

LOS ANGELES POLICE COMMISSION

**BOARD OF
POLICE COMMISSIONERS**

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EXECUTIVE OFFICE
POLICE ADMINISTRATION BUILDING
100 WEST FIRST STREET, SUITE 134
LOS ANGELES, CA 90012-4112

(213) 236-1400 PHONE
(213) 236-1410 FAX
(213) 236-1440 TDD

July 26, 2024

BPC #24-148

The Honorable Karen Bass
Mayor, City of Los Angeles
City Hall, Room 303
Los Angeles, CA 90012

The Honorable City Council
City of Los Angeles, Room 395
c/o City Clerk's Office

Dear Honorable Members:

RE: REAL ESTATE FRAUD PROSECUTION GRANT FOR FISCAL YEAR 2024-2025.

At the regular meeting of the Board of Police Commissioners held Tuesday, July 23, 2024, the Board APPROVED the Department's report relative to the above matter.

Respectfully,

BOARD OF POLICE COMMISSIONERS

A handwritten signature in blue ink that reads "Rebecca Munoz".

REBECCA MUNOZ
Commission Executive Assistant

Attachment

c: Chief of Police

INTRADEPARTMENTAL CORRESPONDENCE

July 10, 2024

1.14

TO: The Honorable Board of Police Commissioners

FROM: Chief of Police

SUBJECT: TRANSMITTAL OF THE AWARD FOR THE FISCAL YEAR 2024-25
REAL ESTATE FRAUD PROSECUTION (REFP) GRANT

RECOMMENDED ACTIONS

1. That the Board of Police Commissioners (Board) REVIEW and APPROVE this report.
2. That the Board TRANSMIT the attached grant application and award, pursuant to Administrative Code Section 14.6(a), to the Mayor, Office of the City Administrative Officer (CAO), Chief Legislative Analyst, and to the City Clerk for Committee and City Council consideration.
3. That the Board REQUEST the Council, subject to the approval of the Mayor, to:
 - A. AUTHORIZE the Chief of Police or his designee to retroactively apply for and ACCEPT the grant award for the Fiscal Year (FY) 2024-25 Real Estate Fraud Prosecution (REFP) Program grant in the amount of \$465,000 from the County of Los Angeles for the period of July 1, 2024, through June 30, 2025;
 - B. AUTHORIZE the Chief of Police or his designee to execute the FY 2024-25 REFP Program Grant Agreement with the County of Los Angeles, subject to the approval of the City Attorney as to form;
 - C. AUTHORIZE the Los Angeles Police Department (LAPD) to spend up to the grant amount of \$465,000 in accordance with the grant award agreement;
 - D. AUTHORIZE the LAPD to submit grant reimbursement requests to the grantor and deposit grant receipts in the Police Department Grant Trust Fund No. 339, Department 70;
 - E. AUTHORIZE the LAPD to prepare Controller instructions for any technical adjustments as necessary to implement Mayor and Council intentions, subject to the approval of the CAO, and AUTHORIZE the Controller to implement the instructions;
 - F. AUTHORIZE the Controller to establish a grant receivable and appropriate \$465,000 to appropriation account, account number to be determined, within Fund No. 339,

Department No. 70, for the receipt and disbursement of the FY 2024-25 REFP Program grant funds;

- G. AUTHORIZE the Controller to increase appropriations and transfer, as necessary, the FY 2024-25 REFP grant funds from Fund No. 339, Department No. 70, account number to be determined, to Fund No. 100, Department No. 70, account numbers and amounts as follows:

Account No. 001012	Salaries Sworn	\$345,681
Account No. 001092	Overtime Sworn	\$60,000

- H. AUTHORIZE the Controller to transfer funds, for salaries and overtime sworn reimbursement purposes, up to \$50,871 from the FY 2024-25 REFP grant funds, Fund No. 339, Department No. 70, account number to be determined, and deposit into Fund No. 100, Department No. 70, Revenue Source Code No. 5346 Related Cost Reimbursements from Grants for fringe benefits, upon submission of proper documentation by the LAPD.

