAL TAX ID #: 82-210953			
TELEPHONE NO: (714) 299-5578					
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input type="checkbox"/> DBE <input type="checkbox"/> DVBE <input type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> SBE <input type="checkbox"/> WBE					
CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER					NAICS: 541620, 541380, 541330
NAME: Aztec Engineering Group, Inc.		ETHNICITY: Declined		1%	Environmental, Transportation, Rail/Transit, Landscape Architecture, Energy, Construction Management, Field Services
ADDRESS: 2151 Michelson Dr., Ste. 100		GENDER: Declined			
CITY/STATE/ZIP: Irvine, CA 92612		EMAIL: mamling@aztec.us			
CONTACT NAME: Michael Amling		FEDERAL TAX ID #: 86-1001208			
TELEPHONE NO: (714) 315-2247					
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input type="checkbox"/> DBE <input type="checkbox"/> DVBE <input type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> SBE <input type="checkbox"/> WBE					
CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER					NAICS: 541330, 541620
NAME: A1 Management & Inspection, Inc.		ETHNICITY: Declined		1%	Quality Management (QA/QC), CASp Compliance (ADA Consultation), Inspection Services, Sharepoint Development (Digital Specialist)
ADDRESS: 9854 National Blvd., Ste. 365		GENDER: Declined			
CITY/STATE/ZIP: Los Angeles, CA 90034		EMAIL: charris@a1mi.com			
CONTACT NAME: Corey Harris		FEDERAL TAX ID #: 81-1832274			
TELEPHONE NO: (323) 691-9623					
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input checked="" type="checkbox"/> DBE <input type="checkbox"/> DVBE <input type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> WBE					
CERTIFYING AGENCY: <input checked="" type="checkbox"/> CITY OF L.A. <input checked="" type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER					NAICS: 541350, 541611
NAME: ELLE Consultants		ETHNICITY: Black		1%	Program/Project Cost Estimating, Constructibility Analysis, Program/ Project Scheduling
ADDRESS: PO BOX 5239		GENDER: Female			
CITY/STATE/ZIP: El Dorado, CA 95762		EMAIL: daniel.badelita@elleconsultantsinc.com			
CONTACT NAME: Daniel Badelita		FEDERAL TAX ID #:			
TELEPHONE NO: (415) 341-3348					
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input checked="" type="checkbox"/> DBE <input type="checkbox"/> DVBE <input type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> WBE					
CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input type="checkbox"/> CALIF DGS <input checked="" type="checkbox"/> CALTRANS <input type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER					NAICS: 541990

SUBCONTRACTOR COMPANY INFORMATION	PROFILE INFORMATION	\$ PROPOSED	% PROPOSED	DESCRIPTION OF PROJECT SERVICES
NAME: Element Consulting, Inc.	ETHNICITY: Hispanic		2.5%	Program, Project and Construction Management and supporting services  NAICS: 541611, 541600, 541618
ADDRESS: 222 N. Pacific Coast Hwy, Ste 2000	GENDER: Male			
CITY/STATE/ZIP: El Segundo, CA 90245	EMAIL: rbanuelos@eci-team.com			
CONTACT NAME: Roger Bañuelos, President	FEDERAL TAX ID#: 42-1541168			
TELEPHONE NO: 310.923.8535				
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input type="checkbox"/> DBE <input type="checkbox"/> DVBE <input type="checkbox"/> MBE <input checked="" type="checkbox"/> LBE <input checked="" type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> WBE				
CERTIFYING AGENCY: <input checked="" type="checkbox"/> CITY OF L.A. <input checked="" type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER				

I certify under the penalty of perjury that the information contained on this form is true and correct and that the firms listed are the subcontractors anticipated to be utilized if this project is awarded to the above prime contractor. I agree to comply with any applicable provisions for additions and substitutions, and I further understand and agree that any and all changes or substitutions must be authorized by the LAWA Procurement Services Division prior to their implementation. An amended Subcontractor Participation Plan is required for any substitution or change to Subcontractors listed on the originally submitted Plan.

Participation Level(s) Proposed by Bidder/Proposer:	_____ %	<input type="checkbox"/> ACDBE
	_____ %	<input type="checkbox"/> DBE
	<u>2</u> %	<input checked="" type="checkbox"/> DVBE
	<u>9.5</u> %	<input checked="" type="checkbox"/> LBE
	<u>9.5</u> %	<input checked="" type="checkbox"/> LSBE
	_____ %	<input type="checkbox"/> MBE/WBE
	<u>23.5</u> %	<input checked="" type="checkbox"/> SBE

Goal(s) Stated in the Request for Bid/Proposal:	_____ %	<input type="checkbox"/> ACDBE
	_____ %	<input type="checkbox"/> DBE
	<u>2</u> %	<input type="checkbox"/> DVBE
	<u>14</u> %	<input type="checkbox"/> LBE
	<u>11</u> %	<input type="checkbox"/> LSBE
	_____ %	<input type="checkbox"/> MBE/WBE
	<u>30</u> %	<input type="checkbox"/> SBE



SIGNATURE

02/01/23

DATE

Randall D. Martinez

Executive Vice President and Chief Operating Officer

(213) 895-0024

PRINT NAME

TITLE

PHONE

**Cordoba**

**SUPPLIER CLEARINGHOUSE  
CERTIFICATE OF ELIGIBILITY**



**CERTIFICATION EXPIRATION DATE: April 17, 2024**

The Supplier Clearinghouse for the Utility Supplier Diversity Program of the California Public Utilities Commission hereby certifies that it has audited and verified the eligibility of:

***Cordoba Corporation  
Minority Business Enterprise (MBE)***

pursuant to Commission General Order 156, and the terms and conditions stipulated in the Verification Application Package. This Certificate shall be valid only with the Clearinghouse seal affixed hereto.

Eligibility must be maintained at all times, and renewed within 30 days of any changes in ownership or control. Failure to comply may result in a denial of eligibility. The Clearinghouse may reconsider certification if it is determined that such status was obtained by false, misleading or incorrect information. Decertification may occur if any verification criterion under which eligibility was awarded later becomes invalid due to Commission ruling. The Clearinghouse may request additional information or conduct on-site visits during the term of verification to verify eligibility.

This certification is valid only for the period that the above firm remains eligible as determined by the Clearinghouse. Utility companies may direct inquiries concerning this Certificate to the Clearinghouse at (800) 359-7998.

**VON: 9FN00002**

**DETERMINATION DATE: April 17, 2021**





## RAMP LA Company Certifications

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NAICS Codes and Licenses

Bookmarks

BIP Management

Related Opportunities

RAMP Support

For any questions regarding certifications please contact the Bureau of Contract  
Administration, Office of Contract Compliance at [bca.certifications@lacity.org](mailto:bca.certifications@lacity.org)  
(mailto:bca.certifications@lacity.org)

### Certification

+ Add Certification

City of Los Angeles Harbor Expired Certifications

Name	Status	Expiration Date
LBE: LOCAL BUSINESS ENTERPRISE (LOS ANGELES)	Verified	2/4/2027
MBE: MINORITY OWNED BUSINESS ENTERPRISE	Verified	

### CITY OF LOS ANGELES

City of Los Angeles  
(<https://www.lacity.org>)

Mayor's Office of Eric Garcetti  
(<http://www.lamayor.org>)

Open Data  
(<https://data.lacity.org/dataset/RAMP-Open-Bid-Opportunities/hf3r-utnq>)

Bond Assistance Program

Building Permits  
(<https://ladbs.org/services/core-services/plan-check-permit>)

### BUSINESS SERVICES

Business Source Centers  
(<https://ewddlacity.com/index.php/local-business/business-source-centers>)

Business Tax Resources  
(<https://finance.lacity.org/>)

Minority Business Development Agency  
(<https://www.mdba.gov/>)

Office of Small Business  
(<https://business.lacity.org/>)

City of Los Angeles Green Business Program  
([https://www.lacitysan.org/san/faces/home/plsh-es/s-lsh-es-sl/s-lsh-es-sl-gbc?\\_adf.ctrl-state=dwqhke9b2\\_4&\\_afLoop=2836273538260](https://www.lacitysan.org/san/faces/home/plsh-es/s-lsh-es-sl/s-lsh-es-sl-gbc?_adf.ctrl-state=dwqhke9b2_4&_afLoop=2836273538260))

### A SERVICE BROUGHT TO YOU BY



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(<http://disclaimer.lacity.org/privacy.htm>) - RAMP Support

# Mott MacDonald



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- BIP Management
- Related Opportunities
- RAMP Support

## Mott MacDonald Group, Inc.

Edit

### Information

ID  
20339

Hours of Operation

Email

Phone  
(926) 468-8010 (tel:9254688010)

### Address

Website  
<http://www.mottmac.com/americas>   
(<http://www.mottmac.com/americas>)

Business/Billing  
1000 Wilshire Boulevard, Suite 400  
Los Angeles, CA 90017

Mailing

Registered as a  
Prime & Sub

Non-Profit  
No

Sole Proprietor  
No

Business Structure

Certification  
LBE LBE(Harbor)

BTRC Number  
City of LA Business Tax Registration Certificate Number

Tax ID  
16-1006700

California Entity Number

License Numbers

Owner's Ethnicity \*\*  
Other

Other Ethnicity

Gender of Majority Owner \*\*  
N/A

Other Identifying Info \*\*

Annual Revenue \*\*  
\$2,500,000,000.00

Annual Revenue Range \*\*  
Above 10 M

Number of Employees \*\*  
18000

Number of Employees Range \*\*  
Above 500

Industry Worked in  
Architectural, Engineering and Related Services



\*\* The City of Los Angeles does not endorse, takes no responsibility for, nor exercises control over the information by the linked organizations. The City of Los Angeles is also not responsible for its view, content, nor does it vouch for the accuracy or accessibility of the information. The City of Los Angeles also cannot authorize the use of copyrighted materials containing linked websites. Users must request such information and authorization from the sponsor or owner of the linked website.

## CITY OF LOS ANGELES

City of Los Angeles  
(<https://www.lacity.org>)

Mayor's Office of Karen Bass  
(<http://www.lamayor.org>)

Open Data  
(<https://data.lacity.org/dataset/RAMP-Open-Bid-Opportunities/hf3r-utnq>)

Bond Assistance Program

Building Permits  
(<https://ladbs.org/services/core-services/plan-check-permit>)

## BUSINESS SERVICES

Business Source Centers  
(<https://ewddlacity.com/index.php/local-business/businesssource-centers>)

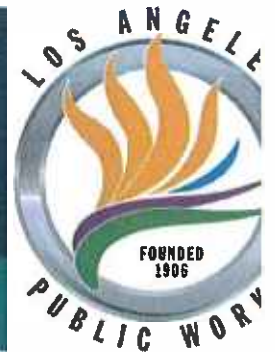
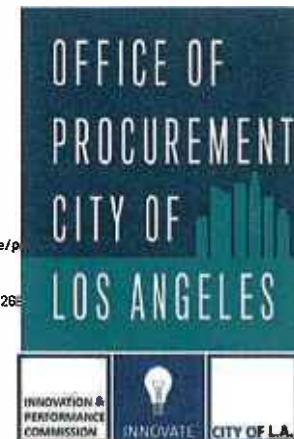
Business Tax Resources  
(<https://finance.lacity.org/>)

Minority Business Development Agency  
(<https://www.mbda.gov/>)

Office of Small Business  
(<https://business.lacity.org/>)

City of Los Angeles Green Business Program  
([https://www.lacitysan.org/san/faces/home/plsh-es/s-lsh-es-sl/s-lsh-es-sl-gbc?\\_adf.ctrl-state=dwqhke9b2\\_4&\\_afLoop=283627353826](https://www.lacitysan.org/san/faces/home/plsh-es/s-lsh-es-sl/s-lsh-es-sl-gbc?_adf.ctrl-state=dwqhke9b2_4&_afLoop=283627353826))

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 Related Opportunities

 RAMP Support



For any questions regarding certifications please contact the Bureau of Contract Administration, Office of Contract Compliance at [bca.certifications@lacity.org](mailto:bca.certifications@lacity.org)

## Certification



**Add Certification**

City of Los Angeles Harbor Expired Certifications

Name	Status	Expiration Date	
LBE: LOCAL BUSINESS ENTERPRISE (LOS ANGELES)	Verified	11/5/2025	▼
Certification Number			
Agency		Legacy Agency	
Certification Date		11/5/2020	
Added Date		4/21/2021	
Added By		Asiri Siriwardenage	

**CMTS**

## Single Company Information

<b>Company:</b>	CMTS, LLC
<b>Contact:</b>	K. Hezekiah Harris, II
<b>Business Description:</b>	New Multifamily Housing Construction / Industrial Building Construction / Commercial and Institutional Building Construction / Water and Sewer Line and Related Structures Constr / Highway, Street and Bridge Construction / Other Heavy and Civil Engineering Construction
<b>Phone:</b>	(214) 637-6200
<b>Fax:</b>	(214) 637-6226
<b>Street:</b>	8500 N Stemmons Freeway, Suite 6077 Dallas, TX 75247
<b>Ethnicity:</b>	Black American
<b>Date Approved:</b>	06-07-2016
<b>DBE Certified:</b>	06-07-2016
<b>MBE Certified:</b>	06-07-2016
<b>WBE Certified:</b>	
<b>ACDBE Certified:</b>	

**Dabri**

5/12/22, 8:39 AM

Supplier Profile

Printed on: 5/12/2022 8:39:40 AM

To verify most current certification status go to: <https://www.caleprocure.ca.gov>



## Office of Small Business & DVBE Services

**Certification ID:** 2014093

**Legal Business Name:**

Dabri, Inc.

**Doing Business As (DBA) Name 1:**

**Doing Business As (DBA) Name 2:**

**Address:**

850 S Van Ness Avenue,  
San Francisco  
CA 94110

**Email Address:**

dkaur@dabri.com

**Business Web Page:**

**Business Phone Number:**

415/839-8142

**Business Fax Number:**

**Business Types:**

Construction , Service

Certification Type	Status	From	To
SB(Micro)	Approved	03/20/2022	03/31/2024

Stay informed! KEEP YOUR CERTIFICATION PROFILE UPDATED!

-LOG IN at [CaleProcure.CA.GOV](https://www.caleprocure.ca.gov)

Questions?

Email: [OSDSHELP@DGS.CA.GOV](mailto:OSDSHELP@DGS.CA.GOV)

Call OSDS Main Number: 916-375-4940

707 3rd Street, 1-400, West Sacramento, CA 95605



V&A





**Metro**

Los Angeles County  
Metropolitan Transportation Authority

One Gateway Plaza  
Los Angeles, CA 90012-2952

213.922.2000 Tel  
metro.net



**CALIFORNIA UNIFIED CERTIFICATION PROGRAM**

April 16, 2019

**CUCP# 37559  
Metro File #5111**

Mr. Jose Valle  
V & A Inc.  
975 S. Fair Oaks Ave  
Pasadena, CA 91105-2631

Subject: Disadvantaged Business Enterprise Certification

Dear Mr. Jose Valle:

We are pleased to advise you that after careful review of your application and supporting documentation, the Los Angeles County Metropolitan Transportation Authority (Metro) has determined that your firm meets the eligibility standards to be certified as a Disadvantaged Business Enterprise (DBE) as required under the U.S. Department of Transportation (U.S. DOT) Regulation 49 CFR Part 26, as amended. This certification will be recognized by all of the U.S. DOT recipients in California. Your firm will be listed in the California Unified Certification Program (CUCP) database of certified DBEs under the following specific area(s) of expertise that you have identified on the NAICS codes form of the application package:

NAICS 541330: ENGINEERING SERVICES  
NAICS 541340: DRAFTING SERVICES  
NAICS 541350: BUILDING INSPECTION SERVICES  
NAICS 541611: ADMINISTRATIVE MANAGEMENT AND GENERAL MANAGEMENT CONSULTING SERVICES  
NAICS 541618: OTHER MANAGEMENT CONSULTING SERVICES

Your DBE certification applies only for the above code(s). You may review your firm's information in the CUCP DBE database which can be accessed at the CUCP website at [www.californiaucp.org](http://www.californiaucp.org). Any additions and revisions must be submitted to Metro for review and approval.

In order to ensure your continuing DBE status, you are required to submit an annual update along with supporting documentation. If no changes are noted, then your DBE status remains current. If there are changes, Metro will review to determine continued DBE eligibility. Please note, your DBE status remains in effect unless Metro notifies you otherwise.

Also, should any changes occur that could affect your certification status prior to receipt of the annual update, such as changes in your firm's name, business/ mailing address, ownership, management or control, or failure to meet the applicable business size standards or personal net worth standard, please notify Metro immediately. Failure to submit forms and/or change of information will be deemed a failure to cooperate under Section 26.109 of the Regulations.

Metro reserves the right to withdraw this certification if at any time it is determined that it was knowingly obtained by false, misleading, or incorrect information. Your DBE certification is subject to review at any time. The firm thereby consents to the examination of its books, records and documents by Metro.

Congratulations, and thank you for your interest in the DBE program. Should you have any questions, please contact us at (213) 922-2600. For information on Metro contracting opportunities, please visit our website at [www.metro.net](http://www.metro.net).

Sincerely,

Shirley Wong  
Principal Certification Officer  
Diversity & Economic Opportunity Department



Los Angeles County  
Metropolitan Transportation Authority

One Gateway Plaza  
Los Angeles, CA 90012-2952

213.922.2000 Tel  
metro.net

**Metro**

April 16, 2019

Metro File #5111

Mr. Jose Valle  
V & A Inc.  
975 S. Fair Oaks Ave  
Pasadena, CA 91105-2631

Subject: Small Business Enterprise Certification

Dear Mr. Jose Valle:

We are pleased to advise you that after careful review of your application and supporting documentation, the Los Angeles County Metropolitan Transportation Authority (Metro) has determined that your firm meets the eligibility standards to be certified as a Small Business Enterprise (SBE) as required under Metro's SBE Program. Your firm will be listed in Metro's SBE database of certified SBEs under the following specific areas of expertise:

NAICS 541330: ENGINEERING SERVICES  
NAICS 541340: DRAFTING SERVICES  
NAICS 541350: BUILDING INSPECTION SERVICES  
NAICS 541611: ADMINISTRATIVE MANAGEMENT AND GENERAL MANAGEMENT CONSULTING SERVICES  
NAICS 541618: OTHER MANAGEMENT CONSULTING SERVICES

Your SBE certification is valid for five years from the date of this letter and applies only for the above NAICS code(s). Any additions and revisions must be submitted to Metro for review and approval.

In order to ensure your continuing SBE status, you are required to submit an annual update along with supporting documentation. If no changes are noted, then your SBE status remains current. If there are changes, Metro will review to determine continued SBE eligibility. Please note, your SBE status remains in effect unless Metro notifies you otherwise.

After the five-year certification period, your entire file will be reviewed in order to ascertain continued SBE certification status. You will be notified of the pending SBE status review and any documentation updates necessary prior to the expiration date.

Also, should any changes occur that could affect your certification status prior to receipt of the annual update application, such as changes in your firm's name, business/ mailing address, ownership, management or control, or failure to meet the applicable business size standards or personal net worth standard, please notify Metro immediately.

Metro reserves the right to withdraw this certification if at any time it is determined that it was knowingly obtained by false, misleading, or incorrect information. Your SBE certification is subject to review at any time. The firm thereby consents to the examination of its books, records, and documents by Metro.

Congratulations, and thank you for your interest in Metro's SBE Program. Should you have any questions, please contact us at (213) 922-2600. For information on Metro contracting opportunities, please visit our website at [www.metro.net](http://www.metro.net).

Sincerely,

Shirley Wong  
Principal Certification Officer  
Diversity & Economic Opportunity Department

<https://metro.gob2g.com/Functions/Certification/Communications/LetterApprovalView.as...> 4/16/2019

**Leland Saylor**

All businesses are encouraged to provide voluntary diversity data information in their CalProcure profiles. The data will help us shape policies and develop strategies to improve opportunities for all businesses to contract with the state.

Click [HERE \(https://fiscal.cdn.prismic.io/fiscal/394445b2-9d0e-40a3-b940-9315c3783793\\_Diversity+Data+Procedures+%28Registered%29+%281%29.pdf\)](https://fiscal.cdn.prismic.io/fiscal/394445b2-9d0e-40a3-b940-9315c3783793_Diversity+Data+Procedures+%28Registered%29+%281%29.pdf) for instructions. More information is available on the Statewide Supplier Diversity Program (<https://www.dgs.ca.gov/PD/About/Page-Content/PD-Branch-Intro-Accordion-List/Statewide-Supplier-Diversity-Program/Statewide-Supplier-Diversity-Program>) page.

# Certification Profile

## State of California Certification



### Certification ID: 298

Legal Business Name

LELAND SAYLOR & ASSOCIATES, INC.

Doing Business As (DBA) Name1

LELAND SAYLOR & ASSOCIATES

Doing Business As (DBA) Name2

Office Phone Number

415/291-3200

Business Fax Number

415/291-3201

Address

1777 Oakland Blvd

Suite 103

Walnut Creek

CA 94596

Email:

[lsaylor@lelandsaylor.com](mailto:lsaylor@lelandsaylor.com) (mailto:lsaylor@lelandsaylor.com)

Total Number of Employees

33

Business Web Address

Business Types

Service

Service Areas

Alameda , Alpine , Amador , Butte , Calaveras , Colusa , Contra Costa , Del Norte , El Dorado , Fresno , Glenn , Humboldt , Imperial , Inyo , Kern , Kings , Lake , Lassen , Los Angeles , Madera , Marin , Mariposa , Mendocino , Merced , Modoc , Mono , Monterey , Napa , Nevada , Orange , Placer , Plumas , Riverside , Sacramento , San Benito , San Bernardino , San Diego , San Francisco , San Joaquin , San Luis Obispo , San Mateo , Santa Barbara , Santa Clara , Santa Cruz , Shasta , Sierra , Siskiyou , Solano , Sonoma , Stanislaus , Sutter , Tehama , Trinity , Tulare , Tuolumne , Ventura , Yolo , Yuba

View Keywords

View Classifications

View Supplier Diversity Information

## Active Certifications

?

Certification Type	Status	From	To
DVBE	Approved	04/26/2022	04/30/2024
SB	Approved	04/26/2022	04/30/2024

## Certification History

?

Certification Type	Application Date	Status	Status Date/Time	From	To
--------------------	------------------	--------	------------------	------	----

Certification Type	Application Date	Status	Status Date/Time	From	To
DVBE	03/02/2020	Expired	04/26/22 7:32AM	03/04/2020	04/26/2022
SB(Micro)	03/02/2020	Expired	04/26/22 7:33AM	03/02/2020	04/26/2022
DVBE	03/02/2020	Expired	04/01/22 12:45AM	03/04/2020	03/31/2022
SB(Micro)	03/02/2020	Expired	04/01/22 12:45AM	03/02/2020	03/31/2022
DVBE	02/07/2018	Expired	03/04/20 7:08AM	02/07/2018	03/04/2020
SB(Micro)	02/07/2018	Expired	03/02/20 3:50PM	02/07/2018	03/02/2020
SB(Micro)	02/07/2018	Expired	03/01/20 12:45AM	02/07/2018	02/29/2020
DVBE	03/25/2013	Expired	02/28/18 11:59PM	04/22/2013	02/28/2018
SB	03/25/2013	Expired	07/19/17 3:01PM	03/25/2013	02/07/2018

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- RAMP Support

For any questions regarding certifications please contact the Bureau of Contract Administration, Office of Contract Compliance at [bca.certifications@lacity.org](mailto:bca.certifications@lacity.org)

Only your company's administrator can add a certification to your company's profile.

## Certification

City of Los Angeles Harbor

Name	Status	Expiration Date	
SBE: SMALL BUSINESS ENTERPRISE (PROPRIETARY)	Verified	4/30/2024	▼
Certification Number	298		
Agency	State of California Department of General Services (DGS) as a Small Business (SB)		
Certification Date	4/30/2024		



**ASLPM**



## Certified Profile

CLOSE WINDOW

[Print](#)

### Business & Contact Information

BUSINESS NAME	<b>ABADJIS SYSTEMS, LTD., DBA ASLPM</b>
OWNER	<b>Mr. Saad Ilyas</b>
ADDRESS	<b>4190 Bonita Road #201 Bonita, CA 91902 <a href="#">[map]</a></b>
PHONE	<b>619-472-8195</b>
FAX	<b>619-472-8197</b>
EMAIL	<a href="mailto:silyas@aslpm.com">silyas@aslpm.com</a>
WEBSITE	<a href="http://www.aslpm.com">http://www.aslpm.com</a>
ETHNICITY	<b>Subcontinent Asian American</b>
GENDER	<b>Male</b>
COUNTY	<b>San Diego (CA)</b>

### Certification Information

CERTIFYING AGENCY	<b>San Diego County Regional Airport Authority</b>
CERTIFICATION TYPE	<b>DBE - Disadvantaged Business Enterprise</b>
CERTIFIED BUSINESS DESCRIPTION	

### Commodity Codes

Code	Description
CA WCC C8700	CONSULTANT, NON-ENGINEERING
NAICS 541611	Administrative Management and General Management Consulting Services
NAICS 541614	Process, Physical Distribution, and Logistics Consulting Services

### Additional Information

WORK DISTRICTS/REGIONS	<b>All work districts/regions</b>
------------------------	-----------------------------------

All businesses are encouraged to provide voluntary diversity data information in their CalProcure profiles. The data will help us shape policies and develop strategies to improve opportunities for all businesses to contract with the state.

Click [HERE \(https://fiscal.cdn.prismic.io/fiscal/394445b2-9d0e-40a3-b940-9315c3783793\\_Diversity+Data+Procedures+%28Registered%29+%281%29.pdf\)](https://fiscal.cdn.prismic.io/fiscal/394445b2-9d0e-40a3-b940-9315c3783793_Diversity+Data+Procedures+%28Registered%29+%281%29.pdf) for instructions. More information is available on the Statewide Supplier Diversity Program (<https://www.dgs.ca.gov/PD/About/Page-Content/PD-Branch-Intro-Accordion-List/Statewide-Supplier-Diversity-Program/Statewide-Supplier-Diversity-Program>) page.

The Cal eProcure application will be unavailable on Sunday, October 15, 2023 from 5:00 A  
Thank you for your patience.

# Certification Profile

## State of California Certification



**Certification ID: 1109286**

Legal Business Name

ABADJIS SYSTEMS, LTD.

Doing Business As (DBA) Name1

ASLPM

Doing Business As (DBA) Name2

Office Phone Number

619/472-8195

Address

4190 Bonita Road

Ste 201

Bonita

CA 91902

Email:

[sales@aslpm.com \(mailto:sales@aslpm.com\)](mailto:sales@aslpm.com)

Total Number of Employees

Business Fax Number 18  
619/472-8195

Business Web Address Service  
[www.aslpm.com](http://www.aslpm.com) (<http://www.aslpm.com>)

Service Areas

Alameda , Alameda , Alpine , Alpine , Amador , Amador , Butte , Butte , Calaveras , Calaveras , Colusa ,  
Colusa , Contra Costa , Contra Costa , Del Norte , Del Norte , El Dorado , El Dorado , Fresno , Fresno , Glenn ,  
Glenn , Humboldt , Humboldt , Imperial , Imperial , Inyo , Inyo , Kern , Kern , Kings , Kings , Lake , Lake ,  
Lassen , Lassen , Los Angeles , Los Angeles , Madera , Madera , Marin , Marin , Mariposa , Mariposa ,  
Mendocino , Mendocino , Merced , Merced , Modoc , Modoc , Mono , Mono , Monterey , Monterey , Napa ,  
Napa , Nevada , Nevada , Orange , Orange , Placer , Placer , Plumas , Plumas , Riverside , Riverside ,  
Sacramento , Sacramento , San Benito , San Benito , San Bernardino , San Bernardino , San Diego , San  
Diego , San Francisco , San Francisco , San Joaquin , San Joaquin , San Luis Obispo , San Luis Obispo , San  
Mateo , San Mateo , Santa Barbara , Santa Barbara , Santa Clara , Santa Clara , Santa Cruz , Santa Cruz ,  
Shasta , Shasta , Sierra , Sierra , Siskiyou , Siskiyou , Solano , Solano , Sonoma , Sonoma , Stanislaus ,  
Stanislaus , Sutter , Sutter , Tehama , Tehama , Trinity , Trinity , Tulare , Tulare , Tuolumne , Tuolumne ,  
Ventura , Ventura , Yolo , Yolo , Yuba , Yuba

[View Keywords](#)

[View Classifications](#)

[View Supplier Diversity Information](#)

Active Certifications

?

Certification Type	Status	From	To
SB	Approved	08/30/2023	08/31/2025

## Certification History

?

Certification Type	Application Date	Status	Status Date/Time	From	To
SB	05/18/2022	Expired	08/30/23 11:37AM	07/27/2022	08/30/2023
SB(Micro)	03/07/2019	Expired	07/28/22 9:55AM	05/16/2019	07/28/2022
SB(Micro)	03/07/2019	Expired	06/01/21 12:46AM	05/16/2019	05/31/2021
SB	02/02/2017	Expired	04/30/19 11:59PM	04/13/2017	04/30/2019
SB	04/16/2014	Expired	04/16/14 12:00AM	04/16/2014	04/13/2017

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[\(http://www.fiscal.ca.gov/\)](http://www.fiscal.ca.gov/)



[\(http://www.dgs.ca.gov/\)](http://www.dgs.ca.gov/)

[\(http://www.ca.gov/\)](http://www.ca.gov/)



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User Management



Compliance Documents



Certification



NAICS Codes and Licenses



Bookmarks



BIP Management



Related Opportunities



RAMP Support

For any questions regarding certifications please contact the Bureau of Contract  
Administration, Office of Contract Compliance at [bca.certifications@lacity.org](mailto:bca.certifications@lacity.org)  
(mailto:bca.certifications@lacity.org)

## Certification

+ Add Certification

City of Los Angeles Harbor Expired Certifications

Name	Status	Expiration Date
------	--------	-----------------

EBE: EMERGING BUSINESS ENTERPRISE	Verified	3/2/2024
-----------------------------------	----------	----------

SBE: SMALL BUSINESS ENTERPRISE (LOS ANGELES)	Verified	3/2/2024
--	----------	----------

SLB OR LSB: SMALL LOCAL BUSINESS OR LOCAL SMALL BUSINESS	Verified	3/2/2024
--	----------	----------

LBE: LOCAL BUSINESS ENTERPRISE (LOS ANGELES)	Verified	8/31/2026
--	----------	-----------

Certification Number

Agency City of Los Angeles

Certification Date 8/31/2021

Added Date 8/18/2021

Added By Ani Asatourian

WBE: WOMEN OWNED BUSINESS ENTERPRISE	Verified	
--------------------------------------	----------	--

OBE: DISADVANTAGED BUSINESS ENTERPRISE	Verified	
--	----------	--

SBE: SMALL BUSINESS ENTERPRISE (PROPRIETARY)	Verified	3/2/2024
--	----------	----------

### CITY OF LOS ANGELES

City of Los Angeles  
(<https://www.lacity.org>)

Mayor's Office of Karen Bass  
(<http://www.kamajor.org>)

Open Data  
(<https://data.lacity.org/dataset/RAMP-Open-Bid-Opportunities/h3r-utnq>)

Bond Assistance Program

Building Permits  
(<https://ledbs.org/services/core-services/plan-check-permit>)

### BUSINESS SERVICES

Business Source Centers  
(<https://ewddlacity.com/index.php/local-business/businesssource-centers>)

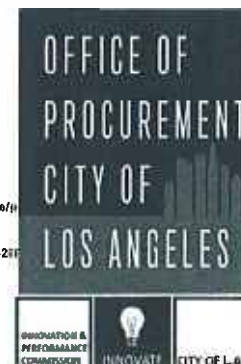
Business Tax Resources  
(<https://finance.lacity.org/>)

Minority Business Development Agency  
(<https://www.mdba.gov/>)

Office of Small Business  
(<https://business.lacity.org/>)

City of Los Angeles Green Business Program  
(<https://www.lacitysan.org/sanffaces/home/plan-check-permit>)

### A SERVICE BROUGHT TO YOU BY



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## LOS ANGELES COUNTY CONSUMER & BUSINESS AFFAIRS

**Board of Supervisors** April 13, 2023

Hilda L. Solis  
First District

Holly J. Mitchell  
Second District

Lindsey P. Horvath  
Third District

Janice Hahn  
Fourth District

Kathryn Barger  
Fifth District

**Director**  
Rafael Carbajal

**Chief of Staff**  
Jose Ayala

ANI ASATOORIAN  
MAMMOTH ASSOCIATES, LLC  
11310 YOLANDA AVE  
PORTER RANCH, CA 91326

**Vendor #:** 202412  
**Certification**  
**Record #:** 093874

### **CERTIFICATION FOR NON-FEDERALLY FUNDED COUNTY SOLICITATIONS**

Dear ANI ASATOORIAN,

Congratulations! Your business is now certified as a Local Small Business Enterprise (LSBE) with the County of Los Angeles effective as of the date of this letter. Your LSBE certification expiration date is based on your [California Department of General Services \(DGS\)](#) small business certification. Your certification expires on **November 30, 2023**.

Your business is eligible for LSBE preference consideration in those County of Los Angeles solicitations which include the "Request for Preference Consideration" form. You must complete the form and provide a copy of this approval letter in your bid/proposal to receive the preference. To view your L.A. County LSBE certification status, visit: [camisvr.co.la.ca.us/webven](http://camisvr.co.la.ca.us/webven)

As a certified LSBE, your company is also eligible for a 15-day prompt payment through the "Countywide Small Business Payment Liaison and Prompt Pay Program." To request your free Prompt Payment Stamp please email the Office of Small Business at [OSB@dcba.lacounty.gov](mailto:OSB@dcba.lacounty.gov) or call (323) 881-3964.

The County of Los Angeles Department of Consumer and Business Affairs (DCBA) reserves the right to request additional information and/or conduct an on-site visit to verify your company's eligibility for this certification. Please contact our office immediately if your business experiences any changes that could affect eligibility during the certification period.

For questions about this certification or to learn more about resources available to small businesses you can visit us online at [DCBA.lacounty.gov](http://DCBA.lacounty.gov), email us at [OSB@dcba.lacounty.gov](mailto:OSB@dcba.lacounty.gov), or call us at (323) 881-3964.

Sincerely,

Rafael Carbajal  
Director

Christian Olmos  
Program Chief, Office of Small Business  
RC:CO



[dcba.lacounty.gov](http://dcba.lacounty.gov)  
[info@dcba.lacounty.gov](mailto:info@dcba.lacounty.gov)

320 W. Temple St., Room G-10, Los Angeles CA, 90012-2706  
(213) 974-1452 • (800) 593-8222 • Fax: (213) 687-1137



**Metro**Los Angeles County  
Metropolitan Transportation AuthorityOne Gateway Plaza  
Los Angeles, CA 90012-2952213.922.2000 Tel  
metro.net

April 11, 2023

Metro File #7774

Mrs. Ani Asatoorian  
Mammoth Associates, LLC  
11310 Yolanda Avenue  
Porter Ranch, CA 91326Subject: Small Business Enterprise Certification

Dear Mrs. Ani Asatoorian:

We are pleased to advise you that after careful review of your application and supporting documentation, the Los Angeles County Metropolitan Transportation Authority (Metro) has determined that your firm meets the eligibility standards to be certified as a Small Business Enterprise (SBE) as required under Metro's SBE Program. Your firm will be listed in Metro's SBE database of certified SBEs under the following specific areas of expertise:

NAICS 541618: OTHER MANAGEMENT CONSULTING SERVICES

NAICS 541611: ADMINISTRATIVE MANAGEMENT AND GENERAL MANAGEMENT CONSULTING SERVICES

NAICS 561110: OFFICE ADMINISTRATIVE SERVICES

Your SBE certification is valid for five years from the date of this letter and applies only for the above NAICS code(s). Any additions and revisions must be submitted to Metro for review and approval.

In order to ensure your continuing SBE status, you are required to submit an annual update along with supporting documentation. If no changes are noted, then your SBE status remains current. If there are changes, Metro will review to determine continued SBE eligibility. Please note, your SBE status remains in effect unless Metro notifies you otherwise.

After the five-year certification period, your entire file will be reviewed in order to ascertain continued SBE certification status. You will be notified of the pending SBE status review and any documentation updates necessary prior to the expiration date.

Also, should any changes occur that could affect your certification status prior to receipt of the annual update application, such as changes in your firm's name, business/mailling address, ownership, management or control, or failure to meet the applicable business size standards or personal net worth standard, please notify Metro immediately.

Metro reserves the right to withdraw this certification if at any time it is determined that it was knowingly obtained by false, misleading, or incorrect information. Your SBE certification is subject to review at any time. The firm thereby consents to the examination of its books, records, and documents by Metro.

Congratulations, and thank you for your interest in Metro's SBE Program. Should you have any questions, please contact us at (213) 922-2600. For information on Metro contracting opportunities, please visit our website at [www.metro.net](http://www.metro.net).

Sincerely,

Ramon Ortiz  
Manager, Certification  
Diversity & Economic Opportunity Department

## **SUPPLIER CLEARINGHOUSE CERTIFICATE OF ELIGIBILITY**



**CERTIFICATION EXPIRATION DATE: August 12, 2025**

The Supplier Clearinghouse for the Utility Supplier Diversity Program of the California Public Utilities Commission hereby certifies that it has audited and verified the eligibility of:

***Mammoth Associates, LLC***  
***Women Business Enterprise (WBE)***

pursuant to Commission General Order 156, and the terms and conditions stipulated in the Verification Application Package. This Certificate shall be valid only with the Clearinghouse seal affixed hereto.

Eligibility must be maintained at all times, and renewed within 30 days of any changes in ownership or control. Failure to comply may result in a denial of eligibility. The Clearinghouse may reconsider certification if it is determined that such status was obtained by false, misleading or incorrect information. Decertification may occur if any verification criterion under which eligibility was awarded later becomes invalid due to Commission ruling. The Clearinghouse may request additional information or conduct on- site visits during the term of verification to verify eligibility.

This certification is valid only for the period that the above firm remains eligible as determined by the Clearinghouse. Utility companies may direct inquiries concerning this Certificate to the Clearinghouse at (800) 359-7998.

**VON: 19000075**

**DETERMINATION DATE: August 12, 2022**

**02EPCM**



**Metro**

Los Angeles County  
Metropolitan Transportation Authority

One Gateway Plaza  
Los Angeles, CA 90012-2932

213.922.2000 Tel  
metro.net



**CALIFORNIA UNIFIED CERTIFICATION PROGRAM**

March 11, 2022

CUCP# 44034  
Metro File #7372

Ms. Omone Livingston  
O2EPCM, Inc. DBA O2 Engineering, Projects & Construction Management  
1055 W. 7th Street  
33rd Floor  
Los Angeles, CA 90017

Subject: Disadvantaged Business Enterprise Certification

Dear Ms. Omone Livingston:

We are pleased to advise you that after careful review of your application and supporting documentation, the Los Angeles County Metropolitan Transportation Authority (Metro) has determined that your firm meets the eligibility standards to be certified as a Disadvantaged Business Enterprise (DBE) as required under the U.S. Department of Transportation (U.S. DOT) Regulation 49 CFR Part 26, as amended. This certification will be recognized by all of the U.S. DOT recipients in California. Your firm will be listed in the California Unified Certification Program (CUCP) database of certified DBEs under the following specific area(s) of expertise that you have identified on the NAICS codes form of the application package:

NAICS 237310: CONSTRUCTION MANAGEMENT, HIGHWAY, ROAD, STREET AND BRIDGE  
NAICS 237990: CONSTRUCTION MANAGEMENT, MASS TRANSIT  
NAICS 541611: ADMINISTRATIVE MANAGEMENT AND GENERAL MANAGEMENT CONSULTING SERVICES  
NAICS 541618: OTHER MANAGEMENT CONSULTING SERVICES  
NAICS 541990: ALL OTHER PROFESSIONAL, SCIENTIFIC, AND TECHNICAL SERVICES  
NAICS 561110: OFFICE ADMINISTRATIVE SERVICES  
NAICS 561312: EXECUTIVE SEARCH SERVICES  
NAICS 561320: TEMPORARY HELP SERVICES

Your DBE certification applies only for the above code(s). You may review your firm's information in the CUCP DBE database which can be accessed at the CUCP website at <https://dot.ca.gov/programs/civil-rights/dbe-search>. Any additions and revisions must be submitted to Metro for review and approval.

In order to ensure your continuing DBE status, you are required to submit an annual update along with supporting documentation. If no changes are noted, then your DBE status remains current. If there are changes, Metro will review to determine continued DBE eligibility. Please note, your DBE status remains in effect unless Metro notifies you otherwise.

Also, should any changes occur that could affect your certification status prior to receipt of the annual update, such as changes in your firm's name, business/mailling address, ownership, management or control, or failure to meet the applicable business size standards or personal net worth standard, please notify Metro immediately. Failure to submit forms and/or change of information will be deemed a failure to cooperate under Section 26.109 of the Regulations.

Metro reserves the right to withdraw this certification if at any time it is determined that it was knowingly obtained by false, misleading, or incorrect information. Your DBE certification is subject to review at any time. The firm thereby consents to the examination of its books, records and documents by Metro.

Congratulations, and thank you for your interest in the DBE program. Should you have any questions, please contact us at (213) 922-2600. For information on Metro contracting opportunities, please visit our website at [www.metro.net](http://www.metro.net).

Sincerely,

Ramon Ortiz  
Manager, Certification  
Diversity & Economic Opportunity Department





**Metro**

Los Angeles County  
Metropolitan Transportation Authority

One Gateway Plaza  
Los Angeles, CA 90012-2952

213.922.2000 Tel  
metro.net

March 11, 2022

Metro File #7372

Ms. Omone Livingston  
O2EPCM, Inc. DBA O2 Engineering, Projects & Construction Management  
1055 W. 7th Street  
33rd Floor  
Los Angeles, CA 90017

Subject: Small Business Enterprise Certification

Dear Ms. Omone Livingston:

We are pleased to advise you that after careful review of your application and supporting documentation, the Los Angeles County Metropolitan Transportation Authority (Metro) has determined that your firm meets the eligibility standards to be certified as a Small Business Enterprise (SBE) as required under Metro's SBE Program. Your firm will be listed in Metro's SBE database of certified SBEs under the following specific areas of expertise:

NAICS 237310: CONSTRUCTION MANAGEMENT, HIGHWAY, ROAD, STREET AND BRIDGE  
NAICS 237990: CONSTRUCTION MANAGEMENT, MASS TRANSIT  
NAICS 541611: ADMINISTRATIVE MANAGEMENT AND GENERAL MANAGEMENT CONSULTING SERVICES  
NAICS 541618: OTHER MANAGEMENT CONSULTING SERVICES  
NAICS 541990: ALL OTHER PROFESSIONAL, SCIENTIFIC, AND TECHNICAL SERVICES  
NAICS 561110: OFFICE ADMINISTRATIVE SERVICES  
NAICS 561312: EXECUTIVE SEARCH SERVICES  
NAICS 561320: TEMPORARY HELP SERVICES

Your SBE certification is valid for five years from the date of this letter and applies only for the above NAICS code(s). Any additions and revisions must be submitted to Metro for review and approval.

In order to ensure your continuing SBE status, you are required to submit an annual update along with supporting documentation. If no changes are noted, then your SBE status remains current. If there are changes, Metro will review to determine continued SBE eligibility. Please note, your SBE status remains in effect unless Metro notifies you otherwise.

After the five-year certification period, your entire file will be reviewed in order to ascertain continued SBE certification status. You will be notified of the pending SBE status review and any documentation updates necessary prior to the expiration date.

Also, should any changes occur that could affect your certification status prior to receipt of the annual update application, such as changes in your firm's name, business/mailling address, ownership, management or control, or failure to meet the applicable business size standards or personal net worth standard, please notify Metro immediately.

Metro reserves the right to withdraw this certification if at any time it is determined that it was knowingly obtained by false, misleading, or incorrect information. Your SBE certification is subject to review at any time. The firm thereby consents to the examination of its books, records, and documents by Metro.

Congratulations, and thank you for your interest in Metro's SBE Program. Should you have any questions, please contact us at (213) 922-2600. For information on Metro contracting opportunities, please visit our website at [www.metro.net](http://www.metro.net).

Sincerely,

Ramon Ortiz  
Manager, Certification  
Diversity & Economic Opportunity Department



**LOS ANGELES COUNTY**  
**CONSUMER & BUSINESS AFFAIRS**

Board of Supervisors July 06, 2023

Hilda L. Solis  
First District

Holly J. Mitchell  
Second District

Lindsey P. Horvath  
Third District

Janice Hahn  
Fourth District

Kathryn Barger  
Fifth District

Director  
Rafael Carbajal

Chief of Staff  
Joel Ayala

OMONE O. LIVINGSTON  
O2EPCM, INC.  
1055 W 7TH ST FL 33  
LOS ANGELES, CA 90017-2577

**CBE I.D. # 094397**  
**Status: MBE/WBE/DBE**

Dear OMONE O. LIVINGSTON,

Congratulations! Your firm has been certified as an eligible participant in the County of Los Angeles Community Business Enterprise (CBE) Program with the designated participation status identified above. Your certification expires on July 31, 2025.

You will be included in the Los Angeles County CBE listing. The County's CBE listing is utilized by County departments, public agencies, private-sector prime and subcontractors to meet subcontracting goals. To request the most current CBE listing, email [CBESBE@dcba.lacounty.gov](mailto:CBESBE@dcba.lacounty.gov).

The County of Los Angeles Department of Consumer and Business Affairs (DCBA) reserves the right to request additional information and/or conduct an on-site visit to verify your company's eligibility for this certification. Please contact our office immediately if your business experiences any changes that could affect eligibility during the certification period.

For questions about this certification or to learn more about resources available to small businesses you can visit us online at [DCBA.lacounty.gov](http://DCBA.lacounty.gov), email us at [OSB@dcba.lacounty.gov](mailto:OSB@dcba.lacounty.gov), or call us at (323) 881-3964.

Sincerely,

Rafael Carbajal  
Director

Christian Olmos  
Program Chief, Office of Small Business  
RC:CO



**dcba.lacounty.gov**  
**info@dcba.lacounty.gov**

320 W. Temple St., Room G-10, Los Angeles CA, 90012-2706  
(213) 974-1452 • (800) 593-8222 • Fax: (213) 687-1137



LOS ANGELES COUNTY  
**CONSUMER & BUSINESS AFFAIRS**

Board of Supervisors May 23, 2022

Hilda L. Solis  
First District

Holly J. Mitchell  
Second District

Sheila Kuehl  
Third District

Janice Hahn  
Fourth District

Kathryn Barger  
Fifth District

Director  
Rafael Carbajal

Chief of Staff  
Joel Ayala

OMONE O. LIVINGSTON  
O2EPCM, INC.  
1055 W 7TH ST FL 33  
LOS ANGELES, CA 90017-2577

Vendor #: 181653  
Certification  
Record #: 092277

**CERTIFICATION FOR NON-FEDERALLY FUNDED COUNTY SOLICITATIONS**

Dear OMONE O. LIVINGSTON,

Congratulations! Your business is now certified as a Local Small Business Enterprise (LSBE) with the County of Los Angeles effective as of the date of this letter. Your LSBE certification expiration date is based on your California Department of General Services (DGS) small business certification. Your certification expires on **May 23, 2024**.

Your business is eligible for LSBE preference consideration in those County of Los Angeles solicitations which include the "Request for Preference Consideration" form. You must complete the form and provide a copy of this approval letter in your bid/proposal to receive the preference. To view your L.A. County LSBE certification status, visit: [camisvr.co.la.ca.us/webvsn](https://camisvr.co.la.ca.us/webvsn)

As a certified LSBE, your company is also eligible for a 15-day prompt payment through the "Countywide Small Business Payment Liaison and Prompt Pay Program." To request your free Prompt Payment Stamp please email the Office of Small Business at [OSB@dcba.lacounty.gov](mailto:OSB@dcba.lacounty.gov) or call (323) 881-3964.

The County of Los Angeles Department of Consumer and Business Affairs (DCBA) reserves the right to request additional information and/or conduct an on-site visit to verify your company's eligibility for this certification. Please contact our office immediately if your business experiences any changes that could affect eligibility during the certification period.

For questions about this certification or to learn more about resources available to small businesses you can visit us online at [DCBA.lacounty.gov](https://DCBA.lacounty.gov), email us at [OSB@dcba.lacounty.gov](mailto:OSB@dcba.lacounty.gov), or call us at (323) 881-3964.

Sincerely,

Rafael Carbajal  
Director

Christian Olmos  
Program Chief, Office of Small Business  
RC:CO



[dcba.lacounty.gov](https://dcba.lacounty.gov)  
[info@dcba.lacounty.gov](mailto:info@dcba.lacounty.gov)

500 W. Temple St., Suite B-96, Los Angeles CA, 90012-2706  
(213) 974-1452 • (800) 593-8222 • Fax: (213) 687-1137





## LOS ANGELES COUNTY CONSUMER & BUSINESS AFFAIRS

**Board of Supervisors** July 06, 2023

Hilda L. Solis  
First District

Holly J. Mitchell  
Second District

Lindsey P. Horvath  
Third District

Janice Hahn  
Fourth District

Kathryn Barger  
Fifth District

**Director**  
Rafael Carbajal

**Chief of Staff**  
Joel Ayala

OMONE O. LIVINGSTON  
O2EPCM, INC.  
1055 W 7TH ST FL 33  
LOS ANGELES, CA 90017-2577

**Vendor #:** 181653  
**Certification**  
**Record #:** 092277

### **CERTIFICATION LETTER FOR FEDERALLY FUNDED COUNTY SOLICITATIONS**

Dear OMONE O. LIVINGSTON,

Congratulations! As a certified Local Small Business Enterprise (LSBE) with the County of Los Angeles your business is also eligible to bid on federally funded County solicitations based on your System for Award Management (SAM) registration as a small business. Your SAM registration expires on June 14, 2024.

Your business is eligible for LSBE preference consideration in those County of Los Angeles solicitations which are federally funded and subject to federal restrictions and which include the "Request for Preference Consideration" form. You must complete the form and provide your Vendor Number in your bid/proposal along with a copy of this approval letter for each response to receive the preference.

Additionally, the Board of Supervisors established a "Countywide Small Business Payment Liaison and Prompt Pay Program". As a certified LSBE, your company is now eligible for a 15-day prompt payment. Please call the Small Business Services office at 855-230-6430 or send an email to [osb@dcba.lacounty.gov](mailto:osb@dcba.lacounty.gov) to request your free Prompt Payment Stamp and instructions.

The County of Los Angeles Department of Consumer and Business Affairs reserves the right to request additional information and/or conduct an on-site visit to verify your company's eligibility for the program. Please contact our office immediately if your business experiences any changes that could affect eligibility during the certification period.

Again, congratulations on your certification. If you have any questions about our LSBE Program, please call us at 323-881-3964, visit our website at <http://dcba.lacounty.gov> or email us at [osb@dcba.lacounty.gov](mailto:osb@dcba.lacounty.gov).

Sincerely,

Rafael Carbajal  
Director

Christian Olmos  
Program Chief, Small Business Services  
RC:CO



**dcba.lacounty.gov**  
**info@dcba.lacounty.gov**

320 W. Temple St., Room G-10, Los Angeles CA, 90012-2706  
(213) 974-1452 • (800) 593-8222 • Fax: (213) 687-1137



Printed on: 1/17/2022 8:29:02 PM

To verify most current certification status go to: <https://www.caleprocure.ca.gov>



## Office of Small Business & DVBE Services

Certification ID: 2004216

Legal Business Name:

O2EPCM INC

Doing Business As (DBA) Name 1:

O2 ENGINEERING PROJECTS & CONSTRUCTION MANAGEMENT

Doing Business As (DBA) Name 2:

Address:

1055 W 7TH ST 33RD FLR

LOS ANGELES

CA 90017

Email Address:

omoneo@o2epcm.com

Business Web Page:

<https://www.o2epcm.com>

Business Phone Number:

213.267.8800

Business Fax Number:

213.267.8801

Business Types:

Service

Certification Type	Status	From	To
SB(Micro)	Approved	01/17/2022	01/31/2024

Stay informed! KEEP YOUR CERTIFICATION PROFILE UPDATED!

-LOG IN at [CaleProcure.CA.GOV](https://www.caleprocure.ca.gov)

Questions?

Email: [OSDSHELP@DGS.CA.GOV](mailto:OSDSHELP@DGS.CA.GOV)

Call OSDS Main Number: 916-375-4940

707 3rd Street, 1-400, West Sacramento, CA 95605

**Omone Livingston**

---

**From:** ita.bavn@lacity.org  
**Sent:** Saturday, January 14, 2017 9:35 AM  
**To:** Omone Livingston  
**Subject:** BAVN Company Profile Update

BAVN Administrator,

This email is to inform you that your company has received an additional certification status added to you BAVN profile called SBE (Proprietary). Your company received this status because you are either a verified SBE (LA) or EBE firm. SBE (Proprietary) certifications are used by the City's proprietary departments: Airports, Harbor, and Water and Power.

Regards,

BAVN Support  
ITA.BAVN@lacity.org  
City of Los Angeles

**SUPPLIER CLEARINGHOUSE  
CERTIFICATE OF ELIGIBILITY**



CERTIFICATION EXPIRATION DATE: **December 30, 2025**

The Supplier Clearinghouse for the Utility Supplier Diversity Program of the California Public Utilities Commission hereby certifies that it has audited and verified the eligibility of:

***O2EPCM, Inc. DBA O2 Engineering, Projects & Construction Management  
Women Business Enterprise (WBE)***

pursuant to Commission General Order 156, and the terms and conditions stipulated in the Verification Application Package. This Certificate shall be valid only with the Clearinghouse seal affixed hereto.

Eligibility must be maintained at all times, and renewed within 30 days of any changes in ownership or control. Failure to comply may result in a denial of eligibility. The Clearinghouse may reconsider certification if it is determined that such status was obtained by false, misleading or incorrect information. Decertification may occur if any verification criterion under which eligibility was awarded later becomes invalid due to Commission ruling. The Clearinghouse may request additional information or conduct on- site visits during the term of verification to verify eligibility.

This certification is valid only for the period that the above firm remains eligible as determined by the Clearinghouse. Utility companies may direct inquiries concerning this Certificate to the Clearinghouse at (800) 359-7998.

**VON: 1700007**

**DETERMINATION DATE: December 30, 2022**



***SUPPLIER CLEARINGHOUSE  
CERTIFICATE OF ELIGIBILITY***



CERTIFICATION EXPIRATION DATE: **December 30, 2025**

The Supplier Clearinghouse for the Utility Supplier Diversity Program of the California Public Utilities Commission hereby certifies that it has audited and verified the eligibility of:

***O2EPCM, Inc. DBA O2 Engineering, Projects & Construction Management  
Minority Business Enterprise (MBE)***

pursuant to Commission General Order 156, and the terms and conditions stipulated in the Verification Application Package. This Certificate shall be valid only with the Clearinghouse seal affixed hereto.

Eligibility must be maintained at all times, and renewed within 30 days of any changes in ownership or control. Failure to comply may result in a denial of eligibility. The Clearinghouse may reconsider certification if it is determined that such status was obtained by false, misleading or incorrect information. Decertification may occur if any verification criterion under which eligibility was awarded later becomes invalid due to Commission ruling. The Clearinghouse may request additional information or conduct on- site visits during the term of verification to verify eligibility.

This certification is valid only for the period that the above firm remains eligible as determined by the Clearinghouse. Utility companies may direct inquiries concerning this Certificate to the Clearinghouse at (800) 359-7998.

***VON: 17000007***

***DETERMINATION DATE: December 30, 2022***

**Tsui Group**



## LOS ANGELES COUNTY CONSUMER & BUSINESS AFFAIRS

Board of Supervisors June 01, 2023

Hilda L. Solis  
First District

Holly J. Mitchell  
Second District

Lindsey P. Horvath  
Third District

Janice Hahn  
Fourth District

Kathryn Barger  
Fifth District

Director  
Rafael Carbajal

Chief of Staff  
Joel Ayala

Jacob Tsui, CEO  
THE TSUI GROUP  
1111 1/2 HIGHLAND OAKS DR  
ARCADIA, CA 91006-2425

CBE I.D. # 091440  
Status: MBE

Dear Jacob Tsui,

Congratulations! Your firm has been certified as an eligible participant in the County of Los Angeles Community Business Enterprise (CBE) Program with the designated participation status identified above. Your certification expires on December 31, 2023.

You will be included in the Los Angeles County CBE listing. The County's CBE listing is utilized by County departments, public agencies, private-sector prime and subcontractors to meet subcontracting goals. To request the most current CBE listing, email [CBESBE@dcba.lacounty.gov](mailto:CBESBE@dcba.lacounty.gov).

The County of Los Angeles Department of Consumer and Business Affairs (DCBA) reserves the right to request additional information and/or conduct an on-site visit to verify your company's eligibility for this certification. Please contact our office immediately if your business experiences any changes that could affect eligibility during the certification period.

For questions about this certification or to learn more about resources available to small businesses you can visit us online at [DCBA.lacounty.gov](http://DCBA.lacounty.gov), email us at [OSB@dcba.lacounty.gov](mailto:OSB@dcba.lacounty.gov), or call us at (323) 881-3964.

Sincerely,

Rafael Carbajal  
Director

Christian Olmos  
Program Chief, Office of Small Business  
RC:CO



[dcba.lacounty.gov](http://dcba.lacounty.gov)  
[info@dcba.lacounty.gov](mailto:info@dcba.lacounty.gov)

320 W. Temple St., Room G-10, Los Angeles CA, 90012-2706  
(213) 974-1452 • (800) 593-8222 • Fax: (213) 687-1137





## LOS ANGELES COUNTY - VENDOR SEARCH

[Home \(/Webven/\)](#) / [Vendor Search \(/Webven/Lookup/VendorSearch\)](#) / [Vendor Detail](#)

### Vendor Profile

<b>Vendor ID:</b>	203640
<b>Company:</b>	THE TSUI GROUP
<b>Alias Name:</b>	
<b>Organization:</b>	Company; Corporation

Login and Update

### Preference Program Entities (PPE) Certification

<b>Certification:</b>	Local Small Business Enterprise (LSBE)
<b>Cert. Number:</b>	94236
<b>Approved Date:</b>	9/22/2023
<b>Begin Date:</b>	9/22/2023
<b>End Date:</b>	5/31/2025

### Addresses

Main Address	Contact Name	Phone	Email
1111 1/2 HIGHLAND OAKS DR ARCADIA CA 91006-2425	Kirby Chong	626-550-1348 102	KIRBY.CHONG@THETSUIGROUP.COM

Previous Page



Powered by ISD

X

All businesses are encouraged to provide voluntary diversity data information in their Cal eProcure profiles. The data will help us shape policies and develop strategies to improve opportunities for all businesses to contract with the state.

Click [HERE \(https://fiscal.cdn.prismic.io/fiscal/394445b2-9d0e-40a3-b940-9315c3783793\\_Diversity+Data+Procedures+%28Registered%29+%281%29.pdf\)](https://fiscal.cdn.prismic.io/fiscal/394445b2-9d0e-40a3-b940-9315c3783793_Diversity+Data+Procedures+%28Registered%29+%281%29.pdf) for instructions. More information is available on the Statewide Supplier Diversity Program (<https://www.dgs.ca.gov/PD/About/Page-Content/PD-Branch-Intro-Accordion-List/Statewide-Supplier-Diversity-Program/Statewide-Supplier-Diversity-Program>) page.

The Cal eProcure application will be unavailable on Sunday, October 15, 2023 from 5:00 AM to 5:00 PM. Thank you for your patience.

# Certification Profile

## State of California Certification



**Certification ID: 2024863**

Legal Business Name

The Tsui Group

Doing Business As (DBA) Name1

Doing Business As (DBA) Name2

Office Phone Number

626/550-1348

Address

1111 1/2 Highland Oaks Dr.

CA

Arcadia

CA 91006

Email:

[pam.noritake@thetsuigroup.com](mailto:pam.noritake@thetsuigroup.com) (mailto:pam.n

oritake@thetsuigroup.com)

Business Fax Number

Total Number of Employees

21

Business Web Address

Business Types

<https://thetsuigroup.com>

Service

(<https://thetsuigroup.com>)/

Service Areas

Los Angeles , Orange , Riverside , San Bernardino , San Diego , San Francisco , Ventura

[View Keywords](#)

[View Classifications](#)

[View Supplier Diversity Information](#)

## Active Certifications

?

Certification Type	Status	From	To
SB(Micro)	Approved	05/30/2023	05/31/2025

## Certification History

?

Certification Type	Application Date	Status	Status Date/Time	From	To
SB(Micro)	07/29/2021	Expired	05/30/23 11:26AM	07/29/2021	05/30/2023

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**SCA**



Metropolitan Transportation Authority

Los Angeles, CA 90012-2952

metro.net



**Metro**

**CALIFORNIA UNIFIED CERTIFICATION PROGRAM**

January 27, 2023

CUCP# 44879  
Metro File #7644

Ms. Joyce Sloss  
SCA Strategic Partnerships International LLC  
155 South Grand Avenue  
Suite 2450  
Los Angeles, CA 90071

Subject: Disadvantaged Business Enterprise Certification

Dear Ms. Joyce Sloss:

We are pleased to advise you that after careful review of your application and supporting documentation, the Los Angeles County Metropolitan Transportation Authority (Metro) has determined that your firm meets the eligibility standards to be certified as a Disadvantaged Business Enterprise (DBE) as required under the U.S. Department of Transportation (U.S. DOT) Regulation 49 CFR Part 26, as amended. This certification will be recognized by all of the U.S. DOT recipients in California. Your firm will be listed in the California Unified Certification Program (CUCP) database of certified DBEs under the following specific area(s) of expertise that you have identified on the NAICS codes form of the application package:

NAICS 541611: ADMINISTRATIVE MANAGEMENT AND GENERAL MANAGEMENT CONSULTING SERVICES

Your DBE certification applies only for the above code(s). You may review your firm's information in the CUCP DBE database which can be accessed at the CUCP website at <https://dot.ca.gov/programs/civil-rights/dbe-search>. Any additions and revisions must be submitted to Metro for review and approval.

In order to ensure your continuing DBE status, you are required to submit an annual update along with supporting documentation. If no changes are noted, then your DBE status remains current. If there are changes, Metro will review to determine continued DBE eligibility. Please note, your DBE status remains in effect unless Metro notifies you otherwise.

Also, should any changes occur that could affect your certification status prior to receipt of the annual update, such as changes in your firm's name, business/mailling address, ownership, management or control, or failure to meet the applicable business size standards or personal net worth standard, please notify Metro immediately. Failure to submit forms and/or change of information will be deemed a failure to cooperate under Section 26.109 of the Regulations.

Metro reserves the right to withdraw this certification if at any time it is determined that it was knowingly obtained by false, misleading, or incorrect information. Your DBE certification is subject to review at any time. The firm thereby consents to the examination of its books, records and documents by Metro.

Congratulations, and thank you for your interest in the DBE program. Should you have any questions, please contact us at (213) 922-2600. For information on Metro contracting opportunities, please visit our website at [www.metro.net](http://www.metro.net).

Sincerely,



LOS ANGELES COUNTY  
**CONSUMER & BUSINESS AFFAIRS**

Board of Supervisors

May 01, 2023

Hilda L. Solis  
First District

Holly J. Mitchell  
Second District

Lindsey P. Horvath  
Third District

Janice Hahn  
Fourth District

Kathryn Barger  
Fifth District

Director  
Rafael Carbajal

Chief of Staff  
Joel Ayala

JOYCE SLOSS  
SCA STRATEGIC PARTNERSHIPS INTERNATIONAL  
355 S GRAND AVE STE 2450  
LOS ANGELES, CA 90071-9500

CBE I.D. # 093426

Status:  
MBE/WBE/DBE

Dear JOYCE SLOSS,

Congratulations! Your firm has been certified as an eligible participant in the County of Los Angeles Community Business Enterprise (CBE) Program with the designated participation status identified above. Your certification expires on May 31, 2025.

You will be included in the Los Angeles County CBE listing. The County's CBE listing is utilized by County departments, public agencies, private-sector prime and subcontractors to meet subcontracting goals. To request the most current CBE listing, email [CBESBE@dcba.lacounty.gov](mailto:CBESBE@dcba.lacounty.gov).

The County of Los Angeles Department of Consumer and Business Affairs (DCBA) reserves the right to request additional information and/or conduct an on-site visit to verify your company's eligibility for this certification. Please contact our office immediately if your business experiences any changes that could affect eligibility during the certification period.

For questions about this certification or to learn more about resources available to small businesses you can visit us online at [DCBA.lacounty.gov](http://DCBA.lacounty.gov), email us at [OSB@dcba.lacounty.gov](mailto:OSB@dcba.lacounty.gov), or call us at (323) 881-3964.

Sincerely,

Rafael Carbajal  
Director

Christian Olmos  
Program Chief, Office of Small Business  
RC:CO



[dcba.lacounty.gov](http://dcba.lacounty.gov)  
[Info@dcba.lacounty.gov](mailto:Info@dcba.lacounty.gov)

320 W. Temple St., Room G-10, Los Angeles CA, 90012-2706  
(213) 974-1452 • (800) 593-8222 • Fax: (213) 687-1137

**Metro**

Metropolitan Transportation Authority

Los Angeles, CA 90012-2952

metro.net

January 27, 2023

Metro File #7644

Ms. Joyce Sloss  
3CA Strategic Partnerships International LLC  
355 South Grand Avenue  
Suite 2450  
Los Angeles, CA 90071

Subject: Small Business Enterprise Certification

Dear Ms. Joyce Sloss:

We are pleased to advise you that after careful review of your application and supporting documentation, the Los Angeles County Metropolitan Transportation Authority (Metro) has determined that your firm meets the eligibility standards to be certified as a Small Business Enterprise (SBE) as required under Metro's SBE Program. Your firm will be listed in Metro's SBE database of certified SBEs under the following specific areas of expertise:

NAICS 541611: ADMINISTRATIVE MANAGEMENT AND GENERAL MANAGEMENT CONSULTING SERVICES

Your SBE certification is valid for five years from the date of this letter and applies only for the above NAICS code(s). Any additions and revisions must be submitted to Metro for review and approval.

In order to ensure your continuing SBE status, you are required to submit an annual update along with supporting documentation. If no changes are noted, then your SBE status remains current. If there are changes, Metro will review to determine continued SBE eligibility. Please note, your SBE status remains in effect unless Metro notifies you otherwise.

After the five-year certification period, your entire file will be reviewed in order to ascertain continued SBE certification status. You will be notified of the pending SBE status review and any documentation updates necessary prior to the expiration date.

Also, should any changes occur that could affect your certification status prior to receipt of the annual update application, such as changes in your firm's name, business/mailling address, ownership, management or control, or failure to meet the applicable business size standards or personal net worth standard, please notify Metro immediately.

Metro reserves the right to withdraw this certification if at any time it is determined that it was knowingly obtained by false, misleading, or incorrect information. Your SBE certification is subject to review at any time. The firm thereby consents to the examination of its books, records, and documents by Metro.

Congratulations, and thank you for your interest in Metro's SBE Program. Should you have any questions, please contact us at (213) 922-2600. For information on Metro contracting opportunities, please visit our website at [www.metro.net](http://www.metro.net).

Sincerely,

Ramon Ortiz  
Manager, Certification  
Diversity & Economic Opportunity Department





LOS ANGELES COUNTY  
**CONSUMER & BUSINESS AFFAIRS**

**Board of Supervisors**

April 24, 2023

Hilda L. Solis  
First District

Holly J. Mitchell  
Second District

Lindsey P. Horvath  
Third District

Janice Hahn  
Fourth District

Kathryn Barger  
Fifth District

**Director**  
Rafael Carbajal

**Chief of Staff**  
Joel Ayala

JOYCE SLOSS  
SCA STRATEGIC PARTNERSHIPS INTERNATIONAL  
355 S GRAND AVE STE 2450  
LOS ANGELES, CA 90071-9500

Vendor #: 184324  
Certification  
Record #: 093927

**CERTIFICATION LETTER FOR FEDERALLY FUNDED COUNTY SOLICITATIONS**

Dear JOYCE SLOSS,

Congratulations! As a certified Local Small Business Enterprise (LSBE) with the County of Los Angeles your business is also eligible to bid on federally funded County solicitations based on your System for Award Management (SAM) registration as a small business. Your SAM registration expires on October 02, 2023.

Your business is eligible for LSBE preference consideration in those County of Los Angeles solicitations which are federally funded and subject to federal restrictions and which include the "Request for Preference Consideration" form. You must complete the form and provide your Vendor Number in your bid/proposal along with a copy of this approval letter for each response to receive the preference.

Additionally, the Board of Supervisors established a "Countywide Small Business Payment Liaison and Prompt Pay Program". As a certified LSBE, your company is now eligible for a 15-day prompt payment. Please call the Small Business Services office at 855-230-6430 or send an email to [osb@dcba.lacounty.gov](mailto:osb@dcba.lacounty.gov) to request your free Prompt Payment Stamp and instructions.

The County of Los Angeles Department of Consumer and Business Affairs reserves the right to request additional information and/or conduct an on-site visit to verify your company's eligibility for the program. Please contact our office immediately if your business experiences any changes that could affect eligibility during the certification period.

Again, congratulations on your certification. If you have any questions about our LSBE Program, please call us at 323-881-3964, visit our website at <http://dcba.lacounty.gov> or email us at [osb@dcba.lacounty.gov](mailto:osb@dcba.lacounty.gov).

Sincerely,

Rafael Carbajal  
Director

Christian Olmos  
Program Chief, Small Business Services  
RC:CO



[dcba.lacounty.gov](http://dcba.lacounty.gov)  
[Info@dcba.lacounty.gov](mailto:Info@dcba.lacounty.gov)

320 W. Temple St., Room G-10, Los Angeles CA, 90012-2706  
(213) 974-1462 • (800) 593-8222 • Fax: (213) 687-1137

## **GCC Associates**



## Business & Contact Information

<b>BUSINESS NAME</b>	<b>GCC Associates LLC, DBA GCC</b>
<b>OWNER</b>	<b>Mr. Gregory Grabowski</b>
<b>ADDRESS</b>	<b>4199 Campus Drive Ste 210 California Irvine, CA 92612 <a href="#">[map]</a></b>
<b>PHONE</b>	<b>949-636-0461</b>
<b>EMAIL</b>	<b><a href="mailto:gregory@gcc-llc.com">gregory@gcc-llc.com</a></b>
<b>WEBSITE</b>	<b><a href="http://https://www.gcc-llc.com">http://https://www.gcc-llc.com</a></b>
<b>ETHNICITY</b>	<b>Hispanic American</b>
<b>GENDER</b>	<b>Male</b>
<b>COUNTY</b>	<b>Orange (CA)</b>

## Certification Information

<b>CERTIFYING AGENCY</b>	<b>Los Angeles County Metropolitan Transportation Authority</b>
<b>CERTIFICATION TYPE</b>	<b>DBE - Disadvantaged Business Enterprise</b>
<b>CERTIFIED BUSINESS DESCRIPTION</b>	<b>Engineering services - project management</b>

## Commodity Codes

<b>Code</b>	<b>Description</b>
NAICS 541330	Engineering services
NAICS 237310	Construction management, highway, road, street and bridge
NAICS 237990	Other Heavy and Civil Engineering Construction
NAICS 541350	Building inspection services
NAICS 541611	Administrative Management and General Management Consulting Services

## Additional Information

<b>WORK DISTRICTS/REGIONS</b>	<b>All work districts/regions</b>
<b>CUCP PUBLIC DIRECTORY CERTIFICATION NUMBER</b>	<b>44028</b>



Printed on 7/23/2022 10:48:17 AM

To verify most current certification status go to: <https://www.caleprocure.ca.gov>



## Office of Small Business & DVBE Services

Certification ID: 2013488

Legal Business Name:

GCC & Associates LLC

Doing Business As (DBA) Name 1:

GCC LLC

Doing Business As (DBA) Name 2:

Address:

4199 Campus Dr

Ste 210

CA

Irvine

CA 92612

Email Address:

Gregory@gcc-llc.com

Business Web Page:

[www.gcc-llc.com](http://www.gcc-llc.com)

Business Phone Number:

949/636-0461

Business Fax Number:

Business Types:

Service

Certification Type	Status	From	To
DVBE	Approved	01/19/2022	01/31/2024
SB(Micro)	Approved	01/19/2022	01/31/2024
SB-PW	Approved	01/19/2022	01/31/2024

Stay informed! KEEP YOUR CERTIFICATION PROFILE UPDATED!

-LOG IN at [CaleProcure.CA.GOV](https://www.caleprocure.ca.gov)

Questions?

Email: [OSDSHELP@DGS.CA.GOV](mailto:OSDSHELP@DGS.CA.GOV)

Call OSDS Main Number: 916-375-4940

707 3rd Street, 1-400, West Sacramento, CA 95605

## ***SUPPLIER CLEARINGHOUSE CERTIFICATE OF ELIGIBILITY***



**CERTIFICATION EXPIRATION DATE: November 10, 2025**

The Supplier Clearinghouse for the Utility Supplier Diversity Program of the California Public Utilities Commission hereby certifies that it has audited and verified the eligibility of:

***GCC & Associates LLC  
Minority Business Enterprise (MBE)***

pursuant to Commission General Order 156, and the terms and conditions stipulated in the Verification Application Package. This Certificate shall be valid only with the Clearinghouse seal affixed hereto.

Eligibility **must** be maintained at all times, and renewed within 30 days of any changes in ownership or control. Failure to comply may result in a denial of eligibility. The Clearinghouse may reconsider certification if it is determined that such status was obtained by false, misleading or incorrect information. Decertification may occur if any verification criterion under which eligibility was awarded later becomes invalid due to Commission ruling. The Clearinghouse may request additional information or conduct on-site visits during the term of verification to verify eligibility.

This certification is valid only for the period that the above firm remains eligible as determined by the Clearinghouse. Utility companies may direct inquiries concerning this Certificate to the Clearinghouse at (800) 359-7998.

***VON: 19001441***

***DETERMINATION DATE: November 10, 2022***





## Certification: View

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Certification List

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### Vendor Information

BUSINESS NAME	GCC Associates LLC DBA GCC
SYSTEM VENDOR NUMBER	20817826
PRIMARY OWNER'S NAME	Mr. Gregory Grabowski
ETHNIC GROUP	Hispanic American
GENDER	Male

### Certification Information

CERTIFYING AGENCY	Los Angeles County Metropolitan Transportation Authority
CERTIFICATION TYPE	SBE - Small Business Enterprise
EFFECTIVE DATE	2/19/2020
RENEWAL DATE	2/29/2024

### Contact Information

MAIN COMPANY EMAIL	gregory@gcc-llc.com
MAIN PHONE	949-636-0461
MAIN COMPANY WEBSITE	<a href="https://www.gcc-llc.com">https://www.gcc-llc.com</a>

### Addresses

PHYSICAL ADDRESS	4199 Campus Drive Ste 210 California Irvine, CA 92612 <a href="#">[map]</a>
MAILING ADDRESS	4199 Campus Drive Ste 210 California

Logged on as:  
**Gregory Grabowski**  
GCC Associates LLC

## CPM One Source





**CPM ONE SOURCE INC**  
**Certification # 092396**

**Congratulations on your certification with the County of Los Angeles as a Local Small Business Enterprise. An approval letter will be emailed to you shortly.**

**Please contact us if you have questions.**

**Thank you,**

**Los Angeles County Department of Consumer and Business Affairs**  
**Office of Small Business**  
**Toll Free: 855-230-6430**  
**Direct: 323-881-3964**  
**[cbesbe@dcba.lacounty.gov](mailto:cbesbe@dcba.lacounty.gov)**

**Local Small Business Enterprise (LSBE)**

☒ Not Ready to Recertify

Certification #092396 - Expires 4/30/2024

All businesses are encouraged to provide voluntary diversity data information in their CaleProcure profiles. The data will help us shape policies and develop strategies to improve opportunities for all businesses to contract with the state.

Click [HERE \(https://fiscal.cdn.prismic.io/fiscal/394445b2-9d0e-40a3-b940-9315c3783793\\_Diversity+Data+Procedures+%28Registered%29+%281%29.pdf\)](https://fiscal.cdn.prismic.io/fiscal/394445b2-9d0e-40a3-b940-9315c3783793_Diversity+Data+Procedures+%28Registered%29+%281%29.pdf) for instructions. More information is available on the Statewide Supplier Diversity Program (<https://www.dgs.ca.gov/PD/About/Page-Content/PD-Branch-Intro-Accordion-List/Statewide-Supplier-Diversity-Program/Statewide-Supplier-Diversity-Program>) page.

# Certification Profile

## State of California Certification



**Certification ID: 1745276**

Legal Business Name

CPM One Source Inc

Doing Business As (DBA) Name1

Doing Business As (DBA) Name2

Office Phone Number

310/208-8880

Business Fax Number

Address

23679 CALABASAS RD # 186

CALABASAS

CA 91302

Email:

[ted@cpmonesource.com](mailto:ted@cpmonesource.com) (mailto:[ted@cpmonesource.com](mailto:ted@cpmonesource.com))

Total Number of Employees

Business Types

Business Web Address

Construction , Non-Manufacturer , Service

**cpmonesource.com** (<http://cpmonesource.com>)

Service Areas

Los Angeles , Merced , Orange , Riverside , Sacramento , San Bernardino , San Diego , San Francisco , San  
Luis Obispo , Santa Barbara , Ventura

[View Keywords](#)

[View Classifications](#)

[View Supplier Diversity Information](#)

## Active Certifications

?

Certification Type	Status	From	To
SB	Approved	04/07/2022	04/30/2024

## Certification History

?

Certification Type	Application Date	Status	Status Date/Time	From	To
SB	07/26/2021	Denied	09/02/21 8:34AM		
SB	05/29/2019	Expired	08/01/21 12:45AM	08/01/2019	07/31/2021
SB	03/07/2017	Expired	03/31/19 11:59PM	03/07/2017	03/31/2019

Certification Type	Application Date	Status	Status Date/Time	From	To
SB(Micro)	10/29/2014	Expired	10/29/14 12:00AM	12/22/2014	12/31/2016

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[\(http://www.fiscal.ca.gov/\)](http://www.fiscal.ca.gov/)



[\(http://www.dgs.ca.gov/\)](http://www.dgs.ca.gov/)

[\(http://www.ca.gov/\)](http://www.ca.gov/)



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[Privacy Policy \(https://fiscal.ca.gov/privacy-policy\)](https://fiscal.ca.gov/privacy-policy)

**Petteway**



**Metro**

Los Angeles County  
Metropolitan Transportation Authority

One Gateway Plaza  
Los Angeles, CA 90012-2952

213-922-2000 Tel  
metro.net



## CALIFORNIA UNIFIED CERTIFICATION PROGRAM

January 25, 2023

**CUCP# 44686**  
**Metro File #7579**

Ms Roxanne Petteway  
**Petteway Management Group LLC**  
400 Continental Blvd., Ste. 600  
El Segundo, CA 90245

Subject: Disadvantaged Business Enterprise Certification

Dear Ms Roxanne Petteway:

We are pleased to advise you that after careful review of your application and supporting documentation, the Los Angeles County Metropolitan Transportation Authority (Metro) has determined that your firm meets the eligibility standards to be certified as a Disadvantaged Business Enterprise (DBE) as required under the U.S. Department of Transportation (U.S. DOT) Regulation 49 CFR Part 26, as amended. This certification will be recognized by all of the U.S. DOT recipients in California. Your firm will be listed in the California Unified Certification Program (CUCP) database of certified DBEs under the following specific area(s) of expertise that you have identified on the NAICS codes form of the application package:

NAICS 541611: ADMINISTRATIVE MANAGEMENT AND GENERAL MANAGEMENT CONSULTING SERVICES  
NAICS 541618: OTHER MANAGEMENT CONSULTING SERVICES  
NAICS 541620: ENVIRONMENTAL CONSULTING SERVICES  
NAICS 541690: OTHER SCIENTIFIC AND TECHNICAL CONSULTING SERVICES  
NAICS 561110: OFFICE ADMINISTRATION SERVICES

Your DBE certification applies only for the above code(s). You may review your firm's information in the CUCP DBE database which can be accessed at the CUCP website at <https://dot.ca.gov/programs/civil-rights/dbe-search>. Any additions and revisions must be submitted to Metro for review and approval.

In order to ensure your continuing DBE status, you are required to submit an annual update along with supporting documentation. If no changes are noted, then your DBE status remains current. If there are changes, Metro will review to determine continued DBE eligibility. Please note, your DBE status remains in effect unless Metro notifies you otherwise.

Also, should any changes occur that could affect your certification status prior to receipt of the annual update, such as changes in your firm's name, business/mailling address, ownership, management or control, or failure to meet the applicable business size standards or personal net worth standard, please notify Metro immediately. Failure to submit forms and/or change of information will be deemed a failure to cooperate under Section 26.109 of the Regulations.

Metro reserves the right to withdraw this certification if at any time it is determined that it was knowingly obtained by false, misleading, or incorrect information. Your DBE certification is subject to review at any time. The firm thereby consents to the examination of its books, records and documents by Metro.

Congratulations, and thank you for your interest in the DBE program. Should you have any questions, please contact us at (213) 922-2600. For information on Metro contracting opportunities, please visit our website at [www.metro.net](http://www.metro.net).

Sincerely,

Ramon Ortiz  
Manager, Certification  
Diversity & Economic Opportunity Department

**Metro**Los Angeles County  
Metropolitan Transportation AuthorityOne Gateway Plaza  
Los Angeles, CA 90012-2952213.922.2000 Tel  
metro.net

January 25, 2023

Metro File #7579

Ms Roxanne Petteway  
Petteway Management Group LLC  
400 Continental Blvd., Ste. 600  
El Segundo, CA 90245

Subject: Small Business Enterprise Certification

Dear Ms Roxanne Petteway:

We are pleased to advise you that after careful review of your application and supporting documentation, the Los Angeles County Metropolitan Transportation Authority (Metro) has determined that your firm meets the eligibility standards to be certified as a Small Business Enterprise (SBE) as required under Metro's SBE Program. Your firm will be listed in Metro's SBE database of certified SBEs under the following specific areas of expertise:

NAICS 541611: ADMINISTRATIVE MANAGEMENT AND GENERAL MANAGEMENT CONSULTING SERVICES

NAICS 541618: OTHER MANAGEMENT CONSULTING SERVICES

NAICS 541620: ENVIRONMENTAL CONSULTING SERVICES

NAICS 541690: OTHER SCIENTIFIC AND TECHNICAL CONSULTING SERVICES

NAICS 561110: OFFICE ADMINISTRATION SERVICES

Your SBE certification is valid for five years from the date of this letter and applies only for the above NAICS code(s). Any additions and revisions must be submitted to Metro for review and approval.

In order to ensure your continuing SBE status, you are required to submit an annual update along with supporting documentation. If no changes are noted, then your SBE status remains current. If there are changes, Metro will review to determine continued SBE eligibility. Please note, your SBE status remains in effect unless Metro notifies you otherwise.

After the five-year certification period, your entire file will be reviewed in order to ascertain continued SBE certification status. You will be notified of the pending SBE status review and any documentation updates necessary prior to the expiration date.

Also, should any changes occur that could affect your certification status prior to receipt of the annual update application, such as changes in your firm's name, business/mailling address, ownership, management or control, or failure to meet the applicable business size standards or personal net worth standard, please notify Metro immediately.

Metro reserves the right to withdraw this certification if at any time it is determined that it was knowingly obtained by false, misleading, or incorrect information. Your SBE certification is subject to review at any time. The firm thereby consents to the examination of its books, records, and documents by Metro.

Congratulations, and thank you for your interest in Metro's SBE Program. Should you have any questions, please contact us at (213) 922-2600. For information on Metro contracting opportunities, please visit our website at [www.metro.net](http://www.metro.net).

Sincerely,

Ramon Ortiz  
Manager, Certification  
Diversity & Economic Opportunity Department



**MB Pro**



**Metro**

Los Angeles County  
Metropolitan Transportation Authority

One Gateway Plaza  
Los Angeles, CA 90012-2952

213.922.2000 Tel  
metro.net

**CALIFORNIA UNIFIED CERTIFICATION PROGRAM**



June 15, 2020 **REISSUED 5/5/2023**

**CUCP # 38637**  
**Metro File # 5292**

Michele Shams  
**MB Professional Services, Inc.**  
1236 West Brooks St  
Ontario, CA 91762

**RE: Disadvantaged Business Enterprise Certification**

Dear Ms. Shams:

We are pleased to advise you that after careful review of your application and supporting documentation, the Los Angeles County Metropolitan Transportation Authority (Metro) has determined that your firm meets the eligibility standards to be certified as a Disadvantaged Business Enterprise (DBE) as required under the U.S. Department of Transportation (U.S. DOT) Regulation 49 CFR Part 26, as amended. This certification will be recognized by all of the U.S. DOT recipients in California. Your firm will be listed in the California Unified Certification Program (CUCP) database of certified DBEs under the following specific areas of expertise that you have identified on the NAICS codes form of the application package:

NAICS	Description
541350	Building Inspection Services
541380	Testing Laboratories

Your DBE certification applies only for the above codes. You may review your firm's information in the CUCP DBE database which can be accessed at the CUCP's website at [www.californiaucp.org](http://www.californiaucp.org). Any additions and revisions must be submitted to Metro for review and approval.

In order to ensure your continued DBE status, you are required to submit an annual No Change Declaration Form (which will be sent to you) along with supporting documentation. If no changes are noted, then your DBE status remains current. If there are changes, Metro will review to determine continued DBE eligibility. Please note, your DBE status remains in effect unless Metro notifies you otherwise.

Should any changes occur that could affect your certification status prior to receipt of the No Change Declaration Form, such as changes in your firm's name, business/mailling address, ownership, management or control, or failure to meet the applicable business size standards or personal net worth standard, please notify Metro immediately. Failure to submit forms and/or change of information will be deemed a failure to cooperate under Section 26.109 of the Regulations.