- I. AUTHORIZE the continuation of two resolution authority positions within the LAPD through June 30, 2025:

<u>No.</u>	<u>Class Code</u>	<u>Class Title</u>
1	2223-2	Detective II
1	2223-3	Detective III

DISCUSSION

The LAPD is seeking retroactive approval to apply for and accept a \$465,000 grant award for the FY 2024-25 Real Estate Fraud Prosecution (REFP) Program grant from the Los Angeles County Real Estate Fraud Prosecution Trust Fund Committee (County) for the period of July 1, 2024, through June 30, 2025. This is the 24th year of funding for this program.

The Real Estate Fraud Prosecution Trust Fund (Trust Fund) is funded by a filing fee for real estate documents recorded in the County, as provided by California Government Code Section 27388. The Trust Fund supports the efforts of local law enforcement and prosecuting agencies to investigate and prosecute real estate fraud. The County evaluates applications for funds and provides grant awards to selected jurisdictions. The level of annual funding provided by the fee is dependent upon the number of document titles filed within the County of Los Angeles.

The grant reimburses a portion of the annual costs of the LAPD’s Real Estate Fraud Unit (REFU). The REFU, which is within the LAPD’s Commercial Crimes Division, is responsible for administering the City’s Real Estate Fraud Prosecution Program. This unit handles white-collar real estate crimes within the City. The Department requests for the continuation of two resolution authority positions for one Detective III and one Detective II funded by the grant for FY 2024-25.

The REFU opened 139 new cases in calendar year 2023 in addition to the cases carried over from 2020-2022. Additionally, the REFU made 20 arrests from cases filed by REFU Detectives. These cases tend to be complex, usually developing into multiple victims being identified, with identity theft continuing to be the starting point for real estate cases.

Under the grant agreement, the County will reimburse the City for expenses incurred as follows:

Expense Category	Amount
Sworn Salaries	\$ 345,681
Sworn Overtime	60,000
Fringe Benefits	50,871
Travel/Training	0
Equipment (Cellular Phones and Service)	3,600
Office Supplies	1,248
Other Costs*	3,600
Total	\$ 465,000

*Other Costs include document fees, court reporter fees, title searches, and other miscellaneous expenses Detectives may incur in relation to investigative work.

The FY 2024-25 REFP Program grant award provides \$345,681 to fund 100 percent of the salary for one Detective III and one Detective II position, as well as \$60,000 for sworn overtime expenses, allowing the LAPD to designate additional resources to case investigations, which includes interviewing victims and witnesses. The grant also allocates \$50,871 to fund 33 percent of fringe benefits for one Detective III position and 100 percent of fringe benefits on sworn overtime. The remaining \$8,448 will be utilized for equipment, office supplies, court reporter fees, and other miscellaneous fees that the detectives may need to pay in relation to the investigations.

If you have any questions regarding this transmittal, please contact Senior Management Analyst Barbra Montesquieu, Officer in Charge, Grants Section, at (213) 486-0380.

Respectfully,



DOMINIC H. CHOI
Chief of Police

**BOARD OF
POLICE COMMISSIONERS**

Approved
Secretary

July 23, 2024
Rebecca Montesquieu

Attachments

Name of Agency: Los Angeles Police Department (LAPD)

FY 2024-25 REAL ESTATE FRAUD GRANT

Performance Period: July 1, 2024 through June 30, 2025

Allocation: \$465,000

- Original Budget
- Budget Modification

A. Personnel:

List each position by title of employee. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization. Include a description of the responsibilities and duties of each position in relationship to fulfilling the project goals and objectives in the narrative.

Title	# of Pos.	Annual Salary	Monthly Salary	% of Time	Length of Time	Salary Cost
Detective III	1	\$ 180,614.00	\$ 15,051.16	100.00%	12	\$ 180,614
Detective II	1	\$ 165,067.00	\$ 13,755.58	100.00%	12	\$ 165,067
Total Personnel Costs: \$						345,681

Personnel Narrative:

The Los Angeles Police Department (LAPD) is seeking to fund the salaries of two full-time investigative positions assigned exclusively to the LAPD Real Estate Fraud Unit (REFU). The Unit is within the Commercial Crimes Division (CCD). The investigative positions are: one Detective III with an annual average salary of \$180,614, who is the Unit's supervisor and subject matter expert, and one Detective II investigator with an annual average salary of \$165,067. The REFU is responsible for investigating real estate fraud cases in the City of Los Angeles.