Metro reserves the right to withdraw this certification if at any time it is determined that it was knowingly obtained by false, misleading, or incorrect information. Your DBE certification is subject to review at any time. The firm thereby consents to the examination of its books, records and documents by Metro.

Congratulations, and thank you for your interest in the DBE program. Should you have any questions, please contact us at **213-922-2600 Option 1**. For information on Metro contracting opportunities, please visit our website at [www.metro.net](http://www.metro.net).

Sincerely,

*Ramon Ortiz*

**Ramon Ortiz**  
Manager, Certification and Economic Development  
Diversity & Economic Opportunity Department



**Metro**

**Los Angeles County  
Metropolitan Transportation Authority**

**One Gateway Plaza  
Los Angeles, CA 90012-2952**

**213-922.2000 Tel  
metro.net**

June 15, 2020 **REISSUED 5/5/2023 NAICS ADDED: 541380**

**Metro File # 5292**

Michele Shams  
**MB Professional Services, Inc.**  
1236 West Brooks St  
Ontario, CA 91762

**Re: Small Business Enterprise Certification**

Dear Ms. Shams:

We are pleased to advise you that after careful review of your application and supporting documentation, the Los Angeles County Metropolitan Transportation Authority (Metro) has determined that your firm meets the eligibility standards to be certified as a Small Business Enterprise (SBE) as required under Metro's SBE Program. Your firm will be listed in Metro's SBE database of certified SBEs under the following specific areas of expertise:

NAICS	Description
541350	Building Inspection Services
541380	Testing Laboratories

Your SBE certification is good for five years from the date of this letter and applies only for the above NAICS codes. Any additions and revisions must be submitted to Metro for review and approval.

In order to ensure your continued SBE status, you are required to submit an annual No Change Declaration Form (which will be sent to you) along with supporting documentation. If no changes are noted, then your SBE status remains current. If there are changes, Metro will review to determine continued SBE eligibility. Please note, your SBE status remains in effect unless Metro notifies you otherwise.

After the five-year certification period, your entire file will be reviewed in order to ascertain continued SBE certification status. You will be notified of the pending SBE status review and any documentation updates necessary prior to the expiration date.

Also, should any changes occur that could affect your certification status prior to receipt of the renewal application, such as changes in your firm's name, business/mailling address, ownership, management or control, or failure to meet the applicable business size standards or personal net worth standard, please notify Metro immediately.

Metro reserves the right to withdraw this certification if at any time it is determined that it was knowingly obtained by false, misleading, or incorrect information. Your SBE certification is subject to review at any time. The firm thereby consents to the examination of its books, records, and documents by Metro.

Congratulations, and thank you for your interest in Metro's SBE Program. Should you have any questions, please contact us at **213-922-2600 Option 1**. For information on Metro contracting opportunities, please visit our website at [www.metro.net](http://www.metro.net).

Sincerely,

*Ramon Ortiz*

Ramon Ortiz  
Manager, Certification & Economic Development  
Diversity & Economic Opportunity Department

*Small Business Certification Unit*  
One Gateway Plaza, Mail Stop 99-8-4, Los Angeles, CA 90012-2952  
Ph: 213-922-2600 Option 2



7/11/22, 12:54 PM

Supplier Profile

Printed on: 7/11/2022 12:54:48 PM

To verify most current certification status go to: <https://www.caleprocure.ca.gov>



## Office of Small Business & DVBE Services

**Certification ID:** 49842

**Legal Business Name:**

MB PROFESSIONAL SERVICE INC

**Doing Business As (DBA) Name 1:**

MB PROFESSIONAL SERVICE INC

**Doing Business As (DBA) Name 2:**

**Address:**

1227 W BROOKS ST

Unit J

ONTARIO

CA 91762

**Email Address:**

micheles@mbpro.com

**Business Web Page:**

[www.mbpro.com](http://www.mbpro.com)

**Business Phone Number:**

909.988.2795

**Business Fax Number:**

909.993.1299

**Business Types:**

Service

Certification Type	Status	From	To
SB(Micro)	Approved	07/11/2022	07/31/2024

Stay informed! KEEP YOUR CERTIFICATION PROFILE UPDATED!

-LOG IN at [CaleProcure.CA.GOV](https://www.caleprocure.ca.gov)

Questions?

Email: [OSDSHELP@DGS.CA.GOV](mailto:OSDSHELP@DGS.CA.GOV)

Call OSDS Main Number: 916-375-4940

707 3rd Street, 1-400, West Sacramento, CA 95605

**Vicus**





## Business & Contact Information

**BUSINESS NAME** Vicus llc, DBA Vicus LLC.

**OWNER** Ms Monica Villalobos

**ADDRESS** 5550 Wilshire Blvd.  
Apt 547  
Los Angeles, CA 90036 [\[map\]](#)

**PHONE** 562-477-0987

**FAX** 562-477-0987

**EMAIL** [vicusplanning@gmail.com](mailto:vicusplanning@gmail.com)

**WEBSITE** <http://www.vicusplanning.com>

**ETHNICITY** Hispanic American

**GENDER** Female

**COUNTY** Los Angeles (CA)

## Certification Information

**CERTIFYING AGENCY** Los Angeles County Metropolitan Transportation Authority

**CERTIFICATION TYPE** DBE - Disadvantaged Business Enterprise

**CERTIFIED BUSINESS DESCRIPTION** Environmental consulting services and urban planning

## Commodity Codes

Code	Description
NAICS 541320	Urban planning services
NAICS 541611	Administrative Management and General Management Consulting Services
NAICS 541620	Environmental consulting services
NAICS 541820	Public Relations Agencies

## Additional Information

**WORK DISTRICTS/REGIONS** All work districts/regions

**CUCP PUBLIC DIRECTORY  
CERTIFICATION NUMBER** 46234

10/13/2021, 8:52 PM

X

All businesses are encouraged to provide voluntary diversity data information in their Cal eProcure profiles. The data will help us shape policies and develop strategies to improve opportunities for all businesses to contract with the state.

Click [HERE \(https://fiscal.cdn.prismic.io/fiscal/394445b2-9d0e-40a3-b940-9315c3783793\\_Diversity+Data+Procedures+%28Registered%29+%281%29.pdf\)](https://fiscal.cdn.prismic.io/fiscal/394445b2-9d0e-40a3-b940-9315c3783793_Diversity+Data+Procedures+%28Registered%29+%281%29.pdf) for instructions. More information is available on the Statewide Supplier Diversity Program (<https://www.dgs.ca.gov/PD/About/Page-Content/PD-Branch-Intro-Accordion-List/Statewide-Supplier-Diversity-Program/Statewide-Supplier-Diversity-Program>) page.

The Cal eProcure application will be unavailable on Sunday, October 15, 2023 from 5:00 A  
Thank you for your patience.

# Certification Profile

## State of California Certification



**Certification ID: 2023778**

Legal Business Name

Vicus LLC

Doing Business As (DBA) Name1

Doing Business As (DBA) Name2

Office Phone Number

562/477-0987

Address

7021 PASSONS BLVD

CA

PICO RIVERA

CA 90660

Email:

[vicusplanning@gmail.com](mailto:vicusplanning@gmail.com) (mailto:vicusplannin

[g@gmail.com](mailto:g@gmail.com))



Business Fax Number

Total Number of Employees

3

Business Web Address

Business Types

[www.vicusplanning.com](http://www.vicusplanning.com)

Service

(<http://www.vicusplanning.com>)/

Service Areas

Alameda , Alpine , Amador , Butte , Calaveras , Colusa , Contra Costa , Del Norte , El Dorado , Fresno , Glenn , Humboldt , Imperial , Inyo , Kern , Kings , Lake , Lassen , Los Angeles , Madera , Marin , Mariposa , Mendocino , Merced , Modoc , Mono , Monterey , Napa , Nevada , Orange , Placer , Plumas , Riverside , Sacramento , San Benito , San Bernardino , San Diego , San Francisco , San Joaquin , San Luis Obispo , San Mateo , Santa Barbara , Santa Clara , Santa Cruz , Shasta , Sierra , Siskiyou , Solano , Sonoma , Stanislaus , Sutter , Tehama , Trinity , Tulare , Tuolumne , Ventura , Yolo , Yuba

[View Keywords](#)

[View Classifications](#)

[View Supplier Diversity Information](#)

## Active Certifications

?

Certification Type	Status	From	To
SB(Micro)	Approved	11/12/2021	11/30/2023

## Certification History

?

Certification Type	Application Date	Status	Status Date/Time	From	To
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Certification Type	Application Date	Status	Status Date/Time	From	To
SB(Micro)	04/20/2021	Denied	05/24/21 2:17PM		

[Return to Search](#)

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## Mission Meridian



5/3/23, 8:00 AM

Supplier Profile

Printed on: 5/3/2023 8:00:07 AM

To verify most current certification status go to: <https://www.caleprocure.ca.gov>



## Office of Small Business & DVBE Services

Certification ID: 2031305

Legal Business Name:

Mission Meridian, LLC

Doing Business As (DBA) Name 1:

Doing Business As (DBA) Name 2:

Address:

241 E Colorado Blvd.

Suite 201

Pasadena

CA 91101

Email Address:

bwherritt@missionmeridian.com

Business Web Page:

Business Phone Number:

626/607-8965

Business Fax Number:

Business Types:

Service

Certification Type	Status	From	To
SR(Micro)	Approved	02/03/2023	02/28/2025

Stay informed! KEEP YOUR CERTIFICATION PROFILE UPDATED!

-LOG IN at [CaleProcure.CA.GOV](https://www.caleprocure.ca.gov)

Questions?

Email: [OSDSHELP@DGS.CA.GOV](mailto:OSDSHELP@DGS.CA.GOV)

Call OSDS Main Number: 916-375-4940

707 3rd Street, 1-400, West Sacramento, CA 95605

**PQM**

**Metro**Los Angeles County  
Metropolitan Transportation AuthorityOne Gateway Plaza  
Los Angeles, CA 90012-2952213.922.2000 Tel  
metro.net**CALIFORNIA UNIFIED CERTIFICATION PROGRAM**

August 3, 2021

**CUCP# 42515**  
**Metro File #5897**

Ms. Erin A. Hoy  
PQM, Inc.  
One Pacific Plaza  
7711 Center Avenue  
Suite 670  
Huntington Beach, CA 92647

Subject: Disadvantaged Business Enterprise Certification

Dear Ms. Erin A. Hoy:

We are pleased to advise you that after careful review of your application and supporting documentation, the Los Angeles County Metropolitan Transportation Authority (Metro) has determined that your firm meets the eligibility standards to be certified as a Disadvantaged Business Enterprise (DBE) as required under the U.S. Department of Transportation (U.S. DOT) Regulation 49 CFR Part 26, as amended. This certification will be recognized by all of the U.S. DOT recipients in California. Your firm will be listed in the California Unified Certification Program (CUCP) database of certified DBEs under the following specific area(s) of expertise that you have identified on the NAICS codes form of the application package:

NAICS 541611: ADMINISTRATIVE MANAGEMENT AND GENERAL MANAGEMENT CONSULTING SERVICES  
NAICS 541614: PROCESS, PHYSICAL DISTRIBUTION, AND LOGISTICS CONSULTING SERVICES

Your DBE certification applies only for the above code(s). You may review your firm's information in the CUCP DBE database which can be accessed at the CUCP website at <https://dot.ca.gov/programs/civil-rights/dbe-search>. Any additions and revisions must be submitted to Metro for review and approval.

In order to ensure your continuing DBE status, you are required to submit an annual update along with supporting documentation. If no changes are noted, then your DBE status remains current. If there are changes, Metro will review to determine continued DBE eligibility. Please note, your DBE status remains in effect unless Metro notifies you otherwise.

Also, should any changes occur that could affect your certification status prior to receipt of the annual update, such as changes in your firm's name, business/mailling address, ownership, management or control, or failure to meet the applicable business size standards or personal net worth standard, please notify Metro immediately. Failure to submit forms and/or change of information will be deemed a failure to cooperate under Section 26.109 of the Regulations.

Metro reserves the right to withdraw this certification if at any time it is determined that it was knowingly obtained by false, misleading, or incorrect information. Your DBE certification is subject to review at any time. The firm thereby consents to the examination of its books, records and documents by Metro.

Congratulations, and thank you for your interest in the DBE program. Should you have any questions, please contact us at (213) 922-2600. For information on Metro contracting opportunities, please visit our website at [www.metro.net](http://www.metro.net).

Sincerely,



Shirley Wong  
Principal Certification Officer  
Diversity & Economic Opportunity Department



**Metro**

Los Angeles County  
Metropolitan Transportation Authority

One Gateway Plaza  
Los Angeles, CA 90012-2952

213.922.2000 Tel  
metro.net

August 3, 2021

Metro File #5897

Ms. Erin A. Hoy  
PQM, Inc.  
One Pacific Plaza  
7711 Center Avenue  
Suite 670  
Huntington Beach, CA 92647

Subject: Small Business Enterprise Certification

Dear Ms. Erin A. Hoy:

We are pleased to advise you that after careful review of your application and supporting documentation, the Los Angeles County Metropolitan Transportation Authority (Metro) has determined that your firm meets the eligibility standards to be certified as a Small Business Enterprise (SBE) as required under Metro's SBE Program. Your firm will be listed in Metro's SBE database of certified SBEs under the following specific areas of expertise:

NAICS 541611: ADMINISTRATIVE MANAGEMENT AND GENERAL MANAGEMENT CONSULTING SERVICES  
NAICS 541614: PROCESS, PHYSICAL DISTRIBUTION, AND LOGISTICS CONSULTING SERVICES

Your SBE certification is valid for five years from the date of this letter and applies only for the above NAICS code(s). Any additions and revisions must be submitted to Metro for review and approval.

In order to ensure your continuing SBE status, you are required to submit an annual update along with supporting documentation. If no changes are noted, then your SBE status remains current. If there are changes, Metro will review to determine continued SBE eligibility. Please note, your SBE status remains in effect unless Metro notifies you otherwise.

After the five-year certification period, your entire file will be reviewed in order to ascertain continued SBE certification status. You will be notified of the pending SBE status review and any documentation updates necessary prior to the expiration date.

Also, should any changes occur that could affect your certification status prior to receipt of the annual update application, such as changes in your firm's name, business/ mailing address, ownership, management or control, or failure to meet the applicable business size standards or personal net worth standard, please notify Metro immediately.

Metro reserves the right to withdraw this certification if at any time it is determined that it was knowingly obtained by false, misleading, or incorrect information. Your SBE certification is subject to review at any time. The firm thereby consents to the examination of its books, records, and documents by Metro.

Congratulations, and thank you for your interest in Metro's SBE Program. Should you have any questions, please contact us at (213) 922-2600. For information on Metro contracting opportunities, please visit our website at [www.metro.net](http://www.metro.net).

Sincerely,



Shirley Wong  
Principal Certification Officer  
Diversity & Economic Opportunity Department



**Belcastro**



Printed on: 1/19/2022 1:23:56 PM

To verify most current certification status go to: <https://www.caleprocure.ca.gov>



## Office of Small Business & DVBE Services

**Certification ID:** 2011548

**Legal Business Name:**

Belcastro Commercial Builders

**Doing Business As (DBA) Name 1:**

Belcastro Construction Management

**Doing Business As (DBA) Name 2:**

**Address:**

PO Box 279

Gardena

CA 90248

**Email Address:**

peter@belcastroinc.com

**Business Web Page:**

[www.belcastroinc.com](http://www.belcastroinc.com)

**Business Phone Number:**

424/312-1467

**Business Fax Number:**

**Business Types:**

Construction , Service

Certification Type	Status	From	To
DVBE	Approved	10/19/2021	10/31/2023
SB(Micro)	Approved	10/19/2021	10/31/2023

Stay Informed! KEEP YOUR CERTIFICATION PROFILE UPDATED!

-LOG IN at [CaleProcure.CA.GOV](https://www.caleprocure.ca.gov)

Questions?

Email: [OSDSHELP@DGS.CA.GOV](mailto:OSDSHELP@DGS.CA.GOV)

Call OSDS Main Number: 916-375-4940

707 3rd Street, 1-400, West Sacramento, CA 95605

**BORJ**

Printed on: 8/7/2023 10:05:59 AM

To verify most current certification status go to: <https://www.caleprocure.ca.gov>



## Office of Small Business & DVBE Services

**Certification ID:** 1788580

**Legal Business Name:**

BORJ CONSTRUCTION MANAGEMENT, INC.

**Doing Business As (DBA) Name 1:**

BORJ CONSTRUCTION MANAGEMENT, INC.

**Doing Business As (DBA) Name 2:**

**Address:**

14152 Windsor Pl

Santa Ana

CA 92705

**Email Address:**

nader.farnoush@borjcm.com

**Business Web Page:**

borjcm.com

**Business Phone Number:**

323/864-3020

**Business Fax Number:**

562/365-3461

**Business Types:**

Service

Certification Type	Status	From	To
SB(Micro)	Approved	09/01/2022	08/31/2024

Stay informed! KEEP YOUR CERTIFICATION PROFILE UPDATED!

-LOG IN at [CaleProcure.CA.GOV](https://www.caleprocure.ca.gov)

Questions?

Email: [OSDSHELP@DGS.CA.GOV](mailto:OSDSHELP@DGS.CA.GOV)

Call OSDS Main Number: 916-375-4940

707 3rd Street, 1-400, West Sacramento, CA 95605

# A1 Management & Inspection

## Business & Contact Information

**BUSINESS NAME** **A1 MANAGEMENT & INSPECTION, INC.**

**OWNER** **Mrs. Sadaf Kadkhoda**

**ADDRESS** **9854 National Blvd #365**  
**LOS ANGELES, CA 90034** [\[map\]](#)

**PHONE** **310-270-5245**

**EMAIL** [sadag@A1inspect.net](mailto:sadag@A1inspect.net)

**WEBSITE** <http://www.a1mi.com>

**ETHNICITY** **Other Minority**

**GENDER** **Female**

**COUNTY** **Los Angeles (CA)**

## Certification Information

**CERTIFYING AGENCY** **City of Los Angeles**

**CERTIFICATION TYPE** **DBE - Disadvantaged Business Enterprise**

**CERTIFIED BUSINESS DESCRIPTION**

## Commodity Codes

Code	Description
CA WCC C8700	CONSULTANT, NON-ENGINEERING
CA WCC C8731	BUILDING INSPECTION SERVICES
NAICS 541350	Building inspection services
NAICS 541611	Administrative Management and General Management Consulting Services

## Additional Information

**WORK DISTRICTS/REGIONS** **Los Angeles, Orange, Riverside, San Bernardino, San Diego, Santa Barbara,**  
**Ventura**

**CUCP PUBLIC DIRECTORY** **46177**

**CERTIFICATION NUMBER**



X

All businesses are encouraged to provide voluntary diversity data information in their Cal eProcure profiles. The data will help us shape policies and develop strategies to improve opportunities for all businesses to contract with the state.

Click [HERE \(https://fiscal.cdn.prismic.io/fiscal/394445b2-9d0e-40a3-b940-9315c3783793\\_Diversity+Data+Procedures+%28Registered%29+%281%29.pdf\)](https://fiscal.cdn.prismic.io/fiscal/394445b2-9d0e-40a3-b940-9315c3783793_Diversity+Data+Procedures+%28Registered%29+%281%29.pdf) for instructions. More information is available on the Statewide Supplier Diversity Program (<https://www.dgs.ca.gov/PD/About/Page-Content/PD-Branch-Intro-Accordion-List/Statewide-Supplier-Diversity-Program/Statewide-Supplier-Diversity-Program>) page.

The Cal eProcure application will be unavailable on Sunday, October 15, 2023 from 5:00 A  
Thank you for your patience.

# Certification Profile

## State of California Certification



Certification ID: 2008064

Legal Business Name	Address
A1 Management & Inspection, Inc.	9854 National Blvd.
Doing Business As (DBA) Name1	#365
A1MI	CA
Doing Business As (DBA) Name2	Los Angeles
A1 Management & Inspection, Inc.	CA 90034-2713
Office Phone Number	Email:
310/270-5248	



Business Fax Number

Quality@a1inspect.net (mailto:Quality@a1inspect.net)

Business Web Address

www.a1mi.com (http://www.a1mi.com)

Total Number of Employees

6

Business Types

Service

Service Areas

Imperial , Los Angeles , Orange , Riverside , San Bernardino , San Diego , Santa Barbara , Santa Clara ,  
Ventura

[View Keywords](#)

[View Classifications](#)

[View Supplier Diversity Information](#)

## Active Certifications

?

Certification Type	Status	From	To
SB(Micro)	Approved	02/15/2022	02/29/2024
SB-PW	Approved	09/07/2023	09/30/2025

## Certification History

?

Certification Type	Application Date	Status	Status Date/Time	From	To
--------------------	------------------	--------	------------------	------	----

Certification Type	Application Date	Status	Status Date/Time	From	To
SB-PW	07/27/2021	Expired	08/01/23 12:45AM	07/27/2021	07/31/2023
SB(Micro)	11/01/2019	Expired	12/01/21 12:45AM	11/14/2019	11/30/2021
SB(Micro)	10/16/2017	Expired	11/14/19 1:16PM	11/10/2017	11/14/2019

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## Single Company Information

<b>Company:</b>	A1 Management & Inspection, Inc.
<b>Contact:</b>	Sadaf Kadkhoda
<b>Business Description:</b>	Administrative Management and General Management C / Building Inspection Services
<b>Phone:</b>	310-270-5248
<b>Fax:</b>	
<b>Street:</b>	9854 National Blvd. #365 Los Angeles, CA 90034
<b>Ethnicity:</b>	Caucasian
<b>Date Approved:</b>	03-18-2019
<b>DBE Certified:</b>	03-18-2019
<b>MBE Certified:</b>	
<b>WBE Certified:</b>	03-18-2019
<b>ACDBE Certified:</b>	

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# Elle Consultants

## Certified Profile

CLOSE WINDOW 

[Print](#)

### Business & Contact Information

BUSINESS NAME	<b>ELLE CONSULTANTS</b>
OWNER	Mrs. Jacinta Lashae Badelita
ADDRESS	<b>1536 BARCELONA DRIVE EL DORADO HILLS, CA 95762-7211</b> <a href="#">[map]</a>
PHONE	<b>415-341-3348</b>
EMAIL	<a href="mailto:jacinta.badelita@elleconsultantsinc.com">jacinta.badelita@elleconsultantsinc.com</a>
ETHNICITY	<b>Black American</b>
GENDER	<b>Female</b>
COUNTY	<b>El Dorado (CA)</b>

### Certification Information

CERTIFYING AGENCY	<b>California Department of Transportation</b>
CERTIFICATION TYPE	<b>DBE - Disadvantaged Business Enterprise</b>
CERTIFIED BUSINESS DESCRIPTION	<b>All Other Professional, Scientific, and Technical Services</b>

### Commodity Codes

Code	Description
CA WCC C8700	CONSULTANT, NON-ENGINEERING
NAICS 541990	All Other Professional, Scientific, and Technical Services

### Additional Information

WORK DISTRICTS/REGIONS	<b>All work districts/regions</b>
CUCP PUBLIC DIRECTORY CERTIFICATION NUMBER	<b>43869</b>

**PMA**

**BOARD OF PUBLIC WORKS  
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**CITY OF LOS ANGELES**  
CALIFORNIA



ANTONIO R. VILLARAIGOSA  
MAYOR

JOHN L. REAMER, JR.  
Inspector of Public Works  
and  
Director

BUREAU OF  
CONTRACT ADMINISTRATION  
Office of Contract Compliance  
1149 S. BROADWAY, SUITE 300  
LOS ANGELES, CA 90015  
(213) 847-1822

<http://bca.lacity.org>

August 1, 2011

Mr. Jeffrey G. Evans  
PMA Consultants, LLC  
One Woodward Ave., Suite 1400  
Detroit, MI 48226

**RE: STATUS OF MINORITY BUSINESS ENTERPRISE (MBE) CERTIFICATION**

**File No. - 242**

Dear Mr. Evans:

The Bureau of Contract Administration, Office of Contract Compliance has implemented a change to the City of Los Angeles MBE/WBE Certification Rules and Regulations; certifications will remain valid beyond the period indicated in the issued certification approval letters. A firm shall remain certified unless and until its certification is removed for cause.

The City reserves the right to request additional information and/or conduct on-site visits at any time during the certification period to verify any documentation submitted with your application. If there are any changes in your firm's name, address, ownership, control, or work category, you are still required to notify this office of those changes in writing. Please include your file number on each page of correspondence relating to these matters.

Your certification status can be verified in the City of Los Angeles DBE/MBE/WBE database at <http://bca.lacity.org> or by calling our office at (213) 847-2684.

If you have any questions regarding this matter, please contact the Centralized Certification Administration at (213) 847-2684.

*AN EQUAL OPPORTUNITY- AFFIRMATIVE ACTION EMPLOYER*





LOS ANGELES COUNTY  
**CONSUMER &  
BUSINESS AFFAIRS**  
Brian J. Stiger, Director

Los Angeles County  
Board of Supervisors  
Hilda L. Solis  
Mark Ridley-Thomas  
Sheila Kuehl  
Janice Hahn  
Kathryn Barger

April 18, 2018

Barb Cable, Controller  
PMA CONSULTANTS, LLC  
200 Pine Avenue, Suite 502  
Long Beach, CA 90802

**CBE I.D. # 086024**  
**Status: MBE**

Dear Barb Cable,

Congratulations! Your firm has been certified as an eligible participant in the County of Los Angeles Community Business Enterprise (CBE) Program. This certification is valid until April 18, 2020.

The County of Los Angeles Department of Consumer and Business Affairs (DCBA) reserves the right to request additional information and/or conduct an on-site visit at any time to verify any documentation submitted by the applicant. If there are any changes during this certification period, you are required to notify DCBA immediately.

Thank you for registering your business with the County's Vendor Registration website (WebVen) at <http://camisvr.co.la.ca.us/webven>. You are now eligible to participate in the County's online access to open bids, be placed on bid lists generated by County departments looking for prospective vendors and periodically be notified automatically via email of County bids by specific commodities/services.

Again, congratulations on your recertification. If you have any questions, please call (855) 230-6430 or email us at [cbe@cbe.dcba.lacounty.gov](mailto:cbe@cbe.dcba.lacounty.gov) and refer to the identification number above.

Sincerely,

Brian J. Stiger  
Director

Sabra Purifoy  
Program Chief, Small Business Services  
BJS:SP



500 W. Temple St., Room B-96 • Los Angeles, CA 90012-2706 • toll-free 800.593.8222 • phone 213.974.1452 • fax 213.687.1137

[dcba.lacounty.gov](http://dcba.lacounty.gov)



**BOARD OF PUBLIC WORKS  
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LOS ANGELES, CA 90015  
(213) 847-1922**

<http://bca.lacity.org>

**Revised 10/11/16  
September 16, 2016**

**Mr. Kerman Maddox  
Dakota Communications  
800 Wilshire Blvd., Ste. 410  
Los Angeles, CA 90017**

**RE: MINORITY BUSINESS ENTERPRISE (MBE) CERTIFICATION APPROVAL  
CCA File No. - 12039**

**Dear Maddox:**

Based on a thorough review of the submitted documents, we are pleased to inform you that your firm has been certified as a **Minority/Women Business Enterprise (MBE/WBE)** and has been placed in the City of Los Angeles ACDBE/DBE/MBE/WBE directory as a firm specializing in:

<u>NAICS Codes</u>	<u>Description</u>
541611	Administrative Management and General Management Consulting Services
541613	Marketing Consulting Services
541820	Public Relations Agencies

You may review your firm's information in the City of Los Angeles ACDBE/DBE/MBE/WBE database at <http://bca.lacity.org>. Any additions and revisions must be submitted for review and approval.

This certification will continue until or unless it is removed by our agency. If there are any changes in ownership, control, or structure of your firm, you are required to notify this office of those changes in writing. Also, please include your file number on each page of correspondence relating to these matters.

The City reserves the right to withdraw this certification if at any time it is determined certification was knowingly obtained by false, misleading or incorrect information. The City also reserves the right to request additional information and/or conduct on site visits at any time during the certification period to verify any documentation submitted with your application. By accepting certification, the firm of **Dakota Communications** hereby consents to the examination of its books, records and documents by the City.



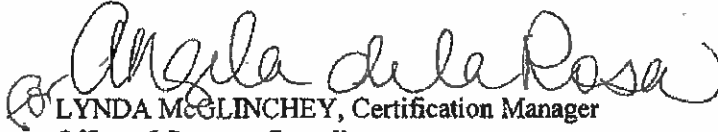


Dakota Communications  
September 16, 2016  
Page 2

For information on City of Los Angeles contracting opportunities, please register at <http://LABAVN.org>.

Should you have any questions, please contact Angela de la Rosa at (213) 847-2650, or e-mail at [angela.delarosa@lacity.org](mailto:angela.delarosa@lacity.org).

Sincerely,

  
LYNDA McGLINCHEY, Certification Manager  
Office of Contract Compliance  
Bureau of Contract Administration





Home > My Business Profile

Company Details

User Management

Compliance Documents

**Certification**

NAICS Codes and Licenses

Bookmarks

BIP Management

Related Opportunities

RAMP Support

For any questions regarding certifications please contact the Bureau of Contract Administration, Office of Contract Compliance at [bca.certifications@lacity.org](mailto:bca.certifications@lacity.org) (<mailto:bca.certifications@lacity.org>)

## Certification

+ Add Certification

City of Los Angeles Harbor Expired Certifications

Name	Status	Expiration Date	
LBE: LOCAL BUSINESS ENTERPRISE (LOS ANGELES)	Verified	11/5/2025	▼
Certification Number			
Agency	Legacy Agency		
Certification Date	11/5/2020		
Added Date	4/21/2021		
Added By	Asiri Siriwardenage		
SBE: SMALL BUSINESS ENTERPRISE (PROPRIETARY)	Verified	7/9/2023	▼
EBE: EMERGING BUSINESS ENTERPRISE	Verified	7/9/2023	▼
SBE: SMALL BUSINESS ENTERPRISE (LOS ANGELES)	Verified	7/9/2023	▼
MBE: MINORITY OWNED BUSINESS ENTERPRISE	Verified		▼
DBE: DISADVANTAGED BUSINESS ENTERPRISE	Verified		▼
SLB OR LSB: SMALL LOCAL BUSINESS OR LOCAL SMALL BUSINESS	Verified	7/9/2023	▼

### CITY OF LOS ANGELES

City of Los Angeles  
(<https://www.lacity.org>)

Mayor's Office of Karen Bass  
(<http://www.lamayor.org>)

Open Data  
(<https://data.lacity.org/dataset/RAMP-Open-Bid-Opportunities/hf3r-utnq>)

Bond Assistance Program

Building Permits  
(<https://ladbs.org/services/core-services/plan-check-permit>)

### BUSINESS SERVICES

Business Source Centers  
(<https://ewddlacity.com/index.php/local-business/businesssource-centers>)

Business Tax Resources  
(<https://finance.lacity.org/>)

Minority Business Development Agency  
(<https://www.mbda.gov/>)

Office of Small Business  
(<https://business.lacity.org/>)

City of Los Angeles Green Business Program  
([https://www.lacitysan.org/san/faces/home/plsh-es/s-lsh-es-si/s-lsh-es-si-gbc?\\_adf.ctrl-state=dwqhke9b2\\_4&\\_afLoop=283827353826](https://www.lacitysan.org/san/faces/home/plsh-es/s-lsh-es-si/s-lsh-es-si-gbc?_adf.ctrl-state=dwqhke9b2_4&_afLoop=283827353826))

### A SERVICE BROUGHT TO YOU BY



Los Angeles County  
Metropolitan Transportation AuthorityOne Gateway Plaza  
Los Angeles, CA 90012-2952213.922.2000 Tel  
metro.net**Metro**

October 25, 2018

**Metro File #4945**

Mr. Kerman Maddox  
Dakota Communications, LLC  
800 WILSHIRE BOULEVARD,  
SUITE 410  
LOS ANGELES, CA 90017

Subject: Small Business Enterprise Certification

Dear Mr. Kerman Maddox:

We are pleased to advise you that after careful review of your application and supporting documentation, the Los Angeles County Metropolitan Transportation Authority (Metro) has determined that your firm meets the eligibility standards to be certified as a Small Business Enterprise (SBE) as required under Metro's SBE Program. Your firm will be listed in Metro's SBE database of certified SBEs under the following specific areas of expertise:

NAICS 541430: GRAPHIC DESIGN SERVICES

NAICS 541611: ADMINISTRATIVE MANAGEMENT AND GENERAL MANAGEMENT CONSULTING SERVICES

NAICS 541613: MARKETING CONSULTING SERVICES

NAICS 541820: PUBLIC RELATIONS AGENCIES

Your SBE certification is valid for five years from the date of this letter and applies only for the above NAICS code(s). Any additions and revisions must be submitted to Metro for review and approval.

In order to ensure your continuing SBE status, you are required to submit an annual update along with supporting documentation. If no changes are noted, then your SBE status remains current. If there are changes, Metro will review to determine continued SBE eligibility. Please note, your SBE status remains in effect unless Metro notifies you otherwise.

After the five-year certification period, your entire file will be reviewed in order to ascertain continued SBE certification status. You will be notified of the pending SBE status review and any documentation updates necessary prior to the expiration date.

Also, should any changes occur that could affect your certification status prior to receipt of the annual update application, such as changes in your firm's name, business/mailling address, ownership, management or control, or failure to meet the applicable business size standards or personal net worth standard, please notify Metro immediately.

Metro reserves the right to withdraw this certification if at any time it is determined that it was knowingly obtained by false, misleading, or incorrect information. Your SBE certification is subject to review at any time. The firm thereby consents to the examination of its books, records, and documents by Metro.

Congratulations, and thank you for your interest in Metro's SBE Program. Should you have any questions, please contact us at (213) 922-2600. For information on Metro contracting opportunities, please visit our website at [www.metro.net](http://www.metro.net).

Sincerely,



Shirley Wong  
Principal Certification Officer  
Diversity & Economic Opportunity Department



### **9. Affirmative Action Plan**

Cordoba Corporation has read and agrees with the City of Los Angeles' Non-discrimination, equal Employment Opportunity Act and Affirmative Action provisions.

### **10. Assignment of Anti-Trust Claims**

Cordoba Corporation has read and agrees with California Government Code Sections 4550-4554.

### **11. Child Support Obligations**

Cordoba Corporation has read and agrees with Child Support Obligations provisions.

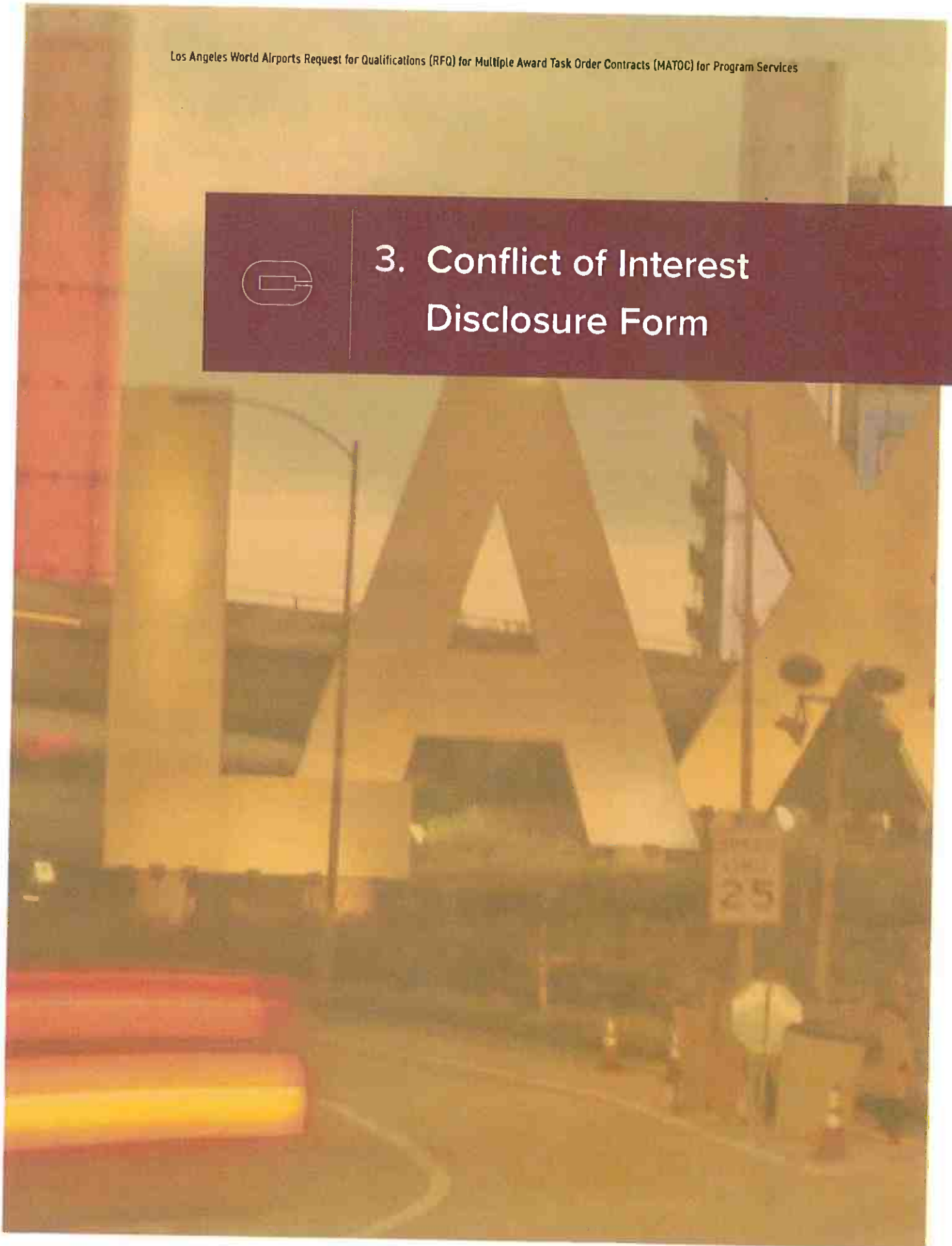
### **12. Living Wage Ordinance**

Cordoba Corporation does not take exemption to the said ordinances.





### 3. Conflict of Interest Disclosure Form







## FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM

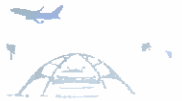
<b>Applicant (Firm) Name:</b>	Cordoba Corporation
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant)</b>	Prime Applicant
<b>Representative Name:</b>	Michael Boomsma, PE, CCM Senior Vice President
<b>Representative Contact Details:</b>	Phone number: (714) 391-2208   Email address: mboomsma@cordobacorp.com Address: 1401 North Broadway, Los Angeles, California 90012

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

Cordoba Corporation has no actual or perceived potential conflicts to disclose that may result in, or could be viewed as, a conflict of interest.

We affirm that we have no relevant facts relating to past, present or planned interest(s) of, or access to information by, our firm (Applicant) and its Members, and our respective personnel which may result in, or could be viewed as, a conflict of interest.



**FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM**

<b>Applicant (Firm) Name:</b>	Cordoba Corporation
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant)</b>	Mott MacDonald
<b>Representative Name:</b>	Yashar Hooshvar
<b>Representative Contact Details:</b>	Phone: 213.378.1311   E-mail: yashar.hooshvar@mottmac.com

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

None
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**FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM**

<b>Applicant (Firm) Name:</b>	Cordoba Corporation
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant)</b>	CMTS LLC
<b>Representative Name:</b>	K Hezekiah Harris, II
<b>Representative Contact Details:</b>	5777 W. Century Boulevard, Suite 1105, Los Angeles, CA 90045, Phone: 310-390-9558, Fax: 972-421-1851, Email: hharris@cmtslc.com

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

CMTS LLC does not have a conflict of interest.



**FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM**

<b>Applicant (Firm) Name:</b>	Cordoba Corporation
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant)</b>	Dabri, Inc.
<b>Representative Name:</b>	Domonique Kaur
<b>Representative Contact Details:</b>	business@dabri.com

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

Has personnel, currently working on APM program at LAWA
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**FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM**

<b>Applicant (Firm) Name:</b>	Cordoba Corporation
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant)</b>	V&A Inc
<b>Representative Name:</b>	Jose Valle, CEO
<b>Representative Contact Details:</b>	1111 S. Grand Ave, Ste 103, Los Angeles, CA e-mail: jose.valle@va-incorp.com, Phone: 213-972-9700

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

NONE
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**FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM**

<b>Applicant (Firm) Name:</b>	Cordoba Corporation
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant)</b>	Leland Saylor Associates
<b>Representative Name:</b>	Leland Saylor, President
<b>Representative Contact Details:</b>	Phone: 310.207.6900   Email: lsaylor@lelandsaylor.com

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

No potential conflicts of interest to disclose.



**FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM**

<b>Applicant (Firm) Name:</b>	Cordoba Corporation
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant)</b>	Abadjis Systems Ltd dba ASLPM
<b>Representative Name:</b>	Saif Elbanna
<b>Representative Contact Details:</b>	858.336.7577 - selbanna@aslpm.com

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

Abadjis Systems Ltd dba ASLPM has no conflicts of interest to disclose
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## FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM

<b>Applicant (Firm) Name:</b>	Cordoba Corporation
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant)</b>	T2 UES, Inc., DBA T2 Utility Engineers
<b>Representative Name:</b>	Matt Tomanek
<b>Representative Contact Details:</b>	949.616.5231 matt.tomanek@t2ue.com

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

Not Applicable
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## FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM

<b>Applicant (Firm) Name:</b>	Cordoba Corporation
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant)</b>	O2EPCM, Inc. dba O2 Engineering, Projects & Construction Management
<b>Representative Name:</b>	Omoné O. Livingston, MSCE, CCM, ENV SP
<b>Representative Contact Details:</b>	Cell: (213) 267-8284 Email: omoneo@o2epcm.com

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

O2EPCM is intending to qualify as a certified Microbusiness pursuant to Section 5.2.3.a.i. O2EPCM and is providing the following information to clarify and support our firm's eligibility to participate as a Microbusiness Prime and on multiple Applicant teams pursuant to an exception under Section 5.2.3 of the Program Services MATOC RFQ.

Per this RFQ and LAWA's definition of Microbusiness:

"Microbusiness - An entity that, together with its Affiliates, if any; (i) has average annual gross receipts of five million dollars (\$5,000,000) or less (average over the previous three years) and (ii) has 25 or fewer employees."

To show proof that O2EPCM is a Microbusiness, attached are the following information supporting our request:

1. The State of California, DGS Microbusiness Certification
2. The Port of Long Beach Very Small/Microbusiness Certification
3. Companies 2020, 2021 & 2022 Tax Returns Form 1120-S showing that the company's average annual gross receipts are less than \$5 million.
4. Current Payroll Employee Summary for 2023 showing 25 or fewer employees



**FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM**

<b>Applicant (Firm) Name:</b>	Cordoba Corporation
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant)</b>	The Tsui Group, Inc.
<b>Representative Name:</b>	Jacob Tsui, President / CEO
<b>Representative Contact Details:</b>	P. 626.372.7310 E. Jacob.Tsui@thetsuigroup.com

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

<p>The Tsui Group has read Section 7 of the RFQ regarding conflict of interest and does not have any potential conflict of interests.</p>
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**FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM**

<b>Applicant (Firm) Name:</b>	Cordoba Corporation
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant)</b>	SCA Strategic Partnerships International, Inc.
<b>Representative Name:</b>	Joyce Sloss
<b>Representative Contact Details:</b>	joyce@scastrategic.com 213.453.1180 - Mobile

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

SCA is requesting approval for participation on Multiple Applicant teams for this pursuit because, in accordance with Section 5.2.3 of the RFQ, SCA qualifies as a Microbusiness.



**FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM**

<b>Applicant (Firm) Name:</b>	Cordoba Corporation
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant)</b>	CPM One Source, LLC
<b>Representative Name:</b>	Fay Harper
<b>Representative Contact Details:</b>	fay@cpmonesource.com / 323-855-6959

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

No conflict of interest.



**FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM**

<b>Applicant (Firm) Name:</b>	Cordoba Corporation
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant)</b>	Petteway Management Group
<b>Representative Name:</b>	Renee Bizer
<b>Representative Contact Details:</b>	Renee Bizer, (909) 456-8809

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

<p>Petteway Management Group is a Microbusiness which qualifies our firm for the exception for participation on Multiple Applicant Teams pursuant to Section 5.2.3.</p>
---



## FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM

<b>Applicant (Firm) Name:</b>	Cordoba Corporation
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant)</b>	MB Professional Service, Inc.
<b>Representative Name:</b>	Mike Parker, Business Development Manager
<b>Representative Contact Details:</b>	Email: MikeP@mbpro.com Phone: (909) 988-2795

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

MB Professional Service, Inc. has no known conflict of interest involving any of our team member entities, including any Member and any employee, agent or consultant of the Applicant or any Member.





**FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM**

<b>Applicant (Firm) Name:</b>	Cordoba Corporation
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant)</b>	Vicus LLC
<b>Representative Name:</b>	Monica Villalobos
<b>Representative Contact Details:</b>	Monica.Villalobos@vicusplanning.com 562-477-0987

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.



**FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM**

<b>Applicant (Firm) Name:</b>	Cordoba Corporation
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant)</b>	Mission Meridian, LLC
<b>Representative Name:</b>	Bill Wherritt
<b>Representative Contact Details:</b>	241 E. Colorado Blvd. Suite 201 Pasadena, CA 91101 Phone: 626-607-8965 Email: <a href="mailto:bwherritt@missionmeridian.com">bwherritt@missionmeridian.com</a>

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

<p>Mission Meridian has no past, present, or planned interest(s), or access to information that might result in, or could be viewed as, a conflict of interest.</p> <p>Mission Meridian has not and is not requesting approval for participation on multiple Applicant teams.</p>
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**FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM**

<b>Applicant (Firm) Name:</b>	Cordoba Corporation
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant)</b>	PQM, Inc.
<b>Representative Name:</b>	Erin A. Hoy
<b>Representative Contact Details:</b>	erin.hoy@pqminc.com 818-397-2554

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

Not Applicable
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**FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM**

<b>Applicant (Firm) Name:</b>	Cordoba Corporation
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant)</b>	Belcastro Commercial Builders, Inc. (DBA. Belcastro Construction Management)
<b>Representative Name:</b>	Peter Belcastro
<b>Representative Contact Details:</b>	peter@belcastroinc.com 310-866-9891

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

N/A.
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**FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM**

<b>Applicant (Firm) Name:</b>	Cordoba Corporation
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant)</b>	Howe Bonney & Associates
<b>Representative Name:</b>	Desiree Shier
<b>Representative Contact Details:</b>	Principal, dshier@hbapm.com , (818) 406-3366

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

<p>Howe Bonney &amp; Associates has no known conflicts per Section 7 of the RFQ.</p>
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**FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM**

<b>Applicant (Firm) Name:</b>	Cordoba Corporation
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant)</b>	BORJ Construction Management, Inc.
<b>Representative Name:</b>	Nader Farnoush
<b>Representative Contact Details:</b>	Email: nader.farnoush@borjcm.com / Telephone: 323-864-3020

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

None
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**FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM**

<b>Applicant (Firm) Name:</b>	Cordoba Corporation
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant)</b>	Atlas Technical Consultants LLC
<b>Representative Name:</b>	Damian Becerra, Vice President/Southern California Sales Leader
<b>Representative Contact Details:</b>	(714) 299-5578; damian.becerra@oneatlas.com

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

None.





**FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM**

<b>Applicant (Firm) Name:</b>	Cordoba Corporation
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant)</b>	AZTEC Engineering Group, Inc.
<b>Representative Name:</b>	Michael Amling, Senior Vice President
<b>Representative Contact Details:</b>	2151 Michelson Dr. Suite 100   Irvine, CA 92612   Cell: (714) 315-2247   Email: mamling@aztec.us

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

We do not have any known conflicts of interest to disclose.



**FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM**

<b>Applicant (Firm) Name:</b>	<b>Cordoba Corporation</b>
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant)</b>	<b>A1 Management &amp; Inspection Inc.</b>
<b>Representative Name:</b>	<b>Corey Harris</b>
<b>Representative Contact Details:</b>	<b>charris@a1mi.com 323-691-9623</b>

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

A1 Management & Inspection Inc. is a certified micro-business in accordance with section 5.2.3. Exceptions for Participation on Multiple Applicant Teams of the RFQ.

A1 Management & Inspection Inc is :

a. An Applicant, Member, or Sub-Consultant that:

- i. qualifies as a Microbusiness;
- ii. provides specialty services that, are not widely available in the market; (Specialized Quality Program Management Services, CASp Specialist (ADA Compliance), SharePoint development and data management solutions)
- iii. able to demonstrate operational independence from such other firm(s), as evidenced through separate corporate governance, decision-making, or other indicia of functional independence,

We hereby submit this request for LAWA's approval to participate on more than one Applicant team.



**FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM**

<b>Applicant (Firm) Name:</b>	Cordoba Corporation
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant)</b>	ELLE Consultants
<b>Representative Name:</b>	Daniel Badelita, Regional Manager VP (ELLE Consultants)
<b>Representative Contact Details:</b>	Email. <a href="mailto:daniel.badelita@elleconsultantsinc.com">daniel.badelita@elleconsultantsinc.com</a> ph. (415) 341-3348

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

<p>Per section 7 of MATAC RFQ, ELLE Consultants has no conflict of interest, no potential conflict of interest or circumstances that may give the appearance of a potential conflict of interest.</p>
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**FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM**

<b>Applicant (Firm) Name:</b>	Cordoba Corporation
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant)</b>	PMA Consultants LLC
<b>Representative Name:</b>	Dina Keirouz Executive Director
<b>Representative Contact Details:</b>	dkeirouz@pmaconsultants.com, 215498-4496

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

N/A
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**FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM**

<b>Applicant (Firm Name):</b>	Cordoba
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant):</b>	Berg & Associates, Inc.
<b>Representative Name:</b>	Deborah Berg, President
<b>Representative Contact Details:</b>	<a href="mailto:deborah@bergcm.com">deborah@bergcm.com</a> (310) 548-9292

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

Berg & Associates, Inc. holds a current prime contract with LAWA (On-Call PM/CM Services, Contract No. DA-5130 with expiration June 30, 2024) and is not submitting as a Prime on the Program Services MATOC. Although we are presently involved in multiple teams for this pursuit, we intend to commit to only one once contracts have been awarded. We don't anticipate any conflicts related to the Program Services MATOC RFP.



## LAWA MATOC for Program Services

### FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM

<b>Applicant (Firm) Name:</b>	Cordoba Corporation
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant)</b>	Dakota Communications
<b>Representative Name:</b>	Kerman Maddox
<b>Representative Contact Details:</b>	<a href="mailto:kerman@dakcomm.com">kerman@dakcomm.com</a> (310) 815-8444

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

List any conflicts of interest:

NONE



## 4. Company Information







**FORM 6: COMPANY INFORMATION SHEET**

General Information					
Company Name	Cordoba Corporation				
Role on Applicant Team	<input checked="" type="checkbox"/> Prime				
	<input type="checkbox"/> Sub-Consultant				
	<input type="checkbox"/> Other				
Area(s) of Expertise	Program Management, Construction Management, Project Controls, and Project/Staff Augmentation Support				
Services Provided	Comprehensive Program Management, Staff Augmentation, Construction Management, and Project Management Services				
Main Office Location	1401 North Broadway Los Angeles, California 90012	Main Office Size	(i.e. Quantity of Employees) 96		
Closest Office to LAX	1401 North Broadway Los Angeles, California 90012	Closest Office Size	(i.e. Quantity of Employees) 96		
Date Company was Founded	1983				
Gross Annual Revenue	\$100,000,000				
Inclusivity Factors	<input type="checkbox"/> DBE <input type="checkbox"/> SBE <input checked="" type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+				
Workforce: Size & Credentials					
Total Number of Employees (on Payroll)	In LA County 128		In California 550		Globally N/A
# of Licensed Professional Architects (on Payroll)	In LA County 2		In California 3		Globally N/A
# of Licensed Professional Engineers (on Payroll)	In LA County 3		In California 19		Globally N/A
[Other Relevant Credential #1]	In LA County N/A		In California N/A		Globally N/A
	In LA County		In California		Globally



[Other Relevant Credential #2]	N/A		N/A		N/A
[Other Relevant Credential #3]	In LA County		In California		Globally
	N/A		N/A		N/A

*Each Applicant should provide a package of individually-completed Company Information Sheets for the firms listed in their SOQ.*

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**FORM 6: COMPANY INFORMATION SHEET**

General Information				
Company Name	Mott MacDonald			
Role on Applicant Team	<input type="checkbox"/> Prime			
	<input checked="" type="checkbox"/> Sub-Consultant			
	<input type="checkbox"/> Other			
Area(s) of Expertise	Aviation advisory, master planning, design, project controls, program management, and construction management			
Services Provided	Program management, construction management, project controls			
Main Office Location	1000 Wilshire Boulevard, Suite 400, Los Angeles, CA 90017	Main Office Size	84	
Closest Office to LAX	1000 Wilshire Boulevard, Suite 400, Los Angeles, CA 90017	Closest Office Size	84	
Date Company was Founded	1972			
Gross Annual Revenue	2022: \$550M North America revenue and globally in excess of \$2.5B			
Inclusivity Factors	<input type="checkbox"/> DBE <input type="checkbox"/> SBE <input checked="" type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+			
Workforce: Size & Credentials				
Total Number of Employees (on Payroll)	In LA County 84		In California 280	Globally 18,004
# of Licensed Professional Architects (on Payroll)	In LA County 0		In California 0	Globally 34
# of Licensed Professional Engineers (on Payroll)	In LA County 55		In California 180	Globally 1188
[Other Relevant Credential #1]	In LA County ##		In California ##	Globally ##
	In LA County		In California	Globally



[Other Relevant Credential #2]	##		##		##
[Other Relevant Credential #3]	In LA County ##		In California ##		Globally ##

*Each Applicant should provide a package of individually-completed Company Information Sheets for the firms listed in their SOQ.*

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**FORM 6: COMPANY INFORMATION SHEET**

General Information					
Company Name	CMTS LLC				
Role on Applicant Team	<input type="checkbox"/> Prime				
	<input checked="" type="checkbox"/> Sub-Consultant				
	<input type="checkbox"/> Other				
Area(s) of Expertise	Program management, construction management, quality management, safety management, construction/specialty inspection, labor compliance, scheduling, estimating, IT support/IT technical specialist, logistics management and construction administration.				
Services Provided	Program management, construction management, quality management, safety management, construction/specialty inspection, labor compliance, scheduling, estimating, IT support/IT technical specialist, logistics management and construction administration.				
Main Office Location	8500 N. Stemmons Freeway, Suite 6077, Dallas, TX 75247	Main Office Size	129		
Closest Office to LAX	5777 W. Century Boulevard, Suite 1005, Los Angeles, CA 90045	Closest Office Size	15		
Date Company was Founded	10 November 2010				
Gross Annual Revenue	2020 - \$14,900,635, 2021 - \$15,851,076				
Inclusivity Factors	<input checked="" type="checkbox"/> DBE <input type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+				
Workforce: Size & Credentials					
Total Number of Employees (on Payroll)	In LA County 15		In California 15		Globally 129
# of Licensed Professional Architects (on Payroll)	In LA County 0		In California 0		Globally 1
# of Licensed Professional Engineers (on Payroll)	In LA County 0		In California 2		Globally 9
	In LA County		In California		Globally
	In LA County		In California		Globally



	In LA County		In California		Globally

*Each Applicant should provide a package of individually-completed Company Information Sheets for the firms listed in their SOQ.*

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**FORM 6: COMPANY INFORMATION SHEET**

General Information					
Company Name	Dabri, Inc.				
Role on Applicant Team	<input type="checkbox"/> Prime				
	<input checked="" type="checkbox"/> Sub-Consultant				
	<input type="checkbox"/> Other				
Area(s) of Expertise	PM/CM, Project Controls, QA/QC Inspection				
Services Provided	project management, construction management, cost estimating, scheduling, QA/QC, project controls, and general consulting services				
Main Office Location	(i.e. Address) 850 S Van Ness Ave, San Francisco, CA, 94110	Main Office Size Small	(i.e. Quantity of Employees) 18		
Closest Office to LAX	(i.e. Address) 68 E Bay State Street, Ste 1A, Alhambra, CA 91801	Closest Office Size Small	(i.e. Quantity of Employees) 6		
Date Company was Founded	(i.e. Year) 2001				
Gross Annual Revenue	(i.e. \$-Value and Reporting Period, Past 2 years) \$4.5M (2021-2022)				
Inclusivity Factors	<input type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+				
Workforce: Size & Credentials					
Total Number of Employees (on Payroll)	In LA County ## 6		In California 24#		Globally 24#
# of Licensed Professional Architects (on Payroll)	In LA County ##		In California ##		Globally ##
# of Licensed Professional Engineers (on Payroll)	In LA County ##		In California ##		Globally ##
[Other Relevant Credential #1]	In LA County ##		In California ##		Globally ##
	In LA County		In California		Globally





[Other Relevant Credential #2]	##		##		##
[Other Relevant Credential #3]	In LA County ##		In California ##		Globally ##

Each Applicant should provide a package of individually-completed Company Information Sheets for the firms listed in their SOQ.

The purpose of this form is solely to communicate the size, location, and services & expertise that each company offers. This is not for scoring purposes, but rather to ensure that LAWA understands the basic composition of each company.



**FORM 6: COMPANY INFORMATION SHEET**

General Information			
Company Name	V&A Inc		
Role on Applicant Team	<input type="checkbox"/> Prime		
	<input checked="" type="checkbox"/> Sub-Consultant		
	<input type="checkbox"/> Other		
Area(s) of Expertise	Civil, Traffic, Construction Management		
Services Provided	Construction Management and Engineering Design Services		
Main Office Location	(i.e. Address) 1111 S. Grand Ave, Ste 103 Los Angeles, CA 90015	Main Office Size 1200 sq	(i.e. Quantity of Employees) 32
Closest Office to LAX	(i.e. Address) Same as above	Closest Office Size	(i.e. Quantity of Employees)
Date Company was Founded	(i.e. Year) 2008		
Gross Annual Revenue	(i.e. \$-Value and Reporting Period, Past 2 years) 2021 \$6.4M      2021 \$7.7M		
Inclusivity Factors	<input checked="" type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County 32	In California 32 <del>#</del>	Globally 32
# of Licensed Professional Architects (on Payroll)	In LA County 0 <del>#</del>	In California 0 <del>#</del>	Globally 0 <del>##</del>
# of Licensed Professional Engineers (on Payroll)	In LA County 09 <del>##</del>	In California 11 <del>#</del>	Globally 11 <del>#</del>
[Other Relevant Credential #1]	In LA County ##	In California ##	Globally ##
	In LA County	In California	Globally



[Other Relevant Credential #2]	##		##		##
[Other Relevant Credential #3]	In LA County ##		In California ##		Globally ##

*Each Applicant should provide a package of individually-completed Company Information Sheets for the firms listed in their SOQ.*

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**FORM 6: COMPANY INFORMATION SHEET**

General Information			
Company Name	Leland Saylor Associates		
Role on Applicant Team	<input type="checkbox"/> Prime		
	<input checked="" type="checkbox"/> Sub-Consultant		
	<input type="checkbox"/> Other		
Area(s) of Expertise	Cost Estimating, Scheduling		
Services Provided	Cost Estimating, Scheduling		
Main Office Location	1777 Oakland Blvd., Suite 103 Walnut Creek, CA 94596	Main Office Size	32
Closest Office to LAX	515 S. Flower St., 18th Floor Los Angeles, CA 90071	Closest Office Size	5
Date Company was Founded	June 30, 1997		
Gross Annual Revenue	2020: \$5,518,761   2019: \$6,463,873		
Inclusivity Factors	<input type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input checked="" type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County 5	In California 37	Globally 37
# of Licensed Professional Architects (on Payroll)	In LA County 0	In California 0	Globally 0
# of Licensed Professional Engineers (on Payroll)	In LA County 0	In California 2	Globally 2
[Other Relevant Credential #1]	In LA County	In California	Globally
	In LA County	In California	Globally



[Other Relevant Credential #2]				
[Other Relevant Credential #3]	In LA County		In California	Globally

*Each Applicant should provide a package of individually-completed Company Information Sheets for the firms listed in their SOQ.*

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**FORM 6: COMPANY INFORMATION SHEET**

General Information					
Company Name	Abadjis Systems Ltd dba ASLPM				
Role on Applicant Team	<input type="checkbox"/> Prime				
	<input checked="" type="checkbox"/> Sub-Consultant				
	<input type="checkbox"/> Other				
Area(s) of Expertise	Project Mangement Project Controls Construction Management				
Services Provided	Project Mangement				
Main Office Location	(i.e. Address) 4190 Bonita Rd, Suite 201, Bonita, CA 91902	Main Office Size	(i.e. Quantity of Employees) 5		
Closest Office to LAX	(i.e. Address) 4190 Bonita Rd, Suite 201, Bonita, CA 91902	Closest Office Size	(i.e. Quantity of Employees) 5		
Date Company was Founded	(i.e. Year) 2012				
Gross Annual Revenue	(i.e. \$-Value and Reporting Period, Past 2 years) \$3.5M				
Inclusivity Factors	<input checked="" type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+				
Workforce: Size & Credentials					
Total Number of Employees (on Payroll)	In LA County 2		In California 21		Globally 26
# of Licensed Professional Architects (on Payroll)	In LA County 1		In California ##		Globally ##
# of Licensed Professional Engineers (on Payroll)	In LA County ##		In California 1		Globally ##
[Other Relevant Credential #1]	In LA County ##		In California ##		Globally ##
	In LA County		In California		Globally



[Other Relevant Credential #2]	##		##		##
[Other Relevant Credential #3]	In LA County ##		In California ##		Globally ##

*Each Applicant should provide a package of individually-completed Company Information Sheets for the firms listed in their SOQ.*

*The purpose of this form is solely to communicate the size, location, and services & expertise that each company offers. This is not for scoring purposes, but rather to ensure that LAWA understands the basic composition of each company.*





**FORM 6: COMPANY INFORMATION SHEET**

General Information			
Company Name	T2 UES, Inc., DBA T2 Utility Engineers		
Role on Applicant Team	<input type="checkbox"/> Prime		
	<input checked="" type="checkbox"/> Sub-Consultant		
	<input type="checkbox"/> Other		
Area(s) of Expertise	Subsurface Utility Engineering, Vacuum Excavation		
Services Provided	Utility designating, potholing		
Main Office Location	5622 Research Dr. Unit A Huntington Beach, CA 92649	Main Office Size	16
Closest Office to LAX	5622 Research Dr. Unit A Huntington Beach, CA 92649	Closest Office Size	16
Date Company was Founded	2019		
Gross Annual Revenue	\$40,000,000		
Inclusivity Factors	<input type="checkbox"/> DBE <input type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County 13	In California 18	Globally 306
# of Licensed Professional Architects (on Payroll)	In LA County 0	In California 0	Globally 0
# of Licensed Professional Engineers (on Payroll)	In LA County 1	In California 3	Globally 56
[Other Relevant Credential #1]	In LA County ##	In California ##	Globally ##
	In LA County	In California	Globally



[Other Relevant Credential #2]	##		##		##
[Other Relevant Credential #3]	In LA County ##		In California ##		Globally ##

*Each Applicant should provide a package of individually-completed Company Information Sheets for the firms listed in their SOQ.*

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**FORM 6: COMPANY INFORMATION SHEET**

General Information				
Company Name	Mammoth Associates, LLC			
Role on Applicant Team	<input type="checkbox"/> Prime			
	<input checked="" type="checkbox"/> Sub-Consultant			
	<input type="checkbox"/> Other			
Area(s) of Expertise	Project & Construction Management, Planning & Scheduling, Cost Controls , Estimating, Document Control, Reporting & Dashboards, Risk Management and Claims Avoidance, Project Strategy & Implementation			
Services Provided	Project Management Support, Project Controls.			
Main Office Location	11310 Yolanda Ave Porter Ranch, CA 91326	Main Office Size	9	
Closest Office to LAX	11310 Yolanda Ave Porter Ranch, CA 91326	Closest Office Size	9	
Date Company was Founded	May 1, 2017			
Gross Annual Revenue	2021 - \$337,636 2020 - \$274,575			
Inclusivity Factors	<input checked="" type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> LBE <input checked="" type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input checked="" type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+			
Workforce: Size & Credentials				
Total Number of Employees (on Payroll)	In LA County 9		In California 9	Globally 9
# of Licensed Professional Architects (on Payroll)	In LA County ##		In California ##	Globally ##
# of Licensed Professional Engineers (on Payroll)	In LA County ##		In California ##	Globally ##
[Other Relevant Credential #1]	In LA County ##		In California ##	Globally ##



[Other Relevant Credential #2]	##		##		##
[Other Relevant Credential #3]	In LA County ##		In California ##		Globally ##

*Each Applicant should provide a package of individually-completed Company Information Sheets for the firms listed in their SOQ.*

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**FORM 6: COMPANY INFORMATION SHEET**

General Information			
Company Name	02EPCM, Inc. dba 02 Engineering, Projects & Construction Mgmt.		
Role on Applicant Team	<input type="checkbox"/> Prime		
	<input checked="" type="checkbox"/> Sub-Consultant		
	<input type="checkbox"/> Other		
Area(s) of Expertise	Program Management, Project Management, Construction Management, Project Controls, QA/QC, Staff Augmentation, Claims Management, Safety Management, Inspection, Building Information Modeling (BIM), Constructibility Review, SWPPP Management, Drafting and Design/Engineering Support.		
Services Provided	<small>I. Base Scope: Project Management, Construction Management &amp; Project Controls Services                      (A) PM/CM/PC; (B) Performance &amp; Operational Readiness Airport Transition (ORAT)                      II. Optional Scope 1 - Quality and Safety Services                      III. Optional Scope 2: Inclusivity, Workforce, and Economic Impact Support Services for the CIP                      IV. Optional Scope 3: Specialty Services</small>		
Main Office Location	1055 W. 7th Street, 22nd Floor, Suite 2240, Los Angeles, CA 90017	Main Office Size	19
Closest Office to LAX	1055 W. 7th Street, 22nd Floor, Suite 2240, Los Angeles, CA 90017 18	Closest Office Size	18
Date Company was Founded	2016		
Gross Annual Revenue	\$2.3 Million		
Inclusivity Factors	<input checked="" type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> LBE <input checked="" type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input checked="" type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County 18	In California 18	Globally N/A
# of Licensed Professional Architects (on Payroll)	In LA County 1	In California 1	Globally N/A
# of Licensed Professional Engineers (on Payroll)	In LA County 1	In California 1	Globally N/A
EIT	In LA County 1	In California 1	Globally N/A
	In LA County	In California	Globally



ENV SP	1		1		N/A
CCM	In LA County 2		In California 2		Globally N/A

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**FORM 6: COMPANY INFORMATION SHEET**

General Information				
Company Name	The Tsui Group, Inc.			
Role on Applicant Team	<input type="checkbox"/> Prime			
	<input checked="" type="checkbox"/> Sub-Consultant			
	<input type="checkbox"/> Other			
Area(s) of Expertise	Program Management, Construction Management, Project Management, Design Management, Contracts, Controls, Underground Utility Management, ADA, Procurement, Advisory Support			
Services Provided	Program Management, Construction Management, Project Management, Design Management, Advisory Support			
Main Office Location	(i.e. Address) 1111 1/2 Highland Oaks Dr, Arcadia, CA 91006	Main Office Size	(i.e. Quantity of Employees) 20	
Closest Office to LAX	(i.e. Address) 3970 Atlantic Ave., Suite 200 Long Beach, CA 90807	Closest Office Size	(i.e. Quantity of Employees) 2	
Date Company was Founded	(i.e. Year) 1 / 14 / 2010			
Gross Annual Revenue	(i.e. \$-Value and Reporting Period, Past 2 years) 2021 - \$1,668,418    2022 - \$3,394,226			
Inclusivity Factors	<input type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> LBE <input checked="" type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+			
Workforce: Size & Credentials				
Total Number of Employees (on Payroll)	In LA County 22		In California 22	Globally 0
# of Licensed Professional Architects (on Payroll)	In LA County 3		In California 3	Globally 0
# of Licensed Professional Engineers (on Payroll)	In LA County 2		In California 2	Globally 0
# of Certified CCM's	In LA County 4		In California 4	Globally 0
	In LA County		In California	Globally





# of Certified DBIA's	4		4		0
[# of P3 Experienced	In LA County 1		In California 1		Globally 1

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**FORM 6: COMPANY INFORMATION SHEET**

General Information			
Company Name	SCA Strategic Partnerships International		
Role on Applicant Team	<input type="checkbox"/> Prime		
	<input checked="" type="checkbox"/> Sub-Consultant		
	<input type="checkbox"/> Other		
Area(s) of Expertise	A. Inclusivity Performance Monitoring B. Business Enterprise & Prompt Payment Monitoring C. Workforce Development Monitoring and Program Implementation D. Business Engagement and Program Implementation E. Economic Impact Analysis & Reporting G. Labor Compliance H. Compliance Tools (B2GNow and LCI/tracker) I. Strategic Industry Engagement Forums and Roundtables J. Community Outreach K. Mentorship & Apprenticeship Support L. Training M. Bonding & Insurance Assistance N. Compliance with Federal Guidelines O. Project Labor Agreement (PLA) Administration & HireLAX Apprenticeship Readiness Program		
Services Provided	Same as above		
Main Office Location	355 South Grand Ave. Suite 2450 Los Angeles, CA 90071	Main Office Size	5, but add additional staff as needed
Closest Office to LAX	N/A	Closest Office Size	(i.e. Quantity of Employees)
Date Company was Founded	2004		
Gross Annual Revenue	Microbusiness		
Inclusivity Factors	<input checked="" type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> XWBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County 5	In California ##	Globally ##
# of Licensed Professional Architects (on Payroll)	In LA County ##	In California ##	Globally ##



# of Licensed Professional Engineers (on Payroll)	In LA County ##	In California ##	Globally ##
[Other Relevant Credential #1]	In LA County ##	In California ##	Globally ##
[Other Relevant Credential #2]	In LA County ##	In California ##	Globally ##
[Other Relevant Credential #3]	In LA County ##	In California ##	Globally ##

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**FORM 6: COMPANY INFORMATION SHEET**

General Information			
Company Name	GCC & Associates LLC		
Role on Applicant Team	<input type="checkbox"/> Prime		
	<input checked="" type="checkbox"/> Sub-Consultant		
	<input type="checkbox"/> Other		
Area(s) of Expertise	Project Management, Construction Management, Project Controls and Partnering Facilitation		
Services Provided	Claims Mitigation, Monitoring, Dispute Resolution, Project and Financial Closeout, Change Management, Program/ Project Reporting, Site Investigations, Construction Management, and Partnering Facilitation.		
Main Office Location	(i.e. Address) 4199 Campus Drive Suite 210 Irvine, Ca, 92612	Main Office Size 11	(i.e. Quantity of Employees)
Closest Office to LAX	(i.e. Address) 4199 Campus Drive Suite 210 Irvine, Ca, 92612	Closest Office Size 11	(i.e. Quantity of Employees)
Date Company was Founded	(i.e. Year) 2016		
Gross Annual Revenue	(i.e. \$-Value and Reporting Period, Past 2 years) \$ 2 M		
Inclusivity Factors	<input checked="" type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input checked="" type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County 2 ##	In California 13 ##	Globally 16 ##
# of Licensed Professional Architects (on Payroll)	In LA County ##	In California 1 ##	Globally ##
# of Licensed Professional Engineers (on Payroll)	In LA County ##	In California 1 ##	Globally ##
[Other Relevant Credential #1]	In LA County ##	In California ##	Globally ##
	In LA County	In California	Globally



[Other Relevant Credential #2]	##		##		##
[Other Relevant Credential #3]	In LA County ##		In California ##		Globally ##

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**FORM 6: COMPANY INFORMATION SHEET**

General Information					
Company Name	CPM One Source, LLC				
Role on Applicant Team	<input type="checkbox"/> Prime				
	<input checked="" type="checkbox"/> Sub-Consultant				
	<input type="checkbox"/> Other				
Area(s) of Expertise	Project Management, Construction Management, Relocation Project Management, Logistics/Warehousing, Escorting, Driver Escorting, Safety Management Stakeholder & Third-Party Coordination				
Services Provided	Project Management, Construction Management, Cost Estimating, Scheduling, Safety Management, Claims, Design Management				
Main Office Location	6140 Malburg Way, Vernon, CA 90058	Main Office Size 12	45		
Closest Office to LAX	6140 Malburg Way, Vernon, CA 90058	Closest Office Size 12	45		
Date Company was Founded	1999				
Gross Annual Revenue	\$6 million				
Inclusivity Factors	<input type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> LBE <input checked="" type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+				
Workforce: Size & Credentials					
Total Number of Employees (on Payroll)	In LA County 60		In California 60		Globally 0
# of Licensed Professional Architects (on Payroll)	In LA County 0		In California 0		Globally 0
# of Licensed Professional Engineers (on Payroll)	In LA County 0		In California 0		Globally 0
CCM	In LA County 0		In California 0		Globally 0
	In LA County		In California		Globally



General Contractor B License	##		##		##
DBIA Professional	In LA County ##		In California ##		Globally ##

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**FORM 6: COMPANY INFORMATION SHEET**

General Information				
Company Name	Petteway Management Group			
Role on Applicant Team	<input type="checkbox"/> Prime			
	<input checked="" type="checkbox"/> Sub-Consultant			
	<input type="checkbox"/> Other			
Area(s) of Expertise	Project/Construction Management, Quality Assurance/Quality Control and Inspection services, Design Management, and Labor Compliance			
Services Provided	Project Management, Construction Management, Quality Assurance/Quality Control, Inspection services, Specialty/Deputy Inspections, Design Management, Labor Compliance, Project Labor Administration, Cost Management, Safety Management.			
Main Office Location	(i.e. Address) Ontario, CA	Main Office Size Micro-business	(i.e. Quantity of Employees) Micro-business	
Closest Office to LAX	(i.e. Address) El Segundo	Closest Office Size Micro-business	(i.e. Quantity of Employees) Micro-business	
Date Company was Founded	(i.e. Year) 1/25/2010			
Gross Annual Revenue	(i.e. \$-Value and Reporting Period, Past 2 years) Petteway Management Group is a Microbusiness as defined in the MATOC RFQ			
Inclusivity Factors	<input checked="" type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+			
Workforce: Size & Credentials				
Total Number of Employees (on Payroll)	In LA County Microbusiness ##		In California Microbusiness ##	Globally ##
# of Licensed Professional Architects (on Payroll)	In LA County ##		In California 2##	Globally ##
# of Licensed Professional Engineers (on Payroll)	In LA County ##		In California ##	Globally ##
[Other Relevant Credential #1] CCM	In LA County ##		In California 1##	Globally ##
	In LA County		In California	Globally



ICC Commercial Electrical Inspector [Other Relevant Credential #2]	2 ##		##		##
Certified Health & Safety Technician CHST	1				
OSHA Authorized Construction Trainer [Other Relevant Credential #3] 10 and 30 hour courses	In LA County 2 ##		In California ##		Globally ##

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**FORM 6: COMPANY INFORMATION SHEET**

General Information				
Company Name	MB Professional Service, Inc			
Role on Applicant Team	<input type="checkbox"/> Prime			
	<input checked="" type="checkbox"/> Sub-Consultant			
	<input type="checkbox"/> Other			
Area(s) of Expertise	We provide a full range of geotechnical engineering, engineering geology, material testing and special inspection services for all phases of construction projects.			
Services Provided	Geotechnical Monitoring and Construction Inspection & Material Testing Services			
Main Office Location	1227 West Brooks Street, Unit J, Ontario, CA 91762	Main Office Size	40	
Closest Office to LAX	1227 West Brooks Street, Unit J, Ontario, CA 91762	Closest Office Size	40	
Date Company was Founded	December 7, 2004			
Gross Annual Revenue	\$2.7 million in 2021 and \$1.88 million in 2022			
Inclusivity Factors	<input checked="" type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+			
Workforce: Size & Credentials				
Total Number of Employees (on Payroll)	In LA County 1		In California 60	Globally 60
# of Licensed Professional Architects (on Payroll)	In LA County 0		In California 0	Globally 0
# of Licensed Professional Engineers (on Payroll)	In LA County 0		In California 2	Globally 2
[Other Relevant Credential #1]	In LA County ##		In California ##	Globally ##
	In LA County		In California	Globally



[Other Relevant Credential #2]	##		##		##
[Other Relevant Credential #3]	In LA County ##		In California ##		Globally ##

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**FORM 6: COMPANY INFORMATION SHEET**

General Information					
Company Name	Vicus LLC				
Role on Applicant Team	<input type="checkbox"/> Prime				
	<input checked="" type="checkbox"/> Sub-Consultant				
	<input type="checkbox"/> Other				
Area(s) of Expertise	Urban Planning				
Services Provided	Urban Planning services				
Main Office Location	1808 Manning Ave #303 Los Angeles, CA 90025	Main Office Size 1300 sq ft	7 employees		
Closest Office to LAX		Closest Office Size			
Date Company was Founded	January 27, 2017				
Gross Annual Revenue	2022: \$538,217 2023 : \$280,118				
Inclusivity Factors	<input checked="" type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+				
Workforce: Size & Credentials					
Total Number of Employees (on Payroll)	In LA County 7		In California 7		Globally 0
# of Licensed Professional Architects (on Payroll)	In LA County 0		In California 0		Globally 0
# of Licensed Professional Engineers (on Payroll)	In LA County 0		In California 0		Globally 0
[Other Relevant Credential #1]	In LA County ##		In California ##		Globally ##
	In LA County		In California		Globally



[Other Relevant Credential #2]	##		##		##
[Other Relevant Credential #3]	In LA County ##		In California ##		Globally ##

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**FORM 6: COMPANY INFORMATION SHEET**

General Information					
Company Name	Mission Meridian, LLC				
Role on Applicant Team	<input type="checkbox"/> Prime				
	<input checked="" type="checkbox"/> Sub-Consultant				
	<input type="checkbox"/> Other				
Area(s) of Expertise	Program management, project management, construction management, scheduling, project controls.				
Services Provided	Program, project, and construction management services and staffing.				
Main Office Location	(i.e. Address) 241 E Colorado Blvd. Suite 201 Pasadena, CA 91101	Main Office Size	(i.e. Quantity of Employees) 1		
Closest Office to LAX	(i.e. Address) 241 E Colorado Blvd. Suite 201 Pasadena, CA 91101	Closest Office Size	(i.e. Quantity of Employees) 1		
Date Company was Founded	(i.e. Year) 2022				
Gross Annual Revenue	(i.e. \$-Value and Reporting Period, Past 2 years) \$100,000				
Inclusivity Factors	<input type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+				
Workforce: Size & Credentials					
Total Number of Employees (on Payroll)	In LA County 0 ##		In California 1 ##		Globally 1 ##
# of Licensed Professional Architects (on Payroll)	In LA County 0 ##		In California 0 ##		Globally 0 ##
# of Licensed Professional Engineers (on Payroll)	In LA County 0 ##		In California 0 ##		Globally 0 ##
[Other Relevant Credential #1]	In LA County ##		In California ##		Globally ##
	In LA County		In California		Globally





[Other Relevant Credential #2]	##		##		##
[Other Relevant Credential #3]	In LA County ##		In California ##		Globally ##

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**FORM 6: COMPANY INFORMATION SHEET**

General Information			
Company Name	PQM, Inc.		
Role on Applicant Team	<input type="checkbox"/> Prime		
	<input checked="" type="checkbox"/> Sub-Consultant		
	<input type="checkbox"/> Other		
Area(s) of Expertise	Cost Controls, Information Management, Quality Management		
Services Provided	Cost Controls, Information Management, Quality Management		
Main Office Location	(i.e. Address) 3090 Bristol St., 4th Floor, Costa Mesa, CA 92626	Main Office Size	(i.e. Quantity of Employees) 6
Closest Office to LAX	(i.e. Address) 3090 Bristol St., 4th Floor, Costa Mesa, CA 92626	Closest Office Size	(i.e. Quantity of Employees) 6
Date Company was Founded	(i.e. Year) 2006		
Gross Annual Revenue	(i.e. \$-Value and Reporting Period, Past 2 years) 2 year avg = 6,157,512.00		
Inclusivity Factors	<input checked="" type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County 7##	In California 23	Globally 23##
# of Licensed Professional Architects (on Payroll)	In LA County 0 ##	In California 0##	Globally 0##
# of Licensed Professional Engineers (on Payroll)	In LA County 3##	In California 7##	Globally 7#
[Other Relevant Credential #1]	In LA County ##	In California ##	Globally ##
	In LA County	In California	Globally



General Contractor B License	##		##		##
DBIA Professional	In LA County ##		In California ##		Globally ##

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**FORM 6: COMPANY INFORMATION SHEET**

General Information			
Company Name	Belcastro Construction Management		
Role on Applicant Team	<input type="checkbox"/> Prime		
	<input checked="" type="checkbox"/> Sub-Consultant		
	<input type="checkbox"/> Other		
Area(s) of Expertise	Aviation Construction Management, Structural Engineering		
Services Provided	Construction Management, Structural Engineering		
Main Office Location	(i.e. Address) 17621 S. Susana Rd. Rancho Dominguez, CA 90221	Main Office Size 66,000 SF.	(i.e. Quantity of Employees) 6
Closest Office to LAX	(i.e. Address) Same as above	Closest Office Size	(i.e. Quantity of Employees)
Date Company was Founded	(i.e. Year) 2018		
Gross Annual Revenue	(i.e. \$-Value and Reporting Period, Past 2 years) 2022: \$2,289,000 2021: \$2,528,000		
Inclusivity Factors	<input type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input checked="" type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County ## 6	In California ## 6	Globally ## 6
# of Licensed Professional Architects (on Payroll)	In LA County ## N/A	In California ## N/A	Globally ## N/A
# of Licensed Professional Engineers (on Payroll)	In LA County ## 2	In California ## 2	Globally ## 2
[Other Relevant Credential #1]	In LA County ## N/A	In California ## N/A	Globally ## N/A
	In LA County	In California	Globally



[Other Relevant Credential #2]	## N/A		## N/A		## N/A
[Other Relevant Credential #3]	In LA County ## N/A		In California ## N/A		Globally ## N/A

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**FORM 6: COMPANY INFORMATION SHEET**

General Information			
Company Name	KPMG LLP		
Role on Applicant Team	<input type="checkbox"/> Prime		
	<input checked="" type="checkbox"/> Sub-Consultant		
	<input type="checkbox"/> Other		
Area(s) of Expertise			
Services Provided			
Main Office Location	345 Park Avenue New York, NY, NY 10154-0102	Main Office Size	1842
Closest Office to LAX	550 S. Hope Street, Los Angeles, CA 90071	Closest Office Size	1313
Date Company was Founded	1999 as KPMG LLP		
Gross Annual Revenue	\$10.5B last two years.		
Inclusivity Factors	<input type="checkbox"/> DBE <input type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County 1313	In California 4057	Globally 38,321
# of Licensed Professional Architects (on Payroll)	In LA County 0	In California 0	Globally 1
# of Licensed Professional Engineers (on Payroll)	In LA County 1	In California 7	Globally 23
[Other Relevant Credential #1]	In LA County ##	In California ##	Globally ##
	In LA County	In California	Globally



[Other Relevant Credential #2]	##		##		##
[Other Relevant Credential #3]	In LA County ##		In California ##		Globally ##

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**FORM 6: COMPANY INFORMATION SHEET**

General Information			
Company Name	Howe Bonney & Associates		
Role on Applicant Team	<input type="checkbox"/> Prime		
	<input checked="" type="checkbox"/> Sub-Consultant		
	<input type="checkbox"/> Other		
Area(s) of Expertise	Project Management, Construction Management, Move Management		
Services Provided	Project & Construction Management, Move Management		
Main Office Location	(i.e. Address) 1411 W. 190th Street, Suite 355, Gardena, CA 90248	Main Office Size	(i.e. Quantity of Employees) 1 - 4
Closest Office to LAX	(i.e. Address) 1411 W. 190th Street, Suite 355, Gardena, CA 90248	Closest Office Size	(i.e. Quantity of Employees) 1 - 4
Date Company was Founded	(i.e. Year) 1999		
Gross Annual Revenue	(i.e. \$-Value and Reporting Period, Past 2 years) Approximately \$3M		
Inclusivity Factors	<input type="checkbox"/> DBE <input type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County 8-12	In California 8-12	Globally 0
# of Licensed Professional Architects (on Payroll)	In LA County 0	In California 0	Globally 0
# of Licensed Professional Engineers (on Payroll)	In LA County 0	In California 0	Globally 0
[Other Relevant Credential #1]	In LA County 1	In California 1	Globally 1
LEED AP	In LA County	In California	Globally



[Other Relevant Credential #2]	##		##		##
[Other Relevant Credential #3]	In LA County ##		In California ##		Globally ##

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**FORM 6: COMPANY INFORMATION SHEET**

General Information			
Company Name	BORJ CM		
Role on Applicant Team	<input type="checkbox"/> Prime		
	<input checked="" type="checkbox"/> Sub-Consultant		
	<input type="checkbox"/> Other		
Area(s) of Expertise	Project Management, Construction Management, Cost Estimating, Scheduling, Safety Management, Claims, Design Management		
Services Provided	Project Management, Construction Management, Cost Estimating, Scheduling, Safety Management, Claims, Design Management		
Main Office Location	14152 Windsor Pl, Santa Ana, CA 92705	Main Office Size 12	12
Closest Office to LAX	14152 Windsor Pl, Santa Ana, CA 92705	Closest Office Size 12	12
Date Company was Founded	2002		
Gross Annual Revenue	2021- \$1,475,000; 2022- \$1,351,615		
Inclusivity Factors	<input type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County 9	In California 12	Globally N/A
# of Licensed Professional Architects (on Payroll)	In LA County ##	In California ##	Globally N/A
# of Licensed Professional Engineers (on Payroll)	In LA County 2	In California 2	Globally N/A
CCM	In LA County 1	In California 1	Globally N/A
	In LA County	In California	Globally



General Contractor B License	2		3		N/A
DBIA Professional	In LA County 1		In California 2		Globally N/A

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**FORM 6: COMPANY INFORMATION SHEET**

General Information			
Company Name	Atlas Technical Consultants LLC		
Role on Applicant Team	<input type="checkbox"/> Prime		
	<input checked="" type="checkbox"/> Sub-Consultant		
	<input type="checkbox"/> Other		
Area(s) of Expertise	Geotechnical and Geological Engineering, Geophysics, Environmental Engineering and Science, Geotechnical Observation and Testing, Special Inspection, Materials Testing, Facilities Consulting (including roofing, waterproofing and building envelope).		
Services Provided	Geotechnical consulting, applied geophysics, earthwork observation and testing, special inspection, materials testing, environmental science and consulting, facilities services (including roofing, waterproofing, and building envelope).		
Main Office Location	811 Wilshire Boulevard, Suite #1410 Los Angeles, CA 90017	Main Office Size	21
Closest Office to LAX	811 Wilshire Boulevard, Suite #1410 Los Angeles, CA 90017	Closest Office Size	21
Date Company was Founded	2017		
Gross Annual Revenue	\$604,765.00 (2022); \$538,799.00 (2021)		
Inclusivity Factors	<input type="checkbox"/> DBE <input type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County 214	In California 541	Globally 3,641
# of Licensed Professional Architects (on Payroll)	In LA County 0	In California 0	Globally 0
# of Licensed Professional Engineers (on Payroll)	In LA County 1	In California 8	Globally 107
[Other Relevant Credential #1]	In LA County ##	In California ##	Globally ##
	In LA County	In California	Globally



[Other Relevant Credential #2]	##		##		##
[Other Relevant Credential #3]	In LA County ##		In California ##		Globally ##

Each Applicant should provide a package of individually-completed Company Information Sheets for the firms listed in their SOQ.

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**FORM 6: COMPANY INFORMATION SHEET**

General Information					
Company Name	AZTEC Engineering Group, Inc.				
Role on Applicant Team	<input type="checkbox"/> Prime				
	<input checked="" type="checkbox"/> Sub-Consultant				
	<input type="checkbox"/> Other				
Area(s) of Expertise	Multidisciplinary environmental, engineering and field services consulting firm				
Services Provided	As-needed support services including environmental and engineering disciplines				
Main Office Location	2151 Michelson Dr, #100, Irvine, CA 92612	Main Office Size	30		
Closest Office to LAX	Same As Above	Closest Office Size			
Date Company was Founded	1992				
Gross Annual Revenue	~\$25M				
Inclusivity Factors	<input type="checkbox"/> DBE <input type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+				
Workforce: Size & Credentials					
Total Number of Employees (on Payroll)	In LA County		In California 30		Globally
# of Licensed Professional Architects (on Payroll)	In LA County		In California 1		Globally 2
# of Licensed Professional Engineers (on Payroll)	In LA County		In California 14		Globally 45
	In LA County		In California		Globally
	In LA County		In California		Globally





	In LA County		In California	Globally

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**FORM 6: COMPANY INFORMATION SHEET**

General Information					
Company Name	A1 Management & Inspection Inc.				
Role on Applicant Team	<input type="checkbox"/> Prime				
	<input checked="" type="checkbox"/> Sub-Consultant				
	<input type="checkbox"/> Other				
Area(s) of Expertise	Project Quality Program Management (Inspection Quality Assurance Manager, Quality Control Manager) CASp Compliance (ADA Consultation) Office Engineer SharePoint /BIM Administration (Digital Specialist) Document Control (Document Control Technician) Inspection services (All listed in Exhibit 1)				
Services Provided	Project Quality Program Management (Inspection Quality Assurance Manager, Quality Control Manager), CASp Compliance (ADA Consultation), Construction Management, Project Manager/Project Engineer, Office Engineer, SharePoint /BIM Administration (Digital Specialist), Document Control (Document Control Technician), Inspection services (All listed in Exhibit 1)				
Main Office Location	9854 National Blvd. #365 Los Angeles, CA 90034	Main Office Size	9		
Closest Office to LAX	9854 National Blvd. #365 Los Angeles, CA 90034	Closest Office Size	9		
Date Company was Founded	3/15/2015				
Gross Annual Revenue	2021 - \$1.092M/2022 - \$1.050M				
Inclusivity Factors	<input checked="" type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input checked="" type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+				
Workforce: Size & Credentials					
Total Number of Employees (on Payroll)	In LA County 9		In California 9		Globally 9
# of Licensed Professional Architects (on Payroll)	In LA County		In California		Globally
# of Licensed Professional Engineers (on Payroll)	In LA County 1		In California 1		Globally 1
CMCI - CERTIFIED CONSTRUCTION MANAGER CMCI# 27173	In LA County 1		In California 1		Globally 1
	In LA County		In California		Globally



<b>DSA-CERTIFIED ACCESS SPECIALIST CASP-1056</b>	<b>1</b>		<b>1</b>		<b>1</b>
	In LA County		In California		Globally

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**FORM 6: COMPANY INFORMATION SHEET**

General Information			
Company Name	ELLE Consultants		
Role on Applicant Team	<input type="checkbox"/> Prime		
	<input checked="" type="checkbox"/> Sub-Consultant		
	<input type="checkbox"/> Other		
Area(s) of Expertise	ELLE Consultants are of expertise specialize in bottom-up cost estimating in general using HCSS / Heavy Bid (Contractor Estimating Software), constructability review, change order cost estimating, resource-loaded scheduling, and comprehensive program support.		
Services Provided	Program/Project Cost Estimating, Constructability Analysis, Program/ Project Scheduling		
Main Office Location	1536 Barcelona Dr. Suite 100, El Dorado Hills, CA 95762	Main Office Size	8
Closest Office to LAX	12924 Addison St. Sherman Oaks, CA 91423	Closest Office Size	4
Date Company was Founded	2007		
Gross Annual Revenue	\$2,000,000		
Inclusivity Factors	<input checked="" type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County 4	In California 12	Globally 26
# of Licensed Professional Architects (on Payroll)	In LA County 0	In California 0	Globally 0
# of Licensed Professional Engineers (on Payroll)	In LA County 1	In California 4	Globally 6
[Other Relevant Credential #1]	In LA County ###	In California ###	Globally ##
	In LA County	In California	Globally



[Other Relevant Credential #2]	##		##		##
[Other Relevant Credential #3]	In LA County ##		In California ##		Globally ##

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**FORM 6: COMPANY INFORMATION SHEET**

General Information			
Company Name	PMA Consultants LLC		
Role on Applicant Team	<input type="checkbox"/> Prime		
	<input checked="" type="checkbox"/> Sub-Consultant		
	<input type="checkbox"/> Other		
Area(s) of Expertise	Program, project, and construction management, and project controls support services.		
Services Provided	Program, project, and construction management, and project controls support services.		
Main Office Location	(i.e. Address) 226 West Liberty Street Ann Arbor, MI 48104	Main Office Size	(i.e. Quantity of Employees) 26 Staff
Closest Office to LAX	(i.e. Address) 5000 E. Spring Street, Suite 380 Long Beach, CA 90815	Closest Office Size	(i.e. Quantity of Employees) 22 Staff
Date Company was Founded	(i.e. Year) 1971		
Gross Annual Revenue	(i.e. \$-Value and Reporting Period, Past 2 years) 2022: \$61,995,494   2021: \$54,403,277		
Inclusivity Factors	<input type="checkbox"/> DBE <input type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+ Minority Owned Business		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County 22	In California 44	Globally 300
# of Licensed Professional Architects (on Payroll)	In LA County 0	In California 0	Globally 3
# of Licensed Professional Engineers (on Payroll)	In LA County 2	In California 5	Globally 34
[Other Relevant Credential #1] Project Management Professional	In LA County 6	In California 10	Globally 68
	In LA County	In California	Globally



[Other Relevant Credential #2] Certified Construction Manager	1		1		7
[Other Relevant Credential #3]	In LA County ##		In California ##		Globally ##

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**FORM 6: COMPANY INFORMATION SHEET**

General Information			
Company Name	Berg & Associates, Inc.		
Role on Applicant Team	<input type="checkbox"/> Prime		
	<input checked="" type="checkbox"/> Sub-Consultant		
	<input type="checkbox"/> Other		
Area(s) of Expertise	Construction Management & Engineering		
Services Provided	CM, Inspection, Project Controls, Contract Administration, Public Outreach		
Main Office Location	302 W. 5th Street, Suite 210, San Pedro, CA 90731		13
Closest Office to LAX	302 W. 5th Street, Suite 210 San Pedro, CA 90731		10
Date Company was Founded	1980		
Gross Annual Revenue	\$6,165,349 (2020 & 2021 \$5,026,970)		
Inclusivity Factors	<input checked="" type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County 26		In California 27
# of Licensed Professional Architects (on Payroll)	In LA County N/A		In California N/A
# of Licensed Professional Engineers (on Payroll)	In LA County 4		In California 4
	In LA County		In California
	In LA County		In California



	In LA County		In California	Globally

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**FORM 6: COMPANY INFORMATION SHEET**

General Information					
Company Name	P2S Inc.				
Role on Applicant Team	<input type="checkbox"/> Prime				
	<input checked="" type="checkbox"/> Sub-Consultant				
	<input type="checkbox"/> Other				
Area(s) of Expertise	Commissioning Services				
Services Provided	Commissioning Services				
Main Office Location	5000 E. Spring St., #800 Long Beach, CA 90815	Main Office Size	215 employees		
Closest Office to LAX	5901 Century Blvd., #750 Los Angeles, CA 90045	Closest Office Size	4 employees		
Date Company was Founded	3/9/1991				
Gross Annual Revenue	2022 \$55.98 million 2021 \$52.7 million				
Inclusivity Factors	<input type="checkbox"/> DBE <input type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+				
Workforce: Size & Credentials					
Total Number of Employees (on Payroll)	In LA County 219		In California 240		Globally 291
# of Licensed Professional Architects (on Payroll)	In LA County NA		In California NA		Globally NA
# of Licensed Professional Engineers (on Payroll)	In LA County 70		In California 76		Globally 99
Commissioning Agents	In LA County 8		In California 8		Globally 9
	In LA County		In California		Globally



[Other Relevant Credential #2]	##		##		##
[Other Relevant Credential #3]	In LA County ##		In California ##		Globally ##

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**FORM 6: COMPANY INFORMATION SHEET**

General Information				
Company Name	Dakota Communications			
Role on Applicant Team	<input type="checkbox"/> Prime			
	<input checked="" type="checkbox"/> Sub-Consultant			
	<input type="checkbox"/> Other			
Area(s) of Expertise	Outreach / Strategic Communication / Workforce Development			
Services Provided	Outreach / Strategic Communication / Workforce Development			
Main Office Location	707 Wilshire Blvd. Ste 3225 Los Angeles, CA 90017		2,000 square feet...4 employees	
Closest Office to LAX	707 Wilshire Blvd. Ste 3225 Los Angeles, CA 90017		2,000 square feet...4 employees	
Date Company was Founded	1997			
Gross Annual Revenue	\$2 million			
Inclusivity Factors	<input checked="" type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> LBE <input checked="" type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input checked="" type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+			
Workforce: Size & Credentials				
Total Number of Employees (on Payroll)	In LA County 4		In California 4	Globally N/A
# of Licensed Professional Architects (on Payroll)	In LA County 0		In California 0	Globally N/A
# of Licensed Professional Engineers (on Payroll)	In LA County 0		In California 0	Globally N/A
	In LA County N/A		In California N/A	Globally N/A
	In LA County		In California	Globally



	N/A		N/A		NA/
	In LA County N/A		In California N/A		Globally NA/

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## 5. Organizational Documents





THIS CERTIFICATE MUST BE POSTED AT PLACE OF BUSINESS

## CITY OF LOS ANGELES TAX REGISTRATION CERTIFICATE

THIS CERTIFICATE IS GOOD UNTIL SUSPENDED OR CANCELLED

### BUSINESS TAX

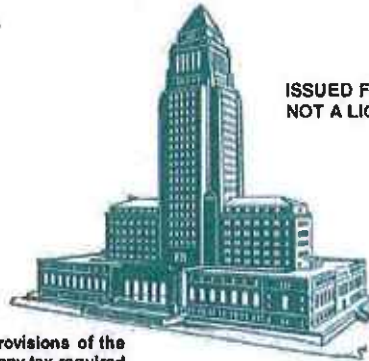
ISSUED: 5/1/2016

ACCOUNT NO.	FUND/CLASS	DESCRIPTION	STARTED	STATUS
0000219215-0001-4	L049	Professions/Occupations	1/1/1984	Active

CORDOBA CORP  
1401 N BROADWAY  
LOS ANGELES CA 90012-1410

ISSUED TO

1401 N BROADWAY  
LOS ANGELES, CA 90012-1410



ISSUED FOR TAX COMPLIANCE PURPOSES ONLY  
NOT A LICENSE, PERMIT, OR LAND USE AUTHORIZATION

ISSUED BY:

*Clare Bantels*  
DIRECTOR OF FINANCE

"No registration certificate or permit issued under the provisions of the Business Tax ordinances of the LAMC, or the payment of any tax required under the provisions of the Business Tax ordinances of the LAMC shall be construed as authorizing the conduct or continuance of any illegal business or of a legal business in an illegal manner."

NOTIFY THE OFFICE OF FINANCE IN WRITING OF ANY CHANGE IN OWNERSHIP OR ADDRESS - Office of Finance, P.O. Box 53200, Los Angeles CA 90053-0200

FIRM 2000 (Rev. 11/15)

IMPORTANT - READ REVERSE SIDE



## Secretary of State Certificate of Status

I, SHIRLEY N. WEBER, PH.D., California Secretary of State, hereby certify:

<b>Entity Name:</b>	CORDOBA CORP.
<b>Entity No.:</b>	0946970
<b>Registration Date:</b>	12/03/1979
<b>Entity Type:</b>	Stock Corporation - CA - General
<b>Formed In:</b>	CALIFORNIA
<b>Status:</b>	Active

The above referenced entity is active on the Secretary of State's records and is authorized to exercise all its powers, rights and privileges in California.

This certificate relates to the status of the entity on the Secretary of State's records as of the date of this certificate and does not reflect documents that are pending review or other events that may impact status.

No information is available from this office regarding the financial condition, status of licenses, if any, business activities or practices of the entity.



IN WITNESS WHEREOF, I execute this certificate and affix the Great Seal of the State of California this day of March 29, 2023.

SHIRLEY N. WEBER, PH.D.  
Secretary of State

**Certificate No.:** 095910731

To verify the issuance of this Certificate, use the Certificate No. above with the Secretary of State Certification Verification Search available at [bizfileOnline.sos.ca.gov](http://bizfileOnline.sos.ca.gov).

ARTICLES OF INCORPORATION

OF

CORDOBA, INC.

I

946970

FILED

in the office of the Secretary of State  
of the State of California

DEC-3 1979

RECEIVED BY THE SECRETARY OF STATE  
By Barbara H. H.  
Ferry

The name of this corporation is CORDOBA, INC.

.II

The purpose of this corporation is to engage in any lawful act or activity for which a corporation may be organized under the General Corporation Law of California other than the banking business, the trust company business or the practice of a profession permitted to be incorporated by the California Corporations Code.

.III

The name and address in the State of California of this corporation's initial agent for service of process is: GEORGE L. PLA, 1384 EDDA LANE, ANAHEIM, CA.

.IV

This corporation is authorized to issue only one class of shares of stock; and the total number of shares which this corporation is authorized to issue is

100

DATED: 12/2/79

George L. Pla  
Signature of Incorporator

GEORGE L. PLA  
Typed name of the Incorporator

I hereby declare that I am the person who executed the foregoing Articles of Incorporation, which execution is my act and deed.

George L. Pla



CERTIFICATE OF AMENDMENT

OF

ARTICLES OF INCORPORATION

**ENDORSED  
FILED**

In the office of the Secretary of State  
of the State of California

**MAR 12 1980**

MARCH FONG EU, Secretary of State

By JAMES E. HARRIS  
Deputy

GEORGE PLA AND GAIL PLA certify that:

1. They are the president and the secretary, respectively, of CORDOBA ~~CORP.~~ <sup>INC.</sup>, a California Corporation.
2. The title of the Articles of Incorporation of this corporation be amended to read as follows;

"Articles of Incorporation  
of  
Cordoba Corp."

3. Article I of the Articles of Incorporation of this corporation is amended as follows;  
  
"The name of this Corporation is Codoba Corp."
4. The foregoing amendment of articles of incorporation has been duly approved by the board of directors.
5. The foregoing amendment of articles of incorporation has been duly approved by the required vote of shareholders in accordance with Section 902 of the Corporations Code. The total number of outstanding shares of the corporation is 100. The number of shares voting in favor of the amendment equaled or exceeded the vote required. The percentage vote required was more than 50%.

  
GEORGE PLA, President

  
GAIL PLA, Secretary

The undersigned declare under penalty of perjury that the matters set forth in the foregoing certificate are true of their own knowledge.

Executed at Los Angeles, California on March 1, 1980.

  
GEORGE PLA

  
GAIL PLA



1401 North Broadway  
Los Angeles, CA 90012  
ph: (213) 895-0224  
[cordobacorp.com](http://cordobacorp.com)

**EXHIBIT 5: IRAN CONTRACTING ACT OF 2010 COMPLIANCE AFFIDAVIT**



## **IRAN CONTRACTING ACT OF 2010 COMPLIANCE AFFIDAVIT**

(California Public Contract Code Sections 2200-2208)

The California Legislature adopted the Iran Contracting Act of 2010 to respond to policies of Iran in a uniform fashion (PCC § 2201(q)). The Iran Contracting Act prohibits bidders engaged in investment activities in Iran from bidding on, submitting proposals for, or entering into or renewing contracts with public entities for goods and services of one million dollars (\$1,000,000) or more (PCC § 2203(a)). A bidder who "engages in investment activities in Iran" is defined as either:

1. A bidder providing goods or services of twenty million dollars (\$20,000,000) or more in the energy sector of Iran, including provision of oil or liquefied natural gas tankers, or products used to construct or maintain pipelines used to transport oil or liquefied natural gas, for the energy sector of Iran; or
2. A bidder that is a financial institution (as that term is defined in 50 U.S.C. § 1701) that extends twenty million dollars (\$20,000,000) or more in credit to another person, for 45 days or more, if that person will use the credit to provide goods or services in the energy sector in Iran and is identified on a list created by the California Department of General Services (DGS) pursuant to PCC § 2203(b) as a person engaging in the investment activities in Iran.

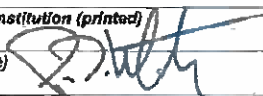
The bidder shall certify that at the time of submitting a bid for new contract or renewal of an existing contract, the bidder is not identified on the DGS list of ineligible businesses or persons and that the bidder is not engaged in investment activities in Iran in violation of the Iran Contracting Act of 2010.

**California law establishes penalties for providing false certifications, including civil penalties equal to the greater of \$250,000 or twice the amount of the contract for which the false certification was made; contract termination; and three-year ineligibility to bid on contracts (PCC § 2205).**

To comply with the Iran Contracting Act of 2010, the bidder shall provide its vendor or financial institution name, and City Business Tax Registration Certificate (BTRC) if available, in completing ONE of the options shown below.

### **OPTION #1: CERTIFICATION**

I, the official named below, certify that I am duly authorized to execute this certification on behalf of the bidder or financial institution identified below, and that the bidder or financial institution identified below is not on the current DGS list of persons engaged in investment activities in Iran and is not a financial institution extending twenty million dollars (\$20,000,000) or more in credit to another person or vendor, for 45 days or more, if that other person or vendor will use the credit to provide goods or services in the energy sector in Iran and is identified on the current DGS list of persons engaged in investment activities in Iran.

Vendor Name/Financial Institution (printed) Cordoba Corporation		BTRC (or n/a) 219215-0001-4
By (Authorized Signature) 		
Print Name and Title of Person Signing Randall D. Martinez, Executive Vice President and Chief Operating Officer		
Date Executed	City Approval (Signature)	(Print Name)

### **OPTION #2: EXEMPTION**

Pursuant to PCC § 2203(c) and (d), a public entity may permit a bidder or financial institution engaged in investment activities in Iran, on a case-by-case basis, to be eligible for, or to bid on, submit a proposal for, or enter into, or renew, a contract for goods and services. If the bidder or financial institution identified below has obtained an exemption from the certification requirement under the Iran Contracting Act of 2010, the bidder or financial institution shall complete and sign below and attach documentation demonstrating the exemption approval.

Vendor Name/Financial Institution (printed)		BTRC (or n/a)
By (Authorized Signature)		
Print Name and Title of Person Signing		
Date Executed	City Approval (Signature)	(Print Name)



## EXHIBIT 6: CIVIL RIGHTS - TITLE VI ASSURANCES

In accordance with, and as amended or interpreted from time to time, 49 USC § 47123, FAA Order 1400.11, and U.S. Department of Transportation Order DOT 1050.2, Standard Title VI Assurances and Nondiscrimination Provisions, effective April 24, 2013.

### I. Title VI List of Pertinent Nondiscrimination Acts and Authorities.

During the performance of this contract, the Consultant, for itself, its assignees, and successors in interest (hereinafter referred to as the "Consultant") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

- Title VI of the Civil Rights Act of 1964 (42 USC § 2000d *et seq.*, 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin);
- 49 CFR part 21 (Non-discrimination in Federally-Assisted programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964);
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 USC § 4601) (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Section 504 of the Rehabilitation Act of 1973 (29 USC § 794 *et seq.*), as amended (prohibits discrimination on the basis of disability); and 49 CFR part 27 (Nondiscrimination on the Basis of Disability in Programs or Activities Receiving Federal Financial Assistance);
- The Age Discrimination Act of 1975, as amended (42 USC § 6101 *et seq.*) (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982 (49 USC § 47123), as amended (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987 (PL 100-259) (broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, the Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act of 1990 (42 USC § 12101, *et seq.*) (prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities) as implemented by U.S. Department of Transportation regulations at 49 CFR parts 37 and 38;

- The Federal Aviation Administration’s Nondiscrimination statute (49 USC § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
  - Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations (ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations);
  - Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs [70 Fed. Reg. 74087 (2005)];
  - Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 USC § 1681, et seq).
- II. Compliance with Nondiscrimination Requirements. During the performance of this Contract, the Consultant, for itself, its assignees, and successors in interest (hereinafter referred to as the “Consultant”), agrees as follows:
1. Compliance with Regulations: The Consultant (hereinafter includes sub-consultants) will comply with the Title VI List of Pertinent Nondiscrimination Acts and Authorities, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
  2. Nondiscrimination: The Consultant, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability in the selection and retention of subcontractors/sub-consultants, including procurements of materials and leases of equipment. The Consultant will not participate directly or indirectly in the discrimination prohibited by the Nondiscrimination Acts and Authorities, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR part 21.
  3. Solicitations for Subcontracts, including Procurements of Materials and Equipment: In all solicitations, either by competitive bidding or negotiation made by the Consultant for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor/sub-consultant or supplier will be notified by the Consultant of the subcontractor/sub-consultant’s obligations under this Contract and the Nondiscrimination Acts and Authorities on the grounds of race, color, or national origin.

4. Information and Reports: The Consultant will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by LAWA or the Federal Aviation Administration to be pertinent to ascertain compliance with such Nondiscrimination Acts and Authorities and instructions. Where any information required of a contractor/consultant is in the exclusive possession of another who fails or refuses to furnish the information, the Consultant will so certify to LAWA or the Federal Aviation Administration, as appropriate, and will set forth what efforts it has made to obtain the information.
5. Sanctions for Noncompliance: In the event of a Consultant's noncompliance with the non-discrimination provisions of this contract, LAWA will impose such contract sanctions as it or the Federal Aviation Administration may determine to be appropriate, including, but not limited to:
  - a. Withholding payments to the Consultant under the contract until the Consultant complies; and/or
  - b. Cancelling, terminating, or suspending a contract, in whole or in part.
6. Incorporation of Provisions: The Consultant will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations, and directives issued pursuant thereto. The Consultant will take action with respect to any subcontract or procurement as LAWA or the Federal Aviation Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Consultant becomes involved in, or is threatened with litigation by a subcontractor/sub-consultant, or supplier because of such direction, the Consultant may request LAWA to enter into any litigation to protect the interests of LAWA. In addition, the Consultant may request the United States to enter into the litigation to protect the interests of the United States.

## EXHIBIT 7: SPECIAL INSURANCE PROVISIONS

The following Primary and Ancillary Insurance is required for this Contract with minimum limits outlined and is subject to the terms and conditions set forth in Section 10 of the Contract.

Primary Insurance	
(X) Required	<b>Workers Compensation, Statutory Limits</b> <b>Employer Liability</b> \$1,000,000 each accident \$1,000,000 each employee by disease \$1,000,000 policy limit by disease
(X) Required	<b>Commercial General Liability</b> \$2,000,000 per occurrence \$4,000,000 general aggregate \$2,000,000 personal and advertising injury \$4,000,000 products/completed operations
(X) Required	<b>Commercial Auto Liability</b> \$2,000,000 combined single limit – Non AOA Access For AOA Access: \$5,000,000 combined single limit – Valid Certified SBE, MBE/WBE, or DBE \$10,000,000 combined single limit
Ancillary Insurance, as Required Below	
(X) Required	<b>Professional Liability</b> \$1,000,000 per claim and \$2,000,000 annual aggregate - SM Firm \$3,000,000 per claim and \$6,000,000 annual aggregate – MED Firm \$5,000,000 per claim and \$10,000,000 annual aggregate – LG Firm
Ancillary Insurance, as Required Below	
( ) Required	<b>Contractor's Pollution Liability</b> \$__ per occurrence and \$__ annual aggregate

( ) Required (refer to specific coverage required)	<b>Property Insurance, All Risk/Special Form Coverage</b>  ( ) Building, including contents ( ) Tenant improvements ( ) Builder's Risk Insurance ( ) Earthquake coverage limit: _____ ( ) Flood coverage limit: _____ ( ) Terrorism coverage
( ) Required	<b>Installation Floater</b>
( ) Required	<b>Pollution Legal Liability</b> \$____ per occurrence and \$____ aggregate
( ) Required	<b>Network Security and Privacy Liability (Cyber Liability)</b> \$__ per incident and \$__ annual aggregate
( ) Required	<b>Aircraft and Passenger Liability</b> \$__ per occurrence, \$__ annual aggregate, and \$__ per passenger
( ) Required	<b>Garage Keeper's Liability</b> \$__ per occurrence and \$__ annual aggregate
( ) Required	<b>Hangar Keeper's Liability</b> \$__ per occurrence and \$__ annual aggregate
( ) Required	<b>Liquor Liability</b> \$__ per occurrence and \$__ annual aggregate
( ) Required	<b>Crime Insurance or Fidelity Bond</b> \$____ Theft, dishonesty, disappearance, forgery, alteration, and destruction

Evidence of Consultant's insurance, including all required endorsements, must be uploaded into Consultant's insurance profile at [PinsAdvantage.com](https://PinsAdvantage.com). Please upload these Special Insurance Requirement with your evidence of insurance. Contact LAWA Risk Management at [riskinsurance@lawa.org](mailto:riskinsurance@lawa.org) or your Contract Administrator responsible for your contract if you have questions.

**MULTIPLE AWARD TASK ORDER CONTRACT**

**BETWEEN THE CITY OF LOS ANGELES AND D'LEON CONSULTING ENGINEERS CORPORATION**

**FOR**

**PROGRAM SERVICES**

This **MULTIPLE AWARD TASK ORDER CONTRACT** (the "Contract"), made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2024 (hereinafter referred to as "Contract Effective Date"), by and between (a) the CITY OF LOS ANGELES, a municipal corporation and Charter City (hereinafter referred to as "City"), acting by order of and through its Board of Airport Commissioners (hereinafter referred to as "Board") of the Department of Airports (hereinafter referred to as Los Angeles World Airports or "LAWA"), and (b) **D'Leon Consulting Engineers Corporation**, (hereinafter referred to as "Consultant" and, together with the City acting by and through LAWA, collectively the "Parties" and individually each a "Party").

**RECITALS**

- A. **WHEREAS**, LAWA identified the need to and benefit of securing the services of consultants to perform on-call task order based program professional services for projects at Los Angeles International Airport, Van Nuys Airport and LAWA's land holdings in Palmdale, California (collectively, the "LAWA Airports and Properties"); and
- B. **WHEREAS**, LAWA authorized the issuance of a Request for Qualifications for Multiple Award Task Order Contracts (MATOCs) for Program Services on July 11, 2023 (as amended by addenda, the "RFQ") to select consultants to provide such Services; and
- C. **WHEREAS**, in response to said RFQ, Consultant submitted a statement of qualifications, excerpts of which are attached as Exhibit 4 to incorporate commitments made by the consultant in its SOQ submission (the "SOQ Extracts"); and
- D. **WHEREAS**, pursuant to the process set forth in the RFQ, LAWA selected the Consultant as a "Pre-Qualified Applicant"; and
- E. **WHEREAS**, on the basis of such selection the Board has now authorized the award of this Contract to Consultant; and
- F. **WHEREAS**, this Contract sets out the terms and conditions pursuant to which the Consultant may perform Services from time to time pursuant to separate Task Orders (as defined below) to be separately awarded by LAWA.

**NOW THEREFORE**, in consideration of the promises, and of the terms, covenants and conditions hereinafter contained to be kept and performed by the Parties hereto, **IT IS MUTUALLY AGREED AS FOLLOWS:**

**1. Nature of Agreement.**

**2. Entire and Integrated Contract.**

It is expressly understood and agreed by the Parties that:

- a. the following documents are incorporated into and made a material part of this Contract as though fully set forth herein: each "Exhibit" and "Attachment" hereto, including as Exhibit 4 the excerpts of commitments made by Consultant in its SOQ submitted in response to the RFQ; the Administrative Requirements; the RFQ including its addenda; any Task Order(s) issued by LAWA to Consultant pursuant to this Contract, including any negotiated terms or costs for such Task Orders; and any related Request for Task Order Proposals ("RFTOPs") or documents making up a direct solicitation package (together, the "Contract Documents");
- b. this Contract, is comprised of this document and the other Contract Documents, which include, the Exhibits and Attachments referenced and incorporated hereto, and all other materials referenced herein. Together the Contract and Contract Documents constitute:
  - i. the entire agreement between the Parties hereto and supersedes any and all prior written or oral agreements between them concerning the subject matter contained herein; and
  - ii. constitutes a single, non-severable, integrated agreement whose terms are interdependent and non-divisible.

**2.2. Non-Exclusive Contract.**

- a. The Consultant acknowledges that: this is a non-exclusive Contract and LAWA is only obligated to Consultant for the scope of Services and the amount of Consultant's compensation for same authorized within any given executed Task Order and any duly executed Amendment thereto;
- b. that, under the terms of the RFQ, LAWA has entered or shall enter into one or more additional contracts ("Parallel MATOC Contracts") in equivalent form with other contractors; and
- c. this Contract does not commit LAWA to any particular outcome with respect to any future RFTOP and/or directed solicitation for Task Orders including any commitment to issue any RFTOP or directed solicitation or subsequently award any Task Order to the Consultant.

**3. Term of Contract.**

Unless terminated early, the term of this Contract shall be for a period of **five (5) years** commencing upon the Contract Effective Date provided that LAWA may, in its discretion, extend the term for up to **two (2) sequential one-year periods** in each case by providing the Consultant written notice prior to the then otherwise anticipated expiration date.



#### **4. Services to be Performed by Consultant.**

##### **4.1. Scope of Services**

- a. The scope of services which LAWA may require the Consultant to perform under the terms of any Task Order(s) in accordance with Section 5 are set out in Exhibit 3 (the "Services").
- b. All Services shall be assigned to Consultant by written Task Order(s) issued by LAWA and as may be further described in the Contract Documents. Consultant is authorized to perform only the Services outlined in such Task Order(s). Consultant is not authorized to, and shall not perform, any Services unless and until specifically authorized under the terms of any Task Order(s).
- c. Should Consultant perform any Services outside of those that are specifically authorized in any Task Order(s), Consultant does so at its own risk and expense, and LAWA shall not be obligated to compensate Consultant for such additional services.

##### **4.2. Incidental Work.**

- a. It is expressly understood and agreed that Consultant shall perform all ancillary, collateral, and incidental work required to complete the Services in accordance with this Contract and all applicable law as described by Task Order(s), including work for which no specific proposal item(s) was/were included, and/or including work which is required to furnish final, finished and detailed Services consistent with and fulfilling the requirements of the Contract Documents, and/or costs for home office and other administrative personnel for whom a specific position description and common rate is not provided in Exhibit 1, except as otherwise agreed by LAWA in a subsequent Task Order.
- b. All such incidental work shall not be considered extra work for which additional compensation can be claimed by Consultant. Such incidental work is presumed to be included in the fully burdened hourly common rates set forth in Exhibit 1 and within any other amount agreed expressly.

##### **4.3. Deliverables.**

In its performance of the Services, the Consultant agrees to provide any deliverables defined in specific Task Order(s) issued pursuant to this Contract, which are otherwise reasonably necessary to complete the Task Order-defined Services, and as may be further described in the Contract Documents.

##### **4.4. Standards for Performance of Services.**

- a. Consultant agrees to perform all Services in strict compliance with the Contract Documents, law, and the Standard of Care, for which purposes:
  - i. the "Standard of Care" refers to the generally accepted professional standards of a specialist which provides professional services for major

international airports in the United States of America of the type, scope, quality, and complexity described in the Contract Documents; and

- ii. the obligation to comply with law shall include compliance with all applicable local, State, and Federal laws, rules and regulations, of any and all City, State and Federal agencies, including, the Federal Aviation Administration (FAA), Transportation Security Administration (TSA), the United States Department of Transportation (DOT), which may have jurisdiction over, or be concerned with, the programming and planning of Services and/or project tasks.
- b. Further, Consultant agrees to cooperate fully with LAWA and the City in their efforts to comply with the Americans With Disabilities Act of 1990 and any amendments thereto, or successor statutes. Should Consultant fail to comply with this Section, then LAWA shall have the right, but not the obligation, to perform, or have performed, whatever work is necessary to achieve equal access compliance. Consultant shall then be required to reimburse LAWA, or LAWA shall exercise its right to withhold from a future payment due and owing to Consultant the actual cost of achieving compliance, plus a fifteen percent (15%) administrative charge.
- c. Consultant shall provide for quality control and quality assurance of the Services, including to ensure compliance of such Services with all Contract Document terms and conditions.
- d. Consultant shall be solely responsible for any and all damages caused, and/or penalties levied, as the result of Consultant's noncompliance with the foregoing obligations under this Section.
- e. Consultant shall work with LAWA in resolving any conflicting legal authorities, provided that to the extent resolution of conflicts is not possible, LAWA's determination shall be final and binding.

## **5. Task Orders.**

### **5.1. Retention of Services by Task Order**

- a. Any Services to be provided by Consultant shall only be performed pursuant to written directives from LAWA to the Consultant (each, a "Task Order") that provide a detailed description of either the specific Services or tasks to be performed, the personnel to be assigned, the time frame for the subject Services to be performed, the not-to-exceed amount Consultant shall be compensated for such Services, and any estimated expenses, together with such other terms and conditions as LAWA may require.
- b. Task Orders and any and all amendments to Task Orders shall be in writing and signed by LAWA and the Consultant.
- c. Task Orders shall be competitively awarded by LAWA under the terms of a RFTOP or otherwise awarded through direct solicitations, in either case with the method of solicitation to be determined by LAWA. Consultant shall provide a complete

detailed proposal with respect to each Task Order under the terms of any RFTOP or direct solicitation. LAWA reserves the right to reject any or all bids or proposals received in response to any RFTOP or other direct solicitation as it may determine in its sole discretion.

- d. The sharing of information regarding any RFTOP or other direct solicitation, or the performance of services under any Task Order, between or among the Consultant and consultants under any Parallel MATOC Contract, and the engagement in collusion between or among such parties, remains strictly prohibited.
- e. When LAWA elects to have a defined scope of Services performed pursuant to this Contract, LAWA may notify, in its own discretion, one or more consultants prequalified by the RFQ process, in writing, by sending them a RFTOP.
- f. LAWA reserves the right to deem the Consultant ineligible to participate in a RFTOP or to be awarded any Task Order if LAWA determines, in its sole discretion, that an actual or perceived conflict of interest exists or may exist with respect to other work the Consultant is performing or has performed at the Airports.

## **5.2. Professional Services and Common Rates**

- a. LAWA has identified all-inclusive common rates for personnel that shall be used under this Contract and each Parallel MATOC Contract in the negotiation of the fee for any Task Orders issued following any future direct solicitation and/or RFTOP. The applicable common rate for each position is set forth in Exhibit 1. Personnel shall be assigned to the highest position description and common rate for which they are qualified that most directly corresponds to the work to be performed by such individual under the relevant Task Order. Equivalent experience may substitute for specific educational requirements on a case by case basis as determined in LAWA's discretion. Provisions on allowable reimbursable costs are set forth in Exhibit 2.
- b. By executing this Contract the Consultant reiterates its acknowledgment and agreement to the use of such common rates in this manner under the terms of the SOQ Cover Letter, and further agrees that any effort to revoke such agreement shall result in it being ineligible for Task Order award and may constitute an event of default.
- c. In all cases Consultant and any of its sub-consultants shall be responsible for, and cannot seek reimbursement for, all costs associated with badging, escorting and

obtaining airfield access associated with the Services to be performed pursuant to the Contract.

**5.3. Changes to Scope of Services, Task Orders or Project Schedule**

- a. Changes to the scope of Services, Task Order or project schedule shall only be valid if memorialized by a written Task Order amendment signed by the Parties and issued by LAWA ("Amendment") in accordance with Section 37.4.
- b. LAWA may request changes to the scope of Services required by a Task Order(s) upon issuance of a written notice to Consultant in accordance with this Section (a "Change Notice"). The Consultant shall within ten (10) days after receipt of such Change Notice, notify LAWA in writing of any impact of the Change Notice on either time or compensation, provided that claims for changes in compensation shall be calculated in accordance with Section 7 and Exhibit 2 with respect to costs which it is otherwise already permitted to claim for the performance of Services. Upon agreement between LAWA and the Consultant as to the extent of such impacts on time and compensation, not to be unreasonably withheld or delayed by the Consultant, an Amendment shall be executed by the Parties modifying the subject Task Order accordingly. Execution of the Amendment by both Parties shall constitute the Consultant's notice to proceed with the changes memorialized by the Amendment.
- c. The Consultant shall be liable for all costs resulting from any change (howsoever described) in the scope of Services under any existing Task Order not properly ordered under the terms of a written Amendment issued in accordance with this Section and signed by LAWA. Furthermore, Consultant shall not be compensated for Services performed pursuant to an Amendment unless the Amendment and the related costs were agreed to by LAWA in writing in advance of Consultant performing such Services.

**6. Completion of Consultant's Services.**

**6.1. Time is of the Essence.**

- a. It is understood and agreed that time is of the essence in the performance of the Services, and the phases within which the Services are to be performed, under this Contract. The Services and any defined deliverables shall be completed and delivered to LAWA in a prompt and timely fashion so as to permit the effective review and employment of the deliverables by LAWA during and throughout the performance of the Services.
- b. The time during which Consultant is delayed in the performance of Services by the acts or neglect of LAWA, LAWA's employees or those under LAWA by contract or otherwise, by court order; by acts or failures to act of local, state, and federal agencies, and/or of the airlines; or by acts of God, which Consultant could not reasonably have foreseen and provided for, and which are not caused by, or the continuance of which are not due to, any fault or negligence on the part of

Consultant, shall be added to the applicable period for completion of Consultant's Services under this Contract.

**6.2. Force Majeure Events.**

- a. If the performance by the Consultant of the Services is prevented or delayed due to the occurrence of any event or circumstance beyond its reasonable control, to the extent such could not have been avoided or mitigated by the exercise of due diligence, and which could not have been expected or taken into account as of the Contract Effective Date, including, the acts or neglect of LAWA, LAWA's employees, or those under LAWA by contract or otherwise, by court order; by acts or failures to act of local, state, and federal agencies, and/or of the airlines; by pandemics and epidemics (including COVID-19, but excluding those impacts of COVID-19 that are in effect as of the Contract Effective Date); lockouts; failures of power; acts of God; tornados; hurricanes; earthquakes; acts of public enemies; terrorism; riots; insurrection; civil commotion; inability to obtain labor or materials or reasonable substitutes for either; fire; or similar cause, in each case excluding any event or circumstance arising from any fault of the Consultant, the Consultant shall notify LAWA of such event or circumstance.
- b. Following such notice, the Consultant's nonperformance shall be excused during the period of prevention or delay, and any affected deadlines shall be extended by an equivalent period, subject to compliance with the following mitigation obligations and provided that in no case shall the term under Section 3 be extended as a result of any such event or circumstance. In no case shall LAWA be liable to Consultant for any damages or other cost or expense on account of any such event or circumstance.
- c. When affected by any such event or circumstance, the Consultant shall exercise commercially reasonable efforts to overcome the impediment to performance.
- d. Notwithstanding the foregoing, the Consultant shall not be excused from any obligations that by their nature can continue during the occurrence and continuance of such event or circumstance.

**7. Payment.**

**7.1. Payment for Services.**

- a. The Consultant shall be compensated according to the Task Order and the guidelines established by the Contract Documents for the Services provided.
- b. For all Services rendered under this Contract and all reimbursable costs allowed under this Contract LAWA shall calculate payments to the Consultant in accordance with the Task Order(s) as such shall include the fully burdened hourly common rates set forth in Exhibit 1 and the cost reimbursables set forth in Exhibit 2, on either (1) a mutually agreed-upon lump sum basis, (2) a direct time and

material basis, or (3) a fixed fee basis, in each case as elected by LAWA and memorialized in a not-to-exceed Task Order.

- c. LAWA, in its sole discretion and as deemed necessary, may by notice to the Consultant (including, in its sole discretion, in response to a written and justified Consultant request) add positions to the list in Exhibit 1, adjust the common rates based on market conditions, indicating corresponding fully burdened hourly rates for such additional positions to be taken into account under the terms of any RFTOP, direct solicitation, or Task Order. Any such addition(s) of positions shall not entitle Consultant to claim any change to any not-to-exceed total sum as indicated above. This Section is not intended to be utilized to provide for individualized rates in excess of the common rates for which a reasonably equivalent position description is already provided.

**7.2. Not to Exceed Amount.**

For all Services rendered under this Contract, and all reimbursable costs allowed under the Contract incurred by Consultant pursuant to this Contract under all Task Orders, the total compensation to be paid to the Consultant, together with such amounts paid or payable by LAWA to other consultants under the terms of any Parallel MATOC Contracts, shall not exceed the total sum of nine hundred fifty million Dollars (\$950,000,000.00).

**7.3. Requests for Payment.**

- a. If Consultant is performing Services under a Task Order and entitled to compensation, the Consultant shall submit requests for payment (each a "Request for Payment") on a monthly basis, or as directed by LAWA, for Services completed during the billing period.
- b. Consultant is obligated to collect monthly invoices from its sub-consultants and include the same in its monthly Request for Payment to ensure its sub-consultants are paid timely and in accordance with Section 7.4 below.
- c. The Parties agree that time is of the essence in the submission of any Request for Payment, inclusive of any charge or invoice, and agree that, as a condition precedent to Consultant's right to payment, Consultant shall submit any charge, invoice or Request for Payment no later than one hundred twenty (120) days from the last date of service for which payment is sought. The Parties agree that Consultant waives its right to payment for any charge, invoice, or Request for Payment submitted more than one hundred twenty (120) days from the last date of service for which payment is sought.
- d. Each Request for Payment will:
  - i. contain documentation to support payment as required by LAWA, which documentation shall include invoices for cost reimbursables under Exhibit 2, applicable personnel time sheets, identification of the scope of Services completed, billing by position, and the applicable billing rates reflecting those required under Exhibit 1;

- ii. include relevant sub-consultant(s) invoices together with documentation that summarizes the Consultant's utilization of Small/Minority/Women/Disadvantaged Businesses via reporting software to be determined by LAWA;
  - iii. contain a cumulative total of all monthly billings, costs broken down per Task Order, Task Order authorization amount, the monthly billing applicable to each Task Order, and a cumulative total applicable to each Task Order;
  - iv. if specifically requested by LAWA, include all pertinent timesheets for Consultant and for all sub-consultants that relate to such monthly invoice;
  - v. otherwise be in accordance with Exhibit 2, "Cost Reimbursable Exhibit;"; and
  - vi. will be certified by a duly authorized and knowledgeable officer of the Consultant in a certification containing the following statement: "I certify, under penalty of perjury, under the laws of the State of California, that to the best of my knowledge and belief, the above bill/invoice is just, true and correct according to the terms of this Contract, and that payment therefore has not been received."
- e. LAWA reserves the right to require use of specific billing templates supplied by LAWA and to require additional documentation and substantiation regarding any Request for Payment in either case if LAWA considers such additional documentation and substantiation to be in the best interest of LAWA.
- f. A failure to comply with the foregoing, including to submit any documentation with the Request for Payment and via reporting software as determined by LAWA, shall result in remedies and/or sanctions as LAWA, or applicable law, deems appropriate, and a delay in processing the Requests for Payment.
- g. Consultant shall perform thorough Quality Assurance (QA)/Quality Control (QC) of each Request for Payment prior to submitting the same to LAWA.
- h. LAWA shall process the Request for Payment, following LAWA's normal procedure, upon approval of said request by LAWA which shall be paid to Consultant within thirty (30) days of LAWA's receipt and approval of a satisfactory invoice, subject to the following:
  - i. Any errors discovered in the Consultant's invoicing by LAWA shall be brought to the Consultant's attention during the review cycle and the Consultant shall be given a period of time, determined by LAWA in its discretion (of approximately two (2) to three (3) days) to correct any issues or provide adequate level of support documentation in order to keep the Request for Payment in process. Should the correction not be made in the time specified, the charges shall be removed and the invoices short paid. Should the charges be supported after the deadline, they may be



resubmitted in a subsequent Request for Payment for consideration; however, if deemed in error or unallowable a second time, the Consultant waives its right to payment for the affected charges.

- ii. LAWA shall not be required to make payments for Services not yet performed, nor for Services deemed unsatisfactory by LAWA, or not performed in accordance with the Standard of Care or otherwise in compliance with the Contract Documents. The Parties agree that LAWA shall make the final determination as to when Consultant's Services, or any part thereof, have been satisfactorily performed or completed to justify release of any given payment to Consultant under the Contract.
- iii. Consultant shall maintain, in a form subject to audit, and in accordance with generally accepted accounting principles, backup documentation to support all entries in each Request for Payment which documentation shall be made available to LAWA, and to its duly authorized representative(s), upon request by LAWA.

#### **7.4. Prompt Payment to Sub-consultants.**

- a. Consultant agrees to pay each sub-consultant under this Contract, and require the same of its sub-consultants, not later than seven (7) days after receipt of each payment, the respective amounts allowed the Consultant on account of the work performed by the sub-consultants, to the extent of each sub-consultant's interest therein pursuant to the California Business and Professions Code Section 7108.5.
- b. In the event that there is a good faith dispute over all or any portion of the amount due on a payment from the Consultant to a sub-consultant or from a sub-consultant to a sub-consultant, the Consultant or sub-consultant may withhold no more than one hundred fifty percent (150%) of the disputed amount. Consultant shall include this provision in all contracts with sub-consultants.

#### **7.5. Set-off.**

LAWA shall have the right to retain, out of any payment otherwise due to Consultant under this Contract and any Task Order, an amount sufficient to satisfy any amount due and owing to LAWA from Consultant under this Contract and any Task Order, including in connection with indemnification. Prior to withholding any amounts in dispute, LAWA shall use reasonable efforts to provide Consultant with a notice indicating the specific amounts LAWA intends to withhold and the reasons and contractual basis for the withholding.

### **8. Project Records and Audits.**

#### **8.1. Obligation to Keep and Maintain Records.**

- a. Consultant shall create, maintain, and retain full and complete "records", including, but not limited to, books, documents, accounting procedures and practices, and other data, papers, databases, files, and other documentation of information, regardless of type and regardless of whether such items are in written

form, in the form of computer data, or in any other form, relating to Services and the Consultant's performance of its obligations under the Contract Documents and each sub-consultant's performance under any subcontract to which it is a party. Such records shall be maintained until at least four (4) years following the end of the term or if later, following the latest of final payment on, final termination settlement of, or final dispute resolution of, this Contract.

- b. In addition, Consultant shall use an electronic document management system approved or provided by LAWA in its discretion for such project records.

## **8.2. Inspections and Audits.**

- a. LAWA personnel shall have the right to enter Consultant's work locations from time to time with reasonable prior written notice and subject to safety and health protocols.
- b. Consultant shall provide LAWA, the City, the FAA, the Comptroller General of the United States, any other governmental authority with jurisdiction, and any of each of their duly authorized representatives, with access to such records at location(s) in the City during normal business hours (and, upon reasonable request, at times outside normal business hours) and to the extent possible on a 24/7 basis through remote access, for any lawful or contractually permitted purpose including audits, examinations, excerpts and transcriptions.
- c. Consultant shall at all times otherwise cooperate and coordinate with LAWA, the City, the FAA, the Comptroller General of the United States, any other governmental authority with jurisdiction, and any of each of their duly authorized representatives, when such are performing oversight and conducting inspections during the performance of the Services, including by attending meetings, providing personnel to participate in working groups, and responding to requests for information.

## **8.3. Audit Results.**

- a. To the extent that an audit by the City, City's independent auditors, LAWA consultant, or their designees, or any other authority with jurisdiction, discloses excess charges inaccurately or improperly invoiced or allocated to this Contract by the Consultant or its sub-consultants, Consultant agrees to remit the amount of the overpayment to LAWA upon demand.
- b. If such audit discloses an overcharge of two percent (2%) or more of the total amount invoiced to LAWA for any year audited, and such audit is correct, Consultant shall pay the actual cost of such audit, which cost, in the case of audits conducted by City's or LAWA's auditors or City or LAWA using in-house staff, shall be computed on the basis of two (2) times the direct payroll of the audit staff completing the audit and audit report.
- c. Should audit disclose an underpayment to Consultant, LAWA shall promptly remit the amount of the underpayment to the Consultant. The foregoing obligations to

pay in the event of an overcharge do not apply to errors discovered in the processing of Requests for Payment in the ordinary course of business or to adjustments in the Consultant's applicable common rate in Exhibit 1. Consultant shall include, in any and all sub-consultant agreements under this Contract that exceed One Hundred Thousand Dollars (\$100,000.00), a provision setting forth the record retention requirements specified in this paragraph.

**9. Personnel and Subcontracting.**

**9.1. Personnel Generally.**

- a. All Consultant's personnel to be assigned to provide Services pursuant to this Contract shall be authorized to perform Services through the use of a written Task Order.
- b. Consultant shall ensure that all Services shall be performed and, as applicable, supervised by personnel who are professionally and technically qualified to, who are authorized under State and local law to, and who hold all necessary registrations, permits, approvals, and licenses to, perform or supervise the relevant part Services pursuant to this Contract.
- c. Subject to compliance with law, LAWA reserves the right to require Consultant to remove from the work any personnel, including Key Personnel, for any reason given in writing.
- d. Upon such notice, Consultant shall promptly remove and replace, or ensure the removal and replacement, of such Person.

**9.2. Key Personnel.**

- a. Subject to the following, and excepting any periods in which a position is temporarily vacated due to retirement, death, disability, incapacity, or termination of employment, Consultant shall ensure that all Key Personnel are at all relevant times occupying the role and performing the function of their position in each case as required by or set out in Exhibit 1 and any other relevant provisions of this Contract. Consultant shall provide one of each Key Personnel identified as being applicable the scope category (or categories) included in the Consultant's scope of Services under this Contract.
- b. Consultant shall promptly fill any vacant Key Personnel position. Consultant shall not remove and/or replace any of the Key Personnel (including through an appointment to a vacant position) without LAWA's prior approval, provided that Consultant may, as required by Law, terminate, suspend or limit the duties of any Key Personnel individual (and, promptly thereafter, notify LAWA of such action and its proposed replacement).

**9.3. Subcontracting**

- a. Consultant shall direct, coordinate, and control the activities of all subcontractors and sub-consultants with respect to the Services. The subcontracting, including

through arrangements with sub-consultants, of all or any part of the Services by Consultant shall not relieve Consultant from any of the obligations or conditions of this Contract. As between the Parties, Consultant shall be solely responsible for the selection, pricing, scheduling, and performance of all subcontractors and sub-consultants (in each case of every tier), and for the performance, non-performance, acts, defaults, omissions, breaches, and negligence of the same, as fully as if any such performance, non-performance, acts, defaults, omissions, breaches, or negligence were those of Consultant.

- b. Nothing contained in the Contract shall create any contractual relationship between LAWA and any subcontractor or sub-consultant.
- c. The Parties acknowledge and agree that, as of the Contract Effective Date, Consultant has entered into the following subcontracts and sub-consultant agreements with the following subcontractors and sub-consultants, including as such were "Members" (as such term is defined in the RFQ) identified in its SOQ:
  - i. Airport Design Consultants, Inc. (ADCI)
  - ii. AIX Consulting, Inc.
  - iii. Antich Consulting Inc
  - iv. The Boston Consulting Group, Inc.
  - v. Barrios & Associates, LLC (dba Communications LAB)
  - vi. Conaway Geomatics
  - vii. CTI Environmental, Inc.
  - viii. Jaquith Consulting Group, Inc.
  - ix. Red Brick Consulting, Inc.
  - x. WEFAS Architecture, Inc.
  - xi. WSP USA Inc.
- d. Consultant shall not without prior LAWA approval make or permit any assignment, transfer, change, or replacement of any of the foregoing identified subcontractors and sub-consultants, or of any other subcontractors or sub-consultants separately identified by Consultant and approved by LAWA in connection with a Task Order.
- e. Consultant shall solicit bids and proposals from subcontractors and sub-consultants to perform Services under any future Task Order, at a minimum, to the extent such Services must be competitively bid in order to comply with the law.
- f. In accordance with California Public Contract Code Section 6109(a), Consultant shall not perform Services with any subcontractor or sub-consultant who is ineligible to perform work on a public works project pursuant to California Labor Code Section 1777.1 or Section 1777.7. In accordance with California Public Contract Code Section 6109(b), any contract on a public works project entered into

between Consultant and a debarred subcontractor or sub-consultant is void as a matter of law. A debarred subcontractor or sub-consultant may not receive any public money for performing work as a subcontractor or sub-consultant on a public works contract, and any public money that may have been paid to a debarred subcontractor or sub-consultant by Consultant shall be returned to LAWA. Consultant shall be responsible for the payment of wages to workers of a debarred subcontractor or sub-consultant who has been allowed to perform Services. LAWA shall strictly comply with the applicable law and shall act on information related to any debarred subcontractor or sub-consultant in accordance with law.

**9.4. Subcontracting Terms and Records**

- a. Each subcontract and sub-consultant agreement shall incorporate all terms and provisions that this Contract or law require to be expressly incorporated in such subcontract and sub-consultant agreement, or that are otherwise necessary for Consultant to comply with its obligations under this Contract. In addition, no Subcontract shall contain terms that are contrary to or inconsistent with this Contract.
- b. Consultant shall maintain records of all subcontracts and sub-consultant agreements to which Consultant is a party and will, upon LAWA request, provide LAWA with a list describing all subcontracts and sub-consultant agreements and a copy of any such subcontracts and sub-consultant agreements.

**10. General Insurance Provisions.**

**10.1. Primary Insurance Requirements.**

Consultant shall maintain at its sole expense and keep in effect during the term of this Contract, the following types of insurance in amounts specified in the Special Insurance Provisions included in Exhibit 7 and incorporated herein by reference:

**10.1.1. Workers' Compensation and Employer's Liability Insurance.**

Consultant shall maintain Workers' Compensation insurance as required by the State of California including coverage for Employer's Liability with limits per accident, employee, and disease.

**10.1.2. Commercial General Liability Insurance.**

- a. Consultant shall maintain Commercial General Liability (CGL) providing coverage for bodily injury, property damage, and personal and advertising injury through any combination of primary and excess or umbrella liability insurance policies with annual reinstatement of the general aggregate limit at each policy period renewal. The CGL shall include broad contractual liability.
- b. The CGL insurance must be written on an ISO occurrence form CG 00 01 or substitute forms providing equivalent coverage. All excess or umbrella policies shall be follow-form and afford no less coverage than the primary policy. Coverage shall apply for both ongoing and completed operations on a form acceptable to

LAWA. Coverage shall be provided to LAWA for liability and any damage to property and injury or death of persons, unless caused by LAWA'S sole or active negligence or willful misconduct.

- c. For construction contracts, completed operations coverage must be in place for the entire California State Statute of Repose which is currently ten (10) years. The liability insurance requirements as noted in Exhibit 7 can be met through a Contractor Controlled Insurance Program (CCIP), however, LAWA reserves the right to review and approve the program prior to starting work.

#### **10.1.3. Commercial Automobile Insurance.**

Consultant shall maintain Commercial Auto Insurance written on ISO form CA 00 01 (or substitute form providing equivalent liability coverage). Such insurance shall cover liability arising out of any auto (including owned, hired, and non-owned autos) and may be satisfied by a combination of primary and excess and/or umbrella policies. Insurance limits will vary depending on Consultant's access to Air Operations Area "AOA". All excess or umbrella policies shall contain a drop-down clause in the event of exhaustion of primary limits and provide coverage for primary auto liability. Coverage shall include an MCS 90 endorsement for Consultant's hauling or transporting hazardous materials.

#### **10.2. Ancillary Insurance Requirements.**

Consultant shall maintain at its sole expense and keep in effect during the term of this Contract ancillary insurance coverages, if required by LAWA and identified in Exhibit 7, with terms and conditions outlined below:

##### **10.2.1. Professional Liability.**

Consultant shall maintain Professional Liability Insurance providing coverage for the professional services provided under this Contract. The policy must have a retroactive date prior to the effective date of the Contract. Consultant agrees to maintain coverage continuously for a period of no less than three (3) years following project acceptance by LAWA.

##### **10.2.2. Contractor's Pollution Liability.**

Consultant shall maintain Contractor's Pollution Liability Insurance coverage for bodily injury, property damage, personal injury and environmental site restoration including fines and penalties in accordance with applicable EPA or state regulations. Coverage shall extend to losses from the release or escape of pollutants including discharge of pollutants brought to the site, release of pre-existing pollutants at the site whether sudden or gradual over time and mold resulting from Consultant's work. Coverage must also extend to first-party clean-up costs, business interruption, loss of rents, and extra expense and include coverage for completed operations up to ten (10) years following project acceptance by LAWA.

##### **10.2.3. Property Insurance.**

Consultant shall maintain Property Insurance coverage for the building, including contents, tenant improvements, and/or builders' risk on an All Risk/Special Form for all risks of physical loss or damage for all real property or improvements Consultant may be required to insure, including flood and earthquake coverage, for not less than the full replacement cost. Property insurance deductibles are the sole responsibility of the Consultant and must be approved by LAWA.

**10.2.4. Installation Floater.**

Consultant shall maintain an Installation Floater providing coverage for the value of equipment to be installed and shall include LAWA as an insured and loss payee. Coverage for testing, water damage, mechanical breakdown, and electrical injury shall be included.

**10.2.5. Pollution Legal Liability Insurance.**

Consultant shall maintain Pollution Legal Liability Insurance providing coverage for bodily injury, property damage, including loss of use of damaged property or of property that has not been physically injured or destroyed, cleanup costs, and defense, including costs and expenses incurred in the investigation, defense, or settlement of claims. Coverage shall apply to sudden and non-sudden pollution conditions resulting from the escape or release of smoke, vapors, fumes, acids, alkalis, toxic chemicals, liquids, or gases, waste materials, or other irritants, contaminants, or pollutants. The insurance shall cover cleanup, including cleanup of pollutants on and migrating away from the insured location, restoration, business interruption, and extra expense as a result of release of pollutants. Coverage shall apply to non-owned disposal sites and shall meet any requirements of proof of financial responsibility laws for underground storage tanks, if appropriate. Consultant agrees to maintain coverage continuously for a period of no less than three (3) years following project acceptance by LAWA.

**10.2.6. Network Security and Privacy Liability (Cyber liability).**

Consultant shall maintain Network Security and Privacy Liability Insurance (Cyber liability) providing coverage sufficiently broad to respond to the duties and obligations undertaken by Consultant in this agreement and shall include, but not be limited to, claims involving infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, release of private information, alteration of electronic information, extortion, introduction, implantation or spread of malicious software code and network security including unauthorized access to or use of computer systems or business data. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties, and credit monitoring expenses with limits sufficient to respond to these obligations.

**10.2.7. Aircraft and Passenger Liability Insurance.**

Consultant shall maintain Aircraft and Passenger Liability Insurance providing coverage for third party bodily injury and property damage. All excess or umbrella policies shall be



follow-form and afford no less coverage than the primary policy. Limits will vary based on federal requirements, passenger and/or cargo capacity.

**10.2.8. Garage Keeper's Liability Insurance.**

Consultant shall maintain Garage Keeper's Liability Insurance providing coverage that includes liability for loss or damage to vehicles which are the property of others and in the care, custody, or control of Consultant for storage, repair, or safekeeping.

**10.2.9. Hangar Keeper's Liability Insurance.**

Consultant shall maintain Hangar Keeper's Liability Insurance proving coverage that includes liability for loss or damage to aircraft which are the property of others and in the care custody and control of Consultant for storage, repair, or safekeeping.

**10.2.10. Liquor Liability Insurance.**

Consultant shall maintain Liquor Liability Insurance providing coverage that includes liability for claims arising from the sale or serving of alcohol on LAWA's premises. Coverage may be endorsed on the commercial general liability policy or through a stand-alone policy.

**10.2.11. Crime Insurance or Fidelity Bond Insurance.**

Consultant shall maintain Crime Insurance or Fidelity Bond Insurance providing coverage for commercial crime insurance or a fidelity bond naming LAWA as a loss payee. The policy or bond shall cover theft, dishonesty, disappearance, forgery, alteration, and destruction caused by employee of Consultant.

**10.3. General Provisions.**

**10.3.1. Additional Insureds.**

Consultant's insurance, with exception of workers compensation and professional liability, if required, shall name City of Los Angeles, Department of Airports, also known as Los Angeles World Airports (referred to as "LAWA"), and its Board of Airport Commissioners, directors, officers, employees, their successors, and assigns as additional insureds.

**10.3.2. Primary Insurance.**

Consultant's insurance shall be primary and non-contributory with any insurance maintained by LAWA and shall include cross liability or severability of interest, if applicable.

**10.3.3. Notice of Cancellation.**

Consultant's insurance shall be endorsed to provide LAWA with notice thirty (30) days prior to cancellation of any required coverage except for non-payment which may be with ten (10) days notice of cancellation.

**10.3.4. Acceptability of Insurers.**

All required insurance shall be written by companies having an AM Best's rating of A- VII or equivalent, as determined by LAWA.

**10.3.5. Deductibles and Self-Insured Retentions.**

Any deductible or self-insured retention maintained by Consultant for any required coverage must be declared and approved by LAWA. LAWA reserves the right to request financial statements and Consultant agrees to be fully responsible for payment of any such deductibles or self-insured retentions.

**10.3.6. Insurance Compliance.**

Consultant shall deliver to LAWA certificates of insurance on an Acord or equivalent form signed by an authorized representative of the insurers prior to the execution of this Contract, prior to commencing any work or service, and at least ten (10) days prior to the renewal or replacement of any of the required insurance, or upon reasonable request by LAWA. Certificates of insurance must include all required endorsements, including but not limited to additional insured, primary and non-contributory, notice of cancellation, and waiver of subrogation, as applicable. Consultant will not receive a notice to proceed until LAWA has approved insurance. LAWA reserves the right to request copies of required insurance policies, as needed.

Certificate holder shall read:

City of Los Angeles, Department of Airports,  
also known as Los Angeles World Airports  
P. O. Box 92216  
Los Angeles, CA 90009  
ATTN: Risk Management Department

Should Consultant fail to obtain and maintain the required insurance, LAWA reserves the right, upon ten (10) days prior written notice to Consultant of its intention to do so, to obtain and maintain such insurance on behalf of Consultant. Consultant shall be responsible for all costs incurred with respect to such insurance obtained by LAWA, plus administrative overhead.

**10.3.7. Maintenance of Insurance.**

Consultant shall maintain all required insurance throughout the entire duration of this Contract without any lapse in coverage or reduction in required limits. LAWA reserves the right to reevaluate and adjust the insurance types and coverage limits required herein annually.

**10.3.8. Waiver.**

Consultant agrees to waive all rights of recovery against LAWA, and cause its Workers' Compensation, Commercial General Liability, Automobile Liability, and Umbrella/Excess insurance policies to be endorsed to waive subrogation against LAWA. Consultant is solely responsible for insuring, repairing, or replacing any of its personal property and tools and

equipment, whether owned, non-owned, or hired. Consultant waives all right of recovery or subrogation against LAWA regardless of cause of damage.

**10.3.9. Self-Insurance.**

LAWA recognizes that some insurance requirements contained in this Contract may be fulfilled by self-insurance on the part of the Consultant. Self-insurance shall not in any way limit liabilities assumed by Consultant under this Contract including but not limited to naming LAWA as an additional insured and waiving rights of recovery. Any self-insurance shall be approved in writing by LAWA upon satisfactory evidence of financial capacity. Consultant obligation hereunder may be satisfied in whole or in part by adequately funded self-insurance programs or self-insured retentions.

**10.3.10. Sub-consultant Insurance.**

Consultant shall require insurance of its subcontractors/sub-consultants for the types and coverage limits appropriate for the exposure in consultation with LAWA, at the time of Task Order. In no event shall the insurance required of the Consultant be reduced or altered by the coverage maintained by subcontractors/sub-consultants.

**10.3.11. Modification.**

- a. At LAWA's sole discretion, the Insurance Requirements may be further defined and/or revised via each Task Order issued to Consultant, if any.
- b. Furthermore, LAWA and Consultant agree that the insurance policy limits specified in the Administrative Requirements shall be reviewed by LAWA for adequacy annually, and/or before LAWA issues a Task Order(s), if any, to Consultant, throughout the term of this Contract, who may thereafter require Consultant to adjust the amount(s) of insurance coverage(s) to whatever amount(s) LAWA deems to be adequate.

**11. LAWA and City Held Harmless.**

- a. To the fullest extent permitted by law, Consultant shall defend, indemnify and hold harmless LAWA, the City and any and all of LAWA's and the City's Boards, officers, agents, employees, assigns and successors in interest from and against any and all suits, claims, causes of action, liability, losses, damages, demands or expenses (including, but not limited to, attorney's fees and costs of litigation), claimed by anyone (including Consultant and/or Consultant's agents or employees) by reason of injury to, or death of, any person(s) (including Consultant and/or Consultant's agents or employees), or for damage to, or destruction of, any property (including property of Consultant and/or Consultant's agents or employees) or for any and all other losses, founded upon or alleged to arise out of, pertain to, or relate to the Consultant's and/or sub-consultant's performance or non-performance of the Contract, whether or not contributed to by any act or omission of LAWA, the City,

or of any of LAWA's or the City's Boards, officers, agents or employees; provided, however, that where such suits, claims, causes of action, liability, losses, damages, demands or expenses arise from or relate to Consultant's performance of a "Construction Contract" as defined by California Civil Code Section 2783, this paragraph shall not be construed to require Consultant to indemnify or hold LAWA or the City harmless to the extent such suits, causes of action, claims, losses, demands and expenses are caused by, as applicable, the LAWA's or the City's sole negligence, willful misconduct or active negligence; provided further that where such suits, claims, causes of action, liability, losses, damages, demands or expenses arise from Consultant's performance of a "Construction Contract" as defined by California Civil Code Section 2783, Consultant's indemnity obligations shall be limited to allegations, suits, claims, causes of action, liability, losses, damages, demands or expenses arising out of, pertaining to, or relating to the Consultant's negligence, recklessness or willful misconduct in the performance of the Contract.

- b. For purposes of clarification, not of limitation, of the foregoing, in the case of any hazardous substance spill, leak, discharge or contamination by Consultant or its employees, servants, agents, contractors or sub-consultants which affects property of the City or LAWA or its tenants' property, Consultant agrees to make or cause to be made any necessary corrective actions to clean up and remove any spill, leakage or contamination to the satisfaction of LAWA. If Consultant fails to repair, cleanup, properly dispose of or take any other corrective actions as required herein, the City may (but shall not be required) to take all steps it deems necessary to properly repair, clean up, or otherwise correct the conditions resulting from the spill, leak or contamination. Any such repair, clean-up or corrective actions taken by the City shall be at Consultant's sole cost and expense and Consultant shall indemnify and pay for and/or reimburse the City for any and all costs (including any administrative costs) the City incurs as a result of any repair, clean-up or corrective action it takes.
- c. In addition, and consistent with the requirements of Section 13 below, Consultant agrees to protect, defend, indemnify, keep and hold harmless LAWA and the City, including its Boards, Departments and LAWA and the City's officers, agents, servants and employees, from and against any and all claims, damages, liabilities, losses, and expenses arising out of any threatened, alleged, or actual claim that the end product provided to LAWA by Consultant violates any patent, copyright, trade secret, proprietary right, intellectual property right, moral right, privacy, or similar right, or any other rights of any third party anywhere in the world. Consultant agrees to, and shall, pay all damages, settlements, expenses and costs, including costs of investigation, court costs and attorney's fees, and all other costs and damages sustained or incurred by LAWA or the City arising out of, or relating to, the matters set forth above in this paragraph of the foregoing "Hold Harmless" agreement.
- d. In Consultant's defense of LAWA and the City under this Section, negotiation, compromise, and settlement of any action, LAWA and the City shall retain

discretion in and control of the litigation, negotiation, compromise, settlement, and appeals therefrom, as required by the Los Angeles City Charter, particularly Article II, Sections 271, 272 and 273 thereof.

#### **11.2. Survival.**

The following provisions of this Contract shall survive the expiration or earlier termination of this Contract;

- a. Consultant obligations regarding retention of project records, including as contained in Section 8;
- b. Consultant obligations regarding insurance in Section 10;
- c. Section 11 regarding indemnification and holding LAWA and City harmless;
- d. Section 13 regarding intellectual property;
- e. Section 27 regarding default and termination;
- f. Section 29 regarding Consultant representations and warranties;
- g. Section 30 regarding limitations on liability;
- h. Sections 32 and 38 regarding construction, governing law, and disputes; and
- i. any Consultant liability or obligations to LAWA arising from a Default as may be stated in this Contract.

#### **12. Hazardous Materials and Other Regulated Substances.**

Should any hazardous substance spill, leak, discharge or contamination that affects property of the City or its tenants' property not be caused by Consultant or its employees, servants, agents, contractors or sub-consultants, only then shall Consultant not be held responsible for the presence or remediation of asbestos, asbestos-related materials, or any other hazardous substance, in any form whatsoever, as such materials and substances are defined by the Environmental Protection Agency or any other public authority, found on any property or structure that is the subject of Services performed by Consultant under this Contract.

#### **13. Intellectual Property Ownership and Rights.**

##### **13.1. Ownership.**

- a. All Work Product (as hereinafter defined) originated and prepared by Consultant or its sub-consultant of any tier under this Contract shall be and remain the property of LAWA for its use in any manner it deems appropriate; provided, however, that any use unintended under this Contract, or modification or

alteration of the Work Product without the direct involvement of the Consultant shall be without liability to Consultant.

- b. "Work Product" are all works, tangible or not, created by Consultant and/or its sub-consultant(s) for LAWA as part of the Services including, without limitation, documents, deliverables, material, data, reports, analysis, studies, surveys, modeling files, manuals, specifications, artwork, drawings, sketches, computer programs and databases, schematics, photographs, video and audiovisual recordings, sound recordings, marks, logos, graphic designs, notes, websites, domain names, inventions, processes, formulas matters and combinations thereof, and all forms of intellectual property therein, but excluding notices and correspondence to the extent such do not themselves constitute or include the foregoing.
- c. To the extent applicable under the U.S. Copyright Act or otherwise, all Work Product created by Consultant under this Contract are work-made-for-hire created for the sole benefit and ownership of LAWA in which Consultant transfers any ownership rights and claims to LAWA upon creation. Consultant hereby assigns, and agrees to assign to LAWA, all goodwill, copyrights and trademarks in all Work Product originated and prepared by Consultant and/or its sub-consultant(s) pursuant to the Contract. Consultant further agrees to execute any documents necessary for LAWA to perfect, memorialize, or record LAWA's ownership of rights provided herein. This paragraph shall survive expiration or termination of this Contract.

**13.2. Obligations on Sub-consultant.**

Any sub-contract entered into by Consultant relating to this Contract, to the extent allowed hereunder, shall include a like provision (on LAWA's ownership in Work Product) for work to be performed under this Contract to Contractually bind or otherwise oblige its sub-consultants performing work under this Contract such that LAWA's ownership rights of all Work Product are preserved and protected as intended herein. Failure of Consultant to comply with this requirement or to obtain the compliance of its sub-consultants with such obligations shall subject Consultant to all remedies allowed under law and termination of this Contract.

**13.3. Use of Work Product by Third Parties.**

Consultant shall not make available, provide or disclose any Work Product to any third party without prior written consent of LAWA.

**13.4. No Transfer of Pre-Existing Intellectual Property.**

- a. Nothing herein may be construed to transfer to LAWA any ownership, interest or right in any of the Consultant's intellectual property, trade secrets or know-how

that is pre-existing before commencement of this Contract, or that is derived independent of Consultant's performance of this Contract.

- b. Notwithstanding the foregoing, unless expressly stated otherwise, for all third-party and Consultant's intellectual property (if any) that is pre-existing before commencement of this Contract, including software, required to operate or use any Work Product delivered by Consultant, Consultant hereby grants and shall cause others to grant LAWA (including its agents and consultants) a royalty-paid, perpetual, irrevocable license to use such pre-existing intellectual property internally by LAWA (including its agents and consultants).

**13.5. Non-Infringement Warranty.**

Consultant hereby represents and warrants that performance of all obligations under this Contract does not infringe in any way, directly or contributory, upon any third party's intellectual property rights, including, without limitation, patents, copyrights, trademarks, trade secrets, right of publicity, and proprietary information. This Section shall survive expiration or termination of this Contract.

**13.6. Indemnification of Third-Party Intellectual Property Infringement Claims.**

- a. Consultant shall defend at its sole expense and hold harmless LAWA, its commissioners, officers, directors, agents, employees, or affiliates ("LAWA Defendants") in any infringement claim, demand, proceeding, suit or action ("Action" hereinafter), for any infringement or violation, actual or alleged, direct or contributory, intentional or otherwise, of any intellectual property rights, including patents, copyrights, trade secrets, trademarks, service marks, ideas, concepts, themes, methods, algorithms and other proprietary information or rights (collectively "Intellectual Property Rights" hereinafter), (1) on or in any design, medium, matter, plant, article, process, method, application, equipment, device, instrumentation, software, hardware, or firmware used by the Consultant or sub-consultants in performing the work under this Contract; or (2) as a result of LAWA's actual or intended use of any Work Product furnished by Consultant and/or sub-consultants under the Contract.
- b. Consultant also shall indemnify LAWA against any loss, cost, expense, liability, and damages awarded against LAWA or settlement as a consequence of such Action. Under no circumstances is Consultant liable under this sub-section to defend and hold LAWA harmless, where LAWA licenses or sublicenses for profit any of the intellectual property rights in the Work Product to a third-party whose use of the intellectual property gives rise to the alleged infringement and whose use is not in any way part of the intended use for the benefit of LAWA under this Contract.
- c. In Consultant's defense of LAWA Defendants, negotiation, compromise, and settlement of any such infringement Action, LAWA shall retain discretion in and control of the litigation, negotiation, compromise, settlement, and appeals



therefrom, as required by the Los Angeles City Charter, particularly Article II, Sections 271, 272 and 273 thereof.

- d. Where any Work Product furnished by Consultant is in a form of software or firmware ("Vehicle"), and if any part of such Vehicle (X) becomes the subject of an Action, (Y) is adjudicated as infringing a third party's Intellectual Property right, or (Z) has its use enjoined or license terminated; Consultant shall, with LAWA's consent, do one of the following immediately. Consultant shall at its expense either:
  - i. Procure for LAWA the right to continue using said part of the Vehicle; or
  - ii. Replace the Vehicle with a functionally equivalent, non-infringing product.
- e. Exercise of any of the above-mentioned options shall not cause undue business interruption to LAWA or diminish the intended benefits and use of the Work Product by LAWA under the specifications herein.
- f. Rights and remedies available to LAWA hereinabove shall survive the expiration or other termination of this Contract. Further, the rights and remedies are cumulative of those provided for elsewhere in this Contract and those allowed under the laws of the United States, the State of California, and the City of Los Angeles. This paragraph shall survive the expiration or other termination of this Contract.

**13.7. Consultant's Trade Secrets.**

- a. Trade Secrets, as used in this Contract, are defined in California Government Code Section 6254.7 and California Evidence Code Section 1061(a)(1) and may include, but are not limited to, any formula, plan, pattern, process, tool, mechanism, compound, procedure, production data, or compilation of information which is not patented, which is known only to certain individuals within a commercial concern who are using it to fabricate, produce, or compound an article of trade or a service having commercial value and which gives its user an opportunity to obtain a business advantage over competitors who do not know or use it. No Work Product created and delivered to LAWA under this Contract may constitute Trade Secrets of Consultant.
- b. Consultant hereby stipulates that LAWA is not nor expected to be in possession of any of Consultant's Trade Secrets. In the unlikely event that Consultant reveals any of its Trade Secrets (that is so marked conspicuously on every page) to LAWA to further the intent and purpose of this Contract and so notifies LAWA in writing that it has revealed its Trade Secrets to LAWA, then LAWA agrees to notify Consultant of any request made pursuant to the California Public Records Act, Cal. Gov. Code, § 6250 et seq., ("CPRA") that includes Consultant's Trade Secrets. LAWA may disclose any of Consultant's Trade Secrets if Consultant does not object in writing

to LAWA after ten (10) calendar days from the notice mailing date by LAWA to Consultant of the CPRA request.

**14. Responsibility for Fault.**

- a. All costs incurred due to the fault of the Consultant in carrying out the Services pursuant to the Contract Documents, including but not limited to correcting Work Product or Requests for Payment, shall be borne by Consultant without any right to claim additional compensation.
- b. The Consultant shall, without additional compensation, correct or revise any deficiencies or errors or omissions caused by the Consultant in its Services and Work Product, including but not limited to Consultant's analysis and reports.
- c. The Consultant also agrees that if any error or omission or deficiency is found in its performance of Services and/or Work Product, LAWA shall not pay for (and may be reimbursed for) that portion of the Services and/or Work Product containing material error(s), omission(s), and/or deficiency(ies) and the Consultant shall expeditiously make the necessary correction, at no cost to LAWA, except when such error was directly caused by LAWA.
- d. The Consultant also agrees that if Consultant misses a deadline identified in a Task Order(s), LAWA may not pay for that portion of the Work Product that is delivered after that deadline identified in a Task Order(s), except when such untimely performance was solely caused by LAWA.

**15. Independent Contractor.**

In furnishing the Services provided for herein, Consultant is acting as an independent contractor, is to furnish such Services in its own manner and method, and is in no respect to be considered an officer, employee, or agent of LAWA.

**16. Civil Rights - General**

**16.1. Title VI Assurances - 49 CFR § 21.7(a)(1); 49 CFR Part 21 Appendix C (b)**

- a. In all its activities within the scope of its airport program, the Consultant agrees to comply with pertinent statutes, Executive Orders, and such rules as identified in Title VI List of Pertinent Nondiscrimination Acts and Authorities to ensure that no person shall, on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability be excluded from participating in any activity conducted with or benefiting from Federal assistance.

This provision is in addition to that required by Title VI of the Civil Rights Act of 1964.

- b. The above provision binds the Consultant and its sub-consultants from the bid solicitation period through the completion of the Services under the Contract. If

the Consultant transfers its obligation to another, the transferee is obligated in the same manner as the Consultant.

**16.2. Title VI Assurances – 49 USC § 47123, FAA Order 1400.11, and U.S. Department of Transportation Order DOT 1050.2, Standard Title VI Assurances and Nondiscrimination Provisions, Effective April 24, 2013**

Consultant further agrees to comply with all applicable US DOT Standard Title VI/Non-Discrimination, set forth in Exhibit 6, attached hereto and made a material term of this Contract, as such requirements may be amended or interpreted by the FAA or the United States Department of Transportation from time to time; specifically, the following clauses as provided in Exhibit 6:

- a. Title VI List of Pertinent Nondiscrimination Acts and Authorities
- b. Compliance with Nondiscrimination Requirements

**16.3. Audit of Subcontracts**

LAWA may conduct a review of the Consultant's compliance with this Section 16. Consultant must cooperate with LAWLA throughout the review process by supplying all requested information and documentation to LAWLA, making Consultant staff and officials available for meetings as requested, and correcting any areas of non-compliance as determined by LAWLA.

**16.4. Inclusion of Terms**

Consultant agrees that it shall insert the provisions found in Sections 16.1 and 16.2, inclusive of Exhibit 6 in whole, in any solicitation, subcontract, sublease, assignment, license, transfer, or permit, or other instrument, by which said Consultant grants a right or privilege to any person, firm, or corporation under this Contract.

**17. City Nondiscrimination and Affirmative Action Program.**

- a. During the term of this Contract, Consultant agrees and obligates itself in the performance of this Contract not to discriminate against any employee or applicant for employment because of the employee's or applicant's race, religion, national origin, ancestry, sex, sexual orientation, age, physical handicap, marital status, domestic partner status, or medical condition. Consultant shall take affirmative action to ensure that applicants for employment are treated, during the term of this Contract, without regard to the aforementioned factors and Consultant shall comply with the affirmative action requirements of Los Angeles Administrative Code Sections 10.8, et seq., or any successor ordinances or laws pertaining to discrimination.
- b. During the performance of this Contract, Consultant agrees to comply with Section 10.8.3 of the Los Angeles Administrative Code ("Equal Employment Practices"), including any future amendments thereto, which is incorporated herein by this reference. By way of specification, but not limitation, pursuant to Sections 10.8.3.E and 10.8.3.F of said Administrative Code, the failure of Consultant to comply with

the Equal Employment Practices provisions of this Contract may be deemed to be a material breach of this Contract. No such finding shall be made, nor penalties assessed, except upon a full and fair hearing after notice and an opportunity to be heard has been provided to Consultant. Upon a finding duly made that Consultant has failed to comply with said Equal Employment Practices provisions of this Contract, this Contract may be forthwith terminated, cancelled or suspended.

- c. During the performance of this Contract, Consultant agrees to comply with Section 10.8.4 of the Los Angeles Administrative Code ("Affirmative Action Program"), including any future amendments thereto, which is incorporated herein by this reference. By way of specification, but not limitation, pursuant to Sections 10.8.4.E and 10.8.4.F of said Administrative Code, the failure of Consultant to comply with the Affirmative Action Program provisions of this Contract may be deemed to be a material breach of this Contract. No such finding shall be made, nor penalties assessed, except upon a full and fair hearing after notice and an opportunity to be heard has been provided to Consultant. Upon a finding duly made that Consultant has failed to comply with the Affirmative Action Program provisions of this Contract, this Contract may be forthwith terminated, cancelled or suspended.
- d. All subcontracts awarded by Consultant pursuant to this Contract shall contain provisions similar to the foregoing and Consultant shall require each of its sub-consultants to complete a like certification and to submit to it an Affirmative Action Plan acceptable to LAWA.
- e. Consultant also agrees to comply with the provisions of Article 3 of Chapter 1, Part 7, Division 2 of the Labor Code of the State of California, and with all other applicable statutes, ordinances, and regulations relative to employment, wages, and hours of labor.

**18. First Source Hiring Program for Airport Employers (LAX Only).**

Consultant shall comply with the applicable provisions of the First Source Hiring Program adopted by the Board. The rules, regulations, requirements, and penalties of the First Source Hiring Program are made a material term of this Contract. Consultant shall be an "Airport Employer" under the First Source Hiring Program.

**19. Inclusivity Terms.**

**19.1. General Inclusivity Terms.**

- a. Consultant shall comply with the Inclusivity Commitments made in its SOQ and incorporated in the SOQ Extracts included in the Contract with respect to Small Business Enterprise (SBE), Local Business Enterprise (LBE), Local Small Business Enterprise (LSBE), and/or Disabled Veteran Business Enterprise (DVBE) (together the "Certified Firms").
- b. The strategies and commitments set forth in Consultant's SOQ Extracts, including any commitments it makes to exceed the Certified Firm participation requirements, and, where applicable, the workforce development commitments,

shall become enumerated requirements in the Contract and are referred to herein as the “Inclusivity Commitments.”

**19.2. Team Composition.**

Throughout the term of the Contract, Consultant shall identify an individual from among its personnel who will represent the Consultant as the inclusivity liaison to LAWA (the Diversity and Inclusivity Lead). The Diversity and Inclusivity Lead shall have programmatic responsibility for all the Consultant’s inclusivity efforts, including compliance and reporting, and shall be engaged throughout the term of the Contract.

**19.3. Certified Firm Participation Requirements.**

Throughout the term of the Contract, Consultant shall achieve the mandatory minimum Certified Firm participation percentages set by LAWA and any excess committed to by the Consultant. Consultant shall confirm and submit BE certification documentation for all Members. Participation shall be subject to ongoing monitoring and reviews by LAWA to verify Consultant’s compliance with the Certified Firm Participation requirements and the approved Inclusivity and Workforce Development Plan and commitments submitted with the RFQ response. Such monitoring may include, but shall not be limited to, periodic inclusivity performance assessments and reviews by LAWA of relevant agreements, documents and data.

**19.4. Failure to Meet Requirements.**

- a. Consultant may be assessed a penalty of up to 10% of the amount of the Certified Firm Subcontract(s) involved for failure to meet any of the Inclusivity Commitments.
- b. Consultant must receive written approval from LAWA for any reduction, increase, or other change to any Certified Firm subcontract amount. If a Certified Firm subconsultant’s scope of work is reduced or eliminated as a result of a Change Order issued by LAWA, the resulting change in the Certified Firm participation will not be subject to a penalty.