B. Overtime

List each position by title of employee. Show the number of hours and rate to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization. Include a description of the responsibilities and duties of each position in relationship to fulfilling the project goals and objectives in the narrative.

Title	# of Pos.	Rate	Number of Hours	OT Cost
REFU & CCD Investigators	4	\$ 117.41	511.03	\$ 60,000
Total Personnel Costs: \$				60,000

Personnel Narrative:

Overtime funding will primarily be utilized by REFU detectives, but may also be extended to other CCD detectives, who are not part of the REFU but provide vital support for the REFU investigators in building solid cases. For example, CCD detectives may assist with the service of search warrants regarding real estate matters, operate in an undercover capacity to pose as a notary public or loan officer, and conduct surveillance on suspects that the REFU arrested for real estate crimes. REFU and CCD investigators may be a Detective I, Detective II, or a Detective III.

C. Taxes and Fringe Benefits (FB)

Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Worker's Compensation, and Unemployment Compensation.

Title	# of Pos.	Basis Monthly	Basis Monthly	Benefit Rate	FB Cost
Detective III	1	\$ 15,051.16	12	75.81%	33.016% \$ 45,207
Detective III, II, and I (Fringe for Overtime)	4	\$ 1,250.00	12	9.44%	100% \$ 5,664
Total Taxes and Fringe Benefit Costs: \$					50,871

FB Narrative:

Agency to provide a copy of the Indirect Cost Rate sheet. This rate should reconcile to the Benefit Rate used on this sheet.

As of the submission of the application, the federally approved Cost Allocation Plan (CAP) for the sworn employees of the LAPD is 75.81%, CAP 41 attached. The total FB for the two positions is: \$345,681 x 75.81% = \$262,061. The City of Los Angeles will pay the remaining costs of the fringe benefits not covered by the grant award. Fringe benefits on overtime (budgeted at \$60,000) is at the rate of 9.44% (FICA (Medicare) 1.38% + Worker's Compensation 7.64% + Unemployment 0.01% + Share of Carry Forward 0.410%).

D. Travel/Training

Item	Computation	Travel Cost
		\$ -
		\$ -
Total Travel Costs: \$		-

E. Equipment

Item	Computation	Equipment Cost
Cellular Phones and Monthly Services		\$ 3,600
Total Equipment Costs: \$		3,600

Equipment Narrative:

Name of Agency: Los Angeles Police Department (LAPD)

FY 2024-25 REAL ESTATE FRAUD GRANT

Performance Period: July 1, 2024 through June 30, 2025

Allocation: \$465,000

- Original Budget
- Budget Modification

The REFU has four cellular lines to enhance communication within the Unit and to use during its investigations. Funding will support cellular phone equipment and services during the grant period of July 2024 - June 2025.

F. Office Supplies/Misc. Expenses

List items by type (office supplies, postage, training materials, copying paper, and other expendable items such as books, hand held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project.

Supply Items (Itemize)	Computation	Supplies Cost
Office Supplies		\$ 1,248
Total Supplies Costs: \$		1,248

Supplies Narrative:

Provide copies of supplies receipts when submitting invoices for payment.

Funding will support the investigative and administrative activities under the Real Estate Fraud Grant Program. Items include, but are not limited to: paper products, pens, binders, standing desks, printer ink, recorders, label makers, USBs, computer accessories, Adobe Creative Cloud or DC Pro subscriptions, tablets, laptops, video conferencing television, video conferencing accessories, etc. In particular, the Adobe Creative Cloud subscriptions will greatly help the detectives in their ability to do redactions on their case-related documents. The various technology supplies (tablets, laptops, video conferencing television, video conferencing accessories, Faraday bags, etc) will enable the REFU detectives and grant administrator in efficiently carrying out REFP-related activities with up-to-date supplies. Safe breaking tools will enable detectives to access safes during real estate fraud investigations.

G. Other Costs (Itemize)

List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, and provide a monthly rental cost and how many months to rent.