**19.5. Inclusivity & Workforce Development Plan Performance and Reporting.**

- a. Consultant shall implement an Inclusivity and Workforce Development Plan that sets forth in detail Consultant’s approach, timeline, and key milestones for achieving requirements and Inclusivity Commitments. Consultant shall update and submit the Inclusivity and Workforce Development Plan to LAWA annually to report its achievements and address any performance shortfalls (remediation), changes to scope or approach. As well as define other commitments to support the success of Certified Firms, such as risk management, administrative back office support, strategies to ensure prompt payment, and build Certified Firm capacity.
- b. Consultant shall provide LAWA with the information required to monitor progress towards Certified Firm participation requirements, implementation of the Mentor Protégé Program and Internship Program. Consultant shall comply with periodic

performance assessments, and/or reviews of contract/subcontract documents, as needed.

- c. LAWA shall conduct an annual review of the Consultant's annual and Workforce Development Inclusivity Plan to determine compliance and request a remediation plan if necessary.
- d. Consultant shall report all sub-consultant payments using the system designated by LAWA and augmented by monthly status reports. Consultant shall require all sub-consultants at all tiers to submit monthly payment information and comply with inclusivity reporting requests.
- e. Consultant shall use LAWA's LCPTTracker system to submit certified payroll and workforce reporting, and include as part of its monitoring, and reporting, the status of Disadvantaged Workers and Veteran participation.

**19.6. Mentor Protégé Program.**

- a. Consultant shall develop and manage a program to increase the competitive capacity of Certified Firms and firms owned by underrepresented populations in all categories of work. The Mentor-Protégé Program shall make an effort to include at least one firm whose revenues exceeded the SBA small business size standards within the last 5 years.
- b. The Mentor-Protégé Program shall define cohort size and frequency; establish Mentor/Mentee participation agreement that defines roles and responsibilities, objectives and metrics; and provide development of technical skills and professional development as may be required by Mentees.
- c. Consultant shall provide LAWA with copies of the Mentor/Mentee agreements, upon request.
- d. Consultant shall invite LAWA to participate in Mentee outreach and/or recognition events.
- e. Consultant shall coordinate with the LAWA Economic Impact Team.

**19.7. Internship Program.**

- a. The Internship Program shall include the following elements: (i) outreach strategy and schedule; (ii) details how interns will be exposed to and engaged in all elements for the scope of work; (iii) number of interns that will be hired during the course of the contract term; (iv) hiring and placement process; (v) intern evaluation process; (vi) intern retention and upward mobility strategy; and (vii) collaboration with local community colleges, universities and community-based

organizations to identify internship candidates and services to eliminate barriers to participation by disadvantaged youth.

- b. Participating interns shall reside within the boundaries of the Airport Impact Area cities or the City of Los Angeles;
- c. Consultant shall participate in LAWA's Aviation Career Day activities and Aviation Careers Education (ACE) Academy Program in coordination with LAWA Community Relations Division; and engage with students attending K-12 Title 1 schools to increase awareness of STEM careers in design and construction. K-12 Title 1 schools are to be located within the Airport Impact Area cities or City of Los Angeles.
- d. Consultant shall coordinate Internship Program activities with the LAWA Economic Impact Team;
- e. Consultant shall use the LAWA Internship Program Placement and Reporting System to post internship opportunities; track employment and wages earned; and highlight success stories; and
- f. Consultant shall participate in scholarship programs benefiting K-12 students attending Title 1 schools and/or Internship Program. Scholarship recipients are to reside in the Airport Impact Area cities or the City of Los Angeles.

**19.8. Reporting.**

Consultant shall provide diversity, equity and inclusion reporting through B2Gnow, or in any other format requested by LAWA, to capture the rich diversity represented by the businesses performing work on this MATOC, specifically firms certified as DBE, MBE, WBE and/or LGBTQ+, in addition to SBE, LBE, LSBE and DVBE.

**20. Living Wage.**

**20.1. Living Wage Ordinance.**

Consultant expressly agrees, as a part of its obligations under this Contract, to comply with the terms of the Living Wage Ordinance as set forth in Los Angeles Administrative Code Section 10.37, et seq., including any future amendments thereto.

**20.2. General Provisions: Living Wage Policy.**

- a. This Contract is subject to the Living Wage Ordinance ("LWO"), Section 10.37, et seq., of the Los Angeles Administrative Code, which is incorporated herein by reference. The LWO requires that, unless specific exemptions apply, any employees of service contractors who render services that involve an expenditure in excess of twenty-five thousand dollars (\$25,000) and a contract term of at least three (3) months are covered by the LWO if any of the following applies: (1) at least some of the services are rendered by employees whose work site is on property owned by the City, (2) the services could feasibly be performed by employees of the City if the awarding authority had the requisite financial and staffing resources,



- or (3) the designated administrative agency of the City has determined in writing that coverage would further the proprietary interests of the City.
- b. Employees covered by the LWO are required to be paid not less than a minimum initial wage rate, as adjusted each year.
- c. The LWO also requires that employees be provided with at least twelve (12) compensated days off per year for sick leave, vacation, or personal necessity at the employee's request, and at least ten (10) additional days per year of uncompensated time pursuant to Section 10.37.2(b) of the LWO.
- d. The LWO requires employers to inform employees making less than twelve dollars (\$12) per hour of their possible right to the federal Earned Income Tax Credit ("EITC") and to make available the forms required to secure advance EITC payments from the employer pursuant to Section 10.37.4 of the LWO.
- e. Consultant shall permit access to work sites for authorized City representatives to review the operation, payroll, and related documents, and to provide certified copies of the relevant records upon request by the City. Whether or not subject to the LWO, Consultant shall not retaliate against any employee claiming non-compliance with the provisions of the LWO, and, in addition, pursuant to Section 10.37.6(c) of the LWO, Consultant agrees to comply with federal law prohibiting retaliation for union organizing.

**20.3. Living Wage Coverage Determination.**

An initial determination has been made that this is a service contract under the LWO and that it is not exempt from coverage by the LWO. Determinations as to whether this Contract is a service contract covered by the LWO, or whether an employer or employee are exempt from coverage under the LWO are not final, but are subject to review and revision as additional facts are examined and/or other interpretations of the law are considered. In some circumstances, applications for exemption must be reviewed periodically. The City shall notify Consultant in writing about any redetermination by the City of coverage or exemption status. To the extent Consultant claims non-coverage or exemption from the provisions of the LWO, the burden shall be on Consultant to prove such non-coverage or exemption.

**20.4. Compliance; Termination Provisions And Other Remedies: Living Wage Policy.**

- a. If Consultant is not initially exempt from the LWO, Consultant shall comply with all of the provisions of the LWO, including payment to employees at the minimum wage rates, effective on the Contract Effective Date, and shall execute the Declaration of Compliance Form attached to this Contract, contemporaneously with the execution of this Contract.
- b. If Consultant is initially exempt from the LWO, but later no longer qualifies for any exemption, Consultant shall, at such time as Consultant is no longer exempt,

comply with the provisions of the LWO and execute the then currently used Declaration of Compliance Form, or such form as the LWO requires.

- c. Under the provisions of Section 10.37.6(c) of the Los Angeles Administrative Code, violation of the LWO shall constitute a material breach of this Contract and the City shall be entitled to terminate this Contract and otherwise pursue legal remedies that may be available, including those set forth in the LWO, if the City determines that Consultant violated the provisions of the LWO. The procedures and time periods provided in the LWO are in lieu of the procedures and time periods provided elsewhere in this Contract. Nothing in this Contract shall be construed to extend the time periods or limit the remedies provided in the LWO.

**20.5. Subcontractor/Sub-consultant Compliance.**

Consultant agrees to include in every subcontract involving this Contract entered into between Consultant and any subcontractor/sub-consultant, a provision pursuant to which such subcontractor/sub-consultant:

- a. agrees to comply with the LWO and the Worker Retention Ordinance ("WRO") with respect to this Contract;
- b. agrees not to retaliate against any employee lawfully asserting noncompliance on the part of the subcontractor/sub-consultant with the provisions of either the LWO or the WRO; and
- c. agrees and acknowledges that City, as the intended third-party beneficiary of this provision may:
  - i. enforce the LWO and the WRO directly against the subcontractor/sub-consultant with respect to this Contract, and
  - ii. invoke, directly against the subcontractor/sub-consultant with respect to this Contract, all the rights and remedies available to the City under Section 10.37.5 of the LWO and Section 10.36.3 of the WRO, as same may be amended from time to time.

**21. Worker Retention Requirements.**

**21.1. Worker Retention Ordinance.**

- a. This Contract may be subject to the WRO (Section 10.36, et seq, of the Los Angeles Administrative Code), which is incorporated herein by this reference.
- b. If applicable, Consultant must also comply with the WRO which requires that, unless specific exemptions apply, all employers under contracts that are primarily for the furnishing of services to or for the City and that involve an expenditure or receipt in excess of twenty-five thousand dollars (\$25,000) and a contract term of at least three (3) months, will provide retention by a successor contractor for a ninety-day (90-day) transition period of the employees who have been employed

for the preceding twelve (12) months or more by the terminated contractor or subcontractor/sub-consultant, if any, as provided for in the WRO.

- c. Under the provisions of Section 10.36.3(c) of the Los Angeles Administrative Code, the City has the authority, under appropriate circumstances, to terminate this Contract and otherwise pursue legal remedies that may be available if the City determines that the subject consultant violated the provisions of the WRO.

## **22. Compliance With Los Angeles City Charter Section 470(c)(12) and 609(E).**

### **22.1. General Requirements.**

The Consultant, other underwriting firm members of the underwriting syndicate, subcontractors/sub-consultants, and their principals are obligated to fully comply with City of Los Angeles Charter Sections 470(c)(12), 609(e) and related ordinances, regarding limitations on campaign contributions and fundraising to certain elected City officials or candidates for elected City office. Gifts to elected officials and certain City officials are also limited. Additionally, Consultant and other underwriting firm members of the underwriting syndicate are required to provide and update certain information to the City as specified by law. Any Consultant and other underwriting firm members of the underwriting syndicate subject to Charter Section 470(c)(12) and 609(e), shall include the following notice in any contract with a subcontractor/sub-consultant expected to receive at least one hundred thousand dollars (\$100,000) for Services under this Contract.

### **22.2. Notice Regarding City of Los Angeles Campaign Contribution and Fundraising Restrictions.**

- a. As provided in Charter Sections 470(c)(12), 609(e) and related ordinances, you are subcontractor/sub-consultant or underwriting firm on City of Los Angeles Contract/Resolution #\_\_\_\_\_. Pursuant to City Charter Section 470(c)(12) and 609(e), underwriting firm, subcontractor/sub-consultant, and principals are prohibited from making campaign contributions and fundraising for certain elected City officials or candidates for elected City office for twelve (12) months after the City contract is signed. Additionally, gifts are limited to elected officials and certain City officials. Subcontractor/sub-consultant is required to provide to Consultant names and addresses of the subcontractor's/sub-consultant's principals and contact information and shall update that information if it changes during the twelve (12) month time period. Subcontractor's/sub-consultant's information included must be provided to Consultant within ten (10) business days. Failure to comply may result in termination of Contract or any other available legal remedies including fines. Information about the restrictions may be found at the City Ethics Commission's website at <http://ethics.laCity.org>/or by calling 213/978-1960.
- b. Consultant, underwriting firms, subcontractors/sub-consultants, and their principals shall comply with these requirements and limitations. Violation of this

provision shall entitle LAWA to terminate this Contract and pursue any and all legal remedies that may be available.

**23. Assignment of Anti-Trust Claims.**

Pursuant to California Government Code Sections 4550 et seq. regarding Anti-Trust Claims, it is the policy of the City to inform each Bidder/Proposer that in submitting a bid/proposal to LAWA the proposer offers and agrees to assign LAWA all rights, title and interest in and to all causes of action it may have under the Clayton Act or Cartwright Act, arising from purchases of goods, services or materials. This assignment is made and becomes effective at the time LAWA tenders final payment to the Consultant.

**24. Equal Benefits Ordinance (EBO).**

- a. Unless otherwise exempt in accordance with the provisions of the Equal Benefits ("EBO") Ordinance, this Contract is subject to the applicable provisions of the EBO Section 10.8.2.1 of the Los Angeles Administrative Code, as amended from time to time.
- b. During the term of this Contract, Consultant certifies and represents that the Consultant shall comply with the EBO. Furthermore, Consultant agrees to post the following statement in conspicuous places at its place of business available to employees and applicants for employment:
  - i. "During the term of a Contract with the City of Los Angeles, the Consultant shall provide equal benefits to its employees with spouses and its employees with domestic partners. Additional information about the City of Los Angeles' Equal Benefits Ordinance may be obtained from the Department of Public Works, Bureau of Contract Administration, Office of Contract Compliance at (213) 847-6480."

**25. Child Support Orders.**

- a. This Contract is subject to Section 10.10, Article I, Chapter 1, Division 10 of the Los Angeles Administrative Code, related to Child Support Assignment Orders, which is incorporated herein by this reference. Pursuant to this Section, Consultant (and any subcontractor/sub-consultant of Consultant providing services to the City under this Contract) will:
  - i. fully comply with all State and federal employment reporting requirements for Consultant's, or Consultant's subcontractor's/sub-consultant's, employees applicable to Child Support Assignments Orders;
  - ii. certify that the principal owner(s) of Consultant and applicable subcontractors/sub-consultants are in compliance with any Wage and Earnings Assignment Orders and Notices of Assignment applicable to them personally;

- iii. fully comply with all lawfully served Wage and Earnings Assignment Orders and Notices of Assignment in accordance with California Family Code Section 5230, et seq.; and
- iv. maintain such compliance throughout the term of this Contract.
- b. Pursuant to Section 10.10(b) of the Los Angeles Administrative Code, failure of Consultant, or an applicable subcontractor/sub-consultant, to comply with all applicable reporting requirements, or to implement lawfully served Wage and Earnings Assignment Orders and Notices of Assignment, or the failure of any principal owner(s) of Consultant or applicable subcontractors/sub-consultants to comply with any Wage and Earnings Assignment Orders and Notices of Assignment applicable to them personally, shall constitute a default of this Contract, thereby subjecting this Contract to termination, where such failure(s) shall continue for more than ninety (90) days after notice of such failure(s) to Consultant by LAWA (in lieu of any time for cure provided elsewhere in this Contract).

**26. Contractor Responsibility Program.**

- a. Pursuant to Resolution No. 21601 adopted by the Board of Airport Commissioners, effective May 20, 2002, the Contractor Responsibility Program (CRP) is the policy of LAWA to ensure that all LAWA contractors have the necessary quality, fitness, and capacity to perform the work set forth in the Contract. LAWA shall award contracts only to entities and individuals it has determined to be responsible contractors. The provisions of this Program apply to leases and contracts for construction, for services, and for purchases of goods and products that require Board approval.
- b. Bidders/Proposers are required to complete and submit with their bid/proposal the attached "Contractor Responsibility Program Questionnaire" ("CRP Questionnaire") that provides information LAWA needs in order to determine if the bidder/proposer is responsible and has the capability to perform the work under the Contract. The information contained in the CRP Questionnaire is subject to public review for a period of not less than fourteen (14) days. Bidders/Proposers are also required to complete, sign, and submit with their bid/proposal the attached "Contractor Responsibility Program Pledge of Compliance." Bidders/proposers are also required to respond within the specified time to LAWA's request for information and documentation needed to support a Contractor Responsibility Program determination. Sub-consultants shall be

required to submit the Pledge to the Consultant prior to commencing work. The CRP rules and regulations are available at <http://www.lawa.org>.

**27. Default and Termination.**

**27.1. Default.**

- a. The occurrence of any one of the following events shall constitute a “Default”:
  - i. Consultant abandons all or a material part of the Services, which abandonment shall occur if Consultant:
    - A. expresses an intent not to perform, or continue to perform, a material part of the Services;
    - B. does not perform, or continue to perform, for a continuous period of sixty (60) days or more a material part of the Services; and/or
    - C. if, in the opinion of LAWA, Consultant otherwise fails to provide prompt, efficient and thorough Services, or if Consultant fails to complete the several portions of its Services within the time limits provided; or
  - ii. any other breach by Consultant of law or any of its obligations under the Contract Documents.
- b. The cure period for any Default is thirty (30) days after the date on which LAWA delivers notice to Consultant of the occurrence of the relevant Default, provided that no notice and opportunity to cure is required for any Default that by its nature cannot be cured or which presents a potential risk to the health, safety, or security of any person, the environment, the community, or property.

**27.2. Termination.**

- a. If a Default occurs and has not been cured within the applicable cure period (if any), LAWA may, in its discretion, terminate this Contract or any Task Order at any time that such Default is continuing by delivering to the Consultant a termination notice to such effect. Any such termination for Default shall be effective immediately on the date of the termination notice, or on such other date as LAWA may specify in such notice.
- b. LAWA may also terminate this Contract or any Task Order at its convenience, in whole or in part, at any time. If LAWA decides to terminate this Contract at its convenience, LAWA shall send a written notice of termination for convenience to Consultant specifying the extent to which performance of work under this Contract is terminated. Any such termination for convenience shall be effective

thirty (30) days from the date of the termination notice, or on such other date as LAWA may specify in such notice.

- c. Upon receipt of the notice, Consultant shall immediately cease all activity except for that activity expressly authorized by the notice of termination.
- d. Notwithstanding anything to the contrary, termination of this Contract in accordance with this Section shall not waive any right or claim to damages that LAWA may have and LAWA may pursue any cause of action that it may have under the Contract.
- e. If only a portion of the Services is terminated, the Consultant shall continue to complete the remaining portions of the work that was not terminated in accordance with the Contract.

**27.3. Payment Following Termination.**

- a. In the event this Contract, any Task Order, and/or Consultant's Services, or any portion of any of them, is terminated by LAWA, LAWA shall pay Consultant the amount calculated below subject to LAWA's right to withhold payment from Consultant.
- b. LAWA shall pay the Consultant such termination amount equal to the amount otherwise due to the Consultant for Services provided up to the termination date. Such payment shall be due on the later of thirty (30) days following termination and LAWA's receipt and approval of Consultant's invoice(s) therefor.
- c. LAWA shall not be liable to pay Consultant for the cost of Services performed, nor for expenses incurred by Consultant, subsequent to the termination effectiveness date. LAWA shall not in any case be liable to pay Consultant for any profits anticipated by Consultant on account of Services unperformed or any loss of opportunity to perform other Services or compensation for any damages of any nature whatsoever arising from LAWA's termination of all or any portion of a Task Order, this Contract, and/or Consultant's Services.
- d. In the event of termination for Default, all costs and charges incurred by LAWA, together with the cost of completing the Services under the Contract and any Task Order, including compensation for any LAWA authorized representative's services and all other expenses made necessary thereby, shall be deducted from any monies due or which may become due the Consultant. If such expense exceeds the sum which would have been payable under the Contract, then the Consultant shall be liable and shall pay to LAWA the amount of such excess.
- e. Any termination payment to the Consultant determined in accordance with this Section constitutes the Consultant's exclusive remedy for a termination hereunder.
- f. Anything contained in this Contract to the contrary notwithstanding, a termination for Default shall not waive any right or claim to damages, with respect to



indemnification, or otherwise, that LAWA may have and LAWA may pursue any cause of action against Consultant that it may have under this Contract.

**27.4. Consequences of Termination.**

- a. All finished or unfinished documents and materials and Work Product produced or procured under this Contract, including all intellectual property rights thereto, will, to the extent not previously transferred or conveyed, become LAWA property upon, and promptly be delivered to LAWA following, the date of such termination unless otherwise noted in a Task Order(s).
- b. Consultant agrees to execute any documents necessary for LAWA to perfect, memorialize, or record LAWA's ownership of rights provided herein. This Section shall survive termination of the Contract.

**28. Stop Work.**

- a. LAWA may, at any time, upon written order to Consultant, require Consultant to stop all, or any part, of the Services called for by this Contract for a period of thirty (30) days. Said thirty (30) day period shall commence on the day the written order is delivered to Consultant, and shall further be extended for any period to which the Parties may agree. Any such order shall be specifically identified as a "Stop Work Order" issued pursuant to this clause.
- b. Upon receipt of such a Stop Work Order, Consultant shall forthwith comply with its terms.
- c. Within a period of thirty (30) days after a Stop Work Order is delivered to Consultant, or within any extension of that period to which the Parties have agreed, LAWA shall either:
  - i. cancel the Stop Work Order; or
  - ii. terminate the Services as provided in Section 27.
- d. If a Stop Work Order issued under this Section 28 is cancelled or expires, or the period of any extension thereof is cancelled or expires, Consultant shall not resume work until the Stop Work Order has been retracted in writing by LAWA. Upon issuance of the Stop Work Order an equitable adjustment shall thereafter be made for Consultant's time of performance, Consultant's compensation, or both, consistent with the provisions of Section 6.2 of this Contract, if:
  - i. the Stop Work Order results in an increase in the time required for, or in Consultant's cost properly allocable to, the performance of Services under this Contract; and
  - ii. Consultant asserts a valid claim for such adjustment within thirty (30) days after the end of the period of work stoppage; provided, however, that LAWA may investigate and substantiate any facts relating to any such claim.

- e. If a Stop Work Order is not cancelled or retracted, and the Services covered by such order are terminated for the convenience of LAWA, LAWA shall not be liable to pay Consultant for any profits anticipated by Consultant on account of Services unperformed or any loss of opportunity to perform other Services or compensation for any damages of any nature whatsoever or any costs incurred by Consultant resulting from said Stop Work Order.
- f. It is understood and agreed that should LAWA decide that any portion of a Task Order and/or Consultant's Services shall be suspended or terminated, this Contract shall continue to apply to that portion or those portions of the Task Order and/or Services not suspended or terminated, and that such suspension or termination of a portion of a Task Order and/or Services shall in no way make void or invalidate this Contract as to that portion, or those portions, not suspended or terminated.

**29. Consultant Representations and Warranties.**

Consultant represents and warranties made by it and set out below are true and correct as of the Contract Effective Date and the effective date of any Task Order:

- a. Consultant is a [type of company], with all requisite power to own its properties and assets and carry on its business as now conducted or proposed to be conducted under this Contract and any Task Order.
- b. Consultant is duly qualified to do business in the State, and is in good standing in the State and, as applicable, its state of formation or incorporation.
- c. Consultant has full power, right, and authority to execute and deliver and perform this Contract, and to perform all of Consultant's obligations provided for under this Contract.
- d. Each Person executing this Contract on behalf of Consultant has been duly authorized to execute and deliver this Contract on behalf of Consultant
- e. The execution, delivery, and performance of this Contract by Consultant has otherwise been duly authorized by all necessary action of Consultant.
- f. This Contract has been (or, at the time of execution and delivery, shall have been) duly and validly executed and delivered by Consultant.

**30. Liability**

**30.1. Joint and Several Liability.**

In the event that Consultant, or its successors or assigns, if any, is comprised of more than one individual or other legal entity (or a combination thereof), then and in that event, each and every obligation or undertaking herein stated to be fulfilled or performed by

Consultant shall be the joint and several obligation or undertaking of each such individual or other legal entity.

**30.2. Waiver of Consequential Damages.**

- a. Neither Party shall be liable to the other for any punitive, indirect, incidental, consequential or special damages of any nature, whether arising out of a breach of this Contract, tort (including negligence), or other legal theory of liability, including loss of bonding capacity, loss of bidding, loss of business or contracting opportunities, or other impact costs.
- b. The limitation set out above shall not apply to:
  - i. any amounts expressly payable pursuant to this Contract;
  - ii. Consultant's liability for claims and/or loss that are in respect of death or personal injury, to the extent that they are required to have been covered by insurance available to the Consultant, and amounts payable by Consultant under an indemnity pursuant to this Contract for third-party claims; and
  - iii. any Party's liability for loss arising out of fraud, willful misconduct, criminal conduct, recklessness, bad faith, or gross negligence on the part of the relevant Party.

**30.3. No Personal Liability.**

No agent, consultant, officer, or authorized employee of LAWA shall be responsible either personally or as an agent, consultant, officer or employee, or board member, for any liability arising under this Contract, it being understood that in such matters they act as representatives of LAWA.

**30.4. Governmental Immunity.**

The Parties acknowledge and agree that the each of LAWA and its officials, officers and employees are relying on, and do not waive or intend to waive, by any provision of this Contract, the monetary limitations or any other rights, immunities and protections provided by law, or otherwise available to each of LAWA and its officials, officers and employees.

**31. Dispute Resolution.**

- a. If any dispute arises out of or relates to this Contract, or the breach thereof, and if said dispute cannot be settled through direct discussions, the Parties agree to first endeavor to settle the dispute in an amicable manner through non-binding mediation in Los Angeles County before seeking recourse in the Superior Court of the State of California for the County of Los Angeles.
- b. If the Consultant and LAWA cannot agree on an alternative dispute resolution service in Los Angeles County, then as a default pick, mediation shall be held before Judicial Arbitration and Mediation Services, Inc. ("JAMS") in Los Angeles

County. No written or oral representation made during the course of any mediation shall be deemed a Party admission. The cost of such mediation shall be shared equally by the Parties.

- c. Any lawsuit must be filed in Los Angeles County, California. Venue shall be at the Southwest District of the Superior Court of the State of California for the County of Los Angeles.

**32. Parties to Contract.**

**32.1. Binding Effect; Successors and Assigns.**

This Contract shall be binding upon and inure to the benefit of LAWA and Consultant and each of their respective permitted successors and assigns.

**32.2. Assignment or Transfer Prohibited.**

- a. Consultant shall not, in any manner, directly or indirectly, by operation of law or otherwise, hypothecate, assign, transfer, or encumber this Contract, or any portion thereof or any interest therein, in whole or in part, without the prior written consent of LAWA. The names of subcontractors/sub-consultants or others whom Consultant intends to employ to perform Services as part of the project(s) shall be submitted to LAWA for prior approval.
- b. For purposes of this Contract, the terms “transfer” and “assign” shall include, but not be limited to, the following: (i) if Consultant is a partnership or limited liability company, the transfer of fifty percent (50%) or more of the partnership interest or membership or the dissolution of the Consultant; and, (ii) if Consultant is a corporation, any cumulative or aggregate sale, transfer, assignment, or hypothecation of fifty percent (50%) or more of the voting shares of Consultant.

**32.3. Limitations on Third Party Beneficiaries.**

- a. The Parties agree that this Contract is solely for the benefit of the Parties and, nothing herein is intended to create any third-party beneficiary rights for third parties.
- b. Notwithstanding the foregoing, the duties, obligations, and responsibilities of the Parties with respect to third parties shall remain as imposed by law.

**33. Business Tax Registration.**

- a. Consultant represents that it has registered its business with the City Clerk of the City of Los Angeles and has obtained and presently holds from that office a Business Tax Registration Certificate, or a Business Tax Exemption Number,

required by City's Business Tax Ordinance (Article 1, Chapter 2, Sections 21.0 and following, of City's Municipal Code).

- b. Consultant shall maintain, or obtain as necessary, all such certificates required of it under said Ordinance and shall not allow any such certificate to be revoked or suspended during the term hereof.

**34. Confidentiality of Information.**

- a. Consultant acknowledges that all deliverables (including but not limited to Work Product, all drawings, documents, specifications, plans, reports, statistics and data whether or not expressly marked confidential) and any other information in any form prepared by or provided to Consultant in connection with this Contract (whether or not expressly marked confidential collectively, "Program Data") may contain information vital to the security of the Airports. Consultant shall take utmost precaution/measures while sharing information with its sub-consultants, and shall do so on a need-to-know basis only, even while working on the project(s). If Consultant fails to comply with this Section, Consultant shall be liable for the reasonable costs of actions taken by LAWA, the airlines, the FAA, or the TSA that the applicable entity reasonably incurs in good faith as a result of such failure, including, without limitation, the design and construction of improvements, procurement and installation of security devices, and posting of guards. Consultant and its sub-consultants shall store all the information gathered as part of this project in a secure and safe place during and/or after the performance of this Contract.
- b. Except as authorized in writing by LAWA, Consultant must not issue any publicity news releases or grant press interviews, and except as may be required by law during or after the performance of this Contract, disseminate any information regarding its Services or the tasks/projects to which the Services pertain.
- c. If Consultant is presented with a subpoena or a request by any governmental entity regarding any Program Data which may be in Consultant's possession by reason of this Contract, Consultant must immediately give notice to LAWA and to the City Attorney for the City of Los Angeles, with the understanding that LAWA shall have the opportunity to contest such process by any means available to it before any Program Data are submitted to any court, administrative agency, or other third party. Consultant, however, is not obligated to withhold the delivery beyond the time ordered by a court or administrative agency, unless the subpoena or request is quashed or the time to produce is otherwise extended.

**35. Appropriation of Funds.**

- a. Notwithstanding any other provision of this Contract, including any exhibits or attachments incorporated herein, and in order for LAWA to comply with its governing legal requirements, LAWA shall have no obligation to make any payments to Consultant unless LAWA shall have first made an appropriation of funds equal to, or in excess of, its obligation to make any payments as provided in

this Contract. Consultant agrees that any services provided by Consultant, purchases made by Consultant, or expenses incurred by Consultant, in excess of said appropriation(s), shall be free and without charge to LAWA, and LAWA shall have no obligation to pay for any of said services, purchases or expenses. Consultant shall have no obligation to provide services, nor to incur any expenses, in excess of the appropriated amount(s) until LAWA appropriates additional funds for this Contract.

- b. If LAWA does not appropriate additional funds in an amount equal to, or in excess of, its obligation to make any payments as provided in this Contract, either Party may terminate the Contract by providing thirty (30) days written notice to the other Party. The Parties agree that this termination provision shall have no force or effect on either of the Parties' respective rights to terminate this Contract under any other provision thereof.

**36. Waiver.**

The waiver by LAWA of any breach of any term, covenant, or condition contained in the Contract Documents shall not be deemed to be a waiver of any other term, covenant, or condition of the Contract Documents, or of any subsequent breach of the same term, covenant, or condition.

**37. Miscellaneous.**

**37.1. Construction.**

- a. It is the intention of the Parties hereto that if any provision of this Contract is capable of different constructions, one of which would render the provision void and the other of which would render the provision valid, then the provision shall have the meaning which renders it valid. Language shall be interpreted according to its fair meaning and not strictly for or against Consultant or the City/LAWA.
- b. Conflicts in the application or interpretation of any parts of the Contract Documents that cannot be resolved shall be interpreted in accordance with the following order of precedence (the first listed being the highest precedence): the Contract; the Contract Exhibits (other than Exhibit 4); the Administrative Requirements; Task Orders; Contract Exhibit 4 (SOQ Extracts); any related RFTOP or documents making up a LAWA issued direct solicitation package; and the RFQ including its addenda.
- c. In the event that any of the provisions, or portions or applications thereof, of this Contract are held to be unenforceable or invalid by any court of competent jurisdiction, LAWA and Consultant shall endeavor to negotiate an equitable adjustment in the provisions of this Contract with a view toward effecting the purpose of this Contract, and the validity and enforceability of the remaining provisions, portions or applications thereof shall not be affected thereby.
- d. This Contract shall be governed by and construed in accordance with the laws of the State, any applicable federal law, the Los Angeles City Charter, and the

ordinances, regulations, codes, and Executive Orders enacted and/or promulgated pursuant thereto.

- e. The section headings appearing herein shall not be deemed to govern, limit, modify, or in any manner affect the scope, meaning or intent of the provisions of this Contract.
- f. Except as otherwise expressly provided or as the context may otherwise provide:
  - i. a reference to the term “Contractor” or similar terms within the Contract Documents shall be construed as a reference to the “Consultant” as defined herein;
  - ii. a reference to any section within this Contract (including in the Exhibits) is a reference to such section of this Contract (excluding the Exhibits); and
  - iii. a reference to an agreement or other document, or to any law or permit, shall be construed to be a reference to such agreement, document, law or permit as it may be amended, modified, replaced, or supplemented from time to time.
- g. The singular includes the plural and vice versa.
- h. Except as otherwise expressly provided in this Contract, a reference to a person includes such person’s permitted successors, assigns and transferees, and any and all gender-specific references, classifications, and/or language shall be interpreted to be gender-neutral.
- i. Words preceding “include”, “includes”, “including” and “included” shall be construed without limitation by the words that follow.
- j. Except as otherwise expressly provided in this Contract or as the context may otherwise provide, words and phrases not otherwise defined herein:
  - i. that have well-known insurance, engineering, construction, or specialized technical industry meanings shall be construed pursuant to such recognized meanings where such meaning would be contextually appropriate; and
  - ii. of an accounting or financial nature shall be construed pursuant to the Generally Accepted Accounting Principles (GAAP), in each case taking into account the context in which such words and phrases are used.

**37.2. Integration of Provisions Required by Law.**

- a. The Parties agree that any additional provisions not set forth in this Contract required by any existing or future law to be inserted in this Contract are and shall be deemed to be incorporated in this Contract as and when required by or for



compliance with such Law with effect from the date of their incorporation (unless the law expressly provides for retroactive effectiveness).

- b. Subordination to United States Government
  - i. The Parties agree that this Contract shall be subject and subordinate to the provisions of any existing or future agreement between LAWA or the City and the United States of America or the State relative to the use, operation or maintenance of the Airport, the execution of which has been or may be required as a condition precedent to the transfer of federal rights or property to LAWA or the City or expenditure or reimbursement of federal or State funds (including federal grants-in-aid) for the development of the Airport, including but not limited to LAWA's Grant Assurance obligations to the federal government, or to any security requirements of state or federal government, including temporary security procedures or instructions.
  - ii. In the event that this Contract, either on its own terms or by any other reason, conflicts with or violates such agreement referred to in the prior paragraph, LAWA shall promptly notify Consultant of such conflict or violation, and work with Consultant to amend, alter or otherwise modify the terms of this Contract in order to resolve such conflict or violation in a manner reasonably acceptable to both Parties.

**37.3. Severability.**

If any provision of this Contract is held or deemed inoperative or unenforceable because it conflicts with any other provision or provisions hereof, or any constitution, statute, ordinance, rule of Law, public policy, or any other reason, the circumstances shall not render the provision in question inoperative or unenforceable in any other case or circumstances, or render any other provision herein contained invalid, inoperative, or unenforceable to any extent. The invalidity of any one or more phrases, sentences, clauses, or sections contained in this Contract shall not affect the remaining portions of this Contract or any part thereof.

**37.4. Amendments and Waivers.**

No changes, amendments, modifications, cancellation, or waiver of this Contract or any Task Order, including with respect to the Services, or any part thereof, shall be valid unless in writing and signed by the authorized representatives of the Parties hereto, or their respective successors and assigns. Oral changes, amendments, modifications, cancellations, or waivers are not allowed and shall have no effect.

**38. Notices.**

- a. Unless the context otherwise requires, any reference to a “notice” in this Contract means a notice, request, demand, instruction, deliverable, or other communication, and any such notice must be made in writing.
- b. All notices and any other information required to be provided to a Party under this Contract shall be made in writing, and shall be delivered either personally, by overnight delivery service, by U.S. certified or registered mail, postage prepaid, or by email addressed to the Parties at their respective addresses indicated below or, at LAWA's election, using the document management system or as provided by LAWA:
- c. Notices to City, LAWA, and to the City Attorney of the City of Los Angeles will, until Consultant's receipt of written notice otherwise from these parties, be addressed to said parties at:

Los Angeles World Airports The Development Group 7301 World Way West, 10th Floor Los Angeles CA, 90045	Office of the City Attorney 1 World Way P.O. Box 92216 Los Angeles, CA 90045
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- d. Notices to Consultant will, until LAWA's receipt of written notice otherwise from Consultant, be addressed to Consultant at:

D'Leon Consulting Engineers Corporation 3605 Long Beach Blvd Suite 235 Long Beach, CA 90807
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- e. Notices sent by overnight delivery service shall be deemed received on the Business Day (defined as any day other than a Saturday, Sunday or legal holiday in the State) following the date of deposit with the delivery service. Mailed notices shall be deemed received upon the earlier of the date shown on the return receipt, or the second Business Day after the date of mailing. Any notice sent by email or through the document management system will be deemed received when confirmed by written or electronic confirmation of receipt by the addressee of the email or equivalent digital documentation.
- f. Notwithstanding the foregoing, any service of process must at all times be physically delivered.

**39. Vendor Discount.**

Consultant agrees to offer LAWA any discount terms that are offered to its best customers for similar goods and services to be provided herein, and apply such discount to payments made under this Contract which meet the discount term. Consultant covenants, represents and warrants that all of the pricing benefits and terms granted by Consultant herein are at least as favorable to LAWA as the benefits and terms granted by Consultant

to any current customer or client for similar services offered by Consultant for time and materials (T&M) contracts.

**40. Iran Contracting Act, 2010.**

In accordance with California Public Contract Code Sections 2200-2208, contractors entering into or renewing contracts with the City for goods or services estimated at one million dollars (\$1,000,000) or more are required to complete, sign and submit the Iran Contracting Act of 2010 Compliance Affidavit ("Affidavit"). A copy of Consultant's completed Affidavit is attached hereto as Exhibit 5. Consultant's compliance with the terms of the Iran Contracting Act of 2010 is made a requirement and condition of this Contract.

**41. LAWA Contractor Assessments.**

- a. The LAWA Project Representative ("LPR"), Chief of Airport Planning - EPU, or his/her designee, shall evaluate Consultant's performance as often as the LPR deems necessary throughout the term of the Contract and after completion of the project and Services. Such evaluation shall be based on criteria provided in the LAWA Contractor Assessment ("LAWACA") Construction Project Instructions and LAWACA Rating Guidelines, incorporated into and made a material part of this Contract.
- b. LAWA shall provide Consultant with a copy of any LAWACA evaluation. Within fourteen (14) days of receipt of a copy of a LAWACA evaluation, Consultant may submit a response. LAWA may consider any LAWACA evaluation along with Consultant's response thereto, in evaluating future qualifications, proposals and/or bids submitted by Consultant to LAWA for contract award.

**42. Execution.**

- a. This Contract and any other document necessary for the consummation of the transaction contemplated by this Contract may be executed in counterparts, including counterparts that are manually executed and counterparts that are in the form of electronic records and are electronically executed. An electronic signature means a signature that is executed by symbol attached to or logically associated with a record and adopted by a party with the intent to sign such record, including facsimile or e-mail signatures. All executed counterparts shall constitute one agreement, and each counterpart shall be deemed an original.
- b. The Parties hereby acknowledge and agree that electronic records and electronic signatures, as well as facsimile signatures, may be used in connection with the execution of this Contract and electronic signatures, facsimile signatures or signatures transmitted by electronic mail in so-called PDF format shall be legal and

binding and shall have the same full force and effect as if a paper original of this Contract had been delivered that had been signed using a handwritten signature.

- c. All Parties to this Contract: (i) agree that an electronic signature, whether digital or encrypted, of a Party to this Contract is intended to authenticate this writing and to have the same force and effect as a manual signature; (ii) intended to be bound by the signatures (whether original, faxed, or electronic) on any document sent or delivered by facsimile or electronic mail or other electronic means; (iii) are aware that the other Party(ies) shall rely on such signatures; and, (iv) hereby waive any defenses to the enforcement of the terms of this Contract based on the foregoing forms of signature.
- d. If this Contract has been executed by electronic signature, all Parties executing this document are expressly consenting, under the United States Federal Electronic Signatures in Global and National Commerce Act of 2000 ("E-SIGN") and the California Uniform Electronic Transactions Act ("UETA") (California Civil Code §1633.1 et seq.), that a signature by fax, e-mail, or other electronic means shall constitute an Electronic Signature to an Electronic Record under both E-SIGN and UETA with respect to this specific transaction.



**IN WITNESS WHEREOF**, LAWA has caused this Contract to be executed on its behalf by Chief Executive Officer and Consultant has caused the same to be executed by its duly authorized officers, all as of the day, year and place first hereinabove written.

**APPROVED AS TO FORM**

Hydee Feldstein Soto, City Attorney

Date: \_\_\_\_\_

By: \_\_\_\_\_

Assistant/Deputy City Attorney

**CITY OF LOS ANGELES**

By signing below, the signatory attests that they have no personal, financial, beneficial, or familial interest in this Contract.

By: \_\_\_\_\_

Chief Executive Officer

Department of Airports

By signing below, the signatory attests that they have no personal, financial, beneficial, or familial interest in this Contract.

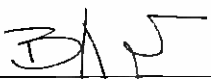
By: \_\_\_\_\_

Chief Financial Officer

Department of Airports

**ATTEST:**


D'Leon Consulting Engineers Corporation

By:  \_\_\_\_\_

Secretary (Signature)

Borja Leon, PE

Print Name

By:  \_\_\_\_\_

Signature

Borja Leon, PE

Print Name

President

Print Title

## **EXHIBITS**

- Exhibit 1:** Position Descriptions, Key Personnel, & Common Rates
- Exhibit 2:** Cost Reimbursement Guidelines
- Exhibit 3:** Scope of Services
- Exhibit 4:** SOQ Extracts
- Exhibit 5:** Iran Contracting Act of 2010 Compliance Affidavit
- Exhibit 6:** Civil Rights – Title VI Assurances
- Exhibit 7:** Special Insurance Provisions

**EXHIBIT 1: POSITION DESCRIPTIONS, KEY PERSONNEL, & COMMON RATES**



**EXHIBIT 1: POSITION DESCRIPTIONS, KEY PERSONNEL & COMMON RATES**

Consultant staff are expected to exhibit high work standards, self-motivation, ethical work practices, collaborative spirit, and assist in development of LAWA best practices to support a large-scale capital development program. Consultant's Services may include, but not be limited to, the duties listed below for each position. LAWA reserves the right to add or amend the list of positions as deemed necessary. Further duties and responsibilities for each position may be provided on future solicitations or specific Requests for Task Orders/Proposals. Key Personnel are denoted by shaded rows.  
 \* All positions will be available at the Common Rates for Specialty Services (Scope Category 3) on a Task Order by Task Order basis. Additional positions may be added by LAWA in accordance with Section 7.1.c of the Agreement.

Job Title/Paygrade	Minimum Education Level	Professional Licenses & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
ADA Consultant	Bachelor's degree in architecture or related field is preferred	Certified Access Specialist (CASp) certification is required. Optional certifications may include professional licensure, PMP, CCM and others.	5 or more years of experience in ADA consulting at large airport or similar facility. Experience with fulfillment of FAA requirements regarding ADA reporting is preferable.	Ability to perform detailed project site visits and author ADA focused reports quickly. Ability to work with project teams to support compliance with ADA. Able to find effective and expedient solutions to ADA issues. Able to work with the FAA and other stakeholders to fulfill ADA requirements and reporting. Works with little supervision required and achieves goals. Maintains professional demeanor in fast-paced and dynamic work environment.	\$160.00	x			
Administrative Assistant I	High school diploma (or equivalent)	None	Up to 5 years experience as an administrative assistant or related position	Prepares correspondence, maintains calendars, sets up and coordinates meetings, takes meeting minutes, copies and scans documents, logs information, tracks documents, handles phone calls, greets and assists visitors.	\$45.00	x			
Administrative Assistant II	High school diploma (or equivalent)	None	5 years or more experience as an administrative assistant	Prepares correspondence, maintains calendars, sets up and coordinates meetings, takes meeting minutes, copies and scans documents, logs information, tracks documents, handles phone calls, greets and assists visitors.	\$55.00	x			
Administrative Assistant III	High school diploma (or equivalent)	None	10 years or more experience as an administrative assistant	Prepares correspondence, maintains calendars, sets up and coordinates meetings, takes meeting minutes, copies and scans documents, logs information, tracks documents, handles phone calls, greets and assists visitors.	\$65.00	x			
Administrative Assistant IV	Post-Secondary Education	None	10 years or more experience as an administrative assistant	Prepares correspondence, maintains calendars, sets up and coordinates meetings, takes meeting minutes, copies and scans documents, logs information, tracks documents, handles phone calls, greets and assists visitors. Additional duties include support of projects in regards to document control, project controls, financial processes, creating reports and power point presentations.	\$85.00	x			
Administrative Assistant V	Post-Secondary Education	None	15 years or more experience as an administrative assistant	Prepares correspondence, maintains calendars, sets up and coordinates meetings, takes meeting minutes, copies and scans documents, logs information, tracks documents, handles phone calls, greets and assists visitors. Additional duties include support of projects in regards to document control, project controls, financial processes, creating reports and power point presentations.	\$95.00	x			
Architect I	Bachelor's degree or Master's degree in Architecture	Licensed Architect (preferably by CA Board of Architects) is required. Optional Certifications may include AIAA, LEED, PMP, etc., and/or any other relevant Professional Licensure or Certification.	Up to 5 years' experience as a licensed architect	Manages & produces architecture deliverables to support the planning, design, procurement, construction, operations, and maintenance of LAWA facilities and coordinates with other disciplines as required. Common tasks & deliverables may include Planning Studies, Design-Standards, Project Definition Book (PDB), Basis of Design (BOD), Concept Design, Schematic Design, Design Development, Plan-Check & Permitting, Construction Documents, Bidding & Procurement Support, Construction Administration, Stakeholder Outreach, Drawings, Specifications, Technical Reports, Presentations etc.	\$130.00	x			
Architect II	Bachelor's degree or Master's degree in Architecture	Licensed Architect (preferably by CA Board of Architects) is required. Optional Certifications may include AIAA, LEED, PMP, etc., and/or any other relevant Professional Licensure or Certification.	5 years or more experience as a licensed architect	Manages & produces architecture deliverables to support the planning, design, procurement, construction, operations, and maintenance of LAWA facilities and coordinates with other disciplines as required. Common tasks & deliverables may include Planning Studies, Design-Standards, Project Definition Book (PDB), Basis of Design (BOD), Concept Design, Schematic Design, Design Development, Plan-Check & Permitting, Construction Documents, Bidding & Procurement Support, Construction Administration, Stakeholder Outreach, Drawings, Specifications, Technical Reports, Presentations etc.	\$170.00	x			
Architect III	Bachelor's degree or Master's degree in Architecture	Licensed Architect (preferably by CA Board of Architects) is required. Optional Certifications may include AIAA, LEED, PMP, etc., and/or any other relevant Professional Licensure or Certification.	10 years or more experience as a licensed architect. Has demonstrable specialized experience/area of expertise. Led complex comparable projects as the lead architect or similar role. Manages the architectural scope on projects and has led the development of the entire project. Manages a team of design staff	Manages & produces architecture deliverables to support the planning, design, procurement, construction, operations, and maintenance of LAWA facilities and coordinates with other disciplines as required. Common tasks & deliverables may include Planning Studies, Design-Standards, Project Definition Book (PDB), Basis of Design (BOD), Concept Design, Schematic Design, Design Development, Plan-Check & Permitting, Construction Documents, Bidding & Procurement Support, Construction Administration, Stakeholder Outreach, Drawings, Specifications, Technical Reports, Presentations, etc.	\$210.00	x			

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\* All positions will be available at the Common Rates for Specialty Services (Scope Category 3) on a Task Order by Task Order basis. Additional positions may be added by LAWA in accordance with Section 7.1.c of the Agreement.

Job Title/Paygrade	Minimum Education Level	Professional Licenses & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
Architect IV	Bachelor's degree or Master's degree in Architecture. Master's degree in Architecture (or related field) strongly preferred	Licensed Architect (preferably by CA Board of Architects)  Optional certifications may include AIAA, LEED, PMP, etc., and/or any other relevant Professional License or Certification.	15 years or more experience as a licensed architect  Has demonstrable specialized experience/area of expertise. Led complex comparable projects as the lead architect or similar role. Manages the architectural scope on projects and has led the development of the entire project. Manages a team of design staff.	In responsible charge of architecture deliverables to support the planning, design, procurement, construction, operations, and maintenance of LAWA facilities. Engineering Disciplines may include Civil, Structural, Mechanical, Electrical, Plumbing, Transportation, Geotechnical, etc. May make presentations to stakeholders, create presentations, assist in writing governance documents, do updates to the architectural standards, perform code reviews and assist to resolve issues on projects during design and in the field.  Specialized experience and/or expertise required for the successful delivery of specific aviation related architectural work.  Common tasks & deliverables may include Planning Studies, Design Standards, Project Definition Book (PDB), Basis of Design (BOD), Concept Design, Schematic Design, Design Development, Plan-Check & Permitting, Construction Documents, Bidding & Procurement Support, Construction Administration, Stakeholder Outreach, Drawings, Specifications, Technical Reports, Presentations, etc.	\$250.00	x			
Architectural Designer I	Bachelor's degree in Architecture preferred. Associate or bachelor's degree in related field is also acceptable.	Optional Certifications may include LEED, Fitwel, PMP, PE, AICP etc. or any other relevant Certifications.	Up to 5 years' experience	Produces architectural drawings and diagrams in support of planning or design studies. Supports production of presentation materials as needed.	\$120.00	x			
Architectural Designer II	Bachelor's degree in Architecture preferred. Associate or bachelor's degree in related field is also acceptable.	Optional Certifications may include LEED, Fitwel, PMP, PE, AICP etc. or any other relevant Certifications.	5 years or more experience	Produces architectural drawings and diagrams in support of planning or design studies. Supports production of presentation materials as needed.	\$140.00	x			
Architectural Designer III	Bachelor's degree in Architecture preferred. Associate or bachelor's degree in related field is also acceptable.	Optional Certifications may include LEED, Fitwel, PMP, PE, AICP etc. or any other relevant Certifications.	10 years or more experience. Supports major scope elements and may manage design team members.	Produces architectural drawings and diagrams in support of planning or design studies. Supports production of presentation materials as needed.	\$180.00	x			
BIM Administrator I	A higher education school diploma equivalent to at least an upper secondary school diploma	BIM Certification (to ISO 19650)	3 years or more of general work experience in the technical field; at least 1 year of specific work experience using the BIM method appropriate to the required professional profile.  Direct experience with Autodesk products related to BIM and GIS (including Revit and Build). Experience with GIS platforms and data.	Opening and evaluating 3D models in either Revit, Civil 3D, Navisworks and VEO. Administration of Autodesk BIM360 Design environment, Administration of M-Six VEO project environment, field verification of model objects in the form of attribute data, and general file organization and administration.	\$80.00	x			
BIM Administrator II	A higher education school diploma equivalent to at least an upper secondary school diploma	BIM Certification (to ISO 19650)	5 years or more of general work experience in the technical field; at least 2 years of specific work experience using the BIM method appropriate to the required professional profile.  Requires intermediate use of Autodesk products related to BIM and GIS (including Revit and Build). Experience with GIS platforms and data.	Opening and evaluating more complex 3D models in either Revit, Civil 3D, Navisworks and VEO. Administration of Autodesk BIM360 Design environment, Administration of M-Six VEO project environment, field verification of model objects in the form of attribute data, and general file organization and administration.	\$110.00	x			
BIM Administrator III	Minimum associate degree in Engineering Technologies or equivalent	BIM Certification (to ISO 19650)	10 years or more of general work experience in the technical field; 3 years or more of specific work experience using the BIM method appropriate to the required professional profile.  Requires advanced use of Autodesk products related to BIM and GIS (including Revit and Build). Experience with GIS platforms and data.	Opening and evaluating more complex 3D models in either Revit, Civil 3D, Navisworks and VEO. Administration of Autodesk BIM360 Design environment, Administration of M-Six VEO project environment, field verification of model objects in the form of attribute data, and general file organization and administration.	\$130.00	x			

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\* All positions will be available at the Common Rates for Specialty Services (Scope Category 3) on a Task Order by Task Order basis. Additional positions may be added by LAWA in accordance with Section 7.1.1. of the Agreement.

Job Title/Paygrade	Minimum Education Level	Professional Licenses & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
BIM Manager	Bachelor's degree in Architecture or Engineering Technologies or equivalent	BIM Certification (to ISO 19650)	15 years or more of BIM experience in the technical field; 3 years or more of management experience specific to a team using the BIM method appropriate to the required professional profile.  Requires advanced use of Autodesk products related to BIM and GIS (including Revit and Build). Experience with GIS platforms and data.	Responsible for the overall management, direction and implementation of the BIM process. Facilitates the successful implementation of BIM technology and related processes.	\$200.00	x			
Claims Specialist I	Bachelor's or Masters degree in relevant discipline such as architecture, engineering, business, legal.	Licensure and Certifications may include PMP, PE, JD, CPA, etc. or any other relevant Professional Licensure or Certifications required.	10 years or more of experience analyzing and negotiating construction claims on large complex projects.	Responsible for comprehensive review, analysis, negotiation, and recommendations for resolution of design and construction claims. Also responsible for developing and implementing claims avoidance strategies and claims mitigation measures.	\$240.00	x			
Claims Specialist II	Bachelor's or Masters degree in relevant discipline such as architecture, engineering, business, legal.	Licensure and Certifications may include PMP, PE, JD, CPA, etc. or any other relevant Professional Licensure or Certifications required.	15 years or more of experience analyzing and negotiating construction claims on large complex projects. Manages a team of claims specialists.	Responsible for comprehensive review, analysis, negotiation, and recommendations for resolution of design and construction claims. Also responsible for developing and implementing claims avoidance strategies and claims mitigation measures. Responsible for managing a team of claims specialists.	\$260.00	x			
Claims Specialist III	Bachelor's or Masters degree in relevant discipline such as architecture, engineering, business, legal.	Licensure and Certifications may include PMP, PE, JD, CPA, etc. or any other relevant Professional Licensure or Certifications required.	20 years or more of experience analyzing and negotiating construction claims on large complex projects. Manages a team of claims specialists.	Responsible for comprehensive review, analysis, negotiation, and recommendations for resolution of design and construction claims. Also responsible for developing and implementing claims avoidance strategies and claims mitigation measures. Responsible for managing a team of claims specialists.	\$285.00	x			
Commissioning I	Bachelor's degree in Engineering or related field.	Relevant Professional Licensure & Certifications are strongly preferred (ASHRAE's BCxP certification, ACG's CxA certification or equivalent.)	5 years or more of experience as a commissioning agent or commissioning specialist.	Develop and implement commissioning processes for LAWA. Create and implement commissioning documents, commissioning plans, construction check lists, site acceptance test procedures, pre- and post-functional inspection checklists, integrated system test procedures, and control systems tests. Conduct on-site quality control inspections using documents created for site specific requirements. Work with the owner, contractor, design team and other consultants/stakeholders to ensure the project requirements are met.	\$140.00	x			
Commissioning II	Bachelor's degree in Engineering or related field.	Relevant Professional Licensure & Certifications are strongly preferred (ASHRAE's BCxP certification, ACG's CxA certification or equivalent.)	10 years or more of experience as a commissioning agent or commissioning specialist.	Develop and implement commissioning processes for LAWA. Create and implement commissioning documents, commissioning plans, construction check lists, site acceptance test procedures, pre- and post-functional inspection checklists, integrated system test procedures, and control systems tests. Conduct on-site quality control inspections using documents created for site specific requirements. Work with the owner, contractor, design team and other consultants/stakeholders to ensure the project requirements are met.	\$170.00	x			
Commissioning III	Bachelor's degree in Engineering or related field. Master's degree preferred.	Relevant Professional Licensure & Certifications are strongly preferred (ASHRAE's BCxP certification, ACG's CxA certification or equivalent.)	15 years or more of experience as a commissioning agent or commissioning specialist. Experience managing and leading a commissioning team.	Develop and implement commissioning processes for LAWA. Create and implement commissioning documents, commissioning plans, construction check lists, site acceptance test procedures, pre- and post-functional inspection checklists, integrated system test procedures, and control systems tests. Conduct on-site quality control inspections using documents created for site specific requirements. Work with the owner, contractor, design team and other consultants/stakeholders to ensure the project requirements are met.	\$220.00	x			
Construction Logistics Manager	Bachelor's degree in Architecture, Aviation, Business, Engineering, Construction Management, Planning or other related technical field required. Master's degree preferred.	Relevant Professional Licensure &/or Certifications are strongly preferred. Certifications may include AAEE, LEED, PE, PMP, AICP, etc.	15 years or more experience, preferably on airport building programs or similar complex building programs. Manages team of logistics experts.	Reports on a regular basis to update construction activities in the CTA and report any potential conflicts between projects that may have planning, operational, schedule or cost impacts. Submit an executive summary of the Logistics Team monthly report summarizing the progress and utilization of the team, areas of further discussion that may cause potential impacts and the Logistics master schedules. Responsible for all reporting on all aspects of reporting, quality and accuracy of the reporting, maintaining a logistics dashboard showing near-term and long-term logistics information. Works actively and collaboratively across TDG.  The Logistics Manager will identify the need for the development of new procedures or the refinement of existing procedures within TDG and make recommendations. The Manager will manage the Logistics Specialist. The Logistics Manager will work with the Logistics Team, Project Managers, Operations and Contractors to develop a graphic representation of construction projects and the potential impacts that are affected by those projects.	\$200.00	x			
Construction Logistics Specialist I	Bachelor's degree in Architecture, Aviation, Business, Engineering, Construction Management, Planning or other related technical field required.	Optional Certifications may include AAEE, LEED, PMP, PE, AICP, etc.	5 years or more experience, preferably on airport building programs or similar complex building programs.	Attend Terminal, roadway, and airfield project meetings to assess time and space schedule impacts across the CIP program. Review new projects for time and space conflicts, impacts to ongoing construction projects and operational impacts. Conduct reviews of projects' submittals Phasing Plan and Site Logistics Plans, as submitted through the ASR and LIR process. Comment and schedule site walks as needed. Creates reports and communication regarding logistics on multiple projects.	\$80.00	x			

**EXHIBIT 1: POSITION DESCRIPTIONS, KEY PERSONNEL & COMMON RATES**

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\* All positions will be available at the Common Rates for Specialty Services (Scope Category 3) on a Task Order by Task Order basis. Additional positions may be added by LAWA in accordance with Section 7.1.c of the Agreement.

Job Title/Paygrade	Minimum Education Level	Professional Licenses & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
Construction Logistics Specialist II	Bachelor's degree in Architecture, Aviation, Business, Engineering, Construction Management, Planning or other related technical field required. Master's degree preferred.	Optional Certifications may include AAAE, LEED, PMP, PE, AICP, etc. or any other relevant Professional Licensure or Certifications.	10 years or more experience, preferably on airport building programs or similar complex building programs.	Attends Terminal, roadway, and airfield project meetings to assess time and space schedule impacts across the CIP program. Review new projects for time and space conflicts, impacts to ongoing construction projects and operational impacts. Conduct Reviews of projects' submittals Phasing Plan and Site Logistics Plans, as submitted through the ASR and LIR process. Comment and schedule site walks as needed. Leads assessments of program logistics and creates reports and communication regarding logistics on multiple projects. Actively oversees ongoing logistics and changes.	\$120.00	x			
Construction Logistics Specialist III	Bachelor's degree in Architecture, Aviation, Business, Engineering, Construction Management, Planning or other related technical field required. Master's degree preferred.	Relevant Professional Licensure &/or Certifications are strongly preferred. Certifications may include AAAE, LEED, PE, PMP, AICP, etc.	15 years or more experience, preferably on airport building programs or similar complex building programs.	Attends Terminal, roadway, and airfield project meetings to assess time and space schedule impacts across the CIP program. Review new projects for time and space conflicts, impacts to ongoing construction projects and operational impacts. Conduct Reviews of projects' submittals Phasing Plan and Site Logistics Plans, as submitted through the ASR and LIR process. Comment and schedule site walks as needed. Leads assessments of program logistics and creates reports and communication regarding logistics on multiple projects. Actively oversees ongoing logistics and changes.	\$150.00	x			
Construction Manager I	Bachelor's degree in Construction Management, Engineering or related field.	Optional Certifications may include AAAE, LEED, PMP, PE, and/or any other relevant Professional Licensure or Certification.	Up to 5 years Construction Management experience, preferably on airport projects.	Plan, coordinate, budget, and supervise construction projects and/or project packages from start to finish. Prepare cost estimates, budgets, and work timetables, often in conjunction with other specialists. Interpret and explain contracts, requirements and technical information to other professionals. Collaborate with architects, engineers, designers and other construction specialists. Monitor projects and report progress and budget matters. Respond to work delays, emergencies, and other problems with the project. Ensure that the project complies with legal requirements, such building and safety codes.	\$120.00	x			
Construction Manager II	Bachelor's degree in Construction Management, Engineering or related field. Master's degree preferred.	Optional Certifications may include AAAE, LEED, PMP, PE, and/or any other relevant Professional Licensure or Certification.	5 years or more Construction Management experience, preferably on airport projects.	Plan, coordinate, budget, and supervise construction projects and/or project packages from start to finish. Prepare cost estimates, budgets, and work timetables, often in conjunction with other specialists. Interpret and explain contracts, requirements and technical information to other professionals. Collaborate with architects, engineers, designers and other construction specialists. Monitor projects and report progress and budget matters. Respond to work delays, emergencies, and other problems with the project. Ensure that the project complies with legal requirements, such building and safety codes.	\$150.00	x			
Construction Manager III	Bachelor's degree in Construction Management, Engineering or related field. Master's degree preferred.	Optional Certifications may include AAAE, LEED, PMP, PE, and/or any other relevant Professional Licensure or Certification.	10 years or more Construction Management experience, preferably on airport projects.	Plan, coordinate, budget, and supervise construction projects and/or project packages from start to finish. Prepare cost estimates, budgets, and work timetables, often in conjunction with other specialists. Interpret and explain contracts, requirements and technical information to other professionals. Collaborate with architects, engineers, designers and other construction specialists. Monitor projects and report progress and budget matters. Respond to work delays, emergencies, and other problems with the project. Ensure that the project complies with legal requirements, such building and safety codes.	\$180.00	x			
Construction Manager IV	Bachelor's degree in Construction Management, Engineering or related field. Master's degree preferred.	Optional Certifications may include AAAE, LEED, PMP, PE, and/or any other relevant Professional Licensure or Certification.	15 years or more Construction Management experience, preferably on airport projects and large complex multi year projects. Manage a team of construction managers.	Plan, coordinate, budget, and supervise construction projects and/or project packages from start to finish. Prepare cost estimates, budgets, and work timetables, often in conjunction with other specialists. Interpret and explain contracts, requirements and technical information to other professionals. Collaborate with architects, engineers, designers and other construction specialists. Monitor projects and report progress and budget matters. Respond to work delays, emergencies, and other problems with the project. Ensure that the project complies with legal requirements, such building and safety codes.	\$210.00	x			
Construction Manager V	Bachelor's degree in Construction Management, Engineering or related field. Master's degree preferred.	Optional Certifications may include AAAE, LEED, PMP, PE, and/or any other relevant Professional Licensure or Certification.	20 years or more Construction Management experience, preferably on airport projects and large complex multi year projects. Manage a team of construction managers.	Plan, coordinate, budget, and supervise construction projects and/or project packages from start to finish. Prepare cost estimates, budgets, and work timetables, often in conjunction with other specialists. Interpret and explain contracts, requirements and technical information to other professionals. Collaborate with architects, engineers, designers and other construction specialists. Monitor projects and report progress and budget matters. Respond to work delays, emergencies, and other problems with the project. Ensure that the project complies with legal requirements, such building and safety codes.	\$230.00	x			
Contract Administrator I	Bachelor's degree in an engineering or business related field, as well as training in procurement, contract, construction, and commercial law.	Experience with project management software preferred.	3 years or more experience in the administration of commercial/government contracts.	Performs a broad range of contract administrative duties, including procurements, billings, insurance, bonding, and compliance.	\$85.00	x			
Contract Administrator II	Bachelor's degree in an engineering or business related field, as well as training in procurement, contract, construction, and commercial law.	Experience with project management software preferred.	15 years or more experience in the administration of commercial/government contracts.	Performs a broad range of contract administrative duties, including procurements, billings, insurance, bonding, and compliance.	\$110.00	x			
Contract Administrator III	Bachelor's degree in an engineering or business related field, as well as training in procurement, contract, construction, and commercial law.	Experience with project management software preferred.	10 years or more experience in the administration of commercial/government contracts.	Works in collaboration with the Project Management team to ensure projects are delivered in compliance with all contractual terms and conditions and LAWA, City, State and Federal requirements.	\$140.00	x			

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Job Title/Paygrade	Minimum Education Level	Professional Licenses & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
Cost Engineer I	Bachelor's degree in Engineering, Construction Management or related field	Certifications may include PMP, PE, and/or any other relevant Professional License or Certification. Preferred cost engineer certification, i.e. CCE, CCP	3 years or more of cost engineering experience directly related to construction projects, preferably aviation projects	Manages project cost, involving such activities as estimating, cost control, cost forecasting, investment appraisal and risk analysis. Develops and monitors budget/cost plans, seeking the optimum balance between cost, quality and time requirements. Interfaces closely with related disciplines involved in cost, budget, schedule, management and planning. Duties extend beyond preparing cost estimates and schedules by helping project manager determine resources and support assessment and decision-making.	\$110.00	x			
Cost Engineer II	Bachelor's degree in Engineering, Construction Management or related field	Certifications may include PMP, PE, and/or any other relevant Professional License or Certification. Required cost engineer certification, i.e. CCE, CCP	5 years or more of cost engineering experience directly related to construction projects, preferably aviation projects	Manages project cost, involving such activities as estimating, cost control, cost forecasting, investment appraisal and risk analysis. Develops and monitors budget/cost plans, seeking the optimum balance between cost, quality and time requirements. Interfaces closely with related disciplines involved in cost, budget, schedule, management and planning. Duties extend beyond preparing cost estimates and schedules by helping project manager determine resources and support assessment and decision-making.	\$140.00	x			
Cost Engineer III	Bachelor's degree in Engineering, Construction Management or related field	Certifications may include PMP, PE, and/or any other relevant Professional License or Certification. Required cost engineer certification, i.e. CCE, CCP	10 years or more of cost engineering experience directly related to construction projects, preferably aviation projects; Experience managing a team of cost engineers	Manages project's cost, involving such activities as estimating, cost control, cost forecasting, investment appraisal and risk analysis. Develops and monitors budget/cost plans, seeking the optimum balance between cost, quality and time requirements. Interfaces closely with related disciplines involved in cost, budget, schedule, management and planning. Duties extend beyond preparing cost estimates and schedules by helping project manager determine resources and support assessment and decision-making.	\$170.00	x			
Cost Estimator I	Bachelor's degree in Engineering, Construction Management or related field.	Optional Certifications may include PMP, PE, and/or any other relevant Professional License or Certification	3 years or more of estimating experience directly related to both engineering and construction projects	Prepares pre-design cost estimates based on scope and project type. Prepares construction cost estimates from drawings, outlines, and specifications, on a variety of project types, reviews contractor and consultant cost proposals, negotiates change orders.	\$110.00	x			
Cost Estimator II	Bachelor's degree in Engineering, Construction Management or related field	Optional Certifications may include PMP, PE, and/or any other relevant Professional License or Certification. Required to have certified estimating professional credentials.	5 years or more of estimating experience directly related to both engineering and construction projects	Prepares pre-design cost estimates based on scope and project type. Prepares construction cost estimates from drawings, outlines, and specifications, on a variety of project types, reviews contractor and consultant cost proposals, negotiates change orders.	\$140.00	x			
Cost Estimator III	Bachelor's or Master's degree in Engineering, Construction Management or related field	Certifications required, may include PMP, PE, and/or any other relevant Professional License or Certification. Required to have certified estimating professional credentials.	10 years or more of estimating experience directly related to both engineering and construction projects. Experience managing a team of cost estimators	Performs more complex assignments and may lead a team of estimators engaged in the following: Prepares pre-design cost estimates based on scope and project type. Prepares construction cost estimates from drawings, outlines, and specifications, on a variety of project types, reviews contractor and consultant cost proposals, negotiates change orders.	\$170.00	x			
Cost Estimator IV	Bachelor's or Master's degree in Engineering, Construction Management or related field. Master's degree preferred.	Certifications required, may include PMP, PE, and/or any other relevant Professional License or Certification. Required to have certified estimating professional credentials.	15 years or more of general estimating experience directly related to both engineering and construction projects. Experience managing a team of cost estimators  Has demonstrable specialized experience/area of expertise.	All of the duties associated with Cost Estimator III, plus specialized experience and/or expertise required for the successful delivery of specific cost estimating work.	\$200.00	x			
Cost Estimator V	Bachelor's or Master's degree in Engineering, Construction Management or related field. Master's degree strongly preferred.	Certifications required, may include PMP, PE, and/or any other relevant Professional License or Certification. Required to have certified estimating professional credentials.	20 years or more of general estimating experience directly related to both engineering and construction projects  Has demonstrable specialized experience/area of expertise.	All of the duties associated with Cost Estimator III, plus specialized experience and/or expertise required for the successful delivery of specific cost estimating work.	\$220.00	x			
Design Manager I	Bachelor's or Master's Degree in Architecture, Engineering, and/or related field	Professionally Licensed Architect and/or Engineer preferred	5 or more years of experience in managing the design of large, complex building projects, utilities and infrastructure improvements. Design management of aviation improvements experience preferred.	Ensures compliance with program/project design criteria requirements, coordinates with all stakeholders to assure design accuracy and quality. Manages a smaller project or a smaller aspect of a larger project. Frequently supports a Design Manager III for larger projects.	\$110.00	x			
Design Manager II	Bachelor's or Master's Degree in Architecture, Engineering, and/or related field	Professionally Licensed Architect and/or Engineer preferred	10 years or more of experience in managing the design of large, complex building projects, utilities and infrastructure improvements. Design management of complex aviation improvements experience preferred.	Ensures compliance with program/project design criteria requirements, coordinates with all stakeholders to assure design accuracy and quality. Manages a smaller project or a smaller aspect of a larger project. Frequently supports a Design Manager III for larger projects.	\$140.00	x			

**EXHIBIT 1: POSITION DESCRIPTIONS, KEY PERSONNEL & COMMON RATES**

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Job Title/Paygrade	Minimum Education Level	Professional Licenses & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
Design Manager III	Bachelor's or Master's Degree in Architecture, Engineering, and/or related field	Professionally Licensed Architect and/or Engineer strongly preferred	15 years or more of experience in managing the design of large, complex building projects and infrastructure improvements. Design management of complex aviation improvements experience required. Experienced managing a team of design professionals.	Manages a Team of team of architects, engineers, and other professionals to guide the design, permitting, and construction-procurement of various airport capital improvement projects.	\$170.00	x			
Digital Specialist I	Bachelor's degree in IT or related field.	IT certifications preferred.	5 years or more experience working in an enterprise environment particularly with infrastructure systems such as Cisco, SQL, or equivalents. Experience working with Microsoft 365, SharePoint, Dataverse, Acrobat, Java, and Flash.	Create, develop, and improve digital systems and tools, physical and virtual infrastructure, taking a lead role in overseeing the entire process from concept to implementation. Develop, refine and implement LAWA Digital requirements as necessary. Configure and evaluate system architecture, and use modeling and testing to assess and refine designs.	\$85.00	x			
Digital Specialist II	Bachelor's degree in IT or related field	IT certifications required.	10 years or more experience working in an enterprise environment particularly with infrastructure systems such as Cisco, SQL, or equivalents. Experience working with Microsoft 365, SharePoint, Dataverse, Acrobat, Java, and Flash.	Create, develop, and improve digital systems and tools, physical and virtual infrastructure, taking a lead role in overseeing the entire process from concept to implementation. Develop, refine and implement LAWA Digital requirements as necessary. Configure and evaluate system architecture, and use modeling and testing to assess and refine designs.	\$120.00	x			
Digital Specialist III	Bachelor's degree in IT or related field.	IT certifications required	15 years or more experience working in an enterprise environment particularly with infrastructure systems such as Cisco, SQL, or equivalents. Experience working with Microsoft 365, SharePoint, Dataverse, Acrobat, Java and Flash.	Create, develop, and improve digital systems and tools, physical and virtual infrastructure, taking a lead role in overseeing the entire process from concept to implementation. Develop, refine and implement LAWA Digital requirements as necessary. Configure and evaluate system architecture, and use modeling and testing to assess and refine designs.	\$140.00	x			
Document Control Technician I	Two-year technical degree	Certifications for document control professionals highly desirable	5 years or more of experience with document processing and data management.	Receives and sends project documents to project staff, responds to records requests, and assists in the preparation of project files and administrative record for final closeout and retention.	\$75.00	x			
Document Control Technician II	Two-year technical degree	Certifications for document control professionals highly desirable	5-10 years' experience with document processing, data management, and document processing.	Manages the dissemination of project documents to project staff, maintains both hard copy and electronic files, responds to records requests, and prepares project files and administrative record for final closeout and retention.	\$85.00	x			
Document Control Technician III	Two-year technical degree Bachelor's degree preferred	Certifications for document control professionals highly desirable	10 years or more of experience with document processing, data management, and document processing. Experience managing a team of document control technicians.	Manages project documents, maintains both hard copy and electronic files, and coordinates the project files and administrative records for final closeout and retention. Collaborate with legal team to respond to administrative record requests and/or legal challenges.	\$120.00	x			
EIT Economic Impact Team Manager* <i>*Key Personnel for Scope Category 2 Only</i>	B.S. / B.A. degree in engineering, construction, or business-related field; Master's degree preferred.	Relevant Professional Licensure &/or Certifications are preferred.	15+ years of experience in construction project or program management; Experience in alternative project delivery methods including construction manager at risk and design-build preferred	Responsible for the day-to-day management of the TDG Economic Impact Team (EIT) and implementation of the EIT CIP Strategic Execution Plan; Monitors and enforces contract provisions for inclusivity, workforce development, and prompt payment related to the CIP; Develops and uses custom reporting and applications to monitor compliance and improve processes; Develops training and workforce pathway programs; Works, develop and review RFP technical requirements to maximize economic impact through all CIP projects; Monitors and supports enforcement of workforce development and business inclusion contract provisions; coordinates RFQ/RFP development between The Development Group and Strategic Sourcing Division; Monitors adherence to CA and federal procurement guidelines; and provides advice on best practices and lessons learned; Coordinates strategies and activities with and submits reports to the LAWA Director of Economic Impact & Transformation and the Capital Program Executive/Chief Development Officer.	\$200.00			x	
EIT Labor Compliance Specialist I	B.S. / B.A. degree or business-related field	Relevant certifications highly desired.	Minimum of 5 years of experience performing Labor Compliance Analyst duties for comparable publicly funded projects/programs. Knowledge of LCP Tracker required	Works with Economic Impact Team identifying applicability of state/federal prevailing wage requirements, provide state and federal prevailing wage rates for inclusion in contract solicitation documents; review CPR submittals and analyze for potential compliance violations; assist contractors with compliance inquiries; and analyze LCP Tracker reports for compliance trends.	\$90.00			x	



**EXHIBIT 1: POSITION DESCRIPTIONS, KEY PERSONNEL & COMMON RATES**

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						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
EIT Labor Compliance Specialist III	B.S. / B.A. degree or business-related field	Relevant certifications highly desired	Minimum of 6 to 9 years of experience performing Labor Compliance Analyst duties for a public agency mega project(s). High proficiency use of LCP Tracker required.	Works with Economic Impact Team identifying applicability of state/federal prevailing wage requirements, provide state and federal prevailing wage rates for inclusion in contract solicitation documents; review CPR submittals and analyze for potential compliance violations; assist contractors with compliance inquiries; and analyze LCP Tracker reports for compliance trends. Coordinates with LAWA Project Team and City of Los Angeles Office of Contract Compliance Public Works - Bureau of Contract Administration (BCA) to present labor compliance requirements at pre-bid and pre-construction meetings for contracts subject to the payment of prevailing wages; Respond to prevailing wage questions/concerns/issues that may arise from contractors and construction workers; Review contractor labor policies for compliance with state and federal regulations	\$120.00			x	
EIT Labor Compliance Specialist III	B.S. / B.A. degree or business-related field	Relevant certifications highly desired	Minimum of 10+ years of experience performing senior level labor compliance duties for a public agency(ies) on multi-billion dollar capital programs. High proficiency of LCP Tracker required.	Works with Economic Impact Team to help generate KPI performance reports for workforce and inclusivity; maintain and optimize business engagement database; Ad hoc data and compliance analyses; help maintain compliance reports and performance dashboards; may support procurements in regards to the economic impact through all CIP projects; Monitor and support enforcement of workforce development and business inclusion provisions; Report, track and monitor contract compliance with economic impact contract requirements; Provide critical program support to develop clear framework and effective procedures to standardize, clarify, and implement quality control and best practices to maximize opportunity through CIP projects; and Ensure that the intent and objectives of LAWA'S economic impact initiatives are set forth clearly and implemented consistently, effectively, and professionally.	\$140.00			x	
EIT Labor Compliance Specialist IV	B.S. / B.A. degree or business-related field	Relevant certifications highly desired.	Minimum of 10+ years of experience performing senior level labor compliance duties for a public agency(ies) on multi-billion dollar capital programs. High proficiency of LCP Tracker required.	Works with Economic Impact Team to help generate KPI performance reports for workforce and inclusivity; maintain and optimize business engagement database; Ad hoc data and compliance analyses; help maintain compliance reports and performance dashboards; Works with Economic Impact Team identifying applicability of state/federal prevailing wage requirements, provides state and federal prevailing wage rates for inclusion in contract solicitation documents; Coordinates with LAWA Project Team and City of LA Office of Contract Compliance Public Works - Bureau of Contract Administration to present labor compliance requirements at pre-bid and pre-construction meetings for contracts subject to the payment of prevailing wages; Review contractor labor policies for compliance with state and federal regulations; and provide contractor and staff training to ensure proactive compliance approach.	\$160.00			x	
EIT Labor Compliance Specialist V	B.S. / B.A. degree or business-related field	Relevant certifications highly desired.	Minimum of 15+ years of experience performing senior level labor compliance duties for a public agency(ies) on multi-billion dollar capital programs. High proficiency of LCP Tracker required.	Works with Economic Impact Team to help generate KPI performance reports for workforce and inclusivity; maintain and optimize business engagement database; Ad hoc data and compliance analyses; help maintain compliance reports and performance dashboards; Works with Economic Impact Team identifying applicability of state/federal prevailing wage requirements, provides state and federal prevailing wage rates for inclusion in contract solicitation documents; Coordinates with LAWA Project Team and City of LA Office of Contract Compliance Public Works - Bureau of Contract Administration to present labor compliance requirements at pre-bid and pre-construction meetings for contracts subject to the payment of prevailing wages; Review contractor labor policies for compliance with state and federal regulations; and provide contractor and staff training to ensure proactive compliance approach; Respond to requests regarding certified payroll reports and/or other payroll related labor compliance documents; Track changes and updates to state and federal labor compliance and prevailing wage regulations and standards; with the assistance of the LCO apply changes/updates to the labor compliance procedures and practices accordingly; Act as the main point of interaction between the LAWA, BCA, and the LCP Tracker team.	\$180.00			x	
EIT Workforce Development Coordinator I	AA Degree	None	Minimum 2 years of experience conducting outreach for local worker hiring program or community-based workforce development program.	Works with the Economic Impact Team to help develop, implement and support workforce development initiatives and/or programs such as college internship program and youth STEM engagement; Coordinates with LAWA Staff to monitor and track workforce development metrics and compile bi-weekly reports; coordinates with primes and subs to monitor worker availability and demand to maximize local worker placement.	\$90.00			x	
EIT Workforce Development Coordinator II	AA Degree or Bachelor's degree	None	Minimum 3 to 5 years of experience working on local worker hiring program for a mega project and/or multi-billion dollar capital program. Knowledge of LCP Tracker helpful.	Works with the Economic Impact Team to monitor and track workforce development metrics and compile performance reports including developer/prime activities related to training, youth, and disadvantaged worker outreach, workforce development, and community engagement/training opportunities; Review and assess contractor compliance with approved Inclusivity and Workforce Development Plans; Coordinate with LAWA staff, HireLAX, developers/primes/subs and other City Departments on workforce development efforts; Coordinates with primes and subs to monitor worker availability and demand to maximize local worker placement, and monitor compliance with contract requirements.	\$120.00			x	



**EXHIBIT 1: POSITION DESCRIPTIONS, KEY PERSONNEL & COMMON RATES**

Consultant staff are expected to exhibit high work standards, self-motivation, ethical work practices, collaborative spirit, and assist in development of LAWA best practices to support a large-scale capital development program. Consultant's Services may include but not be limited to, the duties listed below for each position. LAWA reserves the right to add or amend the list of positions as deemed necessary. Further duties and responsibilities for each position may be provided on future solicitations or specific Requests for Task Orders/Proposals. Key Personnel are denoted by shaded rows.

\* All positions will be available at the Common Rates for Specialty Services (Scope Category 3) on a Task Order basis. Additional positions may be added by LAWA in accordance with Section 7.1.2 of the Agreement.

Job Title/Paygrade	Minimum Education Level	Professional Licenses & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
EIT Workforce Development Coordinator III	Bachelor's degree	None	6 to 10 years of experience or more managing local workforce program on a mega project or capital program or senior level HR experience with hiring and/or training program of disadvantaged youth or adults. Knowledge of LCP Tracker helpful.	Works with the Economic Impact Team to monitor and track workforce development metrics and compile performance reports including developer/prime activities related to training, youth, and disadvantaged worker outreach, workforce development, and community engagement/training opportunities; Review and assess contractor compliance with approved inclusivity and Workforce Development Plans; Coordinate with LAWA staff, HireLAX, developers/primes/subs and other City Departments on workforce development efforts; Coordinates with primes and subs to monitor worker availability and demand to maximize local worker placement, and monitor compliance with contract requirements.	\$140.00			x	
EIT Workforce Development Coordinator IV	Bachelor's degree	None	15 years of experience or more managing local workforce program on a mega project or capital program or senior level HR experience with hiring and/or training program of disadvantaged youth or adults. Knowledge of LCP Tracker helpful.	Works with the Economic Impact Team to monitor and track workforce development metrics and compile performance reports including developer/prime activities related to training, youth, and disadvantaged worker outreach, workforce development, and community engagement/training opportunities; Review and assess contractor compliance with approved inclusivity and Workforce Development Plans; Coordinate with LAWA staff, HireLAX, developers/primes/subs and other City Departments on workforce development efforts; Coordinates with primes and subs to monitor worker availability and demand to maximize local worker placement, and monitor compliance with contract requirements.	\$160.00			x	
EIT Workforce Development Coordinator V	Bachelor's degree	None	20 years of experience or more managing local workforce program on a mega project or capital program or senior level HR experience with hiring and/or training program of disadvantaged youth or adults. Knowledge of LCP Tracker helpful.	Works with the Economic Impact Team to monitor and track workforce development metrics and compile performance reports including developer/prime activities related to training, youth, and disadvantaged worker outreach, workforce development, and community engagement/training opportunities; Review and assess contractor compliance with approved inclusivity and Workforce Development Plans; Coordinate with LAWA staff, HireLAX, developers/primes/subs and other City Departments on workforce development efforts; Coordinates with primes and subs to monitor worker availability and demand to maximize local worker placement, and monitor compliance with contract requirements.	\$180.00				
Engineer I	Bachelor's degree in Engineering	Optional Certifications may include AIAA, LEED, PMP, PE, and/or any other relevant Professional Licensure or Certification.	Up to 5 years' experience, preferably on airport projects	Manages & produces engineering deliverables to support the planning, design, procurement, construction, operations, and maintenance of LAWA facilities. Engineering Disciplines may include Civil, Structural, Mechanical, Electrical, Plumbing, Transportation, Geotechnical, etc.  Common tasks & deliverables may include Planning Studies, Design-Standards, Project Definition Book (PDB), Basis of Design (BOD), Concept Design, Schematic Design, Design Development, Plan-Check & Permitting, Construction Documents, Bidding & Procurement Support, Construction Administration, Stakeholder Outreach, Drawings, Specifications, Technical Reports, Presentations, etc.	\$110.00	x			
Engineer II	Bachelor's or Master's degree in Engineering	Licensed Engineer or EIT required (preferably by CA Board of Engineers)  Optional Certifications may include AIAA, LEED, PMP, etc., and/or any other relevant Professional Licensure or Certification	5 years or more experience, preferably on airport projects	Manages & produces engineering deliverables to support the planning, design, procurement, construction, operations, and maintenance of LAWA facilities. Engineering Disciplines may include Civil, Structural, Mechanical, Electrical, Plumbing, Transportation, Geotechnical, etc.  Common tasks & deliverables may include Planning Studies, Design-Standards, Project Definition Book (PDB), Basis of Design (BOD), Concept Design, Schematic Design, Design Development, Plan-Check & Permitting, Construction Documents, Bidding & Procurement Support, Construction Administration, Stakeholder Outreach, Drawings, Specifications, Technical Reports, Presentations, etc.	\$150.00	x			
Engineer III	Bachelor's or Master's degree in Engineering	Licensed Engineer (preferably by CA Board of Engineers) is required. For structural engineers, SE is preferred. For geotechnical engineers GE is preferred.  Optional Certifications may include AIAA, LEED, PMP, etc., and/or any other relevant Professional Licensure or Certification	10 years or more experience, preferably on airport projects	Manages & produces engineering deliverables to support the planning, design, procurement, construction, operations, and maintenance of LAWA facilities. Engineering Disciplines may include Civil, Structural, Mechanical, Electrical, Plumbing, Transportation, Geotechnical, etc.  Common tasks & deliverables may include Planning Studies, Design-Standards, Project Definition Book (PDB), Basis of Design (BOD), Concept Design, Schematic Design, Design Development, Plan-Check & Permitting, Construction Documents, Bidding & Procurement Support, Construction Administration, Stakeholder Outreach, Drawings, Specifications, Technical Reports, Presentations, etc.	\$200.00	x			

**EXHIBIT 1: POSITION DESCRIPTIONS, KEY PERSONNEL & COMMON RATES**

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\* All positions will be available at the Common Rates for Specialty Services (Scope Category 3) on a Task Order by Task Order basis. Additional positions may be added by LAWA in accordance with Section 7.1.c of the Agreement.

Job Title/Paygrade	Minimum Education Level	Professional Licenses & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
Engineer IV	Bachelor's or Master's degree in Engineering	Licensed Engineer (preferably by CA Board of Engineers) is required. For structural engineers, SE is strongly preferred. For geotechnical engineers GF is strongly preferred.  Optional Certifications may include AAAE, LEED, PMP, etc., and/or any other relevant Professional Licensure or Certification.	15 years or more experience, preferably on airport projects. Managing team of engineers working on multiple projects.  Has demonstrable specialized experience/area of expertise.	Manages & produces engineering deliverables to support the planning, design, procurement, construction, operations, and maintenance of LAWA facilities. Engineering Disciplines may include Civil, Structural, Mechanical, Electrical, Plumbing, Transportation, Geotechnical, etc.  Common tasks & deliverables may include Planning Studies, Design-Standards, Project Definition Book (PDB), Basis of Design (BOD), Concept Design, Schematic Design, Design Development, Plan-Check & Permitting, Construction Documents, Bidding & Procurement Support, Construction Administration, Stakeholder Outreach, Drawings, Specifications, Technical Reports, Presentations, etc.	\$260.00	x			
Engineer V	Bachelor's or Master's degree in Engineering (preferably Master's)	Licensed Engineer (preferably by CA Board of Engineers) is required. For structural engineers, SE is strongly preferred. For geotechnical engineers GF is strongly preferred.  Optional Certifications may include AAAE, LEED, PMP, etc., and/or any other relevant Professional Licensure or Certification.	20 years or more experience, preferably on airport projects. Managing large team of engineers working on multiple complex projects.  Has demonstrable specialized experience/area of expertise.	Manages large team of engineers working on multiple, complex projects. Manages & produces engineering deliverables to support the planning, design, procurement, construction, operations, and maintenance of LAWA facilities. Engineering Disciplines may include Civil, Structural, Mechanical, Electrical, Plumbing, Transportation, Geotechnical, etc.  Common tasks & deliverables may include Planning Studies, Design-Standards, Project Definition Book (PDB), Basis of Design (BOD), Concept Design, Schematic Design, Design Development, Plan-Check & Permitting, Construction Documents, Bidding & Procurement Support, Construction Administration, Stakeholder Outreach, Drawings, Specifications, Technical Reports, Presentations, etc.	\$300.00	x			
Field Engineer I	Bachelor's degree in Engineering, Construction Management or other related field	Optional Certifications may include AAAE, LEED, PMP, PE, and/or any other relevant Professional Licensure or Certification.	5 years or more experience, preferably on airport projects	On-site oversight and coordination of construction activities between contractors and subcontractors, directing crews or workers on-site as necessary, and reporting on project status. Ensure on-site construction activities are on schedule and engineering designs are being followed, and acting to address delays, risks and deviations as necessary, typically in conjunction with office engineer, construction managers, project managers and others.	\$90.00	x			
Field Engineer II	Bachelor's degree in Engineering, Construction Management or other related field	Licensed Engineer (preferably by CA Board of Engineers) is preferred.  Optional Certifications may include AAAE, LEED, PMP, etc., and/or any other relevant Professional Licensure or Certification.	10 years or more experience, preferably on airport projects	On-site oversight and coordination of construction activities between contractors and subcontractors, directing crews or workers on-site as necessary, and reporting on project status. Ensure on-site construction activities are on schedule and engineering designs are being followed, and acting to address delays, risks and deviations as necessary, typically in conjunction with office engineer, construction managers, project managers and others.	\$115.00	x			
Field Engineer III	Bachelor's degree in Engineering, Construction Management or other related field. Masters degree preferred.	Licensed Engineer (preferably by CA Board of Engineers) is preferred.  Optional Certifications may include AAAE, LEED, PMP, etc., and/or any other relevant Professional Licensure or Certification.	15 years or more experience, preferably on airport projects	On-site oversight and coordination of construction activities between contractors and subcontractors, directing crews or workers on-site as necessary, and reporting on project status. Ensure on-site construction activities are on schedule and engineering designs are being followed, and acting to address delays, risks and deviations as necessary, typically in conjunction with office engineer, construction managers, project managers and others.	\$130.00	x			
Geologist I	Bachelor's degree in Geology, Chemistry, Physics, Mathematics, or other related field required.	Relevant Professional Licensure & Certifications.	5 years of geological experience	Assists in conducting research and analysis on geologic information/data to identify potential impacts from the implementation of proposed projects.	\$85.00	x			
Geologist II	Bachelor's or Master's degree in Geology, Chemistry, Physics, Mathematics, or other related field required	Relevant Professional Licensure & Certifications.	10 years or more of geological experience	Conducts research and analysis on geologic information/data to identify potential impacts from the implementation of proposed projects. Assists with the development of technical reports and mitigation measures to mitigate impacts.	\$100.00	x			
Geologist III	Bachelor's or Master's degree in Geology, Chemistry, Physics, Mathematics, or other related field required. Master's degree preferred	Certified by the Applied and Natural Science Accreditation Commission of ABET (preferred but not required) and any relevant Professional Licensure &/or Certifications.	15 years or more of geological experience	Manages research and analysis on geologic information/data to identify potential impacts from the implementation of proposed projects. Manages the development of technical reports and mitigation measures to mitigate impacts. Manage field investigations to ensure the mapping and evaluating of geologic data. Must have the ability to prepare and interpret geologic maps, cross sections, stratigraphic columns, and written reports.	\$120.00	x			

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Job Title/Paygrade	Minimum Education Level	Professional Licenses & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
GIS Specialist I	Bachelor's degree from a recognized college or university with a major in Geography, Computer Science, or related field	Relevant Certifications	5 years or more experience working in Architecture or Construction Management with specific focus on GIS and Building Information Modeling (BIM), preferably on airport projects	Prepares data related to GIS in support of Proposed Project definitions and analysis	\$90.00	x			
GIS Specialist II	Bachelor's degree from a recognized college or university with a major in Geography, Computer Science, or related field	GIS certifications are required, such as GIS Professional (GISP).	10 years or more experience working in Architecture or Construction Management with specific focus on GIS and Building Information Modeling (BIM), preferably on airport projects	May coordinate data related to GIS in support of Proposed Project definitions and analysis, and QA/QC of data for existing/proposed facilities and infrastructure. Assist in building CADD standards compliance review, support as-built/C&M data delivery at closeout.	\$120.00	x			
GIS Specialist III	Bachelor's degree from a recognized college or university with a major in Geography, Computer Science, or related field	GIS certifications are required, such as GIS Professional (GISP).	15 years or more experience working in Architecture or Construction Management with specific focus on GIS and Building Information Modeling (BIM), preferably on airport projects	Manages and maintains data related to GIS in support of Proposed Project definitions and analysis, and QA/QC of data for existing/proposed facilities and infrastructure. Build CADD standards compliance review, support as-built/C&M data delivery at closeout.	\$140.00	x			
Graphic Designer I	Bachelor's degree in Graphic Design, Art or related field preferred.	Relevant Certifications.	5 years or more of full-time paid experience preparing graphic displays, descriptive charts, brochures or maps for commercial or public use.	Assists in preparing ads, notices, posters, pamphlets, displays, signs, websites, and exhibits for informational, educational, and regulatory-required purposes; designs and lays out brochures, covers, and exhibits for technical and administrative reports and presentations	\$60.00	x			
Graphic Designer II	Bachelor's degree in Graphic Design, Art or related field preferred.	Relevant Certifications.	10 years or more of full-time paid experience preparing graphic displays, descriptive charts, brochures or maps for commercial or public use.	Prepares ads, notices, posters, pamphlets, displays, signs, websites, and exhibits for informational, educational, and regulatory-required purposes; designs and lays out brochures, covers, and exhibits for technical and administrative reports and presentations; may translate statistical and other data into charts, graphs, illustrations and projection slides.	\$75.00	x			
Graphic Designer III	Bachelor's or Master's degree in Graphic Design, Art or related field preferred.	Relevant Certifications.	15 years or more of full-time paid experience preparing graphic displays, descriptive charts, brochures or maps for commercial or public use.	Designs, coordinates and prepares ads, notices, posters, pamphlets, displays, signs, websites, and exhibits for informational, educational, and regulatory-required purposes; designs and lays out brochures, covers, and exhibits for technical and administrative reports and presentations; translates statistical and other data into charts, graphs, illustrations and projection slides.	\$100.00	x			
Graphic Designer IV	Bachelor's or Master's degree in Graphic Design, Art or related field preferred.	Relevant Certifications.	20 years or more of full-time paid experience preparing graphic displays, descriptive charts, brochures or maps for commercial or public use.	Designs, coordinates and prepares ads, notices, posters, pamphlets, displays, signs, websites, and exhibits for informational, educational, and regulatory-required purposes; designs and lays out brochures, covers, and exhibits for technical and administrative reports and presentations; translates statistical and other data into charts, graphs, illustrations and projection slides.	\$120.00	x			
Inspection Quality Assurance Assistant Manager	Bachelor's degree in Civil Engineering or relevant field	Optional Certifications may include AAAS, LEED, PMP, PE, and/or any other relevant Professional Licensure or Certification.	10 years or more of experience providing quality assurance on vertical, tunnel or heavy civil construction types projects.	Assists the Quality Assurance and Construction Inspection Division (QACID) in the review and administration of Contractors' quality control submittals and in the evaluation and development of quality assurance (QA) standards and tools and procedures manual documents; assists in identifying problems/deficiencies, coordinates with managers and professional staff to obtain input/feedback and prepares summary reports with recommendations. The Assistant Quality Assurance Manager assists with the preparation and implementation of changes and/or updates to the Program Delivery Manual (PDM) procedures as appropriate and provides training to staff as needed. Have the ability to set priorities, the ability to make decisions and work effectively with minimal supervision, the ability to deal tactfully and effectively with LAWA stakeholders, contractors, construction workers, the public and must conduct themselves in a professional manner at all times.	\$160.00		x		
Inspector, Construction	High school diploma (or equivalent)	30-hour Cal-OSHA training prior to assignment. The 30-hour training will have been received within the last 4 years.	5 years or more of experience performing inspection of large scale Public Works type projects	Inspects the construction of a wide variety of airport improvements, utilities projects to ensure conformance to plans, specifications, contracts, permits, environmental documents, agreements for work, and may provide construction inspection support. Documents daily progress of the work, prepares monthly progress payment request, tracks various changes, verifies time and material work, measures and documents job quantities. Documentation and information retrieval may require computer literacy skills. Construction Inspectors must have the ability to set priorities, the ability to make decisions and work effectively with minimal supervision, the ability to deal tactfully and effectively with LAWA stakeholders, contractors, construction workers, the public and must conduct themselves in a professional manner at all times.	Subject to Prevailing Wage		x		

**EXHIBIT 1: POSITION DESCRIPTIONS, KEY PERSONNEL & COMMON RATES**

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Job Title/Paygrade	Minimum Education Level	Professional Licenses & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
Inspector, Deputy Building	High school diploma (or equivalent)	Valid Los Angeles City Department of Building and Safety (LADBS) license for the scope of work being inspected; have a thorough knowledge of building construction practices, and be experienced in one or more of the expertise areas listed below: -Reinforced concrete -Reinforced masonry -Structural Steel and Welding -Prestressed Concrete Controlled Activities: -Sprayed Applied Fireproofing -Drilled-in Anchors -Shotcrete Soils/Grading -Seismic Resistance 30-hour Cal-OSHA training prior to assignment. The 30-hour training will have been received within the last 4 years.	5 years or more of experience performing as a LADBS Deputy Building Inspector large scale type projects	Read and interpret structural building drawings, applicable building codes, contract specifications, applicable standards and shop structural drawings; verify compliance with the aforementioned contract documents; and communicate effectively with Contractors, engineers, architects, and project management staff. Documents daily progress of the work, prepare monthly progress payment request; track various changes, verify time and material work, measure and document job quantities. Documentation and information retrieval may require computer literacy skills. Deputy Building Inspectors must have the ability to set priorities, the ability to make decisions and work effectively with minimal supervision, the ability to deal tactfully and effectively with LAWA stakeholders, contractors, construction workers, the public and must conduct themselves in a professional manner at all times.	Subject to Prevailing Wage		x		
Inspector, Electrical/IT	High school diploma (or equivalent)	Current ICC Certification as a Commercial Electrical Inspector.  Proof of NFPE-70E standards. Completion of training must have been achieved within the last 3 years.  30-hour Cal-OSHA training prior to assignment. The 30-hour training will have been received within the last 4 years.	Electrical/IT Inspection staff shall have at 3 years or more of experience performing electrical/IT inspections; For task on the Airfield, 3 years or more of experience with airfield lighting is required.	Electrical/IT Inspection staff shall have a thorough knowledge of the methods, materials and techniques of the electrical/IT trade; the ability to diagnose violations and hazards in new and existing electrical/IT installations and take a proactive approach during construction; have a general understanding of low voltage systems including fire/life safety and information technology; have the ability to read and interpret contract documents, electrical codes, applicable standards. Electrical/IT Inspectors must have the ability to set priorities, the ability to make decisions and work effectively with minimal supervision, the ability to deal tactfully and effectively with LAWA stakeholders, contractors, construction workers, the public and must conduct themselves in a professional manner at all times.	Subject to Prevailing Wage		x		
Inspector, Mechanical	High school diploma (or equivalent)	Current ICC Certification as a Commercial Mechanical Inspector.  30-hour Cal-OSHA training prior to assignment. The 30-hour training will have been received within the last 4 years.	3 years or more of experience performing mechanical inspections on large scale Public Works type projects	Mechanical Inspection staff possess a thorough knowledge of the materials and methods used in the installation of plumbing, heating, air conditioning and refrigeration installations; shall have the ability to diagnose hazards of unsanitary conditions caused by faulty materials or poor workmanship. Document daily progress of work and inspect construction activities by applying knowledge of the materials and methods used in the installation of plumbing, heating, air conditioning and refrigeration installations. Diagnose and document hazards of unsanitary conditions caused by faulty materials or poor workmanship. Mechanical Inspectors must have the ability to set priorities, the ability to make decisions and work effectively with minimal supervision, the ability to deal tactfully and effectively with LAWA stakeholders, contractors, construction workers, the public and must conduct themselves in a professional manner at all times.	Subject to Prevailing Wage		x		
Inspector, Plumbing	High school diploma (or equivalent)	Current ICC Certification as a Commercial Plumbing Inspector; possess a thorough 30-hour Cal-OSHA training prior to assignment. The 30-hour training will have been received within the last 4 years.	3 years or more of experience performing plumbing inspections;	Plumbing Inspector shall have knowledge of the materials and methods used in the installation of plumbing installations, shall have a general understanding of plumbing systems including domestic water and sewage systems, and thorough knowledge of fire sprinkler pipe installations. Document daily progress of the work, prepares monthly progress payment request, tracks various changes, verifies time and material work, measures and documents job quantities. Documentation and information retrieval may require computer literacy skills.	Subject to Prevailing Wage		x		
Inspector, Shop Fabrication	High school diploma (or equivalent)	Certifications such as CWI and NDT are highly desired and may be required for certain assignments. 30-hour Cal-OSHA training prior to assignment. The 30-hour training will have been received within the last 4 years.	5 years or more of experience performing in-process fabrication inspections of products associated with building and/or airfield construction projects.	Shop Fabrication Inspector shall possess a thorough knowledge of materials and methods used in fabrication processes, welding, coating, electrical equipment, mechanical equipment, architectural metals and specialized fabrications.	\$105.00		x		

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						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
Intern	High school graduate	None	None	Assists in a variety of tasks and activities related to the scope of this contract. The goal is for the candidate to obtain work experience while fostering an interest in the aviation planning and project delivery and to develop the workforce for future projects.	\$30.00	x	x	x	
IT Technical Support I	Bachelor's degree in Computer Science or related field preferred	Relevant Professional Licensure & Certifications preferred.	5 years or more experience	Monitor and maintain computer systems and networks. Identifies, investigates, and resolves users problems with computer software and hardware. Fields support calls, chat, email, and/or other communication from users with inquiries regarding software programming, connectivity, printing, and similar concerns in order to help set up systems or resolve issues. Troubleshoot system and network problems, diagnosing and solving hardware or software faults. Implement new software and hardware installation as required, including analysis of software and hardware usage and recommendations for implementation/improvement.	\$80.00	x			
IT Technical Support II	Bachelor's degree in Computer Science or related field preferred	Relevant Professional Licensure & Certifications preferred.	10 years or more experience	Monitor and maintain computer systems and networks. Identifies, investigates, and resolves users problems with computer software and hardware. Fields support calls, chat, email, and/or other communication from users with inquiries regarding software programming, connectivity, printing, and similar concerns in order to help set up systems or resolve issues. Troubleshoot system and network problems, diagnosing and solving hardware or software faults. Implement new software and hardware installation as required, including analysis of software and hardware usage and recommendations for implementation/improvement.	\$110.00	x			
IT Technical Support III	Bachelor's degree in Computer Science or related field preferred	Relevant Professional Licensure & Certifications preferred.	15 years or more experience	Monitor and maintain computer systems and networks. Identifies, investigates, and resolves users problems with computer software and hardware. Fields support calls, chat, email, and/or other communication from users with inquiries regarding software programming, connectivity, printing, and similar concerns in order to help set up systems or resolve issues. Troubleshoot system and network problems, diagnosing and solving hardware or software faults. Implement new software and hardware installation as required, including analysis of software and hardware usage and recommendations for implementation/improvement.	\$130.00	x			
IT Technical Support Manager	Bachelor's degree in Computer Science or related field preferred	Relevant Professional Licensure & Certifications preferred	15 years or more experience. Manages IT technical support team to support large complex organizations.	Manages and evaluates the performance of a help desk team, ensuring timely and accurate customer service. Recruit, train, and support help desk representatives and technicians. Establish customer service standards, contribute to improving customer support, and provide feedback to internal teams. Develop reports on team productivity and maintaining a problem-solving attitude to ensure high-quality technical support and enhance user satisfaction. Assists with review, testing, and implementation of technology solutions to increase productivity and efficiency.	\$175.00	x			
Office Engineer I	Bachelor's degree in Engineering, Construction Management or other related field	Optional Certifications may include AAAE, LEED, PMP, PE, and/or any other relevant Professional Licensure or Certification.	5 years or more experience, preferably on airport projects	Maintain organized and detailed construction files, project records and logs. Oversee and review daily field inspector reports. Track, document and manage project issues and conditions, including the management of the construction Request For Information (RFI) and submittal process. Provide and coordinate technical and administrative information to others working on a project to ensure that the work complies with all engineering standards, codes, specifications, and design instructions.	\$100.00	x	x		
Office Engineer II	Bachelor's degree in Engineering, Construction Management or other related field	Licensed Engineer (preferably by CA Board of Engineers) is preferred Optional Certifications may include AAAE, LEED, PMP, etc., and/or any other relevant Professional Licensure or Certification	10 years or more experience, preferably on airport projects	Maintain organized and detailed construction files, project records and logs. Oversee and review daily field inspector reports. Track, document and manage project issues and conditions, including the management of the construction Request For Information (RFI) and submittal process. Provide and coordinate technical and administrative information to others working on a project to ensure that the work complies with all engineering standards, codes, specifications, and design instructions.	\$125.00	x	x		
Office Engineer III	Bachelor's degree in Engineering, Construction Management or other related field. Masters degree preferred	Licensed Engineer (preferably by CA Board of Engineers) is preferred Optional Certifications may include AAAE, LEED, PMP, etc., and/or any other relevant Professional Licensure or Certification	15 years or more experience, preferably on airport projects Has demonstrable specialized experience/area of expertise.	Maintain organized and detailed construction files, project records and logs. Oversee and review daily field inspector reports. Track, document and manage project issues and conditions, including the management of the construction Request For Information (RFI) and submittal process. Provide and coordinate technical and administrative information to others working on a project to ensure that the work complies with all engineering standards, codes, specifications, and design instructions.	\$140.00	x	x		

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Job Title/Paygrade	Minimum Education Level	Professional Licenses & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
ORAT Consultant I	Bachelor's degree in Architecture, Engineering, Planning or other related technical field required.	Certifications may include APQC, BPMI, IxDA; HFES, ODCP, ODCC, CMC, ACMP, CCMP, PMP	5 years or more experience, preferably on airport projects	Manages & produces deliverables to support and define the Operational Readiness Activation & Transition (ORAT) and other related activities.  Common tasks & deliverables may include Concept of Operations, Stakeholder Outreach, Technical Reports, Training Plans, Transition Plans, Workshops, Presentations, etc.  Works collaboratively with multiple stakeholder groups to define the current state of operations; determine the future state of operations and the ambitions/opportunities offered by new facilities; diagnose any existing shortfalls and how these can be addressed; create plans for training of staff for new facilities/technologies; implement the ORAT process; evaluate potential impacts of new processes/technologies and how best to minimize them through varying tools and techniques.	\$100.00	x			
ORAT Consultant II	Bachelor's degree in Architecture, Engineering, Planning or other related technical field required. Master's degree preferred.	Certifications may include APQC, BPMI, IxDA; HFES, ODCP, ODCC, CMC, ACMP, CCMP, PMP	10 years or more experience, preferably on airport projects	Manages & produces deliverables to support and define the Operational Readiness Activation & Transition (ORAT) and other related activities.  Common tasks & deliverables may include Concept of Operations, Stakeholder Outreach, Technical Reports, Training Plans, Transition Plans, Workshops, Presentations, etc.  Works collaboratively with multiple stakeholder groups to define the current state of operations; determine the future state of operations and the ambitions/opportunities offered by new facilities; diagnose any existing shortfalls and how these can be addressed; create plans for training of staff for new facilities/technologies; implement the ORAT process; evaluate potential impacts of new processes/technologies and how best to minimize them through varying tools and techniques.	\$140.00	x			
ORAT Consultant III	Bachelor's degree in Architecture, Engineering, Planning or other related technical field required. Master's degree preferred.	Certifications may include APQC, BPMI, IxDA; HFES, ODCP, ODCC, CMC, ACMP, CCMP, PMP	15 years or more experience, preferably on airport projects  Including experience leading a large team of ORAT professionals.	Manages & produces deliverables to support and define the Operational Readiness Activation & Transition (ORAT) and other related activities.  Common tasks & deliverables may include Concept of Operations, Stakeholder Outreach, Technical Reports, Training Plans, Transition Plans, Workshops, Presentations, etc.  Works collaboratively with multiple stakeholder groups to define the current state of operations; determine the future state of operations and the ambitions/opportunities offered by new facilities; diagnose any existing shortfalls and how these can be addressed; create plans for training of staff for new facilities/technologies; implement the ORAT process; evaluate potential impacts of new processes/technologies and how best to minimize them through varying tools and techniques.	\$180.00	x			
Planner I	Bachelor's degree in Architecture, Engineering, Planning or other related technical field required.	Optional Certifications may include AAAE, LEED, PMP, PE, AICP etc. or any other relevant Professional Licensure or Certifications	5 years or more experience, preferably on airport projects	Assist in developing planning documents including: CEQA/NEPA, compliance reviews, consistency determinations, mitigation monitoring reports, entitlement applications, etc. for projects and operational initiatives	\$100.00	x			
Planner II	Bachelor's or Master's degree in Architecture, Engineering, Planning or other related technical field required. Master's degree preferred.	Planner certification required. Optional Certifications may include AAAE, LEED, PMP, PE, AICP etc. or any other relevant Professional Licensure or Certifications preferred.	10 years or more experience, preferably on airport projects	Works with a multi-discipline teams of architects, engineers, planners, estimators, schedulers, and other qualified professionals to assist in developing planning documents including: CEQA/NEPA, compliance reviews, consistency determinations, mitigation monitoring reports, entitlement applications, etc. for projects and operational initiatives.	\$130.00	x			
Planner III	Bachelor's or Master's degree in Architecture, Engineering, Planning or other related technical field required. Master's degree preferred.	Planner certification required. Optional Certifications may include AAAE, LEED, PMP, PE, AICP etc. or any other relevant Professional Licensure or Certifications strongly preferred.	15 years or more experience, preferably on airport projects  Has demonstrable specialized experience/area of expertise.	Coordinates and may manage a multi-discipline teams of architects, engineers, planners, estimators, schedulers, and other qualified professionals to develop planning documents including: CEQA/NEPA, compliance reviews, consistency determinations, mitigation monitoring reports, entitlement applications, etc. for projects and operational initiatives.	\$150.00	x			
Principal in Charge*	Bachelor's or Master's Degree in Engineering, Project Management, Business, Computer Science, Education, Business/Management, Business/Administration, Urban Planning, Construction, or Architecture	Holds a leadership position in the Applicant (prime firm) reflected by a corporate title, ownership of the firm, or equivalent.	Typically 20+ Years Experience.	The principal shall have a corporate or leadership function in the firm. This role shall have the authority to act as an agent on behalf of the firm in regard to matters regarding the contract and related services.  Issues are escalated to this role, ensures overall satisfaction on the delivery of services, negotiates contractual matters, the LAWA Contractor Assessment is sent to this team member.	\$300.00	x			

\*Key Personnel for Base Scope; to be a member of the prime Applicant firm



**EXHIBIT 1: POSITION DESCRIPTIONS, KEY PERSONNEL & COMMON RATES**

Consultant staff are expected to exhibit high work standards, self-motivation, ethical work practices, collaborative spirit, and assist in development of LAWA best practices to support a large-scale capital development program. Consultant's Services may include, but not be limited to, the duties listed below for each position. LAWA reserves the right to add or amend the list of positions as deemed necessary. Further duties and responsibilities for each position may be provided on future solicitations or specific Requests for Task Orders Proposals. Key Personnel are denoted by shaded rows.

\* All positions will be available at the Common Rates for Specialty Services (Scope Category 3) on a Task Order by Task Order basis. Additional positions may be added by LAWA in accordance with Section 7.1.c of the Agreement.

Job Title/Paygrade	Minimum Education Level	Professional Licenses & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
Project Controls I	Bachelor's Degree in Engineering, Project Management, Business, or other related technical field	Optional Certifications may include AAAE, LEED, PMP, PE, AICP, PMI-SP etc. or any other relevant Professional Licensure or Certifications.	5 years experience, preferably on airport projects	Responsible for project reporting, controls activities that includes planning / scheduling, cost engineering, cost estimating, cost analysis/control activities, change management. Directs cost estimating, analysis, and control activities. Directs schedule development, maintenance, monitoring, impact identification, and recovery plan development activities.	\$110.00	x			
Project Controls II	Bachelor's Degree in Engineering, Project Management, Business, or other related technical field Master's degree preferred	Optional Certifications may include AAAE, LEED, PMP, PE, AICP, PMI-SP etc. or any other relevant Professional Licensure or Certifications.	10 years or more experience, preferably on airport projects	Responsible for project reporting, controls activities that includes planning / scheduling, cost engineering, cost estimating, cost analysis/control activities, change management. Directs cost estimating, analysis, and control activities. Directs schedule development, maintenance, monitoring, impact identification, and recovery plan development activities.	\$140.00	x			
Project Controls III	Bachelor's Degree in Engineering, Project Management, Business, or other related technical field Master's degree preferred	Optional Certifications may include AAAE, LEED, PMP, PE, AICP, PMI-SP etc. or any other relevant Professional Licensure or Certifications.	15 years or more experience, preferably on airport projects	Responsible for project reporting, controls activities that includes planning / scheduling, cost engineering, cost estimating, cost analysis/control activities, change management. Directs cost estimating, analysis, and control activities. Directs schedule development, maintenance, monitoring, impact identification, and recovery plan development activities.	\$180.00	x			
Project Controls IV	Bachelor's Degree in Engineering, Project Management, Business, or other related technical field Master's degree preferred	Optional Certifications may include AAAE, LEED, PMP, PE, AICP, PMI-SP etc. or any other relevant Professional Licensure or Certifications.	20 years or more of experience managing team of project controls staff	Responsible for project reporting, controls activities that includes planning / scheduling, cost engineering, cost estimating, cost analysis/control activities, change management. Directs cost estimating, analysis, and control activities. Directs schedule development, maintenance, monitoring, impact identification, and recovery plan development activities. Manages team of project controls specialists.	\$200.00	x			
Project Controls V	Bachelor's Degree in Engineering, Project Management, Business, or other related technical field Master's degree preferred	Optional Certifications may include AAAE, LEED, PMP, PE, AICP, PMI-SP etc. or any other relevant Professional Licensure or Certifications.	25 years or more of experience, managing team of project controls staff	Responsible for project reporting, controls activities that includes planning / scheduling, cost engineering, cost estimating, cost analysis/control activities, change management. Directs cost estimating, analysis, and control activities. Directs schedule development, maintenance, monitoring, impact identification, and recovery plan development activities. Manages team of project controls specialists.	\$225.00	x			
Project Manager I	Bachelor's degree in Architecture, Aviation, Business, Engineering, Construction Management, Planning or other related technical field required.	Optional Certifications may include AAAE, LEED, PMP, PE, AICP etc.	5 years or more experience, preferably on airport projects	Provides input on projects from design development stage through construction to ensure Designers and Contractors are meeting CEQA/NEPA and/or Entitlement requirements. Assists in coordinating with other LAWA divisions and regulatory agencies (Planning, FAA, TSA, AQMD, SHPO, EPA, etc.) as appropriate. Prepares messaging plan, notices, contingency planning and other tasks as needed.	\$130.00	x			
Project Manager II	Bachelor's degree in Architecture, Aviation, Business, Engineering, Construction Management, Planning or other related technical field required Master's degree preferred	Optional Certifications may include AAAE, LEED, PMP, PE, AICP etc. or any other relevant Professional Licensure or Certifications.	10 years or more experience, preferably on airport projects	Assists in the development and implementation of work packages and Task Orders. May provide direction and input on projects from design development stage through construction. Ensures Designers and Contractors are meeting CEQA/NEPA and/or Entitlement requirements. Assists in facilitating coordination with other LAWA divisions and regulatory agencies (Planning, FAA, TSA, AQMD, SHPO, EPA, etc.) as appropriate. Assists in implementing messaging plan, notices, contingency planning and other tasks as needed.	\$160.00	x			
Project Manager III	Bachelor's degree in Architecture, Aviation, Business, Engineering, Construction Management, Planning or other related technical field required. Master's degree preferred	Relevant Professional Licensure &/or Certifications are strongly preferred. Certifications may include AAAE, LEED, PE, PMP, AICP, etc.	15 years or more experience, preferably on airport projects	Manages the development and implementation of work packages and Task Orders. Provides direction and input on projects from design development stage through construction. May act as LAWA's primary representative on a project, establishes standards for meeting minutes, records, etc. and ensures Designers and Contractors are meeting CEQA/NEPA and/or Entitlement requirements. Facilitates coordination with other LAWA divisions and regulatory agencies (Planning, FAA, TSA, AQMD, SHPO, EPA, etc.) as appropriate. Coordinates messaging plan, notices, contingency planning and other tasks as needed.	\$210.00	x			
Project Manager IV	Bachelor's degree in Architecture, Aviation, Business, Engineering, Construction Management, Planning or other related technical field required. Master's degree preferred	Relevant Professional Licensure &/or Certifications are strongly preferred. Certifications may include AAAE, LEED, PE, PMP, AICP, etc.	15 years or more experience, preferably on airport projects  Has demonstrable specialized experience/area of expertise.	All of the duties associated with Project Manager III, plus specialized experience and/or expertise required for the successful delivery of aviation projects. Oversees the fulfillment of LAWA's overarching organizational goals by coordinating activities and interdependencies between multiple project teams with a focus on the strategy and delivery of the overarching program on behalf of LAWA. Monitors key performance indicators for project and overall program progress, resources, budget, risks and opportunities. Collaborates and communicates with LAWA leadership and project team leaders to review progress and tackle issues as they arise, taking corrective actions where needed.	\$240.00	x			
Project Manager V	Bachelor's degree in Architecture, Aviation, Business, Engineering, Construction Management, Planning or other related technical field required. Master's degree preferred	Relevant Professional Licensure &/or Certifications are strongly preferred. Certifications may include AAAE, LEED, PE, PMP, AICP, etc.	20 years or more experience, preferably on airport projects  Has demonstrable specialized experience/area of expertise.	All of the duties associated with Project Manager III, plus specialized experience and/or expertise required for the successful delivery of aviation projects. Oversees the fulfillment of LAWA's overarching organizational goals by coordinating activities and interdependencies between multiple project teams with a focus on the strategy and delivery of the overarching program on behalf of LAWA. Monitors key performance indicators for project and overall program progress, resources, budget, risks and opportunities. Collaborates and communicates with LAWA leadership and project team leaders to review progress and tackle issues as they arise, taking corrective actions where needed.	\$280.00	x			



**EXHIBIT 1: POSITION DESCRIPTIONS, KEY PERSONNEL & COMMON RATES**

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 \* All positions will be available at the Common Rates for Specialty Services (Scope Category 3) on a Task Order by Task Order basis. Additional positions may be added by LAWA in accordance with Section 7.4.c of the Agreement.

Job Title/Paygrade	Minimum Education Level	Professional Licenses & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
Public Outreach Lead	Bachelor's or Master's degree in Public Relations, Communications, Planning, Journalism, Marketing, or related field. Master's degree preferred.	Relevant Professional Licensure & Certifications are strongly-preferred.	15 years or more experience, preferably as a Public Information Officer, conducting meaningful engagement with local business and community stakeholders, public agencies and/or regulatory agencies and officials.	Manages and leads the community outreach programs, including but not limited to public relations strategies to promote project goals/mission; project branding; social media design and content; public outreach material design/content (press releases, fact sheets, public notices, project materials). Leads the coordination and marketing of public outreach events (Open Houses, Workshops, Public Hearings, etc.). Develops strategies to connect with stakeholders, and general public; may represent LAWA with stakeholders; will coordinate as needed with LAWA Economic Impact Team and Public Relations Department, and perform other tasks as needed.	\$250.00	x		x	
Public Outreach Specialist I	Bachelor's in Public Relations, Communications, Planning, Journalism, Marketing, or related fields	Relevant Professional Licensure & Certifications.	5 years or more of relevant experience	Assists with community outreach programs, including but not limited to public relations, social media; public outreach materials. Assists with public outreach events (Open Houses, Workshops, Public Hearings, etc.). Assists in connecting with local stakeholders, and general public, and perform other tasks as needed.	\$*20.00	x		x	
Public Outreach Specialist II	Bachelor's or Master's Degree in Public Relations, Communications, Planning, Journalism, Marketing, or related fields	Relevant Professional Licensure & Certifications are preferred	10 years or more relevant experience.	Assists in the development of community outreach programs to promote project goals/mission; project branding; social media design and content; public outreach material design/content (press releases, fact sheets, public notices, project materials). Assists in organizing public outreach events (Open Houses, Workshops, Public Hearings, etc.). Assists in identifying and connecting with local business and community stakeholders, and general public; will coordinate as needed with LAWA Economic Impact Team and Public Relations Department, and perform other tasks as needed.	\$150.00	x		x	
Public Outreach Specialist III	Bachelor's or Master's Degree in Public Relations, Communications, Planning, Journalism, Marketing, or related fields. Master's Preferred	Relevant Professional Licensure & Certifications are strongly-preferred.	15 years or more relevant experience.	Develops the community outreach programs to promote project goals/mission; project branding; social media design and content; public outreach material design/content (press releases, fact sheets, public notices, project materials). Coordinates public outreach events (Open Houses, Workshops, Public Hearings, etc.). Identifies and connects with local business and community stakeholders, and general public, will coordinate as needed with LAWA Economic Impact Team and Public Relations Department, and perform other tasks as needed.	\$200.00	x		x	
Quality Control Manager	Bachelor's degree or equivalent	Six Sigma, CQE or CQA preferred	5 years or more experience, preferably on projects undergoing environmental documentation	Plan, execute, and oversee inspections of deliverables and testing for quality and conformance to specifications and scope; assist project management by tracking, documenting, and responding to details of quality and accuracy issues; investigate reports of quality issues and ensure resolution in accordance with project and contract guidelines, consultant firm specifications and regulatory requirements.	\$160.00		x		
Safety, Assistant Manager I	High school diploma (or equivalent)	The Assistant Safety Manager I must at a minimum have an active Board of Certified Safety Professionals (BCSP) Construction Health and Safety Technician (CHST) credential.	Five years of experience providing safety oversight on vertical, tunnel or heavy civil construction type projects.	The Assistant Safety Manager I works with contractors, LAWA Inspection, the Project Management Teams, and others in order to ensure assigned projects are implementing effective safety programs and meeting the requirements of the contract documents with regard to safety and security requirements.	\$160.00		x		
Safety, Assistant Manager II	High school diploma (or equivalent)	The Assistant Safety Manager II must at a minimum have an active Board of Certified Safety Professionals (BCSP) Construction Health and Safety Technician (CHST) credential. The Assistant Safety Manager II may also be required to be a California OSHA 10/30 Instructor and a CPR/First Aid instructor.	Five years of experience providing safety oversight on vertical, tunnel or heavy civil construction type projects.	Assistant Safety Manager II may be a night shift position that works with multiple contractors, LAWA Inspection, the Project Management Team, and others in order to ensure assigned projects are implementing effective safety programs and meeting the requirements of the contract documents with regards to safety and security requirements. Monitors and documents all work taking place at night and has limited supervision.	\$170.00		x		
Safety Assistant Manager III	High school diploma (or equivalent)	The Assistant Safety Manager III must at a minimum have an active Board of Certified Safety Professionals (BCSP) Associate Safety Professional (ASP), a CSP, or a Certified Industrial Hygienist.	Five years of experience providing safety oversight on vertical, tunnel or heavy civil construction type projects.	The Assistant Safety Manager III works with contractors, LAWA Inspection, the Project Management Team, and others in order to ensure assigned projects are implementing effective safety programs and meeting the requirements of the contract documents with regards to safety and security requirements. The Assistant Safety Manager III may be a BCSP The ASM II may be assigned to assist the Program Safety Manager in managing the Safety Team and the Safety Program as directed by the Program Safety Manager.	\$180.00		x		

**EXHIBIT 1: POSITION DESCRIPTIONS, KEY PERSONNEL & COMMON RATES**

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\* All positions will be available at the Common Rates for Specialty Services (Scope Category 3) on a Task Order by Task Order basis. Additional positions may be added by LAWA in accordance with Section 7.1.c of the Agreement.

Job Title/Paygrade	Minimum Education Level	Professional Licenses & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
<b>Safety, Program Manager*</b> <i>*Key Personnel for Scope Category 1 Only</i>	Bachelor's degree in Safety and Health, Engineering, Environmental Sciences or related field.	The Program Safety Manager must at a minimum have an active Board of Certified Safety Professionals (BCSP) Certified Safety Professionals (BCSP), Associate Safety Professional (ASP), Certified Industrial Hygienist (CIH), or Construction Health and Safety Technician (CHST) credential.	Minimum of 15 years of verifiable professional safety experience on heavy construction projects, preferably in an aviation environment. Manages team of safety staff.	Manages LAWA's Airports Development safety program and team of safety technicians, assists LAWA management in setting and monitoring safety program policies and goals and reports back to LAWA management on compliance of those policies.	\$200.00		x		
Scheduler I	Bachelor's degree in Engineering, Construction Management or related field is preferred.	Relevant Professional Licensure & Certifications are preferred.	Up to 5 years of scheduling experience in direct support of an active construction project.  Requires use of Oracle Primavera Software, along with related software tools such as Schedule Analyzer, Microsoft Project, Claims Digger, etc.	Reviews and analyzes contractor's schedules for contract compliance, writes and reviews comments, updates staff on contractor's performance, evaluates time impacts.	\$90.00	x			
Scheduler II	Bachelor's degree in Engineering, Construction Management or related field is preferred.	Relevant Professional Licensure & Certifications are strongly preferred.	5 years or more of scheduling experience in direct support of an active construction project.  Requires intermediate use of Oracle Primavera Software, along with related software tools such as Schedule Analyzer, Microsoft Project, Claims Digger, etc.	Reviews and analyzes contractor's schedules for contract compliance, writes and reviews comments, updates staff on contractor's performance, evaluates time impacts.	\$130.00	x			
Scheduler III	Bachelor's degree in Engineering, Construction Management or related field.	Relevant Professional Licensure & Certifications are strongly preferred.	10 years or more of scheduling experience with 5 plus years in direct support of an active construction project.  Requires advanced use of Oracle Primavera Software, along with related software tools such as Schedule Analyzer, Microsoft Project, Claims Digger, etc.	Performs complex reviews and analysis of contractor's schedules for contract compliance, writes and reviews comments, updates staff on contractor's performance, evaluates time impacts.	\$175.00	x			
Scheduler, Program	Bachelor's degree in Engineering, Construction Management or related field. Master's degree in related field is preferred.	Relevant Professional Licensure & Certifications.	15 years or more of scheduling experience with 10 plus years of "reporting (milestones, inter-dependencies, etc.) in direct support of an active construction program covering multiple projects and varying project delivery methods.  Requires advanced use of Oracle Primavera Software, along with related software tools such as Schedule Analyzer, Microsoft Project, Claims Digger, etc.;	In addition to duties performed by schedulers, performs oversight of project schedulers to ensure consistency and accuracy across the CIP. Performs complex schedule analysis and assists in identification of risks, interdependencies across projects, and claims management. Develops and implements KPIs. Applies scheduling experience on large and complex projects (\$500+ million) throughout the project lifecycle, including planning, design, and construction.	\$220.00	x			
Scientist I	Bachelor's degree in natural science or science-related field.	Relevant Professional Licensure & Certifications are preferred.	Up to 5 years' experience. Preferably on CEQA/NEPA.	Evaluates and analyzes potential impacts on the environment from proposed development. Identifies issues and assists with the development of mitigation measures. Performs field investigations, research and drafts technical reports on findings.	\$80.00	x			
Scientist II	Bachelor's degree in natural science or science-related field.	Relevant Professional Licensure & Certifications are preferred.	5 years or more experience. Preferably on CEQA/NEPA.	Evaluates and analyzes potential impacts on the environment from proposed development. Identifies issues and assists with the development of mitigation measures. Performs field investigations, research and drafts technical reports on findings.	\$100.00	x			
Surveyor I	Bachelor's degree in Civil Engineering or relevant field.	A valid Surveyor certificate issued by the California State Board of Registration for Professional Engineers and Land Surveyors is preferred.	Up to 5 years surveying experience.	Assists in conducting surveys, prepares data, charts, plots, maps, records, and documents related to surveys, verifies the accuracy of survey data, including measurements and calculations conducted at project sites.	\$90.00	x			
Surveyor II	Bachelor's degree in Civil Engineering or relevant field.	A valid Surveyor certificate issued by the California State Board of Registration for Professional Engineers and Land Surveyors is strongly preferred.	5 years or more surveying experience.	Directs or conducts surveys, prepares data, charts, plots, maps, records, and documents related to surveys, verifies the accuracy of survey data including measurements and calculations conducted at project sites.	\$120.00	x			

**EXHIBIT 1: POSITION DESCRIPTIONS, KEY PERSONNEL & COMMON RATES**

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\* All positions will be available at the Common Rates for Specialty Services (Scope Category 3) on a Task Order or Task Order basis. Additional positions may be added by LAWA in accordance with Section 7.1.c of the Agreement.

Job Title/Paygrade	Minimum Education Level	Professional Licenses & Certifications	Minimum Years and Experience	Description of Duties	Common Rate for Position (Hourly)	Position Available to:			
						Base Scope	Optional Scope Category 1	Optional Scope Category 2	Optional Scope Category 3*
Surveyor III	Bachelor's degree in Civil Engineering or relevant field	A valid Surveyor certificate issued by the California State Board of Registration for Professional Engineers and Land Surveyors is required	10 years or more surveying experience.	Oversees and leads a team of surveyors who conduct surveys, prepare data, charts, plots, maps, records and documents related to surveys, verify and certify the accuracy of survey data, including measurements and calculations conducted at project sites	\$150.00	x			
Third Party Coordinator I	Bachelor's Degree in Engineering, Project Management, Business, or other related technical field	Optional Certifications may include AAAE, LEED, PMP, PE, AICP, PMI-SP etc. or any other relevant Professional Licensure or Certifications	5 years or more experience with third party coordination in Los Angeles.	Responsible for coordination with third parties (city, county, state, federal and utility companies) that have a significant role in ongoing and upcoming LAWA projects. Monitor and support activities between LAWA developers/contractors and third parties. Facilitate and participate in third party progress meetings and utility design and construction coordination meetings and either delegate or prepare meeting agendas, minutes, action items, ball in court, completion deadlines and solutions/decisions of prior issues. Develop and implement protocols for review of design progression submittals, permit issuance, inspection, betterments, real property, escalation required for issue resolution, payment mechanisms, etc. Develop reporting mechanisms to track progress on resolution of third party issues. Review general project requirements, design criteria and contract requirements of LAWA projects requiring third party coordination.	\$120.00	x			
Third Party Coordinator II	Bachelor's Degree in Engineering, Project Management, Business, or other related technical field.	Optional Certifications may include AAAE, LEED, PMP, PE, AICP, PMI-SP etc. or any other relevant Professional Licensure or Certifications.	10 years or more experience with third party coordination in Los Angeles	Responsible for coordination with third parties (city, county, state, federal and utility companies) that have a significant role in ongoing and upcoming LAWA projects. Monitor and support activities between LAWA developers/contractors and third parties. Facilitate and participate in third party progress meetings and utility design and construction coordination meetings and either delegate or prepare meeting agendas, minutes, action items, ball in court, completion deadlines and solutions/decisions of prior issues. Develop and implement protocols for review of design progression submittals, permit issuance, inspection, betterments, real property, escalation required for issue resolution, payment mechanisms, etc. Develop reporting mechanisms to track progress on resolution of third party issues. Review general project requirements, design criteria and contract requirements of LAWA projects requiring third party coordination.	\$160.00	x			
Third Party Coordinator III	Bachelor's Degree in Engineering, Project Management, Business, or other related technical field.	Optional Certifications may include AAAE, LEED, PMP, PE, AICP, PMI-SP etc. or any other relevant Professional Licensure or Certifications.	15 years or more experience with third party coordination in Los Angeles.	Responsible for coordination with third parties (city, county, state, federal and utility companies) that have a significant role in ongoing and upcoming LAWA projects. Monitor and support activities between LAWA developers/contractors and third parties. Facilitate and participate in third party progress meetings and utility design and construction coordination meetings and either delegate or prepare meeting agendas, minutes, action items, ball in court, completion deadlines and solutions/decisions of prior issues. Develop and implement protocols for review of design progression submittals, permit issuance, inspection, betterments, real property, escalation required for issue resolution, payment mechanisms, etc. Develop reporting mechanisms to track progress on resolution of third party issues. Review general project requirements, design criteria and contract requirements of LAWA projects requiring third party coordination.	\$200.00	x			

## **EXHIBIT 2: COST REIMBURSABLES**

### **A. COMPENSATION FOR PERSONNEL**

LAWA will compensate the Consultant, if awarded a Task Order(s), for personnel costs based upon the fully burdened common hourly rates listed in Exhibit 1 to the Contract (hereinafter referred to as "Billable Hourly Rates") and actual hours worked, if Services are being provided by the Consultant on time and materials basis. Additionally, the Consultant is allowed a mark-up of no more than 3% on first-tier sub-consultant/subcontractor direct labor for the management of the sub-consultant/subcontractor work.

Billable Hourly Rates may be increased by three percent (3%) after the initial year of the Contract term for each additional Contract term year ("3% Increase"). However, in no event will Billable Hourly Rates be increased by more than three percent (3%) per Contract year without prior written justification and approval by LAWA. Moreover, LAWA, in its sole discretion, may suspend the 3% Increase.

LAWA's approval of Consultant-requested or LAWA-requested additional personnel will not entitle Consultant to any additional compensation beyond the limit established via the Contract, the project(s) specific Task Order, and/or herein.

LAWA hereby relies upon the Consultant to properly designate its employees as exempt or non-exempt under the Fair Labor Standards Act. LAWA will not reimburse any Consultant for back pay, penalty or interest imposed by the Department of Labor in the event of a dispute regarding the improper designation of its employees.

### **B. REIMBURSABLE EXPENSES**

The Consultant, if awarded a Task Order(s), will be reimbursed for the following costs in accordance with City policy, subject to amendments, and as provided below.

Reimbursable Expenses are in addition to the compensation for Consultant's personnel performing Services, as provided in Section A, and will be actual expenditures made by the Consultant and/or Consultant's employees and/or sub-consultants in connection with the Services provided pursuant to each awarded Task Order, if any, and only for the expenses listed in the following subparagraphs. LAWA expects, and Consultant's SOQ should provide, that all expenses incurred by Consultant in its performance of Services, or which reasonably can be inferred from Consultant's performance of Services, are included in the Billable Hourly Rates and no other expenses will be reimbursed by LAWA except as described in the following subparagraphs to the extent they are actually and reasonably incurred, required for the Consultant's performance of Services pursuant to the Contract Documents, and approved in advance in writing by LAWA. The total of Consultant's compensation for personnel and Reimbursable Expenses are not to exceed the not-to-exceed amount of each awarded Task Order, if any.

1. Travel-Related Expenses. Travel expenses are generally allowable reimbursable expenses when Consultant is traveling in connection with an awarded Task Order, if any, provided that the travel destination is farther than fifty (50) miles from both the subject Consultant's or sub-consultant's employee's primary residence and work location and has the specific prior written authorization of LAWA (hereinafter referred to as "Travel Status").
  - a. Air Travel. Air Travel expenses are allowable only for the lowest regular fare available for regularly scheduled airlines for the date and time selected. Official travel will be by the most direct routing and Consultant will maximize savings whenever possible including advance purchase options. LAWA will reimburse for the price of coach class, unrestricted ticket. When possible, economy or special fares are to be used. Reimbursement must be supported by legible copies of airline tickets and boarding passes. Electronic tickets and boarding passes are acceptable.
    - i. Other Than Coach Class Exception – When the use of other than coach-class is necessary to accommodate a medical necessity or other special need, a current written certification of the necessity and a recommended suitable class of transportation from a competent medical authority must be submitted. When coach class tickets are not available during the timeframe in which Consultant must travel.
    - ii. Checked Baggage Fees – In the cases where the Consultant is charged for the first checked bag per traveler, LAWA will reimburse for this fee. Baggage fees for additional items will not be automatically reimbursed unless a justification for a business need is provided. Checked baggage fees are considered a separate reimbursement expense and are not included as part of the per diem outlined below.
    - iii. Advanced Reservations and Change Fees – Consultant, when possible, should make every effort to make the flight reservation well in advance to be able to get the best price possible. LAWA will only reimburse for reservation change fees when the schedule change was requested by LAWA and is supported by documentation confirming LAWA's direction of schedule change.
    - iv. Non-Allowable Expenses – Comfort items such as paying for exit row seats or service upgrades, such as in-air WiFi, are not allowable.
  - b. Ground Transportation. The least expensive and most practical form of public transportation is generally an approved reimbursable expense taking into consideration such factors as time and availability. Ground transportation will only be reimbursed as provided below. Ground transportation is defined as travel from home to airport and back and from destination airport to LAWA business location and back. Transportation in acquiring meals will not be reimbursed. This expense

is considered an incidental expense as discussed below and will be covered by the daily meal and incidental allowance.

For travel to locations other than LAX, prior written authorization is required and reimbursement of expenses will be computed based upon the City's Administrative Officer's published index listed for the destination and all conditions noted above will apply. Only Consultant's or its sub-consultant's personnel previously approved by LAWA may submit travel expenses for reimbursement.

- i. Local Transportation. Local transportation costs incurred by Consultant or its sub-consultant while in Travel Status will be reimbursed as follows:
  1. Taxi/Ride Share/Public Transportation/LAWA bus – Reimbursable at actual cost.
  2. Rental Automobiles – Because of their cost, rental automobiles will be used only when their use will affect a savings or other advantage, or when the use of other transportation is not feasible. Rental automobiles should be limited to compact models when available. A legible copy of the automobile rental agreement is required for reimbursement. Rental of other than compact automobile is allowable when compacts are not available or if more than two members of Consultant's personnel and/or Consultant's sub-consultant's personnel in Travel Status are using the same rental automobile. All rental cars will be returned with a full tank of gas unless impossible. Fuel charges will be reimbursed at market price. Unreasonable or excessive fuel charges by the rental car agency may not be reimbursed.
  3. Private Automobiles – Consultant's or its sub-consultant's use of Consultant/sub-consultant owned or leased automobiles will be reimbursed per mile traveled and at the mileage rate permitted under the Internal Revenue Service's published rate at the time the mileage was driven.
  4. Tolls and parking, excluding valet charges – Fees incurred by Consultant/sub-consultant for use of ferries, roads, bridges, and tunnels while Consultant/sub-consultant is traveling to and from home to airport and back and from airport to LAWA business location and back, as well as parking charges at origination/destination are reimbursable.
  5. Local Travel – Travel to and from the project(s) site for Consultant/sub-consultant personnel who are located in any of Consultant's office locations in the greater Los Angeles area, or who work from home in the greater Los Angeles area, is not reimbursable without prior written approval by LAWA.

- c. Lodging & Meal Allowance. A per diem may be used to reimburse Consultant's/sub-consultant's personnel for overnight accommodations and meals when in Travel Status on behalf of LAWA. If Consultant's/sub-consultant's internal policy is a lower rate, the lower rate will be used. The per diem rate will be applied as a meal allowance, in accordance with the limits established by the City Controller, plus actual costs for lodging. The combined total amount of the meal allowance and actual lodging will not exceed the per diem published in the City Administrative Officer's (CAO) Department Budget Manual, Travel Allowances - Air Fare and Per Diem. As the per diem is periodically updated by the CAO, reimbursement will be made based upon the per diem rate published at the time expenses are incurred. The per diem rate includes lodging and a meal allowance which covers meals and incidental expenses for one full day. In the selection of restaurants and lodging, it is expected that Consultant/sub-consultant will seek moderately priced establishments of acceptable quality.

i. Lodging

An individual must consider transportation costs, time and other relevant factors in selecting the most economical and practical accommodations. Receipts are required and will be reimbursed based on actual cost incurred in an amount not to exceed the per diem less the meal allowance. Lodging expenses will be reimbursed only at the single occupancy rate.

1. Hotel Accommodations – If Consultant/sub-consultant is traveling to Los Angeles, Consultant/sub-consultant will be required to select a hotel/motel within the City of Los Angeles limits. In cases where rates have been negotiated with local hotel properties surrounding its airports, LAWA will make this listing available for the Consultant's considerations. Approval of properties not on the negotiated list will be evaluated by LAWA based upon competitive rates.
2. Corporate Housing and Other Leasing Options – For Consultant's or its sub-consultant's personnel who are traveling to a LAWA project(s) site from outside the greater Los Angeles area, and who is/are assigned to be at the project(s) site on a regular basis, the Consultant/sub-consultant may utilize internal policies, such as use of corporate apartments, to determine the most cost-effective lodging. Prior to leasing or procuring such lodging, the Consultant will perform a lease versus per diem analysis and provide to LAWA for review and concurrence.

ii. Meal and Incidental Allowance

1. The meal allowance rate is inclusive of incidental expenses defined as follows:



- a. Fees and tips given to porters, baggage carriers, bellhops, hotel maids/servants, stewards or stewardesses, and others.
  - b. Transportation in acquiring meals (this does not include transportation from home to airport and from airport to LAWA business location and back).
  - c. Personal vehicle expense consisting of mileage reimbursement.
  - d. Parking fees.
  - e. Laundry and dry cleaning.
  - f. Office supplies.
- 2. For international travel, meal and incidental allowances will be provided according to the per diem rate guideline established by the City of Los Angeles Controller's Office.
- 3. Meal and incidental allowance will be prorated at 75% of the daily allowance as follows:
  - a. On the first day of travel, if flight leaves after 2PM;
  - b. On the last day of travel, if flight arrives before 2PM; when some meals are provided as part of the LAWA project business.
    - i. NOTE: No meal allowance will be provided when meals are provided throughout the day by the host or as part of the conference/business event.
- 4. Meal receipts do not have to be presented to receive the meal and incidental allowance per day of Travel Status except for grant funded travels where the grantor requires complete documentation of travel expenses.
- 5. Gratuities to restaurant wait staff are limited to no more than 15% of the restaurant bill exclusive of taxes and gratuities to drivers are limited to no more than 15% of the fare. Both are included as part of the Meal and Incidental Allowance. There will be no additional reimbursement for gratuities.
- d. Non-Reimbursable Travel Costs.
  - i. Non-economy class airfare.
  - ii. Non-compact vehicle rental.
  - iii. Air flight insurance.

- iv. Expense of any insurance offered by an auto rental company in connection with a rented vehicle.
  - v. Auto repairs, replacement or towage to personal vehicle when such use has been authorized.
  - vi. Valet parking when self parking is available.
  - vii. Expenses above the meal allowance will not be reimbursed even if supported by receipts.
  - viii. Meals and incidental expenses in excess of set domestic stipend or international federal per diem allowance will not be reimbursed.
  - ix. Reimbursements for LAWA employee's meals are not allowable except in accordance with City policy.
  - x. Alcoholic beverages.
  - xi. Expenses for persons other than the Consultant/sub-consultant personnel authorized for travel. Expenses incurred by a dependent or other person accompanying the Consultant/sub-consultant on an official business trip are not allowable. Bills indicating multiple occupants are to be adjusted to single occupancy rate and disallowed unless disclosure is made indicating reason, names and dates and LAWA has provided prior written approval.
  - xii. Expenses of a purely personal nature.
- e. Allowable Direct Costs.
- i. Telephone – Actual cost of business telephone charges, subject to the limits on EMobile charges described below, incurred by Consultant/sub-consultant while in Travel Status is reimbursable. Personal telephone charges are not allowed. This category of costs is only recoverable for Services provided pursuant to a Task Order that specifically identifies that such costs are allowable ("Task Order for Augmenting Project Team").
  - ii. EMobile Communication Limitations –Unnecessary and/or unreasonable charges such as roaming fees, except roaming fees incurred while in approved Travel Status, roadside assistance, home long distance, text messaging or any other such feature that is not essential to the Consultant/sub-consultant performing its Services will not be reimbursed. LAWA reserves the right to limit the number of individuals allowed to bill for Emobile communication devices. LAWA will not reimburse for personal calls.
  - iii. Office Supplies – Actual cost for supplies purchased by Consultant while in Travel Status that are solely used by Consultant in its performance of the Services. Supplies to be consumed solely by the Consultant are not allowable. This category of costs is only recoverable for Services provided

pursuant to a Task Order that specifically identifies that such costs are allowable.

2. Other Expenses.

- a. Excess Reproduction Expense. Expense of reproductions of Work Product and other documents furnished pursuant to an awarded Task Order, if any, requested by LAWA in excess of those furnished as part of Consultant's Services pursuant to the Contract Documents. Reproduction of Work Product for LAWA and its relevant consultants will be furnished as part of Services; this includes document preparation and cost for submission to any and all authorities having jurisdiction.
- b. Additional Services Expenses. Expense of reproductions of Work Product and other documents furnished pursuant to an Amendment to a Task Order for additional Services when furnished in connection with additional Services and authorized by LAWA in writing in advance.
- c. Reserved.
- d. Reserved.
- e. Additional Insurance. Expense of any additional insurance coverage or limits, including professional liability insurance, specifically requested by LAWA in writing in excess of that set forth in the Contract Documents.
- f. Other. Expense of special mailing, special delivery, and similar other expenditures incurred at LAWA's written request.
- g. Mark-up. Reimbursable Expenses will not be marked up by Consultant, its consultants and/or sub-consultants, but rather will be passed through to LAWA at actual out-of-pocket cost, supported by proof of payment acceptable to LAWA in its sole discretion.

**C. COSTS NOT REIMBURSABLE.**

Costs not reimbursable include, but are not limited to, charges for entertainment, bidding and proposal costs associated with obtaining the Contract or any Task Order, contributions, personal telephone charges, dues and subscriptions, bottled water, non-alcoholic and alcoholic beverages, expenses for transportation for personal pursuits, gifts, gratuities greater than 15%, microwaves and refrigerators, lunches, paper plates, utensils, wipes, hand sanitizers, and other charges not expressly allowed under the terms of the Contract. Extraordinary expenses require prior LAWA approval.

**D. CONSULTANT'S SUB-CONSULTANTS.**

Consultant's sub-consultants will follow the reimbursable expense provisions set forth herein.

## **EXHIBIT 3: SCOPE OF SERVICES**

## **ATTACHMENT B-1: SCOPE OF SERVICES**

*The following Scope of Services will be attached as Exhibit 3 to the Contract, excluding only any Optional Scope Services which are not included in the Applicant's SOQ.*

The Contracted Firms shall provide LAWA with complete professional services, through expert and specialized staffing resources and scope-specific services, to support the proposed capital improvements for various Airfield, Landside, Terminal, and Utility and Infrastructure projects at LAX and VNY and LAWA's land holdings in Palmdale, California.

Regarding staff augmentation, the Contracted Firm/s staff will typically be located on-site in LAWA facilities with LAWA staff. Work may also be performed offsite through the issuance of scope-specific task orders with specific deliverables. Depending on space availability, the Contracted Firm may be asked to provide supplemental workspace, hardware, software, and connectivity.

The Contracted Firm shall furnish all necessary professional, technical, and expert services as required to plan, organize, and coordinate all aspects of the Services that are required and described in this Scope of Services. The Contracted Firm shall provide LAWA with experienced, qualified, and licensed/certified (as required) personnel who shall meet all applicable requirements of the Contract and task orders. The Contracted Firm's personnel shall possess good written, oral, and interpersonal communication skills.

All field staff from Contracted Firm shall have or obtain a 30 hour Cal OSHA training card prior to working in the field. The 30 hour Cal OSHA training card shall not be older than four years at any time while working under this contract. All electrical inspectors and staff from Contracted firm working on or near energized parts are required to have taken an NFPA 70e certificate course prior to working on or near energized parts. The NFPA 70e certificate course shall not be older than four years at any time while working under this contract. The Contracted Firm shall ensure that all staff are trained and equipped for the hazards of the work they are performing.

LAWA will provide the following Personal Protective Equipment (PPE), mandatory LAWA TDG orientation, Monthly safety training, Awareness training of various disciplines, and post workplace postings at locations where LAWA employees are assigned

Regarding the delivery of services outside of staff augmentation, the Contracted Firm/s will typically provide services and deliverables at their offices and are not required to be located at LAWA facilities.

The scope of the Contracted Firm/s will vary with each project, and may include, but not be limited to the following and are subject to Task Orders issued to Contracted Firm(s) pursuant to the Contract Documents.

### **I. Base Scope: Project Management, Construction Management, & Project Controls Services**

The Base Scope Services consists of enterprise-level services required to deliver a Capital Improvement Program, comprised of multiple projects at LAWA's airports. The Contracted Firm/s and its Key Personnel shall be knowledgeable (through experience) on a variety of delivery methods and industry best practices. Additionally, the Contracted Firm and its Key Personnel must demonstrate a clear understanding of planning, engineering, and construction means/methods for the different types of projects delivered by LAWA. The Contracted Firm will provide expert assistance to LAWA on an as-needed basis in the delivery of projects throughout the full project lifecycle from inception to closeout.

The Contracted Firm shall provide Services commensurate with the needs of a world class airport and shall have experience delivering similar services for transportation or equivalent airport and Capital Improvement Projects, an understanding of Federal Aviation Administration (FAA) specifications, Airport Capital Improvement Programs (ACIP), Transportation Security Administration (TSA) security requirements, and other applicable rules and Government regulations.

The Contracted Firm will work, and experience, with numerous stakeholders, such as airlines, tenants, Federal Aviation Administration (FAA), City of Los Angeles Department of Water and Power, various utilities companies, Transportation Security Administration (TSA), Airport Police, Airport Operations, Facilities Specialty Staff and Materials Testing Services Maintenance, Customs and Border Patrol and other consultants or contractors. The Contracted Firm will collaborate and cooperate with LAWA staff as well as take direction. Task orders for the base scope will include both staff augmentation and services with specified deliverables.

### **Base Scope Services**

Contracted Firm shall provide professional support services required to augment LAWA staff in the implementation and completion of individual projects and services to manage and administer the overall CIP. The Contracted Firm shall be able to support all areas of the base scope services.

#### **A. Project Management/Construction Management and Project Controls Services (PM/CM/PC):**

Included in the Base Scope are Project Management/Construction Management and Project Controls Services (PM/CM/PC). Services are required throughout the life cycle of projects. Scopes will be defined on a task order basis and may vary with each project.

- A. Project Management
- B. Construction Management
- C. Design Management
- D. Contract Administration
- E. Risk Assessment & Management
- F. Site Investigations (survey, potholing, utility mapping, etc.)
- G. Change Management
- H. Document Controls
- I. Program/Project Reporting
- J. Program/Project Scheduling
- K. "As Built" Schedule Updates
- L. Program/Project Cost Estimating
- M. Cost Control and Financial Analysis
- N. Trend & Variance Reporting
- O. Performance Management & KPIs
- P. Project & Financial Closeout
- Q. Constructability Analysis
- R. Peer Review
- S. Benchmarking
- T. Stakeholder and Third-Party Coordination
- U. Environmental Reporting (Mitigation Monitoring & Reporting Program)
- V. Claims Mitigation, Monitoring, and Dispute Resolution
- W. Construction and Logistics Management (CALM)
- X. Construction Impacts and Logistics Strategy

- Y. Commissioning Services
- Z. Partnering Facilitation
- AA. Technology (BIM, GIS, utility mapping, PMIS, software integration, etc.)

**B. Performance & Operational Readiness Airport Transition (ORAT)**

The Base Scope includes services and staff augmentation to support Performance and Operational Readiness Airport Transition services for any capital or maintenance project(s) for LAWA.

ORAT encompasses a full range of delivery elements that includes early stakeholder engagement, comprehensive familiarization and training, integrated operational trials, mobilization and move support, and post-opening support. The objective of the ORAT, in simple terms, is to be able to operate a new facility or project on an opening day as if it has been in operation for years. ORAT anticipates every situation or emergency that may arise after the Consultant is gone and helps keep the operators and airport owners prepared.

ORAT works on a parallel path with the project management and construction management teams to ensure that:

- Processes and procedures have been established and tested/trialed
- Operational risks and issues have been identified and addressed
- Diverse range of new/renovated facilities, equipment, and systems have been tested, tried and are ready for operation by the stakeholders/end-users
- All stakeholders/end-users have been appropriately familiarized and trained, to include operations and maintenance ("O&M") training on equipment and systems, as well as on-the-job training and familiarization with work environs.

**II. Optional Scope 1 - Quality and Safety Services**

The Contracted Firm shall provide specialty services to support project-related compliance functions such as quality assurance and control, construction inspection, safety, and materials testing support services.

Staff augmentation shall be requested on an as needed basis, with minimal advanced notice. There may be occasional requests from LAWA related to construction inspection and testing services, **of an urgent nature, that may be made with 12- to 24-hour notice.** Contracted firms and their personnel must be experienced and qualified to perform Quality and Safety Services commensurate with large-scale and fast paced capital improvement program.

Requests for staff augmentation may require that services be performed during night, weekend, and holiday work shifts, including but not limited to urgent services requested with very short advance notification.

Staff augmentation services may require modified shift schedules as the work dictates i.e. Swing, graveyard, weekends, etc., the ability to walk several miles during the shift, use of stairs, ladders, scaffolding, crawling, the ability to set priorities, the ability to make decisions and work effectively with



minimal supervision, the ability to deal tactfully and effectively with LAWA stakeholders, contractors, construction workers, the public and must conduct themselves in a professional manner at all times.

The Contracted Firm must ensure adherence to shift provisions, holiday provisions and general prevailing wage determinations made by the Director of Industrial Relations, pursuant to the California Labor Code. The Contracted Firm shall be able to support all areas of the base scope services.

#### **A. Quality Assurance**

Assists the Quality Assurance and Construction Inspection Division (QACID) in the review and administration of Contractors' quality control submittals and in the evaluation and development of quality assurance (QA) standards and tools and procedures manual documents; assists in identifying problems/deficiencies, coordinates with managers and professional staff to obtain input/feedback and prepares summary reports with recommendations. Assists with the preparation and implementation of changes and/or updates to the Design and Construction Handbook and Program Delivery Manual (PDM) procedures as appropriate and provides training to staff as needed.

#### **B. Safety Management**

Assist the Quality Assurance and Construction Inspection Division (QACID) to continue to advance LAWA's Construction Safety Program. Work with contractors, Project Specialty Staff and Materials Testing Services Management Teams, and others to:

- 1) Ensure LAWA's requirements and the approved safety plans are adhered to
- 2) Meet the requirements of the contract documents with regard to safety and security requirements
- 3) Monitor and document all night work. Provide additional oversight and supervision to augment LAWA
- 4) Report all required safety information and document all activities per LAWA guidelines
- 5) Utilize LAWA technology tools, systems, forms and templates
- 6) Assist LAWA in the administration of the following tasks:
  - a) Establish, implement, and maintain an effective Injury Illness Prevention Plan
    - i. On site staff will be briefed and have ready access to the document
  - b) Establish, implement, and maintain an effective emergency response plan.
    - i. All on-site staff shall have readily available access to the document.
    - ii. All on-site staff shall be briefed on specific actions to be taken when they sustain an injury.
  - c) Provide appropriate training and personal protective equipment (PPE) for the specific work taking place.
    - i. All on-site field staff shall have completed 10 hour Cal OSHA construction class within the last 4 years.
    - ii. All field supervisory staff (including all inspectors) shall have completed a 30 hour Cal OSHA construction class within the last 4 years.
    - iii. All electrical disciplines shall have completed NFPA 70e training from an accredited institution within the last 4 years.
    - iv. At least 1 out of every 5 field staff provided shall have and maintain CPR certification.
    - v. At least 1 out of every 10 office staff provided shall have and maintain CPR certification.

- vi. Provide documentation that employees are trained and authorized to perform work in the following areas for each employee performing work in those areas.
  - A. Confined spaces
  - B. On or near energized parts
  - C. On or near excavations
  - D. On or near leading edge work or any work requiring the dawning of fall protection
  - E. Any work identified by the employer, LAWA, or Cal OSHA requiring additional or specific training to perform the work.
- vii. Provide PPE for any activity requiring PPE beyond that which LAWA is providing.
- d) Provide initial and periodic inspections to identify and evaluate workplace hazards at worksites.
  - i. Correct and or report unsafe conditions to LAWA supervision.
  - ii. Do not allow employees to work in unsafe conditions.
- e) Cal OSHA injury reporting and recording will be performed by the primary employer.
- f) Provide workplace postings where LAWA employees are not assigned.
- g) Ensure staff is attending safety meetings as required by Cal OSHA

### **C. Specialty Inspection**

Assist LAWA's QACID in engaging and communicating effectively with Contractors, engineers, architects, and project management staff to ensure compliance with all applicable City, State, Federal, and other regulatory agency requirements. Perform specialty inspection services to include:

#### **i. Deputy Building Inspection (Special Inspector)**

Read and interpret structural building drawings, applicable building codes, contract specifications, applicable standards and shop structural drawings to verify compliance with the contract documents. Must possess a valid Los Angeles City Department of Building and Safety (LADBS) license issued by the jurisdiction for the scope of work being inspected as follows:

- Reinforced concrete
- Reinforced masonry
- Structural Steel and Welding
- Prestressed Concrete
- Controlled activities
- Sprayed Applied Fireproofing
- Drilled-in-Anchors
- Shotcrete on Soils/Grading
- Seismic Resistance

#### **ii. Mechanical, Electrical, and/or Plumbing (MEP) Inspection**

Hold extensive knowledge in Mechanical, Electrical, and/or Plumbing inspection. Personnel must be trained in NFPE-70E standards. Completion of training must have been achieved within the last 3 years. Inspectors must be able to satisfy at least one of the following criteria:

- Electrical/IT inspection - Read and interpret contract documents, electrical codes, applicable standards to diagnose violations and hazards in new and existing electrical/IT installations and take a proactive approach during construction with regard to various systems including low voltage systems, fire/life safety systems, and information technology;
- Mechanical inspection for installation of plumbing, heating, air conditioning and refrigeration installations; diagnose hazards of unsanitary conditions caused by faulty materials or poor workmanship.
- Plumbing inspection for installation of plumbing installations; plumbing systems including domestic water and sewage systems; and fire sprinkler pipe installations.

### **iii. Construction Inspection**

Inspect construction of a wide variety of airport improvements, renovations, and utilities projects to ensure conformance to plans, specifications, contracts, permits, environmental documents, agreements for work. Provide construction inspection support to include:

- Document daily progress of the work
- Prepare monthly progress payment request
- Track various changes
- Verify time and material work
- Measure and document job quantities

### **iv. Shop Fabrication Inspection**

Perform in-process fabrication inspections of products associated with building and/or airfield construction projects. Apply thorough knowledge of materials and methods used in fabrication processes, welding, coating, electrical equipment, Specialty Staff and Materials Testing Services Page mechanical equipment, architectural metals and specialized fabrications to ensure quality of product to comply with technical specifications. Certifications such as CWI and NDT are highly desired and may be required for certain assignments.

### **v. Material Testing**

The Contracted firm must be registered as City of Los Angeles Approved Laboratory Testing Agency and maintain that certification without lapse throughout the entire contract. The Contracted firm must be able to provide all construction materials testing as required by the project. The Scope of Services related to construction materials testing will consist of, but not limited to the following:

- Aggregate Tests under ASTM
- Asphalt
- Emulsions
- Reinforcing Steel/PT Cable
- Concrete

- Concrete (related materials)
- Shotcrete
- Flexural Beam Specimens testing
- Masonry (related materials)
- Grout (masonry related)
- Grout (dry pack cubes)
- Prisms (masonry)
- Fireproofing (all methods)
- Steel (Weld Quals, Weld Procedures)
- Reinforce Steel (Weld – Tensile Bend)

The Contracted Firm must be registered as City of Los Angeles Approved Laboratory Testing Agency and maintain that certification without lapse throughout the entire contract. The Contracted firm must be able to provide all construction materials testing as required by the project and employ Civil Engineers, per City of Los Angeles Building Code and the California Building Code, to supervise laboratory tests and deputy inspectors. The Scope of Services related to construction materials testing will consist of, but not limited to the following:

**vi. Reporting**

The scope of services includes California Licensed Registered Civil Engineer to provide:

1. Written Welding Procedure Specification (WPS) reviews. (L.A. City-AWS)
2. Written Concrete Mix Design reviews. (L.A. City)
3. Written Welder Qualifications. (L.A. City-AWS)
4. Written Weld Qualification Reports. (L.A. City-AWS)
5. Shotcrete Nozzleman Certification Reports
6. Shotcrete Core Result Report

**vii. Geotechnical Services**

All services below shall be provided as required for the project including geotechnical engineering, observations and related testing as required for the project. Note this scope may be removed and given to another firm.

1. Provide Registered City of Los Angeles Special Deputy Grading Inspectors as requested.
2. Qualify, submit paperwork and take over as Geotechnical Engineer of record with the City of Los Angeles as needed.
3. Provide Asphalt Testing Technicians approved (if needed) by the City of Los Angeles.
4. Provide a California Professional Civil Engineer as needed.
5. Provide a California Professional Geotechnical Engineer as needed.
6. All Soils Related Testing under ASTM
7. All Aggregate Related Tests under ASTM
8. Asphalt Tests as required by FAA specs.
9. Emulsion Tests
10. Geotechnical Borings and investigations.
11. Provide Geotechnical reports acceptable to the City of Los Angeles Grading Dept as needed

**viii. Training**

- Prepare training materials to support training program

- Lead and implement areas of the training program
- Participate in working groups to support training and the safety program
- Provide subject matter expertise

**ix. Other Activities**

Perform other services to support project delivery, safety, quality assurance, inspection to include contractor/vendor escorting, equipment/vehicle inspections.

**III. Optional Scope 2: Inclusivity, Workforce, and Economic Impact Support Services for the CIP**

LAWA is committed to the economic interests of the City of Los Angeles and the communities impacted by LAWA's projects and activities. LAWA's core values of diversity and inclusion are expected commitments on all LAWA projects to ensure that all firms engage in professional collaboration to maximize the community benefit while performing project work, and that collectively we capitalize on market opportunities to create sustainable contributions to our local economy. The market demand for competitive qualified firms and skilled workers reinforces the need to maximize the growth and success of XBE firms and to cultivate a local, skilled workforce to support LAWA's capital improvement program.

Consultant Firm shall provide specialty services and/or staffing resources to assist LAWA develop and implement a comprehensive and robust program to maximize inclusivity of small, local, and disadvantaged businesses; and fair and equitable distribution of economic benefits to the local and affected communities surrounding the airport for LAWA CIP.

Scope of work will be defined through issuance of specific task orders and may include the following services:

- Inclusivity Performance Monitoring
- Business Enterprise & Prompt Payment Monitoring
- Workforce Development Monitoring and Program Implementation
- Business Engagement and Program Implementation
- Economic Impact Analysis & Reporting
- Procurement Coordination
- Labor Compliance
- Compliance Tools (B2GNow and LCPTracker)
- Strategic Industry Engagement Forums and Roundtables
- Community Outreach
- Mentorship & Apprenticeship Support
- Training
- Bonding & Insurance Assistance
- Compliance with Federal Guidelines

**Project Labor Agreement (PLA) Administration & HireLAX Apprenticeship Readiness Program Administration**

In 1999, LAWA implemented a Project Labor Agreement (PLA) and amended it in 2020 to cover all Capital Improvement Program projects. The PLA ensures no work stoppages or slowdowns in project work, provides access to skilled labor and grievance procedure, established 30% local worker hiring goal and provides access to union apprenticeship, established Workforce Development System (HireLAX Program), and encourages contracting with diverse small businesses.

The HireLAX Apprenticeship Readiness Program (HireLAX ARP) provides 8-weeks of training to prepare local residents for a quality career in construction through union apprenticeship. The

HireLAX ARP uses the National Building Trades Unions' Multi-Craft Core Curriculum (MC3) to provide a standard introduction to construction fundamentals, blueprint reading, safety training, construction math fundamentals and history of labor unions. HireLAX ARP also provides physical fitness and conditioning, employment preparation, case management, life skills training, and ongoing retention and graduate support. Four training cohorts are conducted annually.

Consultant Firm shall provide specialty services and/or staffing resources to manage and execute ongoing PLA administration services for all CIP projects and manage the ongoing implementation of the HireLAX ARP, while maintaining partnerships with the LA/OC Building Trades, City and County of Los Angeles.

#### **IV. Optional Scope 3: Specialty Services**

The Contracted Firm/s will be required to provide LAWA with a variety of specialty services, on an as-needed basis, to support LAWA's Capital Improvement Program and other key initiatives funded through the operating budget. Examples include, but are not limited to:

**A. Communications and Public Education** – to include media buys, media relations and messaging campaigns to highlight the transformation of LAWA's airports and infrastructure. Scope of work will be defined through issuance of specific task orders and may include the following services:

1. Multi-channel marketing and communications campaigns, including social media campaigns, focused on capital improvements transforming LAX (Campaigns to include development of creative content, advertising buys, and unique video, designed to educate, and inform the traveling public in Southern California and our target cities in other states and countries about the transformation happening at LAX and begin to create behavioral change).
2. Creative consulting, collateral development, advertising, public opinion research, consultant engagement.
3. Community-focused outreach and events for LAWA's capital improvement program.
4. Direct to customer marketing program
5. Brand Research
6. Social media and marketing strategies
7. Video and film production
8. Photography
9. Website design/development
10. Asset creation as LAX's transformation continues to evolve including but not limited to renderings, illustrations, 3D animations, advertising art and architectural visualizations
11. Marketing materials including giveaways in support of LAX capital improvement projects
12. Under the supervision of TDG and Airport Affairs, plan and execute events for various LAX capital improvement projects

**B. ADA Expertise and Compliance Monitoring** – providing expertise to ensure accessibility and compliance with American with Disabilities Act requirements. Will serve on an as-needed basis to provide expert analysis and document LAWA compliance with ADA requirements, will also identify non-compliant concerns or areas in which accessibility could

be improved and provide detailed guidance on the corrective action required and options available to LAWA, will take a lead role in developing a Self-Evaluation and Transition Plan for LAWA as required under Title II of the ADA.

1. Responsibilities include, but are not limited to, conducting site visits of LAWA facilities and focus on ADA compliance and accessibility.
2. Verify whether or not various facilities and equipment are ADA compliant.
3. Prepare recommendations on making LAWA facilities more accessible.
4. Familiarization with and ability to prepare a Self-Evaluation and Transition Plan that is in compliance with FAA requirements and Title II of the ADA.
5. Provides expert guidance to LAWA's ADA Coordinator on best practices.
6. Attend project meetings to identify potential ADA issues prior to or during design and/or construction.
7. Observe individuals with disabilities and note if they are having any difficulty in navigating or using LAWA facilities.

**C. Commercial and Property Development** – to include Right of Way acquisitions, preparation of Tract Maps, assisting in the development of airline and tenant leasing strategies.

**D. Advisory Support** – developing project delivery strategies, Public-Private-Partnerships, PDAs, contracting strategies and standardization, technical writing, etc.

**E. Performance Management** – to include Strategic Planning, KPIs, metrics, dashboards, reporting, industry best practices, lessons learned, market analysis, etc.

**F. Studies and Assessments (non-capital)** - to assist LAWA in responding to a variety of technical and operational matters including equipment performance, space planning, airport accessibility, etc.

**G. Other LAWA Initiatives**



## **EXHIBIT 4: SOQ EXTRACTS**

The D'Leon Consulting Engineers (DLCE) team is made up of aviation, transportation, and infrastructure professionals with local to national experience in both the private and public sectors.

We have longstanding relationships with many of our partner firms and have worked together on numerous past and ongoing aviation and transportation projects.

We are experts in large Capital Improvements Programs (CIP) in the Southern California region. From our local project history, we are especially familiar with the Los Angeles World Airports (LAWA) and infrastructure program and construction management, design oversight, and local permitting agencies and other stakeholders.

*This cover graphic is based heavily on the data analysis and rendering by Aaron Koblin, a local Los Angeles artist. The original map features the relative density of flight path patterns to and from airports across the county.*

**D'LEON**

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2023

RFP #208797  
PART B: WRITTEN PROPOSAL/TECHNICAL QUALIFICATIONS  
MULTIPLE AWARD TASK ORDER CONTRACTS (MATOC)  
FOR PROGRAM SERVICES FOR LAWA

**D'LEON**

Per LAWA's request, this document is revised as of 1/25/2024 to reflect any firm withdrawals from the D'Leon Consulting Engineers (DLCE) team pursuant to RFQ Section 5.2.2. DLCE may forge partnerships with additional firms per RFQ Section 5.4 to maintain an exceptional bench of specialists. DLCE maintains its commitment to exceed LAWA's XBE participation requirements.

RFP #208797

PART B: WRITTEN PROPOSAL/TECHNICAL QUALIFICATIONS  
MULTIPLE AWARD TASK ORDER CONTRACTS (MATOC)  
FOR PROGRAM SERVICES FOR LAWA

OCTOBER 2023

# 01

## EXECUTIVE SUMMARY

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From here forth, reference to **firms**, or their members, which have withdrawn from the DLCE team will be indicated with a strike-through or slash.

A revised list of all partner firms is included with the Organizational Chart on page 72.

At this time, DLCE is not adding any additional firms to our team. Positions which have been vacated due to withdrawn firms, pursuant to RFQ Section 5.2.2, will be filled by the deep bench of staff within DLCE and our retained partner firms. We are confident in our ability to deliver exceptional services and exceed LAWA's inclusivity goals.



## 1.1 EXECUTIVE SUMMARY

### *The DLCE Team— Equipped to Tackle LAWA's CIP Challenges*

As Los Angeles World Airports (LAWA) continues to invest in aviation infrastructure, challenged by the aggressive timeline of the 2028 Summer Olympics, the interdependencies of overlapping projects, and the ever-growing influx of air-travel passengers, finding top-notch support is non-negotiable. The D'Leon Consulting Engineers (DLCE) MATOC Program Management/Construction Management (PM/CM) team knows LAWA's people, projects, and processes, has unparalleled third-party connection, and holds strong alignment with LAWA's values.

### 13 — 20 TOTAL FIRMS & PARTNERS



graphic rev 1/25/2024

As an LSBE Small Firm with years of experience on LAWA projects including LAX LAMP, MSC, ATMP, AIP, and Concourse 0, DLCE is supported by our large firm partners (ADCI, WSP, HDR, Boston Consulting Group), our two disabled veteran firms (Antich, Conaway), UCLA Labor Center, and our deep bench of local XBEs, making us uniquely qualified to meet LAWA's needs and inclusivity goals. Our team will deliver exceptional leadership services and innovative solutions to LAWA's pursuit of necessary improvements in safety, capacity, and guest experience at LAWA airports.



**Borja Leon**  
PRESIDENT, DLCE

**Cedrick Johnson**  
PRESIDENT, ADCI

**D'LEON**  
**ADCI**

### *A Unique Minority-Owned Firm Partnership*

DLCE and ADCI bring a history of collaboration and project success. Led by Borja Leon, DLCE understands Los Angeles and will exercise our lessons learned throughout delivery of CIP II. Cedrick Johnson has pledged to mentor and motivate young and aspiring students of color within the Airport Impact Zone to forge career pathways in the aviation industry.

## APPROACH & CRITERIA QUALIFICATIONS

### APPLICANT EXPERIENCE

Our deep, varied, and diverse bench of experts have provided decades of PM/CM services for aviation projects comparable in scope and scale.

### KEY PERSONNEL

Our Principal-in-Charge, Borja Leon, EIT Team Manager, Lauren Jaquith, & Safety Program Manager, John McCabe will serve as LAWA's trusted advocates in program delivery.

### STRUCTURE, MANAGEMENT, & APPROACH

We've developed a **FIVE+** Plan that comprehensively addresses program delivery and can scale and adapt to LAWA's needs for each specific task order.

### INCLUSIVITY

Mareta Zuniga, our Diversity & Inclusivity Lead and Internship Program Director, led the development of the local, ongoing Build-LACCD Internship Program which we are shaping into an inclusivity model for the nation.