Item	Computation	Other Costs
Fees (Document Fees, Court Reporter Fees, Title Searches, etc)		\$ 3,600
Total Other Costs: \$		3,600

Other Costs Narrative:

Funding will cover the costs of fees paid during the course of investigations, such as document fees, court reporter fees, title searches, etc, including a 1-year subscription for public, non-confidential real estate documents.

Budget Summary – When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total direct costs and the total project costs.

Budget Category	Amount
A. Personnel	\$ 345,681
B. Overtime	\$ 60,000
C. Fringe Benefits	\$ 50,871
D. Travel	\$ -
E. Equipment	\$ 3,600
F. Supplies	\$ 1,248
G. Other Costs	\$ 3,600
Total Projected Costs	\$ 465,000



**Chief
Executive
Office.**

COUNTY OF LOS ANGELES

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, CA 90012
(213) 974-1101 ceo.lacounty.gov

CHIEF EXECUTIVE OFFICER

Fesia A. Davenport

June 25, 2024

Interim Chief Dominic Choi
City of Los Angeles Police Department
100 West 1st Street
Los Angeles, California 90012

Dear Interim Chief Choi:

**COUNTY OF LOS ANGELES
2024-25 REAL ESTATE FRAUD PROSECUTION GRANT PROGRAM**

This is to advise you that your Real Estate Fraud Prosecution grant application for the performance period of July 1, 2024, through June 30, 2025, has been approved by the Real Estate Fraud Prosecution Trust Fund Committee in the amount of \$465,000.

Please complete and return the enclosed Grant Acceptance Form (Enclosure I), and Budget Detail Form (Enclosure II) based on the grant award amount, by June 30, 2024. Both documents must be submitted to accept the grant.

Prior to signing the Grant Acceptance Form, please read the Real Estate Fraud Prosecution Grant Reimbursement Requirements (Enclosure III) to ensure that your agency can meet the supporting documentation requirements necessary for reimbursement for the Real Estate Fraud Prosecution grant. The Grant Acceptance Form must be signed by you or your designee.

Payment of grant funds shall be made subsequent to the receipt of quarterly invoices. Also, enclosed is the Grant Reporting Form (Enclosure IV) which must be completed and returned by September 1, 2025, 60 days following the end of the grant period. Correspondence should be mailed to:

Real Estate Fraud Prosecution Trust Fund Committee
c/o County of Los Angeles Chief Executive Office
500 West Temple Street, Room 754, Los Angeles, California 90012
Attention: Bryan W. Bell



Interim Chief Dominic Choi

June 25, 2024

Page 2

All inquiries should be directed to the Real Estate Fraud Prosecution Trust Fund Committee liaison, Bryan W. Bell at (213) 974-4150 or at bbell@ceo.lacounty.gov.

Sincerely,



GESIA A. DAVENPORT
Chief Executive Officer

FAD:JMN:MRM
RCP:BWB:cc

Enclosures

**2024-25 GRANT ACCEPTANCE FORM
REAL ESTATE FRAUD PROSECUTION PROGRAM**

Agency: Los Angeles Police Department

Address: 100 West 1st Street, Los Angeles 90012

Telephone: (213) 486-8715

Purpose of Grant: Investigation and Prosecution of Real Estate Fraud

Amount Awarded: \$465,000

I understand by the acceptance of these funds, the above agency will:

- Utilize the funds for the prosecution and/or investigation of real estate fraud cases;
- Ensure that receipt of these funds will not be used to offset a reduction in any other source of funds;
- Submit reimbursement claims, at the end of each quarter (if any funding was expended during that quarter), to address at the bottom of this form;
- Understand that award of these funds is subject to the availability of funds deposited into the Real Estate Fraud Trust Fund and that in the event funds deposited are insufficient to cover all grant funds awarded, the Real Estate Fraud Prosecution Trust Fund Committee may reduce each agency's grant award on a pro-rata basis;
- Attend the Real Estate Fraud Task Force monthly meeting; and
- Request carryover of unspent grant funds by **May 1, 2025** if investigations and/or prosecutions are still in progress. Requests to carryover funds for salaries and employee benefits will not be allowed unless the expenditures were incurred during the authorized grant period.