# 2.4

## **APPROACH TO SERVICES (BASE & OPTIONAL SCOPE)**





## 2.4 APPROACH TO SERVICES (BASE SCOPE)

### RELEVANT PAST EXPERIENCE INFORMS OUR APPROACH

Collectively, the DLCE Team has decades of experience at LAX and has completed billions of dollars of transportation infrastructure projects very similar to LAWA's CIP. We've used this expertise to develop our **FIVE+** Plan for Project & Programmatic Success, which we will put to work starting on day one. We have successfully delivered similar PM/CM services for automated people movers, terminals, airside, landside, utilities, baggage handling systems, and wayfinding enhancements for large airport improvements programs across the country. We have provided management, design, investigation, coordination, claims work, and more in recent LAWA projects.

*We will bring our extensive expertise to LAWA's CIP II for all Base Scope categories, which we explore throughout this section.*



Look out for this symbol throughout the proposal for descriptions of how our past experiences informed specific elements of our **FIVE+** Plan, which is targeted to overcoming anticipated challenges in LAWA's CIP.

#### LAWA People, Processes, and Procedures

LAWA is undergoing a pivot in leadership, bringing energy to new priorities including process refinement, technology and innovation, and inclusivity. Our team, currently engaged in numerous LAWA projects, is in a prime position to support the shift between long-standing LAWA processes and new goals and standards. Our PIC, Borja Leon, MATOC Program Manager, Alan Peljovich, who gained exceptional expertise as a Program Manager at BWI airport since 1999, and our Project Controls Lead, ~~Tom Hellwig (Anser)~~ are excited to meet with leadership, identify key priorities, and provide expertise on the development and implementation of supporting technology.

#### Project Controls, Risk Management, & KPIs

Projects continue to face post-pandemic challenges with schedule delays and cost escalation due to

### PAST SUCCESS: PROJECT CONTROLS



Tom Hellwig's firm, Anser Advisory, withdrew from the DLCE team pursuant to RFQ Section 5.2.2. DLCE will replace Mr. Hellwig according to the requirements of RFQ Section 5.4.

efficient now, 5 years later, to cover the program scope.

### MATOC APPROACH: FIVE+ PLAN

Our approach to Project Controls is encompassed in #1 (Proactive Project Management) of our **FIVE+** Plan. We will help set up budgets and program forecasting tools and create governance documents defining organization, roles, responsibilities and communication protocols within LAWA and with outside stakeholders.

material supply-chain issues and limited workforce availability. Our PM/CM managers and subject-matter experts are actively engaged in projects in the LA market, are practiced with successful local recruitment strategies, and are familiar with current supply lead-times. Our Construction Management (CM) Lead, Terence Strong, and ~~Tom Hellwig~~, in conjunction with our other Core Leaders and support staff, will be focused on regularly evaluating and anticipating material and labor needs in an effort to advance lagging requests. Our proactive approach to managing supply will reduce schedule delays and limit cost-escalation. *our Project Controls Lead*

*Replacement TBD (see page 1)*

By continually monitoring and forecasting all the planned and unplanned costs, potential schedule impacts and other risks, our rigorous Project Controls team will provide PMs with a clear picture of where the project will end up. With that information in hand, the project team can mitigate risks early to remain on schedule and within budget across all working groups and as a whole.

#### Alternative Delivery

Our proposed Key and Core Leaders collectively bring decades of senior management-level and billions of dollars' worth of Alternative Delivery experience including Design-Bid-Build (DBB), Construction

Manager at Risk (CMAR), Design-Build (DB), Public-Private Partnership (P3), Job-Order Contracting (JOC), and Professional Services contracts. The DLCE team understands that budget and risk control is more challenging on Alternative Delivery projects. We are ready to serve as LAWA's partner in identifying needs versus wants and directing teams to solutions that are aligned with LAWA's CIP goals.

### **PAST SUCCESS: RISK MANAGEMENT**



Our Design Management Lead, Ryan Browne, worked to overcome the domino effects of schedule creep from prior phases of LAX RUE (LULEP), especially along Jetway Blvd and 98th St. He communicated with stakeholders to identify and leverage scheduling flexibility, including re-negotiating rental contracts to better stagger the work.

Furthermore, Ryan navigated the difficulties of earthquake resistant ductile iron pipe (ERDIP) sourcing, facilitating the approval of multiple manufacturers, and creating schedule compensation for supply chain issues.

The DLCE team has the technical expertise, communication tact, and **FIVE+** #1 Proactive PM approach necessary to prevent schedule & budget creep while finding improvements to pre-existing delays.

### **Community Engagement & Stakeholder Management**

Construction at LAX will continue to require the co-operation of airlines, the Cities of Los Angeles and Inglewood, the FAA, Hotel Gateway BID, Caltrans, and numerous other stakeholders and third parties. We also recognize that the introduction of new mayoral staff represents an urgent opportunity to engage key leaders and build informed, goal-aligned relationships. Pattie Antich (ACI) has spent the past 7 years working with nearly all of these stakeholders through her LAMP contract at LAX and countless other LA County projects. Just as they successfully executed and managed Stakeholder Agreements, utility relocations, design approvals and construction permits on LAMP, ACI is dedicated to balancing the needs of our stakeholders and maintaining goodwill.

Our partner firms JCG and Communications Lab (LAB), bring a full suite of outreach experts who are especially

Figure 2-8. LAX American Terminal 4/5 (source: LAX).



### **PAST SUCCESS: STAKEHOLDER MGMT.**



WSP worked with American Airlines on their CMAR Terminal 4/5 Redevelopment at LAX for the past 2 years. WSP coordinated between American, designers, contractors, and LAWA (Airside & Landside operations, Finance, Terminal & Commercial Development) with phasing plans, gate availability, utility impacts, ATCT line-of-site, and adjacent program impacts (T6 and Taxiway C for example). WSP coordinated within American Airlines departments with CRE, Station & Ramp Operations, Route Planning, and Fleet Planning to ensure the design and phasing met AA operational needs.

The #3 Coordination & Outreach component of our **FIVE+** Plan incorporates the necessity for balance between the needs and wants of LAWA and each stakeholder, facilitates good-will, prioritizes transparent, informed decision-making, and ultimately honors the goals of LAWA's CIP.

experienced with multi-channel marketing campaigns, outreach events and public affairs support, branding, content/asset production, and more.

*Our experience and approach is further explored as part of OS#2 and 3 on pages 35 & 36.*

### **Construction & Logistics Management (CALM)**

In addition to the traffic management efforts required by ongoing construction at LAX, customers may experience frustration due to significant delays, changes in routing, and proximity to services. We understand that successful sequencing through CALM requires project engagement from planning through construction. We will plan together with LAWA to mitigate impacts, while working with CALM and the approvals teams to justify necessary impacts.



Our staff are familiar with integrating the CALM process (see Figure 2-9) and will proactively prepare the required documentation and obtain necessary approvals. This will help keep projects on schedule and mitigate risk associated with closures and potential delays.

Our extensive experience and relationships with City departments will further enable us to implement mitigation strategies quickly and effectively when it comes to permitting through the City of Los Angeles or Inglewood.

### *Performance & Operational Readiness Airport Transition (ORAT)*

Airport Operations Readiness (AOR)/ORAT is critical to project success and is most effective when emphasized as early as the planning stages. Our AOR/ORAT team will coordinate between stakeholders including airlines, facilities management, and IT and LAWA's CIP design, construction, and management teams to ensure exceptional customer and staff experience at opening. ~~Jenny English (PLE),~~

Our ORAT/Commissioning Lead  
Replacement TBD (see page 1)

### **PAST SUCCESS: IKAFIC MGMT.**

Ryan Browne, a former PM for the LA Metro Purple Line Extension, has decades of experience on infrastructure projects in LA County. Jacob Dean and Kyle Pool (ACI) are currently performing third-party coordination efforts for the Inglewood Transit Connector. All three have experience working with engineers to develop traffic management plans (TMPs) and accelerate them through approval with LADOT, LABOE, and other permitting agencies.

Nick Cummings, and Alex Jackson (WSP) will apply their knowledge and partner across groups to ensure that all airport operations are captured in facility designs, including the incorporation of new technologies. Furthermore, BCG will use state-of-the-art innovative tools to identify and track the relevant KPIs, and facilitate familiarity, training, and trialing amongst staff as needed. Our staff will be focused on minimizing operational change orders in a proactive effort to maintain program schedule and budget.

### *Signage & Wayfinding:*

#### *A Technologically-Informed Approach*

We understand that the ongoing, staggered, construction at LAX will result in progressive gate reassignment. In order to ease associated customer confusion during these transitional periods (and beyond), we have partnered with technology consultants, ~~Safcon Digital~~. Each with decades of experience in strategic consulting for technology implementation, ~~Sean O'Leary (CD)~~ and Jeff Hill (BCG), will explore augmented reality software services that will put navigation clarity back in the customers' hands.

We also recognize the importance of information technology (IT) design and development within the construction scope and as a high-risk category for cost escalation. Prioritization of IT decision-making will result in maintained budget and reduced electrical load, further supporting LAWA's sustainability goals.

Technology is part of our **FIVE+** Plan for Project & Programmatic Success. Read more in Section 4.1, page 63.

**FIGURE 2-9. MATOC APPROACH: CALM INTEGRATION**



## 2.4 APPROACH TO SERVICES (OPTIONAL SCOPE #1)

### Quality Assurance (QA/QC)

Gary Luczak (ADCI), our proposed QA/QC Manager, has 40+ years of experience with all aspects of aviation CIP and has provided QA/QC services for projects across the US. He brings experience with the quality processes of the FAA, airlines, and airports. For former airport projects, Gary has reviewed design drawings, contractor quality submittals, and helped generate project reports and standards. He understands the schedule implications of quality processes, especially on Alternative Delivery projects, as well as the financial implications of insufficient quality checks.

Gary is prepared to lead our QA/QC team in support of the Quality Assurance and Construction Inspection Division (QACID)'s needs across all categories of the Quality Assurance scope.

### Specialty Inspection

The inspection experts with Smith Emery have recently provided consulting and staff augmentation services on a variety of aviation projects including the LAX ConRAC, Delta Airlines Skyway (see pages 16-17) and at Burbank airport.

Smith-Emery withdrew from the DLCE team pursuant to RFQ Section 5.2.2. LAVA's Inspection needs will be supported by staff from DLCE and our partner firms, pursuant to RFQ Section 5.4.

As a result, Smith Emery are already certified and familiar with the process and standards that apply to LAVA projects, including those imposed by the City of LA, national agencies (ASTM, NFPA, etc), and more.

**John McCabe and Gary Luczak, our Quality & Safety leaders, are experienced with the certification and training relevant to their specialties. They will bring successful past training models to this MATOC.**



Figure 2-10. Render of future LAX ConRAC (source: LAWA).

### Safety Management

John McCabe, of CTI Environmental, is currently serving as the Safety Manager for the LA Metro Center Street Project (Anser is providing Quality and Safety oversight on this project). The Design-Build project features a highly-secured Emergency Operations Center for which safety and quality metrics are critical. John enforces the safety program in compliance with local, state, and federal regulations, including, among others, OSHA, LA Metro, and the DB Contractor's safety program.

As part of this effort, John and his team maintain Contractor Deficiency Lists, Non-Conformance Report Logs, and enforce safety-related Stop Work Notices and corrective actions as necessary.

Robert Delgado (AIX), our proposed Safety Program Assistant Manager is similarly serving as the Safety Manager for the I-405 Freeway Widening Project. Throughout their respective projects, both leaders are responsible for developing and implementing health and safety plans and communicating those to on-site staff, acting as a liaison for the management team and active crew members, investigating and reporting incidences, conducting walk-throughs and audits, and more. John McCabe and Robert Delgado will bring their recent, relevant safety program management experience to work with LAWA.



## 2.4 APPROACH TO SERVICES (OPTIONAL SCOPE #2)

### Inclusivity, Workforce, & PLA Admin

Our approach to services is heavily informed by Jaquith Consulting Group's (JCG) recent experience providing DBE Program Development and Compliance services for Metrolink. Lauren Jaquith was the Project Manager for the Labor Compliance and Small Business Program Agency-Wide from 2013-2023. JCG provided advisement and oversight regarding compliance on all federally-assisted procurements.

JCG also led the development of the Mentor-Protege and XBE Programs for Metrolink including:

- Development of policy and procedures, solicitation and contract provisional language, and evaluation criteria meeting 49 CFR Part 26.
- Coordination of program submissions for approval from regulatory administrations
- Development and facilitation of DBE outreach, technical assistance, and training workshops
- Development and implementation of in-service staff training on 49 CFR Part 23 and CFR Part 26 DBE regulations, including development of all course modules and materials

### PAST SUCCESS: LABOR COMPLIANCE



Through the life of the Metrolink project, JCG developed a Proactive Labor and Contract Compliance (PLCC) approach, which we will bring to work with LAWA.

### Community Outreach

An award-winning public outreach firm, Communications LAB (LAB) brings local, Los Angeles-based, expertise in public infrastructure, transportation, water and utility projects for clients including LA Metro, SoCal Edison, and more. LAB has provided full-service outreach including media relations, public relations, community outreach, web and social media management, video production, graphic and web design as well as strategic communications, campaign development, event and project management.

LAB notably is managing the strategic communications, stakeholder outreach, community engagement, and public meetings for the LA Metro West Santa Ana Branch Transit Corridor Project. LAB built a public participation program to incorporate all interested parties and provided a wide variety of methodologies to ensure no group was excluded due to language, culture or skills. Their outreach plan included both high-tech and low-tech engagement tools, ADA-compliant website improvements, robust community event participation, in-person community meetings, & four large community scoping meetings.

Our LAB and JCG staff will work together on workforce and XBE firm outreach in support of LAWA's inclusivity goals. LAB will additionally lead Communication & Public Education efforts as part of OS#3.

FIGURE 2-11. **PLCC APPROACH**

#### PROACTIVE APPROACH

(1) Monitor to prevent and deter violations before they occur. (2) Ensure that the Certified Payrolls stand on their own. We are thoroughly experienced with LAWA's select Labor Compliance software program (LCPTracker), LAWA's Labor Compliance Manual, current audit tools and industry standard inspection protocols to ensure timely submission of certified payroll reports and compliance with labor laws.

#### QUALITY SERVICE

A commitment to demonstrate continuous efforts to improve operations, streamline processes and work affirmatively to provide quality customer service. We will respond to LAWA's requirements, and challenges while customizing solutions to meet their needs.

#### RESOLUTION ORIENTED

We will resolve prevailing wage violations through the compliance verification process, on-site worker interviews, field observations, worker complaints, and project team audit discovery. We will consistently apply our experience and specialized skills to provide applicable solutions to complex challenges. The DLCE Team takes a results-oriented approach to problem-solving.

## 2.4 APPROACH TO SERVICES (OPTIONAL SCOPE #3)

### Advisory Services, Performance Management, and Studies & Assessments

Santiago Ferrer (BCG) will lead the DLCE team in delivery of specialty services, with emphasis on Advisory Services, Performance Management, and Studies & Assessments.

BCG will leverage their extensive expertise while providing solutions that are tailored to LAWA's unique context and needs. BCG is committed to arriving at the right answers for LAWA through fact-based, collaborative approaches that leverage robust analytics and first-hand knowledge of effective practices. BCG recognizes that LAWA's aspirations and aims cannot be achieved with "cookie cutter" solutions and will instead provide tailored, contextualized support throughout the project journey. BCG works closely with clients to enable them to unlock lasting results.

BCG's ability to drive change in an effective and collaborative way, bringing together stakeholders across viewpoints to get to the best answer is core to their success. They leverage a unique combination of industry, functional, technical, and financial experience across the globe to provide a comprehensive solution. At the same time, BCG's ties to the LA community ensure that our expertise is applied in a way that makes sense for LAWA.

### Communications & Public Education

Diego Teran (LAB) and our Outreach team will bring creative problem solving and versatility to LAWA's MATOC through a diverse range of marketing, design, and PR talents. *An overview of LAB's qualifications and experience are provided on the previous page. Our approach to services is outlined on page 70.*

### ADA Expertise & Compliance Monitoring

Julia Contaldo (WEFAS) and her support staff bring a complex understanding of ADA as an integral part of DEIA (diversity, equity, inclusion, and accessibility), a set of practices that consider people's varying needs and backgrounds. Having provided architectural services on a number of CIP projects over the past two decades,



BOSTON  
CONSULTING  
GROUP

**22K** Employees  
Worldwide



World-Class Airports Practice  
Spanning the Value-Chain

**400+** Related Projects  
(past 5 years)

15% to **20%** Savings in  
Program Spending



### PAST SUCCESS: ADVISORY SERVICES

BCG served as a transformation partner for Singapore Changi Airport East. BCG:

- Developed a comprehensive PM framework & PMO
- Engaged & coordinated with stakeholders
- Developed industry structure, business case, & funding model
- Expanded capability by maximizing long-term returns from assets as a mega retail hub and developing a leadership program to address competency gaps.

**BCG's partnership resulted in measurable growth: +22 MPPA in capacity, x2.1 revenue, and x4.5 profits.**

our WEFAS partners have recent working knowledge of best practices and lessons learned for implementing ADA in Southern California public projects.

We take a collaborative and proactive approach to working with the design and construction management teams to ensure that ADA is an integral part of the design. We have experience coordinating ADA compliance with LEED and WELL building rating systems and will bring this intersectionality to LAWA's MATOC.

### Commercial & Property Development

Ariel Tejada (DLCE) represents the DLCE Team lead for property-related task orders. She is currently providing Commercial and Property Development support for the California High Speed Rail Project. Ariel has recent, relevant experience with property acquisition, negotiation and zoning for major, multi-million to billion dollar transportation infrastructure development projects. She will bring this expertise and her leadership skills to the LAWA MATOC.

# 04

## STRUCTURE, MANAGEMENT, AND APPROACH

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# 4.1

## **PROJECT & PROGRAM MANAGEMENT (BASE & OPTIONAL SCOPE)**



## 4.1 PROJECT & PROGRAM MANAGEMENT (BASE SCOPE)

Whether the individual MATOC task orders cover terminal and airfield programming, wayfinding improvements, or cargo modernization, the DLCE team is equipped with a comprehensive approach and methodology for accomplishing the services that is scalable and customizable. In alignment, our Organizational Chart (page 72) is staffed with managers, designers, engineers, surveyors, workforce developers, safety, quality, inspection, and outreach specialists, and a talented pool of advisors across many categories. We are prepared to deliver on all Base and Optional Scope items depending on LAWA's needs.

### CORE: Communication & Collaboration



We believe that forming a truly integrated team with LAWA is the best way to accomplish the services under the MATOC. Our top goal will be to facilitate a transparent and collaborative relationship between our staff and LAWA, ensuring adequate support across all levels of planning and management. We understand the schedule and financial implications of delayed decision making and have made it our priority to keep LAWA informed with detailed, reliable information so you can make the best decisions possible.



FIGURE 4-1. **FIVE+** Plan for Project and Programmatic Success



**FIGURE 4-2. Communication Plan: Key Groups**

GROUP & PARTICIPANTS	GOAL	FREQ.	MEDIUM	DATA/KPIS
<b>MATOC Program Management</b> LAWA CDO, PIC, Program Manager, Diversity & Inclusivity Lead	Make executive level decisions	Weekly	 IN-PERSON	High level evaluation of Scope, Schedule, Budget, & Inclusivity Goals
<b>Core Management Team (Internal)</b> PIC, Program Manager, and individual Core Leaders as needed (PM, CM, Controls, Design, ORAT, 3rd Party, Safety, Inclusivity, Speciality/Advisory)	Coordinate on status of each category of work; determine if information/decisions require escalation	Ongoing/ Monthly as needed	 HYBRID	Evaluation of Scope, Schedule, Budget on a subject-matter-basis

Through our Communication Plan (CP) we establish a system of discussion and formal reporting that will ensure important information and realistic choices are conveyed clearly and timely. Our CP defines the goal, participants, frequency, and medium for each of our communication groups. Furthermore, each group is marked with core data points, allowing us to maintain focus on the success of each group in meeting scope, schedule, and budget. *(In Figure 4-2 above, we have provided two notable sample CP entries.)*

### 1. Proactive Project Management

We built our Proactive Project Management (PPM) approach with a framework of project management, project and document control, with quality and safety management throughout.

Effective Project Controls are essential to efficient and proactive project management. They set the boundaries within which the project needs to be completed on time, within budget and with all of the procured scope included. Our approach to Project Controls starts with complete and accurate cost, schedule and risk reporting- but reporting only tells you where you have been. The real key to our PPM is accurately forecasting where you will be when the project ends. We will develop tools in the first 30 days that comprehensively capture all future project expenses and schedule impacts, whether they be staffing, risks leading to potential changes, or potential additional professional services or third-party costs. By understanding all these parameters before the project begins and updating them continuously, our team can make adjustments as necessary early enough to avoid cost and schedule impacts that cannot be mitigated late in a project's life cycle.

In service of our commitment to a robust control system, we will apply a repertoire of technological services (dashboards) which will streamline key data tracking and help isolate risk categories before they become issues. Furnished with the findings of our third-party experts and inspection programs, our dashboards facilitate the depth and flow of information needed to identify opportunities and save LAWA money and time. Furthermore, with our partners at BCG and Gafcon Digital, we have a talented pool of advisors prepared to identify critical KPIs and the data needed to gauge them, onboard staff, and ensure successful execution.

### BALANCING CONCURRENT PROJECTS


Large construction along the entire I-105 corridor is expected to start in 2024, producing traffic congestion and major delays. The Knap will be impacted by changes to I-105 striping changes and traffic diversion.

#### FIVE+ APPROACH #2

Our teams are actively helping to lead the PM/CM for the LA Metro I-105 ExpressLanes project. We are closely tracking the schedule and are well-equipped to mitigate arising challenges with both LA Metro and the Contractor. With DLCE, Anser, and WSP partnered on these tandem pursuits, our depth of knowledge and ability to integrate LAX and I-105 work is unparalleled.

### 2. Balancing Ongoing Operations & Concurrent Projects


Construction within LAX will continue to occur in tandem with the I-105 ExpressLanes, Century Blvd improvements, Inglewood Transit Connector (ITC),

 and other Olympics-targeted projects. We recognize that this density of local construction puts pressure on understaffed public agencies and on the physical flow capacity of the area. With these challenges in mind, we've brought partners with active engagement in each of these adjacent projects: Chris Rincon (DLCE, I-105 ExpressLanes), Jacob Dean, Kyle Pool, and Pattie Antich (ACI, ITC Project), and countless more on LA Metro, CAHSR, and Caltrans projects. This teaming will enable us to anticipate and strategically balance project schedule overlap to limit interruption and delays for passengers and builders alike.

With our holistic view of the LAWA program, we can get above the minutia of individual ongoing and concurrent projects, like the I-105 ExpressLanes, Summer Olympics, World Cup, and other special events, and advocate for the overall CIP II goals.

### 3: Outreach & Coordination

**Stakeholder/Third-Party Coordination:** Borja Leon and Pattie Antich (ACI), key voices in the City of Los Angeles, are deeply familiar with the City (particularly BOE, Department of Building and Safety, LADOT, and the Fire Department), Caltrans, Los Angeles Metro, the City of Inglewood, Hotel Gateway BID, and other key stakeholders. We will work with the CALM staff, process, and online tool to consolidate information from multiple projects into a single, unified view to determine conflicts, optimize solutions, and help stakeholders visualize upcoming activities.

 We understand that permitting through the City of Los Angeles is notoriously difficult. Leveraging our longstanding professional relationships with the City departments, we are confident in our ability to expedite critical path permitting and reduce schedule & budget risk to LAWA.

**Community Outreach:** Meaningful engagement is a proactive effort centered on relationships that go beyond flyers and booths; establishing trust is critical. Our local partners at Communications Lab, are




Figure 4-3. DLCE performed roadway & utilities engineering design for the LAX APM.

experts at just this. Following our battle-tested step-by-step approach, our staff will actively listen to the issues most prevalent to specific communities, share resources and then, seek alignment between LAWA's initiatives and the issues that it's local communities face. Our experience and approach to Community Outreach is further explored as part of OS#2 and 3.

### 4: Inclusivity, Culture, and Community

Our team is committed to exceeding LAWA's inclusivity goals through our Mentor Protégé Program (MPP), Internship Program, and creative team structure that features the best of the XBE community. With inclusivity at the forefront and backed by partners that are diverse in specialty and scale, we are able to maintain diverse, equitable, and continuous staffing where it matters most. Our Inclusivity commitments and approach are detailed in Section 5.

 We understand the role **team cohesion and dynamics** play in delivering high-quality services for this large, complex, multi-year MATOC. Our PIC, Borja Leon, is hub of the wheel, an accessible, active member of our team who is prepared to line up connections where they're needed. Responsible for team organization, Mr. Leon will ensure that the leadership structure is clear and consistent. With managers and subject-matter experts known to all participants in the program, our team is able to maintain more efficient flow of information and decision escalation. If communication fractures do arise, we have the support of our advisory partners (BCG, UCLA Labor Center, & JCG) who are specialists in inclusive management and workforce development.

Our PIC and Core Leaders have committed to this program for its duration and will form the on-site foundation upon which our team is built. This commitment ensures that all personnel who join the LAWA team will always have access to a core group of knowledgeable, experienced managers, available to share information, provide direction, and maintain continuity.

We also view **staff training, development, and retention** as a key component of workplace culture, with an emphasis on knowledge-sharing and cross-training. Our collective goal as a team will be to work closely with LAWA to share best practices and then document them in the form of consistent, efficient procedures that all team members will follow. As personnel mature in their roles, we will offer the opportunity to cross-train and learn how to perform other positions in the program. We believe that this approach provides three key benefits:

- Facilitates the development of well-rounded future PMs and technical experts with a holistic understanding of the critical components of the program;
- Ensures that qualified resources are always available to perform all necessary services; and
- Creates new opportunities for professional development and career advancement within the team, resulting in improved morale, increased job satisfaction and higher retention rates.

We will work closely with LAWA and TDG to further refine our approach to ensure that all LAWA team members work together towards successful program completion.

#### 5: Nimble Resources

From our experience on similar airport on-call and staff augmentation assignments, we present a four-pronged approach to staffing the LAWA MATOC: 1) Forward Planning (Forecasting & Pre-screening); 2) Resource Identification, 3) Engagement, and 4) Follow Up. (See Figure 4-4 to the right).

**FIGURE 4-4. Timely & Effectively Staffing MATOC Task Orders**

### 1 FORWARD PLANNING

#### Forecast

Maintain rolling forecast of potential positions. Enables earlier preparation for new staff, special needs, and notoriously long lead-time positions, ensuring that program-wide staffing needs are aligned with schedules and budgets.

#### Pre-Screen (Deep Bench)

Pre-screen resumes internally and from subs in 3 general dimensions of success: experience, capabilities, and personality & behavior. Candidate pool for forecasted positions enables quick deployment of staff upon request.

### 2 RESOURCE IDENTIFICATION

#### Request & Assess

Receive request from LAWA and assess position requirements

#### Recruit

Recruit internally and from Subconsultants using the pre-screened applicant pool

#### Prepare

Prepare aligned resumes for LAWA

#### Submit

Submit proposal to LAWA for evaluation

### 3 RESOURCE ENGAGEMENT

#### Interview

#### On-Boarding & Training

As candidates are approved and deployed, we coordinate with LAWA to place them into the correct broader working group. All new staff complete an onboarding process that familiarizes them with LAWA's procedures and systems, their specific assignments, and team members.

#### Feedback

1. Staff check in w/ MATOC PIC
2. MATOC PIC check in with LAWA
3. Satisfaction Survey

### 4 FOLLOW UP

30 Days

Every 6 Months

Follows format of 2) Resource Engagement - Feedback





### Technology-Informed Approach

Led by DLCE and our partners at BCG ~~and Gatcon Digital (Anser Advisory)~~, our Technology & Data Management (TDM) specialist team is prepared to guide LAWA in the identification and application of innovative project and construction management technology. We understand that effective and secure access to/transfer of information are critical to project success. Our unbiased technology and innovation advisors will assist LAWA in evaluating project goals and desired future facility performance at project start.

Anser Advisory, withdrew from the DLCE team pursuant to RFQ Section 5.2.2.

DLCE partner, BCG, brings an outstanding record of success with identifying, on-boarding, and executing innovative technologies for clients.

We will help LAWA evaluate innovative technologies currently available on the market and specify the most cost-effective technology-enabled approach. Some examples of such technology include the Egnyte and

Bluebeam platforms. Egnyte features a cloud-based server that, among countless other features, allows users to view, comment, and share large PDF/blueprints on their computer, phone, or tablet. Similarly, Bluebeam enables users to comment and markup PDF/blueprints in "live" collaboration sessions. Bluebeam integrates with PDFs generated through CAD and allow reviewers to reveal/hide layers, and much more.

Day-to-day, our TDM support staff will ensure that each individual has the tech support and education they need to make the most use of the chosen tools, from CAD/BIM, to risk matrices, to Egnyte. They will work with Gary Luczak, ~~Tom Hellwig~~, and our Project Controls and Quality teams to ensure that each discipline's data is maintained and consolidated appropriately. We understand what it takes to onboard, populate, and operate various innovative programs in multi-functional teams. With successful utilization at the staff levels, the quality of performance monitoring and decision-making data available at the executive level, could be game-changing for LAWA in achieving its cost and schedule goals.

Our Project Controls Lead  
Replacement TBD (see page 1)

### FIGURE 4-5. Ready-to-Go Tech Tools

**ABOUT THIS GRAPHIC:** We feature here two innovative tech tools available to LAWA through our partnerships with BCG ~~and Gatcon Digital~~. This represents only a small selection, and our innovation advisors will meet with LAWA leaders at project-start to determine which tools best suit the CIP needs.

**Key by BCG** is our solution to driving program management and ensuring full impact realization

- De-centralizes management | Getting the right information in the right places at the right time, all in one location
- Supports full transparency | One-source of truth and real-time updates, targeting focus on what really matters
- Provides proactive risk mitigation | Objective and early warning system built in, supported by exception based reporting
- Enables an outcome-driven organization | Aligns middle managers and initiative owners with strategic goals in driving initiatives forward

**KEY BY BCG**

Key is a solution to ensure value delivery and timeline accountability. Key is centered around:

- De-centralizing management
- Supporting full transparency
- Providing proactive risk mitigation
- Enabling an outcome-driven organization

**DATA VISUALIZATION BY GATCON DIGITAL**

Quickly design, build & evaluate applications for high value visualization with existing systems and open industry platforms. GD's proprietary tools can:

- Enhance project progress visualization
- Improve real-time data & KPI tracking
- Increase efficiency of decision-making

## 4.1 PROJECT & PROGRAM MANAGEMENT (OPTIONAL SCOPE #1)

The DLCE team will utilize our Staffing Procedure outlined in Figure 4-4 (page 66) to meet LAWA's urgent staff augmentation needs with personnel highly qualified in Quality Assurance, Safety Management, Inspection, Material Testing, Geotechnical, and Training for large capital programs.

### Approach to Quality Assurance & Inspection

We will engage with the design and project controls teams to ensure that project documents are compliant with LAWA and all other relevant standards. We work with our PMs, CMs, and inspectors ~~from Smith Emery~~, who have a long track-record working with LAWA, to ensure QA/QC & inspection periods are built into the schedule, allowing for adequate time to review and improve deliverables, from digital documents to physical installations.

### Approach to Safety

Our safety approach will begin with assuring all stakeholders and personnel that safety is integral and adds value overall to the project. Our initial efforts will focus on working with the team in reviewing the design submittals and reaching an agreed budget and schedule for early work.

The design process of the project is vitally important and presents an opportunity for our safety team to assist in identifying potential safety issues across all working groups. We will perform an advanced review of the materials and potential building method used to realize these designs through construction.



Proposed materials may have substances or may need to be handled in a manner that requires excessive personal protective equipment, additional safety training, and/or invites other regulatory and administrative burdens that may impact overall project schedule and cost.

Building methods will also be reviewed to highlight components requiring additional training, controlled access areas, additional PPE, and for any impact to the public and property that may not have been

caught early-on, but which can have an impact on cost and schedule. Our efforts will focus on ensuring that there is no unnecessary risk to person or property, while maintaining a collaborative attitude and assuring the best outcome for the project and for all personnel involved.

*Because people are our most important assets, our ultimate safety goal is to provide LAWA the support and expertise needed to deliver this project successfully with a Zero Incidents attitude from planning through construction.*

### Approach to Communication

Our Quality & Safety team will work with contractors and their safety teams to assure they adhere to the project technical provisions and their respective approved construction and safety manuals for the project. Our approach will always be to work in a manner that is conducive of team building. However, we will provide appropriate measures when necessary if safety is found to be counterproductive to the safety of the workers, the public and any property that are deemed in any immediate risk.

Gary Luczak (Anser), John McCabe (CTI), Robert Delgado (AIX), and our inspection leads will communicate directly with the other Core Leaders to ensure quality and safety is emphasized, as culture and practice, in each area of project delivery, from the top down. Furthermore, they will coordinate with our PIC and MATOC PM to ensure any issues requiring escalation are tracked, accompanied by the necessary data, and brought to LAWA leadership as needed.

Our Quality & Safety efforts are never to hinder the progress of the project, but to continually stay informed by doing daily site visits, constantly reviewing project schedules, and remaining in communication with all supervisory project staff. The DLCE team assures that our vigilance and participation will be viewed not as reactive but proactive.

## 4.1 PROJECT & PROGRAM MANAGEMENT (OPTIONAL SCOPE #2)

DLCE has teamed with Jaquith Consulting Group (JCG) and Communications LAB to provide any/all of the services within Optional Scope Category 2.

JCG takes a mission-driven approach to services with all our clients. We know that achieving workforce development and inclusivity goals requires proactivity and consistency, from project-start through finish. We are ready to work within LAWA's existing inclusivity framework, including its XBE allocation requirements, PLA, and HireLAX programs. JCG and the DLCE advisory team are also available to meet with LAWA executives for strategic planning and vision development. JCG and DLCE will maintain open communication and positive working relationships with LAWA Small Business and Inclusivity representatives, XBE firms, and firms providing mentorship.

Prior to proposing on task-orders under this MATOC, JCG will work directly with the PIC to ensure that labor allocation will exceed LAWA's XBE inclusivity goals. If there are gaps, we will initiate outreach to engage diverse and minority firms with the required skills.

At project start, we will utilize our PLCC Approach (Figure 2-11, page 35) and perform an initial review, including a comprehensive consult to help identify gaps and any funding-based needs. Our team will prepare a comprehensive report including project plan with timelines and milestones, a cost analysis, and a schedule.

We will maintain records of prospective and engaged firms, firm utilization, compliance and payment documentation. We will use our functional knowledge of federal guidelines from past projects, similar in scope and scale, to ensure that all applicable standards are met throughout the life of the project.

**Larry Frank, our Workforce Development advisor, brings 45+ years of experience in Southern California with LA colleges, PACTs, labor groups, and more, and is available to support PLA/HireLAX administration efforts.**

Lauren Jaquith (JCG) will work directly with our Core Leaders across Base and Optional Scope categories to understand working group needs and develop suitable training programs. Lauren and her team will develop training protocol and facilitate technical training meetings and workshops. They will work with designers internally and at Communications LAB to develop educational materials, create, and implement public engagement campaigns. *Read more about our approach to Outreach in OS#3 sections.*



Figure 4-6. JCG performed extensive PDS services for the California High Speed Rail project (source: CAHSR).

### PLA & HireLAX Program Administration

Celeste Serrano (JCG) has joined our team to serve as the Project Labor (PLA) and HireLAX Readiness Program Administrator. She has worked in PM/CM for 20+ years and understands the nuances of each role in the industry. Celeste will work with LAWA staff, unions, and workers to ensure ongoing training, development and placement.

### Approach to Technology

The DLCE team will utilize JCG's state-of-the-art management tracking system for Inclusivity Performance, Business Enterprise, and Prompt Payment Monitoring. The platform is focused on effectively managing and reporting on LAWA's XBE target utilization, labor compliance, and other essential measurable goals.







## 4.1 PROJECT & PROGRAM MANAGEMENT (OPTIONAL SCOPE #3)

### Advisory Support, Performance Management, Studies & Assessments, and Other Initiatives

BCG brings a team with extensive experience in advisory services, large-scale performance management, research and assessments, and the know-how to coordinate across complex stakeholder networks. As needed, BCG can easily draw on expertise and additional tools across BCG that can flex up and down. BCG's agile staffing model ensures resources are available and accessible to effectively manage a diverse range of assignments and meet LAWA's needs.

With a complex network of stakeholders from LAWA and within the applicant team, we anticipate the key challenge to be stakeholder coordination. BCG draws upon 60+ years of experience serving diverse organizations with complex stakeholder needs. BCG will leverage several proprietary methodologies and tools for accomplishing the services set forth in the RFQ and maintaining team cohesion and dynamics across stakeholders. For example, BCG has particular expertise in Activist Program Management (APM). APM entails supporting clients to focus on what matters by identifying critical milestones, predicting performance, committing leadership to drive related portfolios, and unlocking capabilities and outcomes to ensure sustainability. BCG will bring key aspects of our working model, which include:

- Engaging stakeholders early and often, managing communications, and building organizational buy-in, commitment, and ownership
- Working in partnership with clients, from senior leaders to front-line workers
- Investing in enablement from the start by building client capabilities at all levels, training client staff, and deploying tech/tools to sustain results

Over the course of the MATOC, BCG will proactively review our engagement cadence to ensure we are effectively driving to impact and adapting to LAWA priorities. Together we will determine the optimal format for timely, high-quality deliverables.

### Approach to Outreach

We bring a specialized approach for each subcategory of Community Outreach and Public Education tasks. For example, for tasks involving Multi-Channel Marketing and Communications Campaigns, our approach is rooted in past award-winning campaigns for numerous public and private organizations. We will focus on building public trust and moving the needle.

Our team will work with LAWA to set clear strategy, with measurable objectives. If needed, we can conduct public opinion research to pre-test messaging acceptance to ensure campaigns hit home. Collaboration with LAWA will ensure that information and advertising utilizes all available channels and is designed, developed, and executed in a manner that is appropriate to those channels and is easily accessible by the audiences they are intended to reach. With in-house designers, copywriters and creative services, the LAB team has the ability to provide campaigns that include direct mail, print advertising, digital marketing, social media and everything in-between.

### ADA Expertise & Compliance & Monitoring

Our team recognizes LAWA's commitment to a policy of non-discrimination in the conduct of its business, including ADA and to the delivery of equitable and accessible airport services. We see implementation of ADA standards as a core programmatic element and an integral part of the design. Our team of experts will work with designers and developers to monitor ADA compliance at all phases of the projects.

### Commercial & Property Development

Ariel Tejada (DLCE) and our specialists will work with LAWA and local/federal regulations to provide support with identification of Business Economic Development Potential, Business Development Benefit to MRI, and the degree of potential catalytic effects. They are available to support with Planned Development Zone (PDZ) applications and the identification of key milestones and timeline predictions.

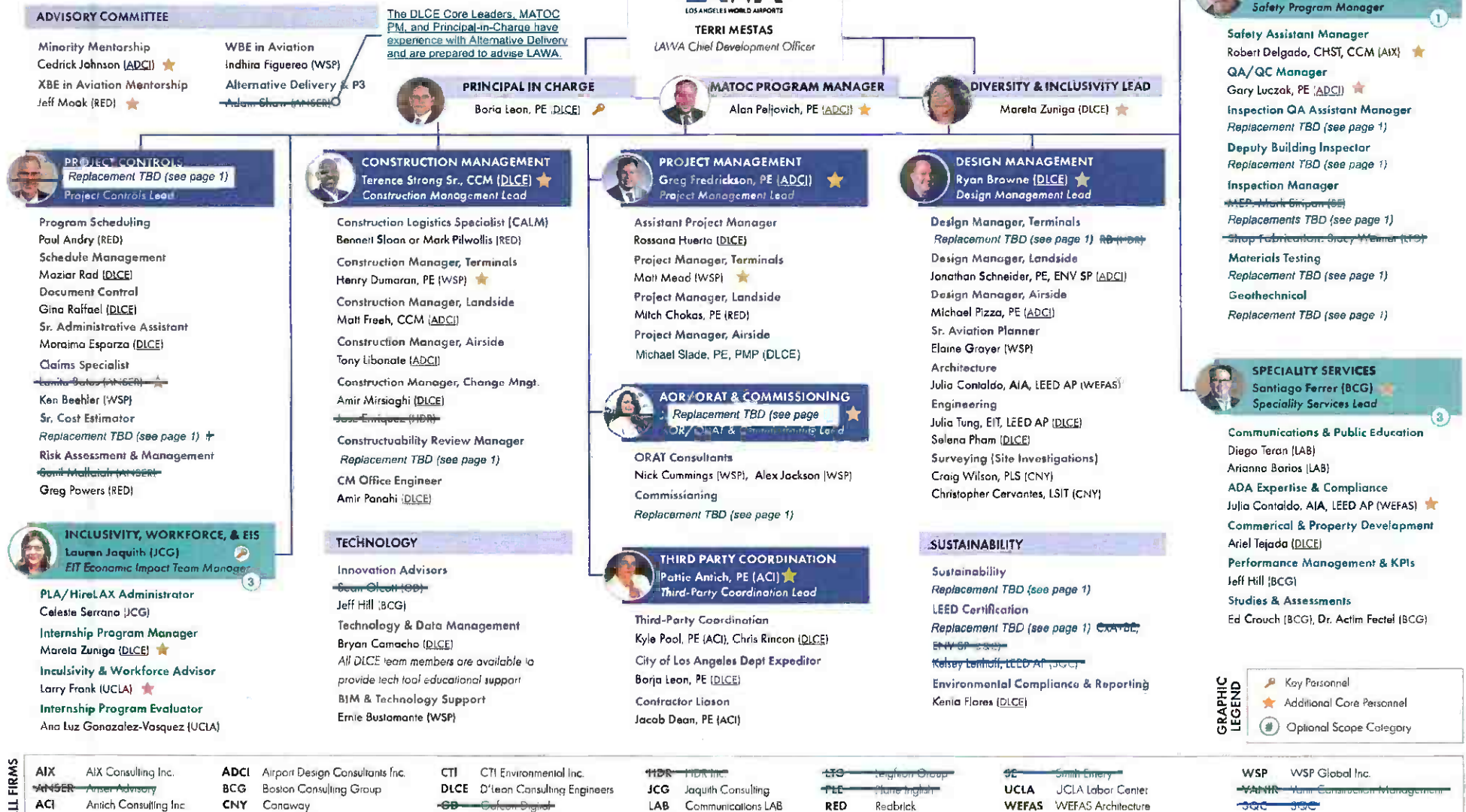


# 4.2

## ORGANIZATIONAL CHART



## 4.2 ORGANIZATIONAL CHART



# 4.3

## **TEAM STRUCTURE (BASE & OPTIONAL SCOPE)**







### 4.3 TEAM STRUCTURE (BASE SCOPE)

As a local SBE with close to 30 years of aviation and transportation experience, DLCE is intimately familiar with Los Angeles infrastructure projects.

*Our size allows us to remain nimble in leadership, while our extensive work history and expertise has earned the trust of our large firm partners.*

*Our partner firms were hand-picked to deliver value across all CIP scope categories.*

Throughout our work history with LAWA, we have listened to priorities reported by TDG, in BOAC discussions, and one-on-one meetings with LAWA staff. Accompanied by our assessment of the MATOC scope of services, we completed our understanding of LAWA's needs and project priorities. With a nuanced comprehension, we thoughtfully selected our partner firms. **At the core of our DLCE team construction is 15 collective years of diversified involvement in LAWA's CIP projects.**

Our team is steered by 2 minority-led firms with local (DLCE) and national (ADCI) aviation experience. DLCE has worked with nearly all of our partner firms on other transportation capital projects, and many of them have worked with each other. Across our large and small-scale firms, our team is built with the depth of resources and airport and transportation expertise to meet LAWA's needs while balancing airline and airport stakeholders priorities. For example, Matt Meade (WSP) previously worked for AvAir Pros who represent airlines on terminal improvement projects. Through DLCE and our partners at Antich Consulting (ACI), we bring third-party coordination expertise and deep relationships with City departments which we will leverage to reduce permit issuance risks.

We have staffed expertise in workforce development through our partnership with Ana Luz, Larry Frank and the UCLA Labor Center, industry leaders and innovators in Internship Program evaluation. Furthermore, Mareta Zuniga brings unique knowledge

in establishing internship programs, including full development of the LACCD BUILD program, and working with Community Benefit Organizations.

To fulfill LAWA's goals in innovation, we partnered with ~~Anser Advisory (now part of Accenture, with Galcon Digital)~~ and BCG, ~~each firm~~ bringing technology-informed expertise to reporting, communication, and KPI tracking for capital projects.

*Our diversified composition will bring benefit to LAWA throughout the life of the MATOC.*

We structured the DLCE team from a complementary pool of multinational construction and consulting specialists, and local small and diverse businesses. Collectively, our team is capable of providing immediate response to LAWA's MATOC needs, from both small specialty needs to large staffing support requests. Our team has local expertise working on some of the country's largest transportation infrastructure projects and maintains advantageous relationships with the City of Los Angeles Departments. We've tracked and analyzed lessons learned from our former City engagements allowing us to address third-party risks in advance.



Figure 4-7. DLCE and many of our partner firms have worked on countless LA Metro projects and are well connected with City of LA permitting agencies. Image shows render of Crenshaw/LAX line connection to the ITC in Inglewood (source: Discover Los Angeles).

*Our expert personnel are the best candidates to perform the MATOC services.*

Borja Leon, PE (DLCE) worked in the City of Los Angeles for 12 years and led many of the transportation and airport initiatives. Alan Peljovich, PE (ADCI) has 20+ years experience as Program Manager at BWI airport, comparable in size and scale to LAWA's undertaking. Matt Mead (WSP) knows the airport inside out and has a deep understanding of all the activities within the Central Terminal Area (CTA). Ryan Browne (DLCE) led all of the mainline utility engineering for LAX RUE and knows the subsurface CTA inside and out. Lauren Jaquith (JCQ) is an industry expert working on large scale programs like California High Speed Rail in Inclusivity and Workforce Development monitoring, training, and development. ~~On Terminals Design M Replacement TBD (see page 1) EED AP, NCARB (HDR) has worked on numerous international and domestic terminal planning, architecture, and interior design projects.~~

When it comes to industry and subject-matter experts, this is just a snapshot of what the DLCE team has to offer.



Figure 4-8. BCG kept VCE airport travelers and employees front-and-center while launching an AI based simulation and monitoring tool that used live data to enhance passenger flow and a Digital Control Tower that centralized organization/planning processes. (source: Archilovers).

*There is no new-relationship adjustment period for our firms and personnel.*

One of our most critical communication groups (Figure 4-2, page 64) occurs internally between our core management team. Led by our PIC, Borja Leon (PE), and MATOC Program Manager, Alan Peljovich (PE), and our Core Leaders Greg Frederickson (PE), Terence Strong (CCM), Ryan Browne, ~~Replacements TBD (see page 1) English (CE, PMP, ACE), Pattie Antich (PE), Lauren Jaquith, John McCabe (BCSP, QEP, CEM), and Santiago Ferrer,~~ each component of our team is spearheaded by industry experts with shared history.

### We Know Each Other

*Our firms have worked together on past or ongoing infrastructure projects in California.*

For example, Borja, Ryan, and Pattie are actively collaborating on the Inglewood Transit Connector, negotiating relocations with public and private utilities, and providing programmatic-level agency advisory support.

Our history of successful partnership across numerous Alternative Delivery projects makes our core team both widely capable and incredibly nimble. Our tight management core, backed by the employment register of our large-scale partners, provides the lean leadership center required to make decisions quickly and the capable pool of staff to deliver.

### Unparalleled LAWA & LAX Experience

We also share extensive, ongoing, history on LAX projects, including:

- Landside Access Modernization Program (DLCE, ACI, WEFAS)
- ~~➤ Alaska Airlines Terminal 6 (3GC)~~
- Automated People Mover (DLCE, HDR)
- ATMP (DLCE, HDR)
- Terminals 4, 5, & 9 (WSP)
- ConRAC (WEFAS, ACI)
- Auxiliary Curbs (WEFAS, ACI)

~~➤ TDIP (Anser)~~



## FIGURE 4-9. Approach to Managing On-Site & Remote staff

### 1 ALL STAFF

#### Communication Culture

As outlined in pages 63-64, we have put communication at the core of our approach, focused on building a culture of transparency, connectedness, and accountability from the top down.

#### Communication Plan (CP)

We will develop a comprehensive CP (Figure 4-2, page 64) at project start that encompasses all working groups. The CP will be the basis of our workforce management strategy, emphasizing critical communication groups and the best medium and frequency for their delivery.

#### Balancing Ownership & Oversight

Our Core Leaders have decades of experience leading staff on projects comparable in scope and scale. Our managers will use their expertise to navigate the right balance between oversight and ownership, and plan meetings accordingly.

#### Quality & Safety

See OS#1 sections for info on our approach.

### 2 ON-SITE OR PARTIALLY REMOTE

#### In-Person Meetings

Our Core Leaders and PIC will evaluate project deliverables and potential communication challenges to determine which working groups need to meet in-person, at what frequency, where, and for what outcome.

#### Tech Support

Our on-site staff will be able to connect directly with our tech support admin, who will be available at a consistent location and schedule.

### 3 REMOTE

#### Remote Meetings (Also applies to on-site staff)

Our Core Leaders and PIC will evaluate project deliverables and potential communication challenges to determine which working groups need to meet, which medium will be most effective (Teams, etc), frequency, and if any additional collaboration tools will be needed. Regularly scheduled meetings will facilitate accountability for our remote teams.

#### Tech Support

Our remote staff will be able to reach tech support administrators at any time via email or phone. If in-person support is required, our admin will be able to arrange sessions at firm offices, staff homes, or the job site.

Numerous of our proposed staff have additionally worked on contracts at LAX while employed with other firms. For example, Matthew Mead (WSP), our proposed Terminals Project Manager, was the Planning Manager for Terminal 9 through United Airlines on behalf of Star Alliance. While with Avair-Pros, and continuing with WSP, Matthew has served as the Planning Lead for Program Management of American Airlines Terminals 4 and 5.

Ryan Browne, our proposed Design Management Lead, and staff with DLCE performed design and construction oversight of all utilities within the Central Terminal Area as part of LAX RUE. We have the best understanding of what is under the CTA, their conditions, and terminal connections.

The DLCE team brings a depth of experience with LAWA and LAX that puts us in a unique position to understand the complexities of third-parties and stakeholders, new facilities, and the domino effect of concurrent projects.

#### Surpassing Expectations with An Expert Inclusivity Bench

The DLCE Team has forged connections with the best-of-the-best in Inclusivity and Workforce Development in Los Angeles County. From Lauren Jaquith's (JCG) experience founding the Metrolink Mentor-Protege Program, to Mareta Zuniga's development and implementation of the LA City Colleges Internship Program, LAWA's inclusivity goals are in the best hands. The DLCE team also brings Larry Frank (UCLA Labor Center) as an expert advisor, providing informed connection to CARE at UCLA, the Social Justice Learning Institute, and Black Worker Centers across the county. In anticipation of the MATOC, we have initiated connection with a number of these organizations, discussing how we can best align our placement and workforce development goals.

With Jaquith Consulting Group, Antich Consulting Inc, Vanir Construction Management, and Communications LAB we bring a repertoire of women-led firms who are best in class. Furthermore, we are already mentoring a local WBE, WEFAS Architecture (Julia Contado), to facilitate a more diverse and equitable workforce pipeline for the future.

## 4.3 TEAM STRUCTURE (OPTIONAL SCOPE #1)

Our safety and quality specialists were carefully-selected based on their experience with capital improvements and infrastructure development projects of similar type and scale to needs of the LAWA MATOC. The DLCE Team is supported by safety leaders at CTI Environmental and AIX, quality specialists from Anser, and inspectors and geotechnical engineers from Smith-Emery and Leighton Group.

Under the leadership of our Safety Program Manager, John McCabe, and our QA/QC Manager, Gary

Luczak (extended bios pages 42-43), each of our quality and safety personnel will work to ensure compliance and delivery across all working groups.

Each our featured Key and Core personnel is based in Los Angeles and is prepared to operate in the field at LAWA airports. We will maintain both digital/remote, and local/on-site presence, to provide the oversight necessary for quality deliverables across planning, design, and construction.

**FIGURE 4-10. OS#1 Quality & Safety Services Additional Personnel**

NAME & ROLE	PRIMARY SCOPE	RELEVANT EXPERIENCE
<b>Nagi Abdelsayed, CCM</b> Quality Oversight Specialist (Anser) Los Angeles, CA	Inspection QA Assistant Manager	Nagi has 30+ years of engineering experience in the private and public sectors. He has experience in providing quality control oversight of construction processes, including conducting Facilities Condition Assessment (FCA) on highly sensitive and critical projects. He has served as Field Engineer, Resident Engineer, Construction Manager, and Quality Manager on numerous private and public works projects. He is skilled with quality program implementation for alternative delivery projects.
<b>Joe Kingston</b> Quality Control Manager (SE)	Shop Fabrication Inspector	Mr. Kingston, with 20+ years of Fabrication Inspection experience, is extremely well versed in LADBS and LAWA Shop Fabrication QA Processes. Joe is NACE Certified, possesses AWS CWI Certification as well as ASNT NDT Level II Certifications in Magnetic Particle, Liquid Penetrant, and Ultrasonic Testing. Joe is passionate about leveraging technology in inspection and reporting as well as training other inspectors.
<b>Mark Siripan</b> Electrical Inspection (SE)	MEP Inspection Manager	Mark has 25+ years of experience with electrical QA/QC. Mark formerly worked for the Los Angeles Department of Water, where he was responsible for QC duties and overseeing the electrical project Bank and Communication/Power specifications and Circulars relating to qualified to drive on the airfield, and he has had no safety incidents.
<b>Joel Beckham</b> Field Supervisor (LTG)	Materials Manager	Los Angeles and Orange County. Joel coordinates with clients, delegates staff and self-performs geotechnical and materials testing services. His experience includes geotechnical observation and testing for mass and post grading, backfill placement, fill thickness and the earthwork for overexcavation and compaction of building pad, utility trench backfill, concrete slab-on-grade subgrade preparation, and exterior pavement and sidewalk subgrade preparation.
<b>Djan Chandra, PE, GE</b> Geotechnical Engineer (LTG)	Geotechnical Services/Inspection Manager	Mr. Chandra has provided geotechnical services from the early planning, site investigation, laboratory testing, data analysis, report preparation through grading and construction of various facilities, including large-scale residential and commercial developments, transportation, governmental and utility projects. His areas of expertise include foundation design, soil reinforcement, slope stability analysis, and pavement design/rehabilitation. His extensive experience in design and application of geosynthetics reinforcements has proven an asset on a variety of projects.

Anser Advisory, Leighton Group, and Smith-Emery withdrew from the DLCE team pursuant to RFQ Section 5.2.2.



### 4.3 TEAM STRUCTURE (OPTIONAL SCOPE #2)

Our Workforce, Inclusivity, & Economic Impact Support Services Team is constructed of industry specialists with extensive experience on projects of comparable complexity to LAWA's MATOC. Our OS#2 personnel, including their expertise, responsibility, and reporting structure, are intended to compliment inclusivity goals

and positions encompassed in the Base Scope. Our composition strategy and key strengths are explored earlier in Section 4.3 (see page 76).

Below we highlight one of the most unique elements of our team: our partnership with the UCLA Labor Center.

## UCLA Labor Center **D'LEON**

### Internship Program Partnership

The UCLA Labor Center has a 60-year track record of bringing together workers, students, faculty, and policymakers to address the most critical issues facing working people today. Our Prosperity, Opportunity, and Worker Equity Reimagined (POWER) in Workforce Development team focuses on institutionalizing solutions that align with the high road training partnership (H RTP) framework to address systemic issues that limit economic outcomes for the most marginalized communities in California. It centers worker power, equity, and job quality in workforce development approaches to significantly improve work and wealth-building opportunities, especially for communities of color.

For the past four years, the UCLA POWER team has provided evaluation and technical support to the California Workforce Development Board's (CWDB) H RTP initiative through assessments and technical assistance to H RTP grantees. As a thought partner to the CWDB's H RTP initiative, the UCLA POWER team is developing a Theory of Change for the CWDB's High Road programs and a High Road Evaluation Framework with qualitative and quantitative metrics to capture H RTP and HRCC success informed by the grantees themselves.

The UCLA Labor Center POWER and D'Leon Consulting Engineers (DLCE) teams have discussed the opportunity to partner together to conduct an evaluation of the Los Angeles World Airports (LAWA) Internship program. We have discussed a scope of work, budget, and logistics of program execution and are confident the DLCE team can fund the evaluation. The evaluation will help LAWA achieve its high-level inclusivity goals by developing a strong, validated Internship Program, optimized for scalability and long-term results. With a strong focus on both the professional development of interns and the value-add to participating firms, our model prioritizes inclusivity impact while respecting the business operations and targets of DLCE and its group of engineering, architecture, and construction management companies.

The DLCE team is committed to providing comprehensive evaluation services for the program and will work with the UCLA Labor Center POWER team to document the robust Internship model proposed by the DLCE team and the value it will bring to the City of Los Angeles and LAWA's Impact Area communities.

Ana Luz Gonzalez-Vasquez  
CWDB Project Manager  
UCLA Labor Center

Borja Leon  
President & Principal  
D'Leon Consulting Engineers

Larry Frank  
Capital Campaign Director  
UCLA Labor Center

## 4.3 TEAM STRUCTURE (OPTIONAL SCOPE #3)

Our team and group of advisors across BCG, DLCE, Communications LAB, and WEFAS was hand-selected to support LAWA based on their unique set of complementary capabilities and comprehensive expertise in managing complex projects across the aviation landscape.

Combined, this team brings decades of experience that will enable us to provide a variety of specialty services in support of LAWA's CIP and other key initiatives funded through the operating budget.

In addition to our exceptional team leads (Santiago

Ferrer, Diego Teran, Julia Contaldo, and Ariel Tejada), whose extended bios are provided in Section 3.1 (pages 46-47), we bring a support team of seasoned professionals (Figure 4-11).

With key personnel located in Los Angeles, supported by a network of global experts, we maintain a local presence to manage on-site staff while fully integrating capabilities, expertise, and best practices from across the globe. We are confident that we will surpass LAWA's expectations in the delivery of any and all of the services outlined in Optional Scope 3.

**FIGURE 4-11. OS#3 Speciality Services Additional Personnel**

NAME & ROLE	PRIMARY SCOPE	RELEVANT EXPERIENCE
<b>Patt Talvanna</b> Partner and Associate Director (BCG) Los Angeles, CA	Advisory Support	Patt has 17+ years of global and national infrastructure development, funding, and operations experience. She brings unique perspectives in her roles in government, as an investor and developer/contractor, lending, and consulting. She brings experience structuring solutions from concept to implementation and is well versed in innovative and P3 delivery, closing at least \$5b in US and global transactions in her roles as a deal advisor, owner/ developer, and lender.
<b>Ed Crouch</b> Managing Director and Partner (BCG) Los Angeles, CA	Performance Management, Studies & Assessments	Ed is a core member of BCG's Travel and Tourism practice area. He has led engagements with several key players in aviation from building the business case to moving into incubation—for example supporting the development of more advanced operations analytics capabilities, building new capabilities to improve operability, and developing new concepts for how to address customer pain points.
<b>Dr. Actim Fectel</b> Senior Advisor (BCG) Los Angeles, CA	Studies & Assessments	Dr. Fectel is a Senior Advisor of BCG. He built and led BCG's global Airports & Transport Infrastructure team for more than a decade and led the Travel & Tourism Sector in Europe. He has extensive experience supporting multi-year efforts with leading hub airports and global airport groups across topics including profit improvement, infrastructure development, expansion, negotiation, benchmarking, regulatory approval, growth strategy, process coordination, and transformation.
<b>Arianna Barios</b> CEO & Project Lead (LAB) Los Angeles, CA	Communications & Public Education	Arianna has over 20 years of marketing, public relations (PR), and business strategy experience in Southern California. She has consulted for clients including OCTA, LA Metro, SCE, and more, on major project launch and capital improvements programs. She delivers exceptional performance in identifying market/ business opportunities and creating programs, promotions, and relationships to outpace the competition. She is an award-winning video producer, web designer, and public policy consultant.
<b>Emma Wahlstrom</b> Creative Services Manager (LAB) Orange, CA	Communications & Public Education (Graphic Design)	Emma is a skilled graphic designer who thrives in fast-paced environments. She has developed branded social content for clients including the City of Cypress, Santa Margarita Water District, Ready OC, and more. In addition to her design skills, you will find her utilizing her animation and photography skills to build and elevate brands. She prides herself in being a detail-oriented team player.

## **ATTACHMENT C: INCLUSIVITY TERMS**

### **1. General Inclusivity Terms**

Contracted Firm shall comply with LAWA's Certified Firm participation requirements and Inclusivity Commitments included in the Contract.

The strategies and commitments set forth in Contracted Firm, implementation period, including any commitments it makes to exceed the Certified Firm participation requirements, and, where applicable, the workforce development commitments, shall become enumerated requirements in the Contract and shall be referred to as the "Inclusivity Commitments."

### **2. Team Composition**

Throughout the term of the Contract, Contracted Firm shall employ an individual from among its personnel who will represent the Contracted Firm as the inclusivity liaison to LAWA (the Diversity and Inclusivity Lead). The Diversity and Inclusivity Lead shall have programmatic responsibility for all the Contracted Firm's inclusivity efforts, including compliance and reporting, and shall be engaged throughout the term of the Contract.

### **3. Certified Firm Participation Requirements**

Throughout the term of the Contract, Contracted Firm shall achieve the mandatory minimum Certified Firm participation percentages set by LAWA and any excess committed to by the Contracted Firm. Contracted Firm shall confirm and submit BE certification documentation for all Sub-Consultants. Participation shall be subject to ongoing monitoring and reviews by LAWA to verify Contracted Firm's compliance with the Certified Firm Participation requirements and the approved Inclusivity and Workforce Development Plan and commitments submitted with the RFQ response. Such monitoring may include, but shall not be limited to, periodic inclusivity performance assessments and reviews by LAWA of relevant agreements, documents and data.

### **4. Inclusivity & Workforce Development Plan Performance and Reporting**

Contracted Firm shall implement an Inclusivity and Workforce Development Plan that sets forth in detail Contracted Firm's approach, timeline, and key milestones for achieving requirements and Inclusivity Commitments. Contracted Firm shall update and submit the Inclusivity and Workforce Development Plan to LAWA annually to report its achievements and address any performance shortfalls (remediation), changes to scope or approach. As well as define other commitments to support the success of Certified Firms, such as risk management, administrative back office support, strategies to ensure prompt payment, and set-aside scopes of work to align with Certified Firm capacity.

- (a) Contracted Firm shall provide LAWA with the information required to monitor progress towards Certified Firm participation requirements, implementation of the Mentor Protégé Program and Internship Program. Contracted Firm shall comply with periodic performance assessments, and/or reviews of contract/subcontract documents, as needed.
- (b) LAWA shall conduct an annual review of the Contracted Firm's annual and Workforce Development Inclusivity Plan to determine compliance and request a remediation plan if necessary.

- (c) Contracted Firm shall report all contractor payments using the system designated by LAWA and augmented by monthly status reports. Contracted Firm shall require all contractors at all tiers to submit monthly payment information and comply with inclusivity reporting requests.
- (d) Contracted Firm shall use LAWA's LCPTracker system to submit certified payroll and workforce reporting, and include as part of its monitoring, and reporting, the status of Disadvantaged Workers and Veteran participation.

**5. Mentor Protégé Program.**

Contracted Firm shall develop and manage a meaningful program to increase the competitive capacity of Certified Firms and firms owned by underrepresented populations in all categories of work.

The Mentor-Protégé Program shall; establish Mentor/Mentee participation agreement that defines roles and responsibilities, objectives and metrics; and provide development of technical skills and professional development as may be required by Mentees.

- (a) Contracted Firm shall submit Mentor Protégé Program to LAWA for approval.
- (b) Contracted Firm shall provide LAWA with copies of the Mentor/Mentee agreements, upon request.
- (c) Contracted Firm shall invite LAWA to participate in Mentee outreach and/or recognition events.
- (d) Contracted Firm will coordinate with the LAWA Economic Impact Team.

**6. Internship Program**

The Internship Program shall include the following elements: (i) outreach strategy and schedule; (ii) details how interns will be exposed to and engaged in all elements for the scope of work; (iii) number of interns that will be hired during the course of the contract term; (iv) hiring and placement process; (v) intern evaluation process; (vi) intern retention and upward mobility strategy; and (vii) collaboration with local community colleges, universities and community-based organizations to identify internship candidates and services to eliminate barriers to participation by disadvantaged youth.

- (a) Participating interns shall reside within the boundaries of the Airport Impact Area cities or the City of Los Angeles;
- (b) Contracted Firm shall participate in LAWA's Aviation Career Day activities and Aviation Careers Education (ACE) Academy Program in coordination with LAWA Community Relations Division; and engage with students attending K-12 Title 1 schools to increase awareness of STEM careers in design and construction. K-12 Title 1 schools are to be located within the Airport Impact Area cities or City of Los Angeles.
- (c) Contracted Firm shall coordinate Internship Program activities with the LAWA Economic Impact Team;
- (d) Contracted Firm shall use the LAWA Internship Program Placement and Reporting System to post internship opportunities; track employment and wages earned; and highlight success stories; and
- (e) Contracted Firm shall participate in scholarship programs benefiting K-12 students attending Title 1 schools and/or Internship Program. Scholarship recipients are to reside in the Airport Impact Area cities or the City of Los Angeles.

## **7. Reporting**

Contracted Firm shall provide diversity, equity and inclusion reporting through B2Gnow, or in any other format requested by LAWA, to capture the rich diversity represented by the businesses performing work on this MATOC, specifically firms certified as DBE, MBE, WBE and/or LGBTQ+.



# 05

## INCLUSIVITY

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# 5.1

## INCLUSIVITY NARRATIVE





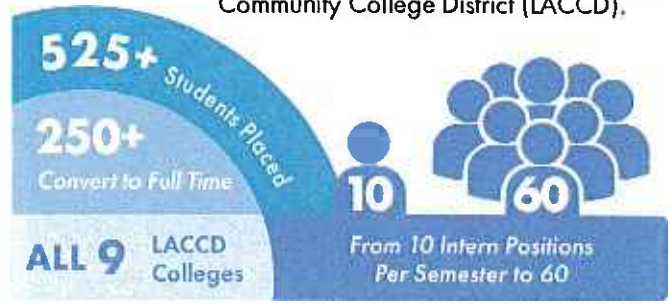
# 5.1 INCLUSIVITY NARRATIVE (EXAMPLES OF PAST PERFORMANCE)

## HIGHROAD TRAINING PARTNERSHIP **UCLA** Labor Center

Since 2018, the Labor Center’s POWER Team has documented how labor-management partnerships are positioning equity, the environment, and job quality at the center of the state’s workforce development (WDev) system with the support of the California Workforce Development Board’s (CWDB) H RTP. This \$10M initiative connects low-wage and low-skill workers to quality career ladder jobs and programs that include a climate-conscious approach and vision for equity. The initiative models a sector approach that can address critical issues of equity, job quality, and environmental sustainability. H RTPs are industry-based, worker-focused training partnerships that build skills for High Road Employers (HRE)—firms that compete based on quality of product and service achieved through innovation and investment in human capital. These health care, hospitality, transit, freight, water & wastewater, and building operations HREs generate family-supporting jobs where workers have agency and voice.

## **BuildLACCD** INTERNSHIP

Mareta Zuniga (DLCE) developed, implemented, and administered the Internship Program in the Los Angeles Community College District (LACCD).



### PAST SUCCESS: INCLUSIVITY

Our D&I team, in partnership with the UCLA Labor Center, will apply the findings and principles of the H RTP and BuildLACCD experiences to our workforce development initiatives with LAWA. Just as these programs have done individuals across California, we will focus on equity and inclusion to create opportunities for underrepresented populations and job seekers who have experienced barriers to quality, stable jobs with career ladders.

# INCLUSIVITY & WORKFORCE DEVELOPMENT PLAN

## Diverse Business (XBE) Inclusion

As a local Small Business Enterprise (SBE) ourselves, minority business inclusion is a core priority of DLCE. We’ve brought together partner firms with diversity in specialty, scale, and history creating a team with broadly applicable skills and the nimble management required to meet variable staffing needs. We are committed to exceeding LAWA’s inclusivity goals.

Our EIT Economic Impact Team Manager, Lauren Jaquith, of DBE/WBE/SBE Jaquith Consulting Group, has a long history of facilitating inclusion for transportation infrastructure projects in Los Angeles. Lauren and her team, in conjunction with Borja Leon, our D&I Lead Mareta Zuniga, and our Core Leadership Team (CLT), will continue that trend by providing inclusivity oversight to our hiring and scoping process (see Figure 5-1, page 83).

## 13 20 TOTAL FIRMS & PARTNERS



graphic rev 1/25/2024

## Mentor-Protégé Program (MPP)

DLCE’s Mentor Protégé Plan (MPP) details our approach to increasing the competitive capacity of certified firms and firms owned by underrepresented populations in all categories of work. (continued on next page)

**FIGURE 5-1. Approach to XBE Inclusion**

Through pursuit of our MPP goals and objectives, will DLCE will successfully implement the following:

- Innovative approaches to securing participation on the project, such as staff augmentation
- Business development initiatives
- Support services such as sharing business contacts for legal counsel, insurance agents, etc
- Outreach strategies, including helping to develop brand recognition by facilitating engagement in professional organizations and speaking events and mutual social media support
- Recruitment assistance and helping with validation of potential employees
- Development of technical skills

DLCE also places emphasis on Prompt Payment and will organize and closely monitor the process. For example, DLCE will collect initial invoices from all subconsultants on an aggressive schedule and invoice LAWA in a timely manner. Close and proactive coordination with each sub will ensure that no single firm is holding up payment for other firms.

DLCE will provide the support services necessary, while cultivating a culture of inclusivity, to enable certified firms to thrive not only on this project but future projects they wish to pursue. The MPP details the processes, outreach, and communications strategies that DLCE has utilized and will continue to utilize to enhance the capabilities and technical development of each protégé, and improve their ability to successfully grow and compete.

### *Mentor-Protégé Development Approach and General Requirements*

DLCE embraces the objective and intent of an MPP. It is a natural fit for our history of supporting Certified Firm partners. We strategically designed our MPP with the goal of providing valuable and measurable business development assistance that effectively aligns with the business needs of our participating protégés toward enhancing their performance and capacity, establishing long-term business relationships between Certified Firms and larger contractors, and increasing overall utilization of identified Certified Firms.

Each mentor-protégé pair will develop goals that are specific, measurable, and tangible to verify progress. DLCE will meet with its selected mentor representatives to verify that activities are being performed and delivered according to the established schedule, and to evaluate longer-term goal attainment.

### *Mentor-Protégé Selection Process*

Protégé candidates will continue to be selected, through a clearly defined process that prioritizes MBE firms, locally based with offices within LAWA's Impact Area and U.S. Census economically disadvantaged areas. DLCE performs a pre-screening based on firm status as independent business entity and their ability to meet certification requirements. DLCE then reaches out to eligible candidates to identify whether they are interested in participating in the program. From this pool, DLCE will filter candidates using the following criteria:

- Firm size
- Similarity in scopes/services provided or compatibility (so firms can collaborate in the future and not be in direct competition)
- Bonding capacity

- Level of experience
- Eligibility and willingness to participate in a mentor-protégé relationship (protégés must not currently be participating in a separate MPP)
- Availability of staff to assist in meeting MPP objectives and reporting requirements

Once protégés have been selected, they will be matched with mentors through a collaborative process to ensure our selected protégés are working with and learning from key project players within their industry.

#### *Formal Mentor-Protégé Agreements (MPA)*

Each Mentor Protégé Agreement will include at minimum: Identification of Points of Contact, Roles and Responsibility, Contract Work to be Performed, Description of Developmental Assistance, Level of Effort, Reports and Deliverables, Benchmarks to Measure Progress, Process for Evaluating Mentor/Protégé Relationship, Term of the Agreement, Termination Provisions, Additional Terms and Conditions.

#### *Mentor Business Development Assistance*

Business development assistance offered by the Mentor will be tailored to the needs of each Protégé and may include: Coordination and training related to financial management; Development of skills in critical path planning, resource-loaded scheduling, and project management; Identification of protégé's unique challenges and development of a plan to address each challenge; Assistance in developing a marketing approach; and Assistance in identifying and exploring the adoption/utilization of tech tools.

We have a comprehensive understanding of what providing each of these categories of assistance



I am deeply thankful to DLCE for being the first to support me as a mentor by inviting WEFAS to join their team for this MATOC opportunity. DLCE also provides me with mentorship, such as contacts for insurance agents to obtain LAWA's required general liability insurance. DLCE and WEFAS are also participating on a team for Metro's North Hollywood to Pasadena BRT and I look forward to further developing this partnership."

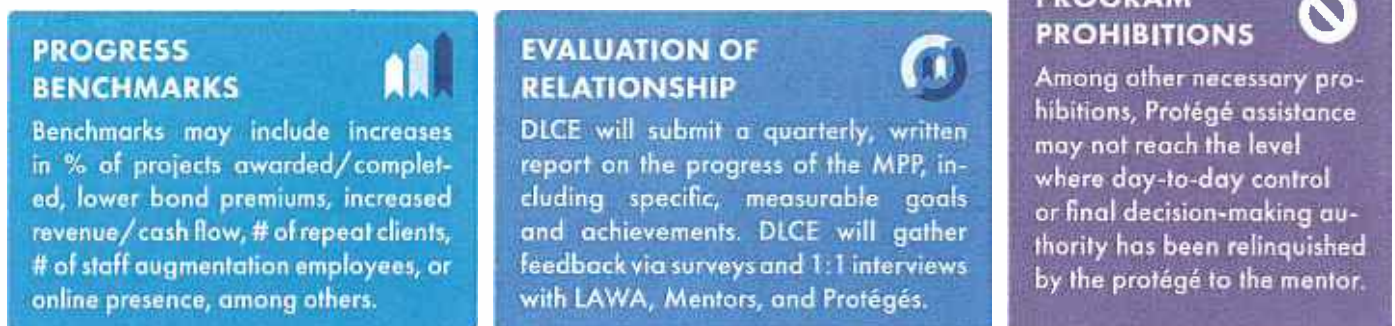
**JULIA CONTALDO, AIA, LEED AP, WELL AP**

**PRINCIPAL ARCHITECT, WEFAS ARCHITECTURE**

entails. For example, Financial Management support may include coordination and training with Mentors to address Protégé's Financial Systems/Cash Flow Management processes to improve efficiencies in invoicing, accounts receivable, selection techniques for insurance and banking relationships, business forecasting and associated budgeting, accounting for the daily actual cost of labor, production and overhead.

Every project will have unique situations that require additional attention. Our program is flexible to meet the needs of all our Protégés on a specific case-by-case basis. DLCE has a long and proud record of supporting local Certified Firms dating back decades. We are committed to using the incredible opportunity presented by LAWA's CIP to burnish and expand that record. We view our MPP as yet another vehicle to strengthen our bonds with the community of certified firms and provide mutually beneficial partnerships that are thereby sustainable in the long-term.

**FIGURE 5-3. Mentor-Protégé Program Monitoring**





## Internship Program (IP)

### *Outreach Strategy and Collaboration*

We consider outreach and community engagement to be critical components of the DLCE Internship Program and overall success in LAWA's diversity, equity, and inclusion goals. We are proactively working to develop a complete list of partners within LAWA's geographical Impact Area, including existing community groups, community colleges, K-12 Title 1 schools, nonprofits offering specialized services, churches, and veteran organizations. These connections will serve as sources of referrals for potential candidates who stand to benefit from the program, as well as opportunities to inform and inspire young women, historically under-represented in the AEC industry.

As part of our 30-day startup plan, DLCE will develop a comprehensive outreach plan identifying the primary strategy and timeline for each of our community partners.

### *Intern Exposure, Engagement, Retention & Mobility*

We believe that internships can be a highly beneficial engagement for both interns and companies when the program is structured around a few key elements:

**FIGURE 5-3. Key Internship Elements**



**Engagement:** It is important to the DLCE team that interns gain knowledge, confidence, and develop their professional goals through the course of our Internship Program. We require that both partner firms and interns commit to a 1-year program and 15-20 hour work weeks (max 1200 hours) to ensure there is adequate time to explore various sectors, learn foundational engineering and management skills, and develop goals for ongoing professional pursuits.

Our IP personnel are available to support partner firms in the development of Discovery Projects which can help bridge the gap when workflow fluctuates, diversify intern education, and research or solve big-picture problems within the firm or industry. Examples of Discovery Projects include creating short presentations on specialty CAD skills, evaluating Internship Program success and proposing improvements, and contributing to project completion reports.

**Exposure:** We believe that exposure to many aspects of the AEC industry is critical in identifying intern areas of interest and facilitating well-rounded professional development. In service of this goal, we have structured our Internship Program with the opportunity to change working groups/focus areas 4 times throughout the 1-year program.

**Certification & Licensing Support:** We support our interns in career advancement by organizing study groups for common exams (FE, PE) and safety certification courses like OSHA 10. Furthermore, we have a volunteer network of staff from across our partner firms who are willing to advise interns on the benefits and logistical challenges of pursuing licensure.

**Proactive Structuring:** Participating firms can benefit from the IP in both the short and long term with a balance of depth and diversity of intern exposure. In the short-term, interns bring fresh perspectives in addition to labor, and long-term, they make up the skilled managers and technical specialists of the future.

Our IP includes a pre-counseling period with each of our partner firms to understand where they can utilize extra staff, and what mentorship and educational resources they are able to provide. Together, we will develop a firm-specific workplan and set of goals to utilize when evaluating and improving the program.

### *Number of Interns, Hiring, and Placement*

The collective DLCE team is committed to onboarding up to 20 interns during the development year of our program. Furthermore, we will scale our Internship Program by an additional 5 interns per year of the LAWA MATOC depending on task order value.

To ensure equitable access for all candidates, we will host ongoing educational meetings with LAWA departments, partners, and contractors who are seeking to hire interns, as well as community organizations and referral partners. These meetings aim to educate hiring partners on the benefits of early investment in their future workforce. Gaining the commitment of those interested in hiring and training interns will foster a level of trust within the program which will facilitate collaboration in the success of each candidate.

We will also utilize these coordination platforms to understand employers' expectations and identify the minimum skills that interns are expected to have for each opportunity. Our objective will be to establish clear guidelines for referring candidates to available opportunities. This coordination step is pivotal for the success of referred candidates, as it will determine the compatibility of candidates with specific open positions.

### *Internship Program Evaluation Process*

The UCLA Labor Center's POWER in Workforce Development Evaluation Team will conduct an outcome evaluation to assess the effects of the program on interns and the effectiveness of the internship's in meeting its objectives. To guide the evaluation we will ask if our Internship Program:

- Reached the targeted population and enrolled opportunity youth from disadvantaged communities?
- Resulted in changes in knowledge, attitudes, and skills among the target population?
- Had any unintended effects on the interns?
- Provided youth with the support they needed to complete the program successfully?
- Eliminated barriers to participation for disadvantaged youth?

The evaluation will employ a mixed-method approach. Quote and individual stories will be included to illus-

trate the effect of the internship on participants. The evaluation team will conduct pre and post-surveys at different stages of the internship and focus groups with participants, employers, and key stakeholders to inform the development of recommendations for future iterations of the internship.



Figure 5-4. DLCE partner, WSP, has an active relationship with the YOKA school in LA, augmenting their STEAM curriculum with hands-on educational activities and career-day speakers. Our K-12 engagement strategy will support these ongoing efforts with YOKA.

### *K-12 Youth Engagement*

In anticipation of the LAWA CIP we are actively advancing partnerships with the ACEs Program and the Schmidt Family Foundation. We believe that establishing relationships with existing K-12 outreach programs hosted through local schools is a key component of success. With our deep bench of partner firms and workforce development specialists, we have the capacity to support existing programs through speakers, event ideation, and industry perspective. Through our partnerships, DLCE will gain the experience required to launch and expand additional programs.

The key to a successful program lies not only in partnerships and collaborations, but also in the unwavering commitment of leadership to support the creation of pathways for the community to attain genuine access to quality employment opportunities. **The DLCE Team stands firmly dedicated to creating and executing an innovative, industry-specific internship model that deviates from the traditional.**

The D'Leon Consulting Engineers (DICE) team is made up of aviation, transportation, and infrastructure professionals with local to national experience in both the private and public sectors.

We have longstanding relationships with many of our partner firms and have worked together on numerous past and ongoing aviation and transportation projects.

We are experts in large Capital Improvements Programs (CIP) in the Southern California region. From our local project history, we are especially familiar with the Los Angeles World Airports (LAWA) and infrastructure program and construction management, design oversight, and local permitting agencies and other stakeholders.

*This cover graphic is based heavily on the data analysis and rendering by Aaron Koblin, a local Los Angeles artist. The original map features the relative density of flight path patterns to and from airports across the county.*

**D'LEON**

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Long Beach, CA 90815  
(562) 789-4500  
dleonenengineers.com

2023

RFP #208797  
PART A: ADMINISTRATIVE REQUIREMENTS  
MULTIPLE AWARD TASK ORDER CONTRACTS (MATOC)  
FOR PROGRAM SERVICES FOR LAWA

**D'LEON**

RFP #208797

PART A: ADMINISTRATIVE REQUIREMENTS

**MULTIPLE AWARD TASK ORDER CONTRACTS (MATOC)  
FOR PROGRAM SERVICES FOR LAWA**

OCTOBER 2023

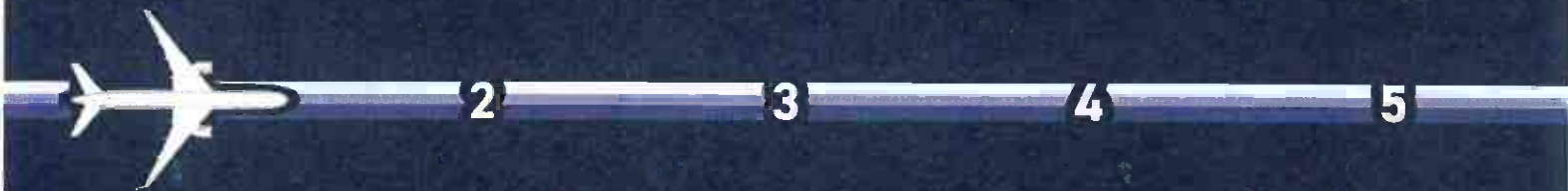


# 01

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003 SOQ Cover Letter

## SOQ COVER LETTER







Applicant Name: D'Leon Consulting Engineers  
Date: October 16, 2023

Attention: Amy Imamura  
Los Angeles World Airports  
Clifton A. Moore Administration Office Building  
1 World Way  
Los Angeles, CA 90045

Dear Ms. Imamura,

The undersigned (Applicant) submits this statement of qualifications (this SOQ) in response to the Request for Qualifications for Multiple Award Task Order Contracts for Program Management, Project Management, Construction Management, Project Controls, Inspection, Testing and additional Professional Services released on July 11, 2023, (as subsequently amended, the RFQ). Capitalized terms not otherwise defined herein shall have the meanings set forth in the RFQ.

This letter is submitted in a form identical to Form 3 to the RFQ, other than with respect to modifications permitted or required by the use of such form.

#### Scope of Services

The Applicant submits this SOQ with respect to:

Base Scope	Project Management/Construction Management and Project Controls Services, Performance & Operational Readiness Airport Transition	<input checked="" type="checkbox"/>
Optional Scope Category 1	Quality and Safety Services	<input checked="" type="checkbox"/>
Optional Scope Category 2	Inclusivity, Workforce, and Economic Impact Support Services	<input checked="" type="checkbox"/>
Optional Scope Category 3	Speciality Services	<input checked="" type="checkbox"/>

#### Assurances

Applicant represents and warrants:

- as to receipt, examination, understanding, and full consideration of all materials posted on 7/11/2023 and otherwise provided to it by LAWA, with respect to the RFQ, including all responses to questions, requests for clarifications, and comments regarding the RFQ and the following Addenda: 1, 2, 3, 4, 5, and 6;

- that the SOQ is submitted without reservations, qualifications, assumptions, deviations, or conditions;
- Applicant's SOQ is genuine, and not a sham or collusive, nor made in the interest or on behalf of any person, firm, corporation, or other entity not therein named. Applicant has not directly or indirectly induced or solicited any other proposing applicant to put in a sham bid, or any other person, firm, corporation, or other entity to refrain from proposing, and Applicant has not in any manner sought by collusion to secure for itself an advantage over any other proposing applicant; and
- that Key Personnel proposed by Applicant will be available to perform the Services and will not be substituted with other personnel or reassigned to another project or contract without LAWA's prior written approval in accordance with Section 5.4.

Applicant agrees:

- to abide by the contents and terms of the RFQ and the statements and commitments in its SOQ;
- to appear at and participate in any interview for which an invitation is extended in accordance with the terms of the RFQ;
- to the inclusion of the Common Rates in the Contract as the maximum rates that any Contracted Firm may assume for purposes of negotiating the fee for any Task Order awarded under a Contract issued pursuant to the RFQ, subject to LAWA's discretion to increase such rates in accordance with the Contract;
- that this SOQ constitutes a valid offer to perform and complete the Services described in the RFQ;
- that if selected as a Pre-Qualified Applicant, the Applicant will enter into the Contract in the final form provided by LAWA;
- that LAWA will not be responsible for any errors, omissions, inaccuracies, or incomplete statements in this SOQ;
- that LAWA is not bound to select any Applicant, may waive informalities in or reject any SOQ that it receives, may cancel this RFQ, and may re-advertise for SOQs;
- that all costs and expenses incurred by it in preparing this SOQ and participating in the procurement process will be borne solely by the Applicant and that it irrevocably waived and released any other right that it may have to recover the costs associated with the development of Applicant's SOQ and/or costs otherwise incurred by it in participating in the procurement process; and
- to the protest provisions set out in Section 14.4 of the RFQ and understands that it limits Applicant's rights and remedies to protest or challenge the RFQ or any determination thereunder.

#### Organizational and Contract Information

Applicant's organizational and contact information is as follows:

Applicant: D'Leon Consulting Engineers Inc.



Contact: Borja Leon, President & Principal, (562)989-4500, borja.leon@dleonengineers.com

Address: 3605 Long Beach Blvd, Suite 235, Long Beach, CA, 90807

Incorporation, Formation, Organization: CA / USA / July 1993 / July 1993

Applicant is a:

Small Firm ☒

Medium Firm ☐

Large Firm ☐

#### Governing Law

This letter including the attached SOQ shall be governed by and construed in all respects according to the laws of the State of California.

#### Certification

Under penalty of perjury, I hereby: (a) certify on behalf of the Applicant that the representations, certifications, statements, disclosures, authorizations and commitments made, and information contained, in the SOQ in respect of the Applicant have been authorized by such entity, and is or are correct, complete and not materially misleading; and (b) swear and affirm that I am authorized to act on behalf of Applicant in signing and delivering this letter and acknowledge that LAWA is relying on my representation to this effect.

Applicant: D'Leon Consulting Engineers

By:



Name:

Borja Leon

Title:

President & Principal

Date:

October 16, 2023

# 02

## ADMINISTRATIVE REQUIREMENTS FORMS

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59	Municipal Lobbying Ordinance
61	Business Enterprise Programs



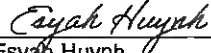
ADDENDUM NO. 001  
REQUEST FOR QUALIFICATIONS  
FOR MULTIPLE AWARD TASK ORDER CONTRACTS (MATOC)  
FOR PROGRAM SERVICES  
at Los Angeles International Airport, Van Nuys Airport  
and LAWA's land holdings in Palmdale, California  
POSTED ON [WWW.RAMPLA.ORG](http://WWW.RAMPLA.ORG), July 11, 2023

TO ALL PROSPECTIVE RESPONDENTS

This addendum revises the Request for Qualifications for Multiple Award Task Order Contracts (MATOC) for Program Services at Los Angeles International Airport, posted July 11, 2023.

07/19/2023

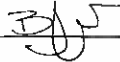
Date

  
Esyah Huynh  
The Development Group  
Los Angeles World Airports

CERTIFICATE BY RESPONDENT

I acknowledge receipt of this Addendum Number 001 for Request for Qualifications for Multiple Award Task Order Contracts (MATOC) for Program Services at Los Angeles International Airport, posted July 11, 2023, and that the Statement of Qualifications (SOQs) is in accordance with the information, instructions and stipulations set forth herein.

Signed By:



Company: D'Leon Consulting Engineers

Phone: 562-989-4500

**IMPORTANT:** This signed addendum acknowledgment (page no. 1 only) must accompany your submittal.

ADDENDUM NO. 002  
REQUEST FOR QUALIFICATIONS  
FOR MULTIPLE AWARD TASK ORDER CONTRACTS (MATOC)  
FOR PROGRAM SERVICES  
AT Los Angeles International Airport, Van Nuys Airport  
and LAWA's land holdings in Palmdale, California  
POSTED ON WWW.RAMPLA.ORG, July 11, 2023

TO ALL PROSPECTIVE RESPONDENTS

This addendum revises the Request for Qualifications for Multiple Award Task Order Contracts (MATOC) for Program Services at Los Angeles International Airport, dated July 11, 2023.

August 1, 2023

Date



Amy Imamura

The Development Group

Los Angeles World Airports

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CERTIFICATE BY RESPONDENT

I acknowledge receipt of this Addendum Number **002** for Request for Qualifications for Multiple Award Task Order Contracts (MATOC) for Program Services at Los Angeles International Airport, dated July 11, 2023, and that the Statement of Qualifications (SOQs) is in accordance with the information, instructions and stipulations set forth herein.

Signed By: 

Company: D'Leon Consulting Engineers

Phone: 562-989-4500

**IMPORTANT:** This **signed** addendum acknowledgment (page no. 1 only) must accompany your submittal.

ADDENDUM NO. 003  
REQUEST FOR QUALIFICATIONS  
FOR MULTIPLE AWARD TASK ORDER CONTRACTS (MATOC)  
FOR PROGRAM SERVICES  
AT Los Angeles International Airport, Van Nuys Airport  
and LAWA's land holdings in Palmdale, California  
POSTED ON WWW.RAMPLA.ORG, July 11, 2023

TO ALL PROSPECTIVE RESPONDENTS

This addendum revises the Request for Qualifications for Multiple Award Task Order Contracts (MATOC) for Program Services at Los Angeles International Airport, dated July 11, 2023.

August 8, 2023

Date

Amy Imamura

Amy Imamura

The Development Group

Los Angeles World Airports

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CERTIFICATE BY RESPONDENT

I acknowledge receipt of this Addendum Number **003** for Request for Qualifications for Multiple Award Task Order Contracts (MATOC) for Program Services at Los Angeles International Airport, dated July 11, 2023, and that the Statement of Qualifications (SOQs) is in accordance with the information, instructions and stipulations set forth herein.

Signed By: \_\_\_\_\_



Company: D'Leon Consulting Engineers

Phone: 562-989-4500

**IMPORTANT:** This **signed** addendum acknowledgment (page no. 1 only) must accompany your submittal.



ADDENDUM NO. **004**  
REQUEST FOR QUALIFICATIONS  
FOR **MULTIPLE AWARD TASK ORDER CONTRACTS (MATOC)**  
FOR **PROGRAM SERVICES**

AT Los Angeles International Airport, Van Nuys Airport  
and LAWA's land holdings in Palmdale, California  
POSTED ON WWW.RAMPLA.ORG, July 11, 2023

TO ALL PROSPECTIVE RESPONDENTS

This addendum revises the Request for Qualifications (RFQ) for Multiple Award Task Order Contracts (MATOC) for Program Services at Los Angeles International Airport, dated July 11, 2023.

September 12, 2023

Date

Amy Imamura

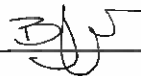
Amy Imamura  
The Development Group  
Los Angeles World Airports

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CERTIFICATE BY RESPONDENT

I acknowledge receipt of this Addendum Number **004** for Request for Qualifications for Multiple Award Task Order Contracts (MATOC) for Program Services at Los Angeles International Airport, dated July 11, 2023, and that the Statement of Qualifications (SOQs) is in accordance with the information, instructions and stipulations set forth herein.

Signed By: \_\_\_\_\_



Company: D'Leon Consulting Engineers

Phone: 562-989-4500

**IMPORTANT:** This **signed** addendum acknowledgment (page no. 1 only) must accompany your submittal.

ADDENDUM NO. 005  
REQUEST FOR QUALIFICATIONS  
FOR MULTIPLE AWARD TASK ORDER CONTRACTS (MATOC)  
FOR PROGRAM SERVICES

AT Los Angeles International Airport, Van Nuys Airport  
and LAWA's land holdings in Palmdale, California  
POSTED ON WWW.RAMPLA.ORG, July 11, 2023

TO ALL PROSPECTIVE RESPONDENTS

This addendum revises the Request for Qualifications (RFQ) for Multiple Award Task Order Contracts (MATOC) for Program Services at Los Angeles International Airport, dated July 11, 2023.

September 15, 2023

Date

Amy Imamura

Amy Imamura

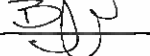
The Development Group

Los Angeles World Airports

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CERTIFICATE BY RESPONDENT

I acknowledge receipt of this Addendum Number 005 for Request for Qualifications for Multiple Award Task Order Contracts (MATOC) for Program Services at Los Angeles International Airport, dated July 11, 2023, and that the Statement of Qualifications (SOQs) is in accordance with the information, instructions and stipulations set forth herein.

Signed By: 

Company: D'Leon Consulting Engineers

Phone: 562-989-4500

**IMPORTANT:** This **signed** addendum acknowledgment (page no. 1 only) must accompany your submittal.

ADDENDUM NO. 006  
REQUEST FOR QUALIFICATIONS  
FOR MULTIPLE AWARD TASK ORDER CONTRACTS (MATOC)  
FOR PROGRAM SERVICES

AT Los Angeles International Airport, Van Nuys Airport  
and LAWA's land holdings in Palmdale, California  
POSTED ON [WWW.RAMPLA.ORG](http://WWW.RAMPLA.ORG), July 11, 2023

TO ALL PROSPECTIVE RESPONDENTS

This addendum revises the Request for Qualifications (RFQ) for Multiple Award Task Order Contracts (MATOC) for Program Services at Los Angeles International Airport, dated July 11, 2023.

September 28, 2023 \_\_\_\_\_

Date

Amy Imamura

Amy Imamura

The Development Group

Los Angeles World Airports

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CERTIFICATE BY RESPONDENT

I acknowledge receipt of this Addendum Number 006 for Request for Qualifications for Multiple Award Task Order Contracts (MATOC) for Program Services at Los Angeles International Airport, dated July 11, 2023, and that the Statement of Qualifications (SOQs) is in accordance with the information, instructions and stipulations set forth herein.

Signed By: \_\_\_\_\_



Company: D'Leon Consulting Engineers

Phone: 562-989-4509

**IMPORTANT:** This **signed** addendum acknowledgment (page no. 1 only) must accompany your submittal.

# Checklist

## Administrative Requirements Checklist

### **BIDDERS/PROPOSERS (PRIME CONTRACTORS) MUST SUBMIT THE FOLLOWING ORIGINAL, SIGNED DOCUMENTS, WITH THEIR PROPOSAL, AS INDICATED**

#### **1. VENDOR IDENTIFICATION FORM**

- ☒ Is the required Vendor Identification Form completed and signed?
- ☒ Is the BTRC/VRN number provided?
- ☒ Is the Form enclosed in the Packet?

#### **2. AFFIDAVIT OF NON-COLLUSION**

- ☒ Is the "Affidavit to Accompany Proposals or Bids" completed and signed?
- ☒ Is the Affidavit notarized?
- ☒ Is the Affidavit enclosed in the Packet?

**Failure to include an Affidavit with the bid/proposal will render the bid/proposal non-responsive and will result in its rejection.**

#### **3. BIDDER CONTRIBUTIONS**

- ☒ Is the required Bidder Contribution CEC Form 55 completed and signed?
- ☒ Schedule A - Please list all principals on Schedule A.
- ☒ Schedule B - Please list all subcontractors and their principals on Schedule B (If you check "Yes")
- ☒ Is the Form enclosed in the Packet?

**Failure to include the Bidder Contribution CEC Form 55 with the bid/proposal will render the bid/proposal non-responsive and will result in its rejection.**

#### **4. CONTRACTOR RESPONSIBILITY PROGRAM**

- ☒ Is the required "Contractor Responsibility Program Questionnaire" completed and signed?
- ☒ Is the Questionnaire enclosed in the Packet?
- ☒ Is the required "Contractor Responsibility Program Pledge of Compliance" completed and signed?
- ☒ Is the Pledge of Compliance enclosed in the Packet?

#### **5. IRAN CONTRACTING ACT OF 2010 COMPLIANCE AFFIDAVIT**

- ☒ Have you read and checked one of the options?
- ☒ Is the Affidavit enclosed in the Packet?

**6. EQUAL BENEFITS ORDINANCE**

- ☒ Is the EBO Compliance Affidavit Form completed and signed?  
☒ Is the Form enclosed in the Packet?

**7. MUNICIPAL LOBBYING ORDINANCE**

- ☒ Is the required Bidder Certification CEC Form 50 completed and signed?  
☒ Is the Certification enclosed in the Packet?

**Failure to include the Bidder Certification CEC Form 50 with the bid/proposal will render the bid/proposal non-responsive and will result in its rejection.**

**8. SMALL BUSINESS ENTERPRISE PROGRAM**

- ☒ Is the Subcontractor Participation Plan completed and enclosed?  
☒ Is the AFFIDAVIT completed and enclosed?  
☒ If applicable, is a copy of the certification (SBE, LBE/LSBE, DVBE) enclosed?

**THE FOLLOWING REQUIREMENTS DO NOT REQUIRE THE COMPLETION OF FORMS BUT MAY BE INCORPORATED AS PROVISIONS OF THE CONTRACT:**

**9. AFFIRMATIVE ACTION**

- ☒ Have you read and agreed with the City of Los Angeles' Non-discrimination, equal Employment and Affirmative Action provisions?

**10. ASSIGNMENT OF ANTI-TRUST CLAIMS**

- ☒ Have you read and agreed with California Government Code Sections 4550 – 4554?

**11. CHILD SUPPORT OBLIGATIONS**

- ☒ Have you read and agreed with Child Support Obligations provisions?

**12. LIVING WAGE ORDINANCE**

**If you are claiming exemption from said Ordinances:**

- ☒ Is the appropriate Exemption form completed and signed?  
☒ Is the Exemption form enclosed in the Packet?

# Vendor Identification Form



# VENDOR IDENTIFICATION FORM

ALL FIELDS MUST BE COMPLETED. INCOMPLETE FORMS MAY BE REJECTED AND RESUBMITTED.

## GENERAL INFORMATION

Legal Name **D'Leon Consulting Engineers**

Doing Business As (DBA) **N/A**

IRS Taxpayer ID No. **95-4434935**

(EIN or SSN)

Submit IRS W9 form (required)

If applicable:

CA SOS Entity/Registration No.

CA DTFA Seller Permit No.

For foreign vendors, click [Foreign Entity](#) for related instructions

### Entity type

☐ Individual/Sole Proprietor ☐ Governmental Entity

☒ Corporation

☐ Other:

☐ Partnership

City of Los Angeles Office of Finance (OOF) BTRC/VRN No.

**0000662887-0001-1**

☐ BTRC/VRN application pending (attach proof of submission)

For further information click [Office of Finance](#)

## BUSINESS ADDRESS

Street **3605 Long Beach Blvd Suite 235**

Contact **Borja Leon**

City **Long Beach**

Phone **562-989-4500**

Fax **562-989-4509**

State/  
Region **CA**

Zip Code **90807**

Email **Borja.Leon@dleonengineers.com**

Country **USA**

Remittance  
address:  
(If different from above)

## CALIFORNIA FRANCHISE TAX BOARD (FTB)

An FTB form is required from all vendors with a payment address outside of California. Submit form 587 or 590 or **proof** of submission of form 588 or 589:

F-587

F-590

F-588

F-589

Click [FTB Publication 1017](#) for further information

## BUSINESS CERTIFICATION

(Check all that apply - If required, attach copies of all applicable certifications)

Airport Concessions Disadvantaged Business Enterprise (ACDBE)

Minority Women Business Enterprise (M/WBE)

☒ Disadvantaged Business Enterprise (DBE)

☒ Small Business Enterprise\* (Proprietary)

Disabled Veteran Business Enterprise (DVBE) (LAWA)

☒ Local Small Business (LSB) (formerly SLB)

☒ Local Business Enterprise (LBE)

Women Business Enterprise (WBE)

☒ Minority Business Enterprise (MBE)

\*Per SBA or DGS criteria verification

### Legend:

BTRC - Business Tax Registration Certificate

EIN - Employer Identification number

SOS - California Secretary of State

DTFA - California Department of Tax & Fee Administration

SSN - Social Security Number

VRN - Vendor Registration Number

## CERTIFICATION

The undersigned declares and certifies that all statements on this form are true and correct. I agree to notify Strategic Sourcing Division immediately of any changes to the information contained herein. I have read and agreed with the administrative requirements set for this project and have been provided as a checklist in the bid/proposal package. If selected, I/We will comply with these requirements for the duration of the contract.

Authorized  
Signature

Date **09/18/2023**

Print Name **Borja Leon**

Title **Chief Executive Officer**

## For LAWA use only:

Requesting Division:

Contact Person:

Phone No:

For instructions and additional information, please click [LAWA](#), call 424-646-5380, or email Los Angeles World Airports Procurement Services Division at [procurementrequirements@lawa.org](mailto:procurementrequirements@lawa.org)

# Request for Taxpayer Identification Number and Certification

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Give Form to the  
requester. Do not  
send to the IRS.

Print or type.  
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>D'Leon Consulting Engineers</b>	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.  <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input checked="" type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate  <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.  <input type="checkbox"/> Other (see instructions) ►	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any) _____  Exemption from FATCA reporting code (if any) _____  <small>(Applies to accounts maintained outside the U.S.)</small>
5 Address (number, street, and apt. or suite no.) See instructions. <b>3605 Long Beach Blvd Suite 235</b>	Requester's name and address (optional)
6 City, state, and ZIP code <b>Long Beach, CA 90807</b>	
7 List account number(s) here (optional)	

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
				-			-		
or									
Employer identification number									
9	5	-	4	4	3	4	9	3	5

## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign  
Here

Signature of  
U.S. person ►

Date ► 09/18/2023

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

**Certification: View**[Certification List](#)[Submit Change Request](#)[Add Date Alert](#)**Vendor Information**

BUSINESS NAME	D'LEON CONSULTING ENGINEERS CORPORATION
SYSTEM VENDOR NUMBER	20147761
PRIMARY OWNER'S NAME	Mr. Borja Leon
ETHNIC GROUP	Hispanic American
GENDER	Male

**Certification Information**

CERTIFYING AGENCY	Los Angeles County Metropolitan Transportation Authority
CERTIFICATION TYPE	SBE - Small Business Enterprise
EFFECTIVE DATE	4/13/2022
RENEWAL DATE	4/30/2024

**Contact Information**

MAIN COMPANY EMAIL	borja.leon@dleonengineers.com
MAIN PHONE	562-989-4500
MAIN FAX	562-989-4509
MAIN COMPANY WEBSITE	<a href="http://www.dleonengineers.com">http://www.dleonengineers.com</a>

**Addresses**

PHYSICAL ADDRESS	3605 LONG BEACH BLVD SUITE 235 LONG BEACH, CA 90807 <a href="#">[map]</a>
MAILING ADDRESS	3605 LONG BEACH BLVD SUITE 235 LONG BEACH, CA 90807 <a href="#">[map]</a>

**Business Capabilities**

BUSINESS CERTIFIED FOR	Engineering Services, Construction Management and Program Management Services
FULL DESCRIPTION OF	

## CAPABILITIES/PRODUCTS

## COMMODITY CODES

NAICS 237310	Highway, Street, and Bridge Construction ( <a href="#">More</a> )
NAICS 237990	Other Heavy and Civil Engineering Construction ( <a href="#">More</a> )
NAICS 541330	Engineering services ( <a href="#">More</a> )
NAICS 541340	Drafting services ( <a href="#">More</a> )
NAICS 541350	Building inspection services ( <a href="#">More</a> )
NAICS 541611	Administrative Management and General Management Consulting Services ( <a href="#">More</a> )
NAICS 541618	Other Management Consulting Services ( <a href="#">More</a> )
NAICS 541620	Environmental Consulting Services ( <a href="#">More</a> )
NAICS 541690	Other Scientific and Technical Consulting Services ( <a href="#">More</a> )
NAICS 541820	Public Relations Agencies ( <a href="#">More</a> )
NAICS 561110	Office Administrative Services ( <a href="#">More</a> )

## Owner Ethnicity and Gender

ETHNIC GROUP	Hispanic American
GENDER	Male

## Location and Work Districts/Regions

COUNTY	Los Angeles (CA)
STATEWIDE WORK AREA	No
WORK DISTRICTS/REGIONS	Los Angeles Orange

## Additional Information

GROSS RECEIPTS CATEGORY	Category 3: \$1,000,001 - \$5,000,000
CUCP PUBLIC DIRECTORY CERTIFICATION NUMBER	N/A

Certification List

[Home](#) > [My Business Profile](#)[Company Details](#)

For any questions regarding certifications please contact the Bureau of Contract Administration, Office of Contract Compliance at [bca\\_certifications@lacity.org](mailto:bca_certifications@lacity.org) ([mailto:bca\\_certifications@lacity.org](mailto:bca_certifications@lacity.org))

[User Management](#)[Compliance Documents](#)**Certification**[+ Add Certification](#)**Certification**

City of Los Angeles Harbor Expired Certifications

[NAICS Codes and Licenses](#)[Bookmarks](#)[BIP Management](#)[Related Opportunities](#)[RAMP Support](#)

Name	Status	Expiration Date	
LSBE: LOCAL SMALL BUSINESS ENTERPRISE	Verification In Progress		✓
SBE: SMALL BUSINESS ENTERPRISE (PROPRIETARY)	Verified	1/18/2025	✓
SBE: SMALL BUSINESS ENTERPRISE (LOS ANGELES)	Rejected		✓
SBE: SMALL BUSINESS ENTERPRISE (PROPRIETARY)	Rejected		✓
EBE: EMERGING BUSINESS ENTERPRISE	Rejected		✓
LBE: LOCAL BUSINESS ENTERPRISE (LOS ANGELES)	Verified	8/25/2026	✓
MBE: MINORITY OWNED BUSINESS ENTERPRISE	Verified		✓
DBE: DISADVANTAGED BUSINESS ENTERPRISE	Verified		✓

**CITY OF LOS ANGELES**

City of Los Angeles  
(<https://www.lacity.org>)

Mayor's Office of Karen Bass  
(<http://www.lamayor.org>)

Open Data  
(<https://data.lacity.org/dataset/RAMP-Open-Bid-Opportunities/hf3r-utnq>)

Bond Assistance Program

Building Permits  
(<https://ladbs.org/services/core-services/plan-check-permit>)

**BUSINESS SERVICES**

Business Source Centers  
(<https://ewddlacity.com/index.php/local-business/businesssource-centers>)

Business Tax Resources  
(<https://finance.lacity.org/>)

Minority Business Development Agency  
(<https://www.mbda.gov/>)

Office of Small Business  
(<https://business.lacity.org/>)

City of Los Angeles Green Business Program  
([https://www.lacitysan.org/san/faces/home/p\\_lsh-es/s-lsh-es-sl/s-lsh-es-sl-gbc?\\_adf.ctrl-state=dwqhke9b2\\_4&\\_afLloop=283627353828](https://www.lacitysan.org/san/faces/home/p_lsh-es/s-lsh-es-sl/s-lsh-es-sl-gbc?_adf.ctrl-state=dwqhke9b2_4&_afLloop=283627353828))

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## Affidavit of Non-Collusion

AFFIDAVIT TO ACCOMPANY PROPOSALS OR BIDS

STATE OF CALIFORNIA )  
 ) ss.:  
COUNTY OF Los Angeles )

Borja Leon being first duly sworn, deposes and says:  
(Type or print name)  
that he or she is the Chief Executive Officer of  
(Type or print title)  
D'Leon Consulting Engineers, who submits herewith  
(Type or print name of company/firm)

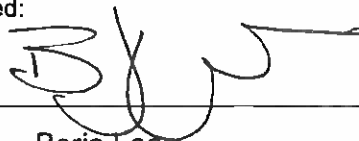
to the Board of Airport Commissioners the attached bid/proposal; that he or she is the person whose name is signed to the attached bid/proposal; that said bid/proposal is genuine; that the same is not sham or collusive; that all statements of fact therein are true; and that such bid/proposal was not made in the interest or behalf of any person, partnership, company, association, organization, or corporation not herein named or disclosed.

Affiant further deposes and says: that the bidder/proposer has not directly or indirectly by agreement, communication or conference with anyone, attempted to induce action prejudicial to the interests of the public body which is to award the contract, or of any other bidder/proposer, or anyone else interested in the proposed contract; and that the bidder/proposer has not in any manner sought by collusion to secure for himself/herself/itself/themselves, an advantage over any other bidder/proposer.

Affiant further deposes and says that prior to the public opening and reading of bids/proposals, said bidder/proposer:

- (a) did not, directly or indirectly, induce or solicit anyone else to submit a false or sham bid/proposal;
- (b) did not, directly or indirectly, collude, conspire, connive or agree with any one else that said bidder/proposer or anyone else would submit a false or sham bid, or that anyone should refrain from bidding or withdraw their bid/proposal;
- (c) did not, in any manner, directly or indirectly, seek by agreement, communication or conference with anyone to raise or fix the bid price of said bidder/proposer or of anyone else, or to raise or fix any overhead, profit or cost element of their price or of that of anyone else;
- (d) did not, directly or indirectly, submit their bid/proposal price or any breakdown thereof, or the contents thereof, or divulge information or data relative thereto, to any corporation, partnership, company, association organization, bid depository, or to any member or agent, thereof, or to any individual or group of individuals, except to the awarding authority or to any person or person who have a partnership or other financial interest with said bidder/proposer in their business.

Signed:

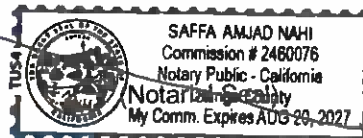


Name: Borja Leon

Title: Chief Executive Officer

Subscribed and sworn to (or affirmed) before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Notary Public



*See California Affidavit Wording Attached*



A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of Orange

Subscribed and sworn to (or affirmed) before me on this 9th  
day of September, 2023, by Boris Leon

proved to me on the basis of satisfactory evidence to be the  
person(s) who appeared before me.



Signature [Handwritten Signature]

Affidavit to a company Proprietor or Bidder

## Bidder Contributions

Prohibited Contributors  
(Bidders)

This form must be completed in its entirety and submitted with your bid or proposal to the City department that is awarding the contract. Failure to submit a completed form may affect your bid or proposal. If you have questions about this form, please contact the Ethics Commission at (213) 978-1960.

☒ **Original Filing** ☐ **Amendment:** Date of Signed Original 09/18/2023 Date of Last Amendment \_\_\_\_\_

Reference Number (Bid, Contract, or RAMP): Opportunity ID: 208797 Date Bid Submitted: 09/13/2023

Contract Description (Title of the RFP or City contract solicitation and description of the services to be provided):  
Multiple Award Task Order Contracts (MATOC) for Program Services

Awarding Authority (Department awarding the contract): Los Angeles World Airports

Bidder Name: D'Leon Consulting Engineers

Bidder Address: 3605 Long Beach Blvd Suite 235 Long Beach, CA 90807

Bidder Email Address: borja.leon@dleonengineers.com Bidder Phone Number: 562-989-4500

## Schedule Summary

Please complete all three of the following:

**1. SCHEDULE A – Bidder's Principals** (check one)

The bidder has one or more **PRINCIPALS**, as defined in LAMC § 49.7.35(A)(6).  
At least one principal is required for entities. (If you check "Yes", Schedule A is required.)

Yes



No



**2. SCHEDULE B – Subcontractors and Their Principals** (check one)

The bidder has one or more **SUBCONTRACTORS** on this bid or proposal with  
subcontracts worth \$100,000 or more. (If you check "Yes", Schedule B is required.)

Yes



No



**3. TOTAL NUMBER OF PAGES SUBMITTED** (including this cover page): 22

## Certification

I certify the following under penalty of perjury under the laws of the City of Los Angeles and the state of California:


A) I understand, will comply with, and have notified my principals and subcontractors of the requirements and restrictions in Los Angeles City Charter § 470(c)(12) and any related ordinances; B) I understand that I must amend this form within ten business days if any information changes; C) I am the bidder named above or I am authorized to represent the bidder named above, and my name appears below; and D) The information provided in this form is true and complete to the best of my knowledge and belief.

Borja Leon

Name

Chief Executive Officer

Title

  
Signature

09/18/2023

Date

# Prohibited Contributors (Bidders)

## Schedule A - Bidder's Principals

Please identify the names and titles of all the bidder's principals (attach additional sheets if necessary). Principals include a bidder's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the bidder of at least 20 percent and employees of the bidder who are authorized by the bid or proposal to represent the bidder before the City.

Name: Borja Leon Title: CEO  
Address: 3605 Long Beach Blvd Suite 235 Long Beach, CA 90807

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Address: \_\_\_\_\_

☐ Check this box if additional Schedule A pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

3QC Inc.

Subcontractor's Address

155 N. Lake Avenue, 8th Floor, Pasadena, CA 91101

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: James Becker

Title: President / CEO

Address: 950 Glenn Drive, Suite 200, Folsom, CA 95630

Name: Jim Ogden

Title: Secretary

Address: 155 N. Lake Avenue, 8th Floor, Pasadena, CA 91101

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name
Airport Design Consultants, Inc. (ADCI)
Subcontractor's Address
6031 University Boulevard, Suite 330, Ellicott City, MD 21043

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Cedrick A. Johnson, PE	Title: President
Address: 6031 University Boulevard, Suite 330, Ellicott City, MD 21043	

Name: Mahesh S. Kukata, PE	Title: Vice President
Address: 6031 University Boulevard, Suite 330, Ellicott City, MD 21043	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

AIX CONSULTING, INC.

Subcontractor's Address

235 E BROADWAY, STE 960, LONG BEACH, CA 90802

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.

Name: ROBERT DELGADO Title: CEO/PRESIDENT

Address: 235 E BROADWAY, STE 960, LONG BEACH, CA 90802

Name: J. FABIAN VELASCO DIAZ Title: VICE PRESIDENT

Address: 235 E BROADWAY, STE 960, LONG BEACH, CA 90802

Name: ARTURO VIVAR Title: VICE PRESIDENT

Address: 235 E BROADWAY, STE 960, LONG BEACH, CA 90802

Name: Title:

Address:

Name: Title:

Address:

Name: Title:

Address:

☐ Check this box if additional Schedule B pages are attached.



Prohibited Contributors  
(Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name
Anser Advisory Management, LLC
Subcontractor's Address
121 W. Lexington Drive, Suite 334, Glendale, CA 91203

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Bryan Carruthers	Title: Chief Executive Officer
Address: 8701 W, TX-71 Suite 200, Austin TX 78753	

Name: Melanie Estes	Title: Chief Delivery Officer
Address: 3111 Camino Del Rio North, Suite 340, San Diego, CA 92108	

Name: Gary Cooley	Title: Chief Financial Officer
Address: 8701 W, TX-71 Suite 200, Austin TX 78753	

Name: Adam Shaw	Title: Chief Delivery Officer
Address: 8701 W, TX-71 Suite 200, Austin TX 78753	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Antich Consulting Inc

Subcontractor's Address

7623 Alverstone Ave, Los Angeles, CA

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Patricia M Antich

Title: President, CEO, COO

Address: 7623 Alverstone Ave, Los Angeles, CA

Name:

Title:

Address:

Name:

Title:

Address:

Name:

Title:

Address:

Name:

Title:

Address:

Name:

Title:

Address:

☐ Check this box if additional Schedule B pages are attached.

Prohibited Contributors  
(Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

The Boston Consulting Group, Inc.

Subcontractor's Address

515 Flower St Suite 5100, Los Angeles, CA 90071

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.

Name: Santiago Ferrer Title: Managing Director and Partner  
Address: Los Angeles, CA

Name: Daniel Acosta Title: Managing Director and Senior Partner  
Address: Los Angeles, CA

Name: Christoph Schweizer Title: Chief Executive Officer  
Address: Berlin, DE (Germany)

Name: Paul Tranter Title: Chief Financial Officer  
Address: Boston, MA

Name: Ulrike Schwarz-Runer Title: General Counsel  
Address: London, UK

Name: Adam Farber Title: Chief Risk Officer  
Address: Boston, MA

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name
Barrios & Associates, LLC (dba Communications LAB)
Subcontractor's Address
701 E Chapman Avenue, Orange, CA 92866

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Arianna Barrios	Title: CEO
Address: 701 E Chapman Avenue, Orange, CA 92866	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Conaway Geomatics

Subcontractor's Address

101 S. Kraemer Blvd., STE 250, Placentia, CA 92870

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Shannon Conaway

Title: CEO

Address: 101 S. Kraemer Blvd., STE 250, Placentia, CA 92870

Name: Cosette Conaway

Title: CFO/EVP

Address: 101 S. Kraemer Blvd., STE 250, Placentia, CA 92870

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

CTI Environmental, Inc.

Subcontractor's Address

711 East Wardlow Road, Suite 203, Long Beach, CA 90807

Please check one of the following options:

This subcontractor has one or more principals.



Yes\*



No

\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.

Name: Robin S. Thorne

Title: Chief Executive Officer

Address: 4410 Linden Ave., #3, Long Beach, CA 90807

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_



Check this box if additional Schedule B pages are attached.



Prohibited Contributors  
(Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

HDR Engineering, Inc.

Subcontractor's Address

350 S. Grand Avenue Suite 2900, Los Angeles, CA 90071

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.

Name: Eric Keen

Title: Chairman/CEO

Address: 1917 South 67th Street, Omaha, NE 68106

Name: Galen Meysenburg

Title: Chief Financial Officer

Address: 1917 South 67th Street, Omaha, NE 68106

Name: John W. Henderson

Title: Chief Operating Officer and President

Address: 1917 South 67th Street, Omaha, NE 68106

Name: Thomas T. Kim

Title: Senior Vice President

Address: 350 S. Grand Avenue, Suite 2900, Los Angeles, CA 90071

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.



# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Jaquith Consulting Group, Inc.

Subcontractor's Address

30011 Glen Ivy, Suite 124 Laguna Niguel CA 92677

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Lauren Jaquith

Title: President

Address: 30011 Glen Ivy, Suite 124 Laguna Niguel CA 92677

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

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Name: \_\_\_\_\_

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Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.

Prohibited Contributors  
(Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name <b>Leighton Consulting, Inc.</b>
Subcontractor's Address <b>2600 Michelson Drive, Suite 400, Irvine, CA 92612</b>

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: <b>Pat Sheridan</b>	Title: <b>Chief Financial Officer</b>
Address: <b>6397 Emerald Parkway, Suite 200, Dublin, OH 43016</b>	

Name: <b>Gerry Salontai</b>	Title: <b>Chief Executive Officer</b>
Address: <b>6397 Emerald Parkway, Suite 200, Dublin, OH 43016</b>	

Name: <b>Christopher Lee</b>	Title: <b>Secretary</b>
Address: <b>120 NW 25th Street, Suite 203, Miami, FL 33127</b>	

Name: <b>Sudhir Damle</b>	Title: <b>Vice President</b>
Address: <b>2600 Michelson Drive, Suite 400, Irvine, CA 92612</b>	

Name: <b>Kristen Williams</b>	Title: <b>Area Lead</b>
Address: <b>2600 Michelson Drive, Suite 400, Irvine, CA 92612</b>	

Name: <b>Nikhila Srirangpatna</b>	Title: <b>Area Finance Leader</b>
Address: <b>2600 Michelson Drive, Suite 400, Irvine, CA 92612</b>	

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Plane English

Subcontractor's Address

12230 Washington Ctr Pkwy, #468, Thornton, CO 80241

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Jenny English

Title: CEO

Address: 12230 Washington Ctr Pkwy, #468, Thornton, CO 80241

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

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Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.

Prohibited Contributors  
(Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name
Red Brick Consulting, Inc.
Subcontractor's Address
24681 La Plaza, Suite 250, Dana Point, CA 92629

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.

Name: Heidi M. Moak	Title: Chief Executive Officer
Address: 24681 La Plaza, Suite 250, Dana Point, CA 92629	

Name: Greg Powers	Title: Group President - Consulting
Address: 24681 La Plaza, Suite 250, Dana Point, CA 92629	

Name: Jeffrey V. Moak	Title: Group President - PM/CM
Address: 24681 La Plaza, Suite 250, Dana Point, CA 92629	

Name: Laura Powers	Title: Secretary
Address: 24681 La Plaza, Suite 250, Dana Point, CA 92629	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

☐ Check this box if additional Schedule B pages are attached.

Prohibited Contributors  
(Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name

Smith-Emery Laboratories

Subcontractor's Address

781 East Washington Blvd. Los Angeles, CA 90021

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: James E. Partridge, PE

Title: President and Civil Engineer

Address: 791 East Washington Blvd. Los Angeles, CA 90021

Name: Gregory Partridge

Title: Senior Vice President

Address: 791 East Washington Blvd. Los Angeles, CA 90021

Name: William Partridge

Title: Vice President

Address: 791 East Washington Blvd. Los Angeles, CA 90021

Name: Edward Salazar, PE, CWI

Title: Executive Vice President

Address: 791 East Washington Blvd. Los Angeles, CA 90021

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.

# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name Vanir Construction Management, Inc.
Subcontractor's Address 555 West Fifth Street, Suite 675, Los Angeles, CA 90013

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Dorene C. Dominguez	Title: Chairman & Chief Executive Officer
Address: 4540 Duckhorn Drive, Suite 300, Sacramento, CA 95834	

Name: James E. Smith	Title: President
Address: 4540 Duckhorn Drive, Suite 300, Sacramento, CA 95834	

Name: Masood Mesbah	Title: Chief Operating Officer
Address: 4540 Duckhorn Drive, Suite 300, Sacramento, CA 95834	

Name: Sam Lee	Title: Chief Financial Officer
Address: 4540 Duckhorn Drive, Suite 300, Sacramento, CA 95834	

Name: _____	Title: _____
Address: _____	

Name: _____	Title: _____
Address: _____	

☐ Check this box if additional Schedule B pages are attached.



# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name  
WEFAS Architecture, Inc.

Subcontractor's Address  
2279 W29th str., Los Angeles, CA 90018

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: Julia Contaldo Title: principal architect

Address: 2279 W29th str., Los Angeles, CA 90018; contaldo@wefasarchitecture.com

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

☐ Check this box if additional Schedule B pages are attached.



# Prohibited Contributors (Bidders)

## Schedule B - Subcontractors and Their Principals

Please identify all subcontractors whose subcontracts are worth \$100,000 or more. Separate Schedule B pages are required for each subcontractor who meets the threshold.

Subcontractor's Name	WSP USA Inc.
Subcontractor's Address	515 South Figueroa Street, Suite 1400, Los Angeles, CA 90071

Please check one of the following options:

This subcontractor has one or more principals. ☒ Yes\* ☐ No

*\* Each principal's name and title must be identified below. Attach additional sheets if necessary. Principals include a subcontractor's board chair, president, chief executive officer, chief operating officer, and individuals who serve in the functional equivalent of one or more of those positions. Principals also include individuals who hold an ownership interest in the subcontractor of at least 20 percent and employees of the subcontractor who are authorized by the bid or proposal to represent the subcontractor before the City.*

Name: See Attachment A.	Title:
Address:	

Name: Allan Tanjuaquio	Title: Senior Vice President & West Regional Manager, PMCM
Address: 15231 Laguna Canyon Road, Suite 100, Irvine, CA 92618	

Name: Matthew Mead	Title: Vice President, Senior Aviation Planning Director
Address: 515 South Figueroa Street, Suite 1400, Los Angeles, CA 90071	

Name:	Title:
Address:	

Name:	Title:
Address:	

Name:	Title:
Address:	

☒ Check this box if additional Schedule B pages are attached.

## WSP USA INC.

### OFFICERS AND DIRECTORS

<u>Title</u>	<u>Name</u>	<u>Business Address*</u>	<u>Business Address Reference</u>	<u>Director</u>
President & CEO	David J. Odeh	North Providence, RI	( 1 )	X
Executive Vice President	Lewis P. Cornell	Irvine, CA	( 2 )	
Senior Vice President & Treasurer	Andrew C. Esposito	Irvine, CA	( 2 )	
Senior Vice President	Sofia M. Berger	New York, NY	( 3 )	
Senior Vice President	Michael J. Case	Sunrise, FL	( 4 )	
Senior Vice President	Gerald S. Jannetti	Tampa, FL	( 5 )	
Senior Vice President	Rebecca M. Nolan	St. Louis, MO	( 6 )	
Senior Vice President	Garry E. Nunes	New York, NY	( 3 )	
Senior Vice President	Christopher L. Peters	Irvine, CA	( 2 )	
Senior Vice President	Joseph J. Sczurko	Houston, TX	( 7 )	
Senior Vice President	Stuart R. Sunshine	San Francisco, CA	( 8 )	
Senior Vice President	Arpit Talati	Dallas, TX	( 9 )	
Senior Vice President	David B. Terry	Upper Saddle River, N.	(10)	
Senior Vice President	John Trotta	Chicago, IL	(11)	
Senior Vice President	Lytle C. Troutt	Nashville, TN	(12)	
Vice President	David Albers	Buffalo, NY	(13)	
Vice President	Andrew J. Lynn	New York, NY	( 3 )	
Vice President	Kevin B. Reed	San Diego, CA	(14)	
Assistant Vice President	Sandy Bishay	New York, NY	( 3 )	
Assistant Vice President	Jacob M. Borchers	Wichita, KS	(15)	
Assistant Vice President	David A. Church	Kansas City, MO	(16)	
Assistant Vice President	Scott M. Cogan	Kansas City, MO	(16)	
Assistant Vice President	Amir J. Degany	Boston, MA	(17)	
Assistant Vice President	Leslie Gartner	Atlanta, GA	(18)	
Assistant Vice President	Rory Gayle	Kansas City, MO	(16)	
Assistant Vice President	Jared R. Machala	Houston, TX	(19)	
Assistant Vice President	David Patterson	Baltimore, MD	(20)	
Assistant Vice President	Robert Rohlf	Kansas City, MO	(16)	
Assistant Vice President	Mary H. Volpe	New York, NY	( 3 )	
Assistant Vice President	Fadi S. Walieddine	San Francisco, CA	( 8 )	
Secretary	Hillary F. Jassey	New York, NY	( 3 )	
Assistant Secretary	W. Stephen Dale	Shelton, CT	(21)	
Assistant Secretary	Laura S. Unger	Ephrata, PA	(22)	
Controller	Nicholas P. Mitrakis	New York, NY	( 3 )	
Assistant Controller	Christopher J. D'Aquino	Ephrata, PA	(22)	
Board Director	Dennis J. Baker	Boston, MA	(17)	X
Board Director	Gregory P. Benz	Eliot, ME	(23)	X

## WSP USA INC.

### OFFICERS AND DIRECTORS

<u>Title</u>	<u>Name</u>	<u>Business Address*</u>	<u>Business Address Reference Number</u>	<u>Director</u>
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#### Business Addresses

- ( 1 ) 1223 Mineral Spring Avenue, North Providence, RI 02904
- ( 2 ) 15231 Laguna Canyon Road, Suite 100, Irvine, CA 92618
- ( 3 ) One Penn Plaza, New York, NY 10119
- ( 4 ) 1000 Sawgrass Corp Parkway, Suite 578, Sunrise, FL 33323
- ( 5 ) 5411 Skycenter Drive, Suite 650, Tampa, FL 33607
- ( 6 ) 211 North Broadway, Suite 2899, St. Louis, MO 63102
- ( 7 ) 16200 Park Row, Suite 200, Houston, TX 77084
- ( 8 ) 425 Market Street, 17th Floor, San Francisco, CA 94105
- ( 9 ) 3102 Oak Lawn Avenue, Suite 450, Dallas, TX 75219
- (10) 600 East Crescent Avenue, Suite 200, Upper Saddle River, NJ 07458
- (11) 30 N. Lasalle Street, Suite 4200, Chicago, IL 60602
- (12) 3800 Ezell Road, Suite 100, Nashville, TN 37211
- (13) 40 La Riviere Drive, Suite 320, Buffalo, NY 14202
- (14) Wells Fargo Bldg., 401 B Street, Suite 1650, San Diego, CA 92101
- (15) 225 North Market Street, Suite 350, Wichita, KS 67202
- (16) 300 Wyandotte Street, Suite 200, Kansas City, MO 64105
- (17) 100 Summer Street, 13th Floor, Boston, MA 02110
- (18) 3340 Peachtree Road NE, Suite 2400 Tower Place, Atlanta, GA 30326
- (19) 808 Travis Street, Suite 200, Houston, TX 77002
- (20) 1 East Pratt Street, 3rd Floor, Baltimore, MD 21202
- (21) 6 Research Drive, Suite 260, Shelton, CT 06484
- (22) 4139 Oregon Pike, Ephrata, PA 17522
- (23) 428 Dow Highway, Eliot, ME 03903

## Contractor Responsibility Program

**LOS ANGELES WORLD AIRPORTS  
CONTRACTOR RESPONSIBILITY PROGRAM  
QUESTIONNAIRE**

On December 4, 2001, the Board of Airport Commissioners adopted Resolution No. 21601, establishing LAWA's Contractor Responsibility Program (CRP). The intent of the program is to ensure that all LAWA contractors have the necessary quality, fitness and capacity to perform the work set forth in the contract. To assist LAWA in making this determination, each bidder/proposer is required to complete and submit with the bid/proposal the attached CRP Questionnaire. If a non-competitive process is used to procure the contract, the proposed contractor is required to complete and submit the CRP Questionnaire to LAWA prior to execution of the contract. Submitted CRP questionnaires will become public records and information contained therein will be available for public review for at least fourteen (14) calendar days, except to the extent that such information is exempt from disclosure pursuant to applicable law.

The signatory of this questionnaire guarantees the truth and accuracy of all statements and answers to the questions herein. Failure to complete and submit this questionnaire may make the bid/proposal non-responsive and result in non-award of the proposed contract. During the review period if the bidder/proposer or contractor (collectively referred to hereafter as "bidder/proposer") is found non-responsible, he/she is entitled to an Administrative Hearing if a written request is submitted to LAWA within ten (10) working days from the date LAWA issued the non-responsibility notice. Final determination of non-responsibility will result in disqualification of the bid/proposal or forfeiture of the proposed contract.

All Questionnaire responses must be typewritten or printed in ink. Where an explanation is required or where additional space is needed to explain an answer, use the CRP Questionnaire Attachment A. Submit the completed and signed Questionnaire and all attachments to LAWA. Retain a copy of this completed questionnaire for future reference. Contractors shall submit updated information to LAWA within thirty (30) days if changes have occurred that would make any of the responses inaccurate in any way.

**A. PROJECT TITLE:** Multiple Award Task Order Contracts (MATOC) for Program Services

**B. BIDDER/CONTRACTOR INFORMATION:**

<u>D'Leon Consulting Engineers</u>	<u>N/A</u>		
Legal Name	DBA		
<u>3605 Long Beach Blvd Suite 235</u>	<u>Long Beach</u>	<u>CA</u>	<u>90807</u>
Street Address	City	State	Zip
<u>Borja Leon, Chief Executive Officer</u>	<u>562-989-4500</u>	<u>562-989-4509</u>	
Contact Person, Title	Phone	Fax	

**C. TYPE OF SUBMISSION:** The CRP Questionnaire being submitted is:

- ☒ An initial submission of a CRP Questionnaire. **Please complete all questions and sign Attachment A.**
- ☐ An update of a prior CRP Questionnaire dated \_\_\_\_/\_\_\_\_/\_\_\_\_. **Please complete all questions and sign Attachment A.**
- ☐ A copy of the initial CRP Questionnaire dated \_\_\_\_/\_\_\_\_/\_\_\_\_. **Please sign below and return this page.**

**I certify under penalty of perjury under the laws of the State of California that there has been no change to any of the responses since the firm submitted the last CRP Questionnaire.**

<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Print Name, Title	Signature	Date

**A. OWNERSHIP AND NAME CHANGES**

- 1a. In the past five (5) years, has the name of the bidder/proposer (also referred to herein as "your firm") changed?

☐ Yes ☒ No

If **Yes**, list on Attachment A all prior legal and D.B.A. names used by the bidder/proposer, the addresses of each of the identified entities, and the dates when each identified entity used those names. Additionally, please explain in detail the specific reason(s) for each name change.

- 1b. In the past five (5) years, has the owner of your firm (if your firm is a sole proprietorship) or any partner of your firm (if your firm is a partnership), or any officer of your firm (if your firm is a corporation) engaged in the same or similar type of business as the current firm?

☐ Yes ☒ No

If **Yes**, list on Attachment A the names of those firms.

**B. FINANCIAL RESOURCES AND RESPONSIBILITY**

2. In the past five (5) years, has your firm ever been the debtor in a bankruptcy proceeding?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances and dates surrounding each instance.

3. Is your company now in the process of, or in negotiations toward, or in preparations for being sold?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances, including to whom being sold and principal contact information.

4. In the past five (5) years, has your firm's financial position significantly changed?

☐ Yes ☒ No

If **Yes**, explain the specific circumstances on Attachment A.

5. In the past five (5) years, has your firm ever been denied bonding?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance and include the name of the bonding company.

6. In the past five (5) years, has any bonding company made any payments to satisfy any claims made against a bond issued on your firm's behalf or a firm where you were the principal?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance.

**PERFORMANCE HISTORY**

7. In the past five (5) years, has your firm or the owner of your firm (if your firm is a sole proprietorship) or any partner of your firm (if your firm is a partnership), or any officer of your firm (if your firm is a corporation) defaulted under a contract with a governmental entity or with a private individual or entity?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance.

8. In the past five (5) years, has a governmental or private entity or individual terminated your firm's contract prior to completion of the contract?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance, and principal contact information.

9. In the past five (5) years, has your firm ever failed to meet any scheduled deliverables or milestones?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the circumstances surrounding each instance, and principal contact information.

10. In the past ten (10) years, has the bidder/proposer had any contracts with any private or governmental entity to perform work which is similar, in any way, to the work to be performed on the contract for which you are bidding or proposing?

☐ Yes ☒ No

If **Yes**, list on a separate attachment, for each contract listed in response to this question: (a) contract number and dates; (b) awarding authority; (c) contact name and phone number; (d) description and success of performance; and (e) total dollar amount. Include audit information if available.

#### COMPLIANCE

11. In the past five (5) years, has your firm or any of its owners, partners, or officers, been penalized for or been found to have violated any federal, state, or local laws in the performance of a contract, including but not limited to laws regarding health and safety, labor and employment, wage and hours, and licensing laws which affect employees?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance, including the entity involved, the specific infraction(s), the dates of such instances, and the outcome and current status.

12. In the past five (5) years, has your firm ever been debarred or determined to be a non-responsible bidder contractor?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance, including the entity involved, the specific infraction(s), the dates of such instances, and the current status.

#### BUSINESS INTEGRITY

13. In the past five (5) years, has your firm been convicted of, or found liable in a civil suit for making a false claim(s) or material misrepresentation(s) to any private or governmental entity?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance, including the entity involved, the specific infraction(s), the dates of such instances, and the outcome and current status.

14. In the past five (5) years, has your firm or any of its executives, management personnel, and owners been convicted of a crime, including misdemeanors, or been found liable in a civil suit involving the bidding, awarding, or performance of a government contract; or the crime of theft, fraud, embezzlement, perjury, or bribery?

☐ Yes ☒ No

If **Yes**, explain on Attachment A the specific circumstances surrounding each instance, including the entity involved, the specific infraction(s), the dates of such instances, and current status.



**ATTACHMENT "A"**  
**FOR ANSWERS TO QUESTIONS IN SECTIONS A THROUGH E**

Use the space below to provide required additional information or explanation(s). Information submitted on this sheet must be typewritten. Indicate the question for which you are submitting the additional information. Information submitted on this Attachment will be available for public review, except to the extent that such information is exempt from disclosure pursuant to applicable law. **Insert additional Attachment A pages as necessary.**

**CERTIFICATION UNDER PENALTY OF PERJURY**

I certify under penalty of perjury under the laws of the State of California that I have read and understand the questions contained in this CRP Questionnaire. I further certify that I am responsible for the completeness and accuracy of the answers to each question, and that all information provided in response to this Questionnaire is true to the best of my knowledge and belief.

Borja Leon, CEO  
Print Name, Title

  
Signature

09/18/2023  
Date

**LOS ANGELES WORLD AIRPORTS  
CONTRACTOR RESPONSIBILITY PROGRAM  
PLEDGE OF COMPLIANCE**

The Los Angeles World Airports (LAWA) Contractor Responsibility Program (Board Resolution #21601) provides that, unless specifically exempted, LAWA contractors working under contracts for services, for purchases, for construction, LAWA licensees with licenses, agreements or permits issued under the Certified Service Provider Program, and LAWA tenants with leases, that require the Board of Airport Commissioners' approval shall comply with all applicable provisions of the LAWA Contractor Responsibility Program. Bidders and proposers are required to complete and submit this Pledge of Compliance with the bid or proposal or with an amendment of a contract subject to the CRP. In addition, within 10 days of execution of any subcontract, the contractor shall submit to LAWA this Pledge of Compliance from each subcontractor who has been listed as performing work on the contract.

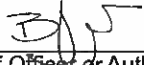
The contractor agrees to comply with the Contractor Responsibility Program and the following provisions:

- (a) To comply with all applicable Federal, state, and local laws in the performance of the contract, including but not limited to, laws regarding health and safety, labor and employment, wage and hours, and licensing laws which affect employees.
- (b) To notify LAWA within thirty (30) calendar days after receiving notification that any government agency has initiated an investigation that may result in a finding that the contractor is not in compliance with paragraph (a).
- (c) To notify LAWA within thirty (30) calendar days of all findings by a government agency or court of competent jurisdiction that the contractor has violated paragraph (a).
- (d) To provide LAWA within thirty (30) calendar days updated responses to the CRP Questionnaire if any change occurs which would change any response contained within the completed CRP Questionnaire. Note: This provision does not apply to amendments of contracts not subject to the CRP and to subcontractors not required to submit a CRP Questionnaire.
- (e) To ensure that subcontractors working on the LAWA contract shall complete and sign a Pledge of Compliance attesting under penalty of perjury to compliance with paragraphs (a) through (c) herein. To submit to LAWA the completed Pledges.
- (f) To notify LAWA within thirty (30) days of becoming aware of an investigation, violation or finding of any applicable federal, state, or local law involving the subcontractors in the performance of a LAWA contract.
- (g) To cooperate fully with LAWA during an investigation and to respond to request(s) for information within ten (10) working days from the date of the Notice to Respond.

Failure to sign and submit this form to LAWA with the bid/proposal may make the bid/proposal non-responsive.

D'Leon Consulting Engineers | 3605 Long Beach Blvd Suite 235 Long Beach, CA 90807 | 562-989-4500

Company Name, Address and Phone Number

  
Signature of Officer or Authorized Representative

09/18/2023

Date

Borja Leon, Chief Executive Officer

Print Name and Title of Officer or Authorized Representative

Multiple Award Task Order Contracts (MATOC) for Program Services

Project Title

# Iran Contracting Compliance Affidavit

## **IRAN CONTRACTING ACT OF 2010 COMPLIANCE AFFIDAVIT**

(California Public Contract Code Sections 2200-2208)

The California Legislature adopted the Iran Contracting Act of 2010 to respond to policies of Iran in a uniform fashion (PCC § 2201(q)). The Iran Contracting Act prohibits bidders engaged in investment activities in Iran from bidding on, submitting proposals for, or entering into or renewing contracts with public entities for goods and services of one million dollars (\$1,000,000) or more (PCC § 2203(a)). A bidder who "engages in investment activities in Iran" is defined as either:

1. A bidder providing goods or services of twenty million dollars (\$20,000,000) or more in the energy sector of Iran, including provision of oil or liquefied natural gas tankers, or products used to construct or maintain pipelines used to transport oil or liquefied natural gas, for the energy sector of Iran; **or**
2. A bidder that is a financial institution (as that term is defined in 50 U.S.C. § 1701) that extends twenty million dollars (\$20,000,000) or more in credit to another person, for 45 days or more, if that person will use the credit to provide goods or services in the energy sector in Iran and is identified on a list created by the California Department of General Services (DGS) pursuant to PCC § 2203(b) as a person engaging in the investment activities in Iran.

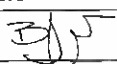
The bidder shall certify that at the time of submitting a bid for new contract or renewal of an existing contract, the bidder is **not** identified on the DGS list of ineligible businesses or persons and that the bidder is **not** engaged in investment activities in Iran in violation of the Iran Contracting Act of 2010.

**California law establishes penalties for providing false certifications, including civil penalties equal to the greater of \$250,000 or twice the amount of the contract for which the false certification was made; contract termination; and three-year ineligibility to bid on contracts (PCC § 2205).**

To comply with the Iran Contracting Act of 2010, the bidder shall provide its vendor or financial institution name, and City Business Tax Registration Certificate (BTRC) if available, in completing **ONE** of the options shown below.

### **OPTION #1: CERTIFICATION**

I, the official named below, certify that I am duly authorized to execute this certification on behalf of the bidder or financial institution identified below, and that the bidder or financial institution identified below is **not** on the current DGS list of persons engaged in investment activities in Iran and is **not** a financial institution extending twenty million dollars (\$20,000,000) or more in credit to another person or vendor, for 45 days or more, if that other person or vendor will use the credit to provide goods or services in the energy sector in Iran and is identified on the current DSG list of persons engaged in investment activities in Iran.

<b>Vendor Name/Financial Institution (printed)</b> D'Leon Consulting Engineers		<b>BTRC (or n/a)</b> 0000662887-0001-1
<b>By (Authorized Signature)</b> 		
<b>Print Name and Title of Person Signing</b> Borja Leon, Chief Executive Officer		
<b>Date Executed</b> 09/18/2023	<b>City Approval (Signature)</b>	<b>(Print Name)</b>

### **OPTION #2: EXEMPTION**

Pursuant to PCC § 2203(c) and (d), a public entity may permit a bidder or financial institution engaged in investment activities in Iran, on a case-by-case basis, to be eligible for, or to bid on, submit a proposal for, or enter into, or renew, a contract for goods and services. If the bidder or financial institution identified below has obtained an exemption from the certification requirement under the Iran Contracting Act of 2010, the bidder or financial institution shall complete and sign below and attach documentation demonstrating the exemption approval.

<b>Vendor Name/Financial Institution (printed)</b>		<b>BTRC (or n/a)</b>
<b>By (Authorized Signature)</b>		
<b>Print Name and Title of Person Signing</b>		
<b>Date Executed</b>	<b>City Approval (Signature)</b>	<b>(Print Name)</b>

# Equal Benefits Ordinance

**LAWA EBO COMPLIANCE**

**FOR LAWY CONTRACTORS ONLY**

City of Los Angeles  
Department of Public Works  
Bureau of Contract Administration  
Office of Contract Compliance  
1149 S. Broadway, Suite 300, Los Angeles, CA 90015  
Phone: (213) 847-2625 E-mail: [bca.eeoc@lacity.org](mailto:bca.eeoc@lacity.org)

**EQUAL BENEFITS ORDINANCE COMPLIANCE AFFIDAVIT**

Prime contractors must certify compliance with Los Angeles Administrative Code (LAAC) Section 10.8.2.1 et seq. prior to the execution of a City agreement subject to the Equal Benefits Ordinance (EBO).

**SECTION 1. CONTACT INFORMATION**

Company Name: D'Leon Consulting Engineers  
Company Address: 3605 Long Beach Blvd Suite 235  
City: Long Beach State: CA Zip: 90807  
Contact Person: Borja Leon Phone: 562-989-4500 E-mail: borja.leon@dleonengineers.com  
Approximate Number of Employees in the United States: 29  
Approximate Number of Employees in the City of Los Angeles: 27

**SECTION 2. EBO REQUIREMENTS**

The EBO requires City Contractors who provide benefits to employees with spouses to provide the same benefits to employees with domestic partners. Domestic Partner means any two adults, of the same or different sex, who have registered as domestic partners with a governmental entity pursuant to state or local law authorizing this registration, or with an internal registry maintained by the employer of at least one of the domestic partners.

Unless otherwise exempt, the contractor is subject to and shall comply with the EBO as follows:

- A. The contractor's operations located within the City limits, regardless of whether there are employees at those locations performing work on the City Contract; and
- B. The contractor's operations located outside of the City limits if the property is owned by the City or the City has a right to occupy the property, and if the contractor's presence at or on the property is connected to a Contract with the City; and
- C. The Contractor's employees located elsewhere in the United States, but outside of the City Limits, if those employees are performing work on the City Contract.

A Contractor must post a copy of the following statement in conspicuous places at its place of business available to employees and applicants for employment:

"During the performance of a Contract with the City of Los Angeles, the Contractor will provide equal benefits to its employees with spouses and its employees with domestic partners."

## LAWA EBO COMPLIANCE

### SECTION 3. COMPLIANCE OPTIONS

I have read and understand the provisions of the Equal Benefits Ordinance and have determined that this company will comply as indicated below:

- ☐..... I have no employees.
- ☐..... I provide no benefits.
- ☐..... I provide benefits to employees only. Employees are prohibited from enrolling their spouse or domestic partner.
- ☒..... I provide equal benefits as required by the City of Los Angeles EBO.
- ☐..... I provide employees with a "Cash Equivalent." Note: The "Cash Equivalent" is the amount of money equivalent to what your company pays for spousal benefits that are unavailable for domestic partners, or vice versa.
- ☐..... All or some employees are covered by a collective bargaining agreement (CBA) or union trust fund. Consequently, I will provide Equal Benefits to all non-union represented employees, subject to the EBO, and will propose to the affected unions that they incorporate the requirements of the EBO into their CBA upon amendment, extension, or other modification of the CBA.
- ☐..... Health benefits currently provided do not comply with the EBO. However, I will make the necessary changes to provide Equal Benefits upon my next Open Enrollment period which begins on (Date) \_\_\_\_\_.
- ☐..... Our current company policies, i.e., family leave, bereavement leave, etc., do not comply with the provisions of the EBO. However, I will make the necessary modifications within three (3) months from the date of this affidavit.

### SECTION 4. DECLARATION UNDER PENALTY OF PERJURY

I understand that I am required to permit the City of Los Angeles access to and upon request, must provide certified copies of all company records pertaining to benefits, policies and practices for the purpose of investigation or to ascertain compliance with the Equal Benefits Ordinance. Furthermore, I understand that failure to comply with LAAC Section 10.8.2.1 et seq., Equal Benefits Ordinance may be deemed a material breach of any City contract by the Awarding Authority. The Awarding Authority may cancel, terminate or suspend in whole or in part, the contract; monies due or to become due under a contract may be retained by the City until compliance is achieved. The City may also pursue any and all other remedies at law or in equity for any breach. The City may use the failure to comply with the Equal Benefits Ordinance as evidence against the Contractor in actions taken pursuant to the provisions of the LAAC Section 10.40, et seq., Contractor Responsibility Ordinance.

D'Leon Consulting Engineers will comply with the Equal Benefits Ordinance requirements

Company Name

as indicated above prior to executing a contract with the City of Los Angeles and will comply for the entire duration of the contract(s).

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct, and that I am authorized to bind this entity contractually.

Executed this 18 day of September, in the year 20 23, at Long Beach, CA

(City)

(State)

Signature



3605 Long Beach Blvd Suite 235

Mailing Address

Borja Leon

Name of Signatory (please print)

Long Beach, CA 90807

City, State, Zip Code

Chief Executive Officer

Title

95-4434935

EIN/TIN



# Municipal Lobbying Ordinance

## Bidder Certification

This form must be submitted with your bid or proposal to the City department that is awarding the contract noted below. If you have questions about this form, please contact the Ethics Commission at (213) 978-1960.

☒ **Original Filing**      ☐ **Amendment:** Date of Signed Original 09/18/2023 Date of Last Amendment \_\_\_\_\_

Reference Number (Bid, Contract, or RAMP)	Awarding Authority (Department awarding the contract)
Opportunity ID: 208797	Los Angeles World Airports
Bidder Name	
D'Leon Consulting Engineers	
Address	
3605 Long Beach Blvd Suite 235 Long Beach, CA 90807	
Email Address	Phone Number
borja.leon@dleonengineers.com	562-989-4500

## Certification

I certify the following on my own behalf or on behalf of the entity named above, which I am authorized to represent:

A. I am applying for one of the following types of contracts with the City of Los Angeles:

1. A goods or services contract with a value of more than \$25,000 and a term of at least three months;
2. A construction contract with any value and duration;
3. A financial assistance contract, as defined in Los Angeles Administrative Code § 10.40.1(h), with a value of at least \$100,000 and a term of any duration; or
4. A public lease or license, as defined in Los Angeles Administrative Code § 10.40.1(i), with any value and duration.

B. I acknowledge and agree to comply with the disclosure requirements and prohibitions established in the Los Angeles Municipal Lobbying Ordinance if I qualify as a lobbying entity under Los Angeles Municipal Code § 48.02.

I certify under penalty of perjury under the laws of the City of Los Angeles and the state of California that the information in this form is true and complete.

Borja Leon

Name

Signature

Chief Executive Officer

Title

09/18/2023

Date

## BUSINESS ENTERPRISE PROGRAMS (SBE, LBE/LSBE, DVBE)

# AFFIDAVIT

## REQUIRED OF ALL PROPOSERS/BIDDERS

(This Affidavit will become part of the contract for the selected Proposer/Bidder)

The City of Los Angeles, Los Angeles World Airports (LAWA) is committed to creating an environment that provides all individuals and businesses open access to the business opportunities available at LAWA.

### MANDATORY BUSINESS ENTERPRISE PARTICIPATION LEVELS:

This Project has the following mandatory participation levels:	If awarded the contract, the selected Proposer/Bidder commits to achieving the following participation levels on the Project:
SBE <u>30</u> %	SBE <u>40</u> %
LBE <u>14</u> %	LBE <u>18</u> %
LSBE <u>11</u> %	LSBE <u>25</u> %
DVBE <u>2</u> %	DVBE <u>3</u> %

Achievement level(s) will be calculated as the percentage of the total contract amount for which SBEs, LBEs, LSBEs or DVBEs were utilized. The selected Proposer/Bidder's performance on the applicable business enterprise levels will be monitored throughout the duration of the contract, and the business enterprise achievement levels will be calculated at the end of the contract term.

### SUBCONTRACTORS:

As applicable, the selected Proposer/Bidder will be required to comply with California's "Subletting and Subcontracting Fair Practices Act" (Public Contract Code Sections 4100 et seq.) ([www.leginfo.ca.gov/cgi-bin/calawquery?code=section=pcc&codebody=&hits=20](http://www.leginfo.ca.gov/cgi-bin/calawquery?code=section=pcc&codebody=&hits=20)).

Any reduction, increase, or other change to the SBE, LBE, LSBE or DBVE Subcontract amounts without prior written approval of Procurement Services Division (PSD) is considered an Unauthorized Subcontractor Substitution, and the selected Proposer/Bidder may be subject to a penalty. A subcontract dollar value increased or reduced solely as the result of a Change Order issued by LAWA to add or delete from the original scope of work shall not be subject to a penalty for an Unauthorized Subcontractor Substitution.

Proposers/Bidders must list all Subcontractors on LAWA's Subcontractor Participation Plan and include all requested information. Only PSD is authorized to grant either initial approval of Subcontractor(s) or additions, deletions, and substitutions.

### PENALTIES:

Violation of the SBE, LBE, LSBE and DVBE Program Rules and Regulations ([http://www.lawa.org/welcome\\_LAWA.aspx?id=146](http://www.lawa.org/welcome_LAWA.aspx?id=146)) may result in financial penalties.

At the end of each project, LAWA may withhold as disputed funds 15% of the total dollar value of all subcontract(s) that appear to be in violation of the SBE, LBE, LSBE or DVBE Programs and 15% of the total dollar value of all subcontract(s) where work was performed on the project without, or prior to, approval by LAWA.

### REPORTING REQUIREMENTS:

The selected Proposer/Bidder shall submit to LAWA, on a monthly basis, together with its invoice the Subcontractor Utilization Report listing the SBE, LBE, LSBE or DVBE subcontractors utilized during the reporting period. LAWA will not process or pay selected Proposer/Bidder's subsequent invoices if the Subcontractor Utilization Reports are not submitted with the monthly invoice.

The Contractor must submit the Final Subcontracting Report to PSD within fifteen (15) calendar days after a request for the report by PSD. Failure to comply shall result in the assessment of liquidated damages in the amount of \$100.00 per day by LAWA.

### CERTIFICATION

The Bidder/Proposer certifies that it/he/she has read and understood the SBE, LBE, LSBE and DVBE Program Rules and Regulations (located at [http://www.lawa.org/welcome\\_LAWA.aspx?id=146](http://www.lawa.org/welcome_LAWA.aspx?id=146)) and further certifies that, if awarded the Contract, it/he/she shall fully comply with LAWA's SBE, LBE, LSBE and DVBE Programs.

D'Leon Consulting Engineers, 3605 Long Beach Blvd Suite 235 Long Beach, CA 90807, 562-989-4500

Company Name, Address and Phone Number

9/18/2023

Signature of Officer or other Authorized Representative

Date

Borja Leon, Chief Executive Officer

Print Name and Title of Officer or Other Authorized Representative

LAWA MULTIPLE AWARD TASK ORDER CONTRACTS (MATOC) FOR PROGRAM SERVICES

Project Title

# SUBCONTRACTOR PARTICIPATION PLAN

## ATTENTION:

**You MUST list ALL anticipated subcontractors, regardless of their dollar amount or percent proposed, and regardless of whether they are certified or not.**

**You MUST fill out ALL applicable fields completely for the Prime and all subcontractors. Failure to provide complete and legible information on this form may result in your firm not receiving full certification credit.**

Project Title: Multiple Award Task Order Contracts (MATOC) for Program Services Today's Date: 01/19/2024

BIDDER/PROPOSER COMPANY INFORMATION		Bid/PROPOSAL AMOUNT		DESCRIPTION OF PROJECT SERVICES
NAME: D'Leon Consulting Engineers	ETHNICITY: Hispanic	TBD		Construction management, engineering oversight, document control, inspection, and third-party/City Departments coordination services
ADDRESS: 3605 Long Beach Blvd Suite 235	GENDER: Male			
CITY/STATE/ZIP: Long Beach, CA 90807	FEDERAL TAX ID #: 95-4434935			
CONTACT NAME: Borja Leon	EMAIL: Borja.Leon@dleonengineers.com			
TELEPHONE NO: 562-989-4500				
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input checked="" type="checkbox"/> DBE <input type="checkbox"/> DVBE <input checked="" type="checkbox"/> MBE <input checked="" type="checkbox"/> LBE <input checked="" type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> WBE				
CERTIFYING AGENCY: <input checked="" type="checkbox"/> CITY OF L.A. <input type="checkbox"/> CALIF DGS <input checked="" type="checkbox"/> CALTRANS <input checked="" type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER				NAICS: 237310, 237990, 541330, 541340, 541350, 541611, 541618, 541620, 541690, 541820, 561110
SUBCONTRACTOR COMPANY INFORMATION		\$ PROPOSED	% PROPOSED	DESCRIPTION OF PROJECT SERVICES
NAME: Airport Design Consultants, Inc. (ADCI)	ETHNICITY: Black	TBD	16%	Civil Engineering
ADDRESS: 6031 University Blvd., Suite 330	GENDER: Male			
CITY/STATE/ZIP: Ellicott City/MD/21043	FEDERAL TAX ID #: 20-431 2991			
CONTACT NAME: Cedrick Johnson - President	EMAIL: cjohnson@adci-corp.com			
TELEPHONE NO: 410-465-9600				
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input checked="" type="checkbox"/> DBE <input type="checkbox"/> DVBE <input checked="" type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> SBE <input type="checkbox"/> WBE				
CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input checked="" type="checkbox"/> OTHER Texas DOT				NAICS: 541330
NAME: WSP USA Inc.	ETHNICITY: N/A	TBD	15.5%	Engineering and related professional consulting services.
ADDRESS: 515 Figueroa St, Suite 1400	GENDER: N/A			
CITY/STATE/ZIP: Los Angeles, CA	FEDERAL TAX ID #: 11-1531569			
CONTACT NAME: Nick Cummings	EMAIL: Nick.Cummings@wsp.com			
TELEPHONE NO: 904-234-0770				
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input type="checkbox"/> DBE <input type="checkbox"/> DVBE <input type="checkbox"/> MBE <input checked="" type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> SBE <input type="checkbox"/> WBE				
CERTIFYING AGENCY: <input checked="" type="checkbox"/> CITY OF L.A. <input type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER				NAICS: 541330, 541310, 541620, 541611

SUBCONTRACTOR COMPANY INFORMATION	PROFILE INFORMATION	\$ PROPOSED	% PROPOSED	DESCRIPTION OF PROJECT SERVICES
NAME: AIX Consulting, Inc.	ETHNICITY: Hispanic	TBD	1%	Safety Management, Construction Management, Office Administration, Building Inspection
ADDRESS: 235 E Broadway, Ste 960	GENDER: Male			
CITY/STATE/ZIP: Long Beach, CA 90802	EMAIL: robert@aix.group			
CONTACT NAME: Robert Delgado	FEDERAL TAX ID #: 87-0968772			
TELEPHONE NO: 626-734-7447				
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input checked="" type="checkbox"/> DBE <input type="checkbox"/> DVBE <input checked="" type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> WBE				
CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input checked="" type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER				NAICS: 541611, 541350, 541690, 561110
NAME: Antich Consulting Inc	ETHNICITY: Caucasion	TBD	3.5%	Project management from concept design to final construction closeout including claims support.
ADDRESS: 7623 Alverstone Ave	GENDER: Female			Primary area of expertise is coordination with perm
CITY/STATE/ZIP: Los Angeles, CA 90045	EMAIL: pattie@antichinc.com			agencies and utilities requiring relocation and/or
CONTACT NAME: Patricia (Pattie) Antich	FEDERAL TAX ID #: 81-3544044			protection during Project construction.
TELEPHONE NO: 310.480.8046				
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input checked="" type="checkbox"/> DBE <input checked="" type="checkbox"/> DVBE <input type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> WBE				
CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input checked="" type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input checked="" type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER				NAICS: 541330, 54169, 48211, 48599, 48511
NAME: The Boston Consulting Group, Inc.	ETHNICITY: Black/African American	TBD	5%	Management Consulting Services
ADDRESS: 515 Flower St	GENDER: Male			
CITY/STATE/ZIP: Los Angeles, CA 90071	EMAIL: Sanders.Kevin@bcg.com			
CONTACT NAME: Kevin Sanders	FEDERAL TAX ID #: 04-2432614			
TELEPHONE NO: 703-477-0412				
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input type="checkbox"/> DBE <input type="checkbox"/> DVBE <input type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> SBE <input type="checkbox"/> WBE				
CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input type="checkbox"/> METRO <input type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER N/A				NAICS: 54161, 54169, 54162
NAME: Barrios & Associates, LLC (dba Communications)	ETHNICITY: Hispanic	TBD	1%	Community Outreach, Stakeholder, communication, Facilitation, Graphic Design, Public Affairs
ADDRESS: 701 E Chapman Avenue	GENDER: Female			
CITY/STATE/ZIP: Orange, CA 92866	EMAIL: arianna@communicationslab.com			
CONTACT NAME: Arianna Barrios, CEO	FEDERAL TAX ID #: 46-2030008			
TELEPHONE NO: 949-215-5539 ext. 101				
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input checked="" type="checkbox"/> DBE <input type="checkbox"/> DVBE <input checked="" type="checkbox"/> MBE <input checked="" type="checkbox"/> LBE <input checked="" type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> WBE				
CERTIFYING AGENCY: <input checked="" type="checkbox"/> CITY OF L.A. <input checked="" type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input checked="" type="checkbox"/> METRO <input checked="" type="checkbox"/> SBA <input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input checked="" type="checkbox"/> WBEC-WEST <input checked="" type="checkbox"/> OTHER CPUC				NAICS: 541820, 512110, 541430, 541511, 541613, 541810, 541860, 541910, 541930, 561410, 711510, 813940

SUBCONTRACTOR COMPANY INFORMATION	PROFILE INFORMATION	\$ PROPOSED	% PROPOSED	DESCRIPTION OF PROJECT SERVICES
NAME: Conaway Geomatics	ETHNICITY: Caucasian	TBD	1%	Land Surveying
ADDRESS: 101 S. Kraemer Blvd., STE 250	GENDER: Male			
CITY/STATE/ZIP: Placentia, CA 92870	EMAIL: sconaway@conawaygeo.com			
CONTACT NAME: Shannon Conaway, PLS	FEDERAL TAX ID #: 83-4258610			
TELEPHONE NO: 714.486.0258 x 1				
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input type="checkbox"/> DBE <input checked="" type="checkbox"/> DVBE <input type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> WBE				
CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input checked="" type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input checked="" type="checkbox"/> METRO <input type="checkbox"/> SBA				NAICS: 541370
<input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER				
NAME: CTI Environmental, Inc.	ETHNICITY: Black	TBD	1%	Project Management, Environmental and Safety Compliance
ADDRESS: 711 East Wardlow Road, Suite 203	GENDER: Female			
CITY/STATE/ZIP: Long Beach, CA 90807	EMAIL: robin@ctrienviro.com			
CONTACT NAME: Robin Thorne	FEDERAL TAX ID #: 26-4582786			
TELEPHONE NO: 562-608-8401				
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input checked="" type="checkbox"/> DBE <input type="checkbox"/> DVBE <input checked="" type="checkbox"/> MBE <input checked="" type="checkbox"/> LBE <input checked="" type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> WBE				
CERTIFYING AGENCY: <input checked="" type="checkbox"/> CITY OF L.A. <input checked="" type="checkbox"/> CALIF DGS <input checked="" type="checkbox"/> CALTRANS <input checked="" type="checkbox"/> METRO <input checked="" type="checkbox"/> SBA				NAICS: 237310, 238990, 488510, 541620, 541690, 541990
<input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input checked="" type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER				
NAME: Jaquith Consulting Group, Inc	ETHNICITY: Hispanic	TBD	6%	ADA, EIT, Labor Compliance, SB
ADDRESS: 30011 Glen Ivy Drive Suite 124	GENDER: Female			
CITY/STATE/ZIP: Laguna Niguel CA 92677	EMAIL: Lauren@jaquithconsultinggroup.com			
CONTACT NAME: Lauren Jaquith	FEDERAL TAX ID #: 92-0925276			
TELEPHONE NO: 949-503-1486				
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input checked="" type="checkbox"/> DBE <input type="checkbox"/> DVBE <input type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> WBE				
CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input checked="" type="checkbox"/> CALIF DGS <input checked="" type="checkbox"/> CALTRANS <input checked="" type="checkbox"/> METRO <input checked="" type="checkbox"/> SBA				NAICS: 611430, 541611, 541720, 541910
<input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER				
NAME: Red Brick Consulting, Inc.	ETHNICITY: Caucasian	TBD	4%	Program/Project Management
ADDRESS: 24681 La Plaza, Suite 250	GENDER: Female			Construction Management
CITY/STATE/ZIP: Dana Point, CA 92629	EMAIL: jmoak@rbcmail.com			
CONTACT NAME: Jeffrey V. Moak	FEDERAL TAX ID #: 26-3691218			
TELEPHONE NO: 714-715-1146				
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input checked="" type="checkbox"/> DBE <input type="checkbox"/> DVBE <input type="checkbox"/> MBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> WBE				
CERTIFYING AGENCY: <input type="checkbox"/> CITY OF L.A. <input checked="" type="checkbox"/> CALIF DGS <input checked="" type="checkbox"/> CALTRANS <input type="checkbox"/> METRO <input type="checkbox"/> SBA				NAICS: 54161, 236116, 236115, 54135, 541350, 541330, 541611, 541614, 541618
<input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER CUCP				




SUBCONTRACTOR COMPANY INFORMATION	PROFILE INFORMATION	\$ PROPOSED	% PROPOSED	DESCRIPTION OF PROJECT SERVICES
NAME: WEFAS Architecture, Inc.	ETHNICITY: White	TBD	1%	Architectural
ADDRESS: 2279 W29th str.,	GENDER: Female			
CITY/STATE/ZIP: Los Angeles, CA 90018	EMAIL: contaldo@wefasarchitecture.com			
CONTACT NAME: Julia Contaldo	FEDERAL TAX ID #: 83-2973076			
TELEPHONE No: 310-882-6810				
CERTIFICATION TYPE: <input type="checkbox"/> ACDBE <input checked="" type="checkbox"/> DBE <input type="checkbox"/> DVBE <input type="checkbox"/> MBE <input checked="" type="checkbox"/> LBE <input checked="" type="checkbox"/> LSBE <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> WBE				
CERTIFYING AGENCY: <input checked="" type="checkbox"/> CITY OF L.A. <input checked="" type="checkbox"/> CALIF DGS <input type="checkbox"/> CALTRANS <input checked="" type="checkbox"/> METRO <input checked="" type="checkbox"/> SBA			NAICS: 541330, 541310, 541620, 541611	
<input type="checkbox"/> DVA <input type="checkbox"/> USWCC <input type="checkbox"/> NWBOC <input type="checkbox"/> WBEC-WEST <input type="checkbox"/> OTHER				

I certify under the penalty of perjury that the information contained on this form is true and correct and that the firms listed are the subcontractors anticipated to be utilized if this project is awarded to the above prime contractor. I agree to comply with any applicable provisions for additions and substitutions, and I further understand and agree that any and all changes or substitutions must be authorized by the LAWA Procurement Services Division prior to their implementation. An amended Subcontractor Participation Plan is required for any substitution or change to Subcontractors listed on the originally submitted Plan.

Participation Level(s) Proposed by Bidder/Proposer:	0 %	<input type="checkbox"/> ACDBE
	0 %	<input type="checkbox"/> DBE
	3 %	<input checked="" type="checkbox"/> DVBE
	18 %	<input checked="" type="checkbox"/> LBE
	25 %	<input checked="" type="checkbox"/> LSBE
	0 %	<input type="checkbox"/> MBE/WBE
	40 %	<input checked="" type="checkbox"/> SBE

Goal(s) Stated in the Request for Bid/Proposal:	0 %	<input type="checkbox"/> ACDBE
	0 %	<input type="checkbox"/> DBE
	2 %	<input checked="" type="checkbox"/> DVBE
	14 %	<input checked="" type="checkbox"/> LBE
	11 %	<input checked="" type="checkbox"/> LSBE
	0 %	<input type="checkbox"/> MBE/WBE
	30 %	<input checked="" type="checkbox"/> SBE

SIGNATURE  DATE 01/19/2024

Borja Leon Chief Executive Officer 562-989-4500  
PRINT NAME TITLE PHONE

**Certification: View****Certification List****Vendor Information**

BUSINESS NAME	<b>3QC, Inc. DBA 3QC</b>
SYSTEM VENDOR NUMBER	<b>20145927</b>
PRIMARY OWNER'S NAME	<b>Mr. James Becker</b>
ETHNIC GROUP	<b>Caucasian</b>
GENDER	<b>Male</b>

**Certification Information**

CERTIFYING AGENCY	<b>Los Angeles County Metropolitan Transportation Authority</b>
CERTIFICATION TYPE	<b>SBE - Small Business Enterprise</b>

**Contact Information**

MAIN COMPANY EMAIL	<b>Marketing@3QCinc.com</b>
MAIN PHONE	<b>916-496-8403</b>
MAIN FAX	<b>800-655-4148</b>
MAIN COMPANY WEBSITE	<b><a href="http://www.3QCinc.com">http://www.3QCinc.com</a></b>

**Addresses**

PHYSICAL ADDRESS	<b>155 N. Lake Ave. 8th Floor Pasadena, CA 91101 <a href="#">[map]</a></b>
MAILING ADDRESS	<b>950 Glenn Drive Suite 200 Folsom, CA 95630 <a href="#">[map]</a></b>

**Business Capabilities**

BUSINESS CERTIFIED FOR

**Construction management sustainability and commissioning consulting services**FULL DESCRIPTION OF  
CAPABILITIES/PRODUCTS

COMMODITY CODES

**NAICS 236210****Construction management, industrial building (except warehouses) ([More](#))****NAICS 236220****Construction management, commercial and institutional building ([More](#))****NAICS 541330****Engineering services ([More](#))****Owner Ethnicity and Gender**

ETHNIC GROUP

**Caucasian**

GENDER

**Male****Location and Work Districts/Regions**

COUNTY

**Sacramento (CA)**

STATEWIDE WORK AREA

**N/A**

WORK DISTRICTS/REGIONS

**Additional Information**

GROSS RECEIPTS CATEGORY

**Category 3: \$1,000,001 - \$5,000,000**CUCP PUBLIC DIRECTORY  
CERTIFICATION NUMBER**n/a**[Certification List](#)[Customer Support](#)

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**Certification: View****Certification List****Vendor Information**

BUSINESS NAME	<b>AIX Consulting, Inc. DBA AIX Engineering</b>
SYSTEM VENDOR NUMBER	<b>21133729</b>
PRIMARY OWNER'S NAME	<b>Mr. Robert Delgado</b>
ETHNIC GROUP	<b>Hispanic American</b>
GENDER	<b>Male</b>

**Certification Information**

CERTIFYING AGENCY	<b>Los Angeles County Metropolitan Transportation Authority</b>
CERTIFICATION TYPE	<b>SBE - Small Business Enterprise</b>

**Contact Information**

MAIN COMPANY EMAIL	<b>robert@aix.group</b>
MAIN PHONE	<b>714-640-7168</b>
MAIN FAX	<b>626-734-7447</b>

**Addresses**

PHYSICAL ADDRESS	<b>106 S Mentor Ave Suite #201 Pasadena, CA 91106 <a href="#">[map]</a></b>
MAILING ADDRESS	<b>106 S Mentor Ave Suite #201 Pasadena, CA 91106 <a href="#">[map]</a></b>

**Business Capabilities**

BUSINESS CERTIFIED FOR	<b>Providing inspection and construction management services</b>
------------------------	--

#### FULL DESCRIPTION OF CAPABILITIES/PRODUCTS

COMMODITY CODES	NAICS 541611	Administrative Management and General Management Consulting Services ( <a href="#">More</a> ) [Primary Code]
	NAICS 541350	Building inspection services ( <a href="#">More</a> )
	NAICS 541690	Safety consulting services ( <a href="#">More</a> )
	NAICS 561110	Office management services ( <a href="#">More</a> )

#### Owner Ethnicity and Gender

ETHNIC GROUP	Hispanic American
GENDER	Male

#### Location and Work Districts/Regions

COUNTY	Los Angeles (CA)
STATEWIDE WORK AREA	Yes
WORK DISTRICTS/REGIONS	

#### Additional Information

GROSS RECEIPTS CATEGORY	
CUCP PUBLIC DIRECTORY CERTIFICATION NUMBER	50515

Certification List

## **Anser Advisory Management, LLC (dba Anser Advisory)**

### Information

ID  
80075

Registered As  
Prime & Sub

Hours of Operation

Email

Phone  
7142761135

Fax  
7142761134

Admin  
Susan Bravo [suzie.bravo@anseradvisory.com](mailto:suzie.bravo@anseradvisory.com) (<mailto:suzie.bravo@anseradvisory.com>)

### Addresses

Website  
<https://anseradvisory.com/> (<https://anseradvisory.com/>)

Business/Billing  
121 W. Lexington Dr. Suite 334  
Glendale, CA 91203  
United States  
(<https://www.google.com/maps?q=121%20W.%20Lexington%20Dr.%20Suite%20334%20Glendale%2C%20CA%2091203%20United%20States>)

### Summary

<b>NAICS Codes</b>	54133 Engineering Services 54161 Management Consulting Services 54169 Other Scientific and Technical Consulting Services 54168 Other Management Consulting Services 541611 Administrative Management and General Management Consulting Services 541330 Engineering Services 541990 All Other Professional, Scientific, and Technical Services
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<b>Certifications</b>	DBE, LBE (LA), MBE
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**California Entity Number**

<b>Non-Profit</b>	No
-------------------	----

<b>Sole Proprietor</b>	No
------------------------	----

**State or Professional License Numbers**

\*\* The City of Los Angeles does not endorse, takes no responsibility for, nor exercises control over the information by the linked organizations. The City of Los Angeles is also not responsible for its view, content, nor does it vouch for the accuracy or accessibility of the information. The City of Los Angeles also cannot authorize the use of copyrighted materials containing linked websites. Users must request such information and authorization from the sponsor or owner of the linked website.