Agency Director

Date

Please return this completed form by **June 30, 2024** to:

Real Estate Fraud Prosecution Trust Fund
c/o Los Angeles County Chief Executive Office
Attn: Bryan W. Bell (213) 974-4150
500 West Temple Street, Room 754
Los Angeles, California 90012
bbell@ceo.lacounty.go

Name of Agency: LOS ANGELES POLICE DEPARTMENT

FY 2024-25 REAL ESTATE FRAUD GRANT

Performance Period: July 1, 2024 through June 30, 2025

Allocation: \$465,000

- Original Budget
- Budget Modification

A. Personnel Services:

List each position by title of employee. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization. Include a description of the responsibilities and duties of each position in relationship to fulfilling the project goals and objectives in the narrative.

Title	# of Pos.	Annual Salary	Monthly Salary	% of Time	Length of Time	Salary Cost
Example - Detective	1	\$113,796.00	\$ 9,483.00	5.00%	2	\$ 1,000
Total Personnel Costs:						\$ 1,000

Personnel Narrative:

One detective is assigned to investigate any and all cases involving fraud and forgery, including real estate fraud. That detective is also responsible for public education, offering fraud prevention information to our community.

B. Overtime:

List each position by title of employee. Show the numbers of hours and rate to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization. Include a description of the responsibilities and duties of each position in relationship to fulfilling the project goals and objectives in the narrative.

Title	# of Pos.	Overtime Rate Current	Overtime Rate 10/1/2021	No. of Hours	Overtime Cost
			\$ -	0	\$ -
			\$ -	0	\$ -
Total Personnel Costs:					\$ -

Personnel Narrative:

C. Taxes and Fringe Benefits (FB)

Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Worker's Compensation, and Unemployment Compensation.

Title	# of Pos.	Basis Overtime	Basis Hours	Benefit Rate	FB Cost
		\$ -	0		\$ -
		\$ -	0		\$ -
Total Taxes and Fringe Benefit Costs:					\$ -

Provide a copy of your Agency's Indirect Cost Rate sheet. This rate should reconcile to the Benefit Rate used on this sheet.
N/A

D. Travel & Training

Item	Computation	Travel Cost
		\$ -
		\$ -
Total Travel Costs:		\$ -

Travel & Training Narrative:

E. Equipment

Item	Computation	Equipment Cost

BUDGET DETAIL FORM

ENCLOSURE II

Name of Agency: LOS ANGELES POLICE DEPARTMENT

FY 2024-25 REAL ESTATE FRAUD GRANT

Original Budget

Performance Period: July 1, 2024 through June 30, 2025

Budget Modification

Allocation: \$465,000

	\$	-
	\$	-
Total Equipment Costs:	\$	-

Equipment Narrative:

F. Supplies

List items by type (office supplies, postage, training materials, copying paper, and other expendable items such as books, hand held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project.

Supply Items (Itemize)	Computation	Supplies Cost
		\$ -
		\$ -
		\$ -
	Total Supplies Costs:	\$ -

Supplies Narrative:

N/A

G. Other Costs (Itemize)

List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, and provide a monthly rental cost and how many months to rent.

Item	Computation	Other Costs
		\$ -
	Total Other Costs:	\$ -

Other Costs Narrative:

Budget Summary – When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total direct costs and the total project costs.

Budget Category	Amount
A. Personnel	\$ -
B. Overtime	\$ -
C. Fringe Benefits	\$ -
D. Travel & Training	\$ -
E. Equipment	\$ -
F. Supplies	\$ -
G. Other Costs	\$ -
Total Projected Costs	\$ -

**REQUIRED SUPPORTING DOCUMENTS
FOR REAL ESTATE FRAUD GRANT EXPENDITURES**

Submit all claims and supporting documentation to:

Bryan W. Bell, Principal Analyst
County of Los Angeles Chief Executive Office
500 West Temple Street, Room 754, Los Angeles, CA 90012

****IMPORTANT**** Unless otherwise instructed, please use one invoice per program budget allocation. In order to process payment, **you must submit this checklist with the supporting documents for all expenditures you are claiming on the submitted invoice.** Request for reimbursements must be submitted every quarter. Failure to submit the required supporting documentation for your expenditures can result in disallowances, reporting discrepancies or delays in the payment process. Additional supporting documentation may be requested at any time.