Report 

### CITY OF LOS ANGELES

City of Los Angeles  
(<https://www.lacity.org>)  
Mayor's Office of Karen Bass  
(<http://www.lamayor.org>)  
Open Data  
(<https://data.lacity.org/dataset/RAMP-Open-Bid-Opportunities/hf3r-utnq>)  
Bond Assistance Program  
Building Permits  
(<https://adbs.org/services/core-services/plan-check-permit>)

### BUSINESS SERVICES

Business Source Centers  
(<https://ewddlacity.com/index.php/local-business/businesssource-centers>)  
Business Tax Resources  
(<https://finance.lacity.org/>)  
Minority Business Development Agency  
(<https://www.mbdagov/>)  
Office of Small Business  
(<https://business.lacity.org/>)  
City of Los Angeles Green Business Program  
(<https://www.lacitysan.org/san/faces/home/portal/s-lsh-es/s-lsh-es-si/s-lsh-es-si-gbc?>)

### A SERVICE BROUGHT TO YOU BY

**Certification: View****Certification List****Vendor Information**

BUSINESS NAME	Antich Consulting Inc. DBA Antich Consulting Inc
SYSTEM VENDOR NUMBER	20456954
PRIMARY OWNER'S NAME	Mrs. Pattie Antich
ETHNIC GROUP	Caucasian
GENDER	Female

**Certification Information**

CERTIFYING AGENCY	Los Angeles County Metropolitan Transportation Authority
CERTIFICATION TYPE	SBE - Small Business Enterprise

**Contact Information**

MAIN COMPANY EMAIL	pattie@antichinc.com
MAIN PHONE	310-480-8046
MAIN COMPANY WEBSITE	<a href="http://antichinc.com">http://antichinc.com</a>

**Addresses**

PHYSICAL ADDRESS	7623 Alverstone Avenue Los Angeles, CA 90045 <a href="#">[map]</a>
MAILING ADDRESS	7623 Alverstone Avenue Los Angeles, CA 90045 <a href="#">[map]</a>

**Business Capabilities**

BUSINESS CERTIFIED FOR	Civil engineering, construction management
------------------------	--



FULL DESCRIPTION OF CAPABILITIES/PRODUCTS	Civil engineering construction management	
COMMODITY CODES	NAICS 541330	Engineering services ( <a href="#">More</a> )

Owner Ethnicity and Gender

ETHNIC GROUP	Caucasian
GENDER	Female

Location and Work Districts/Regions

COUNTY	Los Angeles (CA)
STATEWIDE WORK AREA	No
WORK DISTRICTS/REGIONS	Los Angeles

Additional Information

GROSS RECEIPTS CATEGORY	Category 1: \$3,000 - \$500,000
CUCP PUBLIC DIRECTORY CERTIFICATION NUMBER	43772

Certification List

To verify most current certification status go to: <https://www.caleprocure.ca.gov>



## Office of Small Business & DVBE Services

**Certification ID:** 2013610

**Legal Business Name:**

Antich Consulting Inc

**Doing Business As (DBA) Name 1:**

**Doing Business As (DBA) Name 2:**

**Address:**

7623 ALVERSTONE AVE

LOS ANGELES

CA 90045

**Email Address:**

pattie@antichinc.com

**Business Web Page:**

antichinc.com

**Business Phone Number:**

310/480-8046

**Business Fax Number:**

**Business Types:**

Service

Certification Type	Status	From	To
DVBE	Approved	07/07/2023	07/31/2025
SB(Micro)	Approved	07/07/2023	07/31/2025
SB-PW	Approved	07/07/2023	07/31/2025

Stay informed! KEEP YOUR CERTIFICATION PROFILE UPDATED!

-LOG IN at [CaleProcure.CA.GOV](https://www.caleprocure.ca.gov)

Questions?

Email: [QSDSHELP@DGS.CA.GOV](mailto:QSDSHELP@DGS.CA.GOV)

Call QSDS Main Number: 916-375-4940

707 3rd Street, 1-400, West Sacramento, CA 95605

**Certification: View****Certification List****Vendor Information**

BUSINESS NAME	<b>Barrios &amp; Associates, LLC DBA Communications LAB</b>
SYSTEM VENDOR NUMBER	<b>20282469</b>
PRIMARY OWNER'S NAME	<b>Arianna Barrios</b>
ETHNIC GROUP	<b>Hispanic American</b>
GENDER	<b>Female</b>

**Certification Information**

CERTIFYING AGENCY	<b>Los Angeles County Metropolitan Transportation Authority</b>
CERTIFICATION TYPE	<b>SBE - Small Business Enterprise</b>

**Contact Information**

MAIN COMPANY EMAIL	<b>arianna@communicationslab.com</b>
MAIN PHONE	<b>949-215-5539 Ext. 101</b>
MAIN FAX	<b>949-215-5549</b>
MAIN COMPANY WEBSITE	<b><a href="http://www.CommunicationsLab.com">http://www.CommunicationsLab.com</a></b>

**Addresses**

PHYSICAL ADDRESS	<b>701 E. Chapman Avenue ORANGE, CA 92866 <a href="#">[map]</a></b>
MAILING ADDRESS	<b>701 E. Chapman Avenue ORANGE, CA 92866 <a href="#">[map]</a></b>

**Business Capabilities**

BUSINESS CERTIFIED FOR	<b>Marketing, public relations, outreach</b>
------------------------	--

**FULL DESCRIPTION OF  
CAPABILITIES/PRODUCTS**

COMMODITY CODES	NAICS 541430	Graphic design services ( <a href="#">More</a> )
	NAICS 541613	Marketing consulting services ( <a href="#">More</a> )
	NAICS 541820	Public relations agencies ( <a href="#">More</a> )
	NAICS 541860	Direct Mail Advertising ( <a href="#">More</a> )
	NAICS 541910	Marketing Research and Public Opinion Polling ( <a href="#">More</a> )

**Owner Ethnicity and Gender**

ETHNIC GROUP	Hispanic American
GENDER	Female

**Location and Work Districts/Regions**

COUNTY	Orange (CA)
STATEWIDE WORK AREA	N/A
WORK DISTRICTS/REGIONS	Orange

**Additional Information**

GROSS RECEIPTS CATEGORY	Category 3: \$1,000,001 - \$5,000,000
CUCP PUBLIC DIRECTORY CERTIFICATION NUMBER	41694

[Certification List](#)**[Customer Support](#)**

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LOS ANGELES COUNTY  
**CONSUMER & BUSINESS AFFAIRS**

Board of Supervisors

March 13, 2023

Hilda L. Solis  
First District

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Second District

Lindsey P. Horvath  
Third District

Janice Hahn  
Fourth District

Kathryn Barger  
Fifth District

Director  
Rafael Carbajal

Chief of Staff  
Joel Ayala

ARIANNA BARRIOS, CEO  
BARRIOS AND ASSOCIATES LLC  
701 E CHAPMAN AVE  
ORANGE, CA 92866-1620

**Vendor #: 195644**  
**Certification**  
**Record #: 093645**

**CERTIFICATION LETTER FOR FEDERALLY FUNDED COUNTY SOLICITATIONS**

Dear ARIANNA BARRIOS,

Congratulations! Your business is now certified as a Local Small Business Enterprise (LSBE) on federally funded solicitations from the County of Los Angeles effective as of the date of this letter. Your LSBE certification expiration date is based on your [System for Award Management \(SAM\)](#) registration as a small business. Your certification expires on **January 04, 2024**.

Your business is eligible for LSBE preference consideration in those County of Los Angeles solicitations which are federally funded and subject to federal restrictions and include the "Request for Preference Consideration" form. You must complete the form and provide a copy of this approval letter in your bid/proposal to receive the preference. To view your L.A. County LSBE certification status, visit: [camisvr.co.la.ca.us/webven](http://camisvr.co.la.ca.us/webven)

As a certified LSBE, your company is also eligible for a 15-day prompt payment through the "Countywide Small Business Payment Liaison and Prompt Pay Program." To request your free Prompt Payment Stamp please email the Office of Small Business at [OSB@dcba.lacounty.gov](mailto:OSB@dcba.lacounty.gov) or call (323) 881-3964.

The County of Los Angeles Department of Consumer and Business Affairs (DCBA) reserves the right to request additional information and/or conduct an on-site visit to verify your company's eligibility for this certification. Please contact our office immediately if your business experiences any changes that could affect eligibility during the certification period.

For questions about this certification or to learn more about resources available to small businesses you can visit us online at [DCBA.lacounty.gov](http://DCBA.lacounty.gov), email us at [OSB@dcba.lacounty.gov](mailto:OSB@dcba.lacounty.gov), or call us at (323) 881-3964.

Sincerely,

Rafael Carbajal  
Director

Christian Olmos  
Program Chief, Office of Small Business  
RC:CO



[dcba.lacounty.gov](http://dcba.lacounty.gov)  
[info@dcba.lacounty.gov](mailto:info@dcba.lacounty.gov)

320 W. Temple St., Room G-10, Los Angeles CA, 90012-2706  
(213) 974-1452 • (800) 593-8222 • Fax: (213) 687-1137  
203



LOS ANGELES COUNTY  
**CONSUMER & BUSINESS AFFAIRS**

Board of Supervisors

March 13, 2023

Hilda L. Solis  
First District

Holly J. Mitchell  
Second District

Lindsey P. Horvath  
Third District

Janice Hahn  
Fourth District

Kathryn Barger  
Fifth District

ARIANNA BARRIOS, CEO  
BARRIOS AND ASSOCIATES LLC  
701 E CHAPMAN AVE  
ORANGE, CA 92866-1620

**CBE I.D. # 093286**  
**Status: MBE/WBE/DBE**

Dear ARIANNA BARRIOS,

Congratulations! Your firm has been certified as an eligible participant in the County of Los Angeles Community Business Enterprise (CBE) Program with the designated participation status identified above. Your certification expires on March 31, 2025.

Director  
Rafael Carbajal

You will be included in the Los Angeles County CBE listing. The County's CBE listing is utilized by County departments, public agencies, private-sector prime and subcontractors to meet subcontracting goals. To request the most current CBE listing, email [CBESBE@dcba.lacounty.gov](mailto:CBESBE@dcba.lacounty.gov).

Chief of Staff  
Joel Ayala

The County of Los Angeles Department of Consumer and Business Affairs (DCBA) reserves the right to request additional information and/or conduct an on-site visit to verify your company's eligibility for this certification. Please contact our office immediately if your business experiences any changes that could affect eligibility during the certification period.

For questions about this certification or to learn more about resources available to small businesses you can visit us online at [DCBA.lacounty.gov](http://DCBA.lacounty.gov), email us at [OSB@dcba.lacounty.gov](mailto:OSB@dcba.lacounty.gov), or call us at (323) 881-3964.

Sincerely,

Rafael Carbajal  
Director

Christian Olmos  
Program Chief, Office of Small Business  
RC:CO



[dcba.lacounty.gov](http://dcba.lacounty.gov)  
[info@dcba.lacounty.gov](mailto:info@dcba.lacounty.gov)

320 W. Temple St., Room G-10, Los Angeles CA, 90012-2706  
(213) 974-1452 • (800) 593-8222 • Fax: (213) 687-1137  
204

**Certification: View****Certification List****Vendor Information**

BUSINESS NAME	Conaway Geomatics DBA Conaway Geomatics, Inc.
SYSTEM VENDOR NUMBER	20846326
PRIMARY OWNER'S NAME	Mr. Shannon Conaway
ETHNIC GROUP	Caucasian
GENDER	Male

**Certification Information**

CERTIFYING AGENCY	Los Angeles County Metropolitan Transportation Authority
CERTIFICATION TYPE	SBE - Small Business Enterprise

**Contact Information**

MAIN COMPANY EMAIL	sconaway@conawaygeo.com
MAIN PHONE	714-486-0258 Ext. 1
MAIN COMPANY WEBSITE	<a href="http://www.conawaygeo.com">http://www.conawaygeo.com</a>

**Addresses**

PHYSICAL ADDRESS	101 S. Kraemer Blvd., STE 250 Placencia, CA 92870 <a href="#">[map]</a>
MAILING ADDRESS	101 S. Kraemer Blvd., STE 250 Placencia, CA 92870 <a href="#">[map]</a>

**Business Capabilities**

BUSINESS CERTIFIED FOR	Land surveying
------------------------	----------------



**FULL DESCRIPTION OF  
CAPABILITIES/PRODUCTS**

COMMODITY CODES

**NAICS 541370****Surveying and Mapping (except Geophysical) Services** ([More](#))**Owner Ethnicity and Gender**

ETHNIC GROUP

**Caucasian**

GENDER

**Male****Location and Work Districts/Regions**

COUNTY

**Orange (CA)**

STATEWIDE WORK AREA

**N/A**

WORK DISTRICTS/REGIONS

**Additional Information**

GROSS RECEIPTS CATEGORY

CUCP PUBLIC DIRECTORY  
CERTIFICATION NUMBER**n/a**[Certification List](#)**[Customer Support](#)**

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Printed on: 4/20/2022 2:05:07 PM

To verify most current certification status go to: <https://www.caleprocure.ca.gov>



Office of Small Business & DVBE Services

Certification ID: 2014445

Legal Business Name:

Conaway Geomatics

Doing Business As (DBA) Name 1:

Conaway Geomatics, Inc.

Doing Business As (DBA) Name 2:

Address:

101 S. Kraemer Blvd., STE 250

Placencia

CA 92870

Email Address:

sconaway@conawaygeo.com

Business Web Page:

[www.conawaygeo.com](http://www.conawaygeo.com)

Business Phone Number:

714/486-0258

Business Fax Number:

Business Types:

Service

Certification Type	Status	From	To
DVBE	Approved	04/20/2022	04/30/2024
SB(Micro)	Approved	04/20/2022	04/30/2024

Stay informed! KEEP YOUR CERTIFICATION PROFILE UPDATED!  
-LOG IN at [CaleProcure.CA.GOV](https://www.caleprocure.ca.gov)

Questions?

Email: [OSDSHELP@DGS.CA.GOV](mailto:OSDSHELP@DGS.CA.GOV)

Call OSDS Main Number: 916-375-4940

707 3rd Street, 1-400, West Sacramento, CA 95605

**Certification: View****Certification List****Vendor Information**

BUSINESS NAME	CTI Environmental, Inc. DBA N/A
SYSTEM VENDOR NUMBER	20147644
PRIMARY OWNER'S NAME	Robin Thorne
ETHNIC GROUP	Black American
GENDER	Female

**Certification Information**

CERTIFYING AGENCY	Los Angeles County Metropolitan Transportation Authority
CERTIFICATION TYPE	SBE - Small Business Enterprise

**Contact Information**

MAIN COMPANY EMAIL	robin@ctienviro.com
MAIN PHONE	562-608-8401
MAIN FAX	562-394-9501
MAIN COMPANY WEBSITE	<a href="http://www.ctienviro.com">http://www.ctienviro.com</a>

**Addresses**

PHYSICAL ADDRESS	711 E. Wardlow Road Suite 203 Long Beach, CA 90807 <a href="#">[map]</a>
MAILING ADDRESS	711 E. Wardlow Road Suite 203 LONG BEACH, CA 90807 <a href="#">[map]</a>

**Business Capabilities**

BUSINESS CERTIFIED FOR	Environmental consulting, construction management
FULL DESCRIPTION OF CAPABILITIES/PRODUCTS	Environmental consulting, construction management

COMMODITY CODES	NAICS 541620	Environmental consulting services ( <a href="#">More</a> ) [Primary Code]
	NAICS 237310	Highway, Street, and Bridge Construction ( <a href="#">More</a> )
	NAICS 238990	All Other Specialty Trade Contractors ( <a href="#">More</a> )
	NAICS 488510	Freight Transportation Arrangement ( <a href="#">More</a> )
	NAICS 541690	Other Scientific and Technical Consulting Services ( <a href="#">More</a> )
	NAICS 541990	All Other Professional, Scientific, and Technical Services ( <a href="#">More</a> )

### Owner Ethnicity and Gender

ETHNIC GROUP	Black American
GENDER	Female

### Location and Work Districts/Regions

COUNTY	Los Angeles (CA)
STATEWIDE WORK AREA	N/A
WORK DISTRICTS/REGIONS	Los Angeles Orange Riverside San Bernardino San Diego Santa Barbara Ventura

### Additional Information

GROSS RECEIPTS CATEGORY	Category 3: \$1,000,001 - \$5,000,000
CUCP PUBLIC DIRECTORY CERTIFICATION NUMBER	38396

Certification List

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COUNTY OF LOS ANGELES  
DEPARTMENT OF CONSUMER  
AND BUSINESS AFFAIRS

---

*"To Enrich Lives Through Effective and Caring Service"*



Joseph M. Nicchitta  
Director

Joel Ayala  
Chief Deputy

Rafael Carbajal  
Chief Deputy

June 30, 2020

ROBIN S THORNE  
CTI ENVIRONMENTAL INC  
1650 XIMENO AVE STE 210  
LONG BEACH, CA 90804

Vendor #: 151896  
Certification Record #:088839

CERTIFICATION FOR NON-FEDERALLY FUNDED COUNTY SOLICITATIONS

Dear ROBIN S THORNE,

Congratulations! Your business is now certified as a Local Small Business Enterprise (LSBE) with the County of Los Angeles effective as of the date of this letter. Your LSBE certification expiration date is based on your Los Angeles County Metropolitan Transportation Authority (METRO) small business certification. Your certification expires on June 02, 2025.

Your business is eligible for LSBE preference consideration in those County of Los Angeles solicitations which include the "Request for Preference Consideration" form. You must complete the form and provide your Vendor Number in your bid/proposal along with a copy of this approval letter for each response to receive the preference.

Additionally, the Board of Supervisors established a "Countywide Small Business Payment Liaison and Prompt Pay Program". As a certified LSBE, your company is now eligible for a 15-day prompt payment. Please call the Small Business Services office at 855-230-6430 or send an email to [osb@dcba.lacounty.gov](mailto:osb@dcba.lacounty.gov) to request your free Prompt Payment Stamp and instructions.

The County of Los Angeles Department of Consumer and Business Affairs reserves the right to request additional information and/or conduct an on-site visit to verify your company's eligibility for the program. Please contact our office immediately if your business experiences any changes that could affect eligibility during the certification period.

Again, congratulations on your certification. If you have any questions about our LSBE Program, please call us at 323-881-3964, visit our website at <http://dcba.lacounty.gov> or email us at [osb@dcba.lacounty.gov](mailto:osb@dcba.lacounty.gov).

Sincerely,

Joseph M. Nicchitta  
Director

Christian Olmos  
Program Chief, Office of Small Business  
JMN:CO

**Certification: View****Certification List****Vendor Information**

BUSINESS NAME	Jaquith Consulting Group, Inc. DBA Jaquith Consulting Group
SYSTEM VENDOR NUMBER	20999316
PRIMARY OWNER'S NAME	Ms Lauren Jaquith
ETHNIC GROUP	Hispanic American
GENDER	Female

**Certification Information**

CERTIFYING AGENCY	Los Angeles County Metropolitan Transportation Authority
CERTIFICATION TYPE	SBE - Small Business Enterprise

**Contact Information**

MAIN COMPANY EMAIL	Lauren@Jaquithconsultinggroup.com
MAIN PHONE	949-503-1486
MAIN COMPANY WEBSITE	<a href="http://jaquithconsultinggroup.com">http://jaquithconsultinggroup.com</a>

**Addresses**

PHYSICAL ADDRESS	30011 Ivy Glenn Dr Suite #124 Laguna Niguel, CA 92677 <a href="#">[map]</a>
MAILING ADDRESS	30011 Ivy Glenn Dr Suite #124 Laguna Niguel, CA 92677 <a href="#">[map]</a>

**Business Capabilities**

BUSINESS CERTIFIED FOR	Management consulting, compliance, outreach
------------------------	---

#### FULL DESCRIPTION OF CAPABILITIES/PRODUCTS

COMMODITY CODES	NAICS 541611	Administrative Management and General Management Consulting Services <a href="#">(More)</a> [Primary Code]
	NAICS 541512	Computer Systems Design Services <a href="#">(More)</a>
	NAICS 541613	Marketing consulting services <a href="#">(More)</a>
	NAICS 541620	Environmental consulting services <a href="#">(More)</a>
	NAICS 541720	Research and Development in the Social Sciences and Humanities <a href="#">(More)</a>
	NAICS 541810	Advertising agencies <a href="#">(More)</a>
	NAICS 541820	Public relations agencies <a href="#">(More)</a>
	NAICS 541910	Marketing Research and Public Opinion Polling <a href="#">(More)</a>
	NAICS 611430	Professional and Management Development Training <a href="#">(More)</a>

#### Owner Ethnicity and Gender

ETHNIC GROUP	Hispanic American
GENDER	Female

#### Location and Work Districts/Regions

COUNTY	Orange (CA)
STATEWIDE WORK AREA	No
WORK DISTRICTS/REGIONS	Alameda Butte Contra Costa Los Angeles Merced Monterey Napa Orange Riverside San Bernardino San Diego San Francisco San Luis Obispo Santa Barbara Ventura

#### Additional Information

GROSS RECEIPTS CATEGORY	Category 1: \$3,000 - \$500,000
-------------------------	---------------------------------



Home > My Business Profile



Company Details



Plane English

Edit

User Management

Compliance Documents

Information

Certification

ID

NAICS Codes and Licenses

207825

Bookmarks

Hours of Operation

BIP Management

Email

[jenny.english@planeenglish.com](mailto:jenny.english@planeenglish.com)

Related Opportunities

(mailto:jenny.english@planeenglish.com)

RAMP Support

Phone

772-633-9461 (tel:772-633-9461)

Address

Website

Business/Billing

12230 Washington Ctr Pkwy, Unit 468  
Thornton, CO 80241

Mailing

12230 Washington Ctr Pkwy, Unit 468  
Thornton, 80241

Registered as a  
Sub

Non-Profit  
No

Sole Proprietor  
No

Business Structure  
LLC

Certification  
DBE SBE{Proprietary} WBE

BTRC Number  
City of LA Business Tax Registration Certificate Number

Tax ID  
88-0802907

California Entity Number

License Numbers

Owner's Ethnicity \*\*  
Caucasian

Gender of Majority Owner \*\*  
Female

Other Identifying Info \*\*  
Female

Annual Revenue \*\*  
\$350,000.00

Annual Revenue Range \*\*  
Under 1M

Number of Employees \*\*  
4

Number of Employees Range \*\*  
Under 20

Industry Worked In  
Management, Scientific, and Technical Consulting Services



## Red Brick Consulting, Inc.

### Information

ID  
77937

Registered As  
Prime & Sub

Hours of Operation

Email

Phone  
7147151146

Fax

Admin  
Jeff Moak jmoak@rbcmail.com (mailto:jmoak@rbcmail.com)

### Addresses

Website  
<http://www.redbrickconsultants.com> (<http://www.redbrickconsultants.com>)

Business/Billing  
24681 La Plaza, Suite 250  
Dana Point, CA 92629  
USA  
(<https://www.google.com/maps?q=24681%20La%20Plaza%2C%20Suite%20250%20Dana%20Point%2C%20CA%2092629%20USA>)

### Summary

**NAICS Codes**

- 54161 Management Consulting Services
- 23622 Commercial and Institutional Building Construction
- 23621 Industrial Building Construction
- 54135 Building Inspection Services
- 54168 Other Management Consulting Services
- 73616 New Multifamily Housing Construction (except Operative Builders)
- 541611 Administrative Management and General Management Consulting Services
- 541614 Process, Physical Distribution, and Logistics Consulting Services
- 541330 Engineering Services
- 541350 Building Inspection Services

**Certifications** DBE, EBE, WBE, SBE (Proprietary), VSBE (Harbor)

### California Entity Number

**Non-Profit** No

**Sole Proprietor** No

### State or Professional License Numbers

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Report

## CITY OF LOS ANGELES

City of Los Angeles  
(<https://www.lacity.org>)

Mayor's Office of Karen Bass  
(<http://www.lamayor.org>)

Open Data  
(<https://data.lacity.org/dataset/RAMP-Open-Bld-Opportunities/hf3r-utnq>)

Bond Assistance Program

Building Permits  
(<https://ladbs.org/services/core-services/plan-check-permit>)

## BUSINESS SERVICES

Business Source Centers  
(<https://ewddlacity.com/index.php/local-business/business-source-centers>)

Business Tax Resources  
(<https://finance.lacity.org/>)

Minority Business Development Agency  
(<https://www.mdba.gov/>)

Office of Small Business  
(<https://business.lacity.org/>)

City of Los Angeles Green Business Program  
(<https://www.lacitysan.org/san/faces/home/portal/s->)

## A SERVICE BROUGHT TO YOU BY



**Smith Emery Company**

### Information

ID  
109795

Registered As  
Prime

### Hours of Operation

Email

Phone  
2137493411

Fax

Admin

William Partridge [wpartridge@smithemery.com](mailto:wpartridge@smithemery.com) (<mailto:wpartridge@smithemery.com>)

### Addresses

Website

Business/Billing  
791 E Washington Blvd  
Los Angeles, CA 90021  
USA  
(<https://www.google.com/maps?q=791%20E%20Washington%20Blvd%20Los%20Angeles%2C%20CA%2090021%20USA>)

## Summary

## NAICS Codes

54133 Engineering Services  
54138 Testing Laboratories  
54135 Building Inspection Services

## Certifications

LBE (Harbor), DBE

**California Entity Number**

**Non-Profit**

No

**Sole Proprietor**

Na

## State or Professional License Numbers

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Report ☐

## CITY OF LOS ANGELES

City of Los Angeles  
(<https://www.lacity.org>)

Mayor's Office of Karen Bass  
(<http://www.lamayor.org>)

**Open Data**  
(<https://data.lacity.org/dataset/RAMP-Open-Bid-Opportunities/hf3r-utnq>)

### Bond Assistance Program

**Building Permits**  
{<https://ladbs.org/services/core-services/plan-check-permit>}

## BUSINESS SERVICES

**Business Source Centers**  
(<https://ewddlacity.com/index.php/local-business/businesssource-centers>)

**Business Tax Resources**  
(<https://finance.lacity.org/>)

**Minority Business Development Agency**  
(<https://www.mbda.gov/>)

Office of Small Business  
(<https://business.lacity.org/>)

City of Los Angeles Green Business  
Program  
(<https://www.facitysan.org/san/faces/home/p...>  
lsh-es/s-lsh-es-si/s-lsh-es-si-gbc?  
\_adf.ctrl-  
state=dwqhke9bZ\_4&\_afzLoop=283&23753826

**A SERVICE BROUGHT TO  
YOU BY**



**Certification: View****Certification List****Vendor Information**

BUSINESS NAME	WEFAS ARCHITECTURE
SYSTEM VENDOR NUMBER	20943904
PRIMARY OWNER'S NAME	Ms. Julia Contaldo
ETHNIC GROUP	Caucasian
GENDER	Female

**Certification Information**

CERTIFYING AGENCY	Los Angeles County Metropolitan Transportation Authority
CERTIFICATION TYPE	SBE - Small Business Enterprise

**Contact Information**

MAIN COMPANY EMAIL	contaldo@wefasarchitecture.com
MAIN PHONE	310-882-6270
MAIN FAX	310-882-4650
MAIN COMPANY WEBSITE	<a href="http://www.wefasarchitecture.com">http://www.wefasarchitecture.com</a>

**Addresses**

PHYSICAL ADDRESS	2279 W 29th St Los Angeles, CA 90018 <a href="#">[map]</a>
MAILING ADDRESS	2279 W 29th St Los Angeles, CA 90018 <a href="#">[map]</a>

**Business Capabilities**

BUSINESS CERTIFIED FOR	Architectural services; interior design
------------------------	---

FULL DESCRIPTION OF  
CAPABILITIES/PRODUCTS

COMMODITY CODES	NAICS 541310	Architectural Services ( <a href="#">More</a> )
	NAICS 541340	Drafting services ( <a href="#">More</a> )
	NAICS 541410	Interior design services ( <a href="#">More</a> )
	NAICS 541430	Graphic design services ( <a href="#">More</a> )

Owner Ethnicity and Gender

ETHNIC GROUP	Caucasian
GENDER	Female

Location and Work Districts/Regions

COUNTY	Los Angeles (CA)
STATEWIDE WORK AREA	No
WORK DISTRICTS/REGIONS	Los Angeles Mono Orange Ventura

Additional Information

GROSS RECEIPTS CATEGORY	Category 1: \$3,000 - \$500,000
CUCP PUBLIC DIRECTORY CERTIFICATION NUMBER	n/a

Certification List

[Customer Support](#)

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Company Details



WEFAS Architecture

Edit

User Management

Compliance Documents

Information

Address

Certification

ID

Website

NAICS Codes and Licenses

106699

Bookmarks

Hours of Operation

Business/Billing

2279 W 29TH ST

Los Angeles, CA 90018-2535

BIP Management

Email

Mailing

Related Opportunities

Phone

(310) 882-6270 (tel:3108826270)

RAMP Support

Registered as a  
Prime & Sub

Non-Profit  
No

Sole Proprietor  
No

Business Structure

Certification  
DBE EBE LBE SBE(LA) SBE(Proprietary) WBE VSBE(Harbor) LBE(Harbor)

BTRC Number  
City of LA Business Tax Registration Certificate Number  
0003168138-0001-0

Tax ID  
83-2973076

California Entity Number

License Numbers

Owner's Ethnicity \*\*  
Caucasian

Gender of Majority Owner \*\*  
Female

Other Identifying Info \*\*

Annual Revenue \*\*  
\$28,362.00

Annual Revenue Range \*\*  
Under 1 M

Number of Employees \*\*

Number of Employees Range \*\*

Industry Worked In  
Architectural, Engineering, and Related Services

Business History

Work History \*\*

Previous Contracts \*\*

\*\* The City of Los Angeles does not endorse, takes no responsibility for, nor exercises control over the information by the linked organizations. The City of Los Angeles is also not responsible for its view, content, nor does it vouch for the accuracy or accessibility of the information. The City of Los Angeles also cannot authorize the use of copyrighted materials containing linked websites. Users must request such information and authorization from the sponsor or owner of the linked website.

## WSP USA Inc.

### Information

ID  
3998

Registered As  
Prime & Sub

Hours of Operation

Email

Phone  
2138965654

Fax  
2136240196

Admin  
Elly Johnson lamarketing@wsp.com (mailto:lamarketing@wsp.com)

### Addresses

Website  
<http://www.wsp-pb.com/en/WSP-USA/> (<http://www.wsp-pb.com/en/WSP-USA/>)

Business/Billing  
515 S Figueroa St, Suite 1400  
Los Angeles, CA 90071  
United States  
(<https://www.google.com/maps?q=515%20S%20Figueroa%20St%2C%20Suite%201400%20Los%20Angeles%2C%20CA%2090071%20United%20States>)

### Summary

**NAICS Codes**

- 52399 All Other Financial Investment Activities
- 54131 Architectural Services
- 54133 Engineering Services
- 54161 Management Consulting Services
- 54189 Other Scientific and Technical Consulting Services
- 54199 All Other Professional, Scientific, and Technical Services
- 56199 All Other Support Services
- 56162 Environmental Consulting Services
- 92113 Public Finance Activities
- 541330 Engineering Services

**Certifications** LBE (LA), OBE

**California Entity Number**

**Non-Profit** No

**Sole Proprietor** No

**State or Professional License Numbers**

\*\* The City of Los Angeles does not endorse, takes no responsibility for, nor exercises control over the information by the linked organizations. The City of Los Angeles is also not responsible for its view, content, nor does it vouch for the accuracy or accessibility of the information. The City of Los Angeles also cannot authorize the use of copyrighted materials containing linked websites. Users must request such information and authorization from the sponsor or owner of the linked website.

Report 

### CITY OF LOS ANGELES

City of Los Angeles  
(<https://www.lacity.org>)

Mayor's Office of Karen Bass  
(<http://www.lamayor.org>)

Open Data  
(<https://data.lacity.org/dataset/RAMP-Open-Bld-Opportunities/hf3r-utnq>)

Bond Assistance Program

Building Permits  
(<https://ladbs.org/services/core-services/plan-check-permit>)

### BUSINESS SERVICES

Business Source Centers  
(<https://ewddlacity.com/index.php/local-business/businesssource-centers>)

Business Tax Resources  
(<https://finance.lacity.org/>)

Minority Business Development Agency  
(<https://www.mdba.gov/>)

Office of Small Business  
(<https://business.lacity.org/>)

City of Los Angeles Green Business Program

### A SERVICE BROUGHT TO YOU BY



## Cummings, Nick

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**From:** Andrea Lao <[andrea.lao@lacity.org](mailto:andrea.lao@lacity.org)>  
**Sent:** Wednesday, October 6, 2021 10:29 AM  
**To:** LA Marketing  
**Subject:** LBPP Certification Request for BAVN ID: 3998-WSP USA Inc.

### APPROVAL

Hello Rachel,

Our office has now completed our review of the LBPP certification request under BAVN ID: 3998 for WSP USA Inc. Based on the information submitted at this time, your firm has been approved\* for the following certification:

Local Business Enterprise (LBE) – 5 year certification

Your certification is effective as of 10/06/2021 and will appear in your BAVN profile.

\* To remain certified and be given the preference, firms must continue to meet the City's Local Business Preference Ordinance #187121 certification criteria and complete an LBPP application/renewal form based on the length of each certification. Firms will be required to submit supporting documents to demonstrate their continued eligibility for LBPP. We continue to reserve the right to re-evaluate your certification eligibility anytime it is deemed necessary. Upon receipt of information believed by the Awarding Authority to be reliable and which indicates that the Local Business no longer qualifies for certifications under the LBPP for more than 60 days during the entire time of the Contract, the Awarding Authority shall withhold or recover funds from the Contractor in an amount that represents the value of the designated certification preference percentage of the executed contract.  
(Local Business Preference Program - "Supplier and/or Regular Dealer" Definition)  
The Local Business Enterprise (LBE) is applicable to all competitive bids involving expenditures in excess of \$150,000.  
The Local, Small Business (LSB) and Local Transitional Employer (LTE) are applicable to all competitive bids involving expenditures under \$150,000. This note is to inform all bidders that the City of Los Angeles, Department of Public Works, Bureau of Contract Administration as the Designated Administrative Agency (DAA) for the Local Business Preference program has issued the following definition update in relation to the application of preference credits to material and/or equipment suppliers:  
"Preferences will be awarded for equipment, goods or materials contracts only if the Local Business or the Local Subcontractor:  
(a) Designs, manufactures, or assembles the equipment, goods, or materials where a minimum of two-thirds of the work under the contract is performed at a business location within the County of Los Angeles; or (b) Acts as a Supplier and/or Regular Dealer where a minimum of two-thirds of the work under the contract is performed at a business location within the County of Los Angeles. A Supplier and/or Regular Dealer means a business that owns, operates, or maintains a store, warehouse, or other establishment in which the materials, supplies, articles or equipment of the general character described by the specifications and required under the contract are bought, kept in stock, and regularly sold or leased to the public in the usual course of business. Additionally, the firm shall be an established, regular business that engages, as its principal business and under its own name, in the purchase and sale or lease of the products in question. Packagers, brokers, manufacturers' representatives, or other persons who arrange or expedite transactions are not Suppliers and/or Regular Dealers. A person may be a Supplier and/or a Regular Dealer in such bulk items as petroleum products, steel, cement, gravel, stone, or asphalt without owning, operating, or maintaining a place of business as previously described if the person both owns and operates distribution equipment for the products. Any supplementing of a Supplier's and/or Regular Dealers' own distribution equipment shall be by a long-term lease agreement and not on an ad hoc or contract-by-contract basis.")

--

Andrea Lao  
[andrea.lao@lacity.org](mailto:andrea.lao@lacity.org)  
(213)847-2601  
Certifications Section  
Office of Contract Compliance (OCC)  
Bureau of Contract Administration (BCA)

# 03

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098	Conflict of Interest Disclosure Form
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## CONFLICT OF INTEREST DISCLOSURE FORM

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## FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM

<b>Applicant (Firm) Name:</b>	D'Leon Consulting Engineers
<b>Member or Sub Consultant (Firm) Name (if not the prime Applicant)</b>	
<b>Representative Name:</b>	Borja Leon, Chief Executive Officer
<b>Representative Contact Details:</b>	562-989-4500; Borja.Leon@dleonengineers.com

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

### RFQ - Section 5.2.3 Multiple Applicant Teams

D'Leon Consulting Engineers (DLCE) qualifies as a microbusiness per the LAWA RFQ for Multiple Award Task Order Contracts (MATOC) for Program Services definition of a microbusiness and is requesting to participate on multiple Applicant teams. DLCE is a prime for the Small Firm category, and DLCE is a subcontractor for the Large Firm and Medium Firm categories.

### RFQ - Section 7 Conflict of Interest

DLCE has considered its past and current work on LAWA projects and confirms that nothing presents a potential conflict of interest. DLCE current employees are not former LAWA employees and they do not have any involvement in the development of this RFQ or any documents relating to this procurement.



Alejandra Rey &lt;alejandra.rey@dleonengineers.com&gt;

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**LAWA MATOC - Form 2: Conflict of Interest Disclosure Form**

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TDGPROCUREMENT <TDGPROCUREMENT@lawa.org>  
To: Alejandra Rey <alejandra.rey@dleonengineers.com>

Tue, Oct 3, 2023 at 3:55 PM

Hi Alejandra –

Please be advised that at this point in the procurement process, LAWA is only reviewing and providing pre-approval of any submitted Form 2's if they are seeking exemption per the provisions of RFQ Section 5.2.3 i. through iii.

Based on your submitted forms, LAWA has determined:

**D'Leon Consulting Engineers** - Pursuant to Section 5.2.3.a.i. of the Program Services MATOC RFQ, D'Leon Consulting Engineers is eligible to participate on multiple Applicant teams as a Microbusiness. Please note that all firms deemed eligible to participate on multiple Applicant teams as a Microbusiness will be required to provide evidence of certification as a Microbusiness by the State of California (or a complete application seeking the same), within 30 days following the date of execution of any Contract between the Applicant and LAWA. If submitting a completed application for certification, firms shall provide LAWA the completed certification (or if not approved, confirmation that the application has been rejected) promptly after the firm's receipt of a response, and in no event later than 12 months following the date of execution of the Contract (unless the certification is unavoidably delayed for reasons outside the firm's control.)

**AIX Consulting** – AIX had already submitted its Form 2 under separate cover to TDGProcurement and LAWA determined that they are eligible to participate on multiple Applicant teams as a Microbusiness, pursuant to Section 5.2.3.i of the Program Services RFQ. Please note that all firms deemed eligible to participate on multiple Applicant teams as a Microbusiness will be required to provide evidence of certification as a Microbusiness by the State of California (or a complete application seeking the same), within 30 days following the date of execution of any Contract between the Applicant and LAWA. If submitting a completed application for certification, firms shall provide LAWA the completed certification (or if not approved, confirmation that the application has been rejected) promptly after the firm's receipt of a response, and in no event later than 12 months following the date of execution of the Contract (unless the certification is unavoidably delayed for reasons outside the firm's control.)

-

**Antich Consulting** – The firm's Form 2 does not state what provision of Section 5.2.3 in which they are seeking an exception. However, the firm happened to submit another Form 2 which stated they are a Microbusiness, so therefore, they are also eligible to participate on multiple Applicant teams as a Microbusiness, pursuant to Section 5.2.3.i of the Program Services RFQ. Please note that all firms deemed eligible to participate on multiple Applicant teams as a Microbusiness will be required to provide evidence of certification as a Microbusiness by the State of California (or a complete application seeking the same), within 30 days following the date of execution of any Contract between the Applicant and LAWA. If submitting a completed application for certification, firms shall provide LAWA the completed certification (or if not approved, confirmation that the application has been rejected) promptly after the firm's receipt of a response, and in no event later than 12 months following the date of execution of the Contract (unless the certification is unavoidably delayed for reasons outside the firm's control.)

-

**Barrios & Associates (Communications LAB)** – Not enough information on their submitted Form 2 to make a determination on what provision of Section 5.2.3 they are seeking exception.

**Conaway Geomatics** - Not enough information on their submitted Form 2 to make a determination on what provision of Section 5.2.3 they are seeking exception.

**HDR Engineering** - Not enough information on their submitted Form 2 to make a determination on what provision of Section 5.2.3 they are seeking exception.

**Leighton Consulting** - Not enough information on their submitted Form 2 to make a determination on what provision of Section 5.2.3 they are seeking exception.

**Plane English** - Pursuant to Section 5.2.3.a.i. of the Program Services MATOC RFQ, D'Leon Consulting Engineers is eligible to participate on multiple Applicant teams as a Microbusiness. Please note that all firms deemed eligible to participate on multiple Applicant teams as a Microbusiness will be required to provide evidence of certification as a Microbusiness by the State of California (or a complete application seeking the same), within 30 days following the date of execution of any Contract between the Applicant and LAWA. If submitting a completed application for certification, firms shall provide LAWA the completed certification (or if not approved, confirmation that the application has been rejected) promptly after the firm's receipt of a response, and in no event later than 12 months following the date of execution of the Contract (unless the certification is unavoidably delayed for reasons outside the firm's control.)

**WEFAS Architecture** – Not enough information on their submitted Form 2 to make a determination on what provision of Section 5.2.3 they are seeking exception. The firm's current work on contract DA-5131 does not pose a conflict. While the firm did submit a Form 2 previously whereby they indicated they are a Microbusiness, but they also indicated they would be proposing on some teams as a small firm. Please advise which situation applies to D'Leon Consulting Engineers Applicant team.

**WSP USA, Inc** – Their Form 2 can be submitted with final SOQ submittal. LAWA has no determination to make at this time. They captured all needed information on their form and stated that they understand their firm can only participate on one team if selected for award.

Thank you.

**From:** Alejandra Rey <alejandra.rey@dleonengineers.com>

**Sent:** Wednesday, September 27, 2023 2:50 PM

**To:** TDGPROCUREMENT <TDGPROCUREMENT@lawa.org>

**Subject:** Fwd: LAWA MATOC - Form 2: Conflict of Interest Disclosure Form

**This message originated from an external email system. Exercise caution.**

Hello,

I just wanted to resend our Conflict of Interest form and confirm this is for RFQ #208797 MATOC for Program Services.

Thank you!



## Form 2: Conflict of Interest Disclosure Form

<b>Applicant (Firm) Name:</b>	D'Leon Consulting Engineers
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant):</b>	3QC Inc.
<b>Representative Name:</b>	James Becker
<b>Representative Contact Details:</b>	<a href="mailto:JBecker@3QCinc.com">JBecker@3QCinc.com</a> ; (530) 721-0171

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

N/A

## FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM

<b>Applicant (Firm) Name:</b>	D'leon Consulting Engineers
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant)</b>	Airport Design Consultant, Inc. (ADCI)
<b>Representative Name:</b>	Cedrick A. Johnson PE - President
<b>Representative Contact Details:</b>	P: 410 - 465 - 9600 E: cjohnson@adci-corp.com

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

N/A
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**FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM**

<b>Applicant (Firm) Name:</b>	D'LEON Consulting Engineers
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant)</b>	AIX Consulting, Inc.
<b>Representative Name:</b>	Robert Delgado, President
<b>Representative Contact Details:</b>	Tel. 714-640-7168 Email. robert@aix.group

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

<p>AIX Consulting, Inc. is a "Micro Business" pursuant to Section 5.2.3 we are formally requesting to be on multiple Applicant teams. We have submitted our SBE/DBE certifications and we do meet the financial threshold in which LAWA ascribes a Micro Business.</p>
--



## Form 2: Conflict of Interest Disclosure Form

<b>Applicant (Firm) Name:</b>	D'Leon Consulting Engineers
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant):</b>	Anser Advisory Management, LLC
<b>Representative Name:</b>	Sunil Mallaiah
<b>Representative Contact Details:</b>	Managing Director SVP, (310) 749-0371, sunil.mallaiah@anseradvisory.com

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

Anser Advisory is serving as the prime consultant for the Large Sized Contract and requests to serve as a subconsultant on the COLAB Joint Venture Medium Sized Contract and D'Leon Consulting Engineers Corp Small Sized Contract.

**FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM**

<b>Applicant (Firm) Name:</b>	D'Leon Consulting Engineers
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant)</b>	Antich Consulting Inc
<b>Representative Name:</b>	Patricia M Antich, Owner and CEO
<b>Representative Contact Details:</b>	pattie@antichinc.com 310.480.8046

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

Antich Consulting Inc has no conflicts of interest to disclose.



## Form 2: Conflict of Interest Disclosure Form

<b>Applicant (Firm) Name:</b>	D'Leon Consulting Engineers
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant):</b>	The Boston Consulting Group, Inc.
<b>Representative Name:</b>	Kevin Sanders
<b>Representative Contact Details:</b>	Sanders.kevin@bcg.com

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

N/A
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## Form 2: Conflict of Interest Disclosure Form

<b>Applicant (Firm) Name:</b>	D'Leon Consulting Engineers
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant):</b>	Barrios & Associates, LLC (dba Communications LAB)
<b>Representative Name:</b>	Arianna Barrios, CEO
<b>Representative Contact Details:</b>	P: 949-215-5539 ext. 101. M: 714-878-4864 E: Arianna @Communicationslab.com

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

As a subconsultant to D'Leon Consulting Engineers for the MULTIPLE AWARD TASK ORDER CONTRACTS (MATOC) FOR PROGRAM SERVICES Communications LAB attests it has no known conflicts relative to this solicitation.



**Form 2: Conflict of Interest Disclosure Form**

<b>Applicant (Firm) Name:</b>	D'Leon Consulting Engineers
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant):</b>	Conaway Geomatics
<b>Representative Name:</b>	Shannon Conaway
<b>Representative Contact Details:</b>	714.486.0258 x 1 sconaway@conawaygeo.com

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

Conaway Geomatics is teamed with several teams submitting proposals for this work. We have no other conflicts.



## Form 2: Conflict of Interest Disclosure Form

<b>Applicant (Firm) Name:</b>	D'Leon Consulting Engineers
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant):</b>	CTI Environmental, Inc.
<b>Representative Name:</b>	Robin S. Thorne
<b>Representative Contact Details:</b>	(562) 608-8401

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

N/A





**Form 2: Conflict of Interest Disclosure Form**

<b>Applicant (Firm) Name:</b>	D'Leon Consulting Engineers
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant):</b>	HDR Engineering, Inc.
<b>Representative Name:</b>	Thomas T. Kim, PE #C57374, Senior Vice President
<b>Representative Contact Details:</b>	(714) 504-8860   Tom.Kim@hdrinc.com

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

HDR does not have a known conflict of interest.
---



## Form 2: Conflict of Interest Disclosure Form

<b>Applicant (Firm) Name:</b>	D'Leon Consulting Engineers
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant):</b>	Jaquith Consulting Group, Inc.
<b>Representative Name:</b>	Lauren Jaquith
<b>Representative Contact Details:</b>	<a href="mailto:Lauren@jaquithconsultinggroup.com">Lauren@jaquithconsultinggroup.com</a> (714)225-0444

Refer to **Section 7** of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

n/a



## Form 2: Conflict of Interest Disclosure Form

<b>Applicant (Firm) Name:</b>	D'Leon Consulting Engineers
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant):</b>	Leighton Consulting, Inc.
<b>Representative Name:</b>	Djan Chandra, PE, GE   Senior Principal Engineer
<b>Representative Contact Details:</b>	949.681.4267   dchandra@leightongroup.com

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

Leighton Consulting, Inc. does not have any actual or perceived conflicts of interest to disclose.



## Form 2: Conflict of Interest Disclosure Form

<b>Applicant (Firm) Name:</b>	D'leon Consulting Engineers
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant):</b>	Plane English
<b>Representative Name:</b>	Jenny English
<b>Representative Contact Details:</b>	(772) 633-9461 Jenny.english@planeenglish.com

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

Plane English qualifies as a micro business, provides specialty services that are not readily available within the industry and is a sub consultant participating on another applicant team that is able to demonstrate operational independence from such other firms, as evidenced by corporate governance and decision-making outside of the other applicant firms. Therefore requests to be permitted to participate on more than one applicant team.



**Form 2: Conflict of Interest Disclosure Form**

<b>Applicant (Firm) Name:</b>	D'Leon Consulting Engineers
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant):</b>	Red Brick Consulting, Inc.
<b>Representative Name:</b>	Jeffrey V. Moak
<b>Representative Contact Details:</b>	Mobile: (714) 715-1146 Email: jmoak@rbcmail.com

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

N/A



## Form 2: Conflict of Interest Disclosure Form

<b>Applicant (Firm) Name:</b>	D'Leon Consulting Engineers
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant):</b>	Smith-Emery Laboratories
<b>Representative Name:</b>	William Partridge, Vice President
<b>Representative Contact Details:</b>	<a href="mailto:wpartridge@smithemery.com">wpartridge@smithemery.com</a> 213/749-3411

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

N/A



## Form 2: Conflict of Interest Disclosure Form

<b>Applicant (Firm) Name:</b>	D'Leon Consulting Engineers
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant):</b>	Vanir Construction Management, Inc.
<b>Representative Name:</b>	James E. Smith
<b>Representative Contact Details:</b>	james.smith@vanir.com

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

N/A





## Form 2: Conflict of Interest Disclosure Form

<b>Applicant (Firm) Name:</b>	<i>D'Leon Consulting Engineers</i>
<b>Member or Sub-Consultant (Firm) Name (if not the prime Applicant):</b>	<i>WEFAS Architecture</i>
<b>Representative Name:</b>	<i>Julia Contaldo</i>
<b>Representative Contact Details:</b>	<i>contaldo@wefasarchitecture.com; 2279 W29th str., Los Angeles, CA 90018;</i>

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

*WEFAS Architecture has been subcontracted by CMTS, which has been contracted by LAWA. The contract between LAWA and CMTS is No. DA-5131. The contract between CMTS and WEFAS is No. 062123DA5131. The WEFAS Architecture contract began 7/14/2023 and will terminate on 12/31/2023.*

*WEFAS Architecture provides architectural services on LAMP program only and was not involved in the development of this RFQ. According to Section 7 of this RFQ, this does not create a conflict of interest.*

## FORM 2: CONFLICT OF INTEREST DISCLOSURE FORM

<b>Applicant (Firm) Name:</b>	D'Leon Consulting Engineers
<b>Member or Sub-Consultant (Firm) Name (If not the prime Applicant)</b>	WSP USA Inc.
<b>Representative Name:</b>	Nick Cummings
<b>Representative Contact Details:</b>	904-234-0770, Nick.Cummings@wsp.com

Refer to Section 7 of the RFQ for information regarding conflicts of interest generally. In the space provided below, and on supplemental sheets as necessary, identify all relevant facts relating to past, present or planned interest(s) of, or access to information by, the Applicant and its Members, and their respective personnel which may result in, or could be viewed as, a conflict of interest.

If requesting LAWA's approval for participation on multiple Applicant teams pursuant to Section 5.2.3, please provide information supporting the Applicant, Member, or other Sub-Consultant's request.

### WSP USA Inc. Participation on Three Applicant Teams per RFQ Section 5

WSP USA Inc. ("WSP") is a subcontractor on three different Applicant teams—one Large Firm, one Medium Firm, and one Small Firm—responding to this LAWA RFQ for Multiple Award Task Order Contracts (MATOC) for Program Services. WSP participates on these three Applicant teams in good faith: We understand and are compliant with the obligations within RFQ Section 5.

Pursuant to RFQ Section 5.2.1.c, WSP has disclosed its engagement with multiple teams to each Applicant, including D'Leon. Additionally, WSP has communicated clearly to all three Applicant teams its intent to work with Small Firm [D'Leon] if multiple notices of selection are received. In the event of multiple notices of selection to Pre-Qualified Applicants, WSP will withdraw from Large and Medium Firm Applicant teams, Hill and Lenax, pursuant to RFQ Section 5.2.2. In such scenario, WSP will remain on D'Leon's Applicant team for any contract(s) awarded under this RFQ, demonstrating its commitment and support for Small Firms and complying with the terms of RFQ Section 5.

### WSP USA Inc. Confirmation of No Conflicts of Interest under RFQ Section 7

WSP has considered its past and prior work on LAWA projects and hereby confirms that nothing presents a potential conflict of interest as defined in RFQ Sections 7.1.a, 7.2.b, and 7.3.

Additionally, pursuant to RFQ Section 7.2.a, no WSP personnel employed on this Applicant team are current or former LAWA employees nor did they have any involvement in the development of this RFQ or any documents relating to this procurement.

# 04

## COMPANY INFORMATION SHEET

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Information Sheet (DLCE)
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Information Sheet  
(All Subconsultants)

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**FORM 6: COMPANY INFORMATION SHEET**

General Information			
Company Name	D'Leon Consulting Engineers		
Role on Applicant Team	<input checked="" type="checkbox"/> Prime <input type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	Program and Construction Management, Constructibility Reviews, Engineering Oversight, Third-party/City Departments coordination, Document Control and Inspection.		
Services Provided	Construction management, engineering oversight, document control, inspection, and third-party/City Departments coordination services		
Main Office Location	3605 Long Beach Blvd Suite 235 Long Beach, CA 90807	Main Office Size	29
Closest Office to LAX	3605 Long Beach Blvd Suite 235 Long Beach, CA 90807	Closest Office Size	29
Date Company was Founded	1993		
Gross Annual Revenue	Year 2021 - \$1.6 million Year 2022 - \$2 million		
Inclusivity Factors	<input checked="" type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> LBE <input checked="" type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	27	27	29
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
	0	0	0
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	1	1	1
	In LA County	In California	Globally
	In LA County	In California	Globally
	In LA County	In California	Globally

Each Applicant should provide a package of individually-completed Company Information Sheets for the firms listed in their SOQ.

The purpose of this form is solely to communicate the size, location, and services & expertise that each company offers. This is **not** for scoring purposes, but rather to ensure that LAWA understands the basic composition of each company.

**FORM 6: COMPANY INFORMATION SHEET**

General Information			
Company Name	3QC Inc.		
Role on Applicant Team	<input type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	Building Commissioning & Sustainability Services		
Services Provided	Building Commissioning		
Main Office Location	950 Glenn Avenue, Suite 200, Folsom, CA 95630	Main Office Size	15
Closest Office to LAX	155 N. Lake Avenue, 8th Floor, Pasadena, CA 91101	Closest Office Size	3
Date Company was Founded	2003		
Gross Annual Revenue	2021 - \$3,599,516; 2022 - \$3,477,627		
Inclusivity Factors	<input type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	2	18	18
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
	0	1	1
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	1	6	6
# of Certified Commissioning Providers	In LA County	In California	Globally
	1	10	10
# of LEED APs	In LA County	In California	Globally
	1	6	6
	In LA County	In California	Globally

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**FORM 6: COMPANY INFORMATION SHEET**

General Information			
Company Name	Airport Design Consultants, Inc. (ADC)		
Role on Applicant Team	<input type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	Civil Engineering Design; Planning/Preliminary Engineering; Program Management; Construction Management and Inspection		
Services Provided	Civil Engineering Design		
Main Office Location	6031 University Blvd. Suite 330 Ellicott City, MD 21043	Main Office Size	54
Closest Office to LAX	6031 University Blvd. Suite 330 Ellicott City, MD 21043	Closest Office Size	54
Date Company was Founded	(i.e. Year) 2006		
Gross Annual Revenue	(i.e. \$-Value and Reporting Period, Past 2 years) 2021 AGR: \$8,457,074.00 2022 AGR: \$11,714,375.00		
Inclusivity Factors	<input checked="" type="checkbox"/> DBE <input type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE Certifications not in CA. <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	0	0	72
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
	0	0	0
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	0	1	27
[Other Relevant Credential #1]	In LA County	In California	Globally
[Other Relevant Credential #2]	In LA County	In California	Globally
[Other Relevant Credential #3]	In LA County	In California	Globally

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**FORM 6: COMPANY INFORMATION SHEET**

General Information			
Company Name	AIX Consulting, Inc		
Role on Applicant Team	<input type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	Inspection, Safety Management, Construction Management, Office Administration, Program Management		
Services Provided	Inspection, Safety Management, Construction Management, Office Administration, Program Management		
Main Office Location	235 E Broadway, Ste 960 Long Beach, CA 90802	Main Office Size	2
Closest Office to LAX	235 E Broadway, Ste 960 Long Beach, CA 90802	Closest Office Size	2
Date Company was Founded	2021		
Gross Annual Revenue	\$20,000/2021 \$100,000/2022		
Inclusivity Factors	<input type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	1	1	2
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
	0	0	0
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	0	1	1
	In LA County	In California	Globally
	In LA County	In California	Globally
	In LA County	In California	Globally

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**FORM 6: COMPANY INFORMATION SHEET**

General Information			
Company Name	Anser Advisory Management, LLC dba Anser Advisory		
Role on Applicant Team	<input type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	Construction/Project/Program Management, Project Controls, Inspection		
Services Provided	Construction/Project/Program Management, Project Controls, Inspection		
Main Office Location	2677 N. Main Street, Suite 400, Santa Ana, CA 92705	Main Office Size	129
Closest Office to LAX	121 W. Lexington Drive, Suite 334, Glendale, CA 91203	Closest Office Size	61
Date Company was Founded	1996		
Gross Annual Revenue	236,020,261 (2022) \$176,404,847		
Inclusivity Factors	<input type="checkbox"/> DBE <input type="checkbox"/> SBE <input checked="" type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	61	270	N/A
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
	2	5	N/A
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	9	25	N/A
	In LA County	In California	Globally
	In LA County	In California	Globally
	In LA County	In California	Globally

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**FORM 6: COMPANY INFORMATION SHEET**

General Information			
Company Name	Antich Consulting Inc		
Role on Applicant Team	<input type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	Project management from concept design to final construction acceptance including claims support. Expertise in coordination with permitting agencies and utility owners requiring protection/relocation.		
Services Provided	Project Management/Utility Coordination/Third Party Coordination		
Main Office Location	7623 Alverstone Ave, Los Angeles, CA	Main Office Size	5
Closest Office to LAX	7623 Alverstone Ave, Los Angeles, CA	Closest Office Size	5
Date Company was Founded	2016		
Gross Annual Revenue	\$550K annually		
Inclusivity Factors	<input checked="" type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input checked="" type="checkbox"/> DVBE <input checked="" type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	5	5	5
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
	0	0	0
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	2	2	2
	In LA County	In California	Globally
	In LA County	In California	Globally
	In LA County	In California	Globally

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**FORM 6: COMPANY INFORMATION SHEET**

General Information			
Company Name	The Boston Consulting Group, Inc.		
Role on Applicant Team	<input type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	Functional Practice Areas (FPA): Corporate Finance and Strategy; Global Advantage; Technology & Digital Advantage; Marketing, Sales and Pricing; Operations; People & Organization; Social Impact; Risk & Compliance; Climate & Sustainability; Transform Industry Practice Areas (IPA): Consumer; Energy; Financial Institutions; Health Care; Industrial Goods; Insurance; Public Sector; Technology, Media and Telecommunications; Principal Investors and Private Equity		
Services Provided	Management Consulting Services		
Main Office Location	200 Pier 4 Blvd, Boston, MA 02210	Main Office Size	747
Closest Office to LAX	515 South Flower Street, Suite 5100 Los Angeles, California 90071	Closest Office Size	498
Date Company was Founded	1963		
Gross Annual Revenue	\$11.7B		
Inclusivity Factors	<input type="checkbox"/> DBE <input type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+ NA		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	572	1,101	30,000
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
	NA	NA	NA
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	NA	NA	NA
	In LA County	In California	Globally
	In LA County	In California	Globally
	In LA County	In California	Globally

Each Applicant should provide a package of individually-completed Company Information Sheets for the firms listed in their SOQ.

The purpose of this form is solely to communicate the size, location, and services & expertise that each company offers. This is not for scoring purposes, but rather to ensure that LAWA understands the basic composition of each company.

**FORM 6: COMPANY INFORMATION SHEET**

General Information			
Company Name	Barrios & Associates, LLC (dba Communications LAB)		
Role on Applicant Team	<input type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	Communications LAB is a full-service marketing and community outreach agency specializing in providing comprehensive stakeholder communications programs for public agencies and large-scale public infrastructure projects.		
Services Provided	Public Relations, Community Outreach, Stakeholder Engagement, Graphic Design, Social Media, CEQA Public Participation		
Main Office Location	701 E. Chapman Avenue, Orange, CA 92866	Main Office Size	20
Closest Office to LAX	1055 E Colorado Blvd., Suite 500, Pasadena, CA 91101	Closest Office Size	4
Date Company was Founded	2013		
Gross Annual Revenue	\$2.1M		
Inclusivity Factors	<input checked="" type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> LBE <input checked="" type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input checked="" type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	4	24	24
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
	0	0	0
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	0	0	0
Community Outreach Professionals	In LA County	In California	Globally
	3	14	17
Graphic Designers	In LA County	In California	Globally
	4	4	4
	In LA County	In California	Globally

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**FORM 6: COMPANY INFORMATION SHEET**

General Information			
Company Name	Conaway Geomatics		
Role on Applicant Team	<input type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	Land Surveying		
Services Provided	Land Surveying		
Main Office Location	101 S. Kraemer Blvd., STE 250 Placentia, CA 92870	Main Office Size	13
Closest Office to LAX	Above Office	Closest Office Size	13
Date Company was Founded	2019		
Gross Annual Revenue	2021 - \$1.7 Million, 2022 - \$1.9 Million		
Inclusivity Factors	<input type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input checked="" type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	0	13	13
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
	0	0	0
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	0	0	0
# of Licensed Land Surveyors	In LA County	In California	Globally
	0	2	2
# of LSIT's in California	In LA County	In California	Globally
	0	1	0
	In LA County	In California	Globally

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**FORM 6: COMPANY INFORMATION SHEET**

General Information			
Company Name	CTI Environmental, Inc.		
Role on Applicant Team	<input type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	Project Management, Environmental and Safety Compliance		
Services Provided	Project Management, Environmental and Safety Compliance		
Main Office Location	711 East Wardlow Road, Suite 203 Long Beach, CA 90807	Main Office Size	4
Closest Office to LAX	711 East Wardlow Road, Suite 203 Long Beach, CA 90807	Closest Office Size	4
Date Company was Founded	2009		
Gross Annual Revenue	\$3,200,000		
Inclusivity Factors	<input checked="" type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> LBE <input checked="" type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input checked="" type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	13	13	0
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
	0	0	0
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	0	0	0
	In LA County	In California	Globally
	In LA County	In California	Globally
	In LA County	In California	Globally

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**FORM 6: COMPANY INFORMATION SHEET**

General Information			
Company Name	HDR Engineering, Inc.		
Role on Applicant Team	<input type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	Transportation program management consulting and construction management including aviation, roadway, and transit projects.		
Services Provided	Project Management, Construction Management, Design Management		
Main Office Location	1979 S 67th Street Omaha, NE 68106-2973	Main Office Size	1,036
Closest Office to LAX	350 S Grand Avenue, Suite 2900 Los Angeles, CA 90071-3406	Closest Office Size	133
Date Company was Founded	1917		
Gross Annual Revenue	\$3.2B (2022)   \$2.8B (2021)		
Inclusivity Factors	<input type="checkbox"/> DBE <input type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+ NA		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	180	1,267	12,462
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
	28	63	435
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	18	346	3,282
	In LA County	In California	Globally
	In LA County	In California	Globally
	In LA County	In California	Globally

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**FORM 6: COMPANY INFORMATION SHEET**

General Information			
Company Name	Jaquith Consulting Group, Inc.		
Role on Applicant Team	<input type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	Small Business, DBE, Title VI, ADA, EEO, Labor Compliance, Workforce Development, Outreach, PLA		
Services Provided	See Above		
Main Office Location	30011 Ivy Glen, Suite 124 Laguna Niguel CA 92677	Main Office Size	14
Closest Office to LAX	See Above	Closest Office Size	14
Date Company was Founded	2022		
Gross Annual Revenue	2.8 million		
Inclusivity Factors	<input checked="" type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input checked="" type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	5	14	14
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
	0	0	0
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	0	0	0
SB/DBE Experts	In LA County	In California	Globally
	5	9	9
Labor Compliance Experts	In LA County	In California	Globally
	4	5	5
	In LA County	In California	Globally

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**FORM 6: COMPANY INFORMATION SHEET**

General Information			
Company Name	Leighton Consulting, Inc.		
Role on Applicant Team	<input type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	Geotechnical Engineering, Environmental Services, Materials Testing and Special Inspection		
Services Provided	Geological Services		
Main Office Location	2600 Michelson Drive   Suite 400 Irvine, CA 92612	Main Office Size	80
Closest Office to LAX	2600 Michelson Drive   Suite 400 Irvine, CA 92612	Closest Office Size	80
Date Company was Founded	1961		
Gross Annual Revenue	2022 - \$29.25M   2021 - \$26.05M		
Inclusivity Factors	<input type="checkbox"/> DBE <input type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+ NA		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	25	177	177
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
	0	0	0
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	4	20	20
# of Professional Geologists (PG)	In LA County	In California	Globally
	3	27	27
# of Certified Engineering Geologists	In LA County	In California	Globally
	0	11	11
# of Geotechnical Engineers	In LA County	In California	Globally
	3	9	9

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**FORM 6: COMPANY INFORMATION SHEET**

General Information			
Company Name	Plane English		
Role on Applicant Team	<input type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	Operational Readiness, Standard Operating Procedures, Activation Training, Operational Trials, and Move and Relocation		
Services Provided	Operational Readiness Consulting/Professional Services		
Main Office Location	12230 Washington Ctr Pkwy, #468, Thornton, CO 80241	Main Office Size	4
Closest Office to LAX	Same	Closest Office Size	4
Date Company was Founded	February 2, 2022		
Gross Annual Revenue	\$350,000		
Inclusivity Factors	<input checked="" type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input checked="" type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	0	0	4
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
	0	0	0
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	0	0	0
	In LA County	In California	Globally
	In LA County	In California	Globally
	In LA County	In California	Globally

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**FORM 6: COMPANY INFORMATION SHEET**

General Information			
Company Name	Red Brick Consulting, Inc.		
Role on Applicant Team	<input type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	Program/Project Management, Construction Management		
Services Provided	Project Management, Construction Management, Risk Assessment & Management, Construction and Logistics Management, Construction Impacts and Logistics Strategy, Project Controls, Scheduling, Design Management, Office Engineer, Claims, Contract Administration, Cost Engineering, Field Engineer, QA/QC Management, Inspection, ORAT		
Main Office Location	24681 La Plaza, Suite 250 Dana Point, CA 92629	Main Office Size	10
Closest Office to LAX	24681 La Plaza, Suite 250 Dana Point, CA 92629	Closest Office Size	10
Date Company was Founded	2008		
Gross Annual Revenue	\$3,502,194 – 2021 Reporting Year \$3,934,855 – 2022 Reporting Year		
Inclusivity Factors	<input checked="" type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input type="checkbox"/> LBE <input checked="" type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input checked="" type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	0	8	2
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
	0	1	0
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	0	3	3
Project Management Professional (PMP)	In LA County	In California	Globally
	0	2	3
	In LA County	In California	Globally
	In LA County	In California	Globally

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**FORM 6: COMPANY INFORMATION SHEET**

General Information			
Company Name	Smith-Emery Laboratories		
Role on Applicant Team	<input type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	Quality Control, Quality Assurance, Special Inspection, Materials Testing		
Services Provided	Materials Testing and Special Inspection		
Main Office Location	781 East Washington Blvd. Los Angeles, CA 90021	Main Office Size	300
Closest Office to LAX	781 East Washington Blvd. Los Angeles, CA 90021	Closest Office Size	300
Date Company was Founded	1904		
Gross Annual Revenue	Smith-Emery is a privately held company & does not divulge financial information. Upon request, we can provide information directly to LAWA		
Inclusivity Factors	<input type="checkbox"/> DBE <input type="checkbox"/> SBE <input checked="" type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	300	450	500
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
	0	0	0
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	5	8	8
Geotechnical Engineers	In LA County	In California	Globally
	0	1	1
Professional Geologist	In LA County	In California	Globally
	0	1	1
Certified Engineering Geologist	In LA County	In California	Globally
	0	1	1

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**FORM 6: COMPANY INFORMATION SHEET**

General Information			
Company Name	Vanir Construction Management, Inc.		
Role on Applicant Team	<input type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	Project management, construction management, contract administration, risk assessment & management, program/project scheduling, "as built" schedule updates, program/project cost estimating, cost control and financial analysis, trend & variance reporting, performance management & KPIs, constructability analysis, claims mitigation, monitoring and dispute resolution; technology		
Services Provided	Construction Management, Contract Administration, Risk Assessment & Management, Constructability Review and Inspection		
Main Office Location	555 West Fifth Street, Suite 675 Los Angeles, CA 90013	Main Office Size	60
Closest Office to LAX	555 West Fifth Street, Suite 675 Los Angeles, CA 90013	Closest Office Size	60
Date Company was Founded	1964		
Gross Annual Revenue	FY 2022 - \$72,443,000 FY 2021 - \$73,458,000		
Inclusivity Factors	<input checked="" type="checkbox"/> DBE <input type="checkbox"/> SBE <input type="checkbox"/> LBE <input type="checkbox"/> LSBE <input checked="" type="checkbox"/> DVBE <input checked="" type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	47	279	373
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
	2	14	16
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	2	11	15
	In LA County	In California	Globally
	In LA County	In California	Globally
	In LA County	In California	Globally

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**FORM 6: COMPANY INFORMATION SHEET**

General Information			
Company Name	WEFAS Architecture, Inc.		
Role on Applicant Team	<input type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	Architecture, Art, BIM, WELL		
Services Provided	Architectural		
Main Office Location	2279 W29th street, Los Angeles, CA 90018	Main Office Size	1
Closest Office to LAX	2279 W29th street, Los Angeles, CA 90018	Closest Office Size	1
Date Company was Founded	2/7/2019		
Gross Annual Revenue	2023 - \$180,000 (estimated), 2022 - \$7,149, 2021 - \$28,362		
Inclusivity Factors	<input checked="" type="checkbox"/> DBE <input checked="" type="checkbox"/> SBE <input checked="" type="checkbox"/> LBE <input checked="" type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input checked="" type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	1	1	1
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
	1	1	1
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	0	0	0
	In LA County	In California	Globally
	In LA County	In California	Globally
	In LA County	In California	Globally

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**FORM 6: COMPANY INFORMATION SHEET**

General Information			
Company Name	WSP USA Inc.		
Role on Applicant Team	<input type="checkbox"/> Prime <input checked="" type="checkbox"/> Sub-Consultant <input type="checkbox"/> Other		
Area(s) of Expertise	Aviation planning, design, and program/construction management for new/rehabilitated/expanded facilities for landside, airside, and terminal projects.		
Services Provided	Engineering and related professional consulting services.		
Main Office Location	One Penn Plaza, 4th Floor, New York, NY 10119	Main Office Size	741
Closest Office to LAX	515 South Figueroa Street, Suite 1400, Los Angeles, CA 90071	Closest Office Size	77
Date Company was Founded	October 5, 1933		
Gross Annual Revenue	2022: \$2,090,858,000 2021: \$1,868,266,000		
Inclusivity Factors	<input type="checkbox"/> DBE <input type="checkbox"/> SBE <input checked="" type="checkbox"/> LBE <input type="checkbox"/> LSBE <input type="checkbox"/> DVBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTQ+		
Workforce: Size & Credentials			
Total Number of Employees (on Payroll)	In LA County	In California	Globally
	103	711	7,982
# of Licensed Professional Architects (on Payroll)	In LA County	In California	Globally
	1	5	48
# of Licensed Professional Engineers (on Payroll)	In LA County	In California	Globally
	25	182	1,810
	In LA County	In California	Globally
	In LA County	In California	Globally
	In LA County	In California	Globally

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# 05

## ORGANIZATIONAL DOCUMENTS

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BA20231272657



**STATE OF CALIFORNIA**  
*Office of the Secretary of State*  
**STATEMENT OF INFORMATION**  
**CORPORATION**

California Secretary of State  
1500 11th Street  
Sacramento, California 95814  
(916) 653-3516

For Office Use Only

**-FILED-**

File No.: BA20231272657

Date Filed: 8/14/2023

B2033-1639 08/14/2023 3:11 PM Received by California Secretary of State

Entity Details			
Corporation Name	D'LEON CONSULTING ENGINEERS CORPORATION		
Entity No.	1861985		
Formed In	CALIFORNIA		
Street Address of Principal Office of Corporation			
Principal Address	3605 LONG BEACH BLVD LONG BEACH, CA 90815		
Mailing Address of Corporation			
Mailing Address	3605 LONG BEACH BLVD LONG BEACH, CA 90807		
Attention			
Street Address of California Office of Corporation			
Street Address of California Office	3605 LONG BEACH BLVD LONG BEACH, CA 90807		
Officers			
Officer Name	Officer Address	Position(s)	
BORJA LEON	3605 LONG BEACH BLVD LONG BEACH, CA 90807	Chief Executive Officer, Chief Financial Officer, Secretary	
Additional Officers			
Officer Name	Officer Address	Position	Stated Position
None Entered			
Directors			
Director Name		Director Address	
+ Borja Leon		3605 LONG BEACH BLVD LONG BEACH, CA 90815	
The number of vacancies on Board of Directors is: 0			
Agent for Service of Process			
Agent Name		BORJA LEON	
Agent Address		3605 LONG BEACH BLVD LONG BEACH, CA 90807	
Type of Business			
Type of Business		ENGINEERING & CONSTRUCTION MANAGEMENT SE	
Email Notifications			
Opt-in Email Notifications		Yes, I opt-in to receive entity notifications via email.	
Labor Judgment			
No Officer or Director of this Corporation has an outstanding final judgment issued by the Division of Labor Standards Enforcement or a court of law, for which no appeal therefrom is pending, for the violation of any wage order or provision of the Labor Code.			

Electronic Signature

☒ By signing, I affirm that the information herein is true and correct and that I am authorized by California law to sign.

*Sarah E. Brewsaugh*

Signature

*08/14/2023*

Date



## Secretary of State Certificate of Status

I, SHIRLEY N. WEBER, PH.D., California Secretary of State, hereby certify:

Entity Name:	D'LEON CONSULTING ENGINEERS CORPORATION
Entity No.:	1861985
Registration Date:	07/19/1993
Entity Type:	Stock Corporation - CA - General
Formed In:	CALIFORNIA
Status:	Active

The above referenced entity is active on the Secretary of State's records and is authorized to exercise all its powers, rights and privileges in California.

This certificate relates to the status of the entity on the Secretary of State's records as of the date of this certificate and does not reflect documents that are pending review or other events that may impact status.

No information is available from this office regarding the financial condition, status of licenses, if any, business activities or practices of the entity.



IN WITNESS WHEREOF, I execute this certificate and affix the Great Seal of the State of California this day of September 07, 2023.

SHIRLEY N. WEBER, PH.D.  
Secretary of State

Certificate No.: 143310221

To verify the issuance of this Certificate, use the Certificate No. above with the Secretary of State Certification Verification Search available at [bizfileOnline.sos.ca.gov](https://bizfileOnline.sos.ca.gov).



## **EXHIBIT 5: IRAN CONTRACTING ACT OF 2010 COMPLIANCE AFFIDAVIT**

## **IRAN CONTRACTING ACT OF 2010 COMPLIANCE AFFIDAVIT**

(California Public Contract Code Sections 2200-2208)

The California Legislature adopted the Iran Contracting Act of 2010 to respond to policies of Iran in a uniform fashion (PCC § 2201(q)). The Iran Contracting Act prohibits bidders engaged in investment activities in Iran from bidding on, submitting proposals for, or entering into or renewing contracts with public entities for goods and services of one million dollars (\$1,000,000) or more (PCC § 2203(a)). A bidder who "engages in investment activities in Iran" is defined as either:

1. A bidder providing goods or services of twenty million dollars (\$20,000,000) or more in the energy sector of Iran, including provision of oil or liquefied natural gas tankers, or products used to construct or maintain pipelines used to transport oil or liquefied natural gas, for the energy sector of Iran; **or**
2. A bidder that is a financial institution (as that term is defined in 50 U.S.C. § 1701) that extends twenty million dollars (\$20,000,000) or more in credit to another person, for 45 days or more, if that person will use the credit to provide goods or services in the energy sector in Iran and is identified on a list created by the California Department of General Services (DGS) pursuant to PCC § 2203(b) as a person engaging in the investment activities in Iran.

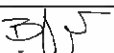
The bidder shall certify that at the time of submitting a bid for new contract or renewal of an existing contract, the bidder is **not** identified on the DGS list of ineligible businesses or persons and that the bidder is **not** engaged in investment activities in Iran in violation of the Iran Contracting Act of 2010.

**California law establishes penalties for providing false certifications, including civil penalties equal to the greater of \$250,000 or twice the amount of the contract for which the false certification was made; contract termination; and three-year ineligibility to bid on contracts (PCC § 2205).**

To comply with the Iran Contracting Act of 2010, the bidder shall provide its vendor or financial institution name, and City Business Tax Registration Certificate (BTRC) if available, in completing **ONE** of the options shown below.

### **OPTION #1: CERTIFICATION**

I, the official named below, certify that I am duly authorized to execute this certification on behalf of the bidder or financial institution identified below, and that the bidder or financial institution identified below is **not** on the current DGS list of persons engaged in investment activities in Iran and is **not** a financial institution extending twenty million dollars (\$20,000,000) or more in credit to another person or vendor, for 45 days or more, if that other person or vendor will use the credit to provide goods or services in the energy sector in Iran and is identified on the current DSG list of persons engaged in investment activities in Iran.

<b>Vendor Name/Financial Institution (printed)</b> D'Leon Consulting Engineers		<b>BTRC (or n/a)</b> 0000662887-0001-1
<b>By (Authorized Signature)</b> 		
<b>Print Name and Title of Person Signing</b> Borja Leon, Chief Executive Officer		
<b>Date Executed</b> 09/18/2023	<b>City Approval (Signature)</b>	<b>(Print Name)</b>

### **OPTION #2: EXEMPTION**

Pursuant to PCC § 2203(c) and (d), a public entity may permit a bidder or financial institution engaged in investment activities in Iran, on a case-by-case basis, to be eligible for, or to bid on, submit a proposal for, or enter into, or renew, a contract for goods and services. If the bidder or financial institution identified below has obtained an exemption from the certification requirement under the Iran Contracting Act of 2010, the bidder or financial institution shall complete and sign below and attach documentation demonstrating the exemption approval.

<b>Vendor Name/Financial Institution (printed)</b>		<b>BTRC (or n/a)</b>
<b>By (Authorized Signature)</b>		
<b>Print Name and Title of Person Signing</b>		
<b>Date Executed</b>	<b>City Approval (Signature)</b>	<b>(Print Name)</b>



## **EXHIBIT 6: CIVIL RIGHTS - TITLE VI ASSURANCES**

In accordance with, and as amended or interpreted from time to time, 49 USC § 47123, FAA Order 1400.11, and U.S. Department of Transportation Order DOT 1050.2, Standard Title VI Assurances and Nondiscrimination Provisions, effective April 24, 2013.

### **I. Title VI List of Pertinent Nondiscrimination Acts and Authorities.**

During the performance of this contract, the Consultant, for itself, its assignees, and successors in interest (hereinafter referred to as the "Consultant") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

- Title VI of the Civil Rights Act of 1964 (42 USC § 2000d *et seq.*, 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin);
- 49 CFR part 21 (Non-discrimination in Federally-Assisted programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964);
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 USC § 4601) (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Section 504 of the Rehabilitation Act of 1973 (29 USC § 794 *et seq.*), as amended (prohibits discrimination on the basis of disability); and 49 CFR part 27 (Nondiscrimination on the Basis of Disability in Programs or Activities Receiving Federal Financial Assistance);
- The Age Discrimination Act of 1975, as amended (42 USC § 6101 *et seq.*) (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982 (49 USC § 47123), as amended (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987 (PL 100-259) (broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, the Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act of 1990 (42 USC § 12101, *et seq.*) (prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities) as implemented by U.S. Department of Transportation regulations at 49 CFR parts 37 and 38;

- The Federal Aviation Administration’s Nondiscrimination statute (49 USC § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
  - Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations (ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations);
  - Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs [70 Fed. Reg. 74087 (2005)];
  - Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 USC § 1681, et seq).
- II. Compliance with Nondiscrimination Requirements. During the performance of this Contract, the Consultant, for itself, its assignees, and successors in interest (hereinafter referred to as the “Consultant”), agrees as follows:
1. **Compliance with Regulations:** The Consultant (hereinafter includes sub-consultants) will comply with the Title VI List of Pertinent Nondiscrimination Acts and Authorities, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
  2. **Nondiscrimination:** The Consultant, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, national origin (including limited English proficiency), creed, sex (including sexual orientation and gender identity), age, or disability in the selection and retention of subcontractors/sub-consultants, including procurements of materials and leases of equipment. The Consultant will not participate directly or indirectly in the discrimination prohibited by the Nondiscrimination Acts and Authorities, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR part 21.
  3. **Solicitations for Subcontracts, including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding or negotiation made by the Consultant for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor/sub-consultant or supplier will be notified by the Consultant of the subcontractor/sub-consultant’s obligations under this Contract and the Nondiscrimination Acts and Authorities on the grounds of race, color, or national origin.

4. Information and Reports: The Consultant will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by LAWA or the Federal Aviation Administration to be pertinent to ascertain compliance with such Nondiscrimination Acts and Authorities and instructions. Where any information required of a contractor/consultant is in the exclusive possession of another who fails or refuses to furnish the information, the Consultant will so certify to LAWA or the Federal Aviation Administration, as appropriate, and will set forth what efforts it has made to obtain the information.
5. Sanctions for Noncompliance: In the event of a Consultant's noncompliance with the non-discrimination provisions of this contract, LAWA will impose such contract sanctions as it or the Federal Aviation Administration may determine to be appropriate, including, but not limited to:
  - a. Withholding payments to the Consultant under the contract until the Consultant complies; and/or
  - b. Cancelling, terminating, or suspending a contract, in whole or in part.
6. Incorporation of Provisions: The Consultant will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations, and directives issued pursuant thereto. The Consultant will take action with respect to any subcontract or procurement as LAWA or the Federal Aviation Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Consultant becomes involved in, or is threatened with litigation by a subcontractor/sub-consultant, or supplier because of such direction, the Consultant may request LAWA to enter into any litigation to protect the interests of LAWA. In addition, the Consultant may request the United States to enter into the litigation to protect the interests of the United States.

## EXHIBIT 7: SPECIAL INSURANCE PROVISIONS

The following Primary and Ancillary Insurance is required for this Contract with minimum limits outlined and is subject to the terms and conditions set forth in Section 10 of the Contract.

Primary Insurance	
(X) Required	<b>Workers Compensation, Statutory Limits</b> <b>Employer Liability</b> \$1,000,000 each accident \$1,000,000 each employee by disease \$1,000,000 policy limit by disease
(X) Required	<b>Commercial General Liability</b> \$2,000,000 per occurrence \$4,000,000 general aggregate \$2,000,000 personal and advertising injury \$4,000,000 products/completed operations
(X) Required	<b>Commercial Auto Liability</b> \$2,000,000 combined single limit – Non AOA Access For AOA Access: \$5,000,000 combined single limit – Valid Certified SBE, MBE/WBE, or DBE \$10,000,000 combined single limit
Ancillary Insurance, as Required Below	
(X) Required	<b>Professional Liability</b> \$1,000,000 per claim and \$2,000,000 annual aggregate - SM Firm \$3,000,000 per claim and \$6,000,000 annual aggregate – MED Firm \$5,000,000 per claim and \$10,000,000 annual aggregate – LG Firm
Ancillary Insurance, as Required Below	
( ) Required	<b>Contractor's Pollution Liability</b> \$__ per occurrence and \$__ annual aggregate

( ) Required (refer to specific coverage required)	<b>Property Insurance, All Risk/Special Form Coverage</b>  ( ) Building, including contents ( ) Tenant improvements ( ) Builder's Risk Insurance ( ) Earthquake coverage limit: _____ ( ) Flood coverage limit: _____ ( ) Terrorism coverage
( ) Required	<b>Installation Floater</b>
( ) Required	<b>Pollution Legal Liability</b> \$____ per occurrence and \$____ aggregate
( ) Required	<b>Network Security and Privacy Liability (Cyber Liability)</b> \$__ per incident and \$__ annual aggregate
( ) Required	<b>Aircraft and Passenger Liability</b> \$__ per occurrence, \$__ annual aggregate, and \$__ per passenger
( ) Required	<b>Garage Keeper's Liability</b> \$__ per occurrence and \$__ annual aggregate
( ) Required	<b>Hangar Keeper's Liability</b> \$__ per occurrence and \$__ annual aggregate
( ) Required	<b>Liquor Liability</b> \$__ per occurrence and \$__ annual aggregate
( ) Required	<b>Crime Insurance or Fidelity Bond</b> \$__ Theft, dishonesty, disappearance, forgery, alteration, and destruction

Evidence of Consultant's insurance, including all required endorsements, must be uploaded into Consultant's insurance profile at [PinsAdvantage.com](https://PinsAdvantage.com). Please upload these Special Insurance Requirement with your evidence of insurance. Contact LAWA Risk Management at [riskinsurance@lawa.org](mailto:riskinsurance@lawa.org) or your Contract Administrator responsible for your contract if you have questions.