EXPENDITURE CLAIMS MUST INCLUDE THE FOLLOWING:

- Purchase Order**
- Invoice:** Must be stamped "PAID," signed with authorized signature for payment, and dated.
- Proof of Delivery:** Packing slips should be included. If packing slips were not part of the equipment delivery (e.g. licenses), the P.O. needs to be stamped "RECEIVED" with the date received, and signature.
- Proof of Payment:** Include proof of payment and proof the payment has **CLEARED**. Proof of payment must have reference to the invoice, and amount paid must match the invoice amount. If multiple invoices are being paid with one check, the invoices must be listed with corresponding amounts. Price quotes **will not be accepted** as proof of purchase for reimbursement
- Expenditure Report:** Complete the attached 'Expenditure' Report and submit with invoice.

FOR PERSONNEL

- Functional Timesheets:** indicating the # of hours charged to grant related activity per day, signed by employee and supervisor (must match payroll register)
- Payroll register** indicating the salary, hourly rate, employee benefits, overtime rate. Include backfill for name of employee attending training/exercise, break-down of pay rate and benefits rate (official payroll register and not an excel document).
- Copy of applicable Pre-Approved Employee Benefit Rate**
- S&EB Report:** Complete the attached 'Salaries & Employee Benefits' Report and submit with invoice.

Completed By: _____

Signature: _____

Date: _____

**COUNTY OF LOS ANGELES
REAL ESTATE FRAUD GRANT
Reimbursement Request Invoice Form**

ENCLOSURE III
(2 of 4)

FISCAL YEAR 2024-25

Remit Financial Back-Up Documentation to:

Bryan W. Bell, bbell@ceo.lacounty.gov
County of Los Angeles Chief Executive Office
Kenneth Hanh Hall of Administration
500 West Temple Street Room 754
Los Angeles, CA 90012

Agency: Sample Police Dept (Grantee)

Prepared By: Sample Preparer Name

Phone No.: (xxx) xxx - xxxx

Email: Sample@agency.gov

Expenditure Claim Period:

- | | | | |
|---------------|-------------------------------------|-------------------------------------|-------------------|
| QTR #1 | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | July 1 to Sep 30 |
| QTR #2 | <input type="checkbox"/> | <input type="checkbox"/> | Oct 1 to Dec 31 |
| QTR #3 | <input type="checkbox"/> | <input type="checkbox"/> | Jan 1 to March 31 |
| QTR #4 | <input type="checkbox"/> | <input type="checkbox"/> | Apr 1 to Jun 30 |

Real Estate Fraud Grant	Expenditure Period Being Claimed	Approved Budget	Current Expenditure	Previously Expended	Remaining Grant
Salaries & Employee Benefits (S&EB)	QTR #1	\$ -	\$ -	\$ -	\$ -
Overtime	QTR #1	\$ -	\$ -	\$ -	\$ -
Services & Supplies (S&S)	QTR #1	\$ -	\$ -	\$ -	\$ -
Equipment and Fixtures	QTR #1	\$ -	\$ -	\$ -	\$ -
Travel & Training	QTR #1	\$ -	\$ -	\$ -	\$ -
Title Searches/Other (Itemized)	QTR #1	\$ -	\$ -	\$ -	\$ -
Total Grant		\$ -	\$ -	\$ -	\$ -

This financial back-up claim is in all respects true, correct, and all expenditures were made in accordance with applicable laws, rules, regulations, and grant conditions and assurances. All supporting documentation related to these expenditures has been retained and is herein submitted in accordance with grant guidelines along with this signed original invoice.

Authorized Department Approval:

County of Los Angeles - Chief Executive Office

County of Los Angeles - Chief Executive Office

Bryan W. Bell

Print Name

Principal Analyst, CEO

Title

/s/ Bryan W. Bell

Signature

bbell@ceo.lacounty.gov

Date

213-974-4150

Remit Payment To:

Sample PD Agency (Grantee)

Sample Street Address

Sample City, Zip

Special Instructions:

Please reference _____ on payment

Grantee Agency Office Use Only

Contract No: _____

Reviewed by: _____

FSR Quarter Reported: _____

Invoice Tracking No: _____

Cash Request No: _____

Invoice No: _____

Document ID No: _____

COUNTY OF LOS ANGELES
 REAL ESTATE FRAUD GRANT
 SALARIES EMPLOYEE BENEFITS REPORT

ENCLOSURE III
 (4 of 4)

1. Complete "S&EB Report" Agency: Sample Police Dept. Date: 6/15/2020
 2. Submit with Invoice or "electronically to: Prepared By: _____
 - Bryan W. Bell, bbell@ceo.lacounty.gov Approved By: _____ Expenditure period: Jan 1 to March 31
0
 Email: email@pd.gov
 Phone No.: xxx-xxx-xxxx

Personnel	Budgeted Positions	Actual Positions	Approved Budget	Budget Mods	Adjusted Budget	Current Expenditure	Cumulative Expenditure	Available Balance
Examp: Deputy Bonus II	4.0	4.0	\$1,050,000.00	\$0.00	\$1,050,000.00	\$125,432.44	\$764,248.88	\$150,318.66
Example: Sergeant	0.75	0.75	\$150,000.00	\$0.00	\$150,000.00	\$25,433.45	\$65,483.70	\$59,082.85
TOTAL SALARIES AND EMPLOYEE BENEFITS			Error/Not bala	\$0.00	\$1,200,000.00	\$150,865.89	\$829,732.58	\$219,401.53

Personnel Detail

Name	Item	Actual Salaries Jan	Actual Salaries Feb	Actual Salaries Mar	Total Salaries	Employee Benefits 59.413%	Overhead 53.891%	Shooting Bonus	Uniform Allowance	Total Amount
Example: Last, First	Deputy Bonus II	\$ 11,543.31	\$ 11,543.31	\$ 11,543.31	\$ 34,629.93	\$ 20,574.68	\$ 18,662.42	\$ 45.00	\$0.00	\$ 73,912.03
TOTAL S&EB DETAIL			\$11,543.31	\$11,543.31	\$34,629.93	\$20,574.68	\$18,662.42	\$45.00	\$0.00	\$73,912.03

Overtime Summary	Approved Budget	Budget Mods	Adjusted Budget	Current Expenditure	Cumulative Expenditure	Available Balance
	\$0.00	\$0.00	\$0.00	\$914.99	\$0.00	-\$914.99
TOTAL OVERTIME SUMMARY	\$0.00	\$0.00	\$0.00	\$914.99	\$0.00	-\$914.99

Overtime Detail

Name	Item	Monthly Salary	OT Rate per hour	Dates Worked	OT Hours	Total OT	EB Rate (%)	Total Amount
Example: Last, First	Sergeant	\$ 13,267.30	\$114.37	1/11/2019	8.0	\$914.99		\$914.99
TOTAL OVERTIME DETAIL					8.0	\$914.99	\$0.00	\$914.99

**REAL ESTATE FRAUD PROSECUTION REPORTING FORM
FY 2024-25
(July 1, 2024 - June 30, 2025)**

By September 1, 2025, please provide the Real Estate Fraud Prosecution Trust Fund Committee with the information requested below. Please return the completed form to:

Real Estate Fraud Prosecution Trust Fund Committee
c/o Los Angeles County, Chief Executive Office
Attn: Bryan W. Bell
(213) 974-4150
500 West Temple Street, Room 754
Los Angeles, California 90012
bbell@ceo.lacounty.gov

1. Please provide for FY **2024-25**:

Number of cases filed:
Number of complaints:
Number of investigations:
Number of arrests:
Number of convictions:

2. Number of victims involved in cases filed in FY **2024-25**:

3. Total aggregate monetary loss suffered by victims in FY **2024-25**:

4. Amount of grant funds awarded in FY **2024-25**:

5. Of the amount awarded, how much was actually expended?

6. Detail of amount expended: Amount

Salaries: _____

(Salaries, Dept. Overhead, Shooting/Bilingual Bonus)

Employee Benefits: _____

Overtime: _____

Equipment: _____

Travel: _____

Training: _____

Supplies: _____

Other: (Title Searches) _____

ENCLOSURE IV

7. On a separate page, please provide a detailed description of each of the components listed under #9 (for example, number of staff and classification, type of equipment or supplies purchased, type of training, etc.)

AGENCY: _____

CONTACT: _____

PHONE NO: _____

E-MAIL: _